

Town of Twisp 2022 Budget

DECEMBER 14th, 2021

TABLE OF CONTENTS

SECTION 1 – INTRODUCTION

Mayor's Message Budget Ordinance #781 List of Town Officials Organizational Chart

SECTION 2 – GENERAL FUND BY DEPARTMENT, STREETS FUND, WATER FUND AND SEWER FUND

General Fund by Department Street Fund Water Fund Sewer Fund

SECTION 3 – EMPLOYEE SALARY SCHEDULE AND BENEFITS

Salary Schedule 2022 Benefit Rates 2022

SECTION 4 - CAPITAL FACILITIES PLAN - 2022 - 2027

Water System Improvements
Sewer System Improvements
Street Improvements
Town Hall/Police Dept./Fire Dept.
Parks & Recreation
Airport Improvements
Public Works Equipment

Section 1 Introduction

Mayor's 2022 Budget Message

It is an honor and privilege to submit the Town of Twisp's 2022 Budget for all funds. I would like to express my respect and gratitude first and foremost to our town's Department Heads for their hard work over the past several months to compile and work through various iterations of the budgets being presented.

The Budget process is always a very transcending process. It is not merely the balancing of financial accounting, but rather a deeper consideration of how to best balance the many projects and services for the coming year, aligning them with our established short-term priorities and longer-term vision, and do so within the context of fiscal responsibility.

The FY 2022 budgets have been developed reflecting the times in which we live – a time of continued uncertainty surrounding the ongoing Covid pandemic, evolving economic flux comprising of rising inflation and workforce challenges, compounded by issues of affordability and social equity. These socio-economic considerations pose indelible challenges *and* equally unprecedented opportunities expected to manifest this coming year in both state and federal programmatic funding. Thanks to careful planning, an established vision, and strong teamwork amongst our Council and Executive team of capable and dedicated staff, our town is poised and ready to take hold of these opportunities should they arise.

My special thanks go to the members of our Finance Committee, Councilmember Hans Smith and Councilmember Mark Easton who have worked diligently throughout this past year – tracking the actual financial revenues of this past year against the still unfolding new economic reality. Their dedication and particular attention to detail has made the budget process a very thoughtful and thorough attempt to incorporate best practices of fiscal responsibility for the upcoming year.

Particular acknowledgement and appreciation is rightfully owed to our Clerk/Treasurer, Randy Kilmer. His skill and ability to comprehend and respond to our requests for the creation of more transparent accounting systems has provided increased value to the budgeting process and the will no doubt serve us well as we continue to strengthen critical infrastructure, protect our public assets, and improve upon service efficiencies.

The proposed budget is established based on projected revenues for the year 2022, consistent with economic forecasts for the nation, Washington State, and knowledge of local growth and development trends based on available data.

Expenditure projections are made based on anticipated costs as associated with general operations and maintenance, and new projects and priorities for the upcoming year.

The FY2022 General Fund Budget is balanced at \$1,497,788.91 in revenues and expenditures.

The Street Fund is balanced at \$99,418.76.

The Transportation Benefit District (TBD) is balanced as a separate fund with revenues and expenditures of \$142,317.43.

The Water Fund is balanced at \$834,418.17 with a 3% increase; and the Water Fund Reserve at \$310,654.15.

The Sewer Fund is balanced at \$686,094.59 with an 3% increase; and the Sewer Fund Reserve at \$314,954.07.

Revenue Assumptions:

The financial projection for FY2022 is a conservative prediction based largely on determinant factors as presented in the actual revenue outcomes of the previous year. It is recognized that the economic forecast for both the State of Washington and nation is one of relative uncertainty due in part to the ongoing pandemic, fluctuating markets, domestic inflation, supply chain issues, and shifts in the employment sector. The local economy and industries are expected to continue as indicated with sales tax revenues remaining modest.

The revenue assumption for FY2022 is expected to remain relatively stable as the Town's two largest revenues impacting the General Fund do not appear to have been poorly impacted throughout the past 2 years of the Covid pandemic: sales tax has modestly increased with a notable rise in marijuana and liquor sales; while property tax is anticipated to also modestly increase as new home construction is expected to continue. Ample opportunity remains for additional housing and business development to continue within Twisp for those with the means to do so.

The one-time availability of American Rescue Plan Assistance (ARPA) funds continues for FY2022, after their introduction mid-year FY2021. These funds are specifically earmarked for items in response to the Covid 19 pandemic and will continue to be expended through FY2026, if not fully expended in FY2022. These funds have, and will continue to, provide relief for some of the financial burdens resulting from identified needs in response to the pandemic.

Despite the ongoing pandemic and relative economic uncertainty, the FY2022 general fund is balanced with healthy Reserve Funds intact, including a projected three month operating reserve of \$240,000. Similar to previous years, the budget remains conservative in its revenue projections with acknowledgement that the pandemic, along with other environmental factors, continue to be external influences of relative concern and potential impact to the overall local economy.

Expenditure Assumptions:

The FY2022 General Fund expenditures reflects the Town's priorities and projects for the coming year - of greatest value being our staff. Unlike previous years, the cost of employment is on the rise as inflation and workforce shortages are determinant factors driving an employee-market. Retention of qualified staff is a priority in this labor market. To remain competitive, wages have been reviewed and, in some cases, will need to be adjusted accordingly.

The cost of insurance including healthcare benefits has been steadily increasing as the cost of healthcare continues to rise (averaged at 5.45%), while property and liability insurance has also increased (19.74%), particularly for law enforcement (an unprecedented 29.04%). These increased costs are market driven and beyond the Town's control.

In summary, the Town will continuously strive to deliver the highest level of service possible with the available resources at hand. The wellbeing of our community relies on the continued wellbeing of our staff and the uninterrupted delivery of vital services to our residents and businesses; our priority will focus on ensuring this foundation is solid during this time of transition.

Departmental Summaries

General Administration / Clerk's Office:

The Clerk's Office has historically comprised of two full-time staff – a Clerk/Treasurer (C/T) and a Deputy Clerk/Office Manager (DC/OM), and a part-time Administrative Assistant. Both full-time positions report directly to the Mayor; the C/T as head of finance, assets, and liabilities and certain clerical matters while the DC/OM is head of general administrative clerical functions and office management matters including the oversight of the Administrative Assistant. A change in the administrative staff beginning late 2021 into FY2022 includes the expansion of the administrative assistant position with increased hours and partial benefits.

Spurred by the Covid-19 pandemic, the Town continues to adapt to embracing greater use of technology, enabling remote work capability, protection of financial information and data, improvements where possible in the use of best practices, and enhanced cybersecurity protection as provided through contracted services.

Improved communication with the community will come in the form of needed improvements and updates to the Town's website. A new website is to be completed in 2022 to provide better public access and information sharing.

Public Works:

The Public Works Department will comprise of six full-time staff (Public Works Director, Administrative Assistant, and four Operators). The fourth operator, initially considered to be contracted beginning in 2021, will become a new full-time position in 2022. As this department has been focused on addressing overdue maintenance issues, improving and maintaining the town's infrastructure and machinery in good condition and working order, and to enable efficient project management - changes to roles and responsibilities will continue to be assessed this coming year, with an emphasis to promote cross-training and encouragement of staff certifications in water and wastewater. An incentive program will begin in FY2022 to promote the development of trained and qualified staff within the department.

The coming year will continue to be a very busy one with the continued construction of the new Civic Building / EOC to be completed in May; construction of the SR20/North-end sidewalk project; reconstruction of Cascade Loop through a TIB grant award; several chip seal projects to be funded through TBD funds; Twisp park improvements through ARPA funds; Sports Complex repairs and maintenance; sewer collection rehabilitation, including replacement and slip-lining, construction of new

sewage lift station 2, construction of new biosolids facility, commencement of the design for a new wastewater treatment plant; and construction of Well #4 to be commissioned to the water system.

Police:

The Police Department continues to be a vitally integral part of our community, especially during times of uncertainty. Challenging times often contribute to increases in deviant behavior. Crime has been increasing within various jurisdictions in Okanogan County. The police department will continue to respond appropriately within town and to assist where deemed necessary.

Labor negotiations continue for the 2 police officers and police clerk; it is anticipated that new yet to be determined costs will result for the department in FY2022. In addition, the cost of a new replacement vehicle is to be purchased with some financial assistance through USDA.

An ongoing national shortage of good and qualified law enforcement officers exist, as small communities are finding it more difficult to remain competitive with rising risk and liability costs. The administration recognizes the need for fair compensation, and the facility and resources necessary to support the duties of the job. No doubt, the Twisp Civic Building / EOC, when completed, will be an asset to the department.

Since the health and public safety of the community remains a primary goal of the department. To ensure community policing is effective, the department will continue to discuss and develop new strategies to enhance positive police relations within the community.

Fire:

Negotiations for potential annexation into the fire district is expected to begin in 2022. In the interim, an agreement has been reached for the Town to pay \$60,000 (11.73% increase from FY2021) to contract with Okanogan County District 6 for fire protection. As always, additional costs for a public safety secretary, insurance and liability for related facility and equipment expenses contribute to the overall fund amount totaling \$73,460.09 for FY2022. It should be noted that ongoing fire related annual debt service payments totaling \$8,196 are not included with this calculation.

Planning / Building:

The Planning and Building Departments comprise of part-time contracted work with Highlands Associates, Kurt Danison for planning services and with Okanogan County for the building inspector services of Dan Highee. No changes to either contract have been proposed for FY2022.

The total budgeted amount for the Planning department in FY2022 is \$23,720.

The total budgeted amount for the Building Department in FY2022 is \$30,673.74.

Airport:

As in previous years, the Twisp Municipal Airport FY2022 budget reflects a 3% increase, as allowable under the older/current Airport Lease contract. An updated agreement adopted by the Council in 2021, allows for a 3.1% increase for FY2022 for leaseholders who accepted new agreement terms; the new annual lease amount for those who converted will be \$407.25. As per Council action, any new leases in 2022 will be subject to the new rate of \$900 annually until a reasonable future rate agreeable to both

the Town and the Twisp Airport Advisory Board (TAAB) is reached. Ongoing discussions in support of long-term airport sustainability are expected to continue in 2022.

In summary, FY2022 is anticipated to be an optimistic year of continued successful adaptation for the Town of Twisp, during a time of global evolution and transformation.

Even amidst adversity and uncertainty, the Town has continued to effectively manage resources and seize fiscal opportunities when presented with them. There is tangible evidence that indicates growth and vitality for Twisp and the understanding that our ability to adapt will be the key to seizing opportunities when they arise.

I am appreciative to have been entrusted as Mayor to serve this wonderful community during these times of growth. I believe that together, we will become stronger and create the sustainable and vibrant future we wish for our town. Thank you for the opportunity and privilege of presenting the FY2022 budgets - balanced for all funds!

Sincerely,

Soo Ing-Moody, Mayor

ORDINANCE #781

AN ORDINANCE ADOPTING THE BUDGET OF THE TOWN OF <u>TWISP</u>, WASHINGTON FOR FISCAL YEAR ENDING DECEMBER 31, 2022

WHEREAS, the Town of Twisp, Washington completed and placed on file with the Town Clerk a proposed budget and estimate of the amount of moneys required to meet the public expenses, bond retirement and interest, reserve funds, and expenses of government of the Town for the fiscal year ending December 31, 2022; and

WHEREAS, a notice was published that the Town Council would meet on November 9th, 2021 at 5:30 p.m., via remote meeting for the purpose of making and adopting a budget for said fiscal year and giving taxpayers within the limits of the Town an opportunity to be heard in a public hearing upon said budget; and

WHEREAS, the Town of Twisp did hold a public hearing at that time and place and did then consider the matter of the proposed budget for fiscal year 2022; and

WHEREAS, the proposed budget does not exceed the lawful limit of taxation allowed by law to be levied on the property within the Town for the purposes set forth in the budget, and the estimated expenditures set forth in the budget being all necessary to carry on the government of the Town for the fiscal year 2022 and being sufficient to meet the various needs of the Town during that period.

NOW THEREFORE, be it ordained by the Town Council of the Town of Twisp, as follows:

SECTION 1. The budget for the Town of Twisp, Washington for the year 2022 is hereby adopted at the fund level in its final form and content as set forth in the comprehensive budget document, Town of Twisp 2022 Budget, copies of which are on file in the Office of the Town Clerk.

SECTION 2. Estimated resources for each separate fund of the Town of Twisp, and aggregate expenditures for all such funds for the year 2022 are set forth in summary form below, and are hereby appropriated for expenditure at the fund level during the year 2022 as set forth in the Town of Twisp 2022 Budget.

2022 Town of Twisp Budget

	1
001 General Fund	
	1,497,789
101 Street Fund	99,419
102 Transportation Benefit	142,317
District	
103 Tourism 2%	106,501
224 Debt Service-Firehall PD	8,196
Vehicles	
309 Civic Building	
	2,946,313
310 REET Fund	104,679
400 Debt Service-	253,098
Water/Sewer Fund	
401 Water Fund	834,418
402 USDA Reserve Fund	114,697
404 Sewer Fund	686,095
411 Water Fund Reserve -	310,654
412 Sewer Fund Reserve -	314,954
630 Wagner Pool	37,308

7,456,437

SECTION 3. The Town Clerk is directed to transmit a certified copy of the budget hereby adopted to the State Auditor's Office and to the Association of Washington Cities.

SECTION 4. This ordinance shall be in full force and take effect after its passage by Council, approval by the Mayor, and publication as required by law.

PASSED BY THE TOWN COUNCIL OF THE TOWN OF TWISP, AT A REGULAR MEETING THEREOF, on the $14^{\rm th}$ day of December 2021.

APPROVED:

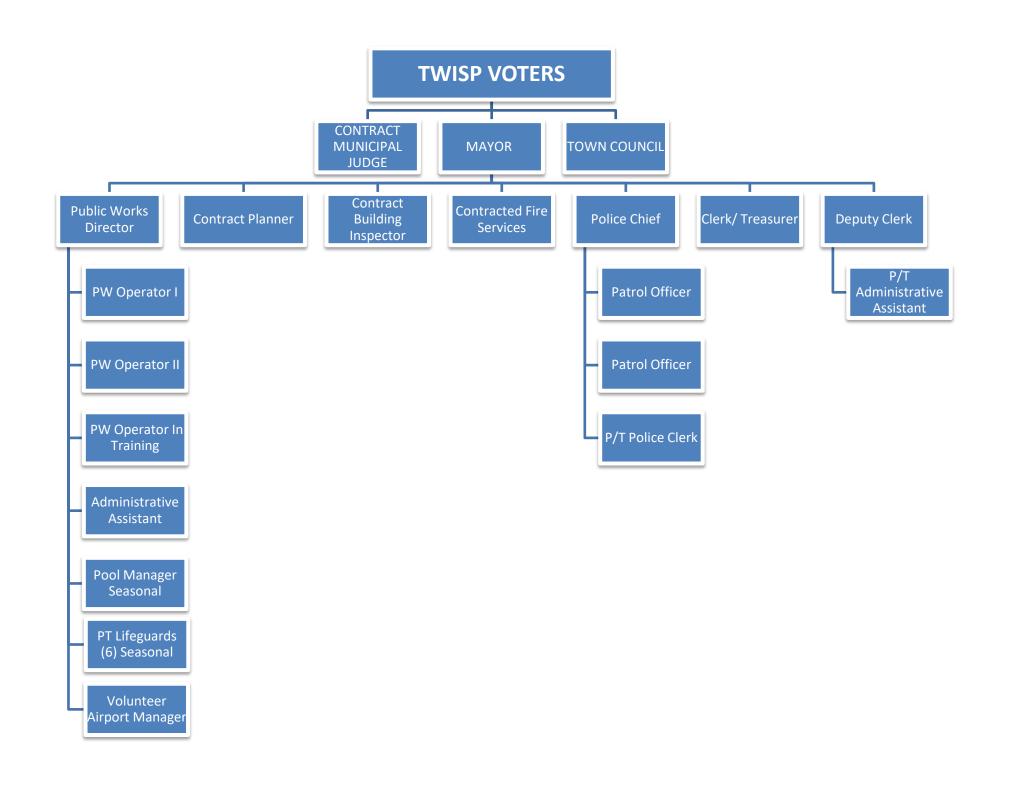
Soo Ing-Moody, Mayor

ATTEST:

Randy Kilmer, Clerk/Treasurer

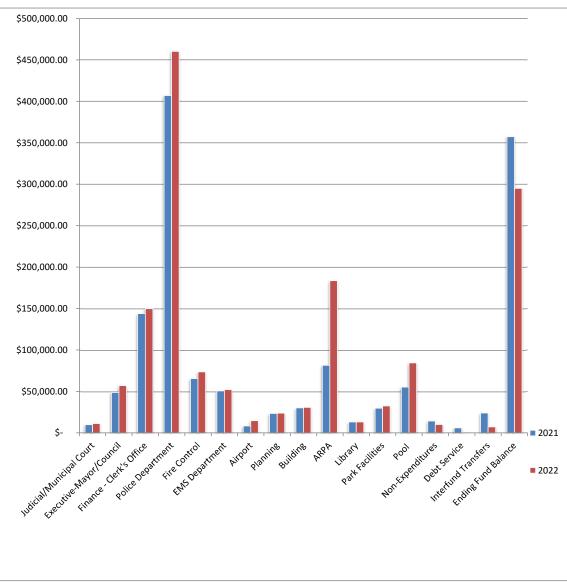
TOWN OF TWISP TOWN COUNCIL POSITIONS Effective – January 1, 2022

Council	Position #	Address	Term	Term End
Members				Date
Katrina Auburn	1	1133 Burton Street	4 years	12/31/25
Aaron Studen	2	505 W. Twisp Avenue	4 years	12/31/25
Alan Caswell	3	13 Isabella Lane	4 years	12/31/23
Mark Easton	4	417 S Methow Street	4 years	12/31/23
Hans Smith	5	413 Bigelow Street	4 years	12/31/23
Soo Ing-Moody	Mayor	622 Moody Lane	4 years	12/31/23



Section 2
General Fund
By
Department,
Streets,
Water, and Sewer
Funds

	21 Budgeted xpenditures	2022 Budgeted Expenditures	Difference
GENERAL FUND			
Judicial/Municipal Court	\$ 9,818.46	\$ 11,029.36	\$ 1,210.90
Executive-Mayor/Council	\$ 48,488.07	\$ 56,899.65	\$ 8,411.58
Finance - Clerk's Office	\$ 143,791.21	\$ 149,825.89	\$ 6,034.68
Police Department	\$ 406,919.18	\$ 460,278.29	\$ 53,359.11
Fire Control	\$ 65,399.00	\$ 73,460.09	\$ 8,061.09
EMS Department	\$ 50,583.09	\$ 52,057.08	\$ 1,473.99
Airport	\$ 8,178.85	\$ 14,551.93	\$ 6,373.08
Planning	\$ 23,200.00	\$ 23,720.00	\$ 520.00
Building	\$ 30,021.22	\$ 30,673.74	\$ 652.52
ARPA	\$ 81,475.99	\$ 183,534.25	\$ 102,058.26
Library	\$ 13,000.00	\$ 13,000.00	\$ -
Park Facilities	\$ 29,635.66	\$ 32,263.12	\$ 2,627.46
Pool	\$ 55,136.20	\$ 84,230.77	\$ 29,094.57
Non-Expenditures	\$ 14,279.00	\$ 9,920.00	\$ (4,359.00)
Debt Service	\$ 5,815.00	\$ 429.18	\$ (5,385.82)
Interfund Transfers	\$ 23,943.55	\$ 6,964.42	\$ (16,979.13)
Ending Fund Balance	\$ 357,338.39	\$ 294,951.14	\$ (62,387.25)
TOTAL CURRENT EXPENSE	\$ 1,367,022.87	\$ 1,497,788.91	\$ 130,766.04



RESERVES/GRANTS:
In 2021 TBD funds
were moved into
a separate fund.
2022 Shows
decreased
expenses because
of the expense
allocated to TBD.

	2021 Budgeted		20)22 Budgeted			
FUND	Е	xpenditures	Е	xpenditures	Difference		
STREETS							
Streets - O & M	\$	93,238.18	\$	91,765.65	\$	(1,472.53)	
Capital Improvements	\$	11,500.00	\$	5,000.00	\$	(6,500.00)	
Non-Expenditures	\$	232.00	\$	-	\$	(232.00)	
Transfers Out	\$	203,263.46					
Reserved Ending Balance			\$	2,653.11	\$	(200,610.35)	
Totals	\$	308,233.64	\$	99,418.76	\$	(208,814.88)	

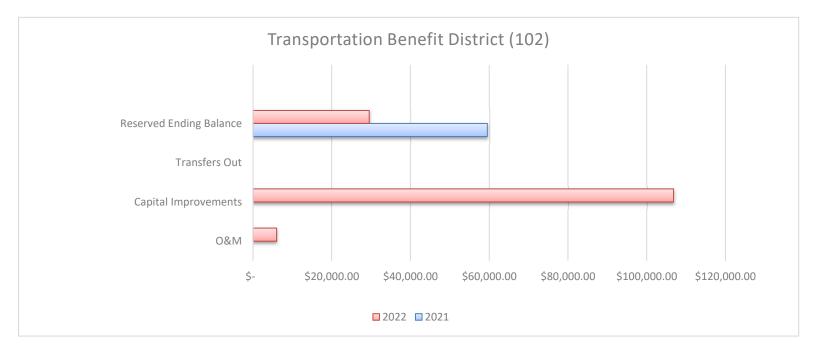
DEBT: There is no Street Fund Debt in 2022



RESERVES/ GRANTS: In 2021 TBD funds were moved into a separate fund.

	•					
FUND		21 Budgeted expenditures	2022 Budgeted Expenditures			Difference
TBD						
O&M			\$	6,000.00	\$	6,000.00
Capital Improvements			\$	106,795.00	\$	106,795.00
Transfers Out						
Reserved Ending Balance		59522.43	\$	29,522.43	\$	29,522.43
Totals	\$	59,522.43	\$	142,317.43	\$	82,795.00

<u>DEBT:</u>
There is no TBD
Fund Debt.



