



Town of Twisp 2021 Budget

DECEMBER 8th, 2020

*Town of Twisp Gateway
Project made possible with
Complete Streets Grant*

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Section 1

Introduction

Mayor's 2021 Budget Message

It is with great honor that I submit the 2021 Budget for the Town of Twisp. I would like to express my respect and gratitude of all our town's Department Heads for their hard work in shaping, reshaping, and yet reshaping again their budgets to reflect the uncertain times we live in. It has been a most challenging budget to balance as we work with the knowledge of the continual and ever-changing uncertainty as a result of the varied impacts of the Covid-19 pandemic on our community, economy, and how services are performed in response to this health emergency.

My special thanks go to the members of our Finance Committee, Councilmember Hans Smith and Councilmember Mark Easton who have worked tirelessly throughout this past year as we've together tracked the financial toll this pandemic has placed on our revenues. Their dedication and particular attention to detail has made the budget process a very thoughtful and thorough attempt to incorporate best practices while establishing essential priorities for the upcoming year.

Additional acknowledgement goes to our Clerk/Treasurer, Randy Kilmer, whose ability to respond with calculations and computations to the myriad of financial considerations made throughout the process to aid me, department heads, and the Finance Committee proved to be invaluable in finetuning the budget.

The proposed budget is established based on projected revenues for the year FY2021, consistent with economic forecasts for the nation, Washington State, and knowledge of local development trends based on actual available data.

Expenditure projections are made based on anticipated costs as associated with general operations and maintenance, and new projects and priorities for the upcoming year.

The FY2021 General Fund Budget is balanced at \$942,783.97 in revenues and expenditures.

The Street Fund is balanced at \$243,754.92 which includes Transportation Benefit District (TBD) revenues and expenditures of \$62,162.00.

The Water Fund is balanced at \$650,909.00 with a 1.5% increase; and the Water Fund Reserve at \$331,892.36.

The Sewer Fund is balanced at \$583,160.00 with an 1.5% increase; and the Sewer Fund Reserve at \$327,360.06.

Revenue Assumptions:

The general financial projection for FY2021 is predicted to be reflective of the ongoing uncertainty as experienced beginning in FY2020 amidst an ensuing pandemic. Though a vaccine is expected to be released in the coming year, it is anticipated that there will be minimal relief at the local level as it will

simply take time before its effects can be realized. As such, the Town's revenues are conservatively anticipated to reflect reduced revenues as had been witnessed in 2020.

The General Fund is anticipated to be especially affected as sales tax revenues are directly correlated to local business vitality. Closures and reduced service due to Covid precautionary measures to distance has played a role as local restaurants have primarily been open for take-out only, while bars have been closed. Other sectors of the Twisp economy, including businesses like spas and salons whose services require close contact have also been severely impacted, thereby further impacting Twisp's overall economy.

As is not customary, in such uncertain times a portion of the expected beginning fund balance is used to balance the FY2021 General Fund budget. This decision was reached as a result of the understanding that audit costs had originally been budgeted for the FY2020 year – an expenditure which is not to be realized and therefore to be largely expended in FY2021; and the desire, if possible, to keep General Fund Reserves intact going into 2021.

The revenue assumption for 2021 is one of caution. It is recognized that the Town's two largest revenues impacting the General Fund: sales tax and property tax may be further adversely impacted from 2020 as the pandemic continues and property owners and / or business owners attempt to ride out these economically challenging times. The finance committee is aware that many scenarios could still unfold as a result of the pandemic, especially if local unemployment becomes a growing issue.

However, there may also be yet-unrealized new opportunities in the new year. To offset any potential property tax concerns is a noticeable trend within the region for new construction as the area is deemed a desirable place to live away from larger west-side urban centers. There is ample opportunity for housing and business development in Twisp for those with means. Sales tax revenues may also be alleviated as businesses learn to pivot and find new ways to provide services and / or discover new business opportunities in Covid times. For the time being, the FY 2021 budget is cautiously conservative and will be closely monitored as the year unfolds and allow for amendments as needed.

Expenditure Assumptions:

The FY2021 General Fund budget includes some notable changes to expenditures as associated with the municipal pool.

As is always the case with expenditures, the budget reflects the Town's priorities, projects, and contractual cost increases associated with the essential protection and functioning of town assets and services such as a 4% increase in medical insurance; 5% increase in property and liability insurance; 4.8% increase to financial and software services. These increased costs are market driven and beyond the Town's control.

Budgeting during a recession amidst a still unfolding pandemic has caused some difficult decisions to be made regarding the delivery of certain municipal services. Despite the cutting of costs where possible, the FY2021 General Fund budget is balanced only with the intention of not opening the municipal pool in 2021. This decision was reached following the review of several financial scenarios implementing "modified" opening protocols to meet public health and safety guidelines. Each scenario resulted in

reduced revenues and increased expenditure costs for a pool opening during a pandemic. The decision to not open the pool was further supported by the consideration that a re-opening would also assume a greater level of risk (further exposing additional potential financial risk). Due to the pool not opening, the Wagner Trust funds are also not being used in FY2021 and will be deferred for future use.

The greatest priority for 2021 is to ensure that all Town staff continue to be employed. As a small town every position serves a valuable purpose in the efficient delivery of services to our residents and businesses. Despite the anticipation of potentially declining revenues, all positions are budgeted to be intact without necessary furloughs. There are no pay increases budgeted for the year, however, a couple of positions in police and public works have been modestly increased to reflect market norms and position duties. Additionally, it is recognized that the ability to keep critical positions intact during these challenging times goes to further the economic resiliency of our community as a whole.

As always, the budget works in tandem with the planned priorities as established together by the Mayor and Council through Committee work. One such priority for 2021 is the planned construction of the new Civic Building / EOC. It had been anticipated that construction of the Civic Building would have already commenced in 2020, however, largely due to Covid, the lowest construction bid came in 25% higher than projected, requiring the Council to reject the bids and spend the year value engineering the plans to reduce costs. It is planned that construction bids will come in within acceptable budget parameters allowing construction to commence in spring 2021. The associated cost of temporarily relocating town hall during construction is reflected in all the town's 3 main funds – general, water, and sewer.

The FY2020 General Fund budget had included a line item of \$23,000 for an audit review by the State Auditor's Office. The Town is typically audited every 2 years and we are due in the upcoming year. We have been informed that an additional financial audit will also be performed as we have reached the threshold of \$2M in the budget. This is an increased cost to the town for FY2021. As mentioned in the revenue assumptions, this audit had been scheduled for FY2020 but due to a delay at the Auditors Office will not commence until December 2020 and therefore reflected in the FY2021 budget.

In summary, as a Town we strive to deliver the highest level of service possible with the available resources at hand. The continued employment of staff and the uninterrupted delivery of vital services will provide the foundation necessary for our residents and businesses to recover as swiftly as possible from the economic impacts of this ongoing global health emergency.

Departmental Summaries

General Administration / Clerk's Office:

The Clerk's Office comprises of two full-time staff – a Clerk/Treasurer (C/T) and a Deputy Clerk/Office Manager (DC/OM), and a part-time Administrative Assistant. Both full-time positions report directly to the Mayor; the C/T as head of finance, assets, and liabilities and certain clerical matters while the DC/OM is head of general administrative clerical functions and office management matters including the oversight of the Part-time Administrative Assistant.

Spurred by the Covid-19 pandemic, the Town continues to adapt to embracing greater use of technology, enabling remote work capability, protection of financial information and data,

improvements where possible in the use of best practices, and enhanced cybersecurity protection as provided through contracted services.

Improved communication with the community will come through the use of social media and through the use of community partnership platforms where applicable and appropriate.

Public Works:

The Public Works Department comprises of five full-time staff (Public Works Director, Administrative Assistant, and three Operators). As this department continues to focus on addressing overdue maintenance issues, improving and maintaining the town's infrastructure and machinery in good condition and working order, and to enable efficient project management - changes to roles and responsibilities will continue to be assessed throughout the year as needed and changes made to adapt to departmental needs for improved oversight of projects and efficient delivery of services.

The 2021 year will comprise of several large projects for the department, including the much-anticipated demolition and construction of the new Civic Building / EOC; completion of the SR20/North-end sidewalk project; the Canyon Street / SR20 Crossing project; and Phase 1 construction of the Sports Complex project; West Twisp Avenue water/sewer road reconstruct project; sewer collection Phase 1, including biosolids, lift station 2 improvements, and sewer main rehabilitation; replacement of Well #4; and the completion of the fourth and final phase of the town's water improvement projects.

Street maintenance and repairs will continue throughout 2021, as part of ongoing public works duties, while a new wayfinding signage project will also be completed in association with grant funds received through the Creative District. This project is an example of the Town's continued emphasis to maximize efficiency and be cost-effective by leveraging other funds. As such, partnerships continue to be encouraged with recognized agencies and organizations.

Police:

The Police Department continues to be a vitally integral part of our community, especially during an emergency. The ensuing pandemic continues to be a catalyst for increased anxiety in many members of the community. The police department will continue to respond to emergency mental health related calls and well-checks for seniors during this challenging time.

Although an assessment of fair compensation was reviewed for all positions and adjusted for in FY2020, our newest officer's wages remained slightly below the desirable range and is adjusted in FY2021 to ensure regional competitiveness.

As the national shortage of good and qualified law enforcement continues to grow, small communities must remain competitive, not only with fair compensation, but with the facility and resources necessary to promote a safe and healthy work environment for our officers. The Twisp Civic Building / EOC, when completed, will be such an asset to the department.

Since the health and public safety of the community remains a primary goal of the department. To ensure community policing is effective, the department will continue to discuss and develop new strategies to enhance positive police relations during this time of national emergency.

Fire:

The Town continues to contract with Okanogan County District 6 for fire protection. The FY2021 General Fund budget includes the contracted amount of \$53,700 – remaining the same as FY2020. The District has agreed to extend the contract by a year without an increase to enable good-faith negotiations to commence in 2021 regarding the potential annexation of Twisp into Fire District 6. As always, additional costs for a public safety secretary, insurance and liability for related facility and equipment expenses contribute to the overall fund amount totaling \$70,913.79 for FY2021. Ongoing debt service payments are not included with this calculation.

Planning / Building

The Planning and Building Departments comprise of part-time contracted work with Highlands Associates, Kurt Danison for planning services and with Okanogan County for the building inspector services of Dan Higbee. No changes to either contract have been proposed for 2021.

The total budgeted amount for the Planning department in FY2021 is \$23, 170.

The total budgeted amount for the Building Department in FY2021 is \$24, 350.53.

Airport:

As in previous years, the Twisp Municipal Airport FY2021 budget reflects a 3% increase, as allowable under the older/current Airport Lease contract. A new lease agreement has been adopted by the Council, however a few leaseholders have chosen to not convert and remain under the older lease agreement. Conversion to the new lease will continue to be encouraged.

Although lease rates under the new lease improve revenues for the ongoing maintenance and operations of the airport, discussions are expected to continue regarding a fair rate between the Town and the Twisp Airport Advisory Committee (TAAC) to support the sustainable long-term operations of the facility – especially in light of the fact that liability costs continue to rise for municipal airports across the state.

I would like to particularly thank Council Member Smith for his tireless effort in working with members of the TAAB to find a sustainable and viable long-term financial solution.

FY2021 is anticipated to be a uniquely challenging year of uncertainty. However, the Town is poised and ready to remain vigilant and focused on the ever-evolving conditions and impacts of the pandemic nationally, state-wide, and locally so as to be as nimble and adaptive as possible.

I am appreciative to have been entrusted as Mayor to serve this wonderful community during these tumultuous times. I know that together we will weather the storm. Thank you for the opportunity and privilege of presenting the FY2021 budgets - balanced for all funds!

Sincerely,

Soo Ing-Moody, Mayor

ORDINANCE #766

AN ORDINANCE ADOPTING THE BUDGET OF THE TOWN OF TWISP, WASHINGTON FOR FISCAL YEAR ENDING DECEMBER 31, 2021

WHEREAS, the Town of Twisp, Washington completed and placed on file with the Town Clerk a proposed budget and estimate of the amount of moneys required to meet the public expenses, bond retirement and interest, reserve funds, and expenses of government of the Town for the fiscal year ending December 31, 2021; and

WHEREAS, a notice was published that the Town Council would meet on November 10th, 20 at 5:30 p.m., via remote meeting for the purpose of making and adopting a budget for said fiscal year and giving taxpayers within the limits of the Town an opportunity to be heard in a public hearing upon said budget; and

WHEREAS, the Town of Twisp did hold a public hearing at that time and place and did then consider the matter of the proposed budget for fiscal year 2021; and

WHEREAS, the proposed budget does not exceed the lawful limit of taxation allowed by law to be levied on the property within the Town for the purposes set forth in the budget, and the estimated expenditures set forth in the budget being all necessary to carry on the government of the Town for the fiscal year 2021 and being sufficient to meet the various needs of the Town during that period.

NOW THEREFORE, be it ordained by the Town Council of the Town of Twisp, as follows:

SECTION 1. The budget for the Town of Twisp, Washington for the year 2021 is hereby adopted at the fund level in its final form and content as set forth in the comprehensive budget document, Town of Twisp 2021 Budget, copies of which are on file in the Office of the Town Clerk.

SECTION 2. Estimated resources for each separate fund of the Town of Twisp, and aggregate expenditures for all such funds for the year 2021 are set forth in summary form below, and are hereby appropriated for expenditure at the fund level during the year 2021 as set forth in the Town of Twisp 2021 Budget.

2021 Budget		
Fund #	Fund	Budget
1	General Fund	\$942,783.97
8	Canyon Street Bus Stop	\$356,285.14
9	Sports Complex	\$567,298.80
11	WSDOT - North End SR20 Sidewalk/Ped Path	\$1,340,484.00
101	Streets	\$243,754.92
103	Tourism	\$77,801.50
224	USDA G/F Debt	\$10,171.00
309	Civic Building	\$3,002,613.66
310	REET	\$52,460.36
400	Water/Sewer Debt Service	\$195,133.70
401	Water	\$650,909.00
402	USDA Reserve Fund	\$176,220.00
403	USDA Waterline Improvements	\$500,000.00
404	Sewer	\$583,160.00
406	CWSRF - WWTP Facility Plan	\$112,810.00
411	Water Fund Reserve	\$331,892.36
412	Sewer Fund Reserve	\$327,360.06
630	Wagner Pool - Trust	\$45,302.06
	Totals	\$9,516,440.53

SECTION 3. The Town Clerk is directed to transmit a certified copy of the budget hereby adopted to the State Auditors's Office and to the Association of Washington Cities.

SECTION 4. This ordinance shall be in full force and take effect after its passage by Council, approval by the Mayor, and publication as required by law.

PASSED BY THE TOWN COUNCIL OF THE TOWN OF TWISP, AT A REGULAR MEETING THEREOF, on the 8th day of December 2020.

APPROVED

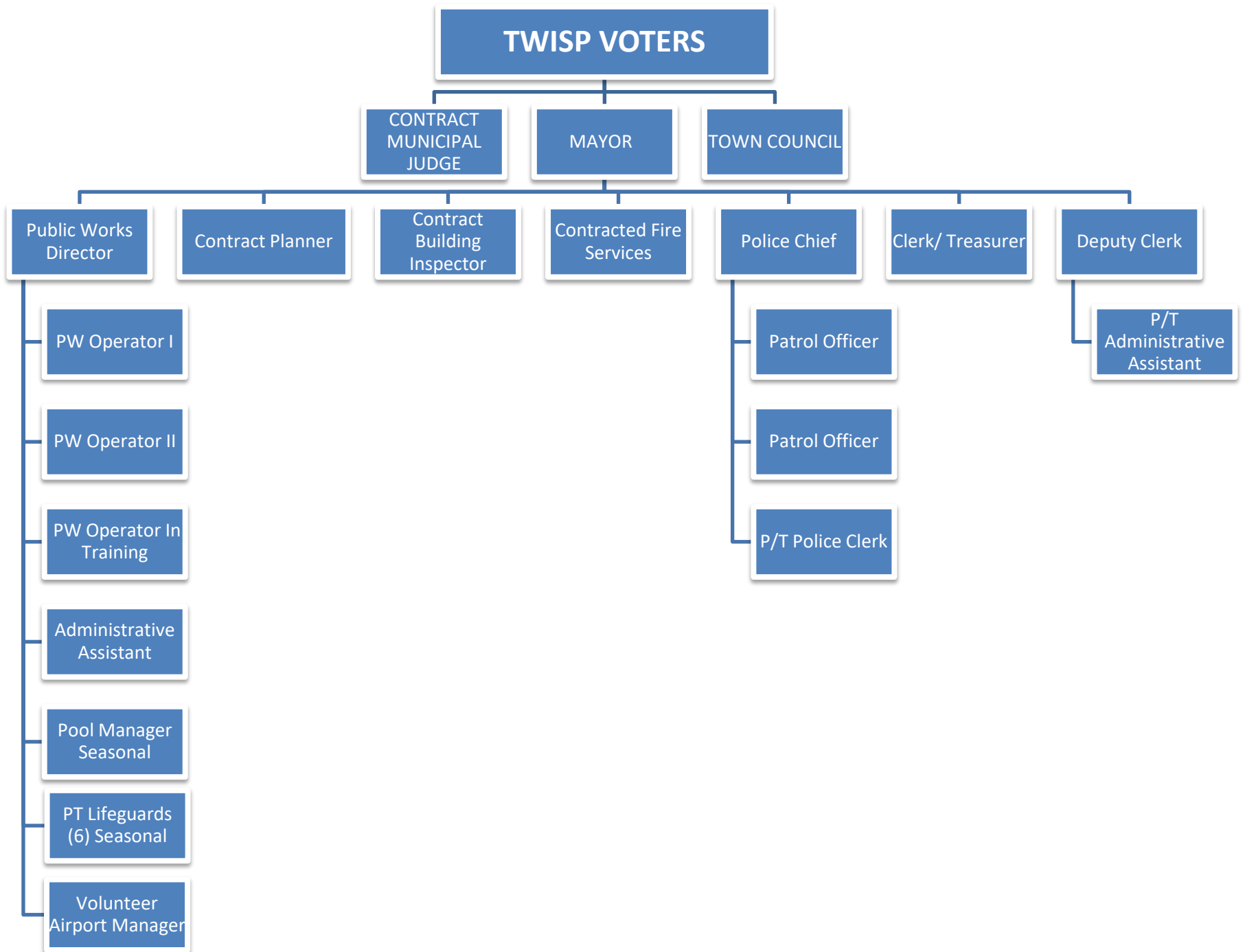

Soo Ing-Moody, Mayor

ATTEST:


Randy Kilmer, Clerk/Treasurer

**TOWN OF TWISP
TOWN COUNCIL POSITIONS
Effective – January 1, 2020**

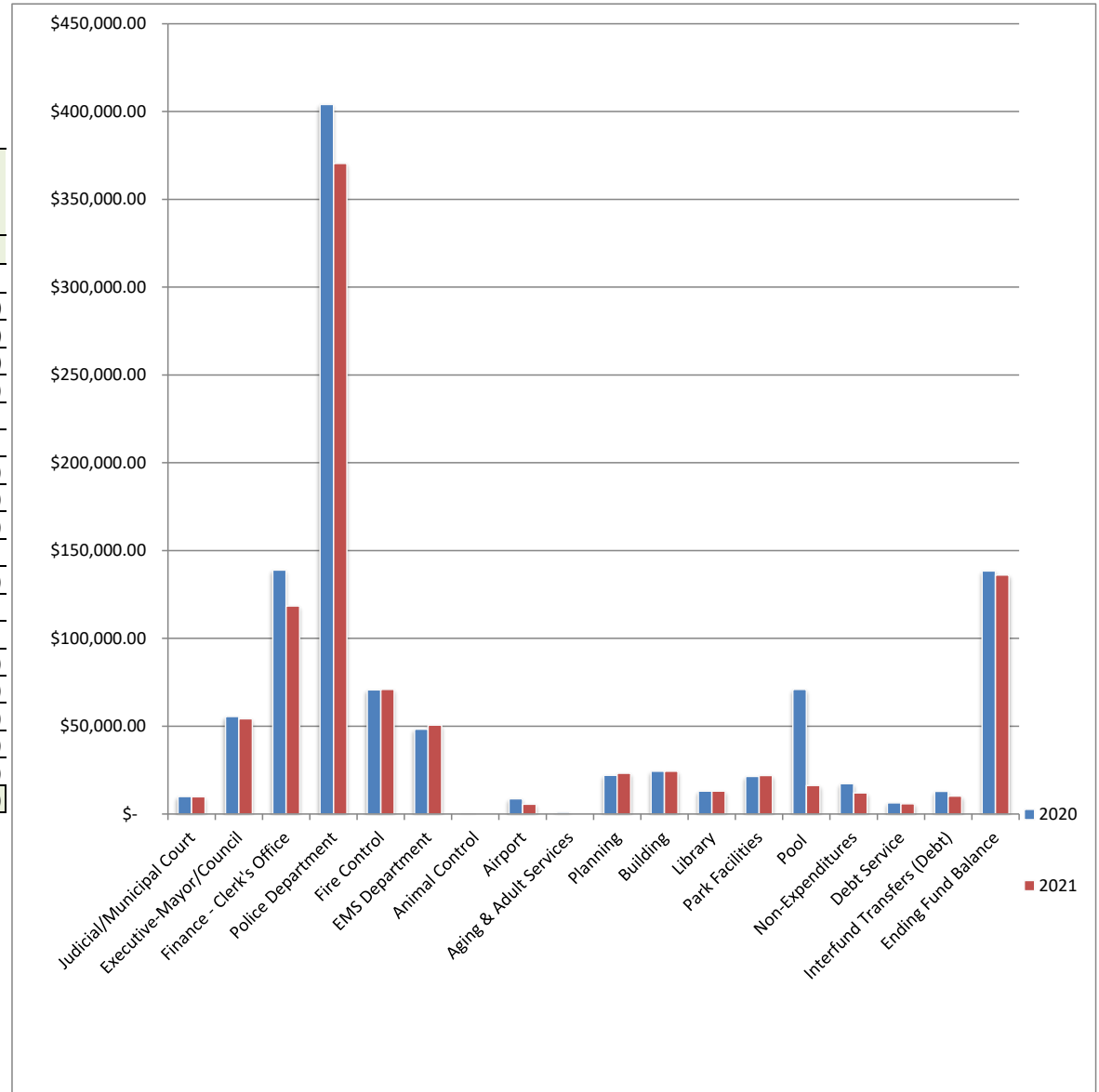
Council Members	Position #	Address	Term	Term End Date
Hannah Cordes	1	317 Burgar St	2 years	12/31/21
Aaron Studen	2	505 W. Twisp Avenue	4 years	12/31/21
Alan Caswell	3	512 May Street	4 years	12/31/23
Mark Easton	4	417 S Methow Street	4 years	12/31/23
Hans Smith	5	413 Bigelow Street	4 years	12/31/23
Soo Ing-Moody	Mayor	622 Moody Lane	4 years	12/31/23



Section 2
General Fund
By
Department,
Streets,
Water, and Sewer
Funds

**Town of Twisp - 2021 Final Budget/Comparison of
Budget Expenditures 2020 - 2021**

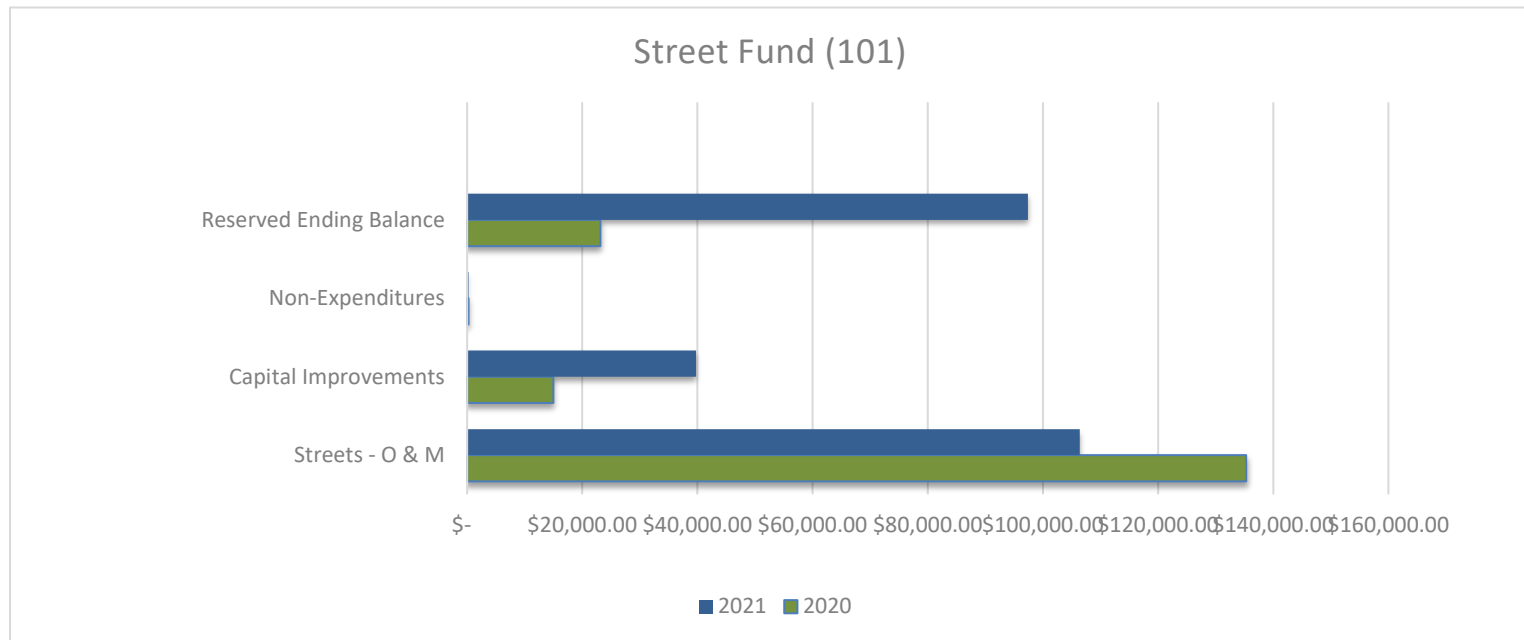
	2020 Budgeted Expenditures	2021 Proposed Budgeted Expenditures	Difference
GENERAL FUND			
Judicial/Municipal Court	\$ 9,899.49	\$ 9,818.46	\$ (81.03)
Executive-Mayor/Council	\$ 55,487.00	\$ 54,215.10	\$ (1,271.90)
Finance - Clerk's Office	\$ 138,941.12	\$ 118,399.78	\$ (20,541.34)
Police Department	\$ 404,011.77	\$ 370,493.04	\$ (33,518.73)
Fire Control	\$ 70,705.47	\$ 70,913.79	\$ 208.32
EMS Department	\$ 48,266.00	\$ 50,583.09	\$ 2,317.09
Animal Control	\$ 100.00	\$ -	\$ (100.00)
Airport	\$ 8,680.71	\$ 5,611.81	\$ (3,068.90)
Aging & Adult Services	\$ 1,000.00	\$ -	\$ (1,000.00)
Planning	\$ 22,000.00	\$ 23,170.00	\$ 1,170.00
Building	\$ 24,365.33	\$ 24,350.53	\$ (14.80)
Library	\$ 13,000.00	\$ 13,000.00	\$ -
Park Facilities	\$ 21,457.42	\$ 21,863.73	\$ 406.31
Pool	\$ 70,958.92	\$ 16,239.43	\$ (54,719.49)
Non-Expenditures	\$ 17,235.00	\$ 12,050.00	\$ (5,185.00)
Debt Service	\$ 6,297.37	\$ 5,815.00	\$ (482.37)
Interfund Transfers (Debt)	\$ 12,936.00	\$ 10,171.00	\$ (2,765.00)
Ending Fund Balance	\$ 138,381.56	\$ 136,089.21	\$ (2,292.35)
TOTAL CURRENT EXPENSE	\$ 1,063,723.16	\$ 942,783.97	\$ (120,939.19)



**Town of Twisp - 2021 Final Budget/Comparison of
Budget Expenditures 2020 - 2021**

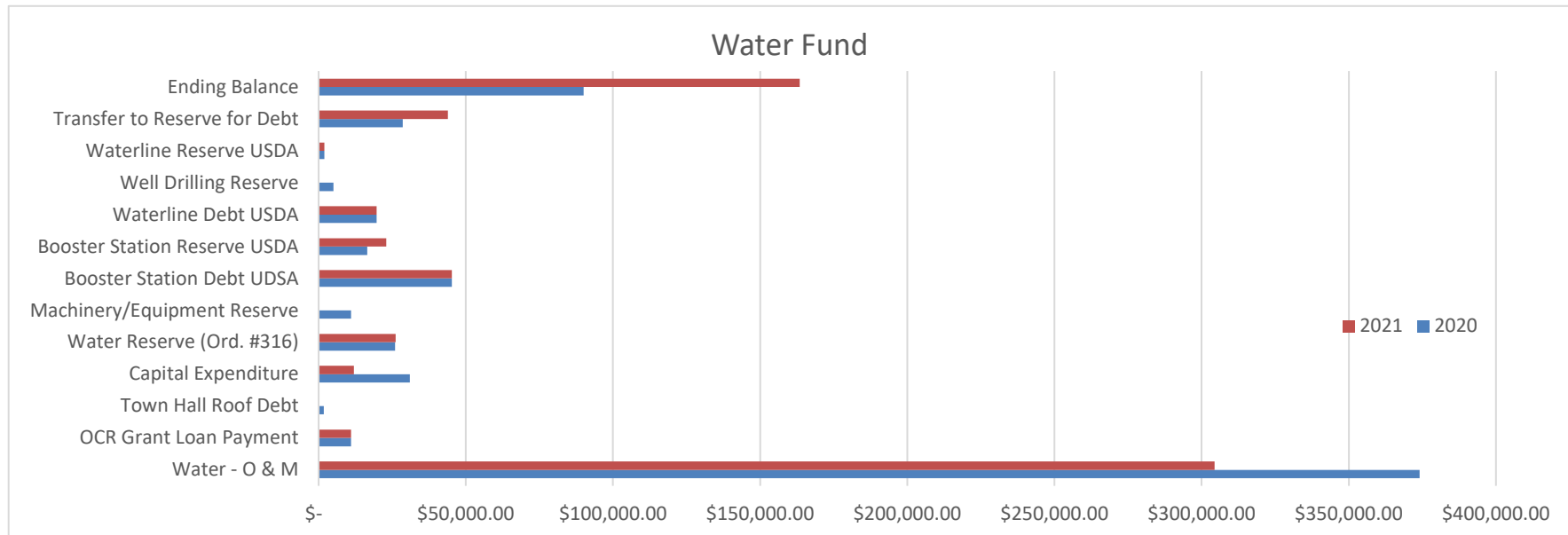
<u>RESERVES/ GRANTS:</u> The increase in Capital Improvements is due to the use of TBD Funds in Street Construction Projects	FUND	2020 Budgeted Expenditures	2021 Proposed Budgeted Expenditures	Difference
	STREETS			
	Streets - O & M	\$ 135,313.28	\$ 106,370.59	\$ (28,942.69)
	Capital Improvements	\$ 15,000.00	\$ 39,750.00	\$ 24,750.00
	Non-Expenditures	\$ 232.00	\$ 232.00	\$ -
	Reserved Ending Balance	\$ 23,145.68	\$ 97,402.33	\$ 74,256.65
	Totals	\$ 173,690.96	\$ 243,754.92	\$ 70,063.96

DEBT:
 There is no Street Fund Debt in 2021
Reserves:
 Increased Ending Balance for upcoming Street Projects



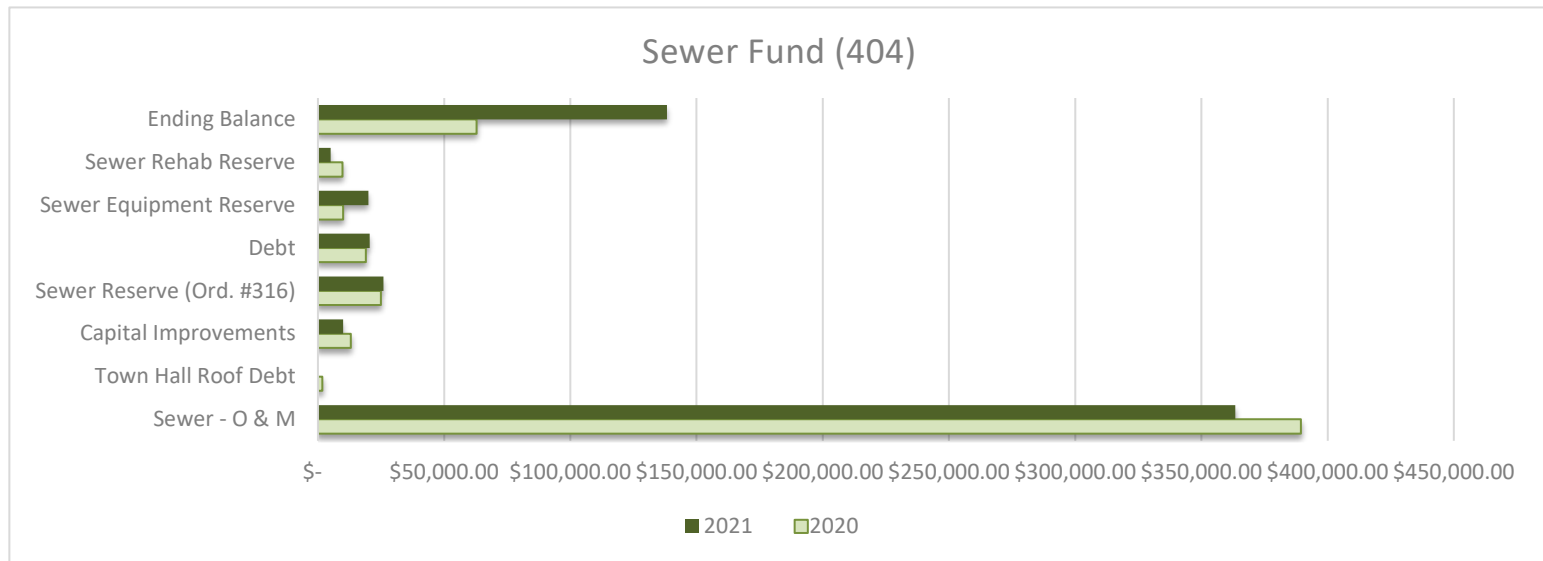
Town of Twisp - 2021 Final Budget/Comparison of
Budget Expenditures 2020 - 2021

DEBT: Booster Station \$45,304 Annual Debt SR20 Waterlines \$19,678 Annual \$43,912 Annual Debt LTGO Bond Water System Improvements	FUND	2020 Budgeted Expenditures	2021 Proposed Budgeted Expenditures	Difference	RESERVES: *Ordinance #316 Reserve (5.33% of Water Sales) *Equipment Reserve *Booster Station Reserve (Required USDA Reserve) *Well Drilling Reserve *SR20 Annual Payment Reserve (Required by USDA) *Increased Ending Balance for upcoming Water Projects
	WATER				
	Water - O & M	\$ 374,015.00	\$ 304,412.93	\$ (69,602.07)	
	OCR Grant Loan Payment	\$ 11,040.00	\$ 11,040.00	\$ -	
	Town Hall Roof Debt	\$ 1,800.00		\$ (1,800.00)	
	Capital Expenditure	\$ 31,000.00	\$ 12,000.00	\$ (19,000.00)	
	Water Reserve (Ord. #316)	\$ 26,000.00	\$ 26,168.00	\$ 168.00	
	Machinery/Equipment Reserve	\$ 11,000.00		\$ (11,000.00)	
	Booster Station Debt USDA	\$ 45,304.00	\$ 45,304.00	\$ -	
	Booster Station Reserve USDA	\$ 16,530.00	\$ 23,000.00	\$ 6,470.00	
	Waterline Debt USDA	\$ 19,678.00	\$ 19,678.00	\$ -	
	Well Drilling Reserve	\$ 5,000.00	\$ -	\$ (5,000.00)	
	Waterline Reserve USDA	\$ 1,968.00	\$ 1,968.00	\$ -	
	Transfer to Reserve for Debt	\$ 28,550.00	\$ 43,912.00	\$ 15,362.00	
	Ending Balance	\$ 90,000.00	\$ 163,426.07	\$ 73,426.07	
	Totals	\$ 661,885.00	\$ 650,909.00	\$ (10,976.00)	



**Town of Twisp - 2021 Final Budget/Comparison of
Budget Expenditures 2020 - 2021**

DEBT: *GSP \$6,797.76 *Wastewater Facility Plan \$ 3,424.08 *Sewer Plant Upgrades (Old Debt) \$10,318	FUND	2020 Budgeted Expenditures	2021 Proposed Budgeted Expenditures	Difference	RESERVES: *Ordinance #316 Reserve (5.33% of Sewer Sales) *Equipment Reserve *Sewer Rehab Reserve *Increased Ending Balance for upcoming Water Projects
	SEWER				
	Sewer - O & M	\$ 389,430.25	\$ 363,400.93	\$ (26,029.32)	
	Town Hall Roof Debt	\$ 1,800.00		\$ (1,800.00)	
	Capital Improvements	\$ 13,000.00	\$ 10,000.00	\$ (3,000.00)	
	Sewer Reserve (Ord. #316)	\$ 24,945.00	\$ 26,000.00	\$ 1,055.00	
	Debt	\$ 18,930.00	\$ 20,539.84	\$ 1,609.84	
	Sewer Equipment Reserve	\$ 10,000.00	\$ 20,000.00	\$ 10,000.00	
	Sewer Rehab Reserve	\$ 9,762.65	\$ 5,000.00	\$ (4,762.65)	
	Ending Balance	\$ 62,895.10	\$ 138,219.23	\$ 75,324.13	
	Totals	\$ 530,763.00	\$ 583,160.00	\$ 52,397.00	



Section 3
Employee
Salary Schedule
&
Benefits

TOWN OF TWISP SALARY SCHEDULE - 2021

Revised: 11/24/20 - Resolution #20-771				
Department/Position		FTE Authorized	Minimum	Maximum
Administrative Department				
Clerk/Treasurer	1.00	\$ 22.25	\$ 28.00	
Deputy Clerk/Office Manager	1.00	\$ 19.00	\$ 24.00	
P/T Administrative Assistant	0.49	\$ 13.50	\$ 18.00	
Police Department				
Chief	1.00	\$ 32.00	\$ 45.00	
Officer 1	1.00	\$ 23.00	\$ 33.00	
Officer 2	1.00	\$ 23.00	\$ 33.00	
Police Clerk/Fire Clerk	0.80	\$ 13.50	\$ 18.00	
Police Temps		\$ 18.00	\$ 25.00	
Municipal Judge	Set Rate	\$ 475.00	Per Month	
Pool/Recreation Department				
Pool Manager/Lesson Coordinator	P/T	\$ 13.50	\$ 18.30	
Lifeguards (5 - 7 employees)	P/T	\$ 13.50	\$ 14.50	
Public Works				
Public Works Superintendent	1.00	\$ 32.00	\$ 40.00	
WWTP Operator II	1.00	\$ 17.00	\$ 27.00	
WWTP Operator I	1.00	\$ 16.00	\$ 26.00	
Public Works Clerical/Maintenance Assistant	1.00	\$ 15.00	\$ 21.00	
PW - Operator In Training	1.00	\$ 15.00	\$ 23.00	
2021 EMPLOYEE BENEFITS				
Town Paid Benefits/Full-time	Town Paid Benefits/Part-time			
Medical 100%	Medical 80%			
Dental 100%	Dental 80%			
Vision 100%	Vision 80%			
Basic Life 100%	Basic Life 80%			
Town Cost per Full-time Employee	Town Cost per Part-time Employee			
\$808.83/month	\$647.06/month			
Revised: 11/24/20 - Resolution #20-771				

Section 4

Capital Facilities Plan

CAPITAL FACILITIES PLAN AIRPORT 2021

Town of Twisp Resolution #20-667

Project	Estimated Cost	2021	2022	2023	2024	2025	2026	2027-2038	Proposed Funding Source	Priority Ranking
Crack seal, weed control, seal and restripe runway and north taxiway	\$100,000	X							WSDOT/LOCAL	1
Planning only for welcome center, fuel system, vehicle access & parking, landscaping	\$44,100		X						WSDOT/LOCAL CARB	2
Fencing around entire airport property	\$100,000			X					WSDOT/LOCAL	3
Construct helicopter pad	\$50,000				X				WSDOT/LOCAL	4
Pave transient pad	\$100,000					X			LOCAL	5
Construct welcome center, bathrooms, vehicle access, parking, and landscape	\$500,000						X		WSDOT/LOCAL CARB	6
Engineering for North taxiway	\$60,000							X	WSDOT/LOCAL	7
Construct North taxiway	\$500,000							X	WSDOT/LOCAL	8
Update ALP	\$70,000							X	WSDOT/LOCAL	9

CAPITAL FACILITIES PLAN PARKS/RECREATION 2021

Town of Twisp Resolution #20-667

Project	Estimated Cost	2021	2022	2023	2024	2025	2026	2027-2038	Proposed Funding Source	Priority Ranking
Design and build sports complex Phase 1	\$688,900	X							RCO/MVSD local	1
Replace Band Shell at Twisp Park	\$65,000		X						RCO local	2
Design and build sports complex Phase 2	\$1,200,000				X				RCO USDA/local	3
Design and build public restrooms at Twisp Park	\$400,000					X			RCO USDA	4

CAPITAL FACILITIES PLAN POOL 2021

Town of Twisp Resolution # 20-667

Project	Estimated Cost	2021	2022	2023	2024	2025	2026	2027-2038	Proposed Funding Source	Priority Ranking
New Sun Shade	\$900.00	X							FOP	1
Umbrella for Guard Chair	\$200.00	X							FOP	2
New Cover for Big Pool	\$6,000.00	X							FOP	3
Replace Front Entry Doors	\$1,000.00		X						Local	4
Security Cameras at Pool Entrances	\$400.00		X						FOP	5
Cracks on Pool Deck	\$750.00		X						Local	6

CAPITAL FACILITIES PLAN PUBLIC WORKS 2021

Town of Twisp Resolution # 20-667

Project	Estimated Cost	2021	2022	2023	2024	2025	2026	2027-2038	Proposed Funding Source	Priority Ranking
Civic center construction	\$3,300,000	X	X						State Commerce USDA/CERB	1
Way finding signage	\$120,000		X						Complete Streets/CERB	2
3 Rd Ave Corridor	\$320,000			X					Complete Streets/CERB	3
Install 2 eV charge stations downtown.	\$15,000			X					Complete Streets/CERB	4
Twisp Ave Corridor	\$155,000				X				Complete Streets/CERB	5
SR20 Landscaping	\$270,000					X			Complete Streets/CERB	6
Downtown gateway arches	\$250,000							X	Complete Streets/CERB	7

CAPITAL FACILITIES PLAN SEWER SYSTEM 2021

Town of Twisp Resolution # 20-667

Project	Estimated Cost	2021	2022	2023	2024	2025	2026	2027-2038	Proposed Funding Source	Priority Ranking
Sewer mainline rehabilitation, priority 1&2 defects	\$1,313,000	X	X						CWSRF/DOE	1
Lift station #2 upgrade	\$856,400	X	X						CWSRF/DOE	2
Biosolids dewatering upgrade	\$1,672,000	X	X						CWSRF/DOE	3
WWTP improvement Design	\$779,000	X	X						CWSRF/DOE	4
Remote SCADA system Lift station 2&3	\$14,000		X						Local	5
Lift station #3 upgrade	\$50,000		X						Local	6
WWTF improvements	\$7,150,000		X	X					USDA CDBG	7
Sewer mainline rehabilitation, priority 2, 3 defects	\$384,400						X		CWSRF/DOE	8

CAPITAL FACILITIES PLAN TRANSPORTATION 2021

Town of Twisp Resolution # 20-667

Project	Estimated Cost	2021	2022	2023	2024	2025	2026	2027-2039	Proposed Funding Source	Priority Ranking
*SR20 Canyon St Intersection and Transit Stop	\$475,000	X							STBG/OCTA	1
*SR20 Curb/sidewalk/bike path-Twisp R bridge to N C/L. 2025' (.39mi).	\$1,340,484	X							WSDOT PBP	2
Pavement preservation Glover Street from SR20 to Twisp Ave, 2 nd Ave from Sr20 to W C/L. Crack seal, seal coat and stripe	\$27,000	X							TIB/TBD	3
3rd Ave from Glover to Lincoln-264'. Overlay. PCR-44	\$65,000	X							Commerce/TBD	4
**Twisp Ave from Magers to Borchard Ln.-1320' (.25mi). Grind/2coat chip seal. PCR-41	\$25,000	X							TIB/TBD	5
**Magers St. from 2 nd to Twisp Ave-224' Grind/2coat chip seal. PCR-36	\$8,500	X							TIB/TBD	5

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***Funded**

****Funding Application Submitted**

CAPITAL FACILITIES PLAN TRANSPORTATION 2021

Town of Twisp Resolution # 20-667

Project	Estimated Cost	2021	2022	2023	2024	2025	2026	2027-2039	Proposed Funding Source	Priority Ranking
**Marble St. from SR 20 to S. end 580' pre level/2 coat chip seal (.11 mi) PCR-30	20,000	X							TIB/TBD	5
**Lookout mountain rd. from 2 nd Ave to Lookout pl.- 845' (.16mi). Grind/2 coat chip seal. PCR-40	\$40,000	X							TIB/TBD	5
**Cascade Dr from Airport Rd to Airport Rd- 1320' (.25mi). Overlay. PCR-59	\$230,000	X							TIB/TBD	6
May St. from Marie to 2 nd - 1954' (.37mi). Grind/2coat chip seal. PCR-45	\$65,100		X						TIB/TBD	7
May St. from Harrison to Marie- 317' (.06mi). Grind/2coat chip seal. PCR-64	\$10,600		X						TIB/TBD	7
Marie St. from June to May- 211' (.04mi). Grind/2 coat chip seal. PCR-48	\$7,100		X						TIB/TBD	7
Harrison St. from June to May- 264' (.05mi). Grind/2 coat chip seal. PCR-46	\$8,800		X						TIB/TBD	7

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CAPITAL FACILITIES PLAN TRANSPORTATION 2021

Town of Twisp Resolution # 20-667

Project	Estimated Cost	2021	2022	2023	2024	2025	2026	2027-2039	Proposed Funding Source	Priority Ranking
Harrison St. from Bigelow to May-422' (.08mi). Grind/2 coat chip seal. PCR-52	\$14,000		X						TIB/TBD	7
June St. from Harrison to Marie-264' (.05mi). Grind/2 coat chip seal. PCR-64	\$8,800		X						TIB/TBD	7
June St. from Moody to Harrison-317' (.06mi). Grind/2 coat chip seal. PCR-56	\$10,600		X						TIB/TBD	7
Bigelow St. from Harrison to N end- 950' (.18mi). Grind/2 coat chip seal. PCR-39	\$31,800		X						TIB/TBD	7
5th Ave from Glover to Lincoln-264' (.05mi). Overlay. PCR-63	\$65,000			X					TIB/TBD	8
5th Ave from Lincoln to Methow-264' (.05mi). Overlay. PCR-56	\$65,000			X					TIB/TBD	8
5th Ave from Methow to Canyon-264' (.05mi). Overlay. PCR-56	\$65,000			X					TIB/TBD	8
5th Ave from Canyon to Alder-317' (.06mi). Overlay. PCR-56	\$78,000			X					TIB/TBD	8

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CAPITAL FACILITIES PLAN TRANSPORTATION 2021

Town of Twisp Resolution # 20-667

Project	Estimated Cost	2021	2022	2023	2024	2025	2026	2027-2039	Proposed Funding Source	Priority Ranking
5th Ave from Alder to Bridge- 264' (.05mi). Overlay. PCR-72	\$65,000			X					TIB/TBD	8
SR20/Glover St intersection improvement engineering and design	\$172,000				X				STBG/Commerce	9
SR20/Glover St intersection improvement construction	\$1,715,000					X			STBG/Commerce	10
Twisp Ave. from SR20 to Glover- 264' (.05mi). Overlay. PCR-59	\$129,000					X			TIB/TBD	11
Pave Twisp Ave parking lot	\$34,000					X			TBD	11
4 th St. from Lincoln to E end- 106' (.02mi). 2 coat chip seal. PCR- not rated/gravel	\$2,400						X		TBD	12
Methow St. from 6 th to N end- 211' (.04mi). 2 coat chip seal. PCR- not rated/gravel	\$5,300						X		TBD	12
6 th Ave from Methow to Canyon- 264' (.05mi). 2 coat chip seal. PCR- not rated/gravel	\$8,800						X		TBD	12

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CAPITAL FACILITIES PLAN TRANSPORTATION 2021

Town of Twisp Resolution # 20-667

Project	Estimated Cost	2021	2022	2023	2024	2025	2026	2027-2039	Proposed Funding Source	Priority Ranking
Alley from SR20 to Johnson-313' (.06mi). 2 coat chip seal. PCR- not rated/gravel.	\$10,500						X		TBD	12
Ewell St. from Riverside to WWTP-475' (.09mi). 2 coat chip seal. PCR-unrated/gravel	\$14,000						X		TBD	12
SR20 Curbing/sidewalk- Canyon to Glover and Glover to 5th. 850' (.16mi).	\$600,000							X	WSDOT PBP	13
Lookout Pl. from Lookout mountain RD to W end- 739' (.14mi). 2 coat chip seal. PCR-77	\$15,700							X	TIB/TBD	14
Methow St. from 5 th to N end- 158' (.03mi). Grind/2 coat chip seal. PCR-34	\$5,300							X	TIB/TBD	15
Lincoln St. from 5 th to 4 th - 317' (.06mi). Overlay. PCR-59	\$78,000							X	TIB/TBD	15
Lincoln St. from 4 th to 3 rd - 317' (.06mi). Overlay. PCR-59	\$78,000							X	TIB/TBD	15
4 th Ave from Glover to Lincoln- 264' (.05mi). Overlay. PCR-56	\$65,000							X	TIB/TBD	15

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CAPITAL FACILITIES PLAN TRANSPORTATION 2021

Town of Twisp Resolution # 20-667

Project	Estimated Cost	2021	2022	2023	2024	2025	2026	2027-2039	Proposed Funding Source	Priority Ranking
Alder St. from 5 th to N end- 422' (.08mi). Grind/2 coat chip seal.	\$14,000							X	TIB/TBD	16
Alder St. from 5 th to SR20- 844' (.16mi). Grind/chip seal. PCR-60	\$28,000							X	TIB/TBD	16
Bridge St. from 5 th to N end- 528' (.10mi). Grind/2 coat chip seal. PCR-52	\$17,700							X	TIB/TBD	16
Bridge St. from 5 th to S end- 686' (.13mi). Grind/2 coat chip seal. PCR-52	\$23,000							X	TIB/TBD	16
Off street trails; East side of Methow River, South of bridge	\$400,000							X	Local/RCO	17
Twisp Airport access rd. from Airport RD to Airport- 1214' (.23mi). Grind/2 coat chip seal. PCR-50	\$41,000							X	TIB/TBD	18
Twisp Carlton rd. from SR20 to S City limit-845' (.16mi). 2 coat chip seal. PCR-not rated	\$28,000							X	TIB/TBD	18

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CAPITAL FACILITIES PLAN TRANSPORTATION 2021

Town of Twisp Resolution # 20-667

Project	Estimated Cost	2021	2022	2023	2024	2025	2026	2027-2039	Proposed Funding Source	Priority Ranking
Anderson Rd. from Peters to end-975' (.18mi). 2 coat chip seal. Not rated	\$32,000							X	TBD	18
Peters Rd. from Bugar to Anderson-230' (.04mi). 2 coat chip seal. Not rated	\$7,600							X	TBD	18
Webb Ln. from 5th to SR20- 845' (.16mi). Grind/2 coat chip seal. PCR-53	\$19,200							X	TIB/TBD	18

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****Funding Application Submitted**

CAPITAL FACILITIES PLAN WATER SYSTEM 2021

Town of Twisp Resolution # 20-667

Project	Estimated Cost	2021	2022	2023	2024	2025	2026	2027-2038	Proposed Funding Source	Priority Ranking
Upsize water main on W. Twisp Ave to Borchard Ln	\$750,000	X							USDA RD	1
Drill new well at No. 4 site	\$85,000	X							Local	2
Decommission Well #1	\$20,000	X							Local	3
Water system plan update	\$24,000		X						CDBG	4
Water main extension from SR20 to Cascade Loop	\$500,000				X				USDA RD	5
Repair Support and Paint River Crossing Water Main	\$140,000					X			Local	6
Water main extension from Cascade Loop to Airport	\$1,000,000						X		USDA RD	7
Upsize water main on Alder St	\$230,000							X	USDA RD	8
8" Loop – Riverside Avenue	\$410,000							X	USDA RD	9
8" Loop West 2 nd Ave & Borchard Lane	\$660,000							X	USDA RD	10
8" Loop – Twisp/Carlton Rd.	\$140,000							X	USDA RD	11
Project	Estimated Cost	2020	2021	2022	2023	2024	2025		Proposed Funding Source	Priority Ranking

CAPITAL FACILITIES PLAN WATER SYSTEM 2021

Town of Twisp Resolution # 20-667

								2026-2039		
Lookout Point Booster Station Upsize	\$20,000							X	Capital Reserve	12
Lookout Point Pressure Zone Water Main	\$510,000							X	USDA RD	13