

CITY OF TWO HARBORS
COMMITTEE OF THE WHOLE/AGENDA MEETING

June 28, 2021

5:00 p.m. Call to order.

Appearances: 1.

Administrator updates.

Attorney updates.

City Clerk/HR updates.

Finance Director updates.

Community Development Planner updates.

City Engineer updates.

Other agenda questions or additions.

TWO HARBORS CITY COUNCIL

AGENDA

June 28, 2021

6:00 P.M. Call to order regular meeting of the City Council of the City of Two Harbors.

Roll call:

Pledge of Allegiance:

Additions or Changes to the Agenda:

[M] Approval of the Agenda.

Items may be added to the agenda prior to approval of the agenda. Items brought forth once the agenda has been approved shall be referred to administration and/or committee.

Appearances:

Administrative Reports:

Committee Reports:

Public Affairs Committee

Edna G. Commission

Utilities Committee

Trees & Trails Commission

Finance Committee

Personnel Committee

Public Works Committee

Public Arts & Beautification Commission

Other.

[R] Approving the Consent Agenda Items:

Items listed on the Consent Agenda are routine in nature and typically do not require discussion. If there is an item on the consent agenda that a councilmember feels warrants discussion, it should be removed from the consent agenda and dealt with individually.

1. Approving minutes from the June 14, 2021 Regular City Council meeting.
2. Allowing claims against the City of Two Harbors to be paid on June 29, 2021.
3. Approving payroll for the first half of June 2021.
4. A memorandum from Joe Rhein, Bolton & Menk, providing a status update for the 2021 – 2022 Street Improvement Project.

5. A letter from Brad Wiersum, President of the League of Minnesota Cities, providing notice of a preliminary maximum increase of 4% for membership dues for the fiscal year 2021 – 2022.
6. Accepting a letter from Dan Walker, announcing his resignation from the position of City Administrator effective July 17, 2021, with regret and authorizing a letter of appreciation for his exceptional service and dedication to the City of Two Harbors.
7. Authorizing compensation to Lake County in the amount of \$178,044.12, for Pay Application No. 3 for the 2021 – 2022 Street Improvement Project.
8. Authorizing the Mayor, City Clerk and City Administrator to execute and deliver an agreement between the City of Two Harbors and the Duluth Superior Area Community Foundation for funding in the amount of \$4,300 through the Two Harbors Area Fund for Heritage Days.
9. Authorizing the Mayor, City Clerk and City Administrator to execute and deliver a Long-Term Vehicle Parking License Agreement for Richard B. Helgeson Municipal Airport between the City of Two Harbors and Dennis Munson.
10. Referring to the Public Works Committee, a request from Lon Larson, Castle Danger Brewery, for street closure on 7th Street in an area near the alley South of First Avenue and the west entrance to the municipal parking lot from 11 AM on Friday August 20 through 8 AM on Sunday, August 22.
11. Referring to the Public Works Committee, a request from Kim Leon for closure of 7th Street between First and South Avenues from 1:45 – 3:15 PM, on Friday, July 16th for a musical performance, as part of The Harbor Wave Project.
12. Accepting the Coronavirus Local Fiscal Recovery Fund established under the American Rescue Plan Act.
13. Authorizing Administration to submit a request for federal appropriations for the Wastewater Treatment Plant Upgrade Project.
14. Approving the massage therapy license renewal applications of Christina Schroeder, The Purple Lotus, at 620 First Avenue and Amy Speece, Gaii North, 1125 Sixth Street, for July 1, 2020 through June 30, 2022.
15. Accepting the recommendation of the Personnel Committee that the Personnel Committee be assigned to work with staff to review proposals, conduct interviews and make a recommendation for the appointment of a City Attorney for civil matters.
16. Accepting the recommendation of the Personnel Committee to appoint Miranda Pietila to the position of Interim City Administrator effective July 17, 2021 until such time as a new City Administrator has been appointed.

Unfinished Business:

Other.

New Business:

1. [R] Adopting the Stormwater Management Plan for the City of Two Harbors.

Other.

Announcements:

Adjourn: