

CITY OF TWO HARBORS

Citizen Participation Plan

Pursuant to Section 104(a)(3) of the Housing and Community Development Act of 1974, as amended, this Citizen Participation Plan is hereby adopted to ensure that the citizens of Two Harbors (hereinafter referred to as the Applicant), particularly persons of low and moderate income residing in slum and blight areas and in areas in which CDBG funds are proposed to be used, are encouraged to participate in the planning and implementation of CDBG-funded activities.

Public Hearing

A public hearing or public hearings will be the primary means of obtaining citizen views and responding to proposals and questions related to community development and housing needs, proposed CDBG activities, and any past CDBG performance.

Prior to submitting the CDBG application to the State of Minnesota, the Applicant will conduct a public hearing on **Monday, February 8th, 2021 at 6:00 pm or soon thereafter** to identify community development and housing needs; including the needs of very low and low income persons, as well as other needs in the community that might be addressed through the CDBG program. At the hearing, the Applicant will, at minimum, review the proposed CDBG activities, their benefiting location(s), overall cost and proposed financing, and the implementation schedule. In addition, the past performance of the Applicant in carrying out CDBG responsibilities will be reviewed, if applicable. Compliance with historic requirements of the CDBG program will be discussed, including whether there are/may be any historic or potentially historic buildings in the target area, and how the Applicant intends to address compliance with federal regulations governing the "Protection of Historic Properties." A second public hearing midway through project implementation will also be conducted.

Formal notice of the public hearing will be provided, which follows the posting/publication requirement(s) of the Applicant. A public notice will also be posted in places frequented by the public, especially low and moderate income persons benefiting from or affected by proposed CDBG activities. As circumstances warrant, and as the Applicant determine necessary or appropriate, participation may additionally be specifically solicited from persons of low and moderate income, those benefiting from or affected by CDBG activities and/or representatives of such persons. The hearing will be conducted via Zoom electronic video conference, with a link and instructions provided in the published and posted hearing notice, as well as posted on the City's website. If the Applicant anticipates a significant number of non-English speaking residents can be reasonably expected to participate, arrangements will be made to have an interpreter present. Citizens will be provided the opportunity to comment upon the original Citizen Participation Plan and on substantial amendments to it, or to the activities for which CDBG funds will be used, electronically at the hearing, via email to info@twoharborsmn.gov; or in writing to: Two Harbors City Council, 522 1st Avenue, Two Harbors, MN 55616.

Public Information and Records

Information and records regarding the proposed and any past use of CDBG funds will be available on the City's website: www.twoharborsmn.gov or may be requested by contacting City Staff at 218-834-8806 or pnoardean@twoharborsmn.gov. The public will be so informed of this by public notice.

Written Comments and Response

The Applicant will respond to written complaints and grievances, in writing, in a timely manner. When at all possible, such written responses shall be made within fifteen (15) working days.

City of Two Harbors

Chris Swanson, Mayor of Two Harbors

Date