

**CITY OF TWO HARBORS**  
**COMMITTEE OF THE WHOLE/AGENDA MEETING**

November 8, 2021

5:00 p.m.

Call to order.

Appearances: 1.

Administrator updates.

Attorney updates.

City Clerk/HR updates.

Finance Director updates.

Community Development Planner updates.

City Engineer updates.

Other agenda questions or additions.

# TWO HARBORS CITY COUNCIL

## AGENDA

November 8, 2021

6:00 P.M. Call to order regular meeting of the City Council of the City of Two Harbors.

Roll call:

Pledge of Allegiance:

Additions or Changes to the Agenda:

[M] Approval of the Agenda.

*Items may be added to the agenda prior to approval of the agenda. Items brought forth once the agenda has been approved shall be referred to administration and/or committee.*

### Appearances:

### Administrative Reports:

#### Committee Reports:

Airport Commission  
Personnel Committee  
Public Works Committee  
Utilities Committee  
Public Works Committee  
Planning Commission  
Other.

### [R] Approving the Consent Agenda Items:

*Items listed on the Consent Agenda are routine in nature and typically do not require discussion. If there is an item on the consent agenda that a councilmember feels warrants discussion, it should be removed from the consent agenda and dealt with individually.*

1. Approving minutes from the October 25, 2021 Regular City Council meeting.
2. Allowing claims against the City of Two Harbors to be paid on November 9, 2021.
3. Approving payroll for the second half of October 2021.
4. A memorandum from Joe Rhein, Bolton & Menk, providing an update on the 2021 – 2022 Street Improvement Project.

5. A memorandum from Joe Rhein and Brian Guldan, Bolton & Menk, providing an Engineering Update on City of Two Harbors Projects.
6. Authorizing payment to Lake County in the amount of \$28,124.68 for Pay Application #12 for the 2021 – 2022 Street Improvement Project.
7. Accepting the proposal of Basement Pros for repair of water leaks in the basement of the Information Center building to be completed in 2022 in the amount of \$21,436.
8. Authorizing the Mayor and City Clerk to execute and deliver the Airport Maintenance and Operation Grant Contract between the State of Minnesota, Acting through its Commissioner of Transportation and the City of Two Harbors for July 1, 2021 through June 30, 2023.
9. Consider the recommendation of the Planning Commission to approve the request of Brad & Debra Alm to authorize a lot split of their 3.3 acre parcel described as Lot 17, except S 225', Homewood Addition, located at 1502 7<sup>th</sup> Avenue.
10. Certifying assessments to the Lake County Auditor, for delinquent utility charges against certain parcels located within the City.
11. Hiring Evan Sandretsky for the position of Journey Lineworker for the City of Two Harbors.
12. Approving the request for Paul Johnson, Blake Prince, Jim Gilbert and Luke Heikkila to attend the MMUA Training Leadership Academy Conference.
13. Approving the request for Paul Johnson, Blake Prince and Jim Gilbert to attend the MMUA Emergency Preparedness & Restoration Conference in St. Cloud.

**Unfinished Business:**

1. [R] Consider a request by the Community Development/Planner and recommended by THEDA and the Planning Commission to put a pause of up to one year on all city land sales and development of city property for the purpose of completing a strategic plan.

Other.

**New Business:**

Other.

**Announcements:**

**Adjourn:**