



Twisp Civic Building Grand Opening 2022



Town of Twisp 2023 Budget

DECEMBER 13th, 2022

TABLE OF CONTENTS

SECTION 1 – INTRODUCTION

- Mayor's Message
- Budget Ordinance #794
- List of Town Officials
- Organizational Chart

SECTION 2 – GENERAL FUND BY DEPARTMENT, STREETS FUND, WATER FUND AND SEWER FUND

- General Fund by Department
- Street Fund
- TBD Fund
- Water Fund
- Sewer Fund

SECTION 3 – EMPLOYEE SALARY SCHEDULE AND BENEFITS

- Salary Schedule 2023
- Benefit Rates 2023

SECTION 4 – CAPITAL FACILITIES PLAN – 2023 - 2028

- Airport Improvements
- Parks & Recreation
- Public Works Equipment
- Transportation Improvements
- Sewer System Improvements
- Water System Improvements

Section 1

Introduction

ORDINANCE #794

AN ORDINANCE ADOPTING THE BUDGET OF THE TOWN OF TWISP, WASHINGTON FOR FISCAL YEAR ENDING DECEMBER 31, 2023

WHEREAS, the Town of Twisp, Washington completed and placed on file with the Town Clerk a proposed budget and estimate of the amount of moneys required to meet the public expenses, bond retirement and interest, reserve funds, and expenses of government of the Town for the fiscal year ending December 31, 2023; and

WHEREAS, a notice was published that the Town Council would meet on November 24th, 2022, at 5:30 p.m. for the purpose of making and adopting a budget for said fiscal year and giving taxpayers within the limits of the Town an opportunity to be heard in a public hearing upon said budget; and

WHEREAS, the Town of Twisp did hold a public hearing at that time and place and did then consider the matter of the proposed budget for fiscal year 2023; and

WHEREAS, the proposed budget does not exceed the lawful limit of taxation allowed by law to be levied on the property within the Town for the purposes set forth in the budget, and the estimated expenditures set forth in the budget being all necessary to carry on the government of the Town for the fiscal year 2023 and being sufficient to meet the various needs of the Town during that period.

NOW THEREFORE, be it ordained by the Town Council of the Town of Twisp, as follows:

SECTION 1. The budget for the Town of Twisp, Washington for the year 2023 is hereby adopted at the fund level in its final form and content as set forth in the comprehensive budget document, Town of Twisp 2023 Budget, copies of which are on file in the Office of the Town Clerk.

SECTION 2. Estimated resources for each separate fund of the Town of Twisp, and aggregate expenditures for all such funds for the year 2023 are set forth in summary form below, and are hereby appropriated for expenditure at the fund level during the year 2023 as set forth in the Town of Twisp 2023 Budget.

2023 Town of Twisp Budget

001 General Fund	1,549,096
101 Street Fund	77,235
102 Transportation Benefit District	88,698
103 Tourism 2%	120,033
224 Debt Service-Firehall PD Vehicles	8,196
310 REET Fund	134,399
400 Debt Service-Water/Sewer Fund	253,098
401 Water Fund	846,639
402 USDA Reserve Fund	114,697
404 Sewer Fund	686,178
411 Water Fund Reserve -	154,351
412 Sewer Fund Reserve -	267,138
630 Wagner Pool	33,583
	4,333,341

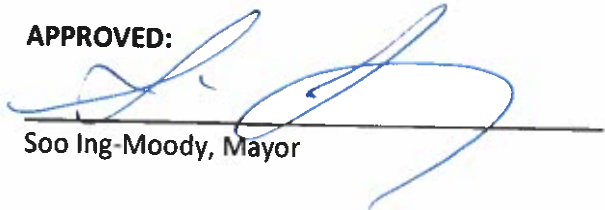
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SECTION 3. The Town Clerk is directed to transmit a certified copy of the budget hereby adopted to the State Auditor's Office and to the Association of Washington Cities.

SECTION 4. This ordinance shall be in full force and take effect after its passage by Council, approval by the Mayor, and publication as required by law.

PASSED BY THE TOWN COUNCIL OF THE TOWN OF TWISP, AT A REGULAR MEETING THEREOF, on the 13th day of December 2022.

APPROVED:

