



CITY OF TRUTH OR CONSEQUENCES

AGENDA REQUEST FORM

MEETING DATE: September 22, 2021

Agenda Item #:

SUBJECT: Award Recommendation for RFP #21-22-002 Annual Legal Services

DEPARTMENT: Finance Department

DATE SUBMITTED: September 15, 2021

SUBMITTED BY: Carol Kirkpatrick, Finance Director

WHO WILL PRESENT THE ITEM: Carol Kirkpatrick, Finance Director

Summary/Background: RFP #21-22-002 Annual Legal Services was advertised on August 13, 2021. Proposals were due on September 3, 2021. Evaluations were performed on September 7, 2021.

Recommendation:

Evaluation Committee's Recommendation for Award is Jaime F. Rubin, LLC

Attachments:

- Evaluation Committee Report
- Notice of Award to Jamie F. Rubin, LLC.
- Acceptance of Award from Jaime F. Rubin, LLC

Fiscal Impact (Finance): Yes

Total cost of award is \$66,000 (\$190 per hour) plus Gross Receipts tax \$5,610 for a total of \$71,610.

Legal Review (City Attorney): N/A

Approved For Submittal By: Department Director

Reviewed by: City Clerk Finance Legal Other: Click here to enter text.

Final Approval: City Manager

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Resolution No. [Click here to enter text.](#) Ordinance No. .

Continued To: . Referred To: .

Approved Denied Other: .

File Name: [Click here to enter text.](#)