

CITY OF TWO HARBORS
COMMITTEE OF THE WHOLE/AGENDA MEETING

March 22, 2021

5:00 p.m. or as soon thereafter as possible:

Call to order.

Appearances: 1. Shawn McMahon, SEH
 RE: Airport Matters

Administrator updates.

Attorney updates.

City Clerk/HR updates.

Finance Director updates.

Community Development Planner updates.

City Engineer updates.

Other agenda questions or additions.

**NOTICE OF MEETING
OF THE CITY OF TWO HARBORS COMMITTEE OF THE WHOLE
BY TELEPHONE OR OTHER ELECTRONIC MEANS**

PLEASE BE AWARE THAT THE TIME OF THIS MEETING HAS BEEN CHANGED TO 5 PM OR AS SOON THEREAFTER AS POSSIBLE. THIS IS DUE TO A CLOSED MEETING WHICH AS BEEN SCHEDULED FOR 5 PM. THE COMMITTEE OF THE WHOLE MEETING WILL BEGIN IMMEDIATELY FOLLOWING THE CLOSED MEETING.

Pursuant to Minn. Stat. Section 13D.021, subd. 1, there will be a meeting of the City of Two Harbors Committee of the Whole at **5:00 PM OR AS SOON THEREAFTER AS POSSIBLE** on Monday, March 22, 2021, will be held by Zoom Video Conference and any or all member(s) of the City Committee of the Whole may potentially attend such meeting by Zoom Video Conference.

Additionally, the presence of the public at the regular meeting location is not feasible due to the COVID-19 health pandemic/emergency declaration, pursuant to Minn. Stat. Section 13D.021, subd. 1(3).

Members of the public may monitor the meeting electronically from a remote location by joining the Zoom meeting online at:

Join Zoom Meeting

<https://us02web.zoom.us/j/82542530691?pwd=REpOSzdCTkp2ejFaV0hwb2FGeDFUdz09>

Meeting ID: 825 4253 0691

Passcode: 385498

One tap mobile

+13017158592,,82542530691# US (Washington DC)

+13126266799,,82542530691# US (Chicago)

Dial by your location

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 9128 US (San Jose)

Meeting ID: 825 4253 0691

Find your local number: <https://us02web.zoom.us/u/kKq8PzbMM>

Members of the public will not be able to speak during the meeting. Public comments are to be submitted via email to: info@twoharborsmn.gov and must be received at City Hall on or before 3 PM on the day of the meeting.

THIS NOTICE OF REGULAR MEETING BY TELEPHONE OR OTHER ELECTRONIC MEANS IS GIVEN PURSUANT TO MINN. STAT. SECTION 13d.04.

Dan Walker, Administrator

Dated: MARCH 19, 2021

TWO HARBORS CITY COUNCIL

AGENDA

March 22, 2021

6:00 P.M. Call to order regular meeting of the City Council of the City of Two Harbors.

Roll call:

Pledge of Allegiance:

Additions or Changes to the Agenda:

[M] Approval of the Agenda.

Items may be added to the agenda prior to approval of the agenda. Items brought forth once the agenda has been approved shall be referred to administration and/or committee.

Appearances:

Administrative Reports:

Committee Reports:

HRA

Recreation Board

Public Works Committee

Public Affairs Committee

Edna G. Commission

Utilities Committee

Trees & Trails Commission

Finance and Budget Committee

[R] Approving the Consent Agenda Items:

Items listed on the Consent Agenda are routine in nature and typically do not require discussion. If there is an item on the consent agenda that a councilmember feels warrants discussion, it should be removed from the consent agenda and dealt with individually.

1. Approving minutes from the March 8, 2021 Regular City Council meeting.
2. Allowing claims against the City of Two Harbors to be paid on March 23, 2021.
3. Approving payroll for the first half of March, 2021.
4. Accepting the proposal of Water Conservation Services Inc. to provide professional water distribution leak survey services for an amount of \$3,000.

