

*Amanda Forrister*  
*Mayor*

*Rolf Hechler*  
*Mayor Pro-Tem*

*Merry Jo Fahl*  
*Commissioner*



*Destiny Mitchell*  
*Commissioner*

*Shelly Harrelson*  
*Commissioner*

*Bruce Swingle*  
*City Manager*

*505 Sims St.*  
*Truth or Consequences, New Mexico 87901*  
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## REGULAR MEETING

THE REGULAR MEETING OF THE CITY COMMISSION OF THE CITY OF TRUTH OR CONSEQUENCES, NEW MEXICO, TO BE HELD IN THE COMMISSION CHAMBERS, 405 W. 3RD ST., ON WEDNESDAY, APRIL 12, 2023; TO START AT 9:00 A.M.

### A. CALL TO ORDER

### B. INTRODUCTION

#### 1. ROLL CALL

Hon. Amanda Forrister, Mayor  
Hon. Rolf Hechler, Mayor Pro-Tem  
Hon. Destiny Mitchell, Commissioner  
Hon. Merry Jo Fahl, Commissioner  
Hon. Shelly Harrelson, Commissioner

#### 2. SILENT MEDITATION

#### 3. PLEDGE OF ALLEGIANCE

#### 4. APPROVAL OF AGENDA

### C. PRESENTATIONS (5 Minute Rule Applies)

1. Presentation of City of Truth or Consequences Employee Service Anniversary Awards. City Manager Swingle and Department Supervisor

### D. PUBLIC COMMENT (3 Minute Rule Applies)

### E. REPORTS

1. City Manager
2. City Attorney
3. City Commission

### F. CONSENT CALENDAR

1. City Commission Regular Minutes, March 22, 2023
2. Acknowledge Regular Airport Advisory Board Minutes, January 3, 2023
3. Take Home Vehicle Forms

F. CONSENT CALENDAR Continued...

4. March 2023 Accounts Payable
5. Subrecipient FY 22/23 2<sup>nd</sup> Quarter Reports

G. PUBLIC HEARINGS (5 Minute Rule Applies)

1. Public Hearing/Discussion/Action: Final Adoption of Ordinance No. 748 an ordinance authorizing the lease of real property, pursuant to section 3-54-1 NMSA 1978 to American Tower. City Manager Swingle
2. Public Hearing/Discussion/Action: Final Adoption of the City's General Obligation Bonds, Series 2023 Ordinance No. 745. Chris Muirhead, Modrall Sperling and Mark Valenzuela, Bosque Advisors, LLC

H. ORDINANCES/RESOLUTIONS/ZONING

1. Discussion/Action: Resolution 36 22/23 Authorizing and providing for the incurrence of indebtedness for the purpose of providing a portion of the cost of acquiring, constructing, enlarging, improving, and/or extending its water system. Chris Muirhead, Modrall Sperling
2. Discussion/Action: Resolution No. 37 22/23 Budget Adjustment Request. Kristie Wilson, Finance Director
3. Discussion/Action: Approve Resolution No. 38 22/23 Confirming The City Of Truth or Consequences to participate in the New Mexico Department of Transportation Project fund call for projects. Assistant City Manager Alvarez
4. Discussion/Action: Resolution No. 39 22/23 Requesting the New Mexico Transportation Commission to Designate Certain Specific Portions of the State Highway System as Designated Recreational Off-Highway Vehicle (ROV) Routes. City Manager Swingle
5. Discussion/Action: Amendment to Ralph Edwards Civic Center Resolution No. 10 21/22 to remove non-profit exemptions. City Clerk Torres
6. Discussion/Action: Publication of Ordinance No. 749 Implementing the City's Affordable Housing Plan. City Manager Swingle

I. NEW BUSINESS

1. Discussion/Action: Approve the Cantrell Dam Hydrology and Hydraulics Report. Glen Selover & Stephen Ingles-Garcia Wilson & Company, Inc.
2. Discussion/Action: Request for a Summary Plat Amendment at 1227 E. Riverside Drive. Assistant City Manager Alvarez
3. Discussion/Action: Request for a Special Use Permit at 804 N. Elm for the purpose of a Multi Animal Permit. Assistant City Manager Alvarez
4. Discussion/Action: Request for a Special Use Permit at 1415 Platinum for the purpose of a Multi Animal Permit. Assistant City Manager Alvarez
5. Discussion/Action: Accept and Approve the Transportation Alternative Program (TAP) Grant Funds Award. Assistant City Manager Alvarez
6. Discussion/Action: Accept and Approve Aging and Long Term Services Department Grant Appropriation A19-D2074 - 261. Assistant City Manager Alvarez
7. Discussion/Action: Approval of the Airport Advisory Board's recommendation to appoint Bernard Romero to serve as a member on their board. City Clerk Torres
8. Discussion/Action: Review, Approve and/or Allocate Funds to the Public Arts Advisory Board (PAAB). Tammy Gardner, Executive Assistant and Cary (Jagger) Gustin



I. NEW BUSINESS Continued...

9. Discussion/Action: Review, Approve and/or Allocate Funds to Acknowledge, Create, Teach Corp. (A.C.T.). Tammy Gardner, Executive Assistant
10. Discussion/Action: Review, Approve and/or Allocate Funds to the Elephant Butte Chamber of Commerce. Tammy Gardner, Executive Assistant
11. Discussion/Action: Approval of the FY 23/24 Subrecipient Grant Applications for Companion Animal Action Team (CAAT). City Manager Swingle
12. Discussion/Action: Approval of the FY 23/24 Subrecipient Grant Applications for Domestic Abuse Intervention Center (DAIC). City Manager Swingle
13. Discussion/Action: Approval of the FY 23/24 Subrecipient Grant Applications for Matthew 25 Food Pantry. City Manager Swingle
14. Discussion/Action: Approval of the FY 23/24 Subrecipient Grant Applications for Sierra Joint Office on Aging. City Manager Swingle
15. Discussion/Action: Approval of the FY 23/24 Subrecipient Grant Applications for Geronimo Trail Scenic Byway. City Manager Swingle
16. Discussion/Action: Approval of the FY 23/24 Subrecipient Grant Applications for MainStreet Truth or Consequences. City Manager Swingle
17. Discussion/Action: Approval of the FY 23/24 Subrecipient Grant Applications for Sierra County Historical Society (Geronimo Springs Museum). City Manager Swingle
18. Discussion/Action: Approval of the FY 23/24 Subrecipient Grant Applications for The Club of Sierra County. City Manager Swingle
19. Discussion/Action: Request of memorial donation for benches to be placed in city parks. OJ Hechler, Community Services Director
20. Discussion/Action: Approval of Purchase Requisitions over \$20,000. Kristie Wilson, Finance Director
21. Discussion/Action: Approval of the Turtleback Trail Network Plan. Merry Jo Fahl, Turtleback Trail Network Member
22. Discussion/Action: Approval of Commercial Lease between Integrated Environment Services QOZB, LLC and the City of Truth or Consequences. City Manager Swingle
23. Discussion/Action: Approval of purchase of new Report Management System for the Police Department. City Manager Swingle
24. Discussion/Action: Approval of the 22/23 Sierra County Recreation and Tourism Advisory Board Annual Contract. City Manager Swingle
25. Discussion/Action: Amendement to the Water/Wastewater Pay Structure Plan. Arnie Castaneda and City Manager Swingle

I. ADJOURNMENT

**The meeting will be broadcast live through KCHS on 101.9 FM.**

*If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting please contact the City Clerk's Office, at 505 Sims Street, Truth or Consequences, New Mexico 87901, phone (575) 894-6673 at least one (1) week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the City Clerk's Office if a summary or other type of accessible format is needed.*

**NEXT REGULAR CITY COMMISSION MEETING APRIL 26, 2023**



# CITY OF TRUTH OR CONSEQUENCES

## AGENDA REQUEST FORM

MEETING DATE: April 12, 2023

Agenda Item #: C.1

**SUBJECT:** Presentation of Service Anniversary Awards.

**DEPARTMENT:** Finance

**DATE SUBMITTED:** April 3, 2023

**SUBMITTED BY:** Alona Niebergall

**WHO WILL PRESENT THE ITEM:** City Manager Swingle and department supervisor

**Summary/Background:**

George Rea – 2 year

Jesus Navarro – 16 years

Frank Aguirre – 2 year

Ashley Galicia – 1 year

**Recommendation:**

None. Presentation Only.

**Attachments:**

Printed certificates to be signed by city manager and mayor

- [Click here to enter text.](#)

**Fiscal Impact (Finance):** No

**Legal Review (City Attorney):** No

**Approved For Submittal By:** ☒ Department Director

**Reviewed by:** ☒ City Clerk ☒ Finance ☐ Legal ☐ Other: [Click here to enter text.](#)

**Final Approval:** ☒ City Manager

### CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN

Resolution No. . Ordinance No. .

Continued To: . Referred To: .

☐ Approved ☐ Denied ☐ Other: [Click here to enter text:](#)

File Name: CC Agendas 4-12-2022



# CITY OF TRUTH OR CONSEQUENCES

## AGENDA REQUEST FORM

MEETING DATE: April 12, 2023

Agenda Item #: F.1

**SUBJECT:** City Commission Regular Minutes, March 22, 2023  
**DEPARTMENT:** City Clerk's Office  
**DATE SUBMITTED:** April 6, 2023  
**SUBMITTED BY:** Angela A. Torres, Clerk-Treasurer  
**WHO WILL PRESENT THE ITEM:** Consent Calendar

### Summary/Background:

Minutes approval.

### Recommendation:

Approve the minutes.

### Attachments:

- CC Minutes

-

### Fiscal Impact (Finance): N/A

\$0.00

### Legal Review (City Attorney): N/A

None.

**Approved For Submittal By:** ☐ Department Director

**Reviewed by:** ☒ City Clerk ☐ Finance ☐ Legal ☐ Other: [Click here to enter text.](#)

**Final Approval:** ☒ City Manager

### CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN

Resolution No. - Ordinance No. -

Continued To: - Referred To: -

☐ Approved ☐ Denied ☐ Other: -

File Name: CC Agendas 4-12-2023

**CITY COMMISSION MEETING MINUTES  
CITY OF TRUTH OR CONSEQUENCES, NEW MEXICO  
CITY COMMISSION CHAMBERS, 405 W. 3<sup>RD</sup> St.  
WEDNESDAY, MARCH 22, 2023**

**A. CALL TO ORDER:**

The meeting was called to order by Mayor Forrister at 9:00 a.m., who presided and Angela A. Torres, City Clerk-Treasurer, acted as Secretary of the meeting.

**B. INTRODUCTION:**

**1. ROLL CALL:**

Upon calling the roll, the following Commissioners were reported present.

Hon. Amanda Forrister, Mayor  
Hon. Rolf Hechler, Mayor Pro-Tem  
Hon. Destiny Mitchell, Commissioner  
Hon. Merry Jo Fahl, Commissioner  
Hon. Shelly Harrelson, Commissioner

Also Present: Bruce Swingle, City Manager  
Angela A. Torres, City Clerk-Treasurer  
Traci Alvarez, Assistant City Manager  
Jay Rubin, City Attorney  
Kristie Wilson, Finance Director

There being a quorum present, the Commission proceeded with the business at hand.

**2. SILENT MEDITATION:**

Mayor Forrister called for fifteen seconds of silent meditation.

**3. PLEDGE OF ALLEGIANCE:**

Mayor Forrister called for Commissioner Mitchell to lead the Pledge of Allegiance.

**4. APPROVAL OF AGENDA:**

**Mayor Pro-Tem Hechler moved to approve the agenda as submitted. Commissioner Mitchell seconded the motion. Roll call was taken by the Clerk-Treasurer. Motion carried unanimously.**

**C. PUBLIC COMMENT (3 Minute Rule Applies):**

Gina Kelly, GTSB Director addressed the Commission with comments related to:

- (1) She is in support of the Turtle Back Trail master plan. She feels that it will bring a lot more visitors and give them more to do so they will want to come back.

Jay Armijo, SCCOG addressed the Commission with comments related to:

- (1) He is in support of the Turtle Back Trails master plan. He believes that it fits well with the Comprehensive Economic Development strategy for our economic development regions which are the Socorro, Sierra, and Dona Ana counties.

**D. REPORTS:**

**City Manager Swingle reported the following:**

- He gave kudos to the city staff. They are doing a fantastic job. Most offices are working shorthanded, but they are really stepping up and providing service to the community.
- The new City Manager will start on April 3<sup>rd</sup>. That will give us 2 months to transition together.
- At the last meeting he spoke about the economy and the GRT that is coming through. Everyone is concerned about what is going on in the market and the banking industry right now. Things can change in a heartbeat, but as of February 2023 we were up over \$500,000 in GRT revenue. The revenue from business sales in January which include our two NMDOT construction projects were \$100,000 over what they were last year in January. We have over \$100 million dollars of construction going on in the community right now. There was \$2.5 million of construction projects going on out at the Spaceport. New businesses are being built. Existing homes and commercial properties are being updated and remodeled. Properties that have sat dormant for months, years or decades are being remodeled and restored at this time so things are going very well economically in the community.
- We have talked about our New York developers who are locating to T or C and Sierra County. Thus far they have invested many millions of dollars into the community. To date, they have acquired 13 commercial acquisitions including two hotels, restaurants, a golf course and a 77,000 square ft. shopping center. They acquired 37 single family residents in the community, and 50 land development parcels ranging from single lots to 1450 master plan developments. That's 100 properties that they have acquired in the short time that they have been here. These folks are doing everything they can to get involved in this community and they are trying to get imbedded in this community. They have invested thousands of dollars in our school programs, nonprofits, and local projects in our community.
- We are working with the NMSIF and going over premiums for next fiscal year. We are going to realize about a \$55,000 decrease in our insurance premiums.

We take risk management serious at the city, and we are doing what we can to ensure that we reduce our losses across the board.

- We did not receive any funding from the legislature or the governor. It is pretty disheartening that we didn't. We had a number of articles written at the local and state level, as well as the national level on the predicament that we are in. It is not for the lack of trying. Kudos to Senator Diamond. She worked very hard, and she pulled every string that she could to try and get us the funding. Jay Armijo and the SCCOG were also there with us in dealing with the Governor's Office and trying to communicate with them. He was also there during the legislative session promoting our cause, so we really appreciate their efforts.
- We will have a lease agreement for the Geronimo Trails Scenic Byway Visitor Center at the next meeting. We have a location that the Visitor Center is in support of. The owners are doing some re-modeling to the building and they are going to put in some modifications that the Visitor Center would like to see.
- We still have vacancies on various city boards. We have two vacancy for the Golf Recreation/Course Advisory Board. We have two vacancies on the Impact Fee Advisory Board, and we have one vacancy on the Planning & Zoning Commission. One vacancy on the Library Advisory Board.
- We received \$450,000 in Capital Outlay funds from Senator Diamond for our Animal Shelter improvements. This will allow us to do some serious improvements and grow the size of the facility. Thanks to Senator Diamond for all that she has done for us.

**City Attorney Rubin reported the following:**

- It is great to back here in person. It is a lot easier for him to be here in person.

**City Commission Reports:**

**Commissioner Mitchell reported the following:**

- We have our Casino Night Fiesta fundraiser event coming up on April 1<sup>st</sup>. They are looking for volunteers for that event. They are offering dinner and drinks for anyone who wants to volunteer. There is also still enough time to get the vendor and parade forms in.

**Commissioner Harrelson reported the following:**

- She attended the school board meeting, and they reported on the fence line that they are looking at closing down on Pershing, and putting in a guard gate so that they can close the school when needed. Thoughts and comments from the public are welcome. They also discussed the behaviors in the schools. She doesn't think that people really understand the behaviors that are happening in the schools. She thinks that we need to support teachers and what they are doing because it is very hard to do academics when you are dealing with certain behaviors all day. They also talked a little bit about IT risks, and they had some information about the new IT person coming in, and grants that are coming out that are going to be supported through the next PED.

**Commissioner Fahl reported the following:**

- She apologized for missing the last meeting. She informed everyone about the rock and gem show that Saturday and next door would be the Geronimo Springs Museum membership drive.

**Mayor Pro-Tem Hechler reported the following:**

- Rebel Roadrunner just moved and they had their new grand opening. He attended it and it was nice to see the Chamber of Commerce group there. He wishes them success. It is nice to see things happening in the downtown area.
- He was looking for sponsors for fiesta he met the T or C guided tours LLC and included that they do new things like local T or C tours for our visitors, historic ghost town tours, etc.

**Mayor Forrister reported the following:**

- She wasn't going to be here today.
- June 14-16<sup>th</sup> is going to be our regional livestock school, and thanked our commission and lodgers' tax for funding some of it.
- Ag day will be on April 14<sup>th</sup>
- She followed up on City Manager Swingle's comments earlier regarding our New York investors. They sponsored our volleyball sweatshirts this year, and they were also at the fair buying projects that the kids worked really hard on so it is really nice to see that they are trying to be a part of our community, and I hope that our community realizes that they are probably here for the long haul.

**E. CONSENT CALENDAR:**

1. City Commission Regular Minutes, March 8, 2023
2. Acknowledge Regular Planning & Zoning Minutes, January 9, 2023
3. Acknowledge Regular Planning & Zoning Minutes, February 13, 2023
4. Take Home Vehicle Forms

**Commissioner Fahl moved to approve the Consent Calendar as submitted.**

**Commission Mitchell seconded the motion. Roll call was taken by the Clerk-Treasurer. Motion carried unanimously.**

**F. PUBLIC HEARINGS:**

1. Public Hearing/Discussion/Action: Final Adoption of Ordinance No. 747 an ordinance authorizing the lease of real property, pursuant to section 3-54-1 NMSA 1978 to Sun State Tower:

City Manager Swingle: The item today is the long-term lease for the easement for the cell tower at the softball and baseball fields. The lease would be with Sun State Towers. They are currently paying \$11,400 per year this agreement would be for \$175,000. We have 5 towers in total, and this is the first one we are going through the process on, but we will eventually get to all of them. We are having appraisals and surveys done on 3 of the properties as we speak.



City Attorney Rubin: The legal analysis today is identical to what we talked about when it went to publication two meetings ago, and actually when it went to publication on a similar ordinance for another piece of property. When we contemplate the sale lease of a real property, we are required to hear to the provisions of state statute 3-54-1. That statute contemplates that you need to have an appraisal done which we did and the board recites that the appraisal was in fact done by Lee Morris of Morris appraisal services, and the appraisal indicated a value of \$15,000 per year. Talking to the City Manager and Ms. Alvarez there can be a dispute on whether \$15,000 is really a good figure or not, but at least for the purpose of section 3-54-1 we did get the appraisal done, and it allows us to move forward with the ordinance. Paragraph H is an important paragraph because it explains the basis as to why it would be justifiable to accept the proposals before you. Number one, the proposed payment of \$175,000 would be upfront. We are not going to get a stream of payments. We are getting the consideration on one large payment at the beginning. Two, proceeding with the proposed transaction represents the best use of the property. It would be otherwise difficult and costly to develop the property. Number three in the absence of entering into the proposed long term lease agreement, it is very speculated that the property could be used as a cell tower in the distant future, in other words it would be impossible to predict what the best use of property would be 20-30 years from now. Number four, operating and maintaining the property in its current use has been a labor intensive endeavor for the city, entering into this proposed transaction would relieve the city of significant time consuming burden, and that is something that I have been advised about; maintaining these properties does involve a lot of work. Two things I want to mention about the ordinance is if we go back to paragraph B, I am pleased to advise you that we were able to obtain the survey, and I mention that in B-1, it is attached to exhibit 1. Page 2: section 2-A, I make reference that the lease will be attached to the ordinance, and when speaking with the City Manager, I believe that the leases have not been prepared yet, and that will be forthcoming, so if you approve this you will be doing so subject to the fact that an appropriate lease will be attached.

Mayor Forrister opened for Public Hearing

**Proponents:**

There were no proponents.

**Opponents:**

There were no opponents.

Mayor Forrister closed the public hearing.

Mayor Pro-Tem Hechler: City Manager Swingle, how many cell towers do we have?



City Manager Swingle: We have 5, and this is the first one we are going to get approved.

Mayor Pro-Tem Hechler: Is there an equation that we use to gage the value of it. For instance, \$175,000 at \$11,400 a year is about 15 years, so we are gambling that in 15 years we got our money up front, and that technology may change and cell towers may no longer be viable. Are we going to negotiate the same with other properties?

City Manager Swingle: They are all individually based on the location of the tower, as well as the area that is going to be included for the easement, and this happens to be .23 acres for the easement, so they will be done on an individual basis.

Mayor Pro-Tem Hechler: So, some may expire in 15 years and some may 30 years?

City Manager Swingle: Correct, overall, all of the towers combined, and all of the money together is a little over \$1.1 million, and it's about 35 years to where we would actually collect that money, then we would be made whole if we were to continue to lease, but that would not address the staff time that we involved in it. It is very labor intensive to manage these towers on staff. There is the manager's office, utility billing office, and finance is involved in this as well. My hope is that you will invest the money when you get the lump sum, you will invest that money. Currently we are getting around \$33 thousand dollars in rent for the 5 towers combined. If we invest the \$1.1 million at 3% interest, we are still ahead of what we would get in interest on an annual basis for the rent that we are currently getting, so then you would still have the \$1.1 million available to you at your discretion.

Mayor Forrister: I'm glad you pointed that out, because in 35 years are we going to need cell towers, or are we going to be all satellite. Some may think that taking this lump sum up front, when you look at the numbers it is not as much as it would in 99 years, but are we really going to be using those cell towers in those 99 years and investing it, and still getting the money that we are getting now makes really good sense.

City Manager Swingle: I think if you look at the properties, let's just take the ball field. That is in area where we are not going to be able to use that property. The Pershing Street tower is up on top of a hill, and that property has no value. If we were to actually sell that property, we would probably only get up \$1,000 to \$2,000 for the acreage in that location. Tank hill just off of Second Street is not an ideal site for anything other than cell towers, so I think that we are really getting the best bang for the buck, and we are reducing our overhead on it as well.

Commissioner Fahl: Why is it a 99-year lease if we think that the industry will be done in 35 years?

City Manager Swingle: That is the industry standard. You are not looking short-term at this, if the money is invested properly, it has a community benefit.

**Mayor Pro-Tem Hechler moved to approve final Adoption of Ordinance No. 747 an ordinance authorizing the lease of real property, pursuant to section 3-54-1 NMSA 1978 to Sun State Tower. Commissioner Harrelson seconded the motion. Roll call was taken by the Clerk-Treasurer. Motion carried unanimously.**

**G. ORDINANCES/RESOLUTIONS/ZONING:**

**1. Discussion/Action: Resolution No. 35 22/23 Budget Adjustment Resolution:**

Kristie Wilson, Finance Director reviewed the Budget Adjustment provided in the packet.

**Commissioner Fahl moved to approve Resolution No. 35 22/23 Budget Adjustment Resolution. Commissioner Mitchell seconded the motion. Roll call was taken by the Clerk-Treasurer. Motion carried unanimously.**

**2. Discussion/Action: Amendment to Park User Fees, Resolution 68 21/22, adding the use of the concession stand located at the Louis Armijo Sports Complex:**

OJ Hechler, Community Services Director: As you know, last year we passed the resolution for our park user fees, and this is just an amendment to add the use of the concession stand located at the Louis Armijo Sports Complex. We also wanted to take this opportunity to add some verbiage in for the use of the rental of the chairs, and the tables and the bleachers. We want to give a limit on the use of those items which will be for an event lasting 4 days. We also ask for specified location of the event to be added to the rental agreements so we can know where our chairs and our tables are going to be located.

**Commissioner Mitchell moved to approve the amendment to Park User Fees, Resolution 68 21/22, adding the use of the concession stand located at the Louis Armijo Sports Complex. Commissioner Harrelson seconded the motion. Roll call was taken by the Clerk-Treasurer. Motion carried unanimously.**

**H. NEW BUSINESS:**

**1. Discussion/Action: Approval of the Turtleback Trails Master Plan:**

Attila Bality, Turtleback Trails Network Steering Committee reviewed the Turtleback Trails Network Steering Committee's plan for the development of a comprehensive and collaborative trail/foot bridge. (Complete copy of presentation attached hereto, and made a part hereof).

Mayor Forrister: I think that I am all for it. I love the outdoor recreation opportunities. I live and breathe out there, but my concern is why we haven't ever considered making it a vehicle bridge. A footbridge means we are going to put more people on that side of the river, but we will still have the constraints of emergency vehicles getting over there or law enforcement.

Atilla Bality: I understand through riverwalk feasibility study which you approved last year, that there is potentially a vehicle bridge that would go in somewhere in the Ralph Edwards Park zoned area. If that had a vehicle bridge there, it would probably have a pedestrian walk way attached to that bridge. No one in the community wants a vehicle bridge at Rotary Park. It is dead on arrival. I think that there could be another vehicle bridge down the stream, and upstream because you probably do want two vehicle ingress-egress on the other side of the river, but not at Rotary Park. The bridge could be wide enough to accommodate a UTV or Emergency access vehicles so EMS could get across the river for anything that is necessary. We did have a discussion with the EMS first responders in this community about how we address rescues, and recovery's so that is the section of the plan that addresses strategies for that. We also talked about the need for the mutual aid plan for the river and everything else in here to work with the State Police and the local PD and Fire Department.

Commissioner Harrelson: When we are looking at a community that does not have a lot of funds, and we are looking at grants, it seems in the best interest of everyone to bring funding so you can have one bridge that just needs two different accesses. We already have people that live over there, and we have communities that need utilities and I know that it is not on your plate, but I like the idea of not having so many bridges across the river. Bringing funding in some other way would be best so that you could make one access area for emergency vehicles, Utilities, or walking. I think that needs to be communicated and negotiated out. If there is some sort of grant system that is already in place and bringing those two funds together and coming up with some sort of resource that really works for both sides would really be the best interest of our community.

Atilla Bality: I believe, for example, if you are pursuing a vehicle bridge there at Ralph Edwards Park, you could provide some of the (TAP) transporting alternative funding program that has the bicycle enhancement's part to add a pedestrian bridge onto a vehicular bridge.

Commissioner Harrelson: Secondly, what types of administrative costs are involved with the types of grants you are looking at, because if we have this many different types of construction going across, we are going to probably have to at some point hire somebody within our community that is involved in the city to manage that, because I do not think that our departments right now can completely manage all of the intermission that is going on with that.

Atilla Bality: There is some administrative costs, but not as heavy as for example, health grants which require quarterly, daily, or hour reporting. If it is federal funds or state funds there is some recording requirements to make sure that gets done, but not as heavy as other grants I have seen.

Mayor Pro-Tem Hechler: I would like to address the river fluctuations and the unreliable water releases that we have. How would we deal with some of that? Last year they would have been high and dry for 9 months out of the year, so how do we anticipate and deal with that?

Atilla Bality: That is a good question. It could be phased. Rotary Park for example, since it is damned, you could have a nice long narrow lake in a matter of time. If you were to for example spend money on that side, you could put in an accessible launch so you could actually have people with disabilities, or kayakers paddle up river. There are no accessible launches in the state that I am aware of, so if you created that system here, you could do standup paddle boarding or things of that nature. If you had a nice launch site at Rotary Park and maybe that is the one investment you make to start off with. You could still do the signage and information without the heavy investment and the ramps to let people know where they are and then see how things play out.

Mayor Pro-Tem Hechler: So, what you are saying is that if we do approve this plan, we can adopt a phased-in approach where we can identify the direst needed area first, if we wanted to deal with Rotary Park, we can enhance that and see how it goes first, and if we want to move on from that point on, we can. My final question is on page 56 of the plan. There is a key recommendation to ensure that private property owners on the east side of the Rio Grande have secured legal access to trails at strategically located access points, because they cannot access it straight from their property. If you look right across the river, people are accessing it straight from their property. In fact, some of them have piers atop of the river and things of that nature. How is that done, do we pay for easements?

Atilla Bality: Yes. The piers are all illegal egresses into the bureau land, so it is not an argument that the bureau wants to take on. The Rio Vista tracks shows a trophy home lot right across from Rotary Park down to the middle of the river, and so we work with that land owner and secure an easement on the river's edge. We can protect the river corridor with the area, and have the trail in there, but what I have seen in too many places where if there is a linear corridor, and everyone builds their own trail down to the trail, it becomes a management headache because of the erosion and ingress and egress to that trail, so it's better to have every 4 or 5 homes have a little connector trail down to the main trail, and not allow every resident to have access, because it is difficult to manage from that. So yes, if the land owner/ the developer was interested in pursuing recreation use trail easements, either they could pursue that with the city or the county. There is a land trust organization that can help negotiate that easement. Then the question becomes, who develops a trail on that easement, and how is it managed and maintained, and is there an agreement to do that.

Commissioner Mitchell: Several years ago, we had talked about putting in ramps to get in and out of the river, and there was this big headache about who is going to become liable for them. I know you mentioned earlier that right now, it is kind of the city or the county as far as liability goes, but if we do put in these ramps, who has that ownership/responsibility of them in case of an injury or something along those lines?

Atilla Bality: I would say if within a city jurisdiction it is the city would have that responsibility. The things that parks and recreation departments never recognize is, if we are having regular inspection programs, and we adhere to that, it would take care of the problem. Everyone applies to National Recreation Trail destination, and they will ask, what is your trail maintenance plan? If you actually go out twice a year and check before and after flood season, and check these things, and risk management sees that, then you would be covering yourself as best you can. If we spell out all of the safety information on the signs, you've done the work as a municipality.

Mayor Forrister: What are we approving today, because I would not personally want to buy river front property on the other side of the river knowing that there would be a trail going through my back yard and having people come in and out of my view of the river? Also, another concern is the money situation and having one bridge that brings funding, and that is feasible to all, not just hikers and bikers. If we are talking about outdoor recreation, we also need to tap into RUTV, which is huge. I think that these people you were talking about this morning would be in so much favor of having a bridge right there that also accommodates what they are trying to do in the community. So I love the idea of this, but what are you asking us to approve?

Atilla Bality: You are approving the concept plan that lays these ideas out. This is all recommendation, and there is nothing that says the city must do A, B and C. There are recommendations on what we think is the best way to approach stuff, so it is the concept plan that we are approving. I told the developer on the other side that if you are going to develop your property, and you think that the trails are a good part. You need to lay the trail system up before you put any houses down, because once the trails are in place, people know what they are getting, but if they build the house and then the trails is done later, that is a recipe for trouble. So if the developer wants to make that work, he has to lay out the trail system prior to that.

Mayor Forrister: I also want to consult our staff, because I feel that a lot of this would be on their backs.

City Manager Swingle: I think that the one thing you have to watch for in the long term is that we are not trying to create a new trail system that is going to adversely impact existing interest right now. People have spent many thousands of dollars on their ATV's, and off road vehicles, so there is a huge effort in this community to bring more of that into the community, and we have go to make sure they can co-exist with the trail system, and that it is not damped in any way. The other thing is the river itself, and the individuals who come in to float the river so we have to make sure that they co-exist and we support both.

Atilla Bality: The only reason I brought up the river management stuff is because I have seen that it is easier to address issues in advance. So let's say, the river is up 6 years in a row, and you've got great ideas, and all of a sudden you have problems. If the community in advance, had said, here are some management strategies, and if we get to a point to where we've got an hour wait to get on the river, if we already identified strategies in advance, we could employ those without having a whole public process, because we already agreed to what those are. That is just good business to think of in advance.

Mayor Forrister: If we approve this today who starts looking for funding for this?

Atilla Bality: It would be the Turtleback Trails Alliance, which is under formation. I believe that will become a non-profit organization that represents all of the local interested parties in the river. If the plan is approved right now, the next step is to reconvene in the near future, then decide what our priority is, and what is the most important piece of this.

Mayor Pro-Tem Hechler: Will the group that brought us this plan still be together at that time?

Atilla Bality: Yes.

Mayor Pro-Tem Hechler: As we reach milestones in this plan, will we as a Commission have the ability to approve it before it gets done?

Atilla Bality: Yes, each project will come before you.

City Manager Swingle: Atilla we have a letter from the Sierra Soil and Water Conservation District, and I don't think you have seen it. It is a letter of support for the project, but the second paragraph of his letter says, while we do support the idea of this local project, we adamantly oppose the SCORPS goal regarding the acquisition of private land for conservation easements and/or protection through legislation. Is he talking about the trails going through those properties along the river?

Commissioner Fahl *speaking on behalf of the Turtleback Trails Network Steering Committee*: The staff called me, and that is a statement that is in the SCORP plan. They are supportive, and they have been attending all of the meetings, but when they read that that is an excerpt plan we put in there, they as an entity do not want to worry about land transfer ship, but I said that it is not part of our plan. It is just a reference from that plan, not the intent of this one.

Mayor Forrister: Jenny Shephard called me about it as well, and I think the personal property rights is what they are concern is about.

Assistant City Manager Alvarez: My concern is always funding. People who go into my office on the planning and zoning side are pushing for the infrastructure over on that side, so in order to get infrastructure we have to look at vehicular bridges to get that infrastructure over there. That is one portion. The next portion is recreation funding. I have to look at recreation funding as something that is always going to more than likely require some type a cash match or in-kind services, then I have to prioritize what is going to better service the larger group. Our recreation funding focus needs to be our ballfields, and the stuff that is going to be servicing our youth, and the stuff that we already have that we need to bring up so it is not such a heavy maintenance on our parks department. We do not want to bring in more work or more stuff for them to have to take care of. If I am going to allocate, or match funding, or match in-kind services out of our parks department or our city departments, I have to do it where it is going to serve the larger good. So my question is how are we going to prioritize the course ultimately?

OJ Hechler Community Service Director: I've sat on this group for the last couple of years, and I appreciate being able to participate. I've expressed the city's concerns with this group so we have to really look at it, and be careful. We cannot obligate the city for more than what we can do. We need to look at the maintenance, and Traci's concerns about funding. Our next priority for the city, coming from a parks and recreation standpoint is the soccer field. That has to come first. The soccer field has been brought up since I have started with the city. It is in the top 5 of our ICIP. That has to be the city's priority. We currently only have 3 employees in the park and recreation department, plus myself. I help them when I can, but we cannot obligate the park and recreation department solely. The city will ultimately be responsible for most of this in the future, if we are being totally honest. That is just how I feel.

Commissioner Harrelson: When I go back to administrative costs, and that sort of thing through grants. What I am thinking is that if the grant itself comes in, and has some sort of ability to pay another human being to monitor some of the outdoor stuff like picking up the trash, that may help. Will the grants come in with funding to support the project, not only to get the project done, but the ability to pay somebody to take care of the trash or maintain the things so the responsibility of that is not put on the city like OJ mentioned.

Commissioner Fahl *speaking on behalf of the Turtleback Trails Network Steering Committee*: We know the obstacles that we are facing so if you approve it then we can start figuring things out.

**Mayor Pro-Tem Hechler made a motion to table the Turtleback Trails Master Plan for a legal review. Commissioner Harrelson seconded the motion. Roll call was taken by the Clerk-Treasurer.**

**Hon. Rolf Hechler, Mayor Pro-Tem voted aye  
Hon. Destiny Mitchell, Commissioner voted aye  
Hon. Shelly Harrelson, Commissioner voted aye**

**Hon. Amanda Forrister, Mayor voted aye**

**Hon. Merry Jo Fahl, Commissioner recused herself from the vote.**

**Motion carried with a 4-0 vote.**

**2. Discussion/Action: Approval of Volunteer Fire PERA:**

City Manager Swingle: This is an annual request that the Fire Dept makes. They have to submit their PERA reports for each volunteer to PERA. This is just to allow staff to go ahead and process those forms as we do annually for PERA.

**Commissioner Fahl moved to approve the Volunteer Fire PERA. Commissioner Mitchell seconded the motion. Roll call was taken by the Clerk-Treasurer. Motion carried unanimously.**

**3. Discussion/Action: Approval of Purchase Requisitions over \$20,000.  
Kristie Wilson, Finance Director**

Finance Director Kristie Wilson reviewed the Purchase Requisitions over \$20,000 provided in the packet.

**Commissioner Mitchell moved to approve the Purchase Requisitions over \$20,000. Commissioner Harrelson and Mitchell seconded the motion. Roll call was taken by the Clerk-Treasurer. Motion carried unanimously.**

**4. Discussion/Action: Approval of Lease between the City of T or C and the Sierra County Flood Commission for office space located at 400 W. 4th Avenue:**

City Manager Swingle: This is a lease agreement between the City and the Sierra County Flood Commission. We have not had a Flood Commissioner for a number of years in this community. The Governor has made the appointment of Sandy Jones, and he has been trying to find office space for his office. There is no space available at the county right now, so he has talked to us about leasing some space. This would be at the Civic Center in the office to the right as you enter closest to the main building. The rent would be \$400 per month for the space for that office. It would be for a 12-month period, and it would have 3 renewals, should all of the parties agree and consent to it.

**Mayor Pro-Tem Hechler moved to approve the Lease between the City of T or C and the Sierra County Flood Commission for office space located at 400 W. 4th Avenue. Commissioner Harrelson seconded the motion. Roll call was taken by the Clerk-Treasurer. Motion carried unanimously.**



**5. Discussion/Action: Memorandum of Understanding (MOU) between the City of Elephant Butte and the City of Truth or Consequences regarding Provision of Animal Shelter Services:**

City Manager Swingle: I reported to you in the past that our Animal Services agreement has expired with the City of Elephant Butte. We have been in negotiations for quite a long time, but we worked it out based on what the Commission approved in the past, which is based on our fee structure on population. The cost of the agreement is \$18,771 per year which is basically \$1,564.25 per month. This is strictly for the Animal Shelter Services. They have an advertisement out right now so they can provide their own Animal Control Officer, and tie that into Code Enforcement. This is considerably more revenue than we would be getting from Elephant Butte under the old contract, and it is strictly for the Animal Shelter.

**Commissioner Fahl moved to approve the Memorandum of Understanding (MOU) between the City of Elephant Butte and the City of Truth or Consequences regarding Provision of Animal Shelter Services. Commissioner Mitchell seconded the motion. Roll call was taken by the Clerk-Treasurer. Motion carried unanimously.**

**6. Discussion/Action: Approve and execute the NM DFA Local Government Division, CDBG Program Agreement for Project No. 22-C-NR-I-01-G-01:**

Assistant City Manager Alvarez: The city received an award letter in January of 2023 for \$750,000 with a \$75,000 cash match. The project is for water meter replacements. This is just the grant agreement now that we have to execute. I wanted to give a big shoutout to our local SCCOG. I would not apply for CDBG funding if I did not have their support. It is a huge time horrendous grant to oversee, but our local SCCOG takes care of that and they are doing an amazing job. I am requesting approval and signature on the grant agreement so we can proceed.

**Mayor Pro-Tem Hechler moved to approve and execute the NM DFA Local Government Division, CDBG Program Agreement for Project No. 22-C-NR-I-01-G-01. Commissioner Harrelson seconded the motion. Roll call was taken by the Clerk-Treasurer. Motion carried unanimously.**

**7. Discussion/Action: Request from Planning & Zoning Commission to create a Rules of Procedure Manual for their board:**

City Clerk Torres: The Planning & Zoning Vice Chairman Susan Buller requested that the Board adopt a Rules of Procedure. She initially wanted them to adopt the manual from Sandoval County, but after reviewing it, City Attorney Rubin and I recommended that they not adopt that actual manual and maybe do some workshops to implement some of wording from that manual as well as our Battershell Process. We already have some of the rules and procedures in our city code of ordinance, so we wanted them to include those as well. This item is to allow them to proceed forward and create a Procedure Manual for their board.

City Attorney Rubin: I attended the Planning & Zoning meeting, and you are correct that they requested that the Planning & Zoning Commission vote to adopt Sandoval County Rules of Procedure. I made the point that it actually needs to come from the City Commission. I will draft a Procedure Manual for their board and we will take it to the board so they can review it and make any adjustments they feel are necessary.

**Commissioner Fahl made a motion to allow the Planning & Zoning Commission to move forward with creating a Rules of Procedure manual for the board and to include the recommendations made by City Attorney Rubin and City Clerk Torres. Commissioner Mitchell seconded the motion. Roll call was taken by the Clerk-Treasurer. Motion carried unanimously.**

**8. Approval of the Truth or Consequences Housing Authority Board's recommendation to re-appoint Dr. Greg D'Amour to serve another term on the board:**

City Clerk Torres: Dr. Greg D'Amour has been on the Housing Authority Board for over 25 years and the Board submitted a letter of recommendation to reappoint him.

**Commissioner Fahl made a motion to re-appoint Dr. Greg D'Amour to serve another term on the Housing Authority Board of Commissioners. Commissioner Mitchell seconded the motion. Roll call was taken by the Clerk-Treasurer. Motion carried unanimously.**

**I. EXECUTIVE SESSION:**

- 1. Threatened & Pending Litigation (*Erica Baker*) pursuant to 10-15-1(H.7).**
- 2. Purchase, Acquisition, or Disposal of Real Property (potential sale of the city's electric infrastructure to Sierra Electric Coop) pursuant to 10-15-1(H.8).**

Mayor Pro-Tem Hechler made a motion to go into executive session at 11:35 a.m. to discuss Threatened & Pending Litigation (Erica Baker) pursuant to 10-15-1(H.7) and Purchase, Acquisition, or Disposal of Real Property (potential sale of the city's electric infrastructure to Sierra Electric Coop) pursuant to 10-15-1(H.8) Commissioner Fahl seconded the motion. Roll call vote was taken by the Clerk-Treasurer. Motion carried unanimously.

Mayor Forrister reconvened the meeting in open session at 12:42 p.m.

Mayor Pro-Tem Hechler certified that only matters pertaining to Threatened & Pending Litigation (Erica Baker) pursuant to 10-15-1(H.7) and Purchase, Acquisition, or Disposal of Real Property (potential sale of the city's electric infrastructure to Sierra Electric Coop) pursuant to 10-15-1(H.8) was discussed in Executive Session.

**J. RETURN TO REGULAR SESSION; ACTION (if any)**

- 1. Purchase, Acquisition, or Disposal of Real Property (potential sale of the city's electric infrastructure to Sierra Electric Coop) pursuant to 10-15-1(H.8).**

No action was taken.

**K. ADJOURNMENT:**

Mayor Forrister adjourned the meeting at 12:43 p.m.

Passed and Approved this 12<sup>th</sup> day of April, 2023.

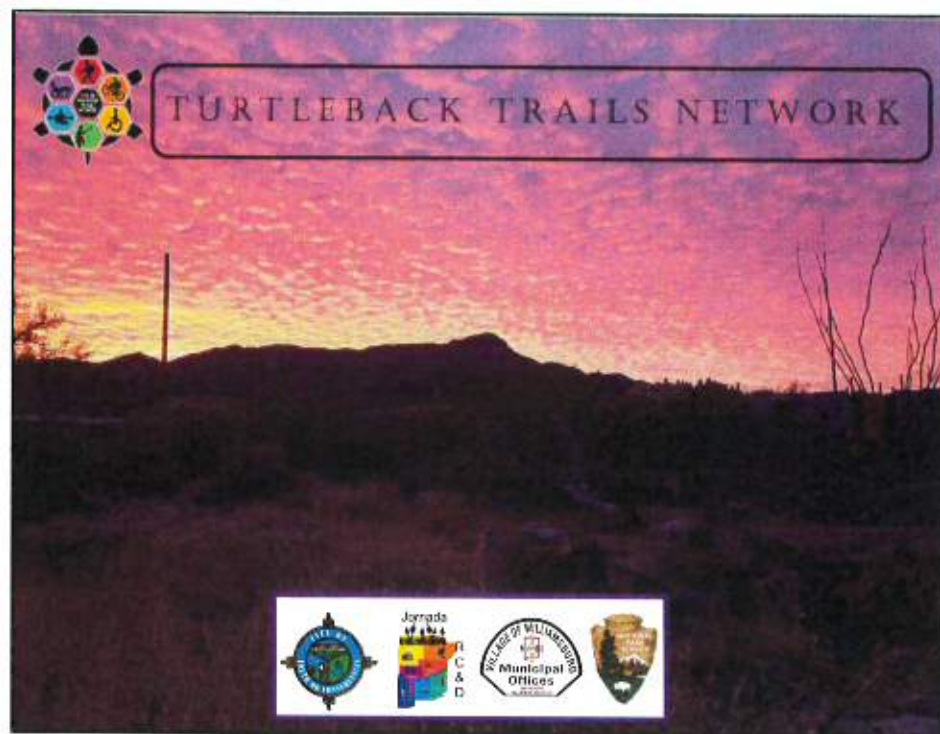
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Amanda Forrister, Mayor

ATTEST:

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Angela A. Torres, CMC, City Clerk



The Turtleback Trails Network Master Plan provides a vision for several proposed recreation and conservation projects centered around the Rio Grande in Sierra County, New Mexico. The Master Plan assesses the potential benefits to the community, addresses community concerns, and sets out a framework for developing the project components.

The Master Plan is intended to become a tool for city and county officials along with partnering community groups to use in order to coordinate trail development and associated infrastructure, to improve opportunities for outdoor recreation and exercise for residents and tourists in Sierra County.

How it originated:

In June 2019 City of T or C Commissioners passed resolution No 46 18/19 supporting an application to the NPS RTCA program for technical assistance in the development of a comprehensive, collaborative trail/footbridge plan. The resolution recognized the City and Williamsburg have a shared interest in the development of footbridges that would connect the RGT system, and the trail system would provide excellent potential for economic development and recreation

An application to RTCA was submitted during the summer of 2019 by the City Manager. In summarizing the goal statement: it was to develop a multi-use trail system on the East Side of the Rio Grande through the communities of T or C and the Village of Williamsburg. The City recognized the health, economic and environmental benefits to the community. The City committed to providing mutual support along with co-sponsors Village of Williamsburg and Sierra County. The City also committed to working with private and public landowners to secure any necessary trail easements and could potentially be a fiscal agent for future grant funding.

The NPS accepted the application based on scoring well on our project criteria and the NPS began convening partners in the late fall of 2019



## TURTLEBACK TRAILS NETWORK



VISION & GOALS


*Pedestrian bridges, trail, and river access improvements along the Rio Grande in Truth or Consequences and Williamsburg provide access to the natural environment that helps our community grow **healthier** and **wealthier**.*

This plan will have a positive impact in the following aspects of life in this community:



- **Recreation:** Our community benefits from amenities that increase access to and safety of our public lands near the Rio Grande. The project will provide outstanding outdoor recreation for all our community members, including those who cannot afford destination recreation opportunities.
- **Health:** Our community grows healthier through new opportunities for physical activities and the mental benefits of getting outdoors in the natural environment.
  - Within Sierra County 34.2% of the population is identified as morbidly obese, 18.4% are affected by chronic diabetes and 51.7% of the population fail to meet vigorous exercise recommendations.

- **Economic Development & Tourism:** Our community grows wealthier through the additional tourism dollars spent and associated gross receipts and Lodger's tax collected.
- **Conservation & Education:** Our Rio Grande is healthier with enhanced wetlands and improved native habitats that support wildlife and fisheries while serving as an important outdoor classroom for everyone.
- **Stewardship:** Our community, inspired by better access to the Rio Grande, readily partners with the City, Village and public land managers on projects that improve access, maintain trails and river access sites, and monitor trail and resource conditions.





# TURTLEBACK TRAILS NETWORK



## COMMUNITY PARTICIPATION

- ❖ Steering Committee & Working Groups
- ❖ Chalk Boards
- ❖ City website updates
- ❖ Social Media
- ❖ Workshops
- ❖ Fact Sheets, Brochures
- ❖ Presentations

A foundation of the Turtleback Trails Network planning effort has been to engage community members as much as possible to hear their ideas and concerns about outdoor recreation opportunities along the Rio Grande corridor. A number of organizations have participated in the planning process, and feedback has been sought from individual community members.

- During 2020
- Steering Committee meetings
  - Chalkboards installed
  - Summer Project Factsheets distributed
  - Briefing to City Commission

- During 2021
- Steering Committee meetings
  - Working group meetings
  - Media Outreach
  - Rotary Park Workshop



## Project Brochure development

During 2022

Steering Committee meetings

Working group meetings

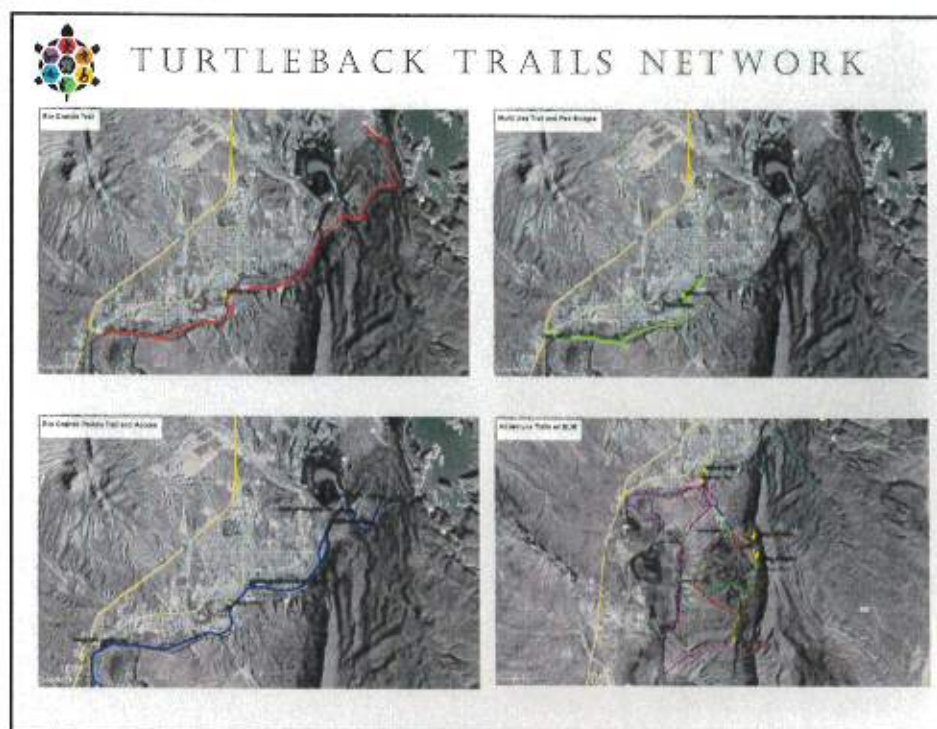
Project outreach to community organizations and local boards and commissions

Project Prioritization activity

Tribal outreach


City Website project page


We also paid attention to the information being developed by the River Walk Feasibility Study, some participants in the Turtleback Trails Network steering committee were also part of the River Walk Feasibility Study steering committee



Major components of the Master Plan include:

- A designated segment of the Rio Grande Trail from Elephant Butte dirt dam to Village of Williamsburg (slide 1)
- construction of a pedestrian trail between Williamsburg and Truth or Consequences on the South side of the Rio Grande (slide 2)
- construction of two pedestrian bridges to enable river crossing (slide 2)
- enhancements to river put-in/take-out sites and signage along the river to direct floaters (slide 3)
- restoration/conservation of the wetlands in Rotary Park.
- designations of trails on BLM land on the south/east side of the Rio Grande (slide 4)

TURTLEBACK TRAILS NETWORK



**RIVER ACCESS IMPROVEMENTS**

- ❖ River access informational signage
- ❖ River Mileage signs
- ❖ Highway directional signs
- ❖ Establish loading/unloading zone
- ❖ Concrete ramps or steps to river edge
- ❖ Jetties to reduce flow at river take-out areas

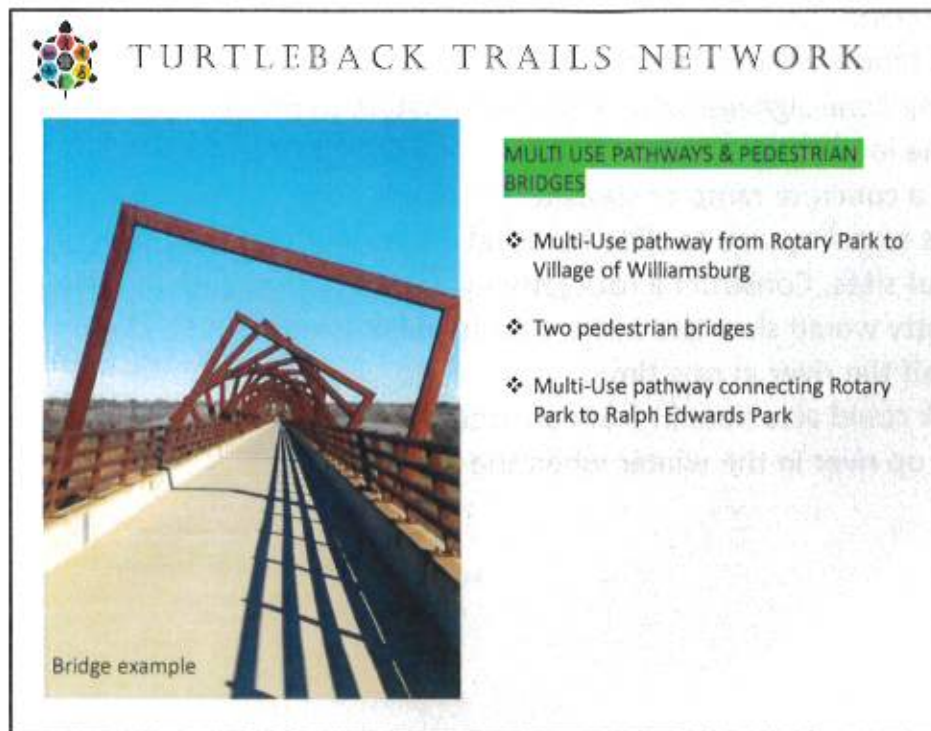
A Rio Grande Paddle Trail could be developed from the Paseo del Rio Campground river access area downstream to the Seco Creek river access area, a distance of about 20 miles. Many of the amenities and facilities are in place, all needing improvements for safety and better visitor experiences. River access sites requiring improvements include Paseo del Rio Campground, Hwy 51 Bridge, Rotary Park, and Seco Creek. River access sites requiring development include Ralph Edwards Park and Village of Williamsburg Community Park area. A new river access site could be developed along Hwy 51, across from Mescal Canyon to relieve potentially crowded conditions at the Hwy 51 Bridge site.

### Key Issues

- Lack of signage along the river (directional, safety)
- Noise along river that disturbs residents/businesses
- Crowded launch sites with lack of parking and facilities (trash, restrooms)
- Steep river banks at launch sites

### KEY RECOMMENDATIONS for most sites

1. Install River Access Information Sign with maps showing hazards, river access locations, float distances and times, emergency numbers, rules and regulations and a community board.
2. Develop a long-term parking area and a separate 30-minute unloading zone. Loading Zone signage should educate floaters to prepare equipment prior to arriving at the loading zone.
3. Construct a concrete ramp or steps to the river's edge. Install railings for user safety and as a conveyance to slide hardshell boats down to the river.
4. For take-out sites, Construct a rock jetty upstream of the ramp to create an eddy. The jetty would slow the water velocity near the bank, allowing for several floaters to exit the river at one time.
5. Rotary Park could also benefit from an accessible boat launch so kayakers could even paddle up river in the winter when the dam is in place



A survey conducted by Wilson & Co for the Riverwalk Feasibility Study confirmed community sentiment, of approximately 300 respondents

71% want bike & pedestrian paths

61% want a river crossing (non motorized)

68% want to participate in hiking/walking

62% want to participate in floating/tubing

48% want to participate in fishing

The main features of this part of the project are:

A multi-use non motorized path connecting Rotary Park to the Village of Williamsburg

Two pedestrian bridges would allow people to complete a loop hike from Williamsburg to T or C using the river trail, Healing Waters Trail and roadway sidewalks

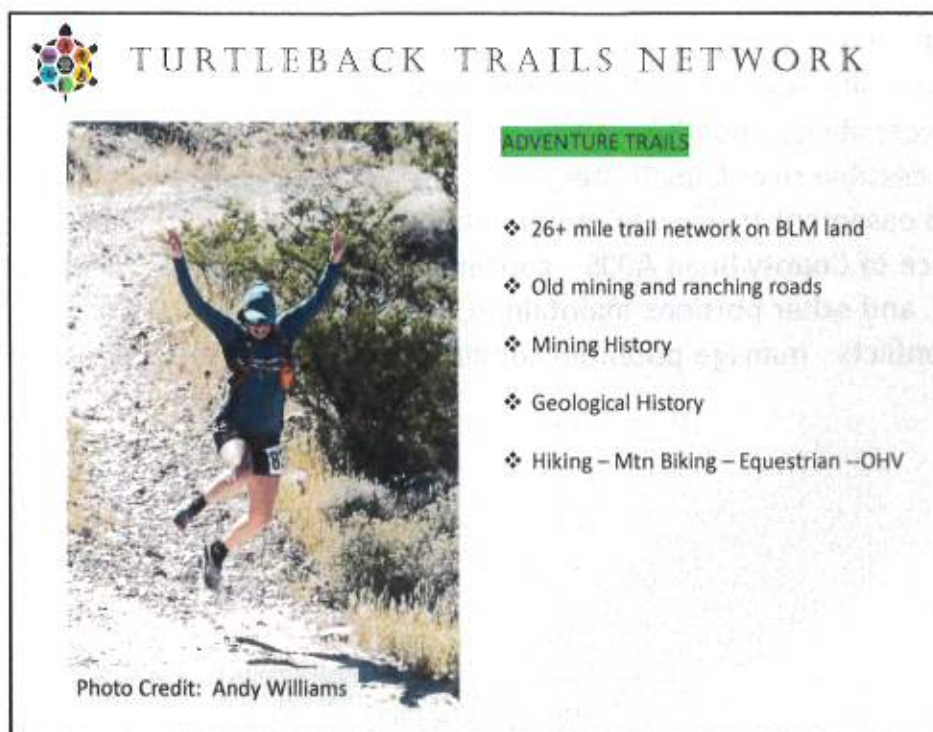
A secondary element, pending agreements with private landowners could be a riverside pathway connecting Rotary Park to Ralph Edwards Park. This trail could make it easy for short tubing runs without needs for shuttles.

The pedestrian bridges should blend into the river environment and be aesthetically pleasing



### Key Issues

- Maintenance/vandalism/trash
- Private land - need signage to inform trail users
- Archaeological site adjacent to the planned trail needs to be protected
- Handicap accessibility - possibly construct an accessible pier at either Ralph Edwards or Rotary, accessible river launch sites, and consider accessibility in trail construction
- Private land easement to access County Road A005
- Maintenance of County Road A005 - currently has some portions maintained by the City of T or C and other portions maintained by Sierra County
- Trail user conflicts - manage potential conflicts between runners/bikers/hikers/dogs and wildlife



The trails and pedestrian footbridges component include three trail segments and at least two pedestrian footbridges crossing the Rio Grande to access the trail segments. Trail segments are: a riverside multi-use path from Rotary Park to the Village of Williamsburg community park; a riverside multi-use path from Rotary Park to Ralph Edwards Park; and a 26+ mile trail network on Bureau of Land Management lands using existing routes and roads.

### Key Recommendations

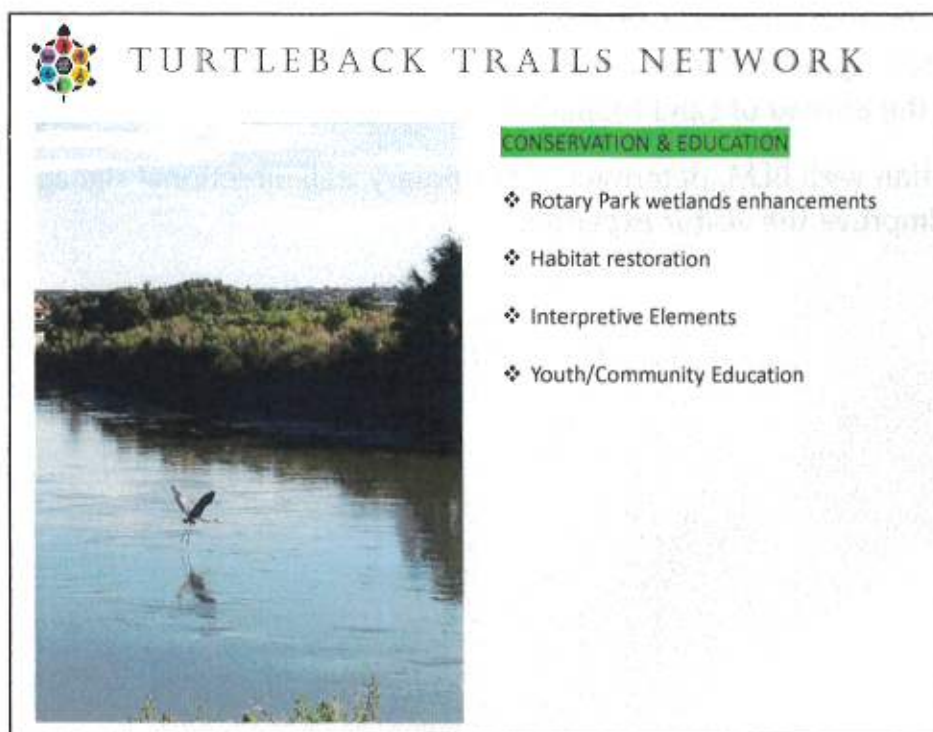
- Trail development - need to coordinate with BLM and BOR in their prescribed planning processes for developing trails
- The City of Truth or Consequences should work with the Las Cruces District Office of the BLM to include the recreation opportunities and proposed pathways described in this document in the BLM's TriCounty Resource Management Plan and subsequent travel management planning.
- The City and County should formally adopt the recommendations described in Chapter 5: Visitor Safety.
- The City should ensure that the outdoor recreation opportunities and pathways

described in this document are included in any relevant regional marketing projects.

- Local trail users (non-motorized and motorized) should collaborate on creating trail experiences without adversely affecting trail user goals. This would involve evaluating trail segments for sustainability and user experience and presenting concepts to the Bureau of Land Management.

- In coordination with BLM, determine if temporary trail directional signage could be installed to improve the visitor experience.





The Rio Grande is a key corridor for wildlife movement and habitat.

**Some of the issues are:**

- Vehicle flow in wetland area
- Invasive plant species
- Slash piles
- Impact of footbridges on bird species - U.S. Fish and Wildlife Service should be consulted in the planning of footbridges
- Determine which entities own which portions of land within/around Rotary Park
- Potential impacts to Archaeological and Historical sites/areas

**Key Recommendations**

- The City of T or C and the Bureau of Reclamation should clarify land ownership issues at the wetlands area. Currently, each entity believes the other is the legal landowner.
- City leaders should adopt a final concept plan for Rotary Park wetlands and pursue

funding to develop a master plan with construction and engineering drawings

- Identify potential human-wildlife interactions and plan trails accordingly. Route trails away from potential high conflict areas. Provide signage in areas of potential conflict between people, dogs, and wildlife species. Monitor wildlife encounters for adaptive management.
- Identify wildlife impacts caused by dogs on- or off-leash. In addition to expanding their human's zone of influence, dogs can chase, harass and kill wildlife, or become prey for carnivores. Consider restrictions to dogs if necessary, and leash laws to keep pets safe and minimize impacts to wildlife.
- Some sensitive species, such as amphibians and nesting songbirds, might require minimum buffers. Other species, such as nesting raptors or grouse, usually require buffer distances that range from a quarter to one full mile, or greater.
- Address potential interaction between trail users and hunters with proper signage, notifying all parties of hunting seasons and related safety protocols/precautions.

This project has the potential to educate the public in natural resource conservation and the importance of agriculture and its impact on the community. Local historians and affiliated tribal leaders should be consulted to create meaningful stories connecting people to place and landscape.

There are a number of educational opportunities that could be developed after the creation of this trail. Programs could incorporate science, technology, engineering, art and math (STEAM) to help students



## TURTLEBACK TRAILS NETWORK



### MANAGEMENT & STEWARDSHIP

- ❖ Cooperation
- ❖ Maintenance Agreements
- ❖ Sponsorship
- ❖ Special Event /use Permit Fees
- ❖ Stewardship Opportunities

As the City of T or C and the Village of Williamsburg move forward with the planning, designing, building, and operation of existing and new trails, trailheads, restrooms, signs, and other amenities, local officials should develop appropriate management plans to protect and maintain these important community investments in the long term.

Cooperative Management also addresses visitor and resident safety! Better maps and access points. Allows people and first responders to get to someone quick and efficiently. It allows us to address noise issues or crowding issues as they arise.

While no one local jurisdiction will have complete oversight of the project implementation, the need to coordinate is essential. The trail system needs consistent management policies and a brand or identification that each jurisdiction adopts

None of the recommended projects should advance until management, maintenance and community stewardship strategies are agreed to. It won't leave you in the position of asking "who's going to maintain it."

What might be long term maintenance agreements?

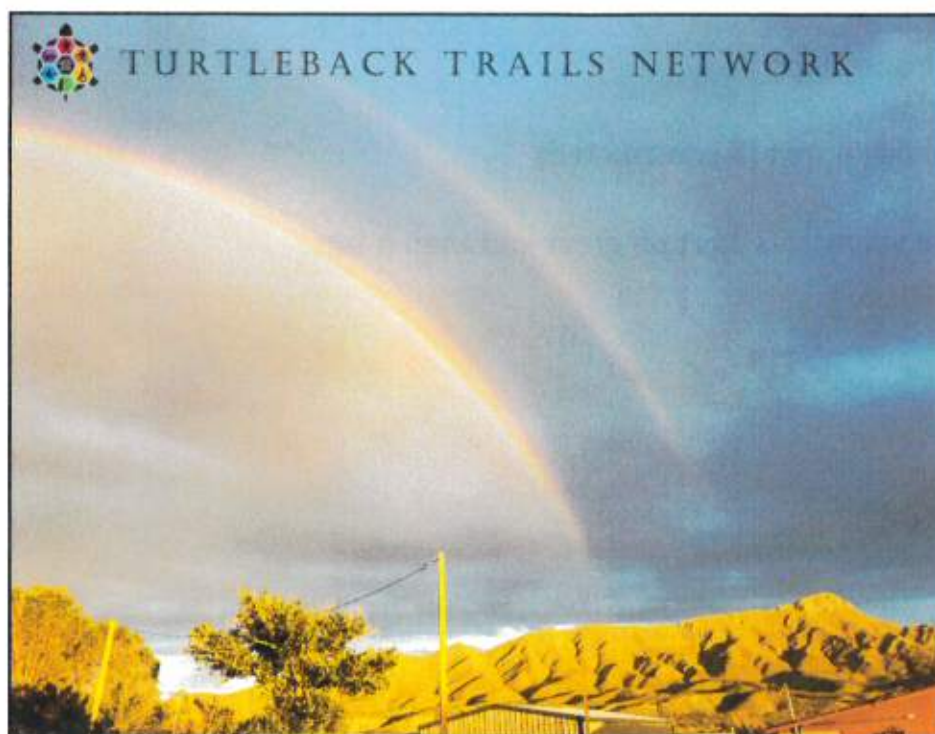
Bridge inspections

Launch site inspections

Trash collection

Restroom management (if constructed)

Acknowledge volunteers start off great and then it lags.



There is a pot of money at the end of the rainbow.

The current climate favors conservation and outdoor recreation. Attention to outdoor recreation has never been better. You've seen a NM Main Street and Recreational Asset Study, the NM SCORP and the NM Uplift Initiative focus on Sierra County. Federal and state funds are available to implement this project.

The project is eligible for the Stateside Land & Water Conservation Fund, not only for trail development, but for river access improvements and wetlands restoration

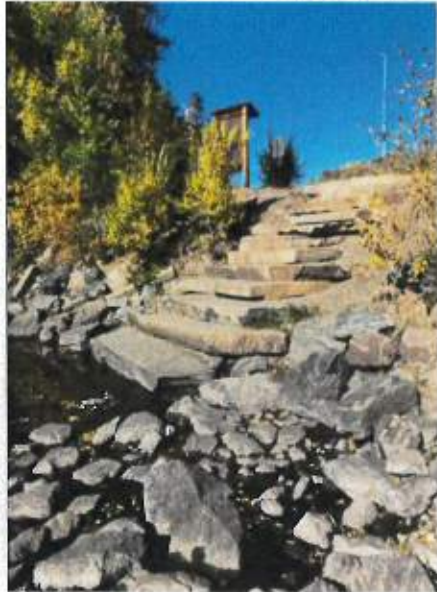
The Office of Outdoor Recreation Trails + Grant is awarding funds across the state for similar projects

The NM Land of Enchantment Legacy Fund, if enacted into Law is another great source to develop this project



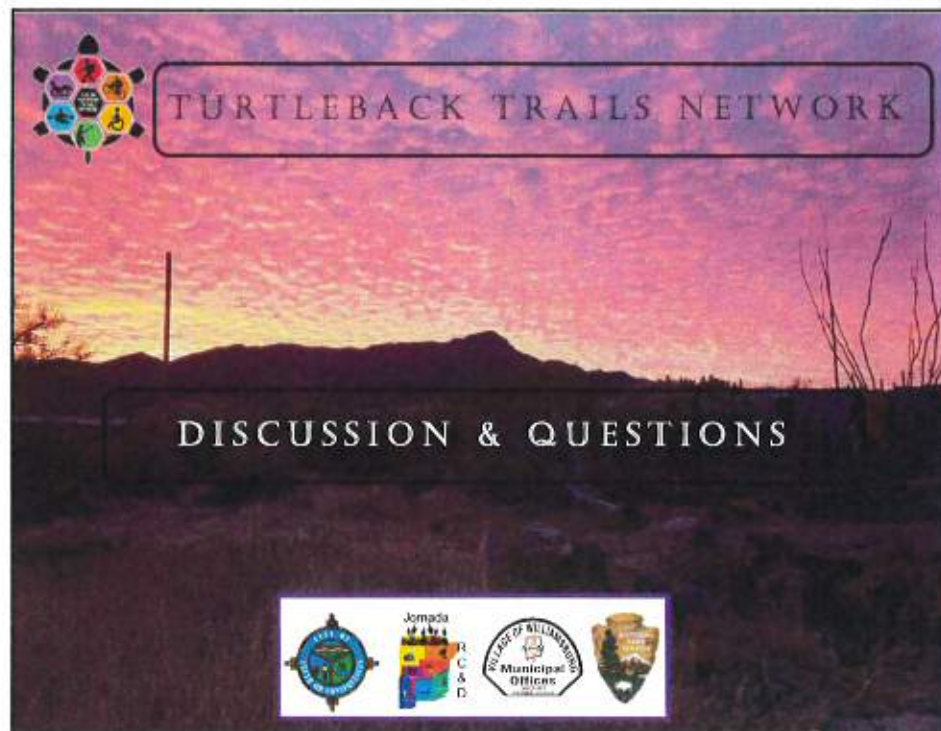


## Turtleback Trails Network



### NEXT STEPS

- ❖ Adoption of Turtleback Trails Network Plan
- ❖ Commitment to continue participating with Turtleback Trails Alliance
- ❖ Establish ACTION PLAN for 1-3 years



Turtleback Trails Network Points of Contact

John Masterson -- [magnafix@gmail.com](mailto:magnafix@gmail.com)

Merry Jo Fahl – [jornadaresourceconservationdev@gmail.com](mailto:jornadaresourceconservationdev@gmail.com)





# CITY OF TRUTH OR CONSEQUENCES

## AGENDA REQUEST FORM

MEETING DATE: April 12, 2023

Agenda Item #: F.2

**SUBJECT:** Acknowledge Regular Airport Advisory Board Minutes, January 3, 2023.

**DEPARTMENT:** City Clerk's Office

**DATE SUBMITTED:** April 6, 2023

**SUBMITTED BY:** Angela A. Torres, City Clerk-Treasurer

**WHO WILL PRESENT THE ITEM:** Consent Calendar

**Summary/Background:**

Acknowledge Minutes.

**Recommendation:**

Acknowledge minutes.

**Attachments:**

Minutes

**Fiscal Impact (Finance):** N/A

\$0.00

**Legal Review (City Attorney):** N/A

None.

**Approved For Submittal By:** ☐ Department Director

**Reviewed by:** ☒ City Clerk ☐ Finance ☐ Legal ☐ Other: [Click here to enter text.](#)

**Final Approval:** ☐ City Manager

### CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN

Resolution No. - Ordinance No. -

Continued To: - Referred To: -

☐ Approved ☐ Denied ☐ Other: -

File Name: CC Agendas 4-12-23

**CITY OF TRUTH OR CONSEQUENCES  
AIRPORT ADVISORY BOARD MINUTES  
TUESDAY, JANUARY 3, 2023**

**REGULAR MEETING**

Regular meeting of the Airport Advisory Board of the City of Truth or Consequences, New Mexico to be held in the City Commission Chambers, 405 W. Third, Truth or Consequences, New Mexico, on Tuesday, January 3, 2023 at 4:00 P.M.

**INTRODUCTION:**

**ROLL CALL:**

Mark Shipley, Chairman - **ABSENT**  
David Senn, Vice-Chairman  
Gerald Lafont, Member - **ABSENT**  
Larry W. Mullenax, Member  
Robert McGuire, Member

**ALSO PRESENT:**

Traci Alvarez, Assistant City Manager  
Lisa Gabaldon, Deputy Clerk

**1. PLEDGE OF ALLEGIANCE**

Member Mullenax led the pledge of allegiance.

**2. APPROVAL OF AGENDA**

Member McGuire made a motion to approve the agenda.  
Member Mullenax seconded the motion.  
Motion carried unanimously.

**3. APPROVAL OF MINUTES:**

- a. Regular Meeting of Tuesday, October 4, 2022

Member Mullenax made a motion to approve the minutes from October 4, 2022  
Member McGuire seconded the motion.  
Motion carried unanimously.

**4. COMMENTS FROM THE PUBLIC (3 minute rule applies)**

Bernard Romero stated that he mentioned to Anne about the fuel prices being ridiculously high and showed her receipts from Santa Fe and Belen prices are and they were able to get the fuel prices lowered. He is hopeful that the lower prices will bring more pilots into the airport to buy fuel to support the airport. He went on to say that he mentioned to Anne and Chad about the windsock needs to be replaced but the bucket truck is down due to needing a new battery. He wishes that there was security out there as well staying in the trailer that is on the premises.

Gregory Davis stated that he has noticed improvements being done at the airport; real attention to detail, some improvements with the mowing and being able to see across the airfield, the bathrooms are actually usable, smell nice and look nice. He feels like we are moving in the right direction. He is also happy with the lower fuel prices. Kudos to the staff and the leadership that's making some of this stuff happen.

**5. NEW BUSINESS:**

- a) Discussion/Update – Manager Report – Chad Rosacker Airport Manager

Assistant City Manager Alvarez read the report from an email from Airport Manager Chad Rosacker:

- We have received wonderful feedback from a number of tenants about the condition of the airport and we plan on keeping that going. All of those compliments are passed on to the airport attendants as they are working hard to get the airport looking better than it has in years. Thank you for the feedback!
- Please remember that on the front page of the website KTCSAIRPORT.COM you can submit comments, concerns, and complaints and they will be seen by airport management and City management. This can be done anonymously, or you can put your email down. If you put your information in there you are guaranteed a response to your concern within 48 hours.
- We will be issuing a notice to all tenants about a new route to drive vehicles to the old hangers. Due to a number of security concerns the gate on the road near those old hangers needed to be permanently closed, all traffic will need to use this new path starting Friday 1/6 2023. The path will be posted in the office.

We will be collecting Email addresses from all tenants soon to be able to have a better alert / information system for our tenants and other users of the airport. Please participate as this will be excellent way to communicate news to the team.

## 6. REPORTS FROM THE BOARD

Member Mullenax mentioned the progress on the campsites. The City got the approval for them to use the steel out there that was obtained for another project. They will be submitting their plan to the Planning & Zoning Board. After that they will come back to the Airport Advisory Board for the proposed usage procedures for the campsites. There will be other expenses tied to this project and they will need to come up with ideas on how to come up with the money; New Mexico Pilots Association or Back Country Pilots Association, they may have money available to help them. They may also go out and ask some of the local businesses to see if they can help if possible. Mark had mentioned that he may even be able to help out. They are still on schedule to have the fly-in on April 22, 2023. They will be notifying the New Mexico Pilots Association. They will start advertising and getting the information out soon. Greg Davis is the one who is taking the lead on this event.

Airport Attendant Chad asked how many campsites they were going to be putting in.

Member Mullenax stated that there will be 3 campsites at this time.

Member McGuire shared their vision of the campsites to have cement picnic tables with shade and tie-downs for the airplanes.

## 7. REPORTS FROM STAFF

Assistant City Manager Alvarez stated that they are working closely with the engineering team on getting some of the documents submitted that we need to get going on our rehabilitation of the fuel farm upgrade and as well as some of the taxiway improvements that they're going to be doing; the apron improvements. They want to make sure that they have this ready so that they can use the non-primary entitlements as well as the bill money combine that with the million dollars that they received that Chad went after and make one half of a big project and do some big improvements out there.

She comments on some of the public comments that were mentioned; they did receive some phone calls in regards to the fuel prices. She wanted to remind everyone that the way the fuel prices work at the airport where they hold the account, whatever they purchase the fuel for, they have to sell it that tank of fuel to make that money back. As soon as that tank is depleted, then they can order it at the lower cost and offer that lower cost. Unfortunately is we don't have a lot of fuel going on, sometimes those higher costs have to hang on just a little bit longer, and she apologized for that, but they can't lose money on the fuel; that was what was putting the airport in the hole and the airport is now becoming self-sufficient in the budget.

In regards to security, we do have security cameras out there at the airport now. Unfortunately the mobile home is not going to be able to be rehabbed; somehow a faucet that serviced the washer machine got left on and they didn't know about it. The floors are completely warped and the cost to improve that mobile home is not worth what they would have to put into it and so they will be removing it during part of the project upgrade.

Bernard Romero asked if they were ever going to get any kind of security out there, because they have had problems in the past with a City truck being stolen from out there as well as the fence being torn down. He feels it is important to have security on the premises not only for the airport and tenants but as well as the City.

Assistant City Manager Alvarez stated that she couldn't answer that question, that it is something that they would have to look at and plan for it in the budget. She said that they installed the cameras to help.

Assistant City Manager Alvarez stated that their septic system is completed for the terminal bathroom.

She stated that once they get the information for the fly-in and they do the advertisement to get her the information so that it can be posted on the City website as well as the City Facebook page.

Greg Davis stated that he will get her the information.

Vice-Chairman Senn stated that the fly-ins have been very successful in the past. There is always a lot of interest because of it being centrally located.

Assistant City Manager Alvarez stated that she would like to get the local public more interested in our airport and get them out to the airport; some people don't even realize that we have an airport.

Member Mullenax stated that initially they were planning on doing it this past fall but they were unable to get through all of the hoops. The Veterans Center had a car show in the fall and where they had it wasn't very successful due to the dirt and people didn't appreciate having their remodeled cars out there; ideally he would like for them to come together at the airport and have the old cars as well as the airplanes there for the public to see.

Assistant City Manager Alvarez noticed that the supervisor and an attendant from the airport.

Vice-Chairman Senn stated that he has noticed all of the hard work they are doing there and that the tractor is getting some miles on it.

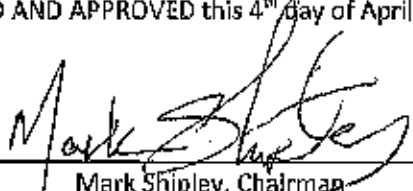
### 8. ADJOURNMENT

Member Mullenax made a motion to adjourn.

Vice-Chairman Senn seconded the motion.

Motion carried unanimously.

PASSED AND APPROVED this 4<sup>th</sup> day of April 2023,

  
\_\_\_\_\_  
Mark Shipley, Chairman



# CITY OF TRUTH OR CONSEQUENCES

## AGENDA REQUEST FORM

MEETING DATE: April 12, 2023

Agenda Item #: F.3

**SUBJECT:** Take Home Vehicle Forms  
**DEPARTMENT:** City Clerk's Office  
**DATE SUBMITTED:** April 6, 2023  
**SUBMITTED BY:** Angela A. Torres  
**WHO WILL PRESENT THE ITEM:** Consent Calendar

### Summary/Background:

In accordance with Resolution No. 12 21/22, all take-home vehicle requests must be approved by the City Commission. The take-home vehicle request is for Zachary Browning from the Truth or Consequences Police Department and Richard Hadder from the Parks Department.

### Recommendation:

Approve take home vehicle forms.

### Attachments:

- Take-home vehicle forms

### Fiscal Impact (Finance): N/A

### Legal Review (City Attorney): N/A

**Approved For Submittal By:** ☒ Department Director

**Reviewed by:** ☐ City Clerk ☐ Finance ☐ Legal ☐ Other: [Click here to enter text.](#)

**Final Approval:** ☐ City Manager

### CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN

Resolution No. - Ordinance No. -

Continued To: - Referred To: -

☐ Approved ☐ Denied ☐ Other: -

File Name: CC Agendas 4-12-2023





## Take Home Vehicle Authorization Request

Employee: RICHARD HADDER Department: PARKS

Position Title: PARKS MAINTENANCE WORKER 1 Commute Miles/Day: 15.4 MILES

Employee Address: 14250 NM-187, Caballo, NM 87931 (RV SPACE # 13)

Pursuant to the Take-Home Vehicle Policy, requests to authorize take-home vehicles must demonstrate an official need for a City vehicle beyond normal working hours. Identify which, if any, of the following reflect the official need for the city vehicle beyond normal working hours.

☐ **Emergency Response:** Employee has primary responsibility for responding to emergency situations which require immediate response to protect life or property.

☐ **On-call Status:** Employee is on-call and responds to public safety or health emergencies occurring after normal work hours and on weekends.

☒ **Other:** explain OPENING AND CLOSING FACILITIES DURNING THE WEEK AND ON WEEKENDS.

Note: A city owned take-home vehicle is a fringe benefit that may generate a tax liability.

By signing below, I acknowledge that I have read and understand the City policy governing proper use of a take-home vehicle and prohibitions. By voluntarily participating in the take-home vehicle program, I consent to complying with the policy, and I certify that this request meets the requirements of the City's Take-Home Vehicle Policy.

  
Employee's Signature

APRIL 3, 2023  
Date

  
Department Director Signature

☒ Approved ☐ Denied

Commission

☐ Approved

☐ Denied

Amanda Forrister, Mayor Signature

Date



## Take Home Vehicle Authorization Request

Employee: Zachary Browning Department: TorC Police Dept.

Position Title: Police Officer Commute Miles/Day: 2.4

Employee Address: 603 N. Pine St. TorC, NM

Pursuant to the Take-Home Vehicle Policy, requests to authorize take-home vehicles must demonstrate an official need for a City vehicle beyond normal working hours. Identify which, if any, of the following reflect the official need for the city vehicle beyond normal working hours.

☒ **Emergency Response:** Employee has primary responsibility for responding to emergency situations which require immediate response to protect life or property.

☐ **On-call Status:** Employee is on-call and responds to public safety or health emergencies occurring after normal work hours and on weekends.

☐ **Other:** explain \_\_\_\_\_

Note: A city owned take-home vehicle is a fringe benefit that may generate a tax liability.

By signing below, I acknowledge that I have read and understand the City policy governing proper use of a take-home vehicle and prohibitions. By voluntarily participating in the take-home vehicle program, I consent to complying with the policy, and I certify that this request meets the requirements of the City's Take-Home Vehicle Policy.

Employee's Signature

3-27-23

Date

Department Director Signature

☒ Approved ☐ Denied

Commission

☐ Approved

☐ Denied

\_\_\_\_\_  
Amanda Forrister, Mayor Signature

\_\_\_\_\_  
Date





# CITY OF TRUTH OR CONSEQUENCES

## AGENDA REQUEST FORM

MEETING DATE: April 12, 2023

*Agenda Item #: F.4*

**SUBJECT:** March 2023 Accounts Payable  
**DEPARTMENT:** Finance  
**DATE SUBMITTED:** April 6, 2023  
**SUBMITTED BY:** Silke Kapela, Accounts Payable  
**WHO WILL PRESENT THE ITEM:** Consent Calendar

***Summary/Background:***

According to Sec. 2-28 of the Municipal Code related to Publication of expenditures:  
Each month there may be published a summary of expenditures made during the preceding calendar month, which shall include a list of the total expenditures during the month, the amount spent in connection with each budgetary item, and a summary of all receipts; provided, however, that the publication mentioned in this section shall be made only at the discretion of the Commission if it shall deem such publication necessary in the public interest.

***Recommendation:***

Approve the Accounts Payable summary for March 2023

***Attachments:***

- End of Month Accounts Payable Report by Fund

***Fiscal Impact (Finance):*** Yes

All Funds Summary is a total of \$ 1,542,396.26

***Legal Review (City Attorney):*** N/A

N/A

***Approved For Submittal By:*** ☐ Department Director

***Reviewed by:*** ☒ City Clerk ☒ Finance ☐ Legal ☒ Other: Silke Kapela, Account Payable

***Final Approval:*** ☐ City Manager

### CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN

Resolution No. N/A Ordinance No. N/A

Continued To: - Referred To: -

☐ Approved ☐ Denied ☐ Other: [Click here to enter text.](#)

File Name: CC Agendas 4-12-2023



Truth or Consequences

# EOM AP REPORT

By Fund

Payable Dates 3/1/2023 - 3/31/2023

## PAYABLE APPROVAL

I hereby approve the issuance of these payments.

FINANCE DIRECTOR OR DESIGNEE

DATE:

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Fund: 101 - General</b>					
WEX BANK	01/12/2023	03/01/2023	WEX FUEL POLICE DEPT-FY JU	101-1007-43316	4,202.93
WEX BANK	01012023	03/01/2023	FUEL FOR ANIMAL CONTROL/	101-1008-13316	665.08
WEX BANK	01312023	03/01/2023	WEX BANK FUEL CARD OPEN	101-1014-13316	634.46
BANK OF AMERICA	09996	03/03/2023	DRY ERASE MARKERS	101-1006-44606	7.58
BANK OF AMERICA	09996	03/03/2023	PENS	101-1006-44606	6.28
BANK OF AMERICA	09996	03/03/2023	BINDER CLIPS	101-1006-44606	4.54
BANK OF AMERICA	09996	03/03/2023	MOP HEAD REPLACEMENT	101-1006-44607	11.96
BANK OF AMERICA	09996	03/03/2023	BLEACH	101-1006-44607	87.28
BANK OF AMERICA	09996	03/03/2023	WALKIE TALKIES	101-1006-44607	93.00
JAMIE F. RUBIN, LLC	1123	03/03/2023	GRF	101-1000-43597	431.80
JAMIE F. RUBIN, LLC	1123	03/03/2023	OPEN PO FOR LEGAL SERVICE	101-1000-43597	5,274.55
BANK OF AMERICA	1208809520	03/03/2023	GO TO MEETING	101-1002-43770	247.10
BANK OF AMERICA	2/21/23	03/03/2023	HANDLIN FEE AND TAX	101-1004-44606	85.93
BANK OF AMERICA	2/21/23	03/03/2023	TERVINA LUXURA MID-BACK	101-1004-44606	359.96
BANK OF AMERICA	21723	03/03/2023	HOTEL FOR MUNICIPAL DAY	101-1000-42310	365.96
BANK OF AMERICA	2-24-23	03/03/2023	LUNCH FOR STAFF	101-1000-44606	89.96
BANK OF AMERICA	23-1018	03/03/2023	TAX	101-1006-42620	19.42
BANK OF AMERICA	23-1018	03/03/2023	FUNDRAISER SHIRTS (ASSORT	101-1006-42620	228.48
BANK OF AMERICA	373905	03/03/2023	RGC RCT006TS WLGNTN 9M	101-1009-42620	109.99
XEROX CORP.	018133069/018133071	03/06/2023	BASE CHARGE/METER USAGE	101-1004-43465	427.72
XEROX CORP.	018133070	03/06/2023	XEROX BASE CHARGE/METER	101-1001-43465	304.03
XEROX CORP.	018133073	03/06/2023	BASE CHARGE - METER USAG	101-1007-43465	272.78
XEROX CORP.	018133075,018233590	03/06/2023	XEROX CHARGE/METER USAG	101-1040-43465	231.42
XEROX CORP.	018133080	03/06/2023	METER USAGE OPEN PO 22/2	101-1003-43465	304.31
XEROX CORP.	018133091	03/06/2023	BASE CHARGE/METER USAGE	101-1009-43465	221.12
NEW MEXICO GAS COMPANY,	02/28/23	03/06/2023	GAS BILLS/NM WORKFORCE C	101-1018-43780	345.26
NEW MEXICO GAS COMPANY,	02/28/23	03/06/2023	GAS BILLS/ANIMAL SHELTER F	101-1018-43780	491.15
NEW MEXICO GAS COMPANY,	02/28/23	03/06/2023	GAS BILLS/GENERAL FY 22-23	101-1018-43780	6,151.13
RICHARD CLEMENTI	06242023	03/06/2023	SECURITY DEPOSIT - THE CIVI	101-1039-34348	250.00
4 RIVERS EQUIPMENT	1434495	03/06/2023	CEMETERY BUCKET FOR JOHN	101-1009-41633	3,095.00
SUN VALLEY, INC.	168102	03/06/2023	CLUTCH	101-1009-17420	27.04
VALLEY VET SUPPLY	16932167	03/06/2023	NOBIVAC FELINE CAT VACCINE	101-1006-44607	749.97
VALLEY VET SUPPLY	16932167	03/06/2023	DURAMUNE MAX DOG VACCI	101-1006-44607	760.00
VALLEY VET SUPPLY	16932167	03/06/2023	BRONCHI-SHIELD ORAL FOR D	101-1006-44607	795.80
VALLEY VET SUPPLY	16932167	03/06/2023	SYRINGES WITH NEEDLES	101-1006-44607	93.16
AMAZON CAPITAL SERVICES, I	1HY6-76MX-KPTM	03/06/2023	SLIP LEAD	101-1006-44607	67.96
AMAZON CAPITAL SERVICES, I	1HY6-76MX-KPTM	03/06/2023	KENNELSOL	101-1006-44607	254.10
AMAZON CAPITAL SERVICES, I	1HY6-76MX-KPTM	03/06/2023	SHIPPING	101-1006-44607	7.99
AMAZON CAPITAL SERVICES, I	1HY6-76MX-KPTM	03/06/2023	HEAVY DUTY SLIP LEAD	101-1006-44607	22.98
AMAZON CAPITAL SERVICES, I	1HY6-76MX-KPTM	03/06/2023	STRONG SLIP LEAD	101-1006-44607	36.38
WINDSTREAM CORPORATION	2/18/23	03/06/2023	PHONE BILLS/OPEN PO FY 22/	101-1003-43775	92.55
TDS	2/18/23	03/06/2023	TDS FIBER INTERNET OPEN P	101-1018-43780	4,558.84
QUILL CORPORATION	30767408	03/06/2023	WEBCAM	101-1010-44606	26.99
QUILL CORPORATION	30767408	03/06/2023	DESK ORGANIZERS	101-1010-44606	129.57
QUILL CORPORATION	30767408	03/06/2023	COMPUTER SPEAKERS	101-1010-44606	53.98
QUILL CORPORATION	30767408	03/06/2023	CORRECTION TAPE 18/PK	101-1010-44606	28.79

## EOM AP REPORT

Payable Dates: 3/1/2023 - 3/31/2023

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
QUILL CORPORATION	30767408	03/06/2023	KLEENEX 6/PK	101-1010-44606	19.79
QUILL CORPORATION	30767408	03/06/2023	PAPER	101-1010-44606	221.34
QUILL CORPORATION	30767408	03/06/2023	PAPER CLIPS 10 BOXES/PK	101-1010-44606	13.13
BFISON OUTDOORS, LLC	335078	03/06/2023	ECONOMIZER 6' BENCH W/BA	101-1009-41613	2,631.20
NM MUNICIPAL LEAGUE	67077	03/06/2023	REGISTRATION FOR MAYOR A	101-1000-42720	120.00
PRI MANAGEMENT GROUP	89422	03/06/2023	TRAINING (INTRO TO SEALING	101-1007-42720	159.00
VERIZON WIRELESS	9923834634-1	03/06/2023	PHONE BILLS/OPEN PO FY 22/	101-1007-43775	280.23
VERIZON WIRELESS	9923834634-1	03/06/2023	PHONE BILLS/OPEN PO FY 22/	101-1008-43775	123.15
VERIZON WIRELESS	9925386800-1	03/06/2023	PHONE BILLS/OPEN PO FY 22/	101-1001-43775	277.80
VERIZON WIRELESS	9925386800-1	03/06/2023	PHONE BILLS/OPEN PO FY 22/	101-1002-43775	194.98
VERIZON WIRELESS	9925386800-1	03/06/2023	PHONE BILLS/OPEN PO FY 22/	101-1003-43775	232.79
VERIZON WIRELESS	9925386800-1	03/06/2023	PHONE BILLS/OPEN PO FY 22/	101-1004-43775	250.00
VERIZON WIRELESS	9925386800-1	03/06/2023	PHONE BILLS/OPEN PO FY 22/	101-1006-43775	310.19
VERIZON WIRELESS	9925386800-1	03/06/2023	PHONE BILLS/OPEN PO FY 22/	101-1007-43775	1,025.26
VERIZON WIRELESS	9925386800-1	03/06/2023	PHONE BILLS/OPEN PO FY 22/	101-1008-43775	125.87
VERIZON WIRELESS	9925386800-1	03/06/2023	PHONE BILLS/OPEN PO FY 22/	101-1009-43775	145.21
VERIZON WIRELESS	9925386800-1	03/06/2023	PHONE BILLS/OPEN PO FY 22/	101-1010-43775	93.51
VERIZON WIRELESS	9925386800-1	03/06/2023	PHONE BILLS/OPEN PO FY 22/	101-1011-43775	69.67
VERIZON WIRELESS	9925386800-1	03/06/2023	PHONE BILLS/OPEN PO FY 22/	101-1012-43775	85.86
VERIZON WIRELESS	9925386800-1	03/06/2023	PHONE BILLS/OPEN PO FY 22/	101-1014-43775	124.01
LAS FING PAWS PET MEMORIA	LC1039110036	03/06/2023	ANIMAL CREMATIONS	101-1006-48598	788.06
KING'S LOCKSMITH	PARK010	03/06/2023	RE KEY DOOR KNOB TO MAST	101-1009-43403	38.00
CITY UTILITIES	U03012023	03/06/2023	CITY UTILITIES CYCLE C&D/OP	101-1018-43780	7,680.47
SUPERIOR WEED AND PEST LL	000060	03/10/2023	SPARYING WEED CONTROL O	101-1009-48599	3,416.67
TEXAS- NEW MEXICO NEWSP	0005335203	03/10/2023	ADVERTISEMENT LC SUN FOR	101-1004-43740	676.18
TEXAS- NEW MEXICO NEWSP	0005335203	03/10/2023	AD FOR CM 30 DYS ONLN CP T	101-1004-43740	399.01
HELENA CHEMICALS	14152714	03/10/2023	20-4-8 5%Fe 42% Slow Releas	101-1009-44607	1,400.00
HELENA CHEMICALS	14152714	03/10/2023	9-1-5 12%Fe AND Humate 50I	101-1009-44607	1,200.00
HELENA CHEMICALS	14152714	03/10/2023	16-8-8 AIO 5% Fe 50LBS	101-1009-44607	650.00
ESQUIBEL LAW FIRM, PA	29558	03/10/2023	OPEN PO FOR LEGAL SERVICE	101-1000-43597	107.75
QUILL CORPORATION	31006893,31084692,3102952	03/10/2023	60 PACK BLACK PENS	101-1001-44606	6.29
QUILL CORPORATION	31006893,31084692,3102952	03/10/2023	3 PACK GLUE STICKS	101-1001-44606	7.73
QUILL CORPORATION	31006893,31084692,3102952	03/10/2023	10PACK 32GB FLASH DRIVE	101-1001-44606	35.99
QUILL CORPORATION	31006893,31084692,3102952	03/10/2023	9X12 CLASP ENVELOPES	101-1001-44606	50.38
QUILL CORPORATION	31006893,31084692,3102952	03/10/2023	HAMMERMILL COPY PAPER	101-1001-44606	79.96
QUILL CORPORATION	31006893,31084692,3102952	03/10/2023	DESKTOP REFERENCE SYSTEM	101-1001-44606	80.99
QUILL CORPORATION	31006893,31084692,3102952	03/10/2023	48X32 WALL CALENDAR	101-1001-44606	86.38
QUILL CORPORATION	31006893,31084692,3102952	03/10/2023	MULTIPURPOSE COPY PAPER	101-1001-44606	161.97
QUILL CORPORATION	31006893,31084692,3102952	03/10/2023	16 PACK AAA BATTERIES	101-1001-44606	19.79
STAPLES CONTRACT & COMM	3531998295,3531676792	03/10/2023	WINDOW SIGN HOLDER (2 PA	101-1006-44606	40.89
STAPLES CONTRACT & COMM	3531998295,3531676792	03/10/2023	CORK BULTIN BOARDS (4 PAC	101-1006-44606	25.84
STAPLES CONTRACT & COMM	3531998295,3531676792	03/10/2023	CORK BAR	101-1006-44606	19.80
STAPLES CONTRACT & COMM	3531998295,3531676792	03/10/2023	HP 952 INK COMBO	101-1006-44606	328.11
THE EMBLEM AUTHORITY	36382	03/10/2023	AUTISM PATCHES T OR C POLI	101-1007-42620	584.00
SIERRA COUNTY SENTINEL	392	03/10/2023	OPEN PO FOR FY 22/23 PUBLI	101-1001-43740	311.70
TRANS UNION RISK & ALTERN	485949-202302-1	03/10/2023	MONTHLY CHARGE FOR TLO S	101-1007-43815	110.00
SIERRA VISTA HOSPITAL / SIER	54092C15467	03/10/2023	COLLECTION FEE FY 22-23 OP	101-1004-48599	75.00
WARM SPRINGS RENT ALL	54918	03/10/2023	MOBUE FORKLIFT	101-1009-43465	1,056.59
SIERRA AUTO/CARQUEST	6016-309416	03/10/2023	FUEL FILTER	101-1009-47420	25.58
SIERRA AUTO/CARQUEST	6016-309416	03/10/2023	AIR FILTER	101-1009-47420	30.66
SIERRA AUTO/CARQUEST	6016-309809	03/10/2023	BUSHING	101-1012-44607	1.87
SIERRA AUTO/CARQUEST	6016-309809	03/10/2023	SERVICE CIRCUIT	101-1012-44607	10.27
SIERRA AUTO/CARQUEST	6016-309811	03/10/2023	OIL FILTER	101-1012-47420	8.31
SIERRA AUTO/CARQUEST	6016-309811	03/10/2023	AIR FILTER	101-1012-47420	49.47
SIERRA AUTO/CARQUEST	6016-309812	03/10/2023	BEARING	101-1012-47420	35.99
SIERRA AUTO/CARQUEST	6016-310018	03/10/2023	6" PLIERS	101-1012-44607	27.99
SIERRA AUTO/CARQUEST	6016-310018	03/10/2023	FAT BROWN STRING	101-1012-44607	23.91
SIERRA AUTO/CARQUEST	6016-310018	03/10/2023	7" PLIERS	101-1012-44607	31.99
SIERRA AUTO/CARQUEST	6016-310019	03/10/2023	22 XTRACLEAR	101-1007-47420	8.89
SIERRA AUTO/CARQUEST	6016-310019	03/10/2023	BRAKE PADS PROF FLAT	101-1007-47420	48.26

## EOM AP REPORT

Payable Dates: 3/1/2023 - 3/31/2023

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
SIERRA AUTO/CARQUEST	6016-310019	03/10/2023	BRAKE PADS WREV	101-1007-47420	58.27
SIERRA AUTO/CARQUEST	6016-310019	03/10/2023	PAINTED ROTOR	101-1007-47420	125.06
SIERRA AUTO/CARQUEST	6016-310019	03/10/2023	PAINTED ROTOR	101-1007-47420	196.96
SIERRA AUTO/CARQUEST	6016-310019	03/10/2023	76" XTRACLEAR	101-1007-47420	8.89
SIERRA AUTO/CARQUEST	6016-310160	03/10/2023	GREASE GUN	101-1012-44607	62.60
SIERRA AUTO/CARQUEST	6016-310211	03/10/2023	BRAKE PADS	101-1007-47420	49.99
SIERRA AUTO/CARQUEST	6016-310212	03/10/2023	DEAD FEATHER	101-1012-44607	299.99
SIERRA AUTO/CARQUEST	6016-310212-2	03/10/2023	FREIGHT	101-1012-44607	10.00
SIERRA AUTO/CARQUEST	6016-310212-2	03/10/2023	WATER TEMP GAUGE 2"	101-1012-44607	49.68
SIERRA AUTO/CARQUEST	6016-310331	03/10/2023	EXREME PRESSURE GREASE	101-1009-47420	119.80
INTEGRATED TECHNOLOGIES	7600,7601	03/10/2023	IT SERVICES	101-1002-48598	262.50
BRADY INDUSTRIES, LLC	7891726	03/10/2023	TRASH LINERS BLACK 24 X 32	101-1014-44607	541.50
BRADY INDUSTRIES, LLC	7891726	03/10/2023	LIQUID CHERRY TAKEDOWN P	101-1014-44607	257.26
BRADY INDUSTRIES, LLC	7891726	03/10/2023	CENTER PULL HAND TOWELS	101-1014-44607	502.50
BRADY INDUSTRIES, LLC	7891726	03/10/2023	GLOVE HYBRID 5MIL LARGE B	101-1014-44607	288.64
SECRETARY OF STATE	89103	03/10/2023	NOTARY APPLICATION TO THE	101-1007-43770	30.00
QUEST DIAGNOSTICS, INC.	9202968603	03/10/2023	SCREENING & MRO FEE FY22-	101-1004-48599	168.15
GRAINGER, INC.	9623527638	03/10/2023	SPUD UNIVERSAL FIT 1 1/2X 1	101-1009-43403	44.25
GRAINGER, INC.	9623527638	03/10/2023	MASTER REBUILD KIT	101-1009-43403	235.97
GRAINGER, INC.	9623527638	03/10/2023	SPUD COUPLING ASSEMBLY 1	101-1009-43403	95.15
ALONA NIEBERGALL	HSJOBFAIRO3	03/10/2023	REIMBURSEMENT FOR CANDY	101-1004-44606	23.96
NM RETIREE HEALTH CARE	PPE 2023-02-24	03/10/2023	PPE 2023-02-24	101-1001-41226	117.96
NM RETIREE HEALTH CARE	PPE 2023-02-24	03/10/2023	PPE 2023-02-24	101-1002-41226	43.87
NM RETIREE HEALTH CARE	PPE 2023-02-24	03/10/2023	PPE 2023-02-24	101-1003-41226	223.91
NM RETIREE HEALTH CARE	PPE 2023-02-24	03/10/2023	PPE 2023-02-24	101-1004-41226	266.87
NM RETIREE HEALTH CARE	PPE 2023-02-24	03/10/2023	PPE 2023-02-24	101-1006-41226	120.67
NM RETIREE HEALTH CARE	PPE 2023-02-24	03/10/2023	PPE 2023-02-24	101-1007-41226	901.66
NM RETIREE HEALTH CARE	PPE 2023-02-24	03/10/2023	PPE 2023-02-24	101-1008-41226	76.66
NM RETIREE HEALTH CARE	PPE 2023-02-24	03/10/2023	PPE 2023-02-24	101-1009-41226	124.51
NM RETIREE HEALTH CARE	PPE 2023-02-24	03/10/2023	PPE 2023-02-24	101-1010-41226	96.74
NM RETIREE HEALTH CARE	PPE 2023-02-24	03/10/2023	PPE 2023-02-24	101-1011-41226	320.74
NM RETIREE HEALTH CARE	PPE 2023-02-24	03/10/2023	PPE 2023-02-24	101-1012-41226	121.99
NM RETIREE HEALTH CARE	PPE 2023-02-24	03/10/2023	PPE 2023-02-24	101-1013-41226	77.30
NM RETIREE HEALTH CARE	PPE 2023-02-24	03/10/2023	PPE 2023-02-24	101-1014-41226	177.97
NM RETIREE HEALTH CARE	PPE 2023-02-24	03/10/2023	PPE 2023-02-24	101-1016-41226	204.66
SUN VALLEY, INC.	167850,167866,167892,1678	03/14/2023	OPEN PO FOR FIELD SUPPLIES	101-1009-44607	643.72
SUN VALLEY, INC.	168146	03/14/2023	12-1/2GA 5FT X 50FT CHAIN L	101-1009-44607	749.95
SUN VALLEY, INC.	168146	03/14/2023	1-5/8" 6FT LINE POST	101-1009-44607	495.68
SUN VALLEY, INC.	168146	03/14/2023	CONCRETE 801BS	101-1009-44607	289.08
SUN VALLEY, INC.	168190	03/14/2023	ZIP TIES 100 COUNT 75 LBS	101-1009-44607	449.73
TDS	02/24/2023	03/17/2023	TDS FIBER INTERNET OPEN P	101-1018-43780	149.00
WEX BANK	02012023	03/17/2023	WEX FUEL POLICE DEPT-FY JU	101-1007-43316	3,260.57
WEX BANK	02012023-3	03/17/2023	FUEL FOR ANIMAL CONTROL/	101-1008-43316	1,173.71
MIKE TORRES DBA CD TECHN	1006-2-2023	03/17/2023	IT SERVICES AUGUST 1,2022 T	101-1018-48598	904.18
COPPLER LAW FIRM, P.C.	11878	03/17/2023	OPEN PO FOR LEGAL SERVICE	101-1000-43597	194.96
SOUTHWEST AUTOMOTIVE	1331-03	03/17/2023	LABOR TO INSTALL REAR MAI	101-1007-47420	1,275.00
SOUTHWEST AUTOMOTIVE	1331-03	03/17/2023	WATER PUMP	101-1007-47420	285.00
SOUTHWEST AUTOMOTIVE	1331-03	03/17/2023	LABOR TAX	101-1007-47420	213.00
SOUTHWEST AUTOMOTIVE	1331-03	03/17/2023	REAR MAIN SEAL	101-1007-47420	48.60
SOUTHWEST AUTOMOTIVE	1331-03	03/17/2023	INSTALL OF TRIMMING SET A	101-1007-47420	2,125.00
SOUTHWEST AUTOMOTIVE	1331-03	03/17/2023	TRIMMING SET AND GLIDES	101-1007-47420	875.00
TDS	20230301	03/17/2023	INTERNET SERVICE/PO OPEN	101-1007-43775	137.26
BAKER & TAYLOR, INC.	2037365470,2037365471	03/17/2023	LIBRARY MATERIALS FOR PUB	101-1016-44830	3,042.14
ALARM CONTROL TECHNOLO	28247 & 28248	03/17/2023	FIRE ALARM MONITORING OP	101-1014-47410	53.88
QUILL CORPORATION	30901539/30881019	03/17/2023	SHIPPING	101-1003-44606	25.50
QUILL CORPORATION	30901539/30881019	03/17/2023	TYPE A USB CABLE	101-1003-44606	20.33
SIERRA COUNTY SENTINEL	393	03/17/2023	LEGAL AD FOR RFP T OR C MO	101-1004-43740	247.60
SIERRA COUNTY SENTINEL	394	03/17/2023	LEGAL AD FOR DWSRF WATER	101-1004-43740	319.21
SIERRA COUNTY SENTINEL	469, 332	03/17/2023	HELP WANTED ADS FY22-23	101-1004-43740	534.65
ARENAS VALLEY ANIMAL CLIN	75600,76003	03/17/2023	VET SERVICES	101-1006-48598	848.50

## EOM AP REPORT

Payable Dates: 3/1/2023 - 3/31/2023

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
ARENAS VALLEY ANIMAL CLIN	76263	03/17/2023	VET SERVICES	101-1006-48598	374.37
STAPLES CONTRACT & COMM	8069373432	03/17/2023	APC BACK UP 650 BATTERY BA	101-1004-44606	114.99
STAPLES CONTRACT & COMM	8069373432	03/17/2023	CORD DE L'ANGLER	101-1004-41606	8.94
WEX BANK	87695228	03/17/2023	WEX BANK FUEL CARD OPEN	101-1014-43316	684.19
NM RETIREE HEALTH CARE	PPE 2023-03-10	03/17/2023	PPE 2023-03-10	101-1001-41226	117.96
NM RETIREE HEALTH CARE	PPE 2023-03-10	03/17/2023	PPE 2023-03-10	101-1002-41226	43.87
NM RETIREE HEALTH CARE	PPE 2023-03-10	03/17/2023	PPE 2023-03-10	101-1003-41226	223.91
NM RETIREE HEALTH CARE	PPE 2023-03-10	03/17/2023	PPE 2023-03-10	101-1004-41226	293.65
NM RETIREE HEALTH CARE	PPE 2023-03-10	03/17/2023	PPE 2023-03-10	101-1006-41226	120.67
NM RETIREE HEALTH CARE	PPE 2023-03-10	03/17/2023	PPE 2023-03-10	101-1007-41226	34.73
NM RETIREE HEALTH CARE	PPE 2023-03-10	03/17/2023	PPE 2023-03-10	101-1007-41226	842.40
NM RETIREE HEALTH CARE	PPE 2023-03-10	03/17/2023	PPE 2023-03-10	101-1008-41226	83.95
NM RETIREE HEALTH CARE	PPE 2023-03-10	03/17/2023	PPE 2023-03-10	101-1009-41226	102.08
NM RETIREE HEALTH CARE	PPE 2023-03-10	03/17/2023	PPE 2023-03-10	101-1010-41226	96.74
NM RETIREE HEALTH CARE	PPE 2023-03-10	03/17/2023	PPE 2023-03-10	101-1011-41226	320.74
NM RETIREE HEALTH CARE	PPE 2023-03-10	03/17/2023	PPE 2023-03-10	101-1012-41226	121.99
NM RETIREE HEALTH CARE	PPE 2023-03-10	03/17/2023	PPE 2023-03-10	101-1013-41226	77.30
NM RETIREE HEALTH CARE	PPE 2023-03-10	03/17/2023	PPE 2023-03-10	101-1014-41226	177.97
NM RETIREE HEALTH CARE	PPE 2023-03-10	03/17/2023	PPE 2023-03-10	101-1016-41226	204.66
SIERRA COUNTY TREASURER	19604	03/21/2023	ABATED PROPERTY TAXES OW	101-1010-48555	1,273.64
LAS CRUCES SUN NEWS	0005592240	03/24/2023	LEGAL AD FOR RFP T OR C MO	101-1004-43740	220.06
LAS CRUCES SUN NEWS	0005592240-3	03/24/2023	LEGAL AD	101-1004-43740	227.90
LAS CRUCES SUN NEWS	0005596084	03/24/2023	LEGAL AD FOR RFP T OR C DW	101-1004-43740	282.59
XEROX CORP.	018329748	03/24/2023	XEROX BASE CHARGE/METER	101-1001-43465	345.48
XEROX CORP.	018329749 / 018329747	03/24/2023	BASE CHARGE/METER USAGE	101-1004-43465	497.18
XEROX CORP.	018372652	03/24/2023	BASE CHARGE/METER USAGE	101-1009-43465	222.45
XEROX CORP.	018384514	03/24/2023	XEROX METER READS OPEN P	101-1014-43465	11.72
XEROX CORP.	018445741,0018329753	03/24/2023	XEROX CHARGE/METER USAG	101-1040-43465	258.51
TURTLEBACK PEST CONTROL	03162023	03/24/2023	TURTLEBACK PEST CONTROL S	101-1014-43403	1,075.28
SIERRA COUNTY CLERK	03212023	03/24/2023	OPEN PO FOR FY 22-23 RECO	101-1001-43740	25.00
KING'S LOCKSMITH	08366	03/24/2023	MASTER KEY MADE OF CH HE	101-1009-44606	4.39
KING'S LOCKSMITH	08368	03/24/2023	SECURITY BRACKET	101-1009-43403	25.15
ALBUQUERQUE PUBLISHING	10001564471-0215	03/24/2023	LEGAL AD FOR T OR C MORG	101-1004-43740	286.40
ALBUQUERQUE PUBLISHING	10001564581-0218	03/24/2023	LEGAL AD FOR DWSRF WATER	101-1004-43740	491.99
ANIMAL CARE EQUIPMENT &	107815,108596,109166	03/24/2023	COMPACT MAX SCANNER	101-1008-42720	279.60
ANIMAL CARE EQUIPMENT &	107815,108596,109166	03/24/2023	SNAPPY SNARE 49'	101-1008-42720	39.11
ANIMAL CARE EQUIPMENT &	107815,108596,109166	03/24/2023	CAT GRASPERS 38'	101-1008-42720	95.54
WILSON & COMPANY, INC. EN	114307	03/24/2023	ON CALL GRANT MANAGEME	101-1010-48598	3,077.93
AMAZON CAPITAL SERVICES, I	1R1F-9TPM-TH4H, 1FFR-XY6X-	03/24/2023	DESK	101-1006-44606	251.98
AMAZON CAPITAL SERVICES, I	1R1F-9TPM-TH4H, 1FFR-XY6X-	03/24/2023	MONEY BOX	101-1006-44606	24.50
AMAZON CAPITAL SERVICES, I	1R1F-9TPM-TH4H, 1FFR-XY6X-	03/24/2023	POOPER SCOOPER	101-1006-44607	45.98
XEROX CORP.	20230201	03/24/2023	BASE CHARGE METER USAG	101-1007-43465	344.87
QUILL CORPORATION	31063210,31070710,3108484	03/24/2023	BATTERIES C	101-1002-44606	1.179
QUILL CORPORATION	31063210,31070710,3108484	03/24/2023	GEL PENS BUK	101-1002-44606	19.79
QUILL CORPORATION	31063210,31070710,3108484	03/24/2023	LABEL MAKER TAPE	101-1002-44606	29.69
QUILL CORPORATION	31063210,31070710,3108484	03/24/2023	STAPLER	101-1002-44606	14.03
QUILL CORPORATION	31063210,31070710,3108484	03/24/2023	INK 4 PACK	101-1002-44606	78.20
QUILL CORPORATION	31063210,31070710,3108484	03/24/2023	COPY PAPER	101-1002-44606	48.98
QUILL CORPORATION	31063210,31070710,3108484	03/24/2023	MECHANICAL PENCILS	101-1002-44606	11.33
QUILL CORPORATION	31063210,31070710,3108484	03/24/2023	BATTERIES D	101-1002-44606	10.40
QUILL CORPORATION	31063210,31070710,3108484	03/24/2023	FACE MASK	101-1002-44606	50.37
QUILL CORPORATION	31063210,31070710,3108484	03/24/2023	JUMBO PAPERCLIPS	101-1002-44606	7.91
QUILL CORPORATION	31063210,31070710,3108484	03/24/2023	PLASTIC POCKET	101-1002-44606	6.02
QUILL CORPORATION	31063210,31070710,3108484	03/24/2023	BINDER CLIPS 5M	101-1002-44606	2.33
QUILL CORPORATION	31063210,31070710,3108484	03/24/2023	BINDER CLIPS 1/4	101-1002-44606	1.79
QUILL CORPORATION	31063210,31070710,3108484	03/24/2023	NOTEPAD PROFESSIONAL	101-1002-44606	29.69
QUILL CORPORATION	31063210,31070710,3108484	03/24/2023	PLANNER 2023	101-1002-44606	22.13
QUILL CORPORATION	31117459/31129238/311445	03/24/2023	SIGN HOLDER FOR DOOR	101-1003-44606	31.49
QUILL CORPORATION	31117459/31129238/311445	03/24/2023	WIRELESS MOUSE	101-1003-44606	17.99
ZIA ELECTRIC	527594	03/24/2023	ELECITCAL INSTALLMENT	101-1009-44613	8,240.00

## EOM AP REPORT

Payable Dates: 3/1/2023 - 3/31/2023

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
ARENAS VALLEY ANIMAL CLIN	78669	03/24/2023	VETSCAN PARVO TEST	101-1006-44607	700.00
GRAINGER, INC.	9625460523	03/24/2023	PHOTO CELL	101-1014-44607	37.04
GRAINGER, INC.	9625460523	03/24/2023	VACUUM CLEANER	101-1014-44607	717.92
GRAINGER, INC.	9625460523	03/24/2023	MOTION LIGHT SWITCH	101-1014-44607	319.00
GRAINGER, INC.	9625460523	03/24/2023	T8 LIGHT BALLAST	101-1014-44607	105.80
CITY UTILITIES	A 8 MAR 2023	03/24/2023	CITY UTILITIES CYCLE A&B/OP	101-1018-43780	2,951.18
TALON SEPTIC & POTTY SERVI	1420	03/24/2023	RENTAL OF PORTABLE TOILET	101-1009-43465	1,000.00
NEW MEXICO GAS COMPANY,	INV-MAR-2023-2	03/24/2023	GAS BILLS/NM WORKFORCE C	101-1018-43780	169.32
NEW MEXICO GAS COMPANY,	INV-MAR-2023-2	03/24/2023	GAS BILLS/GENERAL FY 22-23	101-1018-43780	1,764.63
WINDSTREAM CORPORATION	MAR2023	03/24/2023	PHONE BILLS/OPEN PO FY 22/	101-1003-43775	92.63
XEROX CORP.	018329762	03/27/2023	METER USAGE OPEN PO 22/2	101-1003-43465	317.16
SIERRA VISTA HOSPITAL / SIER	02282023	03/31/2023	GRT DISTRIBUTION FY 22/23	101-1017-48599	38,843.77
TDS	03/18/2023	03/31/2023	TDS FIBER INTERNET OPEN P	101-1018-43780	4,712.21
BANK OF AMERICA	03162023	03/31/2023	PRZ SPORTS FIELD MAINTENA	101-1009-42720	325.00
SIERRA COUNTY CLERK	03282023	03/31/2023	OPEN PO FOR FY 22-23 RECD	101-1001-43740	150.00
SIERRA COUNTY CLERK	03302023	03/31/2023	OPEN PO FOR FY 22-23 RECD	101-1001-43740	25.00
FIESTA T O R C	04012023	03/31/2023	CIVIC CENTER REFUND - CASI	101-1099-34348	600.00
FOXWORTH-GAI.BRAITH	1768402	03/31/2023	OSB 7/16 4' X 8'	101-1014-43403	139.68
QUILL CORPORATION	31416582	03/31/2023	INK CARTRIDGE	101-1011-44606	206.90
QUILL CORPORATION	31416582	03/31/2023	PERMANENT MARKERS	101-1011-44606	24.99
QUILL CORPORATION	31416582	03/31/2023	DUCT TAPE	101-1011-44606	35.04
QUILL CORPORATION	31416582	03/31/2023	PENS	101-1011-44606	42.29
QUILL CORPORATION	31416582	03/31/2023	DISINFECTING WIPES	101-1011-44606	72.99
QUILL CORPORATION	31416582	03/31/2023	AA BATTERIES	101-1011-44606	77.98
QUILL CORPORATION	31416582	03/31/2023	CHALK	101-1011-44606	9.32
BANK OF AMERICA	376914	03/31/2023	BRW-BROWN UTILITY PANELS	101-1009-44607	539.94
BANK OF AMERICA	378514	03/31/2023	RET SOLID BITS & BNS	101-1006-44607	587.79
SILVERSKY, INC.	477386-51	03/31/2023	EMAIL SERVICE OPEN PO FY2	101-1018-43815	234.69
TESTON'S FREEWAY CHEVRON	5022	03/31/2023	OPEN PO FY22/23 FUEL PURC	101-1013-43316	128.37
TESTON'S FREEWAY CHEVRON	5208	03/31/2023	TESTOS FUEL/OIL OPEN P.O FY	101-1009-43316	842.08
BANK OF AMERICA	81352410	03/31/2023	SKILLPATH STAR12 PROFESSIO	101-1004-42720	324.79
BANK OF AMERICA	8135598	03/31/2023	STAR12 PROFESSIONAL RENF	101-1002-43770	349.00
VERIZON WIRELESS	9930167879	03/31/2023	PHONE BILLS/OPEN PO FY 22/	101-1001-43775	278.08
VERIZON WIRELESS	9930167879	03/31/2023	PHONE BILLS/OPEN PO FY 22/	101-1002-43775	194.98
VERIZON WIRELESS	9930167879	03/31/2023	PHONE BILLS/OPEN PO FY 22/	101-1003-43775	232.79
VERIZON WIRELESS	9930167879	03/31/2023	PHONE BILLS/OPEN PO FY 22/	101-1004-43775	250.00
VERIZON WIRELESS	9930167879	03/31/2023	PHONE BILLS/OPEN PO FY 22/	101-1006-43775	110.19
VERIZON WIRELESS	9930167879	03/31/2023	PHONE BILLS/OPEN PO FY 22/	101-1007-43775	1,025.26
VERIZON WIRELESS	9930167879	03/31/2023	PHONE BILLS/OPEN PO FY 22/	101-1008-43775	125.87
VERIZON WIRELESS	9930167879	03/31/2023	PHONE BILLS/OPEN PO FY 22/	101-1009-43775	145.21
VERIZON WIRELESS	9930167879	03/31/2023	PHONE BILLS/OPEN PO FY 22/	101-1010-43775	93.51
VERIZON WIRELESS	9930167879	03/31/2023	PHONE BILLS/OPEN PO FY 22/	101-1011-43775	69.67
VERIZON WIRELESS	9930167879	03/31/2023	PHONE BILLS/OPEN PO FY 22/	101-1012-43775	85.86
VERIZON WIRELESS	9930167879	03/31/2023	PHONE BILLS/OPEN PO FY 22/	101-1014-43775	127.50
BANK OF AMERICA	BOA2839	03/31/2023	NM EDGE FINANCE LEVEL 1 C	101-1004-42720	575.40
BANK OF AMERICA	INV-143352	03/31/2023	Tourniquet Equipment	101-1007-44616	935.92
NM RETIREE HEALTH CARE	PPE 2023-03-24	03/31/2023	PPE 2023-03-24	101-1001-41226	136.85
NM RETIREE HEALTH CARE	PPE 2023-03-24	03/31/2023	PPE 2023-03-24	101-1002-41226	43.87
NM RETIREE HEALTH CARE	PPE 2023-03-24	03/31/2023	PPE 2023-03-24	101-1003-41226	223.91
NM RETIREE HEALTH CARE	PPE 2023-03-24	03/31/2023	PPE 2023-03-24	101-1004-41226	302.42
NM RETIREE HEALTH CARE	PPE 2023-03-24	03/31/2023	PPE 2023-03-24	101-1006-41226	120.67
NM RETIREE HEALTH CARE	PPE 2023-03-24	03/31/2023	PPE 2023-03-24	101-1007-41226	922.13
NM RETIREE HEALTH CARE	PPE 2023-03-24	03/31/2023	PPE 2023-03-24	101-1008-41226	113.11
NM RETIREE HEALTH CARE	PPE 2023-03-24	03/31/2023	PPE 2023-03-24	101-1009-41226	111.00
NM RETIREE HEALTH CARE	PPE 2023-03-24	03/31/2023	PPE 2023-03-24	101-1010-41226	96.74
NM RETIREE HEALTH CARE	PPE 2023-03-24	03/31/2023	PPE 2023-03-24	101-1011-41226	320.74
NM RETIREE HEALTH CARE	PPE 2023-03-24	03/31/2023	PPE 2023-03-24	101-1012-41226	111.36
NM RETIREE HEALTH CARE	PPE 2023-03-24	03/31/2023	PPE 2023-03-24	101-1013-41226	77.30
NM RETIREE HEALTH CARE	PPE 2023-03-24	03/31/2023	PPE 2023-03-24	101-1014-41226	177.97



## EOM AP REPORT

Payable Dates: 3/1/2023 - 3/31/2023

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
NM RETIREE HEALTH CARE	PPE 2023-03-24	03/31/2023	PPE 2023-03-24	101-1016-41226	204.66
Fund 101 - General Total:					169,114.86

## Fund: 201 - Corrections

ADMINISTRATIVE OFFICE OF T	03012023	03/10/2023	PAY DWI & COURT AUTO FEES	201-1903-44805	30.00
NM JUDICIAL EDUCATION CE	03012023	03/10/2023	PAY JUDICIAL FEES FY 22/23 O	201-1903-44805	15.00
Fund 201 - Corrections Total:					45.00

## Fund: 209 - Fire

XEROX CORP.	018133093	03/06/2023	BASE CHARGE/METER USAGE	209-1603-43465	255.33
NEW MEXICO GAS COMPANY,	02/28/23	03/06/2023	GAS BILLS/FIRE STATION FY 22	209-1603-43780	717.93
NEW MEXICO GAS COMPANY,	02/28/23	03/06/2023	GAS BILLS/FIRE SOUTH STATIO	209-1603-43780	595.50
WINDSTREAM CORPORATION	2/18/23	03/06/2023	PHONE BILLS/OPEN PO FY 22/	209-1603-43775	124.83
VERIZON WIRELESS	9925386800-1	03/06/2023	PHONE BILLS/OPEN PO FY 22/	209-1603-43775	188.66
MUNICIPAL EMERGENCY SER	IN1832199	03/06/2023	AIR SAMPLE	209-1603-44810	130.00
MUNICIPAL EMERGENCY SER	IN1832199	03/06/2023	TRAVEL CHARGE	209-1603-44810	100.00
MUNICIPAL EMERGENCY SER	IN1832199	03/06/2023	CO CALIBRATION-COMPRESS	209-1603-44810	30.25
MUNICIPAL EMERGENCY SER	IN1832199	03/06/2023	ENERGIZER INDUSTRIAL ALK 9	209-1603-44810	11.80
MUNICIPAL EMERGENCY SER	IN1832199	03/06/2023	SCBA FLOW TEST	209-1603-44810	2,310.00
MUNICIPAL EMERGENCY SER	IN1832199	03/06/2023	SCBA REPAIR	209-1603-44810	1,294.12
MUNICIPAL EMERGENCY SER	IN1832199	03/06/2023	FUEL SURCHARGE	209-1603-44810	200.00
MUNICIPAL EMERGENCY SER	IN1832199	03/06/2023	COMPRESSOR OIL-5L	209-1603-44810	196.00
MUNICIPAL EMERGENCY SER	IN1832199	03/06/2023	PACKING-PREFORMED	209-1603-44810	143.82
MUNICIPAL EMERGENCY SER	IN1832199	03/06/2023	ENERGIZER INDUSTRIAL ALK A	209-1603-44810	90.72
CITY UTILITIES	U03012023	03/06/2023	CITY UTILITIES CYCLE C&D/OP	209-1603-43780	405.46
LYNN'S LANDSCAPE	159	03/10/2023	TRIM TREES AND DISPOSE OF	209-1603-47415	1,025.33
M&M MECHANICAL	2993	03/10/2023	IGNITOR	209-1603-47405	79.00
M&M MECHANICAL	2993	03/10/2023	FILTER	209-1603-47405	6.00
M&M MECHANICAL	2993	03/10/2023	LABOR	209-1603-47405	520.80
MEGAHERTZ COMPUTER CON	67189	03/10/2023	INTERNET SERVICE/NORTH FI	209-1603-43775	54.19
CITY UTILITIES	A-B MAR 2023	03/24/2023	CITY UTILITIES CYCLE A&B/OP	209-1603-43780	275.55
NEW MEXICO GAS COMPANY,	INV-MAR-2023-2	03/24/2023	GAS BILLS/FIRE SOUTH STATIO	209-1603-43780	329.10
WINDSTREAM CORPORATION	MAR2023	03/24/2023	PHONE BILLS/OPEN PO FY 22/	209-1603-43775	124.97
XEROX CORP.	018329765	03/27/2023	BASE CHARGE/METER USAGE	209-1603-43465	256.43
LYNN'S LANDSCAPE	200	03/31/2023	MONTHLY CLEAN UP AT MORT	209-1603-47415	471.98
TESTON'S FREEWAY CHEVRON	5030	03/31/2023	FUEL ALL TRUCK - OPEN PO FY	209-1603-43316	97.02
VERIZON WIRELESS	9930167879	03/31/2023	PHONE BILLS/OPEN PO FY 22/	209-1603-43775	188.66
Fund 209 - Fire Total:					10,223.45

## Fund: 211 - Law Enforce Prot

THE LINE, LLC	1836	03/06/2023	UNIFORM AND EQUIPMENT	211-2003-44573	1,004.77
NM MUNICIPAL LEAGUE	89265	03/10/2023	NMMI, CHIEF OF POLICE MEE	211-2003-42535	60.00
V & V MANUFACTURING, INC	56668	03/17/2023	Police Badges	211-2003-44607	710.70
BANK OF AMERICA	10254	03/31/2023	POLICE BICYCLE	211-2003-44840	2,369.97
Fund 211 - Law Enforce Prot Total:					4,145.44

## Fund: 214 - Lodgers Tax

SIERRA COUNTY ROCK & GEM	22/23	03/10/2023	OPEN PO FOR LODGERS TAX C	214-2560-60725	4,156.00
GERONIMO TRAIL SCENIC BY	352023	03/10/2023	OPEN PO FOR LODGERS TAX S	214-2540-60725	416.66
RUANNA WALDRUM	1279	03/17/2023	WEBSITE AND MULTI-MEDIA	214-2540-60725	531.27
LUNDMARK OUTDOOR MEDIA	INV57370/INV57397	03/17/2023	CTY AD OPEN PO 22/23 USE O	214-2540-48599	823.96
SIERRA COUNTY ARTS COUNC	32123	03/31/2023	OPEN PO FOR LODGERS TAX A	214-2560-60725	156.24
GERONIMO TRAIL SCENIC BY	32123	03/31/2023	OPEN PO FOR LODGERS TAX C	214-2560-60725	133.90
Fund 214 - Lodgers Tax Total:					6,218.03

## Fund: 216 - Muni Street

SOUTHWEST CONSTRUCTION	95313	03/06/2023	WASHER	216-4503-47420	32.18
SOUTHWEST CONSTRUCTION	95313	03/06/2023	NUT	216-4503-47420	219.76
WAGNER EQUIPMENT CO.	P1200462136	03/06/2023	DIAPHRAGM	216-4503-47420	43.54
SUPERIOR WEED AND PEST IL	000054	03/10/2023	WEED CONTROL	216-4503-43550	2,799.30
FOXWORTH-GALBRAITH	1685479	03/10/2023	NUT HEX 3/8-16	216-4503-44607	20.00
FOXWORTH-GALBRAITH	1685479	03/10/2023	NUT STOP NYLON-INS 3/8-16	216-4503-44607	30.00
FOXWORTH-GALBRAITH	1685479	03/10/2023	BOLT CARRIAGE 3/8X2-1/2	216-4503-44607	79.00
AUTOZONE STORES, LLC	2529108997	03/10/2023	DEF FUEL	216-4503-47420	335.76



## EQM AP REPORT

Payable Dates: 3/1/2023 - 3/31/2023

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
SIERRA AUTO/CARQUEST	6016 309806	03/10/2023	O-RINGS	216-4503-47420	9.90
SIERRA AUTO/CARQUEST	6016-309807	03/10/2023	V BELT	216-4503-47420	10.80
SIERRA AUTO/CARQUEST	6016-309807	03/10/2023	BELTS	216-4503-47420	64.86
WH PACIFIC, INC.	317337	03/14/2023	ENGINEERING SERVICES DOWN	216 7018 48598	13,824.95
B & H OIL CO.	02282023	03/17/2023	RED DIESEL OPEN PO FY 22/2	216-4503-43316	1,875.95
O'REILLY AUTO PARTS, INC.	2162-108525	03/17/2023	A/T AIR FILTER	216-4503-47420	28.49
THE POWER CENTER, INC	2238-03	03/17/2023	BR 450 BACKPACK BLOWER	216-4503-44613	499.99
SOUTHWEST CONSTRUCTION	95505	03/17/2023	621D ENDS	216-4503-47420	513.56
SOUTHWEST CONSTRUCTION	95505	03/17/2023	NUTS	216-4503-47420	19.04
SOUTHWEST CONSTRUCTION	95505	03/17/2023	BOLTS	216-4503-47420	26.88
SOUTHWEST CONSTRUCTION	95505	03/17/2023	621-D/ CENTER EDGE	216-4503-47420	380.83
MESILLA VALLEY COMMERCIAL	103242	03/31/2023	11R22.5 TIRES	216-4503-47420	1,460.00
FOXWORTH GALBRAITH	1736580	03/31/2023	SOLID COLOR CONCRETE STAIR	216-4503-43403	167.96
THE POWER CENTER, INC	23180	03/31/2023	AIR FILTER	216-4503-47420	15.99
THE POWER CENTER, INC	23180	03/31/2023	FUEL PUMP	216-4503-47420	23.98
TESTON'S FREEWAY CHEVRON	5027	03/31/2023	GAS/DIESEL FUEL PURCHASES	216-4503-43316	1,112.65
CHERRILL'S WESTERN APPAREL	77708	03/31/2023	PANTS	216-4503-42620	150.00
CHERRILL'S WESTERN APPAREL	77708	03/31/2023	SHIRTS	216-4503-42620	156.00
<b>Fund 216 - Muni Street Total:</b>					<b>23,910.37</b>

## Fund: 294 - State Library

XEROX CORP.	018133086,018233592	03/06/2023	METER USAGE - OPEN PO FY 2	294-5003-43465	46.98
TDS	02012023	03/06/2023	INTERNET SERVICE LIBRARY O	294-5003-60834	105.95
OCLC, INC.	1000286510	03/06/2023	INTERLIBRARY LOAN SERVICE	294-5003-60834	210.24
VERIZON WIRELESS	9925386800-1	03/06/2023	PHONE BILLS/OPEN PO FY 22/	294-5003-43775	167.47
OCLC, INC.	1000291908	03/10/2023	INTERLIBRARY LOAN SERVICE	294-5003-60834	210.24
TDS	03142023	03/17/2023	INTERNET SERVICE LIBRARY O	294-5003-60834	105.95
XEROX CORP.	018329760, 018445743	03/24/2023	METER USAGE - OPEN PO FY 2	294-5003-43465	47.09
VERIZON WIRELESS	9930167879	03/31/2023	PHONE BILLS/OPEN PO FY 22/	294-5003-43775	167.47
<b>Fund 294 - State Library Total:</b>					<b>1,061.39</b>

## Fund: 295 - Muni Pool

XEROX CORP.	017925699	03/06/2023	BASE CHARGE/METER USAGE	295-4803-43465	30.29
XEROX CORP.	018133080	03/06/2023	BASE CHARGE/METER USAGE	295-4803-43465	30.41
NEW MEXICO GAS COMPANY,	02/28/23	03/06/2023	GAS BILLS/SWIMMING POOL	295-4803-43780	28.51
TDS	2/18/23	03/06/2023	TDS FIBER INTERNET OPEN P	295-4803-43780	600.00
VERIZON WIRELESS	9925386800-1	03/06/2023	PHONE BILLS/OPEN PO FY 22/	295-4803-43775	28.62
CITY UTILITIES	U03012023	03/06/2023	CITY UTILITIES CYCLE C&D/DP	295 4803-43780	761.05
NM RETIREE HEALTH CARE	PPE 2023-02-24	03/10/2023	PPE 2023-02-24	295 4803-41226	40.10
AMBROSIA LLC	03/07/23	03/17/2023	50# CALCIUM HYPOCHLORITE	295 4803-44607	3,120.00
AMBROSIA LLC	03/07/23	03/17/2023	10" POOL BRUSH	295-4803-44607	85.66
AMBROSIA LLC	03/07/23	03/17/2023	11" O-RING	295-4803-44607	321.00
AMBROSIA LLC	03/07/23	03/17/2023	VAC HOSE W/SWIVEL CUFF	295-4803-44607	218.52
AMBROSIA LLC	03/07/23	03/17/2023	CLEAR BLUE/CLARIFIER	295-4803-44607	176.00
AMBROSIA LLC	03/07/23	03/17/2023	18" POOL BRUSH	295-4803-44607	134.48
AMBROSIA LLC	03/07/23	03/17/2023	ACID MAGIC	295-4803-44607	1,194.00
AMBROSIA LLC	03/07/23	03/17/2023	SMOOTH HOSE ADAPTER	295-4803-44607	8.00
NM RETIREE HEALTH CARE	PPE 2023-03-10	03/17/2023	PPE 2023-03-10	295-4803-41226	40.10
XEROX CORP.	018372648	03/24/2023	BASE CHARGE/METER USAGE	295-4803-43465	30.27
NEW MEXICO GAS COMPANY,	INV-MAR-2023-2	03/24/2023	GAS BILLS/SWIMMING POOL	295-4803-43780	28.51
TDS	03/18/2023	03/31/2023	TDS FIBER INTERNET OPEN P	295-4803-43780	600.00
VERIZON WIRELESS	9930167879	03/31/2023	PHONE BILLS/OPEN PO FY 22/	295-4803-43775	28.62
NM RETIREE HEALTH CARE	PPE 2023-03-24	03/31/2023	PPE 2023-03-24	295-4803-41226	40.10
<b>Fund 295 - Muni Pool Total:</b>					<b>7,544.24</b>

## Fund: 296 - PD GRT

MELLOY DODGE	89248	03/10/2023	SPOT LIGHT DELETE	296-2403-80810	-325.00
MELLOY DODGE	89248	03/10/2023	SKID PLATES	296-2403-80810	395.00
MELLOY DODGE	89248	03/10/2023	BLIND SPOT	296-2403-80810	525.00
MELLOY DODGE	89248	03/10/2023	DODGE DURANGO V8 AWD	296-2403-80810	37,231.00
<b>Fund 296 - PD GRT Total:</b>					<b>37,826.00</b>

## EOM AP REPORT

Payable Dates: 3/1/2023 - 3/31/2023

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Fund: 303 - Vet Wall</b>					
WINDSTREAM CORPORATION	2/18/23	03/06/2023	PHONE BILLS/OPEN PO FY 22/	303-4703-43775	165.83
WINDSTREAM CORPORATION	MAR2023	03/24/2023	PHONE BILLS/OPEN PO FY 22/	303-4703-43775	166.06
<b>Fund 303 - Vet Wall Total:</b>					<b>331.89</b>
<b>Fund: 306 - CI Jt Uti</b>					
BURNS & McDONNELL ENGIN	149211-3	03/10/2023	ELECTRIC RATE STUDY	306-6103-48598	4,920.00
MORROW ENTERPRISES, INC.	233390	03/24/2023	MORGAN STREET BOOSTER P	306-6103-47421	30,875.00
COOPERATIVE EDUCATIONAL	24-128469, 24-132409, 24-13	03/27/2023	OPEN PO ENGINEERING SERVI	306-6103-48598	6,241.22
<b>Fund 306 - CI Jt Uti Total:</b>					<b>42,036.22</b>
<b>Fund: 312 - R&amp;R Airport</b>					
DELTA AIRPORT CONSULTANT	3	03/24/2023	REHABILITATE TERMINAL APR	312-7024-47415	15,569.88
<b>Fund 312 - R&amp;R Airport Total:</b>					<b>15,569.88</b>
<b>Fund: 315 - CI Reserve</b>					
BANK OF AMERICA	INV0162343	03/03/2023	MONITOR	315-8001-44613	165.00
BANK OF AMERICA	INV0162343	03/03/2023	BYTESPEED VALUF 4610M CO	315-8001-44613	1,425.00
AMAZON CAPITAL SERVICES, I	1K66 FJ4C-LCVK	03/24/2023	IT SUPPLIES FOR CD TECHNOL	315-8001-44613	677.13
CALIAN CORP	479538	03/24/2023	IT Security System	315-8001-44613	1,868.96
BANK OF AMERICA	INV0162401	03/31/2023	BYTESPEED VALUE H610M PL	315-8001-44613	1,590.00
<b>Fund 315 - CI Reserve Total:</b>					<b>5,726.09</b>
<b>Fund: 321 - WATER SYSTEM IMPROVEMENTS</b>					
WILSON & COMPANY, INC. EN	112104, 112588	03/09/2023	WA SYSTEM PERFORMANCE I	321-7017-80860	111,035.35
SMITHCO CONSTRUCTION IN	PAY APPLICATION 3	03/09/2023	MSD WATERLINE CONSTRUCT	321-6603-80860	418,892.06
<b>Fund 321 - WATER SYSTEM IMPROVEMENTS Total:</b>					<b>529,927.41</b>
<b>Fund: 370 - WATER TRUST BOARD PROJECTS</b>					
WILSON & COMPANY, INC. EN	114363	03/24/2023	ENGINEERING SERVICES CANT	370-7019-80847	20,971.69
<b>Fund 370 - WATER TRUST BOARD PROJECTS Total:</b>					<b>20,971.69</b>
<b>Fund: 403 - Pledge State</b>					
NEW MEXICO FINANCE AUTH	030123	03/10/2023	NMFA LOAN PYMT TORC 18	403-1203-12918	690.58
NEW MEXICO FINANCE AUTH	030123	03/10/2023	NMFA LOAN PYMT TORC 19	403-1203-12919	7,588.76
NEW MEXICO FINANCE AUTH	030123	03/10/2023	NMFA LOAN PYMT PPRF-5652	403-1203-12952	10,704.12
NEW MEXICO FINANCE AUTH	030123	03/10/2023	NMFA LOAN PYMT PPRF-4967	403-1203-12967	7,150.63
BANK OF THE SOUTHWEST	03132023	03/14/2023	INTEREST PAYMENTS MSD WA	403-1203-90910	2,036.29
<b>Fund 403 - Pledge State Total:</b>					<b>34,180.38</b>
<b>Fund: 501 - Cemetary</b>					
CITY UTILITIES	A-B MAR 2023	03/24/2023	CITY UTILITIES CYCLE A&B/OP	501-1803-43780	246.14
<b>Fund 501 - Cemetary Total:</b>					<b>246.14</b>
<b>Fund: 502 - Util Office - Pool</b>					
XEROX CORP.	08133092	03/06/2023	XEROX CORP. UTILITY OFFICE	502-3601-43465	453.19
VERIZON WIRELESS	9925386800-1	03/06/2023	PHONE BILLS/OPEN PO FY 22/	502-3601-43775	773.33
CITY UTILITIES	U0301,2023	03/06/2023	CITY UTILITIES CYCLE C&D/OP	502-3601-43780	397.49
POSTMASTER	03062023	03/10/2023	UTILITY OFFICE POSTAGE CITY	502-3601-43735	15,000.00
AUTOTZONE STORES, LLC	2529105533	03/10/2023	AUTOTZONE-CATACLEAN FUEL	502-3601-43316	24.74
WESTERN FIX, LLC	35	03/10/2023	MENS REBAR JACKET ISAAH	502-3601-42620	121.99
WESTERN FIX, LLC	35	03/10/2023	STEEL TOE BOOTS ISAAH MA	502-3601-42620	151.99
NM RETREE HEALTH CARE	PPE 2023-02-24	03/10/2023	PPE 2023-02-24	502-3601-41226	294.24
SUN VALLEY, INC.	167991/6	03/14/2023	30" FORGED LOPPER CUT RO	502-3601-44615	47.49
STAPLES CONTRACT & COMM	3531307723	03/17/2023	TISSUE 2-PLY	502-3601-44606	53.22
STAPLES CONTRACT & COMM	3531307723	03/17/2023	BLACK INK PENS	502-3601-44606	9.70
STAPLES CONTRACT & COMM	3531307723	03/17/2023	WINDOW CLEANER	502-3601-44606	14.92
STAPLES CONTRACT & COMM	3531307723	03/17/2023	STICKY NOTES	502-3601-44606	18.12
STAPLES CONTRACT & COMM	3531307723	03/17/2023	COPY PAPER 20 LRS BILLING	502-3601-44606	161.52
STAPLES CONTRACT & COMM	3531307723	03/17/2023	BLUE INK PENS	502-3601-44606	9.70
NM RETREE HEALTH CARE	PPE 2023-03-10	03/17/2023	PPE 2023-03-10	502-3601-41226	254.95
XEROX CORP.	018329754-018372647-0183	03/24/2023	XEROX CORP. UTILITY OFFICE	502-3601-43465	562.82
FOXWORTH-GALBRAITH	1709807, 1734738	03/24/2023	PICK RAILROAD FG GW	502-3601-44607	111.98
FOXWORTH-GALBRAITH	1709807, 1734738	03/24/2023	KEY WATER METER BRASS	502-3601-44607	71.96
FOXWORTH-GALBRAITH	1709807, 1734738	03/24/2023	FISKARS 28" BYPASS LOPPER	502-3601-44607	22.99
FOXWORTH-GALBRAITH	1709807, 1734738	03/24/2023	FIELD SUPPLIES UTILITY METE	502-3601-44607	19.98

## EOM AP REPORT

Payable Dates: 3/1/2023 - 3/31/2023

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
AUTOZONE STORES, LLC	250114188,2529111117	03/24/2023	ADJUSTABLE WRENCH	502-3601-44607	63.98
PITNEY BOWES INC.	3317150922, 3317074549	03/31/2023	PITNEY BOWES RELAY 5000/P	502-3601-43465	4,197.45
TESTON'S FREEWAY CHEVRON	5026	03/31/2023	UTILITY OFFICE FUEL TESTONS	502-3601-43316	329.44
STAPLES CONTRACT & COMM	8069594431	03/31/2023	LETTER SIZE MANILLA FNVFL	502-3601-44606	25.24
STAPLES CONTRACT & COMM	8069594431	03/31/2023	STANDARD TISSUE	502-3601-44606	70.96
STAPLES CONTRACT & COMM	8069594431	03/31/2023	SPIRAL NOTEBOOK	502-3601-44606	17.08
STAPLES CONTRACT & COMM	8069594431	03/31/2023	ADDING MACHINE TAPE	502-3601-44606	13.04
STAPLES CONTRACT & COMM	8069594431	03/31/2023	WEEKLY MONTHLY PLANNER	502-3601-44606	12.99
STAPLES CONTRACT & COMM	8069594431	03/31/2023	STIC GRIP BALLPOINT PENS	502-3601-44606	6.88
STAPLES CONTRACT & COMM	8069594431	03/31/2023	FABRIC GUEST CHAIR	502-3601-44606	245.88
STAPLES CONTRACT & COMM	8069594431	03/31/2023	CALCULATORS CASHIERING	502-3601-44606	191.18
STAPLES CONTRACT & COMM	8069594431	03/31/2023	RETRACTABLE PENS	502-3601-44606	19.40
STAPLES CONTRACT & COMM	8069594431	03/31/2023	DISINFECTANT SPRAY	502-3601-44606	41.80
STAPLES CONTRACT & COMM	8069594431	03/31/2023	#10 BUSINESS ENVELOPES	502-3601-44606	29.99
STAPLES CONTRACT & COMM	8069594431	03/31/2023	COPY PAPER BILLING	502-3601-44606	311.88
STAPLES CONTRACT & COMM	8069594431	03/31/2023	DISINFECTING WIPES	502-3601-44606	36.16
VERIZON WIRELESS	9930167879	03/31/2023	PHONE BILLS/OPEN PO FY 22/	502-3601-43775	273.33
NM RETIREE HEALTH CARE	PPE 2023-03-24	03/31/2023	PPE 2023-03-24	502-3601-41226	254.95
<b>Fund 502 - Util Office - Pool Total:</b>					<b>24,217.95</b>

## Fund: 503 - Electric

XEROX CORP.	018133090,018233593	03/06/2023	BASE CHARGE & METER USAGE	503-3702-43465	126.30
NEW MEXICO GAS COMPANY,	02/28/23	03/06/2023	GAS BILLS/ELECTRIC FY 22-23	503-3702-43780	186.23
TDS	2/18/23	03/06/2023	TDS FIBER INTERNET OPEN P	503-3702-43780	600.00
QUILL CORPORATION	30715821,320846754	03/06/2023	BUSINESS CARDS- CHRIS REES	503-3702-44606	13.76
QUILL CORPORATION	30715821,320846754	03/06/2023	BUSINESS CARDS- WILLIE MO	503-3702-44606	13.76
QUILL CORPORATION	30715821,320846754	03/06/2023	FILE FOLDERS	503-3702-44606	30.22
QUILL CORPORATION	30715821,320846754	03/06/2023	PENS	503-3702-44606	53.99
QUILL CORPORATION	30715821,320846754	03/06/2023	ELECTRONIC DUSTER SPRAY	503-3702-44606	28.79
LANDIS+GYR TECHNOLOGY, IN	90370243	03/06/2023	AMI METERS- TECH STUDIO	503-3702-43815	240.02
VERIZON WIRELESS	9924435597-1	03/06/2023	PHONE BILLS/OPEN PO FY 22/	503-3702-43775	52.38
VERIZON WIRELESS	9925386800-1	03/06/2023	PHONE BILLS/OPEN PO FY 22/	503-3702-43775	192.33
CITY UTILITIES	U03012023	03/06/2023	CITY UTILITIES CYCLE C&D/OP	503-3702-43780	4,918.00
TRIPLE H SOLAR, LLC	0329	03/09/2023	ENGINEERING SERVICES- OPE	503-3702-48598	6,080.00
PETE'S EQUIPMENT, INC.	0033243	03/10/2023	DEBRIS HOSE 8' X 62" RUBBER	503-3702-47420	620.09
PETE'S EQUIPMENT, INC.	0033243	03/10/2023	FREIGHT	503-3702-47420	65.72
AMAZON CAPITAL SERVICES, I	1HT-MURR-LY96	03/10/2023	JEANS- JOSHUA GORHAM	503-3702-42620	266.39
AMAZON CAPITAL SERVICES, I	1HT-MURR-LY96	03/10/2023	BOOTS- JOSHUA BREUER	503-3702-44615	109.95
COOPERATIVE EDUCATIONAL	24-135068	03/10/2023	AERIAL MED-VOLTAGE DISTRI	503-3702-48598	94.40
SSA SOLAR OF NM 4, LLC	NM-14-015A-202302 01	03/10/2023	POWER SERVICES- OPEN PO F	503-3702-50795	21,329.12
NM RETIREE HEALTH CARE	PPE 2023-02-24	03/10/2023	PPE 2023-02-24	503-3702-41226	455.50
IRBY SUPPLY CO.	5013327998.001	03/10/2023	HDEL CM-660 CLAMPMETER	503-3702-44607	384.00
IRBY SUPPLY CO.	5013327998.001	03/10/2023	68204 5/8 X3/4 BOXEND WRE	503-3702-44607	53.68
IRBY SUPPLY CO.	5013327998.001	03/10/2023	39221 CIRCUIT SAFETY GLASSE	503-3702-44607	151.92
IRBY SUPPLY CO.	5013327998.001	03/10/2023	D2000-9NETH SIDE CUTTING	503-3702-44607	185.76
IRBY SUPPLY CO.	5013327998.001	03/10/2023	03-3450-80 XL GLOVES	503-3702-44607	362.04
IRBY SUPPLY CO.	5013327998.001	03/10/2023	03-3450-80-L L GLOVES	503-3702-44607	362.04
IRBY SUPPLY CO.	5013327998.001	03/10/2023	14001 KLEIN KNIFE	503-3702-44607	291.66
IRBY SUPPLY CO.	5013327998.001	03/10/2023	03-3450-80-M GLOVES	503-3702-44607	362.04
IRBY SUPPLY CO.	5013327998.001	03/10/2023	602-6 6" SCREW DRIVER	503-3702-44607	24.88
IRBY SUPPLY CO.	5013327998.001	03/10/2023	68202 1/2 X 9/16 BOXEND W	503-3702-44607	43.32
IRBY SUPPLY CO.	5013327998.001	03/10/2023	602-8 8"SCREW DRIVER	503-3702-44607	30.88
SIERRA ELECTRIC CO-OP, INC.	03022023, 03082023	03/17/2023	MIMS CITY LIGHTS- OPEN PO	503-3702-43780	566.95
SIERRA ELECTRIC CO-OP, INC.	03022023, 03082023	03/17/2023	POWER SERVICES- OPEN PO F	503-3702-50795	207,376.46
LOURDES B GUTIERREZ	03092023	03/17/2023	UTILITY REFUND	503-3702-27351	93.44
LINDA BIRMINGHAM	03092023	03/17/2023	UTILITY REFUND	503-3702-27351	440.76
JOAN KEMSLEY	03092023	03/17/2023	UTILITY REFUND	503-3702-27351	91.54
JOHN KEIM	03092023	03/17/2023	UTILITY REFUND	503-3702-27351	269.68
TAMEYA D-M THOMAS	03092023	03/17/2023	UTILITY REFUND	503-3702-27351	144.36
MIKE TORRES DBA CD TECHN	1006-2-2023	03/17/2023	IT SERVICES AUGUST 1,2022 T	503-3702-48598	904.17
AMAZON CAPITAL SERVICES, I	14HQ-MLLM-LXF9	03/17/2023	D BATTERIES	503-3702-44606	44.72

## EOM AP REPORT

Payable Dates: 3/1/2023 - 3/31/2023

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
AMAZON CAPITAL SERVICES, I	14HQ-MLLM-LXF9	03/17/2023	OFFICE DESK CHAIRS	503-3702-44613	164.97
AMAZON CAPITAL SERVICES, I	14HQ-MLLM-LXF9	03/17/2023	DISPOSABLE GLOVES	503-3702-44615	19.44
AMAZON CAPITAL SERVICES, I	14HQ-MLLM-LXF9	03/17/2023	FLOOR LINERS, 07561-G	503-3702-47420	148.94
TRI-STATE GENERATION & TRA	303082	03/17/2023	POWER SERVICES- OPEN PO F	503-3702-50795	35,653.36
MISCO	35163	03/17/2023	CLASS 3 ORANGE SAFETY VES	503-3702-44615	72.00
MISCO	35163	03/17/2023	CLASS 3 ORANGE SAFETY VES	503-3702-44615	120.00
MISCO	35163	03/17/2023	CLASS 3 ORANGE SAFETY VES	503-3702-44615	120.00
MISCO	35163	03/17/2023	FREIGHT	503-3702-44615	35.00
LANDIS+GYR TECHNOLOGY, IN	90365995	03/17/2023	SaaS MONTHLY FLAT FEE- OPE	503-3702-43770	950.00
LANDIS+GYR TECHNOLOGY, IN	90371096	03/17/2023	SaaS MONTHLY FLAT FEE- OPE	503-3702-43770	950.00
VERIZON WIRELESS	9924435597-03	03/17/2023	PHONE BILLS/OPEN PO FY 22/	503-3702-43775	102.52
WESTERN AREA POWER ADMINI	JJP61798A0223	03/17/2023	BASE DEMAND & BASE ENER	503-3702-50795	42,721.82
NM RETIREE HEALTH CARE	PPE 2023-03-10	03/17/2023	PPE 2023-03-10	503-3702-41226	455.50
XEROX CORP.	018329763, 018445744	03/24/2023	BASE CHARGE & METER USAG	503-3702-43465	128.99
MARTO ENERGY	031723-01	03/24/2023	REPLACE POLE BY STATE POLI	503-3702-47415	15,172.50
REED'S TIRE CENTER	12643	03/24/2023	TIRES- 11R/22.5	503-3702-47420	960.00
ALTEC INDUSTRIES, INC	51161444	03/24/2023	TROUBLESHOOT AND REPAIR	503-3702-47420	412.41
CITY UTILITIES	A-B MAR 2023	03/24/2023	CITY UTILITIES CYCLE A&B/OP	503-3702-43780	173.07
LIA LIFTING SERVICES INC	INDI62200	03/24/2023	ANNUAL SAFETY INSEPECTIO	503-3702-47420	2,657.62
NEW MEXICO GAS COMPANY,	INV-MAR-2023-2	03/24/2023	GAS BILLS/ELECTRIC FY 22-23	503-3702-43780	70.52
TDS	03/18/2023	03/31/2023	TDS FIBER INTERNET OPEN P	503-3702-43780	600.00
REED'S TIRE CENTER	12671	03/31/2023	TIRE MOUNT	503-3702-47420	64.84
ZIA ELECTRICAL PRODUCTS	18577	03/31/2023	FORM 25 FAX 240V 3W CO-GE	503-3702-44607	584.80
COOPERATIVE EDUCATIONAL	24-132163	03/31/2023	AERIAL MED-VOLTAGE DISTRI	503-3702-48598	3,570.05
SILVERSKY, INC.	477386-SI	03/31/2023	EMAIL SERVICE OPEN PO FY2	503-3702-43835	234.69
TESTON'S FREEWAY CHEVRON	5031	03/31/2023	GAS/DIESEL FUEL PURCHASES	503-3702-43316	2,442.94
WESTERN UNITED ELECTRIC	6081335	03/31/2023	10 FT. CLASS 2 DF PW WOOD	503-3702-44607	8,067.42
WESTERN UNITED ELECTRIC	6081335	03/31/2023	35 FT. CLASS 4 DF PW WOOD	503-3702-44607	8,587.00
WESTERN UNITED ELECTRIC	6081335	03/31/2023	50 FT. CLASS 2 DF PW WOOD	503-3702-44607	15,521.76
WESTERN UNITED ELECTRIC	6081335	03/31/2023	45 FT. CLASS 2 DF PW- WOOD	503-3702-44607	6,643.48
WESTERN UNITED ELECTRIC	6082652	03/31/2023	7558 ANCHOR ROD 3/4 IN X 8	503-3702-44607	673.44
WESTERN UNITED ELECTRIC	6082652	03/31/2023	UAS-QRD-750 BUST ANCHOR	503-3702-44607	393.00
WESTERN UNITED ELECTRIC	6082653	03/31/2023	YHN-525 CRIMPS	503-3702-44607	61.50
VERIZON WIRELESS	9930167879	03/31/2023	PHONE BILLS/OPEN PO FY 22/	503-3702-43775	192.33
NM RETIREE HEALTH CARE	PPE 2023-03-24	03/31/2023	PPE 2023-03-24	503-3702-41226	155.50

Fund 503 - Electric Total: 396,842.66

## Fund: 504 - Water

NEW MEXICO GAS COMPANY,	02/28/23	03/06/2023	GAS BILLS/WATER FY 22-23	504-3803-43780	531.54
TDS	2/18/23	03/06/2023	TDS FIBER INTERNET OPEN P	504-3803-43780	600.00
VERIZON WIRELESS	9925386800-1	03/06/2023	PHONE BILLS/OPEN PO FY 22/	504-3803-43775	69.67
CITY UTILITIES	U03012023	03/06/2023	CITY UTILITIES CYCLE C&D/OP	504-3803-43780	7,772.85
TAXATION AND REVENUE	02282023	03/10/2023	WATER CONSERVATION FEE F	504-3803-43797	984.70
SIERRA AUTO/CARQUEST	6016-310014	03/10/2023	OIL 5W20	504-3803-47420	45.48
SIERRA AUTO/CARQUEST	6016-310014	03/10/2023	BATTERY	504-3803-47420	144.19
SIERRA AUTO/CARQUEST	6016-310014	03/10/2023	OIL FILTER	504-3803-47420	3.59
SIERRA AUTO/CARQUEST	6016-310014-2	03/10/2023	TRANSMISSION FILTER	504-3803-47420	22.29
NM RETIREE HEALTH CARE	PPE 2023-02-24	03/10/2023	PPE 2023-02-24	504-3803-41226	34.73
GRAINGER, INC.	9592248158/9575138905/95	03/13/2023	SPUD WRENCH ALLOY STEEL	504-3803-44607	65.08
GRAINGER, INC.	9592248158/9575138905/95	03/13/2023	SPUD WRENCH ALLOY STEEL	504-3803-44607	83.70
GRAINGER, INC.	9592248158/9575138905/95	03/13/2023	HEAVY DUTY PIPE WRENCH 2	504-3803-44607	132.84
GRAINGER, INC.	9592248158/9575138905/95	03/13/2023	SOCKET WRENCH SET 3/8 " D	504-3803-44607	229.46
GRAINGER, INC.	9592248158/9575138905/95	03/13/2023	HEAVY DUTY PIPE WRENCH 2"	504-3803-44607	84.50
GRAINGER, INC.	9592248158/9575138905/95	03/13/2023	TONGUE & GROVE PLIER SET	504-3803-44607	88.57
GRAINGER, INC.	9592248158/9575138905/95	03/13/2023	HOLLOW SHANK NUT DRIVER	504-3803-44607	90.40
GRAINGER, INC.	9592248158/9575138905/95	03/13/2023	MAGNETIZED TIP SCREWDRIVE	504-3803-44607	34.28
GRAINGER, INC.	9592248158/9575138905/95	03/13/2023	HAMMER FIBERGLASS STEEL	504-3803-44607	29.95
GRAINGER, INC.	9592248158/9575138905/95	03/13/2023	STEEL ENGINEERING HAMME	504-3803-44607	114.65
GRAINGER, INC.	9592248158/9575138905/95	03/13/2023	PIPE WRENCH 1 1/2" JAW CAP	504-3803-44607	113.46
GRAINGER, INC.	9596743899	03/13/2023	5 GAL CAP WATER CONTAINE	504-3803-44607	72.81
SUN VALLEY, INC.	6016-310015	03/14/2023	OPEN PO UNSTOCKED FIELD S	504-3803-44607	198.36

## EOM AP REPORT

Payable Dates: 3/1/2023 - 3/31/2023

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
MIKE TORRES DNA CD TECHN	1006-2-2023	03/17/2023	IT SERVICES AUGUST 1,2022 T	504-3803-48598	904.16
NM RETIREE HEALTH CARE	PPE 2023-03-10	03/17/2023	PPE 2023-03-10	504-3803-41226	34.73
CORE & MAIN, LP	5196343	03/17/2023	860-56-0108-16C 4 HYMAX C	504-3803-44607	1,655.64
CORE & MAIN, LP	5196343	03/17/2023	860-56-005A-16 2 HYMAX CPL	504-3803-44607	1,175.20
CORE & MAIN, LP	5196343	03/17/2023	317-069007-000 6X3/4CC SA	504-3803-44607	578.58
CORE & MAIN, LP	5196343	03/17/2023	FREIGHT	504-3803-44607	564.37
CORE & MAIN, LP	5196343	03/17/2023	3/4X100' CTS PE TUBING 200	504-3803-44607	114.00
CORE & MAIN, LP	5196343	03/17/2023	860-56-0183-16 6 HYMAX CPL	504-3803-44607	1,373.16
MORROW ENTERPRISES, INC.	233390	03/24/2023	MORGAN STREET BOOSTER P	504-3803-47421	30,875.00
CITY UTILITIES	A B MAR 2023	03/24/2023	CITY UTILITIES CYCLE A&B/OP	504-3803-43780	756.62
CWD SERVICES INC	INV1867-2023	03/24/2023	INSPECT & CLEANING 1 3MG	504-3803-48598	2,604.00
CWD SERVICES INC	INV1867-2023	03/24/2023	INSPECT ONLY UPPER ZONE 1	504-3803-48598	1,627.50
CWD SERVICES INC	INV1867-2023	03/24/2023	5 DAY PER DIEM @ \$150 PER	504-3803-48598	813.75
CWD SERVICES INC	INV1867-2023	03/24/2023	INSPECT ONLY UPPER ZONE 5	504-3803-48598	1,302.00
CWD SERVICES INC	INV1867-2023	03/24/2023	INSPECT & CLEAN 1 200K G C	504-3803-48598	3,797.50
CWD SERVICES INC	INV1867-2023	03/24/2023	MOBILIZATION /DEMOBILIZAT	504-3803-48598	542.50
NEW MEXICO GAS COMPANY,	INV-MAR-2023 2	03/24/2023	GAS BILLS/WATER FY 22-23	504-3803-43780	109.82
TDS	03/18/2023	03/31/2023	TDS FIBER INTERNET OPEN P	504-3803-43780	600.00
BANK OF AMERICA	187159 & 187926	03/31/2023	UNIFORMS FOR ANDREW CU	504-3803-42620	362.75
BANK OF AMERICA	187159 & 187926	03/31/2023	BOOTS FOR ANDREW CURRY	504-3803-44615	149.99
NM STATE LAND OFFICE	241524	03/31/2023	NM STATE LAND OFFICE LFAS	504-3803-43466	2,179.07
SILVERSKY, INC.	477386-SI	03/31/2023	EMAIL SERVICE OPEN PO FY2	504-3803-43815	234.69
TESTON'S FRIEWAY CHEVRON	5024/5025	03/31/2023	OPEN PO FOR DIESEL/UNLEAD	504-3803-43316	1,912.86
VERIZON WIRELESS	9930167879	03/31/2023	PHONE BILLS/OPEN PO FY 22/	504-3803-43775	69.67
BANK OF AMERICA	80A8198	03/31/2023	UNIFORMS FOR ARNULFO CA	504-3803-42620	497.76
BAKER UTILITY SUPPLY CORP.	INV308874	03/31/2023	BRASS FLARE END STRAIGHT	504-3803-44607	707.00
NM RETIREE HEALTH CARE	PPE 2023-03-24	03/31/2023	PPE 2023-03-24	504-3803-41226	145.21

Fund 504 - Water Total: 67,834.63

## Fund: 505 - Solid Waste

WEX BANK	87002680	03/01/2023	WEX DIESEL & GASOLINE	505-3904-43316	6,254.24
XEROX CORP.	018133079 & 018233591	03/06/2023	METER USAGE & BASE CHARG	505-3904-43465	130.56
NEW MEXICO GAS COMPANY,	02/28/23	03/06/2023	GAS BILLS/RECYCLE CENTER F	505-3904-43780	300.72
SUN VALLEY, INC.	167839/6	03/06/2023	702688 3/4" HOSE REPAIR	505-3904-44607	6.17
TDS	2/18/23	03/06/2023	TDS FIBER INTERNET OPEN P	505-3904-43780	600.00
VERIZON WIRELESS	9925386800-1	03/06/2023	PHONE BILLS/OPEN PO FY 22/	505-3904-43775	165.85
ACCENT WIRE TIE	9989627	03/06/2023	12 X14' -0 QUICKSILVER GALV.	505-3904-44607	1,894.91
WAGNER EQUIPMENT CO.	P12X0462467	03/06/2023	TENSIONER	505-3904-47420	236.30
WAGNER EQUIPMENT CO.	P12X0462467	03/06/2023	PULLEY	505-3904-47420	164.13
BORDER INTERNATIONAL TRU	R400025860-1	03/06/2023	DIAGNOSTICS PTO ON 07368-	505-3904-47420	369.60
CITY UTILITIES	U03012023	03/06/2023	CITY UTILITIES CYCLE C&D/OP	505-3904-43780	617.64
BORDER INTERNATIONAL TRU	X400088944-01	03/06/2023	SWITCH TURN SIGNAL	505-3904-47420	318.34
BORDER INTERNATIONAL TRU	X400088944-01	03/06/2023	TANK RAD SURGE	505-3904-47420	522.17
BORDER INTERNATIONAL TRU	X400089742-01	03/06/2023	ZEP PURPLE DEGREASER	505-3904-44607	285.00
AMAZON CAPITAL SERVICES, I	11NC-49KC-LHT4	03/10/2023	PINE SOL ALL PURPOSE CLEA	505-3904-44606	80.98
AMAZON CAPITAL SERVICES, I	11NC-49KC-LHT4	03/10/2023	BROTHER GENUITE P-TOUCH	505-3904-44606	60.88
AMAZON CAPITAL SERVICES, I	11NC-49KC-LHT4	03/10/2023	PILOT PRECISE VS RT REF & RE	505-3904-44606	46.92
AMAZON CAPITAL SERVICES, I	11NC-49KC-LHT4	03/10/2023	BINDERTEK 2RING ZINCH MIN	505-3904-44606	30.00
AMAZON CAPITAL SERVICES, I	11NC-49KC-LHT4	03/10/2023	PILOT PRECISE VS RT REF & RE	505-3904-44606	25.11
AMAZON CAPITAL SERVICES, I	11NC-49KC-LHT4	03/10/2023	BARSKA CB13232 KEY LOCK 4	505-3904-44613	55.89
AMAZON CAPITAL SERVICES, I	11NC-49KC-LHT4	03/10/2023	YITAHOME WOOD FILE CABIN	505-3904-44613	133.05
SIERRA AUTO/CARQUEST	6016-309810	03/10/2023	DEFROST/DUCT HOSE	505-3904-47420	17.55
SIERRA AUTO/CARQUEST	6016-309810	03/10/2023	CERAMIC HEAT/DEFROST	505-3904-47420	41.44
SIERRA AUTO/CARQUEST	6016-309916	03/10/2023	BRAKELEEN SPRAY CHLRN	505-3904-44607	56.76
SIERRA AUTO/CARQUEST	6016-309916	03/10/2023	GREASE GUN	505-3904-44607	31.30
SIERRA AUTO/CARQUEST	6016-310012	03/10/2023	XBO CRIMPS	505-3904-47420	14.00
SIERRA AUTO/CARQUEST	6016-310012	03/10/2023	8G-8FIX	505-3904-47420	28.60
SIERRA AUTO/CARQUEST	6016-310012	03/10/2023	HYDRA HOSE BULK	505-3904-47420	54.60
SIERRA AUTO/CARQUEST	6016-310013	03/10/2023	SERPENTINE BELT	505-3904-47420	47.99
SIERRA AUTO/CARQUEST	6016-310161	03/10/2023	CIG LIGHTER AUX	505-3904-47420	6.91
SIERRA AUTO/CARQUEST	6016-310161	03/10/2023	LIGHTER AUX	505-3904-47420	6.91

## EOM AP REPORT

Payable Dates: 3/1/2023 - 3/31/2023

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
SIERRA AUTO/CARQUEST	6016-310215	03/10/2023	HYDRAULIC FITTING	505-3904-47420	13.98
SIERRA AUTO/CARQUEST	6016-310215	03/10/2023	CRIMPS	505-3904-47420	50.00
SIERRA AUTO/CARQUEST	6016-310215	03/10/2023	HYDRAULIC HOSE BULK	505-3904-47420	6.48
CITY OF LAS CRUCES	92806	03/10/2023	SCSWA OPEN PO FY2022-202	505-3904-45601	43,165.31
SOUTHWEST CONSTRUCTION	95506	03/10/2023	5/8X2 1/4 BOLTS	505-3904-44613	8.88
SOUTHWEST CONSTRUCTION	95506	03/10/2023	9W8215 BLADE -CAT BACKHO	505-3904-44613	309.72
SOUTHWEST CONSTRUCTION	95506	03/10/2023	5/8 NUTS	505-3904-44613	6.32
NM RETIREE HEALTH CARE	PPE 2023-02-24	03/10/2023	PPE 2023-02-24	505-3904-41226	571.37
MIKE TORRES DBA CD TECHN	1006-2-2023	03/17/2023	IT SERVICES AUGUST 1,2022 T	505-3904-48598	904.16
P & T MACHINE LLC	572134	03/17/2023	REPAIR END CAPS	505-3904-47420	60.00
P & T MACHINE LLC	572134	03/17/2023	HYDRA CYLINDER SEAL KIT	505-3904-47420	165.00
P & T MACHINE LLC	572134	03/17/2023	DISASSEMBLE, INSPECT AND	505-3904-47420	222.10
WEX BANK	87695228-3	03/17/2023	WEX DIESEL & GASOLINE	505-3904-43316	6,729.67
NM RETIREE HEALTH CARE	PPE 2023-03-10	03/17/2023	PPE 2023-03-10	505-3904-41226	571.36
XEROX CORP.	018329756 & 018415742	03/24/2023	METER USAGE & BASIC CHARG	505-3904-43465	185.38
AMAZON CAPITAL SERVICES, I	19W3-DGPC-M7MT	03/24/2023	KLEEN SWEEP SWEEPING CO	505-3904-44615	39.36
AMAZON CAPITAL SERVICES, I	19W3-DGPC-M7MT	03/24/2023	LINCOLN ELECTRIC UNISEX AD	505-3904-44615	60.65
AUTOZONE STORES, LLC	2529114087	03/24/2023	75130 BLUR SHOP TOWEL RO	505-3904-44607	143.52
NM RECYCLING COALITION	3872	03/24/2023	JUNE RECYCLING COURSE	505-3904-42720	906.00
EASY KLEEN PRESSURE SYSTE	76952	03/24/2023	NOZZLE-ROT-5100PSI-4.5 ORI	505-3904-80845	145.00
EASY KLEEN PRESSURE SYSTE	76952	03/24/2023	TIRE-RUBBER-FOAM FILLED-J	505-3904-80845	260.00
EASY KLEEN PRESSURE SYSTE	76952	03/24/2023	HOSE REEL KIT,HR 150C/W3' J	505-3904-80845	385.00
EASY KLEEN PRESSURE SYSTE	76952	03/24/2023	COMM. SERIES, HOT WATER P	505-3904-80845	3,710.00
EASY KLEEN PRESSURE SYSTE	76952	03/24/2023	FREIGHT	505-3904-80845	545.00
EASY KLEEN PRESSURE SYSTE	76952	03/24/2023	HD AUTO STOP-ST,SH,220V-1	505-3904-80845	450.00
EASY KLEEN PRESSURE SYSTE	76952	03/24/2023	HOSE ASS-SOLID X SWIVEL-C/	505-3904-80845	125.00
NEW MEXICO GAS COMPANY,	INV-MAR-2023-2	03/24/2023	GAS BILLS/RECYCLE CENTER F	505-3904-43780	103.31
CITY UTILITIES	MAR PAYMENT 2023	03/24/2023	CITY LANDFILL BILLS/OPEN PO	505-3904-15601	19,956.84
PETE'S EQUIPMENT, INC.	0033297	03/31/2023	SHIPPING AND HANDLING	505-3904-47420	115.07
PETE'S EQUIPMENT, INC.	0033297	03/31/2023	FILTER HEAD, SINGLE SPIN ON	505-3904-47420	578.10
PETE'S EQUIPMENT, INC.	0033297	03/31/2023	FILTER HYD SPIN ON	505-3904-47420	744.76
TDS	03/18/2023	03/31/2023	TDS FIBER INTERNET OPEN P	505-3904-43780	600.00
4 RIVERS EQUIPMENT	1438866	03/31/2023	LATCH FOR SKID LOADER	505-3904-47420	219.82
AMAZON CAPITAL SERVICES, I	17CT-F1W7LC6 & 1J1F-DFPV	03/31/2023	MISOLANT DRAFTING CHAIR	505-3904-44613	180.99
AMAZON CAPITAL SERVICES, I	17CT-F1W7LC6 & 1J1F-DFPV	03/31/2023	SEVILLE CLASSICS ULTRA HD	505-3904-44613	329.89
SILVERSKY, INC.	477386 \$I	03/31/2023	EMAIL SERVICE OPEN PO FY2	505-3904-43815	234.69
VERIZON WIRELESS	9930167879	03/31/2023	PHONE BILLS/OPEN PO FY 22/	505-3904-43775	167.31
CENTURY EQUIPMENT COMP	AW14198	03/31/2023	SERVICE HAUL	505-3904-47420	1,000.00
NM RETIREE HEALTH CARE	PPE 2023-03-24	03/31/2023	PPE 2023-03-24	505-3904-41226	571.38
<b>Fund 505 - Solid Waste Total:</b>					<b>97,053.74</b>

## Fund: 506 - WWTP

BANK OF AMERICA	272849020	03/03/2023	HOTEL ROOM RESERVATION F	506-4005-42720	634.04
BANK OF AMERICA	3323	03/03/2023	6 WORK SHIRTS CHARLES WIL	506-4005-42620	200.00
BANK OF AMERICA	3323	03/03/2023	6 WORK PANTS FOR CHARLES	506-4005-42620	222.19
NEW MEXICO GAS COMPANY,	02/28/23	03/06/2023	GAS BILLS/VACUUM STATION	506-4005-43780	44.45
TDS	2/18/23	03/06/2023	TDS FIBER INTERNET OPEN P	506-4005-43780	600.00
VERIZON WIRELESS	9925386800-1	03/06/2023	PHONE BILLS/OPEN PO FY 22/	506-4005-43775	364.98
CITY UTILITIES	U03012023	03/06/2023	CITY UTILITIES CYCLE C&D/OP	506-4005-43780	8,418.10
VILLAGE OF WILLIAMSBURG	02282023	03/10/2023	SEWER RECEIPTS FY 22/23 OP	506-4005-48798	4,565.18
PINNACLE PROPANE	1/31/23	03/10/2023	PROPANE-WWTP-OPEN PO F	506-4005-43780	550.52
SIERRA AUTO/CARQUEST	6016-309813	03/10/2023	BATTERIES	506-4005-47420	493.90
SIERRA AUTO/CARQUEST	6016-310159	03/10/2023	BATTERY-F&T	506-4005-47420	368.22
NM RETIREE HEALTH CARE	PPE 2023-02-24	03/10/2023	PPE 2023-02-24	506-4005-41226	298.02
GRAINGER, INC.	9592248158/9575138905/95	03/13/2023	HEAVY DUTY PIPE WRENCH 2"	506-4005-44607	42.25
GRAINGER, INC.	9592248158/9575138905/95	03/13/2023	HAMMER FIBERGLASS STEEL	506-4005-44607	29.95
GRAINGER, INC.	9592248158/9575138905/95	03/13/2023	TONGUE & GROVE PLIER SET	506-4005-44607	88.57
GRAINGER, INC.	9592248158/9575138905/95	03/13/2023	SPUD WRENCH ALLOY STEEL	506-4005-44607	83.70
GRAINGER, INC.	9592248158/9575138905/95	03/13/2023	SPUD WRENCH ALLOY STEEL	506-4005-44607	65.08
GRAINGER, INC.	9592248158/9575138905/95	03/13/2023	PIPE WRENCH 1 1/2" JAW CAP	506-4005-44607	56.73
GRAINGER, INC.	9592248158/9575138905/95	03/13/2023	HOLLOW SHANK NUT DRIVER	506-4005-44607	45.20

## EOM AP REPORT

Payable Dates: 3/1/2023 - 3/31/2023

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
GRAINGER, INC.	9592248158/9575138905/95	03/13/2023	SOCKET WRENCH SET 3/8" D	506-4005-44607	229.46
GRAINGER, INC.	9592248158/9575138905/95	03/13/2023	MAGNETIZED TIP SCEWDRIVE	506-4005-44607	34.28
GRAINGER, INC.	9592248158/9575138905/95	03/13/2023	HEAVY DUTY PIPE WRENCH 2	506-4005-44607	66.42
GRAINGER, INC.	9597694575	03/13/2023	TELESCOPIC POLY 50-550-12-	506-4005-44607	63.50
GRAINGER, INC.	9592694575	03/13/2023	LEAF SKIMMER 40-361 PLASTI	506-4005-44607	38.70
SUN VALLEY, INC.	6016-310015	03/14/2023	OPEN PO UNSTOCKED FIELD S	506-4005-44607	224.36
MIKE TORRES DBA CD TECHN	1006-2-2023	03/17/2023	IT SERVICES AUGUST 1,2022 T	506-4005-48598	904.16
HALL ENVIRONMENTAL ANAL	2302768	03/17/2023	EPA 200.8 METALS/200.7 MEI	506-4005-48598	120.00
HALL ENVIRONMENTAL ANAL	2302768	03/17/2023	TAX ON LABOR 7.875%	506-4005-48598	37.20
HALL ENVIRONMENTAL ANAL	2302768	03/17/2023	SM52108 BOD	506-4005-48598	225.00
HALL ENVIRONMENTAL ANAL	2302768	03/17/2023	EPA METHOD 624 VOCs	506-4005-48598	100.00
HALL ENVIRONMENTAL ANAL	2302768	03/17/2023	EPA METHOD 625 SVOCs	506-4005-48598	35.00
HALL ENVIRONMENTAL ANAL	2302771	03/17/2023	EPA METHOD 365.1 TOTAL PH	506-4005-48598	40.00
HALL ENVIRONMENTAL ANAL	2302771	03/17/2023	TAX ON LABOR 7.875%	506-4005-48598	77.89
HALL ENVIRONMENTAL ANAL	2302771	03/17/2023	EPA METHOD 16648	506-4005-48598	90.00
HALL ENVIRONMENTAL ANAL	2302771	03/17/2023	SM 4500 NORG C TKN	506-4005-48598	875.00
B & H OIL CO.	54091/54363/54371	03/17/2023	OPEN PO FOR DIESEL OIL AND	506-4005-43316	238.51
TED D MILLER ASSOCIATES, IN	6615	03/17/2023	2007 METER CALIBRATION O	506-4005-48598	400.00
TED D MILLER ASSOCIATES, IN	6615	03/17/2023	2002 EACH ADDITIONAL FLD	506-4005-48598	250.00
NM RETIREE HEALTH CARE	PPE 2023-03-10	03/17/2023	PPE 2023-03-10	506-4005-41226	228.71
QUILL CORPORATION	31117459/31129238/311445	03/24/2023	SHARPIE GEL PENS BLACK 36/	506-4005-44606	41.39
QUILL CORPORATION	31117459/31129238/311445	03/24/2023	PADFOLIO/NOTEPAD	506-4005-44606	29.69
QUILL CORPORATION	31117459/31129238/311445	03/24/2023	MESH FILE ORGANIZER	506-4005-44606	37.39
QUILL CORPORATION	31117459/31129238/311445	03/24/2023	BUSINESS CARDS FOR ARNIE 2	506-4005-44606	19.16
QUILL CORPORATION	31117459/31129238/311445	03/24/2023	DRY ERASE MARKERS 12/PK	506-4005-44606	13.27
XEROX CORP.	721748101	03/24/2023	BASE CHARGE/METERED USA	506-4005-43465	176.44
CITY UTILITIES	A-B MAR 2023	03/24/2023	CITY UTILITIES CYCLE A&B/OP	506-4005-43780	1,124.79
TDS	03/18/2023	03/31/2023	TDS FIBER INTERNET OPEN P	506-4005-43780	600.00
BANK OF AMERICA	187159 & 187926	03/31/2023	UNIFORMS FOR JAMISON WH	506-4005-42620	406.83
BANK OF AMERICA	187159 & 187926	03/31/2023	UNIFORM FOR TIM HANNA	506-4005-42620	406.82
BANK OF AMERICA	187159 & 187926	03/31/2023	BOOTS FOR JAMISON WHITEL	506-4005-44615	149.99
PINNACLE PROPANE	21423	03/31/2023	PROPANE -WWTP-OPEN PO F	506-4005-43780	262.32
HALL ENVIRONMENTAL ANAL	2302033	03/31/2023	ICLP FULI LIST	506-4005-44605	1,066.73
HALL ENVIRONMENTAL ANAL	2302033	03/31/2023	503 METALS SOIL	506-4005-44605	178.86
NMED GROUND WATER QUAL	32823	03/31/2023	EXAM APPLICATION	506-4005-43770	30.00
SILVERSKY, INC.	477386 SL	03/31/2023	EMAIL SERVICE OPEN PO FY2	506-4005-43815	234.68
TESTON'S FREEWAY CHEVRON	5024/5025	03/31/2023	OPEN PO FOR DIESEL/UNLEAD	506-4005-43316	1,483.96
VERIZON WIRELESS	9930167879	03/31/2023	PHONE BILLS/OPEN PO FY 22/	506-4005-43775	437.05
NM RETIREE HEALTH CARE	PPE 2023-03-24	03/31/2023	PPE 2023-03-24	506-4005-41226	176.42
Fund 506 - WWTP Total:					23,320.96

## Fund: 508 - Golf Course

XEROX CORP.	018233504	03/06/2023	BASE CHARGE/METER USAGE	508-4303-43465	209.04
SUN VALLEY, INC.	167817/6,167815/6,1678759	03/06/2023	OPEN PO SUN VALLEY FEB 23	508-4303-44607	290.75
TDS	2/18/23	03/06/2023	TDS FIBER INTERNET OPEN P	508-4303-43775	600.00
SUN COUNTRY AMATEUR GOL	2418	03/06/2023	GHIN FEES	508-4303-37316	390.00
YAMAHA MOTOR FINANCE CO	798112	03/06/2023	OPEN PO FY22/23 YAMAHA L	508-4303-43465	903.51
VERIZON WIRELESS	9925386800-1	03/06/2023	PHONE BILLS/OPEN PO FY 22/	508-4303-43775	80.30
CHAPARRAL SAND & GRAVEL	40087/40103	03/09/2023	#2 SAND BY TON	508-4303-44607	2,110.88
TEXOMA GOLF LLC	40072	03/10/2023	2-3/2' WOOD TEES IMPRINTE	508-4303-44607	108.35
SIERRA AUTO/CARQUEST	6016-309550	03/10/2023	OPEN PO SIERRA AUTO FEB 2	508-4303-44607	65.64
NM RETIREE HEALTH CARE	PPE 2023-02-24	03/10/2023	PPE 2023-02-24	508-4303-41226	63.07
HELENA CHEMICALS	14153067	03/17/2023	BUCKET OF DOMINATOR BEN	508-4303-44607	325.50
SIERRA COUNTY SENTINEL	377	03/17/2023	NEWSPAPER AD FEB 17/ 23	508-4303-43740	178.01
NM RETIREE HEALTH CARE	PPE 2023-03-10	03/17/2023	PPE 2023-03-10	508-4303-41226	63.07
XEROX CORP.	018445745	03/24/2023	BASE CHARGE/METER USAGE	508-4303-43465	201.84
CITY UTILITIES	A-B MAR 2023	03/24/2023	CITY UTILITIES CYCLE A&B/OP	508-4303-43780	1,319.60
YAMAHA MOTOR FINANCE CO	800993	03/27/2023	OPEN PO FY22/23 YAMAHA L	508-4303-43465	903.51
TDS	03/18/2023	03/31/2023	TDS FIBER INTERNET OPEN P	508-4303-43775	600.00
SUN COUNTRY AMATEUR GOL	2521	03/31/2023	GHIN FEES 2 GOLFERS 30 EA J	508-4303-37316	60.00
BANK OF AMERICA	6897	03/31/2023	HINGES FOR BIG TEX 10SR DU	508-4303-44607	41.92



## EOM AP REPORT

Payable Dates: 3/1/2023 - 3/31/2023

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
VERIZON WIRELESS	9930167879	03/31/2023	PHONE BILLS/OPEN PO FY 22/	508-4303-43775	80.30
NM RETIRED HEALTH CARE	PPE 2023-03-24	03/31/2023	PPE 2023-03-24	508-4303-41226	63.07
				<b>Fund 508 - Golf Course Total:</b>	<b>8,658.36</b>

## Fund: 509 - Muni Airport

BANK OF AMERICA	03032023	03/03/2023	MORRISON BROS. REPLACEMENT	509-4403-44607	767.68
BANK OF AMERICA	13023	03/03/2023	6' FIBERGLASS LADDER	509-4403-44607	73.00
BANK OF AMERICA	13023	03/03/2023	SOLAR LED PATH LIGHTS 12/P	509-4403-44607	18.99
XEROX CORP.	018233595	03/06/2023	XEROX PRINTER OPEN PO FY 2	509-4403-43465	41.70
WINDSTREAM CORPORATION	2/18/23	03/06/2023	PHONE BILLS/OPEN PO FY 22/	509-4403-43775	352.12
VERIZON WIRELESS	9925386800-1	03/06/2023	PHONE BILLS/OPEN PO FY 22/	509-4403-43775	123.88
TECH 45 AIRPORT MANAGEM	22 09884	03/10/2023	OPEN PURCHASE ORDER AIRP	509-4403-48598	3,797.50
NM RETIRED HEALTH CARE	PPE 2023-02-24	03/10/2023	PPE 2023-02-24	509-4403-41226	56.57
SIERRA ELECTRIC CO-OP, INC.	2154-03	03/17/2023	OPEN PO FY22/23 SIERRA ELE	509-1403-43780	998.07
SOUTH PLAINS IMPLEMENT, L	22823	03/17/2023	DRAWBAR HITCH FOR TRACT	509-4403-44607	418.38
QUILL CORPORATION	30901539/30881019	03/17/2023	REGULAR PAPER CLIPS 10 BOX	509-4403-44606	13.13
QUILL CORPORATION	30901539/30881019	03/17/2023	JUMBO PAPER CLIPS 10 BOXE	509-4403-44606	12.41
QUILL CORPORATION	30901539/30881019	03/17/2023	LIGHT BULBS 4/PK	509-4403-44606	29.18
QUILL CORPORATION	30901539/30881019	03/17/2023	OFFICE CHAIR	509-4403-44606	379.98
NM RETIRED HEALTH CARE	PPE 2023-03-10	03/17/2023	PPE 2023-03-10	509-4403-41226	56.57
GOODMAN AG SUPPLY INC	PREVIEW	03/17/2023	ENVIRO/SIOP SUPPLIES	509-1403-47420	22.61
GOODMAN AG SUPPLY INC	PREVIEW	03/17/2023	DIAGNOSTIC FOR PTO REPAIR	509-4403-47420	491.13
WINDSTREAM CORPORATION	MAR2023	03/24/2023	PHONE BILLS/OPEN PO FY 22/	509-4403-43775	352.43
XEROX CORP.	018445746	03/27/2023	XEROX PRINTER OPEN PO FY 2	509-4403-43465	41.02
BANK OF AMERICA	31423	03/31/2023	BLACK OUT PANEL CURTAINS	509-4403-44613	68.82
BANK OF AMERICA	31423	03/31/2023	CURTAIN ROD	509-4403-44613	26.64
BANK OF AMERICA	31423	03/31/2023	TRASH CAN	509-4403-44613	43.44
BANK OF AMERICA	31423	03/31/2023	MICROWAVE	509-4403-44613	55.00
BANK OF AMERICA	31423	03/31/2023	KEURIG	509-4403-44613	59.00
BANK OF AMERICA	31423	03/31/2023	REUSEABLE K CUP	509-4403-44613	10.98
BANK OF AMERICA	31423	03/31/2023	MINI FRIDGE	509-4403-44613	215.00
TESTON'S FREEWAY CHEVRON	5023	03/31/2023	OPEN PO FY 22-23 TESTONS F	509-4403-43316	149.98
PINNACLE PROPANE	54572952	03/31/2023	OPEN PO FY 22/23 FOR AIRP	509-4403-43780	284.23
VERIZON WIRELESS	9930167879	03/31/2023	PHONE BILLS/OPEN PO FY 22/	509-4403-43775	123.88
NM RETIRED HEALTH CARE	PPE 2023-03-24	03/31/2023	PPE 2023-03-24	509-4403-41226	56.57
				<b>Fund 509 - Muni Airport Total:</b>	<b>9,139.89</b>

## Fund: 600 - Internal Serv

WEX BANK	87002680-1	03/01/2023	GAS & OIL FY 2022-2023 (OPE	600-7003-43316	253.26
SIERRA AUTO/CARQUEST	6016-309808	03/10/2023	TPMS SENSOR	600-7003-44607	200.24
SIERRA AUTO/CARQUEST	6016-310009	03/10/2023	IMPACT FITTING	600-7003-44607	65.31
SIERRA AUTO/CARQUEST	6016-310010	03/10/2023	RAZOR BLADE SCRAPER	600-7003-44607	18.16
SIERRA AUTO/CARQUEST	6016-310011	03/10/2023	MINI BULB	600-7003-44607	6.10
SIERRA AUTO/CARQUEST	6016-310016	03/10/2023	AIR FILTER	600-7003-44607	39.72
SIERRA AUTO/CARQUEST	6016-310017	03/10/2023	OIL FILTER	600-7003-44607	10.77
SIERRA AUTO/CARQUEST	6016-310162	03/10/2023	WIRE STRIP/ CRIMPER	600-7003-44607	15.54
SIERRA AUTO/CARQUEST	6016-310162	03/10/2023	WIRE STRIPPER	600-7003-44607	13.99
SIERRA AUTO/CARQUEST	6016-310163	03/10/2023	WTHR PRF TERMINALS	600-7003-44607	7.96
SIERRA AUTO/CARQUEST	6016-310213	03/10/2023	6' LED	600-7003-44607	119.92
SIERRA AUTO/CARQUEST	6016-310216	03/10/2023	LOCTITE	600-7003-44607	4.59
WEX BANK	87695228-2	03/17/2023	GAS & OIL FY 2022-2023 (OPE	600-7003-43316	225.01
XEROX CORP.	018445747	03/27/2023	RENT OF EQUIPMENT/XEROX	600-7003-43465	97.40
AMAZON CAPITAL SERVICES, I	11484144915557061	03/31/2023	BRIGHT COLOR LINED STICKY	600-7003-44606	6.99
AMAZON CAPITAL SERVICES, I	11484144915557061	03/31/2023	OFFICE TELEPHONE STAND	600-7003-44606	23.39
AMAZON CAPITAL SERVICES, I	11484144915557061	03/31/2023	2023-2024 DESK CALENDAR	600-7003-44606	15.96
AMAZON CAPITAL SERVICES, I	11484144915557061	03/31/2023	SHARPIE GEL PENS	600-7003-44606	13.99
AMAZON CAPITAL SERVICES, I	11484144915557061	03/31/2023	MONTHLY PLANNER	600-7003-44606	11.98
AMAZON CAPITAL SERVICES, I	11484144915557061	03/31/2023	4 TRAY DESKTOP FILE	600-7003-44606	27.99
AMAZON CAPITAL SERVICES, I	11484144915557061	03/31/2023	METAL MANUAL PENCIL SHAR	600-7003-44606	11.98
AMAZON CAPITAL SERVICES, I	11484144915557061	03/31/2023	KLEENEX PROFESSIONAL	600-7003-44606	32.84
AMAZON CAPITAL SERVICES, I	11484144915557061	03/31/2023	HIGHLIGHTERS	600-7003-44606	10.28
AMAZON CAPITAL SERVICES, I	11484144915557061	03/31/2023	CLEAR SHEET PROTECTORS	600-7003-44606	9.19

EOM AP REPORT

Vendor Name	Payable Number	Post Date	Description (Item)
AMAZON CAPITAL SERVICES, I	11484144915557061	03/31/2023	SPIRAL NOTEBOOKS

Payable Dates: 3/1/2023 - 3/31/2023	
Account Number	Amount
600-7003-44606	7.03
Fund 600 - Internal Serv Total:	1,249.59
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Grand Total:	1,542,396.26

## Report Summary

## Fund Summary

Fund	Payment Amount
101 - General	169,114.86
201 - Corrections	45.00
209 - Fire	10,223.45
211 - Law Enforce Prot	4,145.44
214 - Lodgers Tax	6,218.03
216 - Muni Street	23,910.37
294 - State Library	1,061.39
295 - Muni Pool	7,544.24
296 - PD GRT	37,826.00
303 - Vet Wall	331.89
306 - Cl. It. Uti	42,036.22
312 - R&R Airport	15,569.88
315 - Cl Reserve	5,726.09
321 - WATER SYSTEM IMPROVEMENTS	529,927.41
370 - WATER TRUST BOARD PROJECTS	20,971.63
403 - Pledge State	34,180.38
501 - Cemetery	246.14
502 - Util Office - Pool	24,217.95
503 - Electric	396,842.66
504 - Water	67,834.63
505 - Solid Waste	97,053.74
506 - WWTP	28,320.96
508 - Golf Course	8,658.36
509 - Muni Airport	9,139.89
600 - Internal Serv	1,249.59
<b>Grand Total:</b>	<b>1,542,386.26</b>

## Account Summary

Account Number	Account Name	Payment Amount
101-1000-42310	PER DIEM-GOVERNING	365.96
101-1000-42720	EMPLOYEE TRAINING-G	120.00
101-1000-43597	ATTORNEY FEES-GOVER	6,009.06
101-1000-44606	OFFICE SUPPLIES-GOVER	80.96
101-1001-41226	RETIREE INSURANCE	372.77
101-1001-43465	RENT OF EQUIPMENT	650.41
101-1001-43740	PRINTING/PUBLISHING	511.70
101-1001-43775	TELEPHONE	555.88
101-1001-44606	OFFICE SUPPLIES	529.48
101-1002-41226	RETIREE INSURANCE	131.61
101-1002-43770	SUBSCRIPTION & DUES	596.10
101-1002-43775	TELEPHONE	389.96
101-1002-44606	OFFICE SUPPLIES	344.45
101-1002-48598	PROFESSIONAL SERVICE	262.50
101-1003-41226	RETIREE INSURANCE	671.73
101-1003-43465	RENT OF EQUIPMENT	621.77
101-1003-43775	TELEPHONE	650.76
101-1003-44606	OFFICE SUPPLIES	172.30
101-1004-41226	RETIREE INSURANCE	862.94
101-1004-42720	EMPLOYEE TRAINING-A	900.19
101-1004-43465	RENT OF EQUIPMENT	924.90
101-1004-43740	PRINTING/PUBLISHING	3,685.59
101-1004-43775	TELEPHONE	500.00
101-1004-44606	OFFICE SUPPLIES	593.78
101-1004-48599	OTHER CONTRACTUALS	243.15
101-1006-41226	RETIREE INSURANCE	362.01
101-1006-42620	UNIFORMS LINEN-CODE	247.90
101-1006-43775	TELEPHONE	220.38

## Account Summary

Account Number	Account Name	Payment Amount
101-1006-44606	OFFICE SUPPLIES	609.52
101-1006-44607	FIELD SUPPLIES	4,314.35
101-1006-48598	PROFESSIONAL SERVICE	2,011.53
101-1007-41226	RETIREE INSURANCE	2,700.02
101-1007-42620	UNIFORM/LINEN-POLICE	584.00
101-1007-42720	EMPLOYEE TRAINING-P	159.00
101-1007-43316	GAS & OIL	7,463.50
101-1007-43465	RENT OF EQUIPMENT	617.65
101-1007-43770	SUBSCRIPTION & DUES	30.00
101-1007-43775	TELEPHONE	2,468.01
101-1007-43815	SOFTWARE	110.00
101-1007-44616	TRAINING SUPPLIES	935.92
101-1007-47420	MAINTENANCE VEHICLE	5,317.32
101-1008-41226	RETIREE INSURANCE	273.72
101-1008-42720	EMPLOYEE TRAINING-C	414.25
101-1008-43316	GAS & OIL	1,838.79
101-1008-43775	TELEPHONE	374.89
101-1009-41226	RETIREE INSURANCE	337.59
101-1009-42620	UNIFORMS/LINEN-MUNI	109.99
101-1009-42720	EMPLOYEE TRAINING-M	325.00
101-1009-43316	GAS & OIL	842.08
101-1009-43403	REGULAR BUILDING MAI	438.52
101-1009-43465	RENT OF EQUIPMENT	2,500.16
101-1009-43775	TELEPHONE	290.42
101-1009-44606	OFFICE SUPPLIES	4.39
101-1009-44607	FIELD SUPPLIES-MUNI R	6,418.10
101-1009-44613	NON-CAPITAL ITEMS	13,966.20
101-1009-47420	MAINTENANCE VEHICLE	212.08
101-1009-48599	OTHER CONTRACTUAL S	3,416.67
101-1010-41226	RETIREE INSURANCE	290.22
101-1010-43775	TELEPHONE	187.02
101-1010-44606	OFFICE SUPPLIES	466.60
101-1010-48555	CLEAN UP & DEMOLITIO	1,273.64
101-1010-48598	PROFESSIONAL SERVICE	3,077.93
101-1011-41226	RETIREE INSURANCE	962.23
101-1011-43775	TELEPHONE	139.34
101-1011-44606	OFFICE SUPPLIES	469.51
101-1012-41226	RETIREE INSURANCE	355.34
101-1012-43775	TELEPHONE	171.72
101-1012-44607	FIELD SUPPLIES-FLEET M	518.30
101-1012-47420	MAINTENANCE-VEHICLE	93.77
101-1013-41226	RETIREE INSURANCE	231.90
101-1013-43316	GAS & OIL	128.37
101-1014-41226	RETIREE INSURANCE	533.91
101-1014-43316	GAS & OIL	1,338.65
101-1014-43403	REGULAR BUILDING MAI	1,214.96
101-1014-43465	RENT OF EQUIPMENT	11.72
101-1014-43775	TELEPHONE	251.51
101-1014-44607	FIELD SUPPLIES-FACILITY	2,770.66
101-1014-47410	MAINTENANCE CONTRA	53.88
101-1016-41226	RETIREE INSURANCE	613.98
101-1016-44830	CITY BOOK PURCHASING	3,042.14
101-1017-48599	OTHER CONTRACTUAL S	38,843.77
101-1018-43780	UTILITIES	28,973.19
101-1018-43815	SOFTWARE LIC/SOFTWA	234.69
101-1018-48598	PROFESSIONAL SERVICE	904.18
101-1040-43465	RENT OF EQUIPMENT	489.93
101-1099-34348	RENT OF PUBLIC FACILI	850.00

## Account Summary

Account Number	Account Name	Payment Amount
201-1903-44805	AUTO/LAB/DWI/JUD ED	45.00
209-1603-43316	GAS & OIL	97.02
209-1603-43465	RENT OF EQUIPMENT	511.76
209-1603-43775	TELEPHONE	681.31
209-1603-43780	UTILITIES	2,323.54
209-1603-44810	EQMT/MACHIN-WALMA	4,506.71
209-1603-47405	MAINTENANCE-BUILDIN	605.80
209-1603-47415	MAINTENANCE--REPAIR	1,497.31
211-2003-42535	EMPLOYEE TRAINING	60.00
211-2003-44573	UNIFORM & EQUIPMEN	1,004.77
211-2003-44607	FIELD SUPPLIES	710.70
211-2003-44840	EQUIPMENT & MACHIN	2,369.97
214-2540-48599	OTHER CONTRACT SERVI	823.96
214-2540-60725	GRANTS TO SUB-RECIPE	947.93
214-2560-60725	GRANTS TO SUB-RECIPE	4,446.14
216-4503-42620	UNIFORM LINEN-MUNI	306.00
216-4503-43316	GAS & OIL	2,988.60
216-4503-43403	REGULAR BUILDING MAI	167.96
216-4503-43550	ROADWAY MAINTENAN	2,799.30
216-4503-44607	FIELD SUPPLIES-STREETS	120.00
216-4503-44613	NON-CAPITAL ITEMS	499.99
216-4503-47420	MAINTVEHICLE/FURN/E	3,194.57
216-7018-48598	Professional Serv/Contra	13,824.95
294-5003-43465	RENT OF EQUIPMENT	94.07
294-5003-43775	TELEPHONE	334.94
294-5003-60834	STATE LIBRARY GRANT'S	632.38
295-4803-41226	RETIREE INSURANCE	120.30
295-4803-43465	RENT OF EQUIPMENT	90.97
295-4803-43775	TELEPHONE	57.24
295-4803-43780	UTILITIES-MUNI POOL	2,018.07
295-4803-44607	FIELD SUPPLIES MUNI P	5,257.66
296-2403-80810	OTHER CAPITAL EQUIPM	37,826.00
303-4703-43775	TELEPHONE	331.89
306-6103-47421	MAINTENANCE EQUIPM	30,875.00
306-6103-48598	PROFESSIONAL SERVICE	11,161.22
312-7024-47415	MAINTENANCE--REPAIR	15,569.88
315-8001-44613	NON CAPITAL EQUIPME	5,726.00
321-6603-80860	INFRASTRUCTURE	418,892.06
321-7017-80860	INFRASTRUCTURE	111,035.35
370-7019-80847	ROADWAYS AND BRIDGE	20,971.69
403-1203-12918	CWPA PPRF-2513 TORC	690.58
403-1203-12919	CWPA PPRF-2737 TORC	7,598.76
403-1203-12952	PPRF-5652 ELECTRIC TR	10,704.12
403-1203-12967	PPRF-1967 OPERATING	7,150.63
403-1203-90910	DEBT SERVICE INTEREST	8,036.29
501-1803-43780	UTILITIES	246.14
502-3601-41226	RETIREE INSURANCE	804.14
502-3601-42620	UNIFORM/LINEN	273.98
502-3601-43316	GAS & OIL	354.18
502-3601-43465	RENT OF EQUIPMENT	5,213.46
502-3601-43735	POSTAGE & MAIL SERVIC	15,000.00
502-3601-43775	TELEPHONE	546.86
502-3601-43780	UTILITIES	397.49
502-3601-44606	OFFICE SUPPLIES	1,289.66
502-3601-44607	FIELD SUPPLIES	290.89
502-3601-44615	SAFETY EQUIPMENT	47.49
503-3702-27351	UNAPPLIED BALANCE	1,039.78
503-3702-41226	RETIREE INSURANCE	1,366.50

## Account Summary

Account Number	Account Name	Payment Amount
503-3702-42620	UNIFORM/LINEN-ELECT	266.39
503-3702-43316	GAS & OIL	2,412.94
503-3702-43465	RENT OF EQUIPMENT	255.29
503-3702-43770	SUBSCRIPTION & DUES	1,900.00
503-3702-43775	TELEPHONE	539.56
503-3702-43780	UTILITIES	7,114.77
503-3702-43815	SOFTWARE LIC/SOFTWA	474.71
503-3702-44606	OFFICE SUPPLIES	185.24
503-3702-44607	FIELD SUPPLIES	42,784.62
503-3702-44613	NON-CAPITAL ITEMS	164.97
503-3702-44615	SAFETY EQUIPMENT	476.39
503-3702-47415	MAINTENANCE-REPAIR	15,172.50
503-3702-47420	MAINTENANCE-VEHICLE	4,929.62
503-3702-48598	PROFESSIONAL SERVICE	10,648.62
503-3702-50795	WHOLESALE POWER CO	307,080.76
504-3803-41226	RETIREE INSURANCE	214.67
504-3803-42620	UNIFORM/LINEN-WATER	860.51
504-3803-43316	GAS & OIL	1,912.86
504-3803-43466	RENT OF LAND/BUILDIN	2,179.07
504-3803-43775	TELEPHONE	139.34
504-3803-43780	UTILITIES	10,370.83
504-3803-43797	WATER CONSERVATION-	984.70
504-3803-43815	SOFTWARE LIC/SOFTWA	234.69
504-3803-44607	FIELD SUPPLIES-WATER	8,106.01
504-3803-44615	SAFETY EQUIPMENT	149.99
504-3803-47420	MAINTENANCE VEHICLE	215.55
504-3803-47421	MAINTENANCE EQUIPM	30,875.00
504-3803-48598	PROFESSIONAL SERVICE	11,591.41
505-3904-41226	RETIREE INSURANCE	1,714.11
505-3904-42720	EMPLOYEE TRAINING-SO	996.00
505-3904-43316	GAS & OIL	12,983.91
505-3904-43465	RENT OF EQUIPMENT	315.94
505-3904-43775	TELEPHONE	332.96
505-3904-43780	UTILITIES	2,221.67
505-3904-43815	SOFTWARE LIC/SOFTWA	234.69
505-3904-44606	OFFICE SUPPLIES	243.89
505-3904-44607	FIELD SUPPLIES-SOLID W	2,217.66
505-3904-44613	NON-CAPITAL ITEMS	1,033.74
505-3904-44615	SAFETY EQUIPMENT	109.01
505-3904-45601	WASTE DISPOSAL	63,122.15
505-3904-47420	MAINTENANCE-VEHICLE	5,003.85
505-3904-48598	PROFESSIONAL SERVICE	904.16
505-3904-80845	CAPITAL IMPROVEMENT	5,620.00
506-4005-41226	RETIREE INSURANCE	704.05
506-4005-42620	UNIFORM/LINEN-WASTE	1,235.84
506-4005-42720	EMPLOYEE TRAINING-W	634.04
506-4005-43316	GAS & OIL	1,722.47
506-4005-43465	RENT OF EQUIPMENT	176.44
506-4005-43770	SUBSCRIPTION & DUES	30.00
506-4005-43775	TELEPHONE	802.03
506-4005-43780	UTILITIES	11,600.18
506-4005-43815	SOFTWARE LIC/SOFTWA	234.68
506-4005-44605	CHEMICALS/LABORATOR	1,245.59
506-4005-44606	OFFICE SUPPLIES	135.90
506-4005-44607	FIELD SUPPLIES-WASTE	1,068.20
506-4005-44615	SAFETY EQUIPMENT	149.99
506-4005-47420	MAINTENANCE-VEHICLE	862.12
506-4005-48598	PROFESSIONAL SERVICE	3,154.25



**Account Summary**

Account Number	Account Name	Payment Amount
506-4005-48798	VILLAGE OF WILLIAMSB	4,565.18
508-4303-37316	MISC INCOME GOLF CO	450.00
508-4303-41226	RETIREE INSURANCE	189.21
508-4303-43465	RENT OF EQUIPMENT	2,217.90
508-4303-43740	PRINTING/PUBLISHING	178.01
508-4303-43775	TELEPHONE	1,360.60
508-4303-43780	UTILITIES	1,319.60
508-4303-44607	FIELD SUPPLIES	2,942.04
509-4403-41226	RETIREE INSURANCE	189.71
509-4403-43316	GAS & OIL	149.58
509-4403-43465	RENT OF EQUIPMENT	82.72
509-4403-43775	TELEPHONE	952.31
509-4403-43780	UTILITIES	1,282.30
509-4403-44606	OFFICE SUPPLIES	434.70
509-4403-44607	FIELD SUPPLIES	1,278.05
509-4403-44613	NON-CAPITAL ITEMS	478.88
509-4403-47420	MAINTENANCE VEH/EQ	513.74
509-4403-48598	PROFESSIONAL SERVICE	3,797.50
600-7003-43316	GAS & OIL	478.27
600-7003-43465	RENT OF EQUIPMENT	97.10
600-7003-44606	OFFICE SUPPLIES	171.62
600-7003-44607	FIELD SUPPLIES	502.30
	<b>Grand Total:</b>	<b>1,542,396.26</b>

**Project Account Summary**

Project Account Key	Payment Amount
**None**	1,542,396.26
<b>Grand Total:</b>	<b>1,542,396.26</b>

## Accounts Payable Transfer Sheet - 2022-2023 FY

Post Date Ending: 3/1, 3/3, 3/6, 3/9, 3/10, 3/13, 3/14, 3/17, 3/21, 3/24, 3/27, 3/31 2023

Fund	Fund Description	Fund Totals											GRAND TOTAL	Fund Numbers
		3/1/2023	3/3/2023	3/6/2023	3/9/2023	3/10/2023	3/13/2023	3/14/2023	3/17/2023	3/21/2023	3/24/2023	3/27/2023	03/31/2023	TRANSFERS
101	General	\$6,622.47	\$7,423.79	\$34,811.04		\$17,046.84		\$2,828.18	\$19,777.80	\$1,273.84	\$24,626.06	\$347.46	\$68,404.00	\$169,114.86
201	Local Government Corrections					\$45.00								\$45.00
209	State Fire			\$8,704.42		\$1,038.32					\$728.02	\$256.43	\$787.86	\$10,223.48
211	Law Enforcement Protection			\$1,004.77		\$60.00			\$710.70				\$2,389.97	\$4,145.44
214	Lodger's Tax					\$4,672.88			\$1,365.28				\$280.14	\$6,218.03
216	Street Renovation			\$298.48		\$3,349.82		\$13,834.05	\$3,363.74				\$8,086.58	\$23,910.37
217	Municipal Recreation													\$0.00
294	State Library			\$830.64		\$210.24			\$106.86		\$47.08		\$187.47	\$1,061.39
288	Municipal Pool			\$1,478.88		\$40.10			\$6,297.76		\$58.78		\$688.72	\$7,644.24
298	PD-GRT Fund					\$37,826.00								\$37,826.00
280	PD-Donations													\$0.00
302	Electrical Construction													\$0.00
303	Veterans Memorial			\$168.83							\$168.06			\$331.89
304	BJOA - Grants													\$0.00
305	Capital Improvement General													\$0.00
306	Capital Improvement Joint Utility					\$4,020.00					\$30,378.00	\$8,241.22		\$42,036.22
307	Golf Course Improvements													\$0.00
308	USDA-Sewer													\$0.00
309	USDA-Wastewater													\$0.00
310	R&R-Emergency													\$0.00
311	R&R-Sewer													\$0.00
312	R&R-Airport										\$15,580.88			\$15,580.88
313	R&R-Water													\$0.00
314	CDBG - Grant													\$0.00
316	CI Reserve- Non Capital Equipment		\$1,680.00								\$2,648.09		\$1,680.00	\$6,728.09
318	Emergency Reserve													\$0.00
320	USDA Water System Improvements													\$0.00
321	Water System Improvements				\$628,927.41									\$628,927.41
360	NMFA Projects													\$0.00
370	Water Trust Board Projects										\$20,971.09			\$20,971.09
380	Community Development													\$0.00
403	Pledge State Tax					\$26,144.08		\$8,036.29						\$34,180.38
501	Cemetery													\$0.00
502	Utility Office			\$1,124.01		\$15,582.98		\$47.49	\$522.13				\$6,077.66	\$24,217.94
503	Electric Dept			\$8,465.78		\$34,273.39			\$201,446.88		\$18,678.11		\$48,092.75	\$398,842.86
504	Water Dept			\$8,974.08		\$1,284.98	\$1,130.70	\$188.38	\$6,888.84		\$42,428.69		\$8,388.00	\$57,834.03
505	Solid Waste	\$6,764.24		\$6,411.18		\$44,870.86			\$8,662.20		\$27,114.08		\$4,781.01	\$97,068.74
506	WasteWater		\$1,068.23	\$8,427.63		\$6,276.74	\$843.34	\$234.36	\$3,821.47		\$1,437.12		\$6,433.88	\$28,320.96
507	Solid Waste Landfill/Collection													\$0.00
508	Golf Course			\$2,473.00		\$2,347.94			\$688.58		\$1,621.44	\$803.61	\$846.29	\$8,668.96
509	Municipal Airport		\$889.67	\$417.70		\$3,854.07			\$2,421.40		\$352.48	\$41.02	\$1,083.64	\$8,138.09
500	Internal Service Fund	\$259.26				\$802.30			\$226.01			\$87.40	\$171.62	\$1,249.69
Grand Total-Accounts Payable:		\$12,029.97	\$10,929.69	\$79,284.93	\$628,927.41	\$202,368.20	\$1,883.84	\$24,989.61	\$345,056.39	\$1,273.84	\$189,010.88	\$7,867.04	\$137,739.06	\$1,642,396.26

Accounts Payable Transfer Sheet - 2022-2023 FY  
Post Date Ending: 3/1, 3/3, 3/6, 3/9, 3/10, 3/13, 3/14, 3/17, 3/21, 3/24, 3/27, 3/31 2023

Fund	Fund Description	Fund Totals												Fund Numbers	
		3/1/2023	3/3/2023	3/6/2023	3/8/2023	3/10/2023	3/13/2023	3/14/2023	3/17/2023	3/21/2023	3/24/2023	3/27/2023	03/31/2023	GRAND TOTAL TRANSFERS	
101	General	\$5,922.47	\$7,423.79	\$34,811.04		\$17,549.84		\$2,828.16	\$19,777.60	\$1,273.64	\$24,526.08	\$317.48	\$56,484.80	\$169,114.86	101
201	Local Government Corrections					\$45.00								\$45.00	201
209	State Fire			\$8,794.42		\$1,685.32					\$729.62	\$256.43	\$767.68	\$10,223.46	209
211	Law Enforcement Protection			\$1,004.77		\$80.00			\$710.70				\$2,369.97	\$4,145.44	211
214	Lodger's Tax					\$4,572.65			\$1,355.23				\$290.14	\$6,218.03	214
216	Street Renovation			\$295.48		\$3,349.62		\$13,824.95	\$3,353.74				\$3,086.58	\$23,910.37	216
217	Municipal Recreation													\$0.00	217
294	State Library			\$530.84		\$210.24			\$109.95		\$47.09		\$167.47	\$1,061.39	294
295	Municipal Pool			\$1,478.88		\$40.10			\$6,297.76		\$68.78		\$688.72	\$7,544.24	295
296	PD-GRT Fund					\$37,826.00								\$37,826.00	296
298	PD-Donations													\$0.00	298
302	Electrical Construction													\$0.00	302
303	Veterans Memorial			\$165.83							\$168.08			\$331.89	303
304	SJOA - Grants													\$0.00	304
305	Capital Improvement General													\$0.00	305
306	Capital Improvement Joint Utility					\$4,920.00					\$30,876.00	\$6,241.22		\$42,038.22	306
307	Golf Course Improvements													\$0.00	307
308	USDA -Sweeper													\$0.00	308
309	USDA-Wastewater													\$0.00	309
310	R&R-Emergency													\$0.00	310
311	R&R-Sewer													\$0.00	311
312	R&R-Airport										\$15,589.88			\$15,589.88	312
313	R&R-Water													\$0.00	313
314	CDBG - Grant													\$0.00	314
315	CI Reserve- Non Capital Equipment		\$1,590.00								\$2,646.09		\$1,590.00	\$5,726.09	315
316	Emergency Reserve													\$0.00	316
320	USDA Water System Improvements													\$0.00	320
321	Water System Improvements				\$529,927.41									\$529,927.41	321
360	NMFA Projects													\$0.00	360
370	Water Trust Board Projects										\$20,971.69			\$20,971.69	370
380	Community Development													\$0.00	380
403	Pledge State Tax					\$26,144.08		\$8,038.29						\$34,180.38	403
501	Cemetery										\$246.14			\$246.14	501
502	Utility Office			\$1,124.01		\$15,592.98		\$47.49	\$522.13		\$863.71		\$6,077.65	\$24,217.95	502
503	Electric Dept			\$6,455.78		\$31,273.39			\$291,445.63		\$19,576.11		\$48,092.75	\$396,842.66	503
504	Water Dept			\$8,974.06		\$1,234.98	\$1,139.70	\$188.36	\$6,999.84		\$42,428.69		\$6,859.00	\$67,834.63	504
505	Solid Waste	\$8,254.24		\$5,411.19		\$44,870.95			\$8,852.29		\$27,114.06		\$4,751.01	\$97,053.74	505
506	WasteWater		\$1,096.23	\$9,427.53		\$6,276.74	\$843.84	\$224.36	\$3,621.47		\$1,437.13		\$5,433.68	\$28,320.95	506
507	Solid Waste Landfill/Collection													\$0.00	507
508	Golf Course			\$2,473.60		\$2,347.94			\$566.58		\$1,521.44	\$903.51	\$845.29	\$8,658.36	508
509	Municipal Airport		\$858.67	\$517.70		\$3,854.07			\$2,421.46		\$362.43	\$41.02	\$1,093.54	\$9,139.89	509
600	Internal Service Fund	\$253.28				\$602.90			\$225.01			\$97.40	\$171.62	\$1,249.59	600
Grand Total-Accounts Payable		\$12,029.97	\$10,929.69	\$79,264.93	\$529,927.41	\$202,356.20	\$1,983.64	\$24,959.61	\$345,055.39	\$1,273.64	\$189,018.98	\$7,867.04	\$137,739.86	\$1,642,366.26	



# CITY OF TRUTH OR CONSEQUENCES

## AGENDA REQUEST FORM

MEETING DATE: April 12, 2023

Agenda Item #: F.5

**SUBJECT:** Subrecipient FY 22/23 2<sup>nd</sup> Quarter Reports

**DEPARTMENT:** City Manager's Office

**DATE SUBMITTED:** March 29, 2023

**SUBMITTED BY:** Tammy Gardner, Executive Assistant

**WHO WILL PRESENT THE ITEM:** Consent Calendar

**Summary/Background:**

Contract requires that recipients of Subrecipient funding submit a quarterly report to the City by the 15<sup>th</sup> of the month following the quarter.

**Recommendation:**

Accept the 2<sup>nd</sup> Quarter Reports

**Attachments:**

- Checklist
- Reports

-

**Fiscal Impact (Finance):** N/A

-

**Legal Review (City Attorney):** N/A

None.

**Approved For Submittal By:** ☒ Department Director

**Reviewed by:** ☐ City Clerk ☐ Finance ☐ Legal ☐ Other: [Click here to enter text.](#)

**Final Approval:** ☐ City Manager

### CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN

Resolution No. [Click here to enter text.](#) Ordinance No. [Click here to enter text.](#)

Continued To: [Click here to enter a date.](#) Referred To: [Click here to enter text.](#)

☐ Approved ☐ Denied ☐ Other: [Click here to enter text.](#)

File Name: CC Agendas 4-12-23

COMPANION ANIMAL ACTION TEAM  
PO BOX 512  
WILLIAMSBURG, NM 87942



SUBRECIPIENT GRANT  
FY 2022/2023  
(2nd) QUARTER INVOICE

Date of Invoice: JANUARY 16, 2022 <sup>3</sup>

Invoice Amount: \$ 250.00

Submit To: *City of Truth or Consequences*  
ATTN: *City Clerk's Office*  
*505 Sims Street*  
*Truth or Consequences, NM 87901*

Allocation Amount: \$1000.00

Quarter Draw: \$250.00

Please send payment to: *Companion Animal Action Team*  
*PO Box 512*  
*Williamsburg, NM 87942*

Thank you,

*Majorie E. Powey*  
*Signature of Authorized Representative*  
Majorie E Powey  
575-740-0421

TB

## SUB-RECIPIENT QUARTERLY REPORT

FY: 2022-2023ORGANIZATION: COMPANION ANIMAL ACTION TEAMALLOCATION: \$1,000.00QUARTER: 2nd

(FY Allotment, Not Qtr. Draw)

(1st/2nd/3rd/4th)

(Please confine your report to a one-page "narrative" for each quarter.)

Clinics were held on October 18, November 12 and December 10 during the 2nd quarter of 2022

On October 18, Dr. Star performed 4 feline spays, 15 feline castrations, 7 canine spay surgeries and 1 canine castration.

On November 12, 2022 Dr. Starr performed 7 feline spay surgeries, 9 feline castrations, 2 canine spay surgeries and 7 canine castration surgeries.

On December 10, 2022 Dr. Starr performed 7 feline spay surgeries, 7 feline castrations, 7 canine spay surgeries and 5 canine castrations.

Generally clinics are limited to 25 animals and no more than 5 female dogs over 40 lbs.

I am attaching a clinic bill and the sign-up form we use. We collect about 1/3 of the cost of a clinic and depend on outside funding from grants and municipalities. The majority of clients live in T or C and we appreciate any funding the City can supply. We have done shelter cats and dogs at no cost to the city when space is available.

SUBMITTED BY: Majorie E Powey

TYPED NAME

Majorie E. Powey

SIGNATURE

DATED: 11/14/2023



Companion Animal Action Team (CAAT)  
PO Box 512, Williamsburg, NM 87942

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email: \_\_\_\_\_ Best Way to Contact you: \_\_\_\_\_

Physical Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

CAT OR DOG PLEASE CIRCLE

Name of Pet: \_\_\_\_\_ Female: \_\_\_\_\_ Male: \_\_\_\_\_ Age: \_\_\_\_\_

Breed: \_\_\_\_\_ Color: \_\_\_\_\_ Weight: \_\_\_\_\_

Please answer the following questions by circling the correct answer:

1. Does your pet live both inside and outside? Yes No
2. Does your pet live only outside? Yes No
3. Do you ever crate your pet? Yes No
4. Will you be able to keep your pet inside the night after surgery? Yes No
5. Are you here under T or C Municipal Court Order? Yes No
6. How did you hear about the clinic? Facebook Poster Newspaper Friend Other

Please Circle the services needed

\$30.00 M/ \$40.00 F

CATS M/F

Surgery: \_\_\_\_\_

FVRCP: \_\_\_\_\_

Rabies: \_\_\_\_\_

Total : \_\_\_\_\_

\$50.00

MALE DOGS

Surgery: \_\_\_\_\_

DHPP: \_\_\_\_\_

Rabies: \_\_\_\_\_

Total: \_\_\_\_\_

\$60.00

FEMALE DOGS

Surgery: \_\_\_\_\_

DHPP: \_\_\_\_\_

Rabies: \_\_\_\_\_

Total: \_\_\_\_\_

FVRCP- rhinotracheitis, calici virus and panleukopenia (Feline Respiratory Viruses) \$10.00

DHPP – Distemper, Hepatitis, Parvovirus and Parainfluenza . \$10.00 Rabies \$15.00

# INVOICE

## PNH Mobile 2

3233 N. Mesa St Suite 210  
El Paso, TX 79902  
915-584-4491

"Helping El Paso Help Their Pets"

FOR: T or C CAAT  
PO BOX 204  
Williamsburg, NM

Printed: 12-10-22 at 3:18p  
Date: 12-10-22  
Account: 15892  
Invoice: (open)

Date	For	Qty	Description	Price	Discount	Net Price
Services by Amy Starr, DVM PS						
12-10-22	2022/12/10	224	PNH-M Mileage (S/N Clinic) per mil			896.00
12-10-22		1	S/N Clinic Day			1850.00
12-10-22		26	PNH-M Presurgery Intake Exam	520.00	520.00	0.00 **
12-10-22		7	Feline Castration	427.00	427.00	0.00 **
12-10-22		7	Feline Ovariohysterectomy	581.00	581.00	0.00 **
12-10-22		7	Canine Ovariohysterectomy	924.00	924.00	0.00 **
12-10-22		5	Canine Castration	550.00	550.00	0.00 **
12-10-22		20.10	PNH2 Ketamine-Xylazine Comb Inj			0.00
12-10-22		104	PNH-M2 Tramadol Tablet 50mg (1	104.00	104.00	0.00 **
12-10-22		2.50	PNH-M2 Metacam/Loxi Inj 5mg/ml (	42.50	0.50	42.00 **
12-10-22		21	PNH2 Rabies 3yr Vaccine (10ml)			336.00
12-10-22		10	PNH2 K9 DAPP Inventory (1ml)			100.00
12-10-22		14	PNH2 Feline FVRCP Vaccine (1ml)			140.00
12-10-22		6	PNH-M In-House FELV/FIV Test			258.00

Services by

12-10-22 #1521 Check payment -3422.00

Old balance	Charges	Payments	Discount	New balance
0.00	3422.00	3422.00	3106.50 **	0.00

Your Invoice total reflects our Client Class 1 discount.

Reminders for: 2022/12/10

Last done

12-10-23 MVC Exam W/Vaccines 12-10-22

Thank you for letting us care for your pet(s)! Refer a new client and get \$20 off your next visit.

We will not process any type of credit card transaction without proper form of card holder's I.D. present.

We do not give refunds or reimbursements for professional services rendered, deposits

on surgeries/major procedures or inventory items that have left the facility. Further charges such as lab tests, radiology, hospitalization, anesthesia and pharmacy items not posted at the time of discharge may be billed later.

We do require a 24-hour advanced notice on all/any cancellations for appointments. \$25 cancellation fee will be charged on all No show less than 24 hours notice. Surgery appointment are required to be cancelled a week (7 days) prior to surgery in order to receive a refund or the full surgery deposits will be forfeited.

We appreciate your understanding.

Also, check out our website ([www.paws-n-hoovesvetclinic.com](http://www.paws-n-hoovesvetclinic.com)), online pharmacy, Facebook, YouTube, Pinterest, SnapChat and LinkedIn!

RECEIVED JAN 09 REC'D

TG

ORGANIZATION/RECIPIENT'S NAME

ADDRESS

CITY, STATE and ZIP

SUBRECIPIENT GRANT

FY 2022/2023

(2<sup>nd</sup>) QUARTER INVOICE

Date of Invoice: *January 5, 2023*

Invoice Amount: *\$500.00*

Submit To: *City of Truth or Consequences*

*ATTN: City Manager's Office*

*505 Sims Street*

*Truth or Consequences, NM 87901*

Allocation Amount: *\$2000.00*

Quarter Draw: *\$500.00*

Please send payment to: *Domestic Abuse Intervention Center*

*P.O. Box*

*Truth or Consequences, NM 87901*

Thank you,



Blanca Chavez

575-894-3557

## SUB-RECIPIENT QUARTERLY REPORT

FY: 2022/23ORGANIZATION: Domestic Abuse Intervention CenterALLOCATION: \$2,000.00QUARTER: 2nd

(FY Allotment, Not Qtr. Draw)

(1st/2nd/3rd/4th)

(Please confine your report to a one-page "narrative" for each quarter.)

Statistical Information:	Years	Victimization	Referral
Female- 44	Anglo- 35	18-21- 19	Emotional -38
Male-23	Hispanic- 15	22-40- 20	Physical -33
	Other- 17	41-59- 18	Sexual- 4
		60-74- 10	Stalking-
		Unknown - 0	Unknown-20
			CYFD-1

Type of Contact: Volunteer Hours: Total- 1736

Orders of Protection- 12 Cell Phone- 1736

Individual Support Sessions- 29.5 Adminstrative-

Group - 159 Crisis -

Victim Advocacy - 158.25 Office-

Crisis Intervention -9 Direct Client Contact (crisis)-9

Shelter - Transportation-

Food - 1

Legal Advocacy -

Case Management - 21

DVOTI Individual Sessions - 7

October -	November-	December-
Windstream \$61.58	Windstream \$ 61.58	Windstream\$261.58
Dues \$ 115.26		Total \$500.00

SUBMITTED BY: Blanca Chavez

TYPED NAME

SIGNATURE

DATED: 01/05/23

Rev. 5/2013

13 19  
RECEIVED JAN 31 REC'D

Sierra Joint Office on Aging

360 W. 4<sup>th</sup> Ave.

Truth or Consequences, NM 87901

SUBRECIPIENT GRANT

FY 2022/2023

2nd QUARTER INVOICE

Date of Invoice: 1/12/23

Invoice Amount: \$8,750.00

Submit To: *City of Truth or Consequences*

*ATTN: City Clerk's Office*

*505 Sims Street*

*Truth or Consequences, NM 87901*

Allocation Amount: \$35,000.00

Quarter Draw: \$8,750.00

Please send payment to: *Sierra Joint Office on Aging*

*360 W. 4<sup>th</sup> Ave.*

*Truth or Consequences, NM 87901*

Thank you,



Lisa L. Mattingly

Finance Director

575-894-6641



**SUBRECIPIENT QUARTERLY REPORT**  
**FY: 2022/2023**

13 79  
RECEIVED JAN 03 REC'D

ORGANIZATION: Sierra Joint Office on Aging

(Report is due by the  
15<sup>th</sup> of the month  
following the QTR.)

ALLOCATION: \$35,000.00 \$ 8,750.00  
(FY Allotment) (Quarterly Draw)

QUARTER: 2nd  
(1<sup>st</sup>/2<sup>nd</sup>/3<sup>rd</sup>/4<sup>th</sup>)

SUBMITTED BY: Lisa L. Mattingly  
Print Name

  
Signature

*(Please detail the progress made in providing the services each quarter.)*

We continue to serve meals in the dining room but still offer meals to go (Grab-n-Go) as we have the last two years due to lingering COVID concerns. Transportation services have been opened up to other destinations besides doctors and grocery shopping. Homemakers have resumed in home services with additional precautions.

We provided the following services in the quarter up to 12/31/2022:

- 3,235 Congregate meals in the dining room.
- 7,868 Grab-n-Go Meals served
- 10,056 Meals delivered to Homebound seniors
- 2,447 Transportation both locally and a daily Las Cruces run for Dr. appointments.
- 59 rides for Assisted Transportation
- 1,516 hrs. Homemaking services provided
- 95.0 hours provided for Respite.

We are seeing an increase in meals served as snowbirds return for the winter. We are still trying to hire more homemakers as we have wait lists for homemaker and respite services.

We are working on securing the additional funding for a wheelchair van and replacement for one of our older meal delivery vehicles. We would like to thank the City Manager and Assistant City Manager for all their help making these capital outlay projects a success.

74

RECEIVED JAN 10 REC'D

The Club  
122 N. Broadway St.  
T or C, NM 87901

SUBRECIPIENT GRANT  
FY 2022/2023  
2nd QUARTER INVOICE

Date of Invoice: 1/10/2023

Invoice Amount: \$1,250

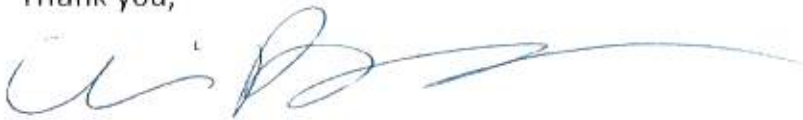
Submit To: *City of Truth or Consequences*  
ATTN: *City Clerk's Office*  
*505 Sims Street*  
*Truth or Consequences, NM 87901*

Allocation Amount: \$5,000

Quarter Draw: \$1,250

Please send payment to: *The Club*  
*1300 S. Broadway*  
*T or C, NM 87901*

Thank you,



Charis Baxter  
505-446-0030

79

## SUB-RECIPIENT QUARTERLY REPORT

FY: 22/23

ORGANIZATION: The ClubALLOCATION: \$5,000.00

(FY Allotment, Not Qtr. Draw)

QUARTER: 2nd

(1st/2nd/3rd/4th)

(Please confine your report to a one-page "narrative" for each quarter.)

The Club provided free Dinners to all youth who attended our programming. We providedtransportation to and from the schools as well as sports and club practices and meetingsWe were open 12-6 mon-fri during the holiday break and open from 3pm-6pmMon-Fri during the school year.We taught healthy cooking and a variety of STEAM activities.We provided high quality trained mentors for youth to connect with as well as out of school  
programming at no cost. We have provided a multitude of free classes based on youth interest.The Club served a total of 50 registered youth during this quarter.We took part in craft fairs where the youth priced and sold things they had made and thenthey decided what to do with the proceeds. We had a new years lock in that a total of 25youth attended, which provided a safe place full of activities and free food. We haveprovided tutoring activities with a strong focus on literacy and math.

SUBMITTED BY:

Charis Baxter

TYPED NAME

SIGNATURE

DATED: 01/10/23

Rev. 5/2013

# Geronimo Trail Scenic Byway, Inc.

P O Box 1072 • 301 S Foch • Phone (575) 894-1968  
Truth or Consequences, New Mexico 87901

---

## INVOICE subrecipient grant

Tb

Date 11/11/2022

To City of Truth or Consequences

For Operating expenses October 2022

Telephone	\$	127.59
-----------	----	--------

Renters Insurance	\$	62.83
-------------------	----	-------

Postage	\$	60.00
---------	----	-------

Supplies & printing	\$	34.82
---------------------	----	-------

Actual total	\$	285.24
--------------	----	--------

Amount due \$ 416.66 per contract

Thank you

L Miller

# Geronimo Trail Scenic Byway, Inc.

P O Box 1072 • 301 S Foch • Phone (575) 894-1968  
Truth or Consequences, New Mexico 87901

---

## **INVOICE**     *subrecipient grant*

Date 12/7/2022

To City of Truth or Consequences

For Operating expenses November 2022

Telephone	\$	126.59
-----------	----	--------

Renters Insurance	\$	62.83
-------------------	----	-------

Postage	\$	
---------	----	--

Supplies & printing	\$	52.80
---------------------	----	-------

Actual total	\$	242.22
--------------	----	--------

Amount due \$ 416.66 per contract

Thank you

*L Miller*



# Geronimo Trail Scenic Byway, Inc.

P O Box 1072 • 301 S Foch • Phone (575) 894-1968  
Truth or Consequences, New Mexico 87901

RECEIVED JAN 11 REC'D

79

## INVOICE *subrecipient grant*

Date 1/11/2023

To City of Truth or Consequences

For Operating expenses December 2022

Telephone \$ 126.59

Renters Insurance \$ 62.83

Supplies & printing \$ 921.19

Actual total \$ 1110.61

Amount due \$ 416.66 per contract

Thank you

*Lakera Miller*



TL

## SUBRECIPIENT QUARTERLY REPORT

(Report is due by the 15th of the month following the quarter.)

FY: 2022-2023

ORGANIZATION: Geronimo Trail Scenic BywayALLOCATION: \$5,000.00QTR DRAW: \$1,250.00QUARTER: 2nd

(FY Allotment, Not Qtr. Draw)

(1st/2nd/3rd/4th)

(Please detail the progress made in providing the services each quarter.)

October, November and December we were open 7 days a week, Sunday - Thursday 10 - 3; Friday a 9 - 4:30, with the exception of Thanksgiving Day and Christmas Day only. We responded to 116 telephone calls for information, responded to 318 emails, and mailed out 1 packet of visitor information. Postage has been deleted from the quarterly expenses as that will be paid through a City lodgers tax award.

Total expenses for the period:

Telephone \$ 382.46

Insurance \$ 188.49

Postage \$ 45.63

Supplies \$ 391.16

Total expenses for the qtr \$ 1007.74

Excess expenses are paid through donations, Bullocks receipts, and sale of merchandise.

We received the back-ordered supplies in December and paid for them with money that had been held back. Our volunteers rotate days of the week. We continue to open and close the Spaceport America tour depot. They did not install the new exhibits at the City Managers request due to problems with the building, which are still unresolved. Tours continue to go out on Saturdays and our volunteer stays open until after 5:00 pm if there is a tour out, waiting for them to return. This time is in addition to the hours we turn in, as it depends on the tour schedule.

We contribute a minimum of 48 volunteer hours per week in the visitors center. The volunteer director spends approximately 12 hours per month on administrative duties above and beyond her volunteer hours. We are closed Thanksgiving, Christmas Day and New Year's Day and Easter. We contribute over \$40,000.00 to the City with our volunteer duties promoting the City.

We have a booth at the Sierra County Fair each year to bring attention to the Byway by local residents. We work with the New Mexico Tourism Department and New Mexico True with our on-line advertising, and use both City and County lodgers tax for printing of some of our brochures and for social media advertising.

SUBMITTED BY:

LaRena Miller

TYPED NAME

SIGNATURE

DATED: 01/11/23

**MainStreet Truth or Consequences**

P.O. Box 1602  
Truth or Consequences, NM 87901

575-740-6180

Bill To: **City of Truth or Consequences**  
Address: **505 Sims**  
**Truth or Consequences, NM**  
**87901**  
**87901**

Invoice #: **2101**  
Invoice Date: **1/13/2023**  
Contact:

Date	Item #	Description	Qty	Unit Price	Discount	Total
1/13/2023		City Contribution (Oct-Dec)	1	\$11,250.00		\$11,250.00

**Invoice Subtotal** \$11,250.00  
**Tax Rate** 0.0%  
**Sales Tax** \$0.00

MAKE ALL CHECKS PAYABLE TO MAINSTREET TRUTH OR CONSEQUENCES.

**Deposit Received**  
**Total** \$11,250.00





## SUBRECIPIENT QUARTERLY REPORT

(Report is due by the 15th of the month  
following the quarter.)

FY: 2022/2023

ORGANIZATION: MainStreet Truth or Consequences

ALLOCATION: \$45,000.00

QTR DRAW: \$11,250.00

QUARTER: 2nd

(FY Allotment, Not Qtr. Draw)

(1st/2nd/3rd/4th)

*(Please detail the progress made in providing the services each quarter.)*

*MainStreet Truth or Consequences had a busy quarter with much of the work centered around events that bring people downtown. The intention is to increase awareness and sales at our local businesses. In October, MainStreet hosted the Fall Fandango. Unlike previous years where there was only Trick or Treat Downtown, this was that Trick or Treat event plus several other events that we boosted including a merchant bingo, Halloween Festival, and downtown clean-up. The Trick or Treat was well-attended and received positive responses.*

*November saw the annual Small Business Saturday, a collaboration between MainStreet, the Chamber of Commerce, and the local businesses. Over \$7000 in receipts were collected of sales that day for entry into the raffle. Twenty winners received gift certificates purchased by the Chamber and MainStreet.*

*Old-Fashioned Christmas and the Parade of Lights brought families downtown. It included firebarrels, carolers, refreshments, and the Christmas Tree lighting. Businesses offered specials and entertainment drawing many shoppers. MainStreet received great feedback about the Parade of Lights and looks forward to continue growing it.*

*There were Second Saturday Art Hops over all three months. MainStreet is partnering with the Sierra County Arts Council to provide street musicians for this event. Some hotels reported higher numbers on the weekends with these events.*

*Prior to Christmas, we partnered with a local business owner to host the 12 Days of Christmas. Each night for 12 nights, there was a live virtual sale on Facebook. There were over fifteen businesses that were represented. While the live sales were not as robust as they were when this was presented during Covid, for obvious reasons, the participating businesses reported people visiting their stores on the days following the live presentations.*

*We continue to communicate with MRWM to stay in the loop about the Foch Street Renovation Project.*

*The organization is continuing to undergo changes. We are working to build the Board of Directors and train the existing board members.*

SUBMITTED BY: Linda DeMarino

TYPED NAME

*Linda DeMarino*  
SIGNATURE

DATED: 01/13/23

Rev. 5/2014



# CITY OF TRUTH OR CONSEQUENCES

## AGENDA REQUEST FORM

MEETING DATE: April 12, 2023

*Agenda Item#: G.1*

**SUBJECT:** Public Hearing and Final Adoption of Ordinance No. 748 An Ordinance Authorizing the Lease of Real Property, Pursuant to Section 3-54-1 NMSA 1978

**DEPARTMENT:** City Manager's Office

**DATE SUBMITTED:** April 6, 2023

**SUBMITTED BY:** Tammy Gardner

**WHO WILL PRESENT THE ITEM:** Bruce Swingle

***Summary/Background:***

Publication of Ord. No. 748 for the lease of real property (Water Tank Site on Pershing St., Truth or Consequences).

***Recommendation:***

Public Hearing and Final Adoption of Ord. No. 748

***Attachments:***

- Ordinance 748
- -

***Fiscal Impact (Finance):*** Yes

\$480,000.00

***Legal Review (City Attorney):*** Yes

[Click here to enter text.](#)

***Approved For Submittal By:*** ☒ Department Director

***Reviewed by:*** ☒ City Clerk ☐ Finance ☐ Legal ☐ Other: [Click here to enter text.](#)

***Final Approval:*** ☐ City Manager

### CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN

Resolution No. [Click here to enter text.](#) Ordinance No. 748

Continued To: [Click here to enter a date.](#) Referred To: [Click here to enter text.](#)

☐ Approved ☐ Denied ☐ Other: [Click here to enter text.](#)

File Name: CC Agendas 4-12-2023

## ORDINANCE No. 748

### AN ORDINANCE AUTHORIZING THE LEASE OF REAL PROPERTY, PURSUANT TO SECTION 3-54-1 NMSA 1978.

A. WHEREAS, the City of Truth or Consequences, New Mexico (the "City") is a legally created, established, organized and existing incorporated municipality under the constitution and laws of the State of New Mexico; and

B. WHEREAS, the City owns certain real property located within its boundaries specifically described as follows:

.230 acre in S½, SE¼ of Section 28, Township 13 South, Range 4 West, NMPM, commonly referred to as the Water Tank Site on Pershing Street in Truth or Consequences, Sierra County, New Mexico.

C. WHEREAS, the City has negotiated a Lease Agreement with American Tower ("Tenant"), whereby the City shall lease its interest in and to the above-described property to the Tenant; and

D. WHEREAS, under Section 3-54-1 NMSA 1978, the City is required to obtain an appraisal from a qualified appraiser of any property to be leased, and said appraisal was prepared by Lee Morris of Morris Appraisal Services, Inc. dated August 25, 2022; and

E. According to the aforesaid appraisal, the appraiser opined as follows: "Therefore, by reason of my research of the current market, and by virtue of my experience, I have formed the opinion that the market rent for the ground lease as stated as of the effective date of this report was: **FIFTEEN THOUSAND DOLLARS (\$15,000.00)** per year.

F. The contemplated rental is a one-time up front payment of \$480,000.00 to be paid at the inception of the Lease. The Lease shall be for a 99 year term commencing upon the effective date of this Ordinance.

G. The Lessee of the proposed agreement shall be American Tower Corporate Limited Liability Company. A copy of the following documents are attached hereto as **EXHIBITS A and B**, and are incorporated into this Ordinance by reference.

1. Purchase and Sale Agreement.
2. Communications Facility Easement and Assignment of Tower-Related Ground Lease.



H. The City Commission has determined that it is in the best interests of the City to consummate the proposed transaction. Several of the reasons in support of proceeding with the proposed transaction include the following:

1. As noted above, the proposed payment of \$480,000.00 would be "up-front" at the inception of the Lease.
2. Proceeding with the proposed transaction represents the best use of the property. It would be otherwise difficult and costly to develop the property.
3. In the absence of entering into the proposed long term Lease Agreement, it is very speculative if the property could be used as a cell tower site in the distant future.
4. Operating and maintaining the property in its current use has been a labor-intensive endeavor the City. Entering into this proposed transaction would relieve the City of a significant, time-consuming burden.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF TRUTH OR CONSEQUENCES, NEW MEXICO:

Section 1. Authority. The City is authorized to lease interests in real property pursuant to the provisions of Section 3-54-1, N.M.S.A. (1978).

Section 2. Material Terms Lease Agreement.

A. The City shall lease the above-described property to the tenant in accordance with the terms described in **EXHIBITS A and B** above.

B. The Tenant acknowledged that it is leasing the property in an "as is" condition, and the City has made no warranties or representations regarding the Real Property, the status of its title, or its feasibility for development.

Section 3. Effective Date. This Ordinance shall be effective forty-five (45) days after its adoption.

Section 4. Severability. If any section, paragraph, clause or provision shall be held to be valid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Ordinance.



PASSED, ADOPTED, SIGNED AND APPROVED THIS 12<sup>th</sup> DAY OF APRIL  
2023.

CITY OF TRUTH OR CONSEQUENCES

By \_\_\_\_\_  
Amanda Forrister, Mayor

ATTEST:

By \_\_\_\_\_  
Angela A. Torres, City Clerk

## **Chippewa Sawgrass, LLC**

P.O. Box 659  
Hempstead Station, Hempstead, NY 11552  
(914) 764-0500

January 13, 2013

### **LEGAL DESCRIPTION** **TRACT 7, CHIPPENAW SAWGRASS**

A tract of land shown in the 92 LBN of Section 26, Township 13 North, Range 1 West, N.M.P.M., in the City of Hempstead, Nassau County, New York, and more particularly described as follows:

Beginning at the north corner of the tract, which is the west 1/4 corner of Section 26, Township 13 North, Range 1 West, a 500' run to the north 1/4 corner of the tract, a distance of 2154.52 feet.

Then, S 27°00'00" E, a distance of 1000.00 feet to the east corner of the tract.

Then, S 67°00'00" W, a distance of 1000.00 feet to the south corner of the tract.

Then, N 65°10'00" W, a distance of 1000.00 feet to the west corner of the tract.

Then, N 65°10'00" W, a distance of 1000.00 feet to the point of beginning of the east corner corner of the tract, a distance of 1000.00 feet to the point of beginning of the tract.

This legal description was prepared from a field survey by David M. Conner, a NYS Licensed Professional Surveyor, dated January 10, 2013.

**Legal**

**EXHIBIT "1"**



## CITY OF TRUTH OR CONSEQUENCES

### AGENDA REQUEST FORM

MEETING DATE: April 12, 2023

*Agenda Item #: G.2*

**SUBJECT:** Public Hearing and Final Adoption of City's General Obligation Bonds, Series 2023-Ordinance No. 745

**DEPARTMENT:** City Manager's Office

**DATE SUBMITTED:** April 6, 2023

**SUBMITTED BY:** Tammy Gardner

**WHO WILL PRESENT THE ITEM:** Chris Muirhead, Modrall Sperling

***Summary/Background:***

An ordinance authorizing the issuance and sale of City of Truth or Consequences, New Mexico, General Obligation Bonds, Series 2023, in the principal amount of \$750,000.

***Recommendation:***

Public Hearing and Final Adoption of Ord. No. 745

***Attachments:***

- Bond Ordinance 745
- -

***Fiscal Impact (Finance):*** Yes

\$750,000.00

***Legal Review (City Attorney):*** Yes

-

***Approved For Submittal By:*** ☒ Department Director

***Reviewed by:*** ☒ City Clerk ☐ Finance ☐ Legal ☐ Other: [Click here to enter text.](#)

***Final Approval:*** ☐ City Manager

### CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN

Resolution No. [Click here to enter text.](#) Ordinance No. [Click here to enter text.](#)

Continued To: [Click here to enter a date.](#) Referred To: [Click here to enter text.](#)

☐ Approved ☐ Denied ☐ Other: [Click here to enter text.](#)

File Name: CC agenda 4-12-2023

STATE OF NEW MEXICO )  
COUNTY OF SIERRA ) ss.  
CITY OF TRUTH OR CONSEQUENCES )

The City Commission of the City of Truth or Consequences, New Mexico, met in regular session in full conformity with law and the rules and regulations of the City Commission at the City Commission Chambers, 405 West Third Street, Truth or Consequences, New Mexico, being the regular meeting place of the City Commission, on the 8<sup>th</sup> day of March, 2023, at the hour of 9:00 a.m. Upon roll call, the following members, which constitute a quorum of the City Commission, were found to be present:

Present:

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Absent:

\_\_\_\_\_

Thereupon, there was officially filed with the Mayor, each Commissioner and the City Clerk-Treasurer a copy of a proposed bond ordinance in final form.

CITY OF TRUTH OR CONSEQUENCES, NEW MEXICO  
ORDINANCE NO. 745

AN ORDINANCE AUTHORIZING THE ISSUANCE AND SALE OF CITY OF TRUTH OR CONSEQUENCES, NEW MEXICO, GENERAL OBLIGATION BONDS, SERIES 2023, IN THE PRINCIPAL AMOUNT OF \$750,000, PAYABLE FROM AD VALOREM TAXES LEVIED ON ALL TAXABLE PROPERTY WITHIN THE CITY, LEVIED WITHOUT LIMIT AS TO RATE OR AMOUNT; PROVIDING FOR THE FORM, TERMS AND CONDITIONS OF THE BONDS, THE MANNER OF THEIR EXECUTION, AND THE METHOD OF, AND SECURITY FOR, PAYMENT; PROVIDING FOR THE AWARD AND SALE OF THE BONDS TO THE PURCHASER AND THE PRICE TO BE PAID BY THE PURCHASER FOR THE BONDS; AND PROVIDING FOR OTHER DETAILS CONCERNING THE BONDS.

WHEREAS, at a general obligation bond election duly called and held for the City of Truth or Consequences, New Mexico, (the "City") on the 8<sup>th</sup> day of November, 2022, the electors of the City authorized the City Commission (the "Commission") to contract bonded indebtedness on behalf of the City and upon the credit thereof by issuing general obligation bonds of the City to secure funds for the following purpose (the "Project") in the following amount:

<u>Purposes:</u>	<u>Amount Authorized At Election</u>	<u>Amount Previously Issued</u>	<u>Amount To Be Issued</u>
Laying off, opening, constructing, repairing, and otherwise improving municipal alleys, streets, public roads and bridges, or any combination thereof	\$1,000,000	-0-	\$250,000
enlarging, improving or extending the City's water and wastewater system	\$2,000,000	-0-	\$500,000

WHEREAS, the Commission has determined and does hereby determine that it is necessary and in the best interest of the City and the inhabitants thereof that the \$750,000 general obligation bonds authorized at the election (the "Bonds") be issued at this time; and

WHEREAS, the Commission has determined and hereby does determine to enter into a Bond Purchase Agreement and sell the Bonds to the New Mexico Finance Authority ("Finance Authority"); and

WHEREAS, the Commission has determined and does hereby determine that the Bonds shall be issued at this time under the authority of the New Mexico Constitution and applicable law as hereinafter set forth, and desires to fix the form and details of the Bonds and to provide for the levy of taxes for the payment of the principal of and interest on the Bonds; and

WHEREAS, the net effective interest rate on the Bonds is not more than ten percent (10%) a year; and

WHEREAS, no action or suit has been commenced by any person or corporation contesting the validity of any of the proceedings directed toward the issuance and sale of the Bonds heretofore taken by the Commission and the officers of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF CITY TRUTH OR CONSEQUENCES, NEW MEXICO AS FOLLOWS:

Section 1. All actions heretofore taken by the Commission and the officers and employees of the City directed toward the issuance and sale of the Bonds to secure funds for the purposes stated above be, and the same hereby are, ratified, approved and confirmed, including the sale of the Bonds in the amount of \$750,000 to the New Mexico Finance Authority pursuant to the Bond Purchase Agreement which is hereby approved. The Mayor is authorized to complete and modify the Bond Purchase Agreement consistent with this Ordinance.

Section 2.

A. In order to provide funds for the Project, the Commission, on behalf of the City and upon the full faith and credit thereof, shall issue the City's general obligation bonds maturing and bearing interest as follows:

<u>Amounts</u> <u>Maturing</u>	<u>Years Maturing</u> <u>(August 1)</u>	<u>Interest Rate</u> <u>(Per Annum)</u>
	2024	
	2025	
	2026	
	2027	
	2028	
	2029	
	2030	
	2031	
	2032	
	2033	
	2034	
	2035	
	2036	
	2037	
	2038	



B. The Bonds shall be dated the date of delivery (herein the "Series Date"), will be issued in one series and shall consist of bonds numbered consecutively from R-1 upward, issuable in the denomination of \$5,000 each or integral multiples thereof (provided that no individual bond will be issued for more than one maturity); shall bear interest from the Series Date to maturity at the rates per annum set forth above for the Bonds, payable to the registered owner thereof, or registered assigns, on August 1, 2024, and semiannually thereafter on February 1 and August 1 in each year in which the Bonds are outstanding and shall mature on August 1 of each year set forth above.

C. The Bonds maturing on and after August 1, 2033 are callable on and after August 1, 2033, or on any date thereafter, in whole or in part, at the option of the City at par plus accrued interest, if any, to the date of redemption.

D. The principal of and interest on the Bonds due at maturity shall be payable to the registered owner thereof as shown on the registration books kept by the City Finance Director as "registrar/paying agent" (such registrar/paying agent and any successor thereto, the "Registrar/Paying Agent") for the Bonds, upon maturity and upon presentation and surrender thereof at the principal office of the Registrar/Paying Agent. If any Bond shall not be paid upon such presentation and surrender at or after maturity, it shall continue to draw interest at the rate borne by said Bond until the principal thereof is paid in full. Payment of interest on the Bonds (other than at maturity) shall be made by check or draft mailed by the Registrar/Paying Agent (or by such other arrangement as may be mutually agreed to by the Registrar/Paying Agent and such registered owner), on or before each interest payment date (or, if such interest payment date is not a business day, on or before the next succeeding business day), to the registered owner thereof as of the close of business on the Record Date (defined below) at his address as it appears on the registration books kept by the Registrar/Paying Agent. All such payments shall be made in lawful money of the United States of America. The term "Record Date" as used herein with respect to any interest payment date shall mean the 15th day of the month preceding the interest payment date. The person in whose name any Bond is registered at the close of business on any Record Date with respect to any interest payment date shall be entitled to receive the interest payable thereon on such interest payment date notwithstanding any transfer or exchange thereof subsequent to such Record Date and prior to such interest payment date; but interest on any Bond which is not timely paid or duly provided for shall cease to be payable as provided above and shall be payable to the person in whose name such Bond is registered at the close of business on a special record date (the "Special Record Date") fixed by the Registrar/Paying Agent for the payment of any such overdue interest. The Special Record Date shall be fixed by the Registrar/Paying Agent whenever moneys become available for payment of overdue interest, and notice of any such Special Record Date shall be given not less than ten days prior thereto, by first-class mail, to the registered owners of the Bonds as of the fifth day preceding the mailing of such notice by the Registrar/Paying Agent, stating the Special Record Date and the date fixed for the payment of overdue interest.

E. Notice of redemption of the Bonds will be given by the Registrar/Paying Agent by sending a copy of such notice by first-class, postage prepaid mail not less than 30 days prior to the redemption date to the address shown as of the fifth

day prior to the mailing of notice on the registration books by the Registrar/Paying Agent. The City shall give the Registrar/Paying Agent notice of the Bonds to be called for redemption at least 15 days prior to the date that the Registrar/Paying Agent is required to give owners notice of redemption specifying the Bonds and the principal amount to be called for redemption and the applicable redemption dates. The Registrar/Paying Agent's failure to give such notice to the registered owner of any Bond, or any defect therein, shall not affect the validity of the proceedings for the redemption of any Bonds for which proper notice was given. The notice will specify the number or numbers and maturity date or dates of the Bonds to be redeemed (if less than all are to be redeemed) the principal amount of any Bond to be redeemed in part, the date fixed for redemption, and that on such redemption date there will become and be due and payable upon each Bond or part thereof to be redeemed at the office of the Registrar/Paying Agent the principal amount thereof to be redeemed plus accrued interest, if any, to the redemption date and that from and after such date interest will cease to accrue on the principal amount redeemed. Such notice may be a conditional notice of redemption insofar as the money or securities necessary to pay the redemption price of the Bonds are not required to be on deposit with the Registrar/Paying Agent prior to the giving of notice of optional redemption of the Bonds. If notice is given in the manner provided above, the Bond or Bonds or part thereof called for redemption will become due and payable on the redemption date designated and if an amount of money sufficient to redeem all Bonds called for redemption is on deposit with the Registrar/Paying Agent on the redemption date, the Bonds or part thereof to be redeemed shall be deemed to be not outstanding and will cease to bear or accrue interest from and after such redemption date. Upon presentation of a Bond to be redeemed at the office of the Registrar/Paying Agent on or after the redemption date, the Registrar/Paying Agent will pay such Bond, or portion thereof called for redemption.

Section 3. The Bonds shall constitute the general obligation debt of the City, payable from general ad valorem taxes in amounts sufficient to meet the semi-annual payments of interest and annual payments of principal on the Bonds maturing in each year. The full faith and credit of the City shall be, and hereby is, irrevocably pledged to the payment of the principal of and interest on the Bonds.

Section 4. The Bonds shall bear the facsimile or manual signature of the Mayor and shall be attested by the facsimile or manual signature of the City Clerk-Treasurer and shall bear the facsimile or original seal of the City. The Bonds shall be authenticated by the manual signature of an authorized officer of the Registrar/Paying Agent. The Bonds bearing the signatures or facsimile signatures of the officers in office at the time of the signing thereof shall be the valid and binding obligations of the City, notwithstanding that before the delivery of the Bonds and payment therefor, or before the issuance thereof upon transfer or exchange, any or all of the persons whose signatures appear on the Bonds shall have ceased to fill their respective offices. The Mayor and City Clerk-Treasurer may, by the execution of a signature certificate pertaining to the Bonds, adopt as and for their respective signatures the facsimiles thereof appearing on the Bonds; and, at the time of the execution of the signature certificate, the Mayor and City Clerk-Treasurer may each adopt as and for his or her facsimile signature the facsimile signature of his or her predecessor in office in the event that such facsimile signature

appears upon any of the Bonds. If facsimile signatures are to appear on the Bonds, the Mayor and City Clerk-Treasurer, pursuant to Sections 6-9-1 through 6-9-6, inclusive, NMSA 1978, shall each forthwith file his or her manual signature, certified by him or her under oath, with the Secretary of State of New Mexico, provided that such filing shall not be necessary for any officer where any previous filing shall have application to the Bonds.

No Bond shall be valid or obligatory for any purpose unless the certificate of authentication, substantially in the form hereinafter provided, has been duly executed by the Registrar/Paying Agent. The Registrar/Paying Agent's certificate of authentication shall be deemed to have been duly executed by it if manually signed by an authorized officer of the Registrar/Paying Agent, but it shall not be necessary that the same officer sign the certificate of authentication on all of the Bonds issued hereunder.

#### Section 5.

A. Books for the registration and transfer of the Bonds shall be kept by the Registrar/Paying Agent, which is hereby appointed by the City as registrar and as paying agent for the Bonds. Upon the surrender for transfer of any Bond at the principal office of the Registrar/Paying Agent, duly endorsed for transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing, the Registrar/Paying Agent shall authenticate and deliver not more than three business days after receipt of the Bond to be transferred in the name of the transferee or transferees a new Bond or Bonds in fully registered form of the same aggregate principal amount of authorized denominations, and of the same maturity, interest rate and series, bearing a number or numbers not contemporaneously outstanding. Bonds may be exchanged at the principal office of the Registrar/Paying Agent for an equal aggregate principal amount of Bonds of other authorized denominations, and of the same maturity, series and interest rate. The Registrar/Paying Agent shall authenticate and deliver not more than three business days after receipt of the Bond to be exchanged a Bond or Bonds which the registered owner making the exchange is entitled to receive, bearing a number or numbers not contemporaneously outstanding. Exchanges and transfers of Bonds as herein provided shall be without charge to the owner or any transferee, but the Registrar/Paying Agent may require the payment or reimbursement by the owner of any Bond requesting exchange or transfer of any transfer fee, tax or other governmental charge required to be paid with respect to such exchange or transfer. The Registrar/Paying Agent shall close the registration books fifteen days prior to each interest payment date for change of name or address of the registered owners. Transfers shall be permitted within fifteen days prior to each interest payment date but such transfer will not include transfer of interest payable on such interest payment date.

B. The person in whose name any Bond shall be registered on the registration books kept by the Registrar/Paying Agent, shall be deemed and regarded as the absolute owner thereof for the purpose of making payment thereof and for all other purposes except as may otherwise be provided in this ordinance with respect to payment of interest; and payment of or on account of either principal or interest on any Bond shall be made only to or upon the written order of the registered owner thereof or his legal

representative, but such registration may be changed upon transfer of such Bond in the manner and subject to the conditions and limitations provided herein. All such payments shall be valid and effectual to discharge the liability upon such Bond to the extent of the sum or sums so paid.

C. If any Bond shall be lost, stolen, destroyed or mutilated, the Registrar/Paying Agent shall, upon receipt of the mutilated Bond and such evidence, information or indemnity relating thereto as it may reasonably require and as may be required by law, authenticate and deliver a replacement Bond or Bonds of a like aggregate principal amount of authorized denominations, and of the same maturity, interest rate and series, bearing a number or numbers not contemporaneously outstanding. If such lost, stolen, destroyed or mutilated Bond shall have matured, the Registrar/Paying Agent may pay such Bond in lieu of replacement.

D. Bonds which are reissued upon transfer, exchange or other replacement shall bear interest from the most recent interest payment date to which interest has been fully paid or provided for in full or, if no interest has been paid, from the Series Date.

E. The officers of the City are authorized to deliver to the Registrar/Paying Agent fully executed but unauthenticated Bonds in such quantities as may be convenient to be held in custody by the Registrar/Paying Agent pending use as herein provided.

F. Whenever any Bond shall be surrendered to the Registrar/Paying Agent upon payment thereof, or to the Registrar/Paying Agent for transfer, exchange or replacement as provided herein, such Bond shall be promptly canceled by the Registrar/Paying Agent, and counterparts of a certificate of such cancellation shall be furnished by the Registrar/Paying Agent to the City.

Section 6. If the Registrar/Paying Agent initially appointed hereunder shall resign, or if the City shall reasonably determine that said Registrar/Paying Agent has become incapable of fulfilling its duties hereunder, the City may, upon notice mailed to each registered owner of Bonds at the address last shown on the registration books, appoint a successor registrar/paying agent. Every such successor registrar/paying agent shall be a bank or trust company located in and in good standing in the United States and having shareholders' equity (e.g., capital stock, surplus and undivided profits), however denominated, of not less than \$10,000,000.

Section 7. Subject to the registration provisions hereof, the Bonds hereby authorized shall be fully negotiable and shall have all the qualities of negotiable paper, and the registered owner or owners thereof shall possess all rights enjoyed by the holders of negotiable instruments under the provisions of the Uniform Commercial Code.

Section 8. The Bonds shall be in substantially the following form:

[Form of Bond]

REGISTERED

REGISTERED

NO. R-\_\_

S \_\_\_\_\_

UNITED STATES OF AMERICA  
STATE OF NEW MEXICO  
CITY OF TRUTH OR CONSEQUENCES  
SIERRA COUNTY, NEW MEXICO  
GENERAL OBLIGATION BONDS  
SERIES 2023

Registered Owner: \_\_\_\_\_

Principal Amount: \_\_\_\_\_ DOLLARS

Interest Rate

Maturity Date

Series Date

\_\_\_\_\_% per annum      \_\_\_\_\_ 1, \_\_\_\_\_, 2023

The City Commission (the "Commission") of the City of Truth or Consequences, New Mexico (the "City"), on the faith, credit and behalf of the City, for value received, hereby promises to pay to the registered owner named above, or registered assigns, the principal amount hereof on the Maturity Date and to pay interest on the principal amount at the Interest Rate on August 1, 2024, and thereafter on February 1 and August 1 of each year (the "Interest Payment Date") from the Series Date to its maturity. The principal of the bonds of the series of which this is one (the "Bonds") and interest due at maturity shall be payable to the registered owner thereof as shown on the registration books kept by the City Finance Director as "registrar/paying agent" (such registrar/paying agent and any successor thereto, the "Registrar/Paying Agent") for the Bonds, upon maturity and upon presentation and surrender thereof at the principal office of the Registrar/Paying Agent. If any Bond shall not be paid upon such presentation and surrender at or after maturity, it shall continue to draw interest at the rate borne by said Bond until the principal thereof is paid in full. Payment of interest on the Bonds (other than at maturity) shall be made by check or draft mailed by the Registrar/Paying Agent (or by such other arrangement as may be mutually agreed to by the Registrar/Paying Agent and such registered owner), on or before each Interest Payment Date (or, if such Interest Payment Date is not a business day, on or before the next succeeding business day), to the registered owner thereof as of the close of business on the Record Date (defined below) at his address as it appears on the registration books kept by the Registrar/Paying Agent. All such payments shall be made in lawful money of the United States of America. The term "Record Date" as used herein with respect to any Interest Payment Date shall mean the 15th day of the month preceding the Interest Payment Date. The person in whose name any Bond is registered at the close of business on any Record Date with respect to any Interest Payment Date shall be entitled to receive the interest payable thereon on such

Interest Payment Date notwithstanding any transfer or exchange thereof subsequent to such Record Date and prior to such Interest Payment Date; but interest on any Bond which is not timely paid or duly provided for shall cease to be payable as provided above and shall be payable to the person in whose name such Bond is registered at the close of business on a special record date (the "Special Record Date") fixed by the Registrar/Paying Agent for the payment of any such overdue interest. The Special Record Date shall be fixed by the Registrar/Paying Agent whenever moneys become available for payment of overdue interest, and notice of any such Special Record Date shall be given not less than ten days prior thereto, by first-class mail, to the registered owners of the Bonds as of the fifth day preceding the mailing of such notice by the Registrar/Paying Agent, stating the Special Record Date and the date fixed for the payment of overdue interest.

The Bonds are fully registered and are issuable in denominations of \$5,000 and any integral multiple thereof (provided that no individual bond may be issued for more than one maturity).

The series of Bonds of which this bond is one is limited to the total principal amount of \$750,000 of like tenor except as to number, denomination, maturity date, and interest rate, issued by the City for the purposes of providing funds to (i) lay off, open, construct, repair, and otherwise improve municipal alleys, streets, public roads and bridges, or any combination thereof, (ii) enlarge, improve or extend the City's water and wastewater system, and (iii) pay the costs of issuance of the Bonds. The Bonds are issued under the authority of and in full conformity with the Constitution and laws of the State of New Mexico (particularly Sections 3-30-1 through 3-30-9 NMSA 1978, the provisions of Sections 6-15-1 through 6-15-22 NMSA 1978, and acts amendatory and supplemental thereto), and pursuant to an ordinance of the Commission duly adopted on March 8, 2023 (the "Bond Ordinance").

The Bonds maturing on and after August 1, 2033 are callable on and after August 1, 2033, or on any date thereafter, in whole or in part, at the option of the City at par plus accrued interest, if any, to the date of redemption.

Notice of redemption of the Bonds will be given by the Registrar/Paying Agent by sending a copy of such notice by first-class, postage prepaid mail not less than 30 days prior to the redemption date to the address shown as of the fifth day prior to the mailing of notice on the registration books by the Registrar/Paying Agent. The City shall give the Registrar/Paying Agent notice of the Bonds to be called for redemption at least 15 days prior to the date that the Registrar/Paying Agent is required to give owners notice of redemption specifying the Bonds and the principal amount to be called for redemption and the applicable redemption dates. The Registrar/Paying Agent's failure to give such notice to the registered owner of any Bond, or any defect therein, shall not affect the validity of the proceedings for the redemption of any Bonds for which proper notice was given. The notice will specify the number or numbers and maturity date or dates of the Bonds to be redeemed (if less than all are to be redeemed) the principal amount of any Bond to be redeemed in part, the date fixed for redemption, and that on such redemption date there will become and be due and payable upon each Bond or part thereof to be



redeemed at the office of the Registrar/Paying Agent the principal amount thereof to be redeemed plus accrued interest, if any, to the redemption date and that from and after such date interest will cease to accrue on the principal amount redeemed. Such notice may be a conditional notice of redemption insofar as the money or securities necessary to pay the redemption price of the Bonds are not required to be on deposit with the Registrar/Paying Agent prior to the giving of notice of optional redemption of the Bonds. If notice is given in the manner provided above, the Bond or Bonds or part thereof called for redemption will become due and payable on the redemption date designated and if an amount of money sufficient to redeem all Bonds called for redemption is on deposit with the Registrar/Paying Agent on the redemption date, the Bonds or part thereof to be redeemed shall be deemed to be not outstanding and will cease to bear or accrue interest from and after such redemption date. Upon presentation of a Bond to be redeemed at the office of the Registrar/Paying Agent on or after the redemption date, the Registrar/Paying Agent will pay such Bond, or portion thereof called for redemption.

The Registrar/Paying Agent will maintain the books of the City for the registration of ownership of the Bonds. Upon the surrender for transfer of any Bond at the principal office of the Registrar/Paying Agent, duly endorsed for transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing, the Registrar/Paying Agent shall authenticate and deliver not more than three business days after receipt of the Bond to be transferred in the name of the transferee or transferees a new Bond or Bonds in fully registered form of the same aggregate principal amount of authorized denominations, and of the same maturity, interest rate and series, bearing a number or numbers not contemporaneously outstanding. Bonds may be exchanged at the principal office of the Registrar/Paying Agent for an equal aggregate principal amount of Bonds of other authorized denominations, and of the same maturity, series and interest rate. The Registrar/Paying Agent shall authenticate and deliver not more than three business days after receipt of the Bond to be exchanged a Bond or Bonds which the registered owner making the exchange is entitled to receive, bearing a number or numbers not contemporaneously outstanding. Exchanges and transfers of Bonds as herein provided shall be without charge to the owner or any transferee, but the Registrar/Paying Agent may require the payment or reimbursement by the owner of any Bond requesting exchange or transfer of any transfer fee, tax or other governmental charge required to be paid with respect to such exchange or transfer. The Registrar/Paying Agent shall close the registration books fifteen days prior to each Interest Payment Date for change of name or address of the registered owners. Transfers shall be permitted within fifteen days prior to each Interest Payment Date but such transfer will not include transfer of interest payable on such Interest Payment Date.

The person in whose name any Bond shall be registered on the registration books kept by the Registrar/Paying Agent, shall be deemed and regarded as the absolute owner thereof for the purpose of making payment thereof and for all other purposes except as may otherwise be provided with respect to payment of interest; and payment of or on account of either principal or interest on any Bond shall be made only to or upon the written order of the registered owner thereof or his legal representative, but such registration may be changed upon transfer of such Bond in the manner and subject to the

conditions and limitations provided herein. All such payments shall be valid and effectual to discharge the liability upon such Bond to the extent of the sum or sums so paid.

If any Bond shall be lost, stolen, destroyed or mutilated, the Registrar/Paying Agent shall, upon receipt of the mutilated Bond and such evidence, information or indemnity relating thereto as it may reasonably require and as may be required by law, authenticate and deliver a replacement Bond or Bonds of a like aggregate principal amount of authorized denominations, and of the same maturity, interest rate and series, bearing a number or numbers not contemporaneously outstanding. If such lost, stolen, destroyed or mutilated Bond shall have matured, the Registrar/Paying Agent may pay such Bond in lieu of replacement.

For the punctual payment of the principal of and interest on this bond as aforesaid and for the levy and collection of taxes in accordance with the statutes authorizing the issuance of this bond, the full faith and credit of the City is hereby irrevocably pledged. The Commission has, by the Bond Ordinance, ordered the creation of an interest and sinking fund for the payment of the Bonds. Such fund is to be held in trust for the benefit of the owner or owners of the Bonds.

It is hereby certified, recited and warranted that all the requirements of law have been complied with by the proper officials of the City in the issuance of this bond; that the total indebtedness of the City, including that of this bond, does not exceed any limit of indebtedness prescribed by the Constitution or laws of the State of New Mexico; that provision has been made for the levy and collection of annual taxes sufficient to pay the principal of and the interest on this bond when the same become due. This bond shall not be valid or obligatory for any purpose until the Registrar/Paying Agent shall have manually signed the certificate of authentication hereon.

IN TESTIMONY WHEREOF, the City Commission of the City of Truth or Consequences, New Mexico, constituting the governing board of the City, has caused the seal of the City to be hereto affixed and this bond to be signed and executed with the facsimile or manual signature of the Mayor and subscribed and attested with the facsimile or manual signature of the City Clerk-Treasurer, all as of the Series Date.

CITY OF TRUTH OR CONSEQUENCES,  
NEW MEXICO

\_\_\_\_\_  
Amanda Forrister, Mayor

[City Seal]

ATTEST:

By \_\_\_\_\_  
Angela A. Torres, City Clerk-Treasurer

[Form of Certificate of Authentication]

CERTIFICATE OF AUTHENTICATION

This bond is one of the Bonds described in the Bond Ordinance and has been duly registered on the registration books kept by the undersigned as Registrar/Paying Agent for the Bonds.

Date of Authentication and Registration: \_\_\_\_\_, 2023

CITY OF TRUTH OR CONSEQUENCES,  
NEW MEXICO

\_\_\_\_\_  
Finance Director, as Registrar/Paying Agent

[End of Form of Certificate of Authentication]

[Form of Assignment]

ASSIGNMENT

For value received, the undersigned sells, assigns and transfers unto \_\_\_\_\_ whose social security or tax identification number is \_\_\_\_\_ the within bond and irrevocably constitutes and appoints \_\_\_\_\_ attorney to transfer such bond on the books kept for registration thereof, with full power of substitution in the premises.

Dated: \_\_\_\_\_

Signature Guaranteed: \_\_\_\_\_

\_\_\_\_\_

NOTE: The assignor's signature to this assignment must correspond with the name as it appears upon the face of the within bond in every particular, without alteration or enlargement or any change whatsoever.

[End of Form of Assignment]

[End of Form of Bond]

Section 9. When the Bonds have been duly executed and authenticated, they shall be delivered to the lawful purchaser thereof named in Section 1 of this Ordinance. The funds realized from the sale of the Bonds shall be applied solely to (i) lay off, open, construct, repair, and otherwise improve municipal alleys, streets, public roads and

bridges, or any combination thereof, (ii) enlarge, improve or extend the City's water and wastewater system, and (iii) pay the costs of issuance of the Bonds. The purchaser of the Bonds shall in no manner be responsible for the application of or disposal by the City, or any of its officers, of any of the funds derived from the sale thereof.

Section 10. There shall be levied on all taxable property within the City, at the time and in the manner provided by law, in addition to all other taxes, direct annual ad valorem taxes sufficient to pay the principal of and interest accruing on the Bonds promptly as the same shall become due. This Ordinance is hereby declared to be the certificate of the Commission, as to the amount of taxes necessary to be levied for the purposes herein stated and said taxes shall be certified, levied and extended upon the tax rolls and collected in the same manner, at the same time and subject to the same penalties as general state and City taxes are certified, levied and collected. The taxes, when collected, shall be kept by the City in the City's interest and sinking fund for the City's general obligation bonds to be used solely for the purpose of paying the principal of and interest on the City's general obligation bonds as the same become due or mature; provided that nothing herein contained shall be so construed as to prevent the application of any other funds belonging to the City and available for that purpose, to the payment of the Bonds or the interest thereon, as the same become due and upon such payment the levy or levies of tax provided for in this Section may thereupon to that extent be diminished. If the taxes herein provided for shall not be levied or collected in time to pay the interest on or principal of the Bonds as the same become due or mature, then such interest or principal shall be paid from any other funds belonging to the City, which funds may be reimbursed from the taxes herein provided for when the same are collected.

Section 11. The Mayor, City Manager, City Clerk-Treasurer and other officers of the City be and they hereby are authorized and directed to take all action necessary or appropriate to effectuate the provisions of this Ordinance, including without limiting the generality of the foregoing, the deposit of the proceeds of the Bonds into an acquisition fund held by the Finance Authority for payment of the costs of the Project and the costs of issuance of the Bonds, the printing of the Bonds, accounting and verification fees, and the execution of such certificates as may be required by the Finance Authority relating to the signing of the Bonds, the tenure and identity of City officials, the receipt of the purchase price of the Bonds from the purchasers and the absence of litigation, pending or threatened, if in accordance with the facts, affecting the validity thereof and the absence and existence of factors affecting the exclusion of interest on the Bonds from gross income for federal income tax purposes.

Section 12. The City covenants that it will restrict the use of the proceeds of the Bonds in such manner and to such extent, if any, as may be necessary so that the Bonds will not constitute arbitrage bonds under Section 148 of the Internal Revenue Code of 1986, as amended (the "Code"). The Mayor, City Clerk-Treasurer, City Manager and any other officer of the City having responsibility for the issuance of the Bonds shall give an appropriate certificate of the City, for inclusion in the transcript of proceedings for the Bonds, setting forth the reasonable expectations of the City regarding the amount and use of all the proceeds of the Bonds, the facts, circumstances and

estimates on which they are based, and other facts and circumstances relevant to the tax treatment of interest on the Bonds.

The City covenants that it (a) will take or cause to be taken such actions which may be required of it for the interest on the Bonds to be and remain excluded from gross income for federal income tax purposes, and (b) will not take or permit to be taken any actions which would adversely affect that exclusion, and that it, or persons acting for it, will, among other acts of compliance, (i) apply the proceeds of the Bonds to the governmental purpose of the borrowing, (ii) restrict the yield, as required, on investment property acquired with those proceeds, (iii) make timely rebate payments, if required, to the federal government, (iv) maintain books and records and make calculations and reports, and (v) refrain from certain uses of proceeds, all in such manner and to the extent necessary to assure such exclusion of that interest under the Code. The Mayor and City Clerk-Treasurer and other appropriate officers are hereby authorized and directed to take any and all actions, make calculations and rebate payments, and make or give reports and certifications, as may be appropriate to assure such exclusion of that interest.

Section 13. Any Bond and the interest thereon shall be deemed to be paid, retired, and no longer outstanding (a "Defeased Bond") hereunder when payment of the principal of such Bond, plus interest thereon to the due date (whether such due date be by reason of maturity, upon redemption, or other) either (i) shall have been made or caused to be made in accordance with the terms thereof (including the giving of any required notice of redemption), or (ii) shall have been provided for on or before such due date by irrevocably depositing with or making available to a qualified depository for such payment (1) lawful money of the United States of America sufficient to make such payment or (2) Government Obligations which mature as to principal and interest in such amounts and at such times as will ensure the availability, without reinvestment, of sufficient money to provide for such payment (as verified by a certified or registered public accountant), and when proper arrangements have been made by the City with a qualified depository for the payment of its services until all Defeased Bonds shall have become due and payable. At such time as a Bond shall be deemed to be a Defeased Bond hereunder, such Bond and the interest thereon shall no longer be secured by, payable from, or entitled to the benefits of the ad valorem taxes herein levied and pledged as provided in this Ordinance, and such principal and interest shall be payable solely from such money or Government Obligations.

Any moneys so deposited with the qualified depository may, at the written direction of the City, also be invested in Government Obligations, maturing in the amounts and times required to make payments when due on the Defeased Bonds, and all income from such Government Obligations received by the qualified depository which is not required for the payment of the Defeased Bonds and interest thereon, with respect to which such money has been so deposited, shall be turned over to the City for deposit in the interest and sinking fund for payment of principal and interest on the Bonds. The term "Government Obligations" means direct obligations of the United States of America, including obligations the principal of and interest on which are unconditionally guaranteed by the United States of America which may be United States Treasury

Obligations such as its State and Local Government Series, which may be in book-entry form.

Section 14. Moneys in any fund not immediately needed may be invested as provided by state law and applicable federal statutes and regulations, provided that the Commission and the City hereby covenant to the purchasers and the holders of the Bonds from time to time that the City will make no use of the proceeds of the Bonds or any funds reasonably expected to be used to pay the principal of or interest on the Bonds which will cause the Bonds to be arbitrage bonds within the meaning of Section 148 of the Code, as amended, or which would adversely affect the tax status of interest on the Bonds under the Code. This covenant is for the benefit of the purchasers and the holders of the Bonds from time to time.

Section 15. After any of the Bonds have been issued, this Ordinance shall constitute a contract between the City and the holder or holders of the Bonds and shall be and remain irrevocable and unalterable until the Bonds and the interest thereon shall have been fully paid, satisfied and discharged, defeased or until such payment has been duly provided.

Section 16. If any section, paragraph, clause or provision of this Ordinance shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Ordinance.

Section 17. The title and a general summary of the subject matter contained in this Ordinance shall be published in substantially the following form:

(Form of Summary of Ordinance for Publication)

CITY OF TRUTH OR CONSEQUENCES, NEW MEXICO  
NOTICE OF ADOPTION OF ORDINANCE

Notice is hereby given of the title and of a general summary of the subject matter contained in an Ordinance (the "Ordinance") duly adopted and approved by the City Commission of the City of Truth or Consequences, New Mexico, on March 8, 2023. Complete copies of the Ordinance are available for public inspection during the normal and regular business hours of the City Clerk-Treasurer, 505 Sims Street, Truth or Consequences, New Mexico. The title of the Ordinance is:

AN ORDINANCE AUTHORIZING THE ISSUANCE AND SALE OF CITY OF TRUTH OR CONSEQUENCES, NEW MEXICO, GENERAL OBLIGATION BONDS, SERIES 2023, IN THE PRINCIPAL AMOUNT OF \$750,000, PAYABLE FROM AD VALOREM TAXES LEVIED ON ALL TAXABLE PROPERTY WITHIN THE CITY, LEVIED WITHOUT LIMIT AS TO RATE OR AMOUNT; PROVIDING FOR THE FORM, TERMS AND CONDITIONS OF THE BONDS, THE MANNER OF THEIR EXECUTION, AND THE METHOD OF, AND SECURITY



FOR, PAYMENT; PROVIDING FOR THE AWARD AND SALE OF THE BONDS TO THE PURCHASER AND THE PRICE TO BE PAID BY THE PURCHASER FOR THE BONDS; AND PROVIDING FOR OTHER DETAILS CONCERNING THE BONDS.

The Ordinance directs and authorizes the issuance of the City of Truth or Consequences, New Mexico, General Obligation Bonds, Series 2023 in the aggregate principal amount of \$750,000; approves the sale of the bonds to the New Mexico Finance Authority pursuant to a bond purchase agreement; provides for the form of the bonds; provides for levy of taxes to pay the principal of and interest on the bonds; makes certain covenants with the bond purchaser; and provides other details concerning the bonds. This notice constitutes compliance with Section 6-14-6, NMSA 1978.

[End Form of Notice]

Section 18. All acts and resolutions in conflict with this ordinance are hereby rescinded, annulled and repealed.

[Signature Page Follows]

PASSED, APPROVED, AND ADOPTED THIS 8<sup>TH</sup> DAY OF MARCH, 2023.

CITY OF TRUTH OR CONSEQUENCES,  
NEW MEXICO

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AMANDA FORRISTER, MAYOR

[SEAL]

ATTEST:

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ANGELA A. TORRES, CLERK-TREASURER

Commissioner \_\_\_\_\_ then moved adoption of the foregoing ordinance, duly seconded by Commissioner \_\_\_\_\_. The motion to adopt said ordinance, as amended, upon being put to a vote, was passed and adopted on the following recorded vote:

Those Voting Aye:

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Those Absent:

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\_\_\_\_\_ ( ) Commissioner having voted in favor of said motion, the motion to suspend the rules was thereupon declared by the Mayor to have passed.

After consideration of the matters not relating to the ordinance, the meeting on motion duly made, seconded and unanimously carried, was adjourned.

Dated this 8<sup>th</sup> day of March, 2023.

CITY OF TRUTH OR CONSEQUENCES,  
NEW MEXICO

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AMANDA FORRISTER, MAYOR

[SEAL]

ATTEST:

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ANGELA A. TORRES, CLERK-TREASURER

**CITY OF TRUTH OR CONSEQUENCES, NEW MEXICO**  
**GENERAL OBLIGATION BONDS, SERIES 2023**

<b>DATE</b>	<b>ACTION</b>	<b>RESPONSIBLE PARTIES</b>
Wednesday, January 18, 2023	Distribute Finance Authority Application Resolution	Modrall
Wednesday, January 25, 2023	City Commission approves Finance Authority Application Resolution	City Bosque Modrall
Monday, January 30, 2023	Distribute Draft Bond Ordinance	Modrall
Wednesday, February 8, 2023	City Commission First Reading	City Modrall
Wednesday, March 8, 2023	Submit Notice of Meeting and Intent to Adopt Ordinance to the <i>Sierra County Sentinel</i>	Modrall
Friday, March 10, 2023	Publish Notice of Meeting and Intent to Adopt Ordinance in the <i>Sierra County Sentinel</i>	Newspaper
Thursday, March 23, 2023	New Mexico Finance Authority Board Meeting to Approve City Application	NMFA City
Friday, March 31, 2023	Distribute Draft Bond Purchase Agreement	Sutin
Friday, March 31, 2023	Comments due on draft Bond Ordinance	All
Tuesday, April 4, 2023	Finance Authority Sets Final Interest Rates	Finance Authority City Bosque

DATE	ACTION	RESPONSIBLE PARTIES
Wednesday, April 5, 2023	Distribute Revised Draft of Bond Ordinance	Modrall
Wednesday, April 12, 2023	Adopt Bond Ordinance	City Modrall
Wednesday, April 12, 2023	Submit Notice of Adoption of Bond Ordinance for Publication in the <i>Sierra County Sentinel</i>	Modrall
Friday, April 14, 2023	Publish Notice of Adoption of Bond Ordinance in <i>Sierra County Sentinel</i>	Newspaper
Friday, April 21, 2023	Distribute Draft Closing Documents	Modrall
Friday, April 28, 2023	Comments due on Closing Documents	All
Week of May 8, 2023	Pre-Closing, Document Signing	All
Monday, May 15, 2023	30-day Limitation of Action Period expires	All
Friday, May 19, 2023	Closing	All





# CITY OF TRUTH OR CONSEQUENCES

## AGENDA REQUEST FORM

MEETING DATE: April 12, 2023

*Agenda Item #: H.1*

**SUBJECT:** Discussion/Action – Resolution 36 22/23 Authorizing and Providing for The Incurrence of Indebtedness for The Purpose of Providing a Portion of The Cost of Acquiring, Constructing, Enlarging, Improving, and/or Extending Its Water System

**DEPARTMENT:** Community Development

**DATE SUBMITTED:** April 6, 2023

**SUBMITTED BY:** Traci Alvarez

**WHO WILL PRESENT THE ITEM:** Chris Muirhead - Modrall Sperling

### **Summary/Background:**

Resolution in preparation of the USDA Loan Closing that will pay off the Interim loan with BOSW.

### **Recommendation:**

Approve Resolution 36 22/23

### **Attachments:**

- Resolution 36 22/23

•

**Fiscal Impact (Finance):** Yes

\$5,487,000.00

**Legal Review (City Attorney):** Choose an item.

**Approved For Submittal By:** ☐ Department Director

**Reviewed by:** ☐ City Clerk ☐ Finance ☐ Legal ☐ Other: [Click here to enter text.](#)

**Final Approval:** ☐ City Manager

### **CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN**

Resolution No. [Click here to enter text.](#) Ordinance No. -

Continued To: - Referred To: -

☐ Approved ☐ Denied ☐ Other: -

File Name: CC Agenda 4-12-2023

**LOAN RESOLUTION 36 22/23**  
(Public Bodies)A RESOLUTION OF THE City CommissionOF THE City of Truth or ConsequencesAUTHORIZING AND PROVIDING FOR THE INCURRENCE OF INDEBTEDNESS FOR THE PURPOSE OF PROVIDING A  
PORTION OF THE COST OF ACQUIRING, CONSTRUCTING, ENLARGING, IMPROVING, AND/OR EXTENDING ITScommunity water system

FACILITY TO SERVE AN AREA LAWFULLY WITHIN ITS JURISDICTION TO SERVE.

WHEREAS, it is necessary for the City of Truth or Consequences

(Public Body)

(herein after called Association) to raise a portion of the cost of such undertaking by issuance of its bonds in the principal amount of

Five Million Four Hundred Eighty-Seven Thousand & 00/100pursuant to the provisions of NMSA 1978 Sections 3-31-1 Through 3-31-12; and**WHEREAS**, the Association intends to obtain assistance from the United States Department of Agriculture,  
(herein called the Government) acting under the provisions of the Consolidated Farm and Rural Development Act (7 U.S.C. 1921  
et seq.) in the planning, financing, and supervision of such undertaking and the purchasing of bonds lawfully issued, in the event  
that no other acceptable purchaser for such bonds is found by the Association;**NOW THEREFORE**, in consideration of the premises the Association hereby resolves:

1. To have prepared on its behalf and to adopt an ordinance or resolution for the issuance of its bonds containing such items and in such forms as are required by State statutes and as are agreeable and acceptable to the Government.
2. To refinance the unpaid balance, in whole or in part, of its bonds upon the request of the Government if at any time it shall appear to the Government that the Association is able to refinance its bonds by obtaining a loan for such purposes from responsible cooperative or private sources at reasonable rates and terms for loans for similar purposes and periods of time as required by section 333(c) of said Consolidated Farm and Rural Development Act (7 U.S.C. 1983(c)).
3. To provide for, execute, and comply with Form RD 400-4, "Assurance Agreement," and Form RD 400-1, "Equal Opportunity Agreement," including an "Equal Opportunity Clause," which clause is to be incorporated in, or attached as a rider to, each construction contract and subcontract involving in excess of \$10,000.
4. To indemnify the Government for any payments made or losses suffered by the Government on behalf of the Association. Such indemnification shall be payable from the same source of funds pledged to pay the bonds or any other legal ly permissible source.
5. That upon default in the payments of any principal and accrued interest on the bonds or in the performance of any covenant or agreement contained herein or in the instruments incident to making or insuring the loan, the Government at its option may (a) declare the entire principal amount then outstanding and accrued interest immediately due and payable, (b) for the account of the Association (payable from the source of funds pledged to pay the bonds or any other legally permissible source), incur and pay reasonable expenses for repair, maintenance, and operation of the facility and such other reasonable expenses as may be necessary to cure the cause of default, and/or (c) take possession of the facility, repair, maintain, and operate or rent it. Default under the provisions of this resolution or any instrument incident to the making or insuring of the loan may be construed by the Government to constitute default under any other instrument held by the Government and executed or assumed by the Association, and default under any such instrument may be construed by the Government to constitute default hereunder.
6. Not to sell, transfer, lease, or otherwise encumber the facility or any portion thereof, or interest therein, or permit others to do so, without the prior written consent of the Government.
7. Not to release the bonds, or to borrow money, enter into any contractor agreement, or otherwise incur any liabilities for any purpose in connection with the facility (exclusive of normal maintenance) without the prior written consent of the Government if such undertaking would involve the source of funds pledged to pay the bonds.
8. To place the proceeds of the bonds on deposit in an account and in a manner approved by the Government. Funds may be deposited in institutions insured by the State or Federal Government or invested in readily marketable securities backed by the full faith and credit of the United States. Any income from these accounts will be considered as revenues of the system.
9. To comply with all applicable State and Federal laws and regulations and to continually operate and maintain the facility in good condition.
10. To provide for the receipt of adequate revenues to meet the requirements of debt service, operation and maintenance, and the establishment of adequate reserves. Revenue accumulated over and above that needed to pay operating and maintenance, debt service and reserves may only be retained or used to make prepayments on the loan. Revenue cannot be used to pay any expenses which are not directly incurred for the facility financed by USDA. No free service or use of the facility will be permitted.

*According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0572-0121. The time required to complete this information collection is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.*

11. To acquire and maintain such insurance and fidelity bond coverage as may be required by the Government.
12. To establish and maintain such books and records relating to the operation of the facility and its financial affairs and to provide for required audit thereof as required by the Government, to provide the Government a copy of each such audit without its request, and to forward to the Government such additional information and reports as it may from time to time require.
13. To provide the Government at all reasonable times access to all books and records relating to the facility and access to the property of the system so that the Government may ascertain that the Association is complying with the provisions hereof and of the instruments incident to the making or insuring of the loan.
14. That if the Government requires that a reserve account be established, disbursements from that account(s) may be used when necessary for payments due on the bond if sufficient funds are not otherwise available and prior approval of the Government is obtained. Also, with the prior written approval of the Government, funds may be withdrawn and used for such things as emergency maintenance, extensions to facilities and replacement of short lived assets.
15. To provide adequate service to all persons within the service area who can feasibly and legally be served and to obtain USDA's concurrence prior to refusing now or adequate services to such persons. Upon failure to provide services which are feasible and legal, such person shall have a direct right of action against the Association or public body.
16. To comply with the measures identified in the Government's environmental impact analysis for this facility for the purpose of avoiding or reducing the adverse environmental impacts of the facility's construction or operation.
17. To accept a grant in an amount not to exceed \$ 3,930,000.00

under the terms offered by the Government; that the City Manager

and Clerk/Treasurer of the Association are hereby authorized and empowered to take all action necessary or appropriate in the execution of all written instruments as may be required in regard to or as evidence of such grant; and to operate the facility under the terms offered in said grant agreement(s).

The provisions hereof and the provisions of all instruments incident to the making or the insuring of the loan, unless otherwise specifically provided by the terms of such instrument, shall be binding upon the Association as long as the bonds are held or insured by the Government or assignee. The provisions of sections 6 through 17 hereof may be provided for in more specific detail in the bond resolution or ordinance; to the extent that the provisions contained in such bond resolution or ordinance should be found to be inconsistent with the provisions hereof, these provisions shall be construed as controlling between the Association and the Government or assignee.

The vote was: Yes                      Nays                      Absent                     

IN WITNESS WHEREOF, the City Commission of the

City of Truth or Consequences has duly adopted this resolution and caused it

to be executed by the officers below in duplicate on this                     , 12th day of April, 2023

(SEAL)

Attest:

By Bruce Swingle  
Title City Manager

Angela A. Torres  
Title Clerk/Treasurer

**CERTIFICATION TO BE EXECUTED AT LOAN CLOSING**

I, the undersigned, as \_\_\_\_\_ of the City of Truth or Consequences  
hereby certify that the City Commission \_\_\_\_\_ of such Association is composed of  
\_\_\_\_\_ members, of whom, \_\_\_\_\_ constituting a quorum, were present at a meeting thereof duly called and  
held on the \_\_\_\_\_ day of \_\_\_\_\_; and that the foregoing resolution was adopted at such meeting  
by the vote shown above, I further certify that as of \_\_\_\_\_,  
the date of closing of the loan from the United States Department of Agriculture, said resolution remains in effect and has not been  
rescinded or amended in any way.

Dated, this \_\_\_\_\_ day of \_\_\_\_\_

\_\_\_\_\_  
Title \_\_\_\_\_



# CITY OF TRUTH OR CONSEQUENCES

## AGENDA REQUEST FORM

MEETING DATE: April 12, 2023

*Agenda Item #: H.2*

**SUBJECT:** Resolution No. 37 22/23 Budget Adjustment Request

**DEPARTMENT:** Finance Department

**DATE SUBMITTED:** March 7, 2023

**SUBMITTED BY:** Kerin Salcedo, Accounting Officer

**WHO WILL PRESENT THE ITEM:** Kristie Wilson, Finance Director

**Summary/Background:** Reconciling Budget Adjustments Requests (based on Chapter 6, Article 6 NM Statute) needed for budget adjustments, increases, and decreases per attached.

**Recommendation:**

Approval Resolution No. 37 22/23 Budget Adjustment Requests for Fiscal Year 2022-2023

**Attachments:**

Resolution No 37 22/23

- Schedule of Budget Adjustments, Supporting Documentation

**Fiscal Impact (Finance): Yes**

Changes in funding as presented on the Department of Finance and Administration Schedule of Budget Adjustments

**Legal Review (City Attorney): N/A**

**Approved For Submittal By:** ☒ Department Director

**Reviewed by:** ☒ City Clerk ☒ Finance ☐ Legal ☐ Other: [Click here to enter text.](#)

**Final Approval:** ☒ City Manager

### CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN

Resolution No. [Click here to enter text.](#) Ordinance No. .

Continued To: . Referred To: .

☐ Approved ☐ Denied ☐ Other: .

File Name: CC Agenda 4-12-2023





## **RESOLUTION NO. 37 22/23**

### **A RESOLUTION REQUESTING FINAL BUDGET ADJUSTMENTS IN THE REVENUE AND EXPENDITURE BUDGET FOR FISCAL YEAR 2022-2023.**

**WHEREAS**, the final budget for was approved by the City Commission of the City of Truth or Consequences, New Mexico, pursuant to Chapter 6, Article 76 NMSA 1978; and

**WHEREAS**, the City Commission in and for the City of Truth or Consequences, State of New Mexico needs to adjust the current approved budget for Fiscal Year 2022-2023; and

**WHEREAS**, said budget was adjusted on the basis of need and through cooperation with all user departments, elected officials and other department supervisors; and

**WHEREAS**, the official meeting for the review of said documents was duly advertised in compliance with the State Open Meetings act; and

**WHEREAS**, it is the majority opinion of this Board that the adjusted budget meets the requirements as currently determined.

**NOW THEREFORE, BE IT RESOLVED** that the City Commission of the City of Truth or Consequences, State of New Mexico hereby adopts the budget adjustment hereinabove described and attached and respectfully requests approval from the Local Government Division of the Department of Finance and Administration.

**PASSED, ADOPTED and APPROVED** this **12th day of April, 2023**.

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Amanda Forrister, Mayor

ATTEST:

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Angela A. Torres, City Clerk-Treasurer

Department of Finance and Administration  
Local Government Division  
Financial Management Section  
SCHEDULE OF BUDGET ADJUSTMENTS

For Local Government Division use only:

ENTITY NAME: City of Truth or Consequences  
FISCAL YEAR: 2022-23 3/22/2023  
DFA Resolution Number: 3/22/23  
BAR NUMBER: 10

DOCUMENT NUMBER	FUND	ACCOUNT STRING	ACCOUNT NAME	REVERSE EXPENDITURE, W/ FUND TO OFFER	APPROVED BUDGET	ADJUSTMENT INCREASE	ADJUSTMENT DECREASE	ADJUSTED BUDGET	PURPOSE
1	Declar	503-3712-48598	Professional Services	Expense	\$ 17,847	\$ 40,450.00		\$ 58,297	Electric Sale Feasibility Study - Financing cash balance
					\$			\$	
					\$			\$	
					\$			\$	

ATTEST:

Angela Torres, Clerk-Treasurer (Date)

Amanda Forrester, Mayor

(Date)

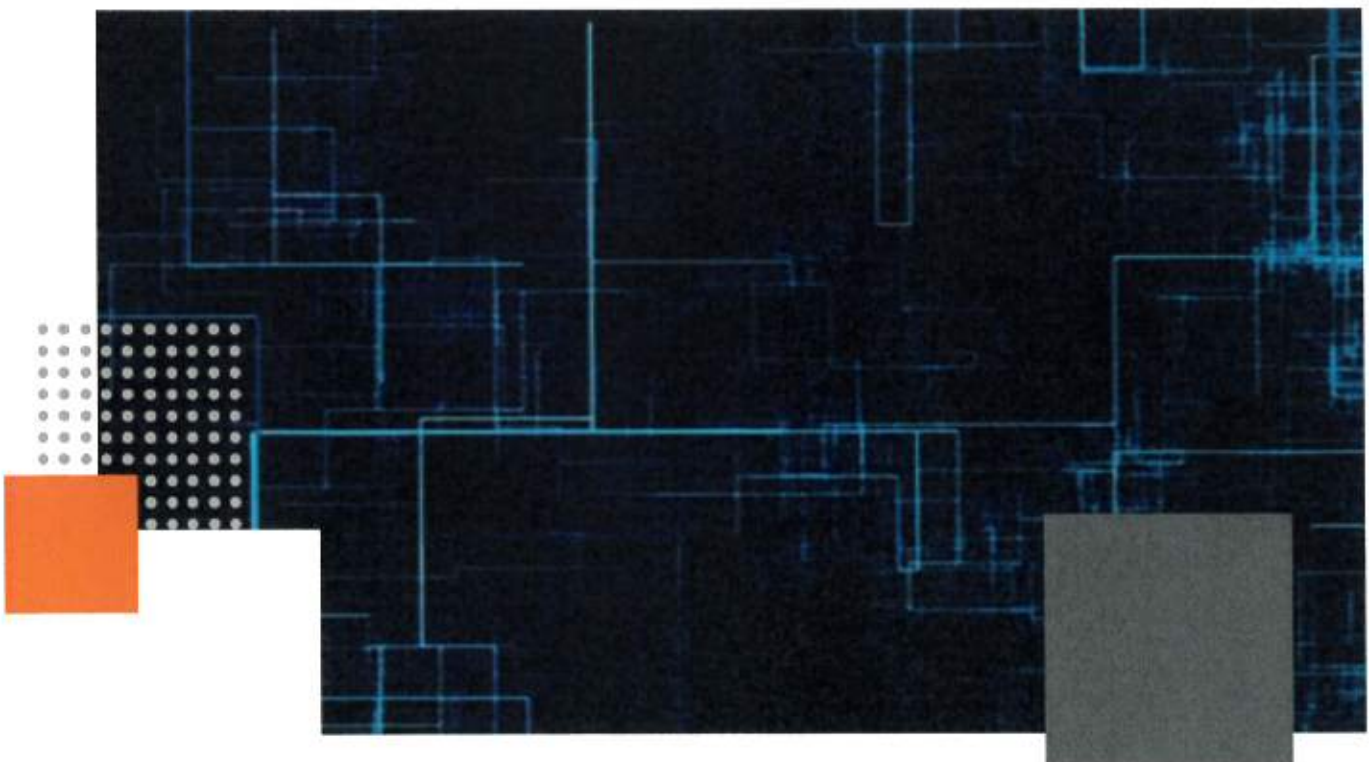




PROPOSAL FOR

# Sierra Electric Cooperative Acquisition of City of Truth and Consequences Electric Utility Assets

SUBMITTED TO **Sierra Electric Cooperative, Inc.** / MARCH 14, 2023





March 14, 2023

Denise K. Barrera  
General Manager  
Sierra Electric Cooperative, Inc.  
PO Box 290  
610 Hwy 195  
Elephant Butte, NM 87935

Re: Proposal for TorC Acquisition

Dear Denise Barrera,

Sierra Electric Cooperative, Inc. (CLIENT) seeks to from the City of Truth and Consequences (TorC) all electric utility assets (Project). 1898 & Co.<sup>SM</sup> (1898), a division of Burns & McDonnell (BMCD) is happy to provide this proposal with the attached scope of work. Our team also brings the following advantages to you on this project:

- **Experience:** We have provided engineering services to some of the largest utility projects and project developers in the United States.
- **Knowledge:** We have a significant understanding of the key issues in operating and maintaining a utility.
- **Client Satisfaction:** Our mission is to "make our clients successful" and we have over 8,500 employee-owners dedicated to serving that mission. If a client is ever dissatisfied, we work to try and make it right and exceed their expectations.

In closing, 1898 & Co. has extensive experience and knowledge in its ability to assist you with the scope of work outlined within this proposal. If you have any questions regarding this proposal, please contact us at [George.chac@1898andco.com](mailto:George.chac@1898andco.com) or 480-337-6583

Sincerely,

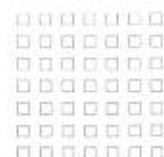
George Chac  
Project Manager

Mark Ibarra  
Managing Director



9400 Ward Parkway  
Kansas City, MO  
816-605-7800  
[1898andCo.com](http://1898andCo.com)

1898 & Co.<sup>SM</sup> is a service mark of Burns & McDonnell Engineering Company, Inc.



## Executive Summary

CLIENT seeks to acquire all electric assets from TorC, including a substation and up to five employees.

## Scope of Services

### Task 1: Environmental Review

1898 & Co. will perform a formal environmental review of the City's distribution facilities, including the substation and warehouse/shop at 404 E. Joffre St. (Subject Property), and operating practices to identify hazardous substances by conducting the following activities:

- Purchase, review, and evaluate a government database area map search and list report (Report) for the Subject Property.
- Interview the City employee(s) identified as possessing knowledge of the current and former operating practices and uses of the City's distribution facilities at 404 E. Joffre St.
- Attempt to obtain electronic records concerning the City's distribution facilities from the local fire, building, and planning departments and from the township or county assessor's office.
- Submit Freedom of Information Act Requests (FOIA)/Open Records requests to the applicable local, state, and/or federal environmental agencies with authority over land and water issues requesting file information about the City's distribution facilities and adjacent sites, as deemed necessary by the Environmental Professional conducting the review.

### Task 2: Confirm Capital Expense Assumptions

With SEC's engineering resource (internal or consultant), 1898 & Co. will review and evaluate the expected capital investments and the timing over the next five years for the TorC system. Capital projects will be qualitatively reviewed and evaluated for justification of projects and expected benefit to the distribution system. 1898 & Co. will not perform any model building or detailed power flow analysis to verify justification of proposed projects. No condition assessments of utility assets will be made as part of this effort.

### Task 3: Financial Model Analysis

1898 & Co. will review and provide recommended adjustments to the City's future operating expenses (based on past recurring expenses) and load forecast based on growth projections (both for the City and SEC). We will review detailed past expenses and review and/or update projections of future expenses. We will review and confirm the basis for the load projections. We will review other assumptions as appropriate and refine financial model projections as needed. We will make updates to the model where appropriate including adjustments to sales, revenues, operating expenses, power costs, and capital improvements.

### Task 4: Existing Power Supply Contract Review

1898 & Co. will, with Tri-State G&T, review TorC's power supply contracts for the purpose of:

- Gaining a general understanding of commercial terms;
- Identifying any limitations or constraints that may adversely impact SEC;
- Developing a contracts integration plan; and
- Developing a plan of action to address potential adverse impacts arising from contracts.

The commercial terms to be evaluated from each contract will include, but not be limited to (if applicable) the following:



- Pricing
- Term
- Options to extend
- Options to terminate
- Assignment of responsibilities
- Credit requirements
- Scheduling
- Metering
- Delivery points
- Payments
- Guarantees/liquidated damages
- Assignability/transferability
- Insurance
- Force majeure

1898 & Co. will review these commercial terms and any other pertinent commercial terms and identify terms that are not typical in the industry as well as terms that may adversely impact or disadvantage SEC. This review of contract commercial terms will not include a legal review, nor will 1898 & Co. provide an assessment of contract terms from a legal standpoint.

1898 & Co. will also structure an integration plan for the assignment of power supply contracts from TorC to SEC. This plan will include the identification of needed actions, party responsible for actions and timing requirements of needed actions. 1898 & Co. will also advise SEC on the integration of TorC power supply contracts into SEC's financial reporting and/o risk management systems.

Should potential adverse impacts be discovered in the review of contracts, 1898 & Co. will structure a plan for addressing and mitigating contract terms that may adversely impact or disadvantage SEC.

### **Task 5: Workforce Transition**

1898 & Co. will outline a workforce transition plan for TorC employees who will be impacted by the transaction. Workforce Transition activities will include the following:

- 1) Task One, Current State Analysis: As an initial step, 1898 & Co. will assess the work activities conducted by the TorC employees in the current state. The focus of this initial analysis is to understand the nature of services provided by these impacted employees and to consider the CLIENT capacity to lead these services utilizing existing CLIENT staff.
- 2) Task Two, Role & Skill Review: As an element of transition activities, 1898 & Co. will confirm the types of roles and associated skills typically required to lead the services identified in Task One. Our team will leverage our experienced team from across 1898 & Co. and Burns & McDonnell to confirm the types of roles and skills required in a future state.
- 3) Task Three, Organizational Design Assessment: 1898 & Co. will work closely with CLIENT project leadership to identify potential impacts to the CLIENT organizational structure, given the onboarding of new employees from the TorC acquisition. Our assessment will also confirm the future state staff levels for new employees and associated reporting lines within the CLIENT organization.
- 4) Task Four, Training Needs Assessment: Task Two may identify skill gaps or differences in "ways of working" as compared to CLIENT methodologies, which need to be addressed as an aspect of workforce transition. 1898 & Co. will specify the types of training interventions that need to be designed and implemented as an aspect of the workforce transition.
- 5) Task Five, Compensation Review: Compensation levels / bands may be different between TorC employees and CLIENT. 1898 & Co. will lead a compensation review (including benefits) for all

transitioning employees. Where relevant, differences in forms and levels of compensation will be noted; 1898 & Co. will also recommend how best to resolve any compensation-related discrepancies.

1898 & Co. will compile the outputs of these tasks into a consolidated plan.

## Deliverables

1898 & Co. will provide the following deliverables as part of the engagement:

**Task 1 Deliverables:**

- A letter report will be prepared summarizing the findings of the Environmental Review.

**Task 2 Deliverables:**

- A letter report will be prepared summarizing the findings of the Capital Expense Review.

**Task 3 Deliverables:**

- Updated financial forecast model projections
- Memorandum summarizing our review

**Task 4 Deliverables:**

- A letter report will be prepared summarizing the findings of the Power Supply Contract Review.

**Task 5 Deliverables:**

- Workforce Transition Plan, reflecting outputs from tasks defined above.

## Schedule and Compensation

Upon receipt of commercial authorization, 1898 & Co. will begin work on this engagement for the following pricing table:

Task Description	Fee	Fee Type
Task 1 – Environmental Review	\$2,000	Lump Sum
Task 2 – Confirm Capital Expense Assumptions	\$10,000	Lump Sum
Task 3 – Financial Model Analysis	\$30,000	Lump Sum
Task 4 – Existing Power Supply Contract Review	\$7,000	Lump Sum
Task 5 – Workforce Transition	\$25,000	Lump Sum

The work will be billed according to the following milestone schedule:

- 50% at NTP upon each selected Task
- 50% upon completion of Final Deliverables upon each Task

1898 & Co. will commit to having all deliverables completed within 4 week of notice to proceed (NTP) assuming all necessary information has been provided by client.

## Assumptions

This proposal is based on the following assumptions:

- ▶ Only the City's distribution facilities, including the substation and warehouse/shop at 404 E. Joffre St. are the subject of the Environmental Review.
- ▶ No site visit will be conducted for the Environmental Review.
- ▶ No figure generation is anticipated for the Environmental Review.

## Terms & Conditions

This proposal will be executed per the attached terms and conditions and is valid for 30 days from the date of the proposal.

1898 (Contractor) may engage temporary staffing agencies or obtain assistance from its affiliates and subsidiaries including, without limitation, Burns & McDonnell Western Enterprises Inc, Burns & McDonnell Canada Ltd., Burns & McDonnell Global Inc., and Burns & McDonnell India Pvt. Ltd. ("Labor Sources") to fulfill Contractor's performance obligations under this Agreement. The parties agree that contracts, purchase orders, or similar agreements between Contractor and any Labor Sources are not subcontracts as that term is used in this Agreement, and personnel from such Labor Sources shall be billed according to the applicable rate sheet for the Scope of Work as if such personnel is a direct hire employee. Personnel from Labor Sources shall be considered agents of Contractor and able to act on behalf of Contractor within the scope of the authority granted such personnel according to job function and billing classification.

**COVID-19 Notification.** The uncertainty and potential disruptions to the labor force and supply chain caused by the global outbreak and spread of COVID-19 ("coronavirus") may have an impact on this Project, the exact cost and duration of which we can neither predict nor control. Government orders and restrictions may also delay or prevent performance as anticipated. Therefore, this Proposal is conditioned upon an appropriate force majeure clause being included in the contract, which will grant the contractor a period of relief in performance and appropriate cost relief where circumstances arise that are beyond our control due to COVID-19 related events. In general, force majeure applies when an "act of God," labor shortages, governmental order or regulation, or other extraordinary event prevents performance. The outbreak and spread of COVID-19 is just such an event, the impact of which nobody can predict at this time. To the extent applicable, the doctrines of "commercial impracticability" or "frustration of purpose" under the Uniform Commercial Code ("UCC") may also excuse performance if delivery pursuant to our contract's terms has been made "impracticable" by the occurrence of a contingency, the non-occurrence of which both parties assumed when the contract was made. At this time, it is impossible to foresee or to predict the full impact of COVID-19 around the world and, therefore, have not included a contingency specifically for COVID-19.

APPROVED BY:

**1898 & Co. / Burns & McDonnell  
Engineering Company, Inc.**

**Sierra Electric Cooperative,  
Inc**



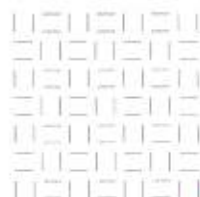
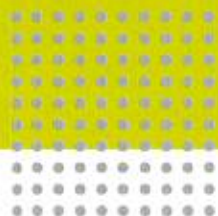
Mark Ibarra  
Managing Director  
3/14/2023

Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_



1898<sup>CO</sup> SM

PART OF BURNS & MCDONNELL



9400 Ward Parkway  
Kansas City, MO  
816-605-7800

1898andCo.com







# CITY OF TRUTH OR CONSEQUENCES

## AGENDA REQUEST FORM

MEETING DATE: April 12, 2023

*Agenda Item #: H.3*

**SUBJECT:** Discussion/Action – Approve Resolution No. 38 22/23 Confirming The City Of Truth Or Consequences To Participate In The New Mexico Department Of Transportation Project Fund Call For Projects

**DEPARTMENT:** Community Development

**DATE SUBMITTED:** April 5, 2023

**SUBMITTED BY:** Traci Alvarez

**WHO WILL PRESENT THE ITEM:** Traci Alvarez

### **Summary/Background:**

Staff would like to apply for NMDOT Funding for Planning, design, construction, and construction administration for roadway improvement. Improvements include complete depth asphalt replacement, curb & gutter, sidewalk, drainage, signing and striping, and ADA pedestrian access ramps on Silver Street from 3<sup>rd</sup> St. to 9<sup>th</sup> Street.

Silver Street is a direct route from 3<sup>rd</sup> St. to our hospital, Nursing/Assisted Living Facilities and Elementary School and is heavily traveled.

Funding requires Commission approval to participate and submit an application. Total estimated project cost is \$2,776,086.69 and would require a 5% match in the amount of \$138,804.33. Staff will request a match waiver.

### **Recommendation:**

Approve Resolution 38 22/23

### **Attachments:**

- Resolution 38 22/23
- Waiver Request Letter
- Project Map

### **Fiscal Impact (Finance): Yes**

\$2,637,282.36 Grant with a 5% match in the amount of \$138,804.33

### **Legal Review (City Attorney):** Choose an Item

**Approved For Submittal By:** ☐ Department Director

**Reviewed by:** ☒ City Clerk ☐ Finance ☐ Legal ☐ Other: [Click here to enter text.](#)

**Final Approval:** ☐ City Manager

### **CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN**

Resolution No. [Click here to enter text:](#) Ordinance No. -

Continued To: - Referred To: -

☐ Approved ☐ Denied ☐ Other: -

File Name: CC Agendas 4-12-2023

**RESOLUTION NO. NO. 38 22/23**

**A RESOLUTION Confirming the City of Truth or Consequences to Participate In  
the New Mexico Department of Transportation Project Fund Call for Projects**

**WIIEREAS**, The City of Truth or Consequences has a limited tax base, which limits funding for meeting the proportional match share. A fund exists in the New Mexico Department of Transportation appropriated by the New Mexico State Legislature for Public Entities in need of "hardship" match money, and the City of Truth or Consequences requests participation in this Match Waiver Program in the amount of \$138,804.33; which is 5% of the total requested amount of \$2,776,086.69.

**WHEREAS**, Attachment "A" indicates the scope and locations of the proposed work.

**NOW, THEREFORE, BE IT RESOLVED THAT** The Governing Body of the City of Truth or Consequences, New Mexico recommends that an application be filed with the New Mexico Department of Transportation for T or C Silver Street Design and Construction.

**PASSED, APPROVED, AND ADOPTED THIS 12<sup>th</sup> day of April 2023.**

---

Amanda Forrister, Mayor

**ATTEST:**

---

Angela A. Torres, City Clerk-Treasurer

**Attachment A**

## **Scope of Work**

**Project Name:** T or C Silver Street Design and Construction

Planning, design, construction, and construction administration for roadway improvement. Improvements include complete depth asphalt replacement, curb & gutter, sidewalk, drainage, signing and striping, and ADA pedestrian access ramps.

*Amanda Forrister  
Mayor*

*Rolf Hechler  
Mayor Pro-Tem*

*Merry Jo Fahl  
Commissioner*



*505 Sims St.  
Truth or Consequences, New Mexico 87901  
P: 575-894-6673 ♦ F: 575-894-7767  
[www.torcnm.org](http://www.torcnm.org)*

*Destiny Mitchell  
Commissioner*

*Shelly Harrelson  
Commissioner*

*Bruce Swingle  
City Manager*

4-12-2023

Clarissa Martinez, State Funded Grant Manager  
General Office  
New Mexico Department of Transportation  
P.O. Box 1149  
Santa Fe, NM 87504

**RE: Transportation Project Fund (TPF) Call for Projects – T or C Silver Street Design and Construction Project Waiver Request**

Dear Ms. Martinez,

The City of Truth or Consequences (T or C) thanks the New Mexico Department of Transportation (NMDOT) for considering the T or C Silver Street Design and Construction project for Transportation Project Funding. Please accept this correspondence as a formal request for a match waiver of **\$138,804.33**. This amount is 5% of the total requested amount of \$2,776,086.69 for the Silver Street project's planning, design, and construction services. The City of T or C has exerted match funding capacity due to participation with other state and federal programs to conduct other infrastructure improvements within the City.

Please do not hesitate to contact my office with any questions or additional need for explanation.

Sincerely,

Bruce Swingle  
City Manager






TRUTH OR  
CONSEQUENCES

## NMDOT Transportation Call for Projects - TPF FY 2023

Silver Street from 9th Street to E 3rd Avenue



Legend

 Project Location

**WILSON  
& COMPANY**  
HIGHER RELATIONSHIPS





# CITY OF TRUTH OR CONSEQUENCES

## AGENDA REQUEST FORM

MEETING DATE: April 12, 2023

*Agenda Item #: H.4*

**SUBJECT:** Resolution 39 22/23 Requesting the New Mexico Transportation Commission to Designate Certain Specific Portions of the State Highway System as Designated Recreational Off-Highway Vehicle (ROV) Routes

**DEPARTMENT:** City Manager's Office

**DATE SUBMITTED:** April 3, 2023

**SUBMITTED BY:** Tammy Gardner

**WHO WILL PRESENT THE ITEM:** City Manager Swingle

### **Summary/Background:**

Areas of the Interstate 25 Business Loop, 3<sup>rd</sup> Street (NM 51) and NM 181 are access points to popular fishing, hunting and recreation destinations in the county. Currently, anyone wishing to access fishing, hunting and recreational opportunities at Elephant Butte Lake State Park, Caballo Lake, the Gila Nation Forest, and many other recreational destinations on ROV's cannot leave a city street and drive to other roads without traveling on a paved state highway.

### **Recommendation:**

Approval of Resolution

### **Attachments:**

- Resolution 39 22/23
- [Click here to enter text.](#)

### **Fiscal Impact (Finance): No**

[Click here to enter text.](#)

### **Legal Review (City Attorney): Yes**

[Click here to enter text.](#)

**Approved For Submittal By:** ☐ Department Director

**Reviewed by:** ☐ City Clerk ☐ Finance ☐ Legal ☐ Other: [Click here to enter text.](#)

**Final Approval:** ☐ City Manager

### **CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN**

Resolution No. [Click here to enter text.](#) Ordinance No. [Click here to enter text.](#)

Continued To: [Click here to enter a date.](#) Referred To: [Click here to enter text.](#)

☐ Approved ☐ Denied ☐ Other: [Click here to enter text.](#)

File Name: CC Agendas 4-12-2023





## **RESOLUTION NO. 39 22/23**

### **REQUESTING THE NEW MEXICO TRANSPORTATION COMMISSION TO DESIGNATE CERTAIN SPECIFIC PORTIONS OF THE STATE HIGHWAY SYSTEM AS DESIGNATED RECREATIONAL OFF-HIGHWAY VEHICLE (ROV) ROUTES**

**WHEREAS**, the City Truth or Consequences Governing Body met in a duly noticed, regular meeting on April 12, 2023, at 9:00 am, in the Commission Chambers at 405 West 3<sup>rd</sup> Street in Truth or Consequences, New Mexico 87901;

**WHEREAS**, the City of Truth or Consequences Commission has the authority to pass ordinances and other measures conducive to the welfare of the municipality, specifically, Section 3-14-1, NMSA 1978;

**WHEREAS**, the development of the local economy is vital to the wellbeing of Truth or Consequences residents and local government fiscal sustainability;

**WHEREAS**, Recreational Off-Road Vehicles (ROV's) offer the community additional tourism revenue and recreational opportunities;

**WHEREAS**, the Board of City of Truth or Consequences Commissioners passed ordinance 697 in August 2018, which allows the use of ROV's on paved roads owned and controlled by the City of Truth or Consequences;

**WHEREAS**, areas of the Interstate 25 Business Loop, 3<sup>rd</sup> Street (NM 51) and NM 181 are access points to popular fishing, hunting and recreation destinations in the county. Currently, anyone wishing to access fishing, hunting and recreational opportunities at Elephant Butte Lake State Park, Caballo Lake, the Gila Nation Forest, and many other recreational destinations on ROV's cannot leave a city street and drive to other roads without traveling on a paved state highway; and

**WHEREAS**, Sections 67-3-2(D), 66-3-1001.1 and 66-3-1011 of the New Mexico state statutes and New Mexico State Transportation Commission Policy (CP 71) allows the New Mexico State Transportation Commission to designate specific portions of the state highway system as ROV routes;

**NOW, THEREFORE, BE IT RESOLVED THAT**, the City of Truth or Consequences Commission is requesting the New Mexico State Transportation Commission to designate the following specific portions of the state highway system as ROV routes;

Interstate 25 Business Loop in the City of Truth or Consequences, including both Date and Broadway Streets.

3<sup>rd</sup> Street, also known as NM 51, from Date Street to the east city limits.

NM 181, from the Interstate 25 Business Loop to the north city limits.

**PASSED, APPROVED AND ADOPTED** this 12<sup>th</sup> day of April 2023.

---

Amanda Forrister, Mayor

ATTEST:

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Angela Torres, City Clerk



# CITY OF TRUTH OR CONSEQUENCES

## AGENDA REQUEST FORM

MEETING DATE: April 12, 2023

Agenda Item #: H.5

**SUBJECT:** Amendment to Ralph Edwards Civic Center Resolution No. 10 21/22 to remove non-profit exemptions.

**DEPARTMENT:** City Clerk's Office

**DATE SUBMITTED:** April 6, 2023

**SUBMITTED BY:** Angela A. Torres, City Clerk

**WHO WILL PRESENT THE ITEM:** City Clerk Torres

**Summary/Background:**

The purpose of this resolution amendment is to remove the section in the Ralph Edwards Civic Center resolution that gives non-profits a 50% reduction in rental fees. This amendment is due to the state's anti-donation clause for governmental agencies.

**Recommendation:**

Approval to amend Resolution 10 21/22

**Attachments:**

- Resolution No. 10 21/22

**Fiscal Impact (Finance):** N/A

\$0.00

**Legal Review (City Attorney):** N/A

[Click here to enter text.](#)

**Approved For Submittal By:** ☐ Department Director

**Reviewed by:** ☐ City Clerk ☐ Finance ☐ Legal ☐ Other: [Click here to enter text.](#)

**Final Approval:** ☐ City Manager

### CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN

Resolution No. 68 21/22 Ordinance No. -

Continued To: - Referred To: -

☐ Approved ☐ Denied ☐ Other: -

File Name: CC Agendas 4-12-2023

**RESOLUTION NO. 10 21/22**

**A RESOLUTION OF THE CITY OF TRUTH OR CONSEQUENCES CITY COMMISSION  
AMENDING FEES, DEPOSITS AND REGULATIONS FOR USE OF THE CIVIC CENTER**

**WHEREAS**, the City of Truth or Consequences operates and maintains the Civic Center, also known as the Ralph Edwards Auditorium, and;

**WHEREAS**, the City of Truth or Consequences finds it necessary to collect fees and deposits in order to assure the continued maintenance of the Civic Center, and;

**WHEREAS**, the City of Truth or Consequences also finds it necessary to enact certain regulations for the Civic Center as follows:

The following are the rental fees created for the use of the Civic Center:

1-4 Hours Private Party No Kitchen	\$75.00
4-8 Hours Private Party No Kitchen	\$100.00
Over 8 Hours Private Party No Kitchen	\$200.00
Private Party with Kitchen (all times)	\$300.00
Meeting Room Rentals	\$30.00/hour

The following are the deposit fees created for the use of the Civic Center:

Security Deposit	\$250.00
Security Deposit when alcohol is being served	\$400.00
Sound System Deposit	\$50.00

No alcoholic beverages are permitted in the venue unless served by a vendor with a "picnic license".

The security deposit will be deposited in a city account, and will be refunded after the event, if the venue has not been damaged, and has been cleaned to the satisfaction of the city. If the amount of deposit is greater than the cost of cleaning or damage, the difference will be refunded. If the cost of cleaning or damage is greater than the amount of deposit, the renter will be charged accordingly.

Note: THE ABOVE HOURS INCLUDE SET UP AND TEAR DOWN TIME. SET UP AND TEAR DOWN WILL BE THE RESPONSIBILITY OF THE RENTER.

**NON-PROFIT ORGANIZATION CRITERIA:**

- Non-profit organizations will receive a 50% reduction in rental fees by providing their non-profit status paperwork. All deposits must be paid in full.
- The organization must be a registered non-profit organization, and provide their non-profit status.
- The organization must be either located in the city or their work must benefit the city and/or its residents.
- The organization must state the purpose of the event, and how the revenue will benefit the citizens of Truth or Consequences.

Commented [CC1]: Removal of Non-Profit Criteria Section

#### RENTAL CRITERIA:

- The rental agreement must be submitted to the City Clerk's Office at the time of scheduling.
- To reserve the event, the amount of security deposit is due at the time the rental agreement is issued.
- All rental fees must be paid in full no later than 48 hours prior to the event.
- We need at least a 48 hour notice prior to any scheduled event.
- Cancellations must be made within 48 hours of event, or the security deposit will be imposed.
- If alcohol is served without meeting the requirements of being served by a vendor with a "picnic license", the city has the right to terminate the event and contact the appropriated authorities. Additionally, if these requirements are not met, this may result in fines imposed by the state and will result in the cancellation of the event.
- TULIP Insurance may be required for scheduled events.
- The client agrees to Hold Harmless the City of Truth or Consequences for any and all damages, including theft and disappearance of any and all equipment (owned or leased) by the Client. The City of Truth or Consequences does not assume any responsibility for damages or loss of any personal property left in the venue, parking or public areas.
- It should be noted that the Civic Center is utilized for senior activities Monday-Friday, 7:00 a.m. to 3:00 p.m. *(except on major holidays)*.
- All senior activities during the designated time frame are free of charge. However, a rental agreement is required for each senior activity event.
- Paid events may be scheduled within the designated time frame of senior activities. If a paid event is scheduled within the designated time frame, proper notice will be posted on the Civic Center bulletin board.

Note: The City Manager may impose other use regulations as he/she may deem necessary, as long as those regulations do not subvert the intent of this policy.

**NOW THEREFORE, BE IT RESOLVED** by the City of Truth or Consequences Governing Body, that the fees, deposits, and regulations described herein are hereby enacted.

PASSED, APPROVED AND AMENDED this 12<sup>th</sup> day of APRIL, 2023.

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Amanda Forrlster, Mayor

ATTEST:

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Angela A. Torres, City Clerk





# CITY OF TRUTH OR CONSEQUENCES

## AGENDA REQUEST FORM

MEETING DATE: April 12, 2023

*Agenda Item #: H.6*

**SUBJECT:** Publication of Ordinance No. 749 Implementing the City's Affordable Housing Plan

**DEPARTMENT:** Community Development

**DATE SUBMITTED:** April 5, 2023

**SUBMITTED BY:** Traci Alvarez

**WHO WILL PRESENT THE ITEM:** Bruce Swingle

***Summary/Background:***

The purpose of the Affordable Housing Ordinance is to:

1. Establish procedures to ensure that State and local housing assistance grantees are Qualifying Grantees who meet the requirements of the Act and the Rules promulgated pursuant to the Act both at the time of the award and throughout the term of any grant or loan under the Program;
2. Establish an application and award timetable for State housing assistance grants or loans to permit the selection of the Qualifying Grantee(s) by.
3. Create an evaluation process to determine in conjunction with the MFA:
4. Require long-term affordability of the City's Affordable Housing Projects so that a project cannot be sold shortly after completion and taken out of the affordable housing market;
5. Require that a grant or loan for a project must impose a contractual obligation on the Qualifying Grantee that the affordable housing units in any project be occupied by persons of low or moderate income as defined in this Ordinance;
6. Provide for adequate security against the loss of public funds or property in the event that the Qualifying Grantee abandons or otherwise fails to complete the project
7. Require review and approval of a housing grant project budget by the City and/or the MFA before any expenditure of grant funds or transfer of granted property;
8. Require that a condition of grant or loan approval be proof of compliance with all applicable State and local laws, rules and ordinances;
9. Provide definitions for "low-income" and "moderate-income" and set out requirements for verification of income levels; and
10. Provide the city with a valid affordable housing program; and
11. Require that the City enter into a contract with the Qualifying Grantee consistent with the Act, which contract shall include remedies and default provisions in the event of the unsatisfactory performance by the Qualifying Grantee and which contract shall be subject to the review of the MFA in its discretion;

***Recommendation:***

Approve Ordinance 749 for publication

***Attachments:***

- Ordinance 749
- New Mexico Mortgage Finance Authority Approval Letter

***Fiscal Impact (Finance):*** N/A

[Click here to enter text.](#)

***Legal Review (City Attorney):*** Yes

[Click here to enter text.](#)

***Approved For Submittal By:*** ☐ Department Director

***Reviewed by:*** ☐ City Clerk ☐ Finance ☐ Legal ☐ Other: [Click here to enter text.](#)

***Final Approval:*** ☐ City Manager



## **ORDINANCE NO. 749**

AN ORDINANCE OF THE CITY OF TRUTH OR CONSEQUENCES, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF TRUTH OR CONSEQUENCES, BE AMENDED BY ADDING A NEW ARTICLE VIII TO CHAPTER 4 ENTITLED THE "AFFORDABLE HOUSING ORDINANCE" TO BE CODIFIED AS SECTION 4-501 ET SEQ.

BE IT ORDAINED BY THE BOARD OF COMMISSIONERS, CITY COMMISSIONERS OF THE CITY OF TRUTH OR CONSEQUENCES THAT THE FOLLOWING ARTICLE IS ADDED TO CHAPTER 4 OF THE CODE OF ORDINANCES.

Article VIII – The Code of Ordinances is hereby amended to add the following Article:

### **Article VIII:**

#### **4-501. SHORT TITLE.**

This article may be cited as the "Affordable Housing Ordinance." (Ord. No. \_\_\_\_\_)

#### **4-502. PURPOSE.**

This ordinance is adopted to implement the City's Affordable Housing Plan. In accordance with the N.M. Constitution, Article IX, §14, the Affordable Housing Act, NMSA 1978, §6-27-1 et seq. (the "Act"), NMMFA Rules, the purpose of the Affordable Housing Ordinance is to:

1. Establish procedures to ensure that State and local housing assistance grantees are Qualifying Grantees who meet the requirements of the Act and the Rules promulgated pursuant to the Act both at the time of the award and throughout the term of any grant or loan under the Program;
2. Establish an application and award timetable for State housing assistance grants or loans to permit the selection of the Qualifying Grantee(s) by .
3. Create an evaluation process to determine in conjunction with the MFA:
  - a. The financial and management stability of the Applicant;
  - b. The demonstrated commitment of the Applicant to the community;
  - c. A cost-benefit analysis of the project proposed by the Applicant;
  - d. The benefits to the community of a proposed project;
  - e. The type or amount of assistance to be provided;
  - f. The scope of the Affordable Housing Project;
  - g. Any substantive or matching contribution by the Applicant to the proposed project;
  - h. A performance schedule for the Qualifying Grantee with performance criteria; and
  - i. Any other rules or procedures the City believes are necessary for a full review and evaluation of the Applicant and the Application or which the MFA believes is necessary for a full review of the City's evaluation of the Applicant;
4. Require long-term affordability of the City's Affordable Housing Projects so that a project cannot be sold shortly after completion and taken out of the affordable housing market;
5. Require that a grant or loan for a project must impose a contractual obligation on the Qualifying Grantee that the affordable housing units in any project be occupied by persons of low or moderate income as defined in this Ordinance;
6. Provide for adequate security against the loss of public funds or property in the event that the Qualifying Grantee abandons or otherwise fails to complete the project;

7. Require review and approval of a housing grant project budget by the City and/or the MFA before any expenditure of grant funds or transfer of granted property;
8. Require that a condition of grant or loan approval be proof of compliance with all applicable State and local laws, rules and ordinances;
9. Provide definitions for "low-income" and "moderate-income" and set out requirements for verification of income levels; and
10. Provide the city with a valid affordable housing program; and
11. Require that the City enter into a contract with the Qualifying Grantee consistent with the Act, which contract shall include remedies and default provisions in the event of the unsatisfactory performance by the Qualifying Grantee and which contract shall be subject to the review of the MFA in its discretion;

#### **4-503. DEFINITIONS.**

The following words and terms shall have the following meanings.

"Act" shall mean the Affordable Housing Act, NMSA 1978, §6-27-1 et seq.

"Affordable" shall mean consistent with minimum rent and/or income limitations set forth in the MFA Act and in guidelines established by MFA.

"Affordable Housing" means residential housing primarily for persons or households of low or moderate income.

"Affordable Housing Funds" shall mean any or all funds awarded or to be awarded, loaned or otherwise distributed under the Act.

"Affordable Housing Plan" or "Plan" shall mean a plan pursuant to detailed research and analysis of the community and housing profile, including a review of land use and policy regarding land use, which produces a housing needs assessment for low- and moderate-income households in that locality.

"Affordable Housing Program" or "Program" shall mean any programs the City establishes pursuant to the Act.

"Affordable Housing Project" or "Project" shall mean any work or undertaking, whether new construction, acquisition of existing Residential Housing, remodeling, improvement, rehabilitation or conversion, which may be developed in one or more phases, as approved by the City and/or the MFA for the primary purposes as allowed by the Act.

"Affordability Period" shall mean:

1. If the fair market value of any housing assistance grant or the total amount of affordable housing funds that have been awarded, loaned, donated, or otherwise conveyed to the qualifying grantee is from one dollar (\$1.00) to fourteen thousand nine hundred ninety-nine dollars and ninety-nine cents (\$14,999.99), then the affordability period shall be not less than five (5) years.
2. If the fair market value of any housing assistance grant or the total amount of affordable housing funds is from fifteen thousand dollars (\$15,000.00) up to and including forty thousand dollars (\$40,000.00), then the affordability period shall be not less than ten (10) years.

3. If the fair market value of any housing assistance grant or the total amount of affordable housing funds is greater than forty thousand dollars (\$40,000.00) up to and including one hundred thousand dollars (\$100,000.00), then the affordability period shall be not less than fifteen (15) years.
4. If the fair market value of any housing assistance grant or the total amount of affordable housing funds is greater than one hundred thousand dollars (\$100,000.00), then the affordability period shall be not less than twenty (20) years.

"Applicant" shall mean, an individual, a governmental housing agency, regional housing authority, a for-profit organization, including a corporation, limited liability company; partnership, joint venture, syndicate, or association or a non-profit organization meeting the appropriate criteria set by the City and/or the MFA.

"Application" shall mean an application to participate in one or more Affordable Housing Projects or Programs under the Act submitted by an Applicant to the City.

"Builder" shall mean an individual or entity licensed as a general contractor to construct Residential Housing in the State that satisfies the requirements of a Qualifying Grantee and has been approved by the City and/or the MFA to participate in an Affordable Housing Program. The term "Builder" shall also include an individual or entity that satisfies the requirements of a Qualifying Grantee and has been approved by the City and/or the MFA to participate in an Affordable Housing Program, who is not licensed as a general contractor in the State, provided such individual or entity contracts with a general contractor licensed in the State to construct Residential Housing.

"Building" shall mean a structure capable of being renovated or converted into Affordable Housing or a structure that is to be demolished and is located on land donated for use in connection with an Affordable Housing Project.

"City" shall mean City of Truth or Consequences, Sierra County, New Mexico, a unit of local government under the Constitution and laws of the State of New Mexico.

"Congregate Housing Facility" shall mean Residential Housing designed for occupancy by more than four Persons of Low- or Moderate-Income living independently of each other. The facility may contain group dining, recreational, health care or other communal living facilities and each unit in a Congregate Housing Facility shall contain at least its own living, sleeping, and bathing facilities.

"Federal Government" shall mean the United States of America and any agency or instrumentality, corporate or otherwise, of the United States of America.

"Household" shall mean one or more persons occupying a housing unit.

"Housing Assistance Grant" means the donation, provision or payment by the City of:

1. Land upon which affordable housing will be constructed; or
2. An existing Building that will be renovated, converted or demolished and reconstructed as Affordable Housing; or
3. The costs acquisition, development, construction, financing, and operating or owning affordable housing; or
4. The costs of financing or infrastructure necessary to support Affordable Housing.

"HUD" shall mean the United States Department of Housing and Urban Development.

"Infrastructure" shall mean Infrastructure Improvements and Infrastructure Purposes.

"Infrastructure Improvement" includes, but is not limited to:

1. Sanitary sewage systems, including collection, transport, storage, treatment, dispersal, effluent use and discharge;
2. Drainage and flood control systems, including collection, transport, diversion, storage, detention, retention, dispersal, use and discharge;
3. Water systems for domestic purposes, including production, collection, storage, treatment, transport, delivery, connection and dispersal;
4. Areas for motor vehicle use for road access, ingress, egress and parking;
5. Trails and areas for pedestrian, equestrian, bicycle or other non-motor vehicle use for access, ingress, egress and parking;
6. Parks, recreational facilities and open space areas for the use of residents for entertainment, assembly and recreation;
7. Landscaping, including earthworks, structures, plants, trees and related water delivery systems;
8. Electrical transmission and distribution facilities;
9. Natural gas distribution facilities;
10. Lighting systems;
11. Cable or other telecommunications lines and related equipment;
12. Traffic control systems and devices, including signals, controls, markings and signs;
13. Inspection, construction management and related costs in connection with the furnishing of the items listed in this subsection; and
14. Heating, air conditioning and weatherization facilities, systems or services, and energy efficiency improvements that are affixed to real property.

"Infrastructure Purpose" shall mean:

1. Planning, design, engineering, construction, acquisition or installation of Infrastructure, including the costs of applications, impact fees and other fees, permits and approvals related to the construction, acquisition or installation of the Infrastructure, provided the City may determine it appropriate to reduce or waive building permit fees, sewer and water hook-up fees and other fees with respect to an Affordable Housing Project for which Affordable Housing Funds and/or Housing Assistance Grants are awarded, loaned, donated or otherwise distributed under the Act;
2. Acquiring, converting, renovating or improving existing facilities for Infrastructure, including facilities owned, leased or installed by the owner;
3. Acquiring interests in real property or water rights for infrastructure, including interests of the owner; and
4. Incurring expenses incident to and reasonably necessary to carry out the purposes specified in this subsection.

"MFA" shall mean the New Mexico Mortgage Finance Authority.

"MFA Act" shall mean the Mortgage Finance Authority Act, enacted as Chapter 303 of the Laws of 1975 of the State of New Mexico, as amended (being Sections 58-18-1 through 58-18-27, inclusive, N.M.S.A (1978), as amended).

"Mortgage" shall mean a mortgage, mortgage deed, deed of trust or other instrument creating a lien, subject only to title exceptions as may be acceptable to the City and/or the MFA, on a fee interest in real property located within the State or on a leasehold interest that has a remaining term at the time of computation that exceeds or is renewable at the option of the lessee until after the maturity day of the Mortgage Loan.

"Mortgage Lender" shall mean any bank or trust company, mortgage company, mortgage banker, national banking association, savings bank, savings and loan association, credit union, building and loan association and any other lending institution; provided that the mortgage lender maintains an office in the State, is authorized to make mortgage loans in the State and is approved by the City and/or the MFA and either the Federal Housing Authority, Veterans' Affairs, Federal National Mortgage Association (now known as Fannie Mae), or Federal Home Loan Mortgage Corporation (now known as Freddie Mac).

"Mortgage Loan" shall mean a financial obligation secured by a Mortgage, including a Mortgage Loan for a Project.

"Multiple Family Housing Project" shall mean Residential Housing that is designed for occupancy by more than four persons or families living independently of each other or living in a Congregate Housing Facility, at least sixty percent (60%) of whom are Persons of Low- or Moderate-Income, including without limitation Persons of Low- or Moderate-Income who are elderly and handicapped as determined by the City and/or the MFA, provided that the percentage of low-income persons and families shall be at least the minimum, if any, required by federal tax law.

"Multi-Family Housing Program" shall mean a program involving a Congregate Housing Facility, a Multiple Family Housing Project or a Transitional Housing Facility.

"Ordinance" shall mean this ordinance (No. \_\_\_\_\_).

"Persons of Low- or Moderate-Income" shall mean persons and families who are determined to lack sufficient income to pay enough to cause private enterprise to build an adequate supply of decent, safe and sanitary residential housing in the City and whose incomes are below the income levels established by the MFA and the Plan to be in need of the assistance made available by the Act, taking into consideration, without limitation, such factors as defined under the Act. For purposes of this definition, the word "families" shall mean a group of persons consisting of, but not limited to, the head of a household; his or her spouse, if any; and children, if any, who are allowable as personal exemptions for Federal income tax purposes. In accordance with the Plan, persons of low- and moderate-income who are eligible for assistance in accordance with the plan are as follows:

1. Persons of low-income shall mean persons in households with annual gross incomes below 80% of Area Median Income for City as approved and published each year by MFA and verified by the City.
2. Persons of Moderate Income shall mean persons in households with annual gross incomes between 80% and 120% of Area Median Income for City as approved and published each year by MFA and verified by the City.
3. For purposes of this definition, "annual gross income" shall mean the annual anticipated income from assets, regular cash or noncash contributions, and any other resources and benefits determined to be income by HUD, as defined in 24 CFR Section 5.609.

"Policies and Procedures" shall mean Policies and Procedures of the MFA, including but not limited to, Mortgage Loan purchasing, selling, servicing and reservation procedures, which the MFA may update and revise from time to time as the MFA deems appropriate.

"Public Service Agencies" shall include, but are not limited to, any entities that support Affordable Housing and which believe that the program or project proposed by the Applicant is worthy and advisable, but which are not involved, either directly or indirectly, in the Affordable Housing Program or Project for which the Applicant is applying.

"Qualifying Grantee" means:

1. An individual who is qualified to receive assistance pursuant to the Act and is approved by the City; and
2. A governmental housing agency, regional housing authority, corporation, a limited liability company, partnership, joint venture, syndicate, association or a non-profit organization that:
  - a. Is organized under State or local laws and can provide proof of such organization;
  - b. If a non-profit organization, has no part of its net earnings inuring to the benefit of any member, founder, contributor, or individual; and
  - c. Is approved by the City.

"Recertification" shall mean the recertification of Applicants and/or Qualifying Grantees participating in any Affordable Housing Programs or in any programs under the Act as determined necessary from time to time by the City and/or the MFA.

"Rehabilitation" shall mean the substantial renovation or reconstruction of an existing single-family residence or a Multi-Family Housing Project, which complies with requirements established by the MFA. Rehabilitation shall not include routine or ordinary repairs, improvements or maintenance, such as interior decorating, remodeling or exterior painting, except in conjunction with other substantial renovation or reconstruction.

"Residential Housing" shall mean any Building, structure or portion thereof that is primarily occupied, or designed or intended primarily for occupancy, as a residence by one or more Households and any real property that is offered for sale or lease for the construction or location thereon of such a building, structure or portion thereof. "Residential Housing" includes congregate housing, manufactured homes and housing intended to provide or providing transitional or temporary housing for homeless persons.

"Residential Use" shall mean that the structure or the portion of the structure to benefit from the Affordable Housing Funds or Housing Assistance Grant is designed primarily for use as the principal residence of the occupant or occupants and shall exclude vacation or recreational homes.

"RFP" shall mean any request for proposals made by the City.

"Rules" shall mean the New Mexico Mortgage Finance Authority Affordable Housing Rules adopted pursuant to Section 6-27-8(B) NMSA 1978.

"State" shall mean the State of New Mexico.



"Transitional Housing Facility" shall mean residential housing that is designed for temporary or transitional occupancy by Persons of Low- or Moderate-Income, or with special needs.

#### **4-504. GENERAL REQUIREMENTS.**

The following requirements shall apply to all Housing Assistance Grants and/or Affordable Housing Funds awarded, loaned or otherwise distributed by the City under the Act to a Qualifying Grantee.

1. **Request for Proposals.** The City, in its discretion, may issue one or more RFPs to solicit applications from Applicants or shall otherwise identify a Qualifying Grantee for the use of any Affordable Housing Funds or Housing Assistance Grants to be awarded, loaned, donated or otherwise distributed under the Act.
2. **Applicant Eligibility.** The following Applicants are eligible under the Act to apply for Affordable Housing Funds or a Housing Assistance Grant to provide housing or related services to Persons of Low- or Moderate-Income in the community:
  - a. All individuals who are qualified to receive assistance pursuant to the Act, the Rules, and this Ordinance that are approved by the City;
  - b. All regional housing authorities and any governmental housing agencies;
  - c. All for-profit organizations, including any corporation, limited liability company, partnership, joint venture, syndicate or association;
  - d. All non-profit organizations meeting the following requirements:
    - i. A primary mission of the non-profit organization must be to provide housing or housing-related services to Persons of Low- or Moderate-Income;
    - ii. The non-profit organization must have received its 501(c)(3) designation prior to submitting an application;
    - iii. Have no part of its net earnings inuring to the benefit of any member, founder, contributor, or individual;
  - e. All non-individual Applicants must:
    - i. Be organized under State or local laws and can provide proof of such organization and be approved by the City;
    - ii. Have a functioning accounting system that is operated in accordance with generally accepted accounting principles or has designated an entity that will maintain such an accounting system consistent with generally accepted accounting principles;
    - iii. Have among its purposes significant activities related to providing housing or services to Persons or Households of Low or Moderate Income; and
    - iv. Have no significant outstanding or unresolved monitoring findings from the City, the MFA, or its most recent independent financial audit, or if it has any such findings, it has a certified letter from the City, the MFA, or auditor stating that the findings are in the process of being resolved.
3. **Applications.**
  - a. **Process for Applying.** Applicants wishing to apply for a Housing Assistance Grant, including the use of any Affordable Housing Funds, or to participate in any Affordable Housing Program are required to submit to the City the following (as applicable):
    - i. One original Application together with all required schedules, documents, or such other information which may be required by the City or in any RFP which may have been issued by the City;
    - ii. A proposal describing the nature and scope of the Affordable Housing Project proposed by the Applicant and for which the Applicant is applying for funds or a

- grant under the Act, and which documents the need for the requested funds or grant, describes the type and/or amount of assistance which the Applicant proposes to provide to Persons of Low- or Moderate-Income and documents the consistency of the proposal with the City's Affordable Housing Plan;
- iii. Executive summary and project narrative(s) that address the evaluation criteria set forth in any RFP issued by the City for the Affordable Housing Funds or the Housing Assistance Grant for which the Applicant is applying;
  - iv. A proposed budget for the Affordable Housing Project for which the Applicant is applying for Affordable Housing Funds or for a Housing Assistance Grant;
  - v. Current independent financial audit;
  - vi. If the Applicant is a non-profit organization:
    - 1. Proof of 501(c)(3) tax status;
    - 2. Documentation that confirms that no part of its net earnings inures to the benefit of any member, founder, contributor or individual;
  - vii. If an Applicant is a legal entity, including a non-profit organization:
    - 1. A current annual budget for the Applicant, including all sources and uses of funds not just those related to relevant programs and/or a current annual budget only for the program for which the Applicant is applying for a Housing Assistance Grant, or as otherwise may be required by the City and/or the MFA in its discretion;
    - 2. An approved mission statement that the Applicant has among its purposes significant activities related to providing housing or housing related services to Persons or Households of Low or Moderate Income;
    - 3. A list of members of the Applicant's current board of directors or other governing body, including designated homeless participation, where required by the City;
    - 4. Evidence (or a certification as may be allowed by the City) that the Applicant has a functioning accounting system that is operated in accordance with generally accepted accounting principles or has a designated entity that will maintain such an accounting system consistent with generally accepted accounting principles;
    - 5. Evidence that the Applicant has no significant outstanding or unresolved monitoring findings from the City, the MFA, or its most recent independent financial audit; or if it has any significant outstanding or unresolved monitoring findings from the City, the MFA or its most recent independent financial audit, it has a certified letter from the City, the MFA or the auditor stating that the findings are in the process of being resolved;
    - 6. An organizational chart, including job titles and qualifications for the Applicant's employees or as otherwise may be required by the City and/or the MFA in its discretion. Job descriptions may be submitted as appropriate;
    - 7. Documentation that the Applicant is duly organized under State or local law and certification that the Applicant is in good standing with any State authorities, including the Public Regulation Commission and the Secretary of State;
  - viii. Information as may be required by the City in order for it to determine the financial and management stability of the Applicant;

- ix. Information as may be required by the City in order for it to determine the demonstrated commitment of the Applicant to the community;
  - x. A completed cost-benefit analysis of the Affordable Housing Project proposed by the Applicant. Any cost-benefit analysis must include documentation that clearly evidences that there is a need for the Housing Assistance Grant being requested from the City, that there is or will be a direct benefit from the project proposed by the Applicant to the community and/or to the purported beneficiaries of the project, consistent with the provisions of the Act, and that the Affordable Housing Project will meet the needs and affordability criteria defined in the City's Affordable Housing Plan;
  - xi. Information supporting the benefits to the community of the Affordable Housing Project proposed by the Applicant;
  - xii. Proof of substantive or matching funds or contributions and/or in-kind donations to the proposed Affordable Housing Project in connection with the Application for funds under the Act. Nothing contained herein shall prevent or preclude an Applicant from matching or using local, private, or federal funds in connection with a specific Housing Assistance Grant or a grant of Affordable Housing Funds under the Act;
  - xiii. Any certifications or other proof which the City may require in order for the City to confirm that the Applicant is in compliance with all applicable federal, State and local laws, rules and ordinances;
  - xiv. A verification signed by the Applicant before a notary public that the information provided, upon penalty of perjury, is true and correct to the best of the Applicant's information, knowledge and belief;
  - xv. Certifications as may be required by the City and signed by chief executive officer, board president, or another authorized official of the Applicant;
  - xvi. Applicant shall submit adequate information, as required by the City and/or MFA, of the Affordable Housing Project proposed by the Applicant. The information provided must clearly evidence the need for the subsidy, that the value of the housing assistance grant reduces the housing costs to Persons of Low- or Moderate-Income, and that there will be a direct benefit from the project proposed by the Applicant to the community and/or to the purported beneficiaries of the project, consistent with the provisions of the Act.
- b. Additional Requirements for Multi-Family Housing Projects Applicants who are submitting Applications in connection with a Multi-Family Housing Program. The Applicant must also submit to the City following additional information:
- i. A verified certificate that, among other things:
    - 1. Identifies every Multi-Family Housing Program, including every assisted or insured project of HUD, RHS, FHA and any other state or local government housing finance agency in which such Applicant has been or is a principal;
    - 2. States that, except as shown on such certificate:
      - a. No mortgage on a project listed on such certificate has ever been in default, assigned to the Federal Government or foreclosed, nor has any mortgage relief by the mortgagee been given;
      - b. There has not been a suspension or termination of payments under any HUD assistance contract in which the Applicant has

- had a legal or beneficial interest;
- c. Such Applicant has not been suspended, debarred or otherwise restricted by any department or agency of the Federal Government or any state government from doing business with such department or agency because of misconduct or alleged misconduct; and
- d. The Applicant has not defaulted on an obligation covered by a surety or performance bond.

If such Applicant cannot certify to each of the above, such Applicant shall submit a signed statement to explain the facts and circumstances that such Applicant believes will explain the lack of certification. The City may then determine if such Applicant is or is not qualified.

- ii. The experience of the Applicant in developing, financing and managing Multiple-Family Housing Projects; and
- iii. Whether the Applicant has been found by the United States Equal Employment Opportunity Commission or the New Mexico Human Rights Commission to be in noncompliance with any applicable civil rights laws.
- c. Additional Requirements for Mortgage Lenders. If the Applicant is a Mortgage lender, the City shall consider, among other things:
  - i. The financial condition of the Applicant;
  - ii. The terms and conditions of any loans to be made;
  - iii. The aggregate principal balances of any loans to be made to each Applicant compared with the aggregate principal balances of the loans to be made to all other Applicants;
  - iv. The City's assessment of the ability of the Applicant or its designated servicer to act as originator and servicer of Mortgage Loans for any Multi-Family Housing Programs or other programs to be financed; and
  - v. Previous participation by the Applicant in the MFA's programs and HUD, Federal Housing Authority or Rural Housing Service programs.
- d. Submission Procedure.
  - i. Time, Place and Method of Submission Delivery.
    - 1. If the City has issued an RFP, all Applications must be received by the City no later than the deadline set forth in the RFP; otherwise, all Applications must be received by the City by the deadline the City has established in connection with the respective award or grant. So that any Qualifying Grantees may be selected prior to January of the year in which any Housing Assistance Grant would be made, the City shall issue any RFP's, solicit any Applications, or otherwise identify any Qualifying Grantees no later than October 15 of any year in order to allow sufficient time for prospective applicants to respond to any such RFP, solicitation, or otherwise, and further to allow the MFA not less than forty-five (45) days in which to review any such Applications or otherwise determine or confirm that an Applicant is a Qualifying Grantee under the Act and consistent with the Rules.
    - 2. Applications shall be submitted by Applicants to the City in the form required by the City and shall contain all information which is required

by this Ordinance and any RFP which may have been issued.

ii. **Additional Factors.** The Application procedures shall take into consideration:

1. Timely completion and submission to the City of an Application or other appropriate response to any solicitation by the City;
2. Timely submission of all other information and documentation related to the program required by the City as set forth in this Ordinance or as set forth in the Rules;
3. Timely payment of any fees required to be paid to the City at the time of submission of the Application; and
4. Compliance with program eligibility requirements as set forth in the Act, the Rules and this Ordinance.

iii. **Submission Format.**

1. City forms or MFA forms (if available) must be used when provided and no substitutions will be accepted; however, attachments may be provided as necessary.
2. An Applicant's failure to provide or complete any element of an application, including all requirements of the City or as may be listed on any RFP, may result in the rejection of the Application prior to review.
3. Illegible Information, information inconsistent with other information provided in the application, and/or incomplete forms will be treated as missing information and evaluated accordingly.
4. City and the MFA reserve the right to request further information from any Applicant so long as the request is done fairly and does not provide any Applicant an undue advantage over another Applicant.
5. The City in its discretion may cancel any RFP or reject any or all proposals in whole or part submitted by any Applicant.
6. Neither the City nor the MFA shall be responsible for any expenses incurred by an Applicant in preparing and submitting an Application. However, the City or the MFA, as applicable, may establish and collect fees from Applicants who file Applications. Notice that fees will be charged and the amount of any such fees shall be included by the City or the MFA, as applicable, in any RFP or otherwise shall be advertised as part of the Application solicitation process.

e. **Review by the City.** On receipt of an Application, the City shall:

- i. Determine whether the Application submitted by the Applicant is complete and responsive;
- ii. Determine whether the Applicant is a Qualifying Grantee as defined herein and in the Act;
- iii. Review and analyze whether the Applicant has shown a demonstrated need for activities to promote and provide affordable housing and related services to Persons of Low- or Moderate-Income and that the proposal is consistent with the City's adopted Affordable Housing Plan;
- iv. Determine whether the Applicant has demonstrated experience related to providing housing or services to Persons of Low- or Moderate-Income; as well as experience and/or the capacity of the Applicant to administer the Affordable Housing Program or Project for which the Applicant has applied;
- v. Determine whether the Applicant's proposal provides a plan for coordinating with other service providers in the community; whether the Applicant's plan

addresses how Persons of Low-Income or Moderate-Income in need of housing and/or housing-related supportive services can receive supportive services and referrals to federal, State and local resources; and, whether the Applicant's plan addresses outreach efforts to reach the population to be served as Identified by the City in any RFP, in the Affordable Housing Plan or otherwise;

- vi. Determine whether the Applicant has support from Public Service Agencies, or such other support as may be required by the City and/or the MFA in its discretion, for its proposed services in the community;
  - vii. Ascertain the amount of any matching funds or in-kind services specific to the program that may be utilized by the Applicant in connection with the program;
  - viii. Ascertain whether any local, private, or federal funds will be used by the Applicant in connection with the specific grant for which the Applicant is applying;
  - ix. Ascertain whether the Applicant has and can demonstrate the capability to manage the implementation of the Program for which the Applicant is applying;
  - x. If Applicant is a prior recipient of either a Housing Assistance Grant, Affordable Housing Funds and/or other Program funds, confirm that the Applicant had no outstanding findings or matters of non-compliance with program requirements from the City or the MFA, as applicable or if it has any such findings, it has a certified letter from the City, the MFA, or auditor stating that the findings are in the process of being resolved;
  - xi. If Applicant is a prior recipient of either a Housing Assistance Grant, Affordable Housing Funds and/or other Program funds, confirm that the Applicant reasonably committed and expended the funds under the prior Program and/or met anticipated production levels as set forth in any contract with the City or the MFA, as applicable, for those prior Program funds;
  - xii. Evaluate the Applicant's proposal in part based upon the Applicant's current financial audit;
  - xiii. Evaluate the Applicant's proposed budget for the Project for which the Applicant is applying for Affordable Housing Funds or a Housing Assistance Grant which proposed budget must be approved by the City before the Applicant can be approved as a Qualifying Grantee and any expenditure of grant funds under the Act or granted property is transferred to the Applicant;
  - xiv. On receipt of an Application from a Builder, the City will analyze the Builder's ability to construct and sell sufficient Residential Housing units to Persons of Low- or Moderate Income within the time or times as may be required by the City.
  - xv. Consider other factors it deems appropriate to ensure a reasonable geographic allocation for all Affordable Housing Programs.
- f. Certification by the City to the MFA. The City shall certify an Application to the MFA in writing upon:
- i. Completion of its review of the Application;
  - ii. Determination that the Application is complete;
  - iii. Determination that the requirements of the Act, the Rules and this Ordinance have been satisfied; and
  - iv. Determination that the Applicant is a Qualifying Grantee.
- g. Review by the MFA. The MFA upon its receipt of the certification from the City may, in its discretion, review the Application and any of the materials submitted by the



Applicant to the City. The MFA may also request any additional information from the Applicant, which it may require in order to determine whether the Applicant is a Qualifying Grantee under the Act and the Application is complete. The MFA will then notify the City of its determination of whether or not the Application is complete and that the requirements of the Act and the Rules have been satisfied and the Applicant is a Qualifying Grantee. Unless the period is extended for good cause shown, the MFA shall act on an Application within forty-five (45) days of its receipt of any Application, which the MFA deems to be complete, and, if not acted upon, the Application shall be deemed to be approved.

- h. Notification of Acceptance. The City, upon completion of its review of the Application and an evaluation of the criteria for approval of the Application as set forth in this Ordinance and in any RFP issued by the City and upon its determination that the Applicant is a Qualifying Grantee, and upon its receipt of notification from the MFA that it agrees that the Application is complete and that the Act and Rules have been satisfied and the Applicant is a Qualifying Grantee, by written notice, shall notify each Applicant which has submitted an Application of the approval or disapproval of its Application. Upon approval of its Application, the Applicant shall be considered approved to participate in the Affordable Housing Program. The City's and the MFA's determination of any Application shall be conclusive.
- 4. Additional Requirements. Upon acceptance, the following additional requirements shall apply to any Applicant who is a Qualifying Grantee:
  - a. Contractual Requirements. The Qualifying Grantee shall enter into one or more contracts with the City, which contract(s) shall be consistent with the Act and subject to the review of the MFA, in its discretion, and which contract(s) shall include remedies and default provisions in the event of the unsatisfactory performance by the Qualifying Grantee.
  - b. Security Provisions; Collateral Requirements. In accordance with the Act, the Rules and this Ordinance, the City shall require the Qualifying Grantee to execute documents, which will provide adequate security against the loss of public funds or property in the event the Qualifying Grantee abandons or fails to complete the Affordable Housing Project, and which shall further provide, as may be permitted by law, for the recovery of any attorneys' fees and costs which the City and/or the MFA may incur in enforcing the provisions of this Ordinance, the Rules, the Act and/or any agreement entered into by the City and the Qualifying Grantee, and which documents may include, but are not limited to the following: note, mortgage, loan agreement, land use restriction agreement, restrictive covenant agreements and/or any other agreement which the City may require in order to allow for any funds which the Qualifying Grantee may receive under a Housing Assistance Grant or Affordable Housing Funds to be adequately secured and to allow the City and the MFA to ensure that such funds shall be used by the Qualifying Grantee in accordance with the Act, the Rules and this Ordinance.
  - c. Performance Schedule and Criteria. The Qualifying Grantee shall be required to abide by a reasonable performance schedule and performance criteria that the City, in its discretion, may establish.
  - d. Examination of Books and Records. The Qualifying Grantee shall submit to and the City shall cause to be made such examinations of the books and records of each Qualifying Grantee as the City and/or the MFA deems necessary or appropriate to determine the Qualifying Grantee's compliance with the terms of the Act, the Rules, this Ordinance and any contracts between the Qualifying Grantee and the City. The City and/or the MFA

may require each Qualifying Grantee to pay the costs of any such examination

e. Infrastructure Cost Reimbursement Contracts.

- i. Cost Reimbursements. Payment to a Qualifying Grantee under cost reimbursable contract provisions shall be made upon the City's receipt from the Qualifying Grantee of certified and documented invoices for actual expenditures allowable under the terms of any agreement between the Qualifying Grantee and the City.
- ii. Cost Reimbursements for Units of Service. Payment under any unit cost contract provisions shall be made upon the City's receipt from the Qualifying Grantee of a certified and documented invoice showing the number of units of service provided during the billing period.
- iii. Rate at which Costs Incurred. Under unit cost or cost reimbursable contracts, it is anticipated that costs will be incurred by the Qualifying Grantee at an approximate level rate during the term of any agreement between the Qualifying Grantee and the City. If the City determines that the Qualifying Grantee is underspending or overspending, then the City may reduce the budget and/or exercise such other budgetary fiscal controls it deems appropriate.
- iv. Invoices. Qualifying Grantees shall not submit invoices more than once a month, unless written approval is obtained in advance from the City. Failure to submit invoices within twenty (20) calendar days of the close of the month for which payment is sought may result in the non-availability of funds for reimbursement.
- v. No Dual Application of Costs. The Qualifying Grantee shall certify that any direct or indirect costs claimed by the Qualifying Grantee will not be allocable to or included as a cost of any other program, project, contract, or activity operated by the Qualifying Grantee and which has not been approved by the City in advance, in writing.
- vi. Prohibition of Substitution of Funds. Any Affordable Housing Funds or other amounts received by Qualifying Grantee may not be used by Qualifying Grantee to replace other amounts made available or designated by the State or local governments through appropriations for use for the purposes of the Act.
- vii. Cost Allocation. The Qualifying Grantee shall clearly identify and distribute all costs incurred pertaining to the Affordable Housing Project by a methodology and cost allocation plan at times and in a manner prescribed by, or acceptable to the City.
- viii. Additional Information. Qualifying Grantees shall provide the City with any and all information which the City may reasonably require in order for it to confirm that the Qualifying Grantees continue to satisfy the requirements of the Act, the Rules and this Ordinance throughout the term of any contract and/or any Affordability Period or otherwise as may be required by the City or the MFA in its discretion. At a minimum, on an annual basis, the City shall certify to the MFA in writing that to the best of its knowledge the Qualifying Grantee is in compliance with applicable provisions of the Act, the Rules and this Ordinance.

5. Affordable Housing Requirements. All Affordable Housing Funds or Housing Assistance Grants awarded under the Act are to be used by Qualifying Grantees for the benefit of Persons of Low or Moderate-Income subject to the provisions of the Act and with particular regard to their housing related needs.

a. Single-Family Property.

- i. Qualifying Grantees shall agree that they shall maintain any single-family property which has been acquired, rehabilitated, weatherized, converted, leased, repaired, constructed, or which property has otherwise benefited from Affordable Housing Funds, including but not limited to any loans which have been repaid with Affordable Housing Funds and which loans previously were secured by such properties, as Affordable Housing for so long as any or all of the Affordable Housing Funds which have been awarded, loaned, or otherwise conveyed to the Qualifying Grantee are unpaid and outstanding or the Affordability Period, whichever is longer.
- ii. If any single-family properties are to be rehabilitated, weatherized, converted, leased, repaired, constructed or otherwise are to benefit from Affordable Housing Funds, and if the Qualifying Grantee intends to rent the single-family property out, those single-family properties shall be leased to Persons of Low- or Moderate-Income at the time of any such award. Grantees also shall agree that the Persons of Low- or Moderate-Income, who are tenants of those apartments, shall be allowed to remain tenants for so long as there are no uncured defaults by those tenants under their respective leases which must be compliant to the New Mexico Uniform Owner Resident Relations Act (NMSA 1978 Sections 47-8-1 through 47- 8-52) -- and provided that there is no just cause (as outlined in Section 47-8-33 NMSA 1978) for the landlord to terminate any lease agreement with those tenants.

b. Multi-Family Property.

- i. Single Apartment within a Multi-Family Property. Qualifying Grantees shall agree that, if any single apartments are to be rehabilitated, weatherized, converted, leased, repaired, constructed or otherwise are to benefit from Affordable Housing Funds, those apartments shall be leased to Persons of Low- or Moderate-Income at the time of any such award. Qualifying Grantees, who are the landlords and/or owners of such properties, shall further agree to contribute at least sixty percent (60%) of the cost of the rehabilitation, weatherization, conversion, lease, repair, and/or construction. Qualifying Grantees also shall agree that the Persons of Low- or Moderate Income, who are tenants of those apartments, shall be allowed to remain tenants for so long as there are no uncured defaults by those tenants under their respective leases -- which must be compliant to the New Mexico Uniform Owner-Resident Relations Act (NMSA 1978 Sections 47-8-1 through 47-8-52) and provided that there is no just cause (as outlined in Section 47-8-33 NMSA 1978) for the landlord to terminate any lease agreement with those tenants.
- ii. Multiple Apartments. Qualifying Grantees shall agree that, if multiple apartments or an entire multi-family property are to be acquired, rehabilitated, weatherized, converted, leased, repaired, constructed or otherwise are to benefit from Affordable Housing Funds, including but not limited to any loans which have been repaid with Affordable Housing Funds and which loans previously were secured by such properties, they shall maintain not less than sixty percent (60%) of the housing units as Affordable Housing for so long as any or all of the Affordable Housing Funds which have been awarded, loaned, or otherwise conveyed to the Qualifying Grantee are unpaid and outstanding or

the Affordability Period, whichever is longer.

- c. **Non-Residential Property.** Qualifying Grantees shall agree that they shall maintain any non-residential property which has been acquired, rehabilitated, weatherized, converted, leased, repaired, constructed, or which property has otherwise benefitted from Affordable Housing Funds, including but not limited to any loans which have been repaid with Affordable Housing Funds and which loans previously were secured by such properties, as a facility which provides housing related-services to Persons of Low- or Moderate-Income for so long as any or all of the Affordable Housing Funds which have been awarded, loaned, or otherwise conveyed to the Qualifying Grantee are unpaid and outstanding or the Affordability Period, whichever is longer.
  - d. **Housing Assistance Grant Affordability Requirements.** Qualifying Grantees shall agree that they shall maintain any land or buildings received as a Housing Assistance Grant either as either single-family or multi-family Affordable Housing in accordance with Sections 4.E.(i) and (ii) of this Ordinance or as a facility which provides housing related services to Persons of low- or Moderate-Income in accordance with Section 4.E.(iii) of this Ordinance (as applicable) for the duration of the Affordability Period. Qualifying Grantees shall agree that they shall maintain any land or buildings for which they have received the costs of Infrastructure as a Housing Assistance Grant either as either single family or multi-family Affordable Housing or as a facility which provides housing related-services to Persons of low- or Moderate-Income (as applicable) for the duration of the Affordability Period. In calculating the Affordability Period for Housing Assistance Grants of either land or buildings, the fair market value of the land or buildings or the costs of Infrastructure at the time of the donation by the City shall apply.
  - e. **Affordability Period.** The City, in its discretion, may increase the Affordability Period in any contract, note, mortgage, loan agreement, land use restriction agreement, restrictive covenant agreements and/or any other agreement which the City may enter into with any Qualifying Grantee or beneficiary of the Affordable Housing Funds or of the Housing Assistance Grant. (See definition of Affordability Period in Section 3.C. of this Ordinance.) Notwithstanding the foregoing, in the discretion of the MFA, weatherization funds conveyed from the State to the MFA and/or any other similar conveyances where an Affordability Period is not practical, shall not be subject to the Affordability Period requirements of this Section 4.E.; but nevertheless, any such conveyances may be subject to recapture on some pro-rated basis as determined by the City and/or the MFA.
6. **Consent to Jurisdiction.** Each Qualifying Grantee shall consent to the jurisdiction of the courts of the State over any proceeding to enforce compliance with the terms of the Act, the Rules and this Ordinance and any agreement between the Qualifying Grantee and the City and/or the MFA.
7. **Recertification Procedures.**
- a. The Qualifying Grantee must meet the requirements of the Act, the Rules and this Ordinance both at the time of any award and throughout the term of any grant and contract related thereto.
  - b. The City may establish procedures for recertifying Qualifying Grantees from time to time.
  - c. Qualifying Grantees that fail to satisfy the requirements for Recertification shall cease to be eligible and shall be denied further participation in Affordable Housing programs until the requirements of the City and the MFA are satisfied.
8. **Compliance with the Law.** Qualifying Grantee shall provide the City with any certifications or

other proof that it may require in order for the City and the MFA to confirm that the Qualifying Grantee and the Qualifying Grantee's proposed Project are in compliance with all applicable federal, State and local laws, rules and ordinances. At a minimum, on an annual basis, the Qualifying Grantee shall provide the City with certifications and proof of compliance, and the City shall certify to the MFA in writing that the Qualifying Grantee is still in compliance with the Act and the Rules.

9. Extension of Affordable Housing Programs. The MFA shall have the power to create variations or extensions of affordable housing programs, or additional programs that comply with the Act and the rules.
10. City Grant Requirements.
  - a. The City is authorized to make Housing Assistance Grants under the Act. Upon determination that the City will make a Housing Assistance Grant, including the use of any Affordable Housing Funds, the City shall provide the MFA with the following:
    - i. Documentation that confirms that the City has an existing valid Affordable Housing Plan;
    - ii. Documentation that confirms that the City has an existing valid Affordable Housing Ordinance which provides for the authorization of the Housing Assistance Grant, including the use of any Affordable Housing Funds;
    - iii. Written certification that the proposed grantee is in compliance with Act and the Rules so that the MFA may confirm that the Application is complete, and that the proposed grantee is a Qualifying Grantee under the Act and the Rules.
  - b. Prior to the submission of the application and project authorization to the Commission, the Commission must approve the budget submitted by the Applicant.
  - c. An action authorizing the City to make a Housing Assistance Grant and/or distribute Affordable Housing Funds:
    - i. Must authorize the grant, including use of Affordable Housing Funds, if any;
    - ii. Must state the requirements and purpose of the grant;
    - iii. Must authorize the transfer or disbursement to the Qualifying Grantee only after a budget is submitted to and approved by the Commission;
    - iv. Must comply with the Rules, as amended; and
    - v. May provide for matching or using local, private or federal funds either through direct participation with a federal agency pursuant to federal law or through indirect participation through the MFA.
  - d. The MFA shall act to approve the proposed Housing Assistance Grant authorized by the City within forty-five(45) days of its receipt of the documentation required above in Section 4.J.(i), (ii) and (iii) of this Ordinance.
  - e. The City, in its discretion, may also hold any award of Affordable Housing Funds or any Housing Assistance Grant made by the City in suspense pending the issuance by the City of any RFP or pending the award of the Affordable Housing Funds or of the Housing Assistance Grant by the City to the Qualifying Grantee without the issuance of an RFP by the City. Any award of Affordable Housing Funds or a Housing Assistance Grant by the City shall subject the Qualifying Grantee of the award or grant to the oversight of the City and the MFA under this Ordinance and the Rules.
11. School District and Public Post-Secondary Educational Institution Donations for Housing Projects. If a school district or a public post-secondary education institution intends to transfer land to the City to be further granted to a Qualifying Grantee as part or all of an Affordable Housing project, this transfer shall be subject to the limitations contained in the Act that the school district and the Commission enter into a contract that provides the school district with a

negotiated number of affordable housing units that will be reserved for employees of the school district. Any transfer of land by a public post-secondary educational institution shall be subject to the additional limitations contained in the Act that:

- a. The property transferred shall be granted to a Qualifying Grantee by the City as part of a grant for an Affordable Housing project; and
- b. The governing board of the public post-secondary educational institution and the Commission enter into a contract that provides the public post-secondary educational institution with Affordable Housing units.

As used in this section, "public post-secondary educational institution" means a state university or a public community college. The City, in its discretion, may also hold any Housing Assistance Grant made by any school district or public post-secondary educational institution in suspense pending the issuance by the City of any RFP or pending the award of the Housing Assistance Grant by the City to the Qualifying Grantee without the issuance of an RFP by the City. Any award of a Housing Assistance Grant by a school district or a public post-secondary educational institution shall subject the Qualifying Grantee of the grant to the oversight of the City and the MFA under the Rules.

#### **4-505. DISCRIMINATION PROHIBITED.**

The development, construction, occupancy and operation of an Affordable Housing Program or an Affordable Housing Project financed or assisted under the Act shall be undertaken in a manner consistent with principles of non-discrimination and equal opportunity, and the City shall require compliance by all Qualifying Grantees with all applicable federal and State laws and regulations relating to affirmative action, non-discrimination and equal opportunity.

#### **4-506. ADMINISTRATION.**

The City shall administer any Affordable Housing programs in accordance with provisions of the Act, the Rules, this Ordinance, any applicable state and federal laws and regulations as each of which may be amended or supplemented from time to time. The City, in establishing, funding and administering the Affordable Housing Programs and by making, executing, delivering and performing any award, contract, grant or any other activity or transaction contemplated by the Act, shall not violate any provision of law, rule or regulation or any decree, writ, order, Injunction, judgment, determination or award and will not contravene the provisions of or otherwise cause a default under any of its agreements, indentures, or other instruments to which it may be bound. Any proposed amendment to this ordinance shall be submitted to MFA for review prior to adoption by the Commission.

#### **4-507. TERMINATION.**

The Commission may repeal this Ordinance and terminate the City's Affordable Housing Program and any or all contracts undertaken in its authority. Termination shall be by ordinance at a public hearing or in accordance with the terms of the



contract. If an ordinance or a contract is repealed or terminated, all contract provisions of the contract regarding termination shall be satisfied.

**4-508. REPEALER.**

All bylaws, orders, resolutions and ordinances, or parts thereof, inconsistent with this Ordinance are repealed by this Ordinance but only to the extent of that inconsistency. This repealer shall not be construed to revive any bylaw, order, resolution or ordinance, or part thereof, previously repealed.

**4-509. SEVERABILITY.**

If any section, paragraph, clause or provision of this Ordinance shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of that section, paragraph, clause or provision shall not affect any of the remaining provisions of this Ordinance.

**4-510. EFFECTIVE DATE.**

This Ordinance shall be in full force and effect thirty (30) days after it is recorded with the City Clerk in accordance with Section 4-37-9 NMSA, 1978.

Section 1. This Ordinance shall take effect on the \_\_\_\_ day of \_\_\_\_\_, 2023.

**PASSED, APPROVED, and ADOPTED by the GOVERNING BODY of the CITY OF TRUTH OR CONSEQUENCES this \_\_\_\_ day of \_\_\_\_\_, 2023.**

\_\_\_\_\_  
**AMANDA FORRISTER - Mayor**

**ATTEST:**

\_\_\_\_\_  
**ANGELA TORRES – City Clerk**



April 3, 2023

Traci Alvarez, Assistant City Manager  
City of Truth or Consequences  
505 Sims Street  
Truth or Consequences, NM 87901

Re: City of Truth or Consequences Ordinance - Approval

Dear Traci Alvarez:

The New Mexico Mortgage Finance Authority, in accordance with the Affordable Housing Act (Section 62-7-1 et. seq. NMSA 1978) (the "Act"), and the Affordable Housing Act Rules (the "Rules") adopted thereto, has reviewed the Affordable Housing Ordinance (the "Ordinance") as submitted by the City of Truth or Consequences (the "City") on March 27, 2023. MFA has determined that the Ordinance complies with the requirements set out in the Act and the Rules.

Under the Rules, the City must provide MFA with a certification of the Ordinance when it is adopted. Any future ordinances made by the County must be submitted to MFA for approval, as they occur.

Thank you for the City's continued efforts in providing affordable housing to its residents. If you have any questions, please contact Justin Carmona, Community Relations Manager, at (505)-767-2211 or [jcarmona@housingnm.org](mailto:jcarmona@housingnm.org).

Sincerely,

A handwritten signature in black ink, appearing to read "Justin Carmona", is written over a light blue horizontal line.

Justin Carmona,  
Community Relations Manager



# CITY OF TRUTH OR CONSEQUENCES

## AGENDA REQUEST FORM

MEETING DATE: April 12, 2023

*Agenda Item #: I.1*

**SUBJECT:** Discussion/Action – Approve the Cantrell Dam Hydrology and Hydraulics Report

**DEPARTMENT:** Community Development

**DATE SUBMITTED:** April 5, 2023

**SUBMITTED BY:** Traci Alvarez

**WHO WILL PRESENT THE ITEM:** Glen Selover & Stephen Ingles-Garcia Wilson & Company, Inc.

### **Summary/Background:**

The City of Truth or Consequences authorized Wilson & Company, Inc. to study the existing hydrology contributing to Cantrell Dam and analyze the capacity of downstream infrastructure. The purpose of this report is to determine the 100-YR, 24-hour storm event, review the functionality of Cantrell Dam, and propose a design to mitigate flooding in the areas downstream of Cantrell Dam in the City of Truth or Consequences and the Village of Williamsburg

### **Recommendation:**

Approve Cantrell Dam Hydrology and Hydraulics Report

### **Attachments:**

- Cantrell Dam Hydrology and Hydraulics Report
- 

### **Fiscal Impact (Finance): Yes**

City was awarded \$825,000.00 WTB Funding 6/2021. Part of the funding is allocated to this plan

### **Legal Review (City Attorney):** Choose an item.

**Approved For Submittal By:** ☐ Department Director

**Reviewed by:** ☐ City Clerk ☐ Finance ☐ Legal ☐ Other: [Click here to enter text.](#)

**Final Approval:** ☐ City Manager

### **CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN**

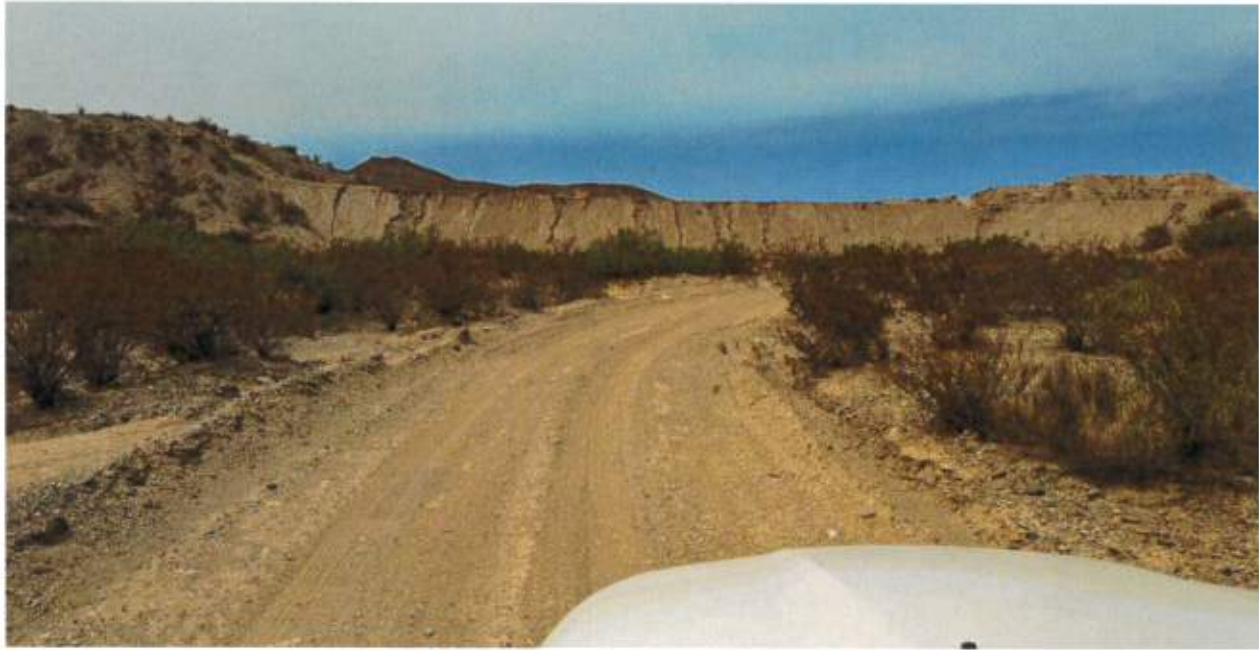
Resolution No. [Click here to enter text.](#) Ordinance No. -

Continued To: - Referred To: -

☐ Approved ☐ Denied ☐ Other: -

File Name: CC Agendas 4-12-2023

**Cantrell Dam**  
**Hydrology And Hydraulics Report**  
Project Site: Lat. 33°7'50.9772"N, Long. 107°17'11.2776"W



**Prepared for:**  
**The City of Truth or Consequences**

**Prepared by:**  
**Wilson & Company, Inc. Engineers & Architects**  
**4401 Masthead Suite 150**  
**Albuquerque, New Mexico 87109**  
**(505) 348-4000**

**April 2023**  
**WCEA File: 22-600-147-00**





## THE CITY OF TRUTH OR CONSEQUENCES

### CANTRELL DAM HYDROLOGY AND HYDRAULICS REPORT

APRIL 2023

I, Glen Selover, do hereby certify that this report was prepared by me or under my direction and that I am a duly registered Professional Engineer under the laws of the State of New Mexico.

Glen Selover, P.E.  
State of New Mexico P.E. No. 19273

4/5/2023

Date





## 1. Contents

1. General Project Information .....	5
1.1 Descriptions and Purpose .....	5
1.2 Field Observation and Survey .....	5
1.3 FEMA Floodplains.....	7
1.4 Coordination with BLM .....	7
2. Hydrologic Analyses .....	7
2.1 Watershed Location and Area .....	7
2.2 Drainage Basin Delineation.....	7
2.3 Rainfall Data and Distributions .....	7
2.4 Soils Data and Runoff Curve Numbers, Runoff Coefficients .....	8
2.5 Time of Concentration and Lag Time Computations .....	9
2.6 Hydrologic Model Methodology .....	10
2.7 HEC-HMS Results .....	10
3. Hydraulic Analyses .....	11
3.1 Existing Dam Properties .....	11
3.2 Hydraulic Modeling Methodology .....	13
3.3 HEC-RAS Results.....	14
3.3.1 Existing Conditions.....	14
3.3.2 Alternative #1.....	14
4. Conceptual Cost Estimate and Recommendation Descriptions .....	16
5. Summary and Recommendations.....	17
6. References .....	17

## List of Tables

Table 1 NOAA Precipitation Depths (in).....	8
Table 2 Curve Number Selection .....	8
Table 3 100-YR HEC-HMS Results .....	10
Table 4 Cantrell Dam Stage Storage .....	11
Table 5 Cantrell Dam Outfall Rating Curve .....	12
Table 6 Cantrell Dam Outfall Rating Curve Used in HEC-HMS.....	13
Table 7 Conceptual Cost Estimate .....	16





## List of Figures

Figure 1 Vicinity Map .....	5
Figure 2 Photo Showing Condition of Two Standpipes.....	6
Figure 3 Photo Showing Front Face of Cantrell Dam .....	6
Figure 4 Alternative #1 Layout at Cook Street.....	15

## Appendix

### Appendix A Exhibits

- A1 Overall Basin Map
- A2-A17 Basin Map
- A18 Hydrologic Soil Group
- A19 NRCS Land Use

### Appendix B Hydrology

- B1-B4 Rainfall Information
- B5-B6 HEC-HMS Input Parameters
- B7 HEC-HMS Basin Map
- B8 HEC-HMS Results

### Appendix C Hydraulics

- C1 Two Standpipes Dam Top of Riser Flows
- C2 Two Standpipes Dam Principal Spillway Culvert Flow
- C3 Two Standpipes Dam Riser Orifice Flow
- C4 Two Standpipes Auxiliary Spillway Flow for Trapezoidal Spillway
- C5 Two Standpipes Summary of Flows
- C6 Two Standpipes Stage Storage

### Appendix D HEC-RAS Output

- D1 Existing 50-YR Two Standpipes Depth Map
- D2 Existing 50-YR Two Standpipes Depth Map Cook St.
- D3 Existing 50-YR Two Standpipes Velocity Map
- D4 Existing 50-YR Two Standpipes Velocity Map Cook St.
- D5 Existing 100-YR Two Standpipes Depth Map



- D6 Existing 100-YR Two Standpipes Depth Map Cook St.
- D7 Existing 100-YR Two Standpipes Velocity Map
- D8 Existing 100-YR Two Standpipes Velocity Map Cook St.
- D9 Existing 50-YR Dam Breach Depth Map
- D10 Existing 50-YR Dam Breach Depth Map Cook St.
- D11 Existing 50-YR Dam Breach Velocity Map
- D12 Existing 50-YR Dam Breach Velocity Map Cook St.
- D13 Existing 100-YR Dam Breach Depth Map
- D14 Existing 100-YR Dam Breach Depth Map Cook St.
- D15 Existing 100-YR Dam Breach Velocity Map
- D16 Existing 100-YR Dam Breach Velocity Map Cook St.
- D17 Alternative #1 Structure Map
- D18 Alternative #1 Structure Profile
- D19 Alternative #1 50-YR Two Standpipes Depth Map
- D20 Alternative #1 100-YR Two Standpipes Depth Map
- D21 Alternative #1 50-YR Dam Breach Depth Map
- D22 Alternative #1 100-YR Dam Breach Depth Map

#### Appendix E Photos

- E1 Photo Location Map
- E2-E7 Photos

#### Appendix F Correspondence





## 1. General Project Information

### 1.1 Descriptions and Purpose

The City of Truth or Consequences authorized Wilson & Company, Inc., Engineers and Architects (WCI) to study the existing hydrology contributing to Cantrell Dam and analyze the capacity of downstream infrastructure. Cantrell Dam is located near the City of Truth or Consequences in Sierra County, New Mexico as shown in Vicinity Map in Figure 1. Cantrell Dam is 400-feet long and the dam top is 20-feet wide. The dam has a 30-feet auxiliary spill way and two 24-inch CMP standpipes in the dam pool, both structures outfall south towards a 10-foot diameter CMP under I-25.

Figure 1 Vicinity Map



### 1.2 Field Observation and Survey

WCI conducted a site visit of Cantrell Dam and downstream infrastructures on May 26, 2022. Only one of the two standpipes is functioning. The other is in poor condition, the orifice holes are damaged, and the pipe is clogged. The outlet of the one functioning pipe is more eroded due to the pipe passing all the flows. The front of the dam face shows signs of erosion. The 10-foot CMP culvert under I-25 is in good condition. The downstream channel shows signs of significant sedimentation following the large storm event in 2020. A new berm was constructed along Cook St. to prevent uncontained flows from flooding the area between Cook St and S Broadway St. The 3-10' x 4' concrete box culverts (CBC) under S Broadway St have 0.5 to 2 -feet of sediment build up. The channel downstream of the CBCs, to the final outfall of the Rio Grande is in good condition.



Survey data and aerial mapping of the dam and downstream infrastructure were completed by WCI. Cantrell Dam is located on land owned by the Bureau of Land Management (BLM) based data collected by surveyors from the title company and ownership report title.

*Figure 2 Photo Showing Condition of Two Standpipes*



*Figure 3 Photo Showing Front Face of Cantrell Dam*







### 1.3 FEMA Floodplains

The area downstream of Cantrell Dam is in a Federal Emergency Management Agency (FEMA) floodplain. The Flood Insurance Rate Maps (FIRM) for the National Flood Insurance Program (NFIP) are the City of Truth or Consequences New Mexico Sierra County (350073 0005 C), the Village of Williamsburg Sierra County (350074 0001 C), and Sierra County New Mexico Unincorporated Areas Panel 490 of 1150 (350071 0490 C) with effective date of 07/16/1996.

### 1.4 Coordination with BLM

WCI reached out to the BLM District Office in Las Cruces, NM regarding Cantrell Dam. A reply was received on February 27, 2023, from Donald McClure the Assistant District Manager. Donald's response stated "A records check showed no authorization for this structure was issued by BLM. BLM does not maintain this structure. If the City is interested in maintaining or reconstructing the structure, a Right-of-Way would be needed." A copy of the email can be found in Appendix F.

## 2. Hydrologic Analyses

The following sections describe the analysis for the 50-YR and 100-YR, 24-hour storm events under the existing dam storage capacity. The purpose of this analysis is to determine the 100-YR, 24-hour storm event peak flows and review the functionality of Cantrell Dam based on past flooding in the City of Truth or Consequences and the Village of Williamsburg.

### 2.1 Watershed Location and Area

Cantrell Dam is near the City of Truth or Consequences, Sierra County, New Mexico. Refer to Figure 1 Vicinity Map. Cantrell Dam is north of I-25 and the village of Williamsburg. The existing dam currently drains 0.757 square miles (484.3 acres) of contributing area to the north. The contributing basin generally drains from north to south. The contributing basin has steep slopes in the upstream areas with average slopes of approximately 60%. In the channels just upstream of the dam the average slope is approximately 6%.

### 2.2 Drainage Basin Delineation

The publicly available LiDAR data from the United States Geological Survey (USGS) and aerial mapping data collected by WCI were used to model existing topography for use in the development of the watershed basin boundaries. The USGS LiDAR data was used in the upstream areas and the aerial data collected by WCI was used from the dam pool to the outfall into the Rio Grande. The data was processed with Arc GIS utilizing the hydrology tools to delineate the preliminary basin boundaries. Basin boundaries were then edited and verified using aerial imagery and a field visit.

### 2.3 Rainfall Data and Distributions

The 50 and 100-YR rainfall depths were downloaded from the NOAA Atlas 14 website for the 24-hour storm event in accordance with the NMDOT Drainage Manual (DDM). Table 1 shows rainfall values used to define the frequency storm event. See page B1 Rainfall information in Appendix B.



Table 1 NOAA Precipitation Depths (in)

PRECIPITATION FREQUENCY ESTIMATES										
by duration for ARI (years):	1	2	5	10	25	50	100	200	500	1000
5-min:	0.209	0.271	0.363	0.434	0.53	0.607	0.687	0.77	0.884	0.976
10-min:	0.318	0.413	0.553	0.661	0.807	0.924	1.05	1.17	1.35	1.49
15-min:	0.395	0.512	0.685	0.819	1	1.15	1.3	1.45	1.67	1.84
30-min:	0.532	0.689	0.923	1.1	1.35	1.54	1.75	1.96	2.25	2.48
60-min:	0.659	0.853	1.14	1.37	1.67	1.91	2.16	2.42	2.78	3.07
2-hr:	0.746	0.96	1.28	1.54	1.91	2.2	2.53	2.87	3.37	3.78
3-hr:	0.791	1.01	1.33	1.59	1.96	2.26	2.59	2.94	3.44	3.87
6-hr:	0.899	1.14	1.48	1.75	2.13	2.44	2.77	3.12	3.62	4.04
12-hr:	0.998	1.26	1.62	1.9	2.29	2.6	2.93	3.28	3.76	4.16
24-hr:	1.22	1.53	1.92	2.24	2.69	3.07	3.49	3.95	4.63	5.21
2-day:	1.31	1.65	2.07	2.41	2.9	3.31	3.77	4.27	5.01	5.65
3-day:	1.42	1.78	2.22	2.59	3.12	3.56	4.06	4.61	5.44	6.14
4-day:	1.53	1.91	2.38	2.77	3.34	3.82	4.36	4.95	5.86	6.63
7-day:	1.77	2.21	2.73	3.16	3.77	4.28	4.84	5.45	6.35	7.12
10-day:	1.96	2.45	3.03	3.51	4.21	4.79	5.43	6.14	7.19	8.08
20-day:	2.5	3.12	3.81	4.35	5.11	5.73	6.4	7.1	8.11	8.95
30-day:	2.93	3.65	4.39	4.98	5.8	6.43	7.11	7.82	8.81	9.61
45-day:	3.51	4.35	5.2	5.86	6.76	7.46	8.18	8.93	9.96	10.8
60-day:	4.08	5.06	6.04	6.8	7.82	8.61	9.43	10.3	11.4	12.3

## 2.4 Soils Data and Runoff Curve Numbers, Runoff Coefficients

Soils information, including Hydrologic soil group (HSG) and land use type, were downloaded from the United State Geological Survey (USGS) Web Soil Survey (WSS) National Land Cover Database (NLCD) land cover data, respectively. See page A18 in Appendix A for hydrologic soil group exhibit. See Table 2 for the Curve Number Selection Table.

Table 2 Curve Number Selection

NRCS Cover Type	2016 NLCD Type	NLCD Value	Curve Number for Hydrologic Soil Group			
			A	B	C	D
Barren Rock and Open Water	Open Water	11	98	98	98	98
Barren Rock and Open Water	Perennial Ice/Snow	12	98	98	98	98
Open Space, Poor Condition (Grass Cover < 50%)	Developed, Open Space	21	68	79	86	89
Residential Districts (1/3 acre lots)	Developed, Low intensity	22	57	72	81	86
Residential Districts (1/4 acre lots)	Developed, Medium intensity	23	61	75	83	87
Industrial	Developed, High intensity	24	81	88	91	93
Barren Rock and Open Water	Barren Land (Rock/Sand/Clay)	31	98	98	98	98
Woods - Fair (Woods are Grazed but not burned, Some Forrest Litter)	Deciduous Forest	41	36	60	73	79
Woods Grass Combo - Fair (50% to 75% Cover)	Evergreen Forest	42	43	65	76	82
Woods - Fair (Woods are Grazed but not burned, Some Forrest Litter)	Mixed Forest	43	36	60	73	79
Desert Shrub - Poor (<30% Ground Cover)	Shrub Scrub	52	63	77	85	88
Herbaceous - Poor (<30% Ground Cover)	Grassland/Herbaceous	71	63	80	87	93
Meadow - Continuous Grass, Protected from Grazing and generally mowed for Hay	Pasture/Hay	81	30	58	71	78
Row Crops - Contoured, Poor Condition	Cultivated Crops	82	70	79	84	88
Barren Rock and Open Water	Woody Wetlands	90	98	98	98	98
Barren Rock and Open Water	Emergent Herbaceous Wetlands	95	98	98	98	98





## 2.5 Time of Concentration and Lag Time Computations

Time of Concentration was computed based on criteria set for in the DDM. Drainage flow paths were set into three different categories.

- Sheet Flow – flow over plane surfaces, first 100 feet of flow.
- Shallow Concentrated Flow – Flow concentrated in gullies and swales (Curb and Gutter), next 2000 feet of flow.
- Channel Flow – gullying evident in more than 10% of the primary watercourse, remainder of flow

Sheet flow travel times were calculated using a simplified version of the Manning's Kinematic Equation:

$$Tt = \frac{0.007(nl)^{0.8} * 60}{(P_2)^{0.5} S^{0.4}}$$

Where:

$Tt$  = Travel Time, minutes

$n$  = Mannings Roughness Coefficient, Per NMDOT table 402 – 7

$l$  = sheet flow length, ft (100 ft typical)

$P_2$  = 2 – year, 24 – hour rainfall, in (1.36 inches)

$S$  = slope,  $\frac{ft}{ft}$

Shallow Concentrated flow travel times were computed using the upland method:

$$Tt = \frac{L}{60 * V}$$

Where:

$Tt$  = Travel Time, minutes

$l$  = Shallow Concentrated flow length, ft

$V$  = average velocity,  $\frac{ft}{sec}$

Channel flow travel times were calculated using the Kirpich Equation:

$$Tt = 0.0078 * L^{0.77} * S^{-0.385}$$

Where:

$Tt$  = Travel Time, minutes

$l$  = maximum length of water travel, ft

$S$  = surface slope,  $\frac{ft}{ft}$



Velocities were calculated using equations from Table 402-8 from the DDM. For the shallow concentrated reach lengths the Nearly Bare and Untilled (overland flow); and Alluvial Fans in Western Mountain Regions land use type was selected. The three travel times were then added together to get a total time of concentration. A minimum time of concentration of 10 minutes was used per the DDM. Appendix B shows a summary of the time of concentration values.

## 2.6 Hydrologic Model Methodology

The U.S. Army Corps. of Engineers (USACE) Hydrologic Modeling System (HEC-HMS) V 4.8 was used in the analysis. The basins' geometry information is inputted into HEC-HMS basin models as "Two Standpipes" and "Dam Breach" to represent the current conditions with both standpipes functioning and a proposed condition with the dam breached. Two different conditions modeled in HEC-HMS. The first condition is assuming the current dam has its maintenance concerns addressed and continues to provide detention. The maintenance concerns include the cleaning out and repairing the standpipes, so both are functioning. This condition is called "Two Standpipes". The other condition is proposing the dam is breached and no more detention will be provided. This condition is called "Dam Breach". The basin schematic from HEC-HMS is in Appendix B, page B-7. Appendix B also contains the HEC-HMS input calculations and results.

## 2.7 HEC-HMS Results

The peak discharges and volumes of the basins can be seen in Table 3. The maximum elevation in the dam pool is 4397.3 feet for the 100-YR event, and the auxiliary spillway crest is at 4396 feet. The auxiliary spillway is in effect for both the 50 and 100-YR events. See Section 3.1 for determination of the rating curve for the outfall structure of the dam. See Appendix B for a full summary of the output from HEC-HMS.

Table 3 100-YR HEC-HMS Results

ID	Area		Dam Breach			Two Standpipes		
	ac	sq. mi.	Peak Discharge	Time of Peak	Volume	Peak Discharge	Time of Peak	Volume
			cfs		ac-ft	cfs		ac-ft
C-101	59.65	0.09	37.9	06:35	4.7	37.9	06:35	4.7
C-102	92.86	0.15	47.6	06:30	5.8	47.6	06:30	5.8
C-103	484.29	0.76	305.0	06:35	38.3	305.0	06:35	38.3
C-104	16.19	0.03	7.4	06:20	0.8	7.4	06:20	0.8
C-105	36.29	0.06	27.7	06:25	2.9	27.7	06:25	2.9
C-201	20.03	0.03	23.2	06:25	2.2	23.2	06:25	2.2
C-202	39.36	0.06	18.7	06:25	2.1	18.7	06:25	2.1
C-203	18.69	0.03	13.0	06:25	1.4	13.0	06:25	1.4
C-301	50.94	0.08	21.7	06:35	3.0	21.7	06:35	3.0
C-401	27.14	0.04	26.7	06:45	3.7	26.7	06:45	3.7





### 3. Hydraulic Analyses

#### 3.1 Existing Dam Properties

The existing dam outlets consist of a principal spillway and an auxiliary spillway. The existing principal spillway is 2–24-inch CMP standpipes. Each standpipe has four 8-inch orifices at varying elevations along the standpipes. Currently, one of the standpipes is blocked with sediment and the pipe is damaged. The earthen auxiliary spillway is a trapezoidal section with a crest elevation of 4396 feet. The section has a 20' bottom width, 2.50:1 side slope, and a 30' crest length. See Table 4 for the stage storage and see Table 5 for the existing principal and auxiliary spillways' rating table.

Table 4 Cantrell Dam Stage Storage

Existing Volume						Notes
Elevation	Area		Volume			
FT	SF	AC	CF	ACFT - Interval	ACFT - Cumulative	
4,382.0	0	0.0	0	0.00	0.0	Spillway Elevation
4,383.0	20	0.0	10	0.00	0.0	
4,384.0	299.62	0.0	160	0.00	0.0	
4,385.0	1,350.42	0.0	825	0.02	0.0	
4,386.0	2,687.94	0.1	2019	0.05	0.1	
4,387.0	6,192.54	0.1	4440	0.10	0.2	
4,388.0	11,278.33	0.3	8735	0.20	0.4	
4,389.0	17,592.90	0.4	14436	0.33	0.7	
4,390.0	23,387.76	0.5	20490	0.47	1.2	
4,391.0	28,602.56	0.7	25995	0.60	1.8	
4,392.0	33,824.95	0.8	31214	0.72	2.5	
4,393.0	39,001.07	0.9	36413	0.84	3.3	
4,394.0	44,024.84	1.0	41513	0.95	4.3	
4,395.0	50,968.13	1.2	47496	1.09	5.4	
4,396.0	83,061.49	1.9	67015	1.54	6.9	
4,397.0	105,710.55	2.4	94386	2.17	9.1	
4,398.0	125,236.03	2.9	115473	2.65	11.7	
4,399.0	147,455.02	3.4	136346	3.13	14.9	
4,400.0	164,839.78	3.8	156147	3.58	18.4	
4,401.0	181,270.28	4.2	173055	3.97	22.4	
4,402.0	203,103.42	4.7	192187	4.41	26.8	Top of Embankment



Table 5 Cantrell Dam Outfall Rating Curve

WSEL	Existing Storage	Principle Riser Orifice Flows	Principle Top of Riser Flows+ Orifice Flows	Principle 2-24" Pipe Flows	Principle Spillway	Auxiliary Spillway	Total Flow	Notes
(ft)	Acre-Feet	(cfs)	(cfs)	(cfs)	(cfs)	(cfs)	(cfs)	
4382	0.0	0.0	0.0	11.9	0.0	0.0	0.0	Controlled by Tower
4383	0.0	0.0	0.0	32.0	0.0	0.0	0.0	
4384	0.0	0.0	0.0	51.8	0.0	0.0	0.0	
4385	0.0	0.0	0.0	61.5	0.0	0.0	0.0	
4386	0.1	3.2	3.2	63.0	3.2	0.0	3.2	
4387	0.2	4.9	4.9	66.0	4.9	0.0	4.9	
4388	0.4	7.6	7.6	68.8	7.6	0.0	7.6	
4389	0.7	11.3	11.3	71.6	11.3	0.0	11.3	
4390	1.2	13.7	13.7	74.3	13.7	0.0	13.7	
4391	1.8	19.7	19.7	76.9	19.7	0.0	19.7	
4392	2.5	24.3	24.3	79.4	24.3	0.0	24.3	
4393	3.3	28.7	28.7	81.8	28.7	0.0	28.7	
4393.78	3.3	32.1	32.1	83.6	32.1	0.0	32.1	
4393.90	3.3	32.6	33.3	83.9	33.3	0.0	33.3	
4394	4.3	32.9	34.8	84.1	34.8	0.0	34.8	
4394.31	4.3	34.1	41.1	84.9	41.1	0.0	41.1	
4394.50	4.3	34.7	47.4	85.3	47.4	0.0	47.4	
4395	5.4	36.4	60.8	86.4	60.8	0.0	60.8	Auxiliary Spillway Crest
4396	6.9	39.5	74.6	88.7	74.6	0.0	74.6	
4397	9.1	42.3	85.6	90.9	85.6	53.6	139.2	Controlled by 24"
4398	11.7	44.9	95.0	93.0	93.0	197.5	290.5	
4399	14.9	47.4	103.5	95.1	95.1	406.8	501.8	
4400	18.4	49.7	111.2	97.1	97.1	681.0	778.1	
4401	22.4	51.9	118.4	99.1	99.1	1021.9	1121.0	Dam Crest
4402	26.8	54.1	125.2	101.1	101.1	1432.0	1533.0	

The rating curve used in HEC-HMS to route the flood through the existing outflow structures during the 100-YR storm event is a combination of the principal and auxiliary spillway flows and is shown in Table 6.

Based on the Rules and Regulations Governing Dam Design, Construction, and Dam Safety from the Office of the State Engineer (OSE) Cantrell Dam does not meet the criteria to be classified as a jurisdictional dam. The dam height from the front face is approximately 35-feet, and the storage capacity below the spillway is 6.9 acre-feet. The storage capacity for Cantrell dam is below the 15 acre-feet minimum for jurisdictional dams.





Table 6 Cantrell Dam Outfall Rating Curve Used in HEC-HMS

WSEL	Existing Storage	Total Flow	Notes
(ft)	Acre-Feet	(cfs)	
4382	0.0	0.0	Controlled by Tower
4383	0.0	0.0	
4384	0.0	0.0	
4385	0.0	0.0	
4386	0.1	3.2	
4387	0.2	4.9	
4388	0.4	7.6	
4389	0.7	11.3	
4390	1.2	13.7	
4391	1.8	19.7	
4392	2.5	24.3	
4393	3.3	28.7	
4393.78	3.3	32.1	
4393.90	3.3	33.3	
4394	4.3	34.8	
4394.31	4.3	41.1	
4394.50	4.3	47.4	
4395	5.4	60.8	Auxiliary Spillway Crest
4396	6.9	74.6	
4397	9.1	139.2	Max Height for 100-YR
4397.3	9.8	184.5	
4398	11.7	290.5	Controlled by 24"
4399	14.9	501.8	
4400	18.4	778.1	
4401	22.4	1121.0	Dam Crest
4402	26.8	1533.0	

### 3.2 Hydraulic Modeling Methodology

The U.S. Army Corps. of Engineers (USACE) River Analysis System (HEC-RAS) V 6.0 was used in the analysis. Both the existing and proposed conditions were modeled using HEC-RAS 2D. The basin schematic from HEC-HMS is in Appendix B, page B-7. Appendix B also contains the HEC-HMS input calculations and results.



### 3.3 HEC-RAS Results

#### 3.3.1 Existing Conditions

Following the large storm event in 2020 a berm was constructed on the south side of the intersection of Cook Street and Hyde Street. The purpose of the berm was to keep flows downstream of Cantrell Dam in the channel and not impact the Sierra County Fairgrounds. The terrain data collected by WCI includes this newly constructed berm and is included in the existing condition HEC-RAS model. For both the two standpipes and dam breach models the berm keeps flows in the channel and protects the areas downstream of Cook Street. With the berm in place, Cook Street is inundated with 2 feet of water for the 100-YR event assuming Cantrell Dam provides detention. If Cantrell Dam were to be breached, and without further infrastructure improvements to Cook Street, then the inundation of nearby properties would increase by 0.25-0.50 feet. Downstream of Cook Street, the flows are contained within the existing channels and the 3-10' x 4' CBCs at S Broadway Street have capacity for the 100-YR storm event even with the dam breach condition. Based on this, the proposed alternative will focus on the area near the Cook Street crossing and provide a more long-term solution than the newly constructed berm.

The contributing basin to the east, Basin C-105, drains to S Broadway Street and this flow inundates the baseball fields, Louis Armijo Sports Complex, with 0.25-0.50 feet of water, with a velocity of less than one foot per second. This inundation is not related to Cantrell Dam.

#### 3.3.2 Alternative #1

Alternative #1 includes the construction of a 12' x 5' CBC, channel grading, and raising the roadway surface along Cook Street. The goal of this alternative is to keep flows downstream of Cantrell Dam out of the driving surface and from inundating nearby properties. Cook Street will be raised 4 feet through the existing low water crossing area and accommodate existing driveways. The raised roadway surface will act as a berm to keep flows contained in the channel and provide cover for the CBC. The new upstream channel section is a 10-foot bottom trapezoidal concrete channel with 4:1 side slopes. At the entrance of the CBC, the channel will be lowered 5 feet to minimize the slope in the CBC. Energy dissipation will need to be provided in the drop.

Alternative #1 includes the construction of a proposed storm drain to mitigate flooding of residential housing on Henson Street and the baseball fields located south of S Broadway Street. Currently, in the northwest corner of the intersection of City Street and Henson Street, the downstream channel for Basin C-105 ends and the channel flow drains into Henson Street to convey south towards S Broadway Street. In Alternative #1, the 125-foot section of channel upstream of the intersection of City Street and Henson Street will be improved with 5-foot bottom width trapezoidal channel. The offsite flows will no longer drain into Henson Street, the existing channel will connect to a 36" storm drain. The storm drain will outfall to the existing channel downstream of Cantrell Dam. A berm was modeled at the inlet of the storm drain to contain the two feet of head. This will reduce the inundation in Henson Street and the





downstream infrastructure, including the baseball fields. Additionally, a secondary channel is recommended on the north side of S Broadway St to capture the runoff in the area south of the proposed storm drain. The secondary channel will reduce flows in S Broadway St and the baseball fields. See Figure 4 for an overview of Alternative #1 and Appendix D, pages D17 and D18 for additional details.

Figure 4 Alternative #1 Layout at Cook Street





#### 4. Conceptual Cost Estimate and Recommendation Descriptions

See Table 7 for a Conceptual Cost Estimate for the alternative described above.

Table 7 Conceptual Cost Estimate

##### CANTRELL DAM DOWNSTREAM CHANNEL IMPROVEMENTS CONCEPTUAL ESTIMATE

ITEM NO.	SUMMARY OF QUANTITIES			ENGINEERS ESTIMATE		LOCATION
	ITEM	UNIT	QTY	UNIT PRICE	COST	
1	MOBILIZATION	LS	1	\$ 30,000.00	\$ 30,000.00	GENERAL
2	BORROW	CY	2,132	\$ 16.00	\$ 34,110.56	GENERAL
3	UNCLASSIFIED EXCAVATION	CY	712	\$ 12.00	\$ 8,538.48	GENERAL
4	36" CULVERT PIPE	LF	761	\$ 210.00	\$ 159,902.40	STORM DRAIN FOR HENSON ST
5	STRUCTURAL CONCRETE, CLASS AA	CY	1,200	\$ 1,000.00	\$ 1,200,000.00	CHANNEL IMPROVEMENTS AND CBC
6	RIPRAP, NMDOT CLASS D	CY	488	\$ 240.00	\$ 117,120.00	EROSION PROTECTION
SubTotal:					\$ 1,549,671.44	
Contingency 10.00%:					\$ 154,967.14	
TOTAL:					\$ 1,704,638.58	
Tax 6.4375%:					\$ 99,760.10	
TOTAL with Tax:					\$ 1,804,398.68	

The existing Cantrell Dam has no plans or documentation to certify its design. If the City of Truth or Consequences were to follow the option presented by BLM to purchase a Right-of-Way and maintain or reconstruct the dam, then the city will need to provide the missing certification. This would entail demolishing the existing dam and designing a new dam to meet OSE regulations. The estimated construction costs for this effort would be approximately \$4-6 million plus \$1.5-2 million for channel improvements required with or without the dam. The new dam design would need to be significantly larger than the existing dam in order to provide justification for the reconstruction costs. It should be noted that downstream channel improvements would still be required.

The purpose of breaching a dam according to section 19.25.12.11 and 19.25.12.20 of the New Mexico Administrative Code (NMAC) is to safely pass the 100-YR 24-HR discharge without attenuation. The abandonment of Cantrell Dam is a risk to the city and neighboring communities. The possibility of dam failure from sedimentation or bank instability would convey a much larger flows than a breached dam due to the larger volume of water being impounded by an aging embankment and outfall structures. In the event of a dam failure all the water stored behind the dam will be released instantaneously and overwhelm downstream flood protection infrastructure. Formally breaching the dam will prevent this type of incident for the City of Truth or Consequences and the Village of Williamsburg and save these communities from paying maintenance costs for structures providing minimal benefits. The approximate cost for a dam breach is \$0.5-1 million. This cost includes the earthwork to remove a portion of the dam embankment, bank stability for the newly exposed earth, and sediment control to replace the existing detention provided by the dam pool. Additionally, a sediment trap could be incorporated into the dam breach design to reduce transport of sediment downstream.





## 5. Summary and Recommendations

The purpose of this report is to determine the 100-YR, 24-hour storm event, review the functionality of Cantrell Dam, and propose a design to mitigate flooding in the areas downstream of Cantrell Dam in the City of Truth or Consequences and the Village of Williamsburg. Based on the hydraulic modeling results from HEC-RAS the main area of concern is Cook Street. This is the location during the large storm events in 2020 where the downstream flows from Cantrell Dam overtopped the channel and flooded portions of Truth or Consequences and Williamsburg. The proposed alternative consists of channel improvements and installation of a 12' x 5' CBC under Cook Street with roadway grading. This option conveys the 100-YR, 24-hour storm event flows for both the breached and existing detention scenarios. Additionally, this alternative reduces impacts to downstream properties by conveying flows to the existing channel southwest of Cook Street. Based on the analysis and per OSE rules and regulations, currently Cantrell Dam does not meet the criteria to be classified as a jurisdictional dam. The breach of Cantrell Dam would need to be in accordance with section 19.25.12.11 and 19.25.12.20 of the NMAC.

From the coordination with BLM, the maintenance or reconstruction would be the responsibility of the City of Truth or Consequences. Breaching the dam removes the cost associated with maintaining and the risk of a dam failure. An additional benefit of breaching Cantrell Dam is funding can go towards improving infrastructure in the communities of Truth or Consequences and Williamsburg rather than maintaining a dam outside of the community. In addition to breaching the existing dam embankment a sediment trap can be installed to provide sediment removal. Based on the conceptual cost estimate above, the combined cost for breaching the dam and improving the downstream infrastructure is approximately \$2-3 million. The other factor to consider is time. It can take 2-3 years for a design to go through the OSE process and get approval before construction can begin. The general maintenance of Cantrell Dam will not provide the same benefits to the downstream communities as the channel improvements described in the alternative in this report. The improvements needed for Cantrell Dam to justify its reconstruction would include the enlargement of the dam pool to provide a greater reduction of flows, new outfall structures, and new dam embankment. These improvements to Cantrell Dam itself would incur greater costs than the channel improvements and bring it under the jurisdiction of the OSE, which will incur more costs and responsibility for the City of Truth or Consequences.

## 6. References

Drainage Design Manual, New Mexico Department of Transportation, July 2018

Rules and Regulations Governing Dam Design, Construction, and Dam Safety, Office of the State Engineer, December 2010

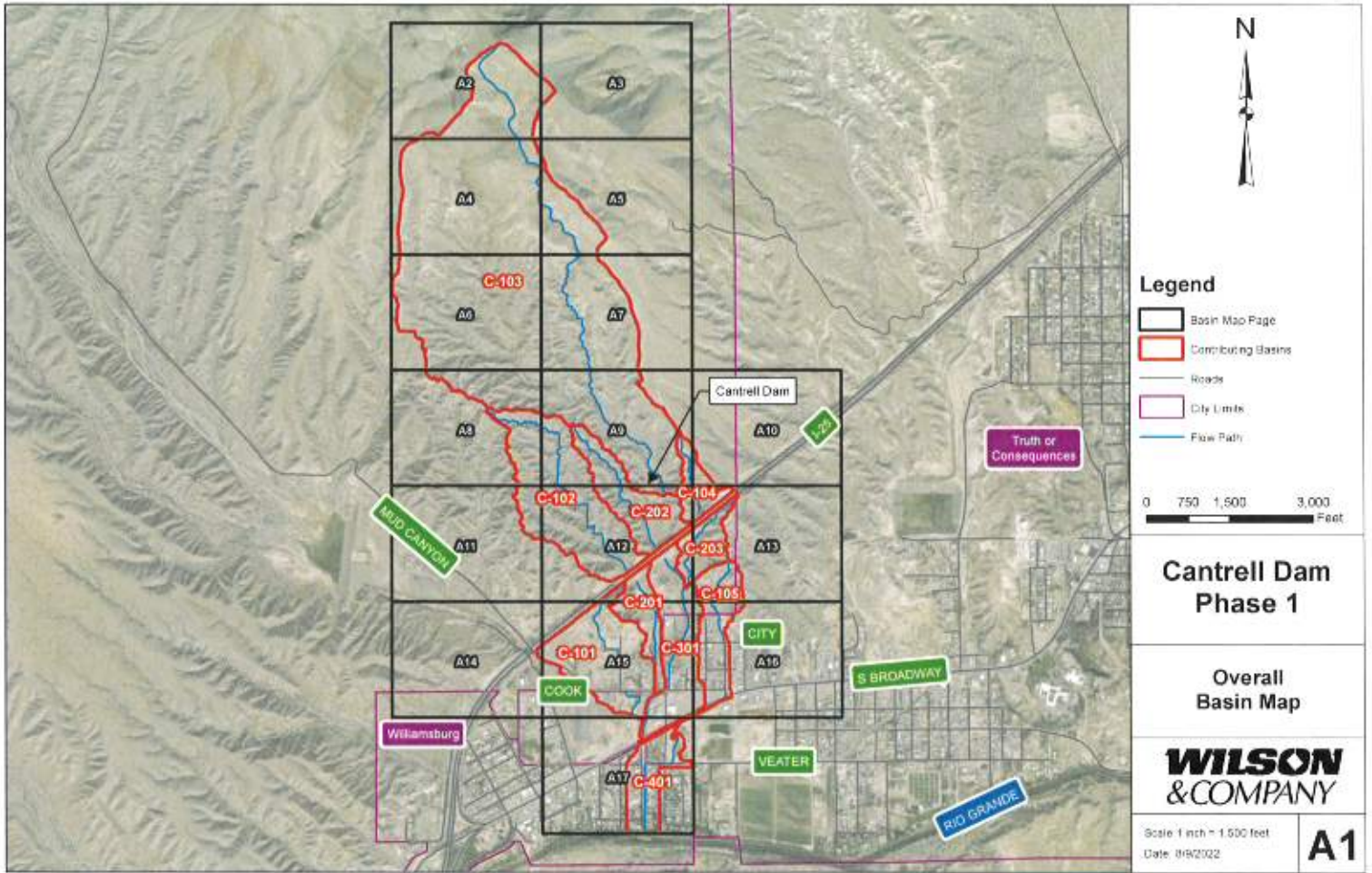
## **Appendix A Exhibits**

A1 Overall Basin Map

A2-A17 Basin Map

A18 Hydrologic Soil Group

A19 NRCS Land Use









N

**Legend**

- Road
- Cantrell Dam
- Contributing Basins
- Flow Path
- Reach
- 10 ft Contour

0 100 200 400 Feet

**Cantrell Dam  
Phase 1**

**Basin Map**

**WILSON  
& COMPANY**

Scale 1 inch = 200 feet  
Date: 8/6/2022

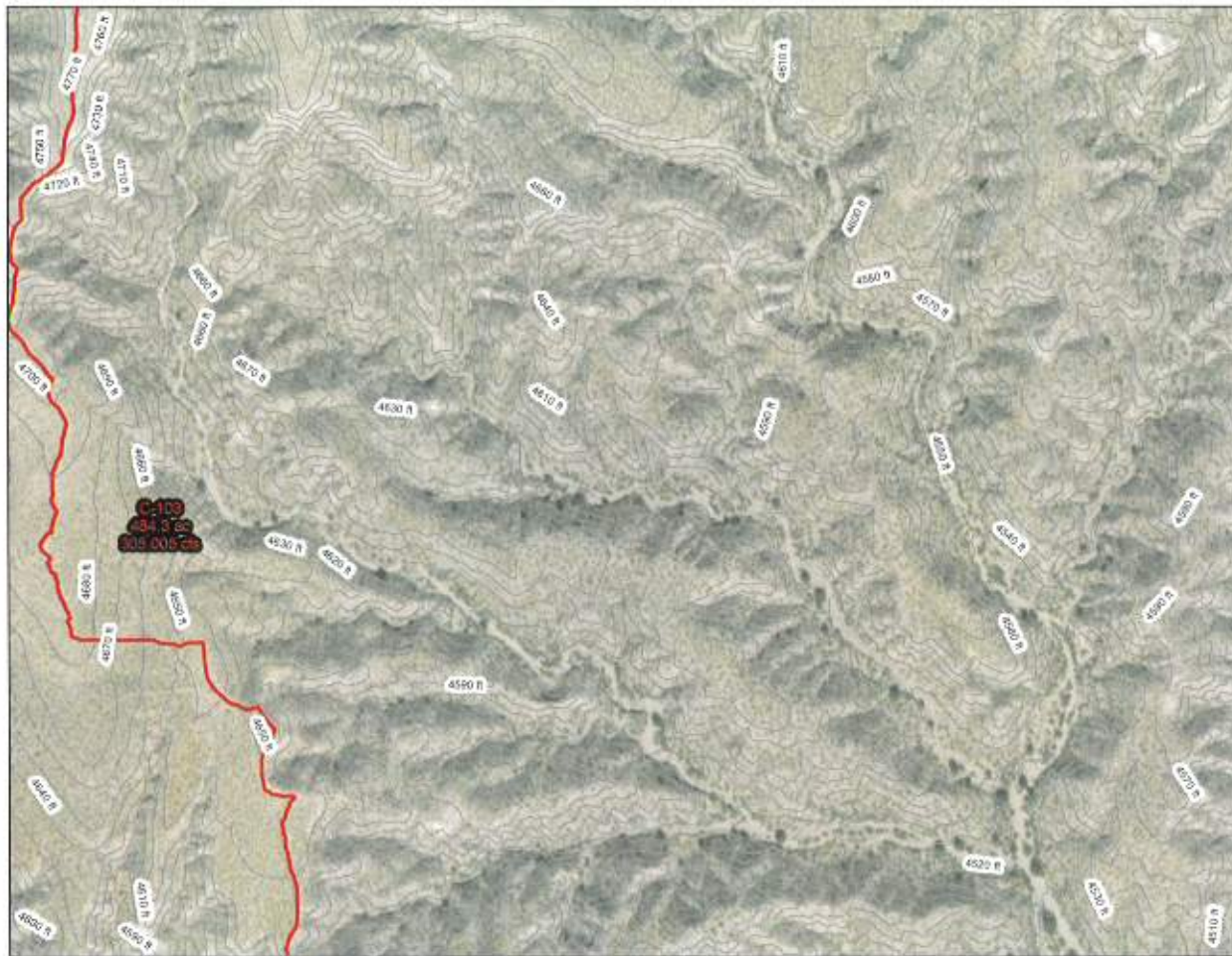
**A3**














**Legend**

- Road
- Control Dam
- Contributing Basins
- ➔➔➔ Flow Path
- Reach
- 10 ft Contour

0
400

Feet

**Cantrell Dam  
Phase 1**

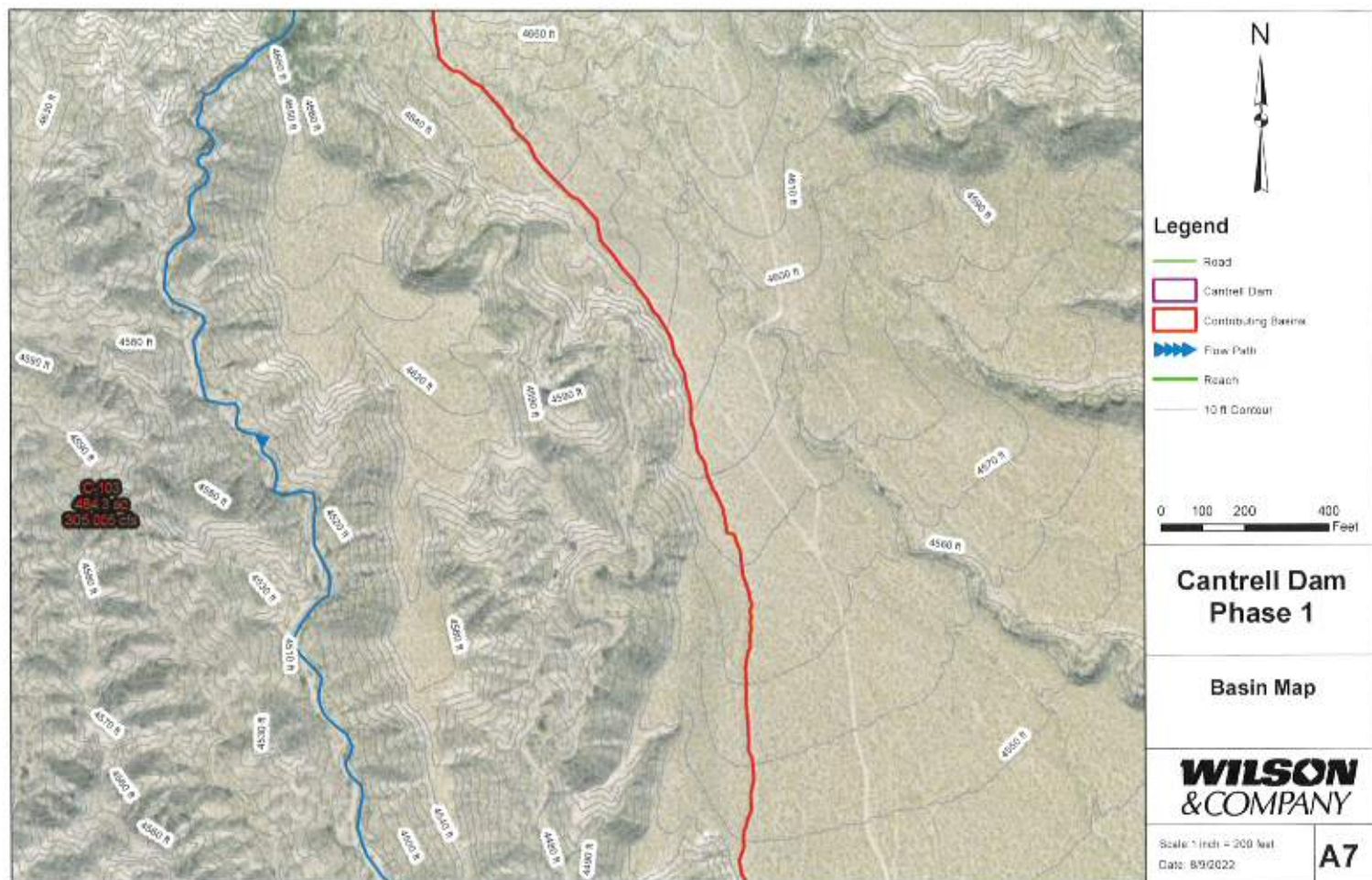
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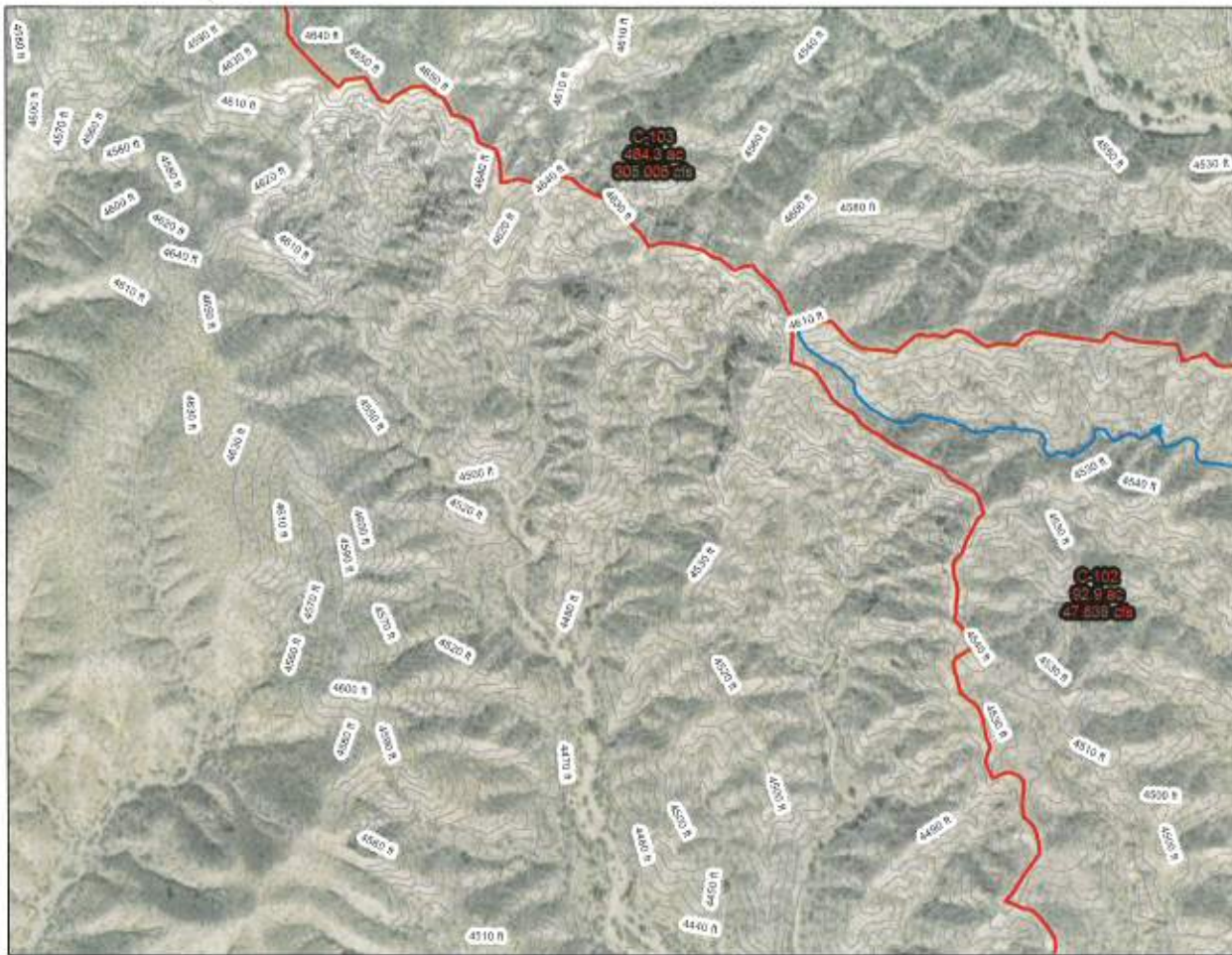
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& COMPANY**

Scale: 1 inch = 200 feet  
 Date: 8/9/2022

A6







#### Legend

- Road
- Cantrell Dam
- Contributing Basins
- Flow Path
- Reach
- 10 ft Contour

0 100 200 400 Feet

### Cantrell Dam Phase 1

#### Basin Map

**WILSON  
& COMPANY**

Scale: 1 inch = 200 feet  
Date: 8/5/2022

**A8**





A10

Scale: 1 inch = 200 feet  
Date: 05/20/22

**WILSON**  
& COMPANY

Basin Map

Cantrell Dam  
Phase 1


0 100 200 400 Feet

Legend  
Road  
Control Dam  
Contributing Basins  
Flow Path  
Reach  
10 ft Contour









**Legend**

- Road
- Cantrell Dam
- Contributing Basins
- Flow Path
- Reach
- 10 ft Contour

0 100 200 400 Feet

**Cantrell Dam  
Phase 1**

**Basin Map**

**WILSON  
& COMPANY**

Scale: 1 inch = 200 feet  
Date: 8/5/2022

**A11**







N

**Legend**

- Road
- Cantrell Dam
- Contributing Basins
- Flow Path
- Reach
- 10-ft Contour

0 100 200 400  
Foot

**Cantrell Dam  
Phase 1**

**Basin Map**

**WILSON  
& COMPANY**

Scale: 1 inch = 200 feet  
Date: 5/9/2022

A13





**Legend**

- Road
- ▭ Cantrell Dam
- ▭ Contributing Basins
- Flow Path
- Reach
- - - 10 ft Contour

0 100 200 400 Feet

**Cantrell Dam  
Phase 1**

**Basin Map**

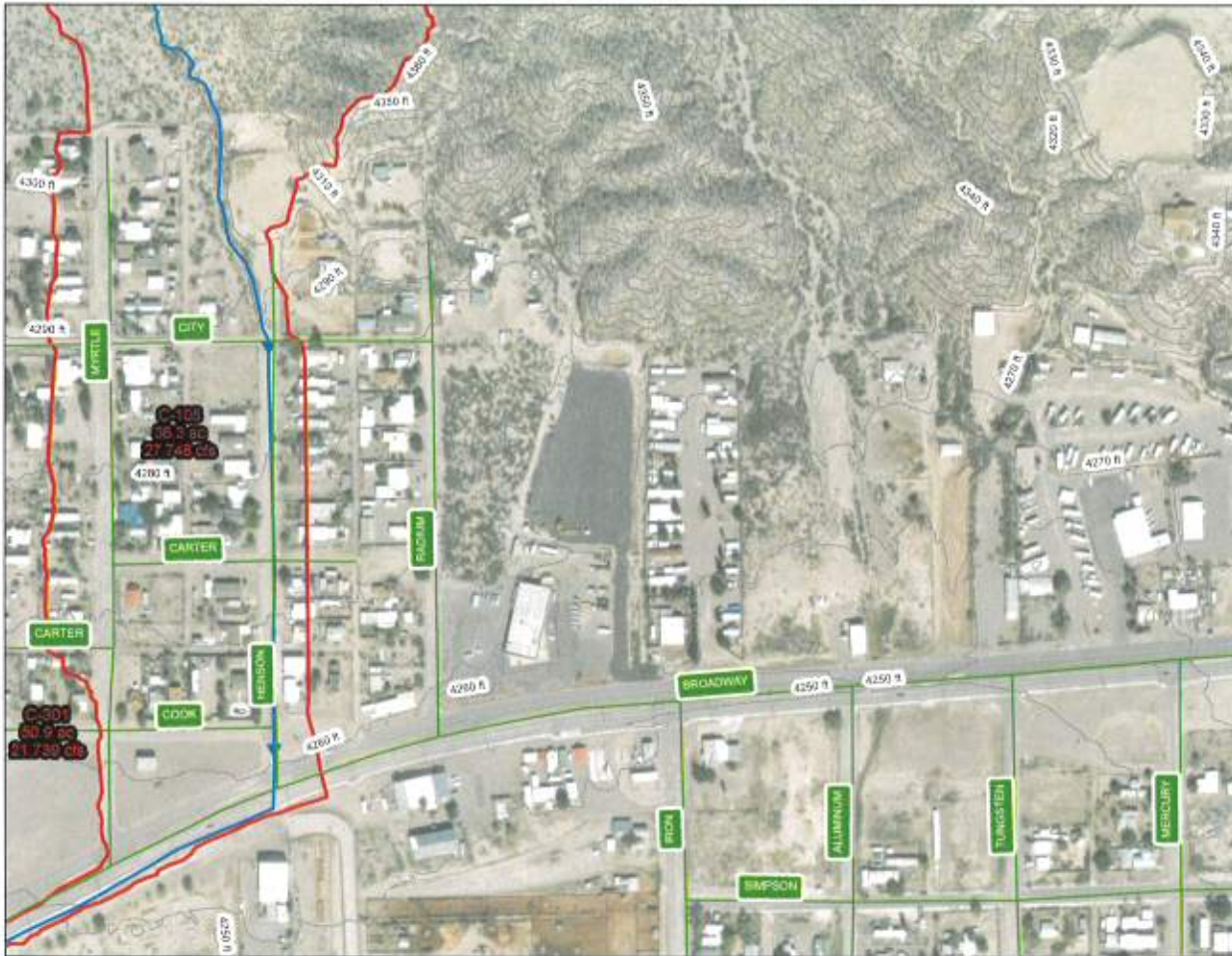
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& COMPANY**

Scale: 1 inch = 200 feet  
Date: 8/9/2022

**A14**







### Legend

- Road
- Control Dam
- Contributing Basins
- Flow Path
- Reach
- 10 ft Contour

0 100 200 400 Feet

## Cantrell Dam Phase 1

### Basin Map

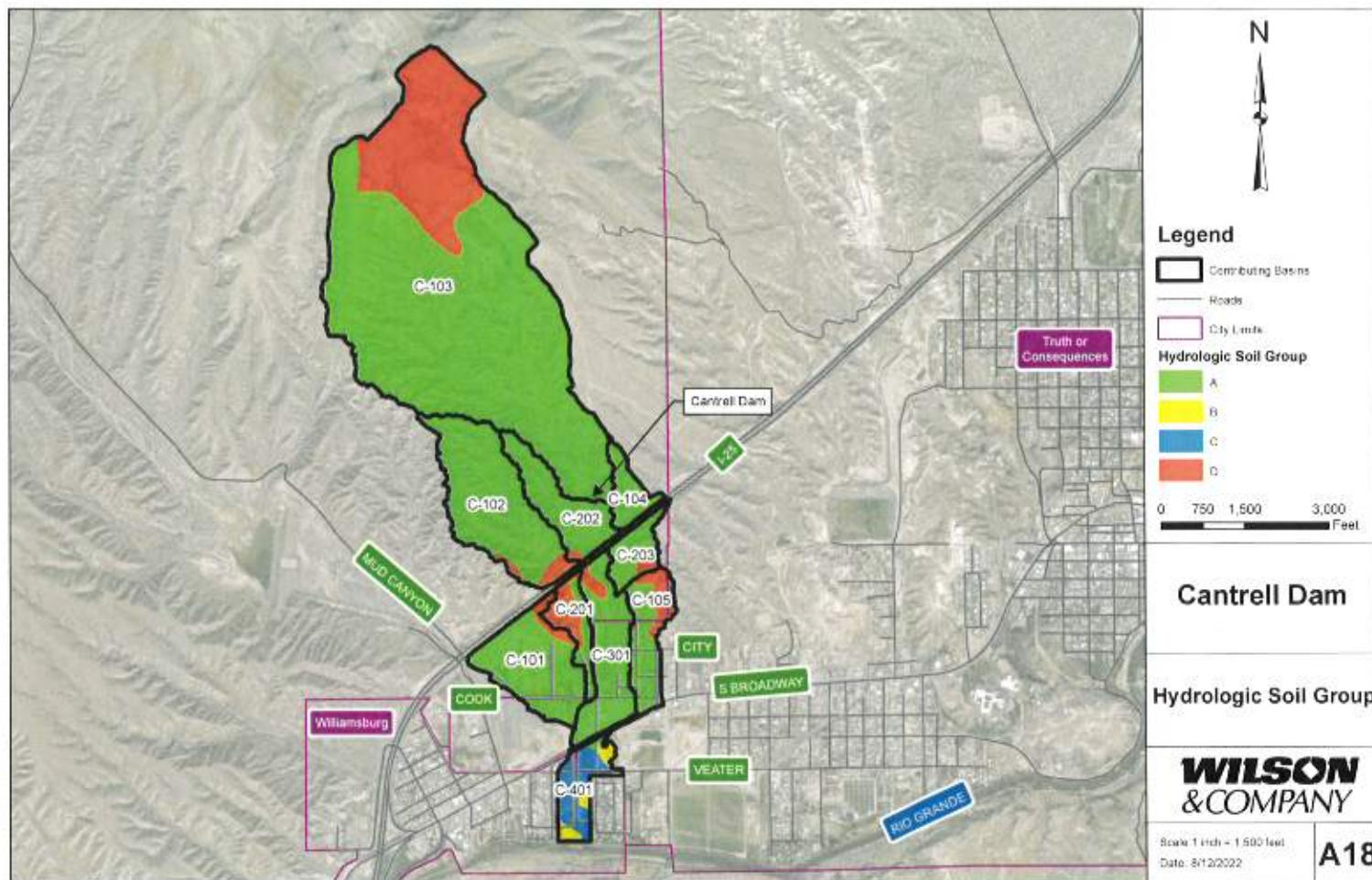
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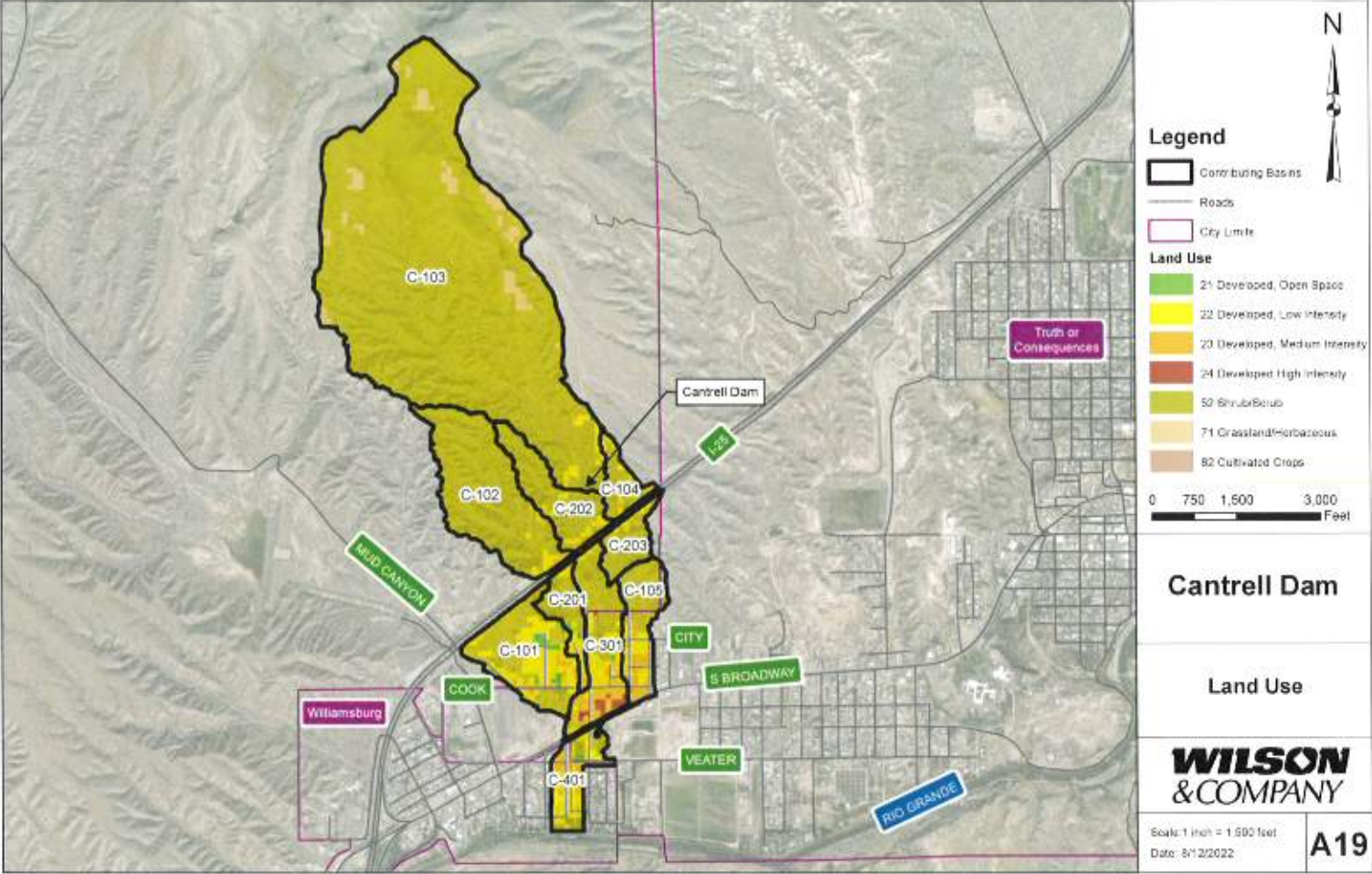
**A16**











## **Appendix B Hydrology**

B1-B4 Rainfall Information

B5-B6 HEC-HMS Input Parameters

B7 HEC-HMS Basin Map

B8 HEC-HMS Results



### POINT PRECIPITATION FREQUENCY ESTIMATES

Sanja Perica, Sarah Dietz, Sarah Heim, Lillian Hiner, Kazungu Mailaria, Deborah Martin, Sandra Pavlovic, Ishani Roy, Carl Trypaluk, Dale Unruh, Fenglin Yan, Michael Yekta, Tan Zhao, Geoffrey Bonnin, Daniel Brewer, Li-Chuan Chen, Tye Parzybok, John Yarchon

NOAA, National Weather Service, Silver Spring, Maryland

[PF tabular](#) | [PF graphical](#) | [Maps & aeriels](#)

### PF tabular

PDS-based point precipitation frequency estimates with 90% confidence intervals (in inches) <sup>1</sup>										
Duration	Average recurrence interval (years)									
	1	2	5	10	25	50	100	200	500	1000
5-min	0.209 (0.182-0.239)	0.271 (0.237-0.309)	0.363 (0.317-0.414)	0.434 (0.379-0.494)	0.530 (0.463-0.606)	0.607 (0.529-0.696)	0.687 (0.598-0.793)	0.770 (0.670-0.895)	0.884 (0.767-1.04)	0.976 (0.846-1.16)
10-min	0.318 (0.276-0.363)	0.413 (0.361-0.470)	0.553 (0.483-0.631)	0.661 (0.577-0.753)	0.807 (0.705-0.923)	0.924 (0.806-1.06)	1.05 (0.910-1.21)	1.17 (1.02-1.36)	1.35 (1.17-1.58)	1.49 (1.29-1.76)
15-min	0.395 (0.343-0.451)	0.512 (0.448-0.583)	0.685 (0.599-0.782)	0.819 (0.716-0.934)	1.00 (0.873-1.15)	1.15 (0.999-1.31)	1.30 (1.13-1.50)	1.45 (1.26-1.69)	1.67 (1.45-1.96)	1.84 (1.60-2.18)
30-min	0.532 (0.462-0.607)	0.689 (0.603-0.785)	0.923 (0.807-1.05)	1.10 (0.964-1.26)	1.35 (1.18-1.54)	1.54 (1.35-1.77)	1.75 (1.52-2.02)	1.96 (1.70-2.27)	2.25 (1.95-2.64)	2.48 (2.15-2.93)
60-min	0.659 (0.572-0.751)	0.853 (0.746-0.972)	1.14 (0.998-1.30)	1.37 (1.19-1.56)	1.67 (1.46-1.91)	1.91 (1.67-2.19)	2.16 (1.88-2.49)	2.42 (2.11-2.82)	2.78 (2.41-3.26)	3.07 (2.66-3.63)
2-hr	0.746 (0.656-0.856)	0.960 (0.845-1.10)	1.28 (1.13-1.46)	1.54 (1.35-1.75)	1.91 (1.65-2.17)	2.20 (1.90-2.50)	2.53 (2.15-2.87)	2.87 (2.43-3.26)	3.37 (2.81-3.82)	3.78 (3.12-4.29)
3-hr	0.791 (0.700-0.902)	1.01 (0.892-1.15)	1.33 (1.17-1.52)	1.59 (1.40-1.81)	1.96 (1.70-2.22)	2.26 (1.95-2.56)	2.59 (2.21-2.93)	2.94 (2.49-3.34)	3.44 (2.88-3.91)	3.87 (3.20-4.40)
6-hr	0.899 (0.801-1.02)	1.14 (1.01-1.29)	1.48 (1.31-1.67)	1.75 (1.55-1.97)	2.13 (1.87-2.40)	2.44 (2.12-2.74)	2.77 (2.39-3.11)	3.12 (2.67-3.51)	3.62 (3.06-4.08)	4.04 (3.38-4.57)
12-hr	0.998 (0.890-1.12)	1.26 (1.13-1.42)	1.62 (1.44-1.82)	1.90 (1.69-2.13)	2.29 (2.02-2.56)	2.60 (2.28-2.90)	2.93 (2.55-3.28)	3.28 (2.83-3.66)	3.76 (3.21-4.22)	4.16 (3.52-4.68)
24-hr	1.22 (1.08-1.38)	1.53 (1.36-1.73)	1.92 (1.70-2.16)	2.24 (1.98-2.52)	2.69 (2.37-3.04)	3.07 (2.68-3.48)	3.49 (3.02-3.97)	3.95 (3.38-4.53)	4.63 (3.89-5.38)	5.21 (4.32-6.11)
2-day	1.31 (1.16-1.49)	1.65 (1.46-1.87)	2.07 (1.83-2.33)	2.41 (2.13-2.72)	2.90 (2.55-3.29)	3.31 (2.88-3.77)	3.77 (3.24-4.32)	4.27 (3.62-4.95)	5.01 (4.17-5.89)	5.65 (4.63-6.74)
3-day	1.42 (1.26-1.61)	1.78 (1.59-2.01)	2.22 (1.98-2.50)	2.59 (2.30-2.91)	3.12 (2.75-3.52)	3.56 (3.11-4.05)	4.06 (3.50-4.65)	4.61 (3.92-5.34)	5.44 (4.53-6.38)	6.14 (5.03-7.33)
4-day	1.53 (1.37-1.72)	1.91 (1.71-2.15)	2.38 (2.13-2.67)	2.77 (2.47-3.11)	3.34 (2.95-3.76)	3.82 (3.34-4.33)	4.36 (3.76-4.99)	4.95 (4.21-5.73)	5.86 (4.89-6.88)	6.63 (5.44-7.92)
7-day	1.77 (1.59-1.97)	2.21 (1.99-2.46)	2.73 (2.47-3.04)	3.16 (2.84-3.51)	3.77 (3.37-4.20)	4.28 (3.79-4.79)	4.84 (4.23-5.46)	5.45 (4.71-6.22)	6.35 (5.39-7.37)	7.12 (5.94-8.38)
10-day	1.96 (1.76-2.18)	2.45 (2.21-2.73)	3.03 (2.73-3.38)	3.51 (3.15-3.91)	4.21 (3.75-4.71)	4.79 (4.22-5.39)	5.43 (4.73-6.16)	6.14 (5.28-7.05)	7.19 (6.07-8.40)	8.08 (6.71-9.58)
20-day	2.50 (2.26-2.77)	3.12 (2.83-3.45)	3.81 (3.44-4.21)	4.35 (3.93-4.81)	5.11 (4.59-5.68)	5.73 (5.11-6.39)	6.40 (5.65-7.19)	7.10 (6.20-8.06)	8.11 (6.98-9.34)	8.95 (7.60-10.4)
30-day	2.93 (2.66-3.24)	3.65 (3.31-4.02)	4.39 (3.99-4.84)	4.98 (4.51-5.49)	5.80 (5.23-6.41)	6.43 (5.77-7.15)	7.11 (6.32-7.96)	7.82 (6.89-8.82)	8.81 (7.65-10.1)	9.61 (8.26-11.1)
45-day	3.51 (3.19-3.86)	4.35 (3.96-4.79)	5.20 (4.73-5.72)	5.86 (5.32-6.44)	6.76 (6.10-7.46)	7.46 (6.70-8.27)	8.18 (7.30-9.13)	8.93 (7.90-10.0)	9.96 (8.71-11.3)	10.8 (9.33-12.4)
60-day	4.08 (3.70-4.50)	5.06 (4.59-5.57)	6.04 (5.47-6.64)	6.80 (6.15-7.47)	7.82 (7.05-8.62)	8.61 (7.73-9.52)	9.43 (8.40-10.5)	10.3 (9.07-11.5)	11.4 (9.97-13.0)	12.3 (10.7-14.2)

<sup>1</sup> Precipitation frequency (PF) estimates in this table are based on frequency analysis of partial duration series (PDS).

Numbers in parenthesis are PF estimates at lower and upper bounds of the 90% confidence interval. The probability that precipitation frequency estimates (for a given duration and average recurrence interval) will be greater than the upper bound (or less than the lower bound) is 5%. Estimates at upper bounds are not checked against probable maximum precipitation (PMP) estimates and may be higher than currently valid PMP values.

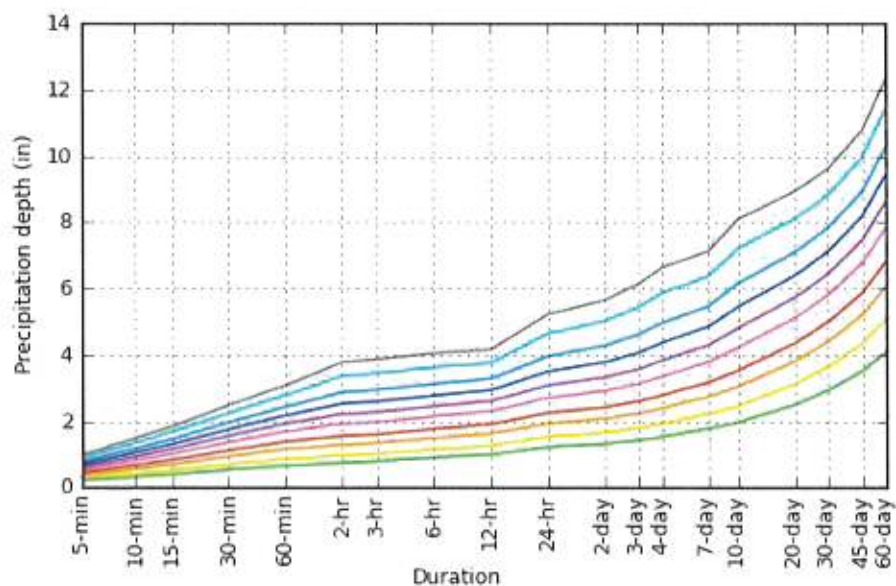
Please refer to NOAA Atlas 14 document for more information.

[Back to Top](#)

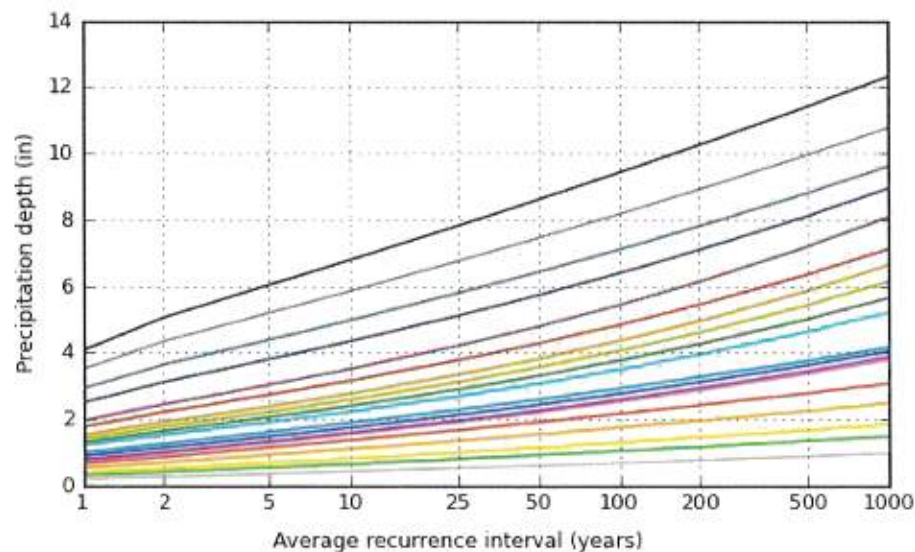
### PF graphical



PDS-based depth-duration-frequency (DDF) curves  
 Latitude: 33.1312°, Longitude: -107.2866°



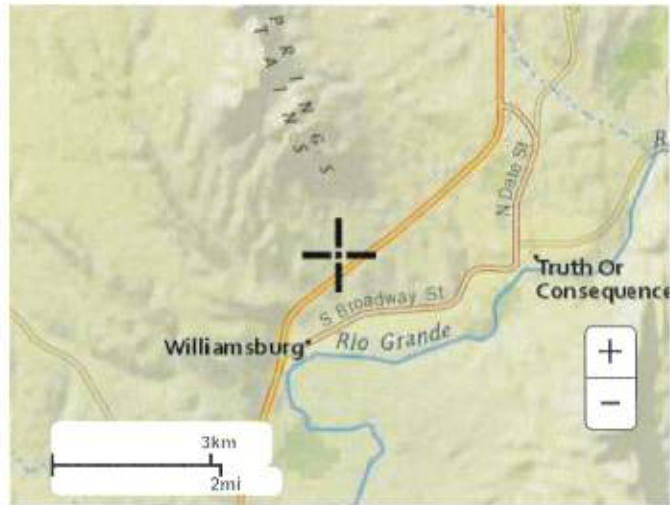
Average recurrence interval (years)
1
2
5
10
25
50
100
200
500
1000



Duration	
5-min	2-day
10-min	3-day
15-min	4-day
30-min	7-day
60-min	10-day
2-hr	20-day
3-hr	30-day
6-hr	45-day
12-hr	60-day
24-hr	

## Maps & aerials

Small scale terrain



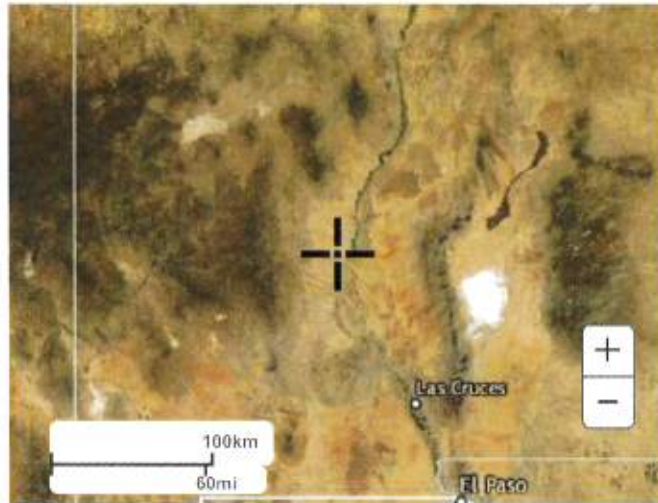
Large scale terrain



Large scale map



Large scale aerial



[Back to Top](#)

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[National Water Center](#)  
1325 East West Highway  
Silver Spring, MD 20910  
Questions?: [HDSC.Questions@noaa.gov](mailto:HDSC.Questions@noaa.gov)

[Disclaimer](#)

General Data

Basin Wetland Street 2128 Peak Flow

Project: 2128 Wetland

Location: 2128 Wetland

Client: 2128 Wetland

Design: 2128 Wetland

Drawn: 2128 Wetland

Check: 2128 Wetland

Scale: 2128 Wetland

Notes: 2128 Wetland

Revision: 2128 Wetland

Date: 2128 Wetland

Sheet: 2128 Wetland

Total: 2128 Wetland

Page: 2128 Wetland

Of: 2128 Wetland

File: 2128 Wetland

Path: 2128 Wetland

Size: 2128 Wetland

Type: 2128 Wetland

Format: 2128 Wetland

Encoding: 2128 Wetland

Version: 2128 Wetland

Platform: 2128 Wetland

Architecture: 2128 Wetland

Manufacturer: 2128 Wetland

Model: 2128 Wetland

Serial: 2128 Wetland

Weight: 2128 Wetland

Height: 2128 Wetland

Length: 2128 Wetland

Width: 2128 Wetland

Depth: 2128 Wetland

Area: 2128 Wetland

Volume: 2128 Wetland

Perimeter: 2128 Wetland

Circumference: 2128 Wetland

Radius: 2128 Wetland

Diameter: 2128 Wetland

Surface Area: 2128 Wetland

Volume: 2128 Wetland

Perimeter: 2128 Wetland

Circumference: 2128 Wetland

Radius: 2128 Wetland

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Surface Area: 2128 Wetland

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Surface Area: 2128 Wetland

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Surface Area: 2128 Wetland

Volume: 2128 Wetland

Perimeter: 2128 Wetland

Circumference: 2128 Wetland

Radius: 2128 Wetland

Diameter: 2128 Wetland

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Perimeter: 2128 Wetland

Circumference: 2128 Wetland

Radius: 2128 Wetland

Diameter: 2128 Wetland

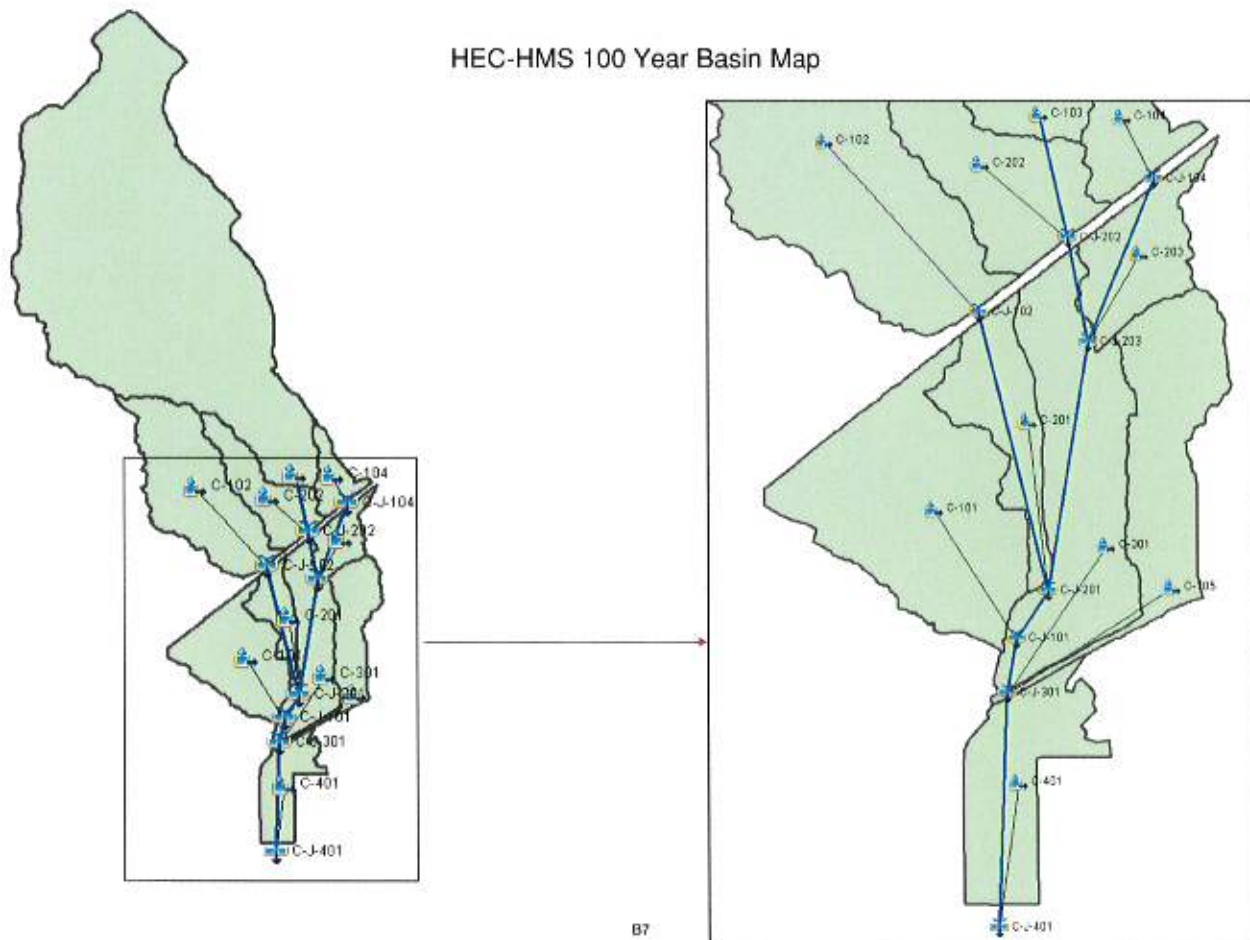
# Cantrell Dam

Location:	Truth or Consequences, New Mexico									
Elevation:	4400'									
Street:	30 and 100 Year Event Reach Information									
Method:	NM-DOT SCS Simplified Peak Flow									
Rainfall Information										
NOAA Frequency Storm (in)										
Storm Duration:	5-Minute	10-Minute	15-Minute	30-Minute	1-hour	2-hour	3-hour	6-hour	12-hour	24-hour
50 year	0.607	0.924	1.150	1.540	1.910	2.220	2.590	2.440	2.693	3.070
100 year	0.687	1.050	1.300	1.750	2.100	2.530	2.590	2.770	2.993	3.493

Reach	Length	Slope	Manning's N	Channel Information			
				Width	Side Slope	Invert Up	Invert Down
C-TR-103	1043	0.032	0.035	30	3	4378	4346
C-TR-104	1287	0.040	0.036	20	2	4355	4313
C-TR-202	647	0.057	0.035	90	1	4337	4313
C-TR-102	2128	0.036	0.035	13	1	4330	4263
C-TR-203	2152	0.020	0.036	150	2	4313	4263
C-TR-201	486	0.018	0.036	46	2	4263	4244
C-TR-101	290	0.014	0.035	10	5	4244	4240
C-TR-301	1550	0.012	0.035	10	3	4238	4220



## HEC-HMS 100 Year Basin Map



# Control Dam

Location:	Trib. of Coahuila, Mexico									
Division:	4407									
Sheet:	50 yrs 100 Year Event Reach Information									
Method:	NMDC - 503 Gardill Peak Flow									
Rainfall Information										
NOAA Rainfall Depth (in)										
Storm Duration:	5-Minute	10-Minute	15-Minute	30-Minute	1-Hour	2-Hour	3-Hour	6-Hour	12-Hour	24-Hour
50 Year	0.027	0.024	1.150	1.640	1.910	2.200	2.850	2.440	2.800	2.070
100 Year	0.087	1.050	1.300	1.760	2.160	2.530	2.590	2.770	2.530	2.480

ID	Area		Dam Breach						Two Standpipes					
			50 Year Storm			100 Year Storm			50 Year Storm			100 Year Storm		
	sq. ft.	sq. mi.	Peak Discharge cfs	Time of Peak	Volume ac-ft	Peak Discharge cfs	Time of Peak	Volume ac-ft	Peak Discharge cfs	Time of Peak	Volume ac-ft	Peak Discharge cfs	Time of Peak	Volume ac-ft
Control Dam	484.28	0.70							106.0	07:05	28.6	104.6	06:00	38.3
C-J-101	731.07	1.14	207.0	08:40	41.2	431.5	08:36	66.4	141.8	07:10	41.1	243.5	07:00	66.4
C-J-102	92.85	0.15	22.1	08:36	4.2	47.8	08:30	5.8	82.7	06:30	4.2	17.5	08:30	5.8
C-J-104	16.12	0.03	4.8	08:28	0.5	7.4	08:20	0.8	4.5	06:25	0.3	7.4	06:20	0.3
C-J-201	671.42	1.05	200.3	08:40	37.7	388.4	08:40	60.7	120.2	07:05	37.6	328.3	07:00	60.6
C-J-202	523.65	0.82	228.5	08:36	30.1	321.4	08:36	40.4	108.0	07:05	30.1	192.6	06:55	40.4
C-J-203	558.53	0.87	229.1	08:36	31.7	338.3	08:35	42.7	113.5	07:10	31.7	203.1	07:00	42.8
C-J-301	610.30	1.29	334.7	08:40	45.5	474.2	08:40	57.3	164.1	07:10	45.4	207.0	07:00	57.2
C-J-401	346.54	1.32	353.4	08:46	49.4	602.0	08:40	88	168.4	07:00	40.3	207.0	07:00	64.6
C-TR-101	781.37	1.14	267.1	08:40	41.2	436.2	08:40	66.5	143.1	07:10	41.1	246.8	07:00	66.4
C-TR-102	92.85	0.15	22.1	08:36	4.2	47.8	08:30	5.8	58.1	06:35	4.2	17.8	08:30	5.8
C-TR-103	404.28	0.70	210.4	08:36	20.3	300.0	08:30	28.2	106.0	07:05	28.5	186.4	06:55	28.3
C-TR-104	16.12	0.03	4.6	08:30	0.8	7.3	08:28	0.8	4.5	06:30	0.6	7.3	06:25	0.6
C-TR-201	671.42	1.05	264.5	08:40	37.7	395.7	08:40	50.7	151.2	07:10	37.8	228.4	07:00	50.0
C-TR-202	523.65	0.82	227.2	08:36	30.1	327.4	08:36	40.4	109.8	07:10	30.1	195.8	07:00	40.4
C-TR-203	560.63	0.87	238.2	08:40	31.0	328.0	08:40	42.8	113.5	07:10	31.7	208.0	07:05	42.7
C-TR-301	518.30	1.28	332.4	08:45	45.6	476.7	08:40	61.3	152.0	07:18	46.4	203.0	07:05	61.2
C-TR-301	58.95	0.09	27.7	08:36	3.5	37.8	08:35	4.7	27.1	06:35	3.5	37.9	08:35	4.7
C-401	92.85	0.16	32.7	08:30	4.2	47.6	08:30	5.6	33.1	08:30	4.2	47.6	08:30	5.6
C-402	434.26	0.76	213.0	08:35	20.6	260.0	08:30	38.3	218.2	08:30	28.6	335.0	08:35	33.3
C-403	16.12	0.03	4.3	08:25	0.8	7.4	08:20	0.8	4.6	06:20	0.6	7.4	06:20	0.8
C-405	36.28	0.08	10.8	08:25	2.1	27.7	08:25	2.9	19.3	08:25	2.1	27.7	08:25	2.9
C-601	26.02	0.03	17.6	08:25	1.7	23.2	08:25	2.2	17.9	08:25	1.7	23.2	08:25	2.2
C-602	35.36	0.06	12.0	08:28	1.6	18.7	08:25	2.1	12.0	08:25	1.5	19.7	08:25	2.1
C-603	18.89	0.03	9.0	08:25	1.0	13.0	08:25	1.4	8.0	08:25	1.0	13.0	08:25	1.4
C-801	92.81	0.08	14.4	08:35	2.1	21.7	08:35	3.0	4.6	08:35	2.1	21.7	08:35	3.0
C-801	27.4	0.04	21.0	08:25	2.0	26.7	08:45	3.7	7.0	08:45	2.0	29.7	08:45	3.7

## **Appendix C Hydraulics**

C1 Two Standpipe Dam Top of Riser Flows

C2 Two Standpipe Dam Principal Spillway Culvert Flow

C3 Two Standpipe Dam Riser Orifice Flow

C4 Two Standpipe Auxiliary Spillway Flow for Trapezoidal Spillway

C4 Two Standpipe Summary of Flows

C5 Two Standpipe Stage Storage

### Top of River Flows

Jul 2022

Project:	Conf. #1 Demo
Project No:	22-032-147-00
Conf. Talker:	Top 5' Rising Flow

$$\left[ \frac{1}{2}, \frac{1}{2}, \frac{1}{2}, \frac{1}{2}, \frac{1}{2}, \frac{1}{2} \right] \quad \left[ \frac{1}{2}, \frac{1}{2}, \frac{1}{2}, \frac{1}{2}, \frac{1}{2}, \frac{1}{2} \right]$$

File 2032

Top of River Flow	4394.31	11
River Width		11
River Length		11
River Discharge	2	11
River Area	3.14	11
Flow	2.8	11
Qd	0.80	11
g	22.2	11

WSEL (ft)	Water Flow Q <sub>1</sub> (cfs)	Gravel Flow Q <sub>2</sub> (cfs)	Load Q (tons)
4392	0.0	0.0	0.0
4383	0.0	0.0	0.0
4384	0.0	0.0	0.0
4345	0.0	0.0	0.0
4330	0.0	0.0	0.0
4327	0.0	0.0	0.0
4300	0.0	0.0	0.0
4298	0.0	0.0	0.0
4350	0.0	0.0	0.0
4341	0.0	0.0	0.0
4322	0.0	0.0	0.0
4258	0.0	0.0	0.0
4893.70	0.0	0.0	0.0
4393.90	0.0	0.0	0.0
4394	0.0	0.0	0.0
4394.31	0.0	0.0	0.0
4804.5	1.5	5.5	1.5
4826	10.4	10.5	10.4
4866	40.0	10.4	10.4
4997	80.4	20.7	20.7
4998	129.2	24.2	24.2
1369	165.1	27.3	27.3
1400	247.3	30.1	30.1
4601	315.3	32.9	32.9
4402	383.6	36.0	36.0

Figure 2021

Top of River	4093.74	m
River Width		m
River Length		m
River Clay	2.11	
River Area	3.14	sq m
Cw	2.0	
Cc	0.80	
a	82.2	mm

WFFL (in)	Wd Flow Q (cfs)	Olive Flow Q (cfs)	Used Q (cfs)
4902	0.0	0.0	0.0
4363	0.0	0.0	0.0
4364	0.0	0.0	0.0
4365	0.0	0.0	0.0
4366	0.0	0.0	0.0
4367	0.0	0.0	0.0
4305	0.0	0.0	0.0
4306	0.0	0.0	0.0
4360	0.0	0.0	0.0
4361	0.0	0.0	0.0
4362	0.0	0.0	0.0
4363	0.0	0.0	0.0
4364	0.0	0.0	0.0
4365	0.0	0.0	0.0
4366	0.0	0.0	0.0
4367	0.0	0.0	0.0
4368	0.0	0.0	0.0
4369	0.0	0.0	0.0
4370	0.0	0.0	0.0
4371	0.0	0.0	0.0
4372	0.0	0.0	0.0
4373	0.0	0.0	0.0
4374	0.0	0.0	0.0
4375	0.0	0.0	0.0
4376	0.0	0.0	0.0
4377	0.0	0.0	0.0
4378	0.0	0.0	0.0
4379	0.0	0.0	0.0
4380	0.0	0.0	0.0
4381	0.0	0.0	0.0
4382	0.0	0.0	0.0
4383	0.0	0.0	0.0
4384	0.0	0.0	0.0
4385	0.0	0.0	0.0
4386	0.0	0.0	0.0
4387	0.0	0.0	0.0
4388	0.0	0.0	0.0
4389	0.0	0.0	0.0
4390	0.0	0.0	0.0
4391	0.0	0.0	0.0
4392	0.0	0.0	0.0
4393	0.0	0.0	0.0
4394	0.0	0.0	0.0
4395	0.0	0.0	0.0
4396	0.0	0.0	0.0
4397	0.0	0.0	0.0
4398	0.0	0.0	0.0
4399	0.0	0.0	0.0
4400	0.0	0.0	0.0
4401	0.0	0.0	0.0
4402	0.0	0.0	0.0
4403	0.0	0.0	0.0
4404	0.0	0.0	0.0
4405	0.0	0.0	0.0
4406	0.0	0.0	0.0
4407	0.0	0.0	0.0
4408	0.0	0.0	0.0
4409	0.0	0.0	0.0
4410	0.0	0.0	0.0
4411	0.0	0.0	0.0
4412	0.0	0.0	0.0
4413	0.0	0.0	0.0
4414	0.0	0.0	0.0
4415	0.0	0.0	0.0
4416	0.0	0.0	0.0
4417	0.0	0.0	0.0
4418	0.0	0.0	0.0
4419	0.0	0.0	0.0
4420	0.0	0.0	0.0
4421	0.0	0.0	0.0
4422	0.0	0.0	0.0
4423	0.0	0.0	0.0
4424	0.0	0.0	0.0
4425	0.0	0.0	0.0
4426	0.0	0.0	0.0
4427	0.0	0.0	0.0
4428	0.0	0.0	0.0
4429	0.0	0.0	0.0
4430	0.0	0.0	0.0
4431	0.0	0.0	0.0
4432	0.0	0.0	0.0
4433	0.0	0.0	0.0
4434	0.0	0.0	0.0
4435	0.0	0.0	0.0
4436	0.0	0.0	0.0
4437	0.0	0.0	0.0
4438	0.0	0.0	0.0
4439	0.0	0.0	0.0
4440	0.0	0.0	0.0
4441	0.0	0.0	0.0
4442	0.0	0.0	0.0
4443	0.0	0.0	0.0
4444	0.0	0.0	0.0
4445	0.0	0.0	0.0
4446	0.0	0.0	0.0
4447	0.0	0.0	0.0
4448	0.0	0.0	0.0
4449	0.0	0.0	0.0
4450	0.0	0.0	0.0
4451	0.0	0.0	0.0
4452	0.0	0.0	0.0
4453	0.0	0.0	0.0
4454	0.0	0.0	0.0
4455	0.0	0.0	0.0
4456	0.0	0.0	0.0
4457	0.0	0.0	0

Total Users Q 3025
0.3
0.2
0.3
0.3
0.0
0.0
0.0
0.0
0.0
0.0
0.0
0.6
1.9
7.0
12.8
24.4
35.2
43.2
53.7
63.7
91.5
83.8
71.1

# Primary Principle Spillway

July 2022

Project: Cantrell Dam  
 Project No: 22-600-147-00  
 Calculation: Culvert Flow

Primary Principle Spillway			
Invert Elev	4380.71	ft	
Pipe Size	2	ft	
Pipe Area	3.1	ft^2	
	2-24" CMP flow from Culvertmaster	Total Q	
WSEL (ft)	Q (cfs)	Q (cfs)	
4382	11.90	12	
4383	32.03	32	
4384	51.76	52	
4385	61.51	62	
4386	63.03	63	
4387	65.96	66	
4388	68.82	69	
4389	71.60	72	
4390	74.28	74	
4391	76.86	77	
4392	79.36	79	
4393	81.79	82	
4393.78	83.63	84	
4393.9	83.91	84	
4394	84.14	84	
4394.31	84.86	85	
4394.5	85.30	85	
4395	86.44	86	
4396	88.67	89	Auxiliary Spillway Crest
4397	90.85	91	
4398	92.98	93	
4399	95.06	95	
4400	97.11	97	
4401	99.10	99	
4402	101.05	101	Dam Crest



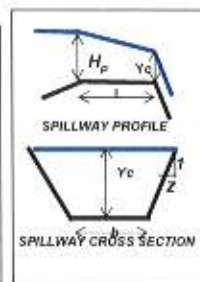
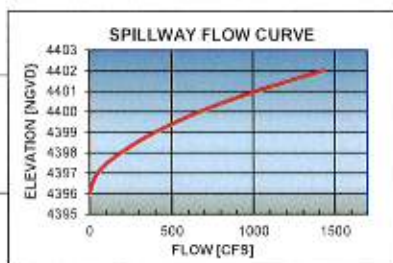


Project: Cantrell Dam  
 Project No: 22-600-147-00  
 Calculation: Auxiliary Spillway Flow for Trapezoidal Spillway

### AUXILIARY SPILLWAY FLOW for TRAPEZOIDAL SPILLWAY

#### INPUT DESIGN PARAMETERS:

SELECTED BOTTOM WIDTH (b)	=	22.00 ft
SIDE SLOPE (Z)	=	2.50
LEVEL SECTION LENGTH (L)	=	32.00 ft
ROUGHNESS COEFFICIENT (n)	=	0.035
SPILLWAY INVERT ELEVATION	=	4396.00



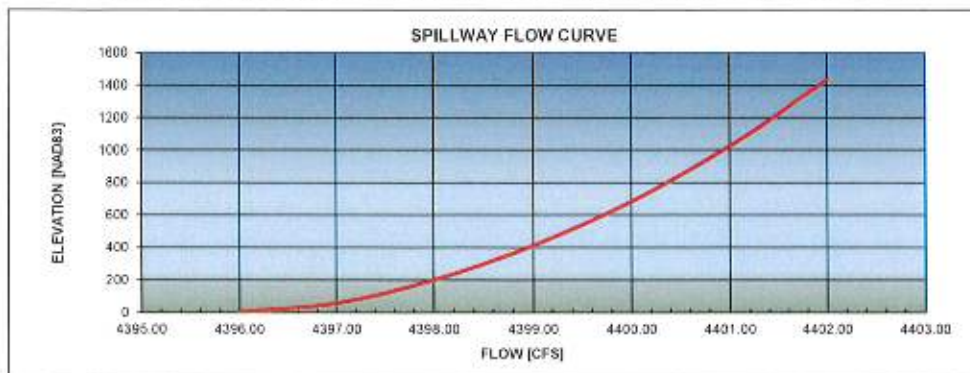
#### OUTPUT:

SELECTED Yc [ft]	Ae [ft²]	T [ft]	Qc [cfs]	Vc [fps]	Hec [ft]	a	Hp [ft]	R [ft]	Sc [ft/R]	ELEV
0.00			0							4396.00
0.56	13.02	24.78	54	4.11	0.82	0.00698	1.00	0.52	0.0224	4397.00
1.29	32.54	28.45	197	6.07	1.86	0.00231	2.00	1.12	0.0175	4398.00
2.03	54.86	32.13	407	7.41	2.88	0.00129	3.00	1.67	0.0154	4399.00
2.77	80.24	35.87	681	8.49	3.89	0.00088	4.00	2.17	0.0142	4400.00
3.53	108.74	39.64	1022	9.40	4.90	0.00054	5.00	2.65	0.0133	4401.00
4.29	140.39	43.45	1432	10.20	5.91	0.00030	6.00	3.11	0.0127	4402.00

#### CRITICAL FLOW EQUATIONS\*

- (1)  $Q_c = \sqrt{RT(gA^3/T)}$ , (5)  $H_{ec} = Y_c + V_c^2/2g$ , (8)  $Sc = 14.56n^4A/(R^{1.33})T$ ,  
 (2)  $A_c = (b + ZY_c)Y_c$ , (6)  $H_p = H_{ec}(1 + aL)$ , (9)  $R = (b + ZY_c)Y_c/(b + 2Y_c\sqrt{1 + Z^2})$ ,  
 (3)  $V_c = \sqrt{gA/T}$ , (7)  $a = (4.32n^2)/H_{ec}^{1.33}$ ,  
 (4)  $T = b + 2ZY_c$

\* The Critical Flow Equations were obtained from SCS TR-2 dated 1956 and the Handbook of Hydraulics (Brater & King, 6 ed., page 8-16).

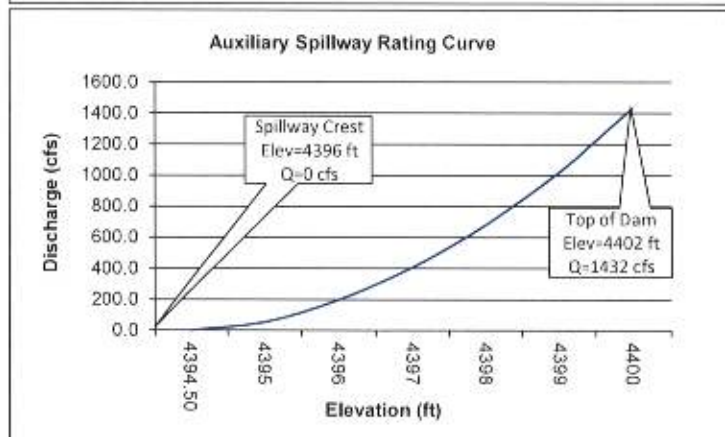
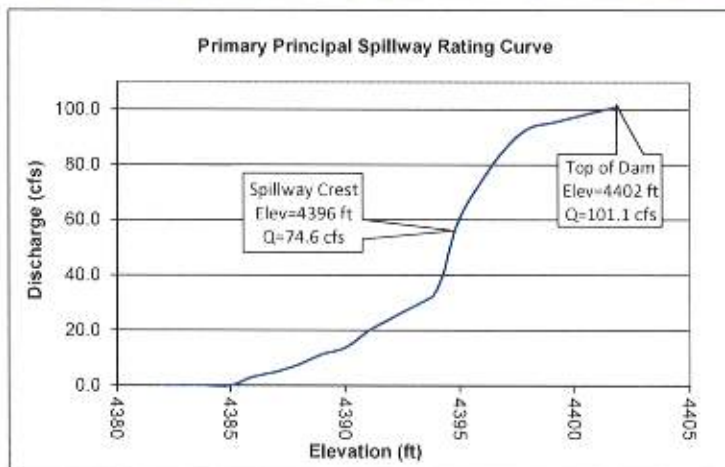


## Summary of Flows

July 2022

Project: Cantrell Dam  
Project No: 22-600-147-00  
Calculation: Outflow Summary

WSEL (ft)	Existing Storage Acre-Feet	Principle Riser Orifice Flows (cfs)	Principle Top of Riser Flows+ Orifice Flows (cfs)	Principle 2-24" Pipe Flows (cfs)	Principle Spillway (cfs)	Auxiliary Spillway (cfs)	Total Flow (cfs)	Notes
4382	0.0	0.0	0.0	11.9	0.0	0.0	0.0	Controlled by Tower
4383	0.0	0.0	0.0	32.0	0.0	0.0	0.0	
4384	0.0	0.0	0.0	51.8	0.0	0.0	0.0	
4385	0.0	0.0	0.0	61.5	0.0	0.0	0.0	
4386	0.1	3.2	3.2	63.0	3.2	0.0	3.2	
4387	0.2	4.9	4.9	66.0	4.9	0.0	4.9	
4388	0.4	7.6	7.6	68.8	7.6	0.0	7.6	
4389	0.7	11.3	11.3	71.6	11.3	0.0	11.3	
4390	1.2	13.7	13.7	74.3	13.7	0.0	13.7	
4391	1.8	19.7	19.7	76.9	19.7	0.0	19.7	
4392	2.5	24.3	24.3	79.4	24.3	0.0	24.3	
4393	3.3	28.7	28.7	81.8	28.7	0.0	28.7	
4393.78	3.3	32.1	32.1	83.6	32.1	0.0	32.1	
4393.90	3.3	32.6	33.3	83.9	33.3	0.0	33.3	
4394	4.3	32.9	34.8	84.1	34.8	0.0	34.8	
4394.31	4.3	34.1	41.1	84.9	41.1	0.0	41.1	
4394.50	4.3	34.7	47.4	85.3	47.4	0.0	47.4	Auxiliary Spillway Crest
4395	5.4	36.4	60.8	86.4	60.8	0.0	60.8	
4396	6.9	39.5	74.6	89.7	74.6	0.0	74.6	Controlled by 24"
4397	9.1	42.3	85.6	90.9	85.6	53.6	139.2	
4398	11.7	44.9	95.0	93.0	93.0	197.5	290.5	
4399	14.9	47.4	103.5	95.1	95.1	406.8	501.8	
4400	18.4	49.7	111.2	97.1	97.1	681.0	778.1	
4401	22.4	51.9	118.4	99.1	99.1	1021.9	1121.0	Dam Crest
4402	26.8	54.1	125.2	101.1	101.1	1432.0	1533.0	



## Stage Storage

July 2022

Project: Cantrell Dam  
 Project No: 22-600-147-00  
 Calculation: Stage Storage

Existing Volume					
Elevation	Area		Volume		
FT	SF	AC	CF	ACFT - Interval	ACFT - Cumulative
4,382.0	0	0.0	0	0.00	0.0
4,383.0	20	0.0	10	0.00	0.0
4,384.0	299.62	0.0	160	0.00	0.0
4,385.0	1,350.42	0.0	825	0.02	0.0
4,386.0	2,687.94	0.1	2019	0.05	0.1
4,387.0	6,192.54	0.1	4440	0.10	0.2
4,388.0	11,278.33	0.3	8735	0.20	0.4
4,389.0	17,592.90	0.4	14436	0.33	0.7
4,390.0	23,387.76	0.5	20490	0.47	1.2
4,391.0	28,602.56	0.7	25995	0.60	1.8
4,392.0	33,824.95	0.8	31214	0.72	2.5
4,393.0	39,001.07	0.9	36413	0.84	3.3
4,394.0	44,024.84	1.0	41513	0.95	4.3
4,395.0	50,968.13	1.2	47496	1.09	5.4
4,396.0	83,061.49	1.9	67015	1.54	6.9
4,397.0	105,710.55	2.4	94386	2.17	9.1
4,398.0	125,236.03	2.9	115473	2.65	11.7
4,399.0	147,455.02	3.4	136346	3.13	14.9
4,400.0	164,839.78	3.8	156147	3.58	18.4
4,401.0	181,270.28	4.2	173055	3.97	22.4
4,402.0	203,103.42	4.7	192187	4.41	26.8

Spillway Elevation

Top of Embankment



## **Appendix D HEC-RAS Output**

- D1 Existing 50-YR Two Standpipes Depth Map
- D2 Existing 50-YR Two Standpipes Depth Map Cook St.
- D3 Existing 50-YR Two Standpipes Velocity Map
- D4 Existing 50-YR Two Standpipes Velocity Map Cook St.
- D5 Existing 100-YR Two Standpipes Depth Map
- D6 Existing 100-YR Two Standpipes Depth Map Cook St.
- D7 Existing 100-YR Two Standpipes Velocity Map
- D8 Existing 100-YR Two Standpipes Velocity Map Cook St.
- D9 Existing 50-YR Dam Breach Depth Map
- D10 Existing 50-YR Dam Breach Depth Map Cook St.
- D11 Existing 50-YR Dam Breach Velocity Map
- D12 Existing 50-YR Dam Breach Velocity Map Cook St.
- D13 Existing 100-YR Dam Breach Depth Map
- D14 Existing 100-YR Dam Breach Depth Map Cook St.
- D15 Existing 100-YR Dam Breach Velocity Map
- D16 Existing 100-YR Dam Breach Velocity Map Cook St.
- D17 Alternative #1 Structure Map
- D18 Alternative #1 Structure Profile
- D19 Alternative #1 50-YR Two Standpipes Depth Map
- D20 Alternative #1 100-YR Two Standpipes Depth Map
- D21 Alternative #1 50-YR No Dam Depth Map
- D22 Alternative #1 100-YR No Dam Depth Map





**Legend**

Boundary Conditions

Culvert

**Flow Depth (ft)**

< 0.25

0.25 - 0.5

0.5 - 1

1 - 2

2+

0 250 500 1,000 Feet

**Cantrell Dam  
Phase 1**

**Existing 50-YR  
Two Standpipes  
Depth Map**

**WILSON  
& COMPANY**

Scale 1 inch = 500 feet  
Date: 8/5/2022

**D1**



### Legend

- Road
- Boundary Conditions
- Culvert

### Flow Depth (ft)

- < 0.25
- 0.25 - 0.5
- 0.5 - 1
- 1 - 2
- 2+

0 50 100 200 Feet

## Cantrell Dam Phase 1

Existing 50-YR  
Two Standpipes  
Depth Map Cook St.

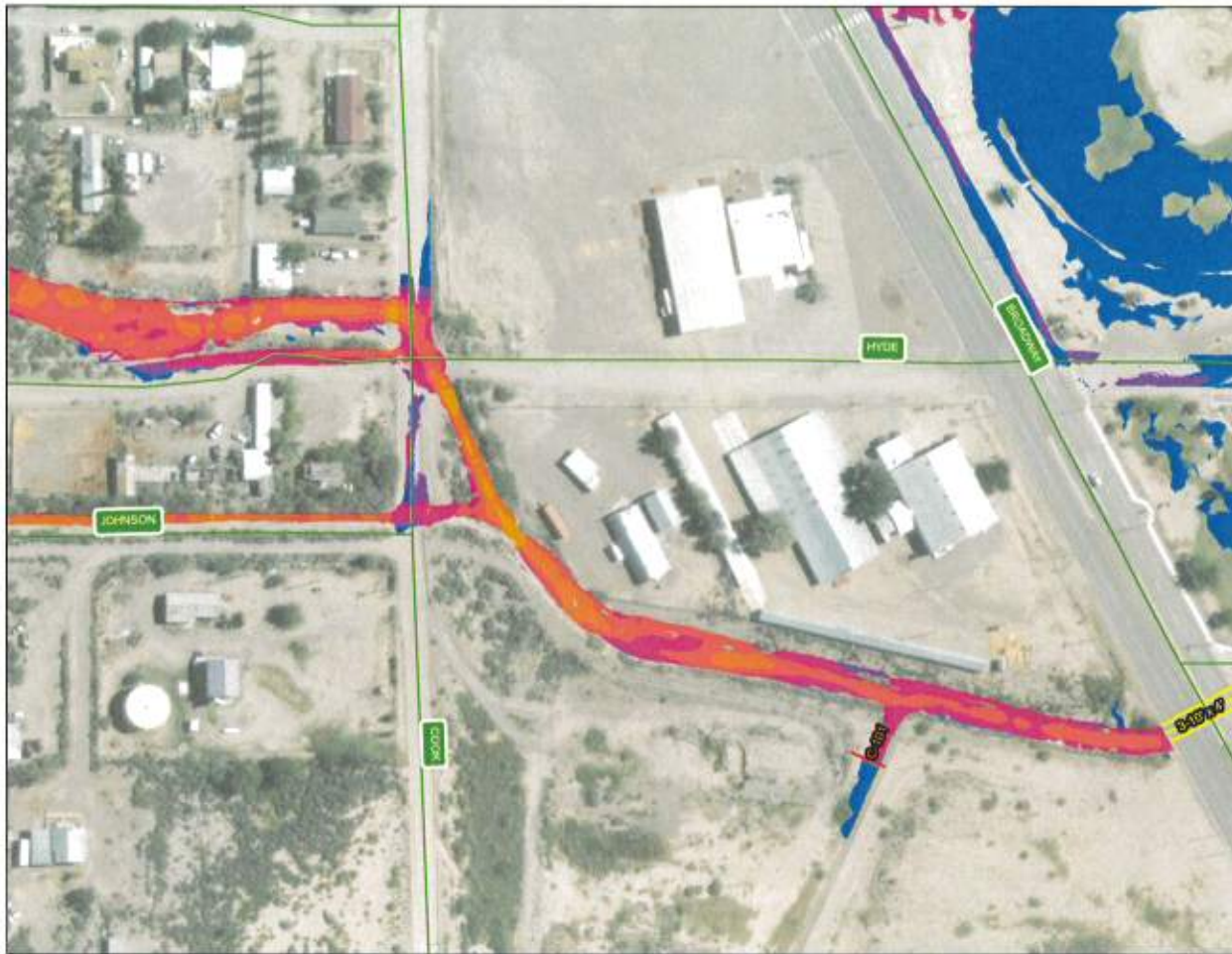
**WILSON  
& COMPANY**

Scale: 1 inch = 100 feet  
Date: 8/9/2022

**D2**







#### Legend

- Road
- Boundary Conditions
- Culvert

#### Velocity (ft/s)

- <1
- 1-2
- 2-4
- 4-6
- 6-8
- 10+

0 50 100 200 Feet

### Cantrell Dam Phase 1

Existing 50-YR  
Two Standpipes  
Velocity Map Cook St.

**WILSON  
& COMPANY**

Scale 1 inch = 100 feet  
Date 8/9/2022

**D4**









**Legend**

- Road
- Boundary Conditions
- Culvert

**Flow Depth (ft)**

- <0.25
- 0.25 - 0.5
- 0.5 - 1
- 1 - 2
- 2+

0 50 100 200 Feet

**Cantrell Dam  
Phase 1**

**Existing 100-YR  
Two Standpipes  
Depth Map Cook St.**

**WILSON  
& COMPANY**

Scale: 1 inch = 100 feet  
Date: 8/8/2022

**D6**













**Legend**

- Road
- Boundary Conditions
- Culvert

**Flow Depth (ft)**

<VALUE>

- < 0.25
- 0.25 - 0.5
- 0.5 - 1
- 1 - 2
- 2+

0 50 100 200 Feet

**Cantrell Dam  
Phase 1**

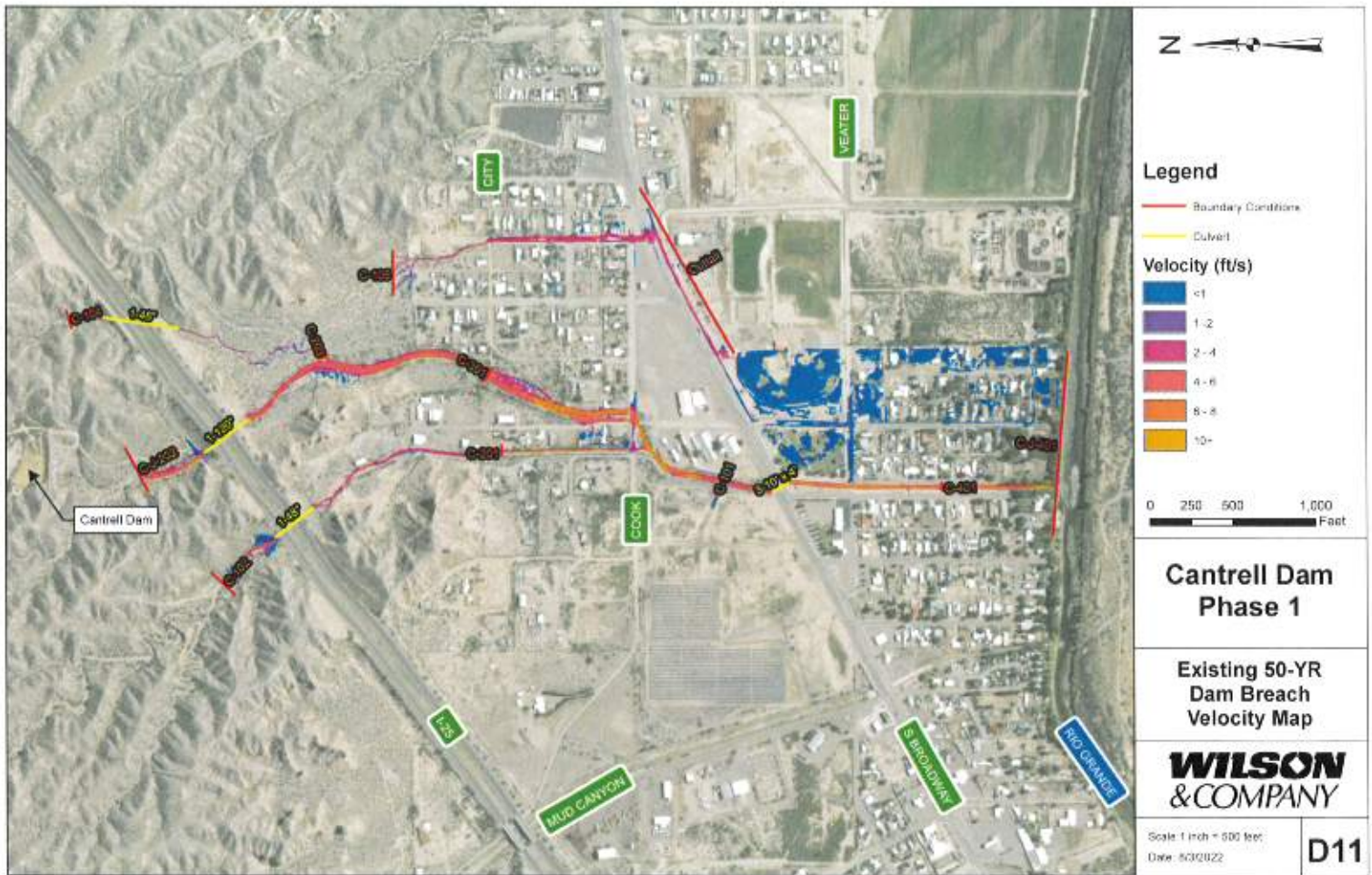
Existing 50-YR  
Dam Breach  
Depth Map Cook St.

**WILSON  
& COMPANY**

Scale 1 inch = 100 feet  
Date: 8/3/2022

**D10**







**Legend**

- Road
- Boundary Conditions
- Culvert

**Velocity (ft/s)**

- <1
- 1 - 2
- 2 - 4
- 4 - 6
- 6 - 8
- 10+

0 50 100 200 Feet

**Cantrell Dam  
Phase 1**

Existing 50-YR  
Dam Breach  
Velocity Map Cook St.

**WILSON  
& COMPANY**

Scale: 1 inch = 100 feet  
Date: 8/3/2022

**D12**







**Legend**

- Road
- Boundary Conditions
- Culvert

**Flow Depth (ft)**

- <0.25
- 0.25 - 0.5
- 0.5 - 1
- 1 - 2
- 2+



**Cantrell Dam  
Phase 1**

Existing 100-YR  
Dam Breach  
Depth Map Cook St.

**WILSON  
& COMPANY**

Scale 1 inch = 100 feet  
Date 03/2022

**D14**















### Legend

- Proposed 36" Storm Drain
- Proposed 12" x 5' C&G
- Proposed Berm
- Road
- Proposed Road Improvements
- Proposed Channel Improvements

0 75 150 300 Feet

## Cantrell Dam Phase 1

### Alternative #1 Structure Profiles

**WILSON  
& COMPANY**

Scale 1 inch = 150 feet  
Date 10/20/2022

**D18**













### Legend

Proposed 36" Storm Drain

Proposed 12' x 8' CIRC

Right

### Flow Depth (ft)

< 0.25

0.25 - 0.5

0.5 - 1

1 - 2

2+

0 75 150 300  
Feet

## Cantrell Dam Phase 1

Alternative #1 100YR  
No Dam  
Depth Map

**WILSON  
& COMPANY**

Scale: 1 inch = 150 feet  
Date: 10/20/2022

**D22**

## **Appendix E Photos**

E1 Photo Location Map

E2-E7 Photos





**Legend**

— Current

0 250 500 1,000 Feet

**Cantrell Dam  
Phase 1**

Photo Location Map

**WILSON  
& COMPANY**

Scale: 1 inch = 500 feet  
Date: 8/9/2022

**E1**



## Cantrell Dam Face, Top, and Pool



1: Condition of Dam Face, Looking North



2: Dam Pool, Looking North



3: Condition of Dam Top, Looking West



4: Scour along the Dam Top, Look Northwest

## Cantrell Dam Pool and Standpipes



5: Dam Pool Looking Northwest



6: Condition of 2-24-inch standpipes. Left Standpipe is clogged. Looking south.



7: 2-24-inch standpipe outfall. Right outfall is clogged. Looking North



8: Close up of functioning standpipe outfall. Looking North

## I-25 Crossing



9. Headwall of 120-inch CMP Looking South Towards I-25



10. Inside Condition of 120-inch CMO Looking South towards I-25

## Cook Street Crossing



11 Cook Street Looking North at the Upstream Channel



12 Cook Street Looking East



13 Cook Street Looking South at Downstream Channel



14 Cook Street Existing Concrete Berm in Upstream Channel, Looking East



15 Intersection of Joyce Street and Cook Street Looking North at Channel



## S Broadway Street Crossing and Channel



16. Downstream of 3-4th CBC Crossing at S Broadway Street Looking North



17. Condition of Downstream Side of CBC



20. Condition of CBC



18. Channel South of S Broadway Street Looking South Towards Outfall at the Rio Grande



19. Condition of Concrete Runway

## **Appendix F Correspondence**

## Ingles-Garcia, Stephen

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**From:** McClure, Donald B <dmcclure@blm.gov>  
**Sent:** Monday, February 27, 2023 10:38 AM  
**To:** Ingles-Garcia, Stephen  
**Cc:** Montez, Paula J  
**Subject:** Cantrell Dam in Truth or Consequences, NM

You don't often get email from dmcclure@blm.gov. [Learn why this is important](#)

Hi Stephen,

I received your inquiry about Cantrell Dam including the KMZ location.

A records check showed no authorization for this structure was issued by BLM. BLM does not maintain this structure.

If the City is interested in maintaining or reconstructing the structure, a Right-of-Way would be needed. Please contact Paula Montez (cc'd on this email) to discuss a Right-of-Way.

Thanks

Don

Don McClure  
Assistant District Manager  
BLM, Las Cruces District Office  
[dmcclure@blm.gov](mailto:dmcclure@blm.gov)  
575-332-1164 (cell)  
575-525-4366 (office)



# CITY OF TRUTH OR CONSEQUENCES

## AGENDA REQUEST FORM

MEETING DATE: April 12, 2023

*Agenda Item #: I.2*

**SUBJECT:** Discussion/Action – Summary Plat Amendment 1227 E Riverside Drive

**DEPARTMENT:** Community Development

**DATE SUBMITTED:** April 5, 2023

**SUBMITTED BY:** Traci Alvarez

**WHO WILL PRESENT THE ITEM:** Traci Alvarez

***Summary/Background:***

Public Hearing was held at the P & Z Meeting on 3-13-2023. No Proponents/Opponents. Applicant wishes to divide parcel into 2 lots. Both lots meet the standards for the district. P & Z unanimously approved recommendation to Commission (only 3 voting members were present for the meeting). If approved by City Commission, applicant will proceed with separation of utilities.

***Recommendation:***

Accept and Approve Recommendation

***Attachments:***

- P & Z Packet
- Draft Minutes 3-13-23 P & Z Meeting

***Fiscal Impact (Finance):*** N/A

[Click here to enter text](#)

***Legal Review (City Attorney):*** Yes

***Approved For Submittal By:*** ☐ Department Director

***Reviewed by:*** ☐ City Clerk ☐ Finance ☐ Legal ☐ Other: [Click here to enter text](#).

***Final Approval:*** ☐ City Manager

**CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN**

Resolution No. [Click here to enter text](#) Ordinance No. -

Continued To: - Referred To: -

☐ Approved ☐ Denied ☐ Other: -

File Name: CC Agendas 4-12-2023





**CITY OF TRUTH OR CONSEQUENCES**  
PLANNING AND ZONING COMMISSION ACTION FORM  
DATE: 3-13-2023

**ITEM: Discussion/Action – Summary Plat Amendment 1227 E Riverside Drive**

**BACKGROUND:**

Applicants wish to split the parcel at 1227 E Riverside Drive located in the RR-1 District. Both lots meet standards for districts. This amendment does not have the effect to significantly alter the impacts on utilities, drainage, or traffic. Both parcels will have access to City maintained street. All required documents have been submitted, applicable properties notified and fees paid.

**SUPPORT INFORMATION:**

Plat Survey  
Applicable Codes/Standards  
Findings of Facts

Name of Drafter: Traci Alvarez	: Assistant City Manager	Meeting date 3-13-2023
E-mail: <a href="mailto:talvarez@torcnm.org">talvarez@torcnm.org</a>	Phone: 575-894-6673	









3021079237008

1227 E AVENUE DR



*Amanda Forrister  
Mayor*

*Rolf Hechler  
Mayor Pro-Tem*

*Merry Jo Fahl  
Commissioner*



*505 Sims St.  
Truth or Consequences, New Mexico 87901  
P: 575-894-6673 ♦ F: 575-894-7767  
[www.torcnm.org](http://www.torcnm.org)*

*Destiny Mitchell  
Commissioner*

*Shelly Harrelson  
Commissioner*

*Bruce Swingle  
City Manager*

## **NOTICE OF PUBLIC HEARING**

NOTICE is hereby given that the City of Truth or Consequences Planning & Zoning Commission will hold a Public Hearing during their regular scheduled meeting on Monday, March 13, 2023 to receive input regarding the following:

Public Hearing/Discussion/Action: Request for a Summary Plat Amendment at 1227 E. Riverside Drive.

The meeting will be held in the City Commission Chambers, 405 W. Third, Truth or Consequences, New Mexico starting at 4:00 p.m.

Should you have any questions regarding this Public Hearing, please contact me at (575) 894-6675 or by email at [aatorres@torcnm.org](mailto:aatorres@torcnm.org).

The agenda may be obtained on Friday, March 10, 2023 on the city website calendar at [www.torcnm.org](http://www.torcnm.org); by contacting the City Clerk's Office at 575-894-6673; or by email to: [torcclerk@torcnm.org](mailto:torcclerk@torcnm.org).

/s/ Angela A. Torres, CMC, City Clerk

Publish on the following date:

- Sentinel— Friday, February 24, 2023



# CITY OF TRUTH OR CONSEQUENCES

## AGENDA REQUEST FORM

MEETING DATE: April 12, 2023

*Agenda Item #: I.3*

**SUBJECT:** Discussion/Action – Special Use Multi Animal Permit – 804 N Elm St.

**DEPARTMENT:** Community Development

**DATE SUBMITTED:** April 5, 2023

**SUBMITTED BY:** Traci Alvarez

**WHO WILL PRESENT THE ITEM:** Traci Alvarez

***Summary/Background:***

Public Hearing was held at the P & Z Meeting on 3-13-2023. Applicant has 5 dogs. Animal Control and Code Enforcement completed required site visit and recommended approval. No proponents/opponents present. Original vote of P & Z was 2 in favor, 1 in opposition (only 3 voting members were present for the meeting). Opposed member had questions/concerns that were addressed and then opted to change vote in favor. Vote was recorded as unanimous to recommend approval of the permit.

***Recommendation:***

Accept and approve recommendation

***Attachments:***

- P & Z Agenda Packet
- Draft Minutes 3-13-23 P & Z Meeting

***Fiscal Impact (Finance):*** N/A

[Click here to enter text.](#)

***Legal Review (City Attorney):*** Yes

***Approved For Submittal By:*** ☐ Department Director

***Reviewed by:*** ☐ City Clerk ☐ Finance ☐ Legal ☐ Other: [Click here to enter text.](#)

***Final Approval:*** ☐ City Manager

**CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN**

Resolution No. [Click here to enter text.](#) Ordinance No. -

Continued To: - Referred To: -

☐ Approved ☐ Denied ☐ Other: -

File Name: CC Agendas 4-12-2023



**CITY OF TRUTH OR CONSEQUENCES**  
**PLANNING AND ZONING COMMISSION ACTION FORM**  
DATE: 3-13-2023

**ITEM: Discussion/Action – Special Use Multi Animal Permit – 804 N Elm St.**

**BACKGROUND:**

**Applicant has submitted an application request for 5 dogs. Animal Control and Code Enforcement have inspected the residence and approved the application.**

**SUPPORT INFORMATION:**

**Application Packet**  
**Location Map**  
**Property Map**

Name of Drafter: Traci Alvarez	:	Meeting date: 3-13-2023
E-mail: <a href="mailto:talvarez@torcnm.org">talvarez@torcnm.org</a>	Phone: 575-894-6673	

# CITY OF TRUTH OR CONSEQUENCES KENNEL/MULTI-ANIMAL PERMIT APPLICATION

Date: 12/8/2022  
 Applicant: Sed Hender Son  
 Property Address: 804 N Elm St Truth or Consequences NM 87901  
 Phone Number: 575/740-5812 Business license number (if applicable): \_\_\_\_\_  
 Type of license: \_\_\_\_\_ Kennel Permit ☒ Multi-Animal Permit Initial License ☒ or Renewal \_\_\_\_\_

TYPE	GENDER	AGE	BREED	COLOR	NAME	CITY LIC#	EXP DATE	RABIES TAG #	EXP DATE
	Male	7	Border-Coll/Mix	Blk	Miko	983	12/25		12/8/25
	Male	3	Mix	Tan	Buddy	984	12/25		12/8/25
	Male	6	<del>Border-Coll</del> Mix	Blk/Ban	Timber	985	12/25		12/8/25
	Female	5	Mastiff/Mix	Tan	Sen	986	12/25		11/25
	Female	2	Chihuahua	Blk	Angel	987	12/25		11/25

Proof of payment, rabies vaccinations, and city animal/business licenses must accompany application

Applicant Signature: Sed Hender Son

## ON SITE INSPECTION (A=Acceptable or U=Unacceptable)

- ☒ Enclosure/fencing type/gates/latches/pens sufficient to prevent escape/proper confinement.
  - ☒ Adequate habitat space necessary for each animal's movement.
  - ☒ Animal(s) habitat is sanitary, good condition (weatherproofing), ventilated/heated, and accessible.
  - ☒ Animal(s) have access to protection from weather.
  - ☒ Sufficient fresh clean/sanitary potable water and food/sufficient access for each animal.
  - ☒ Property is clean/sanitary and free of hazards/trash/debris and not dangerous to animal(s).
  - ☒ Property size is adequate for the number of animal(s) allowing for compliance as noted above.
- Property has the following conditions that require immediate attention: \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

Inspected by Officer: Kayuki Signature: [Signature]  
 Date: 12/20/22 [Signature]

Planning and Zoning Commission Meeting Date: \_\_\_\_\_ ( ) Approved ( ) Disapproved  
 City Commission Meeting Date: \_\_\_\_\_ ( ) Approved ( ) Disapproved  
 City Planning and Zoning Designated Administrator Signature: \_\_\_\_\_



**City of Truth or Consequences**  
505 Sims Street  
Truth or Consequences, New Mexico 87901

City: (575) 894-6673 \* FAX: (575) 894-7767

**License**

**Customer**

Name Sid Henderson  
Address 804 N. Elm Street  
City T or C State NM ZIP 87901  
Phone (575) 740-1336

**Misc**

Date 12/12/2022  
Tag No. 983  
Exp. Date 12/12/2025

**Animal**

Name Meko  
Breed Mixed  
Color Black Sex M S/N N  
Vaccinated 12/08/2022

Qty	Description	Unit Price	TOTAL
1	Dog License	\$ 5.00	\$ 5.00
		TOTAL	\$ 5.00

**Payment**

CASH \$5.00  
CHECK

Receipt No. R00287129

Office Use Only:

THANK YOU!

THANK YOU FOR YOUR BUSINESS

**City of Truth or Consequences**  
**505 Sims Street**  
**Truth or Consequences, New Mexico 87901**

City: (575) 894-6673 \* FAX: (575) 894-7767

**License**

**Customer**

Name Sid Henderson  
Address 804 N. Elm Street  
City T or C State NM ZIP 87901  
Phone (575) 740-1336

**Misc**

Date 12/12/2022  
Tag No. 984  
Exp. Date 12/12/2025

**Animal**

Name Buddy  
Breed Mastiff Mix  
Color Tan Sex M S/N N  
Vaccinated 12/08/2022

Qty	Description	Unit Price	TOTAL
1	Dog License	\$ 5.00	\$ 5.00
		<b>TOTAL</b>	<b>\$ 5.00</b>

**Payment**

CASH \$5.00  
CHECK

Receipt No. R00287129

Office Use Only:

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**License**

**Customer**

Name Sid Henderson  
Address 804 N. Elm Street  
City T or C State NM ZIP 87901  
Phone (575) 740-1336

**Misc**

Date 12/12/2022  
Tag No. 985  
Exp. Date 12/12/2025

**Animal**

Name Timber  
Breed Terrier Mix  
Color Black & Brown Sex M S/N N  
Vaccinated 12/08/2022

Qty	Description	Unit Price	TOTAL
1	Dog License	\$ 5.00	\$ 5.00
TOTAL			\$ 5.00

**Payment**

CASH \$5.00  
CHECK

Receipt No. R00287129

Office Use Only:

THANK YOU!

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505 Sims Street  
Truth or Consequences, New Mexico 87901

City: (575) 894-6673 \* FAX: (575) 894-7767

**License**

**Customer**

Name Sid Henderson  
Address 804 N. Elm Street  
City T or C State NM ZIP 87901  
Phone (575) 740-1336

**Misc**

Date 12/12/2022  
Tag No. 986  
Exp. Date 11/30/2025

**Animal**

Name Jen  
Breed Mastiff Mix  
Color Tan Sex F S/N  
Vaccinated 11/30/2022

Qty	Description	Unit Price	TOTAL
1	Dog License	\$ 50.00	\$ 50.00
TOTAL			\$ 50.00

**Payment**

CASH \$50.00  
CHECK

Receipt No. R00287129

Office Use Only:

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THANK YOU FOR YOUR BUSINESS



**City of Truth or Consequences**  
505 Sims Street  
Truth or Consequences, New Mexico 87901

City: (575) 894-6673 \* FAX: (575) 894-7767

**License**

**Customer**

Name Sid Henderson  
Address 804 N. Elm Street  
City T or C State NM ZIP 87901  
Phone (575) 740-1336

**Misc**

Date 12/12/2022  
Tag No. 987  
Exp. Date 11/30/2025

**Animal**

Name Angel  
Breed Chihuahua  
Color Black Sex F S/N  
Vaccinated 11/30/2022

Qty	Description	Unit Price	TOTAL
1	Dog License	\$ 50.00	\$ 50.00
		TOTAL	\$ 50.00

**Payment**

CASH \$50.00  
CHECK

Receipt No. R00287129

Office Use Only:

THANK YOU!

THANK YOU FOR YOUR BUSINESS

**Arenas Valley Animal Clinic**

1607 N Date  
Truth or Consequences, NM 87901  
(575) 894-6773

Page 1 / 2

Client ID: 13420

Invoice #: 73592

Date: 11/30/2022

(575) 740-1336

Sid Henderson  
2241 S. Broadway  
Truth Or Consequence, NM 87901

Patient ID: 47246		Species: Canine	Weight: 80.00 pounds		
Patient Name: Jen		Breed: Mastiff Mix	Birthday: 11/28/2017	Sex: Female	
	<u>Description</u>	<u>Staff Name</u>	<u>Quantity</u>	<u>Total</u>	
11/30/2022	RABIES VACCINE, 3 YEAR	Dr. Tiffany Pierce	1.00	\$31.00 T	
	NAIL TRIM		1.00	\$8.00 T	
Patient Subtotal:				\$39.00	

Reminder

11/30/2025 RABIES VACCINE, 3 YEAR

Patient ID: 47247		Species: Canine	Weight: 8.20 pounds		
Patient Name: Angel		Breed: Chihuahua	Birthday: 11/28/2020	Sex: Female	
	<u>Description</u>	<u>Staff Name</u>	<u>Quantity</u>	<u>Total</u>	
11/30/2022	RABIES VACCINE, 3 YEAR	Dr. Tiffany Pierce	1.00	\$31.00 T	
	NAIL TRIM		1.00	\$8.00 T	
Patient Subtotal:				\$39.00	

Reminder

11/30/2025 RABIES VACCINE, 3 YEAR

Patient ID: 47248		Species: Canine	Weight: 10.20 pounds		
Patient Name: Jack		Breed: Chihuahua	Birthday: 11/28/2015	Sex: Male	
	<u>Description</u>	<u>Staff Name</u>	<u>Quantity</u>	<u>Total</u>	
11/30/2022	RABIES VACCINE, 3 YEAR	Dr. Tiffany Pierce	1.00	\$31.00 T	
	NAIL TRIM		1.00	\$8.00 T	
Patient Subtotal:				\$39.00	

Reminder

11/30/2025 RABIES VACCINE, 3 YEAR

Our doctors and staff thank you for choosing our Hospital. We appreciate your business and enjoy providing care for your pets. Thank You.

**Arenas Valley Animal Clinic**  
1607 N Date  
Truth or Consequences, NM 87901  
(575) 894-6773

Page 2 / 2

Client ID: 13420  
Invoice #: 73592  
Date: 11/30/2022  
(575) 740-1336

Sid Henderson  
2241 S. Broadway  
Truth Or Consequence, NM 87901

---

<b>Invoice Total:</b>	<b>\$117.00</b>
Sales Tax :	\$9.81
Total:	\$126.81
Balance Due:	\$126.81
Previous Balance:	\$0.00
Balance Due:	\$126.81
Debit Card Number: XXXX0731:	(\$126.81)
Less Payment:	(\$126.81)
<b>Balance Due:</b>	<b>\$0.00</b>

Our doctors and staff thank you for choosing our Hospital. We appreciate your business and enjoy providing care for your pets. Thank You.

**Arenas Valley Animal Clinic**

1607 N Date  
Truth or Consequences, NM 87901  
(575) 894-6773

Page 1 / 2

Client ID: 13420  
Invoice #: 73868  
Date: 12/8/2022  
(575) 740-1336

Sid Henderson  
2241 S. Broadway  
Truth Or Consequence, NM 87901

Patient ID: 15102	Species: Canine	Weight: 56.40 pounds		
Patient Name: Meko (Furball) (070315-3)	Breed: Mixed	Birthday: 05/13/2015	Sex: Neutered Male	
	Description	Staff Name	Quantity	Total
12/8/2022	RABIES VACCINE, 3 YEAR	Dr. Clay Allred, DVM	1.00	\$31.00 T
	NAIL TRIM		1.00	\$8.00 T
Patient Subtotal:				\$39.00

Reminder

10/08/2016 1 Year Parvo/Distemper Vaccination  
12/08/2025 RABIES VACCINE, 3 YEAR

Patient ID: 47266	Species: Canine	Weight: 56.60 pounds		
Patient Name: Buddy	Breed: Mastiff Mix	Birthday: 11/30/2019	Sex: Neutered Male	
	Description	Staff Name	Quantity	Total
12/8/2022	RABIES VACCINE, 3 YEAR	Dr. Clay Allred, DVM	1.00	\$31.00 T
	NAIL TRIM		1.00	\$8.00 T
Patient Subtotal:				\$39.00

Reminder

12/08/2025 RABIES VACCINE, 3 YEAR

Patient ID: 47267	Species: Canine	Weight: 17.00 pounds		
Patient Name: Timber	Breed: Terrier Mix	Birthday: 11/30/2016	Sex: Neutered Male	
	Description	Staff Name	Quantity	Total
12/8/2022	RABIES VACCINE, 3 YEAR	Dr. Clay Allred, DVM	1.00	\$31.00 T
	NAIL TRIM		1.00	\$8.00 T
Patient Subtotal:				\$39.00

Reminder

12/08/2025 RABIES VACCINE, 3 YEAR

Our doctors and staff thank you for choosing our Hospital. We appreciate your business and enjoy providing care for your pets. Thank You.



**Arenas Valley Animal Clinic**  
1607 N Date  
Truth or Consequences, NM 87901  
(575) 894-6773

Page 2 / 2

Client ID: 13420  
Invoice #: 73868  
Date: 12/8/2022  
(575) 740-1336

Sid Henderson  
2241 S. Broadway  
Truth Or Consequence, NM 87901

---

<b>Invoice Total:</b>	<b>\$117.00</b>
Sales Tax :	\$9.81
Total:	\$126.81
Balance Due:	\$126.81
Previous Balance:	\$0.00
Balance Due:	\$126.81
Debit Card Number: ...XXXX0731:	(\$126.81)
Less Payment:	(\$126.81)
<b>Balance Due:</b>	<b>\$0.00</b>

Our doctors and staff thank you for choosing our Hospital. We appreciate your business and enjoy providing care for your pets. Thank You.

CITY OF TRUTH OR CONSEQUENCES  
505 Sims St  
Truth or Consequences, NM 87901

DATE : 12/12/2022 12:51 PM

OPER : CL

WKBY : CL

TERM : 9

REG# : R0207129

ANLIC ANIMAL LICENSES 50.00  
HENDERSON-ANGEL-EXP 11.30.25 50.00  
101-1099-33331 - 50.00

ANLIC ANIMAL LICENSES 50.00  
HENDERSON-JEN-EXP 11.30.25 50.00  
101-1099-33331 - 50.00

ANLIC ANIMAL LICENSES 5.00  
HENDERSON-BUDY-EXP 11.30.25 5.00  
101-1099-33331 - 5.00

ANLIC ANIMAL LICENSES 5.00  
HENDERSON-EMBER-EXP 11.30.25 5.00  
101-1099-33331 - 5.00

ANLIC ANIMAL LICENSES 5.00  
HENDERSON-MERQ-EXP 11.30.25 5.00  
101-1099-33331 - 5.00

ANLIC ANIMAL POUND FEES 25.00  
HENDERSON-BOB N FLM ST MULLI-ANIMAL  
101-1099-34343 - 25.00

Cash 140.00

APPLIED 140.00  
TENDERED 140.00

CHANGE 0.00

site address	site street	owner name	mailing address	city	state	zip
804	ELM	GONZALEZ JUAN	PO BOX 1316	HATCH	NM	87937
808	ELM	HENDERSON ANA I & HOWARD W	808 ELM ST	T OR C	NM	87901
812	ELM	ALVAREZ ANDRES A	812 N ELM ST	T OR C	NM	87901
640	8TH	BUHLER WM I ET AL	P.O. BOX 272	T OR C	NM	87901
800	ELM	POLONYI ATTILA JOSEPH &	508 N ELM ST	T OR C	NM	87901

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Postage \$  
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 Juan Gonzalez  
 PO Box 1314  
 Hatch, NM 87937

2. Article Number (Transfer from service label)  
 7022 0410 0002 6931 6199

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A. Signature  
 X. Justina Gonzalez Agent

B. Received by (Printed Name)  
 Justina Gonzalez Addressee

C. Date of Delivery  
 03/20/23

D. Is delivery address different from item 1? Yes  
 If YES, enter delivery address below No

3. Service Type  
☐ Adult Signature  
☐ Adult Signature Restricted Delivery  
☒ Certified Mail®  
☐ Certified Mail Restricted Delivery  
☐ Collect on Delivery  
☐ Collect on Delivery Restricted Delivery  
☐ Priority Mail Express®  
☐ Registered Mail™  
☐ Registered Mail Restricted Delivery  
☐ Signature Confirmation™  
☐ Signature Confirmation Restricted Delivery

Domestic Return Receipt



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 Extra Services & Fees (check box, add fee as appropriate)  
☐ Return Receipt (hardcopy) \$  
☐ Return Receipt (electronic) \$  
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☐ Adult Signature Required \$  
☐ Adult Signature Restricted Delivery \$  
 Postage \$  
 Total Postage and Fees \$

Sent to  
 Street Apt. No. or P.O. Box No.  
 City, State ZIP+4®  
**Sid Henderson**  
**804 N Elm**  
**TorC, NM 87901**

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions



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1. Article Addressed to:  
**Sid Henderson**  
**804 N Elm**  
**TorC, NM 87901**

2. Article Number (Transfer from service label)  
**7022 0410 0002 6931 6144**

3. Service Type  
☐ Adult Signature  
☐ Adult Signature Restricted Delivery  
☒ Certified Mail®  
☐ Certified Mail Restricted Delivery  
☐ Collect on Delivery  
☐ Collect on Delivery Restricted Delivery  
☐ Insured Mail  
☐ Mail Restricted Delivery

☐ Priority Mail Express®  
☐ Registered Mail™  
☐ Registered Mail Restricted Delivery  
☐ Signature Confirmation™  
☐ Signature Confirmation Restricted Delivery

9590 9402 6936 1104 7723 25

PS Form 3811, July 2020 PSN 7530-02-000-9053

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A. Signature  
**[Signature]** ☐ Agent ☐ Addressee

B. Received by (Printed Name)  
 C. Date of Delivery

D. Is delivery address different from item 1? ☐ Yes  
 If YES, enter delivery address below: ☐ No

Domestic Return Receipt

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**Postage**

**Total Postage and Fees**

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**PO Box 272**  
**TorC, NM 87901**

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

SENDER: COMPLETE THIS SECTION		COMPLETE THIS SECTION ON DELIVERY	
<ul style="list-style-type: none"><li>■ Complete items 1, 2, and 3.</li><li>■ Print your name and address on the reverse so that we can return the card to you.</li><li>■ Attach this card to the back of the mailpiece, or on the front if space permits.</li></ul>		<p>A. Signature <input checked="" type="checkbox"/> Agent <input type="checkbox"/> Addressee</p> <p>B. Received by (Printed Name)</p> <p>C. Date of Delivery</p> <p>D. Is delivery address different from item 1? <input type="checkbox"/> Yes If YES, enter delivery address below: <input type="checkbox"/> No</p>	
<p>1. Article Addressed to:</p> <p><b>William Buhler ETAL</b> <b>PO Box 272</b> <b>TorC, NM 87901</b></p> <p>9590 9402 6936 1104 7723 01</p>		<p>3. Service Type</p> <p><input type="checkbox"/> Priority Mail Express® <input type="checkbox"/> Registered Mail™ <input type="checkbox"/> Registered Mail Restricted Delivery <input checked="" type="checkbox"/> Certified Mail® <input type="checkbox"/> Certified Mail Restricted Delivery <input type="checkbox"/> Collect on Delivery <input type="checkbox"/> Collect on Delivery Restricted Delivery <input type="checkbox"/> Insured Mail <input type="checkbox"/> Insured Mail Restricted Delivery</p>	
<p>2. Article Number (Transfer from service label)</p> <p><b>7022 0410 0002 6931 6168</b></p>		<p>Domestic Return Receipt</p>	



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Extra Services & Fees (check box, add fee as appropriate)

<input type="checkbox"/> Return Receipt (hardcopy)	\$
<input type="checkbox"/> Return Receipt (electronic)	\$
<input type="checkbox"/> Certified Mail Restricted Delivery	\$
<input type="checkbox"/> Adult Signature Required	\$
<input type="checkbox"/> Adult Signature Restricted Delivery	\$

Postage \$

Total Postage and Fees \$

Sent to Joseph Attala Polony  
 Street and Apt. No., or P.O. Box No. 505 N. Elm St  
 City, State, ZIP+4® Truth, NM 87901

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Certified Mail Fee \$

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 City, State, ZIP+4® Truth, NM 87901

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☐ Adult Signature Restricted Delivery \$

Postage \$  
Total Postage and Fees \$

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Anat Howard Henderson  
808 Elm St  
TolC, NM 87901

PS Form 3800, April 2015 PSN 7530-02-000-0047 See Reverse for Instructions



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*Mayor*

*Rolf Hechler*  
*Mayor Pro-Tem*

*Merry Jo Fahl*  
*Commissioner*



*505 Sims St.*  
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*P: 575-894-6673 ♦ F: 575-894-7767*  
*[www.torcnm.org](http://www.torcnm.org)*

*Destiny Mitchell*  
*Commissioner*

*Shelly Harrelson*  
*Commissioner*

*Bruce Swingle*  
*City Manager*

## **NOTICE OF PUBLIC HEARING**

NOTICE is hereby given that the City of Truth or Consequences Planning & Zoning Commission will hold a Public Hearing during their regular scheduled meeting on Monday, March 13, 2023 to receive input regarding the following:

Public Hearing/Discussion/Action: Request for a Special Use Permit at 804 N. Elm for the purpose of a Multi Animal Permit.

The meeting will be held in the City Commission Chambers, 405 W. Third, Truth or Consequences, New Mexico starting at 4:00 p.m.

Should you have any questions regarding this Public Hearing, please contact me at (575) 894-6675 or by email at [aatorres@torcnm.org](mailto:aatorres@torcnm.org).

The agenda may be obtained on Friday, March 10, 2023 on the city website calendar at [www.torcnm.org](http://www.torcnm.org); by contacting the City Clerk's Office at 575-894-6673; or by email to: [torcclerk@torcnm.org](mailto:torcclerk@torcnm.org).

/s/ Angela A. Torres, CMC, City Clerk

Publish on the following date:

- Sentinel– Friday, February 17, 2023







**CITY OF TRUTH OR CONSEQUENCES  
PLANNING & ZONING COMMISSION  
MINUTES  
Monday, MARCH 13, 2023**

**REGULAR MEETING**

Regular meeting of the Planning & Zoning Commission of the City of Truth or Consequences, New Mexico to be held in the City Commission Chambers, 405 W. Third, Truth or Consequences, New Mexico, on Monday, March 13, 2023 at 4:00 p.m.

**INTRODUCTION:**

**ROLL CALL:**

Chris Sisney, Chairman  
Susan Buhler, Vice Chairman  
Esther Luchini, Member  
Eduardo Alicea, Member - **ABSENT**

**ALSO PRESENT:**

Bruce Swingle, City Manager  
Traci Alvarez, Assistant City Manager  
Jay Rubin, City Attorney – Via Phone  
Angela Torres, City Clerk  
Lisa Gabaldon, Deputy Clerk

**1. APPROVAL OF AGENDA**

Chairman Sisney made a motion to approve the agenda.  
Member Luchini seconded the motion.  
Motion carried unanimously.

**2. APPROVAL OF MINUTES:**

- a) January 9, 2023
- b) February 13, 2023

Chairman Sisney made a motion to approve the minutes for both January 9, 2023 and February 13, 2023.  
Vice Chairman Buhler seconded the motion.  
Motion carried unanimously.

**3. COMMENTS FROM THE PUBLIC (3 Minute Rule Applies)**

No comments.

**4. PUBLIC HEARINGS (5 Minute Rule Applies)**

- a. Public Hearing/Discussion/Action – Request for a Special Use Permit at 804 N. Elm for the purpose of a Multi Animal Permit. Assistant City Manager Alvarez



Deputy Clerk Gabaldon swore in all who were present for the Public Hearing.

Assistant City Manager Alvarez: Chairman, members of the board the applicant submitted an application for a Special Use/Multi Animal Permit at 804 N. Elm Street. Application is for 5 dogs. Animal Control and Code Enforcement have inspected the residence and have approved the application. Both the applicant as well as animal control and code enforcement are here if you have any questions. With that, I stand for questions.

City Attorney Rubin: One question that I have, actually because I'm doing this by telephone is, I know that you swore in witnesses; is there anyone there that is opposed to this?

Deputy Clerk Gabaldon: No

City Attorney Rubin: There's no opposition?

Chairman Sisney: There is not Jay.

City Attorney Rubin: Ok. Is the applicant there?

Chairman Sisney: Yes

City Attorney Rubin: Alright, the applicant is actually a manager at McDonald's and my daughter works there; he the supervisor of my daughter. If there was opposition, I might have a potential conflict here, but there's no opposition, so I don't have to worry about it.

Chairman Sisney: Thank you Jay.

Vice-Chairman Buhler: Jay, one other question. My dad was sent a letter; apparently his property is close to there, but I don't think that he had any problems and I personally don't have any problems, but it was sent to my dad.

Chairman Sisney: Suzie Buhler is speaking, by the way.

City Attorney Rubin: Yah, its standard procedure and what should happen is that when there's an application for a public hearing then the City will then send copies of the notice to the parties that are in the vicinity of the area or have some interest in the proceedings.

Chairman Sisney: So, Jay, her question was her dad was on that list. She doesn't see any reason to recuse herself, do you?

City Attorney Rubin: I see, I see, well I guess your father has no objection to this, correct?

Vice-Chairman Buhler: Correct.

City Attorney: I would also assume that you have no interest in this matter financially and it's not your personal property or property rights, correct?

Vice-Chairman Buhler: Correct.

City Attorney Rubin: Well, sometimes I do get the opinion that there could be an appearance of impropriety but I don't think that we really have to go there in this particular case; there's clearly no interest that Ms. Buhler has so I think that she can sit on this thing.

Vice-Chairman Buhler: Thank you Jay.

Chairman Sisney: Thank you.

Assistant City Manager Alvarez: With that I stand for any questions. Applicants, code enforcements, and animal control are here to answer questions as well.

Member Luchini: This is a renewal, right?

Brandi Henderson: No, first time.

Assistant City Manager Alvarez: It's a new application.

Chairman Sisney: Animal control, is there any reason why this should not be approved?

Animal Control Officer Knull: No sir. As far as the inspection date, there was nothing of concern. I have not had a call to this property for dogs barking, running at large, cruelty, anything like that; everything as it stands is good to go and there's no concerns or anything like that that I have.

Chairman Sisney: Thank you Officer Knull, that's all I needed to know. Anyone else have any questions?

Member Luchini: How long have you had the fifth dog?

Brandi Henderson: Which dog are we talking about?

Member Luchini: Whatever the last dog to come.

Brandi Henderson: The last dog to come would've been Angel and I have had her for going on 3 years. She's a Chihuahua.

Vice-Chairman Buhler: Are they all fixed?

Brandi Henderson: They are all fixed.

Vice-Chairman Buhler: Very good.

Brandi Henderson: The 2 females are not marked as fixed because I got them fixed at CAATS and they never answered my email on getting me some kind of record that says that they were fixed, because I lost everything in a house fire. They're marked unfixed, but they are fixed.

Member Luchini: You've had her for 2 years, maybe? You have her a 2 years old...Angel.

Brandi Henderson: She's going on 3. I've lived at this house for 3 years so going on 3 years.

Member Luchini: You live at the home?

Brandi Henderson: Yes.



Member Luchini: And Sid is your husband?

Brandi Henderson: Husband, yes.

Member Luchini: And you're getting a permit now because you were not in compliance before?

Brandi Henderson: So the house that we lived at, we weren't in City limits so we didn't have one or didn't need one; so when that burned down, we came into City limits. We didn't have any issues. We had an issue with a neighbor's dog running at large so he said something about ours; we didn't know that we were supposed to get a permit so that's why we're doing that.

Member Luchini: Do you know the law or the ordinance or whatever it's called is 4 animals?

Brandi Henderson: Yes, well, I found that out.

Member Luchini: Ok, so in the future if one of these dogs passes away or...

Brandi Henderson: No more dogs.

Member Luchini: Ok.

Chairman Sisney: Does anyone else have any more questions? If not, would someone like to make a motion on this item?

Vice-Chairman Buhler made a motion that to approve a request for a special use permit for 804 N. Elm Street.

Chairman Sisney seconded the motion.

Roll call vote was taken. Chairman Sisney and Vice-Chairman Buhler: Aye. Member Luchini: No

Member Luchini: Off the record, why have a rule that only allow 4 animals. This is a new permit.

Chairman Sisney: She had the dogs before the rules in this case. And there's no complaints.

Brandi Henderson: Most of my dogs are rescue dogs, the only one that isn't is Jen, she is turning 5; she is my daughter's therapy dog, she helps with night terrors and stuff and her son unfortunately couldn't get rid of. I made sure everybody was fixed so I didn't have any more puppies running around because I don't like puppies; everybody loves puppies but they turn into big dogs.

Member Luchini: I appreciate all of the care that you give them and that you're responsible for them and that you're getting it done correctly now.

Assistant City Manager: Chairman & members of the board, just make sure that you're very familiar with the animal ordinance. The animal ordinance does not say that you're not allowed to have 4 animals period in the City; it says you're allowed to have up to 4 animals without having a special use permit. Anybody that wants to have more than 4 animals, needs to come to the Planning & Zoning Commission for a special use permit for between 4-7 animals. I just want to make sure that you have that clarification. The ordinance does not state that can't have more than 4 animals, it just gives us a guidance for what to do between 4-7 animals and how to proceed forward.

Member Luchini: Basically with all of these approvals of between 4-7 animals...



Assistant City Manager: Which is what the code says that the ordinance says they have to do it; if they have more than 4 animals, they have to go to the Planning & Zoning Commission for a multi-animals use permit so that we can start getting some type of information for animal control to have on hand that there's a large amount of animals and that way we can start regulating if complaints are coming in and that type of stuff. I just want that clarification because they are allowed to have more than 4 animals if they go through this process, that's what the code says.

Chairman Sisney: Thank you.

Vice-Chairman Buhler: Esther Sue, you can change your vote too, if you want to, it's up to you.

Chairman Sisney: It doesn't make a difference if you do or don't.

Member Luchini: Sure, I'll change it to I agree after the explanation.

Deputy Clerk Gabaldon: Motion carried unanimously.

City Attorney Rubin: I may not have heard the motion correctly. Did you put in there that we're voting to recommend to the City Commission for approval?

Vice-Chairman Buhler: Yes.

Chairman Sisney: Thank you for the clarification.

City Attorney Rubin: Also, I applaud Ms. Buhler for asking me about the issue of conflict of interest. You always have to think about these things very carefully. The key here is that Ms. Buhler advised us that her father didn't take a position one way or the other. If he was saying that he's a proponent or an opponent then my advice would have been different but since he was neutral in this I didn't see a conflict of interest.

Chairman Sisney: Thank you Mr. Rubin, I understand.

- b. Public Hearing/Discussion/Action – Request for a Summary Plat Amendment at 1227 E. Riverside Drive. Assistant City Manager Alvarez

City Clerk Torres: So at this point Ms. Alvarez is already sworn in, is there anybody who would like to speak on this item?

Assistant City Manager Alvarez: The applicant is here.

City Clerk Torres: Our clerk will go ahead and swear you in at this time.

Deputy Clerk Gabaldon swore in the applicant.

Assistant City Manager Alvarez: Chairman & members of the board, this is for a summary plat amendment at 1227 E. Riverside. The applicant wishes to split the parcel. The parcel is located in the Riverside residential or the RR1 district. Both lots meet standards for the district. The amendment doesn't affect the impacts on any of our utilities, drainage, traffic and both parcels will have access to the City maintained street. Everything has been submitted and all fees have been paid. With that, I'll stand for questions. Our Applicant is in the audience as well.



Chairman Sisney: I have a question for the City on this. Chairman Sisney was asking about the blue line and the red lines on the drawing/map.

Assistant City Manager Alvarez: Chairman, I couldn't tell you the difference on those; it's a parcel map from the Sierra County Assessor's parcel and there lines don't necessarily match up on their parcel map. I do this for a visual so that you can see the property. I don't know what the lines mean; some of them have to do with the whole area, the township versus a parcel. The one that you need to look at for the lot lines is the actual summary plot that's in your agenda and it tells you the width each, one of those parcels will be and that's the standard that you need to go by; not necessarily the lines that show up on the parcel. If you go on the Sierra County Assessor's website, those lines do not always line up; they have to adjust their imagery and everything like that, it's a whole new system.

Chairman Sisney: Is there an access between the lot lines. When you divide this, are you going to put a fence on it between the two properties?

Assistant City Manager Alvarez: I don't know that that's relevant Chairman, I'm not sure what the question for that would be. They're dividing a parcel; one parcel is going to be 50 wide at the narrow and it'll 58 on the backside. And then the other one would be 54 and 54; that meets the requirements of the standards for that district for the width.

Chairman Sisney: Right, but it doesn't take into consideration the easement between the property line and building, and that's the question that I'm asking.

Assistant City Manager Alvarez: So the buildings fit within the allowable amounts for their setbacks.

Vice-Chairman Buhler: What's the setback for that?

Assistant City Manager Alvarez: It's probably a 25 from the Riverside on the front and then usually it's a 5 foot side with a 10 or 15 in the back, depending on the district.

Chairman Sisney: Ok, it's going to take me a little while to figure out if there's 5 feet on each side of this building from this drawing, it's not clear.

Judah Mondello: There is 5 feet on all side of the buildings.

Chairman Sisney: How much is there on each side?

Judah Mondello: Probably one building is at least 5-6, the other side is around 10. On the parcel 2 it's a 5 foot on both sides of that house. And then on parcel one, it's a lot bigger. Parcel 2 has maybe 5-6 feet on both sides of that house.

Chairman Sisney: So will you be putting a fence between the two properties?

Judah Mondello: I might sell one and I would fence it so there would be a clear definition.

Chairman Sisney: so you're planning on holding onto both parcels?

Judah Mondello: Yah, right. I would live in one now and fix the other one up for something in case I wanna sell, it'll be ready.

Chairman Sisney: Alright, I didn't see the utilities recommendation for the utility company. Do you have separate utilities at both properties now?

Judah Mondello: No, I don't have separate utilities at the properties. It's all on one, so that's what I'm working on, so once it's approved then I've already contacted them for a new sewer with the City. I want to get this approved so then I can get separate utilities.

Vice-Chairman Buhler: What is on the other property? A trailer?

Judah Mondello: It's a house.

Vice-Chairman Buhler: It's 2 houses? So a house on one side and a house on the other?

Judah Mondello: Yes.

Chairman Sisney: Alright, thank you for the information. Does anyone else have any questions for anyone?

Chairman Sisney made a motion to approve this request and forward it on to the City Council.

Member Luchini seconded the motion.

Roll call vote was taken by Deputy Clerk Gabaldon.

Motion carried unanimously.

## **5. NEW BUSINESS:**

- a) Discussion/Action – Planning of the creation of a Planning & Zoning Commission Rules of Procedure Manual. Susan Buhler

Vice-Chairman Buhler suggested to set up a meeting/workshop in favor of adopting rules of procedure for the City Commission to consider.

City Clerk Torres suggested that Deputy Clerk Gabaldon look at the calendar to see what date looks good to the board and set up a meeting for the workshop. She went on to say that she will have to advertise for the workshop.

City Attorney Rubin thanked Susan Buhler for bringing this item to their attention. He went on to say that he is in favor of the workshop but for a different reason than what she is articulating. When you have your public hearings at the Planning & Zoning level and then it goes to the City Commission and then the City Commission will actually review the minutes to actually see what happened at the Planning & Zoning level before they will make a decision. I want to ensure himself that the Planning & Zoning board followed a due process procedure when they have public hearings. The reason why you that that is because when the City Commission makes a ruling that one of the parties disagrees with and end up in district court, the district judge will ask him what procedure was followed here, and I want to be able to say that the Planning & Zoning board looked at this and here are the rules of procedure that they have and here's what was done. Something to keep in mind, the City Commission actually has rules of procedure which includes some discussion of public hearings; it's not as detailed as what you have here from Sandoval County but there are some rules in there. Although the City Commission never adopted this, when the City Commission is handling public hearings for Planning & Zoning matters, we're following what is called the Battershell Process. The Battershell Process is similar but not exact to the rules of procedure which are discussed here, so an idea might be that the City Commission would have the final say so on what the rulings are going to be after they get a recommendation from you, it might make sense for us to put this on the agenda at the City Commission level and let them know that

we want to adopt rules for the Planning & Zoning and he can put something together from the Battershell Process we've been talking about, the rules of procedure from the City Commission and get the City Commissioners on board and then once they are ok with that, then we can schedule your workshop at your level.

Vice Chairman Buhler stated that she thinks that's a good idea but she does think that they should have some input in it too. They should be able to reconsider, they should be able to table an item for lack of evidence or information or whatever, and they should have some say. She doesn't have any problem with the City Commission, they're the ultimate people anyway, but they should have some say. She thinks they should have Robert's Rules.

City Attorney Rubin reiterated that he thinks they should get the City Commission involved. Sandoval County rules are not quite the Battershell Process but there is some good stuff. He agrees that the Commission will take action that they should put together rules and that they should have their input.

Vice-Chairman Buhler stated that if they don't have rules then there's really no reason for them to be there.

City Attorney Rubin stated that he doesn't disagree with that. He thinks that they should put it on the agenda for the next City Commission meeting and let them know that the board is wanting to do this. You can take action tonight to recommend that they enact these rules of procedure for Planning & Zoning.

Vice-Chairman Buhler stated that she wants to be positive that it would be accepted and that people would vote for that.

City Attorney Rubin stated that his recommendation is for the City Commission to instruct them to prepare rules of procedure for the Planning & Zoning.

Vice-Chairman Buhler asked if he would propose that the Sandoval County with maybe a little bit of fine tuning, you would submit that to them to look over.

City Clerk Torres stated that she doesn't think that they would necessarily submit anything to them at this point. What Jay is saying is we just want to bring it to their attention and let them know that you guys are wanting to have a workshop and that you guys are going to work on something, just to make sure that they're on board so that you guys don't go through all of that work and then they don't approve it. At this point, we won't have anything submitted to the Commission because you guys really don't have anything to work with. I know that you do want to go with this, but you guys might make changes to it too. I do want you to put the section 11-2-2 into it since it is already adopted in our City code, so at this point, we're just going to go ahead and make the Commission aware of it and not submit anything.

City Attorney Rubin assured the board that he will let them be aware that they did submit these rules from Sandoval County; we do like some of the stuff in here and that will give him a chance to compare them to our Battershell Rules that they're been following.

Member Luchini stated that she sees his point and she agrees.

Vice-Chairman Buhler stated that all that they are is a recommendation anyway. She stated that she is going to become real stiff if they can't table something, if they don't have some Robert's Rules in here that they can follow.

City Clerk Torres advised the board that they are allowed to table stuff.

Vice-Chairman Buhler stated she was told that they weren't allowed to table stuff for the lawsuit for the Mayor.

City Clerk Torres answered that it has to pertain to the item that is presented to the board.

Vice-Chairman Buhler stated that is she had it to do over again, she would have brought up that they did not see the animals; we had no knowledge of the condition of the animals.

Assistant City Manager Alvarez stated that the permit wasn't for the animals, the permit was for the kennel. The animals aren't always the same animals on site for the kennel.

Vice-Chairman Buhler stated even still they have a responsibility that animals are well cared for; it's in the deal and I've read it.

Assistant City Manager Alvarez stated that she understood that that but maybe when they do the workshops maybe Jay can come and they could get some really good clarification on what you're approving versus what...

City Clerk Torres stated that a kennel permit versus a multi-animal because they're two different things.

Vice-Chairman Buhler stated that right now they really don't have any rules and they really need them. Everyone else operates under rules and if you don't have rules it's the jungle.

City Clerk Torres stated that she's not opposed to that, she just wants to let the board know that they can table stuff, just on that particular item that she's referring to, the reason why they couldn't it like you wanted to is because what you're wanting to table it for had nothing to do with what was being presented.

Assistant City Manager Alvarez mentioned that the only thing she would ask on tabling is just to take into consideration, first of all, anytime you get your agenda packets, if you have questions or concerns please reach out to her and she would be happy to help address them before the meeting but on the public hearing notices if you table an item, that means it's an additional cost to the City because now we have to re-mail out all of the certified letters and then it has to be another 15 days, the applicant has sometimes already waited 90 days and they're trying to get through a sale, her only request is that if it's something that she can answer beforehand or get the information to bring to the meeting, please let her know because she's much rather do that than have to put out more money for certified mailings when the general fund is also already really tight. Also, having to put the applicant off for a whole other month or so behind, because we have to have a minimum of a 15 day notice for a public hearing, and then we have to wait for it to coincide, get the minutes done and for it to go to the City Commission meeting for final approval, so that really delays the process for them if it can be answered and not tabled. She hates tabling public hearings.

Vice-Chairman Buhler stated that's why she wanted to be able to vote today for the people that wanted the permit because otherwise it's another deal. But there are going to be some things with the town growing the way it is and things happening, there's going to be lots of things coming forward and she wants to make sure that when she approves something, that she has all of the facts and that she feels good about it. Not that she goes home and feels like she's behind the 8 ball somehow.

City Clerk Torres stated that rules of procedure is a very good idea.



Vice-Chairman Buhler made a motion that they recommend to the City Council to adopt rules of policy and procedure for the Planning & Zoning Commission.  
Chairman Sisney seconded the motion.  
Motion carried unanimously.

#### **6. REPORTS FROM THE BOARD**

Nothing to report at this time.

#### **7. REPORTS FROM STAFF**

Nothing to report at this time.

#### **8. ADJOURNMENT**

Chairman Sisney made a motion to adjourn the meeting.  
Member Luchini seconded the motion.  
Motion carried unanimously.



# CITY OF TRUTH OR CONSEQUENCES

## AGENDA REQUEST FORM

MEETING DATE: April 12, 2023

*Agenda Item #: I.4*

**SUBJECT:** Discussion/Action – Special Use Multi Animal Permit – 1415 Platinum.

**DEPARTMENT:** Community Development

**DATE SUBMITTED:** April 5, 2023

**SUBMITTED BY:** Traci Alvarez

**WHO WILL PRESENT THE ITEM:** Traci Alvarez

### **Summary/Background:**

Public Hearing was held at the P & Z Meeting on 2-13-2023. Applicant has 13 dogs. Applicant has been in compliance with the previous ordinance that required her to register as a kennel permit. Current ordinance places her in the category of a Multi Animal Permit (animals are her private pets and she does not operate a foster/temp housing or business). Current ordinance only allows for up to 7 dogs however since applicant has had the dogs for multiple years and has followed the applicable codes, staff is requesting Special Use Multi Animal Permit for the 13 dogs.

Animal Control and Code Enforcement completed required site visit and recommended approval. No proponents/opponents present. P & Z unanimously approved recommendation to Commission (only 3 voting members were present for the meeting) .

### **Recommendation:**

Accept and approve recommendation

### **Attachments:**

- P & Z Agenda Packet
- Draft Minutes 2-13-23 P & Z Meeting

### **Fiscal Impact (Finance):** N/A

[Click here to enter text.](#)

### **Legal Review (City Attorney):** Yes

**Approved For Submittal By:** ☐ Department Director

**Reviewed by:** ☐ City Clerk ☐ Finance ☐ Legal ☐ Other: [Click here to enter text.](#)

**Final Approval:** ☐ City Manager

### **CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN**

Resolution No. [Click here to enter text.](#) Ordinance No. -

Continued To: - Referred To: -

☐ Approved ☐ Denied ☐ Other: -

File Name: CC Agendas 4-12-2023



**CITY OF TRUTH OR CONSEQUENCES**  
**PLANNING AND ZONING COMMISSION ACTION FORM**  
**DATE: 2-13-2022**

**ITEM: Discussion/Action – 1415 Platinum Multi Animal Permit Application**

**BACKGROUND:**

Applicant has submitted an application request for 13 dogs. Animal Control and Code Enforcement have inspected the residence and approved the application. (Per current Ordinance maximum of 7 animals allowed, however the applicant has received prior approval from previous municipal code permitting allowances)

**SUPPORT INFORMATION:**

**Application Packet**  
**Location Map**  
**Property Map**

Name of Drafter: Traci Alvarez	:	Meeting date: 10-05-2020
E-mail: <a href="mailto:tburnette@torcnm.org">tburnette@torcnm.org</a>	Phone: 575-894-6673	

# CITY OF TRUTH OR CONSEQUENCES KENNEL/MULTI-ANIMAL PERMIT APPLICATION

Date: 12/12/22

Applicant: Jessica Chavez

Property Address: 1415 Platinum TorC NM 87901

Phone Number: 575-740-5052 Business license number (if applicable): \_\_\_\_\_

Type of license:      Kennel Permit   X   Multi-Animal Permit Initial License      or Renewal     

TYPE	GENDER	AGE	BREED	COLOR	NAME	CITY LIC#	EXP DATE	RABIES TAG #	EXP DATE
Dog	m	8	Blue Heeler	B/W	Spuds	988	12/25	1520	12/25
	m	3		Blue	Spout	987		1506	
	m	3		Blue	Henry	990		1508	
	m	7		Blue	Buster	991		1529	
	m	4		Blue	Rosco	992		1525	
	m	6		Blue	Rocky	993		1522	
	m	6		Blue	Maki	994		1521	
	m	6		Blue	Apollo	995		1505	
	F	6		Blue	Adrian	996		1512	
	F	6		Blue	Charlie	997		1517	

Proof of payment, rabies vaccinations, and city animal/business licenses must accompany application

Applicant Signature: Jessica Chavez

ON SITE INSPECTION (A=Acceptable or U=Unacceptable)

- A Enclosure/fencing type/gates/latches/pens sufficient to prevent escape/proper confinement.
- A Adequate habitat space necessary for each animal's movement.
- A Animal(s) habitat is sanitary, good condition (weatherproofing), ventilated/heated, and accessible.
- A Animal(s) have access to protection from weather.
- A Sufficient fresh clean/sanitary potable water and food/sufficient access for each animal.
- A Property is clean/sanitary and free of hazards/trash/debris and not dangerous to animal(s).
- A Property size is adequate for the number of animal(s) allowing for compliance as noted above.
- Property has the following conditions that require immediate attention: \_\_\_\_\_

Inspected by ACO: Knull Signature: [Signature] Date: 01/02/23

Code Enforcement Signature: [Signature] Date: 01/02/23

Planning and Zoning Commission Meeting Date: \_\_\_\_\_ ( ) Approved ( ) Disapproved  
City Commission Meeting Date: \_\_\_\_\_ ( ) Approved ( ) Disapproved



## CITY OF TRUTH OR CONSEQUENCES KENNEL/MULTI-ANIMAL PERMIT APPLICATION

Date: 12/12/22

Applicant: Jessica Chavez

Property Address: 1415 Platinum Torc NM 87901

Phone Number: 575-740-8505 Business license number (if applicable): \_\_\_\_\_

Type of license:      Kennel Permit   X   Multi-Animal Permit Initial License      or Renewal     

[illegible]

**Proof of payment, rabies vaccinations, and city animal/business licenses must accompany application**

**Applicant Signature:**

**ON SITE INSPECTION (A=Acceptable or U=Unacceptable)**

- A   Enclosure/fencing type/gates/latches/pens sufficient to prevent escape/proper confinement.
- A   Adequate habitat space necessary for each animal's movement.
- A   Animal(s) habitat is sanitary, good condition (weatherproofing), ventilated/heated, and accessible.
- A   Animal(s) have access to protection from weather.
- A   Sufficient fresh clean/sanitary potable water and food/sufficient access for each animal.
- A   Property is clean/sanitary and free of hazards/trash/debris and not dangerous to animal(s).
- A   Property size is adequate for the number of animal(s) allowing for compliance as noted above.
- Property has the following conditions that require immediate attention:

Inspected by ACO: Knoll Signature [Signature] Date 01/16/23

Code Enforcement Signature [Signature] Date 1/2/23

Planning and Zoning Commission Meeting Date: \_\_\_\_\_ ( ) Approved ( ) Disapproved

City Commission Meeting Date: \_\_\_\_\_ ( ) Approved ( ) Disapproved

*Amanda Forrister  
Mayor*

*Rolf Hechler  
Mayor Pro-Tem*

*Merry Jo Fahl  
Commissioner*



*505 Sims St.  
Truth or Consequences, New Mexico 87901  
P: 575-894-6673 ♦ F: 575-894-7767  
[www.torcnm.org](http://www.torcnm.org)*

*Destiny Mitchell  
Commissioner*

*Shelly Harrelson  
Commissioner*

*Bruce Swingle  
City Manager*

## **NOTICE OF PUBLIC HEARING**

NOTICE is hereby given that the City of Truth or Consequences Planning & Zoning Commission will hold a Public Hearing during their regular scheduled meeting on Monday, February 13, 2023 to receive input regarding the following:

Public Hearing/Discussion/Action: Request for a Special Use Permit at 1415 Platinum for the purpose of a Multi Animal Permit.

The meeting will be held in the City Commission Chambers, 405 W. Third, Truth or Consequences, New Mexico starting at 4:00 p.m.

Should you have any questions regarding this Public Hearing, please contact me at (575) 894-6675 or by email at [aatorres@torcnm.org](mailto:aatorres@torcnm.org).

The agenda may be obtained on Friday, February 10, 2023 on the city website calendar at [www.torcnm.org](http://www.torcnm.org); by contacting the City Clerk's Office at 575-894-6673; or by email to: [torcclerk@torcnm.org](mailto:torcclerk@torcnm.org).

/s/ Angela A. Torres, CMC, City Clerk

Publish on the following date:

- Sentinel– Friday, January 13, 2023

**LeClair, Chelsea**

---

**From:** noreply@incode.tylerhosting.cloud  
**Sent:** Monday, December 12, 2022 9:36 AM  
**To:** LeClair, Chelsea  
**Subject:** Receipt #R00287045

CITY OF TRUTH OR CONSEQUENCES  
505 Sims St  
Truth or Consequences, NM 87901  
-----

DATE : 12/12/2022 10:30 AM  
OPER : CL  
TKBY : CL  
TERM : 9  
REC# : R00287045  
ANLIC ANIMAL LICENSES  
CHAVEZ-SPUDS EXP 12.5.25 50.00  
101-1099-33331 -50.00

ANLIC ANIMAL LICENSES  
CHAVEZ-SPOUT-EXP 12.5.25 50.00  
101-1099-33331 -50.00

ANPND ANIMAL POUND FEES  
CHAVEZ-HENRY-EXP 12.5.25 50.00  
101-1099-34343 -50.00

ANLIC ANIMAL LICENSES  
CHAVEZ-BUSTER-EXP 12.5.25 50.00  
101-1099-33331 -50.00

ANLIC ANIMAL LICENSES  
CHAVEZ-ROSCO, ROCKY, MALAKI, APOLLO, ADRIAN, CHARLIE, LILLY, MOLLY, SHELBY -EXP 12.5.25  
45.00  
101-1099-33331 -45.00

ANPND ANIMAL POUND FEES  
CHAVEZ-1415 PLATINUM, MULTI-ANIMAL PERMIT 25.00  
101-1099-34343 -25.00

Paid By:  
Cash 270.00

**City of Truth or Consequences**  
505 Sims Street  
Truth or Consequences, New Mexico 87901

City: (575) 894-6673 \* FAX: (575) 894-7767

**License**

**Customer**

Name Jessica Chavez  
Address 1415 Platinum  
City T or C State NM ZIP 87901  
Phone (575) 740-5052

**Misc**

Date 12/12/2022  
Tag No. 988  
Exp. Date 12/5/2025

**Animal**

Name Spuds  
Breed Austrailian Blur Heeler  
Color White & Black Sex M S/N  
Vaccinated 12/05/2022

Qty	Description	Unit Price	TOTAL
1	Dog License	\$ 50.00	\$ 50.00
TOTAL			\$ 50.00

**Payment**

CASH \$50.00  
CHECK  
Receipt No. R00287045

Office Use Only:

THANK YOU!

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Arenas Valley Animal Clinic  
1607 N Date  
Truth or Consequences, NM 87901  
(575) 894-8773

### Rabies Certificate

Client ID:	13144	Patient ID:	42794
Client Name:	Jessica Chavez	Patient Name:	Spuds
Address:	1415 Platinum	Species:	Canine
	Truth Or Consequences, NM 87901	Breed:	Blue Heeler, Australian
		Sex:	Male
		Color:	White/Black
Phone:	(575)740-5052	Markings:	
		Birthday:	10/04/2014
		Weight:	
		Microchip ID:	

Tag Number:	001520	Vaccination Date:	12/5/2022
Vaccine:	Rabies Vaccine	Expiration Date:	12/5/2025
Producer:	Merial	Lot Number:	12672
Brand:	Imrab 3	Drug Expiration Date:	2/2/2024
Type:	Killed Virus		
Manner of Administration:	Subcutaneously		

Staff Name: Dr. Tiffany Pierce  
License Number: 3591

Doctor Signature: \_\_\_\_\_

*TJ Pierce*



**City of Truth or Consequences**  
505 Sims Street  
Truth or Consequences, New Mexico 87901

City: (575) 894-6673 \* FAX: (575) 894-7767

**License**

**Customer**

Name Jessica Chavez  
Address 1415 Platinum  
City T or C State NM ZIP 87901  
Phone (575) 740-5052

**Misc**

Date 12/12/2022  
Tag No. 989  
Exp. Date 12/5/2025

**Animal**

Name Spout  
Breed Australian Blue Heeler Mix  
Color Blue Sex M S/N  
Vaccinated 12/05/2022

Qty	Description	Unit Price	TOTAL
1	Dog License	\$ 50.00	\$ 50.00
TOTAL			\$ 50.00

**Payment**

CASH \$50.00  
CHECK

Receipt No. R00287045

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Arenas Valley Animal Clinic  
1607 N Date  
Truth or Consequences, NM 87901  
(575) 894-6773

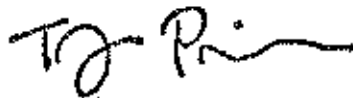
### Rabies Certificate

Client ID:	13144	Patient ID:	47094
Client Name:	Jessica Chavez	Patient Name:	Spout
Address:	1415 Platinum	Species:	Canine
		Breed:	Blue Heeler, Australian Mix
	Truth Or Consequences, NM 87901	Sex:	Male
		Color:	Blue
Phone:	(575)740-5052	Markings:	
		Birthday:	11/16/2019
		Weight:	
		Microchip ID:	

Tag Number:	001506	Vaccination Date:	12/6/2022
Vaccine:	Rabies Vaccine	Expiration Date:	12/6/2025
Producer:	Meril	Lot Number:	12672
Brand:	Imrab 3	Drug Expiration Date:	2/2/2024
Type:	Killed Virus		
Manner of Administration:	Subcutaneously		

Staff Name: Dr. Tiffany Pierce  
License Number: 3581

Doctor Signature: \_\_\_\_\_



**City of Truth or Consequences**  
505 Sims Street  
Truth or Consequences, New Mexico 87901

City: (575) 894-6673 \* FAX: (575) 894-7767

**License**

**Customer**

Name Jessica Chavez  
Address 1415 Platinum  
City T or C State NM ZIP 87901  
Phone (575) 740-5052

**Misc**

Date 12/12/2022  
Tag No. 990  
Exp. Date 12/5/2025

**Animal**

Name Henry  
Breed Australian Blue Heeler Mix  
Color Blue Sex M S/N  
Vaccinated 12/05/2022

Qty	Description	Unit Price	TOTAL
1	Dog License	\$ 50.00	\$ 50.00
		<b>TOTAL</b>	<b>\$ 50.00</b>

**Payment**

CASH \$50.00  
CHECK  
Receipt No. R00287045

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Arenas Valley Animal Clinic  
1607 N Date  
Truth or Consequences, NM 87901  
(575) 894-8773

### Rabies Certificate

Client ID:	13144	Patient ID:	47100
Client Name:	Jessica Chavez	Patient Name:	Henry
Address:	1415 Platinum	Species:	Canine
	Truth Or Consequences, NM 87901	Breed:	Blue Heeler, Australian Mix
		Sex:	Male
		Color:	Blue
Phone:	(575)740-5052	Markings:	
		Birthday:	11/16/2019
		Weight:	
		Microchip ID:	

Tag Number:	001508	Vaccination Date:	12/5/2022
Vaccine:	Rabies Vaccine	Expiration Date:	12/5/2026
Producer:	Merial	Lot Number:	12672
Brand:	Imrab 3	Drug Expiration Date:	2/2/2024
Type:	Killed Virus		
Manner of Administration:	Subcutaneously		

Staff Name: Dr. Tiffany Pierce  
License Number: 3591

Doctor Signature: \_\_\_\_\_

*TJ Pierce*



**City of Truth or Consequences**  
505 Sims Street  
Truth or Consequences, New Mexico 87901

City: (575) 894-6673 \* FAX: (575) 894-7767

**License**

**Customer**

Name Jessica Chavez  
Address 1415 Platinum  
City T or C State NM ZIP 87901  
Phone (575) 740-5052

**Misc**

Date 12/12/2022  
Tag No. 991  
Exp. Date 12/5/2025

**Animal**

Name Buster  
Breed Austrailian Blue Heeler Mix  
Color Blue Sex M S/N  
Vaccinated 12/05/2022

Qty	Description	Unit Price	TOTAL
1	Dog License	\$ 50.00	\$ 50.00
		<b>TOTAL</b>	<b>\$ 50.00</b>

**Payment**

CASH \$50.00  
CHECK

Receipt No. R00287045

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Arenas Valley Animal Clinic  
1607 N Date  
Truth or Consequences, NM 87901  
(575) 894-8773

### Rabies Certificate

Client ID:	13144	Patient ID:	47103
Client Name:	Jessica Chavez	Patient Name:	Buster
Address:	1415 Platinum	Species:	Canine
	Truth Or Consequences, NM 87901	Breed:	Blue Heeler, Australian Mix
		Sex:	Male
		Color:	Blue
Phone:	(575)740-5052	Markings:	
		Birthday:	11/16/2015
		Weight:	
		Microchip ID:	

Tag Number:	001529	Vaccination Date:	12/5/2022
Vaccine:	Rabies Vaccine	Expiration Date:	12/5/2025
Producer:	Merial	Lot Number:	12672
Brand:	Imrab 3	Drug Expiration Date:	2/2/2024
Type:	Killed Virus		
Manner of Administration:	Subcutaneously		

Staff Name: Dr. Tiffany Pierce  
License Number: 3591

Doctor Signature: \_\_\_\_\_

*TJ Pierce*



**City of Truth or Consequences**  
505 Sims Street  
Truth or Consequences, New Mexico 87901

City: (575) 894-6673 \* FAX: (575) 894-7767

**License**

**Customer**

Name Jessica Chavez  
Address 1415 Platinum  
City T or C State NM ZIP 87901  
Phone (575) 740-5052

**Misc**

Date 12/12/2022  
Tag No. 992  
Exp. Date 12/5/2025

**Animal**

Name Rosco  
Breed Australian Blue Heeler Mix  
Color Blue Sex M S/N N  
Vaccinated 12/05/2022

Qty	Description	Unit Price	TOTAL
1	Dog License	\$ 5.00	\$ 5.00
TOTAL			\$ 5.00

**Payment**

CASH \$5.00  
CHECK

Receipt No. R00287045

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Arenas Valley Animal Clinic  
1607 N Date  
Truth or Consequences, NM 87901  
(575) 894-6773

### Rabies Certificate

Client ID:	13144	Patient ID:	47096
Client Name:	Jessica Chavez	Patient Name:	Rosco
Address:	1415 Platinum	Species:	Canine
	Truth Or Consequences, NM 87901	Breed:	Blue Heeler, Australian Mix
		Sex:	Neutered Male
		Color:	Blue
Phone:	(575)740-5052	Markings:	
		Birthday:	11/16/2016
		Weight:	
		Microchip ID:	

Tag Number:	001525	Vaccination Date:	12/5/2022
Vaccine:	Rabies Vaccine	Expiration Date:	12/5/2025
Producer:	Meril	Lot Number:	12672
Brand:	Imrab 3	Drug Expiration Date:	2/2/2024
Type:	Killed Virus		
Manner of Administration:	Subcutaneously		

Staff Name: Dr. Tiffany Pierce  
License Number: 3591

Doctor Signature: \_\_\_\_\_

*TJ Pierce*



**City of Truth or Consequences**  
505 Sims Street  
Truth or Consequences, New Mexico 87901

City: (575) 894-6673 \* FAX: (575) 894-7767

**License**

**Customer**

Name Jessica Chavez  
Address 1415 Platinum  
City T or C State NM ZIP 87901  
Phone (575) 740-5052

**Misc**

Date 12/12/2022  
Tag No. 993  
Exp. Date 12/5/2025

**Animal**

Name Rocky  
Breed Austrailian Blue Heeler Mix  
Color Blue Sex M S/N N  
Vaccinated 12/05/2022

Qty	Description	Unit Price	TOTAL
1	Dog License	\$ 5.00	\$ 5.00
		<b>TOTAL</b>	<b>\$ 5.00</b>

**Payment**

CASH \$5.00  
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Receipt No. R00287045

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Arenas Valley Animal Clinic  
1607 N Date  
Truth or Consequences, NM 87901  
(575) 894-6773

### Rabies Certificate

Client ID:	13144	Patient ID:	47097
Client Name:	Jessica Chavez	Patient Name:	Rocky
Address:	1415 Platinum	Species:	Canine
	Truth Or Consequences, NM 87901	Breed:	Blue Heeler, Australian Mix
		Sex:	Neutered Male
Phone:	(575)740-6052	Color:	Blue
		Markings:	
		Birthday:	11/16/2016
		Weight:	
		Microchip ID:	

Tag Number:	001522	Vaccination Date:	12/5/2022
Vaccine:	Rabies Vaccine	Expiration Date:	12/5/2025
Producer:	Merial	Lot Number:	12672
Brand:	Imrab 3	Drug Expiration Date:	2/2/2024
Type:	Killed Virus		
Manner of Administration:	Subcutaneously		

Staff Name: Dr. Tiffany Pierce  
License Number: 3591

Doctor Signature: \_\_\_\_\_

*TJ Pierce*



**City of Truth or Consequences**  
505 Sims Street  
Truth or Consequences, New Mexico 87901

City: (575) 894-6673 \* FAX: (575) 894-7767

**License**

**Customer**

Name Jessica Chavez  
Address 1415 Platinum  
City T or C State NM ZIP 87901  
Phone (575) 740-5052

**Misc**

Date 12/12/2022  
Tag No. 994  
Exp. Date 12/5/2025

**Animal**

Name Malaki  
Breed Austrailian Blue Heeler Mix  
Color Blue Sex M S/N N  
Vaccinated 12/05/2022

Qty	Description	Unit Price	TOTAL
1	Dog License	\$ 5.00	\$ 5.00
TOTAL			\$ 5.00

**Payment**

CASH \$5.00  
CHECK  
Receipt No. R00287045

Office Use Only:

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Arenas Valley Animal Clinic  
1607 N Date  
Truth or Consequences, NM 87901  
(575) 894-6773

### Rabies Certificate

Client ID:	13144	Patient ID:	47099
Client Name:	Jessica Chavez	Patient Name:	Malaki
Address:	1415 Platinum	Species:	Canine
	Truth Or Consequences, NM 87901	Breed:	Blue Heeler, Australian Mix
		Sex:	Neutered Male
		Color:	Blue
Phone:	(575)740-5052	Markings:	
		Birthday:	11/16/2016
		Weight:	
		Microchip ID:	

Tag Number:	001521	Vaccination Date:	12/5/2022
Vaccine:	Rabies Vaccine	Expiration Date:	12/5/2025
Producer:	Meril	Lot Number:	12672
Brand:	Imrab 3	Drug Expiration Date:	2/2/2024
Type:	Killed Virus		
Manner of Administration:	Subcutaneously		

Staff Name: Dr. Tiffany Pierce  
License Number: 3591

Doctor Signature: \_\_\_\_\_

*TJ Pierce*



**City of Truth or Consequences**  
505 Sims Street  
Truth or Consequences, New Mexico 87901

City: (575) 894-6673 \* FAX: (575) 894-7767

**License**

**Customer**

Name Jessica Chavez  
Address 1415 Platinum  
City T or C State NM ZIP 87901  
Phone (575) 740-5052

**Misc**

Date 12/12/2022  
Tag No. 995  
Exp. Date 12/5/2025

**Animal**

Name Apollo  
Breed Austrailian Blue Heeler Mix  
Color Blue Sex M S/N N  
Vaccinated 12/05/2022

Qty	Description	Unit Price	TOTAL
1	Dog License	\$ 5.00	\$ 5.00
		<b>TOTAL</b>	<b>\$ 5.00</b>

**Payment**

CASH \$5.00  
CHECK

Receipt No. R00287045

Office Use Only:

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Arenas Valley Animal Clinic  
1607 N Date  
Truth or Consequences, NM 87901  
(575) 894-6773

### Rabies Certificate

Client ID:	13144	Patient ID:	47104
Client Name:	Jessica Chavez	Patient Name:	Apollo
Address:	1415 Platinum	Species:	Canine
	Truth Or Consequences, NM 87901	Breed:	Blue Heeler, Australian Mix
		Sex:	Neutered Male
		Color:	Blue
Phone:	(575)740-5052	Markings:	
		Birthday:	11/16/2016
		Weight:	
		Microchip ID:	

Tag Number:	001505	Vaccination Date:	12/5/2022
Vaccine:	Rabies Vaccine	Expiration Date:	12/5/2025
Producer:	Merial	Lot Number:	12672
Brand:	Imrab 3	Drug Expiration Date:	2/2/2024
Type:	Killed Virus		
Manner of Administration:	Subcutaneously		

Staff Name: Dr. Tiffany Pierce  
License Number: 3891

Doctor Signature: \_\_\_\_\_

*TJ Pierce*



**City of Truth or Consequences**  
505 Sims Street  
Truth or Consequences, New Mexico 87901

City: (575) 894-6673 \* FAX: (575) 894-7767

**License**

**Customer**

Name Jessica Chavez  
Address 1415 Platinum  
City T or C State NM ZIP 87901  
Phone (575) 740-5052

**Misc**

Date 12/12/2022  
Tag No. 996  
Exp. Date 12/5/2025

**Animal**

Name Adrian  
Breed Austrailian Blue Heeler Mix  
Color Blue Sex F S/N S  
Vaccinated 12/05/2022

Qty	Description	Unit Price	TOTAL
1	Dog License	\$ 5.00	\$ 5.00
		<b>TOTAL</b>	<b>\$ 5.00</b>

**Payment**

CASH \$5.00  
CHECK  
Receipt No. R00287045

Office Use Only:

THANK YOU!

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Arenas Valley Animal Clinic  
1607 N Date  
Truth or Consequences, NM 87901  
(575) 894-6773

### Rabies Certificate

Client ID:	13144	Patient ID:	47105
Client Name:	Jessica Chavez	Patient Name:	Adrian
Address:	1415 Platinum	Species:	Canine
	Truth Or Consequences, NM 87901	Breed:	Blue Heeler, Australian Mix
		Sex:	Spayed Female
		Color:	Blue
Phone:	(575)740-5052	Markings:	
		Birthday:	11/16/2016
		Weight:	
		Microchip ID:	

Tag Number:	001512	Vaccination Date:	12/5/2022
Vaccine:	Rabies Vaccine	Expiration Date:	12/5/2025
Producer:	Merial	Lot Number:	12672
Brand:	Imrab 3	Drug Expiration Date:	2/2/2024
Type:	Killed Virus		
Manner of Administration:	Subcutaneously		

Staff Name: Dr. Tiffany Pierce  
License Number: 3591

Doctor Signature: \_\_\_\_\_

*TJ Pierce*



**City of Truth or Consequences**  
505 Sims Street  
Truth or Consequences, New Mexico 87901

City: (575) 894-6673 \* FAX: (575) 894-7767

**License**

**Customer**

Name Jessica Chavez  
Address 1415 Platinum  
City T or C State NM ZIP 87901  
Phone (575) 740-5052

**Misc**

Date 12/12/2022  
Tag No. 997  
Exp. Date 12/5/2025

**Animal**

Name Charlie  
Breed Australian Blue Heeler Mix  
Color Blue Sex F S/N S  
Vaccinated 12/05/2022

Qty	Description	Unit Price	TOTAL
1	Dog License	\$ 5.00	\$ 5.00
TOTAL			\$ 5.00

**Payment**

CASH \$5.00  
CHECK  
Receipt No. R00287045

Office Use Only:

THANK YOU!

THANK YOU FOR YOUR BUSINESS

Arenas Valley Animal Clinic  
1607 N Date  
Truth or Consequences, NM 87901  
(575) 894-6773

### Rabies Certificate

Client ID:	13144	Patient ID:	47101
Client Name:	Jessica Chavez	Patient Name:	Charlie
Address:	1415 Platinum	Species:	Canine
	Truth Or Consequences, NM 87901	Breed:	Blue Heeler, Australian Mix
		Sex:	Spayed Female
Phone:	(575)740-5052	Color:	Blue
		Markings:	
		Birth day:	11/16/2016
		Weight:	
		Microchip ID:	

Tag Number:	001617	Vaccination Date:	12/5/2022
Vaccine:	Rabies Vaccine	Expiration Date:	12/5/2025
Producer:	Merial	Lot Number:	12672
Brand:	Imrab 3	Drug Expiration Date:	2/2/2024
Type:	Killed Virus		
Manner of Administration:	Subcutaneously		

Staff Name: Dr. Tiffany Pierce  
License Number: 3591

Doctor Signature: \_\_\_\_\_

*TJ Pierce*



**City of Truth or Consequences**  
505 Sims Street  
Truth or Consequences, New Mexico 87901

City: (575) 894-6673 \* FAX: (575) 894-7767

**License**

**Customer**

Name Jessica Chavez  
Address 1415 Platinum  
City T or C State NM ZIP 87901  
Phone (575) 740-5052

**Misc**

Date 12/12/2022  
Tag No. 998  
Exp. Date 12/5/2025

**Animal**

Name Lilly  
Breed Australian Blue Heeler Mix  
Color Black Sex F S/N S  
Vaccinated 12/05/2022

Qty	Description	Unit Price	TOTAL
1	Dog License	\$ 5.00	\$ 5.00
TOTAL			\$ 5.00

**Payment**

CASH \$5.00  
CHECK  
Receipt No. R00287045

Office Use Only:

THANK YOU!

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Arenas Valley Animal Clinic  
1607 N Date  
Truth or Consequences, NM 87901  
(575) 894-6773

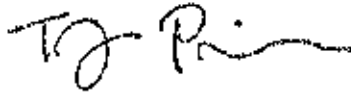
### Rabies Certificate

Client ID:	13144	Patient ID:	1386
Client Name:	Jessica Chavez	Patient Name:	LILLY
Address:	1415 Platinum	Species:	Canine
	Truth Or Consequences, NM 87901	Breed:	Blue Heeler, Australian Mix
		Sex:	Spayed Female
Phone:	(575)740-5052	Color:	BLACK
		Markings:	
		Birthday:	10/10/2012
		Weight:	37.40 pounds on 8/13/2013
		Microchip ID:	

Tag Number:	001524	Vaccination Date:	12/5/2022
Vaccine:	Rabies Vaccine	Expiration Date:	12/5/2026
Producer:	Merial	Lot Number:	12672
Brand:	Imrab 3	Drug Expiration Date:	2/2/2024
Type:	Killed Virus		
Manner of Administration:	Subcutaneously		

Staff Name: Dr. Tiffany Pierce  
License Number: 3591

Doctor Signature: \_\_\_\_\_



**City of Truth or Consequences**  
505 Sims Street  
Truth or Consequences, New Mexico 87901

City: (575) 894-6673 \* FAX: (575) 894-7767

**License**

**Customer**

Name Jessica Chavez  
Address 1415 Platinum  
City T or C State NM ZIP 87901  
Phone (575) 740-5052

**Misc**

Date 12/12/2022  
Tag No. 999  
Exp. Date 12/5/2025

**Animal**

Name Molly  
Breed Austrailian Blue Heeler Mix  
Color Blue Sex F S/N S  
Vaccinated 12/05/2022

Qty	Description	Unit Price	TOTAL
1	Dog License	\$ 5.00	\$ 5.00
		<b>TOTAL</b>	<b>\$ 5.00</b>

**Payment**

CASH \$5.00  
CHECK  
Receipt No. R00287045

Office Use Only:

THANK YOU!

THANK YOU FOR YOUR BUSINESS

Arenas Valley Animal Clinic  
1607 N Date  
Truth or Consequences, NM 87901  
(575) 894-6773

### Rabies Certificate

Client ID:	13144	Patient ID:	47098
Client Name:	Jessica Chavez	Patient Name:	Molly
Address:	1415 Platinum	Species:	Canine
	Truth Or Consequences, NM 87901	Breed:	Blue Heeler, Australian Mix
		Sex:	Spayed Female
Phone:	(575)740-5052	Color:	Blue
		Markings:	
		Birthday:	11/16/2016
		Weight:	
		Microchip ID:	

Tag Number:	001523	Vaccination Date:	12/5/2022
Vaccine:	Rabies Vaccine	Expiration Date:	12/5/2025
Producer:	Merial	Lot Number:	12672
Brand:	Imrab 3	Drug Expiration Date:	2/2/2024
Type:	Killed Virus		
Manner of Administration:	Subcutaneously		

Staff Name: Dr. Tiffany Pierce  
License Number: 3591

*TJ Pierce*

Doctor Signature: \_\_\_\_\_



**City of Truth or Consequences**  
505 Sims Street  
Truth or Consequences, New Mexico 87901

City: (575) 894-6673 \* FAX: (575) 894-7767

**License**

**Customer**

Name Jessica Chavez  
Address 1415 Platinum  
City T or C State NM ZIP 87901  
Phone (575) 740-5052

**Misc**

Date 12/12/2022  
Tag No. 1000  
Exp. Date 12/5/2025

**Animal**

Name Shelby  
Breed Australian Blue Heeler Mix  
Color Blue Sex F S/N S  
Vaccinated 12/05/2022

Qty	Description	Unit Price	TOTAL
1	Dog License	\$ 5.00	\$ 5.00
TOTAL			\$ 5.00

**Payment**

CASH \$5.00  
CHECK  
Receipt No. R00287045

Office Use Only:

THANK YOU!

THANK YOU FOR YOUR BUSINESS



Arenas Valley Animal Clinic  
1807 N Date  
Truth or Consequences, NM 87901  
(575) 894-6773

### Rabies Certificate

Client ID:	13144	Patient ID:	47095
Client Name:	Jessica Chavez	Patient Name:	Shelby
Address:	1415 Platinum	Species:	Canine
	Truth Or Consequences, NM 87901	Breed:	Blue Heeler, Australian
		Sex:	Spayed Female
Phone:	(575)740-5052	Color:	Blue
		Markings:	
		Birthday:	11/16/2015
		Weight:	
		Microchip ID:	

Tag Number:	001626	Vaccination Date:	12/5/2022
Vaccine:	Rabies Vaccine	Expiration Date:	12/5/2025
Producer:	Merial	Lot Number:	12672
Brand:	Imrab 3	Drug Expiration Date:	2/2/2024
Type:	Killed Virus		
Manner of Administration:	Subcutaneously		

Staff Name: Dr. Tiffany Pierce  
License Number: 3591

Doctor Signature: \_\_\_\_\_

*TJ Pierce*



## SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

Glen W. Brannum  
1410 Nickel St.  
Torr C., NM 87901



9590 9402 6936 1104 7724 55

2. Article Number (Transfer from service label)

## COMPLETE THIS SECTION ON DELIVERY

A. Signature

X

☐ Agent  
☒ Address

B. Received by (Printed Name)

Glen Brannum

C. Date of Delivery

1/19/23

 D. Is delivery address different from item 1? ☐ Yes  
 If YES, enter delivery address below: ☐ No

3. Service Type

☐ Adult Signature  
☐ Adult Signature Restricted Delivery  
☒ Certified Mail®

☐ Certified Mail Restricted Delivery  
☐ Collect on Delivery

☐ Collect on Delivery Restricted Delivery  
☐ Insured Mail

☐ Insured Mail Restricted Delivery  
 (over \$500)

☐ Priority Mail Express®  
☐ Registered Mail™

☐ Registered Mail Restricti  
 Delivery

☐ Signature Confirmation  
☐ Signature Confirmation

☐ Signature Confirmation  
 Restricted Delivery

PS Form 3811, July 2020 PSN 7530-02-000-9053

Domestic Return Receipt

## SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

Joshua Chavez  
1415 Plantinum St.  
Torr C., NM 87901



9590 9402 6936 1104 7724 86

2. Article Number (Transfer from service label)

7011 1150 0001 8792 2290

## COMPLETE THIS SECTION ON DELIVERY

A. Signature

X

☐ Agent  
☐ Address

B. Received by (Printed Name)

Joshua Chavez

C. Date of Delivery

1-11-23

 D. Is delivery address different from item 1? ☐ Yes  
 If YES, enter delivery address below: ☐ No

3. Service Type

☐ Adult Signature  
☐ Adult Signature Restricted Delivery  
☐ Certified Mail®

☐ Certified Mail Restricted Delivery  
☐ Collect on Delivery

☐ Collect on Delivery Restricted Delivery  
☐ Insured Mail

☐ Insured Mail Restricted Delivery  
 (over \$500)

☐ Priority Mail Express®  
☐ Registered Mail™

☐ Registered Mail Restricti  
 Delivery

☐ Signature Confirmation  
☐ Signature Confirmation

☐ Signature Confirmation  
 Restricted Delivery

PS Form 3811, July 2020 PSN 7530-02-000-9053

Domestic Return Receipt

## SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

William Frank Luchini  
1300 Veater St.  
Torr C., NM 87901



9590 9402 6936 1104 7724 62

2. Article Number (Transfer from service label)

7011 1150 0001 8792 2313

## COMPLETE THIS SECTION ON DELIVERY

A. Signature

X

☐ Agent  
☐ Address

B. Received by (Printed Name)

Wm F Luchini

C. Date of Delivery

1-12-23

 D. Is delivery address different from item 1? ☐ Yes  
 If YES, enter delivery address below: ☐ No

3. Service Type

☐ Adult Signature  
☐ Adult Signature Restricted Delivery  
☐ Certified Mail®

☐ Certified Mail Restricted Delivery  
☐ Collect on Delivery

☐ Collect on Delivery Restricted Delivery  
☐ Insured Mail

☐ Insured Mail Restricted Delivery  
 (over \$500)

☐ Priority Mail Express®  
☐ Registered Mail™

☐ Registered Mail Restricti  
 Delivery

☐ Signature Confirmation  
☐ Signature Confirmation

☐ Signature Confirmation  
 Restricted Delivery

PS Form 3811, July 2020 PSN 7530-02-000-9053

Domestic Return Receipt

7011 1150 0001 6792 2313

<b>U.S. Postal Service™</b>	
<b>CERTIFIED MAIL™ RECEIPT</b> <i>CLERK</i>	
<i>(Domestic Mail Only; No Insurance Coverage Provided)</i>	
For delivery information visit our website at <a href="http://www.usps.com">www.usps.com</a>	
<b>OFFICIAL USE</b>	
Postage	\$
Certified Fee	
Return Receipt Fee (Endorsement Required)	
Restricted Delivery Fee (Endorsement Required)	
Total Postage & Fees	\$
Postmark Here	
Sent To <i>William Frank Luchini</i>	
Street, Apt. No., or PO Box No. <i>1300 Veater St.</i>	
City, State, ZIP+4 <i>TorrC, NM 87401</i>	
PS Form 3800, August 2006	
See Reverse for Instructions	



7011 1150 0001 8792 2306

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Postage	\$
Certified Fee	
Return Receipt Fee (Endorsement Required)	
Restricted Delivery Fee (Endorsement Required)	
Total Postage & Fees	\$



Sent To Glenn W. Branum  
 Street, Apt. No.,  
 or PO Box No. 1416 Nickel St  
 City, State, ZIP+4 T or C, NM 87901

PS Form 3800, August 2006

See Reverse for Instructions

7011 1150 0001 8792 2290

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Postage	\$
Certified Fee	
Return Receipt Fee (Endorsement Required)	
Restricted Delivery Fee (Endorsement Required)	
Total Postage & Fees	\$



Sent To Joshua Chavez  
 Street, Apt. No.,  
 or PO Box No. 1415 Platinum St.  
 City, State, ZIP+4 T or C, NM 87901

7011 1150 0003 4775 0339

**CERTIFIED MAIL™ RECEIPT**  
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Postage	\$
Certified Fee	
Return Receipt Fee (Endorsement Required)	
Restricted Delivery Fee (Endorsement Required)	
Total Postage & Fees	\$



Sent To Glenn W. Branum  
 Street, Apt. No.,  
 or PO Box No. 1410 Nickel St.  
 City, State, ZIP+4 T or C, NM 87901

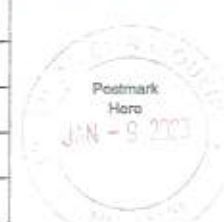
PS Form 3800, August 2006

See Reverse for Instructions

7011 1150 0001 8792 2283

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Postage	\$
Certified Fee	
Return Receipt Fee (Endorsement Required)	
Restricted Delivery Fee (Endorsement Required)	
Total Postage & Fees	\$



Sent To William Merritt  
 Street, Apt. No.,  
 or PO Box No. 1413 Platinum St.  
 City, State, ZIP+4 T or C, NM 87901









**CITY OF TRUTH OR CONSEQUENCES  
PLANNING & ZONING COMMISSION  
MINUTES  
Monday, February 13, 2023**

**REGULAR MEETING**

Regular meeting of the Planning & Zoning Commission of the City of Truth or Consequences, New Mexico to be held in the City Commission Chambers, 405 W. Third, Truth or Consequences, New Mexico, on Monday, February 13, 2023 at 4:00 p.m.

**INTRODUCTION:**

**ROLL CALL:**

Chris Sisney, Chairman  
Susan Buhler, Vice Chairman  
Esther Luchini, Member - **ABSENT**  
Eduardo Alicea, Member

**ALSO PRESENT:**

Bruce Swingle, City Manager  
Traci Alvarez, Assistant City Manager  
Lisa Gabaldon, Deputy Clerk

**1. APPROVAL OF AGENDA**

The following changes were made to the agenda to accommodate Code Enforcement Officer Sweeney; under New Business move 5d to 5a.

Chairman Sisney made a motion to approve the agenda with change.

Vice-Chairman Buhler seconded the motion.

Motion carried unanimously.

**2. APPROVAL OF MINUTES OF JANUARY 9, 2023**

Vice-Chairman Buhler asked to have the part where she asked City Manager Swingle if they could table the Forrister item and he said no.

Chairman Sisney made a motion to approve the minutes with changes.

Member Alicea seconded the motion.

Motion carried unanimously.

**3. COMMENTS FROM THE PUBLIC (3 Minute Rule Applies)**

Diane Gunning spoke regarding the final building plans for Block 30 Palomas subdivision #3022079415169 (attached).

George Henson, 731 Wyona; commented on Diane Gunning's topic. Mr. Henson stated that he has lived here for 15 years and seen very few things built; he thinks that the board needs to have time and effort put in to figure out what is safe and sound for streets and drainages. He has taken pictures from above and the unfinished riff raff that has undercut the brand-new sidewalk along the main street to the new dollar store. The new dollar store hasn't finished any of their containments. The large expansive concrete is gonna be a big flow that goes onto the sidewalks and into the drainage that will be damned



up behind this guy's property. He has a background in plumbing and he understands what can happen if you don't drain something properly.

#### **4. NEW BUSINESS:**

##### **a. Discussion/Action – EAA Airport Campsites, Assistant City Manager Alvarez**

Assistant City Manager Alvarez gave an overview of the agenda item and then introduced Larry Mullenax from the EAA and the Airport Advisory board to better explain the plans for the airport.

Larry Mullenax explained that their intention is to provide a place for transient pilots, where they would fly in and park their planes and put up a tent under their wing and maybe have a small campfire. Their plan is to build 3 campsites at the south end of the tarmac; there will be a sunshade over the picnic tables at each location and a small fire ring. There will be an overnight fee charged for the pilots to stay; the City will work on that portion. There will be 3 tie downs. They would need to contact the airport in order to request an overnight stay.

Assistant City Manager Alvarez stated that once they get the approval from the Planning & Zoning Board and then the approval of FAA for you guys to proceed forward, they would task the Airport Advisory Board to start coming up with some guidelines working with the airport on what they would charge and what the process and procedure is, and that would be recommended to the City Commission for final approval. She stated that it is important to know that the EAA is funding this; this isn't something that the City or the airport budget has to do. The EAA is looking at their fundraisers to make this happen.

Vice-Chairman Buhler stated that wood and fire for our area could be dangerous and they make gas fire pits that are much safer and would be better than wood. She went on to say that she feels that this is a good idea and would be an attribute to our airport.

Vice-Chairman Buhler made a motion to approve the EAA Campsites.

Member Alicea seconded the motion.

Motion carried unanimously.

#### **5. PUBLIC HEARINGS (5 Minute Rule Applies)**

##### **a. Public Hearing/Discussion/Action –Special Use Multi Animal Permit 1415 Platinum Street, Assistant City Manager Alvarez**

Assistant City Manager Alvarez: Chairman, members of the board, in your packet you have an application for the residence at 1415 Platinum for multi-animal permit. The application request is for 13 dogs. Animal control and code enforcement have inspected the residence and they've approved the application. You also have a copy of the current ordinance in your packet. Per our current ordinance a maximum of 7 animals are allowed on a multi-use however I think it's very important to note that before this ordinance took place, our applicants followed all City rules and they were doing the kennel permit which was the past procedure, so they have been in compliance with City, it's really our ordinance that has put them out of compliance. Applicants are in the audience here and with that we can open public hearing and I stand for questions.

Chairman Sisney: Alright, we have one name and that's Jessica Chavez.

Jessica Chavez: Ok, so I have 13 dogs and our oldest one is 10. The reason we have so many is our female, we let her outside when she was in heat and she had puppies. We kept all the litter but one and we decided when we were gonna keep them we took the mom and the babies and we got all fixed; so, they're all fixed, there's no more puppies to be had. We put up a whole privacy fence around our property so if people are walking by the dogs wouldn't intimidate them and people cannot intimidate



our dogs. They're chipped, we've always had them vaccinated, we've always kept up with our kennel license. We do have 4 males that are not fixed and we haven't got them fixed because none of the females can go into heat. I've never had any calls on me for animal control. I've never had any complaints from anybody. My dogs don't get out. As far as now, if I have to put any of my dogs down or if something happens, I'm not getting any more dogs. So, if something does happen and we have to put them down or they start passing away, we're not getting anymore, I already told my husband. My dogs are healthy. They don't get out of the yard. They don't bother anybody. We spend almost \$300 every 2 weeks to feed them. We would just like to keep our animals if we can; our dogs.

Chairman Sisney: Thank you. Does anyone have any questions for Ms. Chavez?

Member Alicea: You said that you have some female dogs that aren't fixed?

Jessica Chavez: No, I have 4 males that aren't fixed but all the females are. We put up a privacy fence. We turned our huge carport in that came with our house, we turned it into a dog kennel for them to sleep in at night. We do out our dogs up at 6:30 at night. They have heat lamps. In the summer time they have an air conditioner so they're very spoiled. But there's no more puppies, they're fixed. We spent about \$6000 to keep the dogs and we wanted to keep them because we felt that we let the female get pregnant and so it was our responsibility to take care of them instead of them ending up in the pound or in a bad home. And, the puppies are 6 now, so we've had them for 6 years.

Vice-Chairman Buhler: Well I commend you for keeping up with your application; I commend you for that.

Assistant City Manager Alvarez: Chairman and members of the board, animal control and code enforcement are here as well if you want to confirm the inspection.

Vice-Chairman Buhler: You checked off on everything, right?

Code Enforcement Officer Sweeney: Yes

Vice-Chairman Buhler: ok, and they've had all of their shots and everything? You've supplied that and no one is here to complain, so that's good.

Jessica Chavez: Thank you

Chairman Sisney: I have a question for the City. My question is if we got a problem with writing up these codes then what's the point? What's the point in writing these codes if everybody is just coming in and getting a variance? And then the ones that we disapprove City Council approves anyway.

City Manager Swingle: This applicant isn't requesting a variance. She's asking for a permit. She's trying to get a kennel permit. Kennel permits did not exist...a multi-animal, I'm sorry. That didn't exist in the past, it does now.

Chairman Sisney: Let me rephrase my question, because I'm actually not asking, I'm curious here. It just seems like pretty soon we're gonna be at a point where we're gonna have to approve everybody's request because we've approved everybody's request so far.

Assistant City Manager Alvarez: Chairman, members of the board if I may, I think the intent of this ordinance is to start getting a handle and control on the amount of animals that people are taking in. The ones that are coming to you now are ones have owned these animals for a long time and they've been in compliance with the City until we wrote the new ordinance, so to not approve somebody that's been in compliance for years, you're essentially asking them to get rid of or put down a pet that's been



in their family for a long time. The intent of the ordinance is, as we proceed forward to maybe guide people to not start having this many animals.

Chairman Sisney: Ok, so I just don't see how we're slowing anything down if these keep getting approved. We had those down on Caballo and we denied all of them and the City Council approved them all. And these were the people that were getting complaints. If we set a precedence, how are we gonna be able to deny anyone from here on out.

City Manager Swingle: Chairman, members of the committee, I think that the Commission approved; there were a number of alternatives that were listed, that you all even discussed, and they complied with all of those conditions that were set for the property owner and they made those changes. One was fencing, things of that nature, those things were done, so the Commission did approve them.

Chairman Sisney: We did not approve that; we did not make any recommendation.

City Manager Swingle: No, you declined those two, you voted against them.

Vice Chairman Buhler: Correct.

Assistant City Manager Alvarez: So, I think just like with our animal shelter, you can't solve everything overnight, but by having all of our animals in the shelter being spayed and neutered before they're adopted out, we're gonna see a lot less animals out there running around; it's gonna help with the population. That's the intent of this ordinance as well. You're not gonna see instantaneous results, but what we are gonna see is a lot less people within our community coming to you with multi-use because they're gonna stay within the allowable amount.

Vice-Chairman Buhler: Can I ask you a question, you just mentioned where people go and they adopt the animals, do they keep track of how many animals someone might adopt?

Assistant City Manager Alvarez: Yes

Vice-Chairman Buhler: Ok, that's good.

City Manager Swingle: I think something to remember, when we have the public hearings on these, when you have people that come and speak in opposition, if they're legitimate reasons, surely everyone can understand that, but if they're in a location that is not harming anyone, what's wrong with approving the permit?

Vice Chairman Buhler: You know the other thing is too Bruce, that the people that have a lot of animals, we have to know that those animals are cared for. They can't be abused or the animals have a right too, so I look at that too.

Chairman Sisney: My point is, if we keep saying no and it gets approved anyway, where's the teeth in the law? It just seems kind of a waste of time to me from what I've seen so far. And what about the people that complain and don't want to listen to people's dogs barking all the time? That was the problem on Caballo, is everyone that came up and spoke and said that they can't have church because the dogs are barking all the time. That's my point is because a lot of people don't want to listen to dogs barking.

City Manager Swingle: That's a perfect example Mr. Chair of they put up the fencing that was asked of them and the church came forward and said that the problem had been resolved, that the fencing solved their problem.



Chairman Sisney: That didn't come before us.

City Manager Swingle: No, that went to the Commission.

Assistant City Manager Alvarez: City Commission put it in as a public hearing.

Chairman Sisney: Alright, thank you for answering my question.

Member Alicea: In this situation with Jessica that they had this situation prior to this ordinance?

Assistant City Manager Alvarez: Everyone that's come to you so far has been a situation where they've had their animals prior to the ordinance, yes.

Member Alicea: Is there a way to resolve the situation without because we have been here and when we have this new situation with these codes, that its contrast with this situation.

Assistant City Manager Alvarez: I'm not sure what you're asking.

Member Alicea: I don't think that people like her situation should come necessarily here to beg for their dogs.

Assistant City Manager Alvarez: They're coming here through a process.

Member Alicea: This code is starting for new people.

City Manager Swingle: It's for both.

Member Alicea: She has all these dogs; she's concerned that she has to put them down because people don't want them to have them so is there a way to work differently. As long as you keep bringing them here, we're gonna have this situation, so people are upset. These codes are here.

Assistant City Manager Alvarez: So, you're asking us not bring these to the board if they're pre-existing already?

Member Alicea: When they're coming to us here, we're assuming like they're new.

Assistant City Manager Alvarez: So they're here and they're registering so that puts them in animal control and code enforcement put them kind of on their file so that they can regularly check the animals and then every year they'll have to come back and renew, so that we can ensure that she doesn't come back a year from now and all of a sudden she's requesting 15 dogs; then we'll know that she's not following the compliance. It's just a process and procedure. The applicant would like to know if she can speak.

Vice Chairman Buhler: Yes

Jessica Chavez: The way that I understood it and the reason I'm here, I'll follow any compliance if I have to go down to the 7 dog limit, I mean it will hurt me to have to pick and choose which dogs, but I want to follow every rule and we have since we decided to keep the dogs but the way that I understood it and the reason why I'm here is because I had always filed for a kennel license and now that the new ordinance because it's a multi-family license, I don't qualify for a kennel permit anymore because I don't run a business. So, I don't want you guys to feel that because I'm old to this whole thing and coming into this whole new ordinance, I'll follow any compliance that you guys want me to do. And I don't want this to have to be a make or break where...



Vice-Chairman Buhler: Traci, they sent out letters to the neighbors, right?

Assistant City Manager Alvarez: Correct, yes, everybody has been sent certified letters.

Jessica Chavez: I've never gotten a call; our dogs don't get out.

Vice-Chairman Buhler: You know, I think that you're doing it the right way; you're following the rules and I appreciate that so I'm good...

Jessica Chavez: That was my understanding to be here, I'm not trying to get grandfathered in because I've had this for the past 6 years. It's because I have to have the multi-animal because I can't qualify for a kennel permit anymore because I don't run a business.

Vice-Chairman Buhler: Now will she have to come back?

Assistant City Manager Alvarez: Yes, annually.

City Manager Swingle: Mr. Chair and members of the board, had we had complaints, we'd be having a whole different conversation. But there have been no complaints. The neighbors have been notified of this meeting today, this hearing today. Animal control verified that they haven't had any calls. They've inspected the property and it complies with all of their basic needs for the animals, so from our perspective, we don't see any reason not to approve it.

Chairman Sisney: Again, that was not my point. I appreciate the fact that she has no complaints. I would approve her request for that fact but the other ones, we have lots of complaints. So, I'm just saying that we're gonna get stuck where we're gonna have to how are we gonna be able to disapprove of anybody if we approve anybody who comes up; that was my point, that was all I was trying to say. So, on the topic, I make a motion to approve Ms. Chavez's request for a variance on the 7-animal limit...

Assistant City Manager Alvarez: We're not asking for a variance just for a multi-animal permit.

Vice-Chairman Buhler: It's a multi-animal permit application for 13 dogs.

Chairman Sisney: Ok, the variance on the multi-animal; multi-animal 7...

Assistant City Manager Alvarez: I understand what you're saying Chairman. Normally we would request variances from the code but the animal control ordinance doesn't fall under a variance request; that's more for a planning and zoning or building development standpoint. So, what we're requesting is that she be allowed a multi-animal special use permit allowing her to have the 13 dogs.

Chairman Sisney: Ok. I make a motion that we approve Ms. Chavez request for a multi-animal permit of 13 dogs.

Chairman Sisney made a motion to recommend the Special Use Multi-Animal Permit to the City Commission for final approval.

Vice-Chairman Buhler seconded the motion.

Motion carried unanimously.

**b. Public Hearing/Discussion/Action – Summary Plat Amendment 702 N Foch Street, Assistant City Manager Alvarez**

Assistant City Manager Alvarez: Chairman, members of the board, applicant wishes to split the parcel at 702 Foch located in the R2 district. Parcel 1 is 90-foot-wide by 81 long. Parcel 2 is 59 wide by 90 long.



Standards for this district do require a minimum width of 60 foot. This amendment doesn't have any significant effect to alter any of our utilities, drainage, traffic; they'll both have access to City maintained street. Everything was submitted, they're just off by the required 1 foot for them to split the parcel. With that we can open the public hearing if there's any proponents or opponents and the applicants are here as well.

Gordon Edelheit: I have a picture of it, it's not even a foot, but the way the lot, it is a foot in the front and it's got the 60 foot in the back. It's off because of the way the corner, it's a corner lot and it's on the corner of 7<sup>th</sup> and Foch and this is the back part of it. It has an alley it's got plenty of access and the utilities and it can only improve the neighborhood rather than it just be an empty lot right now.

Chairman Sisney: So, you want to split the lot for the...

Gordan Edelheit: It was 3 lots in there so it's a lot and a half each.

Chairman Sisney: So, you're building a second house on that lot, how will they access that lot with an automobile?

Gordan Edelheit: On 7<sup>th</sup> and on the alley. So, it's both on the alley and on 7<sup>th</sup> Street.

Vice-Chairman Buhler: So, you're basically gonna separate (the board members were looking at a map of the lots to get an understanding from the applicant).

Assistant City Manager Alvarez: So, one parcel would have direct access to Foch Street which is a City maintained paved street and the other parcel would have direct access to 7<sup>th</sup> Street, which is also a City maintained street.

Chairman Sisney: Well, I can see that there has been lots on Foch already divided. Does anyone on the council have any questions?

Vice-Chairman Buhler: No

Chairman Sisney: I see no reason not approve it then.  
I'm make a motion to approve Mr. Edelheit's request to divide that lot.

Chairman Sisney made a motion to recommend the Summary Plat Amendment to the City Commission for final approval.

Member Alicea seconded the motion.

Motion carried unanimously.

**c. Public Hearing/Discussion/Action – Summary Plat Amendment 1408/1410 Tin Street,  
Assistant City Manager Alvarez**

Assistant City Manager Alvarez: Chairman, members of the board, the applicant wishes to combine these parcels and it doesn't affect any of our utility, drainage or traffic. Everything is submitted; all applicable neighbors have been notified, and the applicant is here.

Martin Aguilar: My name is Martin Aguilar thank you for being here and seeing us. My sister and I are gonna retire here so we're trying to merge those two properties together and build an attachment to an existing home that's already right there.

Chairman Sisney: Ok, so you're combining the lots together so that the two families are gonna share a lot?

Martin Aguilar: Right.

Chairman Sisney: Ok. So, is there any reason not to approve this?

Assistant City Manager Alvarez: I don't have any concerns or issues. They meet all requirements for the code and I am 100% for any future development, so if they want to add on...

Chairman Sisney: Does anyone on the board have any questions?

Vice-Chairman Buhler: No.

Chairman Sisney: I'll make a motion to approve Mr. Aguilar's request to join those two lots. Can I get a second?

Chairman Sisney made a motion to recommend the Summary Plat Amendment to the City Commission for final approval.

Vice-Chairman Buhler seconded the motion.

Motion carried unanimously.

**d. Public Hearing/Discussion/Action – Variance Request 1401 Platinum Street, Assistant City Manager Alvarez**

Assistant City Manager Alvarez: Chairman, members of the board, the variance request for this applicant is due to the age of the mobile home. Per our municipal code that was updated in 2018, mobile home units that are installed shall not be more than 20 years old at the time that they're installed. Currently the mobile home sits on a City lot however they are gonna have to move the mobile home from one lot to another; so, once you, in essence, touch or change, you have to bring everything up to code. So, the age of the mobile home doesn't meet our requirements, however I did tell the applicant that they can bring this to you and ultimately City Commission requesting a variance. They've submitted the site plan, they submitted a scope plan, you know, explaining why they need to move the mobile home. A site plan for where it would be located in the future as well as pictures of the existing mobile home for determination to see if it would be...some of our mobile homes aren't in the best of conditions. With that, the applicant is here and we can open public hearing if there's anybody to speak.

Chairman Sisney: I have Christy Sallee.

Assistant City Manager Alvarez: The applicant.

Christy Sallee: My name is Christy Sallee and I am requesting a variance to move my mobile home because it is over 20 years old. Right now, it sits on 175 W. 5<sup>th</sup> which is an RV park and it's a seniors only RV park so they are...they let me move in originally, I signed a contract and almost immediately they had decided that I needed to move my mobile home. I also have a baby, she's 1 year old and it's just me and her. I've followed all the rules at the RV park but the thing is how it's a seniors only RV park, they're asking that I move it. It's been really difficult finding a location due to rules and regulations and I finally found someone who is willing...it's a privately owned lot and that the 1401 Platinum. They're willing to allow me to move my mobile home there. I have also provided photos of my mobile home with the application for this variance in hopes to see that it's not an old looking mobile home, I mean, it's in good shape for its age.

Chairman Sisney: I'd like to ask some questions. Is it a double wide?

Christy Sallee: It's a single wide.



Chairman Sisney: And that lot that you're putting it on, you're not gonna own that lot?

Christy Sallee: I don't own the lot, no.

Chairman Sisney: So, ok. Can I ask your relationship? You don't have to answer that by the way? What's your relationship to the property owner?

Christy Sallee: Just a good friend.

Chairman Sisney: Ok, so. You know you're just opening yourself up to...I mean you're gonna wind up...the potential, same problem you have now; if you're aware of that.

Christy Sallee: That I'll have to move it?

Chairman Sisney: That you're setting your property on someone else's lot and they can, I don't know what the laws are, but I'm just telling you that you need, I just want you to be aware that these people did you wrong over here and you have more rights to deal with them you're gonna have dealing with this new person, just so you know.

Christy Sallee: Yes, that's a good point and I understand that but I don't have any other options. They're making me move my mobile home or they're gonna take it to court. I purchased this mobile home like I'm renting to own it, and I signed a contract with a realtor before I was informed that it was a senior citizens RV park and I'd have to move it. And in my contract with the realtor it says that I do not have to move the mobile home but the contract of the RV park landlord is saying that I do. So, I don't really have any other option.

Chairman Sisney: Again, I'm gonna say something that's not; I'm not a lawyer, this may be bad advice but you got a good chance of winning your case against these people. You might want to do a little research before you move your property is all I'm saying.

Member Alicea: Does the old trailer gave her misinformation for this?

Chairman Sisney: That's a legal case that she would be involved with, with the owners of the RV park and I'm not an attorney so.

Vice-Chairman Buhler: How much time have they given you to move the trailer that you bought; the trailer was there, right?

Christy Sallee: Yes.

Vice-Chairman Sallee: So, you bought it through a realtor. How much time have they given you to move?

Christy Sallee: They've given me, well, they had said that January 1<sup>st</sup> they were going to change the name of the RV park and change certain rules I guess of this RV park stating that my mobile home being there is a violation of their rules.

Member Alicea: Is it because you have a kid? Adult RV parks have no kids allowed.

Christy Sallee: They said it was only 3 years prior to me buying it, but I don't know that. They just said that that's what their rules were, however I was not aware of that whenever I purchased the mobile home because I wouldn't have done that. I wouldn't have planned on...it's hard to move a mobile home and it's expensive and it's just me and my baby so I just have to move it.



Chairman Sisney: Exactly, so, how far are you into this contract? How many payments have you made on this house?

Christy Sallee: Since May.

Chairman Sisney: And you've got how many years to pay for it.

Christy Sallee: A lot. Either way it's a contract and I can't go back on it.

Member Alicea: At some point the real state had to know the little details in some way. It didn't come just after you bought it.

Chairman Sisney: Can I ask a question of the City Manager then? Now you got this piece of property that she's financing, she doesn't own it, put it on someone else's property that ...I don't know what to do here. Do you have any suggestions?

City Manager Swingle: I think that you have...

Member Alicea: Like he's concerned that she goes through all this process in vain and she'll have to move this piece of property again.

Assistant City Manager Alvarez: She would have to come back before you guys again and at that point you could make a decision to not allow it.

City Manager Swingle: Right, and as far as the legal advice, the legal advice that you've kind of submitted to her that she probably should look at that and that should be the end of that conversation. It's up to her to do that. Who knows what will happen if you grant this transition in accepting an older trailer?

Vice-Chairman Buhler: Well, it sets a precedent. Would it set a precedent for us to allow that?

Assistant City Manager Alvarez: I think that in situations like this, that it's really a case by case basis. You have to look at the mobile home, the condition of the mobile home and the surrounding area as well. The area that it's going into and take each one into consideration as they come through. I don't know that it would set a precedence, I don't know that I have too many of these that come through. I do have occasional requests and I tell them all the same thing. She's been the first one that wanted to go through this whole process.

City Manager Swingle: I think the spirit of the regulation is, and this is unfortunate, it's just 20 years, we're more concerned about the condition and the appearance of the trailer than anything, but it is 20 years; that's the verbiage in the ordinance and what you have before you is a variance request.

Vice-Chairman Buhler: You know it's too bad that the person didn't come with you to support you, putting your property that you're buying on their property. That would've been a good thing for us to hear that they supported you and you know; it would've been a good thing.

Assistant City Manager Alvarez: Chairman, members of the board, there was a letter submitted to my office on behalf of that property owner.

Vice-Chairman Buhler: Ok, well it would've been nice to have seen that letter.

Assistant City Manager Alvarez: I understand.



Vice-Chairman Buhler: Ok, well I make a motion that we approve you're being bale to move the trailer. You know, you're not in a great situation and your trailer looks nice; I think it's in good shape and I hope it will make the move.

City Manager Swingle: So, your motion is to approve the variance?

Vice-Chairman Buhler: Yes, yes, my motion is to approve the variance.

Vice-Chairman Buhler made a motion to recommend the Variance Request to the City Commission for final approval.

Member Alicea seconded the motion.

Motion carried unanimously.

## **6. REPORTS FROM THE BOARD**

Vice-Chairman Buhler would like the rules of procedure and conduct on the next agenda.

## **7. REPORTS FROM STAFF**

Nothing to report at this time.

## **8. ADJOURNMENT**

There being no further business at hand, Chairman Sisney made a motion to adjourn the meeting.

Vice-Chairman Buhler seconded the motion.

Motion carried unanimously.

**PASSED AND APPROVED ON THIS 13th DAY OF MARCH 2023.**

---

Chris Sisney,  
Planning & Zoning Commission Chairman



# CITY OF TRUTH OR CONSEQUENCES

## AGENDA REQUEST FORM

MEETING DATE: April 12, 2023

*Agenda Item #: 1.5*

**SUBJECT:** Discussion/Action: Accept and Approve the Transportation Alternative Program (TAP) Grant Funds Award

**DEPARTMENT:** Community Development

**DATE SUBMITTED:** April 5, 2023

**SUBMITTED BY:** Traci Alvarez

**WHO WILL PRESENT THE ITEM:** Traci Alvarez

**Summary/Background:**

City submitted a Transportation Alternative Program Grant Funds (TAP) application requesting \$2,246,990.07 for Construction of Sidewalks located on **Marie St.** from Palo Verde to Date; **Pershing St.** from Marie to New School; **New School** to Date; **Smith St.** from Date to N. Silver; **N. Silver** to 9th St.

Funding award is in the amount of \$212,910.00 (\$181,910.00 Grant/\$31,000.00 Match). Funds will be used for design of Sidewalk improvements.

**Recommendation:**

Accept and Approve the award

**Attachments:**

- TAP Award Form
- Project Map

**Fiscal Impact (Finance):** Yes

\$212,910.00 (\$181,910.00 Grant/\$31,000.00 Match)

**Legal Review (City Attorney):** Choose an item.

**Approved For Submittal By:** ☐ Department Director

**Reviewed by:** ☐ City Clerk ☐ Finance ☐ Legal ☐ Other: [Click here to enter text.](#)

**Final Approval:** ☐ City Manager

**CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN**

Resolution No. [Click here to enter text](#) Ordinance No. -

Continued To: - Referred To: -

☐ Approved ☐ Denied ☐ Other: -

File Name: CC Agendas 4-12-2023



April 5, 2023

Congratulations, the New Mexico Department of Transportation (NMDOT) has selected your project, Sidewalk Improvement Construction to receive funds. NMDOT looks forward to working with you to develop a successful project. Please review the award information and funding, sign and return this form by **April 12, 2023**, to JoAnn Garcia, 505-372-8358, JoAnn.Garcia2@dot.nm.gov.

#### Award Information

Responsible Charge:	Traci Alvarez	Email:	talvarez@torcnm.org
T/LPA:	Truth Or Consequences	Phone:	575-952-0565
T/LPA Address:	505 Sims, Truth or Consequences, N.M. 87901		
Project Name:	Sidewalk Improvement Construction		
Funding Source:	TAP Urban Clusters		
Project Scope:	T/LPA: Sidewalk improvements		
Project Location:	Local Streets, various locations: Marie St from Palo Verde st to Date St; Pershing St from Marie St to New School Road; New School Road from Pershing St. to Date Street; Smith St from Date St. to N. Silver St; N. Silver St from Smith St to 9th St.		

#### Award Funding

Federal Fiscal Year	Project Phase	Federal Funds	Local Match	Totals
2024	P.E.	\$181910	\$31000	<b>\$212910</b>
<b>Totals</b>		<b>\$181910</b>	<b>\$31000</b>	<b>\$212910</b>

Notes: Project funding utilized in-kind match. T/LPA must work with T/LPA Coordinator for approval before initiating work that will be utilized as match. See the NMDOT T/LPA Handbook for direction.

#### Critical Next Steps + Considerations for Tribal/Local Public Agency (T/LPA) Projects:

- ✓ This award is NOT a guarantee of funding. Any work done prior to receiving an official notice to proceed will not be reimbursed.
- ✓ If you are a member of a MPO, coordinate with your MPO's staff to ensure the award is entered into the TIP. If you are in a RTPO area, NMDOT will enter the project into the STIP.
- ✓ Once the project has been entered into the STIP, Engage Judith Gallardo, T/LPA Coordinator, Judith Gallardo at 575-323-4242, or Judith.Gallardo@dot.nm.gov to begin the Agreement Development Process, as described in the NMDOT T/LPA Handbook.
- ✓ Read and refer to the [NMDOT T/LPA Handbook](#) for project processes and requirements.
- ✓ For Federal reporting purposes, please use the following Catalog of Federal Domestic Assistance (CFDA) code: 20.219 and provide your T/LPA's Unique Entity ID (UEI). Click [here](#) for more information on the UEI.

**Award Acceptance:** I, Responsible Charge Name, accept the award, as detailed above on behalf of Lincoln County and agree to the following award terms: <http://edocket.access.gpo.gov/2010/pdf/2010-22705.pdf> and <http://edocket.access.gpo.gov/2010/pdf/2010-22706.pdf>, and all terms and conditions of the NMDOT [Federal Aid Program](#).

T/LPA Responsible Charge Signature

Date

T/LPA UEI #



## NMDOT Transportation Alternatives Program (TAP) FY 2023/2024 - Project Location Map

### Multiple Street Sidewalk Improvements

Marie St from Palo Verde St to Date St  
Pershing St from Marie St to New School St  
New School St to Date St  
Smith St from Date to N. Silver St  
N. Silver St to 9th St



#### Legend

Project Location

**WILSON**  
& COMPANY  
CITY ENGINEERS





## CITY OF TRUTH OR CONSEQUENCES

### AGENDA REQUEST FORM

MEETING DATE: April 12, 2023

*Agenda Item #: 1.6*

**SUBJECT:** Discussion/Action – Accept and Approve Aging and Long Term Services Department Grant Appropriation A19-D2074 - 261

**DEPARTMENT:** Community Development

**DATE SUBMITTED:** April 6, 2023

**SUBMITTED BY:** Traci Alvarez

**WHO WILL PRESENT THE ITEM:** Traci Alvarez

***Summary/Background:***

FY19 emergency agreement for the additional shortfall amount of \$2,909.00, lacking for the vehicle purchase under grant #A21F2059, for Truth or Consequences Senior Center.

***Recommendation:***

Accept Emergency funding agreement

***Attachments:***

- Grant Agreement - A19-D2074 - 261
- 

***Fiscal Impact (Finance):*** Yes

\$2,909.00 Reimbursement Grant

***Legal Review (City Attorney):*** Choose an item.

***Approved For Submittal By:*** ☐ Department Director

***Reviewed by:*** ☐ City Clerk ☐ Finance ☐ Legal ☐ Other: [Click here to enter text.](#)

***Final Approval:*** ☐ City Manager

**CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN**

Resolution No. [Click here to enter text.](#) Ordinance No. -

Continued To: - Referred To: -

☐ Approved ☐ Denied ☐ Other: -

File Name: CC Agendas 4-12-2023

## AGENCY: AGING AND LONG TERM SERVICES DEPARTMENT

APPROPRIATION RECIPIENT:

Grantee: City of Truth or Consequences  
Name: Amanda Forrister / Title: T or C Mayor  
Address: 505 Sims Street, T or C, NM 87901  
Email: [amanda.forrister@torcnm.org](mailto:amanda.forrister@torcnm.org) / Telephone: (575) 894-6673

<u>APPROPRIATION NUMBER:</u>	<u>APPROPRIATION AMOUNT:</u>	<u>TERMINATION DATE:</u>
A19-D2074 - 261	\$2,909.00	June 30 <sup>th</sup> , 2023

### APPROPRIATION LANGUAGE

In Laws 2019, Chapter 277, Section 4, to purchase vehicle for the Senior center in Sierra County. (Grant funds unexpended by June 30<sup>th</sup>, 2023, will be reverted to the State of New Mexico's general fund.)

## CERTIFICATION

I hereby certify that the **City of Truth or Consequences**

1. Will only use the appropriation funds for permissible purposes as described in appropriation language.
2. Will comply with State Procurement Code and execution of binding written obligations or purchase orders with third party contractors or vendors for the provision of services, including professional services, or the purchase of tangible personal property and real property for the project.
3. Ensures that the appropriation funds only benefit entities in accordance with applicable law, including, but not limited to Article IX, Section 14 of the Constitution of the State of New Mexico, "Anti-Donation Clause."
4. Will follow the procedure described in "Appropriation Reimbursement" for reimbursement of appropriated funds.

### APPROPRIATION REIMBURSEMENT

The appropriation funds will be disbursed through a reimbursement process. The Appropriation Recipient will submit to the Agency Exhibit A: Request for Payment form along with supporting document(s) that evidence the expenses to be reimbursed. The Agency will review these documents to ensure all reimbursed expenses reflect the intent and purposed of the appropriation language. All expenditures for which the Appropriation Recipient requests reimbursement must occur prior to the reversion date. The latest date the Appropriation Recipient may submit a Request for Payment is June 30th, 2023. With the submission of the final Exhibit A: Request for Payment, the Appropriation Recipient must include a completed Exhibit B: Final Report form in order to receive the final reimbursement.

\_\_\_\_\_  
Grantee Chief Elected Official Signature / Printed Name

\_\_\_\_\_  
Date

### AUTHORITY

State Agency on Aging (28-4-1 to 28-4-9 NMSA 1978: successor agency, Aging and Long-Term Services Department (9-23-1 to 9-23-12 NMSA 1978) may enter into grants and contracts as appropriated by law. I hereby approve this certification for appropriation number

**Project #A19-D2074 – 261 T or C Senior Center – vehicle - \$2,909.00**

Agency Designee signature	Date
---------------------------	------



## City of Truth or Consequences

### AGENDA REQUEST FORM

MEETING DATE: April 12, 2023

Agenda Item #: I.7

**SUBJECT:** Approval of the Airport Advisory Board's recommendation to appoint Bernard Romero to serve as a member on their board.

**DEPARTMENT:** Clerk's Office

**DATE SUBMITTED:** April 6, 2023

**SUBMITTED BY:** Angela A. Torres, City Clerk

**WHO WILL PRESENT THE ITEM:** City Clerk Torres

**Summary/Background:**

The Airport Advisory Board has a vacancy on their board. On April 4<sup>th</sup> the board made a recommendation to appoint Bernard Romero to fill the vacancy on the board.

**Recommendation:**

Approval of the Airport Advisory Board's recommendation to appoint Bernard Romero to serve as a member on their board.

**Attachments:**

- Board Member Application
- -

**Fiscal Impact (Finance):** No

-

**Legal Review (City Attorney):** N/A

-

**Approved For Submittal By:** ☒ Department Director

**Reviewed by:** ☒ City Clerk ☐ Finance ☐ Legal ☐ Other: [Click here to enter text.](#)

**Final Approval:** ☐ City Manager

#### CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN

Resolution No. - Ordinance No. -

Continued To: - Referred To: -

☐ Approved ☐ Denied ☐ Other: -

File Name: CC Agendas 4-12-2023





## City of Truth or Consequences

### City Boards Application

Name: BERNARD L. ROMERO Address: 121 MUSTANG ROAD ELEPHANT BUTE  
Phone: 505-412-0566 Email: BERNARDROMEROEXCAVATINGCOUTLAK.COM  
MAILING ADDRESS 760 OLD LAS VEGAS HWY SANTA FE, N.M.  
87505

I am interested in serving as a member of one the following Boards:

- ☒ Airport Advisory Board      ☐ Public Arts Advisory Board      ☐ Golf Course Advisory Board  
☐ Public Utility Advisory Board      ☐ Library Advisory Board      ☐ Recreation Advisory Board  
☐ Lodger's Tax Advisory Board      ☐ Planning & Zoning Commission      ☐ Impact Fee Board  
☐ Other: \_\_\_\_\_

My qualifications are:

I've BEEN A PILOT FOR 30+ YEARS  
& I FLY IN & OUT OF THE TRUTH OR CONSEQUENCES  
AIRPORT ON A REGULAR BASIS. I WOULD LIKE TO  
BE A MEMBER OF THE AIRPORT ADVISORY BOARD TO  
HELP OUT TO MAKE THE TOLC AIRPORT A  
GOOD & SUCCESSFUL AIRPORT.

I hereby certify that my appointment to this board neither creates, nor should create, any conflict of interest for myself or the Board. I further confirm that any possible conflict of interest that may arise will be reported to the Board and the City Clerk.

Signature: Bernard L. Romero Date: 1/5/2023





# CITY OF TRUTH OR CONSEQUENCES

## AGENDA REQUEST FORM

MEETING DATE: April 12, 2023

Agenda Item #: I.8

**SUBJECT:** Review, Approve and/or Allocate Funds for Public Arts Advisory Board(PAAB)

**DEPARTMENT:** City Manager's Office

**DATE SUBMITTED:** March 29, 2023

**SUBMITTED BY:** Tammy Gardner

**WHO WILL PRESENT THE ITEM:** Tammy Gardner

**Summary/Background:**

Commission approval of PAAB application and contract for the hot mineral well project at the city owned ceramic fountain.

**Recommendation:**

*The applicant requested \$15,000.00 and the LTAB recommended to fully fund this project.*

**Attachments:**

- PAAB Application
- PAAB Contract

**Fiscal Impact (Finance):** Yes

\$15,000.00

**Legal Review (City Attorney):** Yes

**Approved for Submittal By:** ☒ Department Director

**Reviewed by:** ☐ City Clerk ☐ Finance ☐ Legal ☐ Other: [Click here to enter text.](#)

**Final Approval:** ☐ City Manager

### CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN

Resolution No. - Ordinance No. -

Continued To: - Referred To: -

☐ Approved ☐ Denied ☐ Other: -

File Name: CC Agendas 4-12-2023



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TB

## 2022-2023 LODGERS' TAX GRANT APPLICATION

## PART I: PROJECT INFORMATION

Complete one application for each project or event.

Organization Name	CITY OF TAOS OR CONSEQUENCES PUBLIC ART ADVISORY BOARD
Project/Event Name	Hot mineral well project at city owned ceramic fountain
Event Date(s) and Location (if applicable)	211 Main St, Taos, NM 87901
Event Organizer & Title within Organization (if applicable)	CARY JAEGER GUSTIN V. President Public Art Advisory Board
Phone Number of Organizer	575-312-2050
Email of Organizer	tailorman53@yahoo.com
Organization Address	CITY HALL 505 SUMMIT ST TAOS, NM 87901
Organization's Contact Person (if different than event organizer)	SAME
Contact Phone and Email for Organization's Contact Person	SAME

## PART 2: PROJECT COST AND FUNDING REQUEST Lodgers Tax Grant Funding

Amount Requested: (Must match application page 4)	\$15,000
Anticipated Attendance (not including volunteers/staff):	N/A

## PART 3: CRITERIA

Was this project/event funded in 2020-2021? Circle one: Yes/No

N/A

How many times has your event occurred? List previous events years. If new, indicate "new":

N/A

1. Define/Describe the overall project/event (what is happening at the event?):

See Attached Avamatic made a part thereof

2. Who is your target audience for your project/event and advertising (who do you want to attend?)

N/A

3. Describe the regions/cities in which you plan to market your project/event outside of Truth or Consequences?

N/A

4. What percentage of your printed materials will be distributed outside of Sierra County and how will they be distributed?

N/A

5. Describe your project/event indicators of success and how you plan to gather the information and how you plan to share that assessment with the City (e.g. increased hotel stays, increased attendance, first time attendees:

N/A

6. How many Facebook followers do you have for this event page or organization page (for a project)? \_\_\_\_\_ Instagram followers? \_\_\_\_\_

N/A

7. If applicable, do you plan to sell advertising for this project? If so, how much do you anticipate will be ad revenue will be generated? \_\_\_\_\_

N/A

8. If you are asking for funding for an existing website, be sure to attached analytics from previous year.

N/A

#### PART 4: PLAN FOR GRANT AMOUNT REQUESTED

Fill out this chart with your spending plan and the costs for these items. Note: **The items listed within this budget are the only reimbursable items after funds are awarded.** Modifications to your plan may only take place with regards to variation in dates of publication. Items not listed within the application at the time of approval will not be reimbursed. The Lodgers' Tax Board



reserves the right to recommend denying funding of specific items within this budget during their recommendation to City Commission.

Advertising/Promotion Company/Provider	Type of Ad/Promotion	Cost
<b>TOTAL AMOUNT REQUESTED:</b> Must match page 1.	WELL DRILLING COSTS	\$15,000

#### PART 5: FINANCIAL DISCLOSURE CHECKLIST

As per the attached City Ordinance, all applicants for Lodgers' Tax funds must submit the following information. You are only required to submit this information once per fiscal year.

☐ IRS and Secretary of State proof of Good Standing

☐ Previously submitted

ON FILE AT CITY HALL CLERKS OFFICE

#### PART 6: ASSURANCES AND CERTIFICATIONS

I/We certify that I/we am/are authorized to act on behalf of the organization making this application and that the statements herein are complete and accurate to the best of my knowledge. If funded, we will keep a clear and accurate accounting of how the funds were used. We will evaluate the use of funds as required and approved by the City of Truth or Consequences and will deliver an evaluation report to the City no more than (60) days after

the event or project completion, except when the events or projects occur between April 1<sup>st</sup> and May 15<sup>th</sup>, such evaluations must be submitted by the last day of May.

Print your name and title: CARY GUSTIN, Vice President Public Art Advisory Board

Signature: 

Date: MARCH 21, 2023

March 27<sup>th</sup>, 2023

Narrative and Project Description for Application  
City of Truth or Consequences, NM Lodgers Tax Advisory Board

Meeting of: March 27<sup>th</sup>, 2023 Submitted and made Part There Of

For several years The City of Truth Consequences Public Arts Advisory Board has focused on rehabbing and restorative work on The City owned ceramic Fountain designed by the renowned Northern New Mexico Ceramic Artist Shel Neymark. Originally powered by a hot mineral water fed cistern, it has outlived its natural life and it has been determined that a new Hot Mineral well is necessary to make the Public Art Piece work again.

The sculpture a part of the 15 site Cultural Corridors project was a Partnership of New Mexico Arts, New Mexico Highway and Transportation Department and local communities to place landmark artworks along Route 66 and The El Camino Real as they traverse New Mexico. It was a unique model for collaborations among federal, state, and local entities in the public art arena. It is the first introduction visitors to Truth or Consequences have of our magical Hot Mineral Water. It is an important tourism tool and needs to function properly.

After careful study and many reviews the City Public Art Advisory Board has selected the contractor and related work estimates to make the fountain functional again. The review and subsequent board vote has rendered the best value to the city for the work to be done and at a reasonable cost after review of several estimates.

Minutes of July 25, 2023 Under New Business Item F A project update was presented and notification that an additional request would be made for \$15k of additional Lodgers Tax Funds to complete the project.

The City of T or C's Public Art Advisory Board now makes this request.

Estimates Reviewed and voted to accept at  
City of Truth or Consequences Public Art Advisory  
Board meeting of March 15th, 2023

Maudlin Drilling-----	\$15,396.04
Borderland Construction-----	\$3,255.00
Zia Electric-----	\$2,085.00
State of NM Engineers Office	
Well Drilling Permit-----	\$200.00

Total Work Estimates: \$20,736.04

Funds Available: The City of T or C Public Arts

Advisory Board by Ordinance receives 1%

Annually from the Lodgers tax fund for

Projects within the city Fund Balance: \$9,013.69

Sierra County Arts Council has

\$3,957.98 in a public Art Fund

To Contribute

SCAC fund: \$3,957.98

Total funds available: \$12,971.67

Funds Short: (-7,964.37)



**CITY OF TRUTH OR CONSEQUENCES  
LODGERS TAX ADVISORY BOARD  
MINUTES  
MONDAY, JULY 25, 2022**

**REGULAR MEETING**

Regular meeting of the Lodgers Tax Advisory Board of the City of Truth or Consequences, New Mexico to be held in the City Commission Chambers, 405 W. Third, Truth or Consequences, New Mexico, on Monday, July 25, 2022 at 12:00 pm.

**CALL TO ORDER:**

The meeting was called to order by Chairman Jake Foerstner.

**ROLL CALL:**

Jake Foerstner, Chairman  
Gina Kelley, Vice-Chairman  
Linda DeMarino, Member – VIA PHONE

**ALSO PRESENT:**

Bruce Swingle, City Manager  
Tammy Gardner, Executive Assistant  
Lisa Gabaldon, Interim Deputy City Clerk

**1. APPROVAL OF AGENDA:**

Vice Chairman Kelley made a motion to approve the agenda.  
Member DeMarino seconded the motion.  
Motion carried unanimously.

**2. APPROVAL OF MINUTES:**

**a. Regular Meeting of May 23, 2022.**

Vice Chairman Kelley made a motion to approve the minutes.  
Member DeMarino seconded the motion.  
Motion carried unanimously.

**3. COMMENTS FROM THE PUBLIC:**

No Comments.

**4. OLD BUSINESS:**

**a. Discussion/Action: Lodger's Tax Expense Report, Tammy Gardner**

Tammy Gardner addressed the board with a handout of the board's expenditure report from the last fiscal year. Tammy explained which organizations used the money for their projects and which ones didn't. Chairman Foerstner asked what the procedure is for rolling over the funds. Tammy Gardner stated that the monies will automatically roll over into the next year for 2 years.

City Manager Swingle stated that the board will have \$95,577 roll over into FY 23. They will be getting a huge increase in revenue. The total budget for this year is \$292,162. This is the amount of money that this board has the ability to spend this fiscal year.

Tammy Gardner stated that as far as the Chamber of Commerce goes, the amount that was remaining in their funding was due to miscommunication; typically people come in and physically hand her reimbursements and instead they were emailing her everything. The emails got confusing between them and she may have missed a reimbursement request and when they changed project to project, they brought 2 projects to one meeting, so she took the 2 applications and did one PO for it; she's now learned not to do that. From now on, each project will be issued their own PO. They also ran out of time to complete the project so the \$17,000 will roll over but they are going to ask if they can complete the project later on.

Chairman Foerstner asked what the procedure is if they don't spend it all; do they need to approve it or do they need to go back and reapply?

Vice-Chairman Kelley stated that they may want to revise their original plan.

City Manager Swingle stated that the issue comes in with the agreements that they have them sign. The contracts are for a FY. It can be revised.

Vice-Chairman Kelley stated that it seems easier to make them reapply.

City Manager Swingle stated that they would prefer to leave it within the FY; those monies come in and they would like to pay them out within that FY so that they're not carrying over money in the future.

Tammy Gardner stated that she cannot issue a PO that pays for last year's and they can't issue contracts that pay for this year's to next year. It makes sense for them to reapply.

#### **5. NEW BUSINESS:**

##### **a. Discussion/Action: Veterans Memorial Park & Museum 2022-2023 Lodgers Tax Grant Application.**

Maggie Allen and Wendy Barnes addressed the board requesting money for pamphlets and the billboard sign.

Vice-Chairman made a motion to approve \$1,106.64 for new pamphlets and \$3,649.20 for the billboard sign on I-25/new design.

Member DeMarino seconded the motion.

Motion carried unanimously.

##### **b. Discussion/Action: MainStreet 2022-2023 Lodgers Tax Grant Applications**

Moshe Koenick was not able to attend the meeting but everything was explained in the request that he submitted for \$1,200 for the design and \$3,400 for the materials and labor.

Member DeMarino made a motion to approve \$1,200 for the design and \$3,400 for the materials and labor.

Vice-Chairman Kelley seconded the motion.

Motion carried unanimously.

##### **c. Discussion/Action: Geronimo Trail Scenic Byway 2022-2023 Lodgers Tax Grant Application**

LaRena Miller addressed the board requesting \$488.25 for brochures for design and graphics and \$3,381.38 for printing 20,000 brochures.

Vice-Chairman Kelley made a motion to approve \$488.25 for brochures for design and graphics and \$3,381.38 for printing 20,000 brochures for a total of \$3,869.63

Member DeMarino seconded the motion.

Motion carried unanimously.

##### **d. Discussion/Action: Recommendation for Appointment of Board Member:**

###### **1) Jessica MacKenzie**

Jessica Mackenzie introduced herself to the board and went over all of her experience.

Member DeMarino made a motion to approve Jessica Mackenzie to the Lodgers Tax Advisory Board.

Vice-Chairman Kelley seconded the motion.

Motion carried unanimously.

2) Gordon Edelhelt

Vice-Chairman Kelley made a motion to table the application until the next meeting.

Member DeMarino seconded the motion.

Motion carried unanimously.

e. Discussion/Action: New Lodgers Tax Ordinance, Chairman Foerstner

Chairman Foerstner stated that he understands that the City is considering a new ordinance but he didn't know if the board needs to approve it or if it has anything to do with them. He wants to make sure that they are in state compliance. City Manager Swingle stated that this resulted from an inquiry from Kim Skinner. He stated that he would not hesitate using Lodgers Tax from governmental entities; that is permissible. All they would be doing is amending the language to include: local governments and tribal governments.

Vice-Chairman Kelley made a motion to support the resolution that will amend the distribution of lodgers tax to include distribution going to local governments and tribal governments and once this is approved they will also make the amendment on the guidelines.

Member DeMarino seconded the motion.

Motion carried unanimously.

f. Discussion/Action: City Public Art Project, Cary "Jagger" Gustin

Carey 'Jagger' Gustin addressed the board by telling them of all of the projects that the Public Arts Advisory Board has done around the City. For FY23, the PAAB has \$9,014 in their fund and the Arts Council has \$3,956.77 to spend, bringing the total amount available to \$12,970.77. For the last 2 years, the project has been to get the fountain to work at the Geronimo Springs Museum. It is a vital tourist attraction. He went on to explain the problems with getting the fountain to work. He is requesting funding for \$15,000 to get a well driller to come in and repair the fountain. PAAB receives 1% of lodger's tax for funding in order to get a well driller. He has gotten an estimate from Rainmaker Drilling for \$19,000 and has made calls to a few others to come in and give them estimates as well. He wants a turn-key operation for the well.

City Manager Swingle stated that the numbers that are calculated after administrative costs are taken by the City, so there is some overhead that is taken out first.

Chairman Foerstner stated that the estimate for 100 feet of drilling is too much.

Carey 'Jagger' Gustin stated that they hired an artist to come and replace tiles and do some repair work for the fountain so that they wouldn't lose the money to the general fund.

Chairman Foerstner made a recommendation that Jagger get a better bid for a well that is going to do everything that he needs.

Vice-Chairman Kelley advised that if there is an overage of cost to get the job done, then he can apply for funding for the balance.

Chairman Foerstner recommended that Jagger get a better quote and he would give him a few contacts.

g. Discussion/Action: Chamber of Commerce, Marianne Blaue

Chairman Foerstner asked if this was to address the carryover.

Vice-Chairman Kelley stated that she feels they need to reapply. There is no application; it would be cleaner to have them reapply.

Carey 'Jagger' Gustin addressed the board in Marianne's absence. He stated that it's a \$35,000 project which places billboards along the Interstate in El Paso. Because of the amount of money, the Chamber doesn't allow for them to pay the money outright so they were able to pay in increments. They pay \$4,500 and then get reimbursed and then they do it again. Currently, they are remised for one payment. They just want to complete the project.

City Manager Swingle stated that they would have to revise the contract; the contract had an expiration date of the fiscal year. The board does not need to make any changes, the City does.

Member DeMarino made a recommendation that the City Commission amend the Lodger's Tax contract for the Chamber of Commerce to let them finish up their project by completing the social media portion and the amount would be the money that was allotted in the first application for the social media.

Vice-Chairman Kelley seconded the motion.

Motion carried unanimously.

## **6. COMMENTS FROM THE BOARD**

Member DeMarino reiterated about making sure that the organizations that the board gives money to have the money to do the projects.

Vice-Chairman stated that it's really sad for a project to stall because of cash flow.

## **7. COMMENTS FROM STAFF**

City Manager Swingle did a follow up on the drama with Airbnb. He went on to talk about the budget for FY23. He stated that they need to come up with a fix on their end in regards to non-profits not having enough money. The smaller the non-profit the more important lodger's tax is; they are less likely to have the capital.

Vice-Chairman Kelley stated that before the system was that the organizations brought the invoices to City Hall and they didn't have to go through the reimbursement part, they were just paid directly. We may want to consider going back to that.

City Manager Swingle stated that the only issue with that is if the City is going to be paying, then on the procurement we have to have 3 quotes, we have to make sure that all of the procurements are done. We always have to get the best attainable price.

Chairman Foerstner asked that the City look into other cities and their Airbnb policies and how they're collecting tax. Maybe they need to put something in an ordinance so that Airbnb is required to collect the tax. We need to look at other cities codes and see how they are collecting the taxes.

Vice-Chairman Kelley stated that she would go online and look at other cities ordinances to see what they say.

## **8. ADJOURNMENT**

There being no further business to come before the Lodgers Tax Advisory Board, Chairman Foerstner made a motion to adjourn the meeting. Meeting was adjourned.

**PASSED AND APPROVED ON THIS 26<sup>th</sup> DAY OF SEPTEMBER 2022.**

---

**Jake Foerstner, Chairman**  
**Lodgers Tax Advisory Board**



April 12<sup>th</sup>, 2023

Narrative and Project Description for Review and Approval

City Commission, City of Truth or Consequences, NM

Commission Meeting of April 12<sup>th</sup>, 2023

Good Morning: Mayor Forrester, Ladies of the Commission, Bruce, Good Morning, Angela, City Clerk, Jay good morning Tracy from administration good morning, Ladies and Gentlemen in the audience: It's an honor to speak before you this morning I am Cary 'jagger' Gustin representing the Cities Public Art Board

For several years The City of Truth Consequences Public Arts Advisory Board has focused on rehabbing and restorative work on The City owned ceramic Fountain designed by the renowned Northern New Mexico Ceramic Artist Shel Neymark. Originally powered by a hot mineral water fed cistern, it has outlived its natural life and it has been determined that a new Hot Mineral well is necessary to make the Public Art Piece work again.

The sculpture a part of the 15 site Cultural Corridors project was a Partnership of New Mexico Arts, New Mexico Highway and Transportation Department and local communities to place landmark artworks along Route 66 and The El Camino Real as they traverse New Mexico. It was a unique model for collaborations among federal, state, and local entities in the public art arena. It is the first introduction visitors to Truth or Consequences have of our magical Hot Mineral Water. It is an important tourism tool and needs to function properly.

After careful study and many reviews the City Public Art Advisory Board has selected the contractor and related work estimates to make the fountain functional again. The review and subsequent

board vote has rendered the best value to the city for the work to be done and at a reasonable cost after review of several estimates.

Estimates Reviewed and voted to accept at  
City of Truth or Consequences Public Art Advisory  
Board meeting of March 15th, 2023

Maudlin Drilling-----	\$15,396.04
Borderland Construction-----	\$3,255.00
Zia Electric-----	\$2,085.00
State of NM Engineers Office	
Well Drilling Permit-----	\$200.00

Total Work Estimates: \$20,736.04

Funds Available: The City of T or C Public Arts

Advisory Board by Ordinance receives 1%

Annually from the Lodgers tax fund for

Projects within the city Fund Balance: \$9,013.69

Sierra County Arts Council has

\$3,957.98 in a public Art Fund

To Contribute SCAC fund: \$3,957.98

Additional funding from City of T or C Lodgers Tax

Advisory Board approved at March 27<sup>th</sup>, 2023

Board meeting-----\$15,000.00

Total funds available: \$27,971.67

Funds not allocated: \$7,235.63

The City of Truth or Consequences Public Arts Advisory Board  
now makes the request for approval by the Commission and  
permission to proceed with the project on behalf of the City of  
Truth or Consequences, NM

I will now stand for any questions the commission may have.



# CITY OF TRUTH OR CONSEQUENCES

## AGENDA REQUEST FORM

MEETING DATE: April 12, 2023

Agenda Item #: I.9

**SUBJECT:** Review, Approve and/or Allocate Funds for Acknowledge, Create, Teach Corp.(A.C.T.)

**DEPARTMENT:** City Manager's Office

**DATE SUBMITTED:** March 29, 2023

**SUBMITTED BY:** Tammy Gardner

**WHO WILL PRESENT THE ITEM:** Tammy Gardner

**Summary/Background:**

Commission approval of A.C.T. application and contract for Truth or Consequences Annual Fiesta.

**Recommendation:**

*The applicant requested \$33,000.00 and the LTAB recommended to fund this in the amount of \$20,000.00.*

**Attachments:**

- A.C.T. Application
- A.C.T. Contract

**Fiscal Impact (Finance):** Yes

\$20,000.00

**Legal Review (City Attorney):** Yes

**Approved for Submittal By:** ☒ Department Director

**Reviewed by:** ☐ City Clerk ☐ Finance ☐ Legal ☐ Other: [Click here to enter text.](#)

**Final Approval:** ☐ City Manager

### CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN

Resolution No. - Ordinance No. -

Continued To: - Referred To: -

☐ Approved ☐ Denied ☐ Other: -

File Name: CC Agendas 4-12-2023



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**2023-2023 LODGERS' TAX GRANT APPLICATION****PART I: PROJECT INFORMATION**

Complete one application for each project or event.

Organization Name Fiesta TorC	<b>A.C.T. Corp (Acknowledge, Create, Teach Corp)</b> local non-profit, in good standing, representing <b>Fiesta 2023</b>
Project/Event Name	Truth or Consequences Annual Fiesta
Event Date(s) and Location (if applicable)	May 5/6/7 downtown TorC/REP
Event Organizer & Title within Organization (if applicable)	Erik Downs -- President & Fiesta Board
Phone Number of Organizer	7192891218- Eric Downs Chair 7576776560- Gigi Callahan
Email of Organizer	djdaddyrox@gmail.com gigicallahan@gmail.com
Organization Address	TorC Chamber of Commerce 207 South Foch
Organization's Contact Person (If different than event organizer)	
Contact Phone and Email for Organization's Contact Person	

**PART 2: PROJECT COST AND FUNDING REQUEST Lodgers Tax Grant Funding**

<b>Amount Requested:</b> <b>(Must match application page 4)</b>	<b>\$33,000.00</b>
Anticipated Attendance (not including volunteers/staff):	3,000+

**PART 3: CRITERIA**



Was this project/event funded in 2021-2022? Circle one: YES

How many times has your event occurred? List previous events years. If new, indicate "new":

73 years of celebration, but this is the 72nd annual event.

1. Define/Describe the overall project/event (what is happening at the event?):

Annual TorC Fiesta, Parade, vendors, tournaments, events, live music, fundraisers, educational booths, dances, shenanigans.

2. Who is your target audience for your project/event and advertising (who do you want to attend?)

Everyone! Youth, adults, seniors, veterans, performers, audiences, in the southwest, etc.

3. Describe the regions/cities in which you plan to market your project/event outside of Truth or Consequences?

Specifically larger communities, Albu, El Paso, Las Cruces, Santa Fe, Phoenix/Tucson/Kingman, Colorado, Louisiana. We also had people and vendors who came from all of these places last year.

4. What percentage of your printed materials will be distributed outside of Sierra County and how will they be distributed?

We plan on advertising in several newspapers statewide as we have in years past ~50% basically newspapers, and tourism related information destinations.

5. Describe your project/event indicators of success and how you plan to gather the information and how you plan to share that assessment with the City (e.g. increased hotel stays, increased attendance, first time attendees:

We anticipate being able to prove our success by increased hotel stays, attendance, and first time attendees, as well as data from parade entries, vendor lists, and tournament participants which will indicate how many people attended and where they were from for the Fiesta Sponsored events. Geronimo Trails Scenic Byways and Visitor Center along with the Geronimo Springs Museum will allow us to log and track our attendees. We will also have reports out on social media check ins, hits, shares, and hashtags.

6. How many Facebook followers do you have for this event page or organization page (for a project)? 2.8K likes, 3,000 followers Instagram followers? 170 (Both from combined social media pages)

7. If applicable, do you plan to sell advertising for this project? If so, how much do you anticipate ad revenue will be generated?

We have approximately \$7,500 worth of stage/banner advertising space that we plan on selling.

8. If you are asking for funding for an existing website, be sure to attach analytics from the previous year.

We are waiting on an estimate from Ruanna Waldrom who currently hosts our annual website.

#### **PART 4: PLAN FOR GRANT AMOUNT REQUESTED**

Fill out this chart with your spending plan and the costs for these items. Note: The items listed within this budget are the only reimbursable items after funds are awarded. Modifications to your plan may only take place with regards to variation in dates of publication. Items not listed within the application at the time of approval will not be reimbursed. The Lodgers' Tax Board reserves the right to recommend denying funding of specific items within this budget during their recommendation to the City Commission.

Advertising/Promotin Company/Provider	Type of Ad/Promotion	Cost
Advertising	Banners- Las Cruces, Hillsboro, El Paso, Albuquerque, Socorro, Silver City.	\$1,500
Advertising	Hulu Advertising	\$5,000
Advertising	Fiesta T-Shirts Lodgers Tax Logo, and Staff Shirts	\$3,000
Advertising	Printing, Flyers, Schedules	\$1,500.00
Advertising	Digital Billboard Advertising- Hobbes, Alamogordo, Deming,	\$3,000
Advertising	Graphic Design-Moesh Koenick	\$2,000.00
Advertising	Website Upkeep (Ruanna Waldrom)	\$2,000.00
Advertising	Social Media(FB/Instagram/Ads)	\$3,000.00
Advertising	Local Sentinel	\$2,500.00

Advertising	101 Gold Bravo Communications	\$3,000.00
Advertising	Adams Radio Communications	\$3,000.00
Sanitation	Port-a-potties/Hand washing Stations (Talon Septic Quote)	\$1,500.00
Security	Fiesta Weekend Beer Garden/Patrol Security, Fri/Sat/Sun	\$2,000.00
<b>TOTAL AMOUNT REQUESTED:</b> Must match page 1.		\$33,000.00

#### PART 5: FINANCIAL DISCLOSURE CHECKLIST

As per the attached City Ordinance, all applicants for Lodgers' Tax funds must submit the following information. You are only required to submit this information once per fiscal year.

- ☐ IRS and Secretary of State proof of Good Standing
- ☐ Previously submitted

#### PART 6: ASSURANCES AND CERTIFICATIONS

I/We certify that I/we am/are authorized to act on behalf of the organization making this application and that the statements herein are complete and accurate to the best of my knowledge. If funded, we will keep a clear and accurate accounting of how the funds were used. We will evaluate the use of funds as required and approved by the City of Truth or Consequences and will deliver an evaluation report to the City no more than (60) days after the event or project completion, except when the events or projects occur between April 1<sup>st</sup> and May 15<sup>th</sup>, such evaluations must be submitted by the last day of May.

Print your name and title: Eric Down President

Signature: Eric Down

Date: 3-19-23

Gizel Callahan  
Gizel Callahan  
3-19-23

6. How many Facebook followers do you have for this event page or organization page (for a project)? 2.8K likes, 3,000 followers Instagram followers? 170 (Both from combined social media pages)

7. If applicable, do you plan to sell advertising for this project? If so, how much do you anticipate ad revenue will be generated?

We have approximately \$7,500 worth of stage/banner advertising space that we plan on selling.

8. If you are asking for funding for an existing website, be sure to attach analytics from the previous year.

We are waiting on an estimate from Ruanna Waldrom who currently hosts our annual website.

#### **PART 4: PLAN FOR GRANT AMOUNT REQUESTED**

Fill out this chart with your spending plan and the costs for these items. Note: **The items listed within this budget are the only reimbursable items after funds are awarded.** Modifications to your plan may only take place with regards to variation in dates of publication. Items not listed within the application at the time of approval will not be reimbursed. The Lodgers' Tax Board reserves the right to recommend denying funding of specific items within this budget during their recommendation to the City Commission.

Advertising/Promotin Company/Provider	Type of Ad/Promotion	Cost
Advertising	Banners- Las Cruces, Hillsboro, El Paso, Albuquerque, Socorro, Silver City.	\$1,500
Advertising	Hulu Advertising	\$5,000
Advertising	Fiesta T-Shirts Lodgers Tax Logo, and Staff Shirts	\$3,000
Advertising	Printing, Flyers, Schedules	\$1,500.00
Advertising	Digital Billboard Advertising- Hobbes, Alamogordo, Deming,	\$3,000
Advertising	Graphic Design-Moesh Koenick	\$2,000.00
Advertising	Website Upkeep (Ruanna Waldrom)	\$2,000.00
Advertising	Social Media(FB/Instagram/Ads)	\$3,000.00
Advertising	Local Sentinel	\$2,500.00



Advertising	101 Gold Bravo Communications	\$3,000.00
Advertising	Adams Radio Communications	\$3,000.00
Sanitation	Port-a-potties/Hand washing Stations (Talon Septic Quote)	\$1,500.00
Security	Fiesta Weekend Beer Garden/Patrol Security, Fri/Sat/Sun	\$2,000.00
<b>TOTAL AMOUNT REQUESTED:</b> Must match page 1.		\$33,000.00

#### **PART 5: FINANCIAL DISCLOSURE CHECKLIST**

As per the attached City Ordinance, all applicants for Lodgers' Tax funds must submit the following information. You are only required to submit this information once per fiscal year.

- ☐ IRS and Secretary of State proof of Good Standing
- ☐ Previously submitted

#### **PART 6: ASSURANCES AND CERTIFICATIONS**

I/We certify that I/we am/are authorized to act on behalf of the organization making this application and that the statements herein are complete and accurate to the best of my knowledge. If funded, we will keep a clear and accurate accounting of how the funds were used. We will evaluate the use of funds as required and approved by the City of Truth or Consequences and will deliver an evaluation report to the City no more than (60) days after the event or project completion, except when the events or projects occur between April 1<sup>st</sup> and May 15<sup>th</sup>, such evaluations must be submitted by the last day of May.

Print your name and title: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_



# CITY OF TRUTH OR CONSEQUENCES

## AGENDA REQUEST FORM

MEETING DATE: April 12, 2023

*Agenda Item #: I.10*

**SUBJECT:** Review, Approve and/or Allocate Funds for Elephant Butte Chamber of Commerce

**DEPARTMENT:** City Manager's Office

**DATE SUBMITTED:** March 29, 2023

**SUBMITTED BY:** Tammy Gardner

**WHO WILL PRESENT THE ITEM:** Tammy Gardner

***Summary/Background:***

Commission approval of Elephant Butte Chamber of Commerce application and contract for the 2023 Marketing Project

***Recommendation:***

*The applicant requested \$5,000.00 and the LTAB recommended to fully fund this project.*

***Attachments:***

- Elephant Butte Chamber of Commerce Application
- Elephant Butte Chamber of Commerce Contract

***Fiscal Impact (Finance):*** Yes

\$5,000.00

***Legal Review (City Attorney):*** Yes

***Approved for Submittal By:*** ☒ Department Director

***Reviewed by:*** ☐ City Clerk ☐ Finance ☐ Legal ☐ Other: [Click here to enter text.](#)

***Final Approval:*** ☐ City Manager

### CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN

Resolution No. - Ordinance No. -

Continued To: - Referred To: -

☐ Approved ☐ Denied ☐ Other: -

File Name: CC Agendas 4-12-2023



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**2022-2023 LODGERS' TAX GRANT APPLICATION****PART I: PROJECT INFORMATION**

Complete one application for each project or event.

Organization Name	Elephant Butte Chamber of Commerce
Project/Event Name	2023 Marketing Project
Event Date(s) and Location (if applicable)	
Event Organizer & Title within Organization (if applicable)	Earl Greer, Chair
Phone Number of Organizer	(505) 350-1155
Email of Organizer	cearlgreer@gmail.com
Organization Address	402 Butte Blvd PO Box 1355 Elephant Butte, NM 87935
Organization's Contact Person (If different than event organizer)	
Contact Phone and Email for Organization's Contact Person	

**PART 2: PROJECT COST AND FUNDING REQUEST Lodgers Tax Grant Funding**

Amount Requested: (Must match application page 4)	5,000
Anticipated Attendance (not including volunteers/staff):	

**PART 3: CRITERIA**

Was this project/event funded in 2020-2021? Circle one: Yes/No

How many times has your event occurred? List previous events years. If new, indicate "new":

1. Define/Describe the overall project/event (what is happening at the event?): The EBCOC  
began using a coordinated marketing plan last year with Hutton Broadcasting. This program  
markets the entire EB lake area and is designed to increase tourism as well as encourage  
relocation and business startups for our  
communities.

2. Who is your target audience for your project/event and advertising (who do you want to attend?)

Recreationists

Retirees & Relocators

Business Development/Expansion

3. Describe the regions/cities in which you plan to market your project/event outside of Truth or Consequences?

El Paso / Las Cruces / Southern New Mexico

Eastern Arizona

Roswell / Clovis Area

Lubbock / West Texas

4. What percentage of your printed materials will be distributed outside of Sierra County and how will they be distributed?

90%

Neighbors Magazine is free at over 400 locations.



#### PART 4: PLAN FOR GRANT AMOUNT REQUESTED

Fill out this chart with your spending plan and the costs for these items. Note: The items listed within this budget are the only reimbursable items after funds are awarded. Modifications to your plan may only take place with regards to variation in dates of publication. Items not listed within the application at the time of approval will not be reimbursed. The Lodgers' Tax Board reserves the right to recommend denying funding of specific items within this budget during their recommendation to City Commission.

Advertising/Promotion Company/Provider	Type of Ad/Promotion	Cost
6 month Hutton Broadcasting	Neighbors print ads Website page on Las Cruces.com H.D.O. Billboard Program	7,360
Landmark Advertising	Billboard X 2 months	7,220
		<u>          </u>
Total for Program		14,580
<b>TOTAL AMOUNT REQUESTED: Must match page 1.</b>		5,000

#### PART 5: FINANCIAL DISCLOSURE CHECKLIST

As per the attached City Ordinance, all applicants for Lodgers' Tax funds must submit the following information. You are only required to submit this information once per fiscal year.

- ☒ IRS and Secretary of State proof of Good Standing
- ☐ Previously submitted

5. Describe your project/event indicators of success and how you plan to gather the information and how you plan to share that assessment with the City (e.g. Increased hotel stays, increased attendance, first time attendees:

Year over year lodging numbers  
Restaurant sales  
Attendance growth at events promoted  
Website Hits and other online data.

6. How many Facebook followers do you have for this event page or organization page (for a project)? 5194 followers Instagram followers? N/A

7. If applicable, do you plan to sell advertising for this project? If so, how much do you anticipate will be ad revenue will be generated? 00

8. If you are asking for funding for an existing website, be sure to attached analytics from previous year.

## PART 6: ASSURANCES AND CERTIFICATIONS

I/We certify that I/we am/are authorized to act on behalf of the organization making this application and that the statements herein are complete and accurate to the best of my knowledge. If funded, we will keep a clear and accurate accounting of how the funds were used. We will evaluate the use of funds as required and approved by the City of Truth or Consequences and will deliver an evaluation report to the City no more than (60) days after the event or project completion, except when the events or projects occur between April 1<sup>st</sup> and May 15<sup>th</sup>, such evaluations must be submitted by the last day of May.

Print your name and title: C. Ethel Green, President

Signature: 

Date: 16 March 2023

# ELEPHANT BUTTE CHAMBER OF COMMERCE

EIN: 85-0462710 | Elephant Butte, New Mexico, United States

## Form 990-N (e-Postcard)

Organizations who have filed a 990-N (e-Postcard) annual electronic notice.  
Most small organizations that receive less than \$50,000 fall into this category.

### ^ Tax Year 2021 Form 990-N (e-Postcard)

**Tax Period:**

2021 (09/01/2021-08/31/2022)

**EIN:**

85-0462710

**Organization Name (Doing Business as):**

ELEPHANT BUTTE CHAMBER OF COMMERCE

**Mailing Address:**

PO Box 1355  
Elephant Butte, NM 87935  
United States

**Principal Officer's Name and Address:**

PO Box 1355  
Elephant Butte, NM 87935  
United States

**Gross receipts not greater than:**

\$50,000

**Organization has terminated:**

No

**Website URL:**

### ✓ Tax Year 2020 Form 990-N (e-Postcard)

### ✓ Tax Year 2019 Form 990-N (e-Postcard)



## Search Information

### Entity Details

Business ID#: 2020550

Status: **Active**

Entity Name: **ELEPHANT BUTTE  
CHAMBER OF COMMERCE**

Standing: **Good Standing**

DBA Name: **Not Applicable**

### Entity Type and State of Domicile

Entity Type: **Domestic Nonprofit  
Corporation**

State of Incorporation: **New Mexico**

Benefit Corporation: **No**

Statute Law Code: **53-8-1 to 53-8-99**

### Formation Dates

### Reporting Information

### Period of Existence and Purpose and Character of Affairs

### Outstanding Items

#### Reports:

No Pending Reports.

#### Registered Agent:

No Records Found.

#### License:

No Records Found.

### Contact Information

Mailing Address: **PO BOX 1355, Elephant Butte, NM 87935**

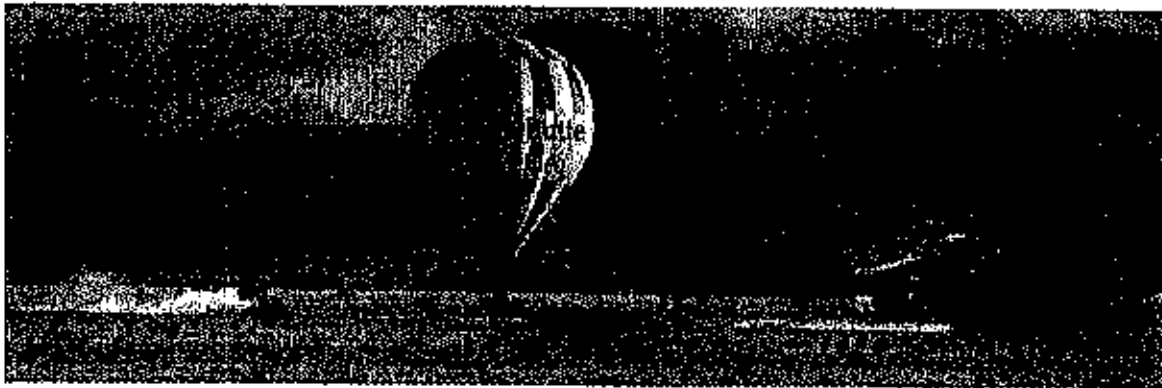
Principal Place of Business in New  
Mexico: **402 Butte Blvd, Elephant Butte, NM 87935**

Secondary Principal Place of  
Business in New Mexico:

Principal Office Outside of New  
Mexico: **Not Applicable**



**HUTTON**  
BROADCASTING



## **2023 MULTIMEDIA MARKETING PLAN**

Prepared for: Elephant Butte Chamber of Commerce

Presented By: Kallie Carter Hutton Broadcasting

April 2023 through December 2023

## **Elephant Butte Chamber of Commerce Goals & Objectives**

- **Utilize print, video and city sites to create awareness of Elephant Butte**
- **Keep Elephant Butte top-of-mind for New Mexicans statewide as a getaway option**
- **Educate New Mexicans about Elephant Butte and present the Chamber of Commerce as the definitive resource for visitors**



# HUTTON LASCRUCES!

DIGITAL DISPLAY

YOUR VIDEOS WILL BE DISPLAYED AT THESE LOCATIONS



PLUS! • Café de Mesilla • Tacos and Shell-ah's • Picacho Hills Country Club

Dedicated hotel channel at

HOTEL ENCANTO  
LAS CRUCES



Be a part of what

Las Cruces has to offer!

**LAS CRUCES**



Over 100,000 users with over a million of average viewing time

Users range from ages 18 - over

with the

being

ranging from

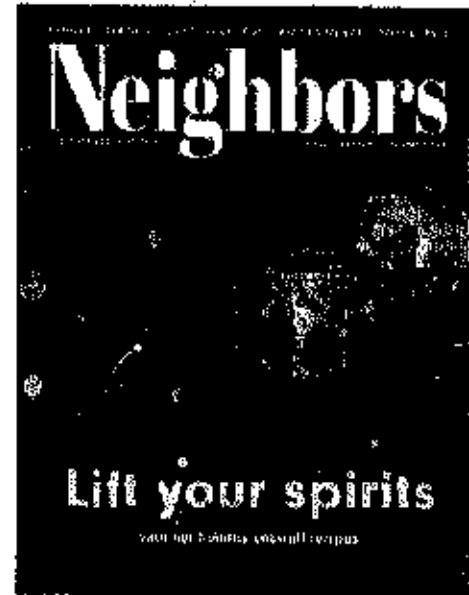
and

# Neighbors

**Neighbors magazine** is a comprehensive editorial resource for residents of Southern New Mexico and west El Paso, as well as those thinking of relocating to our sunny landscape.

**Neighbors magazine's** editorial content includes a wide range of topics of interest to readers of every age, including fun activities, delicious food and beverages, beautiful homes and gardens, places to visit, and much more. If it is part of our region, it's in our pages.

Connect your business with locals, visitors, and those relocating to Southern New Mexico, including Las Cruces, Mesilla, Deming, Lordsburg, Silver City, plus west El Paso.



**CIRCULATION:** *Neighbors* magazine is printed six times per year, with each edition covering a two-month distribution cycle. Circulation is 15,000 print copies with an average of 2.5 readers per copy, which provides for 37,500 print impressions per edition. Readers online connect through our powerful website: [TheNeighborsMagazine.com](http://TheNeighborsMagazine.com). Each month this e-edition site umbrella enjoys over 86,253 page views; extended over the two-month life cycle of an edition provides for almost 180,000 online views. The combined print and website impressions total over 217,000 per two-month edition. This number doesn't include social media, where we have over 10,000 Facebook followers.

**READER DEMOGRAPHICS:** *Neighbors* magazine has a loyal readership ranging from 30 to 80 years old. Its strong following is based on editorial content, which covers positive and relevant community topics. The magazine is unique in its reader delivery because it is well read by residents, plus the magazine penetrates the market of people moving or traveling to our region. Reaching potential residents before they make their personal selections for products and service providers is an opportunity for you to reach a new customer base. Also, as New Mexico increases its travel appeal to people inside the United States and internationally, connecting with these tourists is a critical focus. Each week our website accumulates inquiries from these folks. They request information on the community, its businesses, relocating, and events for when they'll be in town.

**EDITORIAL:** *Neighbors* magazine's goal is to capture the culture of our part of Southern New Mexico. The engaging editorial highlights our community and its residents at their best. We have the pleasure of promoting what makes our area so special and all the people who make it dynamic.

# Neighbors

DISPLAY ADVERTISING		RATES
<input type="checkbox"/>	Back Cover	\$1,900
<input type="checkbox"/>	Inside Back Cover	\$1,200
<input type="checkbox"/>	Inside Front Cover	\$1,300
<input type="checkbox"/>	Full Page	\$920
<input type="checkbox"/>	Half Page	\$690
<input type="checkbox"/>	Third Page Box	\$460
<input type="checkbox"/>	Third Page Strip	\$460
<input type="checkbox"/>	Sixth Page	\$230
<input type="checkbox"/>	Twelfth Page Square	\$110
<input type="checkbox"/>	Must See Listing (Property Listing)	\$125
<input type="checkbox"/>	Business Listing	\$30

Rates are per issue. Discounts are available for pre-payment, annual contracts, and providing camera-ready art. \*No discounts for these listings.

## Magazine Ad Space Reservation Deadlines

Reservations for new ads are due the first weekday of the month prior to publication, earlier for January/February.

## Advertise online with LasCruces.com

Our website offers several ad size options, including a site skin at the top of each page. Online ads include a link to your website or social media. Ad prices are the monthly rates before gross receipts tax, except site skin, which is weekly.

DIGITAL ADVERTISING		RATES
<input type="checkbox"/>	Site Skin Take-over Ad	\$150/week
<input type="checkbox"/>	Half-page ad	\$160/mo
<input type="checkbox"/>	Media box ad	\$110/mo
<input type="checkbox"/>	Must See Listing (realtors)	\$150/mo
<input type="checkbox"/>	Featured Business Listing - primary navigation	\$50/mo
<input type="checkbox"/>	Featured Business Listing - secondary navigation	\$25/month

LASCRCES.COM

E-NEWSLETTER

Flight: Weekly Circulation: 2,500

- Event or business details
- Minimum 1 color photo (jpg)
- Link to event listing
- Hyperlink to desired website

Investment: \$100 per week

# LASCRCES!

MARCH 28 - 31, 2021



### Spring Break Daycations Close to Las Cruces

Looking for a quick day trip to celebrate spring break? Look no further. There are so many cool places to check out in and around the Las Cruces area. Consider visiting Historic Old Mesilla, the Gila National Forest and Old Dwellings, White Sands National Park, Cloudcroft, and Elephant Butte Lake, which are just a few of the many Las Cruces area attractions. Get the whole list here.



### Enjoy the Sunshine in Silver City

Just a two-hour drive from Las Cruces, Silver City is a great place to spend a nice spring day. From nature and art to good eats and rowdy nightlife, we show you how to spend an ideal day in this funky and fun village. Start planning your trip now. Get the scoop here.

# Elephant Butte Chamber of Commerce 2023

April 2023 thru December 2023

☐ **Video Production**

- 15-second video
- Edit from previous footage
- One preliminary edit to preview and to provide feedback
- One revision edit after feedback
- ✓ \$700 + tax (one-time fee)

☐ **HDD Screen Package - Las Cruces**

- All HDD Screens in Las Cruces
- 15 Second Video (no audio)
- \$350/month + tax

☐ **Las Cruces.com**

- "Visit Elephant Butte" on LasCruces.com
- 15 Second Video (no audio)
- \$200/month + tax

☐ **Neighbors Magazine - now statewide!**

- 4 issues, Full Page
- May/June; July/August; September/October; November/December
- \$460/month + tax

- Total Monthly Investment: \$1010/month + tax
- One-time video production charge: \$700 + tax

---

Approval

Date





# CITY OF TRUTH OR CONSEQUENCES

## AGENDA REQUEST FORM

MEETING DATE: April 12, 2023

*Agenda Item #: I.11*

**SUBJECT:** FY 23/24 Sub-Recipient Grant Application for Companion Animal Action Team (CAAT)  
**DEPARTMENT:** City Manager's Office  
**DATE SUBMITTED:** April 5, 2023  
**SUBMITTED BY:** Tammy Gardner  
**WHO WILL PRESENT THE ITEM:** Bruce Swingle

***Summary/Background:***

Non-profit organizations submit annual sub-recipient applications requesting funding from the City's General Fund and the City's portion of Lodger's Tax. CAAT is requesting \$1,000.00.

***Recommendation:***

[Click here to enter text.](#)

***Attachments:***

- CAAT Application
- [Click here to enter text.](#)

***Fiscal Impact (Finance): Yes***

\$1,000.00

***Legal Review (City Attorney): Yes***

[Click here to enter text.](#)

***Approved For Submittal By:*** ☒ Department Director

***Reviewed by:*** ☐ City Clerk ☐ Finance ☐ Legal ☐ Other: [Click here to enter text.](#)

***Final Approval:*** ☐ City Manager

### CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN

Resolution No. [Click here to enter text.](#) Ordinance No. [Click here to enter text.](#)

Continued To: [Click here to enter a date.](#) Referred To: [Click here to enter text.](#)

☐ Approved ☐ Denied ☐ Other: [Click here to enter text.](#)

File Name: CC Agendas 4-12-2023

**SUBRECIPIENT GRANT APPLICATION**  
**COMPANION ANIMAL ACTION TEAM**



## City of Truth or Consequences

505 Sims Street

Truth or Consequences, New Mexico 87901

Phone: (575) 894-6673 Fax: (575) 894-0363

RECEIVED MAR 24 2023

### SUBRECIPIENT GRANT APPLICATION

FY: 2023/2024

DUE DATE: **03/24/2023 by 5:00pm**

#### BUDGET EVALUATION

The City has funded local organizations in the past; however, funding is scarce and the City usually receives more requests for funds than are available. Therefore, please note that your answers to these questions will have a direct bearing on how much, if any, funding will be allocated to your organization.

#### REQUIREMENTS

Organization's previous year's audit report or internal/informal financial statement is required. Please include with application. Proof of nonprofit status from Internal Revenue Service and the Office of the Secretary of State must accompany application. Application requires signature of authorized representative. Application must be submitted by the due date referenced above.

**(Attach a separate sheet to this form if you need additional space for your answers.)**

#### GENERAL INFORMATION

- Name of Organization: COMPANION ANIMAL ACTION TEAM
  - Is the organization registered as a non-profit? Yes X No
  - Non-Profit Corporation Commission Authority Number: 4621131
  - Employer Identification Number (EIN#): 45-5639740
  - Contact Person: Majorie Powey Phone No. 575-740-0421
  - Mailing address PO Box 204, Williamsburg, NM 87942
  - Physical Address: 205 S, Hyde St., Williamsburg, NM 87942
- E-Mail: majiepow@windstreamm.net

#### FUTURE FUNDING REQUEST

- Amount of funding requested for FY 2023/2024: \$1,000.00
- Detailed accounting of how proposed funding is to be spent in FY 2023/2024:  
I understand that funding will be cut this year but am requesting the same amount as last year.  
The reason for this is to insure that every animal is vaccinated. Even if people cannot pay we  
use the grant money to insure vaccinations are done for all animals. This includes rabies and DHPP  
for dogs and rabies and FVRCP for cats. The cost of these are \$25.00 per animal.
- State how the residents or businesses of Truth or Consequences will be benefited by the funding allotted to your organization in FY 2023/2024.

Pets are an important part of people's lives. We offer low cost spay neuter to prevent the  
births of unwanted kittens and puppies that place a huge burden on the community and the  
shelter. In the last year we have seen litters of puppies and kittens dumped within the county.  
When we see puppies and kittens offered on Lost Found and Rehoming Sierra County we reach  
out to their owners to offer to spay or neuter the mother and if money is an issue we do it free.

- Explain if the City's funding of your organization will be used to leverage other funding from other sources.

Whenever we apply for grants, we are asked about the grants we currently receive. It is a plus  
that the City recognizes the importance of having low cost spay neuter available..

This is especially true because Sierra County is one of the poorest Counties in New Mexico.

We appreciate the funding that the City provides. The Bonner Foundation provides  
funding and requests the names of other grantors. This year we applied and received funding  
from Carroll Petrie Foundation and they also requested information on other donors or  
grantors.

- Do you have plans for conducting an **Independent** financial audit of your organization in the coming year? Yes ☐ No ☒ If yes, who will be the Independent public accountant?

#### HISTORICAL INFORMATION

- Amount of current (2022/2023) year's funding: \$1,000.00

- Detailed account of how the current year's funds have been spent:

As stated we use the City grant to insure that every dog and cat leaves the clinic immunized.  
Rabies is critical in rural communities because of pets exposure to wildlife. Recently a woman  
in Hillsboro was bitten by a rabid fox and is undergoing treatment. Distemper, parvo  
vaccine helps prevent sickness and death in young dogs. FVRCP is a combination vaccine for  
the prevention of respiratory illness in cats. Clinics with Dr. Starr on average are over \$3,000.  
Client fees cover about 1/3 the cost. Grants help pay the balance. Please see the attached  
clinic bill. I continue to pay all utility and insurance fees for the building.

- Explain if the City's funding of your organization was used to leverage other funding from other sources. If so, how:

In the past City funding has helped us to continue receiving funding from the Bonner Foundation.  
Most grants that we apply for ask whether we receive local funding or are supported



by local organizations. We work with Watermelon Mountain Ranch a no-kill facility in Albuquerque that places kittens and young adult cats that are spayed and neutered and negative for FIV and FELV. Last year we applied for funding from Carroll Petrie Foundation and in June we received enough funding to finish the scheduled clinics. Otherwise we would have ended the year with a \$4,000 deficit and would have had to cancel two clinics.

- State how the residents or businesses of Truth or Consequences benefited by the funding allotted to your organization this current year (2022/2023):

Residents benefit because we offer low cost spay neuter services that are affordable. In Las Cruces cost to spay a female cat is well over \$150.00 at most veterinary clinics. We charge \$40.00 to spay female cats, \$30.00 for a male cat neuter. Vaccines are \$25.00 for Rabies and FVRCP.

Dog spay is \$60.00 and there is not extra charge for large dogs. Dog neuter is \$50.00. Vaccines are \$25.00 for Rabies and Distemper Parvo. In Las Cruces the bill would be well over \$200.00.

For low-income residents these rates are affordable and help prevent births of unwanted kittens and puppies.

- Has there been an **independent** financial audit of the organization this year or in prior years?  
Yes ☐ No ☒ If YES, please provide name below and a copy of the current audit with your application. If NO, please provide internal/informal audit or financial statements.

Submitted By: Majorie E Powey Majorie E Powey Date: 3/24/2023  
(Typed Name & Signature)

Received By: Jenny Chidister Date: 3/24/23

## **BUDGET 2022**

## UNAUDITED INCOME AND EXPENSES 2022

### INCOME

INCOME DONATIONS	AMOUNT
INDIVIDUAL DONATIONS CHECKS OR CASH	\$ 620.00
NETWORK FOR GOOD	\$1,611.00
AMAZON SMILE (THIS IS BEING TERMINATED)	\$39.48
PAYPAL DIRECT DEPOSIT	\$48.00
EDI PAYMENT BENEVITY	\$168.30
GRANTS	
BONNER FOUNDATION	\$10,000.00
CITY GRANT T OR C (PREVIOUS YEAR \$1500)	\$1,250.00 Unknown whether we will receive funding this year
CARROLL PETRIE GRANT	\$15,000 – GRANT ARRIVED IN MAY \$7500 allocated this year \$7500 allocated next year
OTHER INCLUDING EVENTS	
YARD SALE	\$125.00
	Because of Covid, we did not have a normal year and did not participate in the Fiesta or our local Fair. This year we will do both if we have volunteers.
CLINIC COPAYS. Without the grant you provided we could not have ended the year with money in the bank.	\$13,425.76
	<b>TOTAL \$42,287.54</b>

## UNAUDITED INCOME AND EXPENSES 2022

### EXPENSES

PAWS AND HOOVES CLINICS 10 CLINICS	\$30,775.14
EMERGENCY CARE (AVAC ) 9 ANIMALS HELPED	\$875.87
,ADVANCED VET CARE – ORTHOPEDIC SURGEON	\$300.00
SCARS REPAYMENT FOR FERALS	\$800.00
LIABILITY INSURANCE BOARD AND VOLUNTEERS	\$1,215.00. PAID IN JANUARY COVERS VOLUNTEERS
CLEANING BUILDING PRIOR TO CINIC	600.00 (\$60.00 3 HOURS PER CLINIC ) I DO ALL THE CLEANING BETWEEN CLINICS AND HELP THE DAY BEFORE CLINICS.
LUNCHES FOR STAFF AT CLINICS	\$ 520.45 (Lunch for volunteers and Dr. Starr and tech) for usually order from A & B Drive In. Clinics run from 7:30 AM to usually 5PM
USPS BOX RENT	\$65.00
CLINIC SUPPLIES INCLUDES CONES, TABBANDS, SHAMPOO FOR RINGWORM, CAT LITTER SUPPLIES FOR RESIDENT CATS	\$400.00
	<b>TOTAL \$35,551.46</b>

I pay all utilities and property maintenance as well as repairs including shingles replacement for roof.



## CLINIC INVOICE

# INVOICE

## PNH Mobile 2

3233 N. Mesa St Suite 210  
El Paso, TX 79902  
915-584-4491

"Helping El Paso Help Their Pets"

FOR: T or C CAAT  
PO BOX 204  
Williamsburg, NM

Printed: 12-10-22 at 3:18p  
Date: 12-10-22  
Account: 15892  
Invoice: (open)

Date	For	Qty	Description	Price	Discount	Net Price
Services by Amy Starr, DVM PS						
12-10-22	2022/12/10	224	PNH-M Mileage (S/N Clinic) per ml			896.00
12-10-22		1	S/N Clinic Day			1850.00
12-10-22		26	PNH-M Presurgery Intake Exam	520.00	520.00	0.00 **
12-10-22		7	Feline Castration	427.00	427.00	0.00 **
12-10-22		7	Feline Ovariohysterectomy	581.00	581.00	0.00 **
12-10-22		7	Canine Ovariohysterectomy	924.00	924.00	0.00 **
12-10-22		5	Canine Castration	550.00	550.00	0.00 **
12-10-22		20.10	PNH2 Ketamine-Xylazine Comb Inj			0.00
12-10-22		104	PNH-M2 Tramadol Tablet 50mg (1	104.00	104.00	0.00 **
12-10-22		2.50	PNH-M2 Metacam/Loxi Inj 5mg/ml (	42.50	0.50	42.00 **
12-10-22		21	PNH2 Rabies 3yr Vaccine (10ml)			396.00
12-10-22		10	PNH2 K9 DAPP Inventory (1ml)			100.00
12-10-22		14	PNH2 Feline FVRCP Vaccine (1ml)			140.00
12-10-22		8	PNH-M In-House FELV/FIV Test			258.00

Services by

12-10-22	#1621	Check payment	-3422.00
----------	-------	---------------	----------

Old balance	Charges	Payments	Discount	New balance
0.00	3422.00	3422.00	3106.50 **	0.00

Your invoice total reflects our Client Class 1 discount.

Reminders for: 2022/12/10

Last done

12-10-23	MVC Exam W/Vaccines	12-10-22
----------	---------------------	----------

Thank you for letting us care for your pet(s)! Refer a new client and get \$20 off your next visit.

We will not process any type of credit card transaction without proper form of card holder's I.D. present.

We do not give refunds or reimbursements for professional services rendered, deposits

on surgeries/major procedures or inventory items that have left the facility. Further charges such as lab tests, radiology, hospitalization, anesthesia and pharmacy items not posted at the time of discharge may be billed later.

We do require a 24-hour advanced notice on all/any cancellations for appointments. \$25 cancellation fee will be charged on all No show less than 24 hours notice. Surgery appointments are required to be cancelled a week (7 days) prior to surgery in order to receive a refund or the full surgery deposits will be forfeited.

We appreciate your understanding.

Also, check out our website ([www.paws-n-hoovesvetclinic.com](http://www.paws-n-hoovesvetclinic.com)), online pharmacy, Facebook, YouTube, Pinterest, SnapChat and LinkedIn!

## **IRS AND SOS DOCUMENTATION**



# Companion Animal Action Team

EIN: 45-5639740 | Williamsburg, New Mexico, United States

## Publication 78 Data

Organizations eligible to receive tax-deductible charitable contributions. Users may rely on this list in determining deductibility of their contributions.

**On Publication 78 Data List:** Yes

**Deductibility Code:** PC [?](#)

## Determination Letter

A favorable determination letter is issued by the IRS if an organization meets the requirements for tax-exempt status under the Code section the organization applied.

### Final Letter(s)

[FinalLetter\\_45-5639740\\_COMPANIONANIMALACTIONTEAM\\_11292012\\_01.tif](#)  
[\[https://apps.irs.gov/pub/epostcard](https://apps.irs.gov/pub/epostcard/dl/FinalLetter_45-5639740_COMPANIONANIMALACTIONTEAM_11292012_01.tif)  
[/dl/FinalLetter\\_45-5639740\\_COMPANIONANIMALACTIONTEAM\\_11292012\\_01.tif\]](#)

## Form 990-N (e-Postcard)

Organizations who have filed a 990-N (e-Postcard) annual electronic notice. Most small organizations that receive less than \$50,000 fall into this category.

- ✓ **Tax Year 2021 Form 990-N (e-Postcard)**
- ✓ **Tax Year 2020 Form 990-N (e-Postcard)**
- ✓ **Tax Year 2019 Form 990-N (e-Postcard)**
- ✓ **Tax Year 2018 Form 990-N (e-Postcard)**
- ✓ **Tax Year 2017 Form 990-N (e-Postcard)**
- ✓ **Tax Year 2016 Form 990-N (e-Postcard)**

## Copies of Returns (990, 990-EZ, 990-PF, 990-T)

Electronic copies (images) of Forms 990, 990-EZ, 990-PF or 990-T returns filed with the IRS by charities and non-profits.

**Organization Name:**

COMPANION ANIMAL ACTION TEAM

**EIN:**

45-5639740

**Tax Period:**

201612

**Return ID:**

2183717

**Filing Type:**

P

**Return Type:**

990EZ

**Copy of Return:**

2016 Form 990EZ Filing ([https://apps.irs.gov/pub/epostcard/cor/455639740\\_201612\\_990EZ\\_2017051914453989.pdf](https://apps.irs.gov/pub/epostcard/cor/455639740_201612_990EZ_2017051914453989.pdf))

<b>Code</b>	<b>Type of organization and use of contribution.</b>	<b>Deductibility Limitation</b>
PC	A public charity.	50% (60% for cash contributions)
POF	A private operating foundation.	50% (60% for cash contributions)
PF	A private foundation.	30% (generally)
GROUP	Generally, a central organization holding a group exemption letter, whose subordinate units covered by the group exemption are also eligible to receive tax-deductible contributions, even though they are not separately listed.	Depends on various factors
LODGE	A domestic fraternal society, operating under the lodge system, but only if the contribution is to be used exclusively for charitable purposes.	30%
UNKWN	A charitable organization whose public charity status has not been determined.	Depends on various factors
EO	An organization described in section 170(c) of the Internal Revenue Code other than a public charity or private foundation.	Depends on various factors
FORGN	A foreign-addressed organization. These are generally organizations formed in the United States that conduct activities in foreign countries. Certain foreign organizations that receive charitable contributions deductible pursuant to treaty are also included, as are organizations created in U.S. possessions.	Depends on various factors
SO	A Type I, Type II, or functionally integrated Type III supporting organization.	50% (60% for cash contributions)
SONFI	A non-functionally integrated Type III supporting organization.	50% (60% for cash contributions)
SOUNK	A supporting organization, unspecified type.	50% (60% for cash contributions)

Contributions must actually be paid in cash or other property before the close of an individual's tax year to be deductible for that tax year, whether the individual uses the cash or accrual method.

If an individual donates property other than cash to a qualified organization, the individual may generally deduct the fair market value of the property. If the property has appreciated in value, however, some adjustments may have to be made.



STATE OF NEW MEXICO

**MAGGIE TOULOUSE OLIVER**

SECRETARY OF STATE

***Certificate of Good Standing and Compliance***

IT IS HEREBY CERTIFIED THAT:

**COMPANION ANIMAL ACTION TEAM**

**4621131**

the above named entity, a Corporation incorporated under the laws of New Mexico, is duly authorized to transact business in New Mexico as a Domestic Nonprofit Corporation, under the

**Nonprofit Corporation Act**

**53-8-1 to 53-8-99 NMSA 1978**

having filed its Articles of Incorporation on June 1, 2012, and Certificate of Incorporation Issued as of said date.

It is further certified that the fees due to the Office of the Secretary of State which have been assessed against the above named entity have been paid to date and the entity is in good standing and duly authorized to transact business as its existence has not been revoked in New Mexico. This certificate is not to be construed as an endorsement, recommendation, or notice of approval of the entity's financial condition or business activities and practices.

**Certificate Issued: March 24, 2023**

**In testimony whereof, the Office of the Secretary of State has caused this certificate to be signed on this day in the City of Santa Fe, and the seal of said office to be affixed hereto.**



*Maggie Toulouse Oliver*

**Maggie Toulouse Oliver  
Secretary of State**

**Certificate Validation #: 0074113**

A certificate issued electronically from the New Mexico Secretary of State's office is immediately valid and effective. The validity of a certificate may be established by viewing the Certificate Validation option on the Business Filing System at <https://portal.sos.state.nm.us/bfs/online> and following the instructions displayed under Certificate Validation.



**CITY OF TRUTH OR CONSEQUENCES**  
**2023/2024 SUB-RECIPIENT GRANT APPLICANTS**  
**DEADLINE: 03/24/23**

**2023/2024**

NAME OF ORGANIZATION General Fund(GL #101-1000-60725)	Nonprofit Status	FY 22/23 AMOUNT	AMOUNT REQUESTED	AMOUNT APPROVED	IN-KIND UTILITIES	TOTAL FROM CITY
Companion Animal Action Team (CAAT)	Y	\$1,000.00	\$1,000.00			\$0.00
Domestic Abuse Intervention Center (DAIC)	Y	\$2,000.00	\$2,000.00			\$0.00
Matthew 25 Food Pantry	Y	\$0.00	\$8,700.00			\$0.00
Sierra Joint Office on Aging (In-kind utilities amt. is for 2016)	Y	\$35,000.00	\$50,000.00			\$0.00
The Club of Sierra County	Y	\$5,000.00	\$20,000.00			\$0.00
						\$0.00
						\$0.00
						\$0.00
<b>TOTALS</b>		<b>\$43,000.00</b>	<b>\$81,700.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>



# CITY OF TRUTH OR CONSEQUENCES

## AGENDA REQUEST FORM

MEETING DATE: April 12, 2023

*Agenda Item #: I.12*

**SUBJECT:** FY 23/24 Sub-Recipient Grant Application for Domestic Abuse Intervention Center  
**DEPARTMENT:** City Manager's Office  
**DATE SUBMITTED:** April 5, 2023  
**SUBMITTED BY:** Tammy Gardner  
**WHO WILL PRESENT THE ITEM:** Bruce Swingle

### **Summary/Background:**

Non-profit organizations submit annual sub-recipient applications requesting funding from the City's General Fund. Domestic Abuse Intervention Center is requesting \$2,000.00.

### **Recommendation:**

[Click here to enter text.](#)

### **Attachments:**

- Domestic Abuse Intervention Center Application
- [Click here to enter text.](#)

### **Fiscal Impact (Finance): Yes**

\$2,000.00

### **Legal Review (City Attorney): Yes**

[Click here to enter text.](#)

**Approved For Submittal By:** ☒ Department Director

**Reviewed by:** ☐ City Clerk ☐ Finance ☐ Legal ☐ Other: [Click here to enter text.](#)

**Final Approval:** ☐ City Manager

### **CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN**

Resolution No. [Click here to enter text.](#) Ordinance No. [Click here to enter text.](#)

Continued To: [Click here to enter a date.](#) Referred To: [Click here to enter text.](#)

☐ Approved ☐ Denied ☐ Other: [Click here to enter text.](#)

File Name: CC Agendas 4-12-2023



# City of Truth or Consequences

505 Sims Street

Truth or Consequences, New Mexico 87901

Phone: (575) 894-6673 Fax: (575) 894-0363

## SUBRECIPIENT GRANT APPLICATION

FY: 2023/2024

DUE DATE: 03/31/2023 by 5:00pm

### BUDGET EVALUATION

The City has funded local organizations in the past; however, funding is scarce and the City usually receives more requests for funds than are available. Therefore, please note that your answers to these questions will have a direct bearing on how much, if any, funding will be allocated to your organization.

### REQUIREMENTS

Organization's previous year's audit report or internal/informal financial statement is required. Please include with application. Proof of nonprofit status from Internal Revenue Service and the Office of the Secretary of State must accompany application. Application requires signature of authorized representative. Application must be submitted by the due date referenced above. *(Attach a separate sheet to this form if you need additional space for your answers.)*

### GENERAL INFORMATION

- Name of Organization: Domestic Abuse Intervention Center
  - Is the organization registered as a non-profit? Yes X No
  - Non-Profit Corporation Commission Authority Number: 1489033
  - Employer Identification Number (EIN#): 85-0384664
  - Contact Person: Blanca Chavez Phone No. 575-894-3557
  - Mailing Address: P.O. Box 1711, Truth or Consequences, NM 87901
  - Physical Address: 812 East 3rd Truth or Consequences, NM 87901
- E-Mail: dalc@windstream.net

### FUTURE FUNDING REQUEST

- Amount of funding requested for FY 2023/2024: \$2,000.00
- Detailed accounting of how proposed funding is to be spent in FY 2023/2024:  
Audit - \$500.00  
Telephone/Internet - \$1500.00
- State how the residents or businesses of Truth or Consequences will be benefited by the funding allotted to your organization in FY 2023/2024.  
Residents of T or C will continue to benefit from domestic violence services, individual support,

victim advocacy, criminal legal advocacy, crisis intervention and temporary shelter, and client  
care and support at no cost to them. For over 30 years Domestic Abuse Intervention Center  
has operated in Truth or Consequences and is the only domestic violence center and service in  
Sierra County.

- Explain if the City's funding of your organization will be used to leverage other funding from other sources.

The City of T or C funding is used in conjunction with funding from Children Youth and Families  
Department (CYFD) and Crime Victims Reparation Commission to provide services to victims,  
witnesses, and participants of domestic violence.

- Do you have plans for conducting an **Independent** financial audit of your organization in the coming year? Yes X No     If yes, who will be the Independent public accountant?

Scott Northam, CPA PC

#### HISTORICAL INFORMATION

- Amount of current (2022/2023) year's funding: \$2,000.00
- Detailed account of how the current year's funds have been spent:

Audit - \$500.00

Telephone - \$ 1500.00

- Explain if the City's funding of your organization was used to leverage other funding from other sources. If so, how:

The City of T or C funding is used in conjunction with funding from Children Youth and Families  
Department (CYFD) and Crime Victims Reparation Commission to provide services to victims,  
witnesses, and participants of domestic violence.



- 
- 
- State how the residents or businesses of Truth or Consequences benefited by the funding allotted to your organization this current year (2022/2023):

Residents of T or C, victims, and perpetrators of domestic violence received the following services through DAIC: individual support services, victim advocacy, crisis intervention, personal safety planning, client information and referrals, temporary shelter for victims, food, toiletries, feminine products, pampers, wipes, pull ups, baby bottles, baby food, baby formula, referral access and transportation to long-term domestic violence shelter's throughout New Mexico, and legal advocacy which included attending court with the victims as well as assistance with orders of protection at no cost to the client.

- Has there been an **independent** financial audit of the organization this year or in prior years?  
Yes ☒ No ☐ If YES, please provide name below and a copy of the current audit with your application. If NO, please provide internal/informal audit or financial statements.

Scott Northam, CPA PC

Submitted By: Blanca Chavez Blanca Chavez Date: 3/17/2023  
(Typed Name & Signature)

Received By: Jimmy Mardner Date: 3/21/23

**DOMESTIC ABUSE  
INTERVENTION CENTER, INC.**

**AUDITED FINANCIAL STATEMENTS**  
**JUNE 30, 2022 AND 2021**

**DOMESTIC ABUSE INTERVENTION CENTER, INC.**  
**TABLE OF CONTENTS**  
**JUNE 30, 2022 and 2021**

	<b>Page Number</b>
<b>INTRODUCTORY SECTION</b>	
Table of Contents .....	i
Official Roster .....	ii
<b>FINANCIAL SECTION</b>	
Independent Auditor's Report .....	1
<b><u>Financial Statements:</u></b>	
Statements of Financial Position .....	3
Statements of Activities .....	4
Statement of Functional Expenses - 2022 .....	5
Statement of Functional Expenses - 2021 .....	6
Statements of Cash Flows .....	7
Notes to Financial Statements .....	8
<b>INTERNAL CONTROL AND COMPLIANCE SECTION</b>	
Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i> .....	14
Schedule of Findings and Questioned Costs .....	16

**DOMESTIC ABUSE INTERVENTION CENTER, INC.**  
**OFFICIAL ROSTER**  
**JUNE 30, 2022 and 2021**

**BOARD OF DIRECTORS**

Anthony MacRoberts	Chair
Don Aronjo	Vice-Chair
Mary Penner	Treasurer
Beatrice Sanders	Director
Ted Ontiveros	Director

**EXECUTIVE DIRECTOR**

Blanca Chavez



## FINANCIAL SECTION



**SCOTT NORTHAM, CPA, PC**  
Certified Public Accountants

## INDEPENDENT AUDITOR'S REPORT

Board of Directors  
Domestic Abuse Intervention Center, Inc.  
Truth or Consequences, New Mexico

### *Opinion*

We have audited the accompanying financial statements of Domestic Abuse Intervention Center, Inc. (a nonprofit organization), which comprise the statement of financial position as of June 30, 2022 and 2021, and the related statements of activities and cash flows for the year then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Domestic Abuse Intervention Center, Inc. as of June 30, 2022 and 2021 and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### *Basis for Opinion*

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Domestic Abuse Intervention Center, Inc. and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### *Responsibilities of Management for the Financial Statements*

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Domestic Abuse Intervention Center, Inc.'s ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

### *Auditor's Responsibilities for the Audit of the Financial Statements*

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Domestic Abuse Intervention Center, Inc.'s internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Domestic Abuse Intervention Center, Inc.'s ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated September 6, 2022, on our consideration of Domestic Abuse Intervention Center, Inc.'s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Domestic Abuse Intervention Center, Inc.'s internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Domestic Abuse Intervention Center, Inc.'s internal control over financial reporting and compliance.

  
Scott Northam, CPA, PC

Ruidoso, NM

September 6, 2022

**DOMESTIC ABUSE INTERVENTION CENTER, INC.**  
**STATEMENTS OF FINANCIAL POSITION**  
**JUNE 30, 2022 AND 2021**

	2022	2021
<b>ASSETS</b>		
Cash and Cash Equivalents	\$ 79,939	70,739
Grants Receivable	31,862	49,835
Capital Assets, Net	11,072	16,183
<b>TOTAL ASSETS</b>	<b>\$ 122,873</b>	<b>\$ 136,757</b>
<b>LIABILITIES AND NET ASSETS</b>		
<b>LIABILITIES</b>		
Accrued Payroll Tax Liabilities	\$ 4,562	\$ 5,236
Accrued Wages	7,051	5,946
Accrued Vacation	8,419	10,417
Total Liabilities	20,032	21,599
<b>NET ASSETS</b>		
Net Assets Without Donor Restrictions	102,841	115,158
Total Net Assets	102,841	115,158
<b>TOTAL LIABILITIES AND NET ASSETS</b>	<b>\$ 122,873</b>	<b>\$ 136,757</b>

The accompanying notes are an integral part of these financial statements.



**DOMESTIC ABUSE INTERVENTION CENTER, INC.**  
**STATEMENTS OF ACTIVITIES**  
**YEARS ENDED JUNE 30, 2022 AND 2021**

	2022	2021
<b>REVENUE AND SUPPORT</b>		
Contributions	\$ 921	\$ 6,281
Grant Revenue		
Federal - VOCA	126,798	146,159
State - CYFD	138,202	165,026
Local	2,500	2,500
In-Kind Donated Services	119,232	67,120
Other Income	29	354
<b>Total Revenue and Support</b>	<b>387,682</b>	<b>387,440</b>
<b>EXPENSES</b>		
Program Expense	383,726	365,772
Management and General	16,273	17,060
<b>Total Expenses</b>	<b>399,999</b>	<b>382,832</b>
Change in Net Assets	(12,317)	4,608
<b>NET ASSETS WITHOUT DONOR RESTRICTIONS, BEGINNING OF YEAR</b>	<b>115,158</b>	<b>110,550</b>
<b>NET ASSETS WITHOUT DONOR RESTRICTIONS, END OF YEAR</b>	<b>\$ 102,841</b>	<b>\$ 115,158</b>

The accompanying notes are an integral part of these financial statements.

**DOMESTIC ABUSE INTERVENTION CENTER, INC.**  
**STATEMENT OF FUNCTIONAL EXPENSES**  
**YEAR ENDED JUNE 30, 2022**

	Program Services				Management and General	Total
	CYFD	VOCA	City of T or C	Total		
<b>FUNCTIONAL EXPENSES</b>						
Salaries and Wages	\$ 100,367	\$ 89,064	\$ -	\$ 189,431	\$ 2,091	\$ 191,522
Payroll Taxes	8,597	6,160	-	14,757	160	14,917
Employee Benefits	854	13,718	-	14,572	2,034	16,626
Advertising	371	-	-	371	358	729
Client Services	5,190	424	-	5,614	6	5,620
In-Kind Donated Services	-	119,232	-	119,232	-	119,232
Rental Equipment	-	1,142	-	1,142	-	1,142
Insurance	1,818	2,969	-	4,787	3,723	8,510
Office Expense	82	807	-	889	1,062	1,951
Bank Fees	-	-	-	-	65	65
Postage	-	315	-	315	52	367
Accounting and Auditing	6,404	600	500	7,504	918	8,422
Rent	5,400	5,400	-	10,800	-	10,800
Repairs and Maintenance	175	428	-	603	127	730
Staff Training and Development	253	944	-	1,197	-	1,197
Supplies	-	-	-	-	202	202
Telephone	3,123	978	1,434	5,535	60	5,595
Travel	354	460	-	814	139	953
Utilities	124	3,991	-	4,115	-	4,115
Other	1,364	118	366	2,048	146	2,194
Expenses before Depreciation	134,476	246,750	2,500	383,726	11,163	394,889
Depreciation	-	-	-	-	5,110	5,110
<b>TOTAL EXPENSES</b>	<b>\$ 134,476</b>	<b>\$ 246,750</b>	<b>\$ 2,500</b>	<b>\$ 383,726</b>	<b>\$ 16,273</b>	<b>\$ 399,999</b>

**DOMESTIC ABUSE INTERVENTION CENTER, INC.**  
**STATEMENT OF FUNCTIONAL EXPENSES**  
**YEAR ENDED JUNE 30, 2021**

	Program Services				Management and General	Total
	CYFD	VOCA	City of T or C	Total		
<b>FUNCTIONAL EXPENSES</b>						
Salaries and Wages	\$ 111,208	\$ 81,227	\$ -	\$ 192,435	\$ 3,037	\$ 195,472
Payroll Taxes	6,082	5,223	-	11,305	3,032	16,357
Employee Benefits	1,629	20,891	-	22,520	-	22,520
Advertising	150	-	-	150	378	528
Client Services	12,679	-	-	12,679	-	12,679
In-Kind Donated Services	10,960	56,160	-	67,120	-	67,120
Rental Equipment	-	1,148	-	1,148	-	1,148
Insurance	3,947	7,726	-	11,673	-	11,673
Office Expense	2,501	210	-	2,711	249	2,960
Bank Fees	-	-	-	-	108	108
Postage	2,159	76	-	2,235	-	2,235
Accounting and Auditing	7,322	600	500	8,422	-	8,422
Rent	5,400	5,400	-	10,800	-	10,800
Repairs and Maintenance	534	979	-	1,513	63	1,576
Staff Training and Development	-	1,196	-	1,196	309	1,505
Supplies	6,433	797	-	7,230	-	7,230
Telephone	2,625	1,142	1,875	5,642	687	6,329
Travel	825	133	-	958	-	958
Utilities	163	3,780	-	3,943	-	3,943
Information and Technology	-	-	-	-	868	868
Other	1,967	-	125	2,092	1,199	3,291
<b>Expenses before Depreciation</b>	<b>176,584</b>	<b>186,688</b>	<b>2,500</b>	<b>365,772</b>	<b>11,950</b>	<b>377,722</b>
Depreciation	-	-	-	-	5,110	5,110
<b>TOTAL EXPENSES</b>	<b>\$ 176,584</b>	<b>\$ 186,688</b>	<b>\$ 2,500</b>	<b>\$ 365,772</b>	<b>\$ 17,060</b>	<b>\$ 382,832</b>

The accompanying notes are an integral part of these financial statements.

**DOMESTIC ABUSE INTERVENTION CENTER, INC.**  
**STATEMENTS OF CASH FLOWS**  
**YEARS ENDED JUNE 30, 2022 AND 2021**

	2022	2021
<b>CASH FLOWS FROM OPERATING ACTIVITIES:</b>		
Change in Net Assets	\$ (12,317)	\$ 4,608
Adjustments to Reconcile Change in Net Assets to Not Cash Used by Operating Activities:		
Depreciation	5,110	5,110
Net Change in:		
Grants Receivable	17,973	(13,204)
Accrued Payroll Tax Liabilities	(674)	1,518
Accrued Wages	1,105	973
Accrued Vacation	(1,997)	863
Net Cash Used by Operating Activities	<u>9,200</u>	<u>(132)</u>
<b>NET CHANGE IN CASH AND CASH EQUIVALENTS</b>	<u>9,200</u>	<u>(132)</u>
<b>BEGINNING CASH AND CASH EQUIVALENTS</b>	<u>70,739</u>	<u>70,871</u>
<b>ENDING CASH AND CASH EQUIVALENTS</b>	<u>\$ 79,939</u>	<u>\$ 70,739</u>

**DOMESTIC ABUSE INTERVENTION CENTER, INC.**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2022 and 2021**

**NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**Nature of Activities** - The Domestic Abuse Intervention Center, Inc. (Organization) operates as a not-for-profit organization incorporated under the laws in the State of New Mexico. The Organization is established to provide counseling and services to individuals and families who have experienced domestic abuse and violence in the Sierra County region. The Organization is supported primarily through federal, state and local grants, local contributions, and volunteers.

**Accounting Pronouncements Adopted** - The Organization has adopted the provisions of Financial Accounting Standards Board (FASB) Accounting Standards Update (ASU) 2014-09, *Revenue from Contracts with Customers* (Topic 606), as amended. ASU 2014-09 applies to exchange transactions with customers that are bound by contracts or similar arrangements and establishes a performance obligation approach to revenue recognition.

The Organization has adopted the provisions of FASB ASU 2018-08, *Clarifying the Scope and the Accounting Guidance for Contributions Received and Contributions Made* (Topic 958). This accounting standard is meant to help not-for-profit entities evaluate whether transactions should be accounted for as contributions or as exchange transactions and, if the transaction is identified as a contribution, whether it is conditional or unconditional. ASU 2018-08 clarifies how an organization determines whether a resource provider is receiving commensurate value in return for a grant. If the resource provider does receive commensurate value from the grant recipient, the transaction is an exchange transaction and would follow the guidance under ASU 2014-09 (FASB ASC Topic 606). If no commensurate value is received by the grant maker, the transfer is a contribution. ASU 2018-08 stresses that the value received by the general public as a result of the grant is not considered to be commensurate value received by the provider of the grant. There was no material impact to the financial statements as a result of adoption. Accordingly, no adjustment to opening net assets was recorded.

**Basis of Accounting** - The accompanying financial statements of the Organization have been prepared on the accrual basis which is in accordance with accounting principles generally accepted in the United States of America (GAAP). Under the accrual basis, revenues are recognized when earned rather than received, and expenses are recorded when the liability is incurred, rather than when payment is made. Net assets represent the cumulative excess of revenue recognized over expenses incurred.

**Net Asset Presentation** - The Organization reports information regarding its financial position and activities according to two classes of net assets that are based upon the existence or absence of restrictions on use that are placed by its donors: net assets without donor restrictions and net assets with donor restrictions. FASB ASC 958-210-45-1 requires the total amount for each of the two classes of net assets and the total of net assets to be presented in the statement of financial position.

Net assets with donor restrictions are resources that are subject to donor-imposed restrictions. Some restrictions are temporary in nature, such as those that are restricted by a donor for use for a particular purpose or in a particular future period. Other restrictions may be permanent in nature; such as those that are restricted by a donor that the resources be maintained in perpetuity.

The Organization's unspent contributions are reported in net assets with donor contributions if the donor limited their use, as are promised contributions that are not yet due. Contributions of property and equipment or cash restricted to acquisition of property and equipment are reported as net assets with donor restrictions if the donor has restricted the use of the property or equipment to a particular program. These restrictions expire when the assets are placed in service.

When a donor's restriction is satisfied, either by using the resources in the manner specified by the donor or by the passage of time, the expiration of the restriction is reported in the financial statements by reclassifying the net assets from net assets with donor restrictions to net assets without donor restrictions.

The Organization does not have any temporarily or permanently restricted net assets restricted by the donor.



**DOMESTIC ABUSE INTERVENTION CENTER, INC.**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2022 and 2021**

**NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Cont.)**

Net assets without donor restrictions are resources available to support operations and not subject to donor restrictions. The only limits on the use of net assets without donor restrictions are the broad limits resulting from the nature of the Organization, the environment in which it operates, the purposes specified in its corporate documents and its application for tax-exempt status, and any limits resulting from contractual agreements with creditors and others that are entered into in the course of its operations.

**Income Tax Status** - The Organization qualifies as an organization exempt from income taxes under Section 501 (c)(3) of the *Internal Revenue Code* and is subject to a tax on income from any unrelated business, as defined by Section 509(a)(1) of the Code. The Organization currently has no unrelated business income. Accordingly, no provision for income taxes has been recorded.

FASB ASC Section 740 requires extensive disclosures about uncertain tax positions. The requirements of this standard are applicable to nonprofit organizations. The Organization evaluates any uncertain tax positions using the provisions of FASB ASC 450. Accordingly, a loss contingency is recognized when it is probable that a liability has been incurred as of the date of the financial statements and the amount of the loss can be reasonably estimated. The amount recognized is subject to estimate and management's judgment with respect to the likely outcome of each uncertain tax position. The Organization does not believe that it has engaged in any situation that would result in an uncertain tax position. As a result, management does not believe that any uncertain tax positions currently exist and therefore, no loss contingency has been recognized in the accompanying financial statements. The Organization's policy is to record any income tax related penalties and interest incurred as general and administrative expense. The Organization did not incur any income tax related penalties or interest during the year ended June 30, 2022.

Federal and state income tax statutes dictate that tax returns filed in any of the previous three reporting periods remain open to examination. Currently, the Organization has no open examinations with the Internal Revenue Service.

**Measure of Operations** - The statement of activities reports all changes in net assets, including changes in net assets from operating and nonoperating activities. Operating activities consist of program services, and interest income on bank balances. Nonoperating activities are limited to other income or loss activities considered to be of a more unusual or nonrecurring nature. The Organization did not engage in any reportable nonoperating activities during the years ended June 30, 2022.

**Cash and Cash Equivalents** - For purposes of the statement of cash flows, the Organization considers all unrestricted highly liquid investments to be cash equivalents.

**Use of Restricted Cash** - When the Organization incurs an expense for which it may use either restricted or unrestricted assets, it uses the restricted assets first whenever the assets have to be returned if not used.

**Advertising** - The Organization's policy is to expense advertising costs as the costs are incurred.

**Contributions and Unconditional Promises to Give** - Contributions are recognized when the donor makes a promise to give to the Organization, that is, in substance, unconditional. The Organization follows ASC 958-605-25, formerly SFAS No. 116, *Accounting for Contributions Received and Contributions Made*. In accordance with the codification standard, contributions received are recorded as unrestricted, temporarily restricted or permanently restricted, depending on the existence or nature of any donor restrictions.

**Grants Receivable** - The Organization receives grant funding from state and local government agencies. Grants receivable represent receivables from the funding entities that have been recorded when the expenses to be reimbursed were incurred or the units of service under contract have been provided. No allowance for bad debts is computed as the amounts represent valid receivables from the respective agencies.

**DOMESTIC ABUSE INTERVENTION CENTER, INC.**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2022 and 2021**

**NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Cont.)**

**Contributions** - Contributions received are recorded as net assets with donor restrictions or without donor restrictions support depending on the existence and/or nature of any donor restrictions. All donor-restricted support is reported as an increase in net assets with donor restrictions, depending on the nature of the restriction. When a restriction expires (that is, when a stipulated time restriction ends or purpose restriction is accomplished), net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the Statement of Activities as net assets without donor restrictions. Contributions received with donor-imposed restrictions that are met in the same year in which the contributions are received are classified as net assets without donor restricted contributions.

**Non-Cash Contributions** - Donated materials and other non-cash items are recorded as contributions at their estimated market value at the date of donation. Donated services are valued and amounts recorded in the financial statements for professional and skilled donated services if the ASC 958-605-25 recognition requirements are met.

No amounts have been reflected in the statements for other donated time and services if the ASC 958-605-25 recognition requirements were not met. However, a substantial number of other volunteers have donated significant amounts of their time to the Organization's program services.

**Grants and Accounts Receivable** - Revenues from government grants and case fee charges are reported as increases without donor restrictions as allowable expenditures under such agreements are incurred. The grants amounts expended in excess of reimbursements are reported as grants and accounts receivable.

The Organization receives grant funding from state and local government agencies. Grants receivable represent receivables from the funding entities that have been recorded when the expenses to be reimbursed were incurred or the units of service under contract have been provided. No allowance for bad debts is computed as the amounts represent valid receivables from the respective agencies.

**Functional Allocation of Expenses** - The costs of providing the various programs and supporting services have been summarized on a functional basis in the statement of activities. Accordingly, certain costs have been allocated among the programs and supporting services benefited. Expenses are charged to program costs based on direct expenditures incurred. Any program expenditures not directly chargeable are allocated to program costs based on management estimates.

**Accrued Vacation** - The Organization allows employees to carry over vacation hours to the following fiscal year. Full-time employees earn four hours of vacation per month, which increases to six hours per month after three years of employment. Part-time employees are allowed to accrue two hours of vacation per month.

**Estimates** - The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

**Risk Management** - The Organization is exposed to various risks of losses related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Organization has obtained insurance through various underwriters to insure against these potential losses. The premiums are not directly related to claims filed.

**Subsequent Events** - FASB ASC 855-10-50-1 requires reporting entities to disclose the date through which subsequent events have been evaluated and whether that date is the date the financial statements were issued or available to be issued. Management has evaluated subsequent events through the date of the auditor's report, which is the date the financial statements were available to be issued.

**DOMESTIC ABUSE INTERVENTION CENTER, INC.**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2022 and 2021**

**NOTE B - CASH AND CASH EQUIVALENTS**

**Custodial Credit Risk** - In accordance with FDIC, time deposits, savings deposits and interest bearing NOW deposits held at each financial institution will be insured up to \$250,000 in aggregate at each financial institution. The Organization uses one local financial institution for its banking purposes.

The carrying value of the cash and cash equivalents of the Organization's deposits at June 30, 2022 and 2021, respectively, were below the \$250,000 maximum covered by the federal depository insurance, therefore the Organization is not subject to custodial credit risk at the end of either fiscal year.

**NOTE C - GRANT REVENUES AND RECEIVABLES**

The Organization contracted with various federal, state and local authorities to provide domestic abuse counseling and support services to the area. These grants are reimbursement type grants, whereby the Organization must first spend the necessary funds and the required matching portion and then request reimbursement from the grantor. Detailed below are the grantors and programs for which the funds are designated.

Grantor Agency	Contract Number and Name	CFDA Number	2021 Revenue	2021 Receivable
NM Children, Youth, & Family Department	DV-FVPSA10, DV-DVOTI30, DV-DVGF20	93.671	\$ 165,026	\$ 28,335
Department of Justice Passed Through New Mexico Crime Victims Reparation Commission	2018-V2-GX-0022 2022-VA-930	16.575	146,159	21,500
City of Truth or Consequences			<u>2,500</u>	-
<b>Total Grants</b>			<b>\$ 363,520</b>	<b>\$ 49,835</b>

Grantor Agency	Contract Number and Name	CFDA Number	2022 Revenue	2022 Receivable
NM Children, Youth, & Family Department	DV-FVPSA10, DV-DVOTI30, DV-DVGF20	93.671	\$ 138,202	\$ 10,116
Department of Justice Passed Through New Mexico Crime Victims Reparation Commission	2018-V2-GX-0022 2022-VA-130	16.575	126,798	21,746
City of Truth or Consequences			<u>2,500</u>	-
<b>Total Grants</b>			<b>\$ 267,500</b>	<b>\$ 31,862</b>

**Single Audit** - The Organization did not exceed \$750,000 in federal or state grant program expenditures for the 2022 or 2021 fiscal years, respectively, therefore a single audit was not necessary for either fiscal year. The audits were conducted under *Governmental Auditing Standards* as required by of the State of New Mexico grantor agencies.

**Contingency Risks** - The Organization participates in federal and state assisted grant programs. These programs are subject to program compliance audits by the grantors and/or its representatives. Audits of these programs may be conducted at various times. In the case of future audits, the amount of expenditures which may be disallowed and grant funds recalled, if any, is expected to be immaterial.

**DOMESTIC ABUSE INTERVENTION CENTER, INC.**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2022 and 2021**

**NOTE C - GRANT REVENUES AND RECEIVABLES (Con't)**

**Concentration of Risk** - Although there is no assurance the grant contracts with the state and local governmental agencies will be renewed in the future, management is confident in the continued funding due to the long-term relationships with these agencies. However, should the contracts be rescinded or reduced due to budget issues by the government agencies, the reduction of income would have a severe impact on the operation of the Organization.

**Commitment** - The Organization has approximately \$43,349 of VOCA grant funds to spend before September 30, 2022 the end of the grant fiscal year, on operational expenses.

**NOTE D - LIQUIDITY AND AVAILABILITY**

The Organization regularly monitors liquidity required to meet its operating needs and other financial commitments. The Organization has a goal to maintain cash on hand equal to approximately three months of operating expenses. The Organization considers all expenditures related to its ongoing activities of providing family violence and sexual assault education and crisis program services in the Sierra County area as well as the conduct of activities that support these program services to be general expenditures. As part of its liquidity plan, the Organization continuously evaluates the amount of cash on hand and expected to be collected within 90 days, against current financial obligations.

**Financial Assets at Year End**

Cash	\$ 79,939
Grant Receivable	<u>31,862</u>
Total Financial Assets Available to Meet General Expenditures	<u>\$ 111,801</u>

**NOTE E - CAPITAL ASSETS**

Purchased property is recorded at acquisition cost, while donated property is recorded at estimated fair market value at the date of donation. Depreciation shown is calculated using the straight-line method. Under this method an equal amount is charged to depreciation each year over the estimated useful life of an asset.

Most grants and contracts do not require an accounting for depreciation by the Organization, however, for financial statement purposes, depreciation is recorded as a separate line item. Depreciation expense was \$3,110 and \$5,110 for the 2022 and 2021 fiscal years, respectively.

	2021	2022
<b>Furniture and Equipment</b>		
Furniture and Equipment	\$ 9,005	\$ 9,005
Vehicle	25,552	25,552
Less Accumulated Depreciation	<u>(18,374)</u>	<u>(23,485)</u>
Capital Assets, Net	<u>\$ 16,183</u>	<u>\$ 11,072</u>

**NOTE F - OPERATING LEASE**

The Organization leases office equipment for use in program and management operations under an operating lease with monthly lease payments of approximately \$103 which was renewed in February 2019 for an additional sixty months. The lease expense for the fiscal years ending June 30, 2022 and 2021 was approximately \$1,148 and \$1,148, respectively. The minimum lease expense for the remaining term of the lease is as follows:

**DOMESTIC ABUSE INTERVENTION CENTER, INC.**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2022 and 2021**

**NOTE F - OPERATING LEASE (Cont)**

Fiscal Year Ending June 30:

2023	\$ 1,235
2024	720
Total Lease Payments	<u>\$ 1,955</u>

**Departure from GAAP** - GASB 87 requires long term leases be capitalized and the related lease expense be classified as a liability, and have the asset depreciated and the liability amortized over the life of the leased equipment. Management concluded this office equipment lease is immaterial to the financial statements as a whole, and therefore elected not to apply GASB 87 to this particular lease. Management will reassess the lease under GASB 87 requirements if or when the office equipment lease is renewed.

**NOTE G - DONATED MATERIALS AND SERVICES**

Donated materials and other non-cash items are recorded as contributions at their estimated market value at the date of donation. Donated services are valued and amounts recorded in the financial statements for professional and skilled donated services if the ASC 958-605-25 recognition requirements are met.

The Organization utilizes specifically trained and skilled volunteers to answer an emergency hotline for reporting domestic abuse and other matters. Total volunteer hours which met the ASC 958-605-25 recognition requirements for being valued and recorded were approximately 6,712 and 6,712 hours, which were valued at approximately \$67,120 and \$67,120 for the fiscal years ending June 30, 2022 and 2021, respectively. These volunteer hours were recorded as in-kind revenue and program service expenses in the financial statements based on the values required by the grantor agencies for the matching hours.

No amounts have been reflected in the statements for other donated time and services if the ASC 958-605-25 recognition requirements were not met. However, a substantial number of other volunteers have donated significant amounts of their time to the Organization's program services.

**NOTE H - COVID-19 RISK AND UNCERTAINTIES**

In early March 2020, the COVID-19 virus was declared a global pandemic. Since then, business continuity, including supply chains and consumer demand across a broad range of industries and countries, has been and continues to be, severely impacted, as governments and their citizens take significant and unprecedented measures to mitigate the consequences of the pandemic.

The Secretary for the New Mexico Department of Health mandated temporary closing of businesses that were deemed non-essential and requested citizens of the State to adopt behavioral changes in response to the COVID-19 outbreak in the State. At a national and international level, government restrictions on travel and the behavioral changes by the public due to COVID-19 outbreaks across the globe are negatively impacting various industries and the related world markets. While the disruption extended well into the 2022 fiscal year, there is still considerable uncertainty around the duration and ultimate financial impact of these actions.

The Organization is continuing to conduct its program activities and to monitor the ongoing impact of the pandemic response. At the date of the audit report, the cumulative financial impact of the pandemic on the Organization, if any, cannot be fully determined, therefore no related adjustment has been made to these financial statements.



## INTERNAL CONTROL AND COMPLIANCE

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**SCOTT NORTHAM, CPA, PC**  
Certified Public Accountants

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL  
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON  
AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN  
ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

Board of Directors  
Domestic Abuse Intervention Center, Inc.  
Truth or Consequences, New Mexico

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of Domestic Abuse Intervention Center, Inc. (a nonprofit organization), which comprise the statement of financial position as of June 30, 2022 and 2021, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements, and have issued our report thereon dated September 6, 2022.

***Report on Internal Control over Financial Reporting***

In planning and performing our audits of the financial statements, we considered Domestic Abuse Intervention Center, Inc.'s internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Domestic Abuse Intervention Center, Inc.'s internal control. Accordingly, we do not express an opinion on the effectiveness of Domestic Abuse Intervention Center, Inc.'s internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.


Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

***Report on Compliance and Other Matters***

As part of obtaining reasonable assurance about whether Domestic Abuse Intervention Center, Inc.'s financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

***Purpose of this Report***

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Scott Northam, CPA, PC  
Buidoso, New Mexico  
September 6, 2022

**DOMESTIC ABUSE INTERVENTION CENTER, INC.**  
**SCHEDULE OF FINDINGS AND QUESTIONED COSTS**  
**JUNE 30, 2022 and 2021**

**FINANCIAL AND FEDERAL AWARD FINDINGS**

*PRIOR YEAR FINDINGS:*

NONE

*CURRENT YEAR FINDINGS:*

NONE

# Domestic Abuse Intervention Center

EIN: 85-0384664 | T Or C, New Mexico, United States

## Publication 78 Data

Organizations eligible to receive tax-deductible charitable contributions. Users may rely on this list in determining deductibility of their contributions.

On Publication 78 Data List: Yes

Deductibility Code: PC ⓘ





## Deductibility Code

In general, an individual who itemizes deductions may deduct contributions to most charitable organizations up to 50% (60% for cash contributions) of his or her adjusted gross income computed without regard to net operating loss carrybacks. Individuals generally may deduct charitable contributions to other organizations up to 30% of their adjusted gross income (computed without regard to net operating loss carrybacks). These limitations (and organizational status) are indicated as follows:

Code	Type of organization and use of contribution.	Deductibility Limitation
PC	A public charity.	50% (60% for cash contributions)
POF	A private operating foundation.	50% (60% for cash contributions)
PF	A private foundation.	30% (generally)
GROUP	Generally, a central organization holding a group exemption letter, whose subordinate units covered by the group exemption are also eligible to receive tax-deductible contributions, even though they are not separately listed.  A domestic fraternal society, operating under the lodge	Depends on various factors

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## Search Information

### Entity Details

Business ID#: **1489053**

Status: **Active**

Entity Name: **DOMESTIC ABUSE INTERVENTION  
CENTER, INC.**

Standing: **Good Standing**

DBA Name: **Not Applicable**

### Entity Type and State of Domicile

Entity Type: **Domestic Nonprofit Corporation**

State of Incorporation: **New Mexico**

Benefit Corporation: **No**

Statute Law Code: **53-8-1 to 53-8-99**

### Formation Dates

### Reporting Information

### Period of Existence and Purpose and Character of Affairs

### Outstanding Items

#### Reports:

No Pending Reports.

#### Registered Agent:

No Records Found.

#### Lienset:

No Records Found.



**Contact Information**

Mailing Address: P.O. Box 1711, Truth or Consequences, NM 87901

Principal Place of Business in New Mexico: 812 East 3rd, Truth or Consequences, NM 87901

Secondary Principal Place of Business in New  
Mexico:

Principal Office Outside of New Mexico: Not Applicable

Registered Office in State of Incorporation:

Principal Place of Business in Domestic State/  
Country: Not Applicable

Principal Office Location in NM: Not Applicable

**Registered Agent Information**

Name: TONY MACROBERT

Geographical Location Address:

Physical Address: 613 BIRCH, TRUTH OR  
CONSEQUENCES, NM 87901

Mailing Address: NONE

Date of Appointment: 07/27/1990

Effective Date of Resignation:

**Director Information**

Title	Name	Address
Director	BEATRICE SANDERS	1310 TEN, T OR C, NM 87901
Director	TED ONTIVEROS	660 DANIELS ST., Truth or Consequences, NM 87901
Director	MARY PENNER	614 MAGNOLIA, Truth or Consequences, NM 87901

**Officer Information**

Title	Name	Address
President	TONY MACROBERT	613 BIRCH, TRUTH OR CONSEQUENCES, NM 87901
Vice President	DON ARMIG	PO BOX 38, WILLIAMSBURG, NM 87942
Secretary	JUDY M. HARRIS	PO BOX 1754, 608 PERSHING, Truth or Consequences, NM 87901
Secretary	TED ONTIVEROS	660 DANIELS ST., Truth or Consequences, NM 87901

#### Organizer Information

Not Applicable

#### Incorporator Information

No Records to View.

#### Trustee Information

Not Applicable

#### Filing History

#### License History

[Back](#)
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CITY OF TRUTH OR CONSEQUENCES

2023/2024 SUB-RECIPIENT GRANT APPLICANTS

2023/2024

DEADLINE: 03/24/23

NAME OF ORGANIZATION General Fund(GL #101-1000-60725)	Nonprofit Status	FY 22/23 AMOUNT	AMOUNT REQUESTED	AMOUNT APPROVED	IN-KIND UTILITIES	TOTAL FROM CITY
Companion Animal Action Team (CAAT)	Y	\$1,000.00	\$1,000.00			\$0.00
Domestic Abuse Intervention Center (DAIC)	Y	\$2,000.00	\$2,000.00			\$0.00
Matthew 25 Food Pantry	Y	\$0.00	\$8,700.00			\$0.00
Sierra Joint Office on Aging (In-kind utilities amt. is for 2016)	Y	\$35,000.00	\$50,000.00			\$0.00
The Club of Sierra County	Y	\$5,000.00	\$20,000.00			\$0.00
						\$0.00
						\$0.00
						\$0.00
TOTALS		\$43,000.00	\$81,700.00	\$0.00	\$0.00	\$0.00





## CITY OF TRUTH OR CONSEQUENCES

### AGENDA REQUEST FORM

MEETING DATE: April 12, 2023

*Agenda Item #: I.13*

**SUBJECT:** FY 23/24 Sub-Recipient Grant Application for Matthew 25 Food Pantry, Inc.

**DEPARTMENT:** City Manager's Office

**DATE SUBMITTED:** April 5, 2023

**SUBMITTED BY:** Tammy Gardner

**WHO WILL PRESENT THE ITEM:** Bruce Swingle

***Summary/Background:***

Non-profit organizations submit annual sub-recipient applications requesting funding from the City's General Fund. CAAT is requesting \$8,700.00.

***Recommendation:***

[Click here to enter text.](#)

***Attachments:***

- Matthew 25 Application
- [Click here to enter text.](#)

***Fiscal Impact (Finance): Yes***

\$8,700.00

***Legal Review (City Attorney): Yes***

[Click here to enter text](#)

***Approved For Submittal By:*** ☒ Department Director

***Reviewed by:*** ☐ City Clerk ☐ Finance ☐ Legal ☐ Other: [Click here to enter text.](#)

***Final Approval:*** ☐ City Manager

### CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN

Resolution No. [Click here to enter text.](#) Ordinance No. [Click here to enter text.](#)

Continued To: [Click here to enter a date.](#) Referred To: [Click here to enter text.](#)

☐ Approved ☐ Denied ☐ Other: [Click here to enter text.](#)

File Name: CC Agendas 4-12-2023



## City of Truth or Consequences

505 Sims Street

Truth or Consequences, New Mexico 87901

Phone: (575) 894-6673 Fax: (575) 894-0363

RECEIVED MAR 20 2023

### SUBRECIPIENT GRANT APPLICATION

FY: 2023/2024

DUE DATE: 03/24/2023 by 5:00pm

#### BUDGET EVALUATION

The City has funded local organizations in the past; however, funding is scarce and the City usually receives more requests for funds than are available. Therefore, please note that your answers to these questions will have a direct bearing on how much, if any, funding will be allocated to your organization.

#### REQUIREMENTS

Organization's previous year's audit report or internal/informal financial statement is required. Please include with application. Proof of nonprofit status from Internal Revenue Service and the Office of the Secretary of State must accompany application. Application requires signature of authorized representative. Application must be submitted by the due date referenced above. *(Attach a separate sheet to this form if you need additional space for your answers.)*

#### GENERAL INFORMATION

- Name of Organization: Matthew 25 Food Pantry, Inc.
  - Is the organization registered as a non-profit? Yes X No
  - Non-Profit Corporation Commission Authority Number: 4706200
  - Employer Identification Number (EIN#): 46-2187947
  - Contact Person Laura Ploughe Phone No. 480/267-3535
  - Mailing Address: PO Box 3722, Truth or Consequences, NM 87901
  - Physical Address: 405 Austin Street, Truth or Consequences, NM 87901
- E-Mail: torcmatthew25foodpantry@gmail.com

#### FUTURE FUNDING REQUEST

- Amount of funding requested for FY 2023/2024: \$8,700.00
- Detailed accounting of how proposed funding is to be spent in FY 2023/2024:

Matthew 25's goal is to cover 75% of our major fixed expenses (totaling \$16,200) through grants. Across the board  
our costs increased, with one exception, insurance cost. Our rent, utilities and insurance fixed cost total is \$16,250.  
With this grant we would allocate \$8,400 to cover rent, and \$300 to cover a third of insurance cost while the balance  
would be covered by grants from Sierra County or others being sought.

- State how the residents or businesses of Truth or Consequences will be benefited by the funding allotted to your organization in FY 2023/2024.

Matthew 25 has provided food to underprivileged and impoverished in Sierra County for over 15 years.

Approximately 75% of food distribution in Sierra County is for residents of Truth or Consequences while the other 25% are residents in rural areas of the county. Annually the average of over 3,000 baskets feed 6,200 people.

Totals of 2022/2023 year-to-date (July-March) resulted in over 2300 baskets feeding 4,600 people or an average of over 500 people per month. Each person receives around 30 lbs of fresh, canned and frozen goods each visit.

This grant helps ensure we can easily serve the community's food insecurity needs by applying it to our fixed costs.

- Explain if the City's funding of your organization will be used to leverage other funding from other sources.

Matthew 25 lost a key individual in 2022 resulting in struggles to resolve gaps and delinquencies. Grant funding

went from 55% of our total revenues in 2021 to 25% of our total revenues in 2022. While new staff familiarize

themselves and begin to understand funding needs, the obvious local opportunities are sought to leverage 2023

grants from Sierra County and the City of Truth or Consequences. Roadrunner Food Bank has also opened a grant

for equipment purchases, which Matthew 25 has applied for, and if awarded, the additional equipment should

allow for more efficiencies and storage to enable increased distributions. We will also continue to seek grant

opportunities with United Way, Network for Good, Walmart, and the Community Foundation of Southern NM.

- Do you have plans for conducting an independent financial audit of your organization in the coming year? Yes ☐ No ☒ If yes, who will be the independent public accountant?

#### HISTORICAL INFORMATION

- Amount of current (2022/2023) year's funding: \$0.00
- Detailed account of how the current year's funds have been spent:

Matthew 25 did not meet the deadline for an application for 2022/2023 funding due to the loss of key individuals.

- Explain if the City's funding of your organization was used to leverage other funding from other sources. If so, how:

Matthew 25's loss of a key individual in 2022 resulted in a struggle to resolve the gaps and delinquencies including  
loss of the City grant opportunity. This unexpected loss of funding, a 27% food cost increase, a 17% rent  
increase, an 8% utilities increase, as well as fees to reinstate and rectify delinquencies has had an impact.  
We remain diligent in rectifying the issues and seeking to continue to serve the community in grants for 2023.

- State how the residents or businesses of Truth or Consequences benefited by the funding allotted to your organization this current year (2022/2023):

Although we can not state that the residents directly benefited by City funding, the City sets an example  
that seems to carry forward. Our local businesses, churches, and residents follow through with fundraisers, food  
drives, and private donations and, in turn, they have been gracious with donations resulting in \$13,000 in 2022.  
Donor contributions rose from 41% of total revenues in 2021 to 69% of total revenues in 2022.  
These private donations resulted in the ability to purchase and distribute needed foods for the community.  
Other sources of our funding in 2022 are fairly insignificant from Network for Good plus Bullocks receipt program to  
net another \$5,800 but with the loss of grants unfortunately expenses outweighed contributions and caused  
a deficit of a negative \$1,900. Such loss means, should emergencies, catastrophic events, or other unfortunate  
events occur, the continued loss of grant funding will prevent us to serve the community into the future.

- Has there been an **independent** financial audit of the organization this year or in prior years?  
 Yes ☐ No ☒ If YES, please provide name below and a copy of the current audit with your application. If NO, please provide internal/informal audit or financial statements.

Submitted By:   
 Laura S. Ploughe

Date: 3/21/2023

Received By: 

Date: 3/21/23



Matthew 25 2022 Budget/Actuals													2022	2022	2022	2021	
	January	February	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Full Year Actuals	Monthly Avg	Current Year Budget	Previous Year Budget	
Revenue																	
Contributions	\$850.00	\$330.00	\$2,180.00	\$286.00	\$775.00	\$850.00	\$1,085.00	\$1,455.00	\$1,472.00	\$855.00	\$890.00	\$2,801.00	69%	\$13,358.00	\$1,113.17	\$22,800.00	\$22,800.00
Grant Income	\$1,250.00	\$519.00	\$576.14	\$134.50		\$2,519.00		\$19.00		\$19.00			28%	\$5,036.34	\$719.52	\$7,500.00	\$8,260.00
BuBock's Receipts		\$46.68				\$184.85				\$479.03	\$118.40			\$837.76	\$209.44	\$690.00	\$1,920.00
Reimbursements														\$0.00	\$0.00		
Miscellaneous														\$0.00	\$0.00	\$400.00	\$300.00
Rev Total	\$1,930.00	\$894.68	\$2,756.14	\$399.50	\$775.00	\$3,383.65	\$1,895.00	\$1,474.80	\$1,472.00	\$1,153.03	\$1,008.40	\$2,801.00		\$19,282.40	\$1,572.70	\$31,500.00	\$34,480.00
Expense																	
Food	\$248.66	\$349.49	\$911.78	\$173.66	192.26	\$274.40	\$122.39	\$189.59	\$101.18	\$185.92	\$142.46	\$922.12	27%	\$3,816.47	\$318.04	\$16,200.00	\$16,200.00
Rent	\$700.00	\$1,400.00		\$700.00	\$700.00	\$700.00	\$700.00	\$700.00	\$700.00		\$1,400.00	\$700.00	17%	\$8,400.00	\$840.00	\$8,900.00	\$7,200.00
Utilities	\$388.20	\$388.28	\$428.32	\$366.59	\$427.05	\$659.43	\$975.33	\$746.76	\$892.60	\$818.30	\$695.98	\$369.56	6%	\$7,183.53	\$598.63	\$6,200.00	\$6,200.00
Insurance								\$1,235.00						\$1,235.00	\$1,235.00	\$1,498.00	\$1,350.00
Professional Services (Fast crit, cleaners)						\$39.06		\$39.06			\$39.06			\$117.18	\$39.06	\$580.00	\$1,490.00
Miscellaneous	\$5.39	\$5.39	\$5.39	\$5.39	\$5.39	\$59.84	\$70.79	\$6.39	\$57.39	\$5.39	\$5.39	\$55.20		\$317.34	\$26.45	\$150.00	\$600.00
Other to Invest														\$0.00			
Expense Total	\$1,338.25	\$2,141.11	\$1,846.87	\$1,240.64	\$1,224.69	\$1,763.73	\$1,869.10	\$2,915.74	\$1,791.17	\$1,099.21	\$2,282.87	\$2,046.94		\$21,089.92		\$32,650.00	\$33,650.00
Net Income	\$591.75	-\$1,246.43	\$1,410.07	-\$841.14	-\$449.69	\$1,629.92	-\$734.10	-\$1,441.74	-\$319.17	\$143.82	-\$1,184.47	\$754.06		-\$1,807.52		-\$1,350.00	\$1,430.00
Prev Month Balance	\$16,862.80	\$17,274.35	\$16,927.92	\$17,437.99	\$16,598.35	\$18,047.15	\$17,877.08	\$16,382.98	\$15,451.24	\$15,132.87	\$15,275.89	\$14,091.42					
Grand Total	\$17,274.35	\$16,027.92	\$17,437.99	\$16,598.35	\$16,047.16	\$17,677.08	\$16,982.98	\$15,451.24	\$15,132.87	\$15,275.89	\$14,091.42	\$14,845.48					
Diff	\$591.75	-\$1,246.43	\$1,410.07	-\$841.14	-\$449.69	\$1,629.92	-\$734.10	-\$1,441.74	-\$319.17	\$143.82	-\$1,184.47	\$754.06					



# Matthew 25 2021 Budget/Actuals

	January	February	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	2021 Full Year Actuals	2021 Monthly Avg	2021 Current Year Budget	2020 Previous Year Budget
<b>Revenue</b>																
Contributions	\$2,984.50	\$2,540.68	\$3,274.50	\$2,693.24	\$255.00	\$705.00	\$285.00	\$445.00	\$1,549.20	\$930.00	\$1,850.00	\$1,612.28	\$13,534.58	\$1,127.81	\$22,580.00	\$19,500.00
Grant Income	\$6,265.00	\$10,006.81		\$1,984.00	\$12.35	\$1,554.00		\$7.58	\$19.00	\$1,388.00	\$8.02	\$5,019.00	\$26,472.76	\$2,206.06	\$8,960.00	\$10,300.00
Bullock's Receipts		\$276.28			\$585.04	\$388.21				\$70.35	\$169.20	\$181.72	\$1,775.40	\$295.27	\$1,520.00	\$2,100.00
Reimbursements													\$0.00	\$0.00		
Miscellaneous													\$0.00	\$0.00	\$500.00	\$1,200.00
<b>Rev Total</b>	<b>\$9,249.50</b>	<b>\$12,823.72</b>	<b>\$3,274.50</b>	<b>\$4,677.24</b>	<b>\$876.39</b>	<b>\$3,678.21</b>	<b>\$285.00</b>	<b>\$452.58</b>	<b>\$1,568.20</b>	<b>\$2,289.55</b>	<b>\$2,055.52</b>	<b>\$6,793.00</b>	<b>\$47,864.11</b>	<b>\$3,988.34</b>	<b>\$34,480.00</b>	<b>\$33,100.00</b>
<b>Expense</b>																
Food	\$182.28	\$82.30		\$216.09	193.8	\$55.32	\$343.01	\$308.55	\$301.66	\$64.46		\$1,316.58	\$3,013.22	\$301.52	\$16,200.00	\$17,200.00
Rent		\$600.00	\$800.00	\$1,200.00	\$800.00		\$700.00			\$2,100.00	\$700.00	\$700.00	\$7,200.00	\$600.00	\$7,200.00	\$7,200.00
Utilities	\$253.18	\$551.64	\$370.46	\$399.73	\$416.47	\$478.13	\$786.21	\$835.82	\$346.46	\$730.17	\$355.82	\$515.47	\$6,683.34	\$556.92	\$6,600.00	\$5,400.00
Insurance							\$1,233.00						\$1,233.00	\$1,233.00	\$1,200.00	\$1,500.00
Professional Services (Pastoral, cleaners)		\$38.36			\$38.08			\$38.06			\$38.05		\$156.24	\$38.06	\$1,480.00	\$1,920.00
Miscellaneous	\$91.95	\$5.39	\$57.00	\$5.29	\$5.39	\$5.36	\$48.67	\$5.38	\$5.39	\$48.67	\$85.23	\$81.95	\$435.79	\$36.32	\$500.00	\$500.00
Gifts to Invest	\$4,300.00	\$15,000.00					\$10,300.00					\$5,000.00	\$35,300.00			
<b>Expense Total</b>	<b>\$4,817.53</b>	<b>\$17,168.69</b>	<b>\$1,007.46</b>	<b>\$1,821.21</b>	<b>\$1,254.52</b>	<b>\$534.64</b>	<b>\$13,112.88</b>	<b>\$1,168.35</b>	<b>\$1,153.91</b>	<b>\$2,935.29</b>	<b>\$1,995.11</b>	<b>\$7,627.33</b>	<b>\$54,004.03</b>		<b>\$33,050.00</b>	<b>\$34,420.00</b>
<b>Net Income</b>	<b>\$4,432.11</b>	<b>\$5,655.03</b>	<b>\$2,267.04</b>	<b>\$2,856.03</b>	<b>\$621.87</b>	<b>\$2,539.37</b>	<b>\$12,547.83</b>	<b>\$736.27</b>	<b>\$815.29</b>	<b>\$653.74</b>	<b>\$985.51</b>	<b>\$634.33</b>	<b>\$12,560.08</b>		<b>\$11,430.00</b>	<b>\$1,320.00</b>
Prev Month Balance	\$22,802.58	\$27,294.69	\$23,899.72	\$25,265.76	\$28,122.79	\$27,744.66	\$30,284.08	\$17,438.14	\$18,899.87	\$17,515.16	\$18,851.42	\$17,515.22				
<b>Grand Total</b>	<b>\$27,234.69</b>	<b>\$22,899.72</b>	<b>\$25,265.76</b>	<b>\$28,122.79</b>	<b>\$27,744.66</b>	<b>\$30,284.08</b>	<b>\$17,438.14</b>	<b>\$18,899.87</b>	<b>\$17,515.16</b>	<b>\$18,851.42</b>	<b>\$17,515.22</b>	<b>\$16,982.90</b>				
<b>Diff</b>	<b>\$4,432.11</b>	<b>\$5,655.03</b>	<b>\$2,267.04</b>	<b>\$2,856.03</b>	<b>\$621.87</b>	<b>\$2,539.37</b>	<b>\$12,547.83</b>	<b>\$736.27</b>	<b>\$815.29</b>	<b>\$653.74</b>	<b>\$985.51</b>	<b>\$634.33</b>				

Matthew 25 Participant Household Stats 2022/2023			
		2022/2023	
	People	Baskets	
Jul '22	538		260
Aug	506		236
Sep	631		301
<b>Qtr 1</b>	<b>1674</b>		<b>797</b>
Oct '22	541		277
Nov	447		229
Dec	591		294
<b>Qtr 2</b>	<b>1579</b>		<b>800</b>
Jan '23	477		240
Feb	476		238
March	477		240
<b>Qtr 3</b>	<b>1430</b>		<b>718</b>
April '23	477		240
May	477		240
Jun	477		240
<b>Qtr 4</b>	<b>1431</b>		<b>720</b>
<b>Grand Totals</b>	<b>6114</b>		<b>3035</b>

\* estimate

# Matthew 25 Food Pantry Inc.

EIN: 46-2187947 | T Or C, New Mexico, United States

## Other Names

MATTHEW 25 FOOD PANTRY INC

Matthew 25 Food Pantry

## Publication 78 Data

Organizations eligible to receive tax-deductible charitable contributions. Users may rely on this list in determining deductibility of their contributions.

On Publication 78 Data List: Yes

Deductibility Code: PC (2)

## Determination Letter

A favorable determination letter is issued by the IRS if an organization meets the requirements for tax-exempt status under the Code section the organization applied.

## Final Letter(s)

- [FinalLetter\\_46-2187947\\_MATTHEW25FOODPANTRYINC\\_09042013\\_01.tif](https://apps.irs.gov/pub/epostcard/dl/FinalLetter_46-2187947_MATTHEW25FOODPANTRYINC_09042013_01.tif)  
[https://apps.irs.gov/pub/epostcard/dl/FinalLetter\_46-2187947\_MATTHEW25FOODPANTRYINC\_09042013\_01.tif]
- [FinalLetter\\_46-2187947\\_MATTHEW25FOODPANTRYINC\\_09042013\\_02.tif](https://apps.irs.gov/pub/epostcard/dl/FinalLetter_46-2187947_MATTHEW25FOODPANTRYINC_09042013_02.tif)  
[https://apps.irs.gov/pub/epostcard/dl/FinalLetter\_46-2187947\_MATTHEW25FOODPANTRYINC\_09042013\_02.tif]

## Form 990-N (e-Postcard)

Organizations who have filed a 990-N (e-Postcard) annual electronic notice. Most small organizations that receive less than \$50,000 fall into this category.

✓ **Tax Year 2021 Form 990-N (e-Postcard)**

✓ **Tax Year 2017 Form 990-N (e-Postcard)**

✓ **Tax Year 2016 Form 990-N (e-Postcard)**

✓ **Tax Year 2015 Form 990-N (e-Postcard)**

✓ **Tax Year 2014 Form 990-N (e-Postcard)**

## Copies of Returns (990, 990-EZ, 990-PF, 990-T)

Electronic copies (images) of Forms 990, 990-EZ, 990-PF or 990-T returns filed with the IRS by charities and non-profits.

✓ **Tax Year 2020 Form 990EZ**

✓ **Tax Year 2019 Form 990EZ**

✓ **Tax Year 2019 Form 990EZ**

✓ **Tax Year 2018 Form 990EZ**

✓ **Tax Year 2018 Form 990**

✓ **Tax Year 2018 Form 990EZ**



## Deductibility Code

In general, an individual who itemizes deductions may deduct contributions to most charitable organizations up to 50% (60% for cash contributions) of his or her adjusted gross income computed without regard to net operating loss carrybacks. Individuals generally may deduct charitable contributions to other organizations up to 30% of their adjusted gross income (computed without regard to net operating loss carrybacks). These limitations (and organizational status) are indicated as follows:

Code	Type of organization and use of contribution.	Deductibility Limitation
PC	A public charity.	50% (60% for cash contributions)
POF	A private operating foundation.	50% (60% for cash contributions)
PF	A private foundation.	30% (generally)
GROUP	Generally, a central organization holding a group exemption letter, whose subordinate units covered by the group exemption are also eligible to receive tax-deductible contributions, even though they are not separately listed.	Depends on various factors
LODGE	A domestic fraternal society, operating under the lodge system, but only if the contribution is to be used exclusively	30%



## Deductibility Code

In general, an individual who itemizes deductions may deduct contributions to most charitable organizations up to 50% (60% for cash contributions) of his or her adjusted gross income (AGI), computed without regard to net operating loss carrybacks. Individuals generally may deduct charitable contributions to other organizations up to 30% of their adjusted gross income (AGI) (computed without regard to net operating loss carrybacks). These limitations (and organizational status) are indicated as follows:

Code	Type of organization and use of contribution.	Deductibility Limitation
PC	A public charity.	50% (60% for cash contributions)
POF	A private operating foundation.	50% (60% for cash contributions)
PF	A private foundation.	30% (generally)
GROUP	Generally, a central organization holding a group exemption letter, whose subordinate units covered by the group exemption are also eligible to receive tax-deductible contributions, even though they are not separately listed.	Depends on various factors
LODGE	A domestic fraternal society, operating under the lodge system, but only if the contribution is to be used exclusively	30%

INTERNAL REVENUE SERVICE  
P. O. BOX 2508  
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: JUN 08 2014

MATTHEW 25 FOOD PANTRY INC  
C/O SUSIE E SWOPE  
108 S ARROWHEAD RD  
TRUTH OR CONSEQUENCE, NM 87901

Employer Identification Number:  
46-2187947  
EIN:  
17053252315003  
Contact Person:  
KEVIN T WILLIAMS ID# 11672  
Contact Telephone Number:  
(877) 829-5808  
Accounting Period Ending:  
December 31  
Public Charity Status:  
170(b)(1)(A)(vi)  
Form 990 Required:  
Yes  
Effective Date of Exemption:  
January 23, 2013  
Contribution Deductibility:  
Yes  
Addendum Applies:  
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Sincerely,



Director, Exempt Organizations

Enclosure: Publication 4221-PC

Letter 947

[HOME](#)

## Search Information

 [Home](#)

### Entity Details

Business ID#: **4706200**Status: **Active**Entity Name: **MATTHEW 25 FOOD  
PANTRY, INC.**Standing: **Good Standing**DBA Name: **Not Applicable**

### Entity Type and State of Domicile

Entity Type: **Domestic Nonprofit  
Corporation**State of Incorporation: **New Mexico**Benefit Corporation: **No**Statute Law Code: **53-8-1 to 53-8-99**

### Formation Dates



### Reporting Information



### Period of Existence and Purpose and Character of Affairs



### Outstanding Items

#### Reports:

Fiscal year End Date	Report Due Date	Extended Report Due Date	Reporting Year	Filing Fee	Penalty	Total
12/31/2022	05/15/2023		2022	\$10	\$0	\$10

Total No. of Records: 1 Page 1 of 1

#### Registered Agent:

No Records Found.

#### License:

No Records Found.

### Contact Information

Mailing Address: **PO BOX 3722, Truth or Consequences, NM 87901**Principal Place of Business in New  
Mexico: **405 AUSTIN AVE, Truth or Consequences, NM 87901**

Secondary Principal Place of

Business in New Mexico:

Principal Office Outside of New Mexico: **Not Applicable**

Registered Office in State of Incorporation:

Principal Place of Business in Domestic State/ Country: **Not Applicable**Principal Office Location in NM: **Not Applicable****Registered Agent Information**Name: **Michael Hogg**Geographical Location  
Address:Physical Address: **300 South Foch Street, Apt  
#1, Truth or Consequences,  
NM 87901**Mailing Address: **300 South Foch Street, Apt  
#1, Truth or Consequences,  
NM 87901**Date of Appointment: **11/21/2018**

Effective Date of Resignation:

**Director Information**

Title	Name	Address
Director	Ernie Rodgers	700 Coleman, Truth or Consequences, NM 87901
Director	Dale Latimer	421 North Caballo Road, Truth or Consequences, NM 87901
Director	Marvin Bucholz	110 Eagle Nest, Elephant Butte, NM 87935

**Officer Information**

Title	Name	Address
Chief Financial Officer	Michael Hogg	300 South Foch Street, Apt #1, Truth or Consequences, NM 87901
President	Harry Nordgren	P.O. Box 502, Hillsboro, NM 88042
Treasurer	Marcia Darnell	P.O. Box 4303, Truth or Consequences, NM 87901

**Organizer Information****Not Applicable****Incorporator Information**

Title	Name	Address
Incorporator	SUSIE SWOPE	516 N BROADWAY, T OR C, NM 87901

**Trustee Information****Not Applicable****Filing History****License History**[Back](#)[Entity Name History](#)[Return to Search](#)



**CITY OF TRUTH OR CONSEQUENCES**  
**2023/2024 SUB-RECIPIENT GRANT APPLICANTS**  
**DEADLINE: 03/24/23**

**2023/2024**

NAME OF ORGANIZATION General Fund(GL #101-1000-60725)	Nonprofit Status	FY 22/23 AMOUNT	AMOUNT REQUESTED	AMOUNT APPROVED	IN-KIND UTILITIES	TOTAL FROM CITY
Companion Animal Action Team (CAAT)	Y	\$1,000.00	\$1,000.00			\$0.00
Domestic Abuse Intervention Center (DAIC)	Y	\$2,000.00	\$2,000.00			\$0.00
Matthew 25 Food Pantry	Y	\$0.00	\$8,700.00			\$0.00
Sierra Joint Office on Aging (In-kind utilities amt. is for 2016)	Y	\$35,000.00	\$50,000.00			\$0.00
The Club of Sierra County	Y	\$5,000.00	\$20,000.00			\$0.00
						\$0.00
						\$0.00
						\$0.00
<b>TOTALS</b>		<b>\$43,000.00</b>	<b>\$81,700.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>



## CITY OF TRUTH OR CONSEQUENCES

### AGENDA REQUEST FORM

MEETING DATE: April 12, 2023

*Agenda Item #: I.14*

**SUBJECT:** FY 23/24 Sub-Recipient Grant Application for Sierra Joint Office on Aging (SJOA)  
**DEPARTMENT:** City Manager's Office  
**DATE SUBMITTED:** April 5, 2023  
**SUBMITTED BY:** Tammy Gardner  
**WHO WILL PRESENT THE ITEM:** Bruce Swingle

***Summary/Background:***

Non-profit organizations submit annual sub-recipient applications requesting funding from the City's General Fund. SJOA is requesting \$50,000.00.

***Recommendation:***

Approve

***Attachments:***

- SJOA Application
- [Click here to enter text.](#)

***Fiscal Impact (Finance): Yes***

\$50,000.00

***Legal Review (City Attorney): Yes***

[Click here to enter text.](#)

***Approved For Submittal By:*** ☒ Department Director

***Reviewed by:*** ☐ City Clerk ☐ Finance ☐ Legal ☐ Other: [Click here to enter text.](#)

***Final Approval:*** ☐ City Manager

### CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN

Resolution No. [Click here to enter text.](#) Ordinance No. [Click here to enter text.](#)

Continued To: [Click here to enter a date.](#) Referred To: [Click here to enter text.](#)

☐ Approved ☐ Denied ☐ Other: [Click here to enter text.](#)

File Name: CC Agendas 4-12-2023



## City of Truth or Consequences

505 Sims Street

Truth or Consequences, New Mexico 87901

Phone: (575) 894-6673 Fax: (575) 894-0363

RECEIVED MAR 29 2023

### SUBRECIPIENT GRANT APPLICATION

FY: 2023/2024

DUE DATE: 03/24/2023 by 5:00pm

#### BUDGET EVALUATION

The City has funded local organizations in the past; however, funding is scarce and the City usually receives more requests for funds than are available. Therefore, please note that your answers to these questions will have a direct bearing on how much, if any, funding will be allocated to your organization.

#### REQUIREMENTS

Organization's previous year's audit report or internal/informal financial statement is required. Please include with application. Proof of nonprofit status from Internal Revenue Service and the Office of the Secretary of State must accompany application. Application requires signature of authorized representative. Application must be submitted by the due date referenced above.

**(Attach a separate sheet to this form if you need additional space for your answers.)**

#### GENERAL INFORMATION

- Name of Organization: Sierra Joint Office on Aging
- Is the organization registered as a non-profit? Yes X No
- Non-Profit Corporation Commission Authority Number: 1047331
- Employer Identification Number (EIN#): 85-0254134
- Contact Person: Crystal Walton Phone No. 575-894-6641
- Mailing Address: P. O. Box 829, Truth or Consequences, NM 87901
- Physical Address: 360 W. 4th St., Truth or Consequences, NM 87901

E-Mail: cwalton@seniorcenter-sjoa.org

#### FUTURE FUNDING REQUEST

- Amount of funding requested for FY 2023/2024: \$50,000.00
- Detailed accounting of how proposed funding is to be spent in FY 2023/2024:  
The SJOA will deliver units of service to the community in accordance with the Older Americans Act, with the City of Truth or Consequences contributing 4% of the cost. These units of service include Homemaking services, Respite services, Home Delivered Meals, Grab-n-Go meals, Congregate Meals, Transportation, and Assisted Transportation.
- State how the residents or businesses of Truth or Consequences will be benefited by the funding allotted to your organization in FY 2023/2024.

Approximately 50% of our community is aged 60 or older. Providing services for this demographic delivers needed care for them as they age. The services provided by the SJOA keeps our most vulnerable seniors living independently in their homes, helping them delay the onset of chronic disease and assisted living expenses that most cannot afford. Our transportation department will provide trips this year to local businesses and service providers. The meal programs provide nutritious meals to assist seniors in maintaining healthy lifestyles. We also provide homemaking and respite services to qualifying individuals.

SJOA has provided 92,866.25 units during the previous year and we are expecting to go over 100,000 units for this current year.

- Explain if the City's funding of your organization will be used to leverage other funding from other sources.

Receiving a financial commitment from our Municipalities, both in-kind and cash, allows the SJOA to compete for State and Federal Grants. This support will allow SJOA to apply to the Aging and Long-Term Services Department as well as Non-Metro Area on Aging for the upcoming fiscal year. For the 2023/2024 program year, the SJOA will apply for grant funding from three State and one Federal program some of which require matching funds from the local entities. We also received ARP funding which required matching funds.

- Do you have plans for conducting an independent financial audit of your organization in the coming year? Yes ☒ No ☐ If yes, who will be the independent public accountant?

Current auditor is Stone McGee & Co., Silver City, NM

#### HISTORICAL INFORMATION

- Amount of current (2022/2023) year's funding: \$35,000.00
- Detailed account of how the current year's funds have been spent:

The funds for the current year went to support the increased costs we incurred in each department: 19.25% to Congregate meals; 22.8% to Home Delivered Meals which also includes the Grab-n-Go meals; 5.62% to Transportation; 1.6% to Assisted Transportation; and 50.73 % to Homemaking and Respite Services.

- Explain if the City's funding of your organization was used to leverage other funding from other sources. If so, how:

Receiving a financial commitment from our Municipalities, both in-kind and cash, allows the SJOA to compete for State and Federal Grants. This support has qualified the SJOA to receive a commitment from the Aging and Long-Term Services Department as well as Non-Metro Area Agency on Aging until the year 2023. For the 2022/2023 program year, the SJOA secured grant funding from three State and one Federal program due to the financial support received from the City of Truth or Consequences. We also received ARP funding which required matching funds.



- State how the residents or businesses of Truth or Consequences benefited by the funding allotted to your organization this current year (2022/2023):

The SJOA employs 44 local residents that assist our community in various programs like food delivery, transportation to doctor's offices and local businesses for shopping, assisting teachers in our schools, providing companionship for isolated seniors and provide homemaking and respite services to qualifying seniors in our community. The SJOA also applies for Capital Outlay to repair the building and grounds and purchase vehicles.

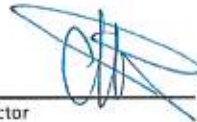
- Has there been an **independent** financial audit of the organization this year or in prior years?  
Yes X No      If YES, please provide name below and a copy of the current audit with your application. If NO, please provide internal/informal audit or financial statements.

We have a financial audit each year. Our audit for FY21 is being completed by the auditor now. We will submit a copy as soon as we receive it and we have attached a copy of our FY-20 audit. Current auditor is Stone McGee & Co., Silver City, NM

Submitted By:

Crystal Walton

Crystal Walton, Executive Director



Date: 3/29/2023

Received By:

Jimmy Mardner

Date: 3/29/23





## Search Information

### Entity Details

Business ID#: **1047331**

Status: **Active**

Entity Name: **SIERRA JOINT OFFICE ON  
AGING, INC.**

Standing: **Good Standing**

DBA Name: **Not Applicable**

### Entity Type and State of Domicile

Entity Type: **Domestic Nonprofit  
Corporation**

State of Incorporation: **New Mexico**

Benefit Corporation: **No**

Statute Law Code: **53-8-1 to 53-8-99**

### Formation Dates

### Reporting Information

### Period of Existence and Purpose and Character of Affairs

### Outstanding Items

#### Reports:

No Pending Reports.

#### Registered Agent:

No Records Found.

#### License:

No Records Found.

### Contact Information

Mailing Address: **360 W. 4th Ave., Truth or Consequences, NM 87901**

Principal Place of Business in New Mexico: **360 W. 4th Ave., Truth or Consequences, NM 87901**

Secondary Principal Place of Business  
in New Mexico:

Principal Office Outside of New Mexico: **Not Applicable**

Registered Office in State of  
Incorporation:



Principal Place of Business in Domestic State/ Country: **Not Applicable**

Principal Office Location in NM: **Not Applicable**

### Registered Agent Information

Name: **Lisa Mattingly**

Geographical Location Address:

Physical Address: **360 W. 4th Ave., Truth or Consequences, NM 87901**

Mailing Address: **360 W. 4th Ave., Truth or Consequences, NM 87901**

Date of Appointment: **11/18/2019**

Effective Date of Resignation:

### Director Information

Title	Name	Address
Director	Juliette Sullivan	%SJOA, 360 W 4th St, Truth or Consequences, NM 87901
Director	Bill Loomis	%SJOA, 360 W 4th, Truth or Consequences, NM 87901
Director	Ed Romero	%SJOA, 360 W 4th, Truth or Consequences, NM 87901

### Officer Information

Title	Name	Address
Chair	Kristie Wilson	360 w 4th St, Truth or Consequences, NM 87901
Co-Chair	Marsha Pliterris	360 W. 4th Ave., Truth or Consequences, NM 87901

### Organizer Information

**Not Applicable**

### Incorporator Information

No Records to View.

### Trustee Information

**Not Applicable**

### Financial Information

**Not Applicable**

### Filing History

### License History



Troubleshooting FAQ

Office of the New Mexico Secretary of State 325 Don Gaspar - Suite 300 Santa Fe, New Mexico 87501 WEBSITE:  
<http://www.sos.state.nm.us/> Click here for suggested browser settings **Report a Problem?**

Sierra Joint Office on Aging, Inc.

**FINANCIAL STATEMENTS**

With Independent Auditor's Report Thereon

For the Fiscal Years Ended June 30, 2020 and 2019

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Sierra Joint Office on Aging, Inc.  
**TABLE OF CONTENTS**  
June 30, 2020

	Page
<b>INTRODUCTORY SECTION:</b>	
Directory of officials	1
<b>FINANCIAL SECTION:</b>	
Independent Auditor's Report	2-4
Statements of financial position	5
Statements of Activities	6
Statements of functional expenses	7
Statements of Cash flows	8
<hr/>	
Notes to the financial statements	9-14
<b>SUPPLEMENTAL FINANCIAL INFORMATION</b>	
Statements of revenues, expenses and changes in fund balance, budget and actual ( nonGAAP budgetary basis)	
Title III program	15
Title III E	16
Senior Employment	17
Senior Companion	18
Foster Grandparents	19
<b>ADDITIONAL REPORTING REQUIREMENTS</b>	
Independent Auditor's Report on internal control over financials reporting and on compliance and other matters based on an audit of financial statements performed in accordance with Government Auditing Standards	20-21
Summary schedule of prior audit findings	22
Schedule of findings	23

Sierra Joint Office on Aging, Inc.  
**DIRECTORY OF OFFICIALS**  
June 30, 2020

Board of Directors

Angela Rael	Board Chair
Kristie Wilson	Director
Juliet Sullivan	Director
Bill Loomis	Director
Eld Romero	Director
Maarsha Plitteris	Director

Administration

Crystal Walton	Executive Director
----------------	--------------------

MIKE STONE, C.P.A.  
LINDA STONE MCGEE, C.P.A.  
KAY STONE, C.P.A.  
KELLEY WYATT, C.P.A.

1811 N. GRANT ST.  
P.O. BOX 8888  
SILVER CITY, NEW MEXICO 88062  
TELEPHONE (575) 888-1777  
(575) 888-8788  
FAX (575) 888-5040  
E-MAIL: [admin@stone-mcgee.com](mailto:admin@stone-mcgee.com)

## INDEPENDENT AUDITOR'S REPORT

To the Board of Directors of  
Sierra Joint Office on Aging, Inc.  
Truth or Consequences, NM

Report on the Audit of the Financial Statements

### Opinion

We have audited the accompanying financial statements of the Sierra Joint Office on Aging, Inc. (a nonprofit organization) which comprise the statement of financial position as of June 30, 2020, and the related statement of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

In our opinion, the financial statements present fairly, in all material respects, the financial position of the Sierra Joint Office on Aging, Inc. as of June 30, 2020, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Sierra Joint Office on Aging, Inc. and to meet our ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant

to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Sierra Joint Office on Aging, Inc.'s ability to continue as a going concern within one year after the date that the financial statements were available to be issued.

#### **Auditor's Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgement and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Sierra Joint Office on Aging, Inc.'s internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment there are conditions or events, considered in the aggregate, that raise substantial doubt about the Sierra Joint Office on Aging, Inc.'s ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

#### Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying supplemental financial information as listed in the table of contents is presented for the purpose of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplemental financial information is fairly stated, in all material respects, in relation to the financial statements as a whole.

#### Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated March 14, 2023, on our consideration of Sierra Joint Office on Aging, Inc.'s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the Sierra Joint Office on Aging, Inc.'s internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Sierra Joint Office on Aging, Inc.'s internal control over financial reporting and compliance.

Stone, McGee & Co. CPAs

Silver City, New Mexico  
March 14, 2023

Stone, McGee & Co.  
Certified Public Accountants



Sierra Joint Office on Aging, Inc.  
**STATEMENTS OF FINANCIAL POSITION**  
June 30, 2020 and 2019

Assets	<u>2020</u>	<u>2019</u>
Current:		
Cash and investments	\$ 512,388	\$ 340,304
Accounts receivable	101,592	146,254
Inventory	<u>28,742</u>	<u>24,891</u>
Total current assets	<u>\$ 642,722</u>	<u>\$ 511,249</u>
Fixed:		
Equipment and furnishings	97,980	76,630
Less accumulated depreciation	<u>(67,645)</u>	<u>(65,752)</u>
Net fixed assets	<u>\$ 30,335</u>	<u>\$ 10,778</u>
Total assets	<u>\$ 673,057</u>	<u>\$ 522,027</u>
<b>Liabilities and Net Assets</b>		
Current liabilities:		
Accounts payable	\$ 4,240	\$ 1,038
Accrued expenses	<u>44,434</u>	<u>43,760</u>
Total current liabilities	<u>\$ 48,679</u>	<u>\$ 44,798</u>
Net assets:		
Without donor restrictions	<u>\$ 624,378</u>	<u>\$ 477,229</u>
Total net assets	<u>\$ 624,378</u>	<u>\$ 477,229</u>
Total liabilities and net assets	<u>\$ 673,057</u>	<u>\$ 522,027</u>

The accompanying notes are an integral part of these financial statements.

Sierra Joint Office on Aging, Inc.  
**STATEMENTS OF ACTIVITIES**  
For The Fiscal Years Ended June 30, 2020 and 2019

	<u>2020</u>	<u>2019</u>
<b>Net Assets Without Donor Restriction</b>		
Revenues:		
Federal pass through funding	\$ 175,180	\$ 149,647
NISP-Federal	47,949	53,980
State funding	684,009	682,577
Program revenue	57,264	50,341
Local revenue	108,852	102,403
Donations	21,620	12,607
Fundraising-Gift Shop	1,619	18,387
In-kind gifts	128,254	188,102
Other	2,711	2,370
Total revenues	<u>\$ 1,222,458</u>	<u>\$ 1,215,414</u>
Expenses:		
Management and general	\$ 134,710	\$ 137,438
Program services	935,848	959,190
Fundraising	5,251	6,248
Total expenses	<u>\$ 1,075,809</u>	<u>\$ 1,102,876</u>
Increase in net assets without donor restriction	\$ 147,149	\$ 112,538
Net assets, beginning of year	<u>477,229</u>	<u>364,691</u>
Net assets, end of year	<u><u>\$ 624,378</u></u>	<u><u>\$ 477,229</u></u>

The accompanying notes are an integral part of these financial statements.

Sierra Joint Office on Aging, Inc.  
**STATEMENTS OF FUNCTIONAL EXPENSES**  
For The Fiscal Years Ended June 30, 2020 and 2019

	2020				2019			
	Management and General	Program Services	Fund Raising	Total	Management and General	Program Services	Fund Raising	Total
Salaries and benefits	\$ 89,827	\$ 580,686		\$ 620,463	\$ 86,789	\$ 518,186	\$ -	\$ 601,955
Travel		14,158		14,158		15,953		15,953
Vehicle		23,710		23,710		29,864		29,864
Other administration	39,050			39,050	31,948			31,948
Maintenance		18,196		18,196		15,701		15,701
Telephone	4,330	4,330		8,660	4,047	4,048		8,095
Training	828			828	2,017			2,017
Supplies		190,802		190,802		220,607		220,607
Rents		3,716		3,716		3,472		3,472
Other								
Contractual services	675			675	12,637			12,637
Insurance		24,903		24,903		25,956		25,956
In-kind services		123,004	5,251	128,235		126,354	6,243	133,102
Depreciation		1,893		1,893		1,569		1,569
<b>Total functional expenses</b>	<b>\$ 134,710</b>	<b>\$ 935,248</b>	<b>\$ 5,251</b>	<b>\$1,073,809</b>	<b>\$ 187,438</b>	<b>\$ 959,190</b>	<b>\$ 6,243</b>	<b>\$ 1,102,876</b>

The accompanying notes are an integral part of these financial statements.

Sierra Joint Office on Aging, Inc.  
**Statements of Cash Flows**  
For the Fiscal Years ended June 30, 2020 and June 30, 2019

	<u>2020</u>	<u>2019</u>
Cash flows from operating activities:		
Increase (decrease) in net assets	\$ 147,149	\$ 112,538
Adjustments for noncash items:		
Depreciation	1,893	1,569
Adjustments to reconcile changes in net assets to net cash provided by operating activities:		
Accounts receivable (increase) decrease	44,662	(49,776)
Inventory (increase) decrease	(4,051)	(16,188)
Accounts payable increase (decrease)	3,207	1,038
Accrued expenses increase (decrease)	<u>674</u>	<u>2,361</u>
Net cash provided (used) by operating activities	<u>\$ 193,534</u>	<u>\$ 51,542</u>
Cash flows from investing activities:		
Purchase of fixed assets	<u>\$ (21,450)</u>	<u>\$ (8,894)</u>
Total cash used by investing activities	<u>\$ (21,450)</u>	<u>\$ (2,540)</u>
Net increase (decrease) in cash	\$ 172,084	\$ 49,002
Cash, beginning of period	<u>340,304</u>	<u>291,302</u>
Cash, end of period	<u><u>\$ 512,388</u></u>	<u><u>\$ 340,304</u></u>

The accompanying notes are an integral part of these financial statements.

Sierra Joint Office on Aging, Inc.  
**NOTES TO FINANCIAL STATEMENTS**  
June 30, 2020 and 2019

**Note 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**A. Nature of Activities**

This summary of significant accounting policies of Sierra Joint Office on Aging, Inc. (Organization), is presented to assist in understanding the organization's financial statements.

Sierra Joint Office on Aging, Inc. (Organization) operates as a non-profit organization in Truth or Consequences, New Mexico providing services to senior citizens in Sierra County, New Mexico. The purpose of the Organization is to provide transportation, meals and other services to senior citizens who require the support in order to maintain their dignity. The Organization has entered into contracts and agreements with state and local governmental units and local non-profit organizations to provide such services.

The Organization operates the following programs:

Title III and Nutritional Services Incentive Programs – a program designed to provide transportation, senior centers and meals to senior citizens.

Senior Employment Program – a program designed to provide employment to senior citizens in areas that provide services to senior citizens.

Foster Grandparent Program – a program designed to provide meaningful part-time opportunities for low-income elderly persons to render supportive services to children with special needs.

Senior Companion Program – a program designed to provide supportive and person-to-person social services to senior citizens.

Title III E Respite Program – a program designed to provide in-home respite or facilitate respite care to caregivers of senior citizens that are in need of supervision, such as Alzheimer clients and frail elderly clients.

**B. Basis of Accounting**

The financial statements of Sierra Joint Office on Aging, Inc. have been prepared on the accrual basis of accounting and, accordingly, reflect all significant receivables, payables, and other liabilities.



**C. Basis of Financial Statement Presentation**

The Organization has adopted ASU 2016-14, which provides that net assets be reported either as with or without donor restrictions. At this time the Organization does not have any net assets with donor restrictions.

**D. Estimates**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures; accordingly, actual results could differ from these estimates.

**E. Property and Equipment**

~~Property, equipment, and improvements are stated at cost or fair market value if~~ donated. All assets purchased with a useful life exceeding one year and a cost in excess of \$1,000 are capitalized. Depreciation is computed on a straight-line basis over the estimated useful lives of the assets. The estimated useful life of these assets follows:

<u>Class of Asset</u>	<u>Estimated Useful Life</u>
Leasehold improvements	15 years
Furniture and equipment	5-7 years

**F. Support and Revenue**

Sierra Joint Office on Aging, Inc. revenues are generally available for unrestricted use in the year received unless specifically restricted by the donor.

Grants and other contributions of cash and other assets are reported as donor restricted support if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, donor restricted net assets are reclassified to without donor restrictions net assets and reported in the statement of activities as net assets released from restrictions. If the restrictions on use are satisfied in the year of receipt, the revenues are reported as without donor restriction.

**G. Allocation of Expenses**

The costs of providing the various programs and activities have been summarized on a functional basis in the statement of activities. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

#### **H. Income Taxes**

Sierra Joint Office on Aging, Inc. is a private, not-for profit organization, incorporated under the State of New Mexico State Statutes. Sierra Joint Office on Aging, Inc. is exempt from income taxes under Section 501(c)(3) of the U.S. Internal Revenue Code and, therefore, has made no provision for federal income taxes in the accompanying financial statements. It is also exempt from state franchise tax and income tax.

The Organization's form 990, "Return of Organization Exempt from Income Tax", for the years ended June 30, 2018, 2019 and 2020 are subject to IRS examination, generally for three years after they were filed.

#### **I. Cash and Cash Equivalents**

Cash and cash equivalents include all unrestricted monies in banks and highly liquid investments with quoted market prices. The carrying value of cash and cash equivalents is at fair value based on quoted market prices.

#### **J. Budgets**

Budgets for each federal project are prepared by management and approved by the Board of Directors. These budgets are prepared on the cash basis of accounting.

#### **K. Accounts Receivable**

The Organization considers its accounts receivable to be fully collectable. Accordingly, no allowance for bad debts is maintained, as accounts are written-off when they are determined to be uncollectible. Generally Accepted Accounting Principles of the United States of American require that an allowance for uncollectible accounts be maintained in lieu of the direct charge-off method. However, in this case, management has determined that such an allowance would be immaterial with respect to the financial statements taken as a whole.

#### **L. Inventory**

Inventory consists primarily of food products and other supplies, which are stated at cost on a first in first-out basis.

#### **M. Contributed Services**

The Organization recognizes the contribution of services if the services received create or enhance non-financial assets or require specialized skills and are provided by individuals possessing those skills and would be purchased if not provided by donation. The services are recorded at the fair market value of their services.

#### **Note 2 CASH**

The Organization maintains cash balances at one financial institution located in southern New Mexico. The Federal Deposit Insurance Corporation (FDIC) insures account balances up to \$250,000 at each institution. At June 30, 2020, and 2019, the Organization's uninsured cash balances totaled \$262,388 and \$90,804 respectively.

**Note 3 FIXED ASSETS**

The property and equipment at June 30, 2020 and 2019 is as follows:

	<u>2020</u>	<u>2019</u>
Leasehold improvements	\$ 11,800	\$ 11,299
Amortization of leasehold improvements	<u>11,300</u>	<u>(11,299)</u>
Leasehold improvements, net	\$ <u>-0-</u>	\$ <u>-0-</u>
Equipment and furnishings	\$ 86,680	\$ 65,230
Less accumulated depreciated	<u>(56,345)</u>	<u>(54,452)</u>
Equipment and furnishings, net	\$ <u>30,335</u>	\$ <u>10,778</u>
Net property and leasehold improvements	<u>\$ 30,335</u>	<u>\$ 10,778</u>

Depreciation expense for the year ended June 30, 2020 was \$1,898 and for the year ended June 30, 2019 was \$1,569.

**Note 4 INFORMATION REGARDING LIQUIDITY AVAILABILITY**

Sierra Joint Office on Aging, Inc. strives to maintain liquid financial assets sufficient to cover 90 days of general expenditures. The following table reflects the organizations financial assets as of June 30, 2020 and 2019:

	<u>2020</u>	<u>2019</u>
Cash and cash equivalents	\$ 512,888	\$ 340,804
Accounts receivable	<u>101,592</u>	<u>146,254</u>
Financial assets available to meet General expenditures within one year	\$ <u>613,980</u>	\$ <u>486,558</u>

**Note 5 PERSONAL LEAVE**

Personal Time Off

Personal Time-Off (PTO) with pay is available to eligible employees. Employees in the following employment classification(s) are eligible to earn and use personal leave as described in this policy:

- \*Regular full-time employees
- \*Regular part-time employees

New employees must complete 90 days of service before becoming eligible for PTO. Only 40 hours of personal leave can be carried over at the end of the fiscal year that ends on June 30. Any hours beyond 40 hours will be lost at the beginning of the fiscal year that starts on July 1. Unused PTO hours will be paid to employees (after completing the 90 day probation) when ending employment at the Sierra Joint Office on Aging, Inc. The use of PTO must be submitted in writing and approved by your manager at least one business day before the PTO days are to be used.

- FTE (60 to 80 hours) get 2 weeks or 80 hours\*
- PTE (40 to 59 hours) get 1 week or 40 hours\*
- PTE (1 to 39 hours) no PTO will be offered

\*Total hours worked in a pay period

\*PTO leave donations are not allowed.

#### Note 6 RETIREMENT PLAN

The Organization adopted a 405(h) retirement plan, which was effective July 1, 1995. The Organization matches employee elective deferrals up to ten percent of an employee's compensation, dollar for dollar. Total employer matching contributions for the years ended June 30, 2020 was \$1,973 and 2019 was \$1,950.

#### Note 7 UNRELATED BUSINESS INCOME

The Organization conducts activities that generate unrelated business income. Sierra Joint Office on Aging, Inc. has a thrift shop that sells donated items to the public and no federal tax resulted from the activities for the years ending June 30, 2020 and 2019 respectively. All items sold by the thrift shop are donated from citizens of the community. There are no purchased items acquired to be sold. The net proceeds are exempt from unrelated business taxable income.

#### Note 8 LITIGATION

Through the ordinary course of its operations, the Organization has not been the subject to any claims and litigation. As of June 30, 2020, the Organization is not aware of any pending litigation which would have a material adverse effect on the Organization.

#### Note 9 FUNDING CONCENTRATIONS

The Organization receives a majority of funding from federal and state funding. If the state and federal funding were reduced, there would be a severe impact on the Organization as a whole and program reductions would be necessary. The Organization believes that liabilities resulting from disallowed amounts could have a material effect on the Organization's financial statements.

**Note 10 GIFTS-IN-KIND**

On October 1, 1986, the New Mexico State on Aging entered into an agreement with the City of Truth or Consequences (City) to provide capital outlay funding for the renovation of a portion of a building owned by the City. This lease agreement will be reviewed and renewed annually. In consideration for the capital outlay funds, the City agrees to continue to provide meals and social services to the senior citizens in conformity with its practice at the time. The City agrees to operate the Senior Citizens Center facilities at the sole cost and expense of the City. At the time of the agreement, Sierra Joint Office on Aging, Inc. was providing the meals and the social services to the senior citizens and as a result of this agreement and continues to provide the service to date as a result, the Organization does not pay rent or utilities to the City of Truth or Consequences. The City has determined the fair market value of the gifts-in-kind to be \$82,797 per year. The Truth or Consequences Housing Authority entered into an agreement to provide space for the service of meals for the value of \$18,957 annually as gifts-in-kind.

**Note 11 USE OF TRANSPORTATION VEHICLES**

The City of Truth or Consequences is the funding agency and provides vans to the Organization for the purpose of transporting senior citizens. The annual fair market value of the gifts-in-kind for the use of the vans has been recognized in the accompanying statement of activities in accordance with the criteria for recognition under ASC-958 in the amount of \$29,500 for the year ending June 30, 2020, and \$34,848 in 2019.

**Note 12 EVALUATION OF SUBSEQUENT EVENTS**

The Organization has evaluated subsequent events through March 31, 2023, the date which the financial statements were available to be issued.



## Sierra Joint Office on Aging, Inc.

## TITLE III PROGRAM

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES  
IN FUND BALANCE-BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS)

For the Fiscal Year Ended June 30, 2020

	Budget	Actual	Variance Favorable (Unfavorable)
Support and revenue:			
Federal - IIB Transportation	\$ 24,245	\$ 24,808	\$ 563
Federal - IIC1 Congregate Meals	71,539	77,719	6,180
Federal - IIC2 Home Delivered Meals	144,321	75,619	(68,702)
Federal - IIB Homemaker	63,198	44,981	(18,217)
State funds	564,707	581,211	16,504
Local funds	81,638	81,637	(1)
Program revenue	51,050	57,264	6,214
Fund raising -	8,869	740	(9,129)
Total support and revenue	\$ 1,010,567	\$ 943,979	\$ (66,588)
Expenses:			
Salaries	\$ 513,637	\$ 481,043	\$ 32,594
Payroll taxes and benefits	60,899	63,764	(3,365)
Travel	9,700	11,193	(1,493)
Vehicle	37,925	24,712	13,213
Supplies	12,975	16,040	(3,965)
Maintenance	23,629	17,721	5,908
Food purchases	141,949	161,687	(19,738)
Rents	3,600	3,164	436
Insurance	19,000	21,230	(2,230)
Contract services	22,900		22,900
Other	164,853	10,686	154,217
Total expenses	\$ 1,010,567	\$ 812,090	\$ 198,477
Support and revenue over (under) expenses	\$ -	\$ 131,889	\$ 131,889

Sierra Joint Office on Aging, Inc.  
**TITLE III RESPITE PROGRAM**  
**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES**  
**IN FUND BALANCE-BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS)**  
For the Fiscal Year Ended June 30, 2020

	Budget	Actual	Variance Favorable (Unfavorable)
Support and revenue:			
State funds	\$ 8,073	\$ 13,395	\$ 5,322
Federal funds	18,709		(18,709)
Local funds	14,507	14,507	-
Fund raising	22		(22)
Total support and revenue	\$ 41,311	\$ 27,902	\$ (13,409)
Expenses:			
Salaries	\$ 19,567	\$ 14,668	\$ 4,899
Payroll taxes and benefits	2,435	1,724	711
Travel		52	(52)
Vehicle			-
Supplies		606	(606)
Insurance		3,341	(3,341)
Contract services	600		600
Other	18,709	480	18,229
Total expenses	\$ 41,311	\$ 20,871	\$ 20,440
Support and revenue over (under) expenses	\$ -	\$ 7,031	\$ 7,031

Sierra Joint Office on Aging, Inc.  
**SENIOR EMPLOYMENT PROGRAM**  
**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES**  
**IN FUND BALANCE-BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS)**  
For the Fiscal Year Ended June 30, 2020

	<u>Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
Support and revenue:			
State funds	\$ 27,806	\$ 14,762	\$ (13,044)
Local funds			
Fund raising			
Total support and revenue	<u>\$ 27,806</u>	<u>\$ 14,762</u>	<u>\$ (13,044)</u>
Expenses:			
Salaries	\$ 24,750	\$ 15,955	\$ 9,695
Payroll taxes and benefits	<u>3,056</u>	<u>2,012</u>	<u>1,044</u>
Total expenses	<u>\$ 27,806</u>	<u>\$ 17,967</u>	<u>\$ 10,739</u>
Support and revenue over (under) expenses	<u>\$ -</u>	<u>\$ (2,305)</u>	<u>\$ (2,305)</u>

Sierra Joint Office on Aging, Inc.  
**SENIOR COMPANION PROGRAM**  
**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES**  
**IN FUND BALANCE-BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS)**  
**For the Fiscal Year Ended June 30, 2020**

	<u>Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
Support and revenue:			
State funds	\$ 45,000	\$ 35,741	\$ (9,259)
Local funds	500	259	(241)
Fund raising	500		(500)
Total support and revenue	<u>\$ 46,000</u>	<u>\$ 36,000</u>	<u>\$ (10,000)</u>
Expenses:			
Salaries	\$ 18,810	\$ 18,563	\$ 247
Payroll taxes and benefits	2,180	1,884	296
Travel	1,661	956	705
Supplies	622	622	.
Stipends	19,389	15,998	3,391
Recognition	2,419	1,220	1,193
Insurance	165	145	20
Other	111	230	(119)
Total expenses	<u>\$ 45,337</u>	<u>\$ 39,624</u>	<u>\$ 5,713</u>
Support and revenue over (under) expenses	<u>\$ 663</u>	<u>\$ (3,624)</u>	<u>\$ (4,287)</u>

Sierra Joint Office on Aging, Inc.  
**FOSTER GRANDPARENT PROGRAM**  
**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES**  
**IN FUND BALANCE-BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS)**  
For the Fiscal Year Ended June 30, 2020

	Budget	Actual	Variance Favorable (Unfavorable)
Support and revenue:			
State funds	\$ 41,233	\$ 38,900	\$ (2,333)
Local funds	393	393	"
Fund raising	600		(500)
Total support and revenue	\$ 42,126	\$ 39,293	\$ (2,833)
Expenses:			
Salaries	\$ 18,810	\$ 18,563	\$ 247
Payroll taxes and benefits	2,180	2,284	(104)
Travel	2,125	1,248	877
Supplies	1,365	1,205	160
Stipends	13,885	11,074	2,761
Recognition	2,020	849	1,171
Insurance	202	165	37
Other	291	145	146
Total expenses	\$ 40,828	\$ 35,533	\$ 5,295
Support and revenue over (under) expenses	\$ 1,298	\$ 3,760	\$ 2,462



MIKE STONE, C.P.A.  
LINDA STONE MUEER, C.P.A.  
KAY STONE, C.P.A.  
KELLEY WYATT, C.P.A.

1311 N. GRANT ST.  
P.O. BOX 2020  
SILVER CITY, NEW MEXICO 88062  
TELEPHONE (575) 898-1777  
(575) 898-3788  
FAX (575) 898-5840  
E-mail: edwin@stone-mcgee.com

### INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of Directors  
Sierra Joint Office on Aging, Inc.  
Truth or Consequences, New Mexico

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Sierra Joint Office on Aging, Inc. (a nonprofit organization), which comprise the statement of financial position as of June 30, 2020, and the related statements of activities, functional expenses and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated March 14, 2023.

#### Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered Sierra Joint Office on Aging, Inc.'s internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Sierra Joint Office on Aging, Inc.'s internal control. Accordingly, we do not express an opinion on the effectiveness of Sierra Joint Office on Aging, Inc.'s internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

#### Compliance and Other Matters

As part of obtaining reasonable assurance about whether Sierra Joint Office on Aging, Inc.'s financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

#### Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Stone, McGee & Co. CPAs

Silver City, New Mexico  
March 14, 2022

Stone, McGee & Co.  
Certified Public Accountants

Sierra Joint Office on Aging, Inc.  
**SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS**  
For The Fiscal Year Ended June 30, 2020

Current  
Status

**Findings - Financial Statement Audit**

2019-001 Not all expense payments exhibited approval  
by the appropriate supervisory personnel  
prior to payment

Resolved

Sierra Joint Office on Aging, Inc.  
**SCHEDULE OF FINDINGS**  
For The Fiscal Year Ended June 30, 2020

**Summary of Audit Results**

1. The auditor's report expresses an unmodified opinion on the financial statements of Sierra Joint Office on Aging, Inc.
2. No significant deficiencies relating to the audit of the financial statements are reported in the "Findings - Financial Statement Audit" section of this report.
3. No instances of noncompliance material to the financial statements of Sierra Joint Office on Aging, Inc. were disclosed during the audit.
4. Sierra Joint Office on Aging, Inc. expended less than \$750,000 in federal funds.

**Findings - Financial Statement Audit**

None

**CITY OF TRUTH OR CONSEQUENCES**  
**2023/2024 SUB-RECIPIENT GRANT APPLICANTS**  
**DEADLINE: 03/24/23**

**2023/2024**

NAME OF ORGANIZATION General Fund(GL #101-1000-60725)	Nonprofit Status	FY 22/23 AMOUNT	AMOUNT REQUESTED	AMOUNT APPROVED	IN-KIND UTILITIES	TOTAL FROM CITY
Companion Animal Action Team (CAAT)	Y	\$1,000.00	\$1,000.00			\$0.00
Domestic Abuse Intervention Center (DAIC)	Y	\$2,000.00	\$2,000.00			\$0.00
Matthew 25 Food Pantry	Y	\$0.00	\$8,700.00			\$0.00
Sierra Joint Office on Aging (In-kind utilities amt. is for 2016)	Y	\$35,000.00	\$50,000.00			\$0.00
The Club of Sierra County	Y	\$5,000.00	\$20,000.00			\$0.00
						\$0.00
						\$0.00
						\$0.00
<b>TOTALS</b>		<b>\$43,000.00</b>	<b>\$81,700.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>





## CITY OF TRUTH OR CONSEQUENCES

### AGENDA REQUEST FORM

MEETING DATE: April 12, 2023

*Agenda Item #: I.15*

**SUBJECT:** FY 23/24 Sub-Recipient Grant Application for Geronimo Trail Scenic Byway  
**DEPARTMENT:** City Manager's Office  
**DATE SUBMITTED:** April 5, 2023  
**SUBMITTED BY:** Tammy Gardner  
**WHO WILL PRESENT THE ITEM:** Bruce Swingle

***Summary/Background:***

Non-profit organizations submit annual sub-recipient applications requesting funding from the City's portion of Lodger's Tax. Geronimo Trail Scenic Byway is asking for \$5,600.00

***Recommendation:***

[Click here to enter text.](#)

***Attachments:***

- Geronimo Trail Scenic Byway Application
- [Click here to enter text.](#)

***Fiscal Impact (Finance):*** Yes

\$5,600.00

***Legal Review (City Attorney):*** Yes

[Click here to enter text.](#)

***Approved For Submittal By:*** ☒ Department Director

***Reviewed by:*** ☐ City Clerk ☐ Finance ☐ Legal ☐ Other: [Click here to enter text.](#)

***Final Approval:*** ☐ City Manager

### CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN

Resolution No. [Click here to enter text.](#) Ordinance No. [Click here to enter text.](#)

Continued To: [Click here to enter a date.](#) Referred To: [Click here to enter text.](#)

☐ Approved ☐ Denied ☐ Other: [Click here to enter text.](#)

File Name: CC Agendas 4-12-2023



## City of Truth or Consequences

505 Sims Street

Truth or Consequences, New Mexico 87901

Phone: (575) 894-6673 Fax: (575) 894-0363

### SUBRECIPIENT GRANT APPLICATION

FY: 2023/2024

DUE DATE: **03/24/2023 by 5:00pm**

#### BUDGET EVALUATION

The City has funded local organizations in the past; however, funding is scarce and the City usually receives more requests for funds than are available. Therefore, please note that your answers to these questions will have a direct bearing on how much, if any, funding will be allocated to your organization.

#### REQUIREMENTS

Organization's previous year's audit report or internal/informal financial statement is required. Please include with application. Proof of nonprofit status from Internal Revenue Service and the Office of the Secretary of State must accompany application. Application requires signature of authorized representative. Application must be submitted by the due date referenced above.  
***(Attach a separate sheet to this form if you need additional space for your answers.)***

#### GENERAL INFORMATION

- Name of Organization: Geronimo Trail Scenic Byway
  - Is the organization registered as a non-profit? Yes ☒ No ☐
  - Non-Profit Corporation Commission Authority Number: 2004349
  - Employer Identification Number (EIN#): 85-0460964
  - Contact Person: Gina Kelley Phone No. 575-740-3902
  - Mailing Address: PO Box 1072, Truth or Consequences, NM 87901
  - Physical Address: 301 S. Foch, Truth or Consequences, NM 87901
- E-Mail: [director@geronimotrail.com](mailto:director@geronimotrail.com)

#### FUTURE FUNDING REQUEST

- Amount of funding requested for FY 2023/2024: \$5,600.00
- Detailed accounting of how proposed funding is to be spent in FY 2023/2024:  
Money will be spent on the operation of the Visitor Center. This includes telephone & internet,  
renters insurance, website-related costs, postage, printing, office & visitor center supplies,  
and cleaning supplies now that we will be responsible for cleaning at the new location.
- State how the residents or businesses of Truth or Consequences will be benefited by the funding allotted to your organization in FY 2023/2024.  
We provide visitors with information on lodging, shopping, dining, hot springs soaks, and



things to do in Truth or Consequences and Sierra County. This encourages them to spend their money in our community, extend their stay with us and/or return for repeat visits. The longer or more frequently visitors stay in our community, the more GRT & lodgers' tax is collected. By directing our visitors to our local merchants, we are helping to build their businesses and providing jobs in our community.

- Explain if the City's funding of your organization will be used to leverage other funding from other sources.

City funding is used for operating expenses of the Visitor Center; this is augmented by donations by our visitors, our local residents & businesses and the sale of souvenir items. As we are unable to predict our annual donations due to the ebb & flow of our economy, City subrecipient grant funding keeps the doors open, thereby benefitting our community.

City subrecipient grant funding is used for the promotion of tourism in T or C.

We apply for lodgers tax funding in both T or C & Sierra County for these expenses.

- Do you have plans for conducting an **independent** financial audit of your organization in the coming year? Yes ☐ No ☒ If yes, who will be the independent public accountant?

#### HISTORICAL INFORMATION

- Amount of current (2022/2023) year's funding: \$5,000.00

- Detailed account of how the current year's funds have been spent:

Office & Visitor Center Supplies: \$930 (\$778 ytd; project \$150 additional for remainder of FY23)

Telephone & Internet: \$1528 (\$1018 ytd; project additional \$510 for remainder of FY23)

Renters Insurance: \$754 Printing: \$750

Postage: \$106 (these funds were expended prior to T or C Lodgers Tax Award of \$800 for postage)

Website Domain Registration & hosting: \$75

Total: \$4143. Please note: we will have additional expenses in May due to our move to a new location. We will likely end up spending our entire \$5000 award for FY23

- Explain if the City's funding of your organization was used to leverage other funding from other sources. If so, how:

The City's funding is for operational expenses. This enables us to use income from donations and the proceeds from the sale of souvenir items to expend funds on non-operational expenses such as marketing expenses (that are later reimbursed by Sierra County & T or C lodger's tax) and on purchasing inventory for resale.

Note that YTD FY23 we have had \$463 in donations & \$1363 in sales. City of T or C subrecipient

grant funding is crucial to keeping the doors of the Visitor Center open.

- State how the residents or businesses of Truth or Consequences benefited by the funding allotted to your organization this current year (2022/2023):

YTD FY23, we have welcomed 4957 visitors. By the end of the fiscal year, that number will likely reach over 7,000. These are 7000 people that we direct into local businesses: lodging, restaurants, retail stores, museums and our attraction; revenue generated in these businesses circulates throughout the community & creates jobs. Additionally, the significant tax revenues generated by visitor spending goes into City coffers - both into the general fund and into lodgers tax. City use of these tax revenues benefit all of T or C's residents & businesses.