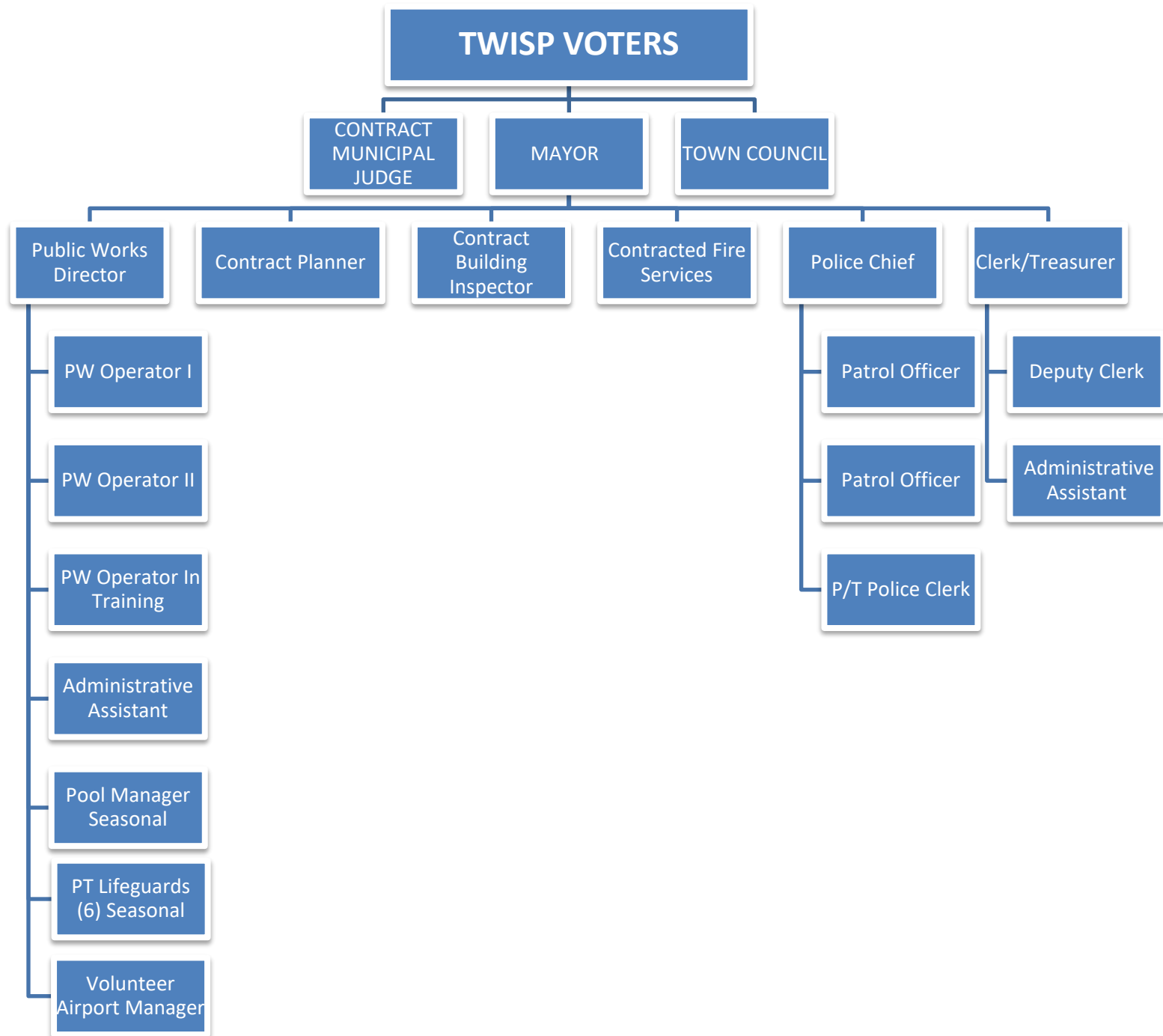

Soo Ing-Moody, Mayor

ATTEST:


Randy Kilmer, Clerk/Treasurer

**TOWN OF TWISP
TOWN COUNCIL POSITIONS**

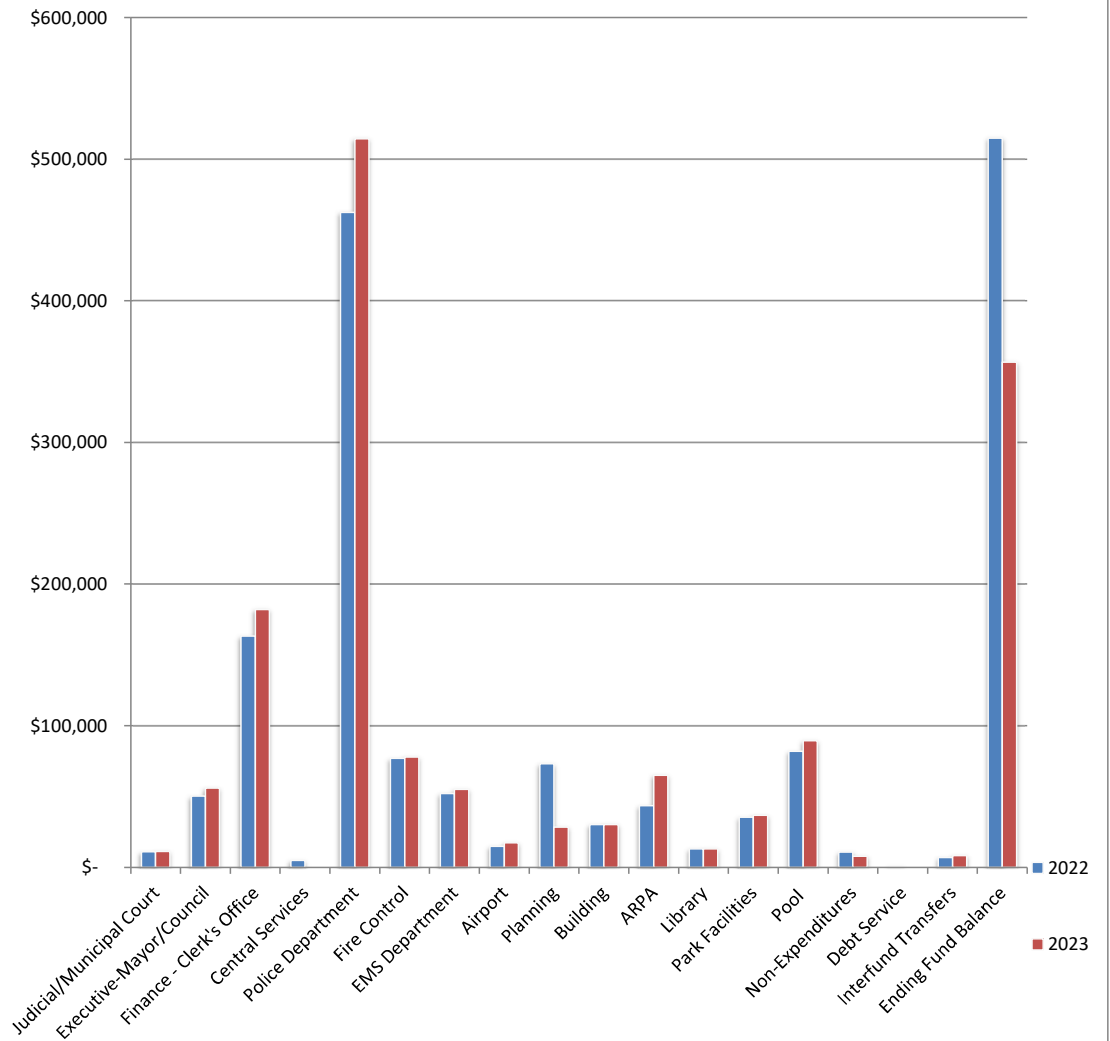
Council Members	Position #	Address	Term	Term End Date
Katrina Auburn	1	1133 Burton Street	4 years	12/31/25
Aaron Studen	2	505 W. Twisp Avenue	4 years	12/31/25
Alan Caswell	3	13 Isabella Lane	4 years	12/31/23
Mark Easton	4	417 S Methow Street	4 years	12/31/23
Hans Smith	5	413 Bigelow Street	4 years	12/31/23
Soo Ing-Moody	Mayor	622 Moody Lane	4 years	12/31/23



Section 2
General Fund
By
Department,
Streets,
Water, and Sewer
Funds

**Town of Twisp - 2023 Final Budget/Comparison of
Budget Expenditures 2022-2023**

	2022 Budgeted Expenditures	2023 Budgeted Expenditures	Difference
GENERAL FUND			
Judicial/Municipal Court	\$ 11,030	\$ 11,153	\$ 123
Executive-Mayor/Council	\$ 50,318	\$ 55,947	\$ 5,629
Finance - Clerk's Office	\$ 163,212	\$ 181,935	\$ 18,723
Central Services	\$ 4,953	\$ -	\$ (4,953)
Police Department	\$ 462,421	\$ 514,244	\$ 51,824
Fire Control	\$ 76,892	\$ 77,978	\$ 1,086
EMS Department	\$ 52,057	\$ 54,990	\$ 2,933
Airport	\$ 14,902	\$ 17,424	\$ 2,523
Planning	\$ 73,210	\$ 28,400	\$ (44,810)
Building	\$ 30,174	\$ 30,191	\$ 18
ARPA	\$ 43,543	\$ 65,000	\$ 21,457
Library	\$ 13,000	\$ 13,000	\$ -
Park Facilities	\$ 35,413	\$ 36,752	\$ 1,340
Pool	\$ 81,874	\$ 89,434	\$ 7,560
Non-Expenditures	\$ 10,871	\$ 7,745	\$ (3,126)
Debt Service	\$ 287	\$ -	\$ (287)
Interfund Transfers	\$ 6,964	\$ 8,196	\$ 1,232
Ending Fund Balance	\$ 514,745	\$ 356,706	\$ (158,039)
TOTAL CURRENT EXPENSE	\$ 1,645,863	\$ 1,549,096	\$ (96,767)

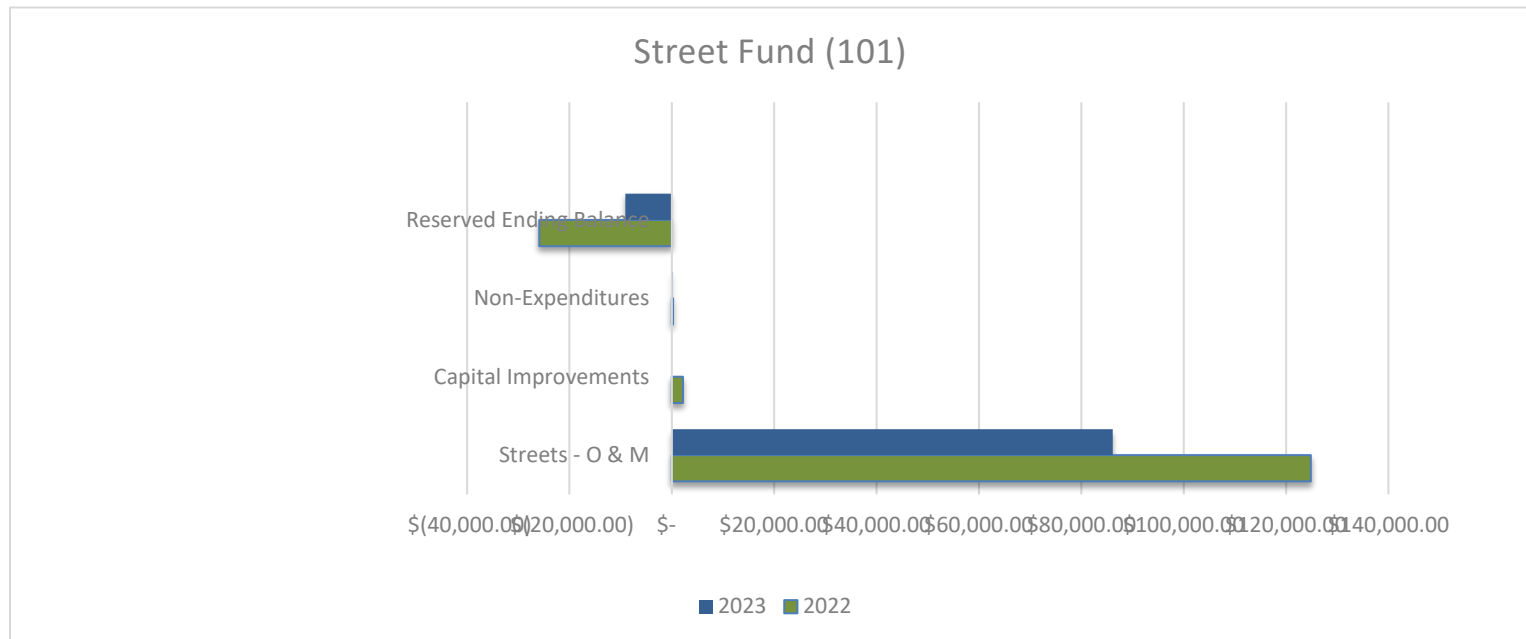


**Town of Twisp - 2023 Final Budget/Comparison of
Budget Expenditures 2022 - 2023**

RESERVES/
GRANTS:
Street Fund Reserves
end in 2022 in a
deficit given
increased
expenditures without
direct revenue offset.
Budgeting for 2023
aims to reduce this
deficit.

FUND	2022 Budgeted Expenditures	2023 Budgeted Expenditures	Difference
STREETS			
Streets - O & M	\$ 124,825.94	\$ 86,121.36	\$ (38,704.58)
Capital Improvements	\$ 2,174.00	\$ -	\$ (2,174.00)
Non-Expenditures	\$ 231.12	\$ 231.00	\$ (0.12)
Reserved Ending Balance	\$ (25,921.29)	\$ (9,117.62)	\$ 16,803.67
Totals	\$ 101,309.77	\$ 77,234.74	\$ (24,075.03)

DEBT:
There is no Street
Fund Debt in
2023



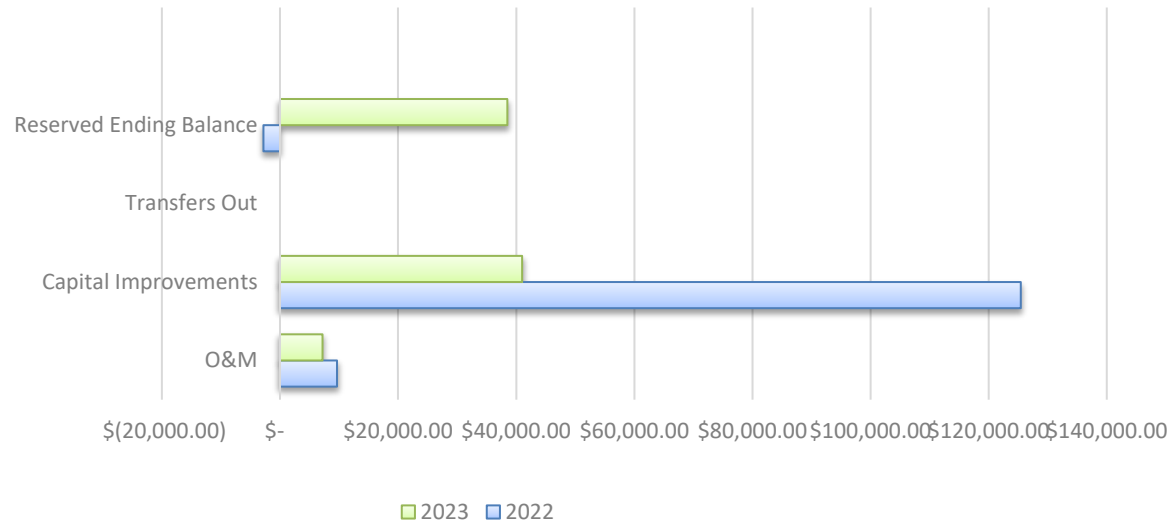
**Town of Twisp - 2023 Final Budget/Comparison
of Budget Expenditures 2022 - 2023**

RESERVES/
GRANTS:
Reserves are
anticipated to
grow in 2023.

FUND	2022 Budgeted Expenditures	2023 Budgeted Expenditures	Difference
TBD			
O&M	\$ 9,651.23	\$ 7,200.00	\$ (2,451.23)
Capital Improvements	\$ 125,437.66	\$ 41,000.00	\$ (84,437.66)
Transfers Out			
Reserved Ending Balance	\$ (2,802.27)	\$ 38,497.73	\$ 38,497.73
Totals	\$ 132,286.62	\$ 86,697.73	\$ (45,588.89)

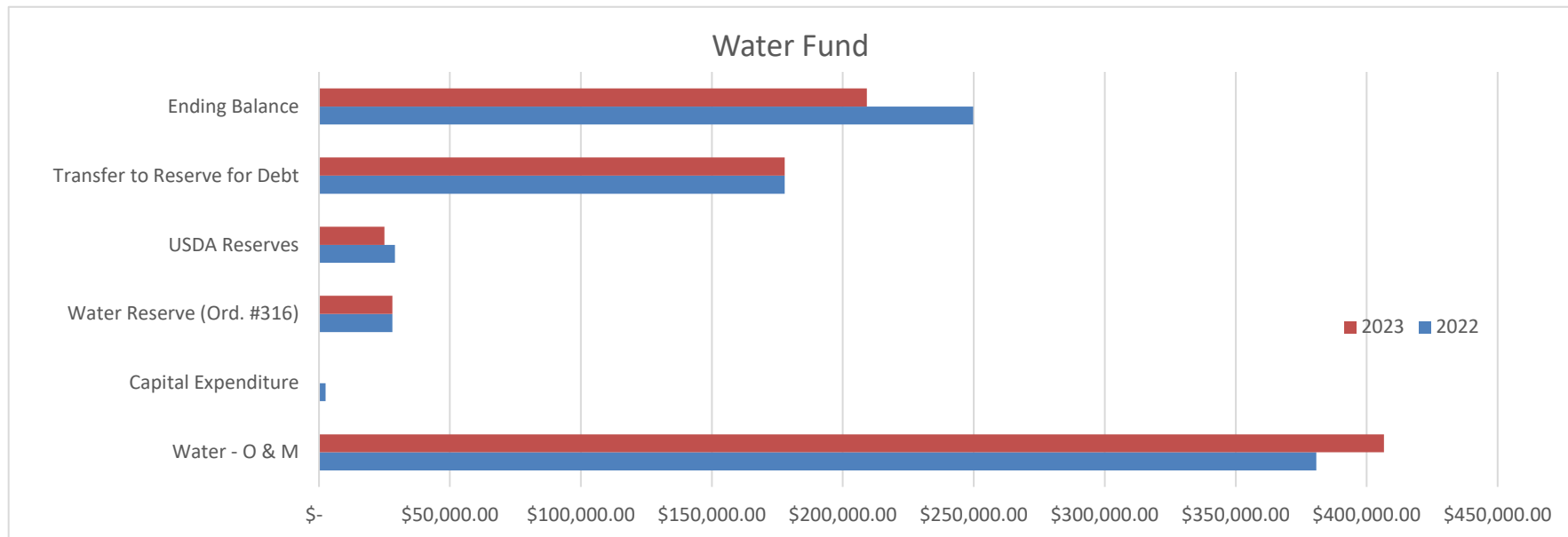
DEBT:
There is no TBD
Fund Debt.

Transportation Benefit District (102)



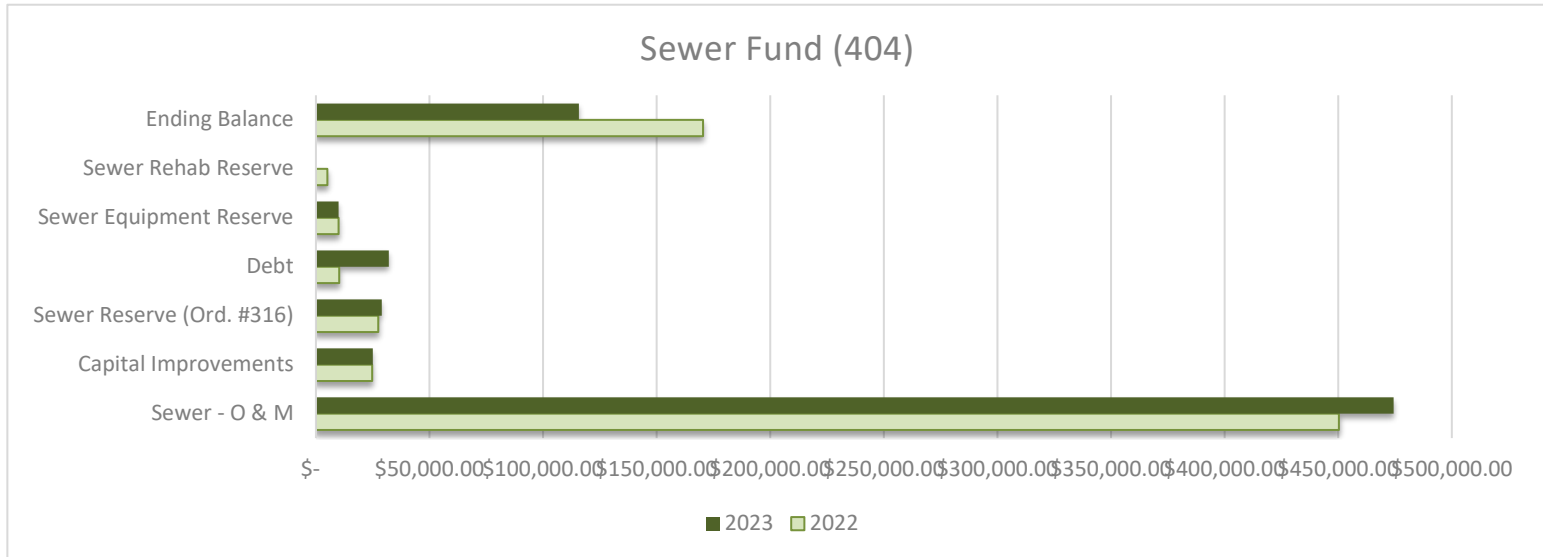
Town of Twisp - 2023 Final Budget/Comparison of
Budget Expenditures 2022 - 2023

DEBT: Booster Station SR20 Waterlines LTGO Bond Water System Improvements USDA Waterline Improvements DOE Water Rights	FUND	2022 Budgeted Expenditures	2023 Budgeted Expenditures	Difference	RESERVES: *Ordinance #316 Reserve (5.33% of Water Sales) *Equipment Reserve *Booster Station Reserve (Required USDA Reserve) *Well Drilling Reserve *SR20 Annual
	WATER				
	Water - O & M	\$ 380,714.20	\$ 406,610.11	\$ 25,895.91	
	Capital Expenditure	\$ 2,500.00	\$ -	\$ (2,500.00)	
	Water Reserve (Ord. #316)	\$ 28,000.00	\$ 28,000.00	\$ 26,500.00	
	USDA Reserves	\$ 29,000.00	\$ 24,968.00	\$ (4,032.00)	
	Transfer to Reserve for Debt	\$ 177,853.00	\$ 177,853.00	\$ -	
	Ending Balance	\$ 249,720.05	\$ 209,208.07	\$ (40,511.98)	
	Totals	\$ 867,787.25	\$ 846,639.18	\$ (21,148.07)	



**Town of Twisp - 2023 Final Budget/Comparison of
Budget Expenditures 2022 - 2023**

DEBT: *GSP *Wastewater Facility Plan *Sewer Plant Upgrades	FUND	2022 Budgeted Expenditures	2023 Budgeted Expenditures	Difference	RESERVES: *Ordinance #316 Reserve (5.33% of Sewer Sales) *Equipment Reserve *Ending Balance for upcoming Water Projects
	SEWER				
	Sewer - O & M	\$ 450,332.38	\$ 474,405.43	\$ 24,073.05	
	Capital Improvements	\$ 24,777.05	\$ 25,000.00	\$ 222.95	
	Sewer Reserve (Ord. #316)	\$ 27,500.00	\$ 29,000.00	\$ 1,500.00	
	Debt	\$ 10,221.84	\$ 32,059.84	\$ 21,838.00	
	Sewer Equipment Reserve	\$ 10,000.00	\$ 10,000.00	\$ -	
	Sewer Rehab Reserve	\$ 5,000.00	\$ -	\$ (5,000.00)	
	Ending Balance	\$ 170,406.39	\$ 115,712.69	\$ (54,693.70)	
	Totals	\$ 698,237.66	\$ 686,177.96	\$ (12,059.70)	



Section 3
Employee
Salary Schedule
&
Benefits

TOWN OF TWISP SALARY SCHEDULE - 2023

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Section 4

Capital Facilities Plan

RESOLUTION #22-698

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF TWISP,
APPROVING THE SIX YEAR CAPITAL FACILITIES PLAN FOR
2023 THROUGH 2028**

WHEREAS, a Capital Facilities Plan is essential in planning for capital expenditures and for the construction of public facilities; and

WHEREAS, a Capital Facilities Plan aids the Town in developing the needed financing for capital expenditures and the construction of public facilities in the application for grants and loans from state and federal programs; and

WHEREAS, the Town Council of the Town of Twisp, Washington, being the legislative body of said Town, did hold a public hearing on the review of the 2023 through 2028 Capital Facilities Plan on November 22nd, 2022; and

WHEREAS, all comments regarding the 2023 through 2028 Capital Facilities Plan as prepared by the Town of Twisp, Washington, for capital expenditures and construction of public facilities within its jurisdictional boundaries were considered.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Twisp, Washington, that the revised and extended Six Year Capital Facilities Plan for the ensuing six calendar years, 2023 through 2028, is hereby adopted.

Passed by the Town Council of the Town of Twisp, Washington, this 22nd day of November, 2022.

APPROVED:

Soo Ing-Moody, Mayor

ATTEST:

Clerk/Treasurer Randy Kilmer

CAPITAL FACILITIES PLAN AIRPORT 2023

Town of Twisp Resolution #22-698

Project	Estimated Cost	2023	2024	2025	2026	2027	2028-2038	Proposed Funding Source	Priority Ranking
Crack seal, weed control, seal, and restripe runway and north taxiway	\$130,000	X						WSDOT/ LOCAL	1
Runway Rehabilitation – Design	\$80,000		X					WSDOT/ LOCAL	2
Runway Rehabilitation – Phase I Construction	\$600,000			X				WSDOT/ LOCAL	3
Runway Rehabilitation – Phase II Construction	\$600,000				X			WSDOT/ LOCAL	4
Construct helicopter pad	\$60,000				X			WSDOT/ LOCAL	5
Fencing around entire airport property	\$120,000					X		WSDOT/ LOCAL	6
Design Welcome center, vehicle access & parking, landscaping	\$45,000						X	WSDOT/ LOCAL/CARB	7
Construct Welcome center, vehicle access, parking, landscape, and restrooms	\$550,000						X	WSDOT/ LOCAL/CARB	8
Pave transient pad	\$120,000						X	LOCAL/CARB	9
North taxiway - Design	\$70,000						X	WSDOT/ LOCAL	10
North taxiway - Construction	\$600,000						X	WSDOT/ LOCAL	11
Update ALP, planning	\$80,000						X	WSDOT/ LOCAL	12

CAPITAL FACILITIES PLAN PARKS/RECREATION 2023

Town of Twisp Resolution #22-698

Project	Estimated Cost	2023	2024	2025	2026	2027	2028-2038	Proposed Funding Source	Priority Ranking
Maves Park improvements, covered picnic area etc.	\$10,000	X						ARPA/Local	1
Develop river access points	\$7,000		X					Local	2
Design phase 2 of sports complex	\$50,000		X					RCO	3
Replace Band Shell at Twisp Park	\$65,000			X				RCO local	4
Construction of sports complex Phase 2	\$2,000,000				X			RCO USDA/local	5
Design and build public restrooms at Twisp Park	\$400,000					X		RCO USDA	6

CAPITAL FACILITIES PLAN POOL 2023

Town of Twisp Resolution #22-698

Project	Estimated Cost	2023	2024	2025	2026	2027	2028-2038	Proposed Funding Source	Priority Ranking
Rescue hook and pole	\$650	X						FOP	1
Planning and Design of new aquatics center	\$180,000		X					RCO	2
Replace Front Entry Doors	\$2,000		X					Local	3
Security Cameras at Pool Entrances	1000		X					FOP	4
Cracks on Pool Deck	\$750		X					Local	5
Construction of new aquatics center	\$7,500,000				X			RCO/Local	6

CAPITAL FACILITIES PLAN PUBLIC WORKS 2023

Town of Twisp Resolution #22-698

Project	Estimated Cost	2023	2024	2025	2026	2027	2028-2038	Proposed Funding Source	Priority Ranking
SR20 west sidewalk bank stabilization from bus garage to Carlton Rd	\$15,000	X						TBD	1
3 Rd Ave Corridor	\$350,000		X					Complete Streets/CDBG	2
Downtown gateway arches	\$275,000		X					Complete Streets/CDBG	3
Way finding signage	\$120,000			X				Complete Streets	4
Install 4 eV charge stations downtown.	\$100,000			X				Complete Streets/CDBG	5
Twisp Ave Corridor	\$175,000			X				Complete Streets/CDBG	6
SR20 Landscaping	\$290,000				X			Complete Streets	7

CAPITAL FACILITIES PLAN SEWER SYSTEM 2023

Town of Twisp Resolution #22-698

Project	Estimated Cost	2023	2024	2025	2026	2027	2028-2038	Proposed Funding Source	Priority Ranking
Sewer mainline rehabilitation, priority 1&2 defects	\$1,700,000	X						USDA/CDBG	1
WWTP improvement Design	\$849,000	X						CWSRF/DOE	2
WWTF improvements/phase1	\$6,500,000		X	X				DOE/CDBG	3
WWTF improvements/phase2	\$6,000,000			X	X			DOE/CDBG	4
Sewer mainline rehabilitation, priority 3 defects	\$384,400					X		CWSRF/DOE	5
Sewer main extension to Airport rd and Cascade Loop rd	\$2,500,000						X	CWSRF/DOE/RCO	6
Sewer main extension to Anderson rd	\$850,000						X	Local/CWSRF	7

CAPITAL FACILITIES PLAN TRANSPORTATION 2023

Town of Twisp Resolution #22-698

Project	Estimated Cost	2023	2024	2025	2026	2027	2028-2038	Proposed Funding Source	Priority Ranking
*SR20 Curb/sidewalk/bike path-Twisp R bridge to N C/L. 2025' (.39mi).	\$1,900,000	X						WSDOT PBP/RTPO	1
**Pavement preservation Glover St. from SR20 to Twisp Ave, plus arterial connectors to SR20 from Glover St. Crack seal, seal coat and stripe	\$30,000	X						TIB	2
**5th Ave from Glover to Lincoln-264' (.05mi). Overlay. PCR-63	\$51,921	X						TIB/TBD	3
**5th Ave from Lincoln to Methow- 264' (.05mi). Overlay. PCR-56	\$51,921	X						TIB/TBD	3
**5th Ave from Methow to Canyon-264' (.05mi). Overlay. PCR-56	\$51,921	X						TIB/TBD	3
**5th Ave from Canyon to Alder-317' (.06mi). Overlay. PCR-56	\$62,344	X						TIB/TBD	3
**5th Ave from Alder to Bridge-264' (.05mi). Overlay. PCR-72	\$51,921	X						TIB/TBD	3

TAP=Transportation Alternative Program TIP=Transportation Improvement Program TIB=Transportation Improvement Board

RCO= Recreation and Conservation Office STBG=Surface Transportation Block Grant PBP=Pedestrian Bicycle Program

***Funded**

****Funding Application Submitted**

CAPITAL FACILITIES PLAN TRANSPORTATION 2023

Town of Twisp Resolution #22-698

Project	Estimated Cost	2023	2024	2025	2026	2027	2028-2038	Proposed Funding Source	Priority Ranking
**Lincoln St. from 5 th to 4 th - 317' (.06mi). Overlay. PCR-59	\$51,354	X						TIB/TBD	3
**Lincoln St. from 4 th to 3 rd - 317' (.06mi). Overlay. PCR-59	\$51,354	X						TIB/TBD	3
**4 th Ave from Glover to Lincoln- 264' (.05mi). Overlay. PCR-56	\$44,049	X						TIB/TBD	3
4 th St. from Lincoln to E end- 106' (.02mi). 2 coat chip seal. PCR- not rated/gravel	\$2650	X						TBD	4
Alder St. from 5 th to N end- 422' (.08mi). Grind/2 coat chip seal.	\$10,600	X						TBD	4
Alder St. from 5 th to SR20- 844' (.16mi). Grind/chip seal. PCR-60	\$21,100	X						TBD	4
Bridge St. from 5 th to N end- 528' (.10mi). Grind/2 coat chip seal. PCR-52	\$13,200	X						TBD	4
Bridge St. from 5 th to S end- 686' (.13mi). Grind/2 coat chip seal. PCR-52	\$17,150	X						TBD	4
Methow St. from 5 th to N end- 158' (.03mi). Grind/2 coat chip seal. PCR-34	\$3,950	X						TBD	4