<u>DEBT:</u> Booster Station SR20 Waterlines LTGO Bond Water	FUND	2021 Budgeted Expenditures			022 Budgeted Expenditures	Difference		
System	WATER							
Improvements	Water - O & M	\$	340,999.26	\$	325,994.79	\$	(15,004.47)	
USDA Waterline	Capital Expenditure	\$	1,757.50	\$	49,000.00	\$	47,242.50	
Improvements	Water Reserve (Ord. #316)	\$	26,168.00	\$	26,500.00	\$	26,500.00	
DOE Water Rights	USDA Reserves	\$	28,968.00	\$	37,676.00	\$	8,708.00	
	Transfer to Reserve for Debt	\$	120,194.00	\$	188,725.00	\$	68,531.00	
	Ending Balance	\$	328,182.93	\$	206,522.38	\$	(121,660.55)	
	Totals	\$	846,269.69	\$	834,418.17	\$	(11,851.52)	

RESERVES:

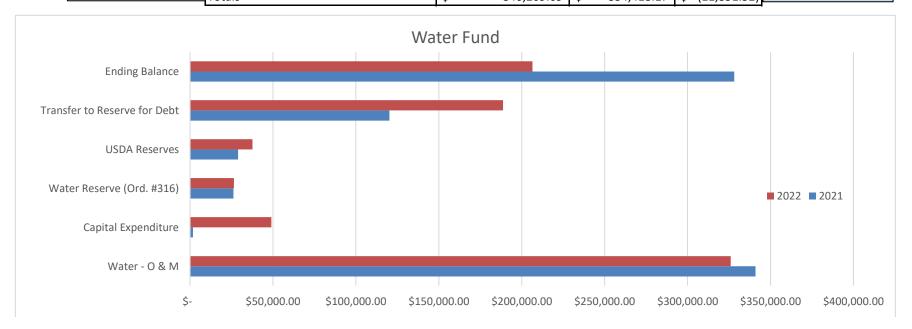
*Ordinance #316
Reserve (5.33% of
Water Sales)

*Equipment
Reserve

*Booster Station
Reserve (Required
USDA Reserve)

*Well Drilling
Reserve

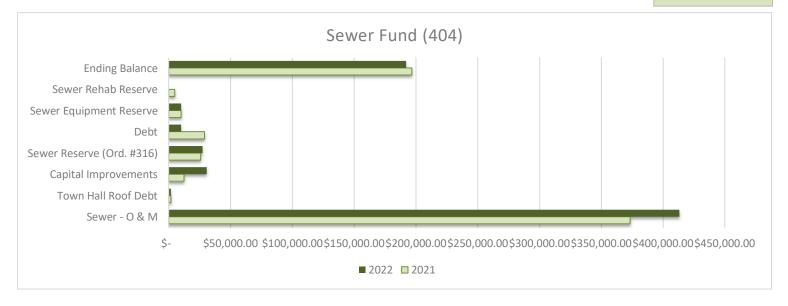
*SR20 Annual



DEBT:
*GSP
*Wastewater
Facility Plan
*Sewer Plant
Upgrades

FUND	2021 Budgeted Expenditures			22 Budgeted openditures	Difference		
SEWER							
Sewer - O & M	\$	373,446.64	\$	413,546.80	\$	40,100.16	
Town Hall Roof Debt	\$	1,800.00	\$	1,800.00	\$	-	
Capital Improvements	\$	12,447.50	\$	30,800.00	\$	18,352.50	
Sewer Reserve (Ord. #316)	\$	26,000.00	\$	27,500.00	\$	1,500.00	
Debt	\$	29,151.84	\$	10,221.84	\$	(18,930.00)	
Sewer Equipment Reserve	\$	10,000.00	\$	10,000.00	\$	-	
Sewer Rehab Reserve	\$	5,000.00	\$	-	\$	(5,000.00)	
Ending Balance	\$	196,811.59	\$	192,225.95	\$	(4,585.64)	
Totals	\$	654,657.57	\$	686,094.59	\$	31,437.02	

RESERVES:
*Ordinance #316
Reserve (5.33% of Sewer Sales)
*Equipment
Reserve
*Ending Balance
for upcoming
Water Projects



Section 3 Employee Salary Schedule & Benefits

TOWN OF TWISP SALARY SCHEDULE - 2022

Revised:12/14/21 - Resolution #21-686						
Department/Position	FTE Authorized	Mini	mum		Maximum	
Administrative Department						
Clerk/Treasurer	1.00	\$	22.25	\$	36.05	
Deputy Clerk/Office Manager	1.00	\$	19.00	\$	24.00	
Administrative Assistant	1.00	\$	14.49	\$	18.00	
Police Department						
Chief	1.00	\$	32.00	\$	45.00	
Officer 1	1.00	\$	23.00	\$	33.00	
Officer 2	1.00	\$	23.00	\$	33.00	
Police Clerk/Fire Clerk	0.80	\$	14.49	\$	18.00	
Police Temps		\$	18.00	\$	25.00	
Municipal Judge	Set Rate	\$	550.00		Per Month	
Pool/Recreation Department						
Pool Manager/Lesson Coordinator	P/T	\$	14.49	\$	19.30	
Lifeguards (5 - 7 employees)	P/T	\$	14.49	\$	16.00	
Public Works						
Public Works Superintendent	1.00	\$	32.00	\$	45.00	
Public Works Lead Operator	1.00	\$	17.00	\$	28.00	
WWTP Operator II	1.00	\$	17.00	\$	27.00	
WWTP Operator I	1.00	\$	16.00	\$	26.00	
Public Works Clerical/Maintenance Assistar	nt 1.00	\$	15.00	\$	21.00	
PW - Operator In Training	1.00	\$	15.00	\$	23.00	
	2022 EMPLOYEE BEI	NEFITS				
Town Paid Benefits/Full-time	Town Paid Benefits	/ s/Part-tim	ie			
Medical 100%	Medical 80%		-			
Dental 100%	Dental 80%					
Vision 100%	Vision 80%					
Basic Life 100%	Basic Life 80%					
Town Cost per Full-time Employee	Town Cost per Part	-time Em	ployee			
\$852.92/month	\$682.33/month					
Revised:12/14/21 - Resolution #21-686						