- Has there been an **independent** financial audit of the organization this year or in prior years?  
Yes ☐ No ☒ If YES, please provide name below and a copy of the current audit with your application. If NO, please provide internal/informal audit or financial statements.

Submitted By: Gina Kelley

Gina Kelley  
(Typed Name & Signature)

Date: 3/23/2023

Received By:

Jimmy Swindner

Date: 3/24/23

3:37 PM

## Geronimo Trail Scenic Byway Inc

## Balance Sheet

As of January 12, 2023

01/12/23

Annual Basis

	Jan 12, 23
<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	
GTSB Checking	2,100.81
Petty cash	26.00
Special Projects Account	304.21
<b>Total Checking/Savings</b>	<u>2,429.12</u>
<b>Other Current Assets</b>	
Inventory	2,864.62
Prepaid Expenses	628.34
<b>Total Other Current Assets</b>	<u>3,293.16</u>
<b>Total Current Assets</b>	<u>5,822.28</u>
<b>Fixed Assets</b>	
Furniture/Fixtures	540.89
<b>Total Fixed Assets</b>	<u>540.89</u>
<b>Other Assets</b>	
Retained earnings	300.53
<b>Total Other Assets</b>	<u>300.53</u>
<b>TOTAL ASSETS</b>	<u><u>6,663.70</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Accounts Payable	2,098.79
<b>Total Current Liabilities</b>	<u>2,098.79</u>
<b>Total Liabilities</b>	<u>2,098.79</u>
<b>Equity</b>	
Opening Balance Equity	3,863.61
Unrestricted Net Assets	683.30
<b>Total Equity</b>	<u>4,546.91</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>6,663.70</u></u>



10:24 AM

02/10/23

Accrual Basis

**Geronimo Trail Scenic Byway Inc****Profit & Loss**

January through December 2022

	Jan - Dec 22
<b>Income</b>	
City funding	5,000.00
Donations	
Donations brochures delivery	132.00
Donations Unrestricted	954.20
<b>Total Donations</b>	<b>1,086.20</b>
Lodgers Tax Reimbursements	
Sierra County Lodgers Tax	762.82
T or C lodgers tax	4,605.62
<b>Total Lodgers Tax Reimbursements</b>	<b>5,368.44</b>
<b>Taxable income</b>	<b>4,088.60</b>
<b>Total Income</b>	<b>15,563.14</b>
<b>Cost of Goods Sold</b>	
Cost of Goods Sold	2,615.55
<b>Total COGS</b>	<b>2,615.55</b>
<b>Gross Profit</b>	<b>12,947.59</b>
<b>Expense</b>	
Accounts payable x	0.00
Accts payable 1	0.00
Advertising	
Advertising county lodgers tax	762.82
<b>Total Advertising</b>	<b>762.82</b>
Brochure delivery	50.00
City lodgers tax spent	4,611.80
Dues/fees	178.88
Gross Receipts Tax	421.84
Postage unrestricted	45.43
Postage visitors center	492.63
Renters insurance	459.81
Supplies unrestricted	750.12
Supplies visitors center	2,846.02
Telephone visitors center	1,684.94
<b>Total Expense</b>	<b>12,264.29</b>
<b>Net Income</b>	<b>883.30</b>

# Search Information

Entity Details

Entity ID# 2004348  
Entity Name GERONIMO TRAIL, SCHEIN, BYWAY  
DBA Name Not Applicable

Entity Type and State of Domestic

Entity Type Domestic Nonprofit Corporation  
Status Corporation No

Formation Data

Reporting Information

Period of Existence and Purpose and Character of Assets

Outstanding Issues

Reports:

No Pending Reports

Registered Agent:

No Foreign Filings

Liens:

No Federal Filings

Contact Information

Usual Address: P O Box 1072, Truth or Consequences, NM 87961  
Principal Place of Business in NM, Usual: 201 S HOCH STREET, T OR C, NM 87961  
Secondary Principal Place of Business in NM, Usual:

Principal Office Division of New Mexico: Not Applicable

Registered Office in Domestic State, Country: Not Applicable

Principal Office Location in NM: Not Applicable

Registered Agent Information

Name: LARSEN, BILLY

Geographical Location Address:

Usual Address: 201 S HOCH STREET, 512 N FOUR STREET, T OR C, NM 87961  
Date of Registration: 09/16/2015

Status: Active  
Dissolved: Good Standing

Date of Incorporation: New Mexico  
SOS/DBA Code: 52-0-1 to 52-0-99

Usual Address: 201 S HOCH STREET, 512 N FOUR STREET, T OR C, NM 87961  
Date of Registration:

INTERNAL REVENUE SERVICE  
DISTRICT DIRECTOR  
P. O. BOX 2508  
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: APR 13 2000

GERONIMO TRAIL SCENIC BYWAY  
211 MAIN STREET  
TRUTH OR CONSEQUENCE, NM 87901

Employer Identification Number:  
85-0460964  
DIN:  
210008423  
Contact Person:  
E. DIZON ID# 95004  
Contact Telephone Number:  
(877) 829-5500  
Internal Revenue Code  
Section 501(c)(4)  
Accounting Period Ending:  
December 31  
Form 990 Required:  
Yes  
Addendum Applies:  
Yes

Dear Applicant:

Based on information supplied, and assuming your operations will be as stated in your application for recognition of exemption, we have determined you are exempt from Federal income tax under section 501(a) of the Internal Revenue Code as an organization described in the section indicated above.

Unless specifically excepted, you are liable for taxes under the Federal Insurance Contributions Act (social security taxes) for each employee to whom you pay \$100 or more during a calendar year. And, unless excepted, you are also liable for tax under the Federal Unemployment Tax Act for each employee to whom you pay \$50 or more during a calendar quarter if, during the current or preceding calendar year, you had one or more employees at any time in each of 20 calendar weeks or you paid wages of \$1,500 or more in any calendar quarter. If you have any questions about excise, employment, or other Federal taxes, please address them to this office.

If your sources of support, or your purposes, character, or method of operation change, please let us know so we can consider the effect of the change on your exempt status. In the case of an amendment to your organizational document or bylaws, please send us a copy of the amended document or bylaws. Also, you should inform us of all changes in your name or address.

In the heading of this letter we have indicated whether you must file Form 990, Return of Organization Exempt From Income Tax. If Yes is indicated, you are required to file Form 990 only if your gross receipts each year are normally more than \$25,000. However, if you receive a Form 990 package in the mail, please file the return even if you do not exceed the gross receipts test. If you are not required to file, simply attach the label provided, check the box in the heading to indicate that your annual gross receipts are normally \$25,000 or less, and sign the return.

If a return is required, it must be filed by the 15th day of the fifth month after the end of your annual accounting period. A penalty of \$20 a day is charged when a return is filed late, unless there is reasonable cause for the delay. However, the maximum penalty charged cannot exceed \$10,000 or 5

Letter 948 (00/00)

GERONIMO TRAIL SCENIC BYWAY

percent of your gross receipts for the year, whichever is less. For organizations with gross receipts exceeding \$1,000,000 in any year, the penalty is \$100 per day per return, unless there is reasonable cause for the delay. The maximum penalty for an organization with gross receipts exceeding \$1,000,000 shall not exceed \$80,000. This penalty may also be charged if a return is not complete, so please be sure your return is complete before you file it.

You are not required to file Federal income tax returns unless you are subject to the tax on unrelated business income under section 511 of the Code. If you are subject to this tax, you must file an income tax return on Form 990-T, Exempt Organization Business Income Tax Return. In this letter we are not determining whether any of your present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

You are required to make your annual information return, Form 990 or Form 990-EZ, available for public inspection for three years after the later of the due date of the return or the date the return is filed. You are also required to make available for public inspection your exemption application, any supporting documents, and your exemption letter. Copies of these documents are also required to be provided to any individual upon written or in person request without charge other than reasonable fees for copying and postage. You may fulfill this requirement by placing these documents on the Internet. Penalties may be imposed for failure to comply with these requirements. Additional information is available in Publication 557, Tax-Exempt Status for Your Organization, or you may call our toll free number shown above.

You need an employer identification number even if you have no employees. If an employer identification number was not entered on your application, a number will be assigned to you and you will be advised of it. Please use that number on all returns you file and in all correspondence with the Internal Revenue Service.

Donors may not deduct contributions to you because you are not an organization described in section 170(c) of the Code. Under section 6113, any fundraising solicitation you make must include an express statement (in a conspicuous and easily recognizable format) that contributions or gifts to you are not deductible as charitable contributions for Federal income tax purposes. This provision does not apply, however, if your annual gross receipts are normally \$100,000 or less, or if your solicitations are made to no more than ten persons during a calendar year. The law provides penalties for failure to comply with this requirement, unless failure is due to reasonable cause.

If we have indicated in the heading of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

Because this letter could help resolve any questions about your exempt status, you should keep it in your permanent records.

CITY OF TRUTH OR CONSEQUENCES

2023/2024 SUB-RECIPIENT GRANT APPLICANTS  
DEADLINE: 03/24/23

2023/2024

ADDITIONAL FUNDING REQUESTS w/ Lodger's Tax	Paid for	Nonprofit Status	FY 22/23 AMOUNT	AMOUNT REQUESTED	AMOUNT APPROVED	TOTAL FROM CITY
Geronimo Museum	#2503815	Y	\$0.00	\$5,000.00		\$0.00
Geronimo Trail Scenic Byway	#2503815	Y	\$5,000.00	\$5,600.00		\$0.00
MainStreet Truth or Consequences	#2503591	Y	\$45,000.00	\$45,000.00		\$0.00
ADDITIONAL FUNDING TOTALS			\$50,000.00	\$55,600.00	\$0.00	\$0.00





# CITY OF TRUTH OR CONSEQUENCES

## AGENDA REQUEST FORM

MEETING DATE: April 12, 2023

*Agenda Item #: I.16*

**SUBJECT:** FY 23/24 Sub-Recipient Grant Application for MainStreet Truth or Consequences  
**DEPARTMENT:** City Manager's Office  
**DATE SUBMITTED:** April 5, 2023  
**SUBMITTED BY:** Tammy Gardner  
**WHO WILL PRESENT THE ITEM:** Bruce Swingle

### ***Summary/Background:***

Non-profit organizations submit annual sub-recipient applications requesting funding from the City's portion of Lodger's Tax. MainStreet is asking for \$45,000.00

### ***Recommendation:***

[Click here to enter text.](#)

### ***Attachments:***

- MainStreet Application
- [Click here to enter text.](#)

### ***Fiscal Impact (Finance): Yes***

\$45,000.00

### ***Legal Review (City Attorney): Yes***

[Click here to enter text.](#)

***Approved For Submittal By:*** ☒ Department Director

***Reviewed by:*** ☐ City Clerk ☐ Finance ☐ Legal ☐ Other: [Click here to enter text.](#)

***Final Approval:*** ☐ City Manager

### **CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN**

Resolution No. [Click here to enter text.](#) Ordinance No. [Click here to enter text.](#)

Continued To: [Click here to enter a date.](#) Referred To: [Click here to enter text.](#)

☐ Approved ☐ Denied ☐ Other: [Click here to enter text.](#)

File Name: CC agendas 4-12-2023



## City of Truth or Consequences

505 Sims Street

Truth or Consequences, New Mexico 87901

Phone: (575) 894-6673 Fax: (575) 894-0363



### SUBRECIPIENT GRANT APPLICATION

FY: 2023/2024

DUE DATE: 03/24/2023 by 5:00pm

#### BUDGET EVALUATION

The City has funded local organizations in the past; however, funding is scarce and the City usually receives more requests for funds than are available. Therefore, please note that your answers to these questions will have a direct bearing on how much, if any, funding will be allocated to your organization.

#### REQUIREMENTS

Organization's previous year's audit report or internal/informal financial statement is required. Please include with application. Proof of nonprofit status from Internal Revenue Service and the Office of the Secretary of State must accompany application. Application requires signature of authorized representative. Application must be submitted by the due date referenced above.

**(Attach a separate sheet to this form if you need additional space for your answers.)**

#### GENERAL INFORMATION

- Name of Organization: MainStreet Truth or Consequences
  - Is the organization registered as a non-profit? Yes x No
  - Non-Profit Corporation Commission Authority Number: 4238085
  - Employer Identification Number (EIN#): 27-2594746
  - Contact Person Cathy Mears-Martin Phone No. 575 740 6617
  - Mailing Address: P.O. Box 1602, Truth or Consequences, NM, 87901
  - Physical Address: 410 Main Street, Truth or Consequences, NM, 87901
- E-Mail: director@torcmainstreet.org

#### FUTURE FUNDING REQUEST

- Amount of funding requested for FY 2023/2024: \$45,000.00
- Detailed accounting of how proposed funding is to be spent in FY 2023/2024:  
Funding will be spent to support operations through rent, utilities, supplies, training, advertising,  
Executive Director salary, as well as beautification projects throughout the district.
- State how the residents or businesses of Truth or Consequences will be benefited by the funding allotted to your organization in FY 2023/2024.

*Both residents and businesses will benefit through the following events: Second Saturday Art Hop, Trick or Treat Downtown and Old-Fashioned Christmas.*

---

*We will continue to beautify downtown and support the Foch Street project as well as the consultations of 2 properties in the downtown district; 1 applying for historical tax credits, and the other for design assistance*

---

*We will also look to engage in additional projects that promote the ETS pillars of MainStreet: e-commerce project in line with MainStreet Business Retention program with education around e-commerce practices to assist and educate local businesses, set up monthly business 'breakfast' meetings for local businesses to meet and learn about each other with the aim to promote one another to visitors, signage project to provide clearer signage for visitors around T or C and direct them to the Downtown district.*

---

*There will be additional projects we intend to work on such as murals and New Mexico Clean and Beautiful work as well.*

---

- Explain if the City's funding of your organization will be used to leverage other funding from other sources.

*MainStreet New Mexico - Foch Street: \$1,320,000*

---

*MainStreet New Mexico - Service requests for historic tax credits and design as well as any new service requests in the year*

---

*Application for LEADS grant for ecommerce: \$12,000*

---

*Application for NM Clean and Beautiful Grant: \$6,000*

---

*Application for NM Resiliency Alliance: \$4,000*

---

*Fundraising: \$13,000*

---

- Do you have plans for conducting an independent financial audit of your organization in the coming year? Yes ☐ No ☒ If yes, who will be the independent public accountant?
- 

#### HISTORICAL INFORMATION

- Amount of current (2022/2023) year's funding: \$45,000.00

- Detailed account of how the current year's funds have been spent:

*Utilities: \$2,665*

---

*Office supplies / software: \$1,500*

---

*Salaries / payroll: \$27,471*

---

*Training: \$2,000*

---

*Rent: \$3,950*

---

Insurance: \$1,690

Advertising & Marketing: \$730

See attached expense report for additional details and breakdowns of current year spend (Jul 22 - Mar 23).

- Explain if the City's funding of your organization was used to leverage other funding from other sources. If so, how:

Services from MainStreet New Mexico for the design creative of El Cortez Theatre, assistance with another grant and a vacant lot redesign project valued at \$22,326: See attached document for breakdown

Volunteer hours over past year valued at \$10,491

Grants received valued at \$1.32 million

Facade Improvement / beautification of 2 buildings (El Cortez Theatre and LunaTique Gallery): \$5,250

- State how the residents or businesses of Truth or Consequences benefited by the funding allotted to your organization this current year (2022/2023):

Two facade improvement projects in the downtown area were completed:  
El Cortez Theatre and LunaTique Gallery

Monthly Shop Small promotion to bring customers downtown and engage with local businesses

Organised event for Small Business Saturday to increase traffic downtown

Successful Trick or Treat Downtown and Old-Fashioned Christmas events bringing residents together

Beautiful and eye catching murals designed and painted on El Faro and Bullocks

2 x service requests (1 for historic tax credits, 1 for design support) were initiated, helping locals repair and revitalise properties in the district

Ongoing hosting of Second Saturday Art Hop

- Has there been an **independent** financial audit of the organization this year or in prior years?

Yes ☐ No ☒ If YES, please provide name below and a copy of the current audit with your application. If NO, please provide internal/informal audit or financial statements.

Submitted By: Cathy Mears-Martin  
(Typed Name & Signature)

Date:

3/23/23

Date:

Rec'd - Johnny Gardner

3/24/23



# Statement of Activity

July 1, 2022 - March 14, 2023

	Total
<b>REVENUE</b>	
20200 Sales	104.00
20300 Sales of Product Income	518.21
20400 Uncategorized Income	200.00
21000 Non-Profit Income	27,954.60
<b>Total Revenue</b>	<b>28,776.81</b>
<b>GROSS PROFIT</b>	<b>28,776.81</b>
<b>EXPENDITURES</b>	
41500 Utilities	
41200 City Utilities	1,304.75
41300 Telephone	325.00
41400 WiFi	431.55
<b>Total 41500 Utilities</b>	<b>2,061.30</b>
42300 Salary	1,179.47
42400 Payroll Taxes-	4,460.62
42500 Payroll	16,247.72
42600 Contractors	683.20
Advertising & Marketing	730.65
Bank Charges & Fees	32.51
Dues and Subscriptions	77.19
Facade Improvement	5,500.00
Insurance	1,267.53
Legal & Professional Services	677.38
Meals & Entertainment	53.62
Office Supplies & Software	654.34
Software Subscription	758.80
<b>Total Office Supplies &amp; Software</b>	<b>1,413.14</b>
Postage/Mail Service	96.00
Project Expense	5,784.48
Reimbursable Expenses	121.57
Rent & Lease	2,675.00
Taxes & Licenses	98.90
Travel	634.58
Trainings	455.70
Transportation	689.40
<b>Total Travel</b>	<b>1,779.68</b>
Uncategorized Expense	162.08
<b>Total Expenditures</b>	<b>45,101.84</b>
<b>NET OPERATING REVENUE</b>	<b>-16,325.13</b>
<b>NET REVENUE</b>	<b>\$ -16,325.13</b>





# Mainstreet Truth or Consequences

EIN: 27-2594746 | T.O.C. New Mexico, United States

## Other Names

Mainstreet of Truth or Consequences

MAINSTREET OF TRUTH OR CONSEQUENCES

## Publication 78 Data

Organizations eligible to receive tax-deductible charitable contributions; users may rely on this list in determining deductibility of their contributions.

On Publication 78 Data List(s):

Deductibility Code: **FC**

## Determination Letter

A favorable determination letter is issued by the IRS if an organization meets the requirements for tax-exempt status under the Code and on the organization applied.

## Final Letter(s)

[Final Letter: 27-2594746 - MAINSTREET OF TRUTH OR CONSEQUENCES 02/28/2016 11:44](#)

Code	Type of organization and use of contribution.	Deductibility Limitation
FC	4-0100 charitable	50%: 50% for cash contributions
FCF	4-0100 operating foundation	50%: 50% for cash contributions
FF	4-0100 foundation	50%: generally
GROUP	Generally, a central organization holding a group exemption letter; whose subpart (b) units collected the group exemption letter	Deduction

[HOME](#)

## Search Information

 [Home](#)

### Entity Details

Business ID#: **4238085**Status: **Active**Entity Name: **MAINSTREET TRUTH OR  
CONSEQUENCES**Standing: **Good Standing**DBA Name: **Not Applicable**

### Entity Type and State of Domicile

Entity Type: **Domestic Nonprofit  
Corporation**State of Incorporation: **New Mexico**Benefit Corporation: **No**Statute Law Code: **53-8-1 to 53-8-99**

### Formation Dates

### Reporting Information

### Period of Existence and Purpose and Character of Affairs

### Outstanding Items

#### Reports:

No Pending Reports.

#### Registered Agent:

No Records Found.

#### License:

No Records Found.

### Contact Information

Mailing Address: **PO Box 1602, Truth or Consequences, NM 87901**Principal Place of Business in New Mexico: **410 MAIN STREET, Truth or Consequences, NM 87901**Secondary Principal Place of  
Business in New Mexico:Principal Office Outside of New Mexico: **Not Applicable**

Registered Office in State of  
Incorporation:

Principal Place of Business In  
Domestic State/ Country: **Not Applicable**

Principal Office Location in NM: **Not Applicable**

#### Registered Agent Information

Name: **Kari Fresquez**

Geographical Location  
Address:

Physical Address: **410 Main St, Truth or  
Consequences, NM 87901**

Mailing Address: **PO Box 1602, Truth or  
Consequences, NM 87901**

Date of Appointment: **01/29/2022**

Effective Date of Resignation:

#### Director Information

Title	Name	Address
Director	Sidney Bryan	108 Main, Truth or Consequences, NM 87901
Director	Josiah Long	411 Main, Truth or Consequences, NM 87901
Director	Danielle Burger	210 S Poch, Truth or Consequences, NM 87901
Director	Marlena Benjamin	305 W 5TH AVE, Truth or Consequences, NM 87901

#### Officer Information

Title	Name	Address
Treasurer	Blanch Almquist	950 W Sixth Ave, Truth or Consequences, NM 87901
Secretary	Luba Hoffman	675 Daniels, Truth or Consequences, NM 87901
President	Linda DeMarino	410 Main, Truth or Consequences, NM 87901

#### Organizer Information

**Not Applicable**

#### Incorporator Information

No Records to View.

#### Trustee Information

**Not Applicable**

**Filing History**



**License History**



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**PY2023 Annual Service Delivery Report**  
Main Street America Accredited Program: MainStreet Truth or Consequences



Technical Assistance Services Requested of New Mexico MainStreet

	<u>Total Cost</u>
Administration: Annual Meeting/Event Development	\$2,028
Administration: T & C Operating Assistance	\$2,729
Design: E/C Design Training Design Assistance	\$20,000
Design: Vacant Lot Design Assistance	\$2,845
Design: Building Owner Design Assistance and Workshop	\$2,471
Economic Development: LEADS Grant help	\$4,880

New Mexico Resiliency Alliance Grant

E/C Center Theater Rehabilitation Project	\$9,000
---	---------

New Mexico MainStreet Network Services for Communities

Monthly Round Tables Preparation & Distribution of MainStreet/Arts & Culture District-related Content, Resources, Webinars and Technical Assistance	\$1,200
Local Organization Annual Program Review, Modeling & Report	\$1,350
MainStreet Quarterly Assessment, Statistical Data Collection, Analysis and Reporting	\$1,600
MMMS Leadership Network Meetings (2)	\$3,372
MMMS Online Presence & Marketing (State Website - Off the Road Website - Chance MainStreet - Facebook - YouTube - Instagram - Twitter - Flickr)	\$5,280
MMMS Annual Report, E-newsletters, Awards Program & Other Recognition	\$800
National Main Street Center Webinar "Main Street America" Membership Fees	\$380

Total New Mexico MainStreet Services Utilized in PY 2023

**\$47,512**





## CITY OF TRUTH OR CONSEQUENCES

2023/2024

SUB-RECIPIENT GRANT APPLICANTS

2023/2024

DEADLINE:

03/24/23

ADDITIONAL FUNDING REQUESTS w/ Lodger's Tax	Paid for	Nonprofit Status	FY 22/23 AMOUNT	AMOUNT REQUESTED	AMOUNT APPROVED	TOTAL FROM CITY
Geronimo Museum	#2503815	Y	\$0.00	\$5,000.00		\$0.00
Geronimo Trail Scenic Byway	#2503815	Y	\$5,000.00	\$5,600.00		\$0.00
MainStreet Truth or Consequences	#2503591	Y	\$45,000.00	\$45,000.00		\$0.00
ADDITIONAL FUNDING TOTALS			\$50,000.00	\$55,600.00	\$0.00	\$0.00



# CITY OF TRUTH OR CONSEQUENCES

## AGENDA REQUEST FORM

MEETING DATE: April 12, 2023

Agenda Item #: I.17

**SUBJECT:** FY 23/24 Sub-Recipient Grant Application for Sierra County Historical Society (Geronimo Springs Museum)

**DEPARTMENT:** City Manager's Office

**DATE SUBMITTED:** April 5, 2023

**SUBMITTED BY:** Tammy Gardner

**WHO WILL PRESENT THE ITEM:** Bruce Swingle

### **Summary/Background:**

Non-profit organizations submit annual sub-recipient applications requesting funding from the City's portion of Lodger's Tax. Sierra County Historical Society (Geronimo Springs Museum) is asking for \$5,000.00

### **Recommendation:**

[Click here to enter text.](#)

### **Attachments:**

- Sierra County Historical Society Application
- [Click here to enter text.](#)

### **Fiscal Impact (Finance): Yes**

\$5,000.00

### **Legal Review (City Attorney): Yes**

[Click here to enter text.](#)

**Approved For Submittal By:** ☒ Department Director

**Reviewed by:** ☐ City Clerk ☐ Finance ☐ Legal ☐ Other: [Click here to enter text.](#)

**Final Approval:** ☐ City Manager

### **CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN**

Resolution No. [Click here to enter text.](#) Ordinance No. [Click here to enter text.](#)

Continued To: [Click here to enter a date.](#) Referred To: [Click here to enter text.](#)

☐ Approved ☐ Denied ☐ Other: [Click here to enter text.](#)

File Name: CC agendas 4-12-2023



## City of Truth or Consequences

505 Sims Street

Truth or Consequences, New Mexico 87901

Phone: (575) 894-6673 Fax: (575) 894-0363

RECEIVED MAR 24 2023

### SUBRECIPIENT GRANT APPLICATION

FY: 2023/2024

DUE DATE: **03/24/2023 by 5:00pm**

#### BUDGET EVALUATION

The City has funded local organizations in the past; however, funding is scarce and the City usually receives more requests for funds than are available. Therefore, please note that your answers to these questions will have a direct bearing on how much, if any, funding will be allocated to your organization.

#### REQUIREMENTS

Organization's previous year's audit report or internal/informal financial statement is required. Please include with application. Proof of nonprofit status from Internal Revenue Service and the Office of the Secretary of State must accompany application. Application requires signature of authorized representative. Application must be submitted by the due date referenced above.

*(Attach a separate sheet to this form if you need additional space for your answers.)*

#### GENERAL INFORMATION

- Name of Organization: Sierra County Historical Society
- Is the organization registered as a non-profit? Yes ☒ No ☐
- Non-Profit Corporation Commission Authority Number: 689869
- Employer Identification Number (EIN#): 85-0220497
- Contact Person: Don Armijo Phone No. 575-740-1060
- Mailing Address: 211 Main, Truth or Consequences NM 87901
- Physical Address: same

E-Mail: [chanoystoner@yahoo.com](mailto:chanoystoner@yahoo.com)

#### FUTURE FUNDING REQUEST

- Amount of funding requested for FY 2023/2024: \$5,000.00
- Detailed accounting of how proposed funding is to be spent in FY 2023/2024:  
The Sierra County Historical Society administers the facility known as the Geronimo Springs Museum  
This Museum sees visitation numbers in excess of 5000 per year. We have limited funding and  
this funding request would be used to pay the city utilities at our facility.
- State how the residents or businesses of Truth or Consequences will be benefited by the funding allotted to your organization in FY 2023/2024.



Sierra County has a rich history that attracts visitors from all over the nation. The Geronimo Springs Museum (GSM) provides many aspects of that history, including a world-renowned Native American pottery collection, along with showcasing all of the history of changing our name from Hot Springs to Truth or Consequences and a tribute to Ralph Edwards. The funds to help with utility costs will allow the GSM to retain staff to keep the facility open

- Explain if the City's funding of your organization will be used to leverage other funding from other sources.

The GSM generates funds from gift shop sales and admission fees. Those funds help to pay for maintenance on our building, making improvements and for staffing needs. With our limited resources, assistance with utility costs will help augment our ability to provide services to the community and visitors

- Do you have plans for conducting an **independent** financial audit of your organization in the coming year? Yes ☒ No ☐ If yes, who will be the independent public accountant?

We intend to start searching for getting some type of review completed in the coming months

#### HISTORICAL INFORMATION

- Amount of current (2022/2023) year's funding: \$0.00
- Detailed account of how the current year's funds have been spent:

N/A

- Explain if the City's funding of your organization was used to leverage other funding from other sources. If so, how:

N/A

- 
- 
- State how the residents or businesses of Truth or Consequences benefited by the funding allotted to your organization this current year (2022/2023):

N/A

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- Has there been an independent financial audit of the organization this year or in prior years?  
Yes ☐ No ☒ If YES, please provide name below and a copy of the current audit with your application. If NO, please provide Internal/informal audit or financial statements.
- 

Submitted By: \_\_\_\_\_

(Typed Name & Signature)

Date: \_\_\_\_\_

Received By: \_\_\_\_\_

Date: \_\_\_\_\_



- 
- 
- State how the residents or businesses of Truth or Consequences benefited by the funding allotted to your organization this current year (2022/2023):

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- Has there been an **independent** financial audit of the organization this year or in prior years?  
Yes ☐ No ☐ If YES, please provide name below and a copy of the current audit with your application. If NO, please provide internal/informal audit or financial statements.

---

Submitted By: Don Aringo Date: 03-24-23  
(Typed Name & Signature)

Received By: Jimmy J. Jarama Date: 3/24/23

10:25 AM

03/24/23

Accrual Basis

# Sierra Co. Historical Society

## Balance Sheet

As of December 31, 2022

	Dec 31, 22
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
Citizens- Checking	17,103.28
Citizens- Foundation Funds	18,477.77
Edward Jones - Acct #264-04405-	77,799.37
Petty Cash	300.00
PNC Bank - Gift Shop	2,091.07
<b>Total Checking/Savings</b>	<b>115,771.47</b>
<b>Total Current Assets</b>	<b>115,771.47</b>
Fixed Assets	
Furniture and Equipment	89,818.69
Museum Building and Land	309,631.94
Museum Library	2,496.63
<b>Total Fixed Assets</b>	<b>352,047.08</b>
Other Assets	
Marketable Securities	-7,852.66
<b>Total Other Assets</b>	<b>-7,852.66</b>
<b>TOTAL ASSETS</b>	<b>459,965.87</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Payroll Liabilities	
Federal Taxes - FICA, MED, W/H	-1,864.02
State Taxes - Withholding	888.30
<b>Total Payroll Liabilities</b>	<b>-975.72</b>
<b>Total Other Current Liabilities</b>	<b>-975.72</b>
<b>Total Current Liabilities</b>	<b>-975.72</b>
<b>Total Liabilities</b>	<b>-975.72</b>
Equity	
Unrestricted Net Assets	459,988.84
Net Income	972.76
<b>Total Equity</b>	<b>460,941.59</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>459,965.87</b>

10:24 AM

03/24/23

Accrual Basis

# Sierra Co. Historical Society

## Profit & Loss

### January through December 2022

	Jan - Dec 22
Ordinary Income/Expense	
Income	
Calendar Ads	1,400.00
Consignment Sales	10,487.58
Craft Fair	155.00
General Income	
General Donations	15,181.10
Gift Shop Sales	20,785.20
Museum Admission Fees	15,801.50
General Income - Other	34.43
Total General Income	61,822.23
gift certificate sales	200.00
GSM Donor Program	2,250.00
Indirect Public Support	
City of T or C	3,750.00
Indirect Public Support - Other	2,776.44
Total Indirect Public Support	6,526.44
Investments	
Interest-Savings, Short-term CD	1,756.09
Total Investments	1,756.09
Memorial Fund	1,666.00
Other Types of Income	
Miscellaneous Revenue	0.89
Other Types of Income - Other	316.74
Total Other Types of Income	317.63
Program Income	
Membership Dues	3,140.00
Total Program Income	3,140.00
Total Income	79,939.97
Cost of Goods Sold	
Cost of Goods Sold	
Boxes/Bags/ Supplies	159.02
Consignment Items for Sale	
Anika Welty	105.00
Anne Dinit	20.00
Candy Michalski	289.45
Connie Baca	528.80
Harvey Erile	464.10
Lorinda Forester	283.50
Mary Miller	121.97
Mary Oakleaf	11.38
Michelle Crawford	808.22
Roy Lohr	87.60
Sierra County Genealogy Society	17.50
Consignment Items for Sale - Other	8,982.12
Total Consignment Items for Sale	8,977.54
Credit Card Fees	285.98
Total Cost of Goods Sold	9,422.54
Other Items For Sale	
Arcadia Publishing	663.17
Authentic Cards	190.30
Craft Stones	649.38
Gem Guides	166.36
High Lonesome Books	201.00
Wonder Hut	166.40

10:24 AM

03/24/23

Accrual Basis

# Sierra Co. Historical Society

## Profit & Loss

### January through December 2022

	Jan - Dec 22
Other Items For Sale - Other	2,293.00
Total Other Items For Sale	4,329.81
Total COGS	13,752.19
Gross Profit	66,237.82
Expense	
Bad Debt Expense - Old A/R	650.00
Bank Fee	1,282.18
Contract Services	
Accounting Fees	1,258.14
Total Contract Services	1,258.14
Facilities and Equipment	
Alarm Service	2,613.70
Insurance- Small Business	8,375.20
Laundry & Cleaning	45.25
Maintenance	108.23
Pest Control	694.74
Utilities	4,832.48
Total Facilities and Equipment	14,747.61
Gift certificate redeemed	75.00
Operations	
Advertising	
calendars	750.00
Advertising - Other	1,731.72
Total Advertising	2,481.72
Decorations	8.37
Donations to Others	440.00
Dues & Memberships	50.00
Meeting Expenses	
Refreshments	568.27
Total Meeting Expenses	568.27
Postage, Mailing Service	251.07
Supplies	
Cleaning Supplies	83.62
Office supplies	1,777.98
Other Supplies	390.95
Supplies - Other	0.00
Total Supplies	2,252.12
Telephone, Telecommunications	2,395.71
Total Operations	8,448.28
Other Expenses	1,209.83
Other Types of Expenses	
Insurance - Liability, D and O	57.40
Other Costs	2,715.47
Total Other Types of Expenses	2,772.87
Payroll Expenses	
Employee Payroll	33,358.46
Federal Taxes	430.64
State Taxes	553.41
State Unemployment Expenses	129.80
State W/C-1	64.50

10:24 AM

03/24/23

Accrual Basis

# Sierra Co. Historical Society

## Profit & Loss

January through December 2022

	Jan - Dec 22
Total Payroll Expenses	94,834.81
Property Taxes	278.87
Reconciliation Discrepancies	7.50
Voided Checks	0.00
Total Expense	95,206.07
Net Ordinary Income	972.76
Net Income	972.76





## Exempt Organizations Select Check

[Exempt Organizations Select Check Home](#)

Organizations Eligible to Receive Tax-Deductible Charitable Contributions (Pub. 78 data) - Search Results

The following list includes tax-exempt organizations that are eligible to receive tax-deductible charitable contributions. Click on the "Deductibility Status" column for an explanation of limitations on the deductibility of contributions made to different types of tax-exempt organizations.

Results are sorted by EIN. To sort results by another category, click on the icon next to the column heading for that category. Clicking on that icon a second time will reverse the sort order. Click on a column heading for an explanation of information in that column.

1-1 of 1 results

Results Per Page: 25

1-1

**EIN**   
15-0220497

**Legal Name (Doing Business As)**   
Sierra County Historical Society

**City**   
T or C

**State**  **Country**   
NM United States

**Deductibility Status**   
PC

1-1

[Return to Search](#)

# Sierra County Historical Society

EIN: 85-0220497 | T Or C, New Mexico, United States

## Publication 78 Data

Organizations eligible to receive tax-deductible charitable contributions. Users may rely on this list in determining deductibility of their contributions.

**On Publication 78 Data List:** Yes

**Deductibility Code:** PC ?

# Tax Exempt Organization Search

Select Database ?

Search All



Search By ?

Employer Identification Number (EIN)



Search Term ?

XX-XXXXXXX or XXXXXXXXX

850220497



City

T O R C



State

New Mexico



Country

United States



RESET

SEARCH

[Search Tips](#)

Showing 1-1 results of 1

EIN	Organization Name	City	State	Country	Database
85-0220497	<u>Sierra County Historical Society</u> <a href="#">[app/eos/details/]</a>	T Or C	New Mexico	United States	<div>Pub 78 Data</div> <div>Copies of Returns</div>

### Additional information

- [Frequently asked questions \[https://www.irs.gov/charities-non-profits/tax-exempt-organization-search-frequently-asked-questions\]](https://www.irs.gov/charities-non-profits/tax-exempt-organization-search-frequently-asked-questions) - Exempt Organizations Select Check
- [Revocations of 501\(c\)\(3\) Determinations \[https://www.irs.gov/charities-non-profits/charitable-organizations/revocations-of-501c3-determinations\]](https://www.irs.gov/charities-non-profits/charitable-organizations/revocations-of-501c3-determinations)
- [Suspensions Pursuant to Code Section 501\(p\) \[https://www.irs.gov/charities-non-profits/charitable-organizations/suspensions-pursuant-to-code-section-501\(p\)\]](https://www.irs.gov/charities-non-profits/charitable-organizations/suspensions-pursuant-to-code-section-501(p))
- [Exempt Organizations Business Master File Extract \(EO BMF\) \[https://www.irs.gov/charities-non-profits/exempt-organizations-business-master-file-extract-eo-bmf\]](https://www.irs.gov/charities-non-profits/exempt-organizations-business-master-file-extract-eo-bmf): a list of organizations recognized as exempt by the IRS
- [Tax Exempt Organization Search: Bulk Data Downloads \[https://www.irs.gov/charities-non-profits/tax-exempt-organization-search-bulk-data-downloads\]](https://www.irs.gov/charities-non-profits/tax-exempt-organization-search-bulk-data-downloads)

RESET

SEARCH

[Search Tips](#)

Showing 1-1 results of 1

EIN	Organization Name	City	State	Country	Database
85-0220497	<a href="#">Sierra County Historical Society</a> <a href="#">[app/eos/detail.s/]</a>	T Or C	New Mexico	United States	<div>Pub 78 Data</div> <div>Copies of Returns</div>

## Additional information

- [Frequently asked questions \[https://www.irs.gov/charities-non-profits/tax-exempt-organization-search-frequently-asked-questions\]](https://www.irs.gov/charities-non-profits/tax-exempt-organization-search-frequently-asked-questions) - Exempt Organizations Select Check
- [Revocations of 501\(c\)\(3\) Determinations \[https://www.irs.gov/charities-non-profits/charitable-organizations/revocations-of-501\(c\)\(3\)-determinations\]](https://www.irs.gov/charities-non-profits/charitable-organizations/revocations-of-501(c)(3)-determinations)
- [Suspensions Pursuant to Code Section 501\(p\) \[https://www.irs.gov/charities-non-profits/charitable-organizations/suspensions-pursuant-to-code-section-501\(p\)\]](https://www.irs.gov/charities-non-profits/charitable-organizations/suspensions-pursuant-to-code-section-501(p))
- [Exempt Organizations Business Master File Extract \(EO BMF\) \[https://www.irs.gov/charities-non-profits/exempt-organizations-business-master-file-extract-eo-bmf\]](https://www.irs.gov/charities-non-profits/exempt-organizations-business-master-file-extract-eo-bmf): a list of organizations recognized as exempt by the IRS
- [Tax Exempt Organization Search: Bulk Data Downloads \[https://www.irs.gov/charities-non-profits/tax-exempt-organization-search-bulk-data-downloads\]](https://www.irs.gov/charities-non-profits/tax-exempt-organization-search-bulk-data-downloads)



[HOME](#)

## Search Information

 [Home](#)

### Entity Details

Business ID#: **689869**Status: **Active**Entity Name: **SIERRA COUNTY HISTORICAL  
SOCIETY**Standing: **Good Standing**DBA Name: **Not Applicable**

### Entity Type and State of Domicile

Entity Type: **Domestic Nonprofit Corporation**State of Incorporation: **New Mexico**Benefit Corporation: **No**Statute Law Code: **53-8-1 to 53-8-99**

### Formation Dates

### Reporting Information

### Period of Existence and Purpose and Character of Affairs

### Outstanding Items

#### Reports:

Fiscal year End Date	Report Due Date	Extended Report Due Date	Reporting Year	Filing Fee	Penalty	Total
12/31/2022	05/15/2023		2022	\$10	\$0	\$10

Total No. of Records: 1 Page 1 of 1

### Registered Agent:

No Records Found.

**License:**

No Records Found.

**Contact Information**

Mailing Address: **211 MAIN ST, T Or C, NM 87901**

Principal Place of Business in New Mexico: **211 MAIN, T Or C, NM 87901**

Secondary Principal Place of Business in New  
Mexico:

Principal Office Outside of New Mexico: **Not Applicable**

Registered Office in State of Incorporation:

Principal Place of Business in Domestic State/  
Country: **Not Applicable**

Principal Office Location in NM: **Not Applicable**

**Registered Agent Information**

Name: **JIM BRANNON**

Geographical Location Address:

Physical Address: **HWY 187 KING CANYON, TRUTH OR  
CONSEQ, NM 87901**

Mailing Address: **NONE**

Date of Appointment: **03/02/1971**

Effective Date of Resignation:

**Director Information**

Title	Name	Address
Director	KARL LAUMBACK	401 CONWAY, LAS CRUCES, NM 88005
Director	ANN WELBORN	211, MAIN, T OR C, NM 87901
Director	BRUCE STOUT	211 MAIN ST, T Or C, NM 87901

Title	Name	Address
Director	CAROL BAKER	211 MAIN , T Or C, NM 87901
Director	CHRIS ADAMS	211 MAIN ST, T Or C, NM 87901
Director	JEFF DORNBUSCH	211 MAIN, T Or C, NM 87901
Director	SUSAN BUHLER	211 MAIN ST, T Or C, NM 87901
Director	IVAN PADILLA	211 MAIN ST, T Or C, NM 87901
Director	NADYNE DAVIS	211 MAIN ST, T Or C, NM 87901
Director	Connie Baca	211, 211, Main, Truth or Consequences, NM 87901
Director	Henderson Leroy	211, 211, Main, Truth or Consequences, NM 87901
Director	TERRY MILLER	211, 211, Main, Truth or Consequences, NM 87901
Director	Mary Wagner	211, 211, Main, Truth Consq, NM 87901

**Officer Information**

Title	Name	Address
President	DON ARMIJO	BOX 38, WILLIAMSBURG, NM 87901
Treasurer	SANDI CHATFIELD	211 MAIN ST, T Or C, NM 87901
Vice President	TERRY MILLER	211, 211, Main, Truth or Consequences, NM 87901

**Organizer Information**

Not Applicable

**Incorporator Information**

No Records to View.

**CITY OF TRUTH OR CONSEQUENCES**

**2023/2024**

**SUB-RECIPIENT GRANT APPLICANTS**

**2023/2024**

**DEADLINE:**

**03/24/23**

ADDITIONAL FUNDING REQUESTS w/ Lodger's Tax	Paid for	Nonprofit Status	FY 22/23 AMOUNT	AMOUNT REQUESTED	AMOUNT APPROVED	TOTAL FROM CITY
Geronimo Museum	#2503815	Y	\$0.00	\$5,000.00		\$0.00
Geronimo Trail Scenic Byway	#2503815	Y	\$5,000.00	\$5,600.00		\$0.00
MainStreet Truth or Consequences	#2503591	Y	\$45,000.00	\$45,000.00		\$0.00
ADDITIONAL FUNDING TOTALS			\$50,000.00	\$55,600.00	\$0.00	\$0.00



# CITY OF TRUTH OR CONSEQUENCES

## AGENDA REQUEST FORM

MEETING DATE: April 12, 2023

*Agenda Item #: I.18*

**SUBJECT:** FY 23/24 Sub-Recipient Grant Application for The Club  
**DEPARTMENT:** City Manager's Office  
**DATE SUBMITTED:** April 5, 2023  
**SUBMITTED BY:** Tammy Gardner  
**WHO WILL PRESENT THE ITEM:** Bruce Swingle

### ***Summary/Background:***

Non-profit organizations submit annual sub-recipient applications requesting funding from the City's General Fund. The Club is requesting \$20,000.00.

### ***Recommendation:***

[Click here to enter text.](#)

### ***Attachments:***

- The Club Application
- [Click here to enter text.](#)

### ***Fiscal Impact (Finance): Yes***

\$20,000.00

### ***Legal Review (City Attorney): Yes***

[Click here to enter text.](#)

***Approved For Submittal By:*** ☒ Department Director

***Reviewed by:*** ☐ City Clerk ☐ Finance ☐ Legal ☐ Other; [Click here to enter text.](#)

***Final Approval:*** ☐ City Manager

### **CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN**

Resolution No. [Click here to enter text.](#) Ordinance No. [Click here to enter text.](#)

Continued To: [Click here to enter a date.](#) Referred To: [Click here to enter text.](#)

☐ Approved ☐ Denied ☐ Other: [Click here to enter text.](#)

File Name: CC agendas 4-12-2023





## City of Truth or Consequences

505 Sims Street

Truth or Consequences, New Mexico 87901

Phone: (575) 894-6673 Fax: (575) 894-0363

RECEIVED MAR 29 2023

### SUBRECIPIENT GRANT APPLICATION

FY: 2023/2024

DUE DATE: **03/24/2023 by 5:00pm**

#### BUDGET EVALUATION

The City has funded local organizations in the past; however, funding is scarce and the City usually receives more requests for funds than are available. Therefore, please note that your answers to these questions will have a direct bearing on how much, if any, funding will be allocated to your organization.

#### REQUIREMENTS

Organization's previous year's audit report or internal/informal financial statement is required. Please include with application. Proof of nonprofit status from Internal Revenue Service and the Office of the Secretary of State must accompany application. Application requires signature of authorized representative. Application must be submitted by the due date referenced above.

**(Attach a separate sheet to this form if you need additional space for your answers.)**

#### GENERAL INFORMATION

- Name of Organization: The Club
- Is the organization registered as a non-profit? Yes x No
- Non-Profit Corporation Commission Authority Number: 2104792
- Employer Identification Number (EIN#): 85-0469246
- Contact Person: Charis Baxter Phone No. 575-894-8336
- Mailing Address: 1300 S. Broadway, T or C NM 87901
- Physical Address: 122 N. Broadway, T or C NM 87901

E-Mail: [charis.baxter@appletreeeducation.org](mailto:charis.baxter@appletreeeducation.org)

#### FUTURE FUNDING REQUEST

- Amount of funding requested for FY 2023/2024: \$20,000.00
- Detailed accounting of how proposed funding is to be spent in FY 2023/2024:

Funds will be spent to ensure the following are met:

1. Provide all community youth (12 to 18 yrs. or 6th to 12th grade) with Club opportunities for at least 20 hours per week during the school year and at least 30 hours during the summer months with qualified mentors.

2. Provide high quality year round comprehensive programming for youth

3. Maintain mentor to youth ratios of 1:15 (1:6 when tutoring/ homework help)

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4. Provide Club scholarships for those who need assistance (membership dues are \$5 a day). In 2022 100% of members received free membership.

5. Provide 3 free community and family engagement events per year that align with priorities (academic success, healthy lifestyles, leadership and character development).

6. Provide transportation year for youth (with the greatest need) from TCMS, HSHS to The Club during the school year and to sports practices from The Club. Also to provide transportation home

7. Provide healthy summer meals and year round Dinners.

8. Provide recreational and educational supplies for all Club activities.

9. Provide a safe, clean and drug free environment designed with youth in mind.

10. Provide youth recognition

11. Train staff in areas related to job roles and duties.

12. Perform background checks on all volunteers and staff upon hire.

13. Ensure at least 50% of staff have current First Aid and CPR certifications with at least one certified person present at all times.

14. Ensure at least 50% of staff are life guard certified for water activities.

- 
- State how the residents or businesses of Truth or Consequences will be benefited by the funding allotted to your organization in FY 2023/2024.

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**Reach:** Based on 2022 attendance, we project to serve at least 100 unduplicated youth with the goal to serve at least 60 youth with 30 days or more with high quality programming (including but not limited to the Office of Substance Abuse and Prevention programs, 21st CCLC programming, and Curriculum from our 4H extension office).

**When:** The residents of the City will benefit from the weekly 20+ hours of year round services available to ages 12-18 ( or 6th grade +). During the summer months, service times are extended to at least 28 hours per week. Program times are offered during out of school time ( The Club provides transportation to those in need) until 6 pm ( operating hours are subject to change based on community needs) during the times when families work and therefore have the assurance that their children are not left unattended at home.

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**What:** Youth will be in a safe and positive environment that is fun, offers supportive relationships, opportunities, expectations and recognition- all key elements to deepen the impact in young peoples' lives to provide them with knowledge, skills and attributes to pursue their dreams and succeed in life. We keep staff to youth ratios of 1:1.5 for open recreation and 1:6 for Homework Help and Tutoring. The Club provides prevention that not only saves families, community and our county resources but saves lives. Years of research confirms that youth who participate in after school programs can reap a host of positive academic, social, prevention and health benefits, such as improved academic achievement, improved social and developmental outcomes, increased percentages of healthy lifestyles and increased knowledge of nutrition and exercise. Research further shows that out of school time activities for youth have positive impacts on a range of prevention outcomes including avoidance of drug and alcohol use, decreases in delinquency and violent behavior, increased knowledge of safe sex, avoidance of sexual activity and reduction of juvenile crime. To produce these outcomes, programming must be high quality. High quality includes the following features: appropriate supervision and structure, well prepared staff, intentional programming with opportunities for autonomy and choice, and strong partnerships among various settings in which program participants spend their day (schools, out of school time programs and families).

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The community reaps the benefits of The Clubs' access to national research and evidenced based programs. Curriculums designed specifically for the out of school time Club setting to positively impact youth. Here is a sample of some of the opportunities the community and businesses benefit from:

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**Jr. Staff:** explores service careers, career development activities, community service, customer service skills, apprenticeships, interpersonal skills, work ethic and a sense of community responsibility.

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**Project Learn:** Strategy based on research demonstrating that students do much better in school when they spend their non-school hours engaged in fun, but academically beneficial, activities. High yield learning activities (leisure reading, writing activities, discussions with knowledgeable adults, helping others, homework help, tutoring and games that develop young peoples cognitive skills. Recreation includes pool, air hockey, basketball, dodgeball, skating and more.

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**Club Tech:** Digital arts activities teach youth how to create computer generated art and movies. Scratch teaches youth how to use coding to create games and animations. NSTeens teaches internet safety skills, anti bullying, personal safety, shopping safety and ethical use of the internet. The Club also offers an E-sports course that allows youth to analyze and compete in different video games. This course is held in a structured setting to explain possible careers in the E-sports field and to go over scholarship opportunities that E-sports present.

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**The Arts:** The Club implements curriculum which introduces various mediums and expressions. Music classes in guitar, electric bass, percussion, vocal coaching and sound technology and recording. Digital photography classes include photography, lighting and digital editing. All instruments, supplies and materials are provided at no cost to families.

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**Homework Help:** The Club computer lab and classrooms provide environments for students to focus on homework. High quality staff provide academic and life coaching to mentor students and to help them achieve academic success.

**Healthy Lifestyles:** Each day, students receive a free USDA approved meal. Additionally, members may purchase items from The Club Café. Group games are designed to provide leadership, fitness, teamwork and healthy relationship skills. Youth also exercise critical thinking, decision making, priority and goal setting skills during games.

- Explain if the City's funding of your organization will be used to leverage other funding from other sources.

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- Do you have plans for conducting an Independent financial audit of your organization in the coming year? Yes ☐ No ☒ If yes, who will be the Independent public accountant?

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#### HISTORICAL INFORMATION

- Amount of current (2022/2023) year's funding: \$5,000.00
- Detailed account of how the current year's funds have been spent:

1. Provided recreational and educational supplies for youth for Club opportunities

2. Provided a safe, clean and drug free environment designed with youth in mind.

3. Complied with NM Environment department

4. Performed background checks on staff and volunteers

5. Trained staff in areas related to job role, duties and health and safety

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- Explain if the City's funding of your organization was used to leverage other funding from other sources. If so, how:

There are no leverage of funds that are grown from this grant. However, these funds are critical in helping us remain free and available to youth, regardless of their ability to pay.

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- 
- State how the residents or businesses of Truth or Consequences benefited by the funding allotted to your organization this current year (2022/2023):

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*The Club was open 175 days in 2022/23 and provided free programming to youth. During this time over 100 unduplicated middle and high school youth participated in programming. The benefits to the residents of the City of Truth or Consequences include outcomes that research identifies that when youth are engaged in high quality out of school time programs, like that of the teen center, these outcomes include: increases in academic success, healthier lifestyles, leadership and character development, Research further states that youth are less likely to engage in risky behavior, such as: drug and alcohol abuse, loitering, tagging, gang activity, premature sexual activity and pregnancies. Families had a safe place (at no cost to them) that youth could attend, so they were able to engage fully in their professional lives, contributing to the success of local businesses. Additional benefits are stated on the anticipated benefits above.*

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- Has there been an **independent** financial audit of the organization this year or in prior years?  
Yes ☐ No ☒ If YES, please provide name below and a copy of the current audit with your application. If NO, please provide internal/informal audit or financial statements.
- 

Submitted By: Charis Baxter

(Typed Name & Signature)

Date: 3/29/2023

Received By:

Jimmy Gardner

Date: 3/29/23



# The Club

EIN: 85-0469246 | T Or C, New Mexico, United States

## Other Names

CLUB OF SIERRA COUNTY

## Publication 78 Data

Organizations eligible to receive tax-deductible charitable contributions. Users may rely on this list in determining deductibility of their contributions.

On Publication 78 Data List: Yes

Deductibility Code: PC ⓘ

## Copies of Returns (990, 990-EZ, 990-PF, 990-T)

Electronic copies (images) of Forms 990, 990-EZ, 990-PF or 990-T returns filed with the IRS by charities and non-profits.

✓ Tax Year 2019 Form 990

✓ Tax Year 2018 Form 990

✓ Tax Year 2017 Form 990

✓ Tax Year 2016 Form 990

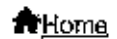


## Deductibility Code

In general, an individual who itemizes deductions may deduct contributions to most charitable organizations up to 50% (60% for cash contributions) of his or her adjusted gross income computed without regard to net operating loss carrybacks. Individuals generally may deduct charitable contributions to other organizations up to 30% of their adjusted gross income (computed without regard to net operating loss carrybacks). These limitations (and... organizational status) are indicated as follows:

Code	Type of organization and use of contribution.	Deductibility Limitation
PC	A public charity.	50% (60% for cash contributions)
POF	A private operating foundation.	50% (60% for cash contributions)
PF	A private foundation.	30% (generally)
GROUP	Generally, a central organization holding a group exemption letter, whose subordinate units covered by the group exemption are also eligible to receive tax-deductible contributions, even though they are not separately listed.	Depends on various factors
LODGE	A domestic fraternal society, operating under the lodge system, but only if the contribution is to be used exclusively	30%

## Search Information



## Entity Details

Business ID#: **2104792**Status: **Active**Entity Name: **The Club**Standing: **Good Standing**DBA Name: **Not Applicable**

## Entity Type and State of Domicile

Entity Type: **Domestic Nonprofit Corporation**State of Incorporation: **New Mexico**Benefit Corporation: **No**Statute Law Code: **53-8-1 to 53-8-99**

## Formation Dates

## Reporting Information

## Period of Existence and Purpose and Character of Affairs

## Outstanding Items

## Reports:

Fiscal year End Date	Report Due Date	Extended Report Due Date	Reporting Year	Filing Fee	Penalty	Total
12/31/2022	05/15/2023		2022	\$10	\$0	\$10

Total No. of Records: 1 Page 1 of 1

## Registered Agent:

No Records Found.

## License:

No Records Found.

## Contact Information

Mailing Address: **1300 S. Broadway St., Truth Consq, NM 87901**Principal Place of Business in New Mexico: **122 N. Broadway St., T Or C, NM 87901**

Secondary Principal Place of Business in New Mexico:

Principal Office Outside of New Mexico: **Not Applicable**

Registered Office in State of Incorporation:

Principal Place of Business in Domestic State/ Country: **Not Applicable**

Principal Office Location in NM: **Not Applicable**

#### Registered Agent Information

Name: **charis baxter**

Geographical Location Address:

Physical Address: **10767 Hwy 152, Hillsboro, NM 88042**

Mailing Address: **PO Box 175, Hillsboro, NM 88042**

Date of Appointment: **11/19/2021**

Effective Date of Resignation:

#### Director Information

Title	Name	Address
Director	NELLIE SMITH	PO BOX 47, Caballo, NM 87931
Director	CHARIS BAXTER	122 N Broadway St, T Or C, NM 87901
Director	Amelia Wilcox	303 San Mateo, Elephant Butte, NM 87935

#### Officer Information

Title	Name	Address
Secretary	Leslie Boone	PO Box 1802 , Elephant Butte, NM 87935
Vice President	Adan Monsibiaz	614 Fir Street, Truth or Consequences, NM 87901
President	Angela Madrid	1105 Belle St 87901 , Truth or Consequences, NM 87901
Treasurer	TARA EDMON	PO BOX 10, Caballo, NM 87931

#### Organizer Information

**Not Applicable**

#### Incorporator Information

No Records to View.

## Trustee Information

Not Applicable

## Filing History



## License History



[Back](#)

[Entity Name History](#)

[Return to Search](#)



**IRS e-file Signature Authorization  
for a Tax Exempt Entity**

OMB No. 1545-0047

For calendar year 2021, or fiscal year beginning \_\_\_\_\_, 2021, and ending \_\_\_\_\_, 20

▶ Do not send to the IRS. Keep for your records.

▶ Go to [www.irs.gov/Form8879TE](http://www.irs.gov/Form8879TE) for the latest information.**2021**Department of the Treasury  
Internal Revenue Service

Name of filer

**The Club of Sierra County**

EIN or SSN

**85-0469246**

Name and title of officer or person subject to tax

**Tara Edmon, Treasurer****Part I Type of Return and Return Information**

Check the box for the return for which you are using this Form 8879-TE and enter the applicable amount, if any, from the return. Form 8038-CP and Form 8330 filers may enter dollars and cents. For all other forms, enter whole dollars only. If you check the box on line 1a, 2a, 3a, 4a, 5a, 6a, 7a, 8a, 9a, or 10a below, and the amount on that line for the return being filed with this form was blank, then leave line 1b, 2b, 3b, 4b, 5b, 6b, 7b, 8b, 9b, or 10b, whichever is applicable, blank (do not enter -0-). But, if you entered -0- on the return, then enter -0- on the applicable line below. Do not complete more than one line in Part I.

1a Form 990 check here <input checked="" type="checkbox"/>	b Total revenue, if any (Form 990, Part VIII, column (A), line 12)	1b	<b>116,387.</b>
2a Form 990-EZ check here <input type="checkbox"/>	b Total revenue, if any (Form 990-EZ, line 9)	2b	
3a Form 1120-POL check here <input type="checkbox"/>	b Total tax (Form 1120-POL, line 22)	3b	
4a Form 990-PF check here <input type="checkbox"/>	b Tax based on investment income (Form 990-PF, Part V, line 5)	4b	
5a Form 990-B check here <input type="checkbox"/>	b Balance due (Form 990-B, line 3c)	5b	
6a Form 990-T check here <input type="checkbox"/>	b Total tax (Form 990-T, Part III, line 4)	6b	
7a Form 4720 check here <input type="checkbox"/>	b Total tax (Form 4720, Part III, line 1)	7b	
8a Form 5227 check here <input type="checkbox"/>	b FMV of assets at end of tax year (Form 5227, item D)	8b	
9a Form 5330 check here <input type="checkbox"/>	b Tax due (Form 5330, Part II, line 19)	9b	
10a Form 8038-CP check here <input type="checkbox"/>	b Amount of credit payment requested (Form 8038-CP, Part III, line 22)	10b	

**Part II Declaration and Signature Authorization of Officer or Person Subject to Tax**

Under penalties of perjury, I declare that ☒ I am an officer of the above entity or ☐ I am a person subject to tax with respect to (name of entity) \_\_\_\_\_, (EIN) \_\_\_\_\_ and that I have examined a copy of the 2021 electronic return and accompanying schedules and statements, and, to the best of my knowledge and belief, they are true, correct, and complete. I further declare that the amount in Part I above is the amount shown on the copy of the electronic return. I consent to allow my intermediate service provider, transmitter, or electronic return originator (ERO) to send the return to the IRS and to receive from the IRS (a) an acknowledgment of receipt or reason for rejection of the transmission, (b) the reason for any delay in processing the return or refund, and (c) the date of any refund. If applicable, I authorize the U.S. Treasury and its designated Financial Agent to initiate an electronic funds withdrawal (direct debit) entry to the financial institution account indicated in the tax preparation software for payment of the federal taxes owed on this return, and the financial institution to debit the entry to this account. To revoke a payment, I must contact the U.S. Treasury Financial Agent at 1-888-383-4537 no later than 2 business days prior to the payment (settlement) date. I also authorize the financial institutions involved in the processing of the electronic payment of taxes to receive confidential information necessary to answer inquiries and resolve issues related to the payment. I have selected a personal identification number (PIN) as my signature for the electronic return and, if applicable, the consent to electronic funds withdrawal.

PIN: check one box only

☐ I authorize \_\_\_\_\_

ERO firm name

to enter my PIN

--	--	--	--	--

as my signature

Enter five numbers, but  
do not enter all zeros

on the tax year 2021 electronically filed return. If I have indicated within this return that a copy of the return is being filed with a state agency(ies) regulating charities as part of the IRS Fed/State program, I also authorize the aforementioned ERO to enter my PIN on the return's disclosure consent screen.

☒ As an officer or person subject to tax with respect to the entity, I will enter my PIN as my signature on the tax year 2021 electronically filed return. If I have indicated within this return that a copy of the return is being filed with a state agency(ies) regulating charities as part of the IRS Fed/State program, I will enter my PIN on the return's disclosure consent screen.

Signature of officer or person subject to tax

*Tara Edmon*Date **11/08/2022****Part III Certification and Authentication**

ERO's EFIN/PIN. Enter your six-digit electronic filing identification number (EFIN) followed by your five-digit self-selected PIN.

8	5	0	2	1	1	3	2	3	2	3
---	---	---	---	---	---	---	---	---	---	---

Do not enter all zeros

I certify that the above numeric entry is my PIN, which is my signature on the 2021 electronically filed return indicated above. I confirm that I am submitting this return in accordance with the requirements of Pub. 4163, Modernized e-File (MeF) Information for Authorized IRS e-file Providers for Business Returns.

ERO's signature

*[Signature]* CPADate **11-9-22**

**ERO Must Retain This Form -- See Instructions**  
**Do Not Submit This Form to the IRS Unless Requested To Do So**

For Privacy Act and Paperwork Reduction Act Notice, see back of form.

REV 07/2022 PRO

Form 8879-TE (2021)

**JAMES C. BAGWELL CPA LLC**  
**1100 South Main Street, Ste 110**  
**Las Cruces, NM 88005**  
**(575) 524-6831**  
**bagwellepa@hotmail.com**

---

November 9, 2022

The Club of Sierra County  
1300 S Broadway St  
Truth Or Consequences, NM 87901

**Statement of Charges for Services Rendered:**

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**Tax Preparation Fees:**

Tax return preparation fee	\$	825.00
Subtotal before sales tax	\$	825.00
Sales tax		<u>69.14</u>
<b>Total fee</b>	<b>\$</b>	<b>894.14</b>

November 9, 2022

The Club of Sierra County  
1300 S Broadway St  
Truth Or Consequences, NM 87901

Dear Client,

This letter is to confirm our understanding of the terms of our agreement and outline the nature and extent of services we will provide. Based upon the information you furnish to us, we will prepare your Federal and applicable state income tax returns for 2021.

We will not audit or verify the data you submit to us, although we may ask you for clarification when necessary. All the information you submit to us will, to the best of your knowledge, be correct and complete and include all other information necessary for the completion of your tax return.

We will also prepare 2022 estimated tax vouchers if required, based on your income taxes for 2021. If you anticipate a substantial change in income taxes for 2022, please advise us as soon as possible. We will then determine whether an adjustment should be made to your tax estimates.

Your returns are subject to review by the taxing authorities. Any items that may be resolved against you by the examining agent are subject to certain rights of appeal. In the event of an examination, we will be available upon request to represent you, or to review the results of any examination. Billing for these additional services will be at our standard rates.

The charges for our services are based on our fee schedule and the complexity of the returns.

You have the final responsibility for your income tax returns. Please review them carefully before you sign and mail or authorize us to electronically file them.

If the above is in accordance with your understanding of the terms and conditions of our agreement, please sign and return a copy of this letter.

Accepted by:

Client signature

Date

11/10/2022

**JAMES C. BAGWELL CPA LLC**  
**1100 South Main Street, Ste 110**  
**Las Cruces, NM 88005**  
**(575) 524-6831**  
**bagwellecpa@hotmail.com**

November 9, 2022

The Club of Sierra County  
1300 S Broadway St  
Truth Or Consequences, NM 87901

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Dear Client,

Enclosed is the 2021 U.S. Form 990, Return of Organization Exempt from Income Tax, for The Club of Sierra County for the tax year ending December 31, 2021.

Your 2021 U.S. Form 990, Return of Organization Exempt from Income Tax, return will be electronically filed.

We very much appreciate the opportunity to serve you. If you have any questions regarding this return, please do not hesitate to call.

Sincerely,



James C. Bagwell

JAMES C. BAGWELL CPA LLC  
1100 South Main Street, Ste 110  
Las Cruces, NM 88005

November 9, 2022

The Club of Sierra County  
1300 S Broadway St  
Truth Or Consequences, NM 87901

RE: Our Privacy Policy, Compliance with the Gramm-Leach-Bliley Act, Public Law  
106-102 (FTC 16 CFR Part 313)

Dear Client,

The privacy of your client information has always been important to us, and we have always been bound by professional standards of confidentiality. However, we are now required by law to formally inform you of our privacy policy.

We collect nonpublic personal information about you that is provided by you or obtained by us with your authorization. This information may come from various sources, including information we receive from personal interviews, tax organizers, worksheets and other documents necessary to provide professional services to you.

We do not disclose any nonpublic personal information about our clients or former clients to anyone, except as permitted or required by law, or when necessary to process transactions requested by a client.

We restrict access to nonpublic personal information about you to members of our firm who need to know that information in order to provide you professional services. We retain records relating to the professional services that we provide you in accordance with accounting and government standards.

We employ physical, electronic, and procedural security safeguards to protect your nonpublic personal information.

Your confidence and trust are important to us. If you have any questions or concerns regarding the privacy of your nonpublic personal information, please contact us.

Sincerely,

  
James C. Bagwell



**Return of Organization Exempt From Income Tax**

OMB No. 1545-0047

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

**2021**Department of the Treasury  
Internal Revenue Service▶ Do not enter social security numbers on this form as it may be made public.  
▶ Go to [www.irs.gov/Form990](http://www.irs.gov/Form990) for instructions and the latest information.**Open to Public Inspection**

<b>A</b> For the 2021 calendar year, or tax year beginning <b>2021</b> , and ending <b>2021</b>	
<b>B</b> Check if applicable: <input type="checkbox"/> Address change <input type="checkbox"/> Name change <input type="checkbox"/> Initial return <input type="checkbox"/> Final return/terminated <input type="checkbox"/> Amended return <input type="checkbox"/> Application pending	<b>D</b> Name of organization <b>The Club of Sierra County</b> <b>E</b> Doing business as <b>F</b> Number and street (or P.O. box if mail is not delivered to street address) Room/suite <b>1300 S Broadway St</b> <b>G</b> City or town, state or province, country, and ZIP or foreign postal code <b>Truth Or Consequences, NM 87901</b> <b>H</b> Name and address of principal officer: <b>Angela Madrid, 1105 Belle St., T or C, NM 87901</b> <b>I</b> Tax-exempt status: <input checked="" type="checkbox"/> 501(c)(3) <input type="checkbox"/> 501(c)( ) (insert no.) <input type="checkbox"/> 4947(a)(1) or <input type="checkbox"/> 527 <b>J</b> Website: <b>N/A</b> <b>K</b> Form of organization: <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Trust <input type="checkbox"/> Association <input type="checkbox"/> Other ▶ <b>L</b> Year of formation: <b>1998</b> <b>M</b> State of legal domicile: <b>NM</b>
<b>D</b> Employer identification number <b>85-0469246</b> <b>E</b> Telephone number <b>(505) 694-1346</b> <b>G</b> Gross receipts \$ <b>116,387.</b> <b>H(a)</b> Is this a group return for attendees? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <b>H(b)</b> Are all subsidiaries included? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If "No," attach a list. See instructions. <b>H(c)</b> Group exemption number ▶	

**Part I Summary**

<b>1</b> Briefly describe the organization's mission or most significant activities: <b>Youth Organization For Teens</b>	
<b>2</b> Check this box <input type="checkbox"/> If the organization discontinued its operations or disposed of more than 25% of its net assets.	
<b>3</b> Number of voting members of the governing body (Part VII, line 1a)	<b>3</b> <b>6</b>
<b>4</b> Number of independent voting members of the governing body (Part VII, line 1b)	<b>4</b> <b>6</b>
<b>5</b> Total number of individuals employed in calendar year 2021 (Part V, line 2a)	<b>5</b> <b>0</b>
<b>6</b> Total number of volunteers (estimate if necessary)	<b>6</b> <b>0</b>
<b>7a</b> Total unrelated business revenue from Part VIII, column (C), line 12	<b>7a</b> <b>0.</b>
<b>b</b> Net unrelated business taxable income from Form 990-T, Part I, line 11	<b>7b</b> <b>0.</b>
<b>8</b> Contributions and grants (Part VIII, line 1h)	<b>Prior Year</b> <b>180,952.</b> <b>Current Year</b> <b>116,387.</b>
<b>9</b> Program service revenue (Part VIII, line 2g)	<b>0.</b>
<b>10</b> Investment income (Part VIII, column (A), lines 3, 4, and 7d)	
<b>11</b> Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11a)	<b>80.</b>
<b>12</b> Total revenue—add lines 8 through 11 (must equal Part VIII, column (A), line 12)	<b>181,032.</b> <b>116,387.</b>
<b>13</b> Grants and similar amounts paid (Part IX, column (A), lines 1-3)	
<b>14</b> Benefits paid to or for members (Part IX, column (A), line 4)	
<b>15</b> Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10)	<b>56,174.</b> <b>46,472.</b>
<b>16a</b> Professional fundraising fees (Part IX, column (A), line 11a)	
<b>b</b> Total fundraising expenses (Part IX, column (D), line 25) ▶ <b>0.</b>	
<b>17</b> Other expenses (Part IX, column (A), lines 11a-11d, 11f-24a)	<b>103,461.</b> <b>66,797.</b>
<b>18</b> Total expenses. Add lines 13-17 (must equal Part IX, column (A), line 25)	<b>159,635.</b> <b>113,269.</b>
<b>19</b> Revenue less expenses. Subtract line 18 from line 12	<b>21,397.</b> <b>3,118.</b>
<b>20</b> Total assets (Part X, line 16)	<b>Beginning of Current Year</b> <b>77,864.</b> <b>End of Year</b> <b>118,335.</b>
<b>21</b> Total liabilities (Part X, line 25)	<b>19,328.</b> <b>87,682.</b>
<b>22</b> Net assets or fund balances. Subtract line 21 from line 20	<b>58,536.</b> <b>60,653.</b>

**Part II Signature Block**

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

**Sign Here**

Signature of officer

**11/08/2022**  
Date**Tara Edmon, Treasurer**  
Type or print name and title**Paid Preparer Use Only**

Print/preparer's name

Preparer's signature

Date

Check ☐ If self-employed

PTIN

**James C. Bagwell****11-9-22****101250219**Firm's name ▶ **JAMES C. BAGWELL CPA LLC**Firm's EIN ▶ **45-2432226**Firm's address ▶ **1100 South Main Street, Ste 110, Las Cruces, NM 88005**Phone no. (575) **524-6831**

May the IRS discuss this return with the preparer shown above? See instructions

☒ Yes ☐ NoFor Paperwork Reduction Act Notice, see the separate instructions. **BAA**

REV 07/22/22 PRO

Form **990** (2021)

**Part III** Statement of Program Service AccomplishmentsCheck if Schedule O contains a response or note to any line in this Part III ☐

1 Briefly describe the organization's mission:

Youth Organization For Teens2 Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ? ☐ Yes ☒ No

If "Yes," describe these new services on Schedule O.

3 Did the organization cease conducting, or make significant changes in how it conducts, any program services? ☐ Yes ☒ No

If "Yes," describe these changes on Schedule O.

4 Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. Section 501(c)(3) and 501(c)(4) organizations are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported.

4a (Code: ) (Expenses \$ 113,269, including grants of \$ 0) (Revenue \$ 116,387)

The Club of Sierra County offers a safe and positive environment that is fun, offers supportive relationships, opportunities, expectations and recognition. The Club provides youth 6th grade through 24 years with knowledge, skills and attributes to pursue their dreams and succeed in life. High quality programming includes the following features: appropriate supervision and structure, well prepared staff, intentional programming with opportunities for autonomy and choice, and strong partnerships among the various settings in which program participants spend their day: schools, after school programs, and families. The community reaps the benefits of the Club's access to national research and evidenced based programs/ See Part III, Ln 4a statement.

4b (Code: ) (Expenses \$ , including grants of \$ ) (Revenue \$ )

4c (Code: ) (Expenses \$ , including grants of \$ ) (Revenue \$ )

4d Other program services (Describe on Schedule O.)

(Expenses \$ , including grants of \$ ) (Revenue \$ )

4e Total program service expenses 113,269

**Part IV Checklist of Required Schedules**

	Yes	No
1 Is the organization described in section 501(c)(3) or 4947(a)(1) (other than a private foundation)? If "Yes," complete Schedule A . . . . .	<b>1</b> X	
2 Is the organization required to complete Schedule B, Schedule of Contributors? See instructions . . . . .	<b>2</b>	X
3 Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for public office? If "Yes," complete Schedule C, Part I . . . . .	<b>3</b>	X
4 Section 501(c)(3) organizations. Did the organization engage in lobbying activities, or have a section 501(h) election in effect during the tax year? If "Yes," complete Schedule C, Part II . . . . .	<b>4</b>	X
5 Is the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization that receives membership dues, assessments, or similar amounts as defined in Rev. Proc. 98-19? If "Yes," complete Schedule C, Part III . . . . .	<b>5</b>	X
6 Did the organization maintain any donor advised funds or any similar funds or accounts for which donors have the right to provide advice on the distribution or investment of amounts in such funds or accounts? If "Yes," complete Schedule D, Part I . . . . .	<b>6</b>	X
7 Did the organization receive or hold a conservation easement, including easements to preserve open space, the environment, historic land areas, or historic structures? If "Yes," complete Schedule D, Part II . . . . .	<b>7</b>	X
8 Did the organization maintain collections of works of art, historical treasures, or other similar assets? If "Yes," complete Schedule D, Part III . . . . .	<b>8</b>	X
9 Did the organization report an amount in Part X, line 21, for escrow or custodial account liability, serve as a custodian for amounts not listed in Part X; or provide credit counseling, debt management, credit repair, or debt negotiation services? If "Yes," complete Schedule D, Part IV . . . . .	<b>9</b>	X
10 Did the organization, directly or through a related organization, hold assets in donor-restricted endowments or in quasi endowments? If "Yes," complete Schedule D, Part V . . . . .	<b>10</b>	X
11 If the organization's answer to any of the following questions is "Yes," then complete Schedule D, Parts VI, VII, VIII, IX, or X, as applicable.		
a Did the organization report an amount for land, buildings, and equipment in Part X, line 10? If "Yes," complete Schedule D, Part VI . . . . .	<b>11a</b> X	
b Did the organization report an amount for investments—other securities in Part X, line 12, that is 5% or more of its total assets reported in Part X, line 16? If "Yes," complete Schedule D, Part VII . . . . .	<b>11b</b>	X
c Did the organization report an amount for investments—program related in Part X, line 13, that is 5% or more of its total assets reported in Part X, line 16? If "Yes," complete Schedule D, Part VIII . . . . .	<b>11c</b>	X
d Did the organization report an amount for other assets in Part X, line 15, that is 5% or more of its total assets reported in Part X, line 16? If "Yes," complete Schedule D, Part IX . . . . .	<b>11d</b>	X
e Did the organization report an amount for other liabilities in Part X, line 25? If "Yes," complete Schedule D, Part X . . . . .	<b>11e</b>	X
f Did the organization's separate or consolidated financial statements for the tax year include a footnote that addresses the organization's liability for uncertain tax positions under FIN 48 (ASC 740)? If "Yes," complete Schedule D, Part X . . . . .	<b>11f</b>	X
12a Did the organization obtain separate, independent audited financial statements for the tax year? If "Yes," complete Schedule D, Parts XI and XII . . . . .	<b>12a</b>	X
b Was the organization included in consolidated, independent audited financial statements for the tax year? If "Yes," and if the organization answered "No" to line 12a, then completing Schedule D, Parts XI and XII is optional . . . . .	<b>12b</b>	X
13 Is the organization a school described in section 170(b)(1)(A)(ii)? If "Yes," complete Schedule E . . . . .	<b>13</b>	X
14a Did the organization maintain an office, employees, or agents outside of the United States? . . . . .	<b>14a</b>	X
b Did the organization have aggregate revenues or expenses of more than \$10,000 from grantmaking, fundraising, business, investment, and program service activities outside the United States, or aggregate foreign investments valued at \$100,000 or more? If "Yes," complete Schedule F, Parts I and IV . . . . .	<b>14b</b>	X
15 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of grants or other assistance to or for any foreign organization? If "Yes," complete Schedule F, Parts II and IV . . . . .	<b>15</b>	X
16 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of aggregate grants or other assistance to or for foreign individuals? If "Yes," complete Schedule F, Parts III and IV . . . . .	<b>16</b>	X
17 Did the organization report a total of more than \$15,000 of expenses for professional fundraising services on Part IX, column (A), lines 6 and 11e? If "Yes," complete Schedule G, Part I. See instructions . . . . .	<b>17</b>	X
18 Did the organization report more than \$15,000 total of fundraising event gross income and contributions on Part VIII, lines 1c and 8a? If "Yes," complete Schedule G, Part II . . . . .	<b>18</b>	X
19 Did the organization report more than \$15,000 of gross income from gaming activities on Part VIII, line 8a? If "Yes," complete Schedule G, Part III . . . . .	<b>19</b>	X
20a Did the organization operate one or more hospital facilities? If "Yes," complete Schedule H . . . . .	<b>20a</b>	X
b If "Yes" to line 20a, did the organization attach a copy of its audited financial statements to this return? . . . . .	<b>20b</b>	
21 Did the organization report more than \$5,000 of grants or other assistance to any domestic organization or domestic government on Part IX, column (A), line 1? If "Yes," complete Schedule I, Parts I and II . . . . .	<b>21</b>	X

**Part IV Checklist of Required Schedules (continued)**

	Yes	No
22 Did the organization report more than \$5,000 of grants or other assistance to or for domestic individuals on Part IX, column (A), line 2? If "Yes," complete Schedule I, Parts I and III		X
23 Did the organization answer "Yes" to Part VII, Section A, line 3, 4, or 5, about compensation of the organization's current and former officers, directors, trustees, key employees, and highest compensated employees? If "Yes," complete Schedule J		X
24a Did the organization have a tax-exempt bond issue with an outstanding principal amount of more than \$100,000 as of the last day of the year, that was issued after December 31, 2002? If "Yes," answer lines 24b through 24d and complete Schedule K. If "No," go to line 25a		X
b Did the organization invest any proceeds of tax-exempt bonds beyond a temporary period exception?		
c Did the organization maintain an escrow account other than a refunding escrow at any time during the year to defease any tax-exempt bonds?		
d Did the organization act as an "on behalf of" issuer for bonds outstanding at any time during the year?		
25a Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Did the organization engage in an excess benefit transaction with a disqualified person during the year? If "Yes," complete Schedule L, Part I		X
b Is the organization aware that it engaged in an excess benefit transaction with a disqualified person in a prior year, and that the transaction has not been reported on any of the organization's prior Forms 990 or 990-EZ? If "Yes," complete Schedule L, Part I		X
26 Did the organization report any amount on Part X, line 6 or 22, for receivables from or payables to any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35% controlled entity or family member of any of these persons? If "Yes," complete Schedule L, Part II		X
27 Did the organization provide a grant or other assistance to any current or former officer, director, trustee, key employee, creator or founder, substantial contributor or employee thereof, a grant selection committee member, or to a 35% controlled entity (including an employee thereof) or family member of any of these persons? If "Yes," complete Schedule L, Part III		X
28 Was the organization a party to a business transaction with one of the following parties (see the Schedule L, Part IV, instructions for applicable filing thresholds, conditions, and exceptions):		
a A current or former officer, director, trustee, key employee, creator or founder, or substantial contributor? If "Yes," complete Schedule L, Part IV		X
b A family member of any individual described in line 28a? If "Yes," complete Schedule L, Part IV		X
c A 35% controlled entity of one or more individuals and/or organizations described in line 28a or 28b? If "Yes," complete Schedule L, Part IV		X
29 Did the organization receive more than \$25,000 in non-cash contributions? If "Yes," complete Schedule M		X
30 Did the organization receive contributions of art, historical treasures, or other similar assets, or qualified conservation contributions? If "Yes," complete Schedule M		X
31 Did the organization liquidate, terminate, or dissolve and cease operations? If "Yes," complete Schedule N, Part I		X
32 Did the organization sell, exchange, dispose of, or transfer more than 25% of its net assets? If "Yes," complete Schedule N, Part II		X
33 Did the organization own 100% of an entity disregarded as separate from the organization under Regulations sections 301.7701-2 and 301.7701-3? If "Yes," complete Schedule R, Part I		X
34 Was the organization related to any tax-exempt or taxable entity? If "Yes," complete Schedule R, Part II, III, or IV, and Part V, line 1		X
35a Did the organization have a controlled entity within the meaning of section 512(b)(13)?		X
b If "Yes" to line 35a, did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? If "Yes," complete Schedule R, Part V, line 2		X
36 Section 501(c)(3) organizations. Did the organization make any transfers to an exempt non-charitable related organization? If "Yes," complete Schedule R, Part V, line 2		X
37 Did the organization conduct more than 5% of its activities through an entity that is not a related organization and that is treated as a partnership for federal income tax purposes? If "Yes," complete Schedule R, Part VI		X
38 Did the organization complete Schedule O and provide explanations on Schedule O for Part VI, lines 11b and 19? Note: All Form 990 filers are required to complete Schedule O	X	

**Part V Statements Regarding Other IRS Filings and Tax Compliance**Check if Schedule O contains a response or note to any line in this Part V ☐

	Yes	No
1a Enter the number reported in box 3 of Form 1099-B. Enter -0- if not applicable		
b Enter the number of Forms W-2G included on line 1a. Enter -0- if not applicable		
c Did the organization comply with backup withholding rules for reportable payments to vendors and reportable gaming (gambling) winnings to prize winners?	X	

**Part V** Statements Regarding Other IRS Filings and Tax Compliance (continued)

Yes No

2a	Enter the number of employees reported on Form W-3, Transmittal of Wage and Tax Statements, filed for the calendar year ending with or within the year covered by this return	2a	0		
b	If at least one is reported on line 2a, did the organization file all required federal employment tax returns? Note: If the sum of lines 1a and 2a is greater than 250, you may be required to e-file. See instructions.	2b			
3a	Did the organization have unrelated business gross income of \$1,000 or more during the year?	3a			X
b	If "Yes," has it filed a Form 990-T for this year? If "No" to line 3b, provide an explanation on Schedule O	3b			
4a	At any time during the calendar year, did the organization have an interest in, or a signature or other authority over, a financial account in a foreign country (such as a bank account, securities account, or other financial account)?	4a			X
b	If "Yes," enter the name of the foreign country: See instructions for filing requirements for FinCEN Form 114, Report of Foreign Bank and Financial Accounts (FBAR).				
5a	Was the organization a party to a prohibited tax shelter transaction at any time during the tax year?	5a			X
b	Did any taxable party notify the organization that it was or is a party to a prohibited tax shelter transaction?	5b			X
c	If "Yes" to line 5a or 5b, did the organization file Form 8868-T?	5c			
6a	Does the organization have annual gross receipts that are normally greater than \$100,000, and did the organization solicit any contributions that were not tax deductible as charitable contributions?	6a			X
b	If "Yes," did the organization include with every solicitation an express statement that such contributions or gifts were not tax deductible?	6b			
7	Organizations that may receive deductible contributions under section 170(e).				
a	Did the organization receive a payment in excess of \$75 made partly as a contribution and partly for goods and services provided to the payor?	7a			X
b	If "Yes," did the organization notify the donor of the value of the goods or services provided?	7b			
c	Did the organization sell, exchange, or otherwise dispose of tangible personal property for which it was required to file Form 8282?	7c			X
d	If "Yes," indicate the number of Forms 8282 filed during the year	7d			
e	Did the organization receive any funds, directly or indirectly, to pay premiums on a personal benefit contract?	7e			X
f	Did the organization, during the year, pay premiums, directly or indirectly, on a personal benefit contract?	7f			X
g	If the organization received a contribution of qualified intellectual property, did the organization file Form 8869 as required?	7g			
h	If the organization received a contribution of cars, boats, airplanes, or other vehicles, did the organization file a Form 1090-C?	7h			
8	Sponsoring organizations maintaining donor advised funds. Did a donor advised fund maintained by the sponsoring organization have excess business holdings at any time during the year?	8			X
9	Sponsoring organizations maintaining donor advised funds.				
a	Did the sponsoring organization make any taxable distributions under section 4966?	9a			X
b	Did the sponsoring organization make a distribution to a donor, donor advisor, or related person?	9b			X
10	Section 501(c)(7) organizations. Enter:				
a	Initiation fees and capital contributions included on Part VIII, line 12	10a			
b	Gross receipts, included on Form 990, Part VII, line 12, for public use of club facilities	10b			
11	Section 501(c)(12) organizations. Enter:				
a	Gross income from members or shareholders	11a			
b	Gross income from other sources. (Do not net amounts due or paid to other sources against amounts due or received from them.)	11b			
12a	Section 4947(a)(1) non-exempt charitable trusts. Is the organization filing Form 990 in lieu of Form 1041?	12a			
b	If "Yes," enter the amount of tax-exempt interest received or accrued during the year	12b			
13	Section 501(c)(29) qualified nonprofit health insurance issuers.				
a	Is the organization licensed to issue qualified health plans in more than one state? Note: See the instructions for additional information the organization must report on Schedule O.	13a			
b	Enter the amount of reserves the organization is required to maintain by the states in which the organization is licensed to issue qualified health plans	13b			
c	Enter the amount of reserves on hand	13c			
14a	Did the organization receive any payments for indoor tanning services during the tax year?	14a			X
b	If "Yes," has it filed a Form 720 to report these payments? If "No," provide an explanation on Schedule O	14b			
15	Is the organization subject to the section 4960 tax on payment(s) of more than \$1,000,000 in remuneration or excess parachute payment(s) during the year? If "Yes," see the instructions and file Form 4720, Schedule N.	15			
16	Is the organization an educational institution subject to the section 4968 excise tax on net investment income? If "Yes," complete Form 4720, Schedule O.	16			
17	Section 501(c)(21) organizations. Did the trust, any disqualified person, or mine operator engage in any activities that would result in the imposition of an excise tax under section 4961, 4962 or 4963? If "Yes," complete Form 8069.	17			



**Part VI Governance, Management, and Disclosure.** For each "Yes" response to lines 2 through 7b below, and for a "No" response to line 8a, 8b, or 10b below, describe the circumstances, processes, or changes on Schedule O. See instructions. Check if Schedule O contains a response or note to any line in this Part VI ☒

**Section A. Governing Body and Management**

	1a	1b	2	3	4	5	6	7a	7b	8a	8b	9
1a. Enter the number of voting members of the governing body at the end of the tax year. If there are material differences in voting rights among members of the governing body, or if the governing body delegated broad authority to an executive committee or similar committee, explain on Schedule O.	6											
b. Enter the number of voting members included on line 1a, above, who are independent.		6										
2. Did any officer, director, trustee, or key employee have a family relationship or a business relationship with any other officer, director, trustee, or key employee?												
3. Did the organization delegate control over management duties customarily performed by or under the direct supervision of officers, directors, trustees, or key employees to a management company or other person?												
4. Did the organization make any significant changes to its governing documents since the prior Form 990 was filed?												
5. Did the organization become aware during the year of a significant diversion of the organization's assets?												
6. Did the organization have members or stockholders?												
7a. Did the organization have members, stockholders, or other persons who had the power to elect or appoint one or more members of the governing body?												
b. Are any governance decisions of the organization reserved to (or subject to approval by) members, stockholders, or persons other than the governing body?												
8. Did the organization contemporaneously document the meetings held or written actions undertaken during the year by the following:												
a. The governing body?												
b. Each committee with authority to act on behalf of the governing body?												
9. Is there any officer, director, trustee, or key employee listed in Part VII, Section A, who cannot be reached at the organization's mailing address? If "Yes," provide the names and addresses on Schedule O.												

**Section B. Policies** (This Section B requests information about policies not required by the Internal Revenue Code.)

	10a	10b	11a	12a	12b	13	14	15a	15b	16a	16b
10a. Did the organization have local chapters, branches, or affiliates?											
b. If "Yes," did the organization have written policies and procedures governing the activities of such chapters, affiliates, and branches to ensure their operations are consistent with the organization's exempt purposes?											
11a. Has the organization provided a complete copy of this Form 990 to all members of its governing body before filing the form?											
b. Describe on Schedule O the process, if any, used by the organization to review this Form 990.											
12a. Did the organization have a written conflict of interest policy? If "No," go to line 13.											
b. Were officers, directors, or trustees, and key employees required to disclose annually interests that could give rise to conflicts?											
c. Did the organization regularly and consistently monitor and enforce compliance with the policy? If "Yes," describe on Schedule O how this was done.											
13. Did the organization have a written whistleblower policy?											
14. Did the organization have a written document retention and destruction policy?											
15. Did the process for determining compensation of the following persons include a review and approval by independent persons, comparability data, and contemporaneous substantiation of the deliberation and decision?											
a. The organization's CEO, Executive Director, or top management official											
b. Other officers or key employees of the organization											
If "Yes" to line 15a or 15b, describe the process on Schedule O. See instructions.											
16a. Did the organization invest in, contribute assets to, or participate in a joint venture or similar arrangement with a taxable entity during the year?											
b. If "Yes," did the organization follow a written policy or procedure requiring the organization to evaluate its participation in joint venture arrangements under applicable federal tax law, and take steps to safeguard the organization's exempt status with respect to such arrangements?											

**Section C. Disclosure**

17. List the states with which a copy of this Form 990 is required to be filed: NM

18. Section 5104 requires an organization to make its Forms 1023 (1024 or 1024-A, if applicable), 990, and 990-T (section 501(c)(3)s only) available for public inspection. Indicate how you made these available. Check all that apply.  
☐ Own website ☐ Another's website ☒ Upon request ☐ Other (explain on Schedule O)

19. Describe on Schedule O whether (and if so, how) the organization made its governing documents, conflict of interest policy, and financial statements available to the public during the tax year.

20. State the name, address, and telephone number of the person who possesses the organization's books and records: Tara Edmon, 1300 S Broadway, Consequences, NM 87901 (575) 894-5646

**Part VII Compensation of Officers, Directors, Trustees, Key Employees, Highest Compensated Employees, and Independent Contractors**Check if Schedule O contains a response or note to any line in this Part VII ☐**Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees**

1a Complete this table for all persons required to be listed. Report compensation for the calendar year ending with or within the organization's tax year.

- List all of the organization's current officers, directors, trustees (whether individuals or organizations), regardless of amount of compensation. Enter -0- in columns (D), (E), and (F) if no compensation was paid.
- List all of the organization's current key employees, if any. See the instructions for definition of "key employee."
- List the organization's five current highest compensated employees (other than an officer, director, trustee, or key employee) who received reportable compensation (box 5 of Form W-2, Form 1099-MISC, and/or box 1 of Form 1099-NEC) of more than \$100,000 from the organization and any related organizations.
- List all of the organization's former officers, key employees, and highest compensated employees who received more than \$100,000 of reportable compensation from the organization and any related organizations.
- List all of the organization's former directors or trustees that received, in the capacity as a former director or trustee of the organization, more than \$10,000 of reportable compensation from the organization and any related organizations.

See the instructions for the order in which to list the persons above.

☒ Check this box if neither the organization nor any related organization compensated any current officer, director, or trustee.

(A) Name and title	(B) Average hours per week (list any hours for related organizations below dotted line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC/1099-NEC)	(E) Reportable compensation from related organizations (W-2/1099-MISC/1099-NEC)	(F) Estimated amount of other compensation from the organization and related organizations
		Independent trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(1) Angela Madrid President	2.00			X						
(2) Leslie Boone Secretary	2.00			X						
(3) Tara Edmon Treasurer	2.00			X						
(4) Adan Monsibiaz Vice-President	2.00			X						
(5) Nellie Smith Member at Large	0.50	X								
(6) Joe Byers Member at Large	0.50	X								
(7)										
(8)										
(9)										
(10)										
(11)										
(12)										
(13)										
(14)										

**Part VII Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees (continued)**

(A) Name and title	(B) Average hours per week (list any hours for related organizations below dotted line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC/1099-NEC)	(E) Reportable compensation from related organizations (W-2/1099-MISC/1099-NEC)	(F) Estimated amount of other compensation from the organization and related organizations
		Officer	Director	Trustee	Key employee	Highest compensated employee	Former			
(15)										
(16)										
(17)										
(18)										
(19)										
(20)										
(21)										
(22)										
(23)										
(24)										
(25)										
<b>1b Subtotal</b>										
<b>c Total from continuation sheets to Part VII, Section A</b>										
<b>d Total (add lines 1b and 1c)</b>										

**2** Total number of individuals (including but not limited to those listed above) who received more than \$100,000 of reportable compensation from the organization

	Yes	No
<b>3</b> Did the organization list any former officer, director, trustee, key employee, or highest compensated employee on line 1a? If "Yes," complete Schedule J for such individual		
<b>4</b> For any individual listed on line 1a, is the sum of reportable compensation and other compensation from the organization and related organizations greater than \$150,000? If "Yes," complete Schedule J for such individual		X
<b>6</b> Did any person listed on line 1a receive or accrue compensation from any unrelated organization or individual for services rendered to the organization? If "Yes," complete Schedule J for such person		X

**Section B. Independent Contractors**

**1** Complete this table for your five highest compensated independent contractors that received more than \$100,000 of compensation from the organization. Report compensation for the calendar year ending with or within the organization's tax year.

(A) Name and business address	(B) Description of services	(C) Compensation

**2** Total number of independent contractors (including but not limited to those listed above) who received more than \$100,000 of compensation from the organization

**Part VIII Statement of Revenue**Check if Schedule O contains a response or note to any line in this Part VIII. ☐

				(A) Total revenue	(B) Related or exempt function revenue	(C) Unrelated business revenue	(D) Revenue excluded from tax under sections 512-514
<b>Contributions, Gifts, Grants, and Other Similar Amounts</b>	1a	Federated campaigns	1a				
	b	Membership dues	1b				
	c	Fundraising events	1c	7,335.			
	d	Related organizations	1d				
	e	Government grants (contributions)	1e	102,691.			
	f	All other contributions, gifts, grants, and similar amounts not included above	1f	6,361.			
	g	Noncash contributions included in lines 1a-1f	1g	\$			
	h	<b>Total. Add lines 1a-1f</b>		116,387.			
<b>Program Service Revenue</b>	2a	Business Code					
	b						
	c						
	d						
	e						
	f	All other program service revenue		0.	0.	0.	0.
	g	<b>Total. Add lines 2a-2f</b>		0.			
<b>Other Revenue</b>	3	Investment income (including dividends, interest, and other similar amounts)					
	4	Income from investment of tax-exempt bond proceeds					
	5	Royalties					
	6a	Gross rents	6a				
	b	Less: rental expenses	6b				
	c	Rental income or (loss)	6c				
	d	Net rental income or (loss)					
	7a	Gross amount from sales of assets other than inventory	7a				
	b	Less: cost or other basis and sales expenses	7b				
	c	Gain or (loss)	7c				
	d	Net gain or (loss)					
	8a	Gross income from fundraising events (not including \$ 7,335. of contributions reported on line 1c). See Part IV, line 12	8a				
	b	Less: direct expenses	8b				
	c	Net income or (loss) from fundraising events					
	9a	Gross income from gaming activities. See Part IV, line 12	9a				
	b	Less: direct expenses	9b				
	c	Net income or (loss) from gaming activities					
10a	Gross sales of inventory, less returns and allowances	10a					
b	Less: cost of goods sold	10b					
c	Net income or (loss) from sales of inventory						
<b>Miscellaneous Revenue</b>	11a	Business Code					
	b						
	c						
	d	All other revenue					
	e	<b>Total. Add lines 11a-11d</b>					
12	<b>Total revenue. See instructions</b>		116,387.	0.	0.	0.	

**Part IX Statement of Functional Expenses**

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response or note to any line in this Part IX ☐

Do not include amounts reported on lines 8b, 7b, 8b, 9b, and 10b of Part VIII.

	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1 Grants and other assistance to domestic organizations and domestic governments. See Part IV, line 21.				
2 Grants and other assistance to domestic individuals. See Part IV, line 22.				
3 Grants and other assistance to foreign organizations, foreign governments, and foreign individuals. See Part IV, lines 15 and 16.				
4 Benefits paid to or for members				
5 Compensation of current officers, directors, trustees, and key employees				
6 Compensation not included above to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B).				
7 Other salaries and wages	46,472.	46,472.	0.	0.
8 Pension plan accruals and contributions (include section 401(k) and 408(b) employer contributions)				
9 Other employee benefits	0.	0.	0.	0.
10 Payroll taxes				
11 Fees for services (nonemployees):				
a Management				
b Legal				
c Accounting				
d Lobbying				
e Professional fundraising services. See Part IV, line 17.				
f Investment management fees				
g Other. (If line 11g amount exceeds 10% of line 25, column (A), amount, list line 11g expenses on Schedule O.)				
12 Advertising and promotion	8,011.	8,011.	0.	0.
13 Office expenses	72.	72.	0.	0.
14 Information technology				
15 Royalties				
16 Occupancy	18,000.	18,000.	0.	0.
17 Travel	23.	23.	0.	0.
18 Payments of travel or entertainment expenses for any federal, state, or local public officials				
19 Conferences, conventions, and meetings				
20 Interest				
21 Payments to affiliates				
22 Depreciation, depletion, and amortization	1,766.	1,766.	0.	0.
23 Insurance				
24 Other expenses. Itemize expenses not covered above. (List miscellaneous expenses on line 24a. If line 24a amount exceeds 10% of line 25, column (A), amount, list line 24a expenses on Schedule O.)				
a Subscriptions & Dues	1,155.	1,155.	0.	0.
b Professional Services	787.	787.	0.	0.
c Supplies	9,767.	9,767.	0.	0.
d Insurance	5,974.	5,974.	0.	0.
e All other expenses	21,242.	21,242.	0.	0.
25 Total functional expenses. Add lines 1 through 24e.	113,269.	113,269.	0.	0.
26 Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation. Check here <input type="checkbox"/> if following SOP 98-2 (ASC 958-720).				



**Part X Balance Sheet**Check if Schedule O contains a response or note to any line in this Part X ☐

		(A) Beginning of year		(B) End of year
<b>Assets</b>	1 Cash—non-interest-bearing	25,890.	1	42,143.
	2 Savings and temporary cash investments		2	
	3 Pledges and grants receivable, net		3	
	4 Accounts receivable, net	42,576.	4	68,558.
	5 Loans and other receivables from any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35% controlled entity or family member of any of these persons		5	
	6 Loans and other receivables from other disqualified persons (as defined under section 4958(f)(1)), and persons described in section 4958(c)(3)(B)		6	
	7 Notes and loans receivable, net		7	
	8 Inventories for sale or use		8	
	9 Prepaid expenses and deferred charges		9	
	10a Land, buildings, and equipment: cost or other basis. Complete Part VI of Schedule D	10a 62,827.		
	10b Less: accumulated depreciation	10b 55,195.	9,398.	10c 7,632.
	11 Investments—publicly traded securities		11	
	12 Investments—other securities. See Part IV, line 11		12	
	13 Investments—program-related. See Part IV, line 11		13	
	14 Intangible assets		14	
	15 Other assets. See Part IV, line 11		15	
16 <b>Total assets.</b> Add lines 1 through 15 (must equal line 33)	77,864.	16	118,335.	
<b>Liabilities</b>	17 Accounts payable and accrued expenses	19,328.	17	57,682.
	18 Grants payable		18	
	19 Deferred revenue		19	
	20 Tax-exempt bond liabilities		20	
	21 Escrow or custodial account liability. Complete Part IV of Schedule D		21	
	22 Loans and other payables to any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35% controlled entity or family member of any of these persons		22	
	23 Secured mortgages and notes payable to unrelated third parties		23	
	24 Unsecured notes and loans payable to unrelated third parties		24	
	25 Other liabilities (including federal income tax payables to related third parties, and other liabilities not included on lines 17–24). Complete Part X of Schedule D		25	
	26 <b>Total liabilities.</b> Add lines 17 through 25	19,328.	26	57,682.
<b>Net Assets or Fund Balances</b>	Organizations that follow FASB ASC 958, check here <input type="checkbox"/> and complete lines 27, 28, 32, and 33.			
	27 Net assets without donor restrictions		27	
	28 Net assets with donor restrictions		28	
	Organizations that do not follow FASB ASC 958, check here <input checked="" type="checkbox"/> and complete lines 29 through 33.			
	29 Capital stock or trust principal, or current funds		29	
	30 Paid-in or capital surplus, or land, building, or equipment fund		30	
	31 Retained earnings, endowment, accumulated income, or other funds	58,536.	31	60,653.
32 <b>Total net assets or fund balances</b>	58,536.	32	60,653.	
33 <b>Total liabilities and net assets/fund balances</b>	77,864.	33	118,335.	

**Additional Information from your Form 990: Return of Organization Exempt from Income Tax****Form 990: Return of Organization Exempt from Income Tax****Form 990, Page 2, Part III, Line 4a (continued)****Continuation Statement**

Description
curriculums designed specifically for the after school Club setting to positively impact youth. Here is a sample of some of the opportunities community and businesses benefit from:
Youth Conservation Corp-provided 16 at risk youth with employment opportunities while improving public parks and community organizations.
Turner Foundation-Provided 50 youth with service learning opportunities designed to reduce risky behavior.
City of T or C- Provided over 200 youth with consistent hours of operations and programming aligned with our mission, vision and purpose.

**Part XI Reconciliation of Net Assets**Check if Schedule O contains a response or note to any line in this Part XI ☐

1	Total revenue (must equal Part VIII, column (A), line 12)	1	116,387.
2	Total expenses (must equal Part IX, column (A), line 28)	2	113,269.
3	Revenue less expenses. Subtract line 2 from line 1	3	3,118.
4	Net assets or fund balances at beginning of year (must equal Part X, line 32, column (A))	4	58,536.
5	Net unrealized gains (losses) on investments	5	
6	Donated services and use of facilities	6	
7	Investment expenses	7	
8	Prior period adjustments	8	
9	Other changes in net assets or fund balances (explain on Schedule O)	9	
10	Net assets or fund balances at end of year. Combine lines 3 through 9 (must equal Part X, line 32, column (B))	10	61,654.

**Part XII Financial Statements and Reporting**Check if Schedule O contains a response or note to any line in this Part XII ☐

	Yes	No
1 Accounting method used to prepare the Form 990: <input type="checkbox"/> Cash <input checked="" type="checkbox"/> Accrual <input type="checkbox"/> Other If the organization changed its method of accounting from a prior year or checked "Other," explain on Schedule O.		
2a Were the organization's financial statements compiled or reviewed by an independent accountant? If "Yes," check a box below to indicate whether the financial statements for the year were compiled or reviewed on a separate basis, consolidated basis, or both: <input type="checkbox"/> Separate basis <input type="checkbox"/> Consolidated basis <input type="checkbox"/> Both consolidated and separate basis	X	
b Were the organization's financial statements audited by an independent accountant? If "Yes," check a box below to indicate whether the financial statements for the year were audited on a separate basis, consolidated basis, or both: <input checked="" type="checkbox"/> Separate basis <input type="checkbox"/> Consolidated basis <input type="checkbox"/> Both consolidated and separate basis		X
c If "Yes" to line 2a or 2b, does the organization have a committee that assumes responsibility for oversight of the audit, review, or compilation of its financial statements and selection of an independent accountant? If the organization changed either its oversight process or selection process during the tax year, explain on Schedule O.		X
3a As a result of a federal award, was the organization required to undergo an audit or audits as set forth in the Single Audit Act and OMB Circular A-133?		X
b If "Yes," did the organization undergo the required audit or audits? If the organization did not undergo the required audit or audits, explain why on Schedule O and describe any steps taken to undergo such audits.		

**SCHEDULE A**  
**(Form 990)**

Department of the Treasury  
Internal Revenue Service

**Public Charity Status and Public Support**

Complete if the organization is a section 501(c)(3) organization or a section 4947(a)(1) nonexempt charitable trust.

▶ Attach to Form 990 or Form 990-EZ.

▶ Go to [www.irs.gov/Form990](http://www.irs.gov/Form990) for instructions and the latest information.

OMB No. 1545-0047

**2021**

**Open to Public Inspection**

Name of the organization

The Club of Sierra County

Employer identification number

85-0469246

**Part I Reason for Public Charity Status.** (All organizations must complete this part.) See instructions.

The organization is not a private foundation because it is: (For lines 1 through 12, check only one box.)

- 1 ☐ A church, convention of churches, or association of churches described in section 170(b)(1)(A)(i).
- 2 ☐ A school described in section 170(b)(1)(A)(ii). (Attach Schedule E (Form 990).)
- 3 ☐ A hospital or a cooperative hospital services organization described in section 170(b)(1)(A)(iii).
- 4 ☐ A medical research organization operated in conjunction with a hospital described in section 170(b)(1)(A)(iii). Enter the hospital's name, city, and state:
- 5 ☐ An organization operated for the benefit of a college or university owned or operated by a governmental unit described in section 170(b)(1)(A)(iv). (Complete Part II.)
- 6 ☐ A federal, state, or local government or governmental unit described in section 170(b)(1)(A)(v).
- 7 ☒ An organization that normally receives a substantial part of its support from a governmental unit or from the general public described in section 170(b)(1)(A)(vi). (Complete Part II.)
- 8 ☐ A community trust described in section 170(b)(1)(A)(vii). (Complete Part II.)
- 9 ☐ An agricultural research organization described in section 170(b)(1)(A)(ix) operated in conjunction with a land-grant college or university or a non-land-grant college of agriculture (see instructions). Enter the name, city, and state of the college or university:
- 10 ☐ An organization that normally receives (1) more than 33 1/3% of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions, subject to certain exceptions; and (2) no more than 33 1/3% of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975. See section 509(a)(2). (Complete Part III.)
- 11 ☐ An organization organized and operated exclusively to test for public safety. See section 509(a)(4).
- 12 ☐ An organization organized and operated exclusively for the benefit of, to perform the functions of, or to carry out the purposes of one or more publicly supported organizations described in section 509(a)(1) or section 509(a)(2). See section 509(a)(3). Check the box on lines 12a through 12d that describes the type of supporting organization and complete lines 12e, 12f, and 12g.
  - a ☐ **Type I.** A supporting organization operated, supervised, or controlled by its supported organization(s), typically by giving the supported organization(s) the power to regularly appoint or elect a majority of the directors or trustees of the supporting organization. You must complete Part IV, Sections A and B.
  - b ☐ **Type II.** A supporting organization supervised or controlled in connection with its supported organization(s), by having control or management of the supporting organization vested in the same persons that control or manage the supported organization(s). You must complete Part IV, Sections A and C.
  - c ☐ **Type III functionally integrated.** A supporting organization operated in connection with, and functionally integrated with, its supported organization(s) (see instructions). You must complete Part IV, Sections A, D, and E.
  - d ☐ **Type III non-functionally integrated.** A supporting organization operated in connection with its supported organization(s) that is not functionally integrated. The organization generally must satisfy a distribution requirement and an attentiveness requirement (see instructions). You must complete Part IV, Sections A and D, and Part V.
  - e ☐ Check this box if the organization received a written determination from the IRS that it is a Type I, Type II, Type III functionally integrated, or Type III non-functionally integrated supporting organization.

f Enter the number of supported organizations

0

g Provide the following information about the supported organization(s).

(i) Name of supported organization	(ii) EIN	(iii) Type of organization (as described on lines 1-10 above (see instructions))	(iv) Is the organization listed in your governing document?		(v) Amount of monetary support (see instructions)	(vi) Amount of other support (see instructions)
			Yes	No		
(A)						
(B)						
(C)						
(D)						
(E)						
<b>Total</b>						

**Part II** Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)  
(Complete only if you checked the box on line 5, 7, or 8 of Part I or if the organization failed to qualify under Part III. If the organization fails to qualify under the tests listed below, please complete Part III.)

**Section A. Public Support**

Calendar year (or fiscal year beginning in) ▶	(a) 2017	(b) 2018	(c) 2019	(d) 2020	(e) 2021	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.") . . . . .	255,477.	202,586.	172,300.	181,032.	116,387.	927,782.
2 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf . . . . .						
3 The value of services or facilities furnished by a governmental unit to the organization without charge . . . . .						
4 <b>Total.</b> Add lines 1 through 3 . . . . .	255,477.	202,586.	172,300.	181,032.	116,387.	927,782.
5 The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f) . . . . .						
6 <b>Public support.</b> Subtract line 5 from line 4 . . . . .						927,782.

**Section B. Total Support**

Calendar year (or fiscal year beginning in) ▶	(a) 2017	(b) 2018	(c) 2019	(d) 2020	(e) 2021	(f) Total
7 Amounts from line 4 . . . . .	255,477.	202,586.	172,300.	181,032.	116,387.	927,782.
8 Gross income from interest, dividends, payments received on securities loans, rents, royalties, and income from similar sources . . . . .	0.	0.	0.	0.	0.	0.
9 Net income from unrelated business activities, whether or not the business is regularly carried on . . . . .						
10 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.) . . . . .						
11 <b>Total support.</b> Add lines 7 through 10 . . . . .						927,782.
12 Gross receipts from related activities, etc. (see instructions) . . . . .					12	
13 <b>First 5 years.</b> If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here . . . . .						<input type="checkbox"/>

**Section C. Computation of Public Support Percentage**

14 Public support percentage for 2021 (line 6, column (f), divided by line 11, column (f)) . . . . .	14	100%
15 Public support percentage from 2020 Schedule A, Part II, line 14 . . . . .	15	100%
16a <b>33 1/3% support test—2021.</b> If the organization did not check the box on line 13, and line 14 is 33 1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization . . . . .		<input checked="" type="checkbox"/>
b <b>33 1/3% support test—2020.</b> If the organization did not check a box on line 13 or 16a, and line 15 is 33 1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization . . . . .		<input type="checkbox"/>
17a <b>10%-facts-and-circumstances test—2021.</b> If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the facts-and-circumstances test, check this box and stop here. Explain in Part VI how the organization meets the facts-and-circumstances test. The organization qualifies as a publicly supported organization . . . . .		<input type="checkbox"/>
b <b>10%-facts-and-circumstances test—2020.</b> If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the facts-and-circumstances test, check this box and stop here. Explain in Part VI how the organization meets the facts-and-circumstances test. The organization qualifies as a publicly supported organization . . . . .		<input type="checkbox"/>
18 <b>Private foundation.</b> If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions . . . . .		<input type="checkbox"/>



**Part III** Support Schedule for Organizations Described in Section 509(a)(2)

(Complete only if you checked the box on line 10 of Part I or if the organization failed to qualify under Part II. If the organization fails to qualify under the tests listed below, please complete Part II.)

**Section A. Public Support**

Calendar year (or fiscal year beginning in) ▶	(a) 2017	(b) 2018	(c) 2019	(d) 2020	(e) 2021	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")						
2 Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in any activity that is related to the organization's tax-exempt purpose						
3 Gross receipts from activities that are not an unrelated trade or business under section 513						
4 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
5 The value of services or facilities furnished by a governmental unit to the organization without charge						
6 Total. Add lines 1 through 5						
7a Amounts included on lines 1, 2, and 3 received from disqualified persons						
b Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of \$5,000 or 1% of the amount on line 13 for the year						
c Add lines 7a and 7b						
8 Public support. (Subtract line 7c from line 6.)						

**Section B. Total Support**

Calendar year (or fiscal year beginning in) ▶	(a) 2017	(b) 2018	(c) 2019	(d) 2020	(e) 2021	(f) Total
9 Amounts from line 8						
10a Gross income from interest, dividends, payments received on securities loans, rents, royalties, and income from similar sources						
b Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975						
c Add lines 10a and 10b						
11 Net income from unrelated business activities not included on line 10b, whether or not the business is regularly carried on						
12 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.)						
13 Total support. (Add lines 9, 10c, 11, and 12.)						
14 First 5 years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here ▶ <input type="checkbox"/>						

**Section C. Computation of Public Support Percentage**

15 Public support percentage for 2021 (line 8, column (f), divided by line 13, column (f))	15	%
16 Public support percentage from 2020 Schedule A, Part III, line 15	16	%

**Section D. Computation of Investment Income Percentage**

17 Investment income percentage for 2021 (line 10c, column (f), divided by line 13, column (f))	17	%
18 Investment income percentage from 2020 Schedule A, Part III, line 17	18	%

- 19a 33 1/3% support tests—2021. If the organization did not check the box on line 14, and line 15 is more than 33 1/3%, and line 17 is not more than 33 1/3%, check this box and stop here. The organization qualifies as a publicly supported organization. ▶ ☐
- b 33 1/3% support tests—2020. If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33 1/3%, and line 18 is not more than 33 1/3%, check this box and stop here. The organization qualifies as a publicly supported organization. ▶ ☐
- 20 Private foundation. If the organization did not check a box on line 14, 19a, or 19b, check this box and see instructions. ▶ ☐

**Part IV** Supporting Organizations

(Complete only if you checked a box in line 12 on Part I. If you checked box 12a, Part I, complete Sections A and B. If you checked box 12b, Part I, complete Sections A and C. If you checked box 12c, Part I, complete Sections A, D, and E. If you checked box 12d, Part I, complete Sections A and D, and complete Part V.)

**Section A. All Supporting Organizations**

	Yes	No
1 Are all of the organization's supported organizations listed by name in the organization's governing documents? If "No," describe in Part VI how the supported organizations are designated. If designated by class or purpose, describe the designation. If historic and continuing relationship, explain.	1	
2 Did the organization have any supported organization that does not have an IRS determination of status under section 509(a)(1) or (2)? If "Yes," explain in Part VI how the organization determined that the supported organization was described in section 509(a)(1) or (2).	2	
3a Did the organization have a supported organization described in section 501(c)(4), (5), or (6)? If "Yes," answer lines 3b and 3c below.	3a	
b Did the organization confirm that each supported organization qualified under section 501(c)(4), (5), or (6) and satisfied the public support tests under section 509(a)(2)? If "Yes," describe in Part VI when and how the organization made the determination.	3b	
c Did the organization ensure that all support to such organizations was used exclusively for section 170(c)(2)(B) purposes? If "Yes," explain in Part VI what controls the organization put in place to ensure such use.	3c	
4a Was any supported organization not organized in the United States ("foreign supported organization")? If "Yes," and if you checked box 12a or 12b in Part I, answer lines 4b and 4c below.	4a	
b Did the organization have ultimate control and discretion in deciding whether to make grants to the foreign supported organization? If "Yes," describe in Part VI how the organization had such control and discretion despite being controlled or supervised by or in connection with its supported organizations.	4b	
c Did the organization support any foreign supported organization that does not have an IRS determination under sections 501(c)(3) and 509(a)(1) or (2)? If "Yes," explain in Part VI what controls the organization used to ensure that all support to the foreign supported organization was used exclusively for section 170(c)(2)(B) purposes.	4c	
5a Did the organization add, substitute, or remove any supported organizations during the tax year? If "Yes," answer lines 5b and 5c below (if applicable). Also, provide detail in Part VI, including (i) the names and EIN numbers of the supported organizations added, substituted, or removed; (ii) the reasons for each such action; (iii) the authority under the organization's organizing document authorizing such action; and (iv) how the action was accomplished (such as by amendment to the organizing document).	5a	
b Type I or Type II only. Was any added or substituted supported organization part of a class already designated in the organization's organizing document?	5b	
c Substitutions only. Was the substitution the result of an event beyond the organization's control?	5c	
6 Did the organization provide support (whether in the form of grants or the provision of services or facilities) to anyone other than (i) its supported organizations, (ii) individuals that are part of the charitable class benefited by one or more of its supported organizations, or (iii) other supporting organizations that also support or benefit one or more of the filing organization's supported organizations? If "Yes," provide detail in Part VI.	6	
7 Did the organization provide a grant, loan, compensation, or other similar payment to a substantial contributor (as defined in section 4958(c)(3)(C)), a family member of a substantial contributor, or a 35% controlled entity with regard to a substantial contributor? If "Yes," complete Part I of Schedule L (Form 990).	7	
8 Did the organization make a loan to a disqualified person (as defined in section 4958) not described on line 7? If "Yes," complete Part I of Schedule L (Form 990).	8	
9a Was the organization controlled directly or indirectly at any time during the tax year by one or more disqualified persons, as defined in section 4946 (other than foundation managers and organizations described in section 509(a)(1) or (2))? If "Yes," provide detail in Part VI.	9a	
b Did one or more disqualified persons (as defined on line 9a) hold a controlling interest in any entity in which the supporting organization had an interest? If "Yes," provide detail in Part VI.	9b	
c Did a disqualified person (as defined on line 9a) have an ownership interest in, or derive any personal benefit from, assets in which the supporting organization also had an interest? If "Yes," provide detail in Part VI.	9c	
10a Was the organization subject to the excess business holdings rules of section 4943 because of section 4943(f) (regarding certain Type II supporting organizations, and all Type III non-functionally integrated supporting organizations)? If "Yes," answer line 10b below.	10a	
b Did the organization have any excess business holdings in the tax year? (Use Schedule C, Form 4720, to determine whether the organization had excess business holdings.)	10b	

**Part IV Supporting Organizations (continued)****11** Has the organization accepted a gift or contribution from any of the following persons?

- a** A person who directly or indirectly controls, either alone or together with persons described on lines 11b and 11c below, the governing body of a supported organization?
- b** A family member of a person described on line 11a above?
- c** A 35% controlled entity of a person described on line 11a or 11b above? If "Yes" to line 11a, 11b, or 11c, provide detail in Part VI.

	Yes	No
11a		
11b		
11c		

**Section B. Type I Supporting Organizations**

- 1** Did the governing body, members of the governing body, officers acting in their official capacity, or membership of one or more supported organizations have the power to regularly appoint or elect at least a majority of the organization's officers, directors, or trustees at all times during the tax year? If "No," describe in Part VI how the supported organization(s) effectively operated, supervised, or controlled the organization's activities. If the organization had more than one supported organization, describe how the powers to appoint and/or remove officers, directors, or trustees were allocated among the supported organizations and what conditions or restrictions, if any, applied to such powers during the tax year.
- 2** Did the organization operate for the benefit of any supported organization other than the supported organization(s) that operated, supervised, or controlled the supporting organization? If "Yes," explain in Part VI how providing such benefit carried out the purposes of the supported organization(s) that operated, supervised, or controlled the supporting organization.

	Yes	No
1		
2		

**Section C. Type II Supporting Organizations**

- 1** Were a majority of the organization's directors or trustees during the tax year also a majority of the directors or trustees of each of the organization's supported organization(s)? If "No," describe in Part VI how control or management of the supporting organization was vested in the same persons that controlled or managed the supported organization(s).

	Yes	No
1		

**Section D. All Type III Supporting Organizations**

- 1** Did the organization provide to each of its supported organizations, by the last day of the 15th month of the organization's tax year, (i) a written notice describing the type and amount of support provided during the prior tax year, (ii) a copy of the Form 990 that was most recently filed as of the date of notification, and (iii) copies of the organization's governing documents in effect on the date of notification, to the extent not previously provided?
- 2** Were any of the organization's officers, directors, or trustees either (i) appointed or elected by the supported organization(s) or (ii) serving on the governing body of a supported organization? If "No," explain in Part VI how the organization maintained a close and continuous working relationship with the supported organization(s).
- 3** By reason of the relationship described on line 2, above, did the organization's supported organizations have a significant voice in the organization's investment policies and in directing the use of the organization's income or assets at all times during the tax year? If "Yes," describe in Part VI the role the organization's supported organizations played in this regard.

	Yes	No
1		
2		
3		

**Section E. Type III Functionally Integrated Supporting Organizations**

- 1** Check the box next to the method that the organization used to satisfy the Integral Part Test during the year (see instructions).
- a** ☐ The organization satisfied the Activities Test. Complete line 2 below.
- b** ☐ The organization is the parent of each of its supported organizations. Complete line 3 below.
- c** ☐ The organization supported a governmental entity. Describe in Part VI how you supported a governmental entity (see instructions).
- 2** Activities Test. Answer lines 2a and 2b below.
- a** Did substantially all of the organization's activities during the tax year directly further the exempt purposes of the supported organization(s) to which the organization was responsive? If "Yes," then in Part VI identify those supported organizations and explain how these activities directly furthered their exempt purposes, how the organization was responsive to those supported organizations, and how the organization determined that these activities constituted substantially all of its activities.
- b** Did the activities described on line 2a, above, constitute activities that, but for the organization's involvement, one or more of the organization's supported organization(s) would have been engaged in? If "Yes," explain in Part VI the reasons for the organization's position that its supported organization(s) would have engaged in these activities but for the organization's involvement.
- 3** Parent of Supported Organizations. Answer lines 3a and 3b below.
- a** Did the organization have the power to regularly appoint or elect a majority of the officers, directors, or trustees of each of the supported organizations? If "Yes" or "No," provide details in Part VI.
- b** Did the organization exercise a substantial degree of direction over the policies, programs, and activities of each of its supported organizations? If "Yes," describe in Part VI the role played by the organization in this regard.

	Yes	No
2a		
2b		
3a		
3b		

**Part IV Type III Non-Functionally Integrated 509(a)(2) Supporting Organizations**

- 1 ☐ Check here if the organization satisfied the Integral Part Test as a qualifying trust on Nov. 20, 1970 (explain in Part VI). See Instructions. All other Type III non-functionally integrated supporting organizations must complete Sections A through E.

**Section A—Adjusted Net Income**

		(A) Prior Year	(B) Current Year (optional)
1	Net short-term capital gain	1	
2	Recoveries of prior-year distributions	2	
3	Other gross income (see instructions)	3	
4	Add lines 1 through 3.	4	
5	Depreciation and depletion	5	
6	Portion of operating expenses paid or incurred for production or collection of gross income or for management, conservation, or maintenance of property held for production of income (see instructions)	6	
7	Other expenses (see instructions)	7	
8	Adjusted Net Income (subtract lines 5, 6, and 7 from line 4)	8	

**Section B—Minimum Asset Amount**

		(A) Prior Year	(B) Current Year (optional)
1	Aggregate fair market value of all non-exempt-use assets (see instructions for short tax year or assets held for part of year):		
a	Average monthly value of securities	1a	
b	Average monthly cash balances	1b	
c	Fair market value of other non-exempt-use assets	1c	
d	Total (add lines 1a, 1b, and 1c)	1d	
e	Discount claimed for blockage or other factors (explain in detail in Part VI):		
2	Acquisition indebtedness applicable to non-exempt-use assets	2	
3	Subtract line 2 from line 1d.	3	
4	Cash deemed held for exempt use. Enter 0.015 of line 3 (for greater amount, see instructions).	4	
5	Net value of non-exempt-use assets (subtract line 4 from line 3)	5	
6	Multiply line 5 by 0.035.	6	
7	Recoveries of prior-year distributions	7	
8	Minimum Asset Amount (add line 7 to line 6)	8	

**Section C—Distributable Amount**

			Current Year
1	Adjusted net income for prior year (from Section A, line 8, column A)	1	
2	Enter 0.85 of line 1.	2	
3	Minimum asset amount for prior year (from Section B, line 8, column A)	3	
4	Enter greater of line 2 or line 3.	4	
5	Income tax imposed in prior year	5	
6	Distributable Amount. Subtract line 5 from line 4, unless subject to emergency temporary reduction (see instructions).	6	
7	<input type="checkbox"/> Check here if the current year is the organization's first as a non-functionally integrated Type III supporting organization (see instructions).		

**Part V** Type III Non-Functionally Integrated 500(a)(2) Supporting Organizations (continued)**Section D--Distributions**

Current Year

1	Amounts paid to supported organizations to accomplish exempt purposes	1
2	Amounts paid to perform activity that directly furthers exempt purposes of supported organizations, in excess of income from activity	2
3	Administrative expenses paid to accomplish exempt purposes of supported organizations	3
4	Amounts paid to acquire exempt-use assets	4
5	Qualified set-aside amounts (prior IRS approval required--provide details in Part VI)	5
6	Other distributions (describe in Part VI). See instructions.	6
7	Total annual distributions. Add lines 1 through 6.	7
8	Distributions to attentive supported organizations to which the organization is responsive (provide details in Part VI). See instructions.	8
9	Distributable amount for 2021 from Section C, line 6	9
10	Line 8 amount divided by line 9 amount	10

**Section E--Distribution Allocations (see instructions)**(i)  
Excess Distributions(ii)  
Underdistributions  
Pre-2021(iii)  
Distributable  
Amount for 2021

1	Distributable amount for 2021 from Section C, line 6		
2	Underdistributions, if any, for years prior to 2021 (reasonable cause required--explain in Part VI). See instructions.		
3	Excess distributions carryover, if any, to 2021		
a	From 2016		
b	From 2017		
c	From 2018		
d	From 2019		
e	From 2020		
f	Total of lines 3a through 3e		
g	Applied to underdistributions of prior years		
h	Applied to 2021 distributable amount		
i	Carryover from 2016 not applied (see instructions)		
j	Remainder. Subtract lines 3g, 3h, and 3i from line 3f.		
4	Distributions for 2021 from Section D, line 7: \$		
a	Applied to underdistributions of prior years		
b	Applied to 2021 distributable amount		
c	Remainder. Subtract lines 4a and 4b from line 4.		
5	Remaining underdistributions for years prior to 2021, if any. Subtract lines 3g and 4a from line 2. For result greater than zero, explain in Part VI. See instructions.		
6	Remaining underdistributions for 2021. Subtract lines 3h and 4b from line 1. For result greater than zero, explain in Part VI. See instructions.		
7	Excess distributions carryover to 2022. Add lines 3j and 4c.		
8	Breakdown of line 7:		
a	Excess from 2017		
b	Excess from 2018		
c	Excess from 2019		
d	Excess from 2020		
e	Excess from 2021		



**Part VI** **Supplemental Information.** Provide the explanations required by Part II, line 10; Part II, line 17a or 17b; Part III, line 12; Part IV, Section A, lines 1, 2, 3b, 3c, 4b, 4c, 5a, 6, 9a, 9b, 9c, 11a, 11b, and 11c; Part IV, Section B, lines 1 and 2; Part IV, Section C, line 1; Part IV, Section D, lines 2 and 3; Part IV, Section E, lines 1c, 2a, 2b, 3a, and 3b; Part V, line 1; Part V, Section B, line 1e; Part V, Section D, lines 5, 6, and 8; and Part V, Section E, lines 2, 5, and 8. Also complete this part for any additional information. (See instructions.)

**SCHEDULE D  
(Form 990)**

**Supplemental Financial Statements**

OMB No. 1545-0047

**2021**

**Open to Public  
Inspection**

Department of the Treasury  
Internal Revenue Service

▶ Complete if the organization answered "Yes" on Form 990, Part IV, line 6, 7, 8, 9, 10, 11a, 11b, 11c, 11d, 11e, 11f, 12a, or 12b.

▶ Attach to Form 990.

▶ Go to [www.irs.gov/Form990](http://www.irs.gov/Form990) for instructions and the latest information.

Name of the organization:

The Club of Sierra County

Employer identification number

65-0469246

**Part I Organizations Maintaining Donor Advised Funds or Other Similar Funds or Accounts.**

Complete if the organization answered "Yes" on Form 990, Part IV, line 6.

	(a) Donor advised funds	(b) Funds and other accounts
1 Total number at end of year		
2 Aggregate value of contributions to (during year)		
3 Aggregate value of grants from (during year)		
4 Aggregate value at end of year		
5 Did the organization inform all donors and donor advisors in writing that the assets held in donor advised funds are the organization's property, subject to the organization's exclusive legal control? <input type="checkbox"/> Yes <input type="checkbox"/> No		
6 Did the organization inform all grantees, donors, and donor advisors in writing that grant funds can be used only for charitable purposes and not for the benefit of the donor or donor advisor, or for any other purpose conferring impermissible private inurement? <input type="checkbox"/> Yes <input type="checkbox"/> No		

**Part II Conservation Easements.**

Complete if the organization answered "Yes" on Form 990, Part IV, line 7.

1 Purpose(s) of conservation easements held by the organization (check all that apply):	
<input type="checkbox"/> Preservation of land for public use (for example, recreation or education)	<input type="checkbox"/> Preservation of a historically important land area
<input type="checkbox"/> Protection of natural habitat	<input type="checkbox"/> Preservation of a certified historic structure
<input type="checkbox"/> Preservation of open space	
2 Complete lines 2a through 2d if the organization held a qualified conservation contribution in the form of a conservation easement on the last day of the tax year.	
a Total number of conservation easements	2a
b Total acreage restricted by conservation easements	2b
c Number of conservation easements on a certified historic structure included in (a)	2c
d Number of conservation easements included in (c) acquired after 7/26/06, and not on a historic structure listed in the National Register	2d
3 Number of conservation easements modified, transferred, released, extinguished, or terminated by the organization during the tax year ▶	
4 Number of states where property subject to conservation easement is located ▶	
5 Does the organization have a written policy regarding the periodic monitoring, inspection, handling of violations, and enforcement of the conservation easements it holds? <input type="checkbox"/> Yes <input type="checkbox"/> No	
6 Staff and volunteer hours devoted to monitoring, inspecting, handling of violations, and enforcing conservation easements during the year ▶	
7 Amount of expenses incurred in monitoring, inspecting, handling of violations, and enforcing conservation easements during the year ▶ \$	
8 Does each conservation easement reported on line 2(c) above satisfy the requirements of section 170(h)(4)(B)(i) and section 170(h)(4)(B)(ii)? <input type="checkbox"/> Yes <input type="checkbox"/> No	
9 In Part XIII, describe how the organization reports conservation easements in its revenue and expense statement and balance sheet, and include, if applicable, the text of the footnote to the organization's financial statements that describes the organization's accounting for conservation easements.	

**Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets.**

Complete if the organization answered "Yes" on Form 990, Part IV, line 8.

1a If the organization elected, as permitted under FASB ASC 958, not to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide in Part XIII the text of the footnote to its financial statements that describes these items.	
b If the organization elected, as permitted under FASB ASC 958, to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide the following amounts relating to these items:	
(i) Revenue included on Form 990, Part VIII, line 1	\$
(ii) Assets included in Form 990, Part X	\$
2 If the organization received or held works of art, historical treasures, or other similar assets for financial gain, provide the following amounts required to be reported under FASB ASC 958 relating to these items:	
a Revenue included on Form 990, Part VIII, line 1	\$
b Assets included in Form 990, Part X	\$

**Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets (continued)**

3 Using the organization's acquisition, accession, and other records, check any of the following that make significant use of its collection items (check all that apply):

a ☐ Public exhibition

d ☐ Loan or exchange program

b ☐ Scholarly research

e ☐ Other \_\_\_\_\_

c ☐ Preservation for future generations

4 Provide a description of the organization's collections and explain how they further the organization's exempt purpose in Part XIII.

5 During the year, did the organization solicit or receive donations of art, historical treasures, or other similar assets to be sold to raise funds rather than to be maintained as part of the organization's collection? ☐ Yes ☐ No

**Part IV Escrow and Custodial Arrangements.**

Complete if the organization answered "Yes" on Form 990, Part IV, line 9, or reported an amount on Form 990, Part X, line 21.

1a Is the organization an agent, trustee, custodian or other intermediary for contributions or other assets not included on Form 990, Part X? ☐ Yes ☐ No

b If "Yes," explain the arrangement in Part XIII and complete the following table:

	Amount
c Beginning balance	1c
d Additions during the year	1d
e Distributions during the year	1e
f Ending balance	1f

2a Did the organization include an amount on Form 990, Part X, line 21, for escrow or custodial account liability? ☐ Yes ☐ No

b If "Yes," explain the arrangement in Part XIII. Check here if the explanation has been provided on Part XIII ☐

**Part V Endowment Funds.**

Complete if the organization answered "Yes" on Form 990, Part IV, line 10.

	(a) Current year	(b) Prior year	(c) Two years back	(d) Three years back	(e) Four years back
1a Beginning of year balance					
b Contributions					
c Net investment earnings, gains, and losses					
d Grants or scholarships					
e Other expenditures for facilities and programs					
f Administrative expenses					
g End of year balance					

2 Provide the estimated percentage of the current year end balance (line 1g, column (a)) held as:

a Board designated or quasi-endowment ☐ %

b Permanent endowment ☐ %

c Term endowment ☐ %

The percentages on lines 2a, 2b, and 2c should equal 100%.

3a Are there endowment funds not in the possession of the organization that are held and administered for the organization by:

(i) Unrelated organizations

(ii) Related organizations

b If "Yes" on line 3a(ii), are the related organizations listed as required on Schedule R?

	Yes	No
3a(i)		
3a(ii)		
3b		

4 Describe in Part XIII the intended uses of the organization's endowment funds.

**Part VI Land, Buildings, and Equipment.**

Complete if the organization answered "Yes" on Form 990, Part IV, line 11a. See Form 990, Part X, line 10.

Description of property	(a) Cost or other basis (investment)	(b) Cost or other basis (other)	(c) Accumulated depreciation	(d) Book value
1a Land				
b Buildings				
c Leasehold improvements	10,553.		3,396.	7,157.
d Equipment	52,274.		51,799.	475.
e Other				
Total. Add lines 1a through 1e. (Column (c) must equal Form 990, Part X, column (B), line 10c.)				7,632.

**Part VII Investments--Other Securities.**

Complete if the organization answered "Yes" on Form 990, Part IV, line 11b. See Form 990, Part X, line 12.

(a) Description of security or category (including name of security)	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1) Financial derivatives		
(2) Closely held equity interests		
(3) Other		
(A)		
(B)		
(C)		
(D)		
(E)		
(F)		
(G)		
(H)		
Total. (Column (b) must equal Form 990, Part X, col. (E) line 12.)		

**Part VIII Investments--Program Related.**

Complete if the organization answered "Yes" on Form 990, Part IV, line 11c. See Form 990, Part X, line 13.

(a) Description of investment	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1)		
(2)		
(3)		
(4)		
(5)		
(6)		
(7)		
(8)		
(9)		
Total. (Column (b) must equal Form 990, Part X, col. (B) line 13.)		

**Part IX Other Assets.**

Complete if the organization answered "Yes" on Form 990, Part IV, line 11d. See Form 990, Part X, line 15.

(a) Description	(b) Book value
(1)	
(2)	
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
Total. (Column (b) must equal Form 990, Part X, col. (B) line 15.)	

**Part X Other Liabilities.**

Complete if the organization answered "Yes" on Form 990, Part IV, line 11e or 11f. See Form 990, Part X, line 25.

(a) Description of liability	(b) Book value
(1) Federal income taxes	
(2)	
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
Total. (Column (b) must equal Form 990, Part X, col. (B) line 25.)	

2. Liability for uncertain tax positions. In Part XIII, provide the text of the footnote to the organization's financial statements that reports the organization's liability for uncertain tax positions under FASB ASC 740. Check here if the text of the footnote has been provided in Part XIII. ☐

**Part XI Reconciliation of Revenue per Audited Financial Statements With Revenue per Return.**  
 Complete if the organization answered "Yes" on Form 990, Part IV, line 12a.

1	Total revenue, gains, and other support per audited financial statements		1
2	Amounts included on line 1 but not on Form 990, Part VIII, line 12:		
a	Net unrealized gains (losses) on investments	2a	
b	Donated services and use of facilities	2b	
c	Recoveries of prior year grants	2c	
d	Other (Describe in Part XIII.)	2d	
e	Add lines 2a through 2d		2e
3	Subtract line 2e from line 1		3
4	Amounts included on Form 990, Part VIII, line 12, but not on line 1:		
a	Investment expenses not included on Form 990, Part VII, line 7b	4a	
b	Other (Describe in Part XIII.)	4b	
c	Add lines 4a and 4b		4c
5	Total revenue. Add lines 3 and 4c. (This must equal Form 990, Part I, line 12.)		5

**Part XII Reconciliation of Expenses per Audited Financial Statements With Expenses per Return.**  
 Complete if the organization answered "Yes" on Form 990, Part IV, line 12a.

1	Total expenses and losses per audited financial statements		1
2	Amounts included on line 1 but not on Form 990, Part IX, line 25:		
a	Donated services and use of facilities	2a	
b	Prior year adjustments	2b	
c	Other losses	2c	
d	Other (Describe in Part XIII.)	2d	
e	Add lines 2a through 2d		2e
3	Subtract line 2e from line 1		3
4	Amounts included on Form 990, Part IX, line 25, but not on line 1:		
a	Investment expenses not included on Form 990, Part VII, line 7b	4a	
b	Other (Describe in Part XIII.)	4b	
c	Add lines 4a and 4b		4c
5	Total expenses. Add lines 3 and 4c. (This must equal Form 990, Part I, line 18.)		5

**Part XIII Supplemental Information.**

Provide the descriptions required for Part II, lines 3, 5, and 9; Part III, lines 1a and 4; Part IV, lines 1b and 2b; Part V, line 4; Part X, line 2; Part XI, lines 2d and 4b; and Part XII, lines 2d and 4b. Also complete this part to provide any additional information.



**Part XIII Supplemental Information (continued)**

**SCHEDULE O  
(Form 990)**

**Supplemental information to Form 990 or 990-EZ**

OMB No. 1545-0047

Complete to provide information for responses to specific questions on  
Form 990 or 990-EZ or to provide any additional information.

**2021**

**Open to Public  
Inspection**

Department of the Treasury  
Internal Revenue Service

▶ Attach to Form 990 or Form 990-EZ.

▶ Go to [www.irs.gov/Form990](http://www.irs.gov/Form990) for the latest information.

Name of the organization

Employer identification number

The Club of Sierra County

85-0469246

Part VI, Line 11b: Copy provided to Board Members/Officers for review and approval

Part IX, Line 24e:

Description: Fundraising Expenses

Total: \$0

Program services: \$0

Management and general: \$0

Fundraising: \$0

Description: Security Services

Total: \$320

Program services: \$320

Management and general: \$0

Fundraising: \$0

Description: Staff Appreciation

Total: \$58

Program services: \$58

Management and general: \$0

Fundraising: \$0

Description: Telephone

Total: \$1,271

Program services: \$1,271

Management and general: \$0

Fundraising: \$0

Description: Utilities

Total: \$702

Program services: \$702

Name of the organization

The Club of Sierra County

Employer identification number

05-0469246

Management and general: \$0

Fundraising: \$0

Description: Repairs/Maintenance

Total: \$16,130

Program services: \$16,130

Management and general: \$0

Fundraising: \$0

Description: Taxes

Total: \$59

Program services: \$59

Management and general: \$0

Fundraising: \$0

Description: Business Registration Fees

Total: \$1,781

Program services: \$1,781

Management and general: \$0

Fundraising: \$0

Description: Program Meals &amp; Transportation

Total: \$921

Program services: \$921

Management and general: \$0

Fundraising: \$0



Form **8868****Application for Automatic Extension of Time To File an Exempt Organization Return**

OMB No. 1545-0047

(Rev. January 2022)

Department of the Treasury  
Internal Revenue Service▶ File a separate application for each return.  
▶ Go to [www.irs.gov/Form8868](http://www.irs.gov/Form8868) for the latest information.

**Electronic filing (e-file).** You can electronically file Form 8868 to request a 6-month automatic extension of time to file any of the forms listed below with the exception of Form 8870, Information Return for Transfers Associated With Certain Personal Benefit Contracts, for which an extension request must be sent to the IRS in paper format (see instructions). For more details on the electronic filing of this form, visit [www.irs.gov/e-file-providers/e-file-for-charities-and-non-profits](http://www.irs.gov/e-file-providers/e-file-for-charities-and-non-profits).

**Automatic 6-Month Extension of Time.** Only submit original (no copies needed).

All corporations required to file an income tax return other than Form 990-T (including 1120-C filers), partnerships, REMICs, and trusts must use Form 7004 to request an extension of time to file income tax returns.

Type or print	Name of exempt organization or other filer, see instructions.	Taxpayer identification number (TIN)
	The Club of Sierra County	85-0469246
	Number, street, and room or suite no. (if a P.O. box, see instructions).	
	1300 S Broadway St	
File by the due date for filing your return. See instructions.	City, town or post office, state, and ZIP code. For a foreign address, see instructions.	
	Truth Or Consequences NM 87901	

Enter the Return Code for the return that this application is for (file a separate application for each return) . . . . .

01

Application Is For	Return Code	Application Is For	Return Code
Form 990 or Form 990-EZ	01	Form 1041-A	08
Form 4720 (Individual)	03	Form 4720 (other than Individual)	09
Form 990-PF	04	Form 5227	10
Form 990-T (sec. 401(a) or 408(a) trust)	05	Form 6069	11
Form 990-T (trust other than above)	06	Form 8870	12
Form 990-T (corporation)	07		

• The books are in the care of ▶ Tara Edmon

Telephone No. ▶ (575) 894-5646

Fax No. ▶

- If the organization does not have an office or place of business in the United States, check this box . . . . . ☐
- If this is for a Group Return, enter the organization's four digit Group Exemption Number (GEN) . . . . . If this is for the whole group, check this box . . . . . ☐ If it is for part of the group, check this box . . . . . ☐ and attach a list with the names and TINs of all members the extension is for.

- 1 I request an automatic 6-month extension of time until Nov 15, 20 22, to file the exempt organization return for the organization named above. The extension is for the organization's return for:
- ▶ ☒ calendar year 20 21 or
- ▶ ☐ tax year beginning \_\_\_\_\_, 20 \_\_\_\_\_, and ending \_\_\_\_\_, 20 \_\_\_\_\_.

- 2 If the tax year entered in line 1 is for less than 12 months, check reason: ☐ Initial return ☐ Final return
- ☐ Change in accounting period

3a If this application is for Forms 990-PF, 990-T, 4720, or 6069, enter the tentative tax, less any nonrefundable credits. See instructions.	3a	\$	0.
b If this application is for Forms 990-PF, 990-T, 4720, or 6069, enter any refundable credits and estimated tax payments made. Include any prior year overpayment allowed as a credit.	3b	\$	0.
c Balance due. Subtract line 3b from line 3a. Include your payment with this form, if required, by using EFTPS (Electronic Federal Tax Payment System). See instructions.	3c	\$	0.

Caution: If you are going to make an electronic funds withdrawal (direct debit) with this Form 8868, see Form 8453-TE and Form 8879-TE for payment instructions.

For Privacy Act and Paperwork Reduction Act Notice, see instructions.

BAA

REV 07/20/22 HRO Form 8868 (Rev. 1-2022)



## CITY OF TRUTH OR CONSEQUENCES

2023/2024 SUB-RECIPIENT GRANT APPLICANTS

2023/2024

DEADLINE: 03/24/23

NAME OF ORGANIZATION General Fund(GL #101-1000-60725)	Nonprofit Status	FY 22/23 AMOUNT	AMOUNT REQUESTED	AMOUNT APPROVED	IN-KIND UTILITIES	TOTAL FROM CITY
Companion Animal Action Team (CAAT)	Y	\$1,000.00	\$1,000.00			\$0.00
Domestic Abuse Intervention Center (DAIC)	Y	\$2,000.00	\$2,000.00			\$0.00
Matthew 25 Food Pantry	Y	\$0.00	\$8,700.00			\$0.00
Sierra Joint Office on Aging (In-kind utilities amt. is for 2016)	Y	\$35,000.00	\$50,000.00			\$0.00
The Club of Sierra County	Y	\$5,000.00	\$20,000.00			\$0.00
						\$0.00
						\$0.00
						\$0.00
TOTALS		\$43,000.00	\$81,700.00	\$0.00	\$0.00	\$0.00



## CITY OF TRUTH OR CONSEQUENCES

### AGENDA REQUEST FORM

MEETING DATE: April 12, 2023

Agenda Item #: I.19

**SUBJECT:** Discussion/Action: Approval of two memorial donation requests for benches to be placed in City parks.

**DEPARTMENT:** Parks

**DATE SUBMITTED:** April 6, 2023

**SUBMITTED BY:** O.J. Hechler

**WHO WILL PRESENT THE ITEM:** O.J. Hechler, Community Services Director

**Summary/Background:**

Per the Memorial Donation & Gift Program Policy these requests have been reviewed by staff, recommended by the Recreation Advisory board, and to Commission for final approval.

**Recommendation:**

Approval

**Attachments:**

- Memorial Donation & Gift Program Policy
- Memorial Donation Requests

**Fiscal Impact (Finance):** N/A

\$0.00

**Legal Review (City Attorney):** N/A

[Click here to enter text.](#)

**Approved For Submittal By:** ☐ Department Director

**Reviewed by:** ☐ City Clerk ☐ Finance ☐ Legal ☐ Other: [Click here to enter text.](#)

**Final Approval:** ☐ City Manager

#### CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN

Resolution No. - Ordinance No. -

Continued To: - Referred To: -

☐ Approved ☐ Denied ☐ Other: -

File Name: CC Agendas 4-12-2023



## **CITY OF TRUTH OR CONSEQUENCES PARKS AND RECREATION DEPARTMENT MEMORIAL DONATION & GIFT PROGRAM POLICY**

The purpose of this policy is to establish guidelines for the consistent decision-making process related to acceptance, placement and long-term maintenance of public requests for memorial donations in City-owned facilities, parks, natural areas and trail systems.

The protection of the natural environment is high priority. To this end, the City's Parks and Recreation Department may limit memorials to promote resource management and the sustainability of natural landscapes. The integrity, natural and architectural features of parks, natural areas and facilities will be preserved and not detract from a user's experience. The Parks and Recreation Department will determine if an area is fully developed and no more donations will be accepted. Final recommendation on placement of memorials will be made by the Recreation Advisory Board with final approval by the City Commission.

The City does not guarantee permanency of the memorial. If a memorial must be removed or relocated, Department staff will attempt to notify the donor in writing, from the address shown on the completed Memorial Donation & Gift Agreement Form. The City is in no way obligated to replace the gift if it is stolen, vandalized, worn out or destroyed.

All proposals will be evaluated by the Parks and Recreation Manager according to the following criteria:

- Placement of enhancements in the Parks and Recreation System must be compatible with existing development plans.
- Memorials shall not detract from or overpower the scenic or architectural values of the existing environment.
- All memorials will be constructed of materials that meet the design and maintenance considerations of the Parks and Recreation Department.
- Large scale memorial donations may be considered on a case-by-case basis as they relate to park planning and other city approval processes.
- Non-designated monetary memorial donations will be used to meet current needs of the department as recommended by the Department Manager.
- Memorials with a commercial appearance or corporate label will not be allowed.
- Donations that are "Headstone" in nature will not be allowed.
- One memorial plaque allowed per item, not to exceed 3 lines with 45 characters per line maximum, including spacing and punctuation.
- Memorials referencing religion or religious quotes will not be accepted. "In honor of" or "Donated by the friends and family of" are recommended wording for plaques.

### **Procedure**

The applicant will submit a completed Memorial Donation & Gift Agreement Form to the the Parks and Recreation Manager.

Department Manager will determine the appropriateness of the proposal as measured by the approval criteria.

Following review, the application will be placed on the Recreation Advisory Board's meeting agenda for consideration and recommendation and final approval by the City Commission.

If approved by the City Commission, staff will order the memorial item after receipt of payment.

The City shall be responsible for the installation and maintenance. Once installed the memorial becomes the property of the City of Truth or Consequences.

### **Commemorative Tree Program**

The City of Truth or Consequences parks system is continually growing and trees are a way to increase the beauty of our city and provide countless benefits to this community. Your contribution will be used to purchase trees to be planted in the parks system and personnel will care for the trees. Although we accept living legacy requests year-round, we encourage the planting of trees in the spring or fall to give the trees the best chance to survive. Through communication between Park's staff and the contributor, an approved species will be chosen based on the desired planting site. Deciduous trees will be at 1.5 inches in diameter (approximately 6-8 feet tall) and evergreen trees will be 5-6 feet in height. A 3" by 10" bronze plaque will be mounted at the base of the tree. Contributors are welcome to attend the tree planting. Approximate cost of a tree and plaque is \$750.00.

The cost noted above includes the tree purchase, the plaque and the installation. The City does not guarantee permanency of the memorial. If a memorial must be relocated, Department staff will attempt to notify the donor in writing, at the address shown on the completed Memorial Donation and Gift Agreement Form. The City takes no responsibility to replace stolen, vandalized plaques or for maintenance or replacement of trees after they are planted.

**Commission approved on 2-22-2023**





CITY OF TRUTH OR CONSEQUENCES  
MEMORIAL DONATION AND GIFT AGREEMENT FORM

Name: Jane Darland  
Organization (if applicable): The Beautiful Alliance - Farmers' Market Committee  
Address: PO Box 3507 t/c 89901  
Phone: 575 743 0200 Email: jane.darland@gmail.com  
Proposed Memorial Location: Center Riverside trail  
Bench, table, or tree type (description) Bench w/ engraving  
Plaque: Yes ☒ No (benches and tables include plaque)  
Inscription: 3 lines with 45 characters per line maximum, including spacing and punctuation.  
In honor of Colleen Davis  
Farmers' Market Manager 2008 - 2020

Memorial gifts to the City are considered outright and unrestricted donations. The City does not guarantee permanency of the accepted donation. If a memorial must be relocated, Department staff will attempt to notify the donor in writing at the address shown on this form. Donations may be tax deductible. The donor declares to have read the Memorial Donation Acceptance and Management Guidelines. The donor understands and agrees with the guidelines set forth in this policy and agrees to pay the City the required donation funds within one month of notification of Memorial Agreement approval.

*msd* I have read and understand the donation policy.

Signature Donor: M. Jane Darland

APPROVED / DISAPPROVED

3-16-23

Date

[Signature] <sup>4-4-23</sup>  
Department Head Signature

Date

City Manager Signature

Date

Mayor Signature





**CITY OF TRUTH OR CONSEQUENCES  
MEMORIAL DONATION AND GIFT AGREEMENT FORM**

Name: Brittney Herpolsheimer

Organization (if applicable): \_\_\_\_\_

Address: 414 Paseo Roja PL. NE RR, NM 87124

Phone: 505-331-8514 Email: britsheimer@gmail.com

Proposed Memorial Location: Fish Pond Area

Bench, table, or tree type (description) Bench

Plaque: ☒ Yes ☐ No (benches and tables include plaque)

Inscription: 3 lines with 45 characters per line maximum, including spacing and punctuation.

In Loving Memory of John S. Huerta.

He loved his Father and was a Fisher of men.

T Or C was a peaceful blessing to him.

Memorial gifts to the City are considered outright and unrestricted donations. The City does not guarantee permanency of the accepted donation. If a memorial must be relocated, Department staff will attempt to notify the donor in writing at the address shown on this form. Donations may be tax deductible.

The donor declares to have read the Memorial Donation Acceptance and Management Guidelines. The donor understands and agrees with the guidelines set forth in this policy and agrees to pay the City the required donation funds within one month of notification of Memorial Agreement approval.

☒ I have read and understand the donation policy.

Signature Donor: Brittney Herpolsheimer

**APPROVED / DISAPPROVED**

4-4-23  
Date

  
Department Head Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
City Manager Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mayor Signature



## City of Truth or Consequences

### AGENDA REQUEST FORM

MEETING DATE: April 12, 2023

Agenda Item #: I.20

**SUBJECT:** Approval of Purchase Requisitions Over \$20,000  
**DEPARTMENT:** Finance  
**DATE SUBMITTED:** April 6, 2023  
**SUBMITTED BY:** Mindee Holguin, CPO  
**WHO WILL PRESENT THE ITEM:** Kristie Wilson, Finance Director

#### **Summary/Background:**

Per Resolution No 46 20/21 Execution of Contracts; Grant Agreements; Memoranda of Understanding; Joint Powers Agreements; Settlement Agreements; Purchases (Contract and Purchases More Than \$20,000)

#### **Recommendation:**

Approval Recommended by Finance Director

#### **Attachments:**

- Listing of Purchase Requisitions \$20,000 or More
- Purchase Requisitions, Procurement Documentation

**Fiscal Impact (Finance):** Choose an item.

As Per Total on Listing of Purchase Requisitions

**Legal Review (City Attorney):** Choose an item.

[Click here to enter text.](#)

**Approved For Submittal By:** ☒ Department Director

**Reviewed by:** ☒ City Clerk ☒ Finance ☐ Legal ☐ Other: [Click here to enter text.](#)

**Final Approval:** ☒ City Manager

#### **CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN**

Resolution No. [Click here to enter text.](#) Ordinance No. [Click here to enter text.](#)

Continued To: [Click here to enter a date.](#) Referred To: [Click here to enter text.](#)

☐ Approved ☐ Denied ☐ Other: [Click here to enter text.](#)

File Name: CC agendas 4-12-2023

## PURCHASE REQUISITION APPROVAL

2022-23 Fiscal Year

## COMMISSION MEETING 04/12/2023

Number	Vendor Name	Description	Requested By	Department	Total Amount	Procurement Type
89716	CentralSquare Technologies	Report Management System	Chief Luis Tavizon	Police Dept	\$ 42,976.05	
89726	Sierra Vista Hospital	Past due hospital billing	Kristie Wilson	Police Dept	\$ 172,070.20	

\$ 215,046.25
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ATTEST:

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Angela Torres, Clerk-Treasurer

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Date

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Amanda Forrister, Mayor

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Date



# REQUISITION

Requisition #: 89716

Date: 04/05/2023

Vendor #: 8927

**ISSUED TO:** CENTRALSQUARE TECHNOLOGIES, L  
1000 BUSINESS CENTER DRIVE  
LAKE MARY, FL 32746

**SHIP TO:** City of Truth or Consequences  
505 Sims St.  
Truth or Consequences, NM 87901

ITEM	UNITS DESCRIPTION	PROJECT #	PRICE GL ACCOUNT NUMBER	AMOUNT
1	0 REPORT MANAGEMENT SYSTEM		0.00 101-1007-43815	42,976.05

**PO Description:** REPORT MANAGEMENT SYSTEM

**Detailed Description:**

Software subtotal \$13,214.07  
Administration PS Pro Core Annual Subscription  
Services subtotal \$23,595.00  
PS Pro Records Annual Subscription  
Hardware subtotal \$ 6,166.98  
Core, Personnel PS Pro Annual Subscript-  
ions subtotal \$42,976.05

(Included Software: Administration PS Pro Core,  
Fee, Mobile PS Pro Core Annual Subscription Fee, Mobile  
Fee, Personnel PS Pro Advanced, Personnel PS Pro  
Records PS Pro Advanced, Records PS Pro

Authorized By: \_\_\_\_\_

<b>SUBTOTAL:</b>	42,976.05
<b>TOTAL TAX:</b>	0.00
<b>SHIPPING:</b>	0.00
<b>TOTAL</b>	42,976.05



## REQUISITION

**Requisition #:** 89726

**Date:** 04/05/2023

**Vendor #:** 0217

**ISSUED TO:** SIERRA VISTA HOSPITAL / SIERRA V  
800 E. 9TH  
TRUTH OR CONSEQUENCES, NM 879

**SHIP TO:** City of Truth or Consequences  
505 Sims St.  
Truth or Consequences, NM 87901

ITEM	UNITS	DESCRIPTION	PROJECT #	PRICE	GL ACCOUNT NUMBER	AMOUNT
1	0	PAST DUE HOSPITAL BILLING		0.00	201-1903-48598	135,572.09
2	0	PAST DUE HOSPITAL BILLING		0.00	201-1903-48598	36,498.11

Athena Invoice ID 070117-073122

**PO Description:** PAST DUE HOSPITAL BILLING - PD

**Detailed Description:**  
PAST DUE HOSPITAL BILLING - PD

**Authorized By:** \_\_\_\_\_

<b>SUBTOTAL:</b>	172,070.20
<b>TOTAL TAX:</b>	0.00
<b>SHIPPING:</b>	0.00
<b>TOTAL</b>	172,070.20





Sierra Vista Hospital  
800 E. 9<sup>th</sup> Avenue  
Truth or Consequences, NM 87901  
Phone 575-894-2111, Fax 575-894-7659

Invoice ID: Athena070117-073122  
Invoice Date: 01/30/2023

To:

Truth or Consequences Police  
507 McAdoo St  
Truth or Consequences, NM 87901

Description	Amount	Discount	Due
Medical Clearance Examinations and Lab Screenings	\$271,144.18	\$(135,572.09)	\$135,572.09
		Total Due	\$135,572.09

Bills are due within 30 days.  
If you have any questions, please call Ming Huang at 575-743-1212.



Sierra Vista Hospital  
800 E. 9<sup>th</sup> Avenue  
Truth or Consequences, NM 87901  
Phone 575-894-2111, Fax 575-894-7659

Invoice ID: CPSI  
Invoice Date: 01/30/2023

To:

Truth or Consequences Police  
507 McAdoo St  
Truth or Consequences, NM 87901

Description	Amount	Discount	Due
Medical Clearance Examinations and Lab Screenings	\$72,996.23	\$(36,498.12)	\$36,498.11
		Total Due	\$36,498.11

Bills are due within 30 days.  
If you have any questions, please call Ming Huang at 575-743-1212.

Quote #: Q-132201

Primary Quoted Solution: PSJ Pro

Quote expires on: June 12, 2023

Quote prepared for:

Luis Tavizon

Truth or Consequences Police Department

507 McAdoo St

Truth or Consequences, NM 87901

(575) 894-1185

Thank you for your interest in CentralSquare. CentralSquare provides software that powers over 8,000 communities. More about our products can be found at [www.centralsquare.com](http://www.centralsquare.com).

## WHAT SOFTWARE IS INCLUDED?

### ADMINISTRATION

	PRODUCT NAME	QUANTITY	UNIT PRICE	TOTAL
1.	Administration PS Pro Core (Agency Site License) Annual Subscription Fee	1	185.40	185.40
2.	Administration PS Pro Core Annual Subscription Fee	1	1,178.00	1,178.00

Administration Software Total 1,363.40 USD

### MOBILES

	PRODUCT NAME	QUANTITY	UNIT PRICE	TOTAL
3.	Mobile PS Pro Core Annual Subscription Fee	1	1,472.50	1,472.50
4.	Mobile PS Pro Records Annual Subscription Fee	15	279.78	4,196.70

Mobiles Software Total 5,669.20 USD

### PERSONNEL

	PRODUCT NAME	QUANTITY	UNIT PRICE	TOTAL
5.	Personnel PS Pro Advanced (Agency Site License) Annual Subscription Fee	1	634.29	634.29
6.	Personnel PS Pro Core (Agency Site License) Annual Subscription Fee	1	0.00	0.00
7.	Personnel PS Pro Core Annual Subscription Fee	1	0.00	0.00

Personnel Software Total 634.29 USD

**RMS**

	PRODUCT NAME	QUANTITY	UNIT PRICE	TOTAL
8.	Records PS Pro Advanced (Agency Site License) Annual Subscription Fee	1	530.10	530.10
9.	Records PS Pro Core (Agency Site License) Annual Subscription Fee	1	1,590.30	1,590.30
10.	Records PS Pro Core Annual Subscription Fee	1	2,209.00	2,209.00
11.	Records PS Pro NM Crime Reporting (NIBRS) Interface Annual Subscription Fee	1	0.00	0.00

**RMS Software Total** 4,329.40 USD**SUITE**

	PRODUCT NAME	QUANTITY	UNIT PRICE	TOTAL
12.	Portal PS Pro Community Involvement Pack Annual Subscription Fee	1	1,217.78	1,217.78
13.	PS Pro Reporting Core Annual Subscription Fee	1	0.00	0.00
14.	PS Pro Reporting Universal Interface Engine Annual Subscription Fee	1	0.00	0.00
15.	PS Pro Time Synchronization Interface Annual Subscription Fee	1	0.00	0.00

**Suite Software Total** 1,217.78 USD**SOFTWARE SUMMARY****Software Total** 13,214.07 USD**WHAT SERVICES ARE INCLUDED?****SERVICES**

	DESCRIPTION	TOTAL
1.	Public Safety Consulting Services - Fixed Fee	8,970.00
2.	Public Safety Project Management Services - Fixed Fee	5,850.00
3.	Public Safety Technical Services - Fixed Fee	3,120.00
4.	Public Safety Training Services - Fixed Fee	5,655.00

**Services Services Total** 23,595.00 USD

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**SERVICES SUMMARY**

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**Services Total****23,595.00 USD**

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**WHAT HARDWARE IS INCLUDED?**

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**SERVERS**

	PRODUCT NAME	QUANTITY	UNIT PRICE	TOTAL
1.	PS Pro Production Server Annual Subscription Fee	1	3,613.62	3,613.62
2.	PS Pro Training/Testing Server Annual Subscription Fee	1	2,553.36	2,553.36
<b>Servers Hardware Total</b>				<b>6,166.98 USD</b>

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**HARDWARE SUMMARY**

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**Hardware Total****6,166.98 USD**

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**QUOTE SUMMARY**

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**Software Subtotal****13,214.07 USD****Services Subtotal****23,595.00 USD**



**Hardware Subtotal**

6,166.98 USD

**Quote Subtotal**

42,976.05 USD

**Quote Total****42,976.05 USD****WHAT ARE THE RECURRING FEES?**

TYPE	AMOUNT
FIRST YEAR MAINTENANCE TOTAL	0.00
FIRST YEAR SUBSCRIPTION TOTAL	19,381.05

The amount totals for Maintenance and/or Subscription on this quote include only the first year of software use and maintenance. Renewal invoices will include this total plus any applicable uplift amount as outlined in the relevant purchase agreement.

This Quote is not intended to constitute a binding agreement. The terms herein shall only be effective once incorporated into a definitive written agreement with CentralSquare Technologies (including its subsidiaries) containing other customary commercial terms and signed by authorized representatives of both parties.

**BILLING INFORMATION**

Fees will be payable within 30 days of invoicing.

Please note that the Unit Price shown above has been rounded to the nearest two decimal places for display purposes only. The actual price may include as many as five decimal places. For example, an actual price of \$21.37656 will be shown as a

Unit Price of \$21.38. The Total for this quote has been calculated using the actual prices for the product and/or service, rather than the Unit Price displayed above.

Prices shown do not include any taxes that may apply. Any such taxes are the responsibility of Customer. This is not an invoice.

For customers based in the United States or Canada, any applicable taxes will be determined based on the laws and regulations of the taxing authority(ies) governing the "Ship To" location provided by Customer on the Quote Form.

## **PURCHASE ORDER INFORMATION**

---

Is a Purchase Order (PO) required for the purchase or payment of the products on this Quote Form? (Customer to complete)

Yes ☐ No ☐

Customer's purchase order terms will be governed by the parties' existing mutually executed agreement, or in the absence of such, are void and will have no legal effect.

PO Number: \_\_\_\_\_

Initials: \_\_\_\_\_

---

## ATTACHMENT A

### Terms and Conditions for On-Prem Subscriptions

BY INDICATING YOUR ACCEPTANCE, OR BY USING THE SOFTWARE, YOU ACCEPT THE TERMS AND CONDITIONS AS STATED HEREIN.

1. **Subscription Access.** Customer is purchasing subscription priced software under this Quote. So long as Client has paid the annual subscription fees and is current at all times with the subscription fees as stated herein, CentralSquare grants to Client a limited non-exclusive, non-transferable access to use the subscription software granted in this Quote. Client understands and acknowledges no ownership or any form of intellectual property rights transfer under the terms of this Quote.

If customer terminates this Quote in accordance with the termination for convenience provision below, customer shall be entitled to a pro-rata refund of the annual subscription fee, calculated by the remaining months in the applicable annual subscription.

2. **Termination for Convenience.** This Quote may be terminated without cause by either party by providing written notice to the other party thirty (30) days prior to the date of termination.
3. **Termination of Access Rights.** Upon termination of this Quote, (i) all rights granted herein shall terminate immediately and automatically upon the effective date of such termination; (ii) Customer's right to the accessed software granted herein shall terminate; and (iii) Customer will cease using such software and at CentralSquare's direction return or destroy the software and any supplemental confidential information or documentation.
4. **Right to Audit.** Customer shall maintain for a reasonable period, but in no event less than three (3) years after expiration or termination of this Quote, the systems, books and records necessary to accurately reflect compliance with software access and the use thereof under this Quote. Upon request, Customer shall permit CentralSquare and its directors, officers, employees, and agents to have on-site access at Customer's premises (or remote access as the case may be) during normal business hours to audit such systems, books, and records for the purpose of verifying Customer's use of the software to monitor compliance with this Quote no more than once per year. If an audit reveals that Customer has exceeded the restrictions on use or non-compliance with this Quote, Customer shall be responsible for the reimbursement of all costs related to the audit and prompt payment by Customer to CentralSquare of any underpayment.



# CITY OF TRUTH OR CONSEQUENCES

## AGENDA REQUEST FORM

MEETING DATE: April 12, 2023

Agenda Item #: I.21

**SUBJECT:** Approval of the Turtleback Trails Master Plan.  
**DEPARTMENT:** N/A  
**DATE SUBMITTED:** April 6, 2023  
**SUBMITTED BY:** Merry Jo Fahl  
**WHO WILL PRESENT THE ITEM:** Merry Jo Fahl

### Summary/Background:

A presentation was made at the March 22<sup>nd</sup> meeting by Attila Bality. Merry Jo Fahl requested that this item be placed back onto the agenda for discussion and approval.

### Recommendation:

-

### Attachments:

- Turtleback Trails Network Plan.
- City Attorney Rubin Letter

-

### Fiscal Impact (Finance): N/A

-

### Legal Review (City Attorney): N/A

None.

**Approved For Submittal By:** ☐ Department Director

**Reviewed by:** ☒ City Clerk ☐ Finance ☐ Legal ☐ Other: [Click here to enter text.](#)

**Final Approval:** ☒ City Manager

### CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN

Resolution No. - Ordinance No. -

Continued To: - Referred To: -

☐ Approved ☐ Denied ☐ Other: -

File Name: CC Agendas 4-12-2023





## City of Truth or Consequences

505 Sims Street

Truth or Consequences, New Mexico 87901

City (575) 894-6673 • Fax (575) 894-7767

April 3, 2023

City of Truth or Consequences  
Attention: **City Commissioners**  
505 Sims Street  
Truth or Consequences, New Mexico 87901

Re: Turtleback Trails Network Plan

Dear City Commissioners,

At the March 22, 2023 City Commission Meeting, the City Commission voted to table consideration of the Plan pending legal review. On March 28, 2023, I met with OJ Hechler, Traci Alvarez and Bruce Swingle to get their input, and I have also reviewed the same on my own.

As you'll notice within the Plan, there are numerous sub-headings entitled "key recommendations". While I acknowledge that a recommendation is not binding, I assume that the City Commission would not vote in favor of the plan unless it was prepared to adopt most of the key recommendations.

My primary concern is that adoption of many of the "key recommendations" would require the City to successfully complete many projects within the plan, would be costly, would most likely require additional manpower and greatly increase the City's exposure to liability. More specifically, the City Commission should be aware of three significant issues:

1. The liability associated with owning and maintaining the trails and other related recommendations made by the group. This concern is particularly important, as the city has no expertise in trail or river management.
2. The cost to the city to build and maintain this system over decades, and to purchase and maintain specialized equipment for routine needs, as well as for emergencies.
3. Additional staff will have to be hired and trained.

In this letter, I will outline some of the key recommendations by page number within the plan.





## City of Truth or Consequences

505 Sims Street

Truth or Consequences, New Mexico 87901

City (575) 894-6673 • Fax (575) 894-7767

A. Page 24 – Paragraph 3: This paragraph contemplates that the City would adopt a river use Ordinance mirroring the New Mexico Boat Act. Such an Ordinance would thus provide authority to our police department to address PFD use, excessive noise, unruly behavior, trespassing, littering, and to ban motorized watercraft in certain areas. Historically, past City Commissions have not wanted to undertake that responsibility.

B. Page 32 – Paragraph 2: This recommendation contemplates developing a long-term parking area and a separate 30-minute unloading zone. This recommendation would involve sizable manpower and cost and require periodic supervision and maintenance.

C. Page 34 – Paragraph 4: In addition to the long term parking area, we would also need to construct a concrete ramp or steps to the river's edge and install railings for

user safety and as a conveyance to slide hard shell boats down to the river. This may involve being required to hire the services of an engineer.

D. Page 37 – Paragraph 5: This recommendation is to construct a rock jetty that would slow the water velocity near the bank. I would assume this undertaking would require cooperation with the Bureau of Reclamation and would also likely require engineering studies.

E. Page 40 – Paragraph 6: Installing a boat launch for persons with disabilities may require cooperation from other federal agencies and result in more cost to the City, as well as increased liability exposure.

F. Page 42 – Paragraph 5: Installing a hardened ramp to mitigate muddy conditions may also require engineering services and expose the City to greater liability exposure.

G. Page 43 – Paragraphs 1, 2 and 5 contemplate establishing a shuttle parking area, a boat-loading zone and a tall flagpole. This would also entail more required manpower, more cost and more liability exposure.

H. Page 56 – Paragraphs 1, 2 and 3 contemplate securing a recreational trail easement and pathway that is 6-8 feet wide and 0.6 miles long. This would involve the hiring of a qualified surveyor and the construction itself would be a challenging prospect.

I. Page 78 – I assume that the City would be primarily responsible for fulfilling all of the requirements set forth in the 4 bullet points. This would collectively require much more maintenance for items such as parking lot gradings, litter and weed control, trail sign repair and replacement, and overall trailhead maintenance.



## City of Truth or Consequences

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J. Page 80 would impose City obligations with respect to signage.

K. Page 81 contemplates that the City would incur the majority of management responsibility.

L. Page 107 – With respect to grants and funding, I presume that the City would not want other entities to apply for grants on behalf of the City without City Commission approval.

### Conclusion

Going forward, I suggest that the proponents of this Plan should meet with City staff to discuss the feasibility of undertaking the numerous projects in the Plan. We should also

evaluate whether adoption of this Plan may affect our current policies. For example, the City recently passed an Ordinance permitting ATV and OHV use in the City. Adoption of this Plan could affect such usage.

Very Sincerely,

Jaime F. Rubin, City Attorney

JFR: sjh



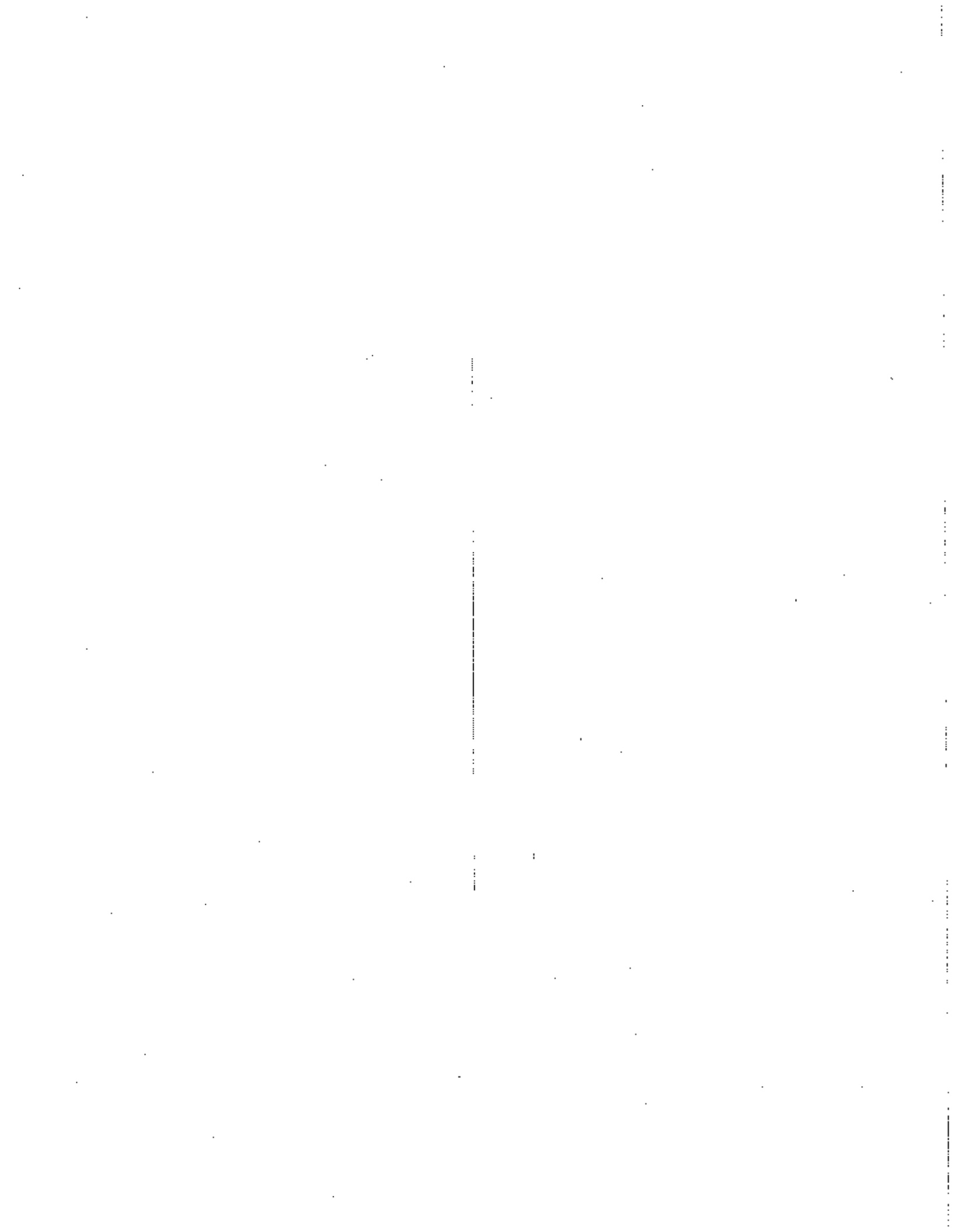


# Turtleback Trails Network Plan

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Prepared for the City of Truth or Consequences  
and the Village of Williamsburg







## Acknowledgment



Through requests from the City of Truth or Consequences and the Village of Williamsburg, the National Park Service provided support and planning assistance to project partners. The National Park Service Rivers, Trails & Conservation Assistance Program assists communities in developing or restoring parks, conservation areas, rivers, and wildlife habitats, as well as creating outdoor recreation opportunities and programs that engage future generations in the outdoors.



## Turtleback Trails Network Master Plan

### Acknowledgments

The planning team would like to thank everyone who supported this project:

### Steering Committee Representatives

The planning team would like to thank everyone who supported this project:

Allia Dailly, National Park Service  
Murry Jo Telt, Jamaica Road  
John Masterson, citizen  
Gina Kelley, Hot Springs Marketing  
Bill Selzer, Village of Williamsburg Representative  
Heath Leary, Bureau of Recreation  
Erik Furbie, citizen  
Kim Stinner, Santa County Tourism Board  
Debbie Struble-Hild, Village of Williamsburg Mayor  
Linda DeMarino, Tor O Main Street  
Joe Bace, Tor O Schools  
Garry Whitehead, Tor O Mayor  
Tara Neelley, student  
Lili Urban, citizen  
Kyle Cunningham, citizen  
Michael Appozzo, former Tor O Horse Department  
Erin Baker, former Tor O Horse Department  
G.J. Hechler, Tor O Parks and Recreation Department  
Mark Macard, former Tor O City Manager  
Hanna Schlechter, BOH Outdoor Recreation Program  
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Michael Hutchins, citizen  
Rob Jackson, citizen  
Tynetta Henderson, Planning For Outdoors  
G.J. Hechler, Tor O Parks and Recreation Department

### Trails Working Group

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Kyle Cunningham, citizen  
Jim Jacobs, citizen  
Alana Hickens, BOH Intern  
Kendall Simecock, BOH Intern

### Conservation Working Group

Murry Jo Telt, Jamaica Road  
Tanya Day, Santa Road  
Sara Maria, Santa County Extension  
Mark Hodge, HSHS, New Mexico Environment  
Leeo Bestfeld, citizen  
D.C. Selzer, Village of Williamsburg

### Production Support

Kesha Krenke  
Becca Eza  
Scott Nords



## Executive Summary

The Turtleback Trails Network Master Plan provides a vision for several proposed recreation and conservation projects centered around the Rio Grande in Sierra County, New Mexico. The Master Plan assesses the potential benefits to the community, addresses community concerns, and sets out a framework for developing the project components.

The Master Plan is intended to become a tool for city and county officials, along with partnering community groups to use in order to coordinate trail development and associated infrastructure, to improve opportunities for outdoor recreation and exercise for residents and tourists in Sierra County.

Major components of the Master Plan include:

- Designations of trails on BLM land on the south/east side of the Rio Grande.
- Construction of footbridges to enable river crossing.
- Construction of a pedestrian trail between Williamsburg and Truth or Consequences on the South side of the Rio Grande.
- Enhancements to river put-in/take-out sites and signage along the river to direct floaters.
- Restoration/conservation of the wetlands in Rotary Park.

The Turtleback Trails Network Master Plan includes the following components:

**Chapter 1: Community Vision Statement** shares how the plan will have a positive impact on recreation, health, economic development and tourism, conservation and education, and stewardship in the community.

**Chapter 2: The Background** chapter explores how outdoor recreation enhancements can promote tourism and increase local tax revenues. The chapter also shares excerpts from a number of existing local and state recreation plans, including the New Mexico State Comprehensive Outdoor

Recreation Plan, the City of Truth or Consequences Comprehensive Plan, and the Rio Grande Trail Master Plan that relates to and supports the implementation of the proposed projects in this Master Plan. Finally, the chapter gives an overview of community demographics, a needs assessment, and statistics on residents' access to parks, making the case that enhanced recreation amenities will benefit the health of many community members.

**Chapter 3: Community Engagement** summarizes the efforts undertaken by the Steering Committee to gather community feedback in developing this plan. Multiple outreach projects solicited input from individual citizens as well as from a number of local groups, including the City of Truth or Consequences, the Village of Williamsburg, Santa Vista Hospital, several groups at Hot Springs High School, and numerous other local organizations.

**Chapter 4: Visitor Safety** addresses the need to provide a safe experience for users of this trail system. The chapter summarizes ways to mitigate safety risks and offers recommendations for ordinances, signage, and emergency operations plans.

**Chapter 5: The Physical Project** gives detailed recommendations for each of the proposed projects that make up this trail system.

Part 1 addresses the proposed Rio Grande Paddle Trail. Existing conditions are surveyed, and recommendations given for enhancing it. To improve user experience, including designating unloading and parking areas, building local launch ramps and stairs, providing services and trash facilities, installing signage and maps at launch areas, and providing signage along the route to allow paddleboarders to anticipate and approach take-outs. The chapter includes maps of each launch site with suggested layouts and examples of signage, and an appendix gives details on possible ramp designs.

Part 2 addresses establishing a trail system on the west/south side of the Rio Grande, once access is provided by an overpass/underpass bridge (with proposals given for bridge location and design) to map is provided with current trail use data from local runners and bikers. This trail system would include, on the north side, a statewide Rio Grande Trail. Recommendations for the construction of a new 20-mile trail from Williamsburg to Truth or Consequences are also given.

Part 3 of this chapter focuses on a redesign of history work to improve visitor experiences and restore its wetland ecosystem.

**Chapter 6: River Corridor Conservation and Education** summarizes the history of this stretch of the Rio Grande, including both the natural resources and cultural heritage of the area. It addresses challenges to continued conservation, including removing invasive plant species and restoring native habitat. The chapter identifies conservation concerns in the establishment of the trail system. It proposes interpretive signage to educate users on a variety of natural history themes, and offers recommendations for conservation-focused youth and community events.

**Chapter 7: Management, Maintenance, and Stewardship** addresses the need for ongoing maintenance of the trail system, and offers suggestions of ways to solicit community help in maintaining the system through trailside adoptions and user fees. The chapter proposes a breakdown of which agency or entity would be in charge of maintaining each component of the trail system.

**Chapter 8: Federal Coordination** offers guidance on the process of seeking approval from federal agencies, which will be required as some of the proposed project areas fall under jurisdiction of the Bureau of Reclamation, Army Corps of Engineers, etc. Bureau of Land Management. Permitting from these agencies will require compliance with the National Environmental Policy Act and the Clean Water Act.


## Table of Contents

Chapter 1: Community Vision Statement	13
Chapter 2: Background	14
Chapter 3: Community Engagement	18
Chapter 4: Visitor Safety	22
Chapter 5: The Physical Aspects	28
Chapter 6: Visitor Consideration and Education	38
Chapter 7: Management, Maintenance, and Abandonment	50
Chapter 8: Federal Coordination	84
Appendices	
Appendix A: Community Input from charlottesville Police Park and Williamsburg	94
Appendix B: Sample housing ordinance	97
Appendix C: New Mexico Incorporated Use Statute	101
Appendix D: Sample Design	102
Appendix E: Final Siting	105
Appendix F: Pedestrian Design Resources	108
Appendix G: Resource for Implementation	110

Promotion, Programming, and Policy supporting successful implementation:

Throughout this document, look for the following icons:

 **Promotion:** indicates a way in which the project will offer opportunities arising from

 **Programming:** indicates existing or potential new programming to take place

 **Policy:** indicates new policies that will be created, or existing policies/regulations/agreements needing change, to successfully implement the master plan





## 01 Community Vision Statement

Pedestrian bridges, trails, and river access improvements along the Rio Grande in Truth or Consequences and Williamsburg provide access to the natural environment that helps our community grow healthier and wealthier.

This plan will have a positive impact in the following aspects of life in this community:

**Recreation:** Our community benefits from amenities that increase access to and safety of our public lands near the Rio Grande. The project will provide outstanding outdoor recreation for all our community members, including those who cannot afford destination recreation opportunities.

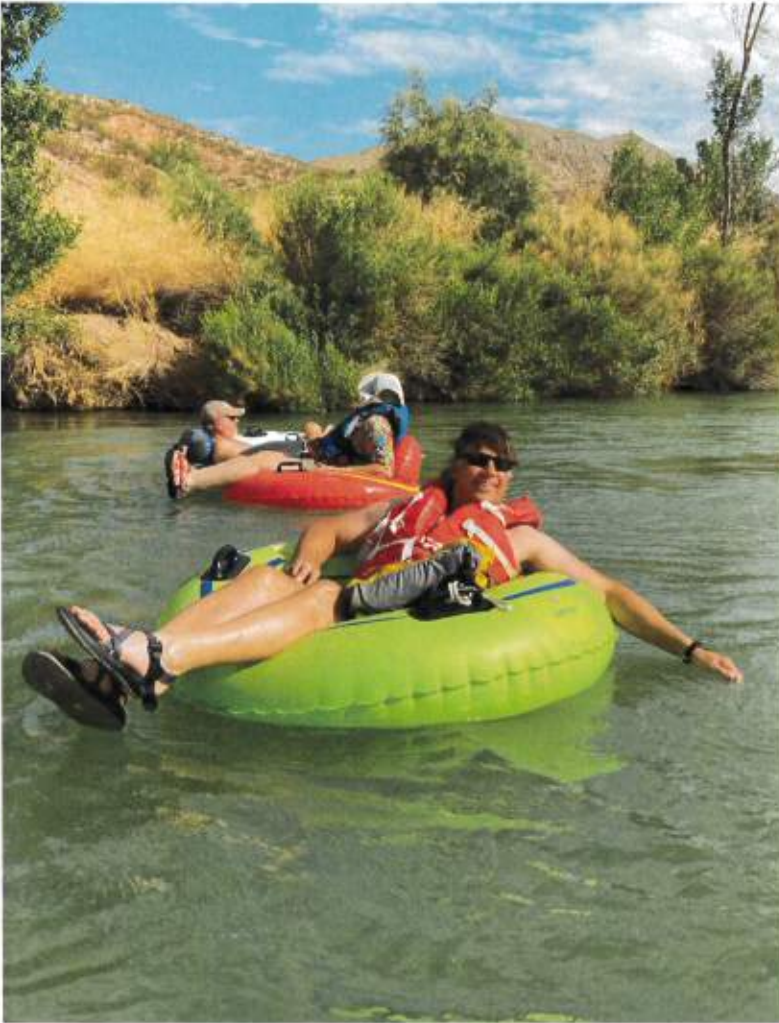
**Health:** Our community grows healthier through new opportunities for physical activities and the mental benefits of getting outdoors in the natural environment.

**Economic Development & Tourism:** Our community grows wealthier through the additional tourism dollars spent and associated gross receipts and Lodger's tax collected.

**Conservation & Education:** Our Rio Grande is healthier with enhanced wetlands and improved native habitats that support wildlife and fisheries while serving as an important outdoor classroom for everyone.

**Stewardship:** Our community, inspired by better access to the Rio Grande, readily partners with the City, Village and public land managers on projects that improve access, maintain trails and river access sites, and monitor trail and resource conditions.





## 02 Background

### Recreation and Tourism

Over the past decade, as the traveling public has trended toward a younger demographic, tourism has seen a shift away from the "sight-seeing" mentality of past generations to "sight-doing." According to the U.S. Bureau of Economic Analysis, New Mexico's outdoor economy contributed \$2.4 billion (2.2 percent) to the state's GDP in 2019. The industry employed 35,085 New Mexicans with \$1.2 billion in income. This growth in exponential tourism provides Sierra County with an opportunity to capitalize on this trend by developing its outdoor recreation offerings. As more and more tourists take outdoor recreation opportunities into consideration when choosing where to travel, the value of tourism in trail development is clear and compelling.

Not only will trail development attract new visitors to Sierra County, it will also provide those who already visit regularly with yet another amenity to experience, thereby potentially increasing the length of their visit. Increasing visitor stays will result not only in additional revenues for our tourism-related businesses, but will also increase tax revenues that may be used to develop future recreation projects that will benefit residents and visitors alike. Additionally, the opportunity exists to organize more outdoor recreation events (such as mountain biking/trail running races and group hikes) that will bring a more active demographic to our communities. The target market for these events trends younger and more active. Not only will these events result in "heads in beds," increasing tourism revenues, but may also result in some of these participants finding Sierra County an attractive place to live and work.

## Relevant Local/State Plans

Development of the Trailhead Trails Network supports several adopted state, regional and local planning documents. These include the State Comprehensive Outdoor Recreation Plan (SCORP), regional economic and tourism plans, and T or C's Comprehensive Plan, all of which address outdoor recreation, community health and quality of life, and tourism. Excerpts from these plans are listed below.

**New Mexico State Comprehensive Outdoor Recreation Plan (SCORP)**  
*Howe | Get Outside New Mexico | Outdoor Recreation Plan*  
<https://outdoor.nm.gov/>

The 2022-2025 SCORP, completed in December 2021, provides guidance for the allocation of Land and Water Conservation Fund (LWCF) program funding. Many of the goals, objectives and strategies identified in the SCORP align with the Trailhead Trails Network. Relevant goals include:

- Encourage development in the outdoor recreation economy that supports the health and well-being of New Mexicans.
- Connect communities with outdoor recreation resources to grow local tourism economies.
- Identify and protect privately-owned land is important to us at greatest risk for development and through acquisition of conservation easements from willing landowners. Determine if additional legislative action to permanently protect them from development is required.
- Develop projects and programs that promote greater recreation and ecological connectivity.

In the southwest region (including Sierra County) the SCORP identified trails & railroads as the most important outdoor recreation facility to survey respondents. Hiking, trail riding, camping and backpacking are the most common outdoor recreation activities, and more people would participate in hiking, trail riding and camping if high quality facilities were available.

**Comprehensive Plan Update for Sierra County, N/A 2022**  
[sierra-county-comprehensive-plan-2022.pdf](https://sierra-county.comprehensive-plan-2022.pdf) ([sierra-co.nm.gov](https://sierra-co.nm.gov/))

Taxation and recreation *shall be created* to benefit for continued growth in Sierra County and the county should showcase tourism opportunities and experiences to visitors and potential new residents. The marketing of facilities, services, and events must be coordinated and aggressive. (pg. 2)

**City of Truth or Consequences Comprehensive Plan, 2017**  
*Final Comprehensive Plan - October 2017* ([cityoftrco.com](https://cityoftrco.com/))

The following excerpts from this plan are directly supported by the goals of the Trailhead Trails Network:

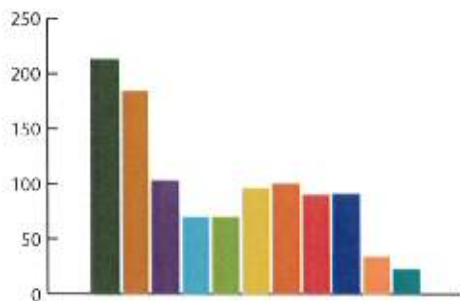
- Achieve a sustainable balanced local economy which supports existing businesses, attracts new investment, increases the tax base, creates employment opportunities, and generates public revenues.
- Create and maintain recreational opportunities for residents of all ages.
- Increase access to recreational activities on and along the Rio Grande, including rafting, kayaking, canoeing and fishing.
- Work with the Bureau of Reclamation to determine the feasibility of installing access ramps for rafting, canoeing, and kayaking on the Rio Grande from Ralph Edwards Park and Victory Park.

## City of Truth or Consequences Riverfront Economic Feasibility Study, 2021

In 2021, the City of Truth or Consequences contracted with engineering firm Wilson & Company to examine the community's economic opportunities along the riverfront. The firm conducted a public survey to which over 300 residents responded. The results indicate strong support for pedestrian bridges and trails.

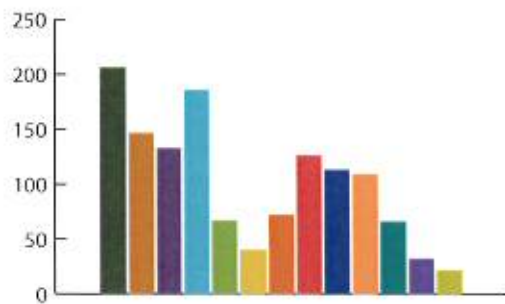
### 1. Which of the following changes would you like to see along the Rio Grande?

• Bicyclist/bike paths	213
• Crossings to the south side	186
• ADA compliant parking	103
• Camping/Campgrounds	70
• Access to trails	70
• Wayfinding and education	68
• Small venue entertainment	100
• Outdoor recreation equipment	90
• Concentration of entertainment	95
• Other	34
	23



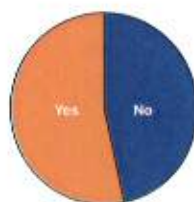
### 2. What activities would you participate in along the Rio Grande, if available?

• Fishing	145
• Kayaking	133
• Horseback riding	186
• Hiking/Bike riding	82
• Outdoor Sports	40
• Camping	72
• Canoe/Kayaking	125
• Food trucks	113
• Shopping	102
• Other	68



3. Do you believe a vehicular bridge crossing to the South side of the Rio Grande is important?

Yes 143  
No 162



4. Do you believe a pedestrian bridge crossing to the South side of the Rio Grande is important?

Yes 331  
No 71



### Rio Grande Trail Master Plan

[RioGrandeTrail\\_MasterPlan\\_FINALwithChanges.pdf/nm.gov](#)

The Rio Grande Trail (RGT) is New Mexico's cross-state, recreational trail for hiking, biking, and horseback riding along the Rio Grande. The Rio Grande Trail will improve public access to the Rio Grande, which will increase the connection New Mexicans have to the river and cultivate river stewardship. The following excerpts from the Rio Grande Trail Master Plan highlight some potential areas of coordination with the Turtleback Trails Network:

- Establish the Rio Grande Trail as the conduit connecting communities, local and state destinations, and geographies, as well as promoting health, quality of life, and economic vitality in New Mexico.
- The Rio Grande Trail non-profit should establish a Gateway Communities program to connect trail users with towns along the route for food, lodging, cultural amenities, or additional recreation activities. Program implementation will foster strong relationships with local municipalities and provide resources for developing connector trails from communities to the Rio Grande Trail.
- The Rio Grande Trail non-profit should develop a trail sponsor program and Adopt-A-Trail program. The non-profit's Adopt-A-Trail program should draw from and work in tandem with the BLM/NM State Parks Division's volunteer program and provide guidance for how the Rio Grande Trail program could work with local jurisdictions.

The proposed route of the Rio Grande Trail runs along the east/south side of the river between NM 51 and Williamsburg, and could be incorporated into the Turtleback Trails Network. Additionally, construction of footbridges (see Chapter 5: Physical Projects) would connect RGT users with commercial amenities in Truth or Consequences.

## Middle Rio Grande Economic Development Plan 2016 New Mexico ([mrgeda.com](http://mrgeda.com/))

Goal: Improve the economy and quality of life of the region via Arts, Recreation and Visitors Industries. This cluster holds opportunities for significant growth in our region. Cities, counties, chambers of commerce, and recreation and tourism businesses can easily collaborate on regional resource and skill development. The growth of visitor, recreation and tourism industries will provide jobs and revenue opportunities for the region. The synergistic effect of this collaboration allows the region to leverage existing resources for exponential growth.

- Increase recreational opportunities for tourists
- Increase visitors in the region by 5% over the next 5 years

## Community Profile

### Population

According to the 2020 Census, the total population of Truth or Consequences is 6,052, which is a decrease of around 400 since 2010. The median age is 53.5 years. 82.5% of the population is over 18 years and 29.5% of the people are 65+ years and over. Source: [Census - Geography Profile](#)

### Income and Poverty

The median household income in Truth or Consequences is \$21,998, compared to \$31,546 for the state of New Mexico. 22.4% of the residents in T or C are living in poverty.

Source: [Census - Geography Profile](#)

The economy of Truth or Consequences employs 1,980 people. The largest industries in T or C are Health Care & Social Assistance (577 people), Retail Trade (221 people), and Construction (184 people), and the highest paying industries are within the local government sector including Public Administration (\$54,750), Administrative & Support & Waste Management Services (\$43,622),

and Professional, Scientific, & Management, & Administrative & Waste Management Services (\$42,917).

Source: [Truth or Consequences, NM | Data USA](#)

### Community Health

26.9% of the population in Truth or Consequences has identified as disabled, compared to 16% of the overall NM population.

Sierra County ranks in the lower third of NM counties in the percentage of adults who meet the recommended physical activity guidelines, with only 49.4% of adults achieving this benchmark. Physical activity among adults has numerous benefits, including reducing risk of heart disease, stroke, and some cancers, improving physical fitness, bone health, and mental health, preventing high blood pressure, abnormal cholesterol, prediabetes and diabetes, maintaining a healthy weight, and increasing mobility. Brain health benefits, including improved cognitive function, reduced anxiety and depression risk, and improved sleep and quality of life. Among older adults, physical activity is crucial in preventing falls. Only half of adults in the U.S. meet physical activity recommendations. Research demonstrates any amount of physical activity is beneficial, however, for substantial health benefits, the Physical Activity Guidelines for Americans, 2nd edition recommends adults do 150 to 300 minutes a week of moderate-intensity physical activity, or 75 to 150 minutes a week of vigorous-intensity physical activity. Preferably, aerobic activity should be spread throughout the week.

Source: [Welcome to NM-IBIS - New Mexico's Public Health Data Resource \(state.nm.us\)](#)

### Community Health Needs Assessment

Sierra Vista Hospital (SVH or "the Hospital") has performed a Community Health Needs Assessment (CHNA) to determine the health needs of the local community. Data were gathered from multiple well-respected secondary sources to build an accurate picture of the current community and its health needs. A survey of a select group of Local Experts was performed to review the prior CHNA and provide feedback, and to ascertain whether the previously identified needs are still a priority.



The 2020 Significant Health Needs identified for Sierra County include:

1. Mental Health/Suicide
2. Drug/Substance Abuse
3. Affordability/Accessibility
4. Alcohol Abuse
5. Obesity
6. Chronic Pain Management
7. Cancer

Within Sierra County 34.2% of the population is identified as morbidly obese, 16.4% are affected by chronic diabetes and 51.7% of the population falls into more vigorous exercise recommendations.

Lower income groups, older adults, and residents of rural areas have been identified by Sierra Vista Hospital Local Expert Advisors as priority populations. Unique and pressing needs of these groups include access to affordable healthcare, transportation and geriatric health issues.

Findings from the community health needs assessment, and in the development of a detailed implementation strategy plan.

The goal for Chronic Disease Management is Promote healthy lifestyles through education and outreach. Relevant implementation strategies for this include: Expansion of additional community programming such as health fairs and screenings to promote prevention and early detection of chronic diseases.

#### Access to Parks & Trails

According to a report from the National Recreation & Park Association, adults living within a half mile of a park spend more time visiting parks and swimming. Access to trails provides a potential opportunity for increased physical activity. Any increase in physical activity can lead to medical cost savings. The annual individual medical cost of "inactivity" (\$222) is more than two and a half times the annual cost per user of bike and pedestrian trails (\$235). Source: Wang, et al. Cost-benefit analysis of the built environment: The case of bike and pedestrian trails in Harris, Tex. American Journal of Public Health 96, no. 4 (2004): 588-595. Increased

physical activity and easier access to nature along the river and the foothills can help address obesity and mental health issues challenging our community.

#### Park Serve Database/10 Minute Walk

The Trust for Public Land has built a comprehensive database (called "Park Serve") of local parks in nearly 14,000 cities, towns, and communities. The database uses a "10 Minute Walk" concept to identify neighborhood areas that are/were not within a 10 minute walk of a park. The analysis identifies physical barriers such as highways, train tracks, and rivers without bridges, and chooses routes without barriers to access the parks. Using these 10-minute walk service areas, overall access statistics were generated for each park, place, and urban area included in the database, and then further disaggregated by several demographic variables – race/ethnicity, age, and income.

As reported by the Park Serve database, about 40% of residents in Trull, Or Consequences live within a 10 minute walk of a park. The database also uses a set of metrics to identify areas of highest priority for park construction.

Detailed information, maps, and graphics are available at: [Trust for Public Land \(tpl.org\)](https://www.trustforpublicland.org/)

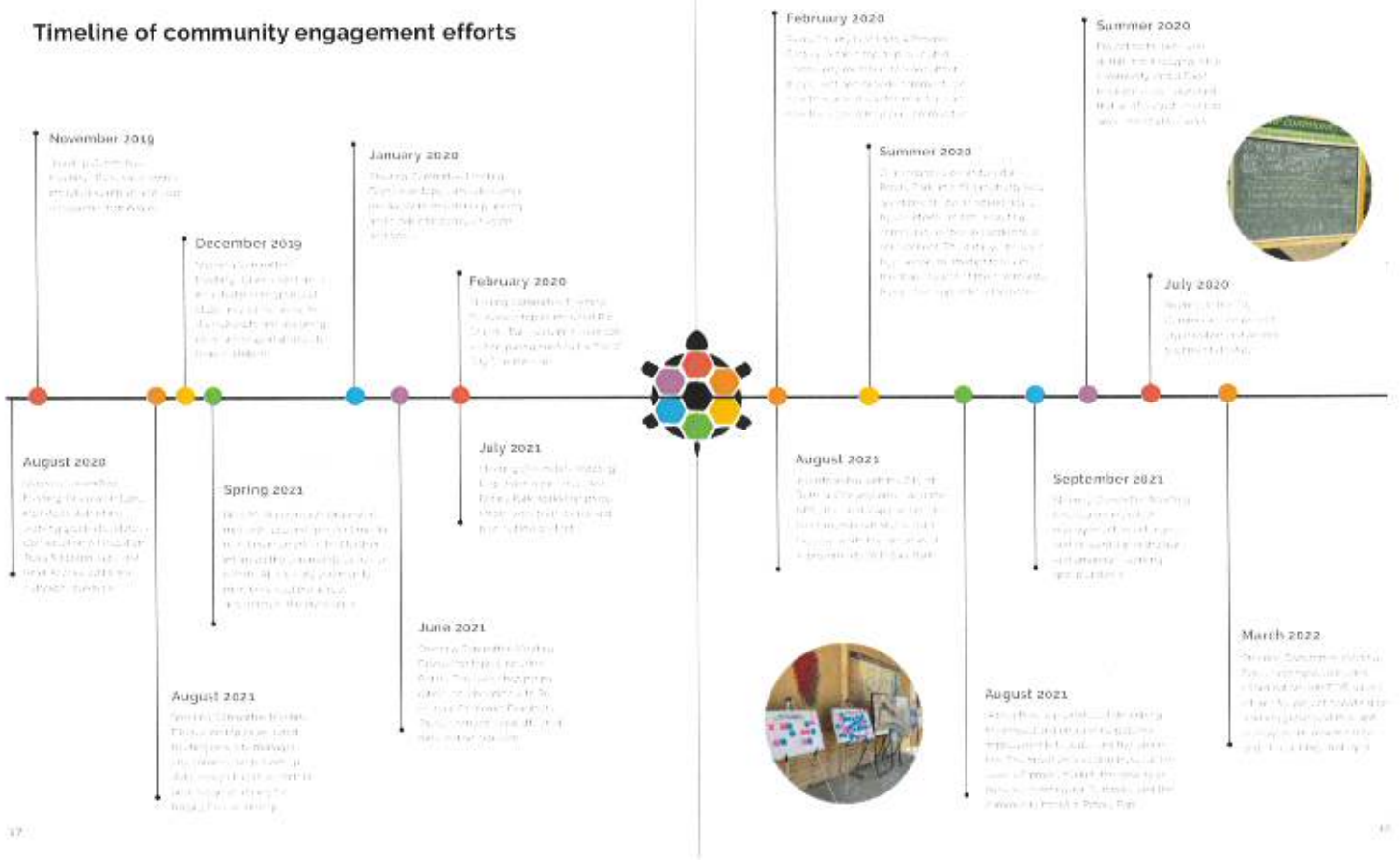


### 03 Community Engagement

A foundation of the Turtleback Trails Network planning effort has been to engage community members as much as possible to hear their ideas and concerns about outdoor recreation opportunities along the Rio Grande corridor. A number of organizations have participated in the planning process, and feedback has been sought from individual community members.

The planning efforts began in late 2019, and soon after COVID-19 limited opportunities to interact with the public. The Sierra County Health Fair was the only public event prior to public health restrictions, but the Steering Committee has engaged in many non-contact interactions with the public.

## Timeline of community engagement efforts



Since May of 2022 members of the Steering Committee have been gathering more community input for the plan in order to help facilitate the community's thoughts on the priority of implementation of major components of the trail. Presentations have been made to: Sierra County Commission, City of Truth or Consequences Commission, Village of Williamsburg, City of Truth or Consequences Chamber of Commerce, Sierra County Arts Council, Truth or Consequences Municipal School Board, City of Truth or Consequences Recreation and Tourism Board and the Sierra County Recreation and Tourism Board. In addition, a community display was set up during the annual T or C Fiesta, at the County Commission Chambers during early and Primary Elections/Voting, and at the T or C Brewery. The community was asked to provide written input on selection of priorities, and survey votes were gathered from over 350 citizens.

The working groups were tasked with understanding the issues around river access, trail development, pedestrian bridge crossing, river habitat improvements, and education opportunities. The working groups met on multiple occasions and worked to define the physical projects, described in Chapter 5 of this document.

In addition to the community outreach and engagement described above, project partners also reached out to numerous local clubs and organizations including:

- City of Truth or Consequences
- Village of Williamsburg
- Jornada Resource Conservation & Development Council
- Sierra Vista Hospital
- Sierra Soil and Water Conservation District
- Sierra County Recreation and Tourism Board
- MainStreet Truth or Consequences
- Sierra County 4-H Council
- Geronimo Trail National Scenic Byway
- Hot Springs FFA Chapter
- Hot Springs High School Envirothon Team
- Hot Springs High School JROTC
- Hot Springs High School Cross Country Team
- Hot Springs Marketing

- Hot Springs High School Envirothon Team
- Hot Springs High School JROTC
- Hot Springs High School Cross Country Team
- Hot Springs Marketing
- Bureau of Reclamation

Because of known cultural sites within the project area, the Village of Williamsburg corresponded with nine Sierra County affiliated tribes and pueblos inquiring whether our project elements would adversely affect any sacred sites and cultural landscapes. Three responses were received, all of which indicated no immediate concerns, and each group requested to be kept updated on the project. This affiliated tribal outreach is not intended to preclude official agency consultation, which will be necessary through federal planning processes.

**Turtle Mountain Trails Network**

**If the City gave you \$100 to spend on these projects, how would you allocate the money?**

\_\_\_\_\_ Rotary Park Wetlands Improvements

\_\_\_\_\_ River Access /Boat Launch Improvements

\_\_\_\_\_ Accessible River Trail across the river

\_\_\_\_\_ Shared Use Trail from Rotary Park to Williamsburg

\_\_\_\_\_ Adventure Trails Network for hiking, running, mountain biking, and motorized recreation.





## 04 Visitor Safety and Security

The Turtleback Trails Network will provide many opportunities for residents and visitors to explore the Rio Grande corridor and adjacent public lands. With increased usage comes an increased need for visitor safety and security. While good informational signage and well-designed trails can minimize user risk, some trail and river users may become lost or injured during their recreational outing. As outdoor recreation amenities are developed along the Rio Grande (river access and trail corridors), there may be a need for emergency response to visitors in distress.

### Key Issues

- ✦ **Illegal Dumping:** Along Abasco (Turtleback Road), some uncontrolled dumping occurs, and occasionally transient camps are set up along the river bank. These activities and associated vandalism may deter people from using the trails network.
- ✦ **Signage:** No informational or directional signage exists to help people navigate the landscape and river.
- ✦ **Watercraft Conflicts:** Motorized watercraft can conflict with human-powered craft (tubes, stand up paddle boards, kayaks).
- ✦ **Trail User Conflicts:** Motorized and non-motorized trail user conflicts along the river corridor and adjacent public lands is likely. ATV/UTVs, mountain bikes, runners/hikers, and horses frequently use this land.
- ✦ **Law Enforcement Jurisdiction:** The City of T or C Police Dept. is prohibited from enforcing the State Boating Act, per legislation.
- ✦ **Emergency Response:** City of T or C, Village of Williamsburg and Sierra County are individually ill-equipped to respond to trail-related injuries or water rescue. Each entity relies on available people and equipment from neighboring jurisdictions (informal mutual aid) for appropriate emergency response.



- **Access:** There is limited access across the Rio Grande. First responders rely on ATVs and must cross the river at the only EB bridge to reach strainers or injured people during river release season. During low flow periods, low water crossings below Rotary Park and below W. Wamsley can be used by limited equipment.

### Signage

Signage, whether directional, informational, or regulatory, is non-existent for recreational users in the T or C area. Signage would help recreational users navigate the river and the backcountry trails beyond the city limits. Information such as time and distance to river access sites, markings of river hazards, and length and difficulty of hiking/running/climbing trails can provide a safer experience. Knowledge about conditions can help a user to be prepared and avoid difficult or dangerous situations.

Specific recommendations for signage for each proposed project are provided in Chapter 5.

### Emergency Operations

- The T or C Police and Fire Departments are aware that neither department can respond to emergencies on the river or adjacent public lands with sufficient resources. They understand other local EMS resources are available and may be necessary. Informal mutual aid agreements exist among Sierra County, T or C, El Paso, and Doña Ana, and NM state Police, and more coordination and planning is necessary to address increased recreational use on the river and adjacent public lands. A better coordinated response should include additional water rescue training and acquisition of watercraft capable of assisting in a rescue.

- The T or C Police Department is constrained from enforcing the NM Boating Act (Chapter 50, Article 12, NMSA 1978) which stipulates the use of personal flotation devices (PFDs) among other rules. Better collaboration with existing PFDs could reduce some strainer/rescue situations. The City of T or C could adjust local ordinances that mirror the NM Boating Act so local enforcement personnel have enforcement authority over water safety. The cities of Hidalgo and Curlew, NV

have adopted similar ordinances for recreational activities on waters within their jurisdictions.

### Key Recommendations

1. Develop Emergency Operations Plan for river and trail-based search and rescue operations and for potential hazards such as flooding or wildfire. The EOP should also include a Master Mutual Aid Agreement among all the local governments, Sierra County, NM State Police, etc. Sierra County would take the lead on developing the Emergency Operations Plan.
2. Provide detailed trail route maps to Sierra County GIS staff. Incorporate trail layer into GIS Dispatch system so dispatchers can direct emergency response to the right place in the quickest way.
3. Consider adopting river use ordinances that mirror the NM Boating Act and address PFD use, excessive noise, unruly behavior, trespassing, and littering, and ban motorized watercraft between Paseo del Rio and Rotary Park. See Appendix B for an example of a boating ordinance.
4. Design pedestrian bridges to accommodate UTV's or Side-by-Sides for use by first responders. Install removable boards at either end of bridges to prevent unauthorized access and use.
5. Inform landowners about New Mexico Recreational Use Statute, which gives liability protection to private landowners who agree to provide public trail access without charging user fees. See Appendix C for text of the statute.
6. Establish a "Trail Stewards" program to provide eyes and ears for law enforcement. Trail stewards would report dumping, illegal camping, and other unauthorized recreational activities to local law enforcement. Encouraging and training public use of the trail corridors. Trail stewards and recourse by law enforcement will significantly reduce undesirable activities along the Rio Grande.

### Wildfire Threats Along the Rio Grande Corridor

Along the Sierra County stretch of the Rio Grande, the native vegetation such as Rio Grande Cottonwood, Black Willow, New Mexico River, Willow, four-winged saluburn, New Mexico Locust, and native grasses are being replaced by invasive species such as Russian Olive and Salt Cedar. The non-native plants have drastically reduced the number of native plants and have greatly reduced the plant diversity.

and have increased the possibility of wildfires igniting.

The Santa County Community Wildfire Protection Plan (CWPP) team identified the Rio Grande corridor, Mina Pond, and the Lost Creek areas as high wildfire risk areas. The Carlsbad Hills Network, particularly the shared use area between Rotary Park and Williamsburg and various other access areas could be impacted should wildfires ignite in the area.

Continued efforts will be necessary to help reduce the chances of wildfire and fires within the Carlsbad Hills Network, along with education outreach of the risk of fires. Mitigation of wildfires and community education is necessary to protect lives, property, and native habitat.



## 05 Physical Projects

### Part 1: Rio Grande Paddle Trail

A Rio Grande Paddle Trail could be developed from the Paseo del Rio Campground river access area downstream to the Seco Creek river access area, a distance of about 20 miles. Many of the amenities and facilities are in place, all needing improvements for safety and better visitor experiences. River access sites requiring improvements include Paseo del Rio Campground, Hwy 51 Bridge, Rotary Park, and Seco Creek. River access sites requiring development include Ralph Edwards Park and Village of Williamsburg Community Park area. A new river access site could be developed along Hwy 51, across from Mesquite Canyon to relieve potentially crowded conditions at the Hwy 51 Bridge site.

This section describes the key conditions, existing conditions and recommendations for improvements for each river access area.

Very rough estimated costs for each river access improvements are \$40-60,000 including concrete step or ramp launches, informational signage, loading/unloading zones, and parking area. Vault toilets at key access sites would be an additional cost.

#### Key Issues

- Lack of signage along the river (directional, safety)
- Noise along river that disturbs residents/businesses
- Crowded launch sites with lack of parking and facilities (trash, restroom)
- Steep river banks at launch sites

## Existing Conditions

Recreational use of the lower Rio Grande is primarily seasonal, during water releases from Elephant Butte Dam. The typical floating season begins Memorial Day Weekend and lasts through Labor Day, although the water release period is getting shorter. During the release, the river flows at 1,400 – 2,500 CFS (cubic feet per second). Low conditions are releases of below 900 CFS and high are at 5,000 CFS and above.

Following the irrigation season, when river releases are halted and the Bureau of Reclamation constructs the earthen dam at Rotary Park, the Rio Grande becomes a very slow-moving river. Opportunities for fun water canoeing and stand up paddle boarding exist if recreationalists can get at Rotary Park, paddle upstream and return.

Canoeing is the primary means of river floating in and through Truth or Consequences. Most users canoe the river at the Highway 51 Bridge and float to Rotary Park. This float is approximately 4 miles in length and takes about 1.5 – 2 hours. Life-shall, hooks (kayaks and canoes) either launch at the Paseo del Rio Campground or Highway 51 Bridge and float to Rotary Park or to a river access site just downstream of the Village of Williamsburg. A few edutourism canoes and kayakers will make the day-long journey from Williamsburg to the Saco Creek access point at the mouth of Carlsbad Reservoir.

Very few hazards exist on the trip between the Paseo del Rio Campground river access site to Rotary Park, the stretch of the river where the majority of the floating occurs. Known hazards include the old and existing bridge pylons on Highway 51. There is a partially submerged hazard, sand yards (downstream of the NM 51 Bridge), a main channel sand bar (at Carlsbad Reservoir), two rock gardens (downstream of the Paseo del Rio Campground river access by 1 mile and 1.05 miles) and fast rapids (just downstream of the Highway 51 Bridge). The stretch from the Paseo del Rio Campground to Saco Creek during the water release period, could be classified as swift water. The two rock gardens could be classified as class one rapids.

Currently, about 200 people per week float the river using the only water-based commercial outfitter on the river. According to local rafting outfitters, private floaters and tubers average 200-300 per week and on the weekends can reach

also 200 river users on a single day.

Local parks along the river corridor include the Paseo del Rio Campground, Ralph Edwards Park, Rotary Park, and Williamsburg Community Park.

The Paseo del Rio Campground site is 1/4 mile downstream of Elephant Butte Dam and features river access and camping sites along the Rio Grande. The Elephant Butte Dam Site Historic District is at this location. It is managed by the Bureau of Reclamation (BOR) under a lease/ concession agreement.

Ralph Edwards Park is not currently accessible by wheelchair or tubes. The park is an important community asset with park and playground equipment, fish pond, festivals and a weekly farmers market in the summer and fall, and a large parking area. The park is not directly accessible from the river.

Rotary Park features picnic shelters, hot springs discharge, wetlands, fishing access, and serves as a trailhead for the Hoving Waters trail which provides access to Veterans Hill and the Historic Stevedore District. The park is directly accessible from the river.

Williamsburg Community Park features tennis and basketball courts, horseshoe pitching pits, and stone shelters. The park is not directly accessible from the river.

## River Access Site Recommendations and Visitor Use/Concerns

### Paseo del Rio Campground River Access 1°33'09.123", -107°12.231'

The Paseo del Rio Campground river access is predominantly used by Sierra County residents. Locals enjoy the gentle river bank slope to the river, allowing easy access for floating and fishing. This area offers 17 developed campsites with a fire ring, picnic table, and adobe shelter. It is a popular spot for fishing and swimming. Critical issues and concerns at this river access area include lack of informational and directional signage, poor flow management of vehicles, very poor road conditions, and congestion and crowding, especially during holiday weekends.

### The Paseo del Rio Campground to NM 51 access

#### Specific Conditions Noted:

- There is no signage directing floaters from NM 51 to parking areas or from parking areas to river access spots.
- There is no signage for river users – ethics, duration, map, requirements, safety (pillings and bridges), hazards.
- The paved road – 1/2 mile long from NM 51 accesses the upper parking area near the old fish hatchery and can accommodate ~10 vehicles; there are two vault toilets at this site. The upper parking area is not organized – no parking spots. There are wooden steps and metal handrails leading down from the vault toilets to the river.
- Lower parking area just off NM 51 can accommodate ~15 vehicles and also has two vault toilets; many people hike a river trail between these two parking areas. It fills up fast when floaters leave vehicles at the lower lot.
- The road between upper and lower parking lots can wash out. The pavement is failing, and regular passenger cars may have trouble passing through.
- Det road – 1/2 mile along the river that is crowded when people park vehicles and fish, especially on weekends and holidays.
- Vehicles often park in the riparian corridor, taking advantage of the shade canopy. Vehicles damage vegetation along the river's edge.
- The river access site is designed to minimize user conflicts; however,

the unimproved road can become crowded on weekends and holidays and impede traffic.

#### Key Recommendations

1. Install River Access Information Sign with maps showing hazards, river access locations, float distances and times, emergency numbers, rules and regulations and a community board.
2. Develop a long-term parking area and a separate 30-minute unloading zone. Loading Zone signage should educate floaters to prepare equipment prior to arriving at the loading zone.
3. Define pathway to riverbank.
4. Protect and restore riparian areas, barncode vehicle access and parking.
5. Coordinate with Bureau of Reclamation concessionaire/permittee on improvements.
6. Maintain a natural surface river access area.





#### New Mexico Highway 51 Bridge River Access (+33°08 68z', -107°12 550')

The NM 51 Bridge river access is very popular, especially with the local commercial floating business and residents. The area can become congested with vehicles and floaters, and parking can be an issue during weekends and holidays. The actual launch area is on a steep riverbank without steps or handrails. The riverbank just downstream is a popular place for people to fish. Critical issues and concerns at this launch area include a lack of informational and directional signage, insufficient parking, lack of garbage receptacles or toilets, and a river access site that increases risk of slips/trips/falls.

#### The Paseo del Rio Campground to NM 51 access

##### Specific Conditions Noted:

- There is no signage for river users – map, duration, requirements, ethics, hazards.
- Access the main parking area on Turtleback Avenue ( dirt road) just off NM 51, the parking area can accommodate ~5-10 vehicles.
- Cars are frequently parked in the few shaded spots right beside the river access site, which causes congestion for other river users.
- Secondary parking area accesses trails to the south and can accommodate ~15 vehicles.
- No toilets or garbage receptacles.
- Main parking area gets very busy during weekends and holidays.
- Streambank launch is about 20' long, steep, gravelly, with no ramp/steps or handrails (people do fall climbing down the slope).
- Site can support existing recreational activities on weekdays, but is very congested on weekends and holidays, limiting recreational experience.
- Users experience waiting periods between boat groups on busy days.
- Launch etiquette would help – inflate tubes before getting to river put-in!
- Site is next to a road and hillside, there are congestion conflicts with vehicles and floaters on busy days.



##### Key Recommendations

1. Install River Access Information Sign with maps showing hazards, river access locations, float distances and times, emergency numbers, rules and regulations and a community board.
2. Establish a long-term parking area away from the river access area.
3. Establish a 30-minute unloading zone adjacent to the ramp.
4. Construct a concrete ramp or steps to the river's edge. Install railings for user safety and as a conveyance to slide hardshell boats down to the river.
5. Construct toilet/changing facilities and drinking water fountains.
6. Information signage could inform visitors of overflow parking downriver on NM 51.

#### Mescal Canyon River Access PROPOSED (-113°08.947', -107°12.989')

A new river access at Mescal Canyon could alleviate crowding and congested conditions at the Hwy 51 Bridge river access area. It is 1/2 mile down river from the NM 51 Bridge and is located on a NM Department of Transportation right-of-way. This site could accommodate a launch, loading and unloading zone, water trail information signage, and some long-term parking. Sight distances along E Third Ave (NM 50) appear favorable for vehicles entering or leaving the area. If launching from this site, floaters will still be able to experience the small, rapid rock gardens.

#### Key Recommendations

1. Install River Access Information Sign with maps showing hazards, river access locations, float distances and times, emergency numbers, rules and regulations and a community board.
2. Establish a long-term parking area away from the launch area.
3. Establish a 30-minute unloading zone adjacent to the ramp.
4. Construct a concrete ramp or steps to river's edge. Install railings for user safety and as a conveyance to slide hardshell boats down to the river.
5. Coordinate planning and site development with NM Department of Transportation.



#### **Ralph Edwards River Access PROPOSED (33°07'379" -107°15'286")**

A river access site at Ralph Edwards park would be a welcome amenity for the park. This launch area could primarily serve people interested in a short tubing float from Ralph Edwards to Rotary Park. If a 0.6 mile multi-use trail is developed connecting Rotary to Ralph Edwards (see Part 2 of this chapter) then floaters could easily and safely walk back upriver and float the river section again.

#### **Key Recommendations**

1. Install River Access Information sign with maps showing hazards, river access locations, float distances and times, emergency numbers, rules and regulations and a community board.
2. Establish a long-term parking area away from the launch area.
3. Establish a 30-minute unloading zone adjacent to the ramp.
4. Construct a concrete ramp or steps to river's edge. Install railings for user safety and as a conveyance to slide hardwood boats down to the river.
5. Construct a rock jetty upstream of the ramp to create an eddy. The jetty would slow the water velocity near the bank, allowing for several floaters to enter or exit the river at one time.



### Rotary Park River Access (-33°07.179', -107°15.296')

The Rotary Park take-out/launch area is used by the local commercial floating business as well as many private floaters. It has space for many vehicles, including vehicles with trailers. There are porta-potties, garbage receptacles, and covered picnic tables. There is no potable water. The primary take-out has steep, gravelly and muddy slopes that make launching and take-out difficult and potentially dangerous. The secondary take-out is upstream approximately 100 feet, and has crude stairs and a handrail. The parking area has potential to offer food truck and beverage services. Critical issues and concerns at this area include lack of informational and directional signage, and two launch/take-out areas that need improvements to reduce potential for slips/trips/falls.

#### Specific Conditions Noted

- There is no signage for river users – map, duration, requirements, ethics, hazards.
- Two parking areas accessed via city streets that can accommodate ~40 vehicles.
- Primary take-out for floaters, including the local commercial float company.
- Primary take-out is ~20' long, steep, gravelly with no ramp or handrails.
- Floating from Hatchery or NM 61 Bridge takes 1.5-2 hours, depending on CFS, and requires floaters to safely navigate two small sets of rapids (Class II).
- Float takes recreationists through T or C and near many homes and a couple of businesses; noise from floaters can be an issue to residents.
- Port-a-potties and a garbage dumpster at site along with a few covered picnic tables and barbecue grills.
- Secondary take-out near the picnic area has handrails and poorly maintained steps that are camouflaged by brush.
- Site is busy during weekends and holidays.
- Earthen dam is constructed annually and provides "unauthorized" access across the river for hikers and runners.
- Jurisdictional responsibility for this site and land ownership is in question.
- This area is a trailhead for the Healing Waters Trail.
- Site can support existing recreational activities, but take-out is small and congested, especially on weekends and holidays, limiting recreational experience.
- Steep, unimproved streambank decreases safe take-outs and launches, especially when CFS flows are lowered by BOR.
- First-time floaters risk missing the take-outs due to the small size of the first one



and brush at the main take-out.

- Wetlands conservation/restoration could significantly change park/parking function layout.

#### Key Recommendations

1. Install River Access Information Sign with maps showing hazards, river access, locations, float distances and times, emergency numbers, rules and regulations, and a community board.
2. Establish a long-term parking area away from the launch area.
3. Establish 30-minute un-loading zone adjacent to ramp.
4. Construct a concrete ramp or steps to river's edge. Install railings for user safety and as a conveyance to slide hardshell boats down to the river.
5. Construct a rock jetty upstream of the ramp to create an eddy. The jetty would slow the water velocity near the bank, allowing for several floaters to exit the river at one time.
6. Explore the possibility of installing an accessible boat launch for persons with disabilities. These specially designed floating docks allow persons with disabilities to climb in/on and launch their own boat. This launch design could provide river access opportunities year-round when flow is backed-up allowing out-and-back trips for stand up paddle boards, canoes and kayaks.
7. Construct toilet/changing facilities and drinking water fountains.



#### Williamsburg River Access (-33°06'347", -107°17'531")

River use is much lower from Rotary Park to Williamsburg and Soco Creek than on the section from the Fish Hatchery to Rotary Park. Hard shell boats are preferred due to time and distance on the water. Prevailing southwest winds can add hours to the float times.

The Williamsburg take-out / river access area is 3/4 mile south of the S. Broadway and State Route 187 intersection. The area is currently being managed by the BOR, however, the Bureau is in discussions with Village of Williamsburg officials to transfer management responsibility to the Village. Village officials have expressed interest in developing an RV campground and other recreational amenities in the area.

Kayakers and canoeists would most likely use this site as a take-out for trips originating at the NM 51 launch site. Hardshell boaters floating to Soco Creek would likely launch from Rotary Park. The Williamsburg river access site is not envisioned as a primary launch location at this time.

Currently, the river access area is uninviting to recreational river users. Complaints of garbage and illegal dumping are mentioned and the riverbank is steep, often muddy, and covered in cow manure.

#### Specific Conditions Noted:

- No signage directing floaters
- Parking area can accommodate ~10-15 vehicles
- Take-outs/launches are either steep and greasy or VERY muddy with high levels of bovine excrement
- Floating from Hatchery or NM 51 Bridge takes 3-6 hours, depending on CFS, and requires floaters to safely navigate two small sets of rapids (Class II)
- Parking area is used by RV campers and BOR may develop a campsite in the future to be managed by the Village of Williamsburg.
- No toilets or garbage receptacles
- BOR has jurisdictional responsibility for this site.
- Garbage is prevalent and the location is often used as an illegal dump site.



#### Key Recommendations

1. Install River Access Information Sign with maps showing hazards, river access locations, float distances and times, emergency numbers, rules and regulations and a community board.
2. Establish a long-term parking area away from the launch area.
3. Establish a 30-minute unloading zone adjacent to the ramp.
4. The Village of Williamsburg should secure management responsibilities for this river access area.
5. Construct a hardened ramp to mitigate muddy conditions.



#### Caballo Reservoir – Seco Creek River Access (-32°59.045', -107°17.327')

A river access at Seco Creek just upstream of Caballo Reservoir would provide a quality day-long river experience for canoe or kayak enthusiasts. It would be a short long float for tubers due to prevailing winds from the south pushing against recreationists. The setting is more remote with no amenities. It is about 14 miles south of Rotary Park to the takeout, predominantly on NM 187. The site is popular for RVing, camping, and fishing.

#### Specific Conditions Noted:

- No signage directing floaters
- Parking area can accommodate ~20 vehicles and is used by RV campers
- Take-out is on gentler stream bank slopes and easily accessible
- Site is accessed by driving NM 187 then through a small community
- Paddle float from Rotary Park launch takes 6-8 hours and typically done in a kayak or canoe; it takes significantly more time in tubes
- Gravel access road is ~8 mile long, poorly maintained, rutted, and has numerous pot holes
- The BOR has jurisdictional responsibility for this site
- Take-out can support existing recreational activities, but poor condition of gravel road limits the type of vehicles accessing it
- The river access site is difficult to find if water levels are high

#### Key Recommendations

1. Establish a shuttle parking area away from the river access area
2. Establish a boat loading zone, so vehicles and RV's don't block access to the riverbank
3. Post signs up river informing boaters that the river access site is up ahead
4. Maintain a natural surface take-out area
5. Install a tail flagpole at the take-out so boaters can navigate to the site during high water levels



### Ramp Designs

Considerations for using a ramp or steps to the river's edge depends on slope length and steepness. Excessively steep and long slopes could benefit from steps leading down to a flatter launch area. Concrete ramps with safety railings may be appropriate for most of the river access areas between Fish Hatchery and Williamsburg. Please see Appendix D for details of different ramp designs and their advantages and disadvantages.

### Signage and Wayfinding

Signage should help the public find the river access sites, understand any risks involved in river floating, and spell out rules and regulations to provide enhanced visitor experiences and reduce/manage risk for paddle trail users.

### Turtleback Trails Branding and Logo

The Turtleback Trails logo helps communicate the diversity of the trails system – land and water trails, and the variety of recreational experiences available to everyone. The logo idea emerged from our local mountain namesake.

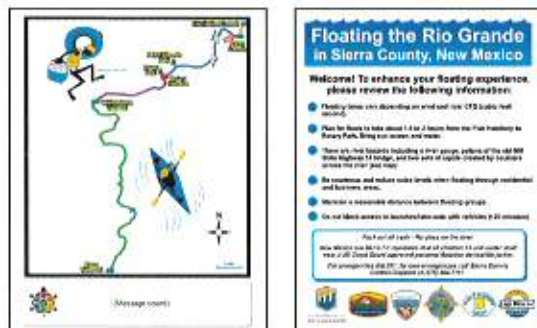
Using this logo on all signage related to the Turtleback Trails Network helps establish a strong long-term variable identity. The logo works as a system and it provides an easily recognizable brand that serves as an identifier marker throughout the trails system. The logo will create visual continuity and clarity and improve the trail user and river visitor experiences through clear wayfinding.



*This logo should be utilized on roadway directional signs, at river access sites, signage, at trailhead signage and on trail marker signage. It should also appear in print publications and electronic media.*

### River Access Site Kiosk

The most important information about the Rio Grande Paddle Trail should be displayed on a kiosk at each river access site. The kiosk should contain a river map, pointing out float times and distances, hazards, publicly accessible sites (since much of the river corridor is private), rules and regulations governing floating activities, and a message board for public use. The river access working group prepared these kiosk concepts for further consideration.



Graphics credit to Tucson Regional

### Directional Signage

Visitors to T or C and Williamsburg should be able to get to the Rio Grande access points easily. Directional signage throughout main roadway arterials and residential areas are necessary. Signage could be simple, following the Manual on Uniform Traffic Control Devices (MUTCD) – with brown background color for guide and information signs related to points of recreational or cultural interest.



### Location Signage

Each river access site will become an important amenity in the community. A stand alone "gateway" sign would help define the spaces as important community areas.



### River Mileage Signage

First responders indicated that the placement of river mileage signs would help river recreationists to be aware of their locations in case of emergency. The signs should be visible from the river.



### "Take Out Ahead" Signage

River floaters indicated that the take-outs can "sneak up" on them because there are no indicators the take-out is ahead. If the Rio Grande water levels are up, preparing to exit the river becomes even more difficult. Floaters need to be alerted that a public river access site is ahead. A "River Take Out Ahead" sign should be installed 100 yards before each take-out.

**Rotary Park  
River Access  
100 Yards Ahead on**

### Wayfinding Concepts

#### Key wayfinding principles include:

- Connect River Accessible to existing destinations and develop guided river-view corridors.
- Green Information Centers: visitors obtain maps, permits, along river facts, and interpretive guides that describe river history and use.
- Mountain Motorist: AZ legible and visible for people driving to find their own trail through the forested slopes.
- River Recreation: Shared trail interpretation and wayfinding signs so that rafters are not lost and the wayfinding system is used effectively.
- Recreation Access: Through interpretive trail of nature, interpretive wayfinding, maps, to make it easy to use and take advantage of the river and its surroundings.

### River Management

Several unique river experiences are possible on the Rio Grande from the Fish Hatchery to Saco Creek. Marketing these different experiences will help visitors and residents understand which segment they should float. Established use patterns should be maintained so all river users can enjoy their experience.

**The Fish Hatchery** segment caters to families playing in the river shadows and very short tubing runs. The adjacent campground helps establish a family-friendly atmosphere at this location.

**The Hwy 51 to Rotary Park** segment has become the high use zone, favored by almost everyone who floats. It features the only "rafts" on the river, and can be floated in 1.5-2 hours. It is an easy shuttle and double after work. River managers will likely have to address some emerging trends on this section including: excessive noise from portable speakers, river crowding, and occasional motorized watercraft. Potential strategies to address these problems could be: enforcing the municipal noise ordinance at specific times of day, like 4-8pm when residents may want to enjoy the river views from their properties, establishing launch times during busy weekends or holidays, and prohibiting motorized watercraft during the short tubing season in this segment.

- The City of T or C and the Bureau of Reclamation should also develop a plan of action in the event several liveries or tube rental operations begin competing for launch times and staging areas for launch and take-outs. Depending on the success of the paddle trail and predictable water levels, a permit system may be necessary in the future.

The Rotary Park to Saco Creek segment experiences low to moderate use.

## Part 2: Trails and Pedestrian Footbridges

The trails and pedestrian footbridges component include three trail segments and at least two pedestrian footbridges crossing the Rio Grande to access the trail segments. Trail segments are a riverside multi-use path from Rotary Park to the Village of Williamsburg community center; a riverside multi-use path from Rotary Park to Ralph Edwards Park; and a 28+ mile trail network on Bureau of Land Management lands using existing routes and roads. All of the trail segments are across the Rio Grande from the Ciudad Juarez side.

Very rough estimated costs are \$1,000,000 for each bridge including engineering, prefabricated bridge purchase and installation. Trail construction and materials for two trail segments could range from \$1,000,000 and down with a stabilized course or flat surface. Trail improvement costs for BLM land trails would primarily be focused towards information and directional signage at trail junctions and intersections.

### Key Issues Raised Around Town

- Maintenance/Access/Trash
- Private land - need signage to inform residents
- Archaeological site adjacent to the path on trail needs to be protected
- Landscap accessibility - possibly construct an accessible path on the Ralph Edwards or Rotary accessible river launch sites, and consider accessibility in trail construction
- Where and assessment to access County Road 400
- Maintenance of County Road 400 - currently has some portions maintained by the City of T or C and other portions maintained by Sierra County
- Trail user conflicts - manage potential conflicts between hikers/bikers/cyclists and wildlife
- Trail development - need to coordinate with BLM and BOR in their prescribed planning processes for developing trails
- Bureau of Reclamation assessments - need to coordinate with BOR on any trail work/footbridge construction that would impact the flow capacity of the river channel

## Components of the Trail Network

### Rio Grande Trail Extension from the Fish Hatchery to Williamsburg

This project provides an opportunity to extend the Rio Grande Trail in Sierra County by an additional ten miles from the Fish Hatchery site off of NM Highway 42, a hike that crosses the road to access Lutherdale Avenue (400), a dirt road utilized by the Bureau of Land Management and locals, to travel approximately four miles through farmland, and private land to a point just across the river from Rotary Park. From Rotary Park, a BLM access road follows the riverbank for approximately a mile before turning left away from the river to higher ground. Here, due to the topography of the riverbank area, there are three options for establishment of a hiking trail. The river channel is below 2400' elevation, and for much of the study area, a wide swath of low terrain is also below this elevation.

#### Option 1: Lower Bench

The swath of land, which some residents call the "fans" slope below 4200'. There is an existing dirt/road road that follows the riverbank closely within 100' for most of the study area.

The width of the lower bench varies within the study area from east to west, is partially or mostly agricultural, and/or is in the riparian zone. It is a relatively flat area that is just past Williamsburg. Trail construction through the riparian zone could be technically challenging and prone to weather damage due to the erosion-prone steep hillsides. The area can become muddy during rains.

A trail that closely followed the riverbank would offer some shade, ample wildlife viewing, and fishing opportunities.

#### Option 2: Upper Bench

What some residents call the "meat" the upper bench rises rather abruptly from the lower bench in most of the study area.

There are established dirt/road roads that a trail could parallel. A trail that might follow the edge of the Upper Bench would feature commanding views of the



river.

However, federal officials have cautioned against new trails on the mesa due to the existence of nearby fragile cultural sites.

### Option 3: Combination of Lower and Upper

A compromise alignment could begin and end on the Lower Bench, running parallel to the established dirt roads near the riverbank, only ascending to the Upper Bench for a few hundred yards above the chokepoint.

### Recommended Route

The trail's working group developed a trail alternative evaluation criteria based on User Experience, Aesthetics, Ease of Implementation, User Accommodation, and Cultural/Historical. Based on these criteria, the lower bench is the preferred alternative. Please see Appendix E for the full Trail Scoring chart and criteria.

It will require some creative engineering to develop a trail or boardwalk through the salt cedar thicket. However, overcoming some construction hurdles will result in a consistent riverbank course that has more shade and is more accessible to a broad-range of non-motorized traffic, while avoiding risk of disturbing fragile cultural sites.





Proposed Riverside Trail to Williamsburg

#### Key Recommendations

- Coordinate with Sierra County and City of T or C to designate Turtleback Road (ADDg) as a Rio Grande Trail alignment. Work with appropriate local entities to recognize foot traffic on the road and allow for Rio Grande Trail signage.
- Develop a 1.2 mile multi-use pathway between Williamsburg and the intersection with Turtleback Road as it turns South. Construct the non-motorized pathway to 8-8 foot wide standards, accessible by foot, bicycle, or wheeled mobility device.
- Install barricades to prevent unauthorized motorized use.
- Install informational, educational and river stewardship signage along the route. (See Conservation section for signage recommendations).
- Install trail amenities such as shade structures and benches.
- Determine organization or agency responsible for trail management and operations.

#### Riverside Trail from Rotary Park to Ralph Edwards Park

Truth or Consequences has two public parks on the banks of the Rio Grande that are less than a mile apart. While the city side of the river is already populated by private residences, the east/south side is slated for future development and currently in a natural state. A recreation easement will provide up to a 100-foot wide buffer zone for the creation of an ADA-accessible footpath along the shady banks of the Rio Grande. This pathway would provide a much needed amenity in the City, providing access to nature and offering health benefits to all residents and visitors.

#### Key Recommendations

- The City of T or C should work with Rio Vista Land Holdings for subsequent owners to secure a recreational trail easement so it can legally fund, build, and help maintain a riverside trail.
- Develop a 8-8 foot wide universally accessible pathway connected by two pedestrian bridges (one at Rotary Park and one at Ralph Edwards Park). The 0.6 mile long trail surface should be firm and stable, and should be able to withstand overbank flooding.
- Assume that private property owners on the east/south side of Rio Grande have secured legal access to the trail at strategically located access points. (Individual property owners should not have personal access to the trail from their property as this causes trail management problems).
- Develop a trail management agreement with Rio Vista Land Holdings for subsequent owners.
- Encourage riverbank conservation to protect riverbanks.

#### BLM Trails Network

Old mining and 4WD trails currently form a network of rugged mountain trails throughout the public lands between the Rio Grande and Turtleback Mountain. These trails are currently used by hikers, runners, mountain bikers, and OHV enthusiasts. Establishing some of the network as official BLM trails, suitable for certain types of use, would reduce user conflicts, protect delicate ecosystems, and create an enhanced recreational amenity for Sierra County.

#### Existing conditions:

- Some of the trails are graded dirt roadways, maintained by Sierra County, BLM, and/or HCRB and suitable for most vehicle traffic.
- Some are rocky and/or sandy, requiring a 4WD vehicle.
- Doubletrack: Many are rugged, rocky, sandy, and/or steep, accessible for experienced OHV drivers in small, high-clearance 4WD vehicles, but perhaps not sustainable.
- Singletrack: Some are too narrow or steep for motorized vehicles.

A GPS running app called Strava provides evidence of the use of these trails by non-motorized recreationalists via their "global heatmap," which maps runners' use of the trails:



Strava heatmap of the Tule River area, 2021 (www.strava.com)

Designating and integrating any new trails into the BLM Tri-County plan will require review (see Chapter B), though some of this has already been done. In October 2021 and October 2022, local organizers received a BLM permit to conduct a trail running race, the Truth or Consequences Desert Ultra ([www.runtastic.com](http://www.runtastic.com)), which involved a review of any sensitive ecological or archeological sites.

The primary access route to get to the trails on the south/southwest slopes of Caballo Cone is Turtleback Avenue (County Road A009). The road ascends from the Rio Grande up to a junction some locals refer to as "Grand Central" (see map below). The improved gravel roadway turns southwest here, descending back to the low river valley and becoming sandy in places. A brief accounting of the various roads and trails follows the map:



#### Roads and trails on BLM/BOR land:

- **Tarantula Loop:** The loop created by ascending Turtleback Avenue past Grand Central, up a very steep jeep trail to Tarantula Junction, and then dropping into the arroyo that parallels the main trail to return to the Rotary Park area. A confident driver in a 4WD vehicle could drive to Tarantula Junction, but much of the arroyo is too sandy and rugged for highway vehicles. This loop, at about 4 miles total, is frequently used by trail runners.
- **Scenic Loop:** The loop created by following the river west from Rotary Park, turning left in and ascending an arroyo shortly past the cattle gate, and following a jeep trail up to Turtleback Avenue at Grand Central. A variation on the loop ascends a very rocky jeep trail to a junction with Turtleback Avenue just downhill from the primary loop. A confident driver in a 4WD vehicle could drive this.

There are some very rocky and steep rocky areas.

- **Coast Loop:** This refers to sandy/muddy areas that make the Rio Grande downstream from the vicinity of Rotary Park before turning back towards Tarbleback Avenue.
- **BlackJack Loop:** A roughly 4-mile loop of steep and rugged Jeep trail, beginning and ending at Tarantula Junction. It passes the historic Blackjack mine. A valley turns south, then the site to descend a rugged Jeep trail.
- **Gold Rush Loop:** After ascending the sandy eroded southwells of Tarantula Junction for less than a mile, a spur to the east leads up a steep and somewhat fall to the Historic Gold Rush mine, and then levels out and follows an old railroad, presumably used for mining carts. This part of the trail is not suitable for any vehicle traffic.
- **Hidden Valley Loop:** A roughly 8-mile loop beginning and ending at Tarantula Junction. After ascending the sandy eroded southwells of Tarantula Junction for approximately two miles, this rugged Jeep track crosses Hidden Valley Overlook, with long views to the Galena Mountains and Cahallo Base. The trail becomes more rugged as it descends into the arroyo on the other side, only suitable for hikers and experienced OHV drivers. In less than a mile, the trail ascends again, with a ridge before dropping back to Miner's Lane, though continuing down the arroyo is also possible for hikers interested in extending a slot canyon with cave, rock art, and connecting to the Jeep trail leading to Rainbow Gap.

#### Key Recommendations

- The City of Truth or Consequences should work with the Las Lunas District Office of the BLM to increase the recreation opportunities and proposed pathways downstream from the vicinity of the BLM in the County Resource Management Plan and subsequent travel management planning.
- The City and County should formally adopt the recommendations contained in Chapter 5: Visitor Safety.
- The City should ensure that the outdoor recreation opportunities and pathways described in this document are included in any relevant regional trail planning projects.
- Local trail users (non-motorized and motorized) should collaborate on creating trail experiences without adversely affecting trail user goals. This would involve

defining trail segments for sustainability and user experience and presenting concepts to the Bureau of Land Management.



- In coordination with BLM, obtaining if temporary trail directions signs could be installed to improve the visitor experience.

#### Footbridges

To access the other side of the Rio Grande from Truth or Consequences, the current options are:

1. Drive approximately 7 miles northeast on NM 63 to a vehicle bridge, and then turn right on Tarbleback Avenue and follow the road along the other side of the river. Driving from Rotary Park to the point directly across the river is approximately 3 miles.
2. Hikers may cross the old rock dam at Rotary Park while it is in place in the winter. The drive is neither designed nor intended for pedestrian use, and passage can be treacherous, involving stepping on unstable rocks with water rushing past.
3. While the rock dam is in place, enterprising businesses may make a profit as engine-powered vehicles can drive across the low water crossing approximately 300 yards downstream from Rotary Park.

#### Footbridge Locations

The Steering Committee envision up to four pedestrian crossings between Elephant Gulch Dam and Williamsburg. The most important crossings are at Rotary Park and the Village of Williamsburg.

1. **Rotary Park:** A bridge at Rotary Park is the core of the system and the highest priority. The site offers ample parking, regular visitation by locals and tourists, and is within easy walking distance of the downtown business district and many restaurants, hotels, and vacation rentals. A bridge here would also allow the Grande Trail users to cross the river in order to access amenities in Truth or Consequences.
2. **Rough Edwards Park:** Several plans identify a vehicle bridge crossing near this park. A pedestrian walkway should be incorporated into the bridge design.
3. **Williamsburg:** The preferred Williamsburg bridge and river access location is

near the VFW post, which could provide necessary parking. There is a private lot south of the VFW property which the Village would need to negotiate for a recreational easement or purchase the lot.

- a. Paseo del Rio Campground (fish hatchery): The campground is managed by the Bureau of Reclamation and concessionaire or permittee operations are being explored. Potential concessionaires have considered a pedestrian bridge here to allow campers and day users to hike to the dirt dam and for Rio Grande Trail hikers to cross the river into the Paseo Del Rio Campground and continue hiking along Turtleback Road. Another possibility is utilizing the old Hwy 51 bridge structure as a pedestrian crossing and constructing a river-side trail on the opposite side of the campground.

#### Design Recommendations

The bridge at Rotary Park offers an opportunity to meet several goals with one comprehensive design, including:

- **Fishing Access:** New Mexico Department of Game and Fish stocks the river with trout, drawing regional anglers.
- **Emergency Services:** A removable bollard could provide access to emergency vehicles.
- **Floating Access:** The current riverbank is brushy, steep, and muddy. See the Rotary Park river access section earlier in this chapter for details.
- **Dam Operation:** At the end of the irrigation season, BOR technicians construct a rock/dirt dam at Rotary Park to maintain hydrostatic pressure in the Hot Springs District, and then remove it in the spring. A mechanical/hydraulic dam structure would provide BOR operators a permanent option for controlling the river's flow at a much lower cost going forward. The pedestrian bridge crossing and permanent dam construction could be consolidated into one project, sharing some engineering and design features.

The Steering Committee recommends the bridges

- Visually resemble one another, even if they are built in sequence over a period of years.
- Are informed by the U.S. Fish & Wildlife Service migratory bird research in order

to minimize harm to any endangered species (see Part 3 of this chapter).

- Are ADA-accessible.
- Prevent livestock from crossing.
- Provide ample clearance for tubes and kayaks and other river-legal & appropriate vessels, including law enforcement/emergency services watercraft.
- Allow for unimpeded BOR river channel maintenance operations.
- Structures support nesting opportunities for swallow species using the river corridor.



*Swallow's nesting project structure designed to support bird life.*

See also: Appendix F: Pedestrian Bridge Resources



## Part 3: Rotary Park

### Wetlands Restoration

An expanse of the Rio Grande flows to the south end of Rotary Park created a small wetland ecosystem. Many previous community planning efforts have identified opportunities to enhance the wetlands at Rotary Park. Strong community support exists for improvements to pedestrian and vehicle traffic flow, river access, and wetlands restoration.

Currently, the site only receives water when the flows of the river are high enough that it flows occur into the lower portion of the wetland. The goal is to restore the wetland, to closely mimic its original design as part of an expanse of the Rio Grande and to provide water to the wetland area on a year-round basis.

Excess flow from water from the spring area is discharged into the Rio Grande through a ditch system that enters the river at the north end of Rotary Park. Installation of a checkgate in that ditch system would divert that water on an as-needed basis into an existing dirt ditch that runs along the west side of Rotary Park. The ditch leads directly into the north end of the wetland. In addition, excess water that backs up in the wetlands, along with an influx of cattails, would be removed, allowing water into the wetlands when the river is in full flow. The parking of radios, snails and boats would encourage more wildlife, especially birds and bird nesting.

### Rotary Park Redesign

In 2005, the City of Toronto conducted a workshop in coordination with the U.S. Fish and Wildlife Service. These goals emerged from that workshop:

- Expand Rotary Park to better conserve the wetlands/wetlands.
- Improve access for and reduce conflicts between pedestrians and vehicles.
- Enhance comfort for pedestrians and trail users.
- Create an "outdoor" experience for pedestrians and trail users.
- Provide a multiple park and trail uses, creating a highly appealing destination along the Healing Waters Trail.

- Provide connectivity between the Downtown and the Carleton Place Meso-segments of the Healing Waters Trail, and connect to the Rio Grande Trail.
- Promote park clean-ups.

As part of the Healing Waters Trail, A Cultural Landscapes Approach to Planning a Semi-Urban Trail System, Trails or Consequences (New Mexico 2009) plan, a concept sketch of improvements to Rotary Park wetlands was developed. All the goals stated above were incorporated into the park concept drawings. Some highlights including: creating the riverbanks to permit overbank flooding, boardwalk into the wetlands, transformation of the hard-packed "parking area" into vegetated swales and expanded wetlands.

In 2011, Turtle Creek Trails project partners sponsored another Rotary Park wetlands workshop to see if new ideas had emerged since the last workshop. Workshop participants, with little knowledge of the earlier concept sketch, reaffirmed the same ideas. Themes common to all concepts include better pedestrian flow and access, river bank terrace with pathways, river access, and expanded wetlands.

The main difference between the concepts is vehicle flow. The Recreation concept explored the idea of constructing a one-lane vehicle bridge across the wetlands to allow controlled vehicle movement, particularly for using cross-country skis. The Nature concept provides a loop turn around area, and the 2009 concept eliminates all vehicles from the wetlands area.



- The City of Tarrant and the Bureau of Reclamation should clarify and ownership issues at the wetlands area. Currently, each entity believes the other is the legal landowner.
- City leaders should adopt a final concept plan for Bolser Park wetlands and pursue funding to develop a master plan with construction and engineering drawings.

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## 06 River Corridor Conservation and Education

### Key Issues

- Vehicle flow in wetland area
- Invasive plant species
- Slash piles
- Impact of footbridges on bird species - U.S. Fish and Wildlife Service should be consulted in the planning of footbridges
- Determine which entities own which portions of land within/around Rotary Park

### Background

The conservation of this portion of the Rio Grande has been an important part of the legacy of this community. Prior to the construction of the Elephant Butte Dam, much of the area known as Hot Springs was marshland and swamps. The river was wide and meandered through the area. Construction on the Elephant Butte Dam was completed in 1928 as part of the Rio Grande Project. An international treaty with Mexico in 1906 pledged the delivery of 60,000-acre feet of water to Mexico annually, along with water to Texas. To meet the obligations of that agreement, the Bureau of Reclamation (BOR) channelized the Rio Grande for approximately seven miles and must maintain the ability to have a water flow of 5,000 cubic feet per second (CFS). Meeting the BOR requirements also creates restrictions on other uses of that portion of the Rio Grande.

Previous efforts of local citizens resulted in the development of a Rio Grande Corridor Task Force Plan, which outlined possible projects along the Rio Grande from Elephant Butte Dam to Williamsburg. The proposed projects included a horse trail from Williamsburg to the Caballo dam, development of a system of trails along the river, designation of a Quality Trout Waters section of the river, and establishment of

a handicap accessible picnic facility near Rotary Park in T.O.C.

Some of these goals were achieved. A horse trail was designated, and signs put in place from the Honda Army to near the Caballo River trail. In 2008 a group of locals developed and constructed the Healing Waters Trail, a three-mile loop trail through the City of T.O.C. The trail highlights some of the historic buildings within the zone with plaques, and there are interpretive panels along the hillside, along with picnic tables and resting spots. One of the main focuses of the Healing Waters Trail is the continued development of Rotary Park for recreation, use and restoration of the wetlands at the south end of the park.

## Natural Resources and Concerns

### Invasives

The early 1990s saw the influx of non-native plant species, many of which were introduced to help with soil erosion, namely Lemnisk (commonly known as salt cedar). This plant has become highly invasive along waterways and began crowding out the native plant community. It also uses considerably more water than native plants. Additionally, salt cedar is a highly flammable plant and is a fire within the river ecosystem has created a hazard for wildlife fire.

Other non-native invasive plants identified by the NM Department of Agriculture as highest priority for removal include: *Parthenocarpus*, *Hesperis matronalis*, *Arundo donax*, *Knop*, *weed*, *Russian Olive*, and *Tree of Heaven*.

Over the years, the Sierra National Water Conservation District (SNWCD) has worked with several state and federal groups on various projects for the treatment/removal of salt cedar. Calligraphs of these projects include the BCC, the U.S. Forest Service (USFS), the National Forest Restoration Program (NFRP), the New Mexico Association of Counties Hazardous Fuel Mitigation Program. Various methods have been used in these restoration efforts: pole treatments, deep root treatments, and cutting. Two notable demonstration projects: treating plots of 55 acres and 416 acres, have had some degree of success. Treatment and removal of salt cedar and other invasive plants will continue to be an issue along the stretch of the Rio Grande from Elephant Julee Dam to Williamsburg.

There are a variety of ways to treat some of the other invasive plants to help control their growth, but the most effective method is through the use of herbicide application. The Sierra SNWCD has an active weed control program and treats invasive plants with a federally approved herbicide which is applied by a certified herbicide applicator.

### Wildlife Habitat

From records and visitor reports, there are a number of wildlife species that currently inhabit the area, including:

- Mammals: mule deer, meadow hawks, gray foxes, and black footed and striped
- Birds: quail, swallows, scissor-tailed flycatchers, kinglets, vireos, hairy woodpeckers, red-tailed hawks, sharp-shinned hawks, Cooper's hawks, bald eagles, golden eagles, mallards, northern plovers, Mexican ducks, geese, American Ospreys, blue-winged teals, green-winged teals, cinnamon teal, great blue herons, coots, sandhill cranes, and snow geese
- Amphibians: speckled toads and bullfrogs from a local
- Fish: catfish, bass, trout, creekfish, and suckers

### Flyway

The Rio Grande is the central flyway corridor for a variety of birds and pollinators, many of which use the river corridor as they migrate between summer and winter habitats. There are some concerns that increasing recreational activities could affect wildlife behavior, nesting or habitat. Environmental assessments will address these potential concerns.

### Wetlands

The Rotary Park wetlands have potential to be a thriving ecosystem to support, in particular, a variety of bird species. See Chapter 5, Part 3 for more details on restoration and redesign concepts for the wetlands.

## Cultural Resources

### Archaeological

There are a large number of important archaeological and historic sites to this site project study area. One such site is close to one of the trail corridors. It was occupied by the Mogollon people from about 1175 to 1400 A.D. The large site retains evidence of numerous compounds, suggesting that it may have been used seasonally over a long period of time. The site is important because it can help us understand how the Mogollon adapted to the landscape. The Mogollon people lived in eastern Arizona, southern New Mexico, west Texas, and northern Mexico. They were a farming culture that lived in cliff houses and such villages. The Mogollon dominated the region around A.D. 1400 and may be related to modern Puebloans in the United States Southwest and indigenous people in Mexico. This site is primarily located within lands under the jurisdiction of the Bureau of Reclamation, and it has not been fully inventoried.

Recommendations to protect the site include:

- Rerouting trails and roads away from the area
- Conducting a Phase II Archaeological Survey
- Implementing a Site Stewardship program to monitor the site

### Historical Mining

A mining boom began in Santa County soon after prospectors found gold that on the east side of the Pinalitos Range in April of 1877. Hualapai was the center of activity for many years. Even frequent Apache raids could not dampen the enthusiasm of the eager prospectors and miners. Silver was discovered in Lake Valley in 1879, and in 1880 the famous Ordeal Chamber mine was discovered and proved to be the finest single vein mine ever found. A single chunk of silver ore was then used, placed on an open flat-tire car, and hauled to the World's Fair in the early 1900s. In 1975 silver was discovered near Chiricahua and within six months Chiricahua grew from a tent camp to a full fledged town. Then came the south of Chiricahua mineral prospectors, and the discovery of several mines in that area brought more settlers. The southwestern stage lines linked the railroad at Engle with Chiricahua, Winston (former

ly known as Harbison, and Harrison. Six million dollars in gold and silver was produced. The main types of ore discovered were gold, silver, copper, lead, and zinc. Mining towns sprang up overnight in many locations throughout the area many of them only lasted a year or so and then faded away.

### Farming and Ranching

The Pueblo Indians of New Mexico in pre-Spanish times had a well-developed system of agriculture based on both dry farming and irrigation. Principal crops were corn, beans, squash, native tobacco, and cotton. Cattle, wheat, and other crops were introduced by the Spanish. Towns were concentrated in the fertile alluvial soil of the valleys of the Rio Grande. Farms suffered even more from devastating floods than from droughts by area Indians. By the mid-1800s, farms and farming communities grew in what would later be designated as Santa County. While farms were flourishing in ten to twenty great ranches were beginning to take shape as well. One of the first of these ranches was started by John Martin, a soldier who marched with the California Column to New Mexico during the Civil War. He had dug a deep well in 1867 and struck an underground flow on the Cerro del Mijana. Travelers along this old route had sometimes died of thirst. The Armandarko large grant in the eastern slope of the Rio Grande was patented in 1878. To the south and west was the John Cross Holdings which ran from Dona Ana County to the San Marcial, one hundred miles of saltwater wasteland desert hemmed in by the San Andres and the Valley of the Rio Grande. During this time the Rio Grande ran down what is now Main Street across the Post Office, then south and west, with a large Casuarina tree swamp below Broadway and the hill to the Veterans' Home from the history of Santa County.

### Conservation Goals

#### Noxious/Invasive Plant Removal

Future restoration efforts should focus primarily on the retreatment of salt cedar and Russian Olive along the Rio Grande in order to increase wetlands, prevent potential future fire events, allow greater access to the river, and promote a reestablishment of native vegetation.



## Rotary Park Wetland Restoration

See Chapter 5, Part 1 for details on wetland restoration proposals.

### Restore Wildlife Habitat

Restoration and improvement of wildlife habitat is also a major goal of this planning effort. Restoration efforts along this section should include the planting of flowers and shrubs that would create habitat for migrating wildlife. Invasive plants such as milkweed would benefit many species of pollinators, including monarch butterflies.

Habitat improvements should increase the overall bird population in the area and also increase the chance of rare birds passing along this portion of the Rio Grande. This project would create many opportunities for bird watching not only during migration, but also during nesting season when species like Mexican quails, swallows, and western flycatchers are in the area. Bird watching is a multi-million dollar industry, and protecting bird habitat has great potential for economic benefit to the town.

There are no known threatened or endangered species along this stretch of the Rio Grande, but restoration efforts could enhance the wildlife habitat and attract new species, including Southwestern Willow Flycatchers and the Yellow-Billed Cuckoo, both of which migrate along the Rio Grande corridor. Given the current recreational activities along this stretch of the river, including tubing, kayaking, fishing and hiking, the addition of these identities in this park should have a negligible additional impact to these species.

### Fish Habitat

Increased fishing opportunities are a recreational benefit of this project. A foot-bridge spanning the river would bring in anglers as well as bird watchers who could see birds like ospreys diving for fish. BGR management of this stretch of river will protect fishing and fish habitat, specifically as water flows along this portion of the river is decreased or increased to meet water demands from downstream users. Another impact to fish habitat occurs when the BGR conducts a periodic removal of

sediment along this channel and portion of the river in order to maintain the required capacity of about one foot per second of water.

### Key Recommendations

- Identify potential human-wildlife interactions and plan trails accordingly: Route trails away from potential high conflict areas. Provide signage in areas of potential conflict between people, dogs, and wildlife species. Monitor wildlife encounters for adaptive management.
- Identify wildlife impacts caused by dogs on- or off-leash. In addition to exposing their humans' zone of influence, dogs can chase, harass and kill wildlife, or become prey for carnivores. Consider restrictions to dogs if necessary, and leash laws to keep pets safe and minimize impacts to wildlife.
- Some sensitive species, such as amphibians and nesting songbirds, might require minimum buffers. Other species, such as nesting raptors or geese, usually require buffer distances that range from a quarter to one full mile, or greater.
- Address potential conflicts between trail users and hunters with proper signage, notifying all parties of hunting seasons and related safety protocols/precautions.

### Interpretive Themes and Education Opportunities

This project has the potential to educate the public in natural resource conservation and the importance of agriculture and tourism on the community. Local historians and ethnographers (if available) should be consulted to create meaningful stories connecting people to place and landscape.

### Interpretive Panels and Signage

All signage should be uniform in design and appearance; each sign should indicate that it is part of the trail system. Signage should include:










- Trail head signs at Escobedo Norte, Rotary Park and El Llano; possibly in-

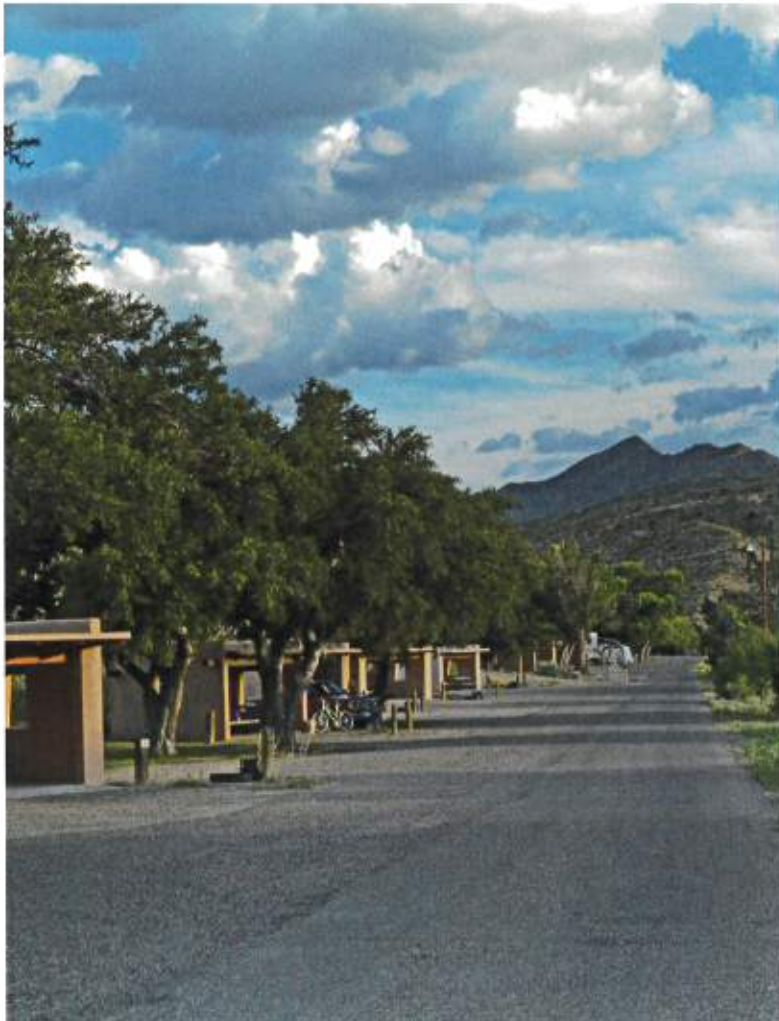
cluding a QR code that gives additional trail information. Include trail map and safety information (snakes, bear and livestock, dog rules/education).

- Vileage markers along the trail
- Interpretive panels
  - River conservation and stewardship
  - Human salinization
  - Wildlife migration
  - Dams and irrigation
  - Fish/bird species

#### Youth/Community Education

There are a number of educational opportunities that could be developed after the creation of the trail. Programs could incorporate science, technology, engineering, art and math (STEAM) to help students gain hands-on experience. Possibilities include:

-  Establish a small Amphitheater in Ralph Edwards Park adjacent to the river
  - Host informational presentations year-round, especially during high use times
-  Have students participate in bird identification and inventories
-  Engage the youth and community by having River Days
-  Have educational activities at the wetlands where students conduct a wetland study
-  Promote participation in the University of New Mexico - Albuquerque Long-term Monitoring Program
-  Host a Winter Conservation Day
-  Form partnerships with local schools, the City, businesses, and other organizations that serve and organize youth
-  Engage the community by asking businesses, youth groups, and other organizations to be responsible for maintenance of sections of the trail.
-  Encourage community groups to host events for specific Celebration Days - (Purple Lands Day, Earth Day, Trails Day, etc.)



## 07 Management, Maintenance, and Stewardship

As the City of T or C and the Village of Williamsburg move forward with the planning, designing, building, and operation of existing and new trails, trailheads, restrooms, signs, and other amenities, local officials should develop appropriate management plans to protect and maintain these important community investments in the long term. Just as the city would appropriate resources, staff time, and/or funding to the maintenance of more traditional recreational areas (such as city parks, open spaces, and playgrounds), trail-based facilities require specific maintenance activity to be successful. Maintenance plans need to be developed to determine what entity will bear maintenance costs and liabilities, how the areas will be regularly serviced, where funding will come from, and how partnerships can be developed. Some of the necessary maintenance issues to consider for trail planning include:

- Regular trail or parking lot grading;
- Trailside litter and weed/invasive species control;
- Trail sign repair and replacement, including damaged signs, missing trail markers, directional indicators, damaged posts, and other vandalism;
- Trailhead maintenance, including regular trash disposal, toilet cleaning and pumping, etc.

### Maintenance Agreements

Many of the tasks identified above can be offset by appropriate maintenance agreements or contracts. The documents are publicly adopted and include language identifying partners, partnership goals, each party's obligations, liabilities, and expectations, compensation between parties, and other relevant information. These agreements can exist in many forms; some relevant examples include:

- Agreements between two government agencies, such as the City of Albuquerque

and the Middle Rio Grande Conservancy District to co-manage the Rio Grande Valley State Park.

- Agreements between a government agency and a user group, such as the Carson National Forest and the Enchanted Circle Trails Association.
- Agreements between a government agency and a private business, where funds are established to pay for a maintenance service, such as a private contractor emptying trash and waste from parks and recreation facilities.

#### Trail Adoptions and Sponsorships

Many communities have utilized volunteer adoption and sponsorship programs to provide additional recreational amenities to their communities. This can be done as opportunities for private funders, including businesses, non-profits, residents, user groups, or other donors, to contribute funds, time, or other resources to help build and maintain parks and trails. Sponsorship programs often include opportunities to purchase or "sponsor" a specific amenity, such as a ballfield, picnic benches, restrooms, etc., as a part of the trail construction process. Adoption programs often seek to offset long-term maintenance obligations by providing funding, volunteers, or other resources dedicated towards regular upkeep of a trail once it is built. Off-line, these programs provide public acknowledgment in the form of signs, plaques, or naming rights to certain adopted or sponsored facilities. This provides opportunities for local residents, businesses, user groups, or others to contribute to their community and help protect the outdoor resources they cherish.

#### User or Special Event Permitting Fees

Another way to offset long-term funding obligations can come through planned revenue generation in the form of user or special event fees. This can include overnight camping fees, day-use parking fees on city-managed trailheads, multi-day user passes, or the hosting of large special events, such as a regional high school mountain bike competition. These fee structures can be adopted by ordinance as a part of the maintenance plan for individual facilities, but require resources from the community to enforce.

As trail ordinances and plans emerge for our chosen trail network elements, trail adoption and sponsorship programs should be placed into a local government's

commitment funding and managing the project. With limited municipal resources, the community must support these projects if they are to become reality.

#### Signage

- The City of T or C will be responsible for coordinating signage standards, design, and placement. Each local jurisdiction with signage requirements will be responsible for purchase and installation.
- The City of T or C will be responsible for creating an inventory of signs using Geographic Information Systems (GIS) to manage the inventory. Project partners could help populate the inventory.
- The City of T or C will be responsible for coordinating annual inspections of signage. Project partners would complete the inspections.

## Proposed management responsibilities

### River Access Sites

Agency/Entity	City of T or C	Village of Williamsburg	Bureau of Reclamation	BOR Permittee or Concessionaire
Sites to manage:	Mescal Canyon river access	Williamsburg river access	Seco Creek river access	Paseo del Rio river access
	Ralph Edwards river access			Hwy 54 Bridge river access
	Rotary Park river access			

### Trail Elements

Agency/Entity	City of T or C	Village of Williamsburg	Bureau of Reclamation	BOR Permittee or Concessionaire

### Stewardship



- Develop a Sponsorship or Gift Catalog for site improvements. This could include elements like signage, river ramp construction, trail amenities like benches or shade structures.
- Establish an "Adopt-A-Trail" program where schools, local organizations and businesses could adopt a section of trail, a river access area or other features of the Turtleback Trails Network. Adopters would be trained and recognized for their community efforts.
- Sierra County Tourism would lead and coordinate stewardship efforts for the Turtleback Trails Network. Other organizations to include are Jornada SWCD and T or C MainStreet.





## 08 Federal Coordination

Many of the proposed improvements for river access and trails development will require approval from the federal government. The river access projects and the multi-use trail connecting Rotary Park to the Village of Williamsburg are within the jurisdiction of the Bureau of Reclamation and Army Corps of Engineers. The adventure trails along the flanks of Turtleback Mountain fall into the Bureau of Land Management's jurisdiction. Before the federal agencies issue permits for project implementation, federal compliance with the National Environmental Policy Act (NEPA) and the Clean Water Act (CWA) is necessary. Project sponsors are usually responsible for completing compliance reviews.

Under NEPA, the applicants can be expected to comply with Section 106 of the National Historic Preservation Act and Section 7 of the Endangered Species Act. Section 106 requires federal agencies to consider the effects of projects they carry out, approve, or fund on historic properties. Federal agencies must do the following:

- gather information to decide which properties in the area that may be affected by the project are listed, or are eligible for listing, in the National Register of Historic Places (referred to as "historic properties")
- determine how those historic properties might be affected
- explore measures to avoid or reduce harm ("adverse effect") to historic properties; and
- reach agreement with the State Historic Preservation Officer / Tribal Historic Preservation Officer on such measures to resolve any adverse effects.

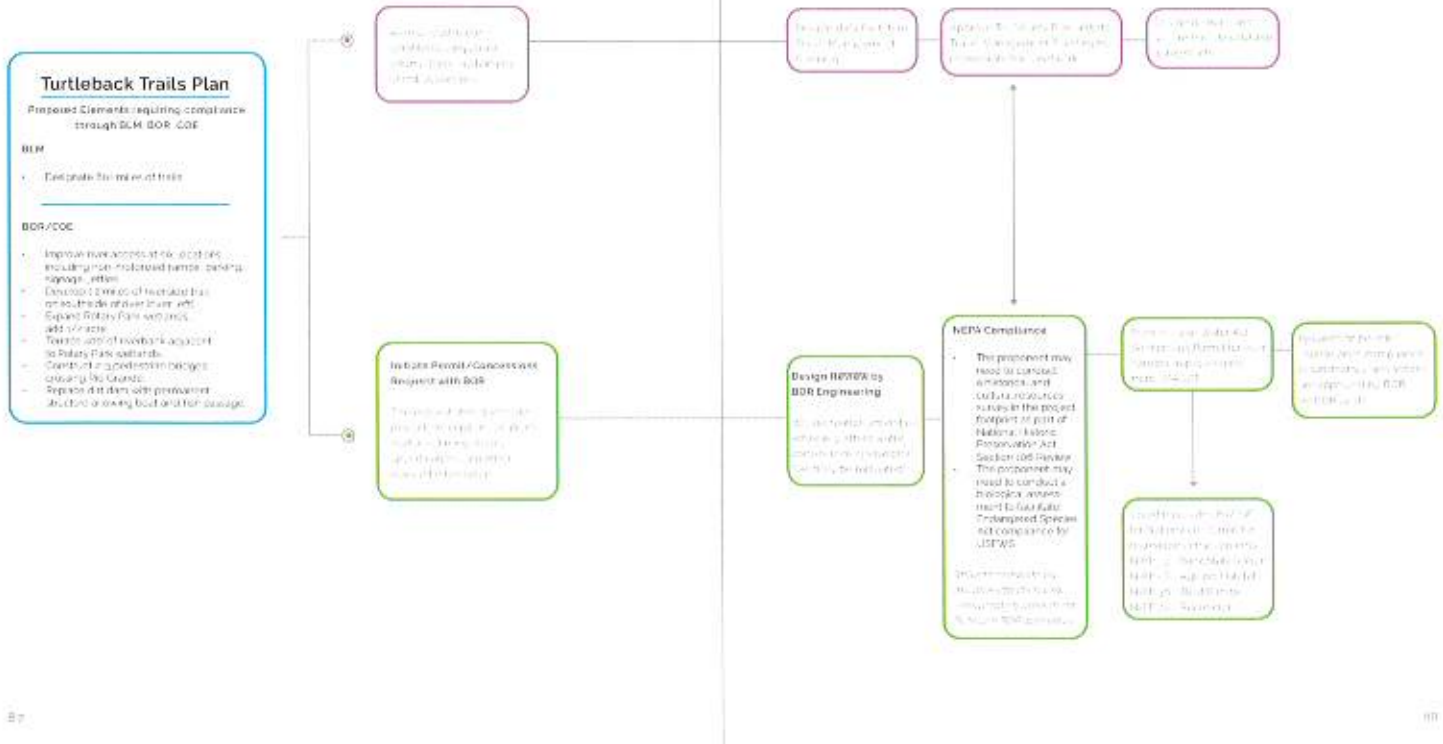
The archaeological sites located within the study area and the Hot Springs Historical District will trigger the Section 106 review.

Under Section 7 of the Endangered Species Act, Federal agencies must consult with the U.S. Fish and Wildlife Service (Service) when any action the agency carries out, funds, or authorizes (such as through a permit) may affect a listed endangered or threatened species or designated critical habitat in the early stages of project

(401014). Federal agencies can request technical assistance from the Service. Differences between the two agencies may include what types of listed species may occur in the proposed action area, and what effect the proposed action(s) may have on listed species.

Paces, run bridges, riverbank to-racing, wetlands projects, river access and hardening and other impact the waters of the United States. Therefore, Section 404 of the Clean Water Act establishes a program to regulate the discharge of dredged or fill material into waters of the United States, including wetlands. Several nationwide permits may cover the majority of companies (including: ROW #4 Bank Stabilization; NWP #42 Dredging, Spoil Disposal; and NWP #20 River Bank).

## Turtleback Trails Network & Federal Compliance



## Appendices

### Appendix A: Community input from chalkboards in Rotary Park

The following table summarizes the community input received from chalkboards located in Rotary Park and Williamsburg. A series of questions were posted on the chalkboards, and anonymous community members left responses.

DATE	QUESTION	RESPONSES
7/20/20-8/2/20	Where should be put a footbridge?	Williamsburg Ralph Edwards Park; At the Black Man down by where the hot water flows into river; where there are good fishing trails on the other side; make them wheelchair accessible and docks for fishing
8/6/20-8/12/20	What should the bridge/trail be named?	The Ripole, Backtrack, The Bridge, Bartlett Bridge, Hickash Bridge, Community Bridge, Yellow Park Bridge, Hoat Bridge, River - ship trail, The Trail, Approach de Verdade, Wander Bridge, R.C. Trail Bridge, Yorba Trail Bridge, Basket Crossing, Puente de la Gracia, Trench, Waters Trail, Troll Crossing, Hot Springs Crossing, Reynolds Bridge, Rio Linda Vista, The Farwell Bridge, Farwell Creek Crossing, Hot Springs Crossing, Gumbie Lisa Crossing, Nigarspark Crossing, Lehigh River Bridge, Nigars Bridge
8/18/20-8/24/20	How can the bridge help local businesses?	More tourists would use the bridge so they can bring more coffee, food, etc. that may not be great

8/25/20-9/9/20	What are your hopes for this trail?	Trail of blessing wide enough for bikes and people and dogs. ADA compliant bridge and observation platforms/surfaces for fishing, birding, meditating, exercise. Great playground. Close to nature. That people keep it clean and do not litter. Trash cans through out. Signs that say NO LITTERING, please do, BEACHES, So this will do it. benches for looking at river flow
9/7/20-9/28/20	How could trails/bridges impact plants, animals, and history along the river?	Positive impact: Provide information along the trails that identify bird life in our zone, migration paths, etc. Learn about the water management/conservation. You emulate the COC you'll have all your answers. There may be little additional on any sensitive native species since river channelization and open cattle ranching are already allowed. If habitat could be restored along the trail, maybe that could be a real positive impact. Native history - light pollution affects us with avian birds light show? Really want residents have been made to feel like. Also. Hikes - disturbing too close, controlled on the plants, green the desert.
9/28/20-10/15/20	What positive impact will this project have on our community?	It might inspire people to love each other more. It will give all of us more natural and opportunities. We been coming here for years and have never been to the parkside more along and having a longer stay. You keep it right at everyone more. Connect A. I doing the FH-HW trail, more people can fishing with nature. It may keep it clean, economic development to the area more.

10/16/2021 12:27:20	How can we improve river experiences for visitors and residents?	<p>Pollock weavings for filtering with jell lines or fines. Pick up trash if you see it. Reestablish the Wetlands. Keep it current. Any way to save old, live waterwrens?</p> <p>It's good for fish! looks nasty and it's hard to fish. NO MORE CEMENT!! Faded ramp for kayaks/Tubing launch. Connect all the walking trails. WOTB! Do not vote for either, Star-County and Gerald, as G has them more shade, make benches to watch the fly; plant trees that have fruit, more grass. Gens. food trucks and paige</p>
November 2021	How should we address trash dumping along the trail?	<p>Stop takeout from McD, Circle K, and Scribble. Bring a bag, place bins at the entrance and exit. do not pave road along the river, environmental impact study needs some fire, asphalt washing into river, restore habitat, friendly signage, place pumpkins at each end until it rots, pick up trash you see properly dispose of syringes, p. 2002, volunteer pick up days, prosecute</p>
March 2022	What is the most exciting part of this project for you?	<p>getting something new in town, more opportunity to explore, solving nervous system - connection with spirit &amp; self &amp; purpose. Having a beautiful, nice quality area to visit walking trail for exercise - maybe a cleanup of lower bottles and mention when finished bring people neighbors together as barbers and sisters, having a water play in nature</p>

April 2021	How should we improve this park?	<p>get rid of all cedar and Lombardyweeds, decent toilets - does it alone smells like poop when should this project begin? Never!</p>
May 2021	What improvements would help kayakers and tubers?	<p>more trees, no retail network, no over walk, we need a bridge - sewage treatment smells bad, stop smoking all our water to Texas - clean up after your dog, love what you are doing</p>
June 2021	What amenities would you like to see here at Koka ry Park?	<p>a bridge to the other side - more edibles - make plant species, shade trees, splash pad/park, more shade, more trees should be planted, over clogging trash, defeating tennis, boat ramp, but more trees</p>
July 2021	In ONE word, how should this park be?	<p>weed-free river embankment with built up rock work and gravel - clean up after your dog - poop free shady fun, green</p>



## Appendix B: Sample boating ordinance

### ARTICLE III - BOATING REGULATIONS ON CARLEBAUGH CITY LAKE

#### Sec. 35-61. - Operation generally

It shall be unlawful for any person operating a boat or vessel to violate any of the rules and regulations hereinafter set forth relating to the use, operation and equipment of boats or vessels on the city lake located in the Pecos River within the city limits or in any manner using such city lake for recreation or other purposes in violation of such rules and regulations set forth in this article.

(Code 1974, § 24-1)

#### Sec. 35-62. - Applicability of state regulations

Where not otherwise provided in this article, the provisions of the state Boat Act shall apply to the city lake. Any person who shall violate any of the provisions of the state Boat Act shall be guilty of a misdemeanor and shall be punished as provided in section 2-6 of this Code.

(Code 1974, § 24-3)

## Appendix C: New Mexico Recreational Use Statute

### NEW MEXICO STATUTES ANNOTATED

#### CHAPTER 10, GAME AND FISH

#### ARTICLE 2, PROPAGATION OF FISH AND GAME

§ 17-4-7. Liability of landowner permitting persons to hunt, fish or use lands for recreation; duty of care; exceptions.

A. Any owner, lessee or person in control of lands who, without charge or other consideration, other than a consideration paid to said landowner by the state, the federal government or any other governmental agency, grants permission to any person or group to use his lands for the purpose of hunting, fishing, trapping, camping, hiking, sightseeing or any other recreational use does not thereby:

- (1) extend any assurance that the premises are safe for each purpose; or
- (2) assume any duty of care to keep such lands safe for entry or use; or
- (3) assume responsibility or liability for any injury or damage to, or caused by, such

person or group.

(c) assume any greater responsibility, duty of care or liability to such person or group, than if such permission had not been granted and such person or group were trespassers.

H. This section shall not limit the liability of any landowner, lessee or person in control of lands which may otherwise exist by law for injuries to any person granted permission to hunt, fish, trap, camp, hike, sightsee or use the land for recreation in exchange for a consideration, other than a consideration paid to said landowner by the state, the federal government or any other governmental agency.

HISTORY: 1963 Comp. § 53-4-5.1, enacted by Laws 1967, ch. 6, § 1.

## Appendix D: Ramp Designs



### Concrete Ramps

- Concrete ramps may be used as launches by themselves or in combination with floating launches, piers, bridges, dock abutments, bulkheads, and rock cribs. If the ramp connects to a floating launch using a bridge, a hinged metal transfer pile will allow an easier transition.
- Concrete must be installed in dry conditions. The area must be totally clear of water when any portion of the ramp extends beneath the surface of the water.

The underwater area may need to be diked out with a cofferdam, a watertight enclosure that is temporarily used to pump water out of an area during construction. If lime is used in this process, it must be managed carefully so it does not enter the water where it can pose a danger to benthic species.

- Pre-cast concrete slabs and panels should only be used in bodies of water with little to no current. Pre-cast slabs are heavy and must be placed using lifting equipment. Reinforced concrete is often used for underwater sections of the pre-cast ramp.

#### Concrete Ramps: Materials

Surface finish (including corrugated concrete, rock salt, or exposed aggregate) may be applied to concrete to increase traction or improve its appearance. One popular finish uses ribby V-grooves formed at a 60-degree angle to the centerline. V-grooves should not be used on launches that serve wheelchair use as they are difficult to travel over/on when riding a wheelchair.

#### Concrete Ramps: Vandalism and Specifications

- The width and thickness of concrete ramps vary, but cast-in-place ramps are typically 24" to 30" thick and use rebar reinforcement.
- Ramps can be cast-in-place or composed of connected pre-cast slabs, planks, or panels.
- Can cover concrete with a layer of synthetic matting or cover Astroturf to protect sensitive biota.
- Important elements to using a downstream pointing departure angle of 60 to 90 degrees and are suitable for anything between frequent fast ebb-tides (where permanent vegetation occurs). This allows ebb-tides to find a bottom in high-scour areas and helps objects in high-scour areas withstand the force of the water. It also creates an ebb just downstream of the launch at all tides, which makes it easier for the user.

#### Concrete Ramps: Advantages

- Provides the most stable, sturdy surface to launching.
- Durability and subject to no rust.

- Easy to shape and work with, adaptable to slope needs; minimal additional construction needed.
- Can be relatively inexpensive to construct.
- Relatively low maintenance (depending on sedimentation levels); easy and inexpensive to repair.
- Used to help mitigate erosion or assist with vegetative restoration.
- Their noticeable presence can assist boaters with locating launches from the river.
- Can be surfaced aesthetically with materials such as river rocks, fieldstone, or sand finishing.

#### Concrete Ramps: Disadvantages

- Can cause damage to riparian ecology, preventing growth of vegetation and impacting habitats.
- Surface can be slippery, especially when muddy or wet (corrugated concrete, rock salt, or exposed aggregate on the surface can provide effective traction).
- Coffin damming may be required for installation (will increase the cost and complexity of project).
- Can be damaged or erode easily due to freezing and thawing conditions.
- Usually not aesthetically pleasing.
- Construction vehicles, if needed during installation, will have a heavy impact on your site.
- Potential lime deposits on river during construction.

- Large stumps or timber used to build natural stairs can create some sort of access along steep banks.
- There are thousands of timber steps may be built into the steep slopes to control when working with a brushcutter along a steep shoreline.



- Corrosion slabs are particularly effective at providing access along steep shorelines. They are durable and easily maintained.

- Coronoids slant and particularly effective in providing access along steep obliquity. They are distinct and policy maintained.

### Wooden Stairs: Materials

- Timber, typically pines

- Reinforcement bars (rebar)
- Soil, gravel, or "road base" (mixture of rough soil and class 6 gravel, used as fill)
- Retaining walls (rip-rap (as needed))

- Slabs may be constructed as boxes built on top of c

- The launch area at the base of the stairs needs protection from excessive currents in order to prevent undercutting. Large rocks or a vegetative buffer may be used.
- Launch area at base of stairs should provide consistent access to the water. During changing water levels, surface should be sturdy and able to withstand varying flows.

- <sup>4</sup> Handrails are most effective when they are 24" to 32" above the height of the slope; it is important that they not be too high or low for paddlers to be able to use.

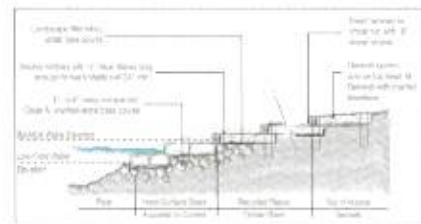
### Wooden Stairs: Advantages and Disadvantages

- Allows paid

- Aesthetically pleasing and less disruptive to natural shoreline than concrete
- May be easily and inexpensively repaired, if damaged

- Not accessible

- Installation may be costly and may require alteration to shoreline
- May be susceptible to undercutting
- May require maintenance as stairs age and weather



Concrete stairs:

They are durable and easily maintained and may be used in areas where water levels change dramatically, as they are likely to withstand currents and offer access at a range of water levels.

#### Concrete Stairs: Materials

Concrete can provide a level, and lasting access point. Once a bank is prepared to accommodate the stair dimensions (which may require some digging out with equipment, such as a backhoe), a concrete foundation is created, which can be poured into molds reinforced with rebar or metal lloft. A less expensive option can be built using pre-molded concrete slabs for the steps supported laterally by rocks found on site (right).



#### Concrete Stairs: Variations and Specifications

- If steps are tapered in width as they descend to the water, the bottom steps should not be too narrow. Paddlers need at least 5' and preferably 6' to 12' for launching.
- Handrails may be needed to provide additional support to paddlers where shorelines are excessively steep. They may not be needed in areas with shorter distances to the water or on less dramatic slopes.
- + Installing a 4' to 8' staging platform at the bottom of concrete steps can be useful to paddlers. This may serve as a place where layaliers can get into their boats, put on their spray skirts, and slide into the water.

#### Concrete Stairs: Advantages and Disadvantages

##### Advantages

- Provide effective solutions to a steep slope or eroding bank.
- + May be more aesthetically pleasing than concrete ramps or mats.

- Can be combined with boat slides to provide easy transport of boats to water.
- + Require relatively little maintenance; durable.

##### Disadvantages

- Are not as easily accessible as concrete ramps or other launch types.
- Can be expensive.
- Not accessible to all.
- May require use of heavy equipment for preparation of bank before installation.
- Long-term maintenance must be done by hand, which may be unrealistic for some.
- Inappropriate for high-scor or high-sediment-deposition setting, or where debris is likely to damage stairs.

#### Docks / Piers (Floating Or Fixed)

##### Docks / Piers

- Pier structures can be used independently as launches or in combination with other structures. They can span marshes or shallow areas to enable launching in water of sufficient depth.
- In some cases, "approach pads" or walkway structures are designed to enable access to the launch itself. Structures are composed of a dock and frame, which always stand above water level, and are supported by piers.

##### Floating

- Floating launches are structures that are not built into the bottom of the water body. Typically composed of a deck, frame, and floats, they are anchored to the shore. Paddlers launch from the deck, which is supported by the frame, while the floats beneath the frame provide buoyancy. Anchoring devices help to stabilize the launch and protect it from the elements. Pile guides are often used allowing launches to adjust to changing water levels while keeping their decks horizontal and steady. When floating launches attach to connecting structures with varying heights (e.g., gangways), pile guides can help to maintain a relatively small cross slope, making launches more likely to be accessible to paddlers with disabilities.

- Floating launches are most effective when used on water with little debris and minimal exposure to strong currents or waves. In general, they can withstand flow rates up to 0.25 feet per second. Floating launches should be removed and secured during flooding or high flow events, and unless they are specifically designed to endure ice formation, they should be removed before freezing occurs.

## Appendix E: Trail Scoring

	Visitor Experience	Character/ Aesthetics	Environmental / Cultural Issues	Ease of Implementation / Construction	User Accommodation / Accessibility	Total
Trail 1	-					8
Trail 2	-					12
Trail 3	-					4

- = Poor  
 - = Fair  
 - = Good

### Notes:

- any upper bench option is more likely for counter-ventures and sensitive habitats sites
- lower bench more likely to offer shade
- upper bench would work for a sheltered trail

## Appendix F: Pedestrian Bridge Resources

### Pre-Fab Bridge Companies

**PEDESTRIAN BRIDGE**

Bridge Brothers is a leading manufacturer of pre-fabricated pedestrian bridges. Our bridges are designed to be easy to install and maintain, and they are available in a variety of materials and finishes. We offer a wide range of bridge sizes and configurations to meet your specific needs. Our bridges are built to last and are designed to provide a safe and secure crossing for pedestrians. We are committed to providing high-quality products and excellent customer service. Visit our website today to learn more about our pedestrian bridges and how we can help you with your next project.

**More info:**

- What are the applications for pedestrian bridges?
- How do we build the product?
- How can Bridge Brothers help?

<https://bridgebrothers.com/pedestrian-bridges/>





<https://www.compositeadvantage.com/products/trail-bridges>



<https://truenorthsteel.com/pedestrian-bridges/>



<https://www.contech.com/bridges-structures/truss-and-girders/continental-pedestrian-bridge>



<https://pioneerbridges.com/>



<https://www.ettechlonics.com/bridges/>

## Appendix G: Resources for Implementation

### Prepare to Launch: A Guide for Assessing, Designing and Building Launch Sites for Carry-in Waterscraft

*Prepare to Launch: April 2018 Update Final by River Management Society - Issuu*

Rio Grande Trail Master Plan: *RioGrandTrail\_MasterPlan\_FINALChanges.pdf (rm.gov)*

Trail Towns: *Trail Towns | Rails-to-Trails Conservancy (railstrails.org)*

Accessible Boat Launches: *Kayak & Canoe Launches for Sale | EZ Dock (ez-dock.com)*

### Grants & Funding:

Stateside Land & Water Conservation Fund  
*The Land & Water Conservation Fund - State Parks (nps.gov)*

Eligible project applicants include state government agencies; local government agencies (municipal and county); tribal governments; public school districts; public community colleges and universities;

soil and water conservation districts; and grants and other political subdivisions. Applicants must initially demonstrate the following to be eligible to submit: need for the project based on New Mexico's SCORP priorities for outdoor recreation; documentation of significant public involvement in the selection and planning of projects; adequate contract performance for past LWCF awards (see below);

possess sufficient title and adequate legal control of the property to be within the LWCF boundary area in order to provide reasonable assurances that a conversion pursuant to the LWCF Act (54 U.S.C. § 2003051113) will not occur without its knowledge; State review and NPS decision; and evidence of the ability to supply the 50% match.

Eligible projects may include but are not limited to: acquisition of land to be used for outdoor recreation; development of sports and playfields such as playgrounds;

ball fields, court facilities and golf courses; hiking, biking, equestrian, and motorized trails; picnic area development; campground development; amphitheaters; wetlands; fishing and boating facilities such as ramps and docks; development of support facilities including circulation roads, fencing, lighting, utility and sanitary systems; parking areas; restroom buildings; and landscaping for the project area.

**New Mexico Recreation Trails Program**  
*Active Transportation and Recreational Programs | NMUDOT*  
**Call for Projects May 2024**

The Recreational Trails Program (RTIP) is a Federal reimbursement program and provides funding to eligible entities within New Mexico to develop and maintain recreational trails and trail-related facilities for both non-motorized and motorized users. These Federal funds benefit recreationists who enjoy hiking, bicycling, in-line skating, equestrianism, cross-country skiing, snowmobiling, off-road motorcycling, all-terrain vehicle riding, and off-road four-wheel driving.

**NM Outdoor Equity Fund // Award Range \$1500-20,000**  
*New Mexico Outdoor Recreation Division ([nmoutside.com](https://nmoutside.com))*  
**Grant Cycle Opened May 2 – June 30 2022**

The Outdoor Equity Fund (OEF) was created to ensure equitable access to the outdoors for all youth. The grant supports transformative outdoor experiences that foster stewardship and respect for New Mexico's lands, waters, and cultural heritage. Eligible Applicants: Tribes, Pueblos, and Nations; municipalities; counties; nonprofits; K-12 schools/districts; colleges/universities. Recreation Access: Applicant must have a well-developed written plan to engage low-income youth in nature-based outdoor recreation activities. Participants: Serve a population where at least 40% are low-income youth up to age 18. Education: Applicant must include some type of education plan on the climate and environment. 1:1 match for urban applicants required; 2:1 match for rural applicants required. In-kind and/or cash accepted.

**NM Outdoor Recreation Trails- Grant // Award Range \$95,000- \$500,000**  
*2022 Outdoor Recreation Trails- Grant Guide ([newmexico.gov](https://newmexico.gov))*

**Applications accepted on a rolling basis starting March 1, 2022 through December 2022**

This grant invests in conservation-minded shovel-ready projects that are open to the public, increase access to outdoor opportunities, and demonstrate a clear economic benefit to the community through improved quality of life, better public health outcomes, and/or increased tourism.

**Eligible Applicants:** Tribes, Pueblos, and Nations; Municipalities; Counties; Nonprofits; Public preschools/schools/districts; Colleges/Universities; Soil and water conservation districts; Acequia and land grant associations. **Economic Impact:** Project must show demonstrable benefit to the local community, either by attracting and retaining residents or attracting visitors. **Recreation Access:** The project must be open for public use. **Note:** Projects on tribal lands are eligible and do not have to be open to the general public, but should be open to tribal members.

**America the Beautiful Challenge 2022 Request for Proposals**  
*America the Beautiful Challenge 2022 Request for Proposals | NFWF*  
**Implementation Grants \$1million- \$5 million**

The National Fish and Wildlife Foundation (NFWF), through anticipated cooperative agreements from the Department of the Interior (DOI), Department of Defense (DoD) and the Department of Agriculture's U.S. Forest Service (USFS) and Natural Resources Conservation Service (NRCS), is pleased to announce the launch of the America the Beautiful Challenge (ATBC) 2022 Request for Proposals (RFP).

**Project Focus:** Implementation projects that include land acquisition or implementation projects that address the program priorities on public, Tribal, and/or private lands. Partnerships with NGOs and localities through subawards are encouraged. **Program Priorities:** Benefit At-Risk Fish, Wildlife and Plant Species; Expand Habitat; Connectivity; Provide a Range of Ecosystem Services; Strengthen Ecosystem and Community Resilience; Expand Public and Community Access to Nature; Engage Local Communities; Support Tribal Land Conservation and Restoration Priorities; Contribute to Local or Tribal Economies; Contribute to Workforce Development. **NM Rural Tourism/Rural Pathway Program // Award Amount \$50,000**  
*Rural Pathway Resources ([newmexico.gov](https://newmexico.gov))*

Grant Cycle open July 1, 2022 through May 1, 2023

Project types include but are not limited to various experiential services, tourism trails, interpretation, infrastructure, and trail development. **FOUR SEASON TRAIL DEVELOPMENT:** Thematic trail connecting several towns, highlighting a shared regional tradition, history, customs, practices, landscape, etc. Farm-toed trail highlighting local/regional food products and cuisine. Regional road trip trail. Historical trail with interpretive elements. Dark Skies interpretation. Archaeological site interpretation. Eligible expenses include but are not limited to: trail construction, infrastructure, upgrades, technology, tools, right-of-way, land costs, etc.; soft costs (e.g., feasibility assessments, consulting services, planning and design, etc.); marketing and outreach; third-party contract services. This grant requires a 1:1 match from an eligible local agent. Cash matches are preferred, but in-kind and monetary donations may also be eligible up to a certain percentage of the total match.

**NM Tourism Clean & Beautiful Program //** Average Award Amount in FY24: \$25,000  
**New Mexico Tourism Department Clean and Beautiful**

The purpose of the New Mexico Tourist Comfort and Beautification Act (NMSEA 1994, § 67-15-1 et seq.) is to accomplish the goal of providing in the New Mexico Tourism Department (Department) the authority to eliminate litter from the state to the maximum practical extent. The Department shall lead in establishing a statewide Keep America Beautiful Program through the New Mexico Clean and Beautiful Grant Program to encourage, improve recycling, and beautify New Mexico communities. All New Mexico municipalities, counties, and Tribal Governments in good standing with New Mexico Tourism and Revenue Department are eligible for funding. Improving green spaces through sustainable park design and maximizing sustainable land-use planning in communities and empowering youth are eligible funding expenditures.

**International Mountain Bicycling Association Trail Accelerator Grants //** Award Range is \$10,000-\$25,000  
**Trail Accelerator Grants | IMBA**

Local, municipal, state, or federal government agencies and 501(c)(3) nonprofits that actively manage trails and trails may apply. Tals can include land managers, chambers of commerce/economic development departments, community health organizations, land trusts/conservancies, etc. Types of eligible projects include: Projects that serve mountain bikers as the primary users, though could purpose human-powered trail users as well. Projects that will pass through a visible and substantial increase in access, improved mountain bike experiences, and greater community benefit. Projects where the Trail Accelerator grant stands to leverage additional resources to ensure the success of the project. Projects that promote community development, volunteer recruitment, new rider development, youth riding, and engaging marginalized community members. Higher preference will be given to projects that demonstrate a focus on diversity, equity, and inclusion.

**Rails to Trails Conservancy Trail Grants**  
**Trail Grants | Rails-to-Trails Conservancy**

Through our Trail Grants Program, Rails-to-Trails Conservancy (RTC) emphasizes strategic investments that support sign, land, regulatory, and community trail development goals. Many of our funded projects are small in scope and scale and can be hard to finance with traditional funding streams. These projects are essential to building, maintaining and managing the trails that so many of us love and that communities rely upon for recreation, transportation and economic vitality. Through these relatively small investments, we are able to help complete and connect trails, improve the trail user experience and support local organizations dedicated to new and existing trails across the country.

#### AARP Community Challenge // Average Award is \$11,500

##### [AARP Community Challenge](#)

FY 2023 cycle opens in January 2023

The AARP Community Challenge provides small grants to fund quick-action projects that can help communities become more livable for people of all ages. This year, applications will be accepted for projects to improve public spaces, housing, transportation and civic engagement; support diversity, equity and inclusion; build engagement for programs under new federal laws; and pursue innovative ideas that support people age 50 or older.

AARP will prioritize projects that support residents age 50 or over, are inclusive, address disparities, directly engage volunteers and aim to achieve one or more of the following outcome areas: Create vibrant Public Places that improve open spaces, parks and access to other amenities; Deliver a range of Transportation and Mobility options that increase connectivity, walkability, bikeability, wayfinding, access to transportation options and roadway improvements.

#### [America Walks Community Change Grants](#) [Community Change Grants - America Walks](#)

The Community Change Grant program supports the growing network of advocates, organizations, and agencies working to advance walkability. Grants are awarded to innovative, engaging, and inclusive programs and projects that create change and opportunity for walking and movement at the community level. Applications for grants open in the fall and are awarded for the full calendar year following.

#### [PeopleForBikes Community Grant Program](#) // Award Amount up to \$50,000 [Grant Guidelines | PeopleForBikes](#)

The PeopleForBikes Community Grant Program supports bicycle infrastructure projects and targeted advocacy initiatives that make it easier and safer for people of all ages and abilities to ride. PeopleForBikes accepts grant applications from non-profit organizations with a focus on bicycling, active transportation, or community development, from city or county agencies or departments and from state or federal agencies working locally.

PeopleForBikes focuses most grant funds on bicycle infrastructure projects, such as: Bike paths, lanes, trails and bridges; Mountain bike facilities; Bike parks and pump tracks; BMX facilities; End-of-trip facilities such as bike racks, bike parking, bike repair stations and bike storage.

We also fund some advocacy projects, such as: Programs that transform city streets, such as Ciclovías or Open Streets Days; Campaigns to increase investment in bicycle infrastructure; PeopleForBikes will fund engineering and design work, construction costs including materials, labor and equipment rental and reasonable volunteer support costs. For advocacy projects, we will fund staffing that is directly related to accomplishing the goals of the initiative.

#### [American Trails The Trail Fund](#) // Award Range \$5,000 - \$10,000

##### [Apply for The Trail Fund - American Trails](#)

FY 2023 cycle opens Spring 2023

The Trail Fund is a collaborative program of American Trails (a private 501(c)(3) charitable organization) launching in 2022 with a generous gift of \$50,000 from the Ford Corporation and other partners. The grant will support grants for trail maintenance, research, and stewardship training all across the country, serving all types of trail users. The amount of funding available and number of grants we can offer will vary year by year, pending funding.

#### [Five Star and Urban Waters Restoration Grant Program](#) // Award Range \$20,000-\$50,000

##### [Five Star and Urban Waters Restoration Grant Program | NFWF](#)

FY 2023 Call for Project January 2023

The Five Star and Urban Waters Restoration Program seeks to develop community capacity to sustain local natural resources for future generations by providing modest financial assistance to diverse local partnerships for wetland, forest, riparian and coastal habitat restoration, stormwater management, outreach and stewardship with a particular focus on water quality, watersheds and the habitats they support. All projects must have: On-the-ground activities such as wetland, river or coastal habitat restoration and/or targeted green infrastructure creation and monitoring; Community partners united to achieve ecological and educational outcomes; Integrated education, outreach and training into the restoration project through broad commu-



city engagement activities or participation and integration with K-12 environmental curricula. Measurable ecological, educational and community benefits.

New Mexico River Stewardship Program // Award Range \$50,000 - \$2,500,000  
*The New Mexico River Stewardship Program Image(s)*

The goal of the River Stewardship Program is to fund projects that enhance the health of rivers by addressing the root causes of poor water quality and stream habitat. The objectives of the River Stewardship Program include:

Enhancing the economic benefits of healthy river systems such as improved opportunities to hunt, fish, float and view wildlife.

Restoring or maintaining the hydrology of streams and rivers to better balance over-bank flows and reduce flooding downstream.

Providing match required to leverage federal grants, ensuring that New Mexico continues to receive base funds.

Sport Fish Restoration Act  
*GRM Program Secondary (State-owned)*

Restoring, conserving, and managing and enhancing sport fish and providing for public use and benefit from these resources. Sport fish are limited to aquatic, gill-breathing, vertebrate animals, bearing paired fins and having intrinsic value for sport or recreation.

Enhancing the public's understanding of water resources and aquatic life forms and assisting them in developing responsible attitudes toward the aquatic environment.



## CITY OF TRUTH OR CONSEQUENCES

### AGENDA REQUEST FORM

MEETING DATE: April 12, 2023

*Agenda Item #: I.22*

**SUBJECT:** Commercial Lease between Integrated Environment Services QOZB, LLC and the City of Truth or Consequences

**DEPARTMENT:** City Manager's Office

**DATE SUBMITTED:** March 30, 2023

**SUBMITTED BY:** Tammy Gardner

**WHO WILL PRESENT THE ITEM:** Bruce Swingle

***Summary/Background:***

Recently, due to issues with the Lee Belle Johnson Center, Geronimo Trail Scenic Byway will need to relocate. This three (3) year lease for the property located at 523 S. Broadway Suite B and Suite C will be the new location for the Visitor Center.

***Recommendation:***

Approve

***Attachments:***

- Commercial Lease
- [Click here to enter text.](#)

***Fiscal Impact (Finance): Yes***

\$78,085.52

***Legal Review (City Attorney): Yes***

[Click here to enter text.](#)

***Approved For Submittal By:*** ☐ Department Director

***Reviewed by:*** ☐ City Clerk ☐ Finance ☐ Legal ☐ Other: [Click here to enter text.](#)

***Final Approval:*** ☐ City Manager

### CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN

Resolution No. [Click here to enter text.](#) Ordinance No. [Click here to enter text.](#)

Continued To: [Click here to enter a date.](#) Referred To: [Click here to enter text.](#)

☐ Approved ☐ Denied ☐ Other: [Click here to enter text.](#)

File Name: CC agendas 4-12-2023

## **COMMERCIAL LEASE**

THIS LEASE is made this \_\_\_\_ day of \_\_\_\_, 20\_\_, by and between INTEGRATED ENVIRONMENTAL SERVICES QOZB, LLC., a New York Limited Liability Company ("Landlord"), and \_\_\_\_\_ a \_\_\_\_\_ ("Tenant").

1. **DEMISE OF PREMISES.** On the terms and conditions of this Lease, Landlord leases to Tenant, and Tenant leases from Landlord, the retail shop premises at 523 South Broadway Suite B and Suite C, Truth or Consequences, New Mexico 87901-3701 (the "Premises"), as shown and described on **Exhibit A** attached and incorporated by reference. For all purposes of this Lease it is agreed that the Premises contain 1,190 square feet of rentable floor area.

### **2. TERM OF THE LEASE.**

(a) The term of this Lease (the "Term") is a period of 3 years and 0 months, commencing on 6/1/2023 (the "Commencement Date") and ending on 6/1/2026 (the "Expiration Date").

(b) If Landlord cannot deliver possession of the Premises to Tenant on the Commencement Date above, then this Lease will not be void or voidable, Landlord will be granted an automatic one-time 30-day extension to deliver premises without penalty. In the event landlord requires additional extensions they shall be granted by tenant in 30-day allotments however every additional day of extension shall result in one (1) additional day free of rent for the tenant which shall be added to the lease term.

(c) On the Commencement Date, Tenant will conduct a walk-through inspection of the Premises with Landlord and prepare a punch-list of any items constructed or installed by Landlord needing additional work by Landlord. Except as specified in the punch-list, by taking possession of the Premises, Tenant will be deemed to accept the Premises in as-is condition. The punch-list will not include any items for which Tenant is responsible, or damage to the Premises caused by Tenant. Damage caused by Tenant will be promptly repaired or corrected by Tenant at its own expense. If Tenant fails to submit a punch-list to Landlord within two (2) business days after the Commencement Date, it will be conclusively presumed that there are no items needing work or repair by Landlord. Landlord will complete all reasonable punch-list items within thirty (30) days after the walk-through inspection or as soon as reasonably practicable thereafter.

(d) "Lease Year" means the period beginning on the Commencement Date and ending twelve months later, and each following twelve-month period during the Term. However, if the Commencement Date is not the first day of a month, the first Lease Year will be the period from the Commencement Date through the end of the eleventh full month of the Term. The last Lease Year shall end on the last day of the Term.

### **3. RENT**

(a) Tenant shall pay rent for the Premises as follows: Tenant is entitled to the first 6 months free of base rent. During this period only CAM and taxes shall be due.

Year	SqFt	Base Rent PSF	Annual Base Rent Due	Monthly Rent	Percentage	Annual Increase	CAM per sqft	Monthly CAM	Annual CAM
Year 1 Month 1-6	1190	0	\$ -				\$ 2.84	\$ 281.85	\$ 1,691.12
Year 1 Month 7- 12	1190	15.6	\$ 9,282.00	\$ 1,547.00	3%		\$ 2.84	\$ 281.85	\$ 1,691.11
Year 2	1190	16.06	\$ 19,120.92	\$ 1,593.41	3%	\$ 573.62	\$ 2.84	\$ 281.85	\$ 3,382.23
Year 3	1190	16.54	\$ 19,682.60	\$ 1,641.16	3%	\$ 590.48	\$ 2.84	\$ 281.85	\$ 3,382.23
		<b>Total Base Rent Payments</b>	<b>\$ 48,085.52</b>				<b>Total Estimated CAM Payments</b>		<b>\$ 10,146.69</b>

(b) Upon signing of this Lease, Tenant is paying the seventh month's rent and estimated CAM Charges and a security deposit equal to the first month's rent, for a total payment of \$1,828.85.

(c) Tenant shall pay future rent and estimated CAM Charges in equal monthly installments in advance on or before the first day of each calendar month during the Term, without notice or demand. Tenant shall make all payments in lawful money of the United States to the order of **INTEGRATED ENVIRONMENTAL SERVICES QOZB, LLC, 362 St. Marks Place, Staten Island, NY 10301**, or at such other place as Landlord may designate from time to time for this purpose.

(d) Rent for any partial month shall be prorated based on a thirty (30) day month. Tenant shall not incur any expense on Landlord's account, and Tenant shall not reduce or withhold any rent payment for any claim against Landlord. Landlord may apply Tenant's payments against the earliest unpaid charges whether for Rent or other charges. In no event will a payment less than the full amount due be deemed an accord and satisfaction of Rent owed to Landlord.

4. **USE OF PREMISES.** Tenant shall use and occupy the Premises for the purposes of a Museum and Visitors Center, under the trade name Geronimo Museum (the "Permitted Use"), and for no other purpose or use and under no other trade name without Landlord's prior written consent. Tenant shall continuously maintain sufficient levels of staff and inventory and operate such business in the Premises throughout the Term, during at least the hours of TBD on Monday through Saturday, and TBD on Sunday, excluding only holidays identified by Landlord by written notice to Tenant. Notwithstanding any other provision, Tenant shall not sell or offer Products or Services outside of initially represented and approved use in any event. Tenant shall not install, maintain, or permit any vending machines, newspaper racks, or other such devices in or about the Premises without Landlord's prior written consent. If any Tenant use is permitted which includes a frying surface and/or deep fat fryer, Tenant must install flue fire extinguisher system approved by Landlord. Tenant is not granted any exclusive rights to carry on any particular type of business nor is the Landlord restricted to any existing or future tenant uses as a result of this lease in the Strip Center. Tenant shall comply with all applicable laws, ordinances and regulations.

5. **LATE FEES AND CHARGES.** Tenant acknowledges that late payments under this Lease will cause Landlord to incur costs not contemplated by this Lease, the exact amount of which would be extremely difficult and impractical to determine. Such costs include, but are not limited

to, processing and accounting charges, and late charges that may be imposed on Landlord by the terms of any financing for the Strip Center. Therefore, in the event Tenant fails to pay to Landlord any installment of rent or any sum due hereunder when such amount is due, and remains in default for fourteen (14) business days after such payment is due, Tenant shall pay to Landlord as additional rent a late charge of five (5%) percent of each such installment. Any amount past due for more than 30 days shall be paid with interest at the rate of 1½% per month or fraction of a month from the date due until paid, as additional rent. If any check from Tenant is returned unpaid, Landlord may impose a forty dollar (\$40.00) charge (or such greater amount as Landlord determines to be market-standard) and may require Tenant to make future payments by cashier's check or money order.

## **6. CAM CHARGES**

(a) As additional rent, Tenant shall pay to Landlord Tenant's pro-rata share of the taxes, insurance, common area expenses and other expenses referenced below (together, the "CAM Charges") for each Lease Year (prorated on a time basis for partial Lease Years) Tenant's pro-rata share equates to 59% or 1,190 sq ft of the total strip center. Estimated charges above taxes and insurance are \$1.00 per square foot. Subject to the below clarifications:

(i) Total ad valorem taxes (including assessments) for the Strip Center property (including land, buildings and equipment) for such year.

(ii) Total premiums paid by Landlord for liability insurance and for fire and casualty (including rent-loss) insurance for the Strip Center (including all buildings and common areas) for such year.

(iii) Total common area expenses, as follows:

(1) "Common area" means the building structures and exteriors, roofs, equipment, curbs, walkways, parking areas, plantings, landscaped areas, irrigation systems, lighting, common business signs, directional signs and other markers, fire protection systems, storm drainage systems and utility systems, and any other facilities or services provided for the common use or benefit of the Strip Center, tenants and invitees.

(2) "Common area expenses" means all expenses incurred by Landlord in connection with the common area, including without limitation, operations, maintenance, repairs, replacements, painting, re-striping, resurfacing, cleaning, sweeping, snow removal, irrigation, landscaping, janitorial and other services, sewer, water, electricity and other utilities, trash removal services, personnel to provide common area services (which may include the cost of security guards or any common security system for the Strip Center, if provided in Landlord's sole discretion), pest control, depreciation on maintenance and operating machinery and equipment (if owned), and rent paid for such machinery and equipment (if rented). Landlord may cause any or all of said services to be provided by independent contractors.

(iv) CAM Charges shall also include a fee to Landlord for supervision and administration of the common area and common area services in the amount of fifteen percent (15%) of the total of the expenses referenced in (i), (ii) and (iii) above.



(b) Tenant's pro-rata share. Tenant's pro-rata share of CAM Charges means the total of CAM Charges referenced in 6(a) above multiplied by a fraction. The numerator of the fraction shall be the Rentable floor area of the Premises and the denominator of the fraction shall be the Rentable floor area of all the areas available for exclusive use and occupancy by tenants of the Strip Center (whether or not actually occupied and opened for business). "Rentable floor area" means all areas in the Strip Center for exclusive use and occupancy by a tenant, measured from the exterior walls (or in the case of an opening, exterior wall lines extended through the opening), and from the center of the walls dividing the Premises from other premises.

(c) First Year: Until the first adjustment as provided below, Tenant will pay the estimated CAM Charge as stated in Article 3. Installments are due with the rent payments for the first month and each following month subject to adjustment as provided below.

(d) On or about January 1 of each year, Landlord shall at their discretion estimate the total CAM Charges for the coming year and send Tenant written notice of the estimated total and Tenant's pro-rata share. Tenant shall pay the adjusted estimated CAM Charges in twelve (12) equal monthly installments commencing on the first rent payment date after Landlord mails the written statement to Tenant. Tenant shall continue to pay the same amount each month during the Term until a new notice is received. Landlord reserves the right to recalculate estimated amounts if any significant unexpected increase in Common area expenses occurs during the year, and send written notice of the recalculation to Tenant. Tenant shall pay the estimated amounts stated in any such notice. In the event Landlord does not elect to send notice on January 1 Landlord reserves the right to reconcile CAM for any given year throughout the duration of the lease.

(e) Once a year, Landlord shall total the actual CAM Charges for the prior year and submit a written statement to Tenant for Tenant's pro-rata share of that amount, with credit to Tenant for the estimated amounts paid. Any overpayment will be credited against Tenant's next monthly estimated payment(s), and any underpayment will be due and payable to Landlord within 15 days after the statement is mailed. Delay in sending any notice under this Paragraph 6 shall not constitute a waiver of any amounts due.

(f) Final Year: Even though the Term has expired, and Tenant has vacated the Premises, when the final determination is made of Tenant's obligations under this Article for the final year, any overpayment will be refunded by Landlord or any underpayment will be paid by Tenant, within 15 days after a final accounting has been prepared and sent to Tenant.

(g) CAM Charges are additional rent due under this Lease, and any failure by Tenant to pay CAM Charges when due will be a Lease default the same as failure to pay other rent when due.

## **7. OTHER PAYMENTS BY TENANT**

(a) Tenant shall pay prior to delinquency all taxes on Tenant's business and all fixtures, improvements, furnishings, equipment, inventory and other property of Tenant in the Premises.

(b) Utilities: Tenant shall pay all charges for separately metered gas, electric, water, sewer, data/communications and telephone, and any other utilities supplied to the Premises and

will indemnify Landlord against any liability for utility charges. If utilities are not separately metered, Tenant will pay Landlord on demand its share of any such utilities as submetered or otherwise reasonably determined or estimated by Landlord. Landlord will not be liable for any interruption of utilities unless caused by the wrongful act or gross negligence of Landlord, its agents or contractors.

#### **8. TENANT'S INSURANCE; INDEMNIFICATION.**

(a) Tenant shall carry and maintain, at its sole cost and expense, the following types of insurance, in the amounts specified and in the form provided hereafter.

(i) Public Liability – Bodily Injury and Property Damage – Combined Single Limit – with limits of liability not less than \$1,000,000.00 per Occurrence and \$2,000,000.00 General Aggregate, insuring against any and all liability of Tenant with respect to the Premises or the Strip Center, or arising out of the maintenance, use or occupancy of the Premises. Tenant's liability policy shall include a contractual liability endorsement identifying this Lease as an insured contract. Tenant shall also maintain workers' compensation and employer's liability insurance in at least the amounts required by New Mexico law.

(ii) "All risk" fire and casualty insurance with any endorsements Landlord may require, covering all of Tenant's work, alterations, fixtures, furnishings, floor coverings and equipment in the Premises in the amount of their replacement cost. Tenant may elect to self-insure exterior plate glass.

(iii) All policies of insurance provided by Tenant hereunder shall be issued by companies qualified to do business in the State of New Mexico, and shall name Landlord (and any mortgage lender, if required by Landlord and such lender) as additional insureds (and loss payees, as their interests appear, for fire and property damage claims). Such policies shall require at least 10 days' prior written notice to Landlord before cancellation. Certificates of such insurance shall be delivered to Landlord within ten (10) days after delivery of possession of the Premises to Tenant and thereafter within thirty (30) days prior to the expiration of the term of each such policy.

(b) Landlord and Tenant hereby waive any rights each may have against the other on account of any loss or damage arising from any risk generally covered by fire and casualty insurance policies then in use in the area where the Strip Center is situated. The parties each on behalf of the respective insurance companies insuring the property of either Landlord or Tenant against any such loss, waive any right of subrogation that such companies may have against the other party. To the extent a policy endorsement waiving any right of subrogation is available, Landlord and Tenant will each obtain for the benefit of the other such an endorsement from their respective insurers.

(c) Tenant agrees that Landlord shall not be liable for any damage or liability of any kind or for any injury to or death of persons or damage to property of Tenant or any other person during the Term, from any cause whatsoever, except for damage or injury resulting from wrongful actions or negligence of the Landlord, its employees or agents. Tenant shall indemnify and save harmless Landlord from all liability, loss, cost or expense, including court costs, attorneys' fees and other expenses of litigation, on account of any claim of damage to the property of, or injury

or death of, Tenant, Tenant's subtenants or its or their employees, agents, contractors or invitees; and from all liens, claims and demands arising out of the acts, omissions, or use of the Premises by Tenant, its subtenants, contractors, agents, employees or invitees, or any breach of this Lease by Tenant, except to the extent arising from the gross negligence or wrongful acts of Landlord, its employees or agents.

9. **DEPOSIT.** Tenant has paid Landlord a security deposit in the amount stated in Article 3. If any rent or other payment required in this Lease is past due or if Landlord incurs any expense due to a Tenant default, then Landlord may, at its option and without prejudice to any other remedy, apply the deposit up to the amount of Landlord's claim for rent, additional charges or other loss or damage sustained by Landlord, and Tenant shall restore the security deposit to the original amount on demand. Within 30 days after Tenant vacates the Premises at the end of the Term the security deposit or any remaining balance shall be refunded to Tenant.

## 10. **RULES AND REGULATIONS**

(a) **Refuse containers:** Tenant shall double bag all perishable waste to be deposited into the Strip Center refuse container and shall keep the refuse container enclosure locked at all times. Before depositing any boxes or packaging in the garbage receptacles Tenant shall flatten or otherwise break them down. If Tenant fails to comply with this rule, after reasonable notice, Landlord may clean the refuse container or enclosure and Tenant shall pay the cost on demand.

(b) The Premises may not be used for living quarters, whether temporary or permanent.

(c) Tenant shall have full responsibility for protecting the Premises, all contents of the Premises, and all of Tenant's and its invitees' property, from theft and robbery, and shall keep all doors and windows securely fastened when not open for business.

(d) Tenant shall not place anything on the roof. No aerial or antenna shall be erected on the roof, exterior walls or grounds of the Strip Center except with the prior written consent of Landlord. Tenant shall be responsible for any damage or leakage resulting from anything placed on the roof and for removal of same at the end of the Term.

