



CITY OF TRUTH OR CONSEQUENCES

AGENDA REQUEST FORM

MEETING DATE: September 22, 2021

Agenda Item #:

SUBJECT: Award Recommendation for RFP #20-21-012 North Transformer Replacement

DEPARTMENT: Finance Department

DATE SUBMITTED: September 15, 2021

SUBMITTED BY: Carol Kirkpatrick, Finance Director

WHO WILL PRESENT THE ITEM: Carol Kirkpatrick, Finance Director

Summary/Background: RFP #20-21-012 North Transformer Replacement was advertised on July 2, 2021. Proposals were due on August 20, 2021. Evaluations were performed on August 23, 2021. Oral presentations were not held.

Recommendation:

Evaluation Committee's Recommendation for Award is American Electrical Testing Co., LLC

Attachments:

Evaluation Committee Report

- Notice of Award to American Electrical Testing, Co., LLC.
- Acceptance of Award from American Electrical Testing Co., LLC

Fiscal Impact (Finance): Yes

Total cost of award is \$1,095,682.52 plus Gross Receipts tax \$93,133.01 for a total of \$1,188,815.53. Project is pending loan approval.

Legal Review (City Attorney): N/A

Approved For Submittal By: Department Director

Reviewed by: City Clerk Finance Legal Other: [Click here to enter text.](#)

Final Approval: City Manager

CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN

Resolution No. [Click here to enter text.](#) Ordinance No. .

Continued To: . Referred To: .

Approved Denied Other: .

File Name: [Click here to enter text.](#)



City of Truth or Consequences

505 Sims Street

Truth or Consequences, New Mexico 87901

City (575) 740-7323 Fax (575) 894-0363

NOTICE OF AWARD

September 9, 2021

American Electrical Testing
Attn: Billy Fernandez
bfernandez@aetco.us
25 Forbes Blvd, Suite 1
Foxboro, MA 02035

Re: Notice of Award of RFP#20-21-12 North Transformer Replacement

Dear Mr. Fernandez,

The Evaluation Committee for the above mentioned Request for Proposal (RFP) has selected your company to provide the services as listed in RFP #20-21-012 North Transformer Replacement for the City of Truth or Consequences.

The City of Truth or Consequences has reviewed and accepted your final cost proposal in the amount of One Million, Ninety-Five Thousand, Six Hundred Eight Two Dollars and Fifty Two Cents (1,095,682.52) plus gross receipts tax. (Attached)

Please note that this award and the preceding contract are pending funding and the final approval of the City of Truth or Consequences' City Commission. The City of Truth or Consequences will inform you of when you may start the actual project via a purchase order and a "Notice to Proceed."

If you agree to accept this award, please sign the attached acceptance of award and return it to me no later than Friday, September 10, 2021 by 2:00 pm. You can email it to procurement@torcnm.org.

In addition, if you agree with the attached Agreement, please print and sign two copies of the signature page only. Please return both originals to me no later than September 14, 2021 by 2:00 pm. The signed signature pages can be mailed to: City of Truth or Consequences, Procurement Office, 505 Sims St. Truth or Consequences, NM 87901.

Also, would you please scan and email a copy of the signature page to me by or before September 14, 2021. I would greatly appreciate it. (procurement@torcnm.org)

We will send you an executed copy of the contract for your records after the City of Truth or Consequences' Commission approves the award and the contract on September 22, 2021. You may

not begin work until the Commission has approved both the award and the contract, and you have been issued an approved purchase order and a "Notice to Proceed."

We look forward to the execution of this contract and to working with your firm. Should you have any questions, please do not hesitate to contact me at 575-740-7323.

Sincerely,



Carol Kirkpatrick
Finance Director/Procurement Manager
City of Truth or Consequences

Attachments: Best and Final Cost Offer-American Electrical Testing Co, LLC
Award Acceptance Letter
City of Truth or Consequences Agreement

APPENDIX D

RFP 20-21-12 REPLACEMENT OF NORTH TRANSFORMER
NAME OF OFFEROR: American Electrical Testing Co., LLC

COST RESPONSE FORM

Description	Type	Quantity	Cost per Item
Transformer Replacement	Best and Final	1	\$1,095,682.52

All amounts provided must include all labor, materials, equipment, transportation, configuration, installation, training and profit to provide the goods and/or services described in Section IV.A, (as amended by any current RFP amendments for the period specified).

**William
Fernandez**

Digitally signed by: William
Fernandez
DN: CN = William Fernandez email
= wfernandez@aetco.us C = US O
= American Electrical Testing Co.,
LLC OU = NY Area Manager
Date: 2021.08.31 16:16:09 -04'00'

CITY OF TRUTH OR CONSEQUENCES
ACCEPTANCE OF AWARD

RFP #20-21-012 NORTH TRANSFORMER REPLACEMENT

On behalf of **American Electrical Testing Co, LLC**,

I, William R. Fernandez, accept the award for Request for Proposal (RFP) #20-21-012 North Transformer Replacement as follows:

Compensation: One Million, Ninety-Five Thousand, Six Hundred Eight Two Dollars and Fifty Two Cents (\$1,095,682.52) plus gross receipts tax.

I understand that the Final Award and Agreement are pending approval by the City Commission and funding. If the City Commission does not approve the Final Award or Agreement, or the City does not received funding, then the Award and Agreement will be terminated.

William Fernandez

Digitally signed by: William Fernandez
DN: CN = William Fernandez email =
wfernandez@aetco.us C = US O = American
Electrical Testing Co., LLC OU = NY Area Manager
Date: 2021.09.10 16:28:55 -04'00'

Accepted by: _____

(Authorized Signature)

Date: 9/10/2021

Please return this form to the Procurement Office **no later than September 10, 2021 at 2:00 pm**. The form can be emailed to: procurement@torcnm.org or hand deliver to City of Truth or Consequences, Procurement Office, 505 Sims Street, Truth of Consequences, NM 87901.