

City of Truth or Consequences
Human Resources Office

PH: (575) 740-7554
Ext: 314

505 Sims Street
Truth or Consequences, NM 87901

FAX: (575) 894-0363
www.torcnm.org

JOB ADVERTISEMENT

WASTEWATER OPERATOR I

The City of Truth or Consequences has an opening for the position for **OPERATOR I** in the **WASTEWATER** Department.

See **Job Description for full requirements and representative duties.**

Pay rate commensurate with qualifications and experience, plus benefits.

Applications and Job Descriptions are available from the City's Human Resources Office, 505 Sims Street T or C, NM 87901, tel. # (575) 740-7554, fax # (575) 894-0363 or on the City's Website at www.torcnm.org.

Deadline for applications to be returned to the City's HR Office until filled.

Equal Opportunity Employer

POSTED: City's Website (08/27/2024 – Until Filled)
Indeed.com (08/27/2024 – Until Filled)

**City of Truth or Consequences
Human Resources Office**

505 Sims Street

PH: (575) 740-7554

Truth or Consequences, NM 87901

FAX: (575) 894-0363

POSITION DESCRIPTION

Class Title: Wastewater Operator I

Department: Water/Wastewater

Division: Wastewater

Status: Non-Classified

FSLA- Exempt

GENERAL PURPOSE:

This position takes care of operation and maintenance of wastewater treatment and sewer collection system.

SUPERVISION RECEIVED:

This person works under the guidance and direction of the Water Utilities Director and or Wastewater Supervisor.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Maintains safety practices and procedures.
- Responsible for operation and maintenance of ground water production system,
- Responsible to maintain records and prepares reports, performs testing and other duties required for proper operation and maintenance of treatment facility.
- Installs, services, repairs and maintains equipment such as pumps, vacuum pump stations, operating valves, gates and motors, both manual and remote control.
- Observes variations in operating conditions, interprets gauge and meter readings as well as laboratory test results to determine response requirements.
- Available to perform emergency and weekend standby duty for emergency repairs.
- Through assigned staff oversees the operation and maintenance of wastewater system routine maintenance and operation of wastewater treatment plant equipment.
- Receives complaints and/or inquiries from customers and/or general public pertaining to the utilities and personnel activities, policies, procedures, etc., and respond based on considerable knowledge of policies and activities or initiates further review and investigation of complaints by verbal and/or written responses and recommendations for presentation to offended parties, personnel involved and appropriate directs such maintenance work as warranted by customer inquiry or complaint.

The above listed duties are intended to be general in nature and level of work performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

MINIMUM QUALIFICATIONS:

Education and Experience:

- High school diploma or GED equivalent PLUS 1-3 years of responsible experience in maintenance and operation in sewer collections, wastewater treatment.

- Associate Degree in water technology or a related field is encouraged.

Knowledge, Skills and Abilities:

- Ability to read, write and understand written and oral instructions.
- Ability to work with equipment, tools and the materials specified in this classification.
- Ability to use the equipment and tools involved in the maintenance of water and wastewater systems.
- Must be familiar with all safety procedures required in conducting the duties above described.
- Ability to make visual and audio inspections of field equipment and facilities such as water wells, lift stations and booster stations.
- Must be able to communicate verbally and in writing with co-workers.
- Must be able to read accurately all gauges on equipment and make correct judgments in the operation of equipment and service.
- Must be able to review and comprehend necessary updates to computer equipment and/or lab requirements.

Requirements/Certifications/Licenses:

- Valid New Mexico Class “B” CDL or able to obtain one within 18 months of hire.
- New Mexico Wastewater I certification.
- Dual certification in water and wastewater is encouraged.
- Must successfully pass the pre-employment drug and alcohol screening test, and the post offer employment medical examination.

EQUIPMENT, TOOLS AND MATERIALS:

- Utilizes the equipment/vehicles described in the Essential Duties and Responsibilities section.
- Utilizes the following hand operated tools: shovel, rake, axe, pick, pitchfork, digging bars, grease gun, sledgehammer, hand tools (e.g. hammer, screwdriver, wrenches), and cutting torch.
- Petroleum products, tire chains, construction signs, chemicals, paint, water, weeds, salt, sand and canvas.
- Eye goggles, hardhat, steel-toe boots, dust masks, earplugs, gloves rubber boots, reflecting vests, cones and flags are used as safety precautions.

List is general not all inclusive

WORK ENVIRONMENT:

- Work is performed mostly outdoors, wet or dry surface and will be exposed to natural weather conditions and extremes in temperature.
- Subject to intermittent noise and vibration factors.
- Subject to unpleasant odors, fumes, dust, mists and chemicals.
- Work is conducted primarily during daylight hours, however, may be required to work after normal hours, when necessary.
- Work is performed on even or uneven terrain.
- Work performed poses health hazards due to materials and/or products handled in the line of duty requirements.

PHYSICAL FUNCTIONS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Must be able to lift up to 100 pounds occasionally (i.e. up to one third of workday), from ground to waist level. Ability to lift up to 50 lbs., frequently to constantly (i.e., from one-third up to entire workday), from ground to shoulder level.
- Ability to sit up to four hours at one time; up to seven and one-half hours total per day.
- Ability to stand and/or walk up to four hours at one time; up to eight hours total per day.
- Ability to climb in and out of lift stations and booster stations at least three times daily at an estimated depth of approximately 25 feet.
- Ability to crouch, kneel and remain in a prone position for up to 30 minutes at one time
- Ability to bend at waist and twist/rotate waist if necessary for up to one-third of workday.
- Ability to work with arms extended and bent for up to four hours at one time, and seven and one-half hours total per day.
- Ability to push/pull with arms with a force up to 50 plus lbs., while performing labor work.
- Ability to use hands and wrists to screw/unscrew bolts and oil caps, etc., as part of a maintenance routine.
- Ability to maintain balance while climbing up and down the necessary ladders.
- Ability to push with legs up to 40 lbs., of force to operate foot controls for up to four hours at one time, and seven and one-half hours total per day.
- Ability to twist/rotate legs in operating foot controls.
- Ability to use hands and fingers to grasp/manipulate levers and steering wheel in a bilaterally coordinated manner.
- Ability to coordinate use of hands and eyes in operation of any equipment.

SELECTED GUIDELINES:

Formal application, rating of education and experience; oral interview and reference check; job related tests may be requested. This Position Description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

Equal Opportunity Employer Statement:

The City of Truth or Consequences is an equal opportunity employer that is committed to diversity and inclusion in the workplace. We prohibit discrimination and harassment of any kind based on race, color, sex, religion, sexual orientation, national origin, disability, genetic information, pregnancy, or any other protected characteristic as outlined by federal, state, or local laws. This policy applies to all employment practices within our organization, including hiring, recruiting, promotion, termination, layoff, recall, leave of absence, compensation, benefits, training, and apprenticeship. The City of Truth or Consequences makes hiring decisions based solely on qualifications, merit, and business needs at the time.

I have read the above Written job description, I understand the demands and expectations of the position described and to the best of my knowledge believe I can perform these duties. I understand that this is a uniformed fulltime position in compliance with FLSA (Fair Labor Standards Act).

Name _____

Date _____