

CITY OF TWO HARBORS

COMMITTEE OF THE WHOLE/AGENDA MEETING

February 28, 2022

5:00 p.m. Call to order.

Appearances:

1. Jose Leon,
Re: Cable Commission and broadcast of meetings.
2. Luann Udenberg
Re: conflict of interest matters.
3. Paul Iversen
Re: study on conflict of interest allegations.
4. Craig Guzzo
Re: access to golf course and curling club and fiscal disparity tax on commercial property.

Administrator updates.

Attorney updates.

City Clerk/HR updates.

Finance Director updates.

Community Development Planner updates.

City Engineer updates.

Other agenda questions or additions.

TWO HARBORS CITY COUNCIL

AGENDA

February 28, 2022

6:00 P.M. Call to order regular meeting of the City Council of the City of Two Harbors.

Roll call:

Pledge of Allegiance:

Additions or Changes to the Agenda:

[M] Approval of the Agenda.

Items may be added to the agenda prior to approval of the agenda. Items brought forth once the agenda has been approved shall be referred to administration and/or committee.

[M] *Adjourning regular meeting and calling to order public hearing for the purpose of receiving public input regarding approval of a gift of property and approving the purchase of property located in the City of Two Harbors.*

Appearances:

1. City Attorney, Costley.
2. Other.

Communications:

[M] *Adjourning public hearing and reconvening regular City Council meeting.*

Appearances:

1. Craig Samborski, Draw Events
Re: Special Event Permit for Festival of Sail Lake Superior.

Administrative Reports:

1. Interim Administrator, Pietila.
2. City Attorney, Costley
Re:
 - A. Serial meeting concern.
 - B. Conflict of Interest – contract with council members employment.
 - C. Conflict of Interest Policy review.

Committee Reports:

Public Affairs Committee.
Planning Commission.
Edna G. Commission.
Utilities Committee.
Personnel Committee.
Airport Commission.
Other.

[R] **Approving the Consent Agenda Items:**

Items listed on the Consent Agenda are routine in nature and typically do not require discussion. If there is an item on the consent agenda that a councilmember feels warrants discussion, it should be removed from the consent agenda and dealt with individually.

1. Approving minutes from the February 7 Special and February 14, 2022 Regular City Council meetings.
2. Allowing claims against the City of Two Harbors to be paid on March 1, 2022.
3. Approving payroll for the first half of February, 2022.
4. A communication from Craig Samborski, Draw Events, rescinding his request that the City make application for a permit from the DNR for use of the property near the boat launch at Agate Bay.
5. A communication from Craig Guzzo, DUPLSCO Investments, Co. regarding access from Eighth Avenue and Curling Club/Golf Course; turn lanes from Highway 2 to 200 yards east of Golf Course/Curling Club entrance; and fiscal disparity tax on commercial property.
6. A communication from Kelly Sawyer commenting on mayor's dealings with anonymous supposed billionaire, Mr. O.
7. Hiring Colin Stein for the full-time Patrol Officer position in the Police Department.
8. Approving the request of the Gas, Water & Sewer Superintendent to authorize expenses for he and Brad Jones to attend the MRWA Water & Wastewater Technical Conference in St. Cloud.
9. Approving the request of Rachel Williams to authorize expenses to attend the Minnesota Municipal Clerks Institute in St. Cloud.
10. Approving the request of the Water and Wastewater Treatment Plant Superintendent to authorize expenses for he, Mitch Ekstrom and Randy Hedin to attend the MN Rural Water Conference in St. Cloud.
11. Accepting the proposal of Seagren's Home Hardware Outdoors for the purchase of a UTV 3400 Gravely Atlas for the Public Works Department for an amount of \$15,747.14.

12. Accepting the proposal of Phil's Garage Door Service through the State Bid for the purchase and installation of a new garage door for the West Shop on the North Campus for an amount of \$8,964.00.
13. Scheduling a public meeting for the purpose of receiving public input on establishing ward boundaries in the City of Two Harbors for 6 PM on Monday, March 7, 2022.
14. Calling for a feasibility report for the 2022 Sidewalk Improvement Project.

Other.

Unfinished Business:

1. [M] Make a determination on what should be done regarding the unresolved issues referred back from the State Attorney General. *(1. Do Nothing; 2. Discuss amongst selves; 3. Retain special counsel and request that they provide an opinion on these matters; or 4. Request that City Attorney Costley provide an opinion on these matters.)*
2. [M] Requesting the City Attorney draft an ordinance amending the City Code regarding procedure for citizen appointments to City boards and commissions.
3. [M] Requesting the City Attorney draft an ordinance amending the City Code to prohibit the appointment of Councilmembers as citizen members on boards and commissions.
4. [M] Requesting the City Attorney draft an ordinance amending the City Code to change residency requirements for membership on certain boards and commissions.
5. [M] Requesting the City Attorney proceed with separation of THDF from City control.

Other.

New Business:

1. [R] Authorizing the Mayor and City Clerk to execute and deliver the Preliminary Development Agreement between the City of Two Harbors and ACRE Development, LLC.
2. [R] Authorizing the Mayor and City Clerk to execute and deliver a Purchase Agreement between the City of Two Harbors and ACRE Development, LLC.

3. [R] Authorizing payment to Bolton & Menk in the amount of \$19,392.90 for engineering services for the WWTP Project from December 11, 2021 through January 7, 2022.
4. [R] Committing to certain financial obligations in conjunction with Minnesota Public Facilities Authority for the 2022 Wastewater Treatment Plant Improvement Project.
5. [R] Authorizing the Mayor and City Clerk to execute and deliver an internship contract between the City of Two Harbors and Kendra Fanth.
6. [R] Approving the application of Craig Samborski, President, Draw Events LLC, for a City Special Event Permit for the Festival of Sail Lake Superior to be held August 4-7, 2022, with certain conditions.
7. [M] Requesting the City Attorney draft an ordinance amending the City Code to address the City Clerk position.

Other.

Announcements:

Adjourn: