



**Town of Twisp
Council Meeting
Tuesday 5:30 PM June 10th, 2025**

Location: Twisp Civic Building

If you would like to attend to the meeting online via computer, tablet, or smartphone, please visit our website and follow the link to join or navigate to the following

URL: <https://meet.goto.com/437747061>

If you would like to listen to the meeting over the phone, please use the following number: [+1 \(872\) 240-3412](tel:+18722403412)

Access Code: [437-747-061](https://meet.goto.com/437747061)

Anyone who wishes to make a verbal public comment may register in person before the meeting, or with the Clerk's Office via phone 509-997-4081 or email clerktreasurer@townoftwisp.com. Public Commenters must provide their name, address, and the topic of their comment. At the designated time, commenters will be called on by the Mayor. Comments will be limited to three (3) minutes in length.

Public comments may also be submitted in writing in advance of the meeting (via email to clerktreasurer@townoftwisp.com or dropbox at Town Hall) and must contain the Commenter's name, address, and comment. Written comments will NOT be read aloud at the meeting, but will be included in the meeting minutes.



**Town of Twisp
Council Meeting Agenda
Tuesday 5:30 PM June 10th, 2025**

Call to Order and Roll Call

Pledge of Allegiance

Request for Additions &/or Changes

Public Comment Period

Routine Items:

- **Mayor's Report**
- **Staff Reports**
- **Committee/Commission/Board Reports**

New/Old Business:

- **Public Hearing/Discussion/Action:** Resolution #25- 748 – 6 Year TIP
- **Discussion/Action:** Utility Payment Plan/TMC Chapter 13 Revisions
- **Discussion/Action:** TBD/EMS Ballot Information
- **Discussion/Action:** Street Closure Request – Methow Pride Parade
- **Discussion/Action:** Civic Building Art Contract Extension
- **Discussion/Action:** Airport Manager Appointment – Clay Chase
- **Discussion/Action:** Okanogan County Sheriff's Office 2025 Law Enforcement Agreement
- **Discussion/Action:** Guidelines for Resolutions
- **Discussion/Action:** AWC Voting Delegates

Consent Agenda:

1. **Accounts Payable/Payroll**

Adjournment



June 10, 2025 - Packet Memo

To: Twisp Town Council

From: Mayor Smith

RE: 6 Year Transportation Improvement Plan for Public Hearing

To be considered eligible for typical transportation related grants on an annual basis Twisp must review and approve an updated 6 Year Transportation Improvement Plan each year that lists and ranks all upcoming transportation related projects, including potential funding mechanisms.

Director Denham recently produced the attached draft Transportation Improvement Plan for a required Public Hearing and Council review and adoption in June 2025.

RESOLUTION #25-748

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF TWISP, WASHINGTON, ADOPTING THE OFFICIAL SIX YEAR TRANSPORTATION IMPROVEMENT PLAN FOR THE TOWN OF TWISP.

WHEREAS, the Town of Twisp has a responsibility to plan for transportation improvements within the Town of Twisp pursuant to the Growth Management Act and RCW 36. 78.070; and

WHEREAS, pursuant to RCW 35.77.010, the Town is required to prepare and adopt a six year transportation plan; and

WHEREAS, the Town Council considered the proposed Six Year Transportation Improvement Plan, and at a public hearing conducted on June 10th, 2025, determined approving the Six Year Transportation Improvement Plan was in the best interest of the Town and its citizens.

NOW, THEREFORE, BE IS RESOLVED by the Town Council of the Town of Twisp, Washington, as follows:

Section 1. Adoption. The Six Year Transportation Improvement Plan commencing July 1, 2025, as detailed in the attached Exhibit A is hereby adopted as the official Six Year Transportation Improvement Plan for the Town of Twisp.

PASSED at the regular meeting of the Town of Twisp, Washington held on the 10th day of June, 2025.

APPROVED:

Hans Smtih, Mayor

ATTEST:

Randy Kilmer, Clerk/Treasurer

6 YEAR TRANSPORTATION PLAN 2026

Town of Twisp Resolution # [24-725](#)

Project	STIP ID#	Estimated Cost	2025	2026	2027	2028	2029	2030-2036	Proposed Funding Source	Priority Ranking
SR20 Curb/sidewalk/bike path- Twisp R bridge to N C/L. 2025' (-.39mi).	WA 07876	\$1,900,000	2024 X						PBP/TIB Funded	1
Design and construct sidewalks, alternative transportation facilities, and complete street elements on Glover St, SR20 and connecting streets to enhance safety and commerce in downtown. Pave associated streets. Removal and replacement of obstructions including overhanging structures.	WA 07877	\$2,500,000 <u>604,219</u>	X	X	X				TIB /TBD Seeking FundingComp lete Streets Funded	<u>21</u>
<u>Pave Twisp Ave parking lot</u>	<u>WA 07936</u>	<u>\$34,000</u>		<u>X</u>					<u>TBD</u>	<u>1</u>
<u>Painters Emergency Secondary Egress</u>	<u>WA 15253</u>	<u>\$978,016</u>	<u>X</u>	<u>X</u>					<u>PWB/County .09 Funded</u>	<u>2</u>
<u>Land acquisition, Street parking and parking lot development and eV stations</u>		<u>\$850,000</u>	<u>X</u>	<u>X</u>	<u>X</u>	<u>X</u>			<u>Commerce / CERB / TBD</u>	<u>3</u>
<u>East gateway/SR20 Multimodal development and design</u>	<u>WA 10340</u>	<u>\$419,992</u>	<u>X</u>	<u>X</u>					<u>PBP/TBD/ RTPO Seeking Funding</u>	<u>4</u>

TBD=Twisp Transportation Benefit District. TIB=Transportation Improvement Board. PWB=Public Works Board.
RTPO=Regional Transportation Planning Organization. PBP=Pedestrian Bicycle Program.

6 YEAR TRANSPORTATION PLAN 2026

Town of Twisp Resolution # [24-725](#)

Project	STIP ID#	Estimated Cost	202 5 ₅	202 7 ₆	202 8 ₇	202 9 ₈	20 30 ₂₉	2030-2036	Proposed Funding Source	Priority Ranking
4 th St. from Lincoln to E end- 106' prelevel and 2 coat seal. Not rated/gravel	WA 07959- 1 ₁	\$3,900	X						TIB / TBD Seeking Funding	35
Alder St. from 5th to SR20- 780' prelevel and 2 coat seal. PCR-60	WA 07953- ₂	\$28,000	X						TIB / TBD Seeking Funding	3
Bridge St. from 5th to S end- 590' prelevel and 2 coat seal. PCR-52. 2 MH's	WA 09074- ₃	\$23,800	X						TIB / TBD Seeking Funding	3
Bridge St. from 5th to N end- 450' prelevel and 2 coat seal. PCR-52	WA 09075- ₄	\$19,600	X						TIB / TBD Seeking Funding	3
Methow St. from 5 th to N end- 225' prelevel and 2 coat seal. PCR-34. 1 MH, 1 valve	WA 01596- 5 ₅	\$10,600	X						TIB / TBD Seeking Funding	35
East gateway/SR20 Multimodal SR20/Glover St intersection to Blue Star Coffee Roasters improvement construction and property acquisition	WA 10341	\$4,500,000		X	X				PBP/RTPO	6
Webb Ln. from 5th to SR20- 690' prelevel and 2 coat seal. PCR-53. 14' wide	WA 09076- ₆	\$16,600	X						TIB / TBD Seeking Funding	3
Methow St. from 6 th to N end- 310' prelevel and 2 coat seal. Not rated/gravel	WA 09072- 7 ₇	\$11,300 19,981	X	X					TIB / TBD Seeking Funding	37

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6 YEAR TRANSPORTATION PLAN 2026

Town of Twisp Resolution # [24-725](#)

Project	STIP ID#	Estimated Cost	2025	2026	2027	2028	2029	2030-2036	Proposed Funding Source	Priority Ranking
6 th Ave from Methow to Canyon-264' prelevel and 2 coat seal. Not rated/gravel. 1 MH	WA 04623- 8 8	\$ 11,200 19,981	X	X					TIB / TBD Seeking Funding	37
Alley from SR20 to Johnson-270' prelevel and 2 coat seal. Not rated/gravel. 14' wide	WA 01589- 9 9	\$ 6,500 17,826	X	X					TIB / TBD Seeking Funding	37
Ewell St. from Riverside to WWTP-440' prelevel and 2 coat seal. Not rated/gravel	WA 07938- 10	\$16,100	X						TIB / TBD Seeking Funding	3
Evergreen Loop from Riverside-900' 2 coat chip seal. Not rated/gravel 14' wide. 7 MH's, 3 valves	WA 15248- 11	\$18,700	X						TIB / TBD Seeking Funding	3
Twisp Airport access rd. from Airport RD to Airport- 975' prelevel and 2 coat seal. PCR-50	WA 07955-12	\$ 35,600 64,678	X	X					TIB / TBD Seeking Funding	37
Anderson Rd. from Peters to end-950' prelevel and 2 coat seal. Not rated/gravel 2 valves	WA 09118-13	\$ 34,700 70,592	X	X					TIB / TBD Seeking Funding	37
Peters Rd. from Bugar to Anderson-205' prelevel and 2 coat seal. Not rated/gravel	WA 09119-14	\$ 7,500 17,351	X	X					TIB / TBD Seeking Funding	37
Lombard Rd. from Twisp Carlton Rd to east end-295' prelevel and 2 coat seal. Not rated/gravel 14' wide	WA 16051-15	\$ 7,100 19,981	X	X					TIB / TBD Seeking Funding	37
Alley behind Hanks minimart from Twisp Carlton Rd to east end-350'	WA 16060-16	\$ 11,600 16,674	X	X					TIB / TBD Seeking Funding	37

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6 YEAR TRANSPORTATION PLAN 2026

Town of Twisp Resolution # [24-725](#)

Project	STIP ID#	Estimated Cost	2025	2026	2027	2028	2029	2030	2030-2036	Proposed Funding Source	Priority Ranking
prelevel and 2 coat seal. Not rated/gravel 2 MH's. 14' wide											
Industrial Park Ave from Wagner St to west end-300' prelevel and 2 coat seal. Not rated/gravel 24' wide	WA 16061-17	\$13,000 <u>\$26,233</u>	X	X						TIB / TBD Seeking Funding	<u>37</u>
CCC access Rd from SR20 to east end-175' prelevel and 2 coat seal. Not rated/gravel 14' wide	WA 16062-18	\$4,200 <u>\$9,998</u>	X	X						TIB / TBD Seeking Funding	<u>37</u>
East gateway/SR20 Multimodal development and design	WA 10340	\$419,992	X							PBP/TBD Seeking Funding	4
Painters Emergency Secondary Egress	WA 15253	\$978,016	X	X	X					PWB/County .09 Funded	5
East gateway/SR20 Multimodal SR20/Glover St intersection to Blue Star Coffee Roasters improvement construction and property acquisition	WA 10341	\$4,500,000	X	X	X					PBP/RTPO	6
Pave Twisp Ave parking lot	WA 07936	\$34,000		X						TIB/TBD	7
<u>3rd Ave Corridor improvements</u>		<u>\$450,000</u>			X					<u>Complete Streets/CDBG</u>	<u>8</u>
<u>Twisp Ave Corridor improvements</u>		<u>\$175,000</u>			X					<u>Complete Streets/CDBG</u>	<u>8</u>

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6 YEAR TRANSPORTATION PLAN 2026

Town of Twisp Resolution # [24-725](#)

Project	STIP ID#	Estimated Cost	202 <u>5</u>	202 <u>7</u>	202 <u>8</u>	202 <u>9</u>	20 <u>30</u> 29	2030-2036	Proposed Funding Source	Priority Ranking
Downtown gateway arches		\$275,000			X				Complete Streets/TBD	9
Way finding signage		\$120,000			X				Complete Streets/TBD	9
SR20 Landscaping		\$290,000			X				TBD	10

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June 10, 2025 - Packet Memo

To: Twisp Town Council

From: Mayor Smith

RE: Draft Payment Plan Agreement Template and Potential Revision to TMC Chapter 13

Town staff have been repeatedly asked whether Twisp offers a payment plan alternative to liens and utility shut-offs for delinquent account payments. Working with the town attorney, staff have generated a draft Payment Plan Agreement template for Council consideration. Adoption of a Payment Plan Agreement will require the town to modify existing Twisp Municipal Code as described by the town attorney in the attached email exchange. If of interest to the Council, we could draft the necessary ordinances to allow for a Payment Plan Agreement to be utilized at the discretion of the Public Works Director to allow delinquent accounts to get back to good standing without utility disruptions.

From: Scott DeTro <scott.detro1@gmail.com>

Sent: Wednesday, June 4, 2025 10:32 AM

To: Hans Smith <townmayor@townoftwisp.com>; Heather Davis
<deputyclerk@townoftwisp.com>

Cc: Randy Kilmer <clerktreasurer@townoftwisp.com>; Andrew Denham
<publicworks@townoftwisp.com>

Subject: Re: Payment Plan Forms/Agreements

Good morning Hans,

I would suggest that the following Twisp Municipal Code sections be amended as follows:

TMC 13.25.030 Payment Terms. A new paragraph would be added which states as follows:

"If an account is delinquent as provided in this section, a customer may request in writing that the customer and the Town enter into a Utilities Payment Plan Agreement to avoid having a lien placed and/or water service terminated to the customer's property. Upon receipt of such request by a customer, the Town's Public Works Director, in their sole discretion, may offer the customer a Utilities Payment Plan Agreement upon such form as adopted by the Town Council from time to time. The Town's Public Works Director is authorized to enter into such Utilities Payment Plan Agreement on behalf of the Town. Upon execution of the Utilities Payment Plan Agreement, the customer shall be required to comply with the terms of such Agreement, in addition to the requirements of this Chapter."

TMC 13.35.030 Payment Terms. A new paragraph would be added which states as follows:

" If an account is delinquent as provided in this section, a customer may request in writing that the customer and the Town enter into a Utilities Payment Plan Agreement in the same manner as TMC 13.25.030 to avoid having a lien placed and/or water service terminated to the customer's property. Upon execution of the Utilities Payment Plan Agreement, the customer shall be required to comply with the terms of such Agreement, in addition to the requirements of this Chapter."

TMC 13.05.245 Termination of water service-Termination of water service to rental buildings - Customer disputes. A new section (4) would be added which states as follows:

"(4) Utilities Payment Plan Agreement. Termination of water service to a customer's property may be avoided by the customer and the Town entering into a Utilities Payment Plan Agreement in the same manner as TMC 13.25.030. If a default occurs in the terms of the Utilities Payment Plan Agreement, the Town may terminate water service as provided in this section."

A public hearing is not required to amend the above sections. They can be accomplished by adoption of an ordinance amending the designated sections.

If you have any questions, please let me know.

Scott

On 6/2/2025 1:17 PM, Hans Smith wrote:

Scott –

Thank you for your redlines on this draft agreement template. Can you provide us more guidance on how best to amend the TMC sections to accomplish allowing the PW Director to enter into these payment plans? Will an Ordinance amending Chapter 13 require us to do a public hearing prior to Council action?

Thanks,

Hans Smith

Town of Twisp

Utilities Payment Plan Agreement

This UTILITIES PAYMENT PLAN AGREEMENT ("Agreement") is made between _____, _____ (insert address) ("Customer") and the Town of Twisp, Box 278, Twisp, WA 98856 ("Town"), this _____ day of _____, 202____.

Customer is delinquent in payment of utility charges to the Town as required in TMC 13.25.030 and/or TMC 13.35.030, and the Customer has requested that they be allowed to enter into this Agreement to avoid having a lien placed and/or the water service terminated to the following property: _____

_____. (insert physical address of property) ("Property").

Agreement:

Now, therefore, it is agreed between the Town and Customer that Customer shall pay a catch-up payment of _____ per month each month to satisfy the delinquent amounts due, with the first payment payable on the day of the signing of this Agreement, together with the monthly utility payment for the Property for that month. Such catch-up payments shall be **IN ADDITION TO EACH MONTH'S ASSESSED UTILITY FEE**, payable at such times as required by TMC 13.25 and/or TMC 13.35.

Failure to pay subsequent catch-up payments and monthly assessed utility fees (after the first payment and monthly utility payment due on the day of signing this Agreement) prior to the 25th day of each month at 5:00 p.m. during the term of this Agreement will constitute a default in the terms of this Agreement, and late fees may be assessed, a lien placed against the Property, and/or and water service terminated pursuant to TMC 13.25.

Upon the satisfaction of the delinquent amounts due under this Agreement, this Agreement shall terminate, and the Customer shall be billed for utility service to the Property in accordance with TMC 13.25 and/or TMC 13.35.

Total balance of delinquent payments: _____ (as of the date of this Agreement).

Date: _____

Customer Signature

Date _____

Public Works Director Signature



June 10, 2025 - Packet Memo

To: Twisp Town Council

From: Clerk/Treasurer Kilmer

RE: TBD & EMS Levy

The Town of Twisp established a Transportation Benefit District and an EMS Levy in 2016. These are set to expire after next year. These revenue streams are critically important to the town for streets operations and to our local EMS operations. Town staff have begun to gather information regarding the renewal process.

Information from County Elections office

- Work with Town attorney to draft the needed resolution for the ballot language needed
- Need to have a replacement in effect for January 1st, 2027, run it no later than the August Primary Election of 2026.
- It is allowable to put on an earlier ballot, meaning they could be voted into place in advance the expiration of the existing levy.
- The current TBD is set at 2%, but the town now has the option to consider an additional 1% per the following.

MRSC.org <https://mrsc.org/explore-topics/finance/revenues/transportation-benefit-districts#formation>

Effective July 1, 2022, up to 0.1% of this sales tax may (optionally) be imposed by a majority vote of the governing board as long as the TBD includes all of the territory within the boundaries of the jurisdiction(s) forming the TBD. Otherwise, the sales tax must be approved by a simple majority of voters.

These sales tax may generally not exceed 10 years, but they may be renewed for additional 10-year periods with voter approval or a vote of the governing board, as appropriate. The TBD sales tax may only exceed 10 years for

the repayment of debt, in which case the ballot measure should state the intended use and duration of the debt service.

In recent years, voters have approved the vast majority of all proposed TBD sales and use taxes. For individual results, see MRSC's [Local Ballot Measure Database](#) (select "Filter by Ballot Categories," select the "Funding Type/Statutory Authority" drop-down menu, and look for the TBD sales tax and TBD vehicle license fee options).

The original resolutions/ordinances putting the TBD and EMS levies into place are included for your information. If the council is desirous of moving forward, town legal counsel would be directed to prepare updated initiating resolutions

ORDINANCE NO. 703

**AN ORDINANCE OF THE TOWN OF TWISP, WASHINGTON,
ESTABLISHING THE TWISP TRANSPORTATION BENEFIT
DISTRICT AND SPECIFYING THAT THE BOUNDARIES OF
THE DISTRICT WILL COINCIDE WITH TOWN
BOUNDARIES**

WHEREAS, RCW 35.21.225 authorizes the legislative authority of a city or town to establish a transportation benefit district ("TBD") for the purposes of acquiring, constructing, improving, providing and funding transportation improvements within the TBD, subject to the provisions of RCW 36.73; and

WHEREAS, transportation improvements are defined in RCW 36.73.015 to include projects contained in the transportation plan of the Town, and which also includes investment in new or existing highways of statewide significance, principal arterials of regional significance, high capacity transportation, public transportation, and other transportation projects and programs of regional or statewide significance, including transportation demand management. Projects may also include the operation, preservation and maintenance of these facilities or programs, and to reserve funds for such ("TBD Projects"); and

WHEREAS, the Town of Twisp ("Town") Transportation Improvement Plan ("TIP"), or the transportation segment of the Capital Facilities Plan contained in the Comprehensive Plan ("CFP"), as now existing and as it may exist in the future, constitute and will constitute "transportation plans" as contemplated by RCW 36.73.015; and

WHEREAS, the Town's TIP and CFP currently include evidence indicating a need for street improvements and other transportation and infrastructure improvements that need funded by a TBD ("CFP Projects"); and

WHEREAS, the Town Council finds that the CFP Projects are transportation improvements within the meaning of RCW 36.73.015 and therefore are also TBD Projects; and

WHEREAS, on February 9, 2016, the Town conducted a public meeting and on March 8, 2016, the Town Council conducted a public hearing in accordance with RCW 36.73.050, after giving proper notice describing the TBD Projects and potential activities to be funded by the TBD as also required by RCW 36.73.050; and

WHEREAS, as part of its review of the merit of establishing a TBD, the Town Council considered various funding options for CFP Projects; and

WHEREAS, the Council finds that the Town can most effectively undertake CFP Projects if it works in conjunction with a TBD; and

WHEREAS, the Town Council finds that the establishment of a TBD would enable the Town, in conjunction with the process for the adoption of its updates to the TIP and CFP, to consider and adopt mechanisms to fund required Town street resurfacing or improvements in a coordinated, efficient manner; and

WHEREAS, the Town Council deems it to be in the best interests of the Town to establish a town-wide TBD to fund and implement TBD Projects consistent with RCW 36.73 and the Town's TIP and CFP to enable the TBD to contract with the Town for management and staffing of the TBD operations, and for the mutual undertaking and/or funding of CFP Projects; and

WHEREAS, the Town Council wishes to establish a governing body for the TBD comprised of the Town Council acting in an *ex officio* and independent capacity and to provide for the continuing operations of the TBD.

NOW, THEREFORE, be it **ORDAINED** by the Town Council of the Town of Twisp as follows:

SECTION 1 - Findings. The Town Council finds it is in the public interest to help provide an adequate level of funding for transportation improvements through establishment of a TBD.

SECTION 2 - Formation of a Transportation Benefit District. The Town, pursuant to RCW 35.21.225 and RCW 36.73, hereby establishes and creates a TBD to be known and referred to as "Twisp Transportation Benefit District" and "Twisp TBD," subject to the following:

1. **General Authority.** There is hereby created Twisp TBD with geographical boundaries comprised of the corporate limits of the Town, as those boundaries may be adjusted in the future. Twisp TBD shall be a quasi-municipal corporation and an independent taxing "authority" within the meaning of Article VII, Section 1 of the Washington State Constitution, and a "taxing district" within the meaning of Article VII, Section 2 of the Washington State Constitution. Twisp TBD shall constitute a body corporate and possess

all the usual powers of a corporation for public purposes, as well as all other powers that may now or hereafter be specifically conferred by statute, including, but not limited to, the authority to hire employees, staff and services, enter into contract, to acquire, hold and dispose of real and personal property, and to sue and be sued. Public works contract limits applicable to the Town of Twisp shall apply to Twisp TBD.

2. Powers and Operations.

a. Twisp TBD shall possess all of the powers of a transportation benefit district authorized pursuant to RCW 36.73, including without limitation, the power by subsequent resolution to establish and impose an annual vehicle fee in the amount of twenty dollars (\$20.00) in accordance with RCW 36.73.065, as amended, and the power to request voter approval of, and thereafter impose and collect, a sales and use tax in accordance with RCW 82.14.0455 and/or a vehicle fee in excess of twenty dollars (\$20.00) up to one hundred dollars (\$100.00) as allowed by RCW 82.80.140. The Twisp TBD may impose an *ad valorem* tax pursuant to RCW 36.73.060, issue general obligation and/or revenue bonds in the manner and subject to the restrictions set forth in RCW 36.73.070 and form a local improvement district and impose assessments therefor, take those actions allowed and subject to the limitations of RCW 36.73.0810, contract for street and highway improvements, and for its operations, exercise the power of eminent domain in the same manner as authorized for the Town and accept and use gifts and grants.

b. Consistent with RCW 36.73.020(4), the secretary/treasurer of the Twisp TBD shall be the Town Clerk-Treasurer. As such, the Town Clerk-Treasurer shall establish those funds and accounts on behalf of the Twisp TBD as required and shall disburse funds and pay claims as approved by the Twisp TBD Board and prepare and maintain such accounts as are appropriate and are required by state and federal law.

c. The Town Attorney will serve as legal advisor to the Twisp TBD Board, except where separate counsel is engaged by the Twisp TBD.

d. Other Town employees shall carry out the operations of the Twisp TBD as agreed by Twisp TBD and the Town. Such employees and contracts of Twisp TBD shall be overseen and administered by the Mayor and/or their designee.

e. Twisp TBD may contract with the Town for operations services and materials, office space and equipment, and to undertake and/or fund CFP Projects undertaken jointly or by one entity or the other.

3. Governing Board.

a. Consistent with RCW 36.73.020(3), the governing board of the Twisp TBD (the "Twisp TBD Board") shall be the members of the Twisp Town Council acting in an independent capacity. The Twisp TBD Board shall also include a chairperson, who shall be the Town's Mayor and who shall have those duties, rights and obligations of a mayor.

b. Meetings of the Twisp TBD Board shall be governed by the procedural rules applicable to meetings of the Town Council, as those rules may be amended by the Town Council from time to time. Twisp TBD Board action shall be taken by motion or resolution in the same manner and following the same procedure as for the adoption of Town Council resolutions. Meetings of the Twisp TBD Board shall, whenever possible, take place on the same date scheduled for the Town Council meetings. The Twisp TBD Board meeting shall comply with the state Open Public Meetings and Public Records Acts.

4. Transportation Improvements Funded. The funds generated by the Twisp TBD shall be used for the Twisp TBD Projects described in this Ordinance and/or allowed by state law.

5. Annual Report to the Public. As required by RCW 36.73.160(2), as the same may be amended from time to time, Twisp TBD shall issue an annual report, indicating the status of transportation improvement costs, transportation improvement expenditures, revenues and construction schedules, to the public and to newspapers of record in Twisp TBD.

6. Dissolution of Twisp TBD. Twisp TBD shall be dissolved pursuant to the procedures set forth in RCW 36.73, when all indebtedness, if any, of Twisp TBD has been retired and when all of Twisp TBD's anticipated responsibilities have been satisfied.

SECTION 3 - Severability; Construction. If a section, subsection, paragraph, sentence, clause or phrase of this Ordinance is declared unconstitutional or invalid for any reason by a court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. If the provisions of this Ordinance are found to be inconsistent with the provisions of the Twisp Municipal Code, this Ordinance is deemed to control.

SECTION 4 - Effective Date. This Ordinance shall become effective from and after its passage by the Council, approval by the Mayor and publication as required by law.

APPROVED BY THE TOWN COUNCIL OF THE TOWN OF TWISP at its regular meeting on the 22nd day of March, 2016.


Soo Ing-Moody, Mayor

ATTEST:


Jackie Moriarty, Town Clerk-Treasurer

APPROVED AS TO FORM:


W. Scott DeTro, Town Attorney

ORDINANCE NO. 707

AN ORDINANCE of the Town Council of the Town of Twisp, Washington, assuming the rights, powers, functions, immunities and obligations of the Town of Twisp Transportation Benefit District.

WHEREAS, on March 22, 2016, the Town Council adopted Ordinance No. 703 creating the Town of Twisp Transportation Benefit District ("Twisp TBD") with boundaries coterminous with the boundaries of the Town, all in accordance with RCW 36.73; and

WHEREAS, RCW 36.74.010 authorizes the Town to assume the rights, powers, functions, immunities and obligations of the existing Twisp TBD; and

WHEREAS, on July 12, 2016, the Town Council adopted Resolution No. 16-584, in which the Town declared its intent to conduct a public hearing to consider the proposed assumption of the rights, powers, functions, immunities and obligations of the existing Twisp TBD, and on August 23, 2016, the Town Council conducted the public hearing allowing all persons interested in the proposed assumption the opportunity to be heard; and

WHEREAS, the Town Council has determined that the public interest and welfare will be satisfied by the Town assuming the rights, powers, immunities, functions and obligations of the existing Twisp TBD.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF TWISP, WASHINGTON, as follows:

Section 1. Findings. The recitals listed above are incorporated herein as findings as though fully set forth.

Section 2. Assumption of Twisp Transportation Benefit District. Pursuant to RCW 36.74.010, the Town of Twisp hereby assumes all of the rights, powers, immunities, functions and obligations of the Twisp TBD. The Town is hereby vested with each and every right, power, function, immunity and obligation currently granted to or possessed by the Twisp TBD as of the effective date of this Ordinance. The rights, powers, functions, immunities and obligations previously exercised and performed by the governing body of the Twisp TBD are hereby assumed by and transferred to the Twisp Town Council.

Section 3. Amendment. Pursuant to RCW 36.74.030(2), the governing body established in Ordinance No. 703 is hereby abolished and the Town Council is vested with all of the

rights, powers, functions, immunities and obligations otherwise vested by law and the governing board of the Twisp TBD. Section 2.3(a) of Ordinance No. 703, which reads as follows:

“ 3. Governing Board.

a. Consistent with RCW 36.73.020(3), the governing board of the Twisp TBD (the “Twisp TBD Board”) shall be the members of the Twisp Town Council acting in an independent capacity. The Twisp TBD Board shall also include a chairperson, who shall be the Town’s Mayor and who shall have those duties, rights and obligations of a mayor.”;

be and is hereby amended to read as follows:

“ 3. Governing Board.

a. The governing board of the Twisp TBD (the “Twisp TBD Board”) shall be the Twisp Town Council. The Twisp TBD Board shall have all those powers set forth in RCW 36.73 and this chapter.”

Section 4. No Existing Right Impaired. Pursuant to RCW 36.74.040, this assumption does not impair or alter any existing rights acquired by the Twisp TBD under RCW 36.73 or any other provision of law relating to transportation benefit districts, nor does this assumption impair or alter any actions, activities, or proceedings validated thereunder; any civil or criminal proceedings initiated thereunder; any rule, regulation, or order promulgated thereunder; any administrative action taken thereunder; or the validity of any act performed by the Twisp TBD or division thereof or any officer thereof prior to the assumption of such rights, powers, functions, immunities and obligations by the Town as authorized under the law.

Section 5. Rules, Regulations, Pending Business and Contracts. Pursuant to RCW 36.74.050, all rules and regulations, and all pending business before the Board of the Twisp TBD shall be continued and acted upon by the Twisp TBD Board. All existing contracts and obligations of the Twisp TBD remain in full force and effect and must be performed by the Town. This assumption does not affect the validity of any official act performed by any official or employee prior to the assumption authorized under the law.

Section 6. Records of the Twisp TBD. Pursuant to RCW 36.74.060(1), all reports, documents, surveys, books, records, files, papers and all other writings relating to the administration of the powers, duties, and functions available to the Twisp TBD must be made available to the Town.

Section 7. Funds, Credits, Appropriations, Federal Grants and Other Assets. Pursuant to RCW 36.74.060(2) and (3), all funds, credits or other assets held in connection with the assumed rights, powers, duties, functions, immunities and obligations must be assigned to the Town. Any appropriations or federal grants made to the Twisp TBD for the purpose of carrying out the rights, powers, functions, immunities and obligations authorized to be assumed by the Town

must, on the effective date of the assumption, be credited to the Town for the purpose of carrying out such assumed rights, powers, functions, immunities and obligations.

Section 8. Assumption of Indebtedness. Pursuant to RCW 36.74.070, the Town assumes and agrees to provide for the payment of all of the indebtedness of the Twisp TBD, including the payment and retirement of outstanding general obligation and revenue bonds issued by the Twisp TBD.

Section 9. Severability. If any portion or section of this Ordinance is found to be invalid or unenforceable for any reason, such finding shall not affect the validity or enforceability of any other portion or section of this Ordinance.

Section 10. Effective Date. This Ordinance and the assumption it authorizes shall be effective from and after its passage by the Council, approval by the Mayor, and publication as required by law.

PASSED BY THE TOWN COUNCIL AND APPROVED BY THE MAYOR OF THE TOWN OF TWISP, WASHINGTON this 23rd day of August, 2016.

APPROVED:

By: 
Soo Ing-Moody, Mayor

ATTEST:

By: 
Jackie Moriarty, Town Clerk - Treasurer

APPROVED AS TO FORM:

By: 
W. Scott DeTro, Town Attorney

RESOLUTION NO. 16-585

A RESOLUTION of the Town of Twisp providing for the submission to the qualified electors of the Town of Twisp at an election to be held within the Town on November 8, 2016, of a proposition authorizing the levy of a property tax in the sum of \$0.50 per \$1,000.00 assessed valuation of each year for ten consecutive years beginning in 2016 for the provision of emergency medical care and ambulance services as provided in RCW 84.52.069.

WHEREAS, the Town of Twisp provides emergency medical care and ambulance services, including related personnel costs, training for such personnel, and related equipment, supplies and structures needed for the provision of emergency medical care or ambulance services; and

WHEREAS, in order to produce the revenue adequate to pay the costs of providing of emergency medical care and ambulance services as described above and to maintain funds sufficient to assure the continuation of such services, it is necessary that the Town of Twisp levy in 2016 and collect in 2017, a regular tax on taxable property within the Town for the sum of \$0.50 per \$1,000.00 of assessed valuation.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Twisp as follows:

Section 1. There shall be submitted to the qualified voters of the Town of Twisp for their approval or rejection, at an election on November 8, 2016, the question of whether or not such levy described above shall be made.

Section 2. The Okanogan County Auditor is hereby instructed to place on the ballot for the November 8, 2016 election the following proposition with regard to a regular levy for emergency medical care and ambulance services:

EMERGENCY MEDICAL CARE AND AMBULANCE SERVICES LEVY

Will the Town of Twisp be authorized to impose regular tax levies in an amount of Fifty Cents (\$0.50) per One Thousand Dollars (\$1,000.00) of the assessed value of property in the Town of Twisp for each of ten (10) consecutive years to be used for emergency

medical care and ambulance services, to be levied by the Town of Twisp, beginning in 2016 for collection in 2017 and ending in 2026?

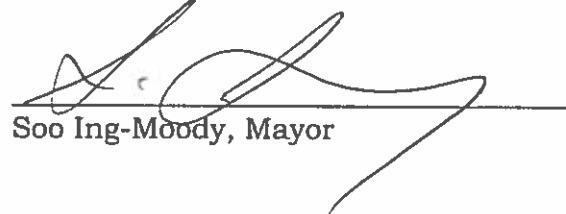
☐ Yes

☐ No

Section 3. If the proposition passes by the margins and in the manner provided for in RCW 84.52.069, then and in that event only shall the Town of Twisp impose the regular levy as set out in the ballot proposition described in Section 2 above.

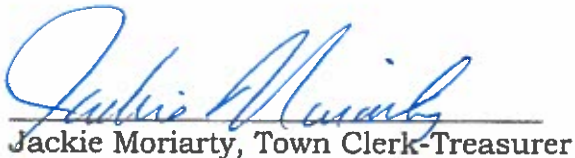
PASSED by the Council at a regular meeting on the 26th day of July, 2016.

APPROVED:


Soo Ing-Moody, Mayor

ATTEST:

APPROVED AS TO FORM:


Jackie Moriarty, Town Clerk-Treasurer


W. Scott DeTro, Town Attorney



June 10, 2025 - Packet Memo

To: Twisp Town Council

From: Mayor Smith

RE: Road Closure Request for Pride Parade

The Methow Pride Parade (Room One) is asking for Council approval for a temporary street closure along Glover Street to accommodate the 4th annual Methow Pride Parade on 6/29/2025.



Town of Twisp

PRINTOUT

Printed: 6/5/2025

Public Event Application PE 25-02

Balance
\$0.00

Applicant	Application #	Submitted	Issued	Starts	Expires	Identifier
Kelly Edwards	8VR-IB8	May 29, 2025	--	--	--	--

Applicant Information

APPLICANT

Kelly Edwards

✉ info@methowpride.org

☎ (206) 999-7602



Event Information

Name of Event

Methow Pride Parade

Name of Sponsoring Organization

Methow Pride (Fiscally sponsored by RoomOne)

Authorized Representative For Organization

AUTHORIZED REPRESENTATIVE FOR ORGANIZATION

Kelly Edwards

☎ (206) 999-7602



Event Coordinator/ Point of Contact

EVENT COORDINATOR/ POINT OF CONTACT

Celia Gottlieb

✉ info@methowpride.org

☎ (845) 219-0381

📍 502 S Glover St, Twisp, WA 98856

📍 Same as mailing address

Event Address

Twisp, WA 98856, USA

Dates of Event

06/29/2025

Anticipated Number of Exhibitors

20

Anticipated Number of Visitors

300

Time Open to the Public

10:00AM at the Park

Time Open to Vendors

8:00AM at TwispWorks

Closing Time

11:30AM

Event Details**Describe type of event and how this event will benefit the community**

We are in the 4th consecutive year of successful Pride Parades in Twisp. The event is uplifting and celebrates belonging.

What is expected traffic pattern for the event?

Since the parade moves quickly through the route (11-11:15 or 11:30) there is no need for extra infrastructure

Site Map Upload**Describe how public safety, traffic and crowd control will be provided.**

We request barricades to block traffic coming into Glover Street, often in place for July 4th

Describe how sanitation control (garbage and restrooms) will be provided and maintained.

Volunteers will be designated to pick up garbage at Twisp Park after the parade leaves at 11:00

How many participants and visitor cars are anticipated and where will parking be provided?

300 people will attend, with parking along Lincoln & 5th

How have parking impacts been coordinated with the neighbors (residential and/or business)?

Based on similar numbers in the past 3 years, the impact has been minimal

Describe how fire lanes will be identified and kept open.

The parade can move to one lane should emergency vehicles need to get through

Will this event require the closure of any street? If so, list street name with date and time of requested closure.

6/29/25 street closures 11:00-11:30AM along the length of Glover Street

If any event activity or vendor requires electrical connections or other accommodation to operate, indicate location and how you anticipate meeting their needs.

NA

How will the event area be cleaned during and after the event?

Volunteers will walk the parade route

Land Not Owned or Managed by The Town of Twisp

When specifying location of event activity/vendor(s), do you anticipate utilizing any area not owned or managed by the Town of Twisp?

YES

If yes, the owner/manager of subject property must complete and sign the following:

N/A

Purpose of the Private Property Used

TwispWorks is the end of the parade route and the site of Pride Fest, where vendors will be set up and the event will be contained within the property

Name of Property Owner

TwispWorks Foundation

Authorizing Authority

AUTHORIZING AUTHORITY

Grant Eadie

📞 (509) 590-7955

📍 502 S Glover Street, Twisp, WA 98856

📍 *Same as mailing address*

Signature of Authorizing Authority

Grant Eadie

If the Town of Twisp approves this application for public event, will your organization grant permission for the sponsoring organization to use your property on the dates specified, for the purpose and activities described in this application?

YES

Are there any limitations or restrictions on use of your property?

NO

If yes, please describe in detail

N/A

Do you require the Event Sponsor list you as an Additional Named Insured and provide an insurance certificate to your organization prior to the event date?

YES

If yes, please indicate coverage limits you require for general liability, property damage and or personal injury?

N/A

Additional Event Details

If the nature of this event requires event workers to stay overnight where and how do you anticipate providing the needed lodging?

N/A

Any additional information for the review process

N/A

If Alcohol will be a part of this event, please complete the following:

Which State issued license/permit is being obtained?

N/A

Signature and Approval

Organization Name for Acknowledgement

Methow Pride

Signature of Authorized Representative of Organization

Kelly Edward

Police Department

Review and Comment 

N/A

Fire Department

Review and Comment 

N/A

Public Works Department

Review and Comment 

This event request conflicts with a previous request for the same facility at the same time. Later in the afternoon on that day or a different day should work, but not at this time and day.


Actions

☐ Response to all comments and questions above have been received and attached.

☐ Insurance certificate received naming the Town as additionally insured.

Date of Action 

N/A

Comments 

N/A

Fees

TOTAL	\$0.00
PAID	\$0.00
BALANCE DUE	\$0.00

Communication

Workflow

1. Initial Review - COMPLETED

Assignee: Heather Davis

2. Fees Due - COMPLETED

Assignee: Heather Davis

3. Public Works - ACTIVE

Assignee: Andrew Denham

4. Mayor for Final Approval - ACTIVE

Assignee: Hans Smith

5. Police Department - ACTIVE

Assignee: Theresa Ruggiero

6. Issue Permit - INACTIVE

Assignee: Heather Davis



June 10, 2025 - Packet Memo

To: Twisp Town Council

From: Mayor Smith

RE: Addendum to the Agreement for Design, Construction, and Installation of Town of Twisp/Creative District Civic Building Public Art Project

Artists Barry Stromberger and Kat Stromberger-Perez have been making significant progress in finishing the new Civic Building Public Art Project they were selected for by the Twisp Creative District. Some details on the finished sculpture have taken longer to complete than originally anticipated, so the artists have requested an extension to the Agreement Completion Date from May 30, 2025 to June 15, 2025. The artists have kept the town and Creative District informed on the project progress, and it is my recommendation that we accommodate this agreement extension to ensure Twisp receives the highest quality product possible.

**ADDENDUM TO AGREEMENT FOR DESIGN, FABRICATION, AND
INSTALLATION OF CIVIC BUILDING PUBLIC ART PROJECT**

This Addendum ("Addendum") to the Agreement For Design, Construction, And Installation of Town of Twisp/Creative District Civic Building Public Art Project dated February 21, 2025, hereinafter "Agreement", shall amend specific terms within the Agreement as follows:

1. **Extension of Completion Date**

Section 2 of the Agreement is hereby amended to read as follows:

“2. Completion Date: The completion date to perform the services required under this Agreement shall be June 15, 2025. Artists agree to deliver to Town the Artwork, free of defects and in conformance with the specifications set forth in the RFP, and complete the installation as provided herein, by this revised date.”

2. **No Other Modifications**

Except as expressly amended herein, all other terms and conditions of the Agreement shall remain in full force and effect.

3. **Entire Agreement**

This Addendum, together with the Agreement, represents the entire understanding between the parties with respect to the subject matter hereof and supersedes all prior discussions or agreements, whether written or oral.

IN WITNESS WHEREOF, the parties have executed this Addendum as of the date first written above.

TOWN OF TWISP:

By: _____
Hans Smith, Mayor

ARTISTS:

By: _____
Barry Stromberger, Artist

Attest:

By: _____
Randy Kilmer, Clerk-Treasurer



June 10, 2025 - Packet Memo

To: Twisp Town Council

From: Mayor Smith

RE: Nomination of Clay Chase for Twisp Airport Manager

TMC 2.15 describes the duties and the appointment procedures for the Twisp Airport Manager. Mr. Clay Chase recently requested to be considered for the open Airport Manager position, and on Tuesday, May 3, 2025, Director Denham and I interviewed Mr. Chase and found him to be a good quality applicant for the position. He is very aware and familiar with the operational needs at the municipal airport, and he is well acquainted with Twisp Public Works and typical airport users. Per TMC 2.15, I am recommending the Council approve Mr. Clay Chase to be appointed as the new Twisp Airport Manager.

Chapter 2.15

MUNICIPAL AIRPORT MANAGER

Sections:

[2.15.010 Offices established – Appointment.](#)

[2.15.020 Airport manager – Duties.](#)

[2.15.030 Airport assistant manager – Duties.](#)

[2.15.040 Compensation.](#)

2.15.010 Offices established – Appointment.

The town council hereby creates and establishes the following as municipal offices, the persons filling said offices and performing the duties thereof to be appointed by the mayor with the approval of a majority of the town council:

(1) Twisp Municipal **Airport manager**;

(2) Twisp Municipal **Airport assistant manager**. (Ord. 364 § 1, 1990)

2.15.020 Airport manager – Duties.

The **airport manager** shall, subject to the approval of the town council, be responsible for advising the public works director of the management, operation and maintenance needs of the town municipal **airport** and its attendant facilities. The performance of such duties shall be in cooperation with the Twisp Municipal **Airport** board as established by Resolution No. 90-208 of the town of Twisp adopted January 23, 1990, and as prescribed by the applicable statutes of the state of Washington, Chapters [14.07](#) and [14.08](#) RCW, and amendments thereto. (Ord. 727 § 1, 2018; Ord. 364 § 2, 1990)

2.15.030 Airport assistant manager – Duties.

The municipal **airport assistant manager** shall perform such duties as may be prescribed by the town council, the municipal **airport** board, and in the absence or disability of the **airport manager**, such duties as may devolve upon the assistant **manager**. (Ord. 364 § 3, 1990)

2.15.040 Compensation.

The **airport manager** and assistant **manager** shall serve at the pleasure of the mayor and town council. The compensation for such positions shall be such as may from time to time be prescribed by the town council. (Ord. 364 § 4, 1990)



June 10, 2025 - Packet Memo

To: Twisp Town Council

From: Mayor Smith

RE: Okanogan County Sheriff's Office 2025 Law Enforcement Agreement

Interim Police Chief Doug Johnson resigned his position at the end of May 2025. Given that we currently have no Police Chief prospects recruited for hire, we need to ensure the Law Enforcement Agreement with the Okanogan County Sheriff's Office is current for the remainder of 2025 while we continue to recruit for new Police Chief candidates. This agreement matches the same terms as the earlier agreement executed between Twisp and Okanogan County for law enforcement services in 2024. If of interest to the Council, the Okanogan County Sheriff's Office is also willing to discuss other longer-term contracting options with Twisp, but this agreement should be sufficient for both parties through the remainder of 2025 to ensure a base level of service.

2025 LAW ENFORCEMENT AGREEMENT

TOWN OF TWISP WA

This AGREEMENT is entered into this 10th day of June, 2025, by and between the County of Okanogan, Washington, hereinafter referred to as THE COUNTY, and the Town of Twisp, Washington, hereinafter referred to as THE TOWN.

WITNESSETH

WHEREAS, THE TOWN's chief of police position and all its deputy officer positions are currently vacant and the TOWN needs to provide for certain law enforcement services in the interim while it works to rebuild its police department.

WHEREAS, THE TOWN is desirous of contracting with THE COUNTY for the performance of certain law enforcement services by the Okanogan County Sheriff's Office; and,

WHEREAS, THE COUNTY is agreeable to delivering law enforcement services on the terms and conditions hereinafter set forth; and

WHEREAS, such agreements are authorized by the provisions of RCW Chapter 39.34 - Interlocal Cooperation Act; and

WHEREAS, this Agreement between THE COUNTY and THE TOWN will expire on December 31, 2025 unless both parties agree to an earlier expiration and is in accordance with terms of the contract.

NOW THEREFORE, the parties agree as follows:

A. THE COUNTY AGREES:

1. By and through its Sheriff, to provide police protection and law enforcement within the corporate limits of THE TOWN. To include all normal misdemeanor and gross misdemeanor calls for police response and providing for public safety and criminal investigation.
2. Police protection and law enforcement services shall encompass the duties normally within the jurisdiction of and customarily rendered by the Sheriff of THE COUNTY and the police of THE TOWN.
3. The above referenced services include the enforcement of the statutes of the State of Washington, as are enforced by the Sheriff within the unincorporated territory of THE

COUNTY and the police of THE TOWN respectively, EXCEPT, the enforcement of municipal parking and animal control ordinances.

Police protection and law enforcement services will be provided to THE TOWN to the maximum extent allowable with manpower and equipment, including routine patrols and responding to complaints as appropriate, at the discretion of the Sheriff. In so much as possible the Sheriff will endeavor to keep the same Deputies assigned to patrol near THE TOWN and in the upper Methow Valley area. This will help create relationships with the citizens, businesses and schools and will allow the Deputies to better recognize crime trends within the town.

4. To ensure that a representative from the Sheriff's Office shall attend and report on police activities in the TOWN once a month, at a council meeting. For the duration of the contract to ensure that the Council and Sheriff's Office maintain an open communication with regard to potential and real law enforcement concerns to the TOWN.

B. THE TOWN AGREES:

1. That it shall pay the total sum of \$575.00 per call. PROVIDED; if THE TOWN requests Deputies for special functions each deputy shall be paid his/her appropriate Okanogan County overtime rate for all hours worked and travel time to and from residence (payment for these services will be billed and paid separately from this agreement). Payments by THE TOWN of such sums will be made at the end of each calendar month with the last payment due January 31, 2026 unless the contract is terminated through agreement prior to December 31, 2025. The payment herein required of THE TOWN shall be the only payment required of THE TOWN for law enforcement services provided to THE TOWN by the Sheriff's Office. Jailing, Dispatch and other justice system services are not covered by this contract.

2. That the town attorney and/ or the Town clerk, upon request by the Sheriff's Office and/or the Prosecutor's Office, shall provide county officials with written assurance that procedures required in the implementation of certain provisions of town ordinances or sections of the town code have been complied with and performed according to law and that the appropriate law enforcement services requested or required of the Sheriff's Office are timely and appropriate.

C. IT IS MUTUALLY AGREED AS FOLLOWS:

1. That the delivery of law enforcement services, the standards of performance, the discipline of officers and other matters incident to the performance and control of personnel involved in such services shall be the responsibility of THE COUNTY alone.

2. All court services, booking and incarceration expenses shall be covered by a separate agreement.

3. All persons employed for the purposes of performing law enforcement services contemplated within the terms of this agreement are county employees.

4. THE COUNTY shall provide and maintain police professional liability insurance coverage, with THE TOWN named as additional insured, and shall indemnify and hold THE TOWN harmless from any cause or claim which may arise from the provision of law enforcement services to THE TOWN pursuant to this agreement. This indemnification obligation of THE COUNTY shall not apply in the limited circumstance where the claim, damage, loss or expense is caused by the sole negligence of THE TOWN.

5. That THE TOWN shall not be liable for compensation to any county employee for injury or sickness arising out of his/her employment or by reason of the performance of any services contemplated in this agreement.

6. The term of this agreement shall be from June 1st, 2025 until the 31st day of December, 2025 unless terminated prior through agreement by both parties.

D. TERMINATION FOR CONVENIENCE:

This agreement may be terminated at the request of either party. PROVIDED that the other party must be notified thirty (30) days in advance of the date proposed as termination of this agreement in order to facilitate transfers of services and responsibilities in a smooth and efficient manner and to allow for appropriate budget restructuring and manpower allocations by both parties. The thirty (30) day notice provision of this paragraph may be waived upon consent of both parties to this agreement.

E. MISCELLANEOUS:

1. Any modification of this agreement may be accomplished only by written agreement between THE COUNTY and THE TOWN and no oral understandings or agreements shall suffice to alter the terms of this agreement.

2. No real or personal property will be jointly acquired or purchased by the parties solely because of this agreement.

3. THE COUNTY and THE TOWN will refer problems of implementation to the governing body of THE COUNTY and of THE TOWN for resolution, if necessary.

4. The parties to this agreement agree that in the event that differences arise between the parties with respect to interpretation or implementation of any of the provisions of this agreement, such differences shall be submitted to the Sheriff of Okanogan County and the Mayor of the Town of Twisp for resolution.

5. That Okanogan County is an Equal Opportunity employer and has a nondiscriminatory hiring practice.

IN WITNESS WHEREOF the parties hereto have executed this agreement to become effective on the day and the year first above mentioned.

TOWN OF TWISP

**BOARD OF COUNTY COMMISSIONERS
OKANOGAN, WASHINGTON**

Hans Smith, Mayor, Town of Twisp

Jon Neal, Chairman

Andy Hover, Member

Nick Timm, Member

Paul D Budrow, Sheriff

Approved as to Form:

Esther Milner, Chief Civil Deputy
Prosecuting Attorney

ATTEST

ATTEST

Randy Kilmer, Town Clerk, Town of Twisp

Laleña Johns, Clerk of the Board



June 10, 2025 - Packet Memo

To: Twisp Town Council

From: Mayor Smith

RE: Potential Guidance on Constituent Requests for Proclamations/Resolutions Regarding National/State Political Topics

It has been requested by multiple Council Members that the guidance I shared on May 13, 2025 regarding requests for Proclamations/Resolutions be brought back to the full Town Council for more discussion. The personal guidance I shared about how to determine if a Resolution/Proclamation request is prudent and ready for Council consideration was as follows:

1. Does the issue being requested for discussion directly involve town policies and procedures.
2. Does the issue being requested directly impact town constituents in a known, measurable, and direct way?
3. Does action taken by the town have a likelihood of changing or improving the conditions that are of concern?
4. Is the issue going to be highly divisive among town constituents?
5. Does the town government have all of the facts and information it needs to actually produce well reasoned and impactful statements and policy regarding issues being requested for discussion?

It appears that there may be interest by some on the Town Council to formally adopt some form of formal guidance regarding requests for proclamations/resolutions. As previously stated, such guidance has been adopted in other WA State communities to ensure municipal business remains focused and efficient. As I've already stated to Council, I will continue to use my personal guidance to inform my decisions on all future requests for proclamations/resolutions, but it is definitely the Council's discretion to additionally adopt your own guidance via Ordinance or Resolution, should you see fit.



June 10, 2025 - Packet Memo

To: Twisp Town Council

From: Staff

RE: AWC Annual Meeting Voting Delegates

The Town may appoint up to **three** voting delegates to participate in the AWC annual meeting. Voting delegates will elect members to the AWC Board of Directors, vote on proposed bylaws amendments, and hear updates about the state of the association and the 2025 legislative session.

To: City/town mayors

CC: City manager/administrator, clerk

From: AWC President Amy Ockerlander, Mayor, Duvall

Date: May 7, 2025

Subject: 2025 AWC Annual Meeting

On behalf of the AWC Board of Directors, I am pleased to invite you to attend the **AWC Annual Meeting on Thursday, June 26, 2025, from 4 to 5:45 pm at the Three Rivers Convention Center, 7016 W. Grandridge Blvd., Kennewick, WA 99336.** An online option will also be available.

The Annual Meeting will take place in conjunction with the AWC Annual Conference. I encourage representatives from your city to participate by appointing voting delegates. There is no requirement to attend the Annual Conference to participate in the Annual Meeting, whether you join us in person or online.

AWC Bylaws allow each city to appoint up to three voting delegates. The Bylaws do not specify a method or form cities must use to appoint delegates. If your city determines these appointments through council action, please share this information with your city council.

Voting delegates will elect members to the AWC Board of Directors, vote on proposed bylaws amendments, and hear updates about the state of the association and the 2025 legislative session.

Once the mayor, city manager/administrator, or council has determined the city's voting delegates for the 2025 Annual Meeting, please submit their names and contact information using the online form found on the AWC website: wacities.org/annualmeeting.

We request that all voting delegates be submitted by **5 pm on Thursday, June 19, 2025** to allow time for processing and to receive a practice ballot. Please note that delegates submitted after 2 pm on June 26 will not be accepted. If you have any questions, please contact Betsy Hildreth at betsyh@awcnet.org or 360.753.4137.

Additional information on the Annual Meeting, the AWC Board of Directors, and the Annual Conference can be found at wacities.org.



In addition to the Annual Meeting, join us for the full AWC Annual Conference in Kennewick, June 24-27!

Early bird pricing for the Annual Conference is available until May 27.
Need financial assistance? Check out our scholarship offerings.