

**TWO HARBORS CITY COUNCIL**  
**SPECIAL CLOSED MEETING AGENDA**

April 26, 2021

4:00 P.M. Call to order special meeting of the City Council of the City of Two Harbors for the purpose of receiving and considering attorney client privileged information.

Roll call:

Pledge of Allegiance:

[M] Closing the special meeting of the Two Harbors City Council, pursuant to Minnesota Statute Section 13D.05, Subdivision 3(b), per the attorney-client privilege for discussions with the City Attorney and Monte Mills of the Green Espel P.L.L.P. law firm. Following this closed session, the Council will reconvene in open session at 5 PM.

Appearances:

1. Monte Mills, Greene Espel P.L.L.P. law firm.
2. Steve Overom, City Attorney.

[M] Adjourning the special closed meeting.

**Adjourn:**

**NOTICE OF SPECIAL CLOSED MEETING  
OF TWO HARBORS CITY COUNCIL  
BY TELEPHONE OR OTHER ELECTRONIC MEANS**

Pursuant to Minn. Stat. Section 13D.021, subd. 1, there will be a special closed meeting of the Two Harbors City Council at 4 PM on Monday, April 26, 2021, held by Zoom Video Conference and any or all member(s) of the City Council may potentially attend such meeting by Zoom Video Conference.

This will be a closed meeting pursuant to Minnesota Statutes Section 13D.05 Subd 3 (b) for the purpose of receiving and considering attorney client privileged information.

THIS NOTICE OF SPECIAL CLOSED MEETING BY TELEPHONE OR OTHER ELECTRONIC MEANS IS GIVEN PURSUANT TO MINN. STAT. SECTION 13d.04.

Dan Walker, Administrator

Dated: April 23, 2021

**CITY OF TWO HARBORS**  
**COMMITTEE OF THE WHOLE/AGENDA MEETING**

April 26, 2021

5:00 p.m. Call to order.

Appearances:

1. Andrew Grice and/or Matt Meyer, KDV  
Re: 2020 Audit.
2. Todd Hagen, Ehlers & Associates  
Re: Pre-Sale of General Obligation Bonds  
for the 2021-2022 Street Improvement  
Project and Capital Equipment Purchases.
3. Justin Otsea, ARDC  
Re: Zoning Code Updates.

Administrator updates.

Attorney updates.

City Clerk/HR updates.

Finance Director updates.

Community Development Planner updates.

City Engineer updates.

Other agenda questions or additions.

**NOTICE OF MEETING  
OF THE CITY OF TWO HARBORS COMMITTEE OF THE WHOLE  
BY TELEPHONE OR OTHER ELECTRONIC MEANS**

Pursuant to Minn. Stat. Section 13D.021, subd. 1, there will be a meeting of the City of Two Harbors Committee of the Whole at 5:00 PM on Monday, April 26, 2021, will be held by Zoom Video Conference and any or all member(s) of the City Committee of the Whole may potentially attend such meeting by Zoom Video Conference.

Additionally, the presence of the public at the regular meeting location is not feasible due to the COVID-19 health pandemic/emergency declaration, pursuant to Minn. Stat. Section 13D.021, subd. 1(3).

Members of the public may monitor the meeting electronically from a remote location by joining the Zoom meeting online at:

Join Zoom Meeting

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Meeting ID: 825 4253 0691

Find your local number: <https://us02web.zoom.us/j/82542530691>

Members of the public will not be able to speak during the meeting. Public comments are to be submitted via email to: [info@twoharborsmn.gov](mailto:info@twoharborsmn.gov) and must be received at City Hall on or before 3 PM on the day of the meeting.

THIS NOTICE OF REGULAR MEETING BY TELEPHONE OR OTHER ELECTRONIC MEANS IS GIVEN PURSUANT TO MINN. STAT. SECTION 13d.04.

Dan Walker, Administrator

Dated: March 23, 2021

## TWO HARBORS CITY COUNCIL

### AGENDA

April 26, 2021

6:00 P.M. Call to order regular meeting of the City Council of the City of Two Harbors.

Roll call:

Pledge of Allegiance:

Additions or Changes to the Agenda:

[M] Approval of the Agenda.

