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April 12, 2021

Regular meeting of the City Council of the City of Two Harbors, Minnesota, held on Monday, April 12, 2021, at 6:00 p.m.

The meeting was called to order by President Redden.

Members present, Councilors: Woodruff, Glaser, Rennwald, Swanson, Passe, Erickson, Redden. 7.

Others present: Administrator Walker
Finance Director, Pietila
City Clerk, Nordean
Community Development/Planner, Sterbenz
City Attorney, Overom

Council Vice President Glaser requested that Consent Agenda No. 5, Authorizing a letter to Senator Klobuchar requesting financial assistance for the Bandshell Project through Cares Act Funding, be moved to New Business No. 6. Clerk Nordean requested the addition of Consent Agenda Item 15. Calling a public hearing for 6 PM on Monday, April 26, 2021, to consider a business subsidy for LS Dental Building Project LLC; and 16. Authorizing the Public Library to make application for an LSTA grant for STEM related programming supplies and technology at the Library. Motion by Erickson and Glaser approving the agenda with the changes requested. Carried.

Appearances:

Joe Rhein, Bolton & Menk, was present and provided a project update and discussed his request for a public informational meeting on the Eighth Street Project. He also noted that the Wastewater Treatment Project plans should be presented for Council approval at the May 10 meeting, with ground-breaking anticipated by July. Rhein also reported on the progress of the construction easement for the project.

Administrator Report:

Administrator Walker reported on the Executive Committee meeting held last Friday and reviewed the proposed operations plans with the Council.

Personnel Committee:

Vice President Glaser reported on a recent meeting of the Personnel Committee where they discussed future positions in the Electrical Department, Public Works Department, COVID-19 Preparedness Plans as well as Leadership training for the staff and Council.

Planning Commission:

Vice President Glaser reported that the Commission met on March 31 to review the proposed Zoning Code Update and on April 6, they held a discussion on housing projects and wetlands delineation.

Public Works Committee:

Councilor Rennwald reviewed items discussed at the meeting held on March 25 where Emily Nelson provided information on 2020 Ecoli monitoring needs and ways to move forward.

Public Safety Committee:

Councilor Woodruff reported on the April 1 meeting of the Public Safety Committee where they received an update from the Chief of Police and discussed making applications for permits online.

THEDA:

Mayor Swanson reported on a meeting of THEDA where they discussed the Minnehaha and the creation of a plan for the group.

Utilities Committee:

President Redden reported on the recent meeting of the Utilities Committee where they discussed the Wastewater Treatment Project moving forward with the construction easement and they received an update on the lift station insurance claim.

Library Board:

Councilor Rennwald reported that the Library Board discussed storage for Friends of the Library since they haven't been able to have book sales.

Motion by Glaser and Woodruff that the following consent agenda items:

1. Approving minutes from the March 22, 2021 City Council meeting.
2. **RESOLUTION NO. 4-94-21 ALLOWING CLAIMS AGAINST THE CITY OF TWO HARBORS TO BE PAID ON APRIL 13, 2021, IN THE AMOUNT OF \$_____.**
3. Approving payroll for the second half of March 2021.
4. A memorandum from Joe Rhein, Bolton & Menk providing an update on current projects.
6. **RESOLUTION NO. 4-95-21 AUTHORIZING AN UPDATED AGREEMENT BETWEEN THE CITY OF TWO HARBORS AND THE MN DEPARTMENT OF NATURAL RESOURCES TO PROVIDE ADDITIONAL COMPENSATION FOR WILDFIRE RESPONSE.**
7. **RESOLUTION NO. 4-96-21 ACCEPTING THE PROPOSAL OF SUSAN HERRIED TO PROVIDE PROFESSIONAL LEADERSHIP ASSESSMENT SERVICES.**

8. Authorizing the internal and external postings for the positions of journey line worker and apprentice line worker.
9. Authorizing an internal and external posting for the position of Electronic Data Processing Technician at City Hall.
10. **RESOLUTION NO. 4-97-21 ACCEPTING THE PROPOSAL OF JAMAR FOR PURCHASE AND INSTALLATION OF COMPRESSORS AND TANKS FOR THE EDNA G. FOR THE AMOUNT OF \$17,000.**
11. **RESOLUTION NO. 4-98-21 HIRING SHANE SWEENEY FOR THE POSITION OF TEMPORARY LIQUOR CLERK.**
12. Declaring second reading of An Ordinance Granting a Franchise to Pinpoint MN, LLC to Construct, Operate and Maintain a Cable Television System in the City of Two Harbors; Setting Forth Conditions Accompanying the Granting of the Franchise; Providing for Regulations and use of the System, and Prescribing for the Violation if its Provisions.
13. Authorizing the scheduling of a community meeting on the 2021 Street Improvement Project.
14. **RESOLUTION NO. 4-99-21 AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE AND DELIVER A TEMPORARY CONSTRUCTION EASEMENT WITH TWO HARBORS FAMILY DENTAL FOR CONSTRUCTION OF THEIR NEW BUILDING NEAR CITY HALL.**
15. **RESOLUTION NO. 4-100-21 CALLING A PUBLIC HEARING FOR 6 PM ON MONDAY, APRIL 26, 2021, TO CONSIDER A BUSINESS SUBSIDY FOR LS DENTAL BUILDING PROJECT LLC.**
16. **RESOLUTION NO. 4-101-21 AUTHORIZING THE PUBLIC LIBRARY TO MAKE APPLICATION FOR AN LSTA GRANT FOR STEM RELATED PROGRAMMING SUPPLIES AND TECHNOLOGY AT THE LIBRARY.**

be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

New Business:

Motion by Woodruff and Glaser that **RESOLUTION NO. 4-102-21 ADOPTING COVID OPERATION PLANS** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Erickson and Rennwald that **RESOLUTION NO. 4-103-21 APPROVING THE LABOR AGREEMENT BETWEEN THE CITY OF TWO HARBORS AND TEAMSTERS LOCAL 346** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Glaser and Swanson that **RESOLUTION NO. 4-104-21 APPROVING THE REQUEST OF EMILY STRANGE FOR USE OF THE COMMUNITY BUILDING FROM MAY 1-20, 2021 FOR USE AS OFFICE SPACE FOR A FILM PRODUCTION** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Glaser and Erickson that **RESOLUTION NO. 4-105-21 AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE AND DELIVER THE MP CONFIDENTIALITY AND NON-DISCLOSURE AGREEMENT REGARDING FUTURE POWER SUPPLY NEGOTIATIONS** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Woodruff and Passe that **RESOLUTION NO. 4-106-21 APPROVING LAKE SUPERIOR DENTAL BUILDING LLC'S PLANS AND SPECIFICATIONS AND AUTHORIZING AN ADVERTISEMENT FOR BIDS ON THE PROJECT CONTINENT UPON APPROVAL OF STAKING BY LAKE COUNTY** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Woodruff and Rennwald that **RESOLUTION NO. 4-107-21 AUTHORIZING A LETTER TO SENATOR KLOBUCHAR REQUESTING FINANCIAL ASSISTANCE FOR THE BANDSHELL PROJECT THROUGH CARES ACT FUNDING** be adopted as read. Carried by the following vote: Yeas: Woodruff, Rennwald, Passe, Erickson, Redden. 5. Abstain: Glaser, Swanson. 2.

Motion by Rennwald and Woodruff that the meeting adjourn. Carried.

Benjamin Redden, President, City Council

Patricia D. Nordean, City Clerk