



## **Town of Twisp Council Meeting**

**Tuesday, October 11<sup>th</sup>, 2022 – Time: 5:30 PM**

To adhere to state requirements of social distancing to reduce the spread of COVID-19, the Town of Twisp has passed an Emergency Proclamation in support of public health and safety, and satisfying Open Public Meetings Act requirements, by temporarily providing Council Meeting attendance via remote access.

If you would like to listen to the meeting online via computer, tablet, or smartphone, please visit our website and follow the link to register or navigate to the following

**URL: <https://meet.goto.com/950350765>**

If you would like to listen to the meeting over the phone, please use the following number:

**Access Code: [+1 \(571\) 317-3122](tel:+15713173122)**

Anyone who wishes to make a verbal public comment may register with the Clerk's Office via phone 509-997-4081 or email [clerktreasurer@townoftwisp.com](mailto:clerktreasurer@townoftwisp.com) before 3:00 PM on the day of the meeting. Public Commenters must provide their name, address, and the topic of their comment. Public Commenters are advised to join the meeting early to test their audio/video connection before the meeting begins. At the designated time, commenters will be called on by the Mayor. Comments will be limited to three (3) minutes in length.

Public comments may also be submitted in writing in advance of the meeting (via email to [clerktreasurer@townoftwisp.com](mailto:clerktreasurer@townoftwisp.com) or dropbox at Town Hall) and must contain the Commenter's name, address, and comment. Written comments will NOT be read aloud at the meeting, but will be included on the meeting minutes.



**Town of Twisp  
Council Meeting Agenda  
Tuesday, October 11<sup>th</sup>, 2022 – Time: 5:30 PM**

**Call to Order and Roll Call**

**Pledge of Allegiance – Council Member (Mayor's Request)**

**Request for Additions &/or Changes to the Agenda**

**Public Comment Period:**

**Routine Items:**

- **Mayor's Report**
- **Staff Reports**
- **Committee/Commission/Board Reports**

**Consent Agenda:**

- 1. Accounts Payable/Payroll**

**Adjournment**

# WARRANT/CHECK REGISTER

Town Of Twisp

Time: 12:13:03 Date: 10/07/2022

09/28/2022 To: 10/11/2022

Page: 1

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
2214	09/30/2022	Payroll	1	EFT		6,161.38	
2215	09/30/2022	Payroll	1	EFT		861.61	
2216	09/30/2022	Payroll	1	EFT		2,166.62	
2217	09/30/2022	Payroll	1	EFT		4,515.99	
2218	09/30/2022	Payroll	1	EFT		64.33	
2219	09/30/2022	Payroll	1	EFT		1,777.87	
2220	09/30/2022	Payroll	1	EFT		2,011.38	
2221	09/30/2022	Payroll	1	EFT		2,695.26	
2222	09/30/2022	Payroll	1	EFT		1,525.69	
2223	09/30/2022	Payroll	1	EFT		3,736.23	
2224	09/30/2022	Payroll	1	EFT		1,973.25	
2225	09/30/2022	Payroll	1	EFT		889.21	
2226	09/30/2022	Payroll	1	EFT		2,121.43	
2227	09/30/2022	Payroll	1	EFT		1,756.40	
2228	09/30/2022	Payroll	1	EFT		4,144.10	
2229	09/30/2022	Payroll	1	EFT	Internal Revenue Service	12,410.73	941 Deposit for Pay Cycle(s) 09/30/2022 - 09/30/2022
2230	09/30/2022	Payroll	1	EFT	AWC Employee Benefits Trust	11,309.37	Pay Cycle(s) 09/30/2022 To 09/30/2022 - AWC Medical
2232	09/30/2022	Payroll	1	EFT	AFLAC	170.84	Pay Cycle(s) 09/30/2022 To 09/30/2022 - AFLAC (Sec 125); Pay Cycle(s) 09/30/2022 To 09/30/2022 - AFLAC (Post)
2233	09/30/2022	Payroll	1	EFT	Navia Benefit Solutions	1,731.20	Pay Cycle(s) 09/30/2022 To 09/30/2022 - Navia Benefit Solutions
2234	09/30/2022	Payroll	1	EFT	Department Of Retirement Systems	9,925.43	Pay Cycle(s) 09/30/2022 To 09/30/2022 - PERS 2; Pay Cycle(s) 09/30/2022 To 09/30/2022 - LEOFF 2; Pay Cycle(s) 09/30/2022 To 09/30/2022 - Deferred Comp; Pay Cycle(s) 09/30/2022 To 09/30/2022 - PERS 3
2275	10/07/2022	Payroll	1	37343	Teamsters Local Union No. 760	169.00	Pay Cycle(s) 09/30/2022 To 09/30/2022 - Teamsters Union Dues
						30,030.04	001 General Fund
						5,716.10	101 Street Fund
						15,326.03	401 Water Fund
						21,045.15	404 Sewer Fund

72,117.32 Payroll: 72,117.32

# WARRANT/CHECK REGISTER

Town Of Twisp

Time: 12:13:03 Date: 10/07/2022

09/28/2022 To: 10/11/2022

Page: 2

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
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**CERTIFICATION: I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described and that the claim is a due and unpaid obligation against the Town of Twisp and that I am authorized to authenticate and certify to said claim.**

**Clerk/Treasurer** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Council Signatures:**

**Hans Smith** \_\_\_\_\_

**Mark Easton** \_\_\_\_\_

**Alan Caswell** \_\_\_\_\_

**Aaron Studen** \_\_\_\_\_

**Katrina Auburn** \_\_\_\_\_

[illegible]

WARRANT/CHECK REGISTER

Town Of Twisp

Time: 12:12:06 Date: 10/07/2022

10/11/2022 To: 10/11/2022

Page: 2

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
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**CERTIFICATION: I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described and that the claim is a due and unpaid obligation against the Town of Twisp and that I am authorized to authenticate and certify to said claim.**

**Clerk/Treasurer** \_\_\_\_\_ **Date:** \_\_\_\_\_

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**Katrina Auburn** \_\_\_\_\_

For  
Your  
Information

**January – July 2022**  
**Town of Twisp LTAC Expenditures**

Twisp Chamber of Commerce • PO Box 686 • [TwispWashington@gmail.com](mailto:TwispWashington@gmail.com) • 509-997-2020

Date	Inv.	Company	Purchased	Category	Amount
1/1/22	4461	Jamie Petitto	Marketing Director	Tourism Promotion	\$1100.00
2/1/22	4467	Jamie Petitto	Marketing Director	Tourism Promotion	\$1100.00
3/1/22	4471	Jamie Petitto	Marketing Director	Tourism Promotion	\$1100.00
4/1/22	4473	Jamie Petitto	Marketing Director	Tourism Promotion	\$1100.00
5/1/22	4476	Jamie Petitto	Marketing Director	Tourism Promotion	\$1100.00
6/1/22	4480	Jamie Petitto	Marketing Director	Tourism Promotion	\$1100.00
				<b>TOTAL</b>	<b>\$6,600.00</b>
1/17/22	n/a	MailChimp	Tourism eNews	Tourism Promotion	\$28.72
2/17/22	n/a	MailChimp	Tourism eNews	Tourism Promotion	\$31.98
3/17/22	n/a	MailChimp	Tourism eNews	Tourism Promotion	\$31.98
4/18/22	n/a	MailChimp	Tourism eNews	Tourism Promotion	\$31.98
5/17/22	n/a	MailChimp	Tourism eNews	Tourism Promotion	\$31.98
6/17/22	n/a	MailChimp	Tourism eNews	Tourism Promotion	\$31.98
				<b>TOTAL</b>	<b>\$188.62</b>
1/11/22	EFT	CenturyLink	Telephone Bill	Visitor Info Center	\$69.28
2/9/22	EFT	CenturyLink	Telephone Bill	Visitor Info Center	\$69.81
3/14/22	EFT	CenturyLink	Telephone Bill	Visitor Info Center	\$69.81
4/11/22	EFT	CenturyLink	Telephone Bill	Visitor Info Center	\$69.81
5/10/22	EFT	CenturyLink	Telephone Bill	Visitor Info Center	\$69.70
6/13/22	EFT	CenturyLink	Telephone Bill	Visitor Info Center	\$69.70
				<b>TOTAL</b>	<b>\$418.11</b>
1/19/22	4465	Chelan Valley Media	Ad: Mistletoe	Tourism Promotion	\$50.00
1/5/22	4462	KTRT FM	Radio Ad: Mistletoe	Tourism Promotion	\$62.75
7/18/22	4491	KTRT FM	Radio Ad: July 4	Tourism Promotion	\$50.00
7/18/22	4489	Steven Mitchell	July 4 Photos	Tourism Promotion	\$94.94
7/18/22	4492	Buz Brose	July 4 Announcer	Tourism Promotion	\$25.00
1/5/22	4464	Methow Valley News	Ad: Mistletoe	Tourism Promotion	\$511.98
6/18/22	4482	Methow Valley News	Ad: July 4	Tourism Promotion	\$338.20
				<b>TOTAL</b>	<b>\$1132.87</b>
5/30/22	EFT	Liberty Mutual	Insurance	Visitor Info Center	\$273.00
5/23/22	4479	Stevie Septic Service	Septic	Visitor Info Center	\$221.39
3/4/22	4472	MV Community Cntr	Staff + Rent	Visitor Info Center	\$3000
7/3/22	4487	MV Community Cntr	Staff + Rent	Visitor Info Center	\$3000
				<b>TOTAL</b>	<b>\$6494.39</b>
4/11/22	n/a	Elementor	TwispWA.com Site	Tourism Promotion	\$18.37
2/18/22	n/a	Tockify	TwispWA.com Site	Tourism Promotion	\$40.00
				<b>TOTAL</b>	<b>\$58.37</b>
				<b>TOTAL PAGE 1</b>	<b>\$14,892.35</b>



Date	Invoice	Company	Purchased	Category	Amount
2/4/22	4466	Methow Arts	Ad Sponsorship	Tourism Promotion	\$250.00
5/20/22	4478	Methow Trails	Ad Sponsorship	Tourism Promotion	\$400.00
4/19/22	n/a	ScenicWA	Featured Story	Tourism Promotion	\$250.00
				<b>TOTAL</b>	<b>\$900.00</b>
1/12/22	n/a	Sticker Mule	Twisp Merchandise	Tourism Promotion	\$31.44
4/14/22	n/a	Sticker Mule	Twisp Merchandise	Tourism Promotion	\$31.44
4/30/22	n/a	Sticker Mule	Twisp Merchandise	Tourism Promotion	\$31.44
5/27/22	n/a	Sticker Mule	Twisp Merchandise	Tourism Promotion	\$31.44
				<b>TOTAL</b>	<b>\$125.76</b>
5/13/22	4477	Twisp Daily Biz	Art Walk Map	Tourism Promotion	\$262.00
6/30/22	n/a	Twisp Daily Biz	July 4 Poster	Tourism Promotion	\$25.00
1/5/22	n/a	Riverside Print	Mistletoe Poster	Tourism Promotion	\$57.75
5/13/22	n/a	Riverside Print	Art Walk Poster	Tourism Promotion	\$73.75
5/23/22	n/a	Riverside Print	Twisp Walking Map	Tourism Promotion	\$532.11
4/12/22	4475	Red Umbrella	Twisp Walking Map	Tourism Promotion	\$2,000.00
				<b>TOTAL</b>	<b>\$2950.61</b>
				<b>TOTAL PAGE 2</b>	<b>\$3,976.37</b>
				<b>TOTAL SUM</b>	<b>\$18,868.72</b>

#### Notes:

1. The above items and totals include all Town of Twisp LTAC Funds spent by the Twisp Chamber between 1/1/2022 and 7/31/2022 relating to Tourism Promotion & Tourism Facility.
2. "Tourism Promotion" designates promotion methods used for Twisp events and attractions to encourage lodging in the Town of Twisp. "Tourism Facility" (aka "Tourism-Related Facility") represents all staffing, bills, and supplies that make up Twisp's Visitor Information Center.
3. 36.63% of the Chamber's budget was spent on the VIC, following contract requirements.
4. The Twisp Chamber hereby certifies that the above items and totals listed above are proper charges in accordance with the Town of Twisp's contract for reimbursed funds

#### TwispWA.com Website (Jan. – July 2022)

Page Views: 18,423

Top 3 Pages: (/home), /events, /july4, /directory

Top 5 States: WA, CA, NY, IL, OR

Top 3 Cities: Seattle, Los Angeles, Twisp

#### Social Media (January – July 2022)

FB: 4980 Users (+2.4%)

80,231 Reach, 1934 Profile Visits

Top Cities: Twisp, Winthrop, Seattle

Insta: 2847 Users (+6.7%)

16,277 Reach, 3,806 Views

Top Cities: Twisp, Seattle, Winthrop

Signature Jamie Petitto

Name Jamie Petitto

Title Marketing Director, Twisp Chamber of Commerce

Date 9/14/2022

## Sample Expenditures

### **MailChimp: Tourism eNews (Tourism Promotion)**

eNewsletter sent seasonally to highlight Twisp events and activities since 2021.  
3,091 subscribers and growing.



**The Fun in Twisp is Just Starting to Heat Up**

Located in North Central Washington State, nestled near the base of the North Cascades, Twisp is a dynamic center for art, culture and adventure - with a down-to-earth atmosphere, friendly attitude and funky lifestyle.

[Learn More About Our Li'l Town](#)



### **StickerMule: Twisp Stickers (Tourism Promotion)**

Stickers, Keychains and Magnets sold at Methow Valley Goods.  
Allows buyers to become visual Twisp advocates, near and far.

**131ST ANNUAL 4TH OF JULY PARADE**  
presented by the Twisp Chamber of Commerce

**10AM: PARADE LINE UP**  
horse riders: meet in lot behind Hank's  
pedestrians/bikes/cars: meet at TwispWorks  
floats/boats/trucks: line up on Lincoln Street

**11AM: PARADE STARTS**  
TwispWorks → north on Glover Street →  
Twisp Ave → Lincoln St. → TwispWorks

**FUN FOR ALL AGES**  
horses, classic cars, trucks, floats, music, candy, community

**ANYONE CAN PARTICIPATE IN THE PARADE**  
wave a flag, ride a bike, hold a sign, play an instrument

**2022 THEME: SUPERHEROES**  
dress up as your favorite hero

**POST-PARADE: METHOW ARTS FEST**  
art, music, food & fun at Twisp River Park

**FULL INFO + PARADE APPLICATIONS**  
[www.TwispWA.com](http://www.TwispWA.com)

**THANK YOU TO OUR BUSINESS SPONSORS**  
101 N. Glover, 309 Automotive, Cascade Concrete, Cascade Pipe & Feed, Cascade Music, Fisher Refrigeration, Hank's Harvest Foods, Methow Motion, MY Goods, OSB Taproom, Quality Labs, Riverbend RV Park, TTT Roofing, House of Canopies, Twisp River Suites, Twisp River Tap House, TwispWorks, VIP Cascades Agency

Event Sponsored by the Town of Twisp  
Event paid in part with Town of Twisp & Okanogan County Lodging Taxes

*The Twisp Creative District presents*

**Twisp Spring Art Walk**  
Saturday, 5/14

Artists • Makers • Musicians • Food Trucks • Community

**9am-Noon:**  
Farmers Market @ Community Center

**11am-4pm:**  
50+ Artists, Makers, Live Music & Activities Downtown

**4-7pm:**  
TwispWorks afterparty ft. local band Vera Loves Vinyl

[TwispWA.com/Spring-Art-Walk](http://TwispWA.com/Spring-Art-Walk)



### **Methow Valley News: Print Ads, Posters and Photography (Tourism Promotion)**

Highlighting Twisp's biggest seasonal events, enticing visitors from out of the area.

To request additional visuals of expenditures, contact [TwispWashington@gmail.com](mailto:TwispWashington@gmail.com).

## Twisp Paid Lodging (9/30/21 – 8/31/22)

Numbers are a direct count via Twisp Chamber members that own/manage lodging in Twisp. These numbers will remain the same for the next written report, as these numbers are only requested of our lodging establishments once a year in August.

1. **Total # Persons Who Booked Rooms:** 5,232
2. **Total # of Rooms Booked:** 2,124 (average 2.3 nights per stay)
3. **# Traveling 50+ Miles:** 4,500
4. **# Traveling from Out-of-State / Country:** 678

## Methow Valley Paid Lodging, not including Twisp (9/30/21 – 7/31/22)

Numbers are a direct count via Twisp Chamber members that own/manage lodging in the Methow. These numbers will remain the same for the next written report, as these numbers are only requested of our lodging establishments once a year in August.

5. **Total # Persons Who Booked Rooms:** 22,208
6. **Total # of Rooms Booked:** 17,937 (average 2.25 nights per stay)

We are unable to calculate an accurate number of Methow Valley guests traveling 50+ miles, as Sun Mountain Lodge did not submit that information, and they are the biggest lodging establishment with regards to representative numbers.

The Twisp Chamber does not have a way to measure day-of participation for events as they all are free / do not require ticket sales. For the Spring Art Walk, we reached out to The Confluence, which has an installed person counter at their front door entrance. They reported 540 entrants at their location during the Spring Art Walk. For the July 4 Parade, we reached out to Methow Arts, who holds their annual festival on the same day. Based on ticket sales, Methow Arts predicted 1500+ attendees for their festival.

Below are the results of the 2022 Spring Art Walk Survey, filled out by 23 participants. 95% of vendors would return again for next year's event due to its attendance and economic impact.

Timestamp	Email Address	Business Name	Participation	Date Work for You?	If No, what is your recommendation for a Spring Art Economic Impact (\$ high)	Comment	On a scale of 1-5, how did the Art Walk with regards to connection to customers / the arts community?
6/3/2022 16:16:20	jnmarraco@methow.com	Methow Valley Jewelry Collective	Vendor	Yes		3 No sales. At all. Which was weird for a Saturday	4 Lots of people being exposed to lots of artists. Plus it was a positive job of community and socializing
6/3/2022 17:16:53	phoebekeates2@yahoo.com	Bitterrootlandbrass	Vendor	Yes		5 Made over 10 sales which is a great day for me	5
6/3/2022 17:17:40	wildmaccaus@gmail.com	Wickedy Wild	Vendor	Yes		4	4
6/3/2022 17:57:20	jeff.painberg@outlook.com	JP's Custom Caricature	Vendor	Yes		3 Around \$100 - not too many people stopped to get a caricature	3 I'm happy to participate in any "art event". Since I don't depend on my art for income, it's simply a fun
6/3/2022 20:03:35	traceyintwisp@gmail.com	Birds of a Feather	Vendor	Yes		4 Total of 11 sales. I was pleased for my first time	5 A great opportunity to meet so many people in person.
6/4/2022 7:33:22	julianraoewens@yahoo.com	Pine Shadow	Vendor	Yes		3 There seemed to be a lot of shoppers but not a lot of sales	3
6/4/2022 9:37:04	lewisnuggetfamily@yahoo.com	Dan Brown	Vendor	Yes		5 I had two sales for a total of \$104. I had one end	5 I got to visit with old friends and met many others. Several who had purchased my work in the past, y
6/4/2022 9:37:48	masalemlch@gmail.com	Upfashioned/Blue Bliss Atelier/Mountain Masale	Vendor	No	Do not overlap with Farmers Market.	1 Did not sell anything. It was not worth it in terms	4 Nice connecting our faces with our business names for locals.
6/4/2022 10:19:44	rambleandroaddesigns@gmail.com	Lauren Souza / Ramble and Road	Vendor	No	Later on Saturday afternoon or Sunday morning	1 Total 2 sales	2 I did not get to connect with many customers
6/4/2022 17:11:37	mondmd@gmail.com	Mikes Wood Works	Vendor	Yes		5	4
6/5/2022 11:54:00	dragorfish_art@hotmail.com	Dragonfish Arts	Vendor	No	Setting up twice in one day is a bit much, makes it	1 I made \$86. On a normal day at the farmers market	2 Saw some artist that aren't usually at the market so that was fun and I got to hang out with Penguin B
6/5/2022 19:03:25	lida@kamansky.com	Lidja Kamansky Photography	Vendor	Yes		4 - \$475	5 Love the Art Walks and the opportunity to interact with the community and art lovers!
6/6/2022 4:29:32	EPOPOGEAR@GMAIL.COM	eed	Business	Yes		2 It was "average" for us. We made a "good Satur	4 If we want to have our community known for creativity, we need to create and participate in these thi
6/8/2022 16:06:04	lryson@twispworks.org	TwispWorks Foundation	Organizer	Yes		5 Methow Valley Goods did \$948.23 in net sales, i	4 I think having the Art Walk on the TwispWorks campus is extremely beneficial and engaging
6/13/2022 16:12:17	per@twispworks.com	VMG Velocity Made Good	Business	Yes		1 50 sales, \$0 in follow-up.	3 even though folks were super engaged - I must have given out 2-million post cards - people were just
6/13/2022 16:22:16	petenewell@gmail.com	Peter newell woodworking	Vendor	Yes		4 2 sales totaling \$475. Not a major impact finan	4 I had some interest from customers/community and enjoyed discussing what I currently do and what
6/13/2022 16:24:10	ylenaf@me.com	YVN	Vendor	Yes		4 19 sales	5
6/13/2022 17:12:19	monumentaltask@gmail.com	Douglas Woodrow	Vendor	Yes		4 2 sales, \$270	5 Met many people, gave away many business cards
6/13/2022 19:20:19	ambrusm@gmail.com	Ambrosia Publishing	Vendor and Performer	Yes	Interested in a conversation about Sunday	1 2, \$20, % negligible	3 I make fine art... although I need to be present at Artwalks to grow my profile, most people did not co
6/13/2022 21:18:22	david.luchson@gmail.com	Dave Luchson Photography	Vendor	Yes		4 Approximately 5% of my annual sales. I do not	4 We had returning customers from Midstate and other mts. The attendees seemed to be more inter
6/14/2022 10:54:28	mtm.meals.catering@gmail.com	mtm meals	Vendor	Yes		3 around 100 meals sold	5 Being apart of the art walk created great opportunity for sales
6/14/2022 13:48:52	betsy@binterwinedesigns.com	Betsy Cassell-Thomas	Vendor	No	Either Friday afternoon-early evening or Sunday	3 5 sales	3 I think it brings different community members out then to the farmers market
6/14/2022 14:34:21	patw@twisp.com	Fork	Business	Yes		5 This was a great day for us as far as sales go. It	3 I'm not sure what influence it had in regards to connection to customers or the arts community.