

**CITY OF TRUTH OR CONSEQUENCES
PLANNING & ZONING COMMISSION
MINUTES
MONDAY, AUGUST 3, 2020**

REGULAR MEETING MINUTES

Regular meeting of the Planning & Zoning Commission of the City of Truth or Consequences, New Mexico to be held in the City Commission Chambers, 405 W. Third, Truth or Consequences, New Mexico, on Monday August 3, 2020 at 5:30 p.m.

INTRODUCTION:

ROLL CALL:

Lillis Urban, Chairman
James Bush, Member
Richard Dumiak, Member – Via Phone
Merrill Dicks, Member - **RESIGNED**

ALSO PRESENT:

Morris Madrid, City Manager
Angela A. Torres, City Clerk – Via Phone
Traci Alvarez, Grants/P&Z Coordinator – Via Phone
Lisa Gabaldon, Secretary

1. APPROVAL OF AGENDA

**Member Bush made a motion to approve the agenda as submitted.
Chairman Urban seconded the motion.
Motion carried unanimously.**

2. APPROVAL OF MINUTES

a. Regular meeting of July 8, 2020

**Member Bush moved to approve the Minutes from July 8, 2020 as submitted with amendments.
Member Dumiak seconded the motion.
Motion carried unanimously.**

3. COMMENTS FROM THE PUBLIC

No comments.

4. RESPONSE TO COMMENTS FROM THE PUBLIC

No response.

5. NEW BUSINESS:

- a. Discussion/Action: Appointment of Vice-Chairman and 2nd Chairman.

The Commission decided to table this item until the next meeting.

- b. Discussion/Action: Recommendation of a new board member to fill vacancy.

Ron Fenn and Chris Sisney both took a few minutes to introduce themselves and give some background information.

Member Bush made a motion to recommend both members to the City Commission to fill the vacancies.

Member Dumiak seconded the motion.

Motion carried unanimously.

- c. Discussion: MainStreet District.

Linda DeMarino was present via phone to orient the P&Z Commission on MainStreet Truth or Consequences and her background as well as answer questions from the P&Z Commission.

- d. Discussion/Action: Set time and date for future meeting.

Due to the Labor Day holiday falling on the first Monday of September, the P&Z Commission agreed to meet on Tuesday, September 8, 2020 at 5:30 p.m.

The meetings will resume to the first Monday of every month thereafter.

6. COMMENTS FROM THE PLANNING & ZONING COMMISSION

Member Bush addressed City Manager Madrid by stating that he is doing a hell of a job; that he wears many hats. He went on to say that he felt as though City Manager Madrid had stifled the P&Z Commission at their last meeting. Member Bush stated that he's not sure if City Manager Madrid is ready for a P&Z Commission that wants to proceed. He said that Chairwoman Urban and Mr. Dicks as well as himself are very passionate and want to see the city progress and move forward. He asked City Manager Madrid to respect the P&Z Commission.

Member Dumiak said that he wished the agenda was a little clearer where Linda DeMarino was concerned.

Chairman Urban thanked her fellow commissioners for their service as well as the potential applicants. She thanked everyone who is there on a volunteer basis and that care about the city. She hopes that we can all find common ground.

7. COMMENTS FROM STAFF

City Clerk Torres made a comment in regards to the minutes. She stated that she noted that the commissioners tabled the item because they wanted some verbiage added; according to the Open Meetings Act, we are supposed to have the minutes approved at the following meeting for every single meeting. In the future, if anyone has any amendments that they would like, during the meeting or even before the meeting they can send whatever amendments you have and then voice it during the meeting that you would approve the minutes with whatever amendments you may have at that time. Chairwoman Urban asked the City staff to have a look at the minutes again and also particularly the end where there's a real drop off of either the verbatim and/or a summary of substantial content. City Clerk Torres agreed. Member Bush stated that Ms. Gabaldon said that the minutes do not have to be verbatim. He agrees with Chairwoman Urban that the last paragraph in the minutes is paraphrased. If it's gonna be recorded and transcribed it should be correct; it's either paraphrased or it's accurate. City Clerk Torres stated that according to the Open Meetings Act we are not required to do verbatim minutes unless it's for a public hearing, so we can do them if we would like or we can also summarize the minutes. P&Z Commission gets the minutes in the same amount of time as the City Commission, that's why they are sent out on Friday. Member Dumiak stated that if they have a choice between verbatim or summary, he will pick verbatim. City Clerk Torres advised the Commissioners that if there is something specific that they want included in the minutes, they could state that during the meeting. Chairman Urban concurred with Member Dumiak that she prefers verbatim transcripts. She said that if the City Commission is getting verbatim minutes than she doesn't see why the Planning & Zoning Commission can't get them as well. She knows it's more work however it's a really accurate record. City Clerk Torres advised Chairman Urban that the City Commission meeting minutes are summarized. The only time we do verbatim is during public hearing, she just wanted to make that clear. Chairman Urban stated that was an important clarification. She said that she could add that if the City staff elects to summarize the P&Z Commission minutes because they are not obligated to do verbatim in accordance with the Open Meeting Act, we have a recording of the meeting and she would propose that they make it common and regular practice to post that to the website, just as the City Commissions audio/video posted. City Clerk Torres stated that she will make sure that the audio is posted to the website.

City Manager Madrid wanted to address Commissioner Bush's comments and started off by saying that it was not his intention to stifle the commission in any way. You are a new commission and his purpose is to try and make suggestions early on, because in a few months, the P&Z Commissioners probably won't see him unless they really need him. He's there to guide and help the members focus. As a City Manager, it is his duty to make sure that everyone is walking in the same direction and on the same page. That was his objective. He apologized if he came on a little bit strong, that wasn't his intent. His intent was to make the point to stay focused and everyone should move in the same direction. Member Bush asked City Manager Madrid to let the P&Z Commission to work with him and they all agreed.

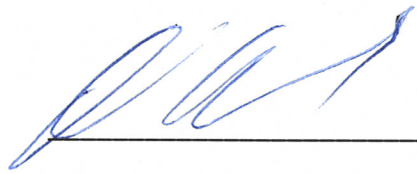
8. ADJOURNMENT

There being no further business to come before the Planning & Zoning Commission, Member Dumiak declared the meeting adjourned.

Chairman Urban seconded the motion.

Motion carried unanimously.

PASSED AND APPROVED ON THIS 5th day of October 2020.

A handwritten signature in blue ink, appearing to be 'D. Urban', is written over a horizontal line.

Chairman
Planning & Zoning Commission