



**REQUEST FOR PROPOSALS (RFP)
FOR FIVE (5) EACH REFURBISHED ELECTRICAL TRANSFORMERS**

July 12, 2023

Enclosed you will find an RFP for five (5) each reconditioned transformers (TRANSFORMERS) for the City of Truth or Consequences, NM Electric Department. All pertinent information is contained within.

The RFP due date is Thursday July 27th, 2023, at 2:00 p.m. MST. The RFP will be reviewed beginning Friday July 28th, 2023, at the electrical department offices in Truth or Consequences. Award for the transformers will be August 9, 2023 after the City Commission meeting.

Should you need clarification on any part of this RFP please contact, Mindee Holguin, Chief Procurement Officer at 575.952.0490 or email procurement@torcnm.org.

Thank you for reviewing this information and participating in our RFP process.

Sincerely,

Mindee Holguin
Chief Procurement Officer
City of Truth or Consequences
Ph. 575-952-0490 | procurement@torcnm.org



CITY OF TRUTH OR CONSEQUENCES-RFP NOTICE TRANSFORMERS

Request for proposals will be received by the Procurement Department of the City of Truth or Consequences (City), 505 Sims, Truth or Consequences NM, 87901, until 2:00 p.m., prevailing time on June 27th, 2023, for TRANSFORMERS. Email submissions are also acceptable.

The Electrical Department Manager and staff will then evaluate them for compliance and score accordingly. Award for the transformers is expected August 9, 2023 after City Commission meeting.

The successful respondent shall deliver the transformers FOB to the City of Truth or Consequences Electric Utility Shop located at 404 East Joffre Street, Truth or Consequences, NM 87901. All applicable destination, freight or other charges shall be included in the price provided.

Award criteria based on best value for the City of T or C NM:

Criteria	Points
Price	0-50
Earliest delivery date	0-50
Total	100

Respondents with the total highest score are candidates for award.

Proposals shall not to exceed five 8-1/2" x 11" pages and must be submitted in a sealed envelope, addressed ATTN: Mindee Holguin, Chief Procurement Officer, City of Truth or Consequences, 505 Sims, Truth or Consequences NM, 87901. The outside of the envelope must be marked TRANSFORMERS and the respondents name and address shall be shown thereon. Email submissions are also acceptable method of submission. Email proposals to procurement@torcnm.org.

All costs must be provided on the required cost proposal form attached. All blank spaces for proposal prices must be filled in, in ink, or type written, and the proposal cost form must be fully completed and executed when submitted. Any exceptions will be evaluated for suitability and acceptance is at the sole discretion of the City.

The City may waive any informalities or minor defects or reject any and all proposals. Any proposal may be withdrawn prior to the scheduled due date of the proposals or authorized postponement thereof. No respondent may withdraw their proposal within thirty (60) days after the actual due date and the price proposed shall be good for 60 days.

All applicable laws, ordinances and the rules and regulations of all authorities having jurisdiction over the City and State of NM shall apply to the contract throughout.



**CITY OF TRUTH OR CONSEQUENCES COST PROPOSAL FOR FIVE (5) EACH
REFURBISHED TRANSFORMERS**

To: Mindee Holguin, Chief Procurement Officer
Ph. 575-952.0490 | procurement@torcnm.org
505 Sims St.
Truth or Consequences, NM 87901

Transformer 250KVA Single Phase Pad Mount, 12,470/GRDY/7200 - 240/120, Loop Feed, Dead Front

5ea. @ \$_____ each, Total = \$_____

Delivery date for Equipment: _____

A complete list of specifications for all transformers and related components being provided by the respondent shall be submitted with all proposals. Failure to do so may disqualify your proposal.

Respondents Name (Please print or type)

Address

Signature of Officer of Company

Name of Officer (Please print or type)

Date

Cell Phone#

Email Address