

**City of Truth or Consequences
Ralph Edwards Park Rental Agreement
505 Sims Street**

Truth or Consequences, NM 87901

Please contact the City Clerk's Office at (575) 894-6673 or at
torcclerk@torcnm.org to schedule an event

Name of Contact (Printed): _____

Name of Organization (Printed): _____

Contact Phone #: _____

Contact Email: _____

Contact Address:

Street/PO Box	City	State/Zip
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- A Commercial Event Application: is for the use of a portion of a park for events that are expected to draw a large number of people due to their nature, interest, location, promotion, or any combination of similar influences that are to be held in a City Park. This includes but not necessarily limited to vendors, festivals, solicitations, or performances. Vendors selling goods on public property must have a city business license. All Commercial Event Applications must be approved by the City Manager.
- The cleaning/damage deposit will be deposited in a city account, and will be refunded if the facility is cleaned after the event and the facility has been returned to prior condition to the satisfaction of the city. If the amount of deposit is greater than the cost of cleaning or damage, the difference will be refunded. If the cost of cleaning or damage is greater than the amount of deposit the renter will be charged accordingly.
- Note: The City Manager or his/her designee may impose other use regulations as he/she may deem necessary as long as those regulations do not subvert the intent of this policy. Any complaints for public affray may affect your ability to use City Parks.

Date(s) & Time of Event:

Date: _____ Time: _____ AM/PM to _____ AM/PM

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Date: _____ Time: _____ AM/PM to _____ AM/PM

Date: _____ Time: _____ AM/PM to _____ AM/PM

Date: _____ Time: _____ AM/PM to _____ AM/PM

Date: _____ Time: _____ AM/PM to _____ AM/PM

Date: _____ Time: _____ AM/PM to _____ AM/PM

Please check all that apply

RALPH EDWARDS PARK:

Reserving a Park Shelter:

Small Shelter (Fees per Shelter)

- \$20.00: Up to 2 hours
- \$30.00: 2 hours to 4 hours
- \$40.00: 4 hours to all day
- \$25.00: Refundable Deposit (*per rental*)

Large Shelter (Fees per Shelter):

- \$25.00: Up to 2 hours
- \$35.00: 2 hours to 4 hours
- \$45.00: 4 hours to all day
- \$25.00: Refundable Deposit (*per rental*)

**Reserving Gazebo:
(Utilities not included)**

- \$30.00: Up to 4 hours
- \$50.00: 4 hours to 8 hours
- \$25.00: Refundable Deposit (*per rental*)

Group shelters and the Gazebo are first come first serve to the public. Applicable fees apply for exclusive use of each shelter.

Use of Utilities:

- \$7.00: Electricity (*per outlet, per day*)
- \$50.00: South pedestals (*per day*)
- \$10.00 Water Fees (*single hose bib per day*)
- \$25.00 multiple hose bibs (*per event*)

Commercial Event Application:

- \$50.00: Event Reservation (Group Shelter and Gazebo not included)
- \$50.00 Electricity (*per event*)
- \$7.00: Electricity (*per outlet, per day*)
- \$10.00: Water Fees (*per hose bib per day*)
- \$100.00: Refundable Deposit (*per reservation*)

Please note that Set-up and tear-down will be the responsibility of the renter, and Jumping Balloons are NOT permitted at Ralph Edwards Park.

City Staff Use Only:

Rental Fee: _____ Receipt Number: _____ Date: _____

Deposit Fee: _____ Receipt Number: _____ Date: _____

Deposit on file: Yes: ____ No: ____ Receipt No: _____ Date of Deposit Refund: _____

Gazebo: ____ #1 Multi Table Pavilion: ____ #2 Single Table Pavilion: ____ #3 Single Table Pavilion: ____

#4 Single Table Pavilion: ____ #5 Single Table Pavilion: ____



RALPH EDWARDS PARK LEGEND

GAZEBO HAS 8 ELECTRICAL OUTLETS AROUND IT DIVIDED INTO 4 DIFFERENT ZONES (2 PER ZONE)

1 MULTI TABLE PAVILION

4 SINGLE TABLE PAVILIONS

WATER HOSE ACCESS (BLUE CIRCLE)

ELECTRICAL ACCESS (LIGHTING BOLT IN RED)

I have read and understand all of the terms and conditions in this rental agreement and will abide by them:

Responsible Party signature: _____ Date: _____

City Clerk Staff Signature: _____ Date: _____

For use by City Staff ONLY.

Commercial Event Application Approval

City Manager Approval: _____ **Date:** _____

Parks Department Approval: _____ **Date:** _____

Business License No: _____ **Date:** _____