TOWN OF TWISP SALARY SCHEDULE - 2021

Revised: 11/24/20 - Resolution #20-771						
Department/Position	FTF	Authorized	Mini	mum Mai 22.25 \$ 19.00 \$ 13.50 \$ 23.00 \$ 23.00 \$ 13.50 \$ 18.00 \$ 475.00 \$ 13.50 \$ 13.50 \$ 13.50 \$ 13.50 \$ 15.00 \$ 15.	Maximum	
Administrative Department	112	, tatilolized				Waxiiiaiii
Clerk/Treasurer		1.00	\$	22.25	\$	28.00
Deputy Clerk/Office Manager		1.00	\$			24.00
P/T Administrative Assistant		0.49	\$	13.50		18.00
Police Department						
Chief		1.00	\$	32.00	\$	45.00
Officer 1		1.00	\$	23.00		33.00
Officer 2		1.00	\$	23.00	\$	33.00
Police Clerk/Fire Clerk		0.80	\$	13.50	\$	18.00
Police Temps			\$	18.00	\$	25.00
Municipal Judge		Set Rate	\$	475.00		Per Month
Pool/Recreation Department						
Pool Manager/Lesson Coordinator		P/T	\$	13.50	\$	18.30
Lifeguards (5 - 7 employees)		P/T	\$	13.50	\$	14.50
Public Works						
Public Works Superintendent		1.00	\$	32.00	\$	40.00
WWTP Operator II		1.00	\$	17.00	\$	27.00
WWTP Operator I		1.00	\$	16.00	\$	26.00
Public Works Clerical/Maintenance Assistant	t	1.00	\$	15.00	\$	21.00
PW - Operator In Training		1.00	\$	15.00	\$	23.00
2	2021 EMF	PLOYEE BEI	NEFITS			
Town Paid Benefits/Full-time	Town	Paid Benefits	 s/Part-tin	ne		
Medical 100%	Medic	al 80%				
Dental 100%	Denta	I 80%				
Vision 100%	Vision	80%				
Basic Life 100%		Life 80%				
Town Cost per Full-time Employee	Town	Cost per Part	-time En	ployee		
\$808.83/month		06/month				
Revised: 11/24/20 - Resolution #20-771						

Section 4 Capital Facilities Plan

RESOLUTION #21-682

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF TWISP, APPROVING THE SIX YEAR CAPITAL FACILITIES PLAN FOR 2022 THROUGH 2027

WHEREAS, a Capital Facilities Plan is essential in planning for capital expenditures and for the construction of public facilities; and

WHEREAS, a Capital Facilities Plan aids the Town in developing the needed financing for capital expenditures and the construction of public facilities in the application for grants and loans from state and federal programs; and

WHEREAS, the Town Council of the Town of Twisp, Washington, being the legislative body of said Town, did hold a public hearing on the review of the 2022 through 2027 Capital Facilities Plan on September 28th, 2021; and

WHEREAS, all comments regarding the 2022 through 2027 Capital Facilities Plan as prepared by the Town of Twisp, Washington, for capital expenditures and construction of public facilities within its jurisdictional boundaries were considered.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Twisp, Washington, that the revised and extended Six Year Capital Facilities Plan for the ensuing six calendar years, 2022 through 2027, is hereby adopted.

Passed by the Town Council of the Town of Twisp, Washington, this 28th day of September, 2021.

APPROVED:

Soo Ing-Moody, Mayor

ATTEST:

Clerk/Treasurer Randy Kilmer

CAPITAL FACILITIES PLAN WATER SYSTEM 2022

Town of Twisp Resolution #21-682

Project	Estimated Cost	2022	2023	2024	2025	2026	2027- 2038	Proposed Funding Source	Priority Ranking
Drill new well at No. 4 site	\$110,000	X						Local	1
Water system plan update	\$35,000	Х						CDBG	2
Decommission Well #1	\$20,000		X					Local	3
Water main extension from SR20 to Cascade Loop	\$550,000			Х				USDA	4
Repair Support and Paint River Crossing Water Main	\$160,000			Х				Local	5
Water main extension from Cascade Loop to Airport	\$1,300,000				x			USDA/RCO CDBG	6
8" Loop – Riverside Avenue	\$480,000					Х		USDA	7
8" Loop West 2 nd Ave & Borchard Lane	\$680,000						х	USDA	8
8" Loop – Twisp/Carlton Rd.	\$170,000						X	USDA	9
Lookout Point Booster Station Upsize	\$40,000						х	Capital Reserve	10
Lookout Point Pressure Zone Water Main	\$550,000						Х	USDA	11

CAPITAL FACILITIES PLAN PARKS/RECREATION 2022

Town of Twisp Resolution # 21-682

Project	Estimated Cost	2022	2023	2024	2025	2026	2027- 2038	Proposed Funding Source	Priority Ranking
Upgrade Twisp Park playground	\$8,471	X						ARPA	1
Design phase 2 of sports complex	\$50,000		X					RCO	2
Replace Band Shell at Twisp Park	\$65,000			X				RCO local	3
Construction of sports complex Phase 2	\$2,000,000				X			RCO USDA/local	4
Design and build public restrooms at Twisp Park	\$400,000					X		RCO USDA	5

CAPITAL FACILITIES PLAN POOL 2022

Town of Twisp Resolution # 21-682

Project	Estimated Cost	2022	2023	2024	2025	2026	2027- 2038	Proposed Funding Source	Priority Ranking
Umbrella for Guard Chair	\$300	X						FOP	1
New Cover for Big Pool	\$6,500	X						FOP	2
Rescue hook and pole	\$650	X						FOP	3
Replace Front Entry Doors	\$2,000		x					Local	4
Security Cameras at Pool Entrances	\$500		Х					FOP	5
Cracks on Pool Deck	\$750		X					Local	6

CAPITAL FACILITIES PLAN AIRPORT 2022

Town of Twisp Resolution #21-682

Project	Estimated Cost	2022	2023	2024	2025	2026	2027- 2038	Proposed Funding Source	Priority Ranking
Crack seal, weed control, seal and restripe runway and north taxiway	\$130,000	X						WSDOT/LOCAL	1
Construct helicopter pad	\$60,000		Х					WSDOT/LOCAL	2
Fencing around entire airport property	\$120,000			х				WSDOT/LOCAL	3
Planning only for welcome center, fuel system, vehicle access & parking, landscaping	\$45,000				x			LOCAL/CARB	4
Pave transient pad	\$120,000					X		LOCAL/CARB	5
Construct welcome center, bathrooms, vehicle access, parking, and landscape	\$550,000					х		WSDOT/LOCAL CARB	6
Engineering for North taxiway	\$70,000					x		WSDOT/LOCAL	7
Construct North taxiway	\$600,000					X		WSDOT/LOCAL	8
Update ALP	\$75,000					х		WSDOT/LOCAL	9

Town of Twisp Resolution #21-682

Project	Estimated Cost	2022	2023	2024	2025	2026	2027- 2038	Proposed Funding Source	Priority Ranking
*SR20 Curb/sidewalk/bike path- Twisp R bridge to N C/L. 2025' (.39mi).	\$1,340,484	х						WSDOT PBP	1
Pavement preservation Glover St. from SR20 to Twisp Ave, plus arterial connectors to SR20 from Glover St. Crack seal, seal coat and stripe	\$66,800	x						TIB	2
3rd Ave from Glover to Lincoln- 264'. Overlay. PCR-44	\$65,000	х						Commerce/TBD	3
Cascade Dr from Airport Rd to Airport Rd- 1320' (.25mi). Overlay. PCR-59	\$295,761	х						TIB	4
May St. from Marie to 2 nd - 1954'(.37mi). Grind/2coat chip seal. PCR-45	\$65,100		х					TIB/TBD	5
May St. from Harrison to Marie- 317' (.06mi). Grind/2coat chip seal. PCR-64	\$10,600		x					TIB/TBD	5

TAP=Transportation Alternative Program TIP=Transportation Improvement Program TIB=Transportation Improvement Board RCO= Recreation and Conservation Office STBG=Surface Transportation Block Grant PBP=Pedestrian Bicycle Program

*Funded **Funding Application Submitted*

S:\CLERK'S-COUNCIL\COUNCIL 2021\Council Packets\09.28.21\CFP\TRANSPORTATION 2022.docx

Town of Twisp Resolution #21-682

Project	Estimated Cost	2022	2023	2024	2025	2026	2027- 2038	Proposed Funding Source	Priority Ranking
Marie St. from June to May- 211' (.04mi). Grind/2 coat chip seal. PCR-48	\$7,100		x					TIB/TBD	5
Harrison St. from June to May- 264' (.05mi). Grind/2 coat chip seal. PCR-46	\$8,800		x					TIB/TBD	5
Harrison St. from Bigelow to May- 422' (.08mi). Grind/2 coat chip seal. PCR-52	\$14,000		х					TIB/TBD	5
June St. from Harrison to Marie- 264' (.05mi). Grind/2 coat chip seal. PCR-64	\$8,800		х					TIB/TBD	5
June St. from Moody to Harrison- 317' (.06mi). Grind/2 coat chip seal. PCR-56	\$10,600		х					TIB/TBD	5
Bigelow St. from Harrison to N end- 950' (.18mi). Grind/2 coat chip seal. PCR-39	\$31,800		х					TIB/TBD	5
5th Ave from Glover to Lincoln- 264' (.05mi). Overlay. PCR-63	\$65,000			х				TIB/TBD	6
5th Ave from Lincoln to Methow- 264' (.05mi). Overlay. PCR-56	\$65,000			х				TIB/TBD	6

TAP=Transportation Alternative Program TIP=Transportation Improvement Program TIB=Transportation Improvement Board RCO= Recreation and Conservation Office STBG=Surface Transportation Block Grant PBP=Pedestrian Bicycle Program

*Funded **Funding Application Submitted*

Town of Twisp Resolution #21-682

Project	Estimated Cost	2022	2023	2024	2025	2026	2027- 2038	Proposed Funding Source	Priority Ranking
5th Ave from Methow to Canyon- 264' (.05mi). Overlay. PCR-56	\$65,000			х				TIB/TBD	6
5th Ave from Canyon to Alder- 317' (.06mi). Overlay. PCR-56	\$78,000			х				TIB/TBD	6
5th Ave from Alder to Bridge- 264' (.05mi). Overlay. PCR-72	\$65,000			х				TIB/TBD	6
Lookout Pl. from Lookout mountain RD to W end- 739' (.14mi). 2 coat chip seal. PCR-77	\$15,700				х			TIB/TBD	7
Lookout mountain rd. from 2 nd Ave to Lookout pl 845' (.16mi). Grind/2 coat chip seal. PCR-40	\$23,000				х			TIB/TBD	7
SR20/Glover St intersection improvement engineering and design	\$172,000				x			STBG/Commerce	7
SR20/Glover St intersection improvement construction	\$1,715,000					х		STBG/Commerce	8
Twisp Ave. from SR20 to Glover- 264' (.05mi). Overlay. PCR-59	\$129,000					х		TIB/TBD	9

TAP=Transportation Alternative Program TIP=Transportation Improvement Program TIB=Transportation Improvement Board RCO= Recreation and Conservation Office STBG=Surface Transportation Block Grant PBP=Pedestrian Bicycle Program

*Funded **Funding Application Submitted*

Town of Twisp Resolution #21-682

Project	Estimated Cost	2022	2023	2024	2025	2026	2027- 2038	Proposed Funding Source	Priority Ranking
Pave Twisp Ave parking lot	\$34,000					X		TBD	10
4 th St. from Lincoln to E end- 106' (.02mi). 2 coat chip seal. PCR- not rated/gravel	\$2,400						x	TBD	11
Methow St. from 6 th to N end- 211' (.04mi). 2 coat chip seal. PCR- not rated/gravel	\$5,300						x	TBD	11
6 th Ave from Methow to Canyon- 264' (.05mi). 2 coat chip seal. PCR- not rated/gravel	\$8,800						x	TBD	11
Alley from SR20 to Johnson-313' (.06mi). 2 coat chip seal. PCR- not rated/gravel.	\$10,500						x	TBD	11
Johnson St. from 3rd to 2nd-264' (.05mi). 2 coat chip seal. PCR- not rated/gravel.	\$8,800						x	TBD	11
Ewell St. from Riverside to WWTP-475' (.09mi). 2 coat chip seal. PCR-unrated/gravel	\$14,000						x	TBD	11
SR20 Curbing/sidewalk- Canyon to Glover and Glover to 5th. 850' (.16mi).	\$600,000						x	WSDOT PBP	12

TAP=Transportation Alternative Program TIP=Transportation Improvement Program TIB=Transportation Improvement Board RCO= Recreation and Conservation Office STBG=Surface Transportation Block Grant PBP=Pedestrian Bicycle Program

*Funded **Funding Application Submitted*

S:\CLERK'S-COUNCIL\COUNCIL 2021\Council Packets\09.28.21\CFP\TRANSPORTATION 2022.docx

Town of Twisp Resolution #21-682

Project	Estimated Cost	2022	2023	2024	2025	2026	2027- 2038	Proposed Funding Source	Priority Ranking
Methow St. from 5 th to N end- 158' (.03mi). Grind/2 coat chip seal. PCR-34	\$5,300						x	TIB/TBD	14
Lincoln St. from 5 th to 4 th - 317' (.06mi). Overlay. PCR-59	\$78,000						х	TIB/TBD	14
Lincoln St. from 4 th to 3 rd - 317' (.06mi). Overlay. PCR-59	\$78,000						Х	TIB/TBD	14
4 th Ave from Glover to Lincoln- 264' (.05mi). Overlay. PCR-56	\$65,000						Х	TIB/TBD	14
Alder St. from 5 th to N end- 422' (.08mi). Grind/2 coat chip seal.	\$14,000						х	TIB/TBD	15
Alder St. from 5 th to SR20- 844' (.16mi). Grind/chip seal. PCR-60	\$28,000						х	TIB/TBD	15
Bridge St. from 5 th to N end- 528' (.10mi). Grind/2 coat chip seal. PCR-52	\$17,700						х	TIB/TBD	15
Bridge St. from 5 th to S end- 686' (.13mi). Grind/2 coat chip seal. PCR-52	\$23,000						х	TIB/TBD	15

TAP=Transportation Alternative Program TIP=Transportation Improvement Program TIB=Transportation Improvement Board RCO= Recreation and Conservation Office STBG=Surface Transportation Block Grant PBP=Pedestrian Bicycle Program

*Funded **Funding Application Submitted*

Town of Twisp Resolution #21-682

Project	Estimated Cost	2022	2023	2024	2025	2026	2027- 2038	Proposed Funding Source	Priority Ranking
Off street trails; East side of Methow River, South of bridge	\$400,000						х	Local/RCO	16
Twisp Airport access rd. from Airport RD to Airport- 1214' (.23mi). Grind/2 coat chip seal. PCR-50	\$41,000						х	TIB/TBD	17
Twisp Carlton rd. from SR20 to S City limit-845' (.16mi). 2 coat chip seal. PCR-not rated	\$28,000						х	TIB/TBD	17
Anderson Rd. from Peters to end- 975' (.18mi). 2 coat chip seal. Not rated	\$32,000						x	TBD	17
Peters Rd. from Burgar to Anderson-230' (.04mi). 2 coat chip seal. Not rated	\$7,600						х	TBD	17
Webb Ln. from 5th to SR20- 845' (.16mi). Grind/2 coat chip seal. PCR-53	\$19,200						x	TIB/TBD	17

CAPITAL FACILITIES PLAN SEWER SYSTEM 2022

Town of Twisp Resolution # 21-682

Project	Estimated Cost	2022	2023	2024	2025	2026	2027- 2038	Proposed Funding Source	Priority Ranking
Sewer mainline rehabilitation, priority 1&2 defects	\$1,313,000	х						USDA/CDBG	1
Lift station #2 upgrade	\$856,400	X						USDA/CDBG	2
Biosolids dewatering upgrade	\$1,672,000	х						USDA/CDBG	3
WWTP improvement Design	\$779,000	Х						CWSRF/DOE	4
Lift station #3 upgrade	\$65,000		X					Local	5
WWTF improvements	\$7,500,000			Х				USDA CDBG	6
Sewer mainline rehabilitation, priority 2, 3 defects	\$384,400					x		CWSRF/DOE	7

CAPITAL FACILITIES PLAN PUBLIC WORKS 2022

Town of Twisp Resolution # 21-682

Project	Estimated Cost	2022	2023	2024	2025	2026	2027- 2038	Proposed Funding Source	Priority Ranking
Civic center construction	\$3,800,000	x						State Commerce USDA	1
Civic building Courtyard	\$150,000	X						Complete Streets	2
3 Rd Ave Corridor	\$350,000		х					Complete Streets	3
Downtown gateway arches	\$275,000		x					Complete Streets	4
Way finding signage	\$120,000			х				Complete Streets	5
Install 2 eV charge stations downtown.	\$20,000			X				Complete Streets	6
Twisp Ave Corridor	\$175,000			х				Complete Streets	7
SR20 Landscaping	\$290,000				X			Complete Streets	8