

Amanda Forrister
Mayor

Rolf Hechler
Mayor Pro-Tem

Merry Jo Fahl
Commissioner



Destiny Mitchell
Commissioner

Shelly Harrelson
Commissioner

Bruce Swingle
City Manager

505 Sims St.
Truth or Consequences, New Mexico 87901
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REGULAR MEETING

THE REGULAR MEETING OF THE CITY COMMISSION OF THE CITY OF TRUTH OR CONSEQUENCES, NEW MEXICO, TO BE HELD IN THE COMMISSION CHAMBERS, 405 W. 3RD ST., ON WEDNESDAY, JANUARY 26, 2022; TO START AT 9:00 A.M.

A. CALL TO ORDER

B. INTRODUCTION

1. ROLL CALL

Hon. Amanda Forrister, Mayor
Hon. Rolf Hechler, Mayor Pro-Tem
Hon. Merry Jo Fahl, Commissioner
Hon. Destiny Mitchell, Commissioner
Hon. Shelly Harrelson, Commissioner

2. SILENT MEDITATION

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF AGENDA

C. PRESENTATIONS (10 Minutes):

1. Presentation: Presentation of Retirement Plaque to Dale Sanders. David Johnson, Facility Maintenance Manager
2. Presentation: Presentation of Retirement Plaque to Scott Eversole. Andy Alvarez, Sanitation Director
3. Presentation: Certificate of Appreciation to Denise Addie and her group for the Toys for Kids Event. Mayor Forrister

D. PUBLIC COMMENT (3 Minute Rule Applies)

E. REPORTS

1. City Manager
2. City Attorney
3. City Commission

F. CONSENT CALENDAR

1. City Commission Regular Minutes, January 12, 2022
2. Acknowledge Regular Impact Fee Advisory Board Minutes, July 19, 2021
3. Acknowledge Regular Airport Advisory Board Minutes, October 5, 2021
4. Acknowledge Regular Planning & Zoning Commission Minutes, December 2, 2021
5. Acknowledge Regular Public Utility Advisory Board Minutes, December 20, 2021

G. ORDINANCES/RESOLUTIONS/ZONING

1. Discussion/Action: Resolution No. 43 21/22 Authorizing and approving submission of a completed application for financial assistance and project approval to the New Mexico Finance Authority for the Colonias Infrastructure Fund. Traci Alvarez, Assistant City Manager

H. NEW BUSINESS

1. Discussion/Update: Update on the Municipal Water Preliminary Engineering Report (PER). Traci Alvarez, Assistant City Manager and Wilson & Company
2. Discussion/Update: Update on various city projects. Traci Alvarez, Assistant City Manager and Wilson & Company
3. Discussion/Update: Presentation of beginning budget process. Carol Kirkpatrick, Finance Director
4. Discussion/Action: Approval of Purchase Requisitions over \$20,000. Carol Kirkpatrick, Finance Director
5. Discussion/Action: Review and approval of the reclassification of the existing Deputy Chief Position to a Police Sergeant Position. Victor Rodriguez, Chief of Police
6. Discussion/Action: Appointment of a Governing Body Board Member to serve on the Spaceport America Committee. Mayor Pro-Tem Hechler

I. EXECUTIVE SESSION

1. Threatened & Pending Litigation (Erica Baker vs. City of T or C) pursuant to 10-15-1(H.7).
2. Purchase, Acquisition, or Disposal of Real Property (various properties) pursuant to 10-15-1(H.8).

J. ADJOURNMENT

The meeting will be broadcast live through KCHS on 101.9 FM.

If you do not wish to attend the meeting, but would like to give public input, please submit your comments to torcpubliccomment@torcnm.org, by fax at (575) 894-6690, or a hard copy can be dropped off at the City Clerk's Office, 505 Sims Street, Truth or Consequences, NM. Please submit your comments no later than Monday, January 24, 2022.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting please contact the City Clerk's Office, at 505 Sims Street, Truth or Consequences, New Mexico 87901, phone (575) 894-6673 at least one (1) week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the City Clerk's Office if a summary or other type of accessible format is needed.

NEXT REGULAR CITY COMMISSION MEETING FEBRUARY 9, 2022



CITY OF TRUTH OR CONSEQUENCES

AGENDA REQUEST FORM

MEETING DATE: January 26, 2022

Agenda Item #: C.1

SUBJECT: Presentation of Retirement Plaque to Dale Sanders.
DEPARTMENT: Facility Maintenance
DATE SUBMITTED: January 13, 2022
SUBMITTED BY: Tammy Gardner
WHO WILL PRESENT THE ITEM: David Johnson, Facility Maintenance Manager

Summary/Background:

Present retirement plaque to Dale Sanders.

Recommendation:

None. Presentation Only.

Attachments:

- None.
- .

Fiscal Impact (Finance): No

Legal Review (City Attorney): No

Approved For Submittal By: ☒ Department Director

Reviewed by: ☐ City Clerk ☐ Finance ☐ Legal ☐ Other: Click here to enter text.

Final Approval: ☒ City Manager

CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN

Resolution No. . Ordinance No. .

Continued To: . Referred To: .

☐ Approved ☐ Denied ☐ Other: Click here to enter text.

File Name: CC Agendas 1-26-2022



CITY OF TRUTH OR CONSEQUENCES

AGENDA REQUEST FORM

MEETING DATE: January 26, 2022

Agenda Item #: C.2

SUBJECT: Presentation of Retirement Plaque to Scott Eversole
DEPARTMENT: Sanitation
DATE SUBMITTED: January 13, 2022
SUBMITTED BY: Tammy Gardner
WHO WILL PRESENT THE ITEM: Andy Alvarez, Sanitation Director

Summary/Background:

Present retirement plaque to Scott Eversole.

Recommendation:

None. Presentation Only.

Attachments:

- None
- .

Fiscal Impact (Finance): No

Legal Review (City Attorney): No

Approved For Submittal By: ☒ Department Director

Reviewed by: ☐ City Clerk ☐ Finance ☐ Legal ☐ Other: Click here to enter text.

Final Approval: ☒ City Manager

CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN

Resolution No. . Ordinance No. .

Continued To: . Referred To: .

☐ Approved ☐ Denied ☐ Other: .

File Name: CC Agendas 1-26-2022



CITY OF TRUTH OR CONSEQUENCES

AGENDA REQUEST FORM

MEETING DATE: January 26, 2022

Agenda Item #: C.3

SUBJECT: Certificate of Appreciation to Denise Addie and her group for the Toys for Kids Event.
DEPARTMENT: Clerk's Office
DATE SUBMITTED: January 20, 2022
SUBMITTED BY: City Clerk Torres
WHO WILL PRESENT THE ITEM: Mayor Forrister

Summary/Background:

Certificate of Appreciation for the Toys for Kids Event.

Recommendation:

None. Presentation Only.

Attachments:

- None.
- .

Fiscal Impact (Finance): No

Legal Review (City Attorney): No

Approved For Submittal By: ☒ Department Director

Reviewed by: ☐ City Clerk ☐ Finance ☐ Legal ☐ Other: Click here to enter text.

Final Approval: ☒ City Manager

CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN

Resolution No. . Ordinance No. .

Continued To: . Referred To: .

☐ Approved ☐ Denied ☐ Other: Click here to enter text.

File Name: CC Agendas 1-26-2022



CITY OF TRUTH OR CONSEQUENCES

AGENDA REQUEST FORM

MEETING DATE: January 26, 2022

Agenda Item #: F.1

SUBJECT: City Commission Regular Minutes, January 12, 2022
DEPARTMENT: City Clerk's Office
DATE SUBMITTED: January 20, 2022
SUBMITTED BY: Angela A. Torres, Clerk-Treasurer
WHO WILL PRESENT THE ITEM: City Clerk Torres

Summary/Background:

Minutes approval.

Recommendation:

Approve the minutes.

Attachments:

- CC Minutes

Fiscal Impact (Finance): N/A

\$0.00

Legal Review (City Attorney): N/A

None.

Approved For Submittal By: ☐ Department Director

Reviewed by: ☒ City Clerk ☐ Finance ☐ Legal ☐ Other: Click here to enter text.

Final Approval: ☒ City Manager

CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN

Resolution No. - Ordinance No. -

Continued To: - Referred To: -

☐ Approved ☐ Denied ☐ Other: -

File Name: CC Agendas 1-26-2022

CITY COMMISSION MEETING MINUTES
CITY OF TRUTH OR CONSEQUENCES, NEW MEXICO
CITY COMMISSION CHAMBERS, 405 W. 3RD St.
WEDNESDAY, JANUARY 12, 2022

A. CALL TO ORDER:

The meeting was called to order by Mayor Pro-Tem Amanda Forrister at 9:00 a.m., who presided and Angela A. Torres, City Clerk-Treasurer, acted as Secretary of the meeting.

B. INTRODUCTION:

1. ROLL CALL:

Upon calling the roll, the following Commissioners were reported present.

Hon. Amanda Forrister, Mayor Pro-Tem
Hon. Destiny Mitchell, Commissioner
Hon. Merry Jo Fahl, Commissioner
Hon. Rolf Hechler, Commissioner
Hon. Shelly Harrelson, Commissioner

Also Present: Bruce Swingle, City Manager
Angela A. Torres, City Clerk-Treasurer

There being a quorum present, the Commission proceeded with the business at hand.

2. SILENT MEDITATION:

Mayor Pro-Tem Forrister called for fifteen seconds of silent meditation.

3. PLEDGE OF ALLEGIANCE:

Mayor Pro-Tem Forrister called for Commissioner Hechler to lead the Pledge of Allegiance.

4. APPROVAL OF AGENDA:

Mayor Pro-Tem Forrister asked that item G2 be removed from the agenda and tabled until the February 9, 2022 meeting.

Commissioner Hechler moved to approve the agenda with the exception as noted. Commissioner Fahl seconded the motion. Roll call was taken by the Clerk-Treasurer. Motion carried unanimously.

5. DISCUSSION/ACTION/RE-ORGANIZATION: SELECTION OF A MAYOR & MAYOR PRO-TEM:

Commissioner Fahl made a motion to select Mayor Pro-Tem Forrister as Mayor. Commissioner Mitchell seconded the motion. Roll call was taken by the Clerk-Treasurer. Motion carried unanimously.

Mayor Forrister made a motion to select Commissioner Hechler as Mayor Pro-Tem. Commissioner Fahl seconded the motion. Roll call was taken by the Clerk-Treasurer. Motion carried unanimously.

C. PRESENTATIONS:

1. Presentation: Presentation of Retirement Plaque to Kenneth (Kenny) Moran:

Bo Easley, Electric Department Director presented a Retirement Plaque to Kenny Moran for his service, and dedication to the City of Truth or Consequences from 1996 to 2021. Kenny was a great asset to the city, and he will truly be missed.

2. Presentation: Update on the Geronimo Trails Scenic Byways and Visitor's Center.

LaRena Miller, Geronimo Trail Scenic Byway gave an update on the Geronimo Trails Scenic Byways and Visitor's Center. (Complete copy attached hereto, and made a part hereof).

D. PUBLIC COMMENT (3 Minute Rule Applies)

Mick Montgomery addressed the Commission with comments related to:

- (1) He congratulated the Mayor and Mayor Pro-Tem on their appointments.
- (2) He gave a big thank you to Bo and Kenny in the Electric Department. Kenny is outstanding, and has helped them out immensely with the First Baptist Church. When you get somebody great like that in your department you hate to lose them.
- (3) He is in support of the adoption of the new Animal Control Ordinance.

Carole Wheeler addressed the Commission with comments related to:

- (1) She congratulated the Mayor and Mayor Pro-Tem on their appointments.
- (2) She is in support of the new Animal Control Ordinance. It is well written, and it is directed to the animal owners.

Dianne Lombardo addressed the Commission with comments related to:

- (1) She is in support of the new Animal Control Ordinance. She started the Companion Animal Action Team (CAAT), along with former Animal Control

Commission report 1-12-22

Mayor, Commissioners, Mr. Swingle,

I am LaRena Miller, executive director of Geronimo Trail National Scenic Byway and director of the Geronimo Trail Visitors Center. With me is Joey Perry, our board secretary and statistician. We keep a detailed account of where our visitors come from by City in New Mexico, State outside of New Mexico, and Foreign Countries.

We have an ongoing contract with the City of Truth or Consequences to provide visitor information services. We receive subrecipient funds from the City's portion of Lodgers Tax for operating expenses. This contract has been renewed annually since 2013 so that we could also greet visitors to Spaceport America's visitors center in the same building. We promote Truth or Consequences, Sierra County, and have information from all over the State of New Mexico. We are all volunteers putting in 42 hours per week. At the volunteer rate of \$17.00 per hour, this is a donation to the City in excess of \$36,700 per year.

We closed March 16, 2020 for Covid. We reopened for a small part of September, October and November before we closed again due to a resurgence of Covid. Therefore our 2020 numbers have little bearing on our overall visitation statistics. For historical accuracy, 2020 numbers will be inserted at a later time. During these three months we shortened our hours of operation.

We did not reopen in 2021 until the last weekend of January. During 2021 we had 33% less visitation than we had in 2019. We did have 5,911 sign-ins during 2021, which with the continuation of Covid

restrictions was a significant number. Since some of our volunteers were unable or unwilling to come back in 2021, we have kept the shortened hours but are still open 7 days a week. Monday through Thursday we are open from 10am to 3pm, Friday and Saturday 9am – 4:30 pm and Sunday 9am to 2:30pm. When there is a Spaceport America tour bus going out on Saturday we open at 8am. Whoever is on duty that day stays until after the bus gets back in, sometimes 5:30 or 6:00 pm.

We require masks and have extras to give out, use antiseptic wipes and antiseptic spray to keep things disinfected and follow covid-safe practices.

In 2021, we answered 470 telephone calls asking for information, sometimes phone number, inquiry if something was open, questions about Spaceport America and questions we could refer to the proper authority. We replied to 1,799 email requests for information. We sent out 117 visitor information packets, 2 relocation packets and either shipped or delivered 6 cases to visitors centers in other towns. We have several visitors coming in who are either thinking of moving here, or just moved here, and provide them with relocation information. We do not count them separate from just visitors who sign in.

Since the Spaceport Visitors Center is not staffed, we voluntarily open and close that room, turn the electronics on and off, and answer questions about them. We provide information on Spaceport America, and as the tours go out from their visitors center we open extra early on tour days so people can come inside while they wait for the bus.

We “tell people where to go”, sending them to places in Sierra County and asking where they are going next, so we can refer them to the old highways that are more scenic, and give them information on other destinations. We have information on destinations throughout the State that we hand out.

We have some souvenir items for sale, both for Truth or Consequences and for Spaceport America. We buy them wholesale for retail, and do pay gross receipts taxes on items that we sell. Our bookkeeping system is compliant with accounting practices, even though we operate on a small budget and are underfunded for what all we do. We are an all-volunteer staff and many of our necessary operating expenses are partially funded by donations from our board members. As we are a 501c4 non-profit, we are required to pay grt on sales. Donations made to us, while not taxable income, cannot be used as a tax deduction by the donator.

Ruanna Waldrum is our webmaster and has upgraded our website recently using City Lodgers Tax funding. The address is www.geronimotrail.com.

I would like to invite the commissioners to come and visit to see what we have. I put my working hours on the back of my business cards, and if those hours are not convenient for you, my home phone number is on the card so call me and set up an appointment. I would love to visit with each of you on an individual basis and answer any questions you might have about our operations.

I would like to thank Mr. Swingle and the previous commission for all their assistance to us, and look forward to working with this new commission for further tourism in Sierra County.

Thank you for your time and this opportunity to talk to you.

Questions?

GERONIMO TRAIL VISITORS CENTER

TIONS by MONTH and PERCENT CHANGE from PRECEDING

2015 - CURRENT

	2015	% Change Year-to- Year	2016	% Change Year-to- Year	2017	% Change Year-to- Year	2018	% Change Year-to- Year	2019	% Change Year-to- Year	2020	% Change Year-to- Year	2021	% Change Year-to- Year	2022	% Change Year-to- Year
JAN	318	19%	433	36%	561	30%	656	17%	632	-4%	671	6%	13	-98%		
FEB	416	24%	587	41%	573	-2%	699	22%	731	5%	847	16%	117	-86%		
MAR	506	-19%	786	55%	858	9%	1,030	20%	1,035	0%	487	-53%	533	9%		
APR	397	5%	671	69%	689	3%	694	1%	877	26%	0	-100%	504	100%		
MAY	334	8%	595	78%	665	12%	822	24%	757	-8%	0	-100%	532	100%		
JUN	296	40%	493	67%	463	-6%	529	14%	599	13%	0	-100%	452	100%		
JUL	453	86%	459	1%	480	5%	564	18%	596	6%	0	-100%	556	100%		
AUG	365	45%	371	2%	414	12%	442	7%	565	28%	0	-100%	529	100%		
SEP	421	73%	492	17%	514	4%	544	6%	586	8%	80	-86%	477	94%		
OCT	535	12%	749	40%	754	1%	801	6%	906	13%	120	-87%	875	98%		
NOV	461	69%	552	20%	699	27%	661	-5%	787	19%	14	-98%	653	98%		
DEC	394	41%	488	24%	670	37%	675	1%	743	10%	0	-100%	670	100%		
TOTALS	4,896	26%	6,676	36%	7,340	10%	8,117	11%	8,814	9%	2,219	-75%	5,911	166%	0	-100%

GERONIMO TRAIL SCENIC BYWAY VISITOR STATISTICS: NEW MEXICO

GTSB Visitor Statistics: New Mexico															
	2021	2021	2021	2021	2021	2021	2021	2021	2021	2021	2021	2021	2021		2019
	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD		TOTALS
SIERRA COUNTY	5	13	31	39	61	36	50	46	21	50	30	37	419		643
Abiqui			2										2		0
Alamogordo					5				7	3	3	7	25		47
Albuquerque		14	48	49	64	55	66	52	58	86	65	83	640		966
Alto													0		0
Angel Fire													0		0
Animas													0		0
Anthony				2						2			4		0
Aragon													0		0
Artesia													0		4
Aztec													0		0
Bayard													0		0
Belen									1	5	4	2	12		76
Bernalillo							1						1		15
Bingham													0		0
Bloomfield													0		0
Blanco													0		0
Blue Water									1				1		4
Bosque Farms								1					2		0
Capitan										2			2		0
Carlsbad									1				1		10
Carrizozo													0		2
Cedar Crest													0		0
Cerrillos													0		0
Chama			2						1				3		2
Chamberino													0		0
Chaparral													0		2
Chillili													0		0
Clayton													0		0
Cliff													0		1
Cloudcroft			2			1				3			6		13
Clovis												2	2		7
Cochiti													0		0
Columbus					1								1		0
Corona												2	6		12
Corrales												4	0		0
Crownpoint													0		2
Cuba													0		0
Datil													0		0
Deming				2		4	2		1	4		1	14		27
Dexter													0		0
Dona Ana			2										2		4
Eagle Nest													0		5
Edgewood				2	2					3			7		18
Espanola					2			1					3		2
Estancia			2										2		2
Eunice													0		0
Fair Acres													0		0
Farmington			2		2					2	2		8		18
Ft Stanton													0		0
Ft Sumner													0		0
Garfield													0		0
Gallup		2										4	6		7
Glenwood								4			4		12		5
Grants				4						4			4		2
Hatch										4			0		0
Hagerman				2									2		0
High Rolls													0		0
Hobbs													0		8
Hondo													0		2
Horse Springs												1	2		0
Hurley					1								3		1
Jemez								3					0		2
Kirtland													0		0
La Cueva													0		0
La Joya													0		0
La Luz													0		2
La Mesa													0		0
La Plata													0		0
La Union													0		0
Las Cruces	2	7	24	18	17	21	17	18	12	21	22	28	207		364
Las Vegas													0		15
Lamy													0		0

GERONIMO TRAIL SCENIC BYWAY VISITOR STATISTICS: NEW MEXICO

	2021	2021	2021	2021	2021	2021	2021	2021	2021	2021	2021	2021	2021	2019
	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD	TOTALS
Lincoln												2	2	2
Lordsburg									3				3	3
Los Alamos					2			2				6	10	37
Los Lunas				4	2		2	1	2	4			15	44
Lovington			2										2	2
Luna													0	0
Madrid										1			1	2
Magdalena							3				2		5	5
Mayhill													0	0
McIntosh													0	0
McDonald													0	0
Mescalero					1								1	5
Mesilla													0	3
Mesquite													0	0
Mimbres													0	4
Moriarty				1						2			3	0
Navajo Dam													0	0
Mountainaire			2		2			3		2			9	5
Pecos													0	0
Pie Town												2	2	0
Pine Hill													0	0
Pinos Altos													0	0
Peralta							1						1	0
Placitas				8					2		2		12	8
Portales													0	0
Puertocito													0	0
Quemado													0	0
Questa										2			2	0
Radium Springs			2										2	0
Ramah													0	0
Raton													0	2
Reserve													0	0
Rincon													0	0
Rio Rancho					2	5	2	8	3		8	4	32	77
Rodeo													0	0
Roswell							4		2		2	2	10	32
Roy													0	0
Ruidoso		3	1	2	3			2	5	6			22	22
Sabinal													0	0
Salem													0	0
San Antonio				2									2	4
Sandia Park			2		2								4	6
Santa Ana Pueblo													0	2
Santa Cruz													0	0
Santo Domingo Pueblo													0	0
Santa Fe		14	28	15	32	15	12	10	20	25	18	20	209	341
Santa Rita													0	0
Santa Rosa										1			1	0
Santa Theresa													0	3
Shiprock													0	0
Silver City			3	2	8		6	5	1	2	6	7	40	54
Socorro		2		1	5		7	2		2	3		22	37
Springer							2				3		5	2
Stanley													0	0
Sunland Park		2											2	3
Taos		1	2	6			4	1	2	13	5	4	38	46
Tesuque													0	0
Thoreau													0	0
Tijeras					2			1					3	5
Tome													0	0
Tularosa		1											1	1
Tucumcari													0	2
Veguita													0	0
Weed													0	0
White Sands													0	0
White Oaks													0	0
Zuni								1					1	6
Not Elsewhere Listed	2	2	20	14	16	2	9	8	8	18	8	5	112	345
New Mexico Totals	9	61	179	173	230	149	189	158	152	271	185	215	1,971	3,400

GERONIMO TRAIL SCENIC BYWAY VISITOR STATISTICS: UNITED STATES

GTSB Visitor Statistics: United States															
	2021	2021	2021	2021	2021	2021	2021	2021	2021	2021	2021	2021	2021	2019	
	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD	TOTAL	
Alabama			4	1	2	7	2	2	5	2		2	27	26	
Alaska		3		4				2		6	2	3	20	29	
Arizona		6	24	22	22	26	43	64	36	55	35	37	370	368	
Arkansas			2		2			2	2		2		10	22	
California	1	9	32	25	32	9	50	28	37	70	62	32	387	435	
Colorado		8	83	43	15	14	18	17	19	38	41	45	341	422	
Connecticut			2			1				1			4	38	
Delaware							5						5	3	
Florida		1	3	13	9	14	13	12	5	25	10	15	120	138	
Georgia			5	7	3	6	5	2	5	2	9		44	26	
Hawaii			2		1		3			1	3		10	22	
Idaho			2	2	6							4	14	33	
Illinois		5	7	8	7		11	6	18	12	2	20	98	127	
Indiana			8	1	6		4		2	8	5	3	37	63	
Iowa	1		4	3	8	7	1	6	9	7	12	2	60	67	
Kansas				2	6	7	3	5		6	2	2	33	60	
Kentucky					2	8		5	4	6	1		26	30	
Louisiana				2	4		1				2	4	13	36	
Maine				10	2				1		1	2	16	20	
Maryland			2	1	3	4	2		5	6	6	3	32	52	
Massachusetts			2	1	2	6	7		4	5	10	3	46	58	
Michigan		2	7	12	2	3		7	7	11	21	10	82	137	
Minnesota	2	4	8	10	6	6	3	2	2	14	12	18	87	225	
Mississippi			2	2			4	3	5		2		18	14	
Missouri			3		4	6	10	3	2	12	5	8	53	85	
Montana			3		2	10	7	5		6	4	3	40	47	
Nebraska			3		3	6	4		6	1	6	6	35	52	
Nevada			10	1	3	2		6	7	10	3	8	50	39	
New Hampshire				2						4	2	2	10	13	
New Jersey			2	2	3	3		3	1	2	4	10	30	60	
New York		4	2	12	5	5	10	15	11	16	5	5	90	141	
No. Carolina				2	9	6		2		4	5	5	33	65	
No. Dakota		2	2		3	2				6			15	7	
Ohio				4	8		3	9	2	11		2	39	79	
Oklahoma			9	6	3	2	6	5	1	4	6	7	49	36	
Oregon			2	8	12	2	6	4	3	9	9	3	58	80	
Pennsylvania			4	5	5	7	1	9	7	8	2	4	52	75	
Rhode Island							5			2			7	3	
So. Carolina			2	2	3					8		1	16	25	
So. Dakota			4	2	4	3		8		1	7	2	31	49	
Tennessee			2	6	7	8		10	5	9		8	55	20	
Texas		10	74	64	52	98	108	98	77	119	97	80	877	918	
Utah			3	2	6	14	1	3	5	7	6	7	54	18	
Vermont				6			1		1	1	5	1	15	25	
Virginia			2		2		8	2	6	7	5		32	51	
Washington		1	6	13	20	3	10	9	7	30	19	35	153	173	
West Virginia				6	1	2	2			5			16	9	
Wisconsin			16	13	2	2	2	4	4	23	9	16	91	171	
Wyoming			1	2					2	2	4	1	12	32	
Washington D.C.			2			1	4		2	8	2	4	23	33	
TOTAL	4	55	351	327	297	300	363	364	315	590	445	423	3,834	4,746	

GERONIMO TRAIL SCENIC TRAIL VISITOR STATISTICS: INTERNATIONAL

GTSB Visitor Statistics: International															2019
	2021	2021	2021	2021	2021	2021	2021	2021	2021	2021	2021	2021	2021		TOTALS
	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD		
Africa						1							1		3
Argentina										1			1		0
Australia			2	2									4		50
Austria												2	2		11
Belgium													0		3
Brazil										2			2		0
Burma													0		0
Canada					2			4	5	3	13	11	38		251
Chile										3			3		0
China										2	1		3		1
Columbia							2						2		4
Costa Rica													0		0
Croatia												2	2		6
Denmark												2	4		63
England		1							2	1			0		4
Finland												2	2		31
France								1	1	2	2	2	8		62
Germany													0		0
Guatemala													0		0
Greece													0		4
Hungary													0		0
India													0		0
Indonesia													0		0
Iraq													2		1
Ireland									2				1		2
Israel					1								0		25
Italy													0		15
Japan													0		0
Korea													0		0
Lithuania													0		0
Mexico										1		2	3		54
Netherlands				2							3		5		10
New Zealand												3	3		10
Norway													0		6
Panama					2								2		0
Philippines													0		0
Poland													0		2
Puerto Rico													0		1
Romania													0		0
Russia								2					2		0
Saudi Arabia													0		0
Scotland													0		5
S. Africa													0		0
Singapore												2	2		3
Spain													0		7
Sweden												2	2		1
Switzerland												2	3		5
Taiwan													0		0
Thailand													0		0
Turkey													0		0
Wales													0		4
US Virgin Islands													0		0
Vanuatu												3	7		0
Unlisted/Other			1			2		1					0		25
Total International	0	1	3	4	5	3	3	7	10	15	23	32	106	-	668

Geronimo Trail Scenic Byway Inc
Balance Sheet
 As of December 31, 2021

	Dec 31, 21
ASSETS	
Current Assets	
Checking/Savings	
GTSB Checking	68.72
Petty cash	25.00
Special Projects Account	208.89
Total Checking/Savings	302.61
Other Current Assets	
Inventory	2,803.41
Prepaid Expenses	564.51
Total Other Current Assets	3,367.92
Total Current Assets	3,670.53
Fixed Assets	
Furniture/Fixtures	540.89
Total Fixed Assets	540.89
TOTAL ASSETS	4,211.42
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
*Accounts Payable	416.66
Accts payable	211.68
Total Accounts Payable	628.34
Total Current Liabilities	628.34
Total Liabilities	628.34
Equity	
Opening Balance Equity	3,883.61
Net Income	-300.53
Total Equity	3,583.08
TOTAL LIABILITIES & EQUITY	4,211.42

1:32 PM

01/06/22

Accrual Basis

Geronimo Trail Scenic Byway Inc

Profit & Loss

January through December 2021

	Jan - Dec 21
Income	
City funding	5,000.00
Donations brochures delivery	201.00
Donations Unrestricted	1,728.89
Taxable income	2,948.68
Total Income	9,878.57
Cost of Goods Sold	
Cost of Goods Sold	1,889.67
Total COGS	1,889.67
Gross Profit	7,988.90
Expense	
Advertising GTNSB	20.93
Advertising visitors center	570.00
Brochure delivery	300.00
Dues/fees	543.38
Gross Receipts tax on sales	89.73
Postage unrestricted	77.40
Postage visitors center	376.20
Renters Insurance	853.77
Supplies unrestricted	23.65
Supplies visitors center	2,993.59
Telephone visitors center	2,344.35
Uncategorized Expenses	96.43
Total Expense	8,289.43
Net Income	-300.53

1:31 PM

01/06/22

Accrual Basis

Geronimo Trail Scenic Byway Inc
Profit & Loss
December 2021

	<u>Dec 21</u>
Income	
City funding	418.66
Donations Unrestricted	42.00
Taxable income	<u>431.00</u>
Total Income	891.66
Cost of Goods Sold	
Cost of Goods Sold	<u>417.45</u>
Total COGS	<u>417.45</u>
Gross Profit	474.21
Expense	
Dues/fees	45.78
Postage visitors center	18.32
Renters Insurance	63.83
Supplies unrestricted	2.05
Supplies visitors center	898.96
Telephone visitors center	<u>197.55</u>
Total Expense	<u>1,226.49</u>
Net Income	<u><u>-752.28</u></u>

CITY COMMISSION JANUARY 12, 2022 REGULAR MEETING MINUTES

Officer Deb Peters, 10 years ago. They have assisted with over 3,000 animals. She is happy to see that the town is following Deb Peter's example of having Humane Officers, and not just Animal Control Officers because that is very important. The town has come a long way.

Kim Visser addressed the Commission with comments related to:

- (1) She has a lot of Ferrell cats in her neighborhood at 8th and Silver, and she hopes there is something that can be done about that.
- (2) She is in support of the new Animal Control Ordinance, and she appreciates all of the work that went into it.

Bruce Cox addressed the Commission with comments related to:

- (1) He congratulated the Commission.
- (2) He is in support of the new Animal Control Ordinance, and he hopes it comes with some teeth in the enforcement aspect of it.

Keith Collette addressed the Commission with comments related to:

- (1) He would like to see something added to the Animal Control Ordinance in regards to trapping cats, because he is having an issue with his neighbor trapping domestic cats.

Betty Harper addressed the Commission with various comments. (Complete copy attached hereto, and made a part hereof).

Ron Fenn addressed the Commission with comments related to:

- (1) He spent several years in the military and received an honorable discharge. The Commission are honorable as of this morning, and he is hoping they remain that way throughout their service to the public.
- (2) He noticed that there are a number of legal issues on the agenda this morning. At least three of the Commissioners have no connection with any of the issues, yet you will be charged with trying to find solutions to them. Most of the solutions in this town can be handled through discussion and communication with the public. He feels that 3 minutes is not enough time for the public to express their concerns, and give their input. He feels that the city should develop a board of objective people who will listen to the concerns of the community, and report their findings to the Commission.

E. REPORTS:

City Manager Swingle reported the following:

- He congratulated the Mayor and Mayor Pro-Tem on their appointments.
- He thanked city staff. The newly elected officials are inheriting a very good staff that works very hard. At the last meeting he reviewed some of the accomplishments from our city departments so that the outgoing Commission could see some of the accomplishments that were achieved over a given period of time.

T or C Public Comment

From: Betty Harper <bettysuesilver@gmail.com>
Sent: Thursday, January 06, 2022 8:22 PM
To: T or C Public Comment
Subject: Impossible electric/water bill causes utilities disconnect for disabled individual at 1305 Lead st in T or C

James Harper had a water leak during the month of March 2021. His February bill was a little high but his payee, the Ability Center in Las Cruces who is appointed by the SSA to help James budget his disability checks, paid the entire bill just as they always have each month. Imagine what a shock the next months utility bill was at over \$6,000 most of which was water usage! Wow that had to have been a hell of a water leak!...Enough to fill several swimming pools and float an arc to Hillsboro! The leak was fixed that month and the April bill was back to normal

.I would like to ask the city commission to place on the agenda for its meeting next week time for discussion about the unrealistic and impossible bill he received and how the city plans to correct what has to be an error in billing. James utilities have been disconnected as of today. No water, electricity, trash can, nada and this is the fourth letter that has been sent on James behalf

The letter he received today was dated Nov 19, 2031 and postmarked Jan 4, 2022 from Bruce Swingle regarding this Matter. Please acknowledge receipt of this agenda request to the email bettysuesilver@gmail.com. Also please restore James utility services. A copy of this will be sent to the Office of the Attorney General for the State of New Mexico Thank you, Betty Harper. ADVOCATE for James. (no familial relationship)

CITY COMMISSION JANUARY 12, 2022 REGULAR MEETING MINUTES

- We had the plaque presentation to Kenny Moran today, and it is pretty anticlimactic when you think about somebody who dedicates most of their adult life to an employer, or an organization such as the city. It is hard to describe the impact Kenny has had on the city, the Electric Department, and on the community. It is a huge loss to us. Kenny has tried to retire in the past, and we kept bringing him back. We tried it again this time, but it did not work at this point. He has done his job, and it has been a job well done.
- We closed the pool for the winter. We had been asked by the Recreation Board to keep the pool open as long as we could. That was the intent by everybody, but unfortunately we did not have the attendance we needed at the pool. We were averaging 8 people a day. It costs us a little over \$800 a day to run the pool, and it was not fiscally feasible to keep the pool running throughout the winter. We received some criticism about the dome. They said that we paid a lot of money for it, so we need to use the dome for the winter. However, the dome is old and antiquated, and it does not work. There are some electrical and safety issues with it, so that was not a viable option. The company who installed the pool acknowledged that the pool was never intended to be a year round pool. It was intended to be a summer pool, and we need to use it more with that mindset when we have attendance and participation.
- The Airport Advisory Board requested that the advisory board minutes be read verbatim at every Commission Meeting. He explained to the board that the idea was not feasible. The Commissioners receive the minutes in the packet, and they read the minutes. We have 8 or 10 advisory boards out there, and if you read the minutes of every advisory board at every Commission Meeting, you will be doing nothing but reading the minutes. He suggests that the Commission continue to do the current practice of having them in the packet and reviewing them, and if you have any questions you'll bring it up at the Commission Meeting.
- Wilson & Company will be here at the next meeting to give a presentation on the Water System Study that they have done. It is a very robust document that is over 400 pages long. We want to make sure that we make this available in advance to the public so it will be posted today on our website. The Commission will also have access to it in advance, and they will have the opportunity to look at it before the next meeting.
- We have had a number of individuals within the organization who have tested positive for COVID. Ironically very few of them are job related. Most of the cases are contracted off of the job through family and personal life endeavors. However, it does impact us and our operations. We've been very slim in several departments, including the Administrative Office at times due to COVID. The Supreme Court heard arguments on Monday regarding the President's mandate to require employers of 100 or more employees to mandate vaccinations. We don't have a decision at this point, but he imagines that we are going to get one very shortly from the Supreme Court. This will be a real issue for the city because we have a number of employees who are not vaccinated, and do not want to be vaccinated. There is an out that we can do that will require mandatory testing of employees. The problem with that is the cost and availability of the testing kits. We struggle as is to get enough kits to do our testing so that we can keep our

employees working. We use the kits almost daily to test employees who may have been exposed. However, we are in the process of developing a COVID policy, and it will be based on the opinion from the Supreme Court.

- The Substation South Transformer has been taken offline for some much needed maintenance. Bo has been trying to do the maintenance on this Transformer for close to a year. He hadn't been able to do that because of the issues we had with the North Transformer. Everything so far is going well, and we do have contingency plans should we have an issue with the North Transformer during the maintenance of the South Transformer.
- We have two city projects on the New Mexico Tourism recommendation list for the FY 2023 Capital Outlay funding. The projects include \$300,000 for Phase 2 of the Ralph Edwards Park, and \$300,000 for landscaping for the NMDOT Roundabout Project. We are only on the list at this time, but that is better than not being on the list. We won't know anything until we get into the session, but those are two projects that look promising for us.
- The Police Department found a large amount of cash several years ago in the amount of \$47,000. We've had it in safe keeping for a number of years, and when Chief Rodriguez came on board, he was looking at all of his evidence and found the money. We advertised in the paper (*per state statute*) that we had the money, but we didn't disclose the amount or the location. Anyone who wanted to file a claim to it had until January 3rd or January 7th to make that claim. That did not happen, so the City Attorney is going to be moving forward to have that money reverted to the city through the court system which is consistent with state statute.
- We had a dialog with the City of Elephant Butte last week concerning animal control, and the Animal Shelter fees that we charge. Their contract is terming out, and it is time for us to re-negotiate the contract. Currently, Elephant Butte pays \$50 per call for animal control to go to Elephant Butte, and they pay \$1,100 a month for the cost of the shelter. When you look at it, it seems like a reasonable amount of money. However, when we looked at the numbers for Elephant Butte, they had a total of 47 animals from July 1st through December 31st. 47 animals does not seem like a lot of animals. However, those animals stayed in our shelter for the entire six month period. We kind of have the same situation with the Sierra County right now where they basically get to wash their hands of animal control services and shelter services. The city takes on that responsibility for a very small amount of money. In looking at it and talking with staff, we have come up with a number that is more equivalent to what our actual costs are for retaining the animals. That cost would be around \$1,600 per month. That amount is still a very conservative number, but it is more realistic. This is for housing of the animals, feeding, care, vet services, transportation costs, and the disposition of the animal. Unfortunately, there is still the reality of euthanasia of the animals, and the disposal of the carcass at some point as well. We are proving a service for another entity, so we shouldn't be paying city dollars to provide that service to them.
- The Governor is having an Infrastructure webinar on Friday. You can access from the New Mexico Municipal League website.

CITY COMMISSION JANUARY 12, 2022 REGULAR MEETING MINUTES

City Attorney Rubin reported the following:

- He congratulated the Mayor and Mayor Pro-Tem on their appointments.
- He assured the Commission that he is here to help them.
- There are a number of legal requirements associated with the position as a City Commissioner. He is here to assist the Commission so they will be able to fulfill those requirements. There are a few things the newly elected officials may want to look at. The first being the Open Meetings Act. It is a state statute which is section 10-15-(h) 1. It basically states that everything we are doing has to be done openly. When we put together an agenda, we do that several days in advance to formulate a plan to go over whatever we want to discuss, and any discussion by the form of the Commissioners with any action taken has to be done in an open meeting. As far as quorums go, we have 5 Commissioners so a quorum would be 3 Commissioners. There are however sections under Executive Session where the legislature allows us to have an Executive Session to discuss certain things. Another thing to review would be the Rules of Procedure for the City Commission. That is an internal document that the Commission adopted to govern the rules and the conduct of these meetings. It covers a wide variety of topics. He reviewed the Consent Calendar stating that this portion of the agenda is for routine items that we don't really need to have discussion on, but the Commission does have the option to move it off of the Consent Calendar should they wish to discuss that particular item.

City Commission Reports:

Commissioner Mitchell had no reports.

Commissioner Harrelson had no reports.

Commissioner Fahl reported the following:

- She said that she is excited to be here today, and to learn new things. She appreciates staff trying to educate them so that they don't make mistakes.

Mayor Pro-Tem Hechler reported the following:

- It is 2022, and we need to manage COVID this year instead of it managing us. Many of us have already done everything we were asked to do i.e. vaccines, masks, and social distancing. It seems like the rules change every other week. We need to be respectful of others, and their needs, but it is time to move forward with some sense of normalcy, and have the best, and most productive year possible.
- He thinks that we should have a Fiesta celebration this year. He thanked Jim Brannon and the others who served on the Fiesta Board in the past. They did a tremendous job. It was a signature event for this community, and it is important to this community. However, we need to establish a new committee. He knows that we can't do everything that we did in the past, but we can try and do everything that we can. He wants to call it Fiesta light, because he wants to have all of the events that we used to have, but unfortunately we cannot have all of them. We

can have a parade. We can have street vendors, and entertainment. We can have competitions, whether it be bean toss, a golf tournament, softball or volleyball. He has talked to others, and we should have the event downtown to complement our businesses. He will volunteer his time to get things started, and the new Fiesta committee can decide on the particulars after we get that done.

- He would like for us to have a city-wide cleanup. We should have a cleanup for the month of April. Not just for a single day. We can administer this by having one free dump per city address anytime that month as determined by presenting a utility bill with a city address on it, and we can have an employee keep track of that. We can also have Code Enforcement work extra hard in the month of March to identify problems, and notify the violators of the free trash dump opportunity in April. We will hit hard in March, but we will give the folks a way out. He would even go as far as if there is a citation issued, and there is a satisfactory cleanup, we can dismiss the citation after it is done. The idea is to get the city cleaned up, and he thinks that early in the year would be the time to do it.
- He would like for the Planning & Zoning Board to identify downtown businesses where people are living in their businesses, and how they fairly administered this opportunity. We need to have hours of operations for store fronts so people can't just live in a commercial area, and not ever open up their business. We need to deal with vacant properties with absentee owners, we need to continue with the downtown revitalization in supporting our hot springs district. He looks forward to seeing those on the agendas in the next few months.
- He feels that our Commission should have a planning retreat so they can discuss these issues and others. It will give our new Commissioners the opportunity to give their input so we can decide which direction to go.

Mayor Forrister reported the following:

- She is looking forward to working with her new fellow Commissioners. She thanked them for selecting her as their fearless leader.
- She agreed with Mayor Pro-Tem Hechler's idea to have Fiesta this year.
- She asked Assistant City Manager Alvarez if there was going to be a tax implemented on vacant properties.

Assistant City Manager Alvarez stated that she is reviewing a vacant building ordinance.

F. CONSENT CALENDAR:

1. **City Commission Regular Minutes, December 15, 2021**
2. **Acknowledge Regular Planning & Zoning Commission Minutes, December 2, 2021**
3. **Acknowledge Regular Public Utility Advisory Board Minutes, November 15, 2021**
4. **Accounts Payable, December 2021**

Commissioner Mitchell moved to approve the Consent Calendar as submitted. Commission Fahl seconded the motion. Roll call was taken by the Clerk-Treasurer. Motion carried unanimously.

G. PUBLIC HEARINGS:

- 1. Discussion/Action: Final Adoption of Ordinance No. 723 authorizing the execution and delivery of loan No. PPRF-5652, between the City of Truth or Consequences and the New Mexico Finance Authority for the purpose of purchasing a new electrical transformer:**

City Manager Swingle explained that we posted this ordinance as required by state statute. We are asking for approval to approve the loan for \$1,320,907 for the North Transformer Substation that is failing. It shut down earlier this year, so it has to be replaced. Both of our transformers are very dated, and antiquated, and we need to replace both of them over time. The Electric Department has a very small loan out right now that they are paying on, so they have a lot of debt capacity within the Electric Department. It is staff's recommendation for the Commission to approve this loan.

Mayor Forrister opened the public hearing.

Opponents:

There were no opponents.

Proponents:

There were no proponents.

Mayor Forrister closed the public hearing.

Commissioner Fahl asked if the city is obligated to put money down up front.

City Manager Swingle responded no. We are borrowing \$1.3 million dollars over a 10 year period, and it is through the New Mexico Finance Authority.

Mayor Pro-Tem Hechler stated that he has been following this ordinance for the last several meetings, and it is very necessary for our community.

Mayor Pro-Tem Hechler moved to approve adoption of Ordinance No. 723 authorizing the execution and delivery of loan No. PPRF-5652, between the City of Truth or Consequences and the New Mexico Finance Authority for the purpose of purchasing a new electrical transformer. Mayor Forrister seconded the motion. Roll call was taken by the Clerk-Treasurer. Motion carried unanimously.

- 2. Discussion/Action: Final Adoption of Ordinance No. 724 authorizing the execution and delivery of a promissory note and commercial security agreement by and between the City of Truth or Consequences, New Mexico and the Bank of the Southwest:**

Item was tabled until the February 9, 2022 meeting.

H. ORDINANCES/RESOLUTIONS/ZONING:

- 1. Discussion/Action: Resolution No. 40 21/22 Budget Adjustment Resolution:**

Carol Kirkpatrick, Finance Director reviewed the Budget Adjustments provided in the packet.

Commissioner Hechler moved to approve Resolution No. 40 21/22 Budget Adjustment Resolution. Commissioner Mitchell seconded the motion. Roll call was taken by the Clerk-Treasurer. Motion carried unanimously.

- 2. Discussion/Action: Resolution No. 41 21/22 for the Sale of Surplus Property to be sold at the February 5, 2022 Auction through Willard Hall Auctions:**

City Clerk Torres explained, at our last meeting we approved a resolution to sell surplus property through JJ Kane Auctions. Unfortunately, JJ Kane Auctions only sells vehicles and heavy equipment, so we were not able to sell these items in that auction. Willard Hall reached out to her, and said that he is having an Auction on February 5, 2022. Therefore, we are going through the process of approval of the resolution, and publication in order to sell these items in the February 5th Willard Hall Auction.

Commissioner Mitchell moved to approve Resolution No. 41 21/22 for the Sale of Surplus Property to be sold at the February 5, 2022 Auction through Willard Hall Auctions. Commissioner Harrelson seconded the motion. Roll call was taken by the Clerk-Treasurer. Motion carried unanimously.

- 3. Discussion/Action: Publication of Ordinance No. 725 amending Chapter 3 of the Municipal Code of Ordinances pertaining to animals:**

Victor Rodriguez, Chief of Police explained that we have been working hard to try to amend our Animal Control Ordinance. We are bringing this back for publication because we've had some significant changes to a few sections of the ordinance since it was last presented to the Commission. Most of the changes had to do with the portion of the ordinance that covered how many animals you can keep. That portion was not really addressed in the previous ordinance, so we divided that portion into what we would call a multi-animal site, and a kennel permit. That portion will differ from individuals who

want to have multiple animals, and those who have a business. The limit for individuals who want to have multiple animals at their home will be a limit of 7 animals, which is consistent with other areas like Las Cruces. That will allow individuals who have multiple animals for residential purposes to apply for a multi-animal site permit, and those who have animals for breeding or boarding purposes will apply for a kennel permit, and will be required to have a business license. With that being said, due to the said amendments, we wanted to publish this ordinance again, and give the community the opportunity to go over that section.

Commissioner Mitchell moved to approve Publication of Ordinance No. 725 amending Chapter 3 of the Municipal Code of Ordinances pertaining to animals. Commissioner Harrelson seconded the motion. Roll call was taken by the Clerk-Treasurer. Motion carried unanimously.

I. NEW BUSINESS:

1. Discussion/Action: Request for a Summary Plat Amendment and Variance Request at 212 Silver Street, Truth or Consequences, NM, pursuant to Chapter 15, Sec. 15-17:

City Manager Swingle explained that this is a request for a Summary Plat Amendment and Variance Request at 212 Silver Street. The applicant submitted the application, supplied all supporting documentation, and paid all applicable fees. The applicant is requesting to split a lot at 212 Silver into two separate parcels. Both lots have unobstructed legal access to existing city water and wastewater lines. The applicant has met with the Water and Wastewater Department to establish water and sewer taps for the second parcel. Both lots will have direct legal unobstructed access to the existing city maintained and paved streets. The variance request is for the curb cut and sidewalk. Utilities have been verified, and are part of the packet. This was presented to the Planning & Zoning Board, and they recommended approval of splitting the lots into two. The applicant also requested that the second lot at 214 Silver Street be directed to Turtle View Street instead of Silver Street, and the Planning & Zoning Board supported the request.

Mayor Pro-Tem Hechler moved to approve the request for a Summary Plat Amendment and Variance Request at 212 Silver Street, Truth or Consequences, NM, pursuant to Chapter 15, Sec. 15-17 and to also accommodate the request from the applicant, and allow staff to change the address from 214 Silver Street to Turtle View. Commissioner Mitchell seconded the motion. Roll call was taken by the Clerk-Treasurer. Motion carried unanimously.

2. Discussion/Action: Aging & Long-Term Services Department Junior Bill Appropriations Agreement (ALTSD):

City Manager Swingle explained that the next series of items we are going to cover are appropriations for the Senior Joint Office on Aging (SJOA). We don't know what those appropriations are. We are just a fiscal agent to funnel the money through, to make sure that the projects get completed and funded. This first item is a junior bill appropriation for \$35,000. He does not know what the purpose of it is, but it is more than likely for a vehicle for the Senior Joint Office on Aging (SJOA). These are not items that the Commission approves in advance. Typically you approve whether or not we are going to be the fiscal agent, and the city has always made an exception for the SJOA because they don't even know if they are going to get this money. The state has a certain amount of dollars available that they appropriate to senior programs. This is a common practice that we follow, and it is staff's recommendation that you approve the Junior Bill Appropriations Agreement (ALTSD).

Mayor Pro-Tem Hechler asked what the normal payback period is for reimbursement from the Senior Joint Office on Aging (SJOA).

City Manager Swingle responded that it is normally very timely, and within a 30-day time period.

Mayor Forrister moved to approve the Aging & Long-Term Services Department Junior Bill Appropriations Agreement (ALTSD). Commissioner Mitchell seconded the motion. Roll call was taken by the Clerk-Treasurer. Motion carried unanimously.

3. Discussion/Action: State of New Mexico Aging & Long-Term Services Department Fund 89200 Capital Appropriation Project Grant Agreement A21F2057:

City Manager Swingle explained that this is an appropriation of \$47,000 for the purchase of a home delivery meal vehicle for the Senior Joint Office on Aging (SJOA).

Mayor Forrister moved to approve the State of New Mexico Aging & Long-Term Services Department Fund 89200 Capital Appropriation Project Grant Agreement A21F2057. Commissioner Mitchell seconded the motion. Roll call was taken by the Clerk-Treasurer. Motion carried unanimously.

4. Discussion/Action: State of New Mexico Aging & Long-Term Services Department Fund 89200 Capital Appropriation Project Grant Agreement A21F2058:

City Manager Swingle explained that this is an appropriation of \$76,000 for renovations at the Ken James Senior Center. It has an expiration date of June 2025, so they have 4 years to make improvements to the facility.

Commissioner Mitchell moved to approve the State of New Mexico Aging & Long-Term Services Department Fund 89200 Capital Appropriation Project Grant Agreement A21F2058. Commissioner Harrelson seconded the motion. Roll call was taken by the Clerk-Treasurer. Motion carried unanimously.

5. Discussion/Action: State of New Mexico Aging & Long-Term Services Department Fund 89200 Capital Appropriation Project Grant Agreement A21F2059:

City Manager Swingle explained that this is an appropriation of \$58,413 to purchase vehicles for the Senior Joint Office on Aging (SJOA). It has an expiration date of June 2023.

Mayor Forrister moved to approve the State of New Mexico Aging & Long-Term Services Department Fund 89200 Capital Appropriation Project Grant Agreement A21F2059. Commissioner Harrelson seconded the motion. Roll call was taken by the Clerk-Treasurer. Motion carried unanimously.

6. Discussion/Action: State of New Mexico Aging & Long-Term Services Department Fund 89200 Capital Appropriation Project Grant Agreement A21F2060:

City Manager Swingle explained that this is an appropriation of \$76,000 to plan, design, construct, purchase, replace, equip, and to install heating, ventilation, and air-conditioning units at the Senior Joint Office on Aging (SJOA). It has an expiration date of 2025.

Commissioner Mitchell moved to approve the State of New Mexico Aging & Long-Term Services Department Fund 89200 Capital Appropriation Project Grant Agreement A21F2060. Mayor Forrister seconded the motion. Roll call was taken by the Clerk-Treasurer. Motion carried unanimously.

7. Discussion/Action: Approval of Purchase Requisitions over \$20,000:

Carol Kirkpatrick, Finance Director reviewed the Purchase Requisitions over \$20,000 that were provided in the packet.

Commissioner Fahl moved to approve Purchase Requisitions over \$20,000. Commissioner Harrelson seconded the motion. Roll call was taken by the Clerk-Treasurer. Motion carried unanimously.

8. Discussion/Action: Approval of Contract with Bixby Electric:

Carol Kirkpatrick, Finance Director explained that this is for a contract with Bixby Electric. We went out for a request for proposals and they were awarded the contract. It is for a pole replacement, and the total is \$513,378.60 with gross receipts tax.

Commissioner Mitchell moved to approve the contract with Bixby Electric. Commissioner Harrelson seconded the motion. Roll call was taken by the Clerk-Treasurer. Motion carried unanimously.

9. Discussion/Action: Extension on Contract with Tech 45 Enterprises:

Carol Kirkpatrick, Finance Director explained that this is contract extension from February 1, 2022 to June 30, 2022. We have brought several contract extensions to you, and we tried to go out for a request for proposal for management services at the Airport, but we did not get a very good response. We are planning other actions and requests for information so we can follow up with a request for a proposal. This extension is to keep the contract that we currently have with Tech 45 Enterprises to manage the Airport.

Commissioner Mitchell moved to approve the extension on Contract with Tech 45 Enterprises. Commissioner Harrelson seconded the motion. Roll call was taken by the Clerk-Treasurer. Motion carried unanimously.

10. Discussion/Action: Approval of Contract with South Central Solid Waste Authority (SCSWA):

Carol Kirkpatrick, Finance Director explained that is a renewal of contract that was started in January 12, 2016 with an option to renew for 8 years. This contract is for transfer and disposal services at our sanitation facility. The total cost is \$478,401.00. We already approved a purchase order, as this contract was started earlier in the year.

Commissioner Mitchell moved to approve the Approval of Contract with South Central Solid Waste Authority (SCSWA). Mayor Forrister seconded the motion. Roll call was taken by the Clerk-Treasurer. Motion carried unanimously.

11. Discussion/Action: Approval of Contract with Public Sector Personnel Consultants, Inc.:

Carol Kirkpatrick, Finance Director explained that this is a contract with Public Sector Personnel Consultants, Inc. to do a consultation study, update salary schedules, and possibly job descriptions. The total cost with gross receipts is \$21,700, which falls into the small purchase of professional services.

City Manager Swingle also explained that staffing salaries are a major concern of his. 16 employees left in 2021 and 2022 for higher paying jobs. We are competing with Walmart and McDonalds right now in salaries. We have several employees in various departments that are waiting to see what the city does with the salary study so they can make the decision whether or not to move out. We have lost 100% of the staff in the Parks Department. 2 of the 3 left because of salary, and 1 left because of a personal, and family business venture. We have 17 vacancies in the organization. We can't get applicants to apply for our positions, and when we do have people apply for our vacancies, one of the first questions asked is what the salary is, and when we tell them, they say thank you but no thank you for the offer. We need to be comparable to the market. We are not asking for something above the market. We are asking for market value of our staff, and the only way for us to get there is to have a salary study done. Typically, the salary study will last 5-7 years before the economics of the community change, and you need to re-visit it. He had two of them done in the 7 years that he was with Sierra County in order to stay competitive. It has taken about 4 months for us to get a company to do a study for us because they are overwhelmed with work nationwide. All employers are having the same problem of attracting potential employees, and retaining the employees that they have because the market is going crazy with COVID. He has mentioned in prior meetings that we have had employees that have been with us 11 years who are making \$13 an hour. We one employee who has been with us 25 years, who will be retiring this year, and they are at \$15 an hour. These are people who are on call, who work days, nights, and weekends, and it has been a great disservice to our employees across the board. When the study comes out we are going to have people where they should be salary wise, and we will have some people who are probably making more than they should be. Then we will have a group who are underfunded in salaries. With this study, we will be able to determine where we are at, and how much money we need to move everybody to the appropriate steps and levels that they are going to be at. We are also going to have every job description evaluated, and modified to contemporary language. The company we want to use will also be doing Sierra County's salary study, so we are kind of getting a reduced rate because they are going to be in the community doing a number of evaluations. This process will take 150 days to complete. It will not be completed in time for the budget, so we will go through the budget process with the existing salaries and rates, and when we get the numbers in, we will come back to the Commission and hopefully modify the budget to address those salaries as soon as we possibly can.

Commissioner Mitchell moved to approve the contract with Public Sector Personnel Consultants, Inc. Mayor Pro-Tem Hechler seconded the motion. Roll call was taken by the Clerk-Treasurer. Motion carried unanimously.

12. Discussion/Action: Appointment of Joe McClintock as a Member on the Sierra Joint Office on Aging Board:

City Manager Swingle explained that we did not know that we had a vacancy on the Sierra Joint Office on Aging Board. The city thought that we had seat at the table for the Sierra Joint Office on Aging Board. They contacted us, and informed us that there was a vacancy that had been vacant for many, many years. When the Sierra Joint Office on Aging Board has a vacancy, they always try to recruit somebody who is very familiar with the Sierra Joint Office on Aging. Joe McClintock is a former Executive Director at the Sierra Joint Office on Aging who he worked with for a number of years, and he is outstanding. This is not a position that we advertise for the vacancy because we didn't know we had one, and this is one of the groups who do the recruitments themselves like the Housing Authority Board.

Mayor Pro-Tem Hechler made a motion to appoint Joe McClintock to the Sierra Joint Office on Aging Board. Commissioner Mitchell seconded the motion. Roll call was taken by the Clerk-Treasurer. Motion carried unanimously.

13. Discussion/Action: Appointment of 3 Board Members and 1 Alternate Member to serve on the Sierra Vista Hospital Joint Powers Commission (JPC):

Mayor Forrister made a motion to appoint Mayor Pro-Tem Hechler, Commissioner Mitchell, and Commissioner Harrelson to serve as members on the Sierra Vista Hospital Joint Powers Commission (JPC), and she, Mayor Forrister, will serve as the alternate. Commissioner Mitchell seconded the motion. Roll call was taken by the Clerk-Treasurer. Motion carried unanimously.

14. Discussion/Action: Appointment of a Board Member and an Alternate Board Member to serve on the South-Central Council of Governments Board (SCCOG):

Mayor Forrister made a motion to appoint herself to serve as a member on the South-Central Council of Governments Board (SCCOG), and Commissioner Mitchell to serve as the alternate. Commissioner Mitchell seconded the motion. Roll call was taken by the Clerk-Treasurer. Motion carried unanimously.

15. Discussion/Action: Appointment of a Board Member and an Alternate Board Member to serve on the Regional Planning Organization (RPO):

Mayor Forrister made a motion to appoint herself to serve as a member on the Regional Planning Organization (RPO), and Commissioner Mitchell to serve as the alternate. Commissioner Mitchell seconded the motion. Roll call was taken by the Clerk-Treasurer. Motion carried unanimously.

16. Discussion/Action: Appointment of a Board Member to serve on the Spaceport America Committee:

Mayor Pro-Tem Hechler would like to see if the Management of Spaceport is still willing to keep this committee before a member is appointed.

Mayor Forrister made a motion to table this item until further review from Mayor Pro-Tem Hechler. Commissioner Mitchell seconded the motion. Roll call was taken by the Clerk-Treasurer. Motion carried unanimously.

17. Discussion/Action: Appointment of a Board Member to serve on the Sierra County Recreation & Tourism Advisory Board.

Mayor Forrister made a motion to appoint Commissioner Fahl to serve as a member on the Sierra County Recreation & Tourism Advisory Board. Commissioner Fahl seconded the motion. Roll call was taken by the Clerk-Treasurer. Motion carried unanimously.

J. EXECUTIVE SESSION:

1. Threatened & Pending Litigation (City of T or C vs. Hot Springs Land Development) pursuant to 10-15-1(H.7).
2. Threatened & Pending Litigation (Ron Fenn & Ariel Dougherty vs. City of T or C) pursuant to 10-15-1(H.7).
3. Threatened & Pending Litigation (Erica Baker vs. City of T or C) pursuant to 10-15-1(H.7).

Mayor Pro-Tem Hechler made a motion to go into executive session at 11:22 a.m. to discuss Threatened & Pending Litigation (City of T or C vs. Hot Springs Land Development) pursuant to 10-15-1(H.7), Threatened & Pending Litigation (Ron Fenn & Ariel Dougherty vs. City of T or C) pursuant to 10-15-1(H.7), and Threatened & Pending Litigation (Erica Baker vs. City of T or C) pursuant to 10-15-1(H.7). Mayor Forrister seconded the motion. Roll call vote was taken by the Clerk-Treasurer. Motion carried unanimously.

Mayor Forrister reconvened the meeting in open session at 12:34 p.m.

CITY COMMISSION JANUARY 12, 2022 REGULAR MEETING MINUTES

Mayor Pro-Tem Hechler certified that only matters pertaining to Threatened & Pending Litigation (City of T or C vs. Hot Springs Land Development) pursuant to 10-15-1(H.7), Threatened & Pending Litigation (Ron Fenn & Ariel Dougherty vs. City of T or C) pursuant to 10-15-1(H.7), and Threatened & Pending Litigation (Erica Baker vs. City of T or C) pursuant to 10-15-1(H.7) was discussed in Executive Session.

No action was taken.

K. ADJOURNMENT:

Commissioner Mitchell moved to adjourn at 12:35 p.m. Commissioner Harrelson seconded the motion. Motion carried unanimously.

Passed and Approved this 26th day of January, 2022.

Amanda Forrister, Mayor

ATTEST:

Angela A. Torres, CMC, City Clerk



CITY OF TRUTH OR CONSEQUENCES

AGENDA REQUEST FORM

MEETING DATE: January 26, 2022

Agenda Item #: F.2

SUBJECT: Acknowledge Regular Impact Fee Advisory Board Minutes, July 19, 2021.

DEPARTMENT: City Clerk's Office

DATE SUBMITTED: January 20, 2022

SUBMITTED BY: Angela A. Torres, City Clerk-Treasurer

WHO WILL PRESENT THE ITEM: City Clerk Torres

Summary/Background:

Acknowledge Minutes.

Recommendation:

Acknowledge minutes.

Attachments:

Minutes

Fiscal Impact (Finance): N/A

\$0.00

Legal Review (City Attorney): N/A

None.

Approved For Submittal By: ☐ Department Director

Reviewed by: ☒ City Clerk ☐ Finance ☐ Legal ☐ Other: Click here to enter text.

Final Approval: ☒ City Manager

CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN

Resolution No. - Ordinance No. -

Continued To: - Referred To: -

☐ Approved ☐ Denied ☐ Other: -

File Name: CC Agendas 1-26-2022

**CITY OF TRUTH OR CONSEQUENCES
IMPACT FEE ADVISORY BOARD
MONDAY, JULY 19, 2021**

MINUTES

REGULAR MEETING

Regular meeting of the Impact Fee Advisory Board of the City of Truth or Consequences, New Mexico to be held in the City Commission Chambers, 405 W. Third, Truth or Consequences, New Mexico, on Monday, July 19, 2021 at 5:20 p.m.

CALL TO ORDER

ROLL CALL:

George Szigeti, Chairman
Jeff Dornbusch, Vice-Chairman
Ron Pacourek, Member
Gil Avelar, Member - Absent
Don Armijo, Member

ALOS PRESENT:

Dawn C. Barclay, Deputy City Clerk

1. APPROVAL OF AGENDA:

Member Armijo made a motion to approve the agenda. Vice-Chairman Dornbusch seconded the motion. Motion carried unanimously.

2. APPROVAL OF MINUTES:

- a. Regular Meeting of June 21, 2021.

Vice-Chairman Dornbusch made a motion to approve the minutes. Member Pacourek seconded the motion. Motion carried unanimously.

3. COMMENTS FROM THE PUBLIC: (3 Minute rule applies)

There were no comments from the public.

4. NEW BUSINESS:

- a. **Discussion/Action:** Regarding date and time schedule of future Impact Fee Advisory Board meetings.

The board has discussed and decided to meet twice a year, but will not be limited to any upcoming items that may arise. If necessary, a special meeting will be advertised through the City Clerk's office at least two weeks prior to the special meeting date.

Chairman Szigeti has made a motion for future Impact Fee Advisory Board meetings and will meet twice-a-year; January and July just prior to the Public Utility Advisory Board meeting. Unless otherwise needed, the meeting will be scheduled/advertised through the City Clerk and City Manager at least two weeks prior to the meeting date. Vice-Chairman Dornbusch seconded the motion. Motion carried unanimously.

5. REPORTS FROM THE BOARD:

The board mentioned that there are currently two vacancies on the board.


6. REPORTS FROM STAFF:

Traci Alvarez, Community Development Director, asked Dawn C. Barclay, Deputy City Clerk, if the Clerk's office is actively seeking positions for this board. Ms. Barclay confirmed that the City Clerk's office is actively seeking positions for this board as well as other city boards. Member Pacourek inquired if the positions being advertised were specific; like a realtor and a contractor were preferred or was the advertisement a general request for an open position on the board. The Deputy Clerk responded that she thought it was a general request but she will confirm and get back to the board.

7. ADJOURNMENT:

There being no further business to come before the Impact Fee Advisory Board, Member Chairman Szigeti made a motion to adjourn the meeting. Member Pacourek seconded the motion. Motion carried unanimously.

PASSED AND APPROVED this 10th day of January 2022.


George Szigeti, Chairman
Impact Fee Advisory Board



CITY OF TRUTH OR CONSEQUENCES

AGENDA REQUEST FORM

MEETING DATE: January 26, 2022

Agenda Item #: F.3

SUBJECT: Acknowledge Regular Airport Advisory Board Minutes, October 5, 2021.

DEPARTMENT: City Clerk's Office

DATE SUBMITTED: January 20, 2022

SUBMITTED BY: Angela A. Torres, City Clerk-Treasurer

WHO WILL PRESENT THE ITEM: City Clerk Torres

Summary/Background:

Acknowledge Minutes.

Recommendation:

Acknowledge minutes.

Attachments:

Minutes

Fiscal Impact (Finance): N/A

\$0.00

Legal Review (City Attorney): N/A

None.

Approved For Submittal By: ☐ Department Director

Reviewed by: ☒ City Clerk ☐ Finance ☐ Legal ☐ Other: Click here to enter text.

Final Approval: ☒ City Manager

CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN

Resolution No. - Ordinance No. -

Continued To: - Referred To: -

☐ Approved ☐ Denied ☐ Other: -

File Name: CC Agendas 1-26-2022

**CITY OF TRUTH OR CONSEQUENCES
AIRPORT ADVISORY BOARD MINUTES
TUESDAY, OCTOBER 5, 2021**

REGULAR MEETING MINUTES

Regular meeting of the Airport Advisory Board of the City of Truth or Consequences, New Mexico to be held in the City Commission Chambers, 405 W. Third, Truth or Consequences, New Mexico, on Tuesday, October 5, 2021 at 4:00 P.M.

PRESIDING OFFICER:

The meeting was called to order by Chairman Gerald LaFont, and Lisa Gabaldon acted as Secretary.

ATTENDANCE:

Upon calling the roll, the following members were reported present:

Present:

Gerald LaFont, Chairman
Mark Shipley, Vice-Chairman - LATE
David Senn, Member
Larry W. Mullenax, Member

Also Present:

Traci Alvarez, Community Development Director
Chad Rosacker – Airport Manager – Via Phone
Lisa Gabaldon, Secretary

QUOROM:

There being a quorum present, the Board proceeded with the business at hand.

PLEDGE OF ALLEGIANCE:

Chairman LaFont led the Pledge of Allegiance.

APPROVAL OF AGENDA:

Chairman LaFont called for approval of the agenda.
Member Mullenax moved to approve the agenda.
Member Senn seconded the motion.
Motion carried unanimously.

APPROVAL OF MINUTES:

- a. Regular Meeting of Tuesday, July 6, 2021

Chairman LaFont called for approval of the minutes for Tuesday, July 6, 2021.

Member Mullenax moved to approve the minutes from July 6, 2021.

Member Senn seconded the motion.

Motion carried unanimously.

COMMENTS FROM THE PUBLIC (3 minute rule applies):

Chuck VanGelder addressed the board and stated that there was no Old Business on the current agenda. He mentioned the following things that he thinks need to be addressed: the water issue, security at the airport, hangars and hangar doors, courtesy car, and leases for new hangars.

Chairman LaFont stated that he gave a courtesy car to the Chamber of Commerce to be put out there. Chad Rosacker stated that they are waiting on Whitehead Chevrolet to apply the appropriate insurance and then deliver the car. Traci Alvarez advised Chairman LaFont to check with the Chamber of Commerce on the status; that's out of the City's hands. It's through the Airport Board and the Chamber.

Traci Alvarez stated that the water is not going to be addressed anytime soon. She stated that they resolved that as best they can at the prior meetings. It is mandated by the state. It will require a large amount of funding for engineering to put the system out there. The only option is household or individualized softeners to be able to put on the system. There is nothing else that the City can do pertaining to the water without funding at this time. The City is seeking funding, but it's not something that will happen anytime soon. Chad Rosacker reiterated that they do not have the funding. They are still looking for funding but nothing is happening for now.

Traci Alvarez stated that the officer that was residing in the mobile home has not completely moved out. He's in the process of moving out. Once he's out of the residence, they will be reassessing the mobile home, addressing any repairs, plumbing issues, bringing the mobile home up to livable conditions, with available funding. The City's intention is to go back out and seek somebody to possibly reside in the mobile home, whether it be through City police, State police or Sheriff's but they do want somebody that will be onsite a little more often than the past tenant. It is something that they are working on. Member Shipley asked if it could be applied to the water system. Chad replied that they can, it can go towards almost anything that they need; they wouldn't get very far with it if they put it towards the water system. There are a lot of needs that they have that already get put into this. They have to submit a list of things that they expect to be purchasing with the money ahead of getting the grant approved in the first place, so most of the money is spoken for already. There is some ability to work it back and forth. Traci said it is important to note that the maintenance grant cannot be put towards engineering fees; it has to be put towards material items. Estimated cost is the total amount that they're estimating for the City to use, the grant for maintenance is \$19,800.00 and the City has to match \$2,200.00 of that. They estimate that the City is going to purchase \$22,000.00; they're eligible to purchase \$22,000.00; they don't have to use it all, which would be really foolish. In previous years at the airport, that's what happened, they didn't use all of that money. Member Shipley asked how would the board get to see what ends up coming out of it in the budget so they know what it's being used for. Traci advised that it would be something that they could request as a board and they would bring it to them at the next meeting and any expenditure that they've had. It's only a 2 year grant and you use it within the 2 years or it expires; it does not roll over; it's use it or lose it. Chad advised that they just purchased a sod razor, a set of battery operated tools for grounds upkeep and TAS system (traffic advisory system) so they will have the ability at the airport to track take-offs and landings at the airport automatically so that they get better numbers, what the actual traffic rates are and be able to report those later. That helps out with a

number of things, including funding; federally the more traffic the more likely they are to get more funding and things of that nature. It also helps the business side by being able to track how many people are coming in and how many people are purchasing fuel and having services at the airport. They will also be purchasing paint to repainting the stripes for on the ramps and parking spots. Member Mullenax asked if they could see the purchases ahead of time for the boards input. Member Shipley agreed that the board may have some ideas as to how to spend the funds as well. He suggested that maybe they could go to the Chamber of Commerce to ask for donations for some items since they had a car donated maybe they could donate something to the airport to help so they would have more money in their budget in order to spend it on something else. Traci stated that they could provide them with a beginning budget and maybe preliminary lists of the wants/needs are for the airport. As far as bringing things to the board prior to doing the purchase as an advisory board, they don't have that authority, the Commission has the authority. Giving the board the information is not a problem, but due to the fact that they only have quarterly meetings, having to wait to go through the procurement process before they can get their approval to purchase would not be something good. Chad advised that in order to get the grant they have to make a list of things that they are potentially planning on purchasing. They are getting a John Deere 5100 tractor through a grant. Traci advised that Chad really advocates for the airport to get any and all funding available. He pushed really hard on the water supply; it is still sitting at state.

NEW BUSINESS:

- a. Discussion/Action: Re-organization of a Chairman and Vice-Chairman

David Senn made a motion to appoint Mark Shipley as Chairman.

Chairman LaFont seconded the motion.

Motion carried unanimously.

