

**CITY OF TWO HARBORS**

**COMMITTEE OF THE WHOLE/AGENDA MEETING**

August 9, 2021

5:00 p.m. Call to order.

Appearances: 1.

[M] Closing the meeting pursuant to Minnesota Statutes Section 13D.05 Subd. 3(b), per the attorney-client privilege for discussions with the City Attorney and Monte Mills of the Gerene Espel P.L.L.P. law firm.

[M] Adjourning the closed session and reconvening the Committee of the Whole/Agenda meeting.

Administrator updates.

Attorney updates.

City Clerk/HR updates.

Finance Director updates.

Community Development Planner updates.

City Engineer updates.

Other agenda questions or additions.

Adjourn.

## TWO HARBORS CITY COUNCIL

### AGENDA

August 9, 2021

6:00 P.M. Call to order regular meeting of the City Council of the City of Two Harbors.

Roll call:

Pledge of Allegiance:

Additions or Changes to the Agenda:

[M] Approval of the Agenda.

*Items may be added to the agenda prior to approval of the agenda. Items brought forth once the agenda has been approved shall be referred to administration and/or committee.*

#### Appearances:

#### Administrative Reports:

#### Committee Reports:

Charter Commission  
Personnel Committee  
Planning Commission  
Utilities Committee  
Public Safety Committee  
Other.

#### [R] Approving the Consent Agenda Items:

*Items listed on the Consent Agenda are routine in nature and typically do not require discussion. If there is an item on the consent agenda that a councilmember feels warrants discussion, it should be removed from the consent agenda and dealt with individually.*

1. Approving minutes from the July 26, 2021 Regular City Council meeting.
2. Allowing claims against the City of Two Harbors to be paid on August 10, 2021.
3. Approving payroll for the second half of July 2021.
4. A memorandum from Joe Rhein and Brian Guldán, Bolton & Menk, providing updates on engineering projects for the City.
5. Approving the recommendation of Mayor Swanson to appoint Jackie Rennwald as a member of the Trees & Trails Commission.

6. A communication from Terry Guggenbuehl and Shelley Smith expressing appreciation to City crews for their prompt response and efficient work in clearing trees and restoring power following the recent storm.
7. Approving Pay Application No. 5, 6 & 7 and authorizing payment to Primetime Concrete LLC for the 2021 Sidewalk Project for an amount of \$44,625.
8. Approving Pay Application No. 6 to Lake County for the 2021 – 2022 Street Improvement Project for an amount of \$233,866.31.
9. Accepting the proposal of BZ Electric to install new 50 amp electrical pedestals and wire to sites 67 through 102 at the Campground, at a cost of \$23,000.
10. Approving the request of Chrissy Scandin for street closure on Friday August 13, for their Moonlight Music & Market event on First Avenue in the 600 block.
11. Approving the request of Jessica Carlson of the Moose Lodge, to be open on Sundays, September 12 and 26; October 3, 10, 17; November 7, and 21; and December 5 and 26, 2021.
12. Approving the request of Anderson-Claffy Post 109 for permission to sell alcoholic beverages in the Park (near the Edna G.) during the Edna G's 125<sup>th</sup> Birthday Celebration.
13. Approving the Application and Permit for a Temporary On-Sale Liquor License for Anderson-Claffy Post 109 for the Edna G's 125<sup>th</sup> Birthday Celebration, pending the receipt of appropriate documents, approval of the Chief of Police and the State of MN.
14. Authorizing the Mayor, City Council and Administrator to execute and deliver a Site Access Agreement between the City of Two Harbors and the Arrowhead Regional Development Commission for purposes of conducting environmental investigation activities in certain downtown waterfront property owned by the City.
15. Designating certain library materials as discarded equipment and authorizing its disposal.
16. Authorizing the Mayor, City Clerk and Administrator to execute and deliver a grant agreement between the City of Two Harbors and the State of Minnesota, acting through the Department of Employment and Economic Development, Business and Community Development Division.
17. Adopting a prohibition of excessive force policy.
18. Adopting a residential anti-displacement & relocation assistance plan for the Small Cities Development Program.
19. Adopting a Fair Housing Plan of Action.
20. Adopting a City of Two Harbors Section 3 Plan for the Small Cities Development Program.
21. Authorizing the Mayor to execute the Certification of Drug Free Workplace for the Small Cities Development Program.

22. Authorizing the Mayor to execute the No Program Income Letter for the Small Cities Development Program.
23. Authorizing an increase in base wage for temporary employees from \$10.08 per hour to \$12.50 per hour retroactive for the 2021 summer season.
24. Declaring third and final reading of An Ordinance Amending and Restating Section 4.01 Building Code Adopted, of the Two Harbors Code of Ordinances.
25. Approving the request of the Liquor Store Manager to attend the Minnesota Municipal Beverage Association Annual Conference.
26. Referring to the Personnel Committee, a policy for requiring masks in City facilities.

**Unfinished Business:**

Other.

**New Business:**

1. [R] Accepting the proposal of \_\_\_\_\_ to provide City Attorney services for civil matters for the City of Two Harbors.
2. [R] Approving the issuance of health care facilities revenue bonds (St. Luke's Hospital of Duluth Obligated Group) by the Duluth Economic Development Authority to refinance a project located in the City.

Other.

**Announcements:**

**Adjourn:**