TAP=Transportation Alternative Program TIP=Transportation Improvement Program TIB=Transportation Improvement Board

RCO= Recreation and Conservation Office STBG=Surface Transportation Block Grant PBP=Pedestrian Bicycle Program

***Funded**

****Funding Application Submitted**

CAPITAL FACILITIES PLAN TRANSPORTATION 2023

Town of Twisp Resolution #22-698

Project	Estimated Cost	2023	2024	2025	2026	2027	2028-2038	Proposed Funding Source	Priority Ranking
Webb Ln. from 5th to SR20- 845' (.16mi). Grind/2 coat chip seal. PCR-53	\$21,125	X						TBD	4
**SR20 sidewalk/bike path, Methow River to Blue Star Coffee. 1525'	\$1,683,772		X					WSDOT PBP	5
Twisp Ave. from SR20 to Glover- 264' (.05mi). Overlay. PCR-59	\$129,000		X					TIB/TBD	6
Move SR20 crossing at Twisp Ave from south of intersection to north	\$7,500		X					TIB/TBD	6
Pave Twisp Ave parking lot	\$34,000		X					TBD	7
SR20/Glover St intersection improvement engineering and design	\$172,000			X				STBG/Commerce /RTPO	8
Methow St. from 6 th to N end- 211' (.04mi). 2 coat chip seal. PCR- not rated/gravel	\$5,300			X				TBD	9
6 th Ave from Methow to Canyon- 264' (.05mi). 2 coat chip seal. PCR- not rated/gravel	\$8,800			X				TBD	9
Alley from SR20 to Johnson-313' (.06mi). 2 coat chip seal. PCR- not rated/gravel.	\$10,500			X				TBD	9

TAP=Transportation Alternative Program TIP=Transportation Improvement Program TIB=Transportation Improvement Board

RCO= Recreation and Conservation Office STBG=Surface Transportation Block Grant PBP=Pedestrian Bicycle Program

***Funded**

****Funding Application Submitted**

CAPITAL FACILITIES PLAN TRANSPORTATION 2023

Town of Twisp Resolution #22-698

Project	Estimated Cost	2023	2024	2025	2026	2027	2028-2038	Proposed Funding Source	Priority Ranking
Johnson St. from 3rd to 2nd-264' (.05mi). 2 coat chip seal. PCR- not rated/gravel.	\$8,800			X				TBD	9
Ewell St. from Riverside to WWTP-475' (.09mi). 2 coat chip seal. PCR-unrated/gravel	\$14,000			X				TBD	9
Twisp Airport access rd. from Airport RD to Airport- 1214' (.23mi). Grind/2 coat chip seal. PCR-50	\$31,000				X			TBD	10
Twisp Carlton rd. from SR20 to S City limit-845' (.16mi). 2 coat chip seal. PCR-not rated	\$28,000				X			TIB/TBD	11
SR20/Glover St intersection improvement construction	\$1,715,000					X		STBG/Commerce /RTPO	12
SR20 Curbing/sidewalk- Canyon to Glover and Glover to 5th. 850' (.16mi).	\$600,000					X		WSDOT PBP	13
Anderson Rd. from Peters to end-975' (.18mi). 2 coat chip seal. Not rated	\$32,000					X		TBD	14
Peters Rd. from Burgar to Anderson-230' (.04mi). 2 coat chip seal. Not rated	\$7,600					X		TBD	14

TAP=Transportation Alternative Program TIP=Transportation Improvement Program TIB=Transportation Improvement Board

RCO= Recreation and Conservation Office STBG=Surface Transportation Block Grant PBP=Pedestrian Bicycle Program

***Funded**

****Funding Application Submitted**

CAPITAL FACILITIES PLAN WATER SYSTEM 2023

Town of Twisp Resolution #22-698

Project	Estimated Cost	2023	2024	2025	2026	2027	2028-2038	Proposed Funding Source	Priority Ranking
Connect Well 4 to well house	\$50,000	X						Local	1
Install generator and VFD to Well 4	\$38,000		X					Local	2
Replace access hatches to reservoir #1 and #2	\$20,000		X					Local	3
Water system plan update	\$90,000		X					CDBG/DWSRF	4
Decommission Well #1	\$20,000			X				Local	5
Water main extension from SR20 to Cascade Loop	\$550,000				X			USDA	6
Replace water main 5 th Ave	\$300,000				X			USDA	7
Repair Support and Paint River Crossing Water Main	\$160,000					X		Local	8
Water main extension from Cascade Loop to Airport	\$1,300,000					X		USDA/RCO CDBG	9
8" Loop – Riverside Avenue	\$480,000						X	USDA	10
8" Loop West 2 nd Ave & Borchard Lane	\$680,000						X	USDA	11
8" Loop – Twisp/Carlton Rd.	\$170,000						X	USDA	12
Lookout Point Booster Station Upsize	\$40,000						X	Capital Reserve	13
Lookout Point Pressure Zone Water Main	\$550,000						X	USDA	14