5. Accepting the proposal of Great Lakes Pipe Service to provide professional sanitary sewer cleaning and televising services for an amount not to exceed \$30,000.
6. Authorizing the purchase of a walk-behind trencher and trailer from Ditch Witch of Minnesota through the National Joint Powers Agreement for an amount of \$18,201.81 for the Gas and Electric Departments.
7. Authorizing the purchase of new electrical meters from Border States Electric for an amount of \$5,416.26.
8. Accepting the recommendation of the Public Works Committee to approve the request of the Friends of the Edna G. to provide in-kind services for the Edna G.'s 125th Anniversary Celebration.
9. Approving the application of Amy Speece for a license to conduct massage therapy at 1125 Sixth Street, pending the approval of the Chief of Police and the Building Official.
10. Authorizing an application to the Duluth Superior Area Community Foundation in the amount of \$2,106 for a grant for the Two Harbors Public Library to purchase juvenile materials.
11. Accepting a proposal from Midwest Golf Carts for leasing of 61 gas powered golf carts for the 2021 golf season for an amount of \$30,500.
12. Accepting the proposal of SEH to provide professional engineering services for relocation design and bidding for the Airport Automated Weather Observation System Relocation Project for an amount of \$28,400.
13. Authorizing the Mayor and City Clerk to execute and deliver an agreement between the City of Two Harbors and the Federal Aviation Administration for repayment of entitlement funds to the City of Cook for the 2019 Hangar Project.
14. Declaring second reading of An Ordinance of the City of Two Harbors Amending the City Code, Chapter 2, Administration and General Government.
15. Declaring first reading of An Ordinance Granting a Franchise to Pinpoint Minnesota, LLC to Construct, Operate and Maintain a Cable Television System in the City of Two Harbors; Setting Forth Conditions Accompanying the Grant of the Franchise; Providing for Regulation and Use of the System; and Prescribing Penalties for the Violation of its Provisions.
16. Adopting 2021 Rates for solar electricity customers.

Unfinished Business:

Other.

New Business:

1. [R] Consider approving an amendment to the Project Labor Agreement Form.
2. [R] Consider authorizing payment in the amount of \$2,000 for a portion of tuition for Mayor Swanson to attend John Maxwell Leadership Training.
3. [R] Consider authorizing the City to make application to and accept funds from the IRRR for site development for the LS Dental project for an amount of \$175,000.
4. [R] Consider authorizing and directing the Mayor and City Clerk to execute and deliver a license agreement with Adam Labat.
5. [R] Consider authorizing the Mayor and City Clerk to execute and deliver and amended and restated lease agreement between the City of Two Harbors and the Two Harbors Curling Club, Inc.
6. [R] Consider authorizing the Mayor and City Clerk to execute and deliver the Golf Course Contract for Two Harbor Golf Course Clubhouse and Two Harbor Golf Course between the City of Two Harbors and Two Harbor Golf Association, Inc.
7. [R] Authorizing and directing the Mayor and City Clerk to execute and deliver a hangar ground lease agreement for the Two Harbors Municipal Airport with Joe Thorne.

Other.

Announcements:

Adjourn:

**NOTICE OF MEETING
OF THE CITY OF TWO HARBORS CITY COUNCIL
BY TELEPHONE OR OTHER ELECTRONIC MEANS**

Pursuant to Minn. Stat. Section 13D.021, subd. 1, there will be a meeting of the City of Two Harbors City Council at 6:00 PM on Monday, March 22, 2021, will be held by Zoom Video Conference and any or all member(s) of the City Council may potentially attend such meeting by Zoom Video Conference.

Additionally, the presence of the public at the regular meeting location is not feasible due to the COVID-19 health pandemic/emergency declaration, pursuant to Minn. Stat. Section 13D.021, subd. 1(3).

Members of the public may monitor the meeting electronically from a remote location by joining the Zoom mee Join Zoom Meeting online at:

<https://us02web.zoom.us/j/84171840784?pwd=NIQxRnRXRlpQZ1c1OWZJbU5NUEJXZz09>

Meeting ID: 841 7184 0784

Passcode: 972391

One tap mobile

+16465588656,,84171840784# US (New York)

+13017158592,,84171840784# US (Washington DC)

Dial by your location

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Meeting ID: 841 7184 0784

Find your local number: <https://us02web.zoom.us/j/84171840784?pwd=NIQxRnRXRlpQZ1c1OWZJbU5NUEJXZz09>

Members of the public will not be able to speak during the meeting. Public comments are to be submitted via email to: info@twoharborsmn.gov and must be received at City Hall on or before 3 PM on the day of the meeting.

THIS NOTICE OF REGULAR MEETING BY TELEPHONE OR OTHER ELECTRONIC MEANS IS GIVEN PURSUANT TO MINN. STAT. SECTION 13d.04.

Dan Walker, Administrator

Dated: February 23, 2021