

CITY OF TWO HARBORS
COMMITTEE OF THE WHOLE/AGENDA MEETING

July 12, 2021

5:00 p.m. Call to order.

Appearances: 1. David Ellquist, Liquor Store Manager

Administrator updates.

Attorney updates.

City Clerk/HR updates.

Finance Director updates.

Community Development Planner updates.

City Engineer updates.

Other agenda questions or additions.

TWO HARBORS CITY COUNCIL

AGENDA

July 12, 2021

6:00 P.M. Call to order regular meeting of the City Council of the City of Two Harbors.

Roll call:

Pledge of Allegiance:

Additions or Changes to the Agenda:

[M] Approval of the Agenda.

Items may be added to the agenda prior to approval of the agenda. Items brought forth once the agenda has been approved shall be referred to administration and/or committee.

Appearances:

Administrative Reports:

Committee Reports:

Other.

[R] Approving the Consent Agenda Items:

Items listed on the Consent Agenda are routine in nature and typically do not require discussion. If there is an item on the consent agenda that a councilmember feels warrants discussion, it should be removed from the consent agenda and dealt with individually.

1. Approving minutes from the June 28, 2021 Regular City Council meeting.
2. Allowing claims against the City of Two Harbors to be paid on July 13, 2021.
3. Approving payroll for the second half of June, 2021.
4. A memo from Joe Rhein and Brian Guldan, Bolton & Menk, providing engineering project updates.
5. Accepting, with regret, a letter from Mariah Blettner indicating her resignation from her position as Assistant Finance Director, effective September 30, 2021, and authorizing a letter of appreciation for her service.

6. Authorizing payment to Lake County for Pay Application #4 for the 2021 – 2022 Street Improvement Project.
7. Authorizing payment to Bolton & Menk in the amount of \$86,048.40 for engineering services for the Wastewater Treatment Plant Project.
8. Authorizing the purchase of two HEPA air purification units for the Library from Staples for an amount of \$3,205.60.
9. Authorizing the purchase of three bipolar ionizers for the Library from UHL for an amount of \$3,762.
10. Authorizing sponsorship for the 125th Anniversary Celebration for the Edna G. in the amount of \$2,500.
11. Authorizing the Mayor, City Clerk and Administrator to execute and deliver a MN Department of Education Library Construction Grant Agreement for a grant in the amount of \$22,500.
12. Authorizing an agreement between the City and Friends of the Edna G.
13. Authorizing a Certificate of Support for their proposed project to design and build the new regional Virginia Public Safety Center through the USDA – Rural Development Community Facilities Program.
14. Declaring first reading of An Ordinance Amending and Restating Section 4.01, Building Code Adopted, of the Two Harbors Code of Ordinances.
15. Adopting Findings of Fact and granting the lot split application of the City of Two Harbors.
16. Accepting the recommendation of the Edna G. Commission to accept the proposal of Legacy Maritime to provide a professional preservation analysis of the Edna G. for an amount of \$15,000.
17. Lifting the local emergency for the City of Two Harbors.
18. Accepting the recommendation of the Public Works Committee to approve a request by the Beargrease Committee to use the Ski Trail for a 5K fundraiser in October.
19. Accepting a proposal from Bergan KDV to provide Cyber Security services.

20. Authorizing City administrative staff to engage the services of a temp agency to provide a temporary office assistant.
21. Accepting the proposal of Larry Ronning to make repairs to the pilot house on the Edna G. for an amount not to exceed \$5,000.

Unfinished Business:

Other.

New Business:

1. [M] Designating the committee for the selection of a city attorney.

Other.

Announcements:

Adjourn: