

CITY OF TWO HARBORS
COMMITTEE OF THE WHOLE/AGENDA MEETING

September 27, 2021

5:00 p.m. Call to order.

Appearances:

Administrator updates.

Attorney updates.

City Clerk/HR updates.

Finance Director updates.

Community Development Planner updates.

City Engineer updates.

Other agenda questions or additions.

TWO HARBORS CITY COUNCIL

AGENDA

September 27, 2021

6:00 P.M. Call to order regular meeting of the City Council of the City of Two Harbors.

Roll call:

Pledge of Allegiance:

Additions or Changes to the Agenda:

[M] Approval of the Agenda.

Items may be added to the agenda prior to approval of the agenda. Items brought forth once the agenda has been approved shall be referred to administration and/or committee.

Appearances: 1. Miranda Pietila, Finance Director
Re: 2022 Preliminary Tax Levy

Administrative Reports:

Committee Reports:

HRA
THEDA
Edna G.
Other.

[R] **Approving the Consent Agenda Items:**

Items listed on the Consent Agenda are routine in nature and typically do not require discussion. If there is an item on the consent agenda that a councilmember feels warrants discussion, it should be removed from the consent agenda and dealt with individually.

1. Allowing claims against the City of Two Harbors to be paid on September 28, 2021.
2. Approving payroll for the first half of September 2021.
3. A Memorandum from Joe Rhein and Brian Guldán, Bolton & Menk, providing an update of current Engineering Projects they are working on with the City.

4. Authorizing payment to Lake County in the amount of \$19,917.94 for Pay Application No. 9 for the 2021 – 2022 Street Improvement Project.
5. Appointing Rachel Williams to the position of Assistant Finance Director at City Hall
6. Accepting the grant Agreement – End Grant for the Two Harbors Public Library’s Roof Replacement for the Expansion, Plus Installation of Protective Pavers Project under the Library Construction Grant Program
7. Authorizing an application to the Duluth Superior Area Community Foundation for a Rudberg Grant in the amount of \$2,000 to purchase materials for the juvenile and teen areas of the library.
8. Authorizing the purchase of a smart board for the Library in the amount of \$4,964 from Promethean ActivPanel with funds received from the Library Services and Technology Act grant.
9. Accepting with regret the resignation of Benjamin Fleming from the Trees and Trail Committee.
10. Authorizing the execution of the Minnesota Energy Assistance Program Agreement between October 1, 2021 – September 20, 2022.
11. Designating a list of equipment from the Interim Public Works Director as discarded equipment
12. Authorizing an agreement between the City of Two Harbors and Bird Scooters to operate a rental business in City of Two Harbors.
13. Accepting the recommendation from the Personnel Committee to pay Superintendent Blake Prince extraordinary pay in the amount of \$1,297.88 for the work done for the Two Harbors July 26, 2021 windstorm.
14. Accepting the recommendation from the Personnel Committee and the Chief of Police to post an internal and external full time Patrol Officer position upon receipt of final resignation letter from a current Patrol Officer.
15. Accepting the recommendation from the Personnel Committee to authorize City Administrative staff to engage the services of a temp agency and/or advertisement to provide a temporary media and administrative assistance.
16. Accepting the recommendation from the Personnel Committee to appoint Patty Nordean to the position of Interim Deputy Administrator effective July 17, 2021 until such time as a new City Administrator has been appointed.
17. Authorizing Joni Brandt to attend the MMUA Training Leadership Academy Conference in 2022 in Plymouth, Minnesota. Costs for conference is \$3,900, plus tax, lodging and mileage.
18. Scheduling the City Council meeting in December 2021 for the 6th and 13th.

19. Authorizing the City of Two Harbors accept the proposal from Maxfield Research in the amount of \$13,500 contingent upon shared participation from other entities.

Unfinished Business:

Other.

New Business:

1. [R] Consider accepting the Working Agreement between the City of Two Harbors and AFSCME Local 1123 for January 1, 2021 through December 31, 2023.

OR

2. [M] Calling for a special meeting at 5 PM on Monday, October 4th, for the purpose of accepting the Working Agreement between the City of Two Harbors and AFSCME Local 1123 for January 1, 2021 through December 31, 2023.
3. [R] Consider adopting the 2022 proposed property tax levy for the City of Two Harbors and scheduling the truth and taxation hearing for 6pm, on December 6, 2021.

Other.

Announcements:

Adjourn: