

CITY OF TRUTH OR CONSEQUENCES
TRUTH OR CONSEQUENCES, NM
12.47 KV DISTRIBUTION LINE RENOVATIONS
RFP: 21-22-005

REQUEST FOR PROPOSALS

As required by 13-1-11 NMSA 1978 the City of Truth or Consequences (Owner) is requesting proposals (RFP) for the project described in this RFP.

Sealed proposals for the construction of the **12.47 kV Distribution Line Renovations**, will be received at the **City of Truth or Consequences, Procurement Office 505 Sims St. Truth or Consequences, NM 87901** until **2:00 pm** local time on **November 16, 2021**, at which time the proposals received will be **privately** opened and read. The Project consists of constructing and **replacing electrical distribution, associated distributed transformers, secondary services, and miscellaneous distribution components.**

The Issuing Office for the Project Documents is: **Bohannon Huston, Inc. located at 425 S. Telshor Blvd., Suite C103, Las Cruces, NM 88011, telephone 575-532-8670.** Prospective offerors may examine the Bidding Documents at the Issuing Office between the hours of **Monday – Thursday 7:30 to 5:30 and Friday 7:30 to 11:30**, and may obtain copies of the Project Documents from the Issuing Office as described below.

For offeror forms, and Contract Documents, including plans, specifications, and other documents to be used in connection with the submission of bids, prospective offerors are invited to register under the "BHITracker®" web portal link located at www.bhinc.com to obtain access to the "Bids" section for distribution of project documents electronically. Select the pertinent project as listed on the projects list. Register new company account by providing the following contact information: Company name, contact name, company role, telephone number and email address. The offeror shall receive a notification email once the offeror has been registered with the site. Each registered offeror will be able to re-access the site from www.bhinc.com and selecting the "BHITracker®/Bids" icon which will direct the offeror to the BHITracker® bid document distribution site. The offeror shall have a specific username and password in order to gain access to the "**Truth or Consequences 12.47 kV Distribution Line Renovations**" project. Neither Owner nor Engineer will be responsible for full or partial sets of Project Documents, including Addenda if any, obtained from sources other than the Issuing Office.

If you do not or cannot access the site, please notify us as soon as possible. The following shall be performed through the BHITracker® site.

1. **DOWNLOAD THE BIDDING DOCUMENTS FROM THE BHITRACKER® SITE:**
The bidding documents are available during the bidding phase from the **CONTRACT DOCUMENTS** tab under the **BIDDING DOCUMENTS** subsection. When issued, addenda will be available from the **ADDENDA SECTION**.
2. **PLEASE SUBMIT ALL QUESTIONS THROUGH THE BHITRACKER® SITE:** To submit a question, go to the **BIDDING** tab and click on **SUBMIT QUESTION**. This will direct you to a form to enter the question, when complete click **SUBMIT** and the question will be sent to BHI for review. Responses to questions will be included in the Addenda section (under the **CONTRACT DOCUMENTS** tab) and offerors will be notified via email when this information is available.
3. The offerors list is provided in the **BIDDERS LIST** tab.

Bidding Documents also may be examined at the following locations:

City of Truth or Consequences Office, 505 Sims St. Truth or Consequences, NM 87901

Construction Reporter 1609 Second St. NM, Albuquerque, NM 87102 (505) 243-9793

The PlanIt Room 1155 Westmoreland Suite 109, El Paso, TX 79925 (915) 781-2900

A pre-proposal conference will be held at **2:00 pm** local time on **October 26, 2021** at the **City of Truth or Consequences, Chambers Meeting Room at 405 W 3rd St. Truth or Consequences, NM 87901**. Attendance at the pre-proposal conference is **mandatory**. Bidders shall submit questions to the Owner / Engineer during the bidding phase through the BHITracker® Site. Responses to the questions will be provided via an addendum. The last day for questions is close of business (**5:00 pm local time**) **November 5, 2021**.

Bid security shall be furnished in accordance with the Instructions to Bidders.

The amount and nature of the service to be furnished is understood and that the nature of this proposal is in strict accordance with the conditions set forth and is part of this Request for Proposal ("RFP"), and that the undersigned Offeror has read and understands the scope and conditions of the RFP.

By submitting this proposal, Offeror declares it is an equal opportunity employer, and will not discriminate with regard to race, age, religion, color, national origin, ancestry, sex, sexual orientation, gender identity, spousal affiliation, or physical or mental handicap as specified in Sec. 281-7 NMSA 1978 in the performance of this contract between Offeror and the Owner.

The Offeror hereby proposes to perform necessary professional services for the amount and upon the conditions stated in this proposal after notice of award of the contract.

This RFP is subject to the Purchase Order "Term and Conditions," Proposal Requirements, Scope of Work and any subsequent contract or agreement

Proposals must include, but are not limited, the requirements set in the RFP. Proposals deposited with the Owner may be withdrawn or modified prior to the time set for opening of proposals.

The opening of sealed proposals shall be conducted in private in order to maintain the confidentiality of the information/data provided. Proposals will remain confidential during negotiation process.

Pursuant to 13-1-115 NMSA 1978, Offerors submitting proposals may be afforded an opportunity for discussion and revision of proposals. Revisions may be permitted after submissions of proposals and prior to award for the purpose of obtaining best and final offers. Negotiations may be conducted with responsible Offerors who submit proposals found to be reasonably likely to be selected for award.

The Owner will open all proposals, assign an evaluation committee and evaluate all proposals; determine the need for, and conduct any negotiation; and make final recommendation to the City Council for award of the agreement or contract.

The agreement or contract award shall be made to the responsible Offeror or Offerors whose proposal is most advantageous to the Owner, taking into consideration the evaluation factors set forth in the RFP.

The proposal total shall exclude all applicable taxes including applicable New Mexico Gross Receipts Tax or applicable local option tax. The Owner will pay the successful offeror for any taxes due on the agreement or contract and will pay any increase in applicable taxes which becomes effective after the date the agreement or contract is entered into in addition to the Proposal total amount. Taxes shall be shown as a separate line item and separate amount on the invoice.

The Owner reserves the right to reject any or all proposals, cancel the RFP in its entirety or to waive irregularities at its option when it is in the best interest of the Owner.

Award of the contract is contingent upon the budgeting and appropriation of funds for continuation of the professional services contemplated by this RFP.

Owner: **City of Truth or Consequences**

By: **Donna Gardner**

Title: **Chief Procurement Officer**

Date: **October 8, 2021**

+ + END OF REQUEST FOR PROPOSALS + +