Member Shipley made a motion to appoint David Senn as Vice-Chairman.

Chairman LaFont seconded the motion.

Motion carried unanimously.

- b. Discussion/Update: Review of draft CIP. Chad Rosacker, Airport Manager

Traci Alvarez passed out the most recent and finalized CIP spreadsheet for the board to review. Chad Rosacker stated that there have been some very recent changes. There wasn't a quorum at a previous meeting where they wanted to bring up the recent changes. This is a bit late in the game and is being submitted at the end of the week. There is potential additional funding that the airport can get that they will be going after for doing quite large projects. Chad will be spending a good portion of this weekend at the airport taking pictures, videos and recording different areas; especially when it comes to the condition of the ramp areas, in between the hangars, and the main ramp area, the edges going around the entryways and such. He wants to make a case to help them along with getting some extra funding. After evaluation, the next project that was in line was to resurface the taxiway alpha, although it could use a resurfacing it is not in a condition that's horrible right now. The main ramp area and in between the hangars is becoming a serious risk and they need to do something about it. Unfortunately the rehabilitation of the A ramp only considers the A ramp itself, so that is basically from the south service pump over past the Pippen Hangar and over to the end of the jet parking area. And it's only a resurfacing like they did down the runway this year, which is wonderful, but there are areas of that ramp that are well past the need for just a resurfacing of that nature. What we've decided to do was the phase 1 design of the apron; they decided to roll the entitlement money over to 2023 and that would be

the phase 1 design and that will give them more money to do more meaningful work to the apron. In the meantime, they will try and get funding elsewhere and make a plan for the entire apron and hangar areas. They did put the apron in front of taxiway alpha but they did roll everything over here so that they could roll them over for a more significant job done at that point.

2024, they have rehabilitation of the apron there. That is where they are putting it for right now, but if they get things done ahead of time, that will give them a little bit of extra money from the entitlement grants to help out for the construction.

2025, rehabilitation of the taxiway and they will also be making a plan to monitor the taxiway a little bit better and try to get ahead of any smaller areas and do spot checks and spot repaving of areas on the taxiway that look like they may start to have an issue. We will try to keep the maintenance up on that and make things a little bit better. And then we have the rehabilitation of the runway which of course we're not sure if that's going to be needed or not however with the number of years going by, it's a good thing to have in the schedule just in case because the FAA definitely takes that seriously. We're keeping the AIP blank for the next year for now in case there are other items to fill that are of importance.

Even though 2027 is some years away, it is important to keep all of these years filled with meaningful and realistic items. The FAA is not only looking at this year's stuff, and when we have something that's been on our list then it's already been on their radar and we have a much better chance of perhaps even extra funding to get those things done if need be.

Member Mullenax asked about the state maintenance grant. Chad explained that it's a grant that they get once every 2 years, up to \$22,000.00 that they use part by part for 2 years for anything that has to do with the maintenance of the airport. They can buy equipment to help maintain it; they can buy the driveway sealant, anything that has to do with the maintenance of the airport.

- c. Discussion/Action: Recommendation to the City Commission for the request to Repeal Resolution No. 40 18/19 Establishing Fees for Fuel Charges at the Airport. Traci Alvarez, Assistant City Manager

Traci stated the old resolution is not an asset to the City. Chad wants to have the Commission repeal the resolution so it's no longer active and then he can continue on with looking at doing the fuel charges with the new fuel contract and then if they need to do a new resolution for fees they can do that.

Chad stated that the way it was set up, the airport was consistently losing a significant amount of money based on a number of things with the fuel contract. That included what the monthly rental rates were for the trucks and things of that nature. Unfortunately you can't price fuel based on a fixed cost plus type of analysis, it actually needs to fluctuate with the market barrel price as well in order to cover your bases to be able to fill your tanks the next time. Earlier this year, the cost of fuel was cheaper than what it is now. It needs to be more variable than what we were allowed with that resolution. The point to the resolution is nobody at the airport, whether it is somebody flying in or whether it is a tenant at the airport, nobody wants to pay a higher fuel price. The good things about it are that it's somewhat self-regulating; especially in the area that we're in because we have to be competitive with the going rate for fuel in order to sell fuel. We're trying to keep the airport profitable and hopefully have a lot of longevity there.

Traci Alvarez explained that during the time that the current resolution was passed there was a different airport manager. He felt that it was important and took the matter straight to the commission. It was never presented to the board. They are requesting that they approve them to take it to the commission and have it repealed and removed.

Member Mullenax made a motion to Repeal Resolution No. 40 18/19 Establishing Fees for Fuel Charges at the Airport.

Vice-Chairman Shipley seconded the motion.
Motion carried unanimously.

- d. Discussion/Action: Recommendation to the City Commission for the installation of the Tetrahedron at the T or C Municipal Airport. Chad Rosacker, Airport Manager

Chad started off by commenting as to how fast the Tetrahedron was assembled and how well it looks. The installation of the Tetrahedron, it will be going to the commission and then the final form and a sketch from Chuck VanGelder for the foundation. The last thing is he's been contacting the safety construction office in Las Cruces. They were informed that they need to apply for a construction permit for it, however after going over the construction permit, it seems like a lot of this doesn't apply, so we'd like to have a conversation with them and see if we can explain things a little bit better and we may not actually need a permit for that. If we do need a permit for it, it's about a 3 day turnaround after they receive the application before we get it. He will have more information and get that to the appropriate EAA members Larry and Chuck to make sure that everybody is in the loop about that. We are looking for the approval of the installation of the Tetrahedron with the concrete base. Traci stated that as a follow up, if it does need CID permitting, make sure that application goes to her for a planning and zoning signature before they present it to CID or they won't accept it. (CID: Construction Industries Division – state permitting).

Member Senn made a motion for the installation of the Tetrahedron at the T or C Municipal Airport.
Vice-Chairman Shipley seconded the motion.
Motion carried unanimously.

REPORTS FROM THE BOARD:

Member Shipley asked about leasing the FBO.

Traci advised that they are finalizing the RFP and is due to be advertised sometime in the middle of the month.

Member Mullenax asked about the damaged hangar door.

Traci advised them that the HR director is continuously following up with New Mexico Self Insurers Fund, and will follow up with her again tomorrow. It is up to the self-insurers fund to contact the vendor as it all goes through them.

Member Mullenax asked about the leases.

Traci stated that she advised Chuck VanGelder that there is a process and procedure that needs to be followed and it has to go through the city Planning & Zoning; the request was to bring that into the office and show what the proposal was, the application, the site plan, and all of that. It is something that will have to go to the city commission for final approval.

Chuck advised that he had turned in documentation a few months ago.

Traci stated that the last stuff that she saw from him had to do with placing your items on an area that was already under contract.

Chad stated that if you show a real plan ahead of time that's been well thought out and have taken into account construction and zoning, then it's a little bit easier for them to work around.

Traci said that she has a very set procedure in planning and zoning; there's a development agreement that gets signed, there's a planning & zoning application that gets signed, you have to submit your site plans, you have to submit your building plans. Depending on what you're building and what you're putting in, it may be just a city review or she might send it out for an engineering review. There are steps that have to be followed. She advised that she can't speak on behalf of the commission but speaking on

behalf of herself and the direction that they've gone with planning & zoning the board that if they wanted to lease part of the city property to build additional hangars to be leased out, those hangars are going to bring people into the city. People that come into our airport are potentially going to go into the city and spend money. Our commission is all about anything that we can do to promote development, promote growth and promote GRT. Our funds within the airport, everything within the general fund is based on the GRT.

REPORTS FROM STAFF:

Traci stated that with the Tetrahedron, that there are some things that can be beneficial like the airplane that is out in the front, the Tetrahedron, a lot of people within the city do not have a whole lot of knowledge of and the board sometimes doesn't have knowledge of either. We may look at calling a special meeting next month. We need to get some type of a contract with the EAA so they have something more defining so that they're not in violation of the anti-donation clause. They are working on putting together a contract or agreement that would then come before the board for them to review and approve and then ultimately go to the city commission so that they can enter into some type of agreement with EAA. It would be nice for the EAA to come and talk to the board and even the city commission about projects.

Chad wanted to bring up to the board that later this month we are lucky enough to have a number of aircraft from El Paso coming up a number of aircrafts and 90 service members at the airport from the 24th and the 28th. They are going to operating out of our airport for that time. The plan is they will have the area from the Phippen hangar and goes all the way to the end of the jet area. They will be camping there and have all of their helicopters in the same area. We are gonna have 24/7 oversight at the airport during those days.

SET TIME, PLACE, AND DATE FOR NEXT MEETING:

(Traditionally meets quarterly on the 1st Tuesday of the month at 4:00 PM> However, regular meetings can be scheduled as needed.)

January 4, 2022 at 4:00 PM.

ADJOURNMENT:

There being no further business to come before the board, Chairman Gerald LaFont asked for a motion to adjourn the meeting.

Member Mullenax made a motion to adjourn the meeting.

Member Senn seconded the motion.

Motion carried unanimously.

Meeting adjourned.

PASSED AND APPROVED this 4th day of January, 2022.


Mark Shipley, Chairman



CITY OF TRUTH OR CONSEQUENCES

AGENDA REQUEST FORM

MEETING DATE: January 26, 2022

Agenda Item #: F.4

SUBJECT: Acknowledge Regular Public Utility Advisory Board Minutes, December 20, 2021.

DEPARTMENT: City Clerk's Office

DATE SUBMITTED: January 20, 2022

SUBMITTED BY: Angela A. Torres, City Clerk-Treasurer

WHO WILL PRESENT THE ITEM: City Clerk Torres

Summary/Background:

Acknowledge Minutes.

Recommendation:

Acknowledge minutes.

Attachments:

Minutes

Fiscal Impact (Finance): N/A

\$0.00

Legal Review (City Attorney): N/A

None.

Approved For Submittal By: ☐ Department Director

Reviewed by: ☒ City Clerk ☐ Finance ☐ Legal ☐ Other: Click here to enter text.

Final Approval: ☒ City Manager

CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN

Resolution No. - Ordinance No. -

Continued To: - Referred To: -

☐ Approved ☐ Denied ☐ Other: -

File Name: CC Agendas 1-26-2022

**CITY OF TRUTH OR CONSEQUENCES
PUBLIC UTILITY ADVISORY BOARD
MONDAY, DECEMBER 20, 2021**

MINUTES

REGULAR MEETING

Regular meeting of the Public Utility Advisory Board of the City of Truth or Consequences, New Mexico to be held in the City Commission Chambers, 405 W. Third, Truth or Consequences, New Mexico, on Monday, December 20, 2021 at 3:30 pm.

CALL TO ORDER:

The meeting was called to order by Chairman Szigeti.

ROLL CALL:

George Szigeti, Chairman
Jeff Dornbusch, Vice-Chairman
Ron Pacourek, Member
Gil Avelar, Member
Don Armijo, Member

ALSO PRESENT:

Bruce Swingle, City Manager
Traci Alvarez, Assistant City Manager
Bo Easley, Electric Department Head
Sonya Williams, Utility Department Manager
Jesse Cole, Water/Wastewater Department Head
Dawn C. Barclay, Deputy City Clerk

1. APPROVAL OF AGENDA:

Vice-Chairman Dornbusch made a motion to approve the agenda. Member Pacourek seconded the motion. Motion carried unanimously.

2. APPROVAL OF MINUTES:

- a. Regular meeting of November 15, 2021.

Member Pacourek made a motion to approve the November 15, 2021 minutes. Chairman Szigeti seconded the motion. Motion carried unanimously.

3. COMMENTS FROM THE PUBLIC:

Ariel Dougherty – Presented her opinion based on her submitted handout to the board, which has been made part of these minutes.

Ron Fenn – Presented his opinion based on his submitted handout to the board, which has been made part of these minutes.

Willow Sage Dixon - Voiced her concerns in regards to the City solar production restrictions.

Jesus Escalera - Energy Consultant for Rocky Solutions, expressed he was in favor of Ron Fenn's opinions and thought the City needed to take those ideas into consideration when making the recommendations for Ordinance No. 664.

Jon Biemer – Presented a handout to the board. Trying to stay within his 3 minutes, he spoke about his "Conclusions" that were stated in his handout which has been made part of these minutes.

4. OLD BUSINESS:

a. Discussion/Action: Recommendation of Amendments to Ordinance No. 664 – Customer Generated Renewable Energy. George Szigeti, Chairman

Chairman Szigeti began discussing the results from his meeting with Hank Adair, Head of Electric Department, for Farmington, NM, sharing his suggestions to revamp the proposal for Ordinance No. 664. Some of the topics discussed in detail were;

- Bateman Act.
- Procurement Codes.
- Calculating refunds on a yearly basis, true-up after the December billing, this will help offset summer usage.
- Cap on refund for each month's usage. (\$20.00)
- Large utility companies were not addressed in the original proposal.
- Discussed "Avoided Costs".
- Discussed Sierra Electrics calculation formula.
- City Manager Swingle reminded the board, to keep in mind the Anti-Donation Clause issue.

Chairman Szigeti noted after the motion, he will redraft Ordinance No. 664 and he will present it back to the Public Utility Advisory Boards at the next meeting.

Chairman Szigeti made a motion to reformat Ordinance No. 664 to accommodate these said changes; to place all solar customers in the same category, and to pay them the "Avoided Cost" for their net production and to calculate the "Avoided Cost" on an annual basis. Member Pacourek seconded the motion. Roll call vote was taken.

Don Armijo, Member – Voted Aye

Gil Avelar, Member – Voted Aye

Ron Pacourek, Member – Voted Aye

Jeff Dornbusch, Vice-Chairman – Voted Aye

George Szigeti, Chairman – Voted Aye

Motion passed in favor, with a 5 to 0 vote.

5. NEW BUSINESS:

- a. **Discussion/Action: Reschedule the Public Utility Advisory Board's Regular Meeting for January 2022 due to Federal Holiday.**

The board discussed and agreed to move the meeting date to Monday, January 10, 2022 at 5:30pm in recognition of Martin Luther King, Jr. Day.

Member Pacourek made a motion to change the regular meeting time for the Public Utility Advisory Board to Monday, January 10, 2022, at 3:30 pm. Chairman Szigeti seconded the motion. Motion carried unanimously.

6. REPORTS FROM THE BOARD:

Chairman Szigeti – Spoke about the Utility Rates from Farmington, NM, and the tier system they currently have in place.

Member Pacourek – Read part of a description from the "Public Utilities Advisory Board" duties/requirements section. He focused on the use of the words "rates" and "fees". He felt the words were being used loosely and would like to see the words be used in their proper format.

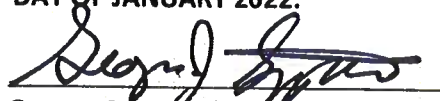
7. REPORTS FROM STAFF:

Traci Alvarez, Assistant City Manager – Provided an update to Wilson & Company. They have completed the Municipal Water PER for the entire water system. Ms. Alvarez noted, the file is too large to email. Ms. Alvarez will advise Ms. Barclay when the report has been uploaded to the City website, so Ms. Barclay can forward the link to the Public Utility Advisory Board members for their review. Wilson & Company will be providing detailed updates at the second City Commission meeting on January 26, 2022. She encouraged the board to listen to the City Commission meeting and if they had any questions regarding the report given by Wilson & Company, to please call or email her.

8. ADJOURNMENT:

There being no further business to come before the Public Utility Advisory Board, Chairman Szigeti made a motion to adjourn the meeting. Member Pacourek seconded the motion. Motion carried unanimously. The meeting was adjourned.

PASSED AND APPROVED ON THIS 10th DAY OF JANUARY 2022.


George Szigeti, Chairman
Public Utility Advisory Board

Public Utility Advisory Board – meeting December 20, 2021
Public Comments by Ariel Dougherty

My “friendly suggestion” when PUAB at its last meeting voted again to retable 664 on Renewables was to recommend it go to a workshop. There Advisory Board members, citizens, the City attorney and some renewable experts could work through *in an open discussion* some of the lumps that remain in making this the best possible guide for the City and renewable producers. Many of us – current and potential solar producers and various businesses that install the paneling – are anxious to get an improved, mutually workable Ordinance in place as soon as possible. I would like to propose that the next session include a workshop on 664.

Jim DesJardins, the Ex Dir of the Renewables Energy Industries Association of NM could not attend, but wrote:

A typical solar system for residential is about 5 kW, although this can vary, depending on lifestyle, etc. Using [PVWatts Calculator \(nrel.gov\)](http://PVWatts Calculator (nrel.gov)), that system at zip code 87901 will produce an estimated 8891 kWh per year.

In reviewing the documents, it seems that the city does not want to put in a solar rider, but to cap any reimbursement at \$20 per month based on .05 per kWh. I suggest that you advocate for net metering and not pay for what you use, and get credit for what you produce. You want real net metering.

Absolutely, I have repeatedly said that net metering needs to be better explained in 664 and should not be repeatedly every month “translated into dollars”. That is not net metering.

In the City's Last Comprehensive Plan Infrastructure Goal 6 was to **Promote the use of renewable resources to improve energy efficiency**. It specifically allows residents and businesses “to harness renewable energies” and refers to the excellent triumvirate of solar, wind and thermal that we possess here in TorC. I would like to suggest that a Task Force with two members of PUAB, three citizens, a City representative, and an outside expert be formed to create a blueprint of how to move along these goals. Numerous of our citizens believe that we could become with Solar, Wind and Thermal a model green energy town. A blueprint that designs a plan for going with all these renewables that also addresses the economies for citizens and the City is vital. Fully greening the City would attract visitors.

Happy holiday season all.

Infrastructure

Infrastructure Implementation Strategy 5.1: Prepare a Drainage Master Plan that includes, but is not limited to, identifying drainage issues, corrective actions, and priorities that would correct the areas of concern related to drainage, with particular attention paid to the Downtown flooding issues. A combination of retention, detention, water harvesting, and percolation methods shall be implemented as the main objective of the Master Drainage Plan.

Infrastructure Implementation Strategy 5.2: Implement a policy to require on site drainage retention for all new developments or when existing sites are improved and to encourage existing areas to implement on-site drainage and water harvesting.

Infrastructure Goal 6: Promote the use of renewable resources to improve energy efficiency.

Objective A: To allow the City to generate its own energy through the development of a solar photovoltaic system and incorporate it into the existing power grid.

Objective B: To provide the lowest standardized cost of energy to the community.

Objective C: To pursue the placement of utilities underground.

Objective D: To allow the residents and businesses to harness renewable energies.

Infrastructure Implementation Strategy 6.1: Pursue options for the use of renewable energy alternatives, which include solar panels, wind mills, and/or geothermal sources of energy.

Infrastructure Implementation Strategy 6.2: Start construction of the 1.5 megawatt AC solar farm in 2014, as per the agreement with Sierra Electric Cooperative Inc.

Infrastructure Implementation Strategy 6.3: Evaluate the feasibility of requiring new or upgraded utility lines to be buried underground within City limits.

Electric Quarterly Report

By Ron Fenn

1 of 3

Period July – September 2021

Purchased kWh
15,915,880

Sold kWh
12,518,525

Loss @.1398
3,397,355

Cost \$1,074,915 or \$.06754 /kWh

106% markup

Rev \$1,750,225 or \$.1398 /kWh

Loss \$474,950.23 21.34%

Solar Production

126,042 kWh 3.26% of 1,751KW 2208 hr or equivalent of 57.08 KW PV

Represents 1.00% of sold

How well are we operating? At what Cost are we operating?

Labor Cost?

- Management
- Administrative
- Regular
- Contract

Equipment?

- Infrastructure
- Consumables

Vehicles?

- New
- Maintenance

Facility?

- Utilities
- Maintenance

Steps to improve performance

Loss Reduction

Ron Fenn
Elec Dept
213



City of Truth or Consequences
ELECTRIC DEPARTMENT
505 Sims Street
Truth or Consequences, New Mexico 87901
(575) 894-6673

ELECTRIC QUARTERLY REPORTS

JULY 2021		
SOURCE	TOTAL PURCHASED	COST
SSA Solar of NM 4	320,660 kWh	\$27,993.62
Tri-State- Wheeling Sales	5,6031 kW	\$38,519.86
Western Area Power Administration	5,603 kW & 1,903,309 kWh	\$49,929.37
Sierra Electric Cooperative Inc.	3,403,729 kWh	\$273,812.99
		Total: \$390,255.84

AUGUST 2021		
SOURCE	TOTAL PURCHASED	COST
SSA Solar of NM 4	251,870 kWh	\$21,988.25
Tri-State- Wheeling Sales	5,6031 kW	\$39,401.37
Western Area Power Administration	5,603 kW & 1,901,011 kWh	\$48,903.11
Sierra Electric Cooperative Inc.	3,314,327 kWh	\$266,621.04
		Total: \$376,913.77

SEPTEMBER 2021		
SOURCE	TOTAL PURCHASED	COST
SSA Solar of NM 4	285,250 kWh	\$24,902.33
Tri-State- Wheeling Sales	5,6031 kW	\$38,033.25
Western Area Power Administration	5,603 kW & 1,590,970 kWh	\$45,359.34
Sierra Electric Cooperative Inc.	2,818,712 kWh	\$199,452.62
		Total: \$307,747.54

ACT 15,915,880		\$ 107,4915.15	06754 kWh
JULY 2021 - SEPTEMBER 2021			
TOTAL DELIVERED ACT			
Service Consumption	12,518,525	12,644,567 kW	.1398
Demand Consumption		13,847	@ 8.00
Revenue		\$1,861,000.95	.148659
			110726
			1,750,225.00

W SOLAR CUSTOMERS ACT		TOTAL CAPACITY ACT	
63 Completed	126,042 kWh	1,751 kW PV	57.08 KW
18 Pending Completion			

ACT LOSS 21.34% NOT 19.9% Per Report
\$ 373,498

PROJECTS	STATUS
474,950	

Row FENN
3.3



City of Truth or Consequences
ELECTRIC DEPARTMENT
505 Sims Street
Truth or Consequences, New Mexico 87901
(575) 894-6673

Aerial Med. Voltage Distribution	RFP currently being advertised
Substation Transformer	RFP completed, waiting on funding.
Car Charging Station	On hold
Roundabouts	Waiting for permission from DOT to begin work
White Sands Building	Waiting on transformer
NM State Veteran Center Service Upgrade	Waiting on engineer plans
Sacred Winds	Scheduled to begin soon
Williamsburg Interstate Interchange Plans	Received 60% drawings

Bought

Sold

Loss

744 J 5627698

744 A 5467208

720 S 4694932

2208 hr 15789838

15915880

12644567

ACT 12518525

3,145 271

19.9 %

Solar

CAP

1,751 KW

~~SE~~ Prod

J 24,213

A 78,429

S 23,400

3,397,355 21.34%

Solar 1.44%

Act.

3866208 kWh.

Pot.

126,042

3,866,208

0.0326 x CAP = 57.08

3.26 % of

RATED Solar KW
CAPACITY

1072

CACULATIONS REGARDING TRUTH OR CONSEQUENCES (T or C) SOLAR ORDINANCE

Prepared by Jon Biemer, 515 Kopra, 971 803-2850

Revised 12-20-21 1:00 PM

BENEFIT/COST OF A RESIDENTIAL SOLAR ELECTRIC SYSTEM IN T OR C

Net Benefit = Reduced power purchases + Reduced demand charge – Lost revenue + Indirect benefits

Reduced power purchase (for a typical residential solar system) = solar system energy production (kwh) x cost of purchase (\$/kwh)

$$= 8760 \text{ kWh/yr} \times \$0.08045/\text{kwh} = \$704/\text{yr}^{1,2}$$

Reduced demand charge made by external electric suppliers = Capacity of the solar system (kW) x Average peak demand charge of supplying utilities³

$$= 5\text{kw} \times \$6.019/\text{kw-mo} \times 12\text{mo/yr} = \$361/\text{yr}^4$$

Lost revenue (for a typical residential solar system) = Solar system energy production X residential electric rate

$$= 8760 \text{ kwh/yr} \times \$0.1314/\text{kwh} = \$1151/\text{yr}^5 \text{ (Ref 1)(Ref 4)}$$

Indirect benefits include: (a) keeping money in the community instead of buying power from elsewhere, (b) jobs for local installers, (c) reducing carbon emissions from fossil generation (75% of power production in New Mexico), and (d) attract and retain residence in T or C, (e) increase T or C energy security (local power reduces dependence on central power plants and transmission lines), and (f) homeowner benefits.

$$\text{Net Benefit} = \$704/\text{yr} + \$361/\text{yr} - \$1151/\text{yr} + \text{Indirect benefits (see above)}$$

$$= <\$86/\text{yr}> + \text{Indirect benefits (see above)}$$

Therefore, a typical 5kW solar electric system has a calculated net cost to T or C of \$86/yr.

¹ Based on typical electrical system capacity of 5kW producing 8760 kWh/yr in Phoenix, AZ (Ref 1).

² Effective purchase price of electricity from Sierra Electric Cooperative during July and August of 2021. \$273,813 / 3,403,729 kwh = \$0.08045/kwh (July); \$266,621 / 3,314,127 kwh = \$0.08045/kwh (Aug) (Ref 2).

³ Assume solar peak production drives a T or C demand reduction because peak solar production occurs at a time when air conditioning load would be greatest. However, this would be an aggregated impact of solar electric systems since the demand charge is adjusted annually, not monthly. (REF 6)

⁴ Average demand charge of WAPA (\$5.25/kW-mo) and Tri-state Wheeling (\$38,033/5603/kW-mo). (\$5.25/kw-mo + \$38,033/5603kw-mo) / 2 = \$6.019/kw-mo (Ref 3, Ref 2).

⁵ Assume that the solar system is designed to replace 100% of the electric load of the residence upon which it resides – “zero net energy.” (Currently Oregon Mountain Solar sizes T or C systems to meet 90% of house electric usage. REF 5).

THE RESIDENTIAL SOLAR ELECTRIC SYSTEM AS DISTRIBUTED GENERATION USING NET METERING

As a distributed generating resource, the rate of homeowner compensation for solar electric production beyond electric usage could be:

Homeowner compensation rate = cost electricity that would be purchased elsewhere - or + cost or benefit to T or C.

$$= \$0.08045/\text{kWh} - (\$86/\text{yr} / 8760 \text{ kwh/yr}) = 0.0706/\text{kWh}^6$$

This is conservative from a fiscal perspective in that the homeowner sells excess power at the wholesale prices, and does not take into account the indirect benefits (see above) of solar electricity.

$$\$0.08045/\text{kWh} - \$0.009817/\text{kWh} = 0.0706/\text{kWh}$$

CONCLUSIONS

1. The cost/benefit of a solar electric system can be determined by four factors: Reduced power purchases + Reduced demand charge – Lost revenue + Indirect benefits.
2. The net financial impact to T or C of a residential solar electric system sized for zero net energy is less than \$100/yr.
3. Generation beyond a homeowner's needs can be treated as distributed generation and compensated at the rate of avoided cost of purchasing power elsewhere while taking into account the net cost benefit of the system to T or C. Here this compensation is calculated at about 7 cents/kWh.
4. Similar methodology can be used to evaluate and compensate larger (than 5kW) residential and commercial solar electric systems. As long as T or C exceeds the WAPA energy (kWh) allocation and the output of SSA Solar of NM4, limiting the size of solar electric systems is not necessary. Specific infrastructure limitations may affect cost to T or C which can be accounted for.

REFERENCES

1. "Residential Solar Systems Cost and Savings in Arizona in 2021," *SolarReviews*, updated August 9, 2021, <https://www.solarreviews.com/blog/average-residential-solar-panels-cost-and-savings-arizona>. (Suggests that the energy production of a 5kW solar system in Arizona is 8760 kwh.)
2. "Electric Quarterly Report," City of Truth or Consequences, NM, July-September, 2021 (included in Public Utility Advisory Board minutes, November 15, 2021).
3. "CRSP MC Energy Sales Rates," Western Area Power Administration, updated November 29, 2021, <https://www.wapa.gov/regions/CRSP/rates/Documents/slip-power-sales-rate-history.pdf>.
4. "City of Truth or Consequences – Rate Sheet," Updated September 1, 2021.
5. Telephone conversation with Benjamin of Organ Mountain Solar & Electric.

⁶ The flexible resource for purchase of electricity is Sierra Electric Coop. Its de facto rate is \$0.08045/kWh. (Ref 5)



CITY OF TRUTH OR CONSEQUENCES

AGENDA REQUEST FORM

MEETING DATE: January 26, 2022

Agenda Item #: G.1

SUBJECT: Discussion/Action: A Resolution Authorizing and Approving Submission of a Completed Application for Financial Assistance and Project Approval to the New Mexico Finance Authority for the Colonias Infrastructure Fund

DEPARTMENT: Assistant City Manager

DATE SUBMITTED: January 20, 2022

SUBMITTED BY: Traci Alvarez

WHO WILL PRESENT THE ITEM: Traci Alvarez

Summary/Background:

NMFA Colonias 2022 Funding Cycle is opening. Staff would like to apply for funds for Water Meter Replacement Project. Requested funding amount is \$1,500,000.00. Funds are delivered as 90% grant, 10% loan, with provisions for loan waivers and a minimum contribution of at least 10% local or federal match. The loans are structured with terms of up to 20 years at 0% interest. Resolution to submit an application is required as part of the application process. Award offer would be brought back to Commission for approval. City has been successful in receiving awards in 2019, 2020, and 2021.

The City does have an outstanding 2020 CIF project that currently does not meet the Colonias policy-Project Continuation, which requires that applicants must expend at least 50% of prior awards that have not yet been certified as complete prior to approval of any new awards for funding. City will need to submit a Policy waiver request.

Recommendation:

Approve Resolution 43 21/22 Authorizing and Approving Submission of a Completed Application for Financial Assistance and Project Approval to the New Mexico Finance Authority for The Colonias Infrastructure Fund

Attachments:

- Resolution 43 21/22
- NMFA Award Letters 2019/2020/2021 Funding Cycles

Fiscal Impact (Finance): TBD

Legal Review (City Attorney): Yes

Approved For Submittal By: ☐ Department Director

Reviewed by: ☐ City Clerk ☐ Finance ☐ Legal ☐ Other: Click here to enter text.

Final Approval: ☐ City Manager

CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN

Resolution No. 43 21/22 Ordinance No. -

Continued To: - Referred To: -

☐ Approved ☐ Denied ☐ Other: -

File Name: CC Agendas 1-26-2022



RESOLUTION NO. 43 21/22

A RESOLUTION AUTHORIZING AND APPROVING SUBMISSION OF A COMPLETED APPLICATION FOR FINANCIAL ASSISTANCE AND PROJECT APPROVAL TO THE NEW MEXICO FINANCE AUTHORITY FOR THE COLONIAS INFRASTRUCTURE FUND.

WHEREAS, the City of Truth or Consequences ("City") is a qualified entity under the New Mexico Finance Authority Colonias Infrastructure Act, Sections 6-30-1 through 6-30-8, NMSA 1978 ("Act"), and the City Commission ("Governing Body") is authorized to borrow funds and/or issue bonds for financing of public projects for the benefit of the City; and

WHEREAS, the New Mexico Finance Authority ("Authority") has instituted a program for financing of projects from the Colonias Infrastructure Fund created under the Act and has developed an application procedure whereby the City may submit an application ("Application") for financial assistance from the Authority for public projects; and

WHEREAS, the City intends to undertake design and construction for the Water Meter Replacements project for the benefit of the City and its citizens; and

WHEREAS, this resolution approving submission of the completed Application to the Authority for its consideration and review is required as part of the Application; and

WHEREAS, the City is committing the required cash match obligation for the proposed project in addition to any loan component that may be required.

NOW THEREFORE, BE IT RESOLVED BY THE COMMISSION OF THE CITY OF TRUTH OR CONSEQUENCES;

That the filing of an Application to the New Mexico Colonias Infrastructure Board for funding in the 2022 Colonias Infrastructure Fund funding cycle is hereby authorized. The project type falls under Water Infrastructure and proposes the design and construction of water meter replacements for improved accuracy and reliable water audits. The financial assistance requested is in the amount of \$1,500,000.00.

BE IT FURTHER RESOLVED, that City Manager Bruce Swingle is hereby designated as the City's representative on behalf of this application and authorized signatory authority on all related documentation.

PASSED, APPROVED AND ADOPTED this 26th day of January 2022.

ATTEST:

Amanda Forrister, Mayor

Angela Torres, City Clerk



May 24, 2019

Via First Class Mail and Email

City of Truth or Consequences
Attn: Sandra Whitehead, Mayor
505 Sims St
Truth or Consequences, NM 87901
sandra.whitehead@torcnm.org

RE: Colonias Infrastructure Fund Project No. 4927-CIF; Water Infrastructure Project,
TorC Municipal Water System PER

Dear Mayor Whitehead:

The Board of Directors of the New Mexico Finance Authority ("NMFA") met on May 23, 2019, to approve the final terms, structure and conditions of Colonias Infrastructure Funding in the amount of \$90,000 to the City of Truth or Consequences ("City") for its Water Infrastructure Project. This action is a result of the Colonias Infrastructure Board recommendations approved on April 30, 2019.

The approved funding structure consists of a 10% loan in the amount of \$9,000, and a 90% grant in the amount of \$81,000. The loan component is a 20-year term at 0% interest rate. In addition, a match is required as part of the funding structure. The loan and grant are to be used by the City for the Planning of TorC Municipal Water System PER.

To secure the funding agreement for the award, the City must submit the following Readiness to Proceed items **no later than September 10, 2019** by email only to Colonias@nmfa.net.

SUBMISSION OF READINESS TO PROCEED ITEMS

This funding is conditional and the City must submit the following Readiness to Proceed ("RTP") items, as applicable, before the loan/grant agreement can be scheduled to close:

1. A monthly draw-down schedule of project expenditures;
2. Verification of match component in the amount of \$10,000.
Items that may be submitted to fulfill this include signed funding agreements with local or federal entities (no state funds may be used for match), minutes of the City's meeting in which action was taken to authorize the match component, and copy of line-item budget showing designation of local funds for match;
3. All contingencies must be satisfied **no later September 10, 2019**; and
4. Any additional information requested by the NMFA Board or Colonias Infrastructure Board.

City of Truth or Consequences
May 24, 2019
Page 2

Compliance with the RTP process is required to secure the funding for this project. To prevent any delays in securing the funding, please begin preparing the RTP information upon receipt of this notice. When all of the RTP criteria have been submitted, outside counsel for NMFA will draft the funding agreement and will contact the City directly for closing arrangements.

As part of the technical oversight of Colonias funds, all project documentation (design and construction plans, contracts, bids, etc.), must be reviewed and approved by the New Mexico Environment Department, Construction Programs Bureau. Please contact Steven Deal, Project Manager, (575) 915-1108, steven.deal@state.nm.us, to confirm technical requirements for this project.

The New Mexico Finance Authority will provide information and training for entities whose projects were awarded funding in the 2019 Colonias Infrastructure Board application cycle. The purpose of the training is to provide detailed information for submittal of 2019 readiness to proceed items, requests for reimbursement, quarterly project status reports, and other project information. Please see the enclosed flyer for dates and location.

Please contact me at Colonias@nmfa.net or (505) 992-9655 if you have any questions regarding the RTP information.

Sincerely,

A handwritten signature in black ink, appearing to read 'Charlotte Larragotte', written over a horizontal line.

Charlotte Larragotte
Water Resources Administrator

cc: Morris Madrid, City Manager, mmadrid@torcnm.org
Traci Burnette, Grant/Projects Coordinator,
Melissa Torres, Finance Director, mtorres@torcnm.org



July 21, 2020

Via First Class Mail and Email

City of Truth or Consequences
Attn: Mayor Sandra Whitehead
505 Sims Street
Truth or Consequences, NM 87901

RE: Colonias Infrastructure Project No. 5192-CIF; Roads/Drainage Infrastructure;
Road & Drainage Improvements for MSD waterlines

Dear Mayor Whitehead:

The Board of Directors of the New Mexico Finance Authority ("NMFA") met on June 25, 2020, to approve the final terms, structure and conditions of Colonias Infrastructure Funding in the amount of \$1,000,000 to City of Truth or Consequences ("City") for its Road/Drainage Infrastructure Project. This action is a result of the Colonias Infrastructure Board recommendations approved on May 20, 2020.

The approved funding structure consists of a 10% loan in the amount of \$100,000, and an 90% grant in the amount of \$900,000. The loan component is a 20-year term at interest rate of 0%. The loan and grant are to be used by the City for the Design and Construction for street pavement following waterline construction.

To secure the funding agreement for the award, the City must submit the following Readiness to Proceed items **no later than October 21, 2020** by email only to Colonias@nmfa.net.

SUBMISSION OF READINESS TO PROCEED ITEMS

This funding is conditional and the City must submit the following Readiness to Proceed ("RTP") items, as applicable, before the loan/grant agreement can be scheduled to close:

1. A monthly draw-down schedule of project expenditures, including Month and Year;
2. Verification of match in the amount of \$100,000;
3. Verification that right-of-way and permits secured;
4. Approval of plans/specification by NMED-Construction Programs Bureau, prior to disbursement of construction funds (****Please be aware that NMED-CPB has up to 30 days to review and comment***);
5. Updated Open Meetings Act Resolution;
6. All contingencies must be satisfied **no later than October 21, 2020**; and
7. Any additional information requested by the NMFA Board or Colonias Infrastructure Board.

Compliance with the RTP process is required to secure the funding for this project. To prevent any delays in securing the funding, please begin preparing the RTP information upon receipt of this notice. When all of the RTP criteria have been submitted, outside counsel for NMFA will - draft the funding agreement and will contact the City directly for closing arrangements.

As part of the technical oversight of Colonias Infrastructure Funds, all project documentation (design and construction plans, contracts, bids, etc.), must be reviewed and approved by the New Mexico Environment Department, Construction Programs Bureau. Please contact Steven Deal, Project Manager, (505) 222-9579, steven.deal@state.nm.us, to confirm technical requirements for this project*.

Please contact me at Colonias@nmfa.net or (505) 992-9648 if you have any questions regarding the RTP information.

Sincerely,



Angela Quintana
Senior Program Administrator

cc: Traci Burnette, Truth or Consequences, tburnette@torcnm.org
Carol Kirkpatrick, Truth or Consequences, cjkirkpartick@torcnm.org
Morris Madrid, Truth or Consequences, mmadrid@torcnm.org
Mario Juarez-Infante, Wilson & Company, Mario.juarez-infante@wilsonco.com
Ashley Martinez, Wilson & Company, Ashley.martinez@wilsonco.com
Steven Deal, NMED-CPB, steven.deal@state.nm.us



June 28, 2021

Via First Class Mail and Email

City of Truth or Consequences
Attn: Mayor Sandy Whitehead
505 Sims St.
Truth or Consequences, NM 87901
Sandra.whitehead@torcnm.org

RE: Colonias Infrastructure Project No. 5550-CIF; Water Infrastructure; TorC water system improvements Phase 2

Dear Mayor Whitehead:

The Board of Directors of the New Mexico Finance Authority ("NMFA") met on June 24, 2021, to approve the final terms, structure and conditions of Colonias Infrastructure Funding in the amount of \$500,000 to the City of Truth or Consequences ("City") for its Water Infrastructure Project. This action is a result of the Colonias Infrastructure Board recommendations approved on May 20, 2021.

The approved funding structure consists of a 10% loan in the amount of \$50,000, and a 90% grant in the amount of \$450,000. The loan component is a 20-year term at interest rate of 0%. The loan and grant are to be used by the City for the Construction/replacement of undersized cast iron distribution lines, service lines, hydrants and associated appurtenances.

To secure the funding agreement for the award, the City must submit the following Readiness to Proceed items **no later than October 29, 2021** by email only to Colonias@nmfa.net.

SUBMISSION OF READINESS TO PROCEED ITEMS

This funding is conditional and the City must submit the following Readiness to Proceed ("RTP") items, as applicable, before the loan/grant agreement can be scheduled to close:

1. A monthly draw-down schedule of project expenditures, including Month and Year;
2. Verification of match in the amount of \$50,000;
3. Approval of plans/specification by NMED-Construction Programs Bureau;
4. Verification that right-of-way and permits are secured;
5. Updated Open Meetings Act resolution;
6. Consent of additional debt from USDA and NMED;
7. All contingencies must be satisfied **no later than October 29, 2021**; and
8. Any additional information requested by the NMFA Board or Colonias Infrastructure Board.

City of Truth or Consequences

June 28, 2021

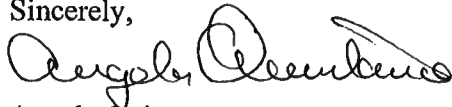
Page 2

Compliance with the RTP process is required to secure the funding for this project. To prevent any delays in securing the funding, please begin preparing the RTP information upon receipt of this notice. When all of the RTP criteria have been submitted, outside counsel for NMFA will draft the funding agreement and will contact the City directly for closing arrangements.

As part of the technical oversight of Colonias Infrastructure Funds, all project documentation (design and construction plans, contracts, bids, etc.), must be reviewed and approved by the New Mexico Environment Department, Construction Programs Bureau. Please contact Steven Deal, Project Manager, (505) 670-2926, steven.deal@state.nm.us, to confirm technical requirements for this project.

Please contact me at Colonias@nmfa.net or (505) 992-9648 if you have any questions regarding the RTP information.

Sincerely,



Angela Quintana

Senior Program Administrator

cc: Traci Alvarez, Tor C, tburnette@torcnm.org
Carol Kirkpatrick, TorC, cjkirkpatrick@torcnm.org
Morris Madrid, TorC, mmadrid@torcnm.org
Alfredo Holguin, Wilson & Co., alfredo.holguin@wilsonco.com
Ashley Martinez, Wilson & Co. Ashley.martinez@wilsonco.com
Steven Deal, NMED-CPB, steven.deal@state.nm.us
Andrea Telmo, NMED-CPB, andrea.telmo@state.nm.us



CITY OF TRUTH OR CONSEQUENCES

AGENDA REQUEST FORM

MEETING DATE: January 26, 2022

Agenda Item #: H.1

SUBJECT: Discussion/Update: City-Wide Water System Improvements PER (Preliminary Engineering Report)

DEPARTMENT: Community Development

DATE SUBMITTED: January 20, 2022

SUBMITTED BY: Traci Alvarez

WHO WILL PRESENT THE ITEM: Traci Alvarez; Wilson and Co. - Mario Juarez-Infante/Alfredo Holguin

Summary/Background:

City received Colonias Grant Funds in 2019 to prepare a Municipal Water PER. The PER addresses necessary upgrades for production, treatment, storage and delivery.

Recommendation:

None – Update only

Attachments:

- City-Wide Water System Improvements PER (Preliminary Engineering Report) available for download on the City website - torcnm.org

Fiscal Impact (Finance): N/A

Legal Review (City Attorney): N/A

Approved For Submittal By: ☐ Department Director

Reviewed by: ☐ City Clerk ☐ Finance ☐ Legal ☐ Other: [Click here to enter text.](#)

Final Approval: ☐ City Manager

CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN

Resolution No. - Ordinance No. -

Continued To: - Referred To: -

☐ Approved ☐ Denied ☐ Other: -

File Name: CC Agendas 1-26-2022



City of Truth or Consequences

AGENDA REQUEST FORM

MEETING DATE: January 26, 2022

Agenda Item #: H.2

SUBJECT: Discussion/Update on Various City Projects

DEPARTMENT: Community Development

DATE SUBMITTED: January 20, 2022

SUBMITTED BY: Traci Alvarez

WHO WILL PRESENT THE ITEM: Traci Alvarez

Summary/Background:

Update Commission on current and future projects

Recommendation:

None – Discussion only

Attachments:

- None
- .

Fiscal Impact (Finance): Yes

Legal Review (City Attorney): Yes

Approved for Submittal By: ☒ Department Director

Reviewed by: ☐ City Clerk ☐ Finance ☐ Legal ☐ Other: Click here to enter text.

Final Approval: ☒ City Manager

CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN

Resolution No. . Ordinance No. .

Continued To: . Referred To: .

☐ Approved ☐ Denied ☐ Other: .

File Name: CC Agendas 1-26-2022



CITY OF TRUTH OR CONSEQUENCES

AGENDA REQUEST FORM

MEETING DATE: January 26, 2022

Agenda Item #: H.3

SUBJECT: Present Beginning Budget Process
DEPARTMENT: Finance Department
DATE SUBMITTED: January 19, 2022
SUBMITTED BY: Carol Kirkpatrick, Finance Director
WHO WILL PRESENT THE ITEM: Carol Kirkpatrick, Finance Director

Summary/Background: Begin presenting the budget calendar, budget process, sources of revenue, different departments, and capital projects to Commission.

Recommendation:

None

Attachments:

Fiscal Impact (Finance): No

Legal Review (City Attorney): No

Approved For Submittal By: ☒ Department Director

Reviewed by: ☒ City Clerk ☒ Finance ☐ Legal ☐ Other: [Click here to enter text.](#)

Final Approval: ☒ City Manager

CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN

Resolution No. [Click here to enter text](#) Ordinance No. .

Continued To: . Referred To: .

☐ Approved ☐ Denied ☐ Other: .

File Name: CC Agendas 1-26-2022

Budget Information Agenda
Presented by: Carol Kirkpatrick, Finance Director
January 26, 2022

Welcome to the beginning of the annual budget process! Our goal today is to start introducing you to how the process works, when budgets are due, and all of the different types of funds and revenue sources.

In future Commission meetings, we will continue to introduce you to the budget process while focusing on revenues, expenditures, and cash balances for all of the different types of funds for the current year.

We realize that some of you have budgeting experience and some of you may not. Please don't worry! That is what we are here for.

Please feel free to ask questions as we go, or you can wait until the presentation is complete.

Please feel free to let City Manager Swingle know if you have any specific questions. We will be glad to answer them for you.

If you want information sooner, rather than later, you can always visit our website for the current and prior year budgets, quarterly and annual reports, and audit.

