

**CITY OF TWO HARBORS
COMMITTEE OF THE WHOLE/AGENDA MEETING**

August 27, 2018

5:00 p.m. Call to Order.

Appearances: 1.) Diane Pike, PhD, Augsburg University
Re: Quality of Place Study Results

Administrator issues.

Attorney issues.

Clerk issues.

Finance Director issues.

Other agenda questions or additions.

TWO HARBORS CITY COUNCIL
AGENDA
August 27, 2018

6:00 P.M. Call to order regular meeting of the City Council of the City of Two Harbors.

Roll call:

Pledge of Allegiance.

Additions or Changes to the Agenda.

[M] Approval of the Agenda.
Items may only be added to the agenda prior to approval of the agenda. Items brought forth once the agenda has been approved shall be referred to administration and/or committee.

Appearances.

Administrative Reports.

Committee Reports: Recreation Board
Edna G. Commission
Trees & Trails Commission
Safety Committee
Finance and Budget Committee
Public Works Committee
Airport Commission
Public Arts Commission

[R] Approval of the Consent Agenda Items.
Items listed on the Consent Agenda are routine in nature and typically do not require discussion. If there is an item on the consent agenda that a councilmember feels warrants discussion, it should be removed from the consent agenda and dealt with individually.

1. Approving minutes from August 13 regular and August 21, 2018 Special City Council meetings.
2. Allowing claims against the City of Two Harbors to be paid on August 28, 2019.
3. Approving payroll for the first half of August, 2018.
4. Public Works Department Report for August 21, 2018.

5. Accepting the resignation of Ethen Cassidy from the Public Arts & Beautification Commission and from Benjamin Fleming from the Trees & Trails Commission, with regret.
6. Approving Pay Application No. 2 for the 2018 Street & Alley Improvement Project in the amount of \$457,678.24.
7. Authorizing payment to SEH in the amount of \$35,500 for engineering service for the design phase of the 2018 Fuel System and Building Area Pavement Rehabilitation Project.
8. Authorizing payment to Bolton & Menk in the amount of \$2,137.50 for general engineering services for the City.
9. Authorizing payment to Bolton & Menk in the amount of \$35,724 for professional services for the 2018 Street & Alley Improvement Project.
10. Authorizing payment to Bolton & Menk in the amount of \$3,822 for construction and administration professional services for the main Lift Station Improvement Project in the amount of \$3,822.
11. Authorizing payment to American Engineering Testing in the amount of \$9,229.50 for professional services for the 2018 Street & Alley Improvement Project.
12. Authorizing payment to Safety-Kleen Systems in the amount of \$4,546.84 for hazardous waste disposal services.
13. Authorizing payment to CR-BPS for professional design services for the Burlington Bay Campground East Shower House Project for an amount of \$3,060.
14. Accepting the proposal of Bradley Interiors for new carpet for the Liquor Store for an amount of \$5,383.85.
15. Accepting the proposal of Irby for the purchase of a new 112.5kva transformer for an amount of \$6,130.
16. Certifying unpaid utility charges as assessments against certain properties within the City to the Lake County Auditor.
17. Confirming Resolution 8-217-16 and authorizing the Mayor, City Clerk and Administrator to sign the agreement approved by Resolution 8-217-16.
18. Hiring _____ for the position of Assistant Wastewater Treatment Plant Operator with certain conditions.

Unfinished Business:

Other

New Business:

1. [R] Consider approving/denying the request of Martin Howard, 117 First Avenue, for a variance from City Code Section 11.71, Subd. 10A, 3, 4 and 5, for construction of an accessory building.
2. [R] Consider accepting Mayor Swanson's recommendation to appoint Benjamin Fleming as a member of the Public Arts & Beautification Commission.
3. [R] Consider authorizing Bolton & Menk to complete the pre-engineering for final scope determination, alternative development, site layout, preliminary design calculations, facility plan amendment and funding, coordination and project management for an amount of \$118,000.
4. [R] Consider approving a development agreement between the Lake Bank and the City of Two Harbors and authorizing and directing the Mayor, City Clerk and Administrator to execute and deliver said Agreement on behalf of the City.
5. [R] Consider authorizing and directing mayor and City Clerk to execute and deliver a lease with obligation to construct and option to own.

Other.

Announcements:

Adjourn.