

CITY OF TWO HARBORS
COMMITTEE OF THE WHOLE/AGENDA MEETING

May 24, 2021

5:00 p.m.

Call to order.

Appearances: 1.

Administrator updates.

Attorney updates.

City Clerk/HR updates.

Finance Director updates.

Community Development Planner updates.

City Engineer updates.

Other agenda questions or additions.

TWO HARBORS CITY COUNCIL

AGENDA

May 24, 2021

6:00 P.M. Call to order regular meeting of the City Council of the City of Two Harbors.

Roll call:

Pledge of Allegiance:

Additions or Changes to the Agenda:

[M] Approval of the Agenda.

Items may be added to the agenda prior to approval of the agenda. Items brought forth once the agenda has been approved shall be referred to administration and/or committee.

Appearances:

Administrative Reports:

Committee Reports:

HRA

THEDA

Recreation Board

Personnel Committee

Public Works Committee

Public Affairs Committee

Utilities Committee

Edna G. Commission

Trees & Trails Commission

Public Safety Committee

Finance & Budget Committee

Other.

[R] Approving the Consent Agenda Items:

Items listed on the Consent Agenda are routine in nature and typically do not require discussion. If there is an item on the consent agenda that a councilmember feels warrants discussion, it should be removed from the consent agenda and dealt with individually.

1. Approving minutes from the May 10, 2021 Regular City Council meeting.
2. Allowing claims against the City of Two Harbors to be paid on May 25, 2021.
3. Approving payroll for the first half of May 2021.
4. Street Improvement Project Status Update from Joe Rhein, Bolton & Menk.

5. Refer to the Public Affairs Committee, a request from Monica Hendrickson, John Beargrease Sled Dog Marathon, for permission to use the ski trail for their Beargrease Fur-K 5K Fun Run fundraiser event from 8 am – 8 pm on Saturday, October 2, 2021.
6. Accepting the resignation of Carrie Coan from the Public Arts & Beautification Commission, with regret and authorizing a letter of appreciation for her service.
7. Accepting the resignation of Terrance Gavic from his position as Patrol Officer in the Police Department and authorizing a letter of appreciation for his service.
8. Accepting the recommendation of the Personnel Committee to authorize internal and if necessary, an external bulletin for the position of Full-Time Patrol Officer in the Police Department.
9. Accepting the recommendation of the Finance Committee to authorize internal and external bulletins, if necessary, for the position of Part-Time Patrol Officer in the Police Department.
10. Accepting the recommendation of the Safety Committee to authorize a parade permit for the THHS Graduation Parade at 8:45 PM, on June 4, following the graduation ceremony.
11. Accepting the recommendation of the Safety Committee to authorize a street closure in the 600 block of First Avenue from 6 – 9 PM, on Friday, June 11 for their new event, Friday Night Music & Market.
12. Accepting the recommendation of Bolton & Menk to authorize payment to Ulland Brothers, Inc. for Payment Request No. 1 for the 2021 Street Improvements Project in the amount of \$16,409.35.
13. Accepting the proposal of Tyler Technologies to provide software upgrade for electronic transmittal of bills for City utility customers for an amount of \$6,684.
14. Authorizing the Mayor and City Clerk to execute and deliver a retainer agreement with Eckberg, Lammers, Attorneys at Law for interest based dialogue training services for the City Council and Administrative Staff.
15. Authorizing the purchase of parts for the street sweeper from MacQueen Equipment in the amount of \$3,615.75.
16. Authorizing the purchase of two new 400 amp services for the Campground Electrical Upgrade Project from Graybar Electric for an amount of \$9,241.34.
17. Authorizing the purchase of two C.T. cabinets from Border States Electric for an amount of \$1,250 for the Campground Electrical Upgrade Project.
18. Authorizing the purchase of wire for the Campground Electrical Upgrade Project from Border States Electric for an amount of \$13,125.
19. Authorizing the purchase of 36 new electrical pedestals for campground sites 67 – 102 from Border States Electric, for an amount of \$5,653.08.

20. Approving the 2021 First Quarter Financial Statements for the City of Two Harbors.
21. Acknowledging the merger of Lake Bank and Park State Bank and officially designating Park State Bank as depository for City Funds in 2021.
22. Authorizing a contingent offer of employment for the position of Parks, Grounds and Building Maintenance in the Public Works Department.
23. Hiring temporary employees in the Public Works Department.

Unfinished Business:

1. [R] Declaring third and final reading of An Ordinance of the City of Two Harbors, Minnesota, Determining to Hold Section 2.77, Project Labor Agreements, in Abeyance until this Ordinance is Amended by the City Council of the City of Two Harbors.
2. [R] Declaring third and final reading of An Ordinance of the City of Two Harbors, Minnesota amending the City Code, Chapter 11 – Land Use Regulation.

Other.

New Business:

1. [R] Authorizing and Directing the Mayor and City Clerk to Execute and Deliver a Third Amendment to the Development Agreement with LS Dental Building, LLC.

Other.

Announcements:

Adjourn: