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February 8, 2021

Regular meeting of the City Council of the City of Two Harbors, Minnesota, held on Monday, February 8, 2021, at 6:00 p.m. via Zoom video conference.

The meeting was called to order by President Redden.

Members present, Councilors: Woodruff, Glaser, Rennwald, Swanson, Passe, Erickson, Redden. 7.

Others present: Administrator Walker
Finance Director, Pietila
City Clerk, Nordean
Community Development/Planner, Sterbenz
City Attorney, Overom.

Motion by Woodruff and Rennwald approving the agenda. Carried.

Motion by Glaser and Passe adjourning the regular meeting and calling to order public hearing for the purpose of providing information and receiving public comments regarding the submission of an application to the Department of Employment and Economic Development, Small Cities Development Grant Program for rehabilitation activities within the City of Two Harbors. Carried.

Appearances:

Joe Rhein, Bolton & Menk, was present and addressed the Council providing an overview of the proposed projects which include the following four segments:

- Fourth Street – Tenth Avenue to Twelfth Avenue: Replacement
- Seventh Avenue and Fourth Street Area: Looping
- Seventh Avenue – Eleventh Street to Fifteenth Street: Replacement
- Old Rail Yard: Realignment

He also discussed project funding, explaining that two grants are being pursued, one which is administered through the MN Public Facilities Authority, and another which is administered through the Department of Employment and Economic Development. He noted that the estimated cost of all segments of the project is \$2,037,000, and that of that \$1,600,000, or approximately 80% of the cost could be funded through these grants.

Rhein reported that a preliminary application was submitted in November of 2020 and the application was ranked in the top, “Competitive” category, so the City was invited to submit a final

application, which is due March 12, 2021. This application was authorized by the Council at their meeting of January 25, 2021, however, this public hearing is required as part of the final application process. In addition to this hearing, the Citizen Participation Plan includes the availability of public information and records to the public, and the ability for the public to provide written comments and responses. Mr. Rhein reported that the next steps are to consider any comments received at the public hearing and to adopt a resolution in support of the final application. This resolution is on the agenda for tonight's meeting under New Business. If approved, the final application documents, including a copy of the resolution, will be submitted.

Communications:

Clerk Nordean reported that no communications have been received with regard to the proposed application.

President Redden asked if there was anyone present who wished to speak in favor of or against the proposed application. There was no one present who wished to speak regarding the proposed application.

Motion by Glaser and Woodruff adjourning the public hearing and reconvening regular City Council meeting. Carried.

Library Board:

Councilor Rennwald reported that at their February 2 meeting, the Library Board discussed circulation and use of computers as well as a call for artists for a mural in the children's section of the Library.

Planning Commission:

Vice President Glaser reported on the February 2 meeting of the Planning Commission where the group discussed housing development and addressed questions regarding storage facilities in the B-1 zoning district.

Utilities Committee:

President Redden reviewed items discussed at the February 3 meeting of the Utilities Committee meeting including aesthetics of the Wastewater Treatment Plant, NEMPA power sources and a letter regarding water leak repairs.

Motion by Woodruff and Rennwald that the following consent agenda items:

1. Approving minutes from the December 14, 2020 Special and January 25, 2021 Regular City Council meetings.
2. **RESOLUTION NO. 2-38-21 ALLOWING CLAIMS AGAINST THE CITY OF TWO HARBORS TO BE PAID ON FEBUARY 9, 2021, IN THE AMOUNT OF \$2,217,592.63.**

3. Approving payroll for the second half of January, 2021, in the amount of \$216,745.42.
4. A Memorandum from Joe Rhein, Bolton & Menk, providing engineering project updates.
5. **RESOLUTION NO. 2-39-21 APPOINTING TINA LINN AS A MEMBER OF THE LIBRARY BOARD.**
6. Accepting, with regret, a letter of resignation from Jesse Larson, from his position as Volunteer Firefighter, and authorizing a letter of appreciation for his service.
7. Approving the request of the American Legion to be open on the following Sundays in 2021: July 4, 11, 18 and 25. August 1, 8, 15, 22 and 29.
8. **RESOLUTION NO. 2-40-21 AUTHORIZING PAYMENT TO BOLTON & MENK IN THE AMOUNT OF \$39,420 FOR PROFESSIONAL SERVICES FOR THE 2021 & 2022 STREET & ALLEY IMPROVEMENT PROJECT.**
9. **RESOLUTION NO. 2-41-21 AUTHORIZING THE PURCHASE OF A 2021 JOHN DEERE 50G COMPACT EXCAVATOR FROM MCCOY CONSTRUCTION OF DULUTH, IN THE AMOUNT OF \$65,350.**
10. **RESOLUTION NO. 2-42-21 AUTHORIZING THE PURCHASE OF A 2021 FORD POLICE INTERCEPTOR UTILITY VEHICLE FOR THE POLICE DEPARTMENT FROM TENVOORDE FORD OF ST. CLOUD, THROUGH THE MN COOPERATIVE PURCHASING CONTRACT FOR AN AMOUNT OF \$33,391.24.**
11. **RESOLUTION NO. 2-43-21 AUTHORIZING THE PURCHASE AND INSTALLATION OF VARIOUS PATROL SQUAD EQUIPMENT FOR THE NEW 2021 FORD POLICE INTERCEPTOR UTILITY VEHICLE FROM EMERGENCY AUTOMOTIVE TECHNOLOGIES, INC. FOR AN AMOUNT OF \$14,417.34.**
12. **RESOLUTION NO. 2-44-21 AUTHORIZING THE PURCHASE OF A DSR RADAR UNIT FROM STALKER RADAR THROUGH THE STATE COOPERATIVE PURCHASING CONTRACT FOR AN AMOUNT OF \$2,895 FOR THE POLICE DEPARTMENT.**
13. **RESOLUTION NO. 2-45-21 APPROVING THE CIGARETTE LICENSE FOR MINIT MART, 831 7TH AVENUE FOR FEBRUARY 9, 2021 THROUGH DECEMBER 31, 2021.**
14. Authorizing the Two Harbors Public Library to participate in the Arrowhead Library System's Legacy Art Program and approving a Call to Artists for the creation of public artwork for the Two Harbors Public Library.
15. **RESOLUTION NO. 2-46-21 APPROVING THE PAY EQUITY IMPLEMENTATION REPORT FOR 2020.**

16. **RESOLUTION NO. 2-47-21 ASSIGNING SIGNING AND KEY EXECUTIVE AUTHORITY FOR THE CITY'S INVESTMENTS WITH UBS FINANCIAL SERVICES, INC.**

Be adopted as read. Carried by a unanimous yeas vote of all members present on roll call.

New Business:

Motion by Woodruff and Swanson that **RESOLUTION NO. 2-48-21 SUPPORTING A SMALL CITIES DEVELOPMENT PROGRAM PROJECT** be adopted as read. Carried by a unanimous yeas vote of all members present on roll call.

Motion by Rennwald and Erickson that **RESOLUTION NO. 2-49-21 AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE AND DELIVER THE MASTER GROUP CONTRACT WITH MEDICA TO PROVIDE EMPLOYEE HEALTH INSURANCE COVERAGE** be adopted as read. Carried by a unanimous yeas vote of all members present on roll call.

Announcements:

Mayor Swanson complimented the Electrical Department on their quick and efficient response to a problem with a transformer in his neighborhood. He also expressed thanks to the Public Works staff for their recent work with snow removal and the Water & Gas Departments on their work with water leaks. He reported that Cheryl Sundstrom, Chair of the Heritage Days Committee has announced the committee's intentions to move forward with preparations for this year's celebration.

Councilor Erickson asked for an update on COVID-19 vaccinations in the community. Vice President Glaser announced that Lake View Hospital and Clinic have teamed up with Lake County and that additional information will be available on Lake View's Facebook page as well as Lake County's website for scheduling appointments for vaccines within the established guidelines.

Motion by Rennwald and Swanson that the meeting adjourn. Carried.

Benjamin Redden, Council President

Patricia D. Nordean, City Clerk