

CITY OF TWO HARBORS
COMMITTEE OF THE WHOLE/AGENDA MEETING

January 25, 2021

5:00 p.m.

Call to order.

Appearances:

1. Natalie Hoff and Lynn Dyer, ICS
Presentation and Survey on LSSD 381

Administrator updates.

Attorney updates.

City Clerk/HR updates.

Finance Director updates.

Community Development Planner updates.

City Engineer updates.

Other agenda questions or additions.

**NOTICE OF MEETING
CITY OF TWO HARBORS COMMITTEE OF THE WHOLE
BY TELEPHONE OR OTHER ELECTRONIC MEANS**

Pursuant to Minn. Stat. Section 13D.021, subd. 1, there will be a meeting of the City of Two Harbors Committee of the Whole at 5 PM on Monday, January 25, 2021, will be held by Zoom Video Conference and any or all member(s) of the City Council may potentially attend such meeting by Zoom Video Conference.

Additionally, the presence of the public at the regular meeting location is not feasible due to the COVID-19 health pandemic/emergency declaration, pursuant to Minn. Stat. Section 13D.021, subd. 1(3).

Members of the public may monitor the meeting electronically from a remote location by joining the Zoom Meeting online at:

<https://us02web.zoom.us/j/89727735892?pwd=cFdvVHlxTHRkMFltTDk1bGdlNjNlZz09>

Meeting ID: 897 2773 5892

Passcode: 946819

One tap mobile

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Members of the public will not be able to speak during the meeting. Public comments are to be submitted via email to: info@twoharborsmn.gov and must be received at City Hall on or before 3 PM on the day of the meeting.

THIS NOTICE OF REGULAR MEETING BY TELEPHONE OR OTHER ELECTRONIC MEANS IS GIVEN PURSUANT TO MINN. STAT. SECTION 13d.04.

Dan Walker, Administrator

Dated: December 30, 2020

TWO HARBORS CITY COUNCIL

AGENDA

January 25, 2021

6:00 P.M. Call to order regular meeting of the City Council of the City of Two Harbors.

Roll call:

Pledge of Allegiance:

Additions or Changes to the Agenda:

[M] Approval of the Agenda.

Items may be added to the agenda prior to approval of the agenda. Items brought forth once the agenda has been approved shall be referred to administration and/or committee.

Appearances:

Administrative Reports:

Committee Reports:

[R] Approving the Consent Agenda Items:

Items listed on the Consent Agenda are routine in nature and typically do not require discussion. If there is an item on the consent agenda that a councilmember feels warrants discussion, it should be removed from the consent agenda and dealt with individually.

1. Approving minutes from the January 11, 2021 Regular City Council meeting.
2. Allowing claims against the City of Two Harbors to be paid on January 26, 2021.
3. Approving payroll for the first half of January, 2021.
4. Accepting, with regret, a letter of resignation from Alex McGrath, from his position as a volunteer firefighter with the Fire Department, and authorizing a letter of appreciation for his service.
5. Accepting the proposal of ACME Tools for the purchase of a new JLG ES1932 Scissor Lift for an amount of \$12,615.98.
6. Accepting the quote from Crushing Mechanics for the purchase of a skid steer milling attachment for an amount of \$24,267.
7. Accepting the proposal of McCoy Construction for a 2021 John Deere 50G Compact Excavator for an amount of \$65,350.

8. Authorizing a grant application to the Two Harbors Area Fund in the amount of \$1,000 for early literacy kits for the library.
9. Approving the Brownfields Assessment Coalition Memorandum of Agreement between the Cities of Cloquet, Cohasset, Grand Rapids, International Falls and Two Harbors; Aitkin County and Arrowhead Regional Development Commission for the purpose of documenting the roles and responsibilities of ARDC and partner communities in implementation of the U.S. EPA Brownfields Hazardous Substances and Petroleum Assessment grant.
10. Authorizing the Mayor, City Clerk and City Administrator to execute and deliver a First Amendment to Development Agreement between the City of Two Harbors and LS Dental Building, LLC, for the purpose of extending the contingency date, and the closing date for said Agreement.
11. Authorizing and directing the Mayor, City Clerk and City Administrator to execute a Memorandum of Understanding with the City of Sliver Bay, City of Beaver Bay and the entity that provides Fire Department service for Finland for administration of the Assistance to Firefighters Grant for the purchase of self-contained breathing apparatus for said fire departments.
12. Authorizing the Scheduled Pump Maintenance Agreement with Mn Pump Works.
13. Authorizing publication of the public comment notice for the WIF grant related to the Water Distribution Project.
14. Authorizing a resolution in support of a Small Cities Development Program Project Application.
15. Adopting the Citizen Participation Plan as part of the Small Cities Development Program Project.
16. Scheduling a public hearing regarding application to small cities development grant program for 6 PM on February 8, 2021, authorizing publication of the public hearing notice and authorizing staff to post the public hearing notice, the citizen participation plan and the summary of activities document.
17. Hiring Kyle Johnson as a temporary employee at the Liquor Store.
18. Designating depositories for City funds for 2021.
19. Designating certain Library materials as discarded equipment.

Unfinished Business:

Other.

New Business:

1. [R] Consider authorizing the Mayor and City Clerk to execute and deliver a cooperative construction agreement between the City and Lake County for the 2021 – 2022 Street Improvement Project.

Other.

Announcements:

Adjourn: