

City of Truth or Consequences
Louis Armijo Sports Complex Rental Agreement
505 Sims Street

Truth or Consequences, NM 87901

Please contact the City Clerk's Office at (575) 894-6673 or at
torcclerk@torcnm.org to schedule an event

Name of Contact (Printed): _____

Name of Organization (Printed): _____

Contact Phone #: _____

Contact Email: _____

Contact Address:

Street/PO Box	City	State/Zip
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- A Commercial Event Application: is for the use of a portion of a park for events that are expected to draw a large number of people due to their nature, interest, location, promotion, or any combination of similar influences that are to be held in a City Park. This includes but not necessarily limited to vendors, festivals, solicitations, or performances. Vendors selling goods on public property must have a city business license. All Commercial Event Applications must be approved by the City Manager.
- The cleaning/damage deposit will be deposited in a city account, and will be refunded if the facility is cleaned after the event and the facility has been returned to prior condition to the satisfaction of the city. If the amount of deposit is greater than the cost of cleaning or damage, the difference will be refunded. If the cost of cleaning or damage is greater than the amount of deposit the renter will be charged accordingly.
- Note: The City Manager or his/her designee may impose other use regulations as he/she may deem necessary as long as those regulations do not subvert the intent of this policy. Any complaints for public affray may affect your ability to use City Parks.

Date(s) & Time of Event:

Date: _____ Time: _____ AM/PM to _____ AM/PM

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Date: _____ Time: _____ AM/PM to _____ AM/PM

Date: _____ Time: _____ AM/PM to _____ AM/PM

Date: _____ Time: _____ AM/PM to _____ AM/PM

Date: _____ Time: _____ AM/PM to _____ AM/PM

Date: _____ Time: _____ AM/PM to _____ AM/PM

Date: _____ Time: _____ AM/PM to _____ AM/PM

Date: _____ Time: _____ AM/PM to _____ AM/PM

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**A schedule must be submitted for ALL Commercial Events at any facility,
and ALL Sporting Events at the Louis Armijo Sports Complex.**

LOUIS ARMIJO SPORTS COMPLEX:

Use of Field Lights: \$25.00: per day

Men/Women Sports Leagues: \$150.00: per team per season

Youth League Teams: \$100.00: per team per season

(Field Lights are included in fee **for games only**. Use of lights for practices must be paid separately)

Guest Tournaments (Men/Women): \$200.00: (**Up to 3 consecutive days**)

Refundable Deposit: \$50.00: (**per season**)

Use of Conference Room: \$15.00: per hour up to 3 hours (**per day**)
 \$50.00: over 3 hours
 \$25.00: Refundable Deposit (**per rental**)

Adult Sports Leagues must submit By-Laws, and sign a code of conduct when submitting application for season use.

A season being: spring, summer, fall, winter (3-4 Months).

All leagues must provide a season schedule at the time event is booked.

Set-up and tear-down will be the responsibility of the renter.

City Staff Use Only:

Rental Fee: _____ Receipt Number: _____ Date: _____

Deposit Fee: _____ Receipt Number: _____ Date: _____

Deposit on file: Yes: ____ No: ____ Receipt No: _____ Date of Deposit Refund _____

Copy of by-laws: Yes: ____ No: ____ Copy of Schedule: Yes: ____ No: ____

Season: (Circle one) Spring, Summer, Fall, Winter

I have read and understand all of the terms and conditions in this rental agreement and will abide by them:

Responsible Party signature: _____ Date: _____

City Clerk Staff Signature: _____ Date: _____

For use by City Staff ONLY.

Commercial Event Application Approval

City Manager Approval: _____ Date: _____

Parks Department Approval: _____ Date: _____

Business License No: _____ Date: _____