

CITY OF TWO HARBORS

COMMITTEE OF THE WHOLE/AGENDA MEETING

February 22, 2021

5:00 p.m.

Call to order.

Appearances:

1. Tom Furman, City HRA
Re: Land development and future growth of senior housing in Two Harbors.
2. Shawn McMahon, SEH
Re: Airport T-Hangar Project change order and pay request.

Administrator updates.

Attorney updates.

City Clerk/HR updates.

Finance Director updates.

Community Development Planner updates.

City Engineer updates.

Other agenda questions or additions.

TWO HARBORS CITY COUNCIL

AGENDA

February 22, 2021

6:00 P.M. Call to order regular meeting of the City Council of the City of Two Harbors.

Roll call:

Pledge of Allegiance:

Additions or Changes to the Agenda:

[M] Approval of the Agenda.

Items may be added to the agenda prior to approval of the agenda. Items brought forth once the agenda has been approved shall be referred to administration and/or committee.

Appearances:

Administrative Reports:

Committee Reports:

HRA

Recreation Board

Personnel Committee

Public Works Committee

Safety Committee

Utilities Committee

Planning Commission

Edna G. Commission

Trees & trails Commission

Finance Committee

Public Affairs Committee

[R] **Approving the Consent Agenda Items:**

Items listed on the Consent Agenda are routine in nature and typically do not require discussion. If there is an item on the consent agenda that a councilmember feels warrants discussion, it should be removed from the consent agenda and dealt with individually.

1. Approving minutes from the February 8, 2021 Regular City Council meeting.
2. Allowing claims against the City of Two Harbors to be paid on February 23, 2021.
3. Approving payroll for the first half of February, 2021.
4. Authorizing payment to Duluth Lawn & Sport for repairs to the lawn mower at the Airport for an amount of \$2,121.59.

5. Authorizing the purchase of new shelving for the Library from Demco, for an amount of \$3,799.14.
6. Approving Change Order No. 5 to the Agreement between the City of Two Harbors and Krause Anderson Construction Company for the T-Hangar and Associated Apron Paving Project at the Airport for an increase in the amount of \$27,538.90 for additional costs associated with excess rain events on the project site.
7. Authorizing payment to Krause-Anderson Construction Company in the amount of \$107,972.11 for Pay Application No. 6 for the 2019 T-Hangar Construction Project.
8. Accepting the recommendation of the Finance and Budget Committee to authorize an internal transfer in the amount of \$225,000 from the Local Sales Tax Fund to the Street Improvement Fund for costs associated with the Street Improvement Project.
9. Accepting the recommendation of the Finance and Budget Committee to authorize an internal transfer in the amount of \$75,000 from the Local Sales Tax Fund to the G.O. Bond debt Service Fund (301) for costs associated with the 2018 and 2019 Street Improvement Project.
10. Accepting the recommendation of the Finance and Budget Committee to authorize an internal transfer in the amount of \$225,000 from the General Fund to the Permanent Improvement Fund for costs associated with upcoming improvement projects, including the Odegard Trail Project.
11. Accepting the recommendation of the Finance and Budget Committee to authorize an amendment to the 2020 Budget by transferring budgeted funds from one department to another through the General Fund, Library, Airport, Golf Course and Capital Equipment Fund, Utility and Campground Funds.
12. Accepting the recommendation of the Finance and Budget Committee to adopt the City of Two Harbors Purchasing Policy.
13. Accepting the recommendation of the Finance and Budget Committee to approve an updated Fund Balance Policy.
14. Accepting the recommendation of the Public Safety Committee to approve the request of the Heritage Days Committee to relocate the staging area and parade route for the Heritage Days Parade.
15. Accepting the recommendation of the Public Safety Committee to authorize a 2021 City of Two Harbors archery deer hunt.
16. Accepting the recommendation of the Trees and Trails and Planning Commissions to authorize Bolton & Menk to provide wetland delineation services in May/June for both the Odegard Park Trail and the Antonich Field area simultaneously.
17. Authorizing the City of Two Harbors to submit a loan application to the Minnesota Public Facilities Authority and to authorize City officials to execute a loan agreement on behalf of the City of Two Harbors for the Water Distribution Project.

18. Accepting the recommendation of the Public Safety Committee to designate no parking zones on portions of Eighth Street.
19. Accepting the recommendation of the Trees & Trails Commission to authorize a tree-planting project by Friends of the Trees & Trails Commission.
20. Accepting the recommendation of the Fire Department to create a hiring pool for future volunteer firefighter positions and provide conditional offers for three individuals for potential hire for existing vacancies.
21. Hiring Carl Henry for the position of Public Works Specialist 1 in the Public Works Department.

Unfinished Business:

Other.

New Business:

1. [R] Approving plans and specifications and ordering advertisement for bids for the 2021 – 2022 Street Improvements Project.

Announcements:

Adjourn: