

**TWISP POLICE DEPARTMENT
PUBLIC RECORDS REQUEST**

City of Twisp
Police Department
PO Box 278
118 South Glover Street
Twisp, WA 98856

Date Received: _____, 2023

Case Number: _____
(Only One Case/Incident per Request)

Received By: _____

AGENCY/FIRM: _____ REF#: _____

REQUESTOR: _____
ADDRESS: _____
CITY: _____ STATE: _____ ZIP: _____
PHONE: _____

Records Requested:

Police Case Report – Type of Incident: _____

Report needed for Civil Redress pursuant to RCW 10.97.070(1) – Relationship to Incident:

Traffic Accident (Officer’s report) for Collision Report.
Other – Specify: _____

If Case / Incident Number is unknown, please provide date / time / location / details of the incident:

- Email: A fee of \$0.15 per page or \$10 per Police Report**
- Fax: A fee of \$0.15 per page or \$10 per Police Report**
- Mail (Paper copies): A fee of \$0.15 per page or \$10 per Police Report (plus postage, if applicable)**
- CD/DVD \$2.50 per disc (plus postage, if applicable)
(RCW 42.56.120)**

FOR OFFICIAL USE ONLY AGENCY RESPONSE FOR OFFICIAL USE ONLY (CHECK HERE)

Letter Sent: _____ Completed: _____

Signature Line: _____

Completed: _____ By: _____

Mail / Email / In person. : _____

**TWISP POLICE DEPARTMENT
PUBLIC RECORDS REQUEST**

FOR OFFICIAL USE ONLY - TWISP POLICE RECORDS

Case Number: _____

Requestor: _____
Agency / Firm: _____

The record you requested is subject to State Disclosure Law and may be redacted pursuant to the following:

- No Redactions.**
- RCW 10.97.70** Information has been provided to assist with civil redress.
- RCW 42.56.050** Personal identifiers not of legitimate concern to the public (includes social security numbers).
- RCW 42.56.240** Active police investigation. **Request has been denied.**
- RCW 42.56.240 (1)** Record contains specific intelligence information the non-disclosure of which is essential to effective law enforcement.
- RCW 42.56.240 (2)** Complainant, victim or witness requested non-disclosure.
- RCW 45.56.240 (5)** Identifying information on child victims of sexual assault prohibited.
- RCW 13.50.050** Record contains confidential juvenile information not relating to the commission of a juvenile offense.
- RCW 7.69A.030(4)** Child victim or witness information restricted.
- RCW 46.12.635** D.O.L. driver and/or vehicle registration protected.
- RCW 70.02.005, 42.56.230 & 42.56.360** Contains confidential medical information.
- RCW 46.61.506(8)** BAC/Breathalyzer results available only to subject or his/her attorney.

Other: **RCW:** _____
Text: _____

If you believe the information furnished has been incorrectly redacted or is incomplete, you may file a written appeal. The appeal must include your name and address, a copy of the redacted document and a copy of this form together with a brief statement identifying the basis of the appeal. Please mail your appeal to:

Twisp Police Department
Attn: Records Department
PO Box 278
Twisp, WA 98856