

Two Harbors Public Library Board of Trustees Meeting

Tuesday, June 11, 2024

Call to Order

A meeting of the Two Harbors Public Library Board of Trustees was called to order by Board President Amanda Houle at 5:02 p.m. pm on Tuesday, June 11, 2024. The following board members were in attendance: Amanda Houle (President), Dean Paron (Vice President), Sharon Lind (Secretary), Jody Zastera, Karen Johnson, Jamie Sisson, Daniel Thewis, Amber Koenig, Madeline Jarvis (Library Director), Uriah Hefter (Two Harbors City Council representative). Visitor: Vicki Everett (Friends of the Library) and Jan O'Donnell (prospective Board member).

Minutes

The Minutes of the previous meeting of Tuesday, May 14, 2024, were presented. Dean/Karen moved to accept the minutes. Motion carried.

Bills

The bills for May 2024 were presented. Daniel/Amber moved to accept and pay the presented bills. Motion carried.

Financial Report

The Financial Report May 2024 was presented. Dean/Karen moved to accept the Financial Report. Motion carried.

Liaison Reports

- **Friends of the Library** – Vicki reported that the 25-cent book sale on May 28th at the library successful – they raised about \$160 (that's 600 books).
- **City Council** – The City website update will be next week – has requested to have a link to the library website on the home page.

Librarian's Report

The Librarian's Report for May 2024 (both narrative and data) was presented. Karen/Sharon moved to accept the Librarian's report. Motion carried.

Unfinished Business

- **2025-2028 strategic plan** – Board brainstormed on areas of focus. Daneil/Amanda moved to form a strategic plan subcommittee and delegate three Board members to be on the committee. Motion carried. The three Board members to be on the subcommittee will be Daniel, Amanda, and Amber.

New Business

- **Board resignation** – received a resignation letter from Cheryl Passe. Amber/Jody moved to accept, with regret, Cheryl Passe’s resignation from the Board.
- **Potential bike partnership** – Madeline spoke about a potential bike fleet partnership with Lake County Health & Human Services. She will be doing some more research on this.
- **Reminiscence Kits** – show & tell of new kits available to patrons with memory loss and their loved ones.

Next Meeting

Tuesday, July 9, 2024 @ 5:00pm – THPL Board Meeting

Adjourn

Karen/Amber moved to adjourn the meeting at 6:04 p.m. Motion carried by consent.

Respectfully Submitted,
Sharon Lind, Secretary