<http://www.torcnm.org/departments/finance/index.php>

We are here to answer your questions and do anything we can to assist you and the public

<i>Finance Director</i>	<i>Carol Kirkpatrick</i>
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<i>Finance Officer</i>	<i>Kerin Salcedo</i>
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<i>Chief Procurement Officer</i>	<i>Donna Gardner</i>
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<i>Accounts Payable Specialist</i>	<i>Ruby Otero</i>
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<i>Human Resources Specialist</i>	<i>Alona Niebergall</i>
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<i>Payroll Specialist</i>	<i>Mindee Holguin</i>
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Budget Information Agenda
Presented by: Carol Kirkpatrick, Finance Director
January 26, 2022

Introduction and Welcome

A. 2022-23 Budget Calendar/Meetings for Commissioners (Attachment 1)

B. 2022-23 Budget Calendar for Entire Process (Attachment 2)

C. Types of Funds and Revenue Sources (Attachment 3)

1. Type of Fund: General Fund

Municipal Taxes

Franchise Fees

Gross Receipts Taxes From Local Impositions

Property Taxes

State Shared Taxes

Gross Receipts Taxes From the State

Motor Vehicle Fees (Auto License)

Licenses and Permits

Business License Fees

Liquor Licenses

Charges for Services

Rental Fees

User Fees

Fines and Forfeits

Municipal Court Fines

Miscellaneous Revenue

Inter-Governmental Grants

2. Type of Fund: Special Revenue Funds

Corrections Fees

Court Automation Fees

State Fire Fund Allotment

State Law Enforcement Protection Funds

Lodgers Taxes

Gross Receipts Tax (Local Imposition)

State LGRF Funds

Federal Funds

State Library Funds

3. Type of Fund: Capital Projects

Grants
Federal Grants
State Grants
Loans
NM Department of Transportation
USDA Grants

4. Type of Fund: Debt Service Funds

Revenues from Enterprise Funds Associated with Loan
Revenue from Gross Receipts Associated with Loan

5. Type of Fund: Enterprise Funds

User Fees for Utilities & Connections

D. 2021-2022 Updated Budget for All Funds (Attachment 4)

E. General Fund Department Listing and Budget Allocation for 2021-22 (Attachment 5)

F. Upcoming Budget Information

Next Commission Meeting 2/9/22

1. Revenue and expenditure reports from July through December to City Commission
2. Gross Receipts Tax
3. Cash Balances

Budget Dates for City Commission

Date		Presented By	Description
1/26/2022	Reg Comm Meet	City Manager & Finance Director	Present budget process to City Commission and budget calendar Include sources of revenue, different funding sources, different departments and capital projects
2/9/2022	Reg Comm Meet	City Manager & Finance Director	Present revenue and expenditure reports from July through December to City Commission
5/3/2022	Special Comm Meeting	8:30 to 2:30 Tuesday	Departments present budgets to City Commission (Day 1) Commission Chambers
5/4/2022	Special Comm Meeting	8:30 to 2:30 Wednesday	Departments present budgets to City Commission (Day 2) Commission Chambers
5/11/2022	Reg Comm Meet	City Manager & Finance Director	Present Preliminary Budget to City Commission for first review
5/25/2022	Reg Comm Meet	City Manager & Finance Director	Adoption of 2022-23 Preliminary Budget by City Commission
7/13/2022	Reg Comm Meet	City Manager & Finance Director	Review of any changes from the Preliminary Budget to the Final Budget before final approval
7/28/2021	Reg Comm Meet	City Manager & Finance Director	Final approval of 2022-23 Budget and 4th Quarter Reports (City Commission)

BUDGET PROCESS CALENDAR 2022-23

JANUARY 2022

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
<div> <div>Keys: Green-Finance (FD)</div> <div>Red: Departments</div> <div>Blue: City Manager/Asst. City Manager</div> </div>				
3	4	5	6	7
10	11	12	13	14
		Commission Meeting		
17	18	19	20	21
Martin Luther King Jr. Day (Holiday)				
24	25	26	27	28
		<div> <div>Commission Meeting</div> <div>Present Budget Process to Commission and Budget Calendar</div> </div>	<div> <div>Include sources of revenue, Different funding sources, different departments and Capital projects</div> </div>	
31				

FEBRUARY 2022

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
	1	2	3	4
<div> Keys: Green-Finance (FD) Red: Departments Blue: City Manager/Asst. City Manager Orange: Commission </div>	<div> FD: Send Budget SS to Departments Include Updated Salaries & Benefits. Departments have 7 weeks to work on budget. </div>			
7	8	9	10	11
	<div> Set up training for anyone who needs it on Chart of Accounts SS </div>	<div> Commission Meeting Present Revenue and Expenditure Reports from July to December to Commission to Begin Budget Training/Education </div>	<div> Set up training for anyone who needs it on Chart of Accounts SS </div>	
14	15	16	17	18
	Departments begin working on entering budgets in spreadsheet			
21	22	23	24	25
President's Day (Holiday)		Commission Meeting		
	Departments continue working on entering budgets in spreadsheet			
28				
	Departments continue working on entering budgets in spreadsheet			

MARCH 2022

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
	1	2	3	4
<div> Keys: Green-Finance (FD) Red: Departments Blue: City Manager/Asst. City Manager Orange: Commission </div>	Departments continue working on entering budgets in spreadsheet			
7	8	9	10	11
	FD Meet with Departments on Budgets, Answer Questions. <u>By Appointment</u>	Commission Meeting	FD Meet with Departments on Budgets, Answer Questions. <u>By Appointment</u>	FD Meet with Departments on Budgets, Answer Questions. <u>By Appointment</u>
14	15	16	17	18
<div>Department Heads return Budget(s) to Finance</div>	Finance begins review of submitted budgets asks questions from Department if needed (Finance has 2 1/2 weeks before meeting with City Manager)			
21	22	23	24	25
FD: Begin entering projected revenue, expenses, and cash balance in spreadsheets		Commission Meeting		
28	29	30	31	
			<div> City Manager & Finance Review Budget(s) All Day (Include current and projected revenue, projected cash ending balances, projected expenditures, discuss </div>	

APRIL 2022

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
				1
Keys: Green-Finance (FD) Red: Departments Blue: City Manager/Asst. City Manager Orange: Commission				
4	5	6	7	8
	Department Heads Meet with CM & FD to review budget (individually) <u>By Appointment</u>	Agenda Review	Department Heads Meet with CM & FD to review budget (individually) <u>By Appointment</u>	
11	12	13	14	15
		Commission Meeting Final Changes to budgets due to Finance Director from Departments	Finance – Review/Working on Draft	Finance – Review/Working on Draft
18	19	20	21	22
Finance – Review/Working on Draft	Finance – Review/Working on Draft		Finance meet with City Manager and Departments, if needed , for final budget review before Commission presentation (All day)	Finance meet with City Manager for continued budget review if needed
25	26	27	28	29
	Finance make copies of packets for Budget Presentation to Commission on 5/4/22	Commission Meeting	Budget Packets delivered to Commissioners in preparation of Budget Workshop	

MAY 2022

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
2	3	4	5	6
Keys: Green-Finance (FD) Red: Departments Blue: City Manager/Asst. City Manager Orange: Commission	Departments Present Budgets to Commission 8:30 to 2:30	Departments Present Budgets to Commission 8:30 to 2:00	Finance make changes to budget if needed and prepares final documents for Commission meeting on 5/11/22	Fiesta Day 4 hrs Holiday
9	10	11	12	13
		Commission Meeting CM & FD Present Preliminary Budget for First Review		Finance begins entering budget in LGBMS & Preparing Documents
16	17	18	19	20
Finance makes any changes required to preliminary budget			Finance have all budget and documents ready for Commission Meeting on 5/25/22	
23	24	25	26	27
		Commission Meeting Commission Mtg. Adoption of Preliminary Budget FY 22-23-Property Tax Resolution		
30	31			
Memorial Day	*Preliminary Budget Due to DFA *Property Tax Resolution Due			

JUNE 2022

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
		1	2	3
Keys: Green-Finance (FD) Red: Departments Blue: City Manager/Asst. City Manager Orange: Commission				
6	7	8	9	10
		Commission Meeting		
13	14	15	16	17
20	21	22	23	24
Holiday Juneteenth		Commission Meeting		
27	28	29	30	
			End of Fiscal Year	

JULY 2022

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
				1
Keys: Green-Finance (FD) Red: Departments Blue: City Manager/Asst. City Manager Orange: Commission	New Fiscal Year 7/1/22			*Interim Budget Approved by DFA Finance begins work on EOY reports and any final budget revisions
4	5	6	7	8
Independence Day				
11	12	13	14	15
		Commission Meeting Present any changes from Preliminary Budget to the Final Budget to Commission	Finance have quarter reports complete and entered in LGBMS (DFA)	
18	19	20	21	22
			Finance Prepare all Budget Documents and 4th Quarter for Commission 7/27/22	
25	26	27	28	29
		Commission Meeting Approve Final 22-23 Budget & 4 th Qtr Reports 21-22 and Resolutions		*Final Budget Due to DFA *Budget Resolution Due *4th Quarter Reports Due

MUNICIPAL REVENUE SOURCES IN NEW MEXICO

MUNICIPAL REVENUES - DISTRIBUTIONS FROM THE STATE

Gross Receipts Tax (GRT)

This is a major source of municipal revenues, and together with the locally imposed MGRT makes up over 70% of total general fund revenues. Statewide, a 5.0% gross receipts tax is collected and 1.225% is returned to municipalities in which the tax was collected. The 1.225% distribution is in lieu of local gross receipts taxes previously imposed by municipalities but subsequently converted to a state distribution.

Gasoline Tax

The state collects 17 cents tax on each gallon of gasoline and special fuels sold. Of the 17 cents collected, the state returns the equivalent of 2 cents to the municipality in which the gas and special fuels were purchased, based on that municipality's sales in proportion to the total sales in all municipalities in the prior fiscal year — distribution is dedicated to streets, roads, bridges and mass transit; distributions to municipalities with populations of 3,000 or less may go to their general fund.

Motor Vehicle Fees

The state returns a small portion of motor vehicle fees to municipalities that run motor vehicle offices. Approximately \$4 million is distributed annually to municipalities to fund these operations.

Fire Protection Fund

The state distributes a portion of the State Fire Protection Fund to municipalities for fire department operation, construction, maintenance and equipment. Allocations are based on a formula using fire insurance rating and number of fire stations in the locality.

Law Enforcement Protection Fund

The state distributes a portion of certain insurance taxes, fees, and penalties back to municipalities for police equipment, training, planning and replacement salaries for training. Distribution is rated by class according to population. The rate of distribution is as follows: \$20,000 (0 - 20,000 pop.), \$30,000 (20,001 to 160,000) or \$40,000 (160,001 to 1,280,000) per year, depending on population, plus \$600 per certified officer

Ten percent of the State Compensating Tax is earmarked for distribution to aid municipalities under 10,000 in population. All money in the Fund is distributed to qualifying municipalities. Qualifying municipalities receive a minimum distribution of \$35,000, but may receive additional funding by operation of a formula-based average per capita gross receipts tax. Money can be used for general purposes or as allocated by the governing body.

Compensating Tax

Effective 2009, municipalities will receive 10% of 1.225 of the state's compensating tax collected statewide on goods brought in from out of state. After 2010, the percentage of distribution will increase to 30%.

MUNICIPAL REVENUES - MANDATORY LOCAL IMPOSITION

Business Registration Fee

Municipalities are required to pass an ordinance levying an annual fee up to \$35 on each "place of business" within municipal boundaries. (§§3-38-3 through 3-38-6).

Municipal Court Fines

A maximum fine of \$500 may be levied on convictions of municipal ordinances and monies go to the general fund. Maximum fine must be set by ordinance. [Exception: A fine of up to \$999 may be imposed for conviction of operating a motor vehicle while under the influence of liquor or drugs, and a fine of up to \$999 per day may be imposed for conviction of violating an industrial user wastewater pretreatment ordinance.] (§3-17-1C).

MUNICIPAL REVENUES - OPTIONAL LOCAL IMPOSITION

Municipal Gross Receipts Tax (MGRT)

Municipalities are authorized to levy up to 1½% (6 quarters) in gross receipts tax. The tax can be levied by ordinance subject to a negative referendum or by going directly to election. The Municipal Gross Receipts Tax can be used for general purposes or dedicated for special purposes. (§7-19D-9).

Municipal Environmental Services Gross Receipts Tax

Municipalities have the option to adopt, by ordinance, an additional 1/16 of 1% Gross Receipts Tax which shall be dedicated for acquisition, construction, operation and maintenance of solid waste facilities, water facilities, wastewater facilities, sewer systems and related facilities. The imposition of this tax is not subject to referendum of any kind unless required by a municipal charter. (§7-19D-10).

Municipal Gross Receipts Tax for Infrastructure -

Municipalities have the option to adopt an additional Municipal Gross Receipts Tax up to 1/4%. The first 1/8th may be enacted in 1/16th increments and is not subject to referendum of any kind, unless it is dedicated for economic development, in which case an election is required. The second 1/8th may also be enacted in 1/16th increments and is subject to referendum. Both 1/8ths may be dedicated for infrastructure, other enumerated purposes, or general purposes. (§7-19D-11)

Municipal Gross Receipts Tax for Capital Outlay

Municipalities may impose, by ordinance, a Capital Outlay Gross Receipts Tax for local infrastructure purposes in increments of 1/16th up to a maximum of 1/4%. The tax may be dedicated for various capital outlay purposes. The tax is subject to referendum. *(Prior to the enactment of the Capital Outlay Gross Receipts Tax, a municipality must have imposed all increments of the Municipal Gross Receipts Tax, all increments of the Municipal Infrastructure Gross Receipts Tax, and none of the Supplemental Municipal Gross Receipts Tax after January 1, 2001.)* (§7-19D-12)

Lodger's Tax

A municipality may levy a maximum tax rate of 5% on all persons renting temporary lodging (hotels and motels) within the municipality. If the tax imposed is not more than 3%, at least 1/2 of the proceeds must be used for the promotion or advertising of authorized facilities, tourist attractions and events. If the tax imposed is more than 3%, an additional amount of at least 1/4 of the additional tax proceeds over 3% must be used for promotion and advertising. (Exception: Municipalities in Class A Counties must use 1/2 of their entire proceeds for advertising). The tax proceeds exceeding the amounts required for advertising may be used for the other purposes set forth in the Lodgers Tax Act.

Franchise Fees

Municipalities may collect a fee on the gross receipts of private utilities doing business within the municipality. The fee is a negotiated percentage of the gross receipts of the utility and is imposed for the utilities' use of the public rights-of-way to provide gas, electric, telephone, water or cable TV. (§§3-42-1 through 3-42-2).

Liquor Licenses

Municipalities may require establishments which sell liquor to purchase an annual municipal liquor license. The annual license fee may be up to \$250.00. (§§ 7-24-1 through 7-24-16)

Business License Fees

A municipality may pass an ordinance requiring certain businesses which need regulating to be licensed and to pay a fee for the privilege of doing business in the municipality. The amount of the fee must be reasonably related to the amount of regulation provided. (§§ 3-38-1 through 3-38-6).

User Fees

These are fees charged to patrons for services such as libraries, museums, recreation, etc.

Other Miscellaneous Fees

These include parking fees, building permits, or other permit fees

**CITY OF TRUTH OR CONSEQUENCES
2021-2022 FINAL BUDGET
COMMISSION APPROVED JULY 28, 2021
UPDATED DECEMBER 31, 2021**

1/12th of Exp											
Fund No.	Fund	Actual Beginning Cash Balance 7/1/2021	+ Investments 7/1/2021	Cash & = Investments	Estimated / Budgeted + Revenues 2021-22	Cash + Transfers In 2021-22	Cash - Transfers Out 2021-22	Estimated / Budgeted - Expenditures 2021-22	Estimated Ending Cash = Balance 6/30/2022	DFA Local Reserve - Requirement General Fund Only	Estimated Ending Cash = Balance 6/30/2022
GENERAL FUND											
101	General Fund	1,225,246.69	106,051.74	1,331,298.43	4,094,265.00	2,756,795	(561,675)	(6,228,443)	1,392,240	(519,037)	873,204
	See Attachment for Listing of Departments and Allocated Budgets										
SPECIAL REVENUE FUNDS											
201	Corrections	16,220.59		16,220.59	5,500.00	95,000		(110,000)	6,721		6,721
209	Fire Protection Fund	374,001.56		374,001.56	609,324.00	-	-	(983,325)	1		1
211	Law Enforcement (NEW)	-		-	26,000.00	-	-	(26,000)	-		-
214	Lodger's Tax	495,234.95		495,234.95	300,800.00		(90,000)	(410,305)	295,730		295,730
216	Municipal Street	433,545.99	-	433,545.99	598,556.00	45,100	(100,000)	(943,041)	34,161		34,161
217	Recreation Fund (NEW)	5,405.73	-	5,405.73	-	-	-	(5,355)	51		51
260	Fiscal Recovery Funds (NEW)	-	-	-	712,404.00	-	-	(712,404)	-		-
293	Veterans Wall Perpetual Care	1,150.00		1,150.00	375.00			(1,150)	375		375
294	State Library	3,649.37		3,649.37	57,811.00	-	-	(60,611)	849		849
295	Municipal Pool	23,132.76	-	23,132.76	6,500.00	188,000		(215,656)	1,977		1,977
296	PD GRT Fund	808,220.33		808,220.33	300,200.00	-	(112,728)	(259,508)	736,184		736,184
297	PD Confidential Fund	6,795.92	-	6,795.92	5.00	-	-	(6,700)	101		101
298	PD Donations	-		-	5,950.00			(5,644)	306		306
	Subtotal	2,167,357.20	-	2,167,357.20	2,623,425.00	328,100	(302,728)	(3,739,699)	1,076,455		1,076,455

Fund No.	Fund	Actual Beginning Cash Balance 7/1/2021	+ Investments 7/1/2021	Cash & = Investments	Estimated / Budgeted + Revenues 2021-22	Cash + Transfers In 2021-22	Cash - Transfers Out 2021-22	Estimated / Budgeted - Expenditures 2021-22	Estimated Ending Cash = Balance 6/30/2022	DFA Local Reserve - Requirement General Fund Only	Estimated Ending Cash = Balance 6/30/2022
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CAPITAL PROJECT FUNDS											
301	Water/MWW/EFFL Water Refuse	130,939.43	101,816.10	232,755.53	1,920.00	-	-	-	234,676		234,676
302	Electrical Const.	3.93	-	3.93	-				4		4
303	Veterans Wall	17,364.29		17,364.29	-	-	-	(11,900)	5,464		5,464
304	Senior State Grant	60,079.95		60,079.95	259,413.00	-	(60,080)	(259,413)	(0)		(0)
305	Capital Imp. (General)	85,258.71		85,258.71	13.00	-	-	(85,231)	41		41
306	Capital Imp. (Jt. Utility)	270,614.06		270,614.06	296,956.00	-	-	(242,711)	324,859		324,859
307	Golf Course Imp. Fund	16,454.20		16,454.20	-	-	-	(16,454)	0		0
308	Capital Imp. (USDA FE Loader)	100.00		100.00	-	-	(100)	-	-		-
309	Capital Imp. (USDA WWTP)	40,042.42	-	40,042.42	-	-	-	-	40,042		40,042
311	R & R Sewer	-	146,230.63	146,230.63	500.00	-	-	-	146,731		146,731
312	R & R Airport	20,462.02		20,462.02	589,509.00	-	-	(588,813)	21,158		21,158
313	R & R Water (CD)	0.03	129,217.80	129,217.83	400.00	-	-	-	129,618		129,618
315	Capital Imp. Reserves (Jt. Utility) (Note: Fund used as clearing acct for some other capital projects)	283,044.27	1,046,971.82	1,330,016.09	1,024,763.00	252,727	(80,000)	(450,834)	2,076,672		2,076,672
316	Emergency Repair Reserves (Joint Util)	117,064.31	41,814.23	158,878.54	330.00	12,500		(60,000)	111,709		111,709
317	Waste Water Repair Reserves	109,918.80	104,700.17	214,618.97	640.00	18,954		-	234,213		234,213
318	Electrical Const. Reserves	8,126.19	86,541.71	94,667.90	1,585.00	10,000		-	106,253		106,253
320	USDA Water System Improvements	-		-	16,178,150.00	-	-	(16,178,150)	-		-
360	NMFA Projects	-	-	-	2,450,462.00	109,000		(2,463,007)	96,455		96,455
370	Water Trust Board Projects	-		-	641,146.00	71,000		(685,540)	26,606		26,606
380	Other State Funded Projects	-		-	1,623,988.00	2,189		(1,626,177)	-		-
	Subtotal	1,159,472.61	1,657,292.46	2,816,765.07	23,069,775.00	476,370	(140,180)	(22,668,230)	3,554,500		3,554,500

Fund No.	Fund	Actual Beginning Cash Balance 7/1/2021	+ Investments 7/1/2021	Cash & = Investments	Estimated / Budgeted + Revenues 2021-22	Cash + Transfers In 2021-22	Cash - Transfers Out 2021-22	Estimated / Budgeted - Expenditures 2021-22	Estimated Ending Cash = Balance 6/30/2022	DFA Local Reserve - Requirement General Fund Only	Estimated Ending Cash = Balance 6/30/2022
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DEBT SERVICE FUND											
403	Debt Service Fund	112,934.26	2,286,213.03	2,399,147.29	342,011.00	461,783	-	(958,168)	2,244,773		2,244,773
	Subtotal	112,934.26	2,286,213.03	2,399,147.29	342,011.00	461,783	-	(958,168)	2,244,773		2,244,773

ENTERPRISE FUNDS											
501	Cemetery	39,663.55	-	39,663.55	8,520.00	-	-	(12,000)	36,184		36,184
502	Utility Office	45,439.58	-	45,439.58	43,800.00	431,700	-	(509,070)	11,870		11,870
503	Electric Division	1,252,477.04		1,252,477.04	7,372,173.00	-	(1,917,705)	(6,347,261)	359,684		359,684
504	Water Division	521,181.54		521,181.54	1,504,430.00	-	(686,147)	(868,727)	470,738		470,738
505	Solid Waste Division	1,132,867.20	424,206.95	1,557,074.15	2,312,956.00	-	(900,249)	(2,384,421)	585,360		585,360
506	Waste Water Division	518,185.40		518,185.40	1,164,625.00	-	(337,550)	(957,348)	387,912		387,912
507	Transfer Station	20.09		20.09	-	-	-	-	20		20
508	Golf Course	24,439.88	-	24,439.88	41,515.00	206,437	-	(270,023)	2,369		2,369
509	Municipal Airport	41,041.28	-	41,041.28	223,225.00	144,238	(2,189)	(371,567)	34,748		34,748
	Subtotal	3,575,315.56	424,206.95	3,999,522.51	12,671,244.00	782,375	(3,843,840)	(11,720,417)	1,888,885	-	1,888,885

INTERNAL SERVICE & FIDUCIARY FUNDS											
600	Internal Service Fund	28,141.75	-	28,141.75	10,000.00	43,000		(70,500)	10,642		10,642
700	Court Bond Fund	1,000.41	-	1,000.41	-	-	-	-	1,000		1,000
	Subtotal	29,142.16	-	29,142.16	10,000.00	43,000	-	(70,500)	11,642		11,642

GRAND TOTAL (ALL FUNDS)		8,269,468	4,473,764	12,743,233	42,810,720	4,848,423	(4,848,423)	(45,385,457)	10,168,496	(519,037)	9,649,459
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**City of Truth or Consequences
General Fund Department Listing and Budget Allocation
Fiscal Year 2021-2022**

Department Name	Budgeted Expenditures	
	From General Fund (GF)	% of GF
Animal Shelter	\$ 179,350	2.88%
Animal Control	\$ 181,481	2.91%
City Clerk's Office	\$ 216,559	3.48%
City Manager's Office	\$ 314,951	5.06%
Community Development - Assistant City Manager	\$ 204,914	3.29%
Community Services	\$ 103,725	1.67%
Facility Management	\$ 375,231	6.02%
Finance	\$ 477,158	7.66%
Fire Department	\$ 21,500	0.35%
Governing Body	\$ 228,931	3.68%
Hospital Gross Receipts Tax	\$ 269,000	4.32%

Department Name	Budgeted Expenditures	
	From General Fund (GF)	% of GF
Library	\$ 218,036	3.50%
Municipal Court	\$ 270,913	4.35%
Parks & Recreation	\$ 407,976	6.55%
Police Department	\$ 1,499,903	24.08%
Fleet Maintenance - Service Center	\$ 189,694	3.05%
Streets	\$ 421,571	6.77%
Utilities, Insurance, Software, Audit, Etc. for General Fund's Portions *See Note	\$ 647,550	10.40%
	<u>\$ 6,228,443</u>	

Note: Utilities, Insurance, Software, Audit, Etc. for General Fund's Portions

Each Department in the General and Enterprise Funds pay for their own telephone services. Utilities for all General Funds are paid from this line item. The Enterprise funds pays for their own portion of utilities, software, vehicle , general liability, and property insurance, and the annual audit.



City of Truth or Consequences

AGENDA REQUEST FORM

MEETING DATE: January 26, 2022

Agenda Item #: H.4

SUBJECT: Approval of Purchase Requisitions Over \$20,000

DEPARTMENT: Finance

DATE SUBMITTED: January 18, 2022

SUBMITTED BY: Donna R Gardner, Chief Procurement Officer

WHO WILL PRESENT THE ITEM: Carol Kirkpatrick, Finance Director

Summary/Background:

Per Resolution No 46 20/21 Execution of Contracts; Grant Agreements; Memoranda of Understanding; Joint Powers Agreements; Settlement Agreements; Purchases (Contract and Purchases More Than \$20,000)

Recommendation:

Approval Recommended by Chief Procurement Officer /Finance Director

Attachments:

- Listing of Purchase Requisitions \$20,000 or More
- Purchase Requisitions, Procurement Documentation

Fiscal Impact (Finance): Choose an item.

As Per Total on Listing of Purchase Requisitions \$222,603.79

Legal Review (City Attorney): Yes

Approved For Submittal By: ☒ Department Director

Reviewed by: ☒ City Clerk ☒ Finance ☐ Legal ☐ Other: Click here to enter text.

Final Approval: ☒ City Manager

CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN

Resolution No. . Ordinance No. .

Continued To: . Referred To: .

☐ Approved ☐ Denied ☐ Other: .

File Name: CC Agendas 1-26-2022

**PURCHASE REQUISITION APPROVAL
COMMISSION MEETING 1/26/22**

2021-22 FISCAL YEAR

Number	Vendor Name	Description	Requested By	Department	Total Amount	Procurement Type
86790	Melloy Dodge	New Dodge Durango Police Unit	Victor Rodriguez	Police Dept	\$ 34,275.00	State Contract
86825	Phil Long Ford of Raton	New Ford Explorer Police Unit	Victor Rodriguez	Police Dept	\$ 38,209.00	State Contract
86826	WAC Upfitters	Outfitting for New Ford Explorer Police Unit	Victor Rodriguez	Police Dept	\$ 24,913.83	State Contract
86831	WAC Upfitters	Outfitting for New Dodge Durango Police Unit	Victor Rodriguez	Police Dept	\$ 25,335.03	State Contract
86864	WH Pacific, Inc	Engineering Services for Down Town Drainage Master Plan	Traci Alvarez	Capital Outlay	\$ 99,870.93	RFP 20-21-011

\$ 222,603.79

ATTEST:

Angela Torres, Clerk-Treasurer

Date

Amanda Forrister, Mayor

Date



REQUISITION

Requisition #: 86790

Date: 01/10/2022

Vendor #: 8731

ISSUED TO: MELLOY DODGE
9621 COORS BLVD NW
ALBUQUERQUE, NM 87114-

SHIP TO: City of Truth or Consequences
505 Sims St.
Truth or Consequences, NM 87901

ITEM	UNITS DESCRIPTION	PROJECT #	PRICE GL ACCOUNT NUMBER	AMOUNT
1	0 DODGE DURANGO		0.00 296-2403-80810	34,275.00
PO Description: DODGE DURANGO POLICE UNIT Detailed Description: DODGE DURANGO POLICE UNIT FOR THE POLICE DEPARTMENT. STATE CONTRACT 00-000000-20-00121 HOLD FOR COMMISSION APPROVAL1-26-2022				

Authorized By: _____

SUBTOTAL:	34,275.00
TOTAL TAX:	0.00
SHIPPING:	0.00
TOTAL	34,275.00



**State of New Mexico
General Services Department
Purchasing Division**

Statewide Price Agreement Amendment

Awarded Vendor:
8 Awarded Vendors

Number: 00-00000-20-00121

Amendment No.: One

Term: November 13, 2020 - November 12, 2022

Ship To:
**All State of New Mexico agencies, commissions,
institutions, political subdivisions and local public
bodies allowed by law.**

Procurement Specialist: Tami Concha JC

Telephone No.: 505-660-3671

Email: Tami.Concha@state.nm.us

Invoice:
As requested

Title: Police Pursuit

This amendment is to be attached to the respective Price Agreement and become a part thereof.

In accordance with Price Agreement provisions, and by mutual agreement of all parties, this Price Agreement is extended from November 13, 2021 to November 12, 2022 at the same price, terms and conditions.

Except as modified by this amendment, the provisions of the Price Agreement shall remain in full force and effect.

Accepted for the State of New Mexico

Valerie Paulk

Mark Hayden, New Mexico State Purchasing Agent

Date: 10/25/2021

x This Agreement was signed on behalf of the State Purchasing Agent

State of New Mexico
General Services Department
Purchasing Division
Statewide Price Agreement #: 00-00000-20-00121

Page-6

Awarded Vendors:

(AA) 0000047770

**Albuquerque Motor Company
dba Melloy Dodge
9621 Coors Blvd NW
Albuquerque, NM 87114
(505) 239-2811
Jcassell@melloydodge.com**

Delivery: 90-180 Days

(AB) 0000049896

**Bob Turner's Ford Country
dba Power Ford
1101 Montano Rd NE
Albuquerque, NM 87107
(505) 449-1268
Mbeltran@myforddealer.com**

**Delivery: Albuquerque and Santa Fe
As requested**

(AC) 0000051541

**Don Chalmers Ford
dba MHQ of NM
2500 Rio Rancho Blvd SE
Rio Rancho, NM 87124
(505) 890-2153
Tcullen@chalmersford.com**

Delivery: 70-120 Days depending on Ford

(AD) 0000137865

**MCLL, Inc.
dba Melloy Chevrolet
377 Emilio Lopez Rd
Los Lunas, NM 87031
(505) 866-3005
Randy@melloyfleet.com**

**Delivery: Approx. 90-120 Days
(Chevy Tahoe production begins Feb. 2021)**

(AE) 0000062888

**Melloy Nissan
7707 Lomas Blvd
Albuquerque, NM 87110
(505) 265-8721
Rbeavis@melloynissan.com**

Delivery: 12 to 14 weeks

State of New Mexico
General Services Department
Purchasing Division
Statewide Price Agreement #: 00-00000-20-00121

Page-7

(AF) 0000137868

MJLL, Inc.

dba Melloy Chrysler-Jeep-Dodge-RAM

357 Emilio Lopez Rd

Los Lunas, NM 87031

(505) 866-3005

Randy@melloyfleet.com

Delivery: 120-180 Days

(AG) 0000087738

Phil Long Dealership LLC

dba Phil Long Ford of Raton, LLC

301 South Second Street

Raton, NM 87740

(505) 514-3552

Rbutler@phillong.com

Delivery: 90-100 Days ARO
(Subject to MFG & Up-fitter Scheduling)

(AH) 0000045904

Webb Automotive Group

3911 E. Main

Farmington, NM 87402

(505) 325-1911

fleet@webbauto.com

Delivery: Approx. 90-110 days



REQUISITION

Requisition #: 86825

Date: 01/13/2022

Vendor #: 8732

ISSUED TO: PHIL LONG FORD OF RATON, LLC
301 S SECOND STREET
RATON, NM 87740-

SHIP TO: City of Truth or Consequences
505 Sims St.
Truth or Consequences, NM 87901

ITEM	UNITS DESCRIPTION	PROJECT #	PRICE GL ACCOUNT NUMBER	AMOUNT
1	1 UTILITY VEHICLE, MID SIZE, FOUR DOOR		36,059.00 296-2403-80810	36,059.00
2	1 REMOTE KEYLESS ENTRY		590.00 296-2403-80810	590.00
3	1 BLIND SPOT MONITORING		745.00 296-2403-80810	745.00
4	1 ENGINE IDLE FEATURE		390.00 296-2403-80810	390.00
5	1 REVERSE SENSING		425.00 296-2403-80810	425.00

PO Description: NEW POLICE UNIT FOR THE POLICE DEPARTMENT

Detailed Description:

NEW POLICE UNIT FOR THE POLICE DEPARTMENT FORD EXPLORE. STATE CONTRACT 00-00000-20-00121

Authorized By: _____

SUBTOTAL:	38,209.00
TOTAL TAX:	0.00
SHIPPING:	0.00
TOTAL	38,209.00



**State of New Mexico
General Services Department
Purchasing Division**

Statewide Price Agreement Amendment

Awarded Vendor:
8 Awarded Vendors

Number: 00-00000-20-00121

Amendment No.: One

Term: November 13, 2020 - November 12, 2022

Ship To:
**All State of New Mexico agencies, commissions,
institutions, political subdivisions and local public
bodies allowed by law.**

Procurement Specialist: Tami Concha JC

Telephone No.: 505-660-3671

Email: Tami.Concha@state.nm.us

Invoice:
As requested

Title: Police Pursuit

This amendment is to be attached to the respective Price Agreement and become a part thereof.

In accordance with Price Agreement provisions, and by mutual agreement of all parties, this Price Agreement is extended from November 13, 2021 to November 12, 2022 at the same price, terms and conditions.

Except as modified by this amendment, the provisions of the Price Agreement shall remain in full force and effect.

Accepted for the State of New Mexico

Valerie Paulk

Date: 10/25/2021

Mark Hayden, New Mexico State Purchasing Agent

x This Agreement was signed on behalf of the State Purchasing Agent

State of New Mexico
General Services Department
Purchasing Division
Statewide Price Agreement #: 00-00000-20-00121

Page-6

Awarded Vendors:

(AA) 0000047770

**Albuquerque Motor Company
dba Melloy Dodge
9621 Coors Blvd NW
Albuquerque, NM 87114
(505) 239-2811
Jcassell@melloydodge.com**

Delivery: 90-180 Days

(AB) 0000049896

**Bob Turner's Ford Country
dba Power Ford
1101 Montano Rd NE
Albuquerque, NM 87107
(505) 449-1268
Mbeltran@myforddealer.com**

**Delivery: Albuquerque and Santa Fe
As requested**

(AC) 0000051541

**Don Chalmers Ford
dba MHQ of NM
2500 Rio Rancho Blvd SE
Rio Rancho, NM 87124
(505) 890-2153
Tcullen@chalmersford.com**

Delivery: 70-120 Days depending on Ford

(AD) 0000137865

**MCLL, Inc.
dba Melloy Chevrolet
377 Emilio Lopez Rd
Los Lunas, NM 87031
(505) 866-3005
Randy@melloyfleet.com**

**Delivery: Approx. 90-120 Days
(Chevy Tahoe production begins Feb. 2021)**

(AE) 0000062888

**Melloy Nissan
7707 Lomas Blvd
Albuquerque, NM 87110
(505) 265-8721
Rbeavis@melloynissan.com**

Delivery: 12 to 14 weeks

State of New Mexico
General Services Department
Purchasing Division
Statewide Price Agreement #: 00-00000-20-00121

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(AF) 0000137868

MJLL, Inc.

dba Melloy Chrysler-Jeep-Dodge-RAM

357 Emilio Lopez Rd

Los Lunas, NM 87031

(505) 866-3005

Randy@melloyfleet.com

Delivery: 120-180 Days

(AG) 0000087738

Phil Long Dealership LLC

dba Phil Long Ford of Raton, LLC

301 South Second Street

Raton, NM 87740

(505) 514-3552

Rbutler@phillong.com

**Delivery: 90-100 Days ARO
(Subject to MFG & Up-fitter Scheduling)**

(AH) 0000045904

Webb Automotive Group

3911 E. Main

Farlington, NM 87402

(505) 325-1911

fleet@webbauto.com

Delivery: Approx. 90-110 days



REQUISITION

Requisition #: 86831

Date: 01/13/2022

Vendor #: 8691

ISSUED TO: WAC UPFITTERS
2322 CANDLERLARIA NEW
ALBUQUERQUE, NM 87107-

SHIP TO: City of Truth or Consequences
505 Sims St.
Truth or Consequences, NM 87901

ITEM	UNITS DESCRIPTION	PROJECT #	PRICE GL ACCOUNT NUMBER	AMOUNT
1	1 SOUNDOFF MPOWER 48"		2,675.00 296-2403-80810	2,675.00
2	1 MPOWER LIGHT - STUD MOUNT - RED/W		122.00 296-2403-80810	122.00
3	1 MPOWER LIGHT - STUD MOUNT - BLUE/L		122.00 296-2403-80810	122.00
4	2 SOUNDOFF SIGNAL		175.00 296-2403-80810	350.00
5	2 SOUNDOFF SIGNAL		175.00 296-2403-80810	350.00
6	1 SOUNDOFF SIGNAL		175.00 296-2403-80810	175.00
7	1 SOUNDOFF SIGNAL		175.00 296-2403-80810	175.00
8	1 SOUNDOFF SIGNAL REAR SPOILER BRAC		41.00 296-2403-80810	41.00
9	1 SOUNDOFF TAIL LIGHT FLASHER PLUG N		188.00 296-2403-80810	188.00
10	1 SOUNDOFF SIGNAL 3" MPOWER SINGLE		75.00 296-2403-80810	75.00
11	1 SOUNDOFF SIGNAL 3" MPOWER SINGLE		75.00 296-2403-80810	75.00
12	1 NERGY™ 400 SERIES MULTI-FUNCTION :		420.00 296-2403-80810	420.00
13	1 SOUNDOFF SIGNAL 100J5 SERIES COMP		180.00 296-2403-80810	180.00
14	1 UNITY 6" HALOGEN SPOTLIGHT FOR 202		220.00 296-2403-80810	220.00
15	1 UNITY DRIVER SIDE SPOTLIGHT BRACKE		60.00 296-2403-80810	60.00
16	1 SOUNDOFF SIGNAL		180.00 296-2403-80810	180.00
17	1 TWO-COLOR, COMPARTMENT LIGHT,		60.20 296-2403-80810	60.20
18	1 SETINA PB450L2 LIGHT READY PUSH BU		423.20 296-2403-80810	423.20
19	1 TROY 18" CONSOLE FOR 2021+ DURANG		500.00 296-2403-80810	500.00
20	1 DC OUTLET/USB MODULE FACE PLATE 2"		56.00 296-2403-80810	56.00
21	1 TROY INT. STORAGE TRAY		33.00 296-2403-80810	33.00
22	1 4" INTERNALLY MOUNTED DUAL BEVERA		43.00 296-2403-80810	43.00
23	1 TROY CONSOLE MOUNTED HEIGHT ADJU		142.00 296-2403-80810	142.00
24	21 TROY HEIGHT ADJUSTABLE, NO HOLES I		2.00 296-2403-80810	41.00
25	2 MAGNETIC MIC SINGLE UNIT CONVERSI		31.00 296-2403-80810	62.00
26	1 CONSOLE SIDE HT. ADJ. MOUNT W/ SLIC		395.00 296-2403-80810	395.00
27	1 GAMBER JOHNSON		823.50 296-2403-80810	823.50
28	1 TROY STRAIGHT FRAME SPACE MAKER		1,041.00 296-2403-80810	1,041.00
29	1 TROY DURANGO 2018-21+ 3 PC. STRAIT		160.00 296-2403-80810	160.00
30	1 TROY VERTICAL STEEL WINDOW BARS F		233.00 296-2403-80810	233.00
31	1 TROY DURANGO FX REAR CAGE		530.00 296-2403-80810	530.00
32	1 TROY 2020+ DURANGO PPV/SSV CARGO		528.00 296-2403-80810	528.00
33	1 TROY 40"W X 32"D X 12"H W/ 2 DL LOC		1,300.00 296-2403-80810	1,300.00

PO Description: OUTFITTING FOR NEW DURANGO

Detailed Description:

OUTFITTING FOR NEW POLICE UNIT THE DURANGO. STATE CONTRACT 60-000-15-00032. THE MONEY THAT WILL BE GIVEN TO THE CITY FROM INSURANCE WILL BE GOING INTO THIS LINE ITEM FOR THE OVERAGE.

HOLD FOR COMMISSION APPROVAL 1-26-2022

Authorized By: _____

SUBTOTAL:	24,730.50
TOTAL TAX:	294.53
SHIPPING:	310.00
TOTAL	25,335.03



REQUISITION

Requisition #: 86831

Date: 01/13/2022

Vendor #: 8691

ISSUED TO: WAC UPFITTERS
2322 CANDLERLARIA NEW
ALBUQUERQUE, NM 87107-

SHIP TO: City of Truth or Consequences
505 Sims St.
Truth or Consequences, NM 87901

ITEM	UNITS DESCRIPTION	PROJECT #	PRICE	GL ACCOUNT NUMBER	AMOUNT
34	1 DUAL HANDCUFF/BARREL-LOCK WEAPON		448.00	296-2403-80810	448.00
35	1 KENWOOD NX-5700 VHF 136-174 MHZ		897.60	296-2403-80810	897.60
36	1 3/4" 17' RG-58/U CO -AXIAL		13.00	296-2403-80810	13.00
37	1 LARSEN 150/450/800		30.00	296-2403-80810	30.00
38	1 WATCH GUARD VISTA/4RE BUNDLE		6,369.00	296-2403-80810	6,369.00
39	1 TRUTH OR CONSEQUENCES REFLECTIVE		560.00	296-2403-80810	560.00
40	4 LABOR 2		85.00	296-2403-80810	340.00
41	1 911 CIRCUITS HARNESS W/ 15 OUTPUTS		690.00	296-2403-80810	1,000.00
42	1 SHOP SUPPLIES		204.00	296-2403-80810	204.00
43	85 LABOR		40.00	296-2403-80810	3,694.53

PO Description: OUTFITTING FOR NEW DURANGO

Detailed Description:

OUTFITTING FOR NEW POLICE UNIT THE DURANGO, STATE CONTRACT 60-000-15-00032. THE MONEY THAT WILL BE GIVEN TO THE CITY FROM INSURANCE WILL BE GOING INTO THIS LINE ITEM FOR THE OVERAGE.

HOLD FOR COMMISSION APPROVAL 1-26-2022

Authorized By: _____

SUBTOTAL:	24,730.50
TOTAL TAX:	294.53
SHIPPING:	310.00
TOTAL	25,335.03



**State of New Mexico
General Services Department
Purchasing Division**

Statewide Price Agreement Amendment

Awarded Vendor:
13 Vendors

Email: _____
Telephone No.: _____

Number: 60-000-15-00032

Amendment No.: Ten

Term: March 22, 2016 – March 21, 2022

Ship To:
**All State of New Mexico agencies, commissions,
institutions, political subdivisions and local public
bodies allowed by law.**

Invoice:
As Requested

Procurement Specialist: Yulastuti Wulandari *yw*

Telephone No.: 505-827-0485

Email: Yulastuti.Wulandari@state.nm.us

Title: Police Vehicle Equipment

This amendment is to be attached to the respective Price Agreement and become a part thereof.

In accordance with Price Agreement provisions, and by mutual agreement of all parties, this Price Agreement is extended from March 22, 2021 to March 21, 2022 at the same price, terms and conditions.

Except as modified by this amendment, the provisions of the Price Agreement shall remain in full force and effect.

Accepted for the State of New Mexico

Valerie Paulk

Mark Hayden, New Mexico State Purchasing Agent

Date: 3/5/2021

x This Agreement was signed on behalf of the State Purchasing Agent



State of New Mexico
General Services Department
Purchasing Division

GSD/PD (Rev. 04/19)

Statewide Price Agreement Amendment

Awarded Vendor:
0000015546
Kustom Signals, Inc.
9652 Loiret Boulevard
Lenexa, KS 66219

Email: sales@kustomsignals.com
Phone# (800) 458-7866

Price Agreement Number: 60-000-15-00032

Price Agreement Amendment No.: Nine

Term: March 21, 2016 – March 22, 2021

Ship To:
All State of New Mexico agencies, commissions,
institutions, political subdivisions and local public
bodies allowed by law.

Procurement Specialist: Amber Sanchez

Telephone No.: (505) 827-0554

Email: Amber.Sanchez2@state.nm.us

Invoice:
As Requested

Title: Police Vehicle Equipment

This Price Agreement Amendment is to be attached to the respective Price Agreement and become a part thereof.

This amendment is issued to reflect the following effective immediately, Vendor (AI) Kustom Signals, Inc. has made the following changes:

Item #	Description	Previous Model	New Model	Current Price	New Price
001	In-Vehicle Camera (with wireless downloading capability)	G3 Vision	Eyewitness HD	\$4,819.00	\$5,258.00
002	In-Vehicle Camera (with-out wireless downloading capability)	G3 Vision	Eyewitness HD	\$4,569.00	\$4,878.00

Except as modified by this amendment, the provisions of the Price Agreement shall remain in full force and effect.

Accepted for the State of New Mexico



Date: 5/13/20



State of New Mexico
General Services Department
Purchasing Division

GSD/PD (Rev. 9/20)

Statewide Price Agreement Amendment

Awarded Vendor:
13 Vendors

Price Agreement Number: 60-000-15-00032

Price Agreement Amendment No.: Eight

Term: March 21, 2016 – March 22, 2021

Ship To:
All State of New Mexico agencies, commissions,
institutions, political subdivisions and local public
bodies allowed by law.

Procurement Specialist: Amber Sanchez

Telephone No.: (505) 827-0554

Email: Amber.Sanchez2@state.nm.us

Invoice:
As Requested at time of order

Title: Police Vehicle Equipment

This Price Agreement Amendment is to be attached to the respective Price Agreement and become a part thereof. In accordance with Price Agreement provisions, and by mutual agreement of all parties, this Price Agreement is extended from March 22, 2020 to March 21, 2021 at the same price, terms and conditions, for the exception of (AK) New Mexico Emergency Products, LLC, Item 4 (Hourly Labor Rate for Installation and Repairs):

From: \$65.00

To: \$75.00

This amendment is also issued to reflect the following effective immediately:

Vendor (AJ) changing the following:

From:	To:
0000010378 L3 Mobile-Vision, Inc. 400 Commons Way, Suite F Rockaway, NJ 07866 (800) 336-8475 Ryan Hourihan ryan.hourihan@L3T.com	0000010378 SF Mobile-Vision, Inc. dba COBAN Technologies, Inc./ Safe Fleet Law Enforcement 11375 W. Sam Houston Parkway South, Suite 800 Houston, TX 77031 (281) 925-0488 William Chaing wchaing@safefleet.net

Except as modified by this amendment, the provisions of the Price Agreement shall remain in full force and effect.

Accepted for the State of New Mexico

Mark Hayden, New Mexico State Purchasing Agent

Date: 3/20/20

Purchasing Division: 1100 St. Francis Drive, Room 2016, Santa Fe, 87505; PO Box 6850, Santa Fe, NM 87502 (505) 827-0472



State of New Mexico
General Services Department
Purchasing Division

GSD/PD (Rev. 01/11)

Statewide Price Agreement Amendment

Awarded Vendor:
(AD) 00000116813
Code 3 Service, LLC.
2323 Aztec Rd NE - STE A
Albuquerque, NM 87107

Telephone No.: (505) 407-2310
Email: sales@code3service.com

Price Agreement Number: 60-000-15-00032

Price Agreement Amendment No.: Seven

Term: March 21, 2016 through March 22, 2020

Ship To:
All State of New Mexico agencies, commissions,
institutions, political subdivisions and local public
bodies allowed by law.

Procurement Specialist: Amber Sanchez

Telephone No.: (505) 827-0554

Invoice:
As Requested

Email: amber.sanchez2@state.nm.us

Title: Police Vehicle Equipment

This Price Agreement Amendment is to be attached to the respective Price Agreement and become a part thereof and is issued to reflect the following effective immediately:

Update the prices/manufacture discounts for Vendor (AD) Code 3 Service, LLC.: See attached table

The provisions of the Price Agreement shall remain in full force and effect, except as modified by this amendment.

Accepted for the State of New Mexico

Mark Hayden
New Mexico State Purchasing Agent

Date: 8/16/2019



REQUISITION

Requisition #: 86826

Date: 01/13/2022

Vendor #: 8691

ISSUED TO: WAC UPFITTERS
2322 CANDLERLARIA NEW
ALBUQUERQUE, NM 87107-

SHIP TO: City of Truth or Consequences
505 Sims St.
Truth or Consequences, NM 87901

ITEM	UNITS DESCRIPTION	PROJECT #	PRICE GL ACCOUNT NUMBER	AMOUNT
1	1 SOUNDOFF MPOWER 48"		2,675.00 296-2403-80810	2,675.00
2	1 SOUNDOFF MPOWER@ HD		122.00 296-2403-80810	122.00
3	1 SOUNDOFF MPOWER@ HD		122.00 296-2403-80810	122.00
4	2 SOUNDOFF SIGNAL		175.00 296-2403-80810	350.00
5	2 SOUNDOFF SIGNAL		175.00 296-2403-80810	350.00
6	1 UNIVERSAL UNDERCOVER SCREW		83.00 296-2403-80810	83.00
7	1 UNIVERSAL UNDERCOVER SCREW		83.00 296-2403-80810	83.00
8	1 SOUNDOFF SIGNAL		175.00 296-2403-80810	175.00
9	1 SOUNDOFF SIGNAL		175.00 296-2403-80810	175.00
10	1 REAR SPOILER BRACKET		41.00 296-2403-80810	41.00
11	1 SOUNDOFF SIGNAL FLASHBACK PLUG-IN		106.00 296-2403-80810	106.00
12	1 SOUNDOFF SIGNAL 3"		75.00 296-2403-80810	75.00
13	1 SOUNDOFF SIGNAL 3"		75.00 296-2403-80810	75.00
14	1 NERGY™ 400 SERIES MULTI-FUNCTION :		420.00 296-2403-80810	420.00
15	1 SOUNDOFF SIGNAL 100J5 SERIES COMP		180.00 296-2403-80810	180.00
16	1 PUTCO 7440 WHITE LED BULBS		88.00 296-2403-80810	88.00
17	1 TWO-COLOR,		60.20 296-2403-80810	60.20
18	1 WESTIN ELITE PUSH BUMPER FOR 2020		390.00 296-2403-80810	390.00
19	1 LIGHT CHANNEL		38.00 296-2403-80810	38.00
20	1 TROY 18" CONSOLE 10"		400.00 296-2403-80810	400.00
21	1 DC OUTLET/USB MODULE FACE PLATE 2"		56.00 296-2403-80810	56.00
22	1 TROY INT. STORAGE TRAY		33.00 296-2403-80810	33.00
23	1 4" INTERNALLY MOUNTED DUAL BEVERA		43.00 296-2403-80810	43.00
24	1 TROY CONSOLE MOUNTED HEIGHT ADJU		142.00 296-2403-80810	142.00
25	2 TROY HEIGHT ADJUSTABLE, NO HOLES C		20.50 296-2403-80810	41.00
26	2 MAGNETIC MIC SINGLE UNIT CONVERSI		31.00 296-2403-80810	62.00
27	1 TROY PASSENGER SEAT MOUNT W/SLID		510.00 296-2403-80810	510.00
28	1 GAMBER JOHNSON		823.50 296-2403-80810	823.50
29	1 E-SLIDE US CAGE, SQ. HOLE BKT		705.00 296-2403-80810	705.00
30	1 TROY 3PC KICK PANELS		152.00 296-2403-80810	152.00
31	1 TROY WINDOW BARS - VERTICAL STEEL		228.00 296-2403-80810	228.00
32	1 TROY DOOR HANDLE COVERS FOR 2020		39.00 296-2403-80810	39.00
33	1 TROY 2020 PI UTILITY REAR PARTITION,		585.00 296-2403-80810	585.00

PO Description: NEW VEHICLE OUTFITTING FOR FORD EXPLORE

Detailed Description:

NEW VEHICLE OUTFITTING FOR FORD EXPLORE, STATE CONTRACT 60-000-15-00032. MONIES THAT IS BEING PAID FROM THE INSURANCE CLAIM ON THE CHARGER WILL BE GOING TO THIS LINE ITEM.

HOLD FOR COMMISSION APPROVAL 1-26-2022

Authorized By: _____

SUBTOTAL:	24,309.30
TOTAL TAX:	294.53
SHIPPING:	310.00
TOTAL	24,913.83



REQUISITION

Requisition #: 86826

Date: 01/13/2022

Vendor #: 8691

ISSUED TO: WAC UPFITTERS
2322 CANDLERLARIA NEW
ALBUQUERQUE, NM 87107-

SHIP TO: City of Truth or Consequences
505 Sims St.
Truth or Consequences, NM 87901

ITEM	UNITS DESCRIPTION	PROJECT #	PRICE GL ACCOUNT NUMBER	AMOUNT
34	1 TROY 2020+ PIU TILT UP CARGO MOUNT		630.00 296-2403-80810	630.00
35	1 TROY		1,300.00 296-2403-80810	1,300.00
36	1 DUAL HANDCUFF/BARREL-LOCK WEAPON		448.00 296-2403-80810	448.00
37	1 KENWOOD NX-5700		897.60 296-2403-80810	897.60
38	1 3/4" 17' RG-58/U CO -AXIAL		13.00 296-2403-80810	13.00
39	1 LARSEN		30.00 296-2403-80810	30.00
40	1 WATCH GUARD VISTA/4RE BUNDLE		6,369.00 296-2403-80810	6,369.00
41	1 TRUTH OR CONSEQUENCES REFLECTIVE		560.00 296-2403-80810	560.00
42	4 LABOR		85.00 296-2403-80810	340.00
43	1 911 CIRCUITS HARNESS W/ 15 OUTPUTS		690.00 296-2403-80810	1,000.00
44	1 SHOP SUPPLIES		204.00 296-2403-80810	204.00
45	40 LABOR 2		85.00 296-2403-80810	3,694.53

PO Description: NEW VEHICLE OUTFITTING FOR FORD EXPLORE

Detailed Description:

NEW VEHICLE OUTFITTING FOR FORD EXPLORE, STATE CONTRACT 60-000-15-00032. MONIES THAT IS BEING PAID FROM THE INSURANCE CLAIM ON THE CHARGER WILL BE GOING TO THIS LINE ITEM.

HOLD FOR COMMISSION APPROVAL 1-26-2022

Authorized By: _____

SUBTOTAL:	24,309.30
TOTAL TAX:	294.53
SHIPPING:	310.00
TOTAL	24,913.83



**State of New Mexico
General Services Department
Purchasing Division**

Statewide Price Agreement Amendment

Awarded Vendor:
13 Vendors

Email: _____
Telephone No.: _____

Number: 60-000-15-00032

Amendment No.: Ten

Term: March 22, 2016 – March 21, 2022

Ship To:
**All State of New Mexico agencies, commissions,
institutions, political subdivisions and local public
bodies allowed by law.**

Invoice:
As Requested

Procurement Specialist: Yulastuti Wulandari *yw*

Telephone No.: 505-827-0485

Email: Yulastuti.Wulandari@state.nm.us

Title: Police Vehicle Equipment

This amendment is to be attached to the respective Price Agreement and become a part thereof.

In accordance with Price Agreement provisions, and by mutual agreement of all parties, this Price Agreement is extended from March 22, 2021 to March 21, 2022 at the same price, terms and conditions.

Except as modified by this amendment, the provisions of the Price Agreement shall remain in full force and effect.

Accepted for the State of New Mexico

Valerie Paulk

Mark Hayden, New Mexico State Purchasing Agent

Date: 3/5/2021

x This Agreement was signed on behalf of the State Purchasing Agent



State of New Mexico
General Services Department
Purchasing Division

GSD/PD (Rev. 04/19)

Statewide Price Agreement Amendment

Awarded Vendor:

0000015546

Kustom Signals, Inc.
9652 Loiret Boulevard
Lenexa, KS 66219

Email: sales@kustomsignals.com

Phone# (800) 458-7866

Price Agreement Number: 60-000-15-00032

Price Agreement Amendment No.: Nine

Term: March 21, 2016 – March 22, 2021

Ship To:

All State of New Mexico agencies, commissions,
institutions, political subdivisions and local public
bodies allowed by law.

Procurement Specialist: Amber Sanchez

Telephone No.: (505) 827-0554

Email: Amber.Sanchez2@state.nm.us

Invoice:

As Requested

Title: **Police Vehicle Equipment**

This Price Agreement Amendment is to be attached to the respective Price Agreement and become a part thereof.

This amendment is issued to reflect the following effective immediately, Vendor (AI) Kustom Signals, Inc. has made the following changes:

Item #	Description	Previous Model	New Model	Current Price	New Price
001	In-Vehicle Camera (with wireless downloading capability)	G3 Vision	Eyewitness HD	\$4,819.00	\$5,258.00
002	In-Vehicle Camera (with-out wireless downloading capability)	G3 Vision	Eyewitness HD	\$4,569.00	\$4,878.00

Except as modified by this amendment, the provisions of the Price Agreement shall remain in full force and effect.

Accepted for the State of New Mexico

Valerie Ponce for

Date: 5/13/20



State of New Mexico
General Services Department
Purchasing Division

GSD/PD (Rev. 9/20)

Statewide Price Agreement Amendment

Awarded Vendor:
13 Vendors

Price Agreement Number: 60-000-15-00032

Price Agreement Amendment No.: Eight

Term: March 21, 2016 – March 22, 2021

Ship To:

All State of New Mexico agencies, commissions,
institutions, political subdivisions and local public
bodies allowed by law.

Procurement Specialist: Amber Sanchez

Telephone No.: (505) 827-0554

Email: Amber.Sanchez2@state.nm.us

Invoice:

As Requested at time of order

Title: Police Vehicle Equipment

This Price Agreement Amendment is to be attached to the respective Price Agreement and become a part thereof. In accordance with Price Agreement provisions, and by mutual agreement of all parties, this Price Agreement is extended from March 22, 2020 to March 21, 2021 at the same price, terms and conditions, for the exception of (AK) New Mexico Emergency Products, LLC, Item 4 (Hourly Labor Rate for Installation and Repairs):

From: \$65.00

To: \$75.00

This amendment is also issued to reflect the following effective immediately:

Vendor (AJ) changing the following:

From:	To:
0000010378 L3 Mobile-Vision, Inc. 400 Commons Way, Suite F Rockaway, NJ 07866 (800) 336-8475 Ryan Hourihan ryan.hourihan@L3T.com	0000010378 SF Mobile-Vision, Inc. dba COBAN Technologies, Inc./ Safe Fleet Law Enforcement 11375 W. Sam Houston Parkway South, Suite 800 Houston, TX 77031 (281) 925-0488 William Chaing wchaing@safefleet.net

Except as modified by this amendment, the provisions of the Price Agreement shall remain in full force and effect.

Accepted for the State of New Mexico

Mark Hayden, New Mexico State Purchasing Agent

Date: 3/20/20

Purchasing Division: 1100 St. Francis Drive, Room 2016, Santa Fe, 87505; PO Box 6850, Santa Fe, NM 87502 (505) 827-0472



State of New Mexico
General Services Department
Purchasing Division

GSD/PD (Rev. 01/11)

Statewide Price Agreement Amendment

Awarded Vendor:
(AD) 00000116813
Code 3 Service, LLC.
2323 Aztec Rd NE - STE A
Albuquerque, NM 87107

Telephone No.: (505) 407-2310
Email: sales@code3service.com

Price Agreement Number: 60-000-15-00032

Price Agreement Amendment No.: Seven

Term: March 21, 2016 through March 22, 2020

Ship To:
All State of New Mexico agencies, commissions,
institutions, political subdivisions and local public
bodies allowed by law.

Procurement Specialist: Amber Sanchez

Telephone No.: (505) 827-0554

Email: amber.sanchez2@state.nm.us

Invoice:
As Requested

Title: Police Vehicle Equipment

This Price Agreement Amendment is to be attached to the respective Price Agreement and become a part thereof and is issued to reflect the following effective immediately:

Update the prices/manufacture discounts for Vendor (AD) Code 3 Service, LLC.: See attached table

The provisions of the Price Agreement shall remain in full force and effect, except as modified by this amendment.

Accepted for the State of New Mexico

Mark Hayden
New Mexico State Purchasing Agent

Date: 8/16/2019



REQUISITION

Requisition #: 86864

Date: 01/20/2022

Vendor #: 6062

ISSUED TO: WH PACIFIC, INC.
6501 AMERICAS PARKWAY NE
SUITE 400
ALBUQUERQUE, NM 87110

SHIP TO: City of Truth or Consequences
505 Sims St.
Truth or Consequences, NM 87901

ITEM	UNITS DESCRIPTION	PROJECT #	PRICE GL ACCOUNT NUMBER	AMOUNT
1	0 ENGINEERING SERVICES DOWNTOWN DR		0.00 216-7018-48598	99,870.93
PO Description: ENGINEERING SERVICES DRAINAGE MASTER PLAN				
Detailed Description: NMDOT CAPITAL APPROPRIATION PROJECT - DRAINAGE PLAN CONTROL NUMBER: C1213061 RFP: 20-21-011 - ENGINEERS/ARCHITECTS ON CALL HOLD FOR COMMISSION APPROVAL 1-26-22				

Authorized By: _____

SUBTOTAL:	92,580.24
TOTAL TAX:	7,290.69
SHIPPING:	0.00
TOTAL	99,870.93



CITY OF TRUTH OR CONSEQUENCES

AGENDA REQUEST FORM

MEETING DATE: November 17, 2021

Agenda Item #:

SUBJECT: Approval of Contract with WHPacific
DEPARTMENT: Finance Department
DATE SUBMITTED: November 10, 2021
SUBMITTED BY: Donna R Gardner, Chief Procurement Officer
WHO WILL PRESENT THE ITEM: Carol Kirkpatrick, Finance Director

Summary/Background: Award recommendation presented to the Commission on 4/20/21 for RFP #20-21-011, Multiple Engineering and Architecture Projects Under a Single Contract.

Recommendation:

Approval of Contract

Attachments:

Click here to enter text.

- Award letter WHPacific
- Contract
- RFP 20-21-011

Fiscal Impact (Finance): Yes

Contract services per task order, varying costs

Legal Review (City Attorney): Yes

Approved For Submittal By: ☒ Department Director

Reviewed by: ☒ City Clerk ☒ Finance ☒ Legal ☐ Other: Click here to enter text.

Final Approval: ☒ City Manager

CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN

Resolution No. Click here to enter text. Ordinance No. .

Continued To: . Referred To: .

☐ Approved ☐ Denied ☐ Other: .

File Name: Click here to enter text.

**CITY OF TRUTH OR CONSEQUENCES
PROFESSIONAL SERVICES CONTRACT
FOR
ARCHITECTURAL, SURVEYING, PLANNING, ENGINEERING AND LANDSCAPE
ARCHITECTURAL SERVICES**

THIS PROFESSIONAL SERVICES CONTRACT (the "Contract") is made and entered into this 17th day of November ("Effective Date") by and between the City of Truth or Consequences ("City"), a political subdivision in the State of New Mexico, whose address is 505 Sims Street, Truth or Consequences, New Mexico 87901, and WHPacific, Inc. ("Contractor"), with its principal place of business at 6501 Americas Parkway NE Suite 400, Albuquerque, NM 87110, (herein referred to individually as "Party" or collectively as "Parties").

WHEREAS, the City requires certain Architectural, Surveying, Planning, Engineering, and Landscape Architectural Services as set forth in its Request for Proposals (RFP) #20-21-011 on an as needed basis only per individual TASK ORDERS; and

WHEREAS, Contractor submitted a proposal to provide such Engineering, Architectural, Surveying and Environmental Services and Contractor represents that it has the experience, licenses, qualifications, staff and expertise to perform said services in a professional and competent manner;

NOW, THEREFORE, it is mutually agreed by the City and Contractor that for the considerations set forth herein, Contractor shall provide said services to the City as set forth below and in RFP #20-21-011.

Once the specific scope of services of a Project is agreed upon between the City and the Contractor, the contractor shall provide the services described in an individual TASK ORDER. The TASK ORDER can only be initiated and approved by the City.

The City and the Contractor in consideration of their mutual covenants herein agree in respect to the performance of normal professional consulting services by the Contractor and the payment for those services by City as set forth in the Scope of Work (**EXHIBIT A**).

1. TERM

The Term of this Contract commences on November 17, 2021 and ends on November 16, 2022. Renewal, if applicable, can only be initiated by the City after approval of the City Commission.

2. INCORPORATION

The Parties agree that this Contract is in reference to and incorporates the City of Truth or Consequences' RFP #20-21-011 and all documents included therein and attachments and appendices thereto, and Contractor's responsive proposal and all documents included therein and attachments thereto.

attachments or appendices thereto) is the final and entire Contract and supersedes any prior understanding or written or oral Contract relative to the subject matter hereof. This Contract may not be altered, changed or amended, except by written instrument signed by both Parties.

42. ATTACHMENTS

EXHIBIT A: SCOPE OF WORK

EXHIBIT B: REQUEST FOR PROPOSAL #20-21-011 MULTIPLE ENGINEERING AND ARCHITECTURE PROJECTS UNDER A SINGLE CONTRACT

The City and the Contractor have entered into this Contract as of the Effective Date. Services will not be provided and products will not be received or delivered until all required documents and insurance requirements in this contract have been provided.

The contract shall not become effective until it has been approved by the City Manager and/or the City Commission and an approved purchase order has been issued to the Contractor.

Approved by the City of Truth or Consequences City Commission on November 17, 2021.

CITY:

City of Truth or Consequences

By: _____
Signature

Print Name

Title

Date

CONTRACTOR:

WHPacific, Inc.

By: _____
Signature

Print Name

Title

Date

CITY OF TRUTH OR CONSEQUENCES
ACCEPTANCE OF AWARD

RFP #20-21-011 MULTIPLE ENGINEERING AND ARCHITECTURE
PROJECTS UNDER A SINGLE CONTRACT

I, John Pena or Andrew Gallegos, accept the award for Request For Proposal (RFP) 20-21-011 Multiple Engineering and Architecture Projects Under a Single Contract as follows.

Term: November 17, 2021 through November 16, 2022

Compensation: Per Task Order

Accepted by: 

Date: 10-29-21

Please return this form to the Procurement Office **no later than November 5, 2021 at 2:00 pm**. The form can be emailed to: procurement@torcnm.org or hand deliver to City of Truth or Consequences, Procurement Office, 505 Sims Street, Truth of Consequences, NM 87901.



CITY OF TRUTH OR CONSEQUENCES

AGENDA REQUEST FORM

MEETING DATE: January 26, 2022

Agenda Item #: H.5

SUBJECT: Review and approval of the reclassification of the existing Deputy Chief Position to a Police Sergeant Position.

DEPARTMENT: Police Department

DATE SUBMITTED: January 13, 2022

SUBMITTED BY: Chief Victor Rodriguez

WHO WILL PRESENT THE ITEM: Chief Victor Rodriguez

Summary/Background:

Seeking Commission approval of the reclassification of the existing Deputy Chief position to Police Sergeant position, which better serves police department personnel structure and operations.

Recommendation:

Approval of item.

Attachments:

- Revised Police Sergeant Job Description

Fiscal Impact (Finance): No

This reclassification is a position of lesser rank and lesser salary.

Legal Review (City Attorney): Yes

Approved for Submittal By: ☒ Department Director

Reviewed by: ☐ City Clerk ☐ Finance ☒ Legal ☐ Other: Click here to enter text.

Final Approval: ☒ City Manager

CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN

Resolution No. - Ordinance No. -

Continued To: - Referred To: -

☐ Approved ☐ Denied ☐ Other: -

File Name: CC Agendas 1-26-2022

**City of Truth or Consequences
Human Resources Office**

**PH: (575) 894-6673
EXT: 314**

**401 McAdoo
Truth or Consequences, NM 87901**

**MAIL: 505 Sims St.
FAX (575) 894-6690**

POSITION DESCRIPTION

Class Title: SERGEANT
Department: Police Department
Division: Department-Wide

Cost Code #10-07
Grade No. PSF-3
Status: Classified

GENERAL PURPOSE:

Performs limited and general duty police work involved in the protection of persons and property: preventive and investigation of crimes; and enforcement of laws. Performs all duties as assigned by the Chief of Police and Lieutenant.

SUPERVISION RECEIVED:

Works under the direct supervision of the Lieutenant, and/or Chief of Police.

SUPERVISION EXERCISED:

Assigns and supervises the work of all patrol officers, detective(s), code enforcement officer, and animal control officers.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

1. Performs a variety of working level law enforcement duties.
2. Responds to life and property threatening calls such as robbery, burglary, family disturbances, theft, vandalism, arson, riot, etc.
3. Patrol streets, roads and public places on foot, automobile, or other vehicle to prevent and discover the commission of crime and enforce law.
4. Conducts investigations and follow-up investigations: makes arrest of offenders.
5. Writes crime case reports, arrest reports, complaint reports, etc.
6. Appears and testifies in court.
7. Performs traffic enforcement.
8. Operate the breathalyzer, radar equipment and other law enforcement related equipment and/or software.
9. Conducts security checks of business and residential establishments.
10. Carries out duties in conformance with federal, state, county and city laws and ordinances.
11. Ensures that day-to-day police functions operate smoothly to include making supervisory decisions on how to handle non-emergency, investigatory, crisis intervention, and/or emergency situations.
12. Handles the complaints and resolves problems.
13. Instructs subordinates in police patrol, investigations, code enforcement and animal control work to include in the guidance of how to generate criminal complaints, affidavits, and incident reports.
14. Receives assignments to investigate violations of laws.
15. Collects and preserves evidence, assists in training subordinated personnel.
16. Supervises handling of felony and complicated misdemeanor cases, and supervises crime scenes for patrol and detective personnel.

17. Consults with superior officers to discuss effectiveness of existing policies and procedures and to recommend necessary changes, assist in the analysis of organization and crime reports.
18. Responsible for the morale and welfare of officers in the department to include setting a positive professional example for others.
19. Maintains positive working relationship with other city departments or fellow law enforcement agencies.
20. Reviews subordinate documentation for accuracy and thoroughness to include periodic reviews of officer body and police vehicle video recordings.

The above information on this job description has been designed to indicate the general nature and level of work performed by employees within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties and responsibilities required of all employees assigned to this job.

MINIMUM QUALIFICATIONS:

A. Education and Experience:

1. High School diploma or G.E.D. equivalent.
2. At least two (2) years as a certified police officer in the State of New Mexico.

B. Necessary Knowledge, Skills and Abilities:

1. Knowledge of criminal law, investigation, ~~case law~~, crime and prevention methods.
2. Thorough knowledge of the rules of evidence and the laws governing the custody of persons.
3. Ability to deploy personnel effectively, directs them in their work and advice on technical police problems.
4. Knowledge of police records, and ability to prepare accurate and comprehensive reports.
5. Ability to analyze law enforcement problems and adopt effective programs.
6. Ability to plan and coordinate to work of subordinates.
7. Thorough knowledge of applicable federal, state and local laws and ordinances, department/city policies and procedures.
8. Extensive knowledge of City's geography.
9. Ability to perform work requiring good physical condition.
10. Ability to communicate effectively orally and in writing; ability to follow and give verbal and written instructions; and ability to establish and maintain effective working relationships with employees, the public and other agencies.
11. Ability to exercise sound judgment in evaluating situations and in making decisions; must possess emotional and mental stability.
12. Ability to properly utilize all tools and equipment necessary to perform the above listed duties and responsibilities.

C. Requirements/Certifications/Licenses:

- 1) Must possess a valid New Mexico Driver's License
- 2) Must possess an active New Mexico Law Enforcement Academy police officer certification.
- 3) Must have successfully completed a First Line Supervisor Course accredited by the New Mexico Department of Public Safety or successfully complete said course within 6 months of hire/promotion unless extension granted by the Chief of Police.
- 4) Must successfully pass the pre-employment drug testing (external applicants only).

TOOLS AND EQUIPMENT USED:

Police car, police radio, radar gun, handgun and other weapons as required, baton, handcuffs, breathalyzer, moving/stationary radar, measuring tapes (roller meter/steel), fire extinguisher, body microphone, digital recorders, photo and body camera, first-aid equipment, vest (bullet proof & safety), fingerprint collection kit, evidence collection bags, flashlights, binoculars, and personal computer including word processing software.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to sit and talk or hear. The employee is occasionally required to stand, walk, use hands to finger, handle, or operate objects, controls, or tools listed above, reach with hands and arms, climb or balance, stoop, kneel, crouch, or crawl, and taste or smell.

The employee must occasionally lift and/or move more than 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those by an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee frequently works in outside weather conditions. The employee occasionally works near moving mechanical parts; in high, precarious places; and with explosives and is occasionally exposed to wet and/or humid conditions, fumes or airborne particles, toxic or caustic chemicals, extreme cold, extreme heat, and vibration. The noise level in the work environment is usually moderate.

SELECTION GUIDELINES:

Formal application, rating of education, rating of experience and disciplinary records; written examination, oral board interview, and background/reference check; other job-related tests may be required.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute by an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.



CITY OF TRUTH OR CONSEQUENCES

AGENDA REQUEST FORM

MEETING DATE: January 26, 2022

Agenda Item #: H.6

SUBJECT: Appointment of a Board Member to serve on the Spaceport America Committee.

DEPARTMENT: City Clerk's Office

DATE SUBMITTED: January 20, 2022

SUBMITTED BY: Angela A. Torres, Clerk-Treasurer

WHO WILL PRESENT THE ITEM: Mayor Pro-Tem Hechler

Summary/Background:

The City has one (1) Commissioner who serves as a member on the Spaceport America Committee. Randall Aragon was the previous Governing Body member who sat on the board. This item is to appoint one (1) new board member to the Spaceport America Committee. At the January 12, 2022 Commission Meeting the Governing Body voted to table this item until the next meeting so that Mayor Pro-Tem Hechler can see if the Management of Spaceport is still willing to keep this committee.

Recommendation:

Appointment of said position to the Spaceport America Committee.

Attachments:

- None.

Fiscal Impact (Finance): N/A

\$0.00

Legal Review (City Attorney): N/A

None.

Approved For Submittal By: ☐ Department Director

Reviewed by: ☒ City Clerk ☐ Finance ☐ Legal ☐ Other: Click here to enter text.

Final Approval: ☒ City Manager

CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN

Resolution No. - Ordinance No. -

Continued To: - Referred To: -

☐ Approved ☐ Denied ☐ Other: -

File Name: CC Agendas 1-26-2022