

**CITY OF TWO HARBORS
COMMITTEE OF THE WHOLE/AGENDA MEETING**

April 9, 2018

5:00 p.m. Call to Order.

Appearances: 1) Mark Schlangen, Fire Chief,
Regarding the fire truck process.

Administrator issues.

Attorney issues.

Clerk issues.

Finance Director issues.

Other agenda questions or additions.

TWO HARBORS CITY COUNCIL
AGENDA
April 9, 2018

6:00 P.M. Call to order regular meeting of the City Council of the City of Two Harbors.

Roll call:

Pledge of Allegiance.

Additions or Changes to the Agenda.

[M] Approval of the Agenda.
Items may only be added to the agenda prior to approval of the agenda. Items brought forth once the agenda has been approved shall be referred to administration and/or committee.

Appearances.

Administrative Reports.

Committee Reports: Airport Commission
Trees & Trails Commission
Library Board
Planning Commission
Public Works Committee
Personnel Committee
Edna G. Commission

[R] Approval of the Consent Agenda Items.
Items listed on the Consent Agenda are routine in nature and typically do not require discussion. If there is an item on the consent agenda that a councilmember feels warrants discussion, it should be removed from the consent agenda and dealt with individually.

1. Minutes from March 26, 2018 regular City Council meeting.
2. Allowing claims against the City of Two Harbors to be paid on April 10, 2018.
3. Approving payroll for the second half of March, 2018.
4. Library Report dated April 4, 2018.
5. Accepting the resignation of Sandy Magnuson from the Library Board, with regret and extending appreciation for her service.

6. Approving the request of Sterling Dance to close Waterfront Drive between Second and Third Avenues for their annual dance performance on June 30, 2018 between 4:30 and 7:30 p.m. with a rain date of July 11, 2018.
7. Approving certification of certain delinquent utility charges to the Lake County Auditor.
8. Accepting the quote of Service Masters to clean and deodorize the Campground East End Shower House for an amount of \$2,241.86.
9. Accepting the proposal of Border States Electric for the purchase of self-read electrical meters for an amount of \$25,000.
10. Accepting the proposal of JMF Construction for replacement of manhole covers and castings for an amount of \$19,155.
11. Authorizing payment to Safety Kleen Systems in the amount of \$7,546.84 to provide hazardous waste removal services at North Campus and Fire Hall buildings.
12. Accepting a quote from Menard's for the purchase of materials for a storage/changing building at Odegard Park for an amount of \$14,201.
13. Accepting the recommendation of the Public Works Committee to accept the proposal of Portable Restroom Trailer, LLC in the amount of \$3,980/mo. plus \$700 for delivery and set-up charges to provide portable showers for the East End Shower House at the Campground during construction of the new shower house.
14. Accepting the lowest responsible proposal received for the lease of four portable toilets for the Campground during the construction of the East End Shower House from August to October, 2018.
15. Accepting a proposal from Midwest Golf Cars for the lease of 46 gas powered golf carts for the 2018 golf season for an amount of \$23,000.
16. Authorizing the administrator to take steps necessary for the disposal of bicycles acquired by the Police Department.
17. Approving a 2017 transfer from TIF District to the General Fund for 10% administrative expenditures incurred during 2007 to 2015.
18. Approving a 2017 transfer from TIF District to the General Fund for 10% for administrative expenditures incurred during 2008 to 2016.
19. Approving a 2017 transfer from General Fund to Street Improvement Fund.
20. Accepting the recommendation of the Personnel Committee to approve the amended position description for the position of Chief of Police.

21. Accepting the recommendation of the Personnel Committee to authorize the posting of an internal bulletin for the position of Chief of Police.

Unfinished Business:

1. [R] Consider approving Pay Request No. 3 for the Castle Danger Watermain Project regarding the items in Change Order No. 2.

Other

New Business:

1. [R] Consider accepting the proposal of CR-Building Performance Specialists, Inc. to provide design, bidding and construction administration for the east shower house and Burlington Bay Campground for an amount not to exceed \$32,300.
2. [R] Consider accepting the results of the additional geotechnical investigation from AET regarding the soil boings done on the alley north of Seventh Avenue and consider proceeding with the project assuming the City will cover the additional cost for soil remediation estimated at \$36,000.
3. [R] Consider approving plans and specifications and ordering advertisement for bids for the 2018 Street and Alley Improvement project.
4. [R] Consider accepting the design proposal and scope of work for the Jet-A-Fuel System Replacement and Hangar Area Pavement Rehabilitation Projects scheduled for 2018 at the Richard B. Helgeson Municipal Airport from SEH, Inc.

Other.

Announcements:

Adjourn.