(e) Tenant shall not do or permit anything to be done that would limit the availability of insurance for Landlord or other tenants, or increase Landlord's or other tenants' insurance premiums.

(f) Tenant shall maintain the inside of the Premises at a temperature sufficiently high to prevent freezing of water in pipes and fixtures in the Premises. Toilets, sinks and drains shall be used only for their ordinary and intended purposes, and not for trash of any kind. Tenant shall bear all expense arising from violation of this provision.

(g) Tenant shall not burn trash or garbage anywhere in the Strip Center.

(h) Tenant shall not emit any objectionable odors from the Premises and shall not vent any cooking fumes or odors into the interior of the Building. Typical odors from the Permitted Use shall not violate this Rule so long as Tenant uses ordinary care including outside venting or

other reasonable odor control methods that are standard for the Permitted Use. Kitchen exhaust fans must be in operation at all times during kitchen operations.

(i) Any public or private auction, "going out-of-business", bankruptcy, distress or liquidation sale in the Premises is prohibited. Tenant shall not conduct business in any manner that would create a public impression that it is about to cease operation.

(j) The parking lot, sidewalk, entrances, passages, walkways, patios, halls and other common areas shall be used only for their ordinary and intended purposes, and shall not be obstructed, littered, soiled or otherwise misused by Tenant or its invitees. Except as otherwise provided in this Lease, Tenant, its employees and other business invitees are authorized to use the parking and common areas in common with other persons during the Term. Landlord shall at all times have the sole and exclusive control of all common areas. Landlord may establish, amend from time to time, and enforce against Tenant and other users of the parking and common areas, such reasonable rules and regulations as Landlord deems necessary, including without limitation the designation of employee and tenant parking areas. Nothing in this Lease shall be deemed to create liability of Landlord for any damage to or loss of motor vehicles or other property, or other claims.

(k) No sales tables, merchandise displays, signs, or other articles shall be placed outside of the Premises in the common passageways, vestibules, walkways, patios or parking areas or other common areas without the prior written consent of Landlord.

(l) Tenant shall not erect or maintain any barricades or scaffolding which may obscure the signs, entrances or show windows of any other tenant in the Strip Center, or tend to interfere with any other tenant's business.

(m) No loudspeaker, jukebox, television, radio or other device may be used if it can be heard or seen outside of the Premises except with the prior written consent of Landlord. Tenant shall not create or maintain nor allow others to create or maintain, any nuisances, including, without limitation, loud noises, sound effects, bright lights, flashing lights, moving devices or similar distractions, smoke or dust, which is visible from outside of the Premises.

(n) Landlord reserves the right to amend and add rules to the extent Landlord, in its reasonable judgment, deems suitable for the safety, care and cleanliness of the Strip Center and the conduct of business in accordance with rules customarily found in similar office/ strip centers. Tenant shall be bound by any new or amended rules upon receiving written notice. Landlord is not responsible for any failure of other tenants or their employees or invitees to abide by any rules or other obligations.

11. **SIGNAGE.** Tenant will comply with the sign specifications in **Exhibit C** attached and incorporated by reference, and with City Ordinances. No signs will be attached or displayed at the Strip Center unless approved in writing by Landlord in a separate letter or document.

## **12. GENERAL BUILDING AND EQUIPMENT MAINTENANCE AND REPAIR**

(a) Landlord shall, at all times, perform and comply with all building and equipment maintenance requirements as set forth in **Exhibit B** attached hereto.

(b) Tenant shall, at all times, perform and comply with all building and equipment maintenance requirements as set forth in **Exhibit B** attached hereto.

**13. ASSIGNMENT OR SUBLETTING.** Tenant shall not assign this Lease or any right hereunder or sublet the Premises or any part of the Premises, nor permit any persons other than Tenant and its employees to conduct business in the Premises without the prior written consent of Landlord which shall not be unreasonably withheld, so long as the proposed assignee or subtenant satisfies Landlord's requirements as to financial strength, business experience, proposed use and other criteria. Tenant shall have no right to assign or sublet while Tenant is in default. Landlord's consent to any assignment of this Lease or any subletting of the Premises shall not constitute a release of Tenant from this Lease, or a waiver or discharge of the provisions of this paragraph with respect to a subsequent assignment or subletting.

## **14. SUBORDINATION**

(a) Tenant agrees that this Lease shall be subordinate to any mortgages, deeds of trust or other security instruments that now exist or may hereafter be placed upon the Premises, provided that Landlord shall use reasonable efforts to obtain an agreement from the holder of any future security instrument to recognize this Lease in the event of foreclosure, if Tenant is not in default.

(b) From time to time, upon not less than ten (10) days prior written request by Landlord, Tenant shall execute, acknowledge, and deliver to Landlord a statement in writing certifying (i) that this Lease is unmodified or identifying any modifications, (ii) that the Lease is in full force and effect, (iii) the Commencement Date of the Term, (iv) the amounts of rent and other charges due hereunder and the amount of any credit claimed by Tenant whether for advance payments or otherwise, and (v) stating whether there are any uncured defaults by either party. Any such statement may be relied upon by Landlord and any prospective purchasers or mortgagees.

(c) In the event of a sale and assignment or other transfer to a new owner, Tenant agrees to attorn to the new owner and to recognize such new owner as Landlord for all purposes, and to pay the new owner rents and charges as provided in this Lease.

(d) The covenants in this Article are self-operative and require no further agreement by Tenant. However, if requested by Landlord, Tenant will execute further agreements to effectuate the Lease covenants, and will agree to reasonable Lease amendments or supplements if requested by a Lender, but will not be required to modify any monetary terms or material rights or obligations.

## **15. EMINENT DOMAIN**

(a) In the event the entire Premises are appropriated or taken under the power of eminent domain, this Lease shall terminate and expire as of the date of such taking.



(b) Landlord agrees, promptly after learning of any appropriation or taking, to notify Tenant in writing. If (i) more than thirty-three (33%) percent of the Rentable floor area of the Premises is taken under the power of eminent domain, or if (ii) by reason of any appropriation or taking, regardless of the area taken, the remainder of the Premises is not reasonably usable for the Permitted Use, in Landlord's reasonable judgment, or if (iii) 20% or more of the total area of all the buildings in the Strip Center are so taken, or if (iv) any taking results in a loss of 20 % or more of parking, access or other areas, which in Landlord's reasonable judgment are necessary to continued operation of the Strip Center, then in any such case, either Landlord or Tenant shall have the right to terminate this Lease as of the date of the taking, provided that the terminating party shall send written notice of termination to the other party not later than thirty (30) days after receiving written notice of the planned taking and Landlord has not cured condition within 90 days of the taking. In the event of termination under this Article, both Landlord and Tenant shall be released from all obligations under this Lease arising after the termination date.

(c) Whether or not this Lease is terminated, Tenant shall be entitled to any award for Tenant's fixtures in the Premises and its personal property, and Landlord shall be entitled to the entire remainder of the award of compensation in such proceeding. The rent and other charges for the last month of Tenant's occupancy shall be prorated.

(d) If neither party elects to terminate this Lease based on the above criteria, then subject to availability of sufficient condemnation proceeds for the repair and restoration of the entire Strip Center, the Lease shall remain in force and effect.

#### **16. DESTRUCTION OF LEASED PREMISES**

(a) If the Premises or the building containing the Premises is/are destroyed or damaged by fire or other casualty, but in Landlord's opinion, can be repaired and restored within 120 days, Landlord shall diligently repair and restore the building and Premises to substantially their condition immediately prior to such damage or destruction. Rent during the period of such repair and restoration shall abate proportionately to the extent that the Premises are untenantable.

(b) If such repair and restoration cannot be completed within 120 days, in Landlord's opinion, or if the damage or destruction amounts to at least 33% of the Premises and occurs during the last year of the Term, then Landlord and Tenant shall each have the right and option, at the election of either of them, to terminate this Lease effective as of the date of such damage or destruction. If this Lease is not terminated as provided in this subparagraph, the building and Premises shall be repaired and restored as provided in subparagraph (a).

(c) If 50% or more of the total area of all the buildings in the Strip Center is damaged or destroyed by fire or other casualty, Landlord may, at Landlord's election, terminate this Lease by notice to Tenant at any time within 90 days from the date of such damage or destruction.

(d) Landlord's obligations to repair and restore shall be subject to availability of sufficient insurance proceeds for these purposes and available materials, provided that any deductible on Landlord's insurance shall be payable by Landlord, and any deductible on Tenant's insurance covering improvements to be restored will be payable by Tenant.

17. **BANKRUPTCY.** If the Tenant should be adjudged a bankrupt, either by voluntary or involuntary proceedings, and the Tenant or Tenant's trustee assumes and assigns this Lease, the assignee's use shall be the Permitted Use or other retail business which is acceptable to Landlord in its sole discretion, in order to preserve the tenant mix of the Strip Center. Further, as a condition to any such assignment, the assignee must demonstrate its financial strength and capability of future performance under the terms and conditions of the Lease all to Landlord's reasonable satisfaction.

18. **DEFAULT; RE-ENTRY; REMEDIES.** If (i) all or any part of the rent remains unpaid Fourteen (14) Business days after written demand for payment is sent to Tenant by Landlord, or (ii) if Tenant fails to provide any insurance coverage or evidence of insurance required hereunder and remains in default Fourteen (14) business days after written demand is sent to Tenant by Landlord, or if (iii) Tenant defaults under any of the other terms of this Lease, and such default continues for a period of fifteen (15) days after written notice of such violation or default is sent to Tenant by Landlord, then in any such case, Landlord may, as its option, declare this Lease forfeited and the Term ended and Landlord may re-enter the Premises, and remove all persons and property from the Premises and Landlord shall not be liable for damages by reason of such re-entry or forfeiture. Alternatively, Landlord may re-enter and retake possession of the Premises without terminating Tenant's continuing obligations, and try to re-let the Premises for Tenant's account. Landlord's failure to terminate this Lease for any one or more breaches or defaults shall not be deemed a consent to or waiver of any breach or default and shall not prevent Landlord from later terminating this Lease either for such breach or default or for any breach or default. While Tenant is in default Landlord may prevent removal of property from the Premises by any lawful means it deems necessary to protect its interests. All remedies shall be cumulative and not exclusive of any other remedy conferred in this Lease or available at law or in equity.

19. **SURRENDER OF PREMISES.** At the time of expiration or termination of the Term, Tenant shall quit and surrender the Premises with all of its fixtures, furnishings and other personal property and trash removed, thoroughly cleaned and in good order, condition and repair, subject only to reasonable wear and tear. If the Premises are not surrendered at the time and in the condition required, Tenant shall be liable for any damages or loss of income incurred by Landlord, including, without limitation, claims of any succeeding tenant. Tenant shall promptly surrender all keys for the Premises and inform Landlord of the combinations for any locks and safes in the Premises.

20. **HOLDING OVER.** If Tenant holds over after the Term with the express consent of Landlord, Tenant shall become a tenant on a month-to-month basis at a minimum rent equal to 125% of the amount payable at the end of the scheduled Term, payable in advance on the first day of each month, and otherwise upon all the terms, covenants and conditions of this Lease, including payment of expenses as set out in Article 6 and elsewhere, but not including any renewal or other options.

## 21. **LEASEHOLD IMPROVEMENTS**

(a) Leasehold improvements, if any, whether constructed prior to or during the Term, shall be constructed and installed by Landlord unless otherwise agreed, and paid for as set out in a separate document or work letter signed by Landlord and Tenant. No alterations, additions or

improvements to the Premises, except as may be provided for in this Lease, shall be made without Tenant first obtaining the written consent of Landlord, and any improvements, additions or alterations made by Tenant after such consent is given, including any fixtures installed (excepting trade fixtures), shall at the Landlord's option, remain on the Premises as the property of the Landlord, without compensation to Tenant, or shall be removed and the Premises restored to their original condition at Tenant's expense at the end of the Term.

(b) Landlord reserves the right to give permission to Tenant allowing Tenant to contract for improvements, alterations, or additions to the Premises. Such permission must be in writing, signed by Landlord. If Landlord gives its consent to improvements, alterations, or additions to the Premises, Tenant will, if required by Landlord, provide such lien waivers or bonds in form and with sureties satisfactory to the Landlord and provide liability insurance as specified and Landlord and workers compensation insurance as required by law.

## **22. TRADE FIXTURES AND PERSONAL PROPERTY**

(a) Any trade fixtures, window coverings, signs and other personal property of Tenant not permanently affixed to the Premises shall remain the property of Tenant, and provided Tenant is not in default under the terms of this Lease, Tenant may at any time remove any and all of its trade fixtures, window coverings, signs and personal property which it may have stored or installed in the Premises, including counters, shelving, showcases, mirrors and other movable personal property.

(b) Tenant, at its expense, shall immediately repair any damage to the Premises arising from the removal of any improvements, or any trade fixtures, window coverings, signs and other personal property. All trade fixtures, signs and other personal property installed in or attached to the Premises by Tenant must be new when installed or attached.

**23. REIMBURSEMENT.** All of Tenant's obligations under this Lease shall be performed by Tenant at its sole expense, and if Landlord pays any sum of money or does any act requiring the payment of money because of the failure of Tenant to perform its obligations, the money so paid by Landlord shall be payable by Tenant to Landlord on demand, and shall be considered additional rent.

**24. CONSENTS BY LANDLORD.** Whenever Tenant is required under the terms of this Lease to secure the written consent or approval of Landlord, such consent or approval shall be effective only if in writing and, unless otherwise stated, shall not be unreasonably withheld.

**25. NOTICES.** Any notice required or permitted under this Lease shall be deemed sufficiently given or served if sent by certified mail, FedEx or UPS next business day, or delivered personally to Tenant at 523 S Broadway Suite B and Suite C Truth or Consequences NM 87901, or to Landlord at the address then in effect for the payment of rent. Either party may, by properly delivered written notice, at any time designate a different address to which notices to that party shall subsequently be sent.

**26. LITIGATION, COURT COSTS, ATTORNEYS FEES.**

(a) If Landlord is involuntarily made a party defendant in any litigation concerning this Lease or the Premises by reason of any act or omission of Tenant, then Tenant shall indemnify and hold Landlord harmless from all liability by reason of such litigation, including reasonable attorneys' fees and all costs incurred by Landlord in such litigation, including appeals.

(b) If any bankruptcy action is commenced by or against Tenant, then Tenant shall pay to Landlord on demand all of Landlord's reasonable attorneys' fees and costs incurred by Landlord in such bankruptcy proceeding, including appeals.

(c) In the event that either Landlord or Tenant institutes any action or proceeding against the other relating to the Premises or the provisions of this Lease, or any default hereunder, the prevailing party in such action or proceeding shall be entitled to recover from the other party its reasonable costs, expenses and attorneys fees, including appeals.

(d) Tenant shall pay all attorneys' fees incurred by Landlord arising out of (i) any breach by Tenant, whether or not any court action is filed, or (ii) any request by Tenant for a consent, amendment, waiver or other action by Landlord.

**27. RIGHT OF INSPECTION; NO OBLIGATION.** Landlord or Landlord's agent may at reasonable times, and with reasonable prior notice (except in an emergency or as otherwise provided in this Lease), enter the Premises for the purpose of inspecting the same, performing any required or permitted repairs or other work (provided that Landlord shall not be obligated to inspect or perform repairs or other work unless specifically so stated in this Lease), or showing the Premises to potential tenants, lenders, contractors, government representatives, or potential Strip Center purchasers.

**28. SALE OF PREMISES BY LANDLORD.** In the event of any sale or exchange of the Premises by Landlord and assignment by Landlord of this Lease, and assumption of Landlord's obligations under this Lease by the purchaser, Landlord shall be relieved of all liability under this Lease to the extent arising after the consummation of such sale or exchange and assignment.

**29. COMMON AREAS.** Landlord reserves the right to change the size, location, nature and use of any common areas, to withdraw, sell or lease any portion of the common areas, and to make and remove improvements in the common areas, without liability.

**30. ENTIRE AGREEMENT.** This Lease, including its Exhibits, contains the entire agreement between the parties, and may not be changed, modified, or discharged in whole or in part except by an agreement in writing signed by the affected party. This is the entire Lease agreement and the parties agree that there are no other agreements or understandings of any kind not contained in this Lease. Tenant represents and warrants to Landlord that Tenant has made its own investigation and examination of all relevant information relating to or affecting the Strip Center, the Premises and the Permitted Use, and is relying solely on its own judgment in entering into this Lease, except as to matters warranted in this Lease by Landlord, if any. Tenant acknowledges that except as specifically provided for in this Lease, neither Landlord nor its agents or employees have made any representations or warranties as to the Strip Center, the Premises or the Permitted Use, including the suitability or fitness of the Premises for the conduct of Tenant's business or for any other purpose, nor has Landlord or its agents or employees agreed to undertake

any alterations or construct any improvements to the Premises or the Strip Center except as expressly provided in this Lease.

### 31. GENERAL PROVISIONS

(a) Time is of the essence of this Lease. The terms and conditions of this Lease shall extend to and be binding upon the heirs, executors, personal representatives, successors and assigns of the parties hereto, and any mention of the singular shall include the plural and the plural shall include the singular. If any provision of this Lease is found to be invalid or unenforceable, the remainder of this Lease shall remain in full force and effect. Tenant shall not record this Lease, but the parties will execute a Memorandum of Lease for recording at the request of either party. The laws of the State of New Mexico shall govern this Lease.

(b) In the event of any apparent breach or default by Landlord, Tenant shall give Landlord prompt written notice, and may suggest steps to effect a cure. Landlord shall then have not less than thirty (30) days in which to cure any breach or default, or such longer period as is reasonably necessary in the circumstances, and Landlord shall be deemed to be in default under this Lease only if Landlord fails to commence and diligently complete any necessary cure after written notice as required in this Lease. If Landlord is held to be in default Tenant may pursue any remedy available at law or in equity, provided that Landlord shall not be liable to Tenant for incidental, consequential, indirect, punitive or exemplary damages. Except as provided in the following sentence, Landlord, its agents, partners, members, and its or their officers, directors and employees, shall not be personally liable for any obligation or liability arising from this Lease. In the event of a judgment against Landlord, Tenant shall be limited in its recovery solely to the proceeds of any insurance carried by Landlord, and to the equity of Landlord in the Strip Center at the time of the alleged breach. Landlord shall maintain during the Term a commercial general liability insurance policy, including property damage, insuring Landlord against liability for injury to persons or property or the death of any person or persons occurring in, about or with respect to the Premises and Strip Center in the amount of at least \$1,000,000 combined coverage for bodily injury and property damage for each occurrence.

(c) Landlord is represented by N/A ("Landlord's Broker"), pursuant to a separate agreement. Tenant is represented by \_\_\_\_\_ of \_\_\_\_\_ ("Tenant's Broker"), pursuant to a separate agreement. Landlord will pay Landlord's Broker a commission pursuant to a separate agreement, which may be shared with Tenant's Broker as they may agree. Each party will indemnify and hold the other harmless from any claims and expenses, including attorneys' fees, arising from any claim for a commission or finder's fee resulting from any agreement made by the indemnifying party with any real estate broker, agent or finder in connection with this transaction.

(d) As a condition precedent to the effectiveness of this Lease, Tenant has provided Landlord a Guaranty of Lease (the "Guaranty") from N/A (whether one or more, "Guarantors"), who are officers, directors, shareholders, members, managers, partners or other principals of Tenant. Landlord has entered into this Lease in reliance upon the Guaranty and in reliance upon the financial condition of Guarantors as represented in the financial statements dated \_\_\_\_\_, delivered to Landlord by Guarantors. Guarantee shall be found in Exhibit D.



(e) Landlord warrants that Tenant, on paying the Rent and performing the covenants of this Lease, shall and may peaceably and quietly have, hold and enjoy the Premises for the Term, free of disturbance by anyone claiming by, through or under Landlord.

(f) If Landlord or Tenant cannot perform any of their respective obligations under the terms of this Lease due to event(s) beyond their control, the time provided for performance of such obligations shall be extended by a period of time equal to the duration of such event(s). If either party to the Lease desires to invoke this Section, it shall provide written notice to the other party of the reasons for the delay and the invoking party shall use reasonable and diligent efforts to mitigate the effects of such occurrence. Event(s) beyond Landlord's or Tenant's control include, but are not limited to, acts of God, war, civil commotion, labor disputes, strikes, fire, flood or other casualty, shortages of labor and materials, government regulation or restriction and weather conditions. In no event will this provision excuse Tenant's failure to meet its payment obligations hereunder.

(g) Notwithstanding anything to the contrary contained in this Lease, to the extent, if at all, § 56-7-1 NMSA 1978, as amended, applies to any indemnification provisions in this Lease or any other agreement between Landlord and Tenant, including certain types of insurance coverage as set forth in § 56-7-1 NMSA 1978, such provisions will not extend to liability, claims, damages, losses or expenses, including attorneys' fees, arising out of bodily injury to persons or damage to property caused by or resulting from, in whole or in part, the negligence, act or omission of the indemnitee or additional insured, as the case may be, its officers, employees or agents, and shall further be modified, if required, by the provisions of Section 56-7-1(B) NMSA 1978.

(h) All obligations of Tenant existing as of the expiration or termination of the Term shall survive expiration or termination.

32. **Environmental Matters.** Tenant shall not cause or permit any Hazardous Substance to be used, stored, generated or disposed of on or in the Premises or Strip Center by Tenant, Tenant's agents, employees, contractors or invitees. Tenant shall indemnify and hold harmless the Landlord and its agents, employees, lenders, successors and assigns, from any and all claims, damages, fines, judgments, penalties, costs, settlements, liabilities or losses, including reasonable attorneys' fees, arising as a result of any Hazardous Substances used, stored, generated or disposed of on or in or from the Premises, or by Tenant, Tenant's agents, employees, contractors or invitees elsewhere in the Strip Center, or of any lawsuit brought or threatened, settlement reached or government order relating to such Hazardous Substances, or of the Premises or Strip Center becoming contaminated in any manner for which Tenant is legally liable. As used in this Lease, "Hazardous Substance" means any substance which is toxic, ignitable, reactive, corrosive or otherwise deemed hazardous in the environment and which is regulated by any local government, the State of New Mexico, or the United States government, including asbestos and petroleum products. The provisions of this Section shall be in addition to any other obligations and liabilities Tenant may have to Landlord at law or in equity and shall survive the termination of this Lease.

**IN WITNESS WHEREOF,** the parties have executed this Lease as of the date first written above.

**LANDLORD:**

**INTEGRATED  
ENVIRONMENTAL  
SERVICES QOZB, LLC.**

A New York Limited Liability Company

**TENANT:**

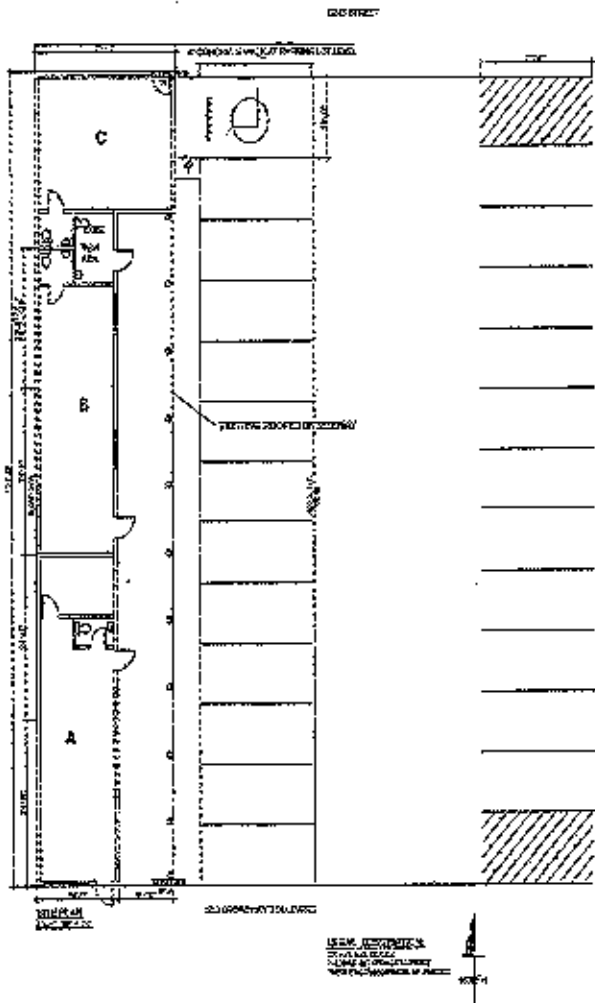
City of Truth or Consequences  
505 Sims St.  
Truth or Consequences, NM 87901

By: \_\_\_\_\_

Name \_\_\_\_\_  
Title \_\_\_\_\_

By: \_\_\_\_\_

Name: Amanda Forrister  
Title: Mayor



SECTION 1  
ELEVATION

#### DESIGN DATA

TYPE OF CONSTRUCTION	S-B
TYPE OF OCCUPANCY	S-1
OCCUPANT LOAD	20
SEISMIC ZONE	2B
WIND LOAD	716 PSF
SQUARE FOOTAGE: EXISTING + NEW	2002 S.F.
RAISE HEIGHT	10'-0"
28 DAY CONC. STRENGTH	3000 PSI
MIN. SOIL BEARING CAP.	1500 PSF
SOIL DENSITY 65% MODIFIED PROCTOR	
ROOF LOAD LIVE UNIFORM	20 PSF
PARKING: PROF. OFFICES	1 SPACES/S.F. = 8
COFFEE SHOP	1 SPACES/S.F. = 8
TOTAL REQ.	13 SPACES
PROVIDED	12 STANDARD AUTOS PER SPACE
	1 HANDICAP 12'x12'
TOTAL	13 SPACES

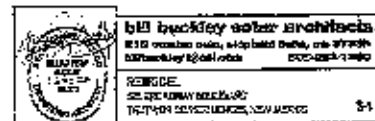
#### CODES:

2015 INTERNATIONAL BUILDING CODE AS AMENDED  
 2015 NEW MEXICO BUILDING CODE  
 2018 NEW MEXICO ENERGY CONSERVATION CODE  
 2015 NEW MEXICO ASHRAE  
 2016 UNIFORM MECHANICAL CODE  
 2016 UNIFORM PLUMBING CODE  
 2017 NATIONAL ELECTRICAL CODE  
 2017 NEW MEXICO ELECTRICAL CODE

NO SPRINKLES REQUIRED BASED ON SQUARE FOOTAGE  
 REQUIRED EXITS: ONE PER UNIT  
 REQUIRED RESTROOM: ADA UNLESS PROVIDED ON SITE  
 PRIVATE OFFICES ONE PER UNIT, PUBLIC ADA RESTROOMS  
 ACROSS THE STREET.

#### Description of Enclosed Area

#### EXHIBIT A



## EXHIBIT B

### Building and Equipment Maintenance Requirements

A. Tenant shall maintain, repair, replace as necessary, and keep in good, safe and attractive condition the entire Premises and the contents of the Premises, including without limitation:

(i) all interior portions of the Premises including without limitation floor coverings, ceilings, wall surfaces, paint, partitions, casework, and interior doors;

(ii) the exterior areas (sidewalks, stairs, loading docks, etc.) around all entries and exits to/from the Premises;

(iii) all doors, windows and plate glass of the Premises;

(iv) all electrical wiring, switches, outlets, circuit breakers, alarm systems and other security apparatus, and other electrical equipment serving only the Premises;

(v) all water lines, sewer lines, valves, drains, grease traps, toilets, sinks, sprinkler systems and other plumbing equipment and fixtures serving only the Premises. Without limitation, Tenant is responsible for all maintenance and clean-out of any grease trap and the sewage line from the Premises to the Strip Center's main sewage line;

(vi) all of Tenant's inventory and other personal property, furniture, fixtures (including trade fixtures), equipment, decorations, lighting and signage; and

(vii) all HVAC equipment serving the Premises (subject to Landlord's limited responsibility for HVAC equipment as provided in B. below). **Tenant shall at all times during the Term maintain and pay for a maintenance and service contract, in a form and with a service provider approved by Landlord, for the HVAC equipment serving the Premises, and shall perform all user responsibilities specified under such contract.**

B. Landlord shall provide all necessary repairs and replacements to the HVAC equipment serving the Premises during the one-year period beginning on the Commencement Date, provided that if any such repairs or replacements are necessitated by Tenant's failure to maintain the required maintenance and service contract or failure to perform all user responsibilities specified under such contract, Tenant shall be solely responsible for the cost of such repairs or replacements. Any HVAC repairs or replacements becoming necessary during this one-year period shall be arranged by Landlord as soon as reasonably practical after Landlord receives written notice from Tenant of the needed work. Commencing upon the 1<sup>st</sup> day of the 2<sup>nd</sup> year running throughout the balance of the primary term and all option periods tenant shall be responsible for all HVAC repairs, maintenance and replacements.

C. Landlord shall maintain, repair and replace, as necessary, the roof, exterior walls and structural elements of the Premises, the Common Areas, and the plumbing, sewage and electrical systems outside of Tenant's areas of responsibility as provided above. Any repairs or replacements of the roof, exterior walls or structural elements of the Premises, the Common Areas, or the plumbing, sewage and electrical systems outside of Tenant's areas of responsibility shall be arranged by Landlord as soon as reasonably practical after Landlord receives written notice from Tenant of the needed work, or telephone notice to Landlord's property management representative in the case of an emergency. Until further notice, Landlord's property management representative is \_\_\_\_\_, phone \_\_\_\_\_.





**EXHIBIT C**  
**Sign Specifications**

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# CITY OF TRUTH OR CONSEQUENCES

## AGENDA REQUEST FORM

MEETING DATE: April 12, 2023

Agenda Item #: 1.23

**SUBJECT:** Discussion/Action – Approve purchase of new report management system (Central Square).

**DEPARTMENT:** Police Department

**DATE SUBMITTED:** April 4, 2023

**SUBMITTED BY:** Luis A. Tavizon

**WHO WILL PRESENT THE ITEM:** Bruce Swingle

### **Summary/Background:**

The city currently pays approximately \$11,500.00 for a report management that does not work for the department. The department is not able to obtain any analytics from this program (Tac10). We are unable to track evidence and property, to include fleet and personnel management. The Police Department had looked at outsourcing our evidence management with an evidence management system with an additional yearly cost of \$10,000.00. This new report management system allows the department to be more efficient by combining our report management needs and evidence management all in one system. Central Square provides additional services that will allow our department to obtain analytic reports, so that we can seek additional grant funding for equipment and services. It will provide the ability to keep track of department property issued out to employees. The system allows for personnel and training management. Central Square Report Management program will assist this department in reaching our overall goal of becoming accredited. System is CJIS compliant, NIBRS, IPRA compliant.

### **Recommendation:**

Approve PO to purchase new Report Management System.

### **Attachments:**

- Central Square Quote

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### **Fiscal Impact (Finance): Yes**

Total cost over a 5-year period \$42,976.05. Broken down by Initial startup cost of \$23,595.00, which is broken up in percentage throughout initial startup and implementation. Then an annual recurring cost of \$19,381.05, through the remainder of the 5-year period.

### **Legal Review (City Attorney): No**

[Click here to enter text.](#)

**Approved For Submittal By:** ☐ Department Director

**Reviewed by:** ☐ City Clerk ☐ Finance ☐ Legal ☐ Other: [Click here to enter text.](#)

**Final Approval:** ☐ City Manager

### **CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN**

Resolution No. [Click here to enter text.](#) Ordinance No. -

Continued To: - Referred To: -

☐ Approved ☐ Denied ☐ Other: -

File Name: CC Agendas 4-12-2023

**Quote #:** Q-132201**Primary Quoted Solution:** PSJ Pro**Quote expires on:** June 12, 2023**Quote prepared for:**

Luis Tavizon

Truth or Consequences Police Department

507 McAdoo St

Truth or Consequences, NM 87901

(575) 894-1185

Thank you for your interest in CentralSquare. CentralSquare provides software that powers over 8,000 communities. More about our products can be found at [www.centralsquare.com](http://www.centralsquare.com).

## WHAT SOFTWARE IS INCLUDED?

### ADMINISTRATION

	PRODUCT NAME	QUANTITY	UNIT PRICE	TOTAL
1.	Administration PS Pro Core (Agency Site License) Annual Subscription Fee	1	185.40	185.40
2.	Administration PS Pro Core Annual Subscription Fee	1	1,178.00	1,178.00

**Administration Software Total** 1,363.40 USD

### MOBILES

	PRODUCT NAME	QUANTITY	UNIT PRICE	TOTAL
3.	Mobile PS Pro Core Annual Subscription Fee	1	1,472.50	1,472.50
4.	Mobile PS Pro Records Annual Subscription Fee	15	279.78	4,196.70

**Mobiles Software Total** 5,669.20 USD

### PERSONNEL

	PRODUCT NAME	QUANTITY	UNIT PRICE	TOTAL
5.	Personnel PS Pro Advanced (Agency Site License) Annual Subscription Fee	1	634.29	634.29
6.	Personnel PS Pro Core (Agency Site License) Annual Subscription Fee	1	0.00	0.00
7.	Personnel PS Pro Core Annual Subscription Fee	1	0.00	0.00

**Personnel Software Total** 634.29 USD

**RMS**

	PRODUCT NAME	QUANTITY	UNIT PRICE	TOTAL
8.	Records PS Pro Advanced (Agency Site License) Annual Subscription Fee	1	530.10	530.10
9.	Records PS Pro Core (Agency Site License) Annual Subscription Fee	1	1,590.30	1,590.30
10.	Records PS Pro Core Annual Subscription Fee	1	2,209.00	2,209.00
11.	Records PS Pro NM Crime Reporting (NIBRS) Interface Annual Subscription Fee	1	0.00	0.00

**RMS Software Total** 4,329.40 USD

**SUITE**

	PRODUCT NAME	QUANTITY	UNIT PRICE	TOTAL
12.	Portal PS Pro Community Involvement Pack Annual Subscription Fee	1	1,217.78	1,217.78
13.	PS Pro Reporting Core Annual Subscription Fee	1	0.00	0.00
14.	PS Pro Reporting Universal Interface Engine Annual Subscription Fee	1	0.00	0.00
15.	PS Pro Time Synchronization Interface Annual Subscription Fee	1	0.00	0.00

**Suite Software Total** 1,217.78 USD

**SOFTWARE SUMMARY**
**Software Total** 13,214.07 USD

**WHAT SERVICES ARE INCLUDED?**
**SERVICES**

	DESCRIPTION	TOTAL
1.	Public Safety Consulting Services - Fixed Fee	8,970.00
2.	Public Safety Project Management Services - Fixed Fee	5,850.00
3.	Public Safety Technical Services - Fixed Fee	3,120.00
4.	Public Safety Training Services - Fixed Fee	5,655.00

**Services Services Total** 23,595.00 USD

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**SERVICES SUMMARY**

**Services Total** **23,595.00 USD**

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**WHAT HARDWARE IS INCLUDED?****SERVERS**

	PRODUCT NAME	QUANTITY	UNIT PRICE	TOTAL
1.	PS Pro Production Server Annual Subscription Fee	1	3,613.62	3,613.62
2.	PS Pro Training/Testing Server Annual Subscription Fee	1	2,553.36	2,553.36

**Servers Hardware Total** **6,166.98 USD**

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**HARDWARE SUMMARY**

**Hardware Total** **6,166.98 USD**

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**QUOTE SUMMARY**

**Software Subtotal**  
**13,214.07 USD**

**Services Subtotal**  
**23,595.00 USD**



**Hardware Subtotal**

6,166.98 USD

**Quote Subtotal**

42,976.05 USD

**Quote Total****42,976.05 USD****WHAT ARE THE RECURRING FEES?**

TYPE	AMOUNT
FIRST YEAR MAINTENANCE TOTAL	0.00
FIRST YEAR SUBSCRIPTION TOTAL	19,381.05

The amount totals for Maintenance and/or Subscription on this quote include only the first year of software use and maintenance. Renewal invoices will include this total plus any applicable uplift amount as outlined in the relevant purchase agreement.

This Quote is not intended to constitute a binding agreement. The terms herein shall only be effective once incorporated into a definitive written agreement with CentralSquare Technologies (including its subsidiaries) containing other customary commercial terms and signed by authorized representatives of both parties.

**BILLING INFORMATION**

Fees will be payable within 30 days of invoicing.

Please note that the Unit Price shown above has been rounded to the nearest two decimal places for display purposes only. The actual price may include as many as five decimal places. For example, an actual price of \$21.37656 will be shown as a

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Unit Price of \$21.38. The Total for this quote has been calculated using the actual prices for the product and/or service, rather than the Unit Price displayed above.

Prices shown do not include any taxes that may apply. Any such taxes are the responsibility of Customer. This is not an invoice.

For customers based in the United States or Canada, any applicable taxes will be determined based on the laws and regulations of the taxing authority(ies) governing the "Ship To" location provided by Customer on the Quote Form.

## **PURCHASE ORDER INFORMATION**

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Is a Purchase Order (PO) required for the purchase or payment of the products on this Quote Form? (Customer to complete)

Yes ☐ No ☐

Customer's purchase order terms will be governed by the parties' existing mutually executed agreement, or in the absence of such, are void and will have no legal effect.

PO Number: \_\_\_\_\_

Initials: \_\_\_\_\_

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## ATTACHMENT A

### Terms and Conditions for On-Prem Subscriptions

BY INDICATING YOUR ACCEPTANCE, OR BY USING THE SOFTWARE, YOU ACCEPT THE TERMS AND CONDITIONS AS STATED HEREIN.

1. **Subscription Access.** Customer is purchasing subscription priced software under this Quote. So long as Client has paid the annual subscription fees and is current at all times with the subscription fees as stated herein, CentralSquare grants to Client a limited non-exclusive, non-transferable access to use the subscription software granted in this Quote. Client understands and acknowledges no ownership or any form of intellectual property rights transfer under the terms of this Quote.

If customer terminates this Quote in accordance with the termination for convenience provision below, customer shall be entitled to a pro-rata refund of the annual subscription fee, calculated by the remaining months in the applicable annual subscription.

2. **Termination for Convenience.** This Quote may be terminated without cause by either party by providing written notice to the other party thirty (30) days prior to the date of termination.
3. **Termination of Access Rights.** Upon termination of this Quote, (i) all rights granted herein shall terminate immediately and automatically upon the effective date of such termination; (ii) Customer's right to the accessed software granted herein shall terminate; and (iii) Customer will cease using such software and at CentralSquare's direction return or destroy the software and any supplemental confidential information or documentation.
4. **Right to Audit.** Customer shall maintain for a reasonable period, but in no event less than three (3) years after expiration or termination of this Quote, the systems, books and records necessary to accurately reflect compliance with software access and the use thereof under this Quote. Upon request, Customer shall permit CentralSquare and its directors, officers, employees, and agents to have on-site access at Customer's premises (or remote access as the case may be) during normal business hours to audit such systems, books, and records for the purpose of verifying Customer's use of the software to monitor compliance with this Quote no more than once per year. If an audit reveals that Customer has exceeded the restrictions on use or non-compliance with this Quote, Customer shall be responsible for the reimbursement of all costs related to the audit and prompt payment by Customer to CentralSquare of any underpayment.



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
04/24/2028

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER  
MARSH USA, LLC  
TWO ATLANTIC CENTER  
3580 LEXOX ROAD, SUITE 2400  
ATLANTA, GA 30326

CONTACT  
NAME: \_\_\_\_\_  
PHONE: \_\_\_\_\_  
(A/C, No, Ext): \_\_\_\_\_  
E-MAIL: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_

FAX: \_\_\_\_\_  
(A/C, No): \_\_\_\_\_

CN13214397-EQIC-GAWU-22-23

INSURED  
CentralSquare Technologies, LLC  
1000 Business Center Drive  
Lake Mary, FL 32746

## INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A: The Charter Oak Fire Insurance Co.

25015

INSURER B: Pinnacle Insurance Company

25673

INSURER C: Travelers Property Casualty Company Of America

25674

INSURER D: Travelers Casualty And Surety Company

18030

INSURER E: AIG Specialty Insurance Company

25883

INSURER F:

## COVERAGES

## CERTIFICATE NUMBER:

ATL-025508263-00

## REVISION NUMBER: 0

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADD'L SUBR INRD. Y/N	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER: _____		H-832-68758360-COF-22	08/31/2022	09/31/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Eq. structures) \$ MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCERS - COMP/OP AGG \$ 2,000,000
B	AUTOMOBILE LIABILITY  ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY <input checked="" type="checkbox"/>		BA-88703635-22-13-G	08/31/2022	08/31/2023	COMBINED SINGLE LIMIT (Eq. accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
C	<input checked="" type="checkbox"/> UMBRELLA LIAB EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000		CUP-68801350	08/31/2022	08/31/2023	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY-30 (P/E) OR PARTNER/EXECUTIVE (P-E) OR MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	UJ-68783668-22-13-G	08/31/2022	05/31/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EACH EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
E	F&O/Cyber		07-5020328	08/31/2022	09/31/2023	Unli \$ 5,000,000 SR \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
Evidence of Insurers

## CERTIFICATE HOLDER

City of Truth or Consequences  
401 Valencia St  
Truth or Consequences, NM 87931

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE  
of Marsh USA Inc.

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AGENCY CUSTOMER ID: CN130114897LOC #: Atlanta**ADDITIONAL REMARKS SCHEDULE**Page 2 of 2

AGENCY MARSH USA, LLC		NAMED INSURED Centra Square Technologies, LLC 1300 Business Center Drive Lake Mary, FL 32746
POLICY NUMBER		
CARRIER	NAIC CODE	EFFECTIVE DATE:

**ADDITIONAL REMARKS****THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,**FORM NUMBER: 25 FORM TITLE: Certificate of Liability Insurance

Excess L&amp;C/Cyber:

Carrier: Certain Underwriters at Lloyds, London

Policy Number: ACX1045822

Effective Date: 09/30/2022

Expiration Date: 08/31/2023

Limit: \$5M x \$5M





# CITY OF TRUTH OR CONSEQUENCES

## AGENDA REQUEST FORM

MEETING DATE: April 12, 2023

Agenda Item #: I.24

**SUBJECT:** 22/23 Sierra County Recreation and Tourism Advisory Board Annual Contract  
**DEPARTMENT:** City Manager's Office  
**DATE SUBMITTED:** March 29, 2023  
**SUBMITTED BY:** Tammy Gardner  
**WHO WILL PRESENT THE ITEM:** Bruce Swingle

**Summary/Background:**

Annual service contract with Sierra County Recreation and Tourism Advisory Board.

**Recommendation:**

Approve

**Attachments:**

- Contract
- Supporting Documents

**Fiscal Impact (Finance):** Choose an item.

\$17,000.00

**Legal Review (City Attorney):** Yes

[Click here to enter text.](#)

**Approved For Submittal By:** ☒ Department Director

**Reviewed by:** ☐ City Clerk ☐ Finance ☐ Legal ☐ Other: [Click here to enter text.](#)

**Final Approval:** ☐ City Manager

### CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN

Resolution No. [Click here to enter text.](#) Ordinance No. [Click here to enter text.](#)

Continued To: [Click here to enter a date.](#) Referred To: [Click here to enter text.](#)

☐ Approved ☐ Denied ☐ Other: [Click here to enter text.](#)

File Name: CC agendas 4-12-2023

## ADVERTISING & PROMOTION CONTRACT

**THIS AGREEMENT** is made and entered into by and between the City of Truth or Consequences, New Mexico, herein referred to as "City" and COUNTY OF SIERRA for Sierra County Recreation & Tourism Advisory Board, herein referred to as "Contractor".

**WHEREAS** the City and Contractor desire to enter into a Contract to provide Lodger's Tax funds to the Contractor to aid the Contractor's promotion and advertising of the City as a tourist attraction which will aid in the economic growth of the City.

**NOW, THEREFORE, IN CONSIDERATION** of the mutual promises of the parties; it is hereby covenanted and agreed by and between the parties:

1. **The City shall** provide up to the sum of \$17,000.00 to the Contractor for a one (1) year period commencing on July 1, 2023 and continuing through June 30, 2024.
2. **The Contractor shall:**
  - a. Advertise, publicize and promote the City and its facilities as a tourism attraction. Such publicizing and promoting shall include but not be limited to the advertising of the fairgrounds, civic center, museums, convention center and other City and area resources and attractions.
  - b. Said promotion and advertising shall specifically consist of the plan as presented (and approved by the Lodger's Tax Board) in the Contractor's application for Lodger's Tax Funds. The Scope of Work is set forth within the application.
  - c. All print media, television ads, billboards and radio ads of the Contractor which are reimbursed for from Lodger's Tax monies, shall include the wording "**PAID IN PART BY TRUTH OR CONSEQUENCES LODGER'S TAX**", the City of Truth or Consequences logo IF APPLICABLE, and the New Mexico Tourism Department logo. The logo may be obtained by visiting [www.nmtourism.org](http://www.nmtourism.org). In the case of radio advertising, the slogan "New Mexico True" must be used, as well as the phrase "Paid in part by the New Mexico Tourism Department and the Truth or Consequences Lodgers"
3. **Fund Expenditures:** Funding under this contract is from Lodger's Tax. Such funds may be spent for promotion and advertising only.
4. **Procurement by Contractor:** The Procurement Code, Sections 13-1-28 through 13-1-199 NMSA 1978, imposes civil and criminal penalties for violation of this statute. Any property purchased by Contractor, the cost of which is to be paid under this agreement, shall be purchased in compliance with the Procurement Code.

- a. The City and the Lodger's Tax Advisory Board shall determine which of these expenditures are allowable and are in compliance with the purpose of this contract.
  - b. If determined to be an eligible purchase, the City will pay the Contractor for reimbursement.
  - c. Since the purpose of the Tax is to bring visitors to town, the Contractor must use seventy-five percent (75%) of the funds outside the County. This will serve to increase the use of hotels, motels, and RV parks which will in turn yield more Lodger's Tax.
  - d. All invoices must be turned into the City Manager's Office no later than the last business day of May, 2024.
  - e. Invoices submitted after that date WILL NOT BE PAID! All unspent funds will revert to the City's Lodger's Tax Fund to be used for any purpose the City may deem eligible.
  - f. All invoices submitted for advertising must be accompanied by a copy of the advertisement that clearly shows the City of Truth or Consequences logo and "Paid in part by Truth or Consequences Lodgers Tax".
  - g. Quarterly Reports are due by the 15<sup>th</sup> of the month following each quarter.
5. **Termination:** Either party shall have the right to terminate this Contract without cause by giving thirty (30) days written notice to the other party.
6. **Records:** The Contractor agrees to keep accurate records of all time and expenses allocated to the performance of the agreed upon work. Such records shall be kept in the office of the Contractor and shall be made available to the City or its authorized representatives for inspection and copying upon reasonable request.
7. **Ownership of Documents:** All reports, maps, ads, logos, or documents prepared as a part of this Agreement, including original drawings, estimates, specifications, field notes, and data are the property of the City. The Contractor may retain reproducible copies of drawings and other documents.
8. **Claims:** The Contractor shall save and hold the City free from claims that might arise in connection with work the Contractor will perform under this Agreement. The Contractor also agrees to pay for staff time, at standard hourly billing rates, plus expenses at cost that might be required for expert testimony or any other court appearances, together with preparation time and legal costs that might arise because of Contractor's involvement in this assignment, whether subpoenaed by the City or any other group.
9. **Personnel:**
  - a. The Contractor represents that they have, or will secure at their own expense, all personnel required in performing the services under this Agreement. Such personnel shall not be employees of or have any Agreement relationship with the City.

- b. All of the services required hereunder will be performed by the Contractor or under his/her supervision and all personnel engaged in the work shall be fully qualified and shall be authorized or permitted under state and local law to perform such services.
  - c. None of the work or services covered by this Agreement shall be subcontracted without the prior written approval of the City and Lodger's Tax Advisory Board. Any work or services subcontracted hereunder be specified by written Subcontract and shall be subject to each provision of this Agreement.
10. **Assignability:** The Contractor shall not assign any interest on this Agreement, and shall not transfer any interest in the same (whether by assignment or notation), without the prior written consent of the Lodger's Tax Advisory Board and City thereto: Provided, however, that claims for money by the Contractor from the City under the Agreement may be assigned to a bank, trust company, or other financial institution without such approval. Written notice of any such assignment or transfer shall be furnished promptly to the City.
11. **Authority:** Contractor agrees not to purport to bind the City to an obligation not herein assumed, unless Contractor has expressed written authority to do so, and then only within the strict limits of that authority.
12. **Reports and Information:** The Contractor, at such times and in such forms as the City may require, shall furnish the City such periodic reports as it may request pertaining to the work or services undertaken pursuant to this Agreement, the costs and obligations incurred or to be incurred in connection therewith, and any other matters covered by this Agreement.
13. **Copyright:** No report, maps, ads, logos, or other documents produced in whole or in part under this Agreement shall be the subject of an application for copyright by or on behalf of the Contractor.
14. **Compliance with Local Laws:** The Contractor shall comply with all applicable laws, ordinances and codes of the State and the City and the Contractor shall save the City harmless with respect to any damages arising from any tort done in performing any of the work embraced by this Agreement.
15. **Equal Employment Opportunity:** During the performance of this Agreement, the Contractor agrees as follows:
- a. The Contractor will not discriminate against any employee or applicant for employment because of race, creed, sex, color or national origin. The Contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, creed, sex, color or national origin. Such action shall

include, but not be limited to, the following: Employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the City setting forth the provisions of this nondiscrimination clause.

- b. The Contractor will, in all solicitation or advertisements for employees placed by or on behalf of the Contractor, state that all qualified applicants will receive consideration for employment without regard to race, creed, color, sex, or national origin.
- c. The Contractor will cause the foregoing provisions to be inserted in all Subcontracts for any work covered by this Agreement so that such provisions will be binding upon each subcontractor, provided that the foregoing provisions shall not apply to Agreements or Subcontracts for standard commercial supplies or raw materials.
- d. The Contractor will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations and relevant orders of the Secretary of Labor.
- e. The Contractor will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by the rules, regulations and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his/her books, records and accounts by the City's representative, the funding agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations and orders.
- f. In the event of the Contractor's noncompliance with the equal opportunity clauses of this Agreement or with any of such rules, regulations or orders, this Agreement may be canceled, terminated, or suspended in whole or in part and the Contractor may be declared ineligible for further government Agreements in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.
- g. The Contractor will include the provisions of paragraphs (a) through (g) in every Subcontract or purchase order unless exempted by rules, regulations or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The Contractor will take such action with respect to any Subcontract or purchase order as the City's representative may direct as a means of enforcing such provisions including sanctions for noncompliance: Provided, however, that in the event the Contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the City, the



Contractor may request the United States to enter into such litigation to protect the interests of the United States.

16. **Civil Rights Act of 1964:** Under Title VI of the Civil Rights Act of 1964, no person shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.
17. **Access to Records:**
  - a. The State Auditor, the City's auditor, the City, or any of their duly authorized representatives, shall have access to any books, documents, papers and records of the Contractor which are directly pertinent to this specific Agreement, for the purpose of audits, examinations, and making excerpts and transcriptions.
  - b. All records connected with this Agreement will be maintained in a central location by the City and will be maintained for a period of three (3) years from the official date of closeout of the contract.
18. **Third Party Rights:** The provisions of this agreement are for the sole benefit of the parties and shall not be construed as conferring rights on any other person or entity.
19. **Captions and Headings:** The captions and headings contained in this Agreement are provided for identification purposes only and shall not be interpreted to limit or define the content of the provisions described under the respective caption or heading.
20. **Severability:** If any one or more of the sentences, clauses, paragraphs or sections contained herein is declared invalid, void or unenforceable by a court of competent jurisdiction, the same shall be deemed severable from the remainder of this Agreement, and shall not affect, impair or invalidate any of the remaining sentences, clauses, paragraphs or sections contained herein.
21. **Venue:** All proceedings involving disputes over the terms, provisions, covenants or conditions contained in this Agreement and all proceedings involving any enforcement action related to this Agreement shall be initiated and conducted in the applicable court or forum in Sierra County, New Mexico.
22. **Attorney Fees:** In the event any action, suit or proceeding is brought for the enforcement of, or the declaration of any right or obligation pursuant to this Agreement or as a result of any alleged breach of any provision of this Agreement, the prevailing party in such suit or proceeding shall be entitled to recover its costs and expenses, including reasonable attorneys' fees, from the

losing party, and any judgment or decree rendered in such a proceeding shall include an award thereof.

**23. Authority to Sign Agreement:** The persons executing this Agreement on behalf of the parties hereto warrant that they are duly authorized to execute this Agreement on behalf of said parties.

**24. Interest of Members of the City:** No member of the governing body of the City and no other officer, employee, or agent of the City who exercises any functions or responsibilities in connection with the planning and carrying out of the program, shall have any personal financial interest, direct or indirect, in this Agreement; and the Contractor shall take appropriate steps to assure compliance.

**25. Interest of other Local Public Officials -** No member of the governing body of the City and no other public official of the City, who exercises any functions or responsibilities in connection with the planning and carrying out of the program, shall have any personal financial interest, direct or indirect, in this Agreement; and the Contractor shall take appropriate steps to assure compliance.

**26. Bribes, Gratuities and Kickbacks:** It is illegal in this state for any public employee to solicit or accept anything of value in connection with award of this Agreement and for any person to offer or pay anything of value to any such public employee (§30-24-1 through §30-24-2 NMSA 1978). Pursuant to §13-1-191 NMSA 1978 reference is made to the criminal laws of this state (including §30-41-1 through §30-41-3 NMSA 1978) which prohibit bribes, kickbacks, and gratuities and violation of which constitutes a felony. Further, the Procurement Code (§13-1-28 through §13-1-199 NMSA 1978) imposes civil and criminal penalties for its violation.

## **CITY OF TRUTH OR CONSEQUENCES**

\_\_\_\_\_  
Bruce Swingle, City Manager

\_\_\_\_\_  
Date

\_\_\_\_\_  
Kristie Wilson, Finance Officer, Reviewed for Budgetary Sufficiency

\_\_\_\_\_  
Date

\_\_\_\_\_  
Jaime Rubin, City Attorney, Reviewed for Legal Sufficiency

\_\_\_\_\_  
Date

## **CONTRACTOR**

\_\_\_\_\_  
Authorized Representative (Signature & Printed Name)

\_\_\_\_\_  
Date

For a recipient of Lodger's Tax to be eligible for the City, acting as the fiscal agent, to reimburse their incurred financial obligations using Lodger's Tax, the following must be strictly adhered to:

Please initial each requirement:

- \_\_\_\_ Invoices must be presented to the City Manager's Office for reimbursement with a copy of the tear sheets or script within a timely manner so that we can maintain a good working relationship with the vendors. The tear sheets, scripts, and invoices are the responsibility of the Contractor. Please review invoices for accuracy. Do not assume that they are correct.
- \_\_\_\_ No bill will be reimbursed unless it has the "Paid in part by Truth or Consequences Lodger's Tax" and the City of Truth or Consequences logo in print or "Paid in part by Truth or Consequences Lodger's Tax" spoken in a radio ad. Radio ad invoice shall include the ad/message.
- \_\_\_\_ No bill will be reimbursed if it differs from the services agreed upon in the application and signed contract unless the change is requested in writing, recommended by the Lodger's Tax Advisory Board and approved by the City Manager.
- \_\_\_\_ It is the responsibility of the Contractor to keep a running total of their unused and available Lodger's Tax award.
- \_\_\_\_ It is the responsibility of the Contractor to notify the City as to who are the two (2) eligible people to turn in bills for reimbursement. (Please print names below.)  
Designee No. 1: \_\_\_\_\_ Phone No. \_\_\_\_\_  
Designee No. 2: \_\_\_\_\_ Phone No. \_\_\_\_\_
- \_\_\_\_ No bill will be reimbursed by the City unless it bears the signature of the City Manager or designee approving payment.
- \_\_\_\_ Quarterly reports are due by the 15<sup>th</sup> of the month following the quarter or the Friday prior if the 15<sup>th</sup> falls on a weekend. A report is due even if no work was done with an explanation why work has not begun. It is the responsibility of the Contractor to get reports in on time.
- \_\_\_\_ By your signature on this contract, you have agreed to follow and implement all conditions within the time frame set forth and if you deviate without prior approval from the Lodger's Tax Advisory Board and the City Manager, then the City has no further fiscal responsibility per this contract.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2023

CONTRACTOR:

BY: \_\_\_\_\_  
Printed Name of Authorized Representative

\_\_\_\_\_  
Signature of Authorized Representative

RECEIVED MAR 20 2023

16



March 16, 2023

Bruce Swingle  
City Manager, City of Truth or Consequences  
505 Sims Street  
City of Truth or Consequences, NM 87901

RE: FY 23/24 Proposal Tourism Industry Business, Events, Attractions Website,  
Social Media, Brochure Delivery NM Statewide and "I" Brochure Update /Reprint

Honorable City Manager Bruce Swingle,,

This is our annual Contract for Services Proposal from our Sierra County  
Recreation and Tourism Advisory Board to provide the following services to the  
City of Truth or Consequences for the Fiscal Year FY 23/24.

1. Tourism Website maintenance, updates, [www.sierracounty.info](http://www.sierracounty.info),  
Website, SEO, maintenance of the Facebook Page, Twitter Feed,  
Pinterest site, Instagram, Blogs, Go Travel Sites/Go-New Mexico  
website, Google DMO site maintenance, Banner Ads, Facebook Ads,  
Google Ads, etc. Our [www.sierracounty.info](http://www.sierracounty.info) website also contains  
current detailed information on all Lodging, Dining and Retail  
Shopping located in Truth or Consequences and Sierra County.  
Maintain Truth or Consequences website presence on the NM  
Tourism Department website <https://www.newmexico.org/places-to-visit/regions/southwest/truth-or-consequences/>. Maintain and follow  
all NMTD Guidelines regarding Truth or Consequences is New  
Mexico "True". Maintain Free Local Tourism Events Website and  
produce and eblast monthly Events Newsletter.  
<https://www.sierracountynewmexico.info/gosierracounty/>  
Facebook: [Sierra County New Mexico Tourism | Truth or Consequences NM | Facebook](#)  
Instagram: <https://www.instagram.com/sierracounty/>  
Twitter: [Visit Sierra County \(@sierracountynm\) / Twitter](#)



Pinterest: <https://www.pinterest.com/sierracountynm/>

Blog: <https://www.sierracountynewmexico.info/blog/>

Pet Friendly: <https://www.sierracountynewmexico.info/pet-friendly-facilities/>

Lodging <https://www.sierracountynewmexico.info/hotels-and-accommodations/>

Dining, <https://www.sierracountynewmexico.info/restaurants/>

Retail/Shop, <https://www.sierracountynewmexico.info/shopping/>

HotSprings, <https://www.sierracountynewmexico.info/attractions/truth-or-consequences-hot-springs/>

Daytrips <https://www.sierracountynewmexico.info/recreation/tours-and-itineraries/>

**Annual Cost: \$13,000.00**

2. Maintain Contract for Statewide Distribution of Truth or Consequences Tourism related Brochures with "Fun & Games" Delivery Service. Brochures are delivered to, Angel Fire VIC, Artesia Chamber, Aztec Chamber, Carlsbad Chamber, Chama VIC, Deming VIC, Espanola Chamber, Farmington VIC, Grants Chamber, Jemez Pueblo VIC, Las Cruces VIC, Las Vegas VIC, Los Alamos VIC, Raton Chamber, Red River Chamber, Rio Grande VIC, Rio Rancho Chamber, Ruidoso VIC, Sandia Resort, Sandoval County VIC, Santa Fe Downtown VIC, Santa Fe CVB, Santa Fe Railyard VIC, Santa Fe Tourism Center, State Tour Bus, Taos VIC and White Rock VIC. NM State Tourism Centers at Gallup, Glenrio, Lordsburg and Santa Fe.

**Annual Cost: \$1,000.00**

3. Update and Reprint of the "I" Brochure. This brochure is a small "rack size" New Mexico "true" publications that includes detailed information regarding Sierra Countywide Tourism Attractions, Signature Events, Lodging and Dining with NO advertisements. "I"

Brochure: <https://www.sierracountynewmexico.info/visitorsguide/>

**Annual Cost: \$3,000**

Our Website [www.sierracounty.info](http://www.sierracounty.info) Google Analytics shows 171,601 user visits in the last 12 months. Visitors from out of the USA were 4.65% (8,000 individual users). Visitors from the USA were 163,614 and visitors from Truth or Consequences were 5,447 (3%). Non local user visits to our website were 95%. Mobile/handheld devices are 67%. (10% increase from last year) Desktop users are 30% and 3% users visited from a tablet. Webmaster, Ruanna Waldrum, updates all the listings for lodging, dining, retail shopping, events, attractions, etc. on a weekly basis. Attached are the various annual Website, Maintenance Performed and Google Analytics Reports. Our Facebook reach was 350,560 increased 746%. Our Instagram reach grew 116.7%. See more details contained in the attached reports.



Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Kim Skianer". The signature is fluid and cursive, with the first name "Kim" and last name "Skianer" clearly distinguishable.

*Kim Skianer*, Chairman

Sierra County Recreation and Tourism Board

PO Box 1072

Truth or Consequences, NM 87901

Sierra County NM EIN# 85-600251

575-740-1777

## **WEBSITE**

A year ago we reported major gains — 19.06% — in site visitation (comparing 2021-22 to 2020-21). This year's numbers are lower than last year (21-22), but still higher than the 20-21 period.

171,601 users visited [www.sierracounty.info](http://www.sierracounty.info) in the past 12 months, a decrease of 8.8% from the previous year's 188,190. But in the 12 month period from 2 years ago, we had 156,685 users. So last year's 171,601 users = a 9.5% increase from 2 years ago.

### **Visitors**

4.65% of all users (about 8,000 individual users) were from outside the US. 163,614 visits were from the US, and 5447 (or 3%) of those were visiting from "Truth or Consequences" IP addresses. IP geo-location data is unreliable but it is safe to say non-local visits were in the 95% range.

### **Devices**

Percentage of visits from handheld devices / mobile phones was 67% - a 10% increase from last year. 30% of visits came from desktop users, 3% from tablets.

### **Reports**

Our info source is Google Analytics Universal Reports. GA Universal is being discontinued in July of 2023 due to new privacy laws. The attached reports will not be available next year. GA4 will still provide metrics like cities and popular pages, but focus will be more on site engagement than users.

## **SOCIAL MEDIA**

State Tourism and MBuy continued supporting us via marketing campaigns. We logged in to post and also used two tools to manage social media remotely: Promo Republic, which posts to Twitter, LinkedIn and Google, and Later, which posts to Instagram. Facebook posting and responses (FB still brings the most interaction from users) are managed by our team of admins. Reports are attached and show the following:

**Benchmarks** are only available for the last 28 days, but the report shows our pages perform the same as or better than other pages similar to ours.

**Facebook Reach - 350,560** - a 746% increase from the previous period. (FB reach is defined as "the number of Accounts Center accounts that saw any content from your Page or about your Page, including posts, stories, ads, social information from Accounts Center accounts that interact with your Page and more.")

**Facebook Profile Visits - 6613** - a 436% increase from the previous period.

**Facebook Likes - 348** - a 55.8% increase from the previous period.

**Instagram Reach - 89,080** - a 116.7% increase from the previous period. (Defined as "the number of unique accounts that saw any of your posts or stories at least once.")

**Instagram Profile Visits - 1272** - a 10.7% increase from the previous period.

**Instagram New Followers - 247** - gains are equal to the previous period.

## **WEBSITE UPDATES IN THE PAST YEAR**

A comprehensive list of all updates made to the site and other assets in the last year is attached. The list covers work done inside websites, on social media, on email (press requests, visitor inquiries), on various apps including mailchimp, by phone, and on the ground.

## PLANS FOR THE COMING YEAR

- 1) **Website:** to address potential for decreased website traffic we need to consider the following:
  - a) slow page loads; we are not meeting core web vitals
  - b) compared to other sites we are a slow boat — faster sites rank higher in search
  - c) after ten years in on the same website, we have out of date content and thin content
  - d) we are not fully optimized for rich snippets in Google search

A rebuild is underway. Page loads on the dev site are significantly faster. Our core web vitals will improve. We are leaving behind a lot of junk: miscellaneous plugins and complicated implementations and many old photos that were used in various places and could not be deleted from the old site. There is still a lot of content to bring over and more layouts and functionality to implement.

- 2) **Events:** the events-only website, [SierraCountyEvents.com](http://SierraCountyEvents.com), will be discontinued and the domain redirected. The events site was created around 2010 as a community resource to compile event info. Several orgs pooled resources to build and pay for it, including the Chambers of Commerce and Sierra County Economic Development. Orgs disbanded or dropped the project but SCRTAB has kept it alive.

Events are featured on [SierraCounty.info](http://SierraCounty.info) too, so the events-only site creates a redundancy. Entries from community members are scant; anyone wanting to enter events will still be able to do so at [SierraCounty.info](http://SierraCounty.info) after we launch the new site. Eliminating the events site saves hosting and maintenance fees, and frees up time for other work.

We'll continue to identify and promote events that tourists might enjoy, including our signature annual events.

- 3) **Vacation Rentals:** T or C short-term rentals are paying lodgers tax now (via AirBnB), so we can finally add a link to T or C AirBnB's somewhere on our site without offending hotels..

- 4) **Content:** content creation (new social media posts, reels, stories and photos and website content) goes without saying. We keep tabs on events and business news and reach out to event planners and business owners for updated info. We continue shooting / sorting / archiving / resizing / optimizing images, adding them to the website and sharing on social media.

- 5) **Email campaigns:** we have resumed and will continue sending emails monthly to our subscribers so they know about the upcoming month's events.

### Hosting, Maintenance

The cost of hosting and maintenance is \$35 per month for the next 12 months. That covers hosting, backups, security, plugin updates, and troubleshooting for one site. Cost is halved when we discontinue the events site.

What are your methods for tracking your events: Google analytics. See attached reports.

Go NewMexico; requests for additional info are mailed weekly to the Tourism Board who then responds electronically & mails printed T or C/SC Tourism attraction and event information.

Tracking through increase or decrease in Lodgers Tax receipts and GT, along with visitation numbers to the museums, Visitor Center, events, Elephant Butte Lake and Caballo Lake State Parks, as well as tracking Chamber of Commerce walk-in, phone, email and snail mail requests for Visitor information.

MAINTENANCE PERFORMED MARCH 2021 THROUGH FEBRUARY 2023  
SierraCounty.info and SierraCountyEvents.com  
Ruanna Waldrum / ReadyWebService.com

=====

- converted Balloon Regatta page from classic editor to blocks
- per Gina grabbed the new Point Blanc menu off Facebook, created a PDF, replaced menu on the Point Blanc Pizzeria listing
- revised hours on Point Blanc
- added random events linking off to social media to the "Round Town" section
- formulated and documented a plan for integrating press into the blog
- created a spreadsheet to manage redirections for the item above
- added Studio de la Luz Friday reiki
- wrote to Studio de la Luz re: meeting planner, images
- switched out images per Abigail at SdLL
- added a new Virgin Galactic Youtube video to the Spaceport page
- visited the polar bear plunge, got photos, created a reel
- rebuilt Chloride page in blocks, removed broken map
- added a link to Traditional Historic Communities on Cuchillo page, rebuilt page in blocks, removed broken map
- rewrote Fiesta annual event with 2022 info - updated single current event and redirected to the annual event
- started converting press post types into blog posts
- added studio de la luz to meeting planner, filled in info for archive, set redirect, advised Abigail and asked for max capacity one more time
- revised Charles Hot Springs Resort per their website, added link to room booking engine, changed hours and prices, converted from classic to blocks, changed permalink, set redirect
- added max capacity 20 to Studio de la luz meeting venue listing
- brought the bio page up-to-date to match instagram posts
- updated Dam Site Marina listing with featured image, a gallery and excerpt
- updated Wild Coyote Antiques with featured image, excerpt
- updated Davis Fleck listing with featured image, excerpt
- contemplated updating Outer Edge but need better photos
- added disc golf course info to T or C Muni excerpt
- went to the disc golf tournament for photos and video
- went to Wildflowers Boutique on Main for photos video and info
- went to MainStreet Market or other for photos video and info
- brought kayak fishing tournament up-to-date after hearing dates at tourism meeting - made a single for current events redirected to the single for annual event
- redirected kayak tournament on SierraCountyEvents.com to annual event on tourism
- stopped at Center Gallery to photograph new Chris Krieg mural - posted a story

- rephotod Salt of the Earth photo
- updated Ingo's Art Cafe with photo gallery, removed reference to film nights, added reference to Black Cat Poets, revised hours per Ingo's website, etc
- found the Elephant Butte Lake page in disarray with columns broken, rebuilt the page in blocks, saved info to do fishing
- found this in disarray again 2 days later - switched from gutenberG columns to UAforG advanced columns
- notification from Google Ads that campaigns had errored
- added \$50 to google ads to keep a drip going so ads and account don't get cancelled for the short term
- added Mainstreet Market listing with photos to businesses
- added Wildflower Boutique listing with photos to businesses
- revised La Paloma hotel and spa text - per info obtained from LPHS&S by Gina; rebuilt the page in blocks
- revised La Paloma Too walkin soak info to match LPHS&S
- rebuilt Elephant Butte city page in blocks after Susan La Font sent the visitor guide
- made a thumb for the visitor guide, reduced size of visitor guide PDF and uploaded to the site, then made the thumb link to the PDF
- wrote to Bruce in El Paso regarding 1930s restaurant question, looped in Sherry Fletcher
- revised Hillsboro page per Julie Rhind and wrote back to thank her; rebuilt the page in blocks while I was at it
- attached the cash party graphic from the fiesta site to our Fiesta page and started on the schedule; hid 2021 tentative schedule
- attached the Taste of TorC fundraiser graphic from the fiesta site to our Fiesta page
- added The Horses Mouth popup circus to events, set a post on PromoRebublic
- rewrote Fiesta excerpt
- changed title of Fiesta on SierraCountyEvents to 71st not 73rd
- checked annual date of Kayak Fishing Tournament
- created an events email for March & April
- created a gdoc > PDF for LaRena
- updated Annual Fiesta Golf Tournament, created a single for current events, redirected to annual
- called T or C Muni to find out start time of Fiesta Tournament
- revised contact for T or C Municipal Golf Course
- moved all press items to either blog or to purgatory
- added pre-written redirects for press > blog
- created redirects for press > purgatory
- activated the Farmers Market listing and re-added to the main menu
- added Farmers Market April 9 opener to the Go Sierra County email
- checked Entertainment layouts - set location div to clear the icons
- converted Farmers Market page to blocks
- converted Hillsboro Farmers Market page to blocks
- converted El Cortez page to blocks, removed COVID information, added info about closed for renovations
- added NM Magazine on T or C article to blog / press archive



- added Neighbors article to blog / press archive
- added new mural photos to the mural gallery on the Art page - Good Luck Spot, Salt of the Earth, mandala at Center Gallery
- email from Chile Challenge vice chair requested link change to registration on our site; revised link, wrote back to Kaylah, posted that registration is open now on LinkedIn, Twitter, Google, Facebook
- set up a March Art Hop feature on the current events page
- revised Artist Abbey listing to show gallery instead of stacked images
- communicated with Sergio Baron regarding copyright issue (photo of Branson from an Albuquerque Business First article)
- called Curtis to find out a bit more than Gina got from him - rewrote the Spaceport Tour page
- updated Riverbend Hot Springs page
- looked for a blurb to replace Hanging Tree
- spoke to Jake from Grande Rio RV Park and corrected the listing's prices and details
- revised Music of our Ancestors event listing before posting to social
- fielded incoming emails from an attorney in Florida, Mr. Bustillos in El Paso
- revised Pat's listing per new owner, Vicki
- responded to email from Zephyr re: 152 Art Walk April 1
- listed 152 art walk on events site, tourism site, revised featured image, approved paragraph, then revised paragraph after receiving the press release
- activated the tourism listing for the 2022 April Trinity Site Tour
- called Charles and corrected details
- removed QiGong from weekly events
- compiled and sent a Go Sierra County email
- compiled and sent a PDF to LaRena
- updated opening Farmers Market hours
- contacted City of Elephant Butte to inquire about exercise classes at the EB Community Center; Kelly advised about yoga & continuing Body & Soul; asked for Cheryl Davis's number, called and left a message for Susie Veglia
- added button to 10k fishing challenge on EB City & EB Lake & Fishing pages
- per call from LaRena called Kent Dalman regarding revisions to the Rio Lago RV Park listing - updated content and notified LaRena
- added "notes" metabox to RV Parks
- spoke with Susie Veglia; added Chair Yoga at the Civic Center to Civic Center listing and gosierracounty.com
- added Heart Light Yoga to EB Community Center and gosierracounty.com
- switched Charles motel gallery from saved module to block-based lightbox
- went to 152 Art Walk for photos of shops, event, museum
- added images to Later
- found a featured image for Sherry Fletcher's presentation June 11 / events page

- revised Fiesta schedule slightly
- researched ADA theme with CPT display options
- visited PurLife dispensary, got an exterior photo, wrote a followup email, input details, sized and uploaded exterior photo, published the business listing
- visited Organica dispensary, got interior and exterior photos and information, sized and uploaded photos to the website, input details, published the business listing
- visited Ultra Health dispensary, got interior and exterior photos and information, sized and uploaded photos to the website, input details, published the business listing
- added dispensaries to wine, brewery, full bar page
- found the home page video on dinosaur was missing - removed from home
- removed the video from the blog page, too
- found the blog page in disarray, press layout had taken over
- created a separate layout for press, removed press from blog layout
- major update to the Fiesta schedule - added info for all 3 days
- revised link to Chile Challenge registration per event planners
- revised Riverband listing per Jake
- attended the state tourism presentation at the county commission chambers
- got the logo vectorized by a Fiverr text
- looked into creating filters for the existing website
- purchased WPGridBuilder for filter
- revised Fiesta schedule after seeing a list of film events
- added new photo of Light of the Soul storefront to their business listing and added Facebook page to LoTS as well
- revised fireworks show date to June 25 on sierra county events, the tourism site, and the current event
- Gina on Facebook: shared Hillsboro Art Walk
- Gina on Facebook: scheduled posts for Trinity Site Tour, Fiesta Cash Party, Black Cat Poets, NM True Tour and Farmers marketing opening day
- caught up the bio page - added excerpts to PurLife, Black Range Vineyards, Ingos
- created a reel for the Military Museum (2 hours)
- working with Christie Bauer, untangled google analytics code / tags / accounts for SierraCounty.info & SierraCountyEvents.com
- set up new reports for GA4
- added May 14 Yard Sale in Hillsboro to SCE and GoSierraCounty
- created a clean install to import old site's content into
- identified all the post types (pages, posts, restaurants, businesses, hotels, rv parks, meeting venues, gsc events, gosierracounty email posts, annual events, attractions, recreation posts and entertainment posts that are in use in a spreadsheet.
- Gina on Facebook: shared Easter Egg hunt at Farmers Market
- Gina on Facebook: took photos at Farmers Market & posted to fb
- Gina on Facebook: shared Saturday walking tour, posted about earth day event, shared brewery event
- identified all custom fields and taxonomies that are in use

- called Sue's Antiques for an update on hours and operations, updated the listing
- visited Limon's on Broadway, got the details and photos, downloaded & resized & optimized photos, created listing, followed Limon's on instagram, set up a couple of posts of Limons for later on Later
- added Spaceport America Cup to SierraCountyEvents.com -
- more updates to the Fiesta music lineup
- Added Fiesta Wellness Day events to Fiesta schedule on the annual event page
- made four reels for Fiesta, shared several Fiesta posts on insta
- proof-read May meeting minutes for LaRena, sent back corrections
- revised the Chile Challenge contact on the 2023 annual events google document
- reactivated the Quilt Show annual event - imagine they will be trying again in February 2023, Melissa had said they might try for later in 2022
- sent a "how to" video to Gina for 2023 annual events
- cloned the site to get facets going
- revised Elephant Butte Balloon Regatta annual event - changed schedule to 2022, added space between images
- reactivated Fiesta Golf Tournament for 2023
- removed amenities from restaurants for filtering leaving only breakfast, lunch, dinner, and outdoor dining
- checked all amenities on all restaurants
- added cuisine "fast food" to filter by cuisine
- checked and updated Destiny's Restaurant
- checked and updated Turtleback Taphouse & Grill
- checked and updated Giddy Up
- revised hours format as I revised each record for amenities, excerpt, etc
- set Fiesta for 2023 (live, dev)
- Christie: added open days to all restaurants for facets
- Ruanna: checked amenities on all restaurants for facets
- removed social distancing information on all restaurants
- noted Sierra Grande restaurant as closed, it is apparently not opening until 2023, holy cow
- set Paparoni's Pizza to draft, it is probably a goner
- called Burgers N Buns
- called BigFoot, who are still closed to indoor dining, take out only
- added a plugin to find all blocks in use (dev)
- replaced charles kadence galleries with wordpress default galleries (live, dev)
- replaced queen of daggers kadence gallery with wordpress default gallery (live, dev)
- replaced organtica kadence gallery with wordpress default gallery (live, dev)
- disabled Steampunk and Paws & Claws, they got past me
- replaced decorative dividers from coloblocks on "directions" page with icon separators (live, dev)
- LaRena blog post on visitor center visitation numbers (live, dev)

- link to the above post from Contact Us / Visitor Center page (under info on the VC) (live, dev)
- added SpinLaunch video to the spaceport page (live, dev)
- started writing redirects spreadsheet for cuisines, restaurant locations, hotel locations, etc
- spoke to BelAir, they are monthly only and don't pay lodgers tax, they will let us know if they ever open up to nightly rentals
- spoke to Travel Lodge, they will let us know if their pool or breakfast area ever reopen
- checked various hotel price ranges - from Travel Lodge to Riverbend and a few points in between
- modified the Art Hop listing and added a button to the MainStreet event list page (ent by Gina)
- added featured images to businesses that were lacking, adjusted business categories, created a main business facet to show true business (excluding massage, artist retreats, etc), added excerpts to any that were missing, etc (8 hours)
- posted about the Hillsboro yard sale
- posted a reel showing Max Radadada making bad taxidermy fly at the farmers market (3300 views, 114 likes so far)
- visited Makers Market (formerly Big Dog Auto) for photos
- visited Desert View hotel for photos
- removed envira gallery on Vets Day Car show, replaced with WP gallery
- removed envira gallery on Quilt Show, replaced with WP Gallery
- removed envira gallery on county fair, replaced with WP Gallery
- removed beaver themed gallery on Christmas in the Foothills, replaced with WP Gallery
- got photos of Outer Edge exterior
- visited Lunaticus Gallery on Broadway for images and photographs, added listing with images to website
- added Outer Edge photo to their restaurant listing
- added Museum on Wheels event coming to T or C Library June 15 to the current events page on sierracounty.info
- visited Sierra Makers to get photos and info
- revised white water weekends business name and revised content to Rio Grande River Trips
- submitted business name change to google
- removed 152 road closure since it reopened on June 18
- revised hours on Queen of Daggers Gallery
- set home page events grid link to entire card, not title / featured image / read more
- created a coffee grid and a coffee field, identified places for coffee (shops, restaurants, food trucks), created a page
- set crossbow coffee cafe to draft after checking facebook - looks like they are currently closed due to one of the owners having health issues
- visited South Broadway Fast Cash Thrift Shop for photos and information

- selected, sized, optimized and uploaded images
- created listing for South Broadway Fast Cash Thrift Store
- called Captain D's JetSkis, created listing, used image from Instagram with Shawna's permission
- created new grid for coffee shops
- removed OHV rentals from the What To Do page
- changed the link on coffee shops from archive to the new custom grid
- improved design of grids - made titles h2s, set hover on entire card for accessibility, removed other links, etc
- added new photo to full moon kitchen
- created a coffee shops grid & page
- created south broadway fast cash thrift shop listing
- added Tuesday Yoga at Sierra Makers
- called Mike Kmatz re: 2023 Junior Open fishing tournament
- enabled C.A.S.T. for Kids tournament, it's back post-COVID
- events list for LaRena
- noted the closure of Highway 152 on home page; linked to Black Fire info
- added Zephyr's Rooster event at HCC
- revised phone number on Rio Grande RV Court per Tina
- Gina, FB: scheduled posts for Natl Guard concert, kids fishing derby
- shared life jacket giveaway
- scheduled posts for Brewery events, floating trips, Rhino talk at EBLSP
- set reminder post CAST for Kids; scheduled chair yoga post
- shared peach picking hours on fb
- schedule posts on fb - tibetan bowl meditation, genealogical research, brewery events
- shared Riverbend post
- scheduled posts with updated schedules for EBBR & TMMF
- changed out and added photos of Rio Grande RV Court per Tina
- removed Veterans Day Car Show from annual events list on 2022 and 23 pdfs; uploaded to the website
- removed Veterans Day Car Show from the annual events list on SierraCounty.info
- set 22 and 23 car show events on SierraCountyEvents.com to draft
- set redirect on single annual car show event to push to main annual events page
- rolled the expired 2022 junior open fishing tournament annual event forward and set to show on the annual events page
- created "Bodega Munch" around town item
- updated hours on Turtleback Taphouse & Grill to include FSS brunch starting at 9am
- added Spaceport item for MOA between Sierra Space and Spaceport America
- re-enabled Shyga event
- turned off "Bodega Munch" around town item
- checked events that were not autodrafted
- instagrammed popup apothecary
- revised 2023 events list for EB Balloon Regatta Date Change



- uploaded PDF to AS3
- added Turtleback Music Festival to calendar, tourism site
- added NM Army Reserve Band concert to events page
- updated COVID numbers
- approved Kids Fishing Derby at Caballo Lake event entry
- moved kids fishing derby over to events page
- promoted Kids fishing derby on twitter, linkedin, google
- added info on free delivery from T or C Brewing Co
- removed Elephant Butte Adventures from the site - it's closed
- recorded a "recurring events" video for Abigail
- moved Ingo's Black Cat Poetry Reading forward
- revised the Turtleback Mountain Music Festival event slightly
- activated Hillsboro farmers market listings, updated per the instagram post
- activated Pickamania and County Fair on the events page
- revised County Fair annual event
- updated Bio page for instagram, it was out of date back to May
- responded to inquiry about vending at the County Fair
- responded to inquiry from NM Mag about Balloon Regatta
- connected with a Pinterest ads person per a marketing email;
- explained we don't really do a lot of paid ads, our focus is organic
- notification re: site down - troubleshooting of plugins, turned out the issue was memory - increased to 512 in the ini
- was not notified by email on the critical error so
- set up Postmark for transactional mail delivery
- updated hours for Mile Marker 7
- entered 2 yoga classes at SierraCountyEvents.com and on the tourism site

— in August 2023 I began keeping time by task so dates are included hereafter:

8/1

- added Matt's photo to the home page of the website
- updated Studio de la Luz listing per Abigail - added categories, filled out info, added classes and events to the events showing on their page
- added meditation with singing bowls event to events page
- revised events per Abigail at Studio de la Luz
- purchased forcevents.com and redirected to sierracountyevents.com as suggested in tourism meeting

8/2

- spaceport post astronaut training facility in Sierra County - copied content, set canonical and included a button linking to source, found photo in archives, sized for web, set as featured
- added and formatted pickamania schedule

8/3

- Blackstone site visit for photos
- troubleshooting issue Moe was having on his iPhone with restaurants filtering - checked with multiple colleagues, seems to be limited to Moe and his phone
- caught up with the schedule for the Balloon Regatta (as seen on

instagram) and the Turtle Mountain Music Festival

- added a new field to GSC Events for schedules, shows only on the single

- added DELIVERY (beer and burgers to residences) to the Brewery listing

- visited Galactic Digs for photos

- visited Junkology for photos

- visited Forget About It for photos

- stopped by Hangrys for photos

8/5

- updated COVID #s on home; changed gallery name from Lunaticus to

- Sidereal; added August 20 starlight concert series to events page

- after verifying with Catherine it's happening

8/6

- per Melissa Rucker Quilt show is set for 2023; checked annual event

- listing; removed envira gallery, replaced with gutenberg

- per Beverly Kasiah Veterans Day Car Show is happening at Albert

- Lyons November 12 2022; checked annual event listing; removed envira

- gallery, replaced with Gutenberg

- rolled forward the SC and Hillsboro Farmers Markets to show on home, under Featured

- revived and updated Veterans Day Car show event; attached the entry

- form, rewrote the description and metadescription, moved blocks

- around.

8/9

- revised website for Desert Archaic

- added photos, created a gallery

- "liked" the 2022 Desert Ultra as Tourism on FB; rolled the 2021

- event forward on the events site using info from their FB & website;

- updated and added the Ultra to tourism events page

8/12

- compiled art hop information from Instagram

- entered events as gsc events

- set layout to feature the art hop listing at the top and a list of

- events underneath, all linking to details on Instagram

- removed Art Hop envira gallery, replaced with gutenberg

- added Art Hop events to Art Hop page

- visited Rocky Mountain Cannabis for photos and info, optimized and

- uploaded photos, created a listing, wrote an email to RMC regarding

- the listing

- added missing alt text to images in media library

- shared art hop posts on insta as stories

8/13

- went downtown, shot 360s, uploaded to Google Street View

8/15

- call and emails with Eliana; revised campground listing per her

- instructions

- remade hunting page in blocks

- remade birding page in blocks, switched gallery from bb layout to

- gutenberg

8/16

- incoming email from Alice re: changing Black Cat Poets - inquired about other details
- incoming message on instagram from Jesse regarding an upcoming event in Hillsboro
- asked Catherine Wanek for clearance on using milky way photo for instagram post about upcoming concerts and created post

8/17

- story - popup apothecary
- post - kingston milky way post
- story re: rain expected Saturday at Kingston concert
- updated gsc event with rain info per Catherine
- correspondence on insta with Rio Abajo Rio, downloaded Hillsboro Labor Day event graphic

8/19

- visited Full Moon Kitchen, got video & photos & a sandwich, made a reel

8/23

- noticed big drop in stats, researched, checked on analytics installation, looked at site map, went to google search console for more details, began pondering the full rebuild again, updated heart to hand business listing, went to Tony's for lunch and photos, got photos of other businesses on the way home due to clouds and light being optimal

- prepared Heart in Hand reel for publishing
- updated their listing
- read up on litespeed plugin - looked into fiverr
- visited Tony's, ordered lunch, got photos and video
- took photos in the hot springs district and at Ralph Edwards Park

8/24

- contacted a tech to configure litespeed; added perfmatters plugin per their request
- posted the Heart to Hand reel
- created a story from the Hillsboro Street Market post
- added a selection of photos to Later
- created 6 Later posts from new photos - mostly captioned, added hashtags and locations, set for the next 3 weeks
- added a new photo of the exterior of Rocky Mountain Cannabis to their listing
- added a new photo of the interior of Rio Bravo Gallery to their listing

8/25

- added the Hillsboro Street Market to sierracountyevents and sierracounty.info
- created a reel for popup apothecary
- went to studio de la luz for more photos
- also got photos of Xochis and CBD place next to Bullocks
- switched Touch of Yesterday gallery to gutenber

8/26

- wrote a caption, chose a cover photo and posted the apothecary reel

- updated the bio page (recently seen on instagram)
- correspondence with Sam who's configuring litespeed on the site
- revised business layouts for speed (used featured image instead of custom field to business image)
- made a video for Jessica Wertz re: entering / revising events and getting her business into the artisans directory

8/27

- posted G's photo on insta
- revised business directory headings to remove h3s
- correspondence with Sam regarding cloudflare, DNS, etc
- added Vets Day Car Show back to the pdf for 2022, 23, uploaded to as3, revised links to pdfs to show in google analytics

8/29

- fixed links to Elephant Butte Smallmouth Bass contest - lightboxes aren't working with caching so uploaded to AS3 and made the button just a link
- correspondence with Sam from SixtyFourBitX re: caching, DNS, and Crocoblocks
- marked September tourism meeting as cancelled
- created an events email, put together a grid of graphics
- discussed upcoming events with Gina
- found accordion on home page was not working, asked Sam to look into caching settings

8/30

- found Mailchimp campaign RSS was broken, wrote to Sam re: caching settings
- reset campaigns to test again before 2pm send
- correspondence re: rebuild
- built the pdf for LaRena
- revised Visitor Center hours per LaRena
- created a short link for Indian Springs, added to insta post, updated bio page
- correspondence with Megan from Rock & Gem society
- posted Territory Ahead image on Twitter, Google, LinkedIn

8/31

- found Territory Ahead on insta, found a reel with the Socorro / T or C photo, shared as a story, saved to "What's News" highlight

9/3

- made a story from Hillsboro Street Market

9/5

- added info about camping to the Pickamania event; grabbed images and cropped to square; created a Pickamania post on insta pushing to FB with link to tickets

9/7

- waited on a video call from Taylor Reed; added Art Hop events and set Art Hop page and current events page to show the events
- added Tudy Romero at SdR to "round town" per Gina
- updated bio page per instagram posts

9/8

- revised The Center Gallery hours; removed page builder gallery &

disconnected images, added wp gallery

- removed page builder gallery on Ingo's, added gutenber gallery, created an event on the events site and one on the events page, set expiry
- rolled the Black Cat Poets event forward on events page
- added C Wanek's Starlight Concert series to events site and redirected to sierracounty.info events page; revised that listing per her email
- pulled pop up apothecary images out of the events site media library

9/9

- art hop stuff - added events as quicklinks, made a reel, shared stories, updated art hop page with new images, moved events from custom layout to page layout

9/13

- recreated elephant butte dam gallery, deleted envira, deleted 4 other galleries in draft mode

9/15

- added 9 EB Speaker series events to sierracountyevents.com using info on flyer, and also added the 9 events to sierracounty.info - on .info, rewrote descriptions as paragraphs and attached images and set expiration dates. on events, set redirects to tourism.
- rebuilt ecotourism to mention Hacienda at Arnedaris and Ladder Ranch Country house, switched to Gutenberg gallery (from module)

9/19

- added CW Ayon concert to gosierracounty
- set redirects on annual-events and annies
- called Amy Claesson about pickleball
- added Pickleball to sierracountyevents and current events page
- activated Chile Challenge on current events page
- revised SC Fair dates and revised contact on Chile Challenge on annual events 2022 pdf and uploaded to AS3
- added Fanny Mendelsohn string quartet concert to current events page

9/20

- reformatted SierraCountyEvents due to month calendar behaving so differently in new version

9/21

- shared as a story then entered the glamp camp yoga retreat into our system

9/22

- dug into events manager display of custom attributes, which disappear if new layout styles are applied in settings - cloned the site, used safemode to turn off plugins and switch themes; started a support ticket (as of the end of the month no one ever responded though)

9/24

- created a story from a Giddy Up weekend specials post
- created a story for the Chile Challenge trail event, saved the video as a reel to post later
- called Hoosier, revised the listing to reflect temporary closure



- removed Hoosier images connected to page builder gallery, moved to wordpress gallery
- posted the Tony's reel
- moved brewery oct 1 event over after Gina entered it
- contacted Story Lab to get info on 10/9 event, updated the recurring event on SierraCountyEvents.com and updated the single on gosiserracounty.com

- checked hot springs pages since I added the content module to the layout - converted Pelican spa from envira to wordpress gallery  
9/25

- linked to new Hillsboro Community website from the Hillsboro page, checked the page overall, rebuilt the gallery to ditch envira
- added county fair schedule, converted classic editor to blocks, checked link to online entry form, rebuilt gallery to ditch envira

9/26

- rebuilt 15 more galleries and deleted envira versions (2 hours but clocked a fraction because of how dumb this is)

9/28

- built october events email including a steer show gif (1.25 hours)
- removed arrey rv park from rv parks page, set redirect

9/29

- created the events PDF for LaRena

10/1

- checked and revised county fair schedule, set redirects from local-events version of the fair listing to the annual event

10/2

- revised Point Blanc and Bedroxx to Sidekixx

10/3

- insta stories for Ingo's 4 year and Rooster's Wilderness Immersion
- added new classes at Studio de la luz per Marlena email (tourism only)
- promo republic posts for live music at the brewery and county fair and etc
- activated art hop on events page and art hop page

10/5

- correspondence with Jessica re S Bar X in Hillsboro
- wrote and published a "news" blog post including headings, featured image, excerpt
- approved events entered by Gina, added 2 more art hop businesses thanks to info she came across, activated Alive TV
- made an art hop reel out of 360s

10/11

- updated Chile Challenge schedule after receiving info from the event planners

10/13

- added Bread & Puppets show at Glamp Camp to tourism
- added Red Elvies at El Cortez to Tourism

10/16

- responded to a woman about stabling her horses overnight

10/19

- added brewery events entered in the events calendar by Gina

10/21

- updated COVID numbers

- blocked a few spam emails coming into domain-based mail

10/25

- correspondence with Meghan from Hillsboro

- correspondence with Laura from 4th Street Community Garden

- wrote a blog post about Halloween including headings, images in galleries, excerpt, featured image

- created an event redirecting to the blog post

- asked a Hillsboro friend for photos, saved to my insta directory

10/26

- revised blog post, added theater, elephant butte events, and rewrite

10/30

- added events entered by Gina (sierracountyevents.com > sierracounty.info)

11/2

- updated tourism board on sierracounty.info and sierraco.org per Kim

- three rounds of changes sent via text

- activated Monticello Holiday store on SierraCountyEvents.com and updated event on tourism; redirected former to latter.

- called Lil Abner's about the Chile/Chili Cookoff - took notes on a variety of details not included at SierraCountyEvents.com

- scheduled posts on later

- added blog post "press" item after seeing BestLife.com article regarding the best ecotourism in the USA

- resized image of the Bullocks mural to add to the mural gallery on the art page

11/3

- created a November events list for LaRena

- revised Sierra County Farmers Market to reflect monthly schedule

- screen-grabbed Monticello Holiday Store images from Facebook

- revised contact on Studio de la Luz recurring events from Abigail to Marlana

- responded to myndful regarding monticello holiday store

11/7

- email with Zephyr about Pint & A Half at Hillsboro

- called Lil Abners for details about the chile / chili cookoff

11/09

- checked the birding event (EB speakers series) for Facebook information population issues

- created an events email (3 hours)

11/10

- fielded an email for the Darlands, forwarded the email so they could respond, then sent their response (sent to us instead) back to the inquirer

- wrote back to the T or C theater guy who entered an event

- revised the month view page on sierracountyevents.com - new display issues on Chrome - the plugin update has changed the display

- responded to Susan LaFont

- added info about picking up from Sidekixx to their restaurant listing

11/11

- updated hours for El Faro
- shared stories for glamp camp event and pint & a half
- on veterans day car show annual event listing, hid images from Veterans Home
- on christmas in the foothills annual event listing, added the 2022 poster as seen on instagram

11/14

- correspondence with T or C Community theater
- added Theater production to tourism site
- turned off commenting on sierracountyevents.com page after someone sent event details in a comment on criteria, then enter the event for them
- moved that event over to tourism site (required revisions to the graphic)
- then, approved the site which the person then entered correctly and set mine to draft
- updated sierra grande restaurant, now serving Sat & Sun brunch
- inquired with the hospital about Sweet Beans, heard it was open

11/15

- added zephyr's Bisbee event and yuletide in chloride with new photo to gsc
- wrote a Thanksgiving event, found a new photo
- added birding talk and Red Elvises and Fanny Mendelssohn to twitter, linkedin and google

-

11/17

- added Bogs' event and Abigail's silent blender to gosierracounty
- activated OFC and Luminarias on gosierracounty
- made a graphic for promo republic - bisbee on the road

11/22

- visited Serenity on Date near triangle park for photos and info; resized renamed and optimized images, added a business listing to the tourism website

11/29

- events email, events list to LaRena (1.25 hours)

12/1

- called Susan at the Chamber to find out what she meant by "don't forget Downtown Christmas" in response to events email, reported to team tourism
- noticed there were no website stats on 11/30; added a new plugin to manage google tag and cookie consent

12/3

- visited Hillsboro for photos of Christmas in the Foothills
- added a reel to instagram for CTF

12/4

- searched for and provided Luminaria Beachwalk Photos for a press request

12/8

- went to Old Fashioned Christmas, took some video and photos

12/9

- edited together a reel

12/13

- visited Xochi's, took photos and video
- created an instagram carousel of photos of xochis
- posted on insta about The Weather - EB Lake Program
- added christmas dinner at Sierra Grande to their listing
- removed redirect from Sierra Grande restaurant to hotel
- revised amenities to brunch and outdoor seating
- added outdoor seating amenity to Big Foot and Los Arcos
- noted Davis Fleck closes for lunch from 12:30-1

12/15

- updated SCRAGS info on rockhounding page per Megan Holden, SCRAGS member
- visited downtown after dark for video & photos of Evelyn Renfro and Healing Waters Plaza

12/19

- created a reel and posted on Instagram (1 hour)
- added First Day Hike to the events list

12/22

- added New Year's Eve brunch to General Store Cafe restaurant listing
- set redirects (commented out) on Don's Den and Queen of Daggers Gallery, both are closing at the end of 2022
- saw Burger Den isn't open yet, added that to the title, unchecked all open days

12/24

- added Leo Neufeld talk to the events list, grabbed a photo from his insta

12/26

- updated polar bear plunge event for Feb 18 2022

12/27

- posted a reel about Ash Canyon hike
- added 3 NYE parties to events (as seen on insta) - included remaking graphics to a horizontal format on 2
- added 2 scac art talks to events - used photos from visits and other info gathering
- created an events email
- created an animated gif for the top of the email, dug up a photo from the 2022 first day hike on the dam for the bottom

12/28

- created an events pdf for larena
- activated redirection of Queen of Daggers Gallery listing back to shops page (closed)

12/30

- added Turtle Ascension NYE event at Healing Waters Plaza
- activated redirection of Don's Den back to shop page (closed)

1/5

- revised Polar Bear Plunge to Damsite Day

1/6

- revised Farmers Market events, their schedule is twice monthly now

1/12

- revised Camerata del Sol event per SCAC; revised Agua Vista RV Park listing per a form submission to the site; added photo to insta of mural above Community Thrift

1/13

- approved Bogs event and moved it over to tourism; set Leo Neufeld talk to expired; shared stories for the art hop, restaurant specials, and more; created a post on insta for Chris Krieg art talk using 3 images of his murals

1/16

- created an insta post for Hungrytown at Artist Abbey

1/20

- updated tourism commercial videos per Shelby
- uploaded a longer version of the video to youtube
- updated golf course superintendent contact name per Kim Artman & Kim Skinner
- changed Hoosier directory listing - reopened Mon-Fri 11am-8pm
- changed Passion Pie Cafe's hours

1/22

- added historical society event per screencap sent by Gina
- made a reel for Hoosier reopening, posted to insta

1/23

- reports for Kim from GA & Meta page insights
- updated restaurant at Sierra Grande hours
- added Zigzag bar to Sidekixx
- noted Turtleback Taphouse as temporarily closed

1/26

- EB graphic with EB lockup revised and added to the Elephant Butte City page per Shelby with state tourism

1/28

- added Thunderbirds video to tourism site home page
- responded to email from woman looking for Blackstone Hotsprings

1/29

- added Sightseeing Sally's videos to Hillsboro page and Lake Valley page
- created, tested and sent an events email

1/31

- updated Outer Edge hours per Gina

2/2

- visited Bigfoot for photos, posted to instagram

2/3

- visited Cuchillo Cannabis Company for photos and info
- created a PDF for Gina / GTSB

2/4

- added February art hop listings to the events page and the art hop page

2/6

- call with Edna Trager / Zia Kayak re: fishing tournament details and



deleting the event from the state tourism website

- rolled last year's disc golf tournament forward to 2023, reached out to Greta to check the listing

- rolled the first Saturday Farmers Market forward to March

2/8

- added Be at Grapes to Art Hop list

- approved Bog's event for Feb 22 and rolled over to gosierracounty

- created an "art hop / weekend" graphic to share on insta

- added Pint & a Half at Morning Star to Art Hop list

2/13

- added Dr Lucky's Pleasure Workshop to the events list on Tourism

- added T or C Guided tours as a business, added it to the What To Do page, and added it to the Tours section.

2/14

- added Spring is On A Roll event per Gina forward of scac email - tracked down more info and image

- revised address of Grapevine Bistro

- revised address of Rebel Roadrunner

2/17

- revised hours and prices on Hoosier per Jim

- set Queen of Daggers and Don's Den to draft per a tip from a concerned citizen

- located random photos of the Dam Site and posted to Insta about Dam Site Day

2/18

- attended Polar Bear Plunge and Dam Site Day for photographs

- posted a Polar Bear Plunge reel to instagram

2/21

- forwarded query from KKOB radio to Melissa Rucker, quilt show contact

- promoted quilt show on instagram

- read about and researched Santa Fe Opera performance in T or C April 13

2/23

- approved and moved 'No Foolin' VFW Auto Show on

SierraCountyEvents.com and GoSierraCounty.com after finding a featured image

2/24

- attended Gathering of Quilts for photos, met and spoke with Melissa Rucker

2/27

- March events email created, formatted, linked, made a gif to embed, and sent

All Users  
+0.00% Users

## OVERVIEW - LAST YEAR VS PREVIOUS PERIOD

Mar 1, 2022 - Feb 28, 2023

Compare to: Mar 1, 2021 - Feb 28, 2022

## Overview

Mar 1, 2022 - Feb 28, 2023: Users

Mar 1, 2021 - Feb 28, 2022: Users

0.000

4.000

2.000

April 2022 May 2022 June 2022 July 2022 August 2022 September 2022 October 2022 November 2022 December 2022 January 2023 February 2023

## Users

-8.82%

171,601 vs 188,190



## New Users

-8.35%

171,025 vs 188,610



## Sessions

-8.78%

208,565 vs 228,529



## Number of Sessions per User

0.04%

1.22 vs 1.21



## Pageviews

-23.45%

400,446 vs 523,141



## Pages / Session

-16.09%

1.92 vs 2.29



## Avg. Session Duration

26.89%

00:06:19 vs 00:04:59



## Bounce Rate

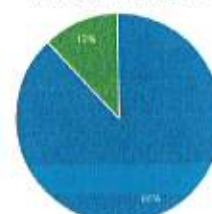
5.15%

67.05% vs 63.76%

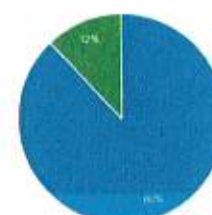


New Visitor Returning Visitor

Mar 1, 2022 - Feb 28, 2023



Mar 1, 2021 - Feb 28, 2022



Language		Users	% Users
1.	en-us		
	Mar 1, 2022 - Feb 28, 2023	159,853	93.10%
	Mar 1, 2021 - Feb 28, 2022	178,078	94.42%
	% Change	-10.23%	-1.40%
2.	es-us		
	Mar 1, 2022 - Feb 28, 2023	3,671	2.14%
	Mar 1, 2021 - Feb 28, 2022	708	0.38%
	% Change	418.50%	469.53%
3.	en-gb		
	Mar 1, 2022 - Feb 28, 2023	1,607	0.94%
	Mar 1, 2021 - Feb 28, 2022	1,527	0.81%
	% Change	5.24%	15.60%
4.	en		
	Mar 1, 2022 - Feb 28, 2023	1,047	0.61%
	Mar 1, 2021 - Feb 28, 2022	2,883	1.53%
	% Change	-63.68%	-60.11%
5.	en-ca		
	Mar 1, 2022 - Feb 28, 2023	768	0.45%
	Mar 1, 2021 - Feb 28, 2022	822	0.44%
	% Change	-6.57%	2.63%
6.	es-mx		
	Mar 1, 2022 - Feb 28, 2023	527	0.31%
	Mar 1, 2021 - Feb 28, 2022	149	0.08%
	% Change	253.69%	288.50%
7.	en-419		

## Audience Overview

All Users  
+0.00% Users

## OVERVIEW - 2022-23 VS 2020-21

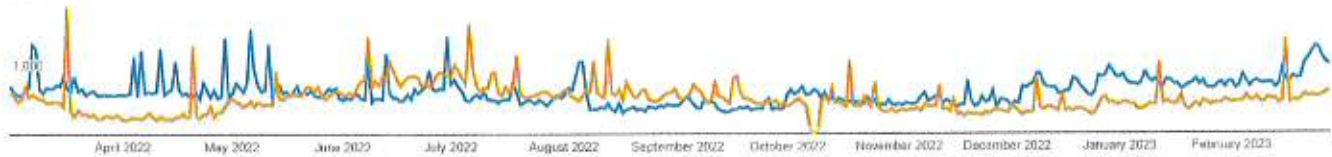
Mar 1, 2022 - Feb 28, 2023  
Compare to: Mar 1, 2020 - Feb 28, 2021

## Overview

Mar 1, 2022 - Feb 28, 2023: Users

Mar 1, 2020 - Feb 28, 2021: Users

2,000



## Users

19.77%

171,601 vs 143,277



## New Users

20.17%

171,026 vs 142,315



## Sessions

17.91%

208,565 vs 176,893



## Number of Sessions per User

-1.55%

1.22 vs 1.23



## Pageviews

12.84%

400,446 vs 354,879



## Pages / Session

-4.30%

1.92 vs 2.01



## Avg. Session Duration

263.58%

00:05:19 vs 00:01:44



## Bounce Rate

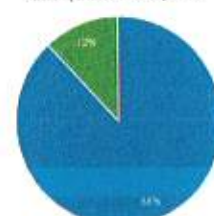
-3.00%

67.05% vs 69.12%

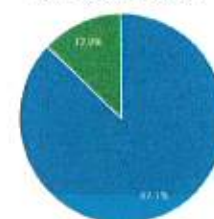


New Visitor Returning Visitor

Mar 1, 2022 - Feb 28, 2023



Mar 1, 2020 - Feb 28, 2021



## Language

## 1. en-us

Mar 1, 2022 - Feb 28, 2023

Mar 1, 2020 - Feb 28, 2021

% Change

Users % Users

159,853 93.10%

107,376 74.81%

48.87% 24.44%

## 2. es-us

Mar 1, 2022 - Feb 28, 2023

Mar 1, 2020 - Feb 28, 2021

% Change

3,671 2.14%

294 0.20%

1,148.64% 943.69%

## 3. en-gb

Mar 1, 2022 - Feb 28, 2023

Mar 1, 2020 - Feb 28, 2021

% Change

1,607 0.94%

933 0.65%

72.24% 43.97%

## 4. en

Mar 1, 2022 - Feb 28, 2023

Mar 1, 2020 - Feb 28, 2021

% Change

1,047 0.61%

31,386 21.87%

-96.66% -97.21%

## 5. en-ca

Mar 1, 2022 - Feb 28, 2023

Mar 1, 2020 - Feb 28, 2021

% Change

768 0.45%

344 0.24%

123.26% 86.61%

## 6. es-mx

Mar 1, 2022 - Feb 28, 2023

Mar 1, 2020 - Feb 28, 2021

% Change

527 0.31%

60 0.04%

778.33% 634.17%

## 7. es-419

Location

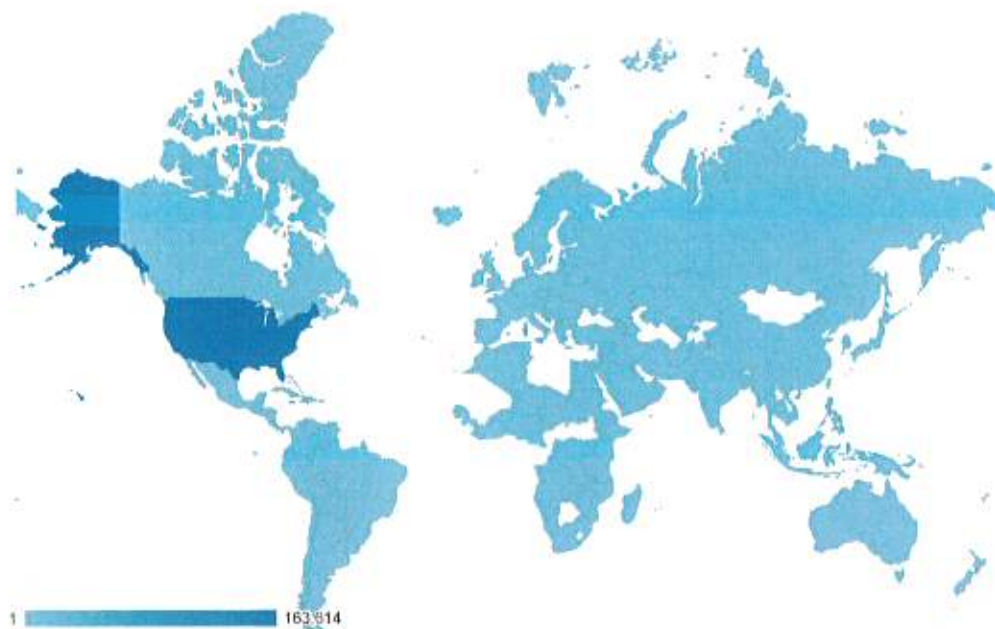
All Users  
100.00% Users

## LOCATION BY COUNTRY

Mar 1, 2022 - Feb 28, 2023

Map Overlay

Summary



Country	Acquisition		Behavior			Conversions			
	Users	New Users	Sessions	Bounce Rate	Pages / Session	Avg. Session Duration	Goal Conversion Rate	Goal Completions	Goal Value
	171,601 (% of Total: 100.00%) (171,601)	171,226 (% of Total: 100.00%) (171,226)	208,565 (% of Total: 100.00%) (208,565)	67.05% (Avg. for View: 67.05%) (67.05%)	1.92 (Avg. for View: 1.92) (1.92)	00:06:19 (Avg. for View: 00:06:19) (00:06:19)	0.00% (Avg. for View: 0.00%) (0.00%)	0 (% of Total: 0.00%) (0)	\$0.00 (% of Total: \$0.00) (0.00)
1.  United States	163,614 (95.33%)	162,760 (95.05%)	197,864 (94.87%)	67.17%	1.93	00:06:30	0.00%	0 (% of Total: 0.00%)	\$0.00 (% of Total: \$0.00)
2.  Canada	1,047 (0.61%)	1,032 (0.60%)	1,203 (0.58%)	68.16%	1.90	00:05:38	0.00%	0 (% of Total: 0.00%)	\$0.00 (% of Total: \$0.00)
3.  Mexico	1,031 (0.60%)	1,007 (0.59%)	1,215 (0.58%)	66.67%	1.88	00:05:16	0.00%	0 (% of Total: 0.00%)	\$0.00 (% of Total: \$0.00)
4.  China	922 (0.54%)	922 (0.54%)	988 (0.47%)	89.27%	1.11	00:00:24	0.00%	0 (% of Total: 0.00%)	\$0.00 (% of Total: \$0.00)
5.  India	528 (0.31%)	527 (0.31%)	596 (0.29%)	68.29%	1.47	00:02:25	0.00%	0 (% of Total: 0.00%)	\$0.00 (% of Total: \$0.00)
6.  United Kingdom	477 (0.28%)	469 (0.27%)	583 (0.28%)	66.38%	1.83	00:03:38	0.00%	0 (% of Total: 0.00%)	\$0.00 (% of Total: \$0.00)
7.  Germany	350 (0.20%)	345 (0.20%)	427 (0.20%)	69.09%	1.86	00:03:15	0.00%	0 (% of Total: 0.00%)	\$0.00 (% of Total: \$0.00)
8.  Russia	286 (0.17%)	286 (0.17%)	317 (0.15%)	82.02%	1.23	00:00:12	0.00%	0 (% of Total: 0.00%)	\$0.00 (% of Total: \$0.00)
9.  France	256 (0.15%)	253 (0.15%)	343 (0.16%)	63.56%	1.91	00:03:43	0.00%	0 (% of Total: 0.00%)	\$0.00 (% of Total: \$0.00)
10.  Netherlands	233 (0.14%)	226 (0.13%)	263 (0.13%)	77.98%	1.44	00:02:22	0.00%	0 (% of Total: 0.00%)	\$0.00 (% of Total: \$0.00)

Rows 1 - 10 of 169



## Location

ALL - COUNTRY: United States

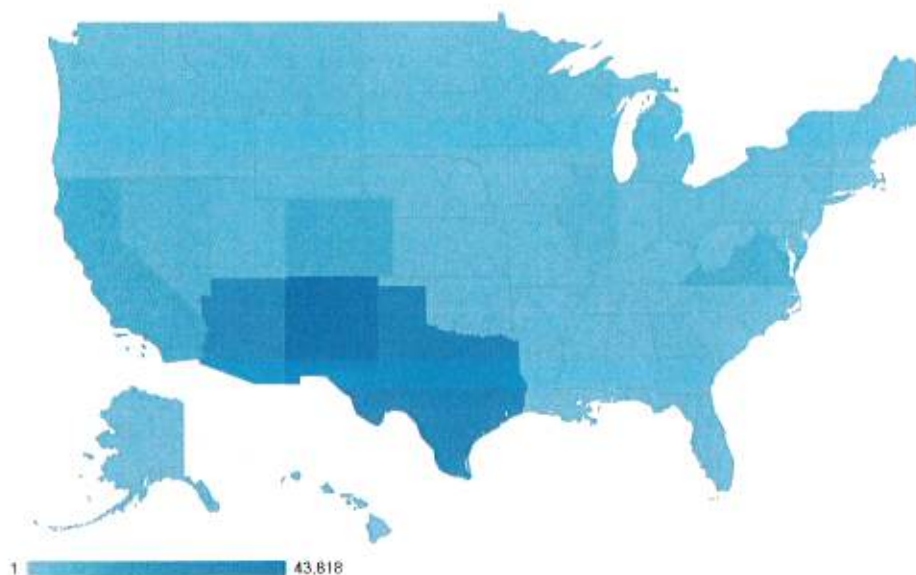
## LOCATION BY STATE

Mar 1, 2022 - Feb 28, 2023

All Users  
43,25% Users

Map Overlay

Summary



Region	Acquisition		Behavior			Conversions			
	Users	New Users	Sessions	Bounce Rate	Pages / Session	Avg. Session Duration	Goal Conversion Rate	Goal Completions	Goal Value
	163,614 (47.25%) (171,601)	162,760 (47.14%) (171,601)	197,864 (57.23%) (208,365)	67.17% Avg for view (5.16%)	1.93 Avg for view (2.94%)	00:06:30 Avg for Page (2.82%)	0.00% Avg for view (0.05%)	0 Avg for view (0.00%)	\$0.00 Avg for view (20.00%)
1. New Mexico	43,818 (26.74%)	41,779 (25.67%)	53,357 (26.97%)	64.18%	2.05	00:06:34	0.00%	0 (0.00%)	\$0.00 (0.00%)
2. Texas	32,517 (19.88%)	32,100 (19.72%)	38,116 (19.25%)	64.84%	2.02	00:05:46	0.00%	0 (0.00%)	\$0.00 (0.00%)
3. Arizona	26,634 (16.28%)	25,162 (15.46%)	32,157 (16.23%)	65.57%	1.92	00:08:55	0.00%	0 (0.00%)	\$0.00 (0.00%)
4. California	9,710 (5.93%)	9,307 (5.72%)	11,288 (5.70%)	68.59%	1.82	00:06:28	0.00%	0 (0.00%)	\$0.00 (0.00%)
5. Colorado	8,234 (5.03%)	7,594 (4.66%)	9,111 (4.61%)	65.63%	2.02	00:06:59	0.00%	0 (0.00%)	\$0.00 (0.00%)
6. Virginia	7,458 (4.56%)	7,464 (4.57%)	7,588 (3.83%)	92.57%	1.21	00:00:58	0.00%	0 (0.00%)	\$0.00 (0.00%)
7. Nevada	4,268 (2.61%)	3,943 (2.43%)	4,868 (2.46%)	67.48%	1.80	00:06:56	0.00%	0 (0.00%)	\$0.00 (0.00%)
8. Illinois	3,211 (1.96%)	3,023 (1.86%)	3,614 (1.83%)	66.05%	1.98	00:07:55	0.00%	0 (0.00%)	\$0.00 (0.00%)
9. New York	2,453 (1.49%)	2,347 (1.44%)	2,753 (1.39%)	68.29%	1.92	00:05:32	0.00%	0 (0.00%)	\$0.00 (0.00%)
10. Florida	2,177 (1.33%)	2,131 (1.31%)	2,378 (1.19%)	73.00%	1.77	00:04:51	0.00%	0 (0.00%)	\$0.00 (0.00%)
11. Washington	2,011 (1.23%)	1,901 (1.17%)	2,279 (1.15%)	67.22%	1.90	00:05:42	0.00%	0 (0.00%)	\$0.00 (0.20%)
12. Montana	1,976 (1.21%)	1,716 (1.05%)	2,097 (1.06%)	68.81%	1.77	00:06:47	0.00%	0 (0.00%)	\$0.00 (0.13%)
13. Ohio	1,784 (1.09%)	1,748 (1.07%)	1,872 (0.95%)	84.46%	1.44	00:02:31	0.00%	0 (0.00%)	\$0.00 (0.00%)
14. Utah	1,751 (1.07%)	1,580 (0.97%)	1,853 (0.94%)	68.32%	1.76	00:06:45	0.00%	0 (0.00%)	\$0.00 (0.00%)
15. Oregon	1,436 (0.88%)	1,366 (0.84%)	1,591 (0.80%)	74.29%	1.74	00:04:52	0.00%	0 (0.00%)	\$0.00 (0.00%)
16. Georgia	1,395 (0.85%)	1,333 (0.82%)	1,564 (0.78%)	68.35%	1.84	00:06:59	0.00%	0 (0.00%)	\$0.00 (0.00%)
17. Idaho	1,175 (0.72%)	1,016 (0.62%)	1,239 (0.62%)	69.98%	1.69	00:06:12	0.00%	0 (0.00%)	\$0.00 (0.00%)
18. Kansas	1,098 (0.67%)	1,058 (0.65%)	1,144 (0.58%)	78.32%	1.59	00:03:07	0.00%	0 (0.00%)	\$0.00 (0.00%)



Location

All Users  
100.00% Users

Mar 1, 2022 - Feb 28, 2023

# LOCATION BY CITY

Map Overlay

Summary



City	Acquisition		Behavior			Conversions			
	Users	New Users	Sessions	Bounce Rate	Pages / Session	Avg. Session Duration	Goal Conversion Rate	Goal Completions	Goal Value
	171,601 (% of Total: 100.00%) (171,601)	171,226 (% of Total: 100.00%) (171,226)	206,565 (% of Total: 100.00%) (206,565)	67.05% Avg. for view: 67.05% (67.05%)	1.92 Avg. for view: 1.92 (1.92)	00:06:19 Avg. for view: 00:06:19 (00:06:19)	0.00% Avg. for view: 0.00% (0.00%)	0 Avg. for view: 0 (0)	\$0.00 Avg. for view: \$0.00 (0.00)
1. Albuquerque	19,346 (11.28%)	18,674 (10.91%)	22,663 (10.97%)	64.85%	2.02	00:06:02	0.00%	0 (0.00%)	\$0.00 (0.00%)
2. Phoenix	18,542 (10.81%)	17,349 (10.13%)	22,474 (10.86%)	66.24%	1.86	00:09:19	0.00%	0 (0.00%)	\$0.00 (0.00%)
3. El Paso	17,338 (10.10%)	16,965 (9.91%)	20,181 (9.77%)	63.76%	2.02	00:05:08	0.00%	0 (0.00%)	\$0.00 (0.00%)
4. (not set)	8,284 (4.83%)	7,987 (4.66%)	9,473 (4.59%)	73.83%	1.63	00:04:25	0.00%	0 (0.00%)	\$0.00 (0.00%)
5. Ashburn	6,631 (3.86%)	6,635 (3.87%)	6,667 (3.23%)	95.77%	1.13	00:00:21	0.00%	0 (0.00%)	\$0.00 (0.00%)
6. Dallas	5,744 (3.35%)	5,334 (3.12%)	6,483 (3.14%)	66.76%	1.89	00:07:51	0.00%	0 (0.00%)	\$0.00 (0.00%)
7. Truth or Consequences	5,447 (3.18%)	4,822 (2.82%)	7,771 (3.76%)	64.10%	2.04	00:08:25	0.00%	0 (0.00%)	\$0.00 (0.00%)
8. Las Cruces	4,874 (2.84%)	4,693 (2.74%)	5,664 (2.74%)	62.48%	2.08	00:06:38	0.00%	0 (0.00%)	\$0.00 (0.00%)
9. Los Angeles	4,413 (2.57%)	4,070 (2.38%)	5,186 (2.51%)	66.60%	1.85	00:07:48	0.00%	0 (0.00%)	\$0.00 (0.00%)
10. Las Vegas	4,004 (2.34%)	3,699 (2.16%)	4,584 (2.22%)	67.34%	1.80	00:07:00	0.00%	0 (0.00%)	\$0.00 (0.00%)
11. Tempe	3,330 (1.94%)	2,933 (1.71%)	3,708 (1.79%)	66.32%	1.83	00:09:28	0.00%	0 (0.00%)	\$0.00 (0.00%)
12. Chicago	2,422 (1.41%)	2,271 (1.33%)	2,720 (1.32%)	66.99%	1.95	00:08:55	0.00%	0 (0.00%)	\$0.00 (0.00%)
13. Denver	2,295 (1.34%)	2,125 (1.24%)	2,544 (1.23%)	66.59%	2.00	00:05:56	0.00%	0 (0.00%)	\$0.00 (0.00%)
14. Espanola	2,122 (1.24%)	1,925 (1.12%)	2,998 (1.45%)	67.41%	1.88	00:07:06	0.00%	0 (0.00%)	\$0.00 (0.00%)
15. Santa Fe	1,903 (1.11%)	1,844 (1.08%)	2,241 (1.08%)	63.01%	2.23	00:06:39	0.00%	0 (0.00%)	\$0.00 (0.00%)
16. Englewood	1,790 (1.04%)	1,591 (0.93%)	1,937 (0.94%)	65.46%	1.88	00:09:07	0.00%	0 (0.00%)	\$0.00 (0.00%)
17. Tucson	1,779 (1.04%)	1,665 (0.97%)	2,028 (0.98%)	62.18%	2.26	00:06:58	0.00%	0 (0.00%)	\$0.00 (0.00%)
18. New York	1,698 (0.99%)	1,608 (0.94%)	1,902 (0.92%)	68.24%	1.89	00:05:57	0.00%	0 (0.00%)	\$0.00 (0.00%)
19. Austin	1,589 (0.93%)	1,524 (0.89%)	1,776 (0.86%)	64.86%	2.02	00:06:51	0.00%	0 (0.00%)	\$0.00 (0.00%)

## Pages

All Users  
100.00% Pageviews

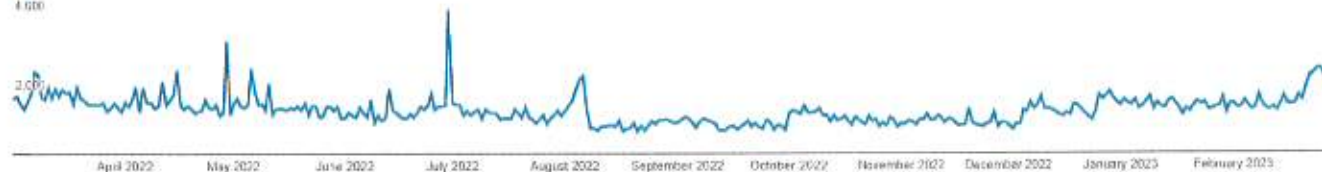
## MOST VISITED PAGES

Mar 1, 2022 - Feb 28, 2023

## Explorer

Pageviews

4,500



Page	Pageviews	Unique Pageviews	Avg. Time on Page	Entrances	Source Rate	% Exit	Page Value
	400,446 % of Total 100.00% (400,446)	329,791 % of Total (92.33% (329,791)	00:06:52 Avg for users (00:06:52) (329,791)	208,563 % of Total (52.08% (208,563)	67.05% Avg for users (67.05% (208,563)	52.08% Avg for users (52.08% (208,563)	\$0.00 % of Total (0.00% (208,563)
1. /attractions/truth-or-consequences-hot-springs/index.php	48,088 (12.01%)	38,027 (92.33%)	00:08:05 (00:08:05)	27,632 (67.68%)	55.89% (55.89%)	48.32% (48.32%)	\$0.00 (0.00%)
2. /truth-or-consequences/index.php	30,258 (7.55%)	26,198 (64.84%)	00:07:12 (00:07:12)	24,724 (60.55%)	62.96% (62.96%)	61.37% (61.37%)	\$0.00 (0.00%)
3. /index.php	25,832 (6.45%)	20,740 (50.23%)	00:03:48 (00:03:48)	18,808 (46.97%)	68.76% (68.76%)	65.33% (65.33%)	\$0.00 (0.00%)
4. /lodging/riverbend-hot-springs/index.php	13,882 (3.47%)	10,875 (26.34%)	00:09:48 (00:09:48)	3,265 (0.81%)	70.08% (70.08%)	52.00% (52.00%)	\$0.00 (0.00%)
5. /attractions/elephant-butte-lake-map/index.php	11,151 (2.78%)	8,681 (20.90%)	00:09:01 (00:09:01)	6,459 (1.61%)	65.03% (65.03%)	56.24% (56.24%)	\$0.00 (0.00%)
6. /hotels/index.php	7,044 (1.76%)	5,712 (14.29%)	00:03:14 (00:03:14)	1,786 (0.45%)	48.54% (48.54%)	31.01% (31.01%)	\$0.00 (0.00%)
7. /what-to-do/index.php	6,795 (1.70%)	5,232 (12.81%)	00:02:24 (00:02:24)	2,252 (0.56%)	44.89% (44.89%)	27.96% (27.96%)	\$0.00 (0.00%)
8. /lodging/blackstone-hot-springs/index.php	6,155 (1.54%)	5,047 (12.35%)	00:05:17 (00:05:17)	534 (0.13%)	66.85% (66.85%)	32.75% (32.75%)	\$0.00 (0.00%)
9. /lodging/sierra-grande-lodge/index.php	5,593 (1.40%)	4,284 (10.45%)	00:06:33 (00:06:33)	1,015 (0.25%)	58.33% (58.33%)	36.66% (36.66%)	\$0.00 (0.00%)
10. /annualevent/elephant-butte-balloon-regatta/index.php	5,553 (1.39%)	4,309 (10.76%)	00:20:12 (00:20:12)	4,080 (1.02%)	64.51% (64.51%)	61.95% (61.95%)	\$0.00 (0.00%)
11. /sierracounty/index.php	5,046 (1.26%)	4,272 (10.66%)	00:16:33 (00:16:33)	2,651 (0.66%)	75.78% (75.78%)	60.52% (60.52%)	\$0.00 (0.00%)
12. /recreation/boating-boarding-tubing-kayaking/index.php	4,838 (1.21%)	3,637 (9.08%)	00:05:29 (00:05:29)	2,320 (0.58%)	55.04% (55.04%)	42.37% (42.37%)	\$0.00 (0.00%)
13. /recreation/fishing/index.php	4,697 (1.17%)	3,612 (9.02%)	00:08:23 (00:08:23)	2,993 (0.75%)	67.36% (67.36%)	59.10% (59.10%)	\$0.00 (0.00%)
14. /lodging/charles-hot-springs-resort/index.php	4,665 (1.16%)	3,876 (9.68%)	00:05:05 (00:05:05)	299 (0.07%)	59.53% (59.53%)	26.16% (26.16%)	\$0.00 (0.00%)
15. /lodging/free-water-lodge/index.php	4,646 (1.16%)	3,609 (9.01%)	00:03:41 (00:03:41)	258 (0.06%)	57.75% (57.75%)	25.43% (25.43%)	\$0.00 (0.00%)
16. /hotels/index.php?_hot_springs=hot-spring-lodging	4,575 (1.14%)	3,511 (8.77%)	00:02:50 (00:02:50)	489 (0.12%)	39.47% (39.47%)	21.75% (21.75%)	\$0.00 (0.00%)
17. /annualevent/truth-or-consequences-fiesta/index.php	4,045 (1.01%)	3,300 (8.26%)	00:22:39 (00:22:39)	3,017 (0.75%)	77.49% (77.49%)	73.25% (73.25%)	\$0.00 (0.00%)
18. /lodging/indian-springs/index.php	3,953 (0.99%)	3,342 (8.26%)	00:05:54 (00:05:54)	1,207 (0.30%)	66.53% (66.53%)	38.00% (38.00%)	\$0.00 (0.00%)
19. /lodging/la-paloma-hot-springs-spa/index.php	3,941 (0.98%)	3,149 (7.86%)	00:04:22 (00:04:22)	299 (0.07%)	53.85% (53.85%)	26.06% (26.06%)	\$0.00 (0.00%)
20. /restaurants/index.php	3,822 (0.95%)	3,102 (7.75%)	00:06:05 (00:06:05)	1,551 (0.39%)	55.00% (55.00%)	40.95% (40.95%)	\$0.00 (0.00%)
21. /annualevent/independence-day-fireworks/index.php	3,764 (0.94%)	3,075 (7.68%)	00:20:21 (00:20:21)	2,870 (0.72%)	72.82% (72.82%)	70.62% (70.62%)	\$0.00 (0.00%)
22. /attractions/caballo-lake-state-park/index.php	3,630 (0.91%)	2,918 (7.29%)	00:09:53 (00:09:53)	2,013 (0.50%)	64.68% (64.68%)	53.20% (53.20%)	\$0.00 (0.00%)
23. /business/no-grande-river-trips/index.php	3,318 (0.83%)	2,570 (6.42%)	00:13:56 (00:13:56)	2,306 (0.58%)	62.40% (62.40%)	58.92% (58.92%)	\$0.00 (0.00%)
24. /business/hosier-hot-springs/index.php	3,309 (0.83%)	2,893 (7.22%)	00:06:29 (00:06:29)	1,177 (0.29%)	65.68% (65.68%)	40.56% (40.56%)	\$0.00 (0.00%)
25. /attractions/hillsboro-new-mexico/index.php	3,207 (0.80%)	2,562 (6.40%)	00:10:43 (00:10:43)	2,039 (0.51%)	65.42% (65.42%)	57.47% (57.47%)	\$0.00 (0.00%)
26. /recreation/hiking-in-sierra-county/index.php	2,820 (0.70%)	2,335 (5.83%)	00:18:03 (00:18:03)	1,560 (0.39%)	74.10% (74.10%)	61.74% (61.74%)	\$0.00 (0.00%)
27. /attractions/chloride-new-mexico/index.php	2,714 (0.68%)	2,313 (5.79%)	00:09:06 (00:09:06)	1,728 (0.43%)	71.35% (71.35%)	61.02% (61.02%)	\$0.00 (0.00%)
28. /recreation/camp-at-our-lakes-state-parks-and-wilderness-areas/index.php	2,701 (0.67%)	1,960 (4.91%)	00:05:14 (00:05:14)	515 (0.13%)	57.67% (57.67%)	37.06% (37.06%)	\$0.00 (0.00%)

## Overview

All Users  
+0.00% Users

## DEVICES

Mar 1, 2022 - Feb 28, 2023  
Compare to: Mar 1, 2021 - Feb 28, 2022

## Explorer

## Summary

Mar 1, 2022 - Feb 28, 2023: Users

Mar 1, 2021 - Feb 28, 2022: Users

0.002

4.000

2.000

April 2022 May 2022 June 2022 July 2022 August 2022 September 2022 October 2022 November 2022 December 2022 January 2023 February 2023

Device Category	Acquisition		Behavior				Conversions		
	Users	New Users	Sessions	Bounce Rate	Pages / Session	Avg. Session Duration	Goal Conversion Rate	Goal Completions	Goal Value
	8.82% +0.00% (0.00%)	8.34% +0.00% (0.00%)	8.78% +0.00% (0.00%)	5.15% +0.00% (0.00%)	16.09% +0.00% (0.00%)	26.89% +0.00% (0.00%)	0.00% +0.00% (0.00%)	0.00% +0.00% (0.00%)	0.00% +0.00% (0.00%)
1. mobile									
Mar 1, 2022 - Feb 28, 2023	114,445 (14.47%)	115,020 (14.77%)	141,601 (17.31%)	68.48%	1.77	00:06:58	0.00%	0	\$0.00
Mar 1, 2021 - Feb 28, 2022	109,774 (13.37%)	109,673 (14.11%)	139,164 (17.17%)	64.43%	2.12	00:05:37	0.00%	0	\$0.00
% Change	4.26%	4.88%	1.75%	6.27%	-16.11%	23.86%	0.00%	0.00%	0.00%
2. desktop									
Mar 1, 2022 - Feb 28, 2023	51,686 (10.24%)	51,472 (10.06%)	60,994 (12.24%)	64.17%	2.23	00:04:53	0.00%	0	\$0.00
Mar 1, 2021 - Feb 28, 2022	72,931 (18.78%)	71,812 (14.14%)	82,598 (10.10%)	63.13%	2.54	00:03:50	0.00%	0	\$0.00
% Change	-29.13%	-28.32%	-26.16%	1.65%	-12.11%	27.56%	0.00%	0.00%	0.00%
3. tablet									
Mar 1, 2022 - Feb 28, 2023	4,771 (2.75%)	4,734 (2.50%)	5,970 (12.07%)	62.50%	2.17	00:05:34	0.00%	0	\$0.00
Mar 1, 2021 - Feb 28, 2022	5,354 (2.40%)	5,314 (1.51%)	6,867 (2.00%)	57.80%	2.75	00:05:43	0.00%	0	\$0.00
% Change	-10.89%	-10.91%	-13.06%	8.13%	-21.16%	-2.54%	0.00%	0.00%	0.00%

Rows 1 - 3 of 3

## Location

All Users  
+3.00% Users

## Map Overlay

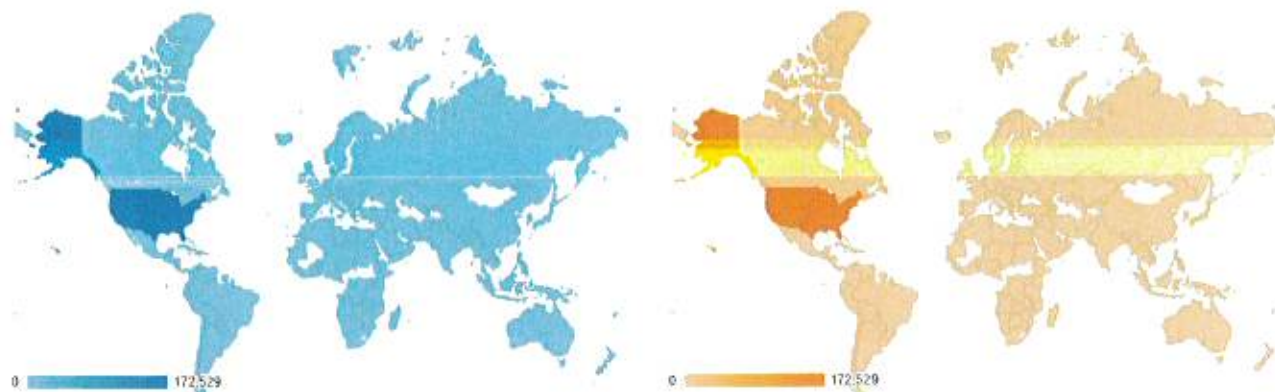
## Summary

# VISITORS BY COUNTRY COMPARISON

Mar 1, 2022 - Feb 28, 2023  
Compare to Mar 1, 2021 - Feb 28, 2022

Mar 1, 2022 - Feb 28, 2023

Mar 1, 2021 - Feb 28, 2022



Country	Acquisition		Behavior				Conversions		
	Users	New Users	Sessions	Bounce Rate	Pages / Session	Avg. Session Duration	Goal Conversion Rate	Goal Completions	Goal Value
	8.82% (11 Feb - 14 Feb 2023)	8.34% (11 Feb - 14 Feb 2023)	8.78% (11 Feb - 14 Feb 2023)	5.15% (11 Feb - 14 Feb 2023)	16.09% (11 Feb - 14 Feb 2023)	26.89% (11 Feb - 14 Feb 2023)	0.00% (11 Feb - 14 Feb 2023)	0.00% (11 Feb - 14 Feb 2023)	0.00% (11 Feb - 14 Feb 2023)
1. United States									
Mar 1, 2022 - Feb 28, 2023	163,614 (9.03%)	162,760 (9.03%)	197,864 (9.03%)	67.17% (9.03%)	1.93 (9.03%)	00:06:30 (9.03%)	0.00% (9.03%)	0 (9.03%)	\$0.00 (9.03%)
Mar 1, 2021 - Feb 28, 2022	172,529 (9.60%)	171,041 (9.60%)	212,052 (9.60%)	62.24% (9.60%)	2.36 (9.60%)	00:05:17 (9.60%)	0.00% (9.60%)	0 (9.60%)	\$0.00 (9.60%)
% Change	-5.17%	-4.84%	-6.69%	7.91%	-18.16%	22.84%	0.00%	0.00%	0.00%
2. Canada									
Mar 1, 2022 - Feb 28, 2023	1,047 (0.61%)	1,032 (0.61%)	1,203 (0.61%)	68.16% (0.61%)	1.90 (0.61%)	00:05:38 (0.61%)	0.00% (0.61%)	0 (0.61%)	\$0.00 (0.61%)
Mar 1, 2021 - Feb 28, 2022	8,297 (4.81%)	8,282 (4.81%)	8,407 (4.81%)	94.94% (4.81%)	1.16 (4.81%)	00:00:22 (4.81%)	0.00% (4.81%)	0 (4.81%)	\$0.00 (4.81%)
% Change	-87.38%	-87.54%	-85.69%	-28.21%	64.46%	1,439.81%	0.00%	0.00%	0.00%
3. Mexico									
Mar 1, 2022 - Feb 28, 2023	1,031 (0.60%)	1,007 (0.60%)	1,215 (0.60%)	66.67% (0.60%)	1.88 (0.60%)	00:05:16 (0.60%)	0.00% (0.60%)	0 (0.60%)	\$0.00 (0.60%)
Mar 1, 2021 - Feb 28, 2022	555 (0.32%)	538 (0.32%)	619 (0.32%)	62.68% (0.32%)	2.04 (0.32%)	00:04:32 (0.32%)	0.00% (0.32%)	0 (0.32%)	\$0.00 (0.32%)
% Change	85.77%	87.17%	96.28%	6.36%	-8.03%	16.29%	0.00%	0.00%	0.00%
4. China									
Mar 1, 2022 - Feb 28, 2023	922 (0.54%)	922 (0.54%)	988 (0.54%)	89.27% (0.54%)	1.11 (0.54%)	00:00:24 (0.54%)	0.00% (0.54%)	0 (0.54%)	\$0.00 (0.54%)
Mar 1, 2021 - Feb 28, 2022	1,296 (0.69%)	1,295 (0.69%)	1,312 (0.69%)	91.62% (0.69%)	1.09 (0.69%)	00:00:01 (0.69%)	0.00% (0.69%)	0 (0.69%)	\$0.00 (0.69%)
% Change	-28.86%	-28.80%	-24.70%	-2.56%	2.23%	2,271.34%	0.00%	0.00%	0.00%
5. India									
Mar 1, 2022 - Feb 28, 2023	528 (0.31%)	527 (0.31%)	596 (0.31%)	68.29% (0.31%)	1.47 (0.31%)	00:02:25 (0.31%)	0.00% (0.31%)	0 (0.31%)	\$0.00 (0.31%)
Mar 1, 2021 - Feb 28, 2022	668 (0.39%)	667 (0.39%)	703 (0.39%)	82.08% (0.39%)	1.24 (0.39%)	00:01:07 (0.39%)	0.00% (0.39%)	0 (0.39%)	\$0.00 (0.39%)
% Change	-20.96%	-20.99%	-15.22%	-16.80%	18.36%	117.03%	0.00%	0.00%	0.00%
6. United Kingdom									
Mar 1, 2022 - Feb 28, 2023	477 (0.28%)	469 (0.28%)	583 (0.28%)	66.38% (0.28%)	1.83 (0.28%)	00:03:38 (0.28%)	0.00% (0.28%)	0 (0.28%)	\$0.00 (0.28%)
Mar 1, 2021 - Feb 28, 2022	495 (0.28%)	488 (0.28%)	537 (0.28%)	71.32% (0.28%)	1.67 (0.28%)	00:02:17 (0.28%)	0.00% (0.28%)	0 (0.28%)	\$0.00 (0.28%)
% Change	-3.64%	-3.89%	8.57%	-6.93%	9.65%	59.67%	0.00%	0.00%	0.00%
7. Germany									
Mar 1, 2022 - Feb 28, 2023	350 (0.20%)	345 (0.20%)	427 (0.20%)	60.00% (0.20%)	1.86 (0.20%)	00:03:15 (0.20%)	0.00% (0.20%)	0 (0.20%)	\$0.00 (0.20%)





## REACH - FB (left column) & Insta (right column)

### Reach

Export

#### Facebook Page reach

350,560  $\uparrow$  746.1%



#### Instagram reach

89,080  $\uparrow$  116.7%

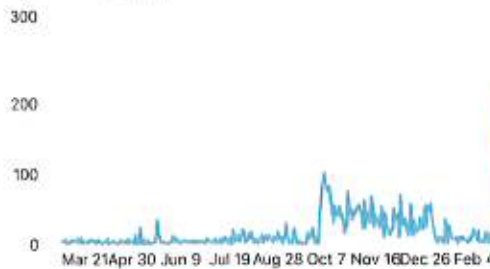


### Page and profile visits

Export

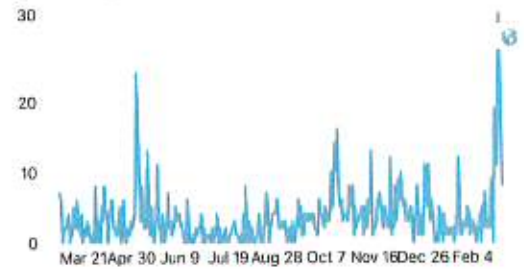
#### Facebook Page visits

6,613  $\uparrow$  436.3%



#### Instagram profile visits

1,272  $\uparrow$  10.7%

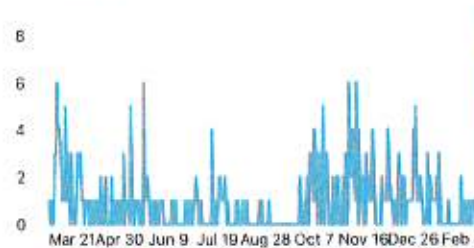


### New likes and follows

Export

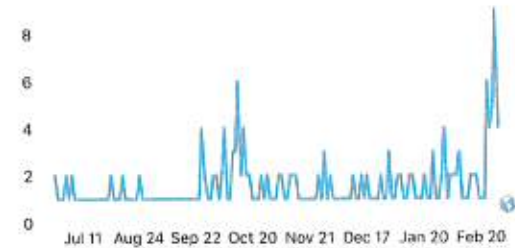
#### Facebook Page new likes

349  $\uparrow$  55.8%



#### New Instagram followers

247



Overview

Results

Audience

Feedback

Benchmarking

Content

Overview

Content

Messaging

Overview

Video

Benchmarking

### Ad trends

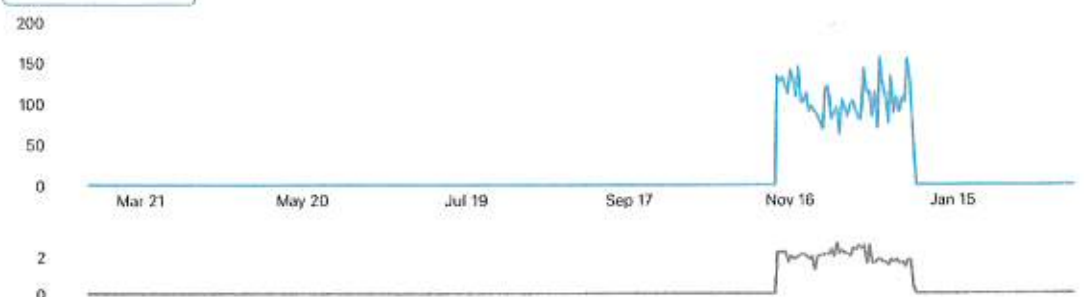
Export

#### Paid reach

3,037  $\downarrow$  25.4%

#### Paid impressions

6,024  $\uparrow$  9.5%





Current audience

Potential audience

AUDIENCE - REPORT IS ONLY AVAILABLE FOR LAST 90 DAYS  
FB (left column) & Insta (right column)

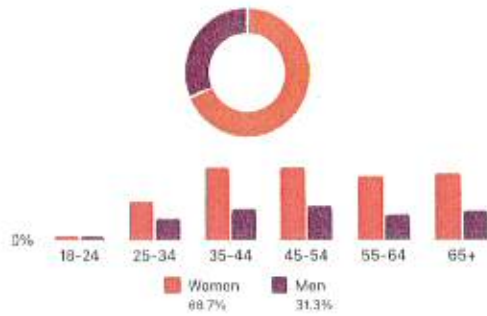
Facebook Page followers ⓘ

3,364

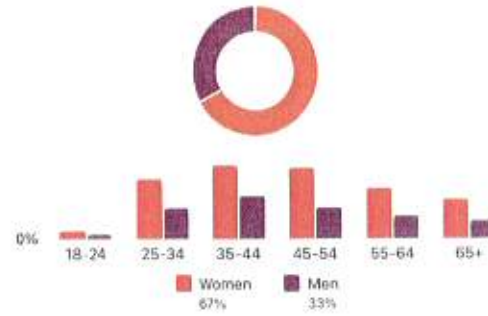
Instagram followers ⓘ

870

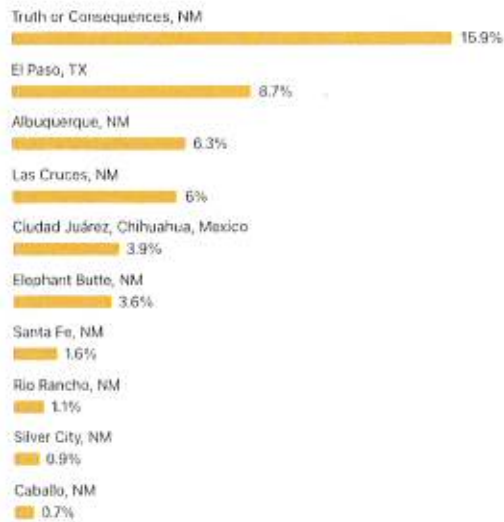
Age & gender ⓘ



Age & gender ⓘ



Top cities



Top cities



Top countries



Top countries



👉 Reach out to new people

The more people who follow your Page, the easier it is for others to discover your brand. Send invites to people who reacted to your Facebook posts to follow your Page. [Learn more](#)

Send invites



## Insights

Review performance results and more.

Ad account: Skipper Roberts 23842519195420095

Last 90 days: Dec 12, 2022 - Mar 11, 2023



Turn on Facebook story insights

See insights for your Facebook Page stories from the last 28 days. This will also archive stories on your Page after 24 hours. [Learn more](#)

Turn on

# 90 DAY OVERVIEW: FB Posts

## Content overview

Explore noteworthy trends from the content you recently created and shared.

Facebook posts

Facebook stories

Instagram posts

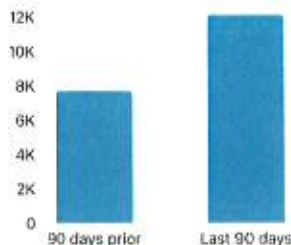
Instagram stories

## Reach

Post reach

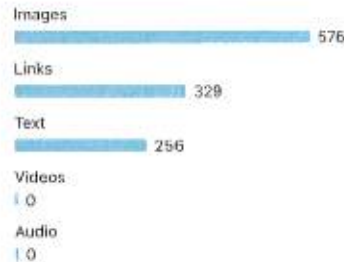
12.1K ↑ 57.1%

Total from last 90 days vs 90 days prior



Median post reach per media type

For posts created in the last 90 days



Median post reach per content format

For posts created in the last 90 days

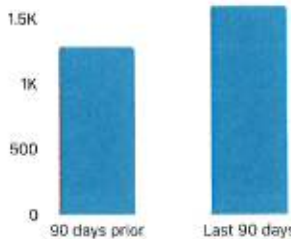
No Activity During Selected Date Range  
Please select a different date range and try to load your report again.

## Engagement

Post reactions, comments and shares

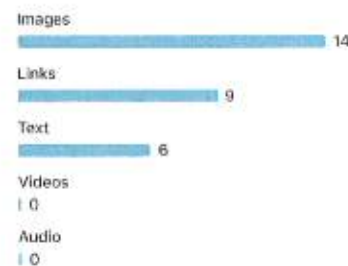
1.6K ↑ 24.4%

Total from last 90 days vs 90 days prior



Median post reactions, comments and shares per media type

For posts created in the last 90 days



Median post reactions, comments and shares per content format

For posts created in the last 90 days

No Activity During Selected Date Range  
Please select a different date range and try to load your report again.

## Top-performing organic posts

Here are posts that have performed well over the last 90 days. Understanding what's working can help you decide what to create and share next, so you can keep up the great work.

Highest reach on a post



Facebook post  
Snow on the Black Range this morning! 🌨️ courtesy of Don...  
Dec 13, 2022, 8:01 AM

This post reached 881% more Accounts Center accounts (4,275 Accounts Center accounts) than your median post (436 Accounts Center accounts) on Facebook.

Highest reactions on a post



Facebook post  
Ringing out the old with the Turtle Ascension ceremony...  
Dec 31, 2022, 11:29 PM

This post received 2,133% more reactions (201 reactions) than your median post (9 reactions) on Facebook.

Highest comments on a post



Facebook post  
Muralist Chris Krieg presents "Thinking Big: A Painter's...  
Jan 13, 2023, 7:27 PM

This post received 19 comments compared to your median post (0 comments) on Facebook.



## Insights

Review performance trends and more

Ad account: Skipper Roberts 23842519195420095

Last 90 days: Dec 12, 2022 - Mar 11, 2023

# 90 DAY OVERVIEW: Instagram Posts

Turn on Facebook story insights

See insights for your Facebook Page stories from the last 28 days. This will also archive stories on your Page after 24 hours. [Learn more](#)

Turn on

### Content overview

Explore noteworthy trends from the content you recently created and shared.

Facebook posts

Facebook stories

Instagram posts

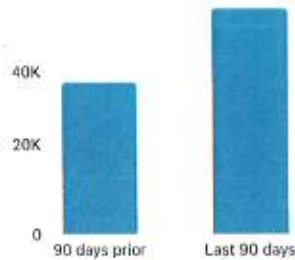
Instagram stories

### Reach

Post reach ⓘ

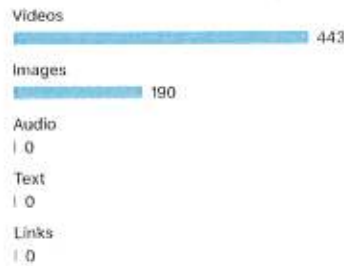
57.4K ↑ 55.2%

Total from last 90 days vs 90 days prior



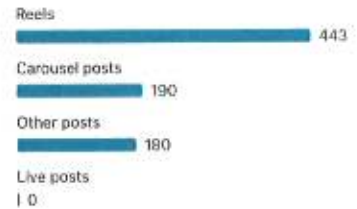
Median post reach per media type ⓘ

For posts created in the last 90 days



Median post reach per content format ⓘ

For posts created in the last 90 days

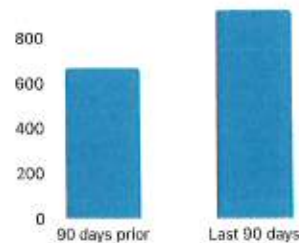


### Engagement

Post likes, comments and shares ⓘ

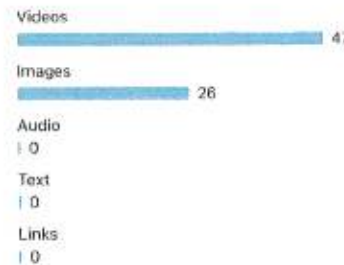
924 ↑ 38.7%

Total from last 90 days vs 90 days prior



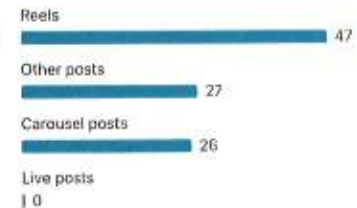
Median post likes, comments and shares per media type ⓘ

For posts created in the last 90 days



Median post likes, comments and shares per content format ⓘ

For posts created in the last 90 days



### Top-performing organic posts

Here are posts that have performed well over the last 90 days. Understanding what's working can help you decide what to create and share next, so you can keep up the great work.

Highest reach on a post ⓘ



Instagram post  
Holiday lights and a few scenes from downtown T or...  
Dec 20, 2022, 8:06 PM

This post reached 384% more Accounts Center accounts (1,167 Accounts Center accounts) than your median post (245 Accounts Center accounts) on Instagram.

Highest likes on a post ⓘ



Instagram post  
Good news, Hoosier Hot Springs is back after a brief...  
Jan 22, 2023, 7:00 PM

This post received 69 likes.

Highest comments on a post ⓘ



Instagram post  
Good news, Hoosier Hot Springs is back after a brief...  
Jan 22, 2023, 7:00 PM

This post received 700% more comments (8 comments) than your median post (1 comment) on Instagram.

Feedback

Benchmarking

Content

Overview

Content

Messaging

Overview

Video

Benchmarking

Audience

Loyalty

Retention



## Insights

Review performance results and more.

Ad account: Skipper Roberts 23842519195420095

Last 90 days: Dec 12, 2022 - Mar 11, 2023

# 90 DAY OVERVIEW: Instagram Stories

### Turn on Facebook story insights

See insights for your Facebook Page stories from the last 28 days. This will also archive stories on your Page after 24 hours. [Learn more](#)

Turn on

### Content overview

Explore noteworthy trends from the content you recently created and shared.

Facebook posts

Facebook stories

Instagram posts

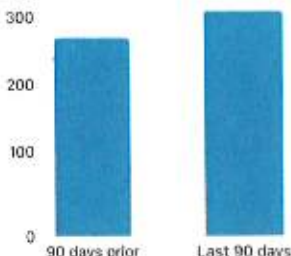
Instagram stories

### Reach

#### Story reach

308 ↑ 14.9%

Total from last 90 days vs 90 days prior



#### Median story reach per media type

For stories created in the last 90 days

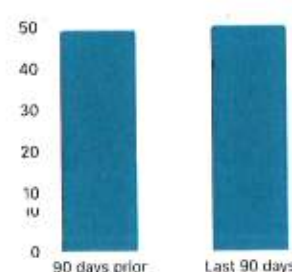
No Activity During Selected Date Range

Please select a different date range and try to load your report again.

#### Stories

50 ↑ 2%

Total stories you shared from last 90 days vs 90 days prior

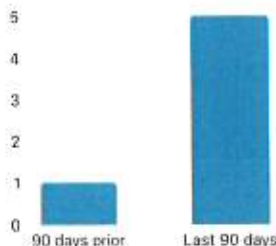


### Engagement

#### Story replies and shares

5 ↑ 400%

Total from last 90 days vs 90 days prior



#### Median story replies and shares per media type

For stories created in the last 90 days

Videos  
| 0  
Images  
| 0  
Audio  
| 0  
Text  
| 0  
Links  
| 0

#### Tips & tricks: Engagement

Using stickers and other interactive features on stories can help boost engagement.

[Learn more](#)

Sharing more information about how your business started and your mission are just a few ways you can take advantage of Instagram stories' 24-hour format.

[Learn more](#)

### Top-performing organic stories

Here are stories that have performed well over the last 90 days. Understanding what's working can help you decide what to create and share next, so you can keep up the great work.

#### Highest reach on a story



Insights failed to load

Please reload the page and try again.

#### Highest sticker taps on a story



Insights failed to load

Please reload the page and try again.

#### Highest volume of replies on a story



Instagram story

Feb 25, 2023, 7:13 AM

This story received 1 reply compared to your median story (0 replies) on Instagram.



# BENCHMARKS: 28 days only

## Insights

Review performance results and more.

Ad account: Skipper Roberts 23842519135420095

Last 28 days: Feb 12, 2021 - Mar 11, 2021

Overview

Results

Audience

Feedback

**Benchmarking**

Content

Overview

Content

Messaging

Overview

Video

Benchmarking

Audience

Loyalty

Business comparison

Businesses to watch

### Compare your performance against businesses in the Local Events category

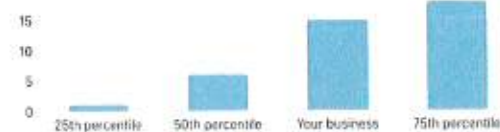
Results are based on businesses with similar organic 28-day reach in your category. [Edit category](#)

Published content

15

Similar to others

How often your business published versus others in this category



Over the last 28 days, you typically published the same amount of posts and stories compared to other businesses in this category. Nice work! Stay on track by creating a new post or scheduling in advance.

Create post

Facebook Page followers

3.4K

Similar to others

Typically: 1.4K

New Facebook Page followers

79

Higher than others

Typically: 12

Content interactions

907

Higher than others

Typically: 91

## Insights

Review performance results and more.

Ad account: Skipper Roberts 23842519195420095

Last 28 days: Feb 12, 2023 - Mar 11, 2023

Overview

Results

Audience

Feedback

**Benchmarking**

Content

Overview

Content

Messaging

Overview

Video

Benchmarking

Audience

Loyalty

Benchmarking

Instagram

Business comparison

Businesses to watch

### Compare your performance against businesses in the Unknown category

Results are based on businesses with similar organic 28-day reach in your category. [Edit category](#)

Published content

30

Similar to others

How often your business published versus others in this category



Over the last 28 days, you typically published the same amount of posts and stories compared to other businesses in this category. Nice work! Stay on track by creating a new post or scheduling in advance.

Create post

Instagram followers

870

Similar to others

Typically: 1.3K

New Instagram followers

45

Higher than others

Typically: 20

Content interactions

498

Higher than others

Typically: 145





# CITY OF TRUTH OR CONSEQUENCES

## AGENDA REQUEST FORM

MEETING DATE: April 12, 2023

*Agenda Item #: 1.25*

**SUBJECT:** Discussion/Action: Amendment to the Water/Wastewater Pay Structure Plan

**DEPARTMENT:** Water/Wastewater

**DATE SUBMITTED:** April 6, 2023

**SUBMITTED BY:** Traci Alvarez

**WHO WILL PRESENT THE ITEM:** Arnie Castaneda/Bruce Swingle

***Summary/Background:***

Amend the current Water/Wastewater pay structure to account for certified operator positions

***Recommendation:***

Approve recommended pay structure

***Attachments:***

- Proposed Water Pay Structure
- Proposed Wastewater Pay Structure

***Fiscal Impact (Finance):*** TBD

[Click here to enter text.](#)

***Legal Review (City Attorney):*** [Choose an item.](#)

***Approved For Submittal By:*** ☐ Department Director

***Reviewed by:*** ☐ City Clerk ☐ Finance ☐ Legal ☐ Other: [Click here to enter text.](#)

***Final Approval:*** ☐ City Manager

**CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN**

Resolution No. [Click here to enter text](#) Ordinance No. -

Continued To: - Referred To: -

☐ Approved ☐ Denied ☐ Other: -

File Name: CC agendas 4-12-2023

## 2023-2024

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[illegible]

[illegible]