*Items may be added to the agenda prior to approval of the agenda. Items brought forth once the agenda has been approved shall be referred to administration and/or committee.*

#### Appearances:

#### Administrative Reports:

#### Committee Reports:

Recreation Board

Trees & Trails Commission

Finance and Budget Committee

Public Affairs Committée

Utilities Committee

Edna G. Commission

Public Works Committee

Public Arts & Beautification Commission

#### [R] Approving the Consent Agenda Items:

*Items listed on the Consent Agenda are routine in nature and typically do not require discussion. If there is an item on the consent agenda that a councilmember feels warrants discussion, it should be removed from the consent agenda and dealt with individually.*

1. Approving minutes from the April 12, 2021 Regular City Council meeting.
2. Allowing claims against the City of Two Harbors to be paid on April 27, 2021.
3. Approving payroll for the first half of April, 2021.
4. Accepting the proposal of Gary Carlson Equipment for the purchase, installation and certification of a 4-foot trench box extension for utility work for an amount of \$4,536.35.

5. Accepting a proposal from Anderson's Greenhouse & Florist to provide hanging baskets and flowers for 2021 for an amount of \$7,547.25.
6. Authorizing the purchase and delivery of two 40' cube containers for the Fire Department from Tom Kraemer, Inc. for an amount of \$13,239.60.
7. Certifying assessments to the Lake County Auditor for certain unpaid utility charges.
8. Approving the 2020 Audited Financial Statements for the City of Two Harbors.
9. Amending Resolution No. 4-100-21, Calling a Public Hearing for 6 PM on Monday, April 26, 2021, to Consider a Business Subsidy for LS Dental Building Project LLC to provide for a change in date for the hearing.
10. Amending Resolution No. 4-106-21, Approving Lake Superior Dental Building LLC's Plans and Specifications and Authorizing an Advertisement for Bids on the Project Contingent upon Approval of Staking by Lake County to adjust the amount that the City will expend for the Project and the amount of the grant that the City is anticipated to receive from IRRR for the Project.
11. Authorizing the Mayor and City Clerk to execute and deliver the Amended 2021 – 2023 Contract between the City of Two Harbors and the Two Harbors Curling Club.
12. Declaring third and final reading of Ordinance No. 121, Second Series, An Ordinance Renewing a Franchise to Pinpoint Minnesota, LLC to Construct, Operate and maintain a Cable Television System in the City of Two Harbors; Setting Forth Conditions Accompanying the Renewal of the Franchise; Providing for Regulation and Use of the System; and Prescribing Penalties for the Violation of its Provisions
13. Authorizing a summary of Ordinance No. 121, Second Series, An Ordinance Renewing a Franchise to Pinpoint Minnesota, LLC to Construct, Operate and maintain a Cable Television System in the City of Two Harbors; Setting Forth Conditions Accompanying the Renewal of the Franchise; Providing for Regulation and Use of the System; and Prescribing Penalties for the Violation of its Provisions.
14. Declaring first reading of an ordinance amending the City Code, Chapter 11 – Land Use Regulation.
15. Authorizing and directing the Mayor and City Clerk to execute and deliver the Non-disclosure Agreement with Minnesota Power.

**Unfinished Business:**

Other.

**New Business:**

1. [R] Receiving Bids and Recommending Award of a Construction Contract for the 2021 – 2022 Street Improvement Project.
2. [R] Recommending Award of a Professional Services Contract for Construction Materials Testing on the 2021 – 2022 Street Improvements Project.
3. [R] Approving a request by the Two Harbors HRA to provide \$10,000 in funding assistance for the 2021 Neighborhood Revitalization Program.
4. [R] Providing for the sale of \$2,970,000 General Obligation Improvement Bonds, Series 2021A.
5. [R] Authorizing the City to enter into a Credit Enhancement Program Agreement with the Minnesota Public Facilities Authority.
6. [R] Providing for the sale of \$740,000 General Obligation Equipment Certificates, series 2021B.
7. [R] Determining the necessity to issue Not to Exceed \$750,000 General Obligation Equipment Certificates of 2021.

Other.

**Announcements:**

**Adjourn:**

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