

**CITY OF TRUTH OR CONSEQUENCES
PLANNING & ZONING
MINUTES
TUESDAY, MAY 12, 2020**

SPECIAL MEETING

Special meeting of the Planning & Zoning Commission of the City of Truth or Consequences, New Mexico held in the City Commission Chambers, 405 W. 3rd Street, at 5:30 p.m. on Tuesday, May 12, 2020.

INTRODUCTION:

ROLL CALL:

Lillis Urban, Member – Via Teleconference
James Bush, Member – Via Teleconference
Richard Dumiak, Member – Via Teleconference
Dennis Dunnum, Member – Via Teleconference
Merrill Dicks, Member – Via Teleconference

ALSO PRESENT:

Morris Madrid, City Manager
Angela A. Torres, City Clerk
Traci Alvarez, Grants/P & Z Coordinator – Via Teleconference
Lisa Gabaldon, Secretary

APPROVAL OF AGENDA:

City Manager Madrid called for approval of the agenda.

Member Dunnum moved to approve the agenda as submitted. Member Dumiak seconded the motion. Motion carried unanimously.

INTRODUCTION OF BOARD MEMBERS:

Each member took a few minutes to introduce themselves and give some background information.

APPOINTMENT OF CHAIRMAN AND VICE-CHAIRMAN:

Member Dumiak made a motion to nominate Lillis Urban for Chair and Dennis Dunnum for Vice-Chair. Member Bush seconded the nomination. Motion carried unanimously.

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GENERAL DISCUSSION:

Grant/Projects Coordinator & Designated Zoning Official Traci Alvarez gave some background on herself and her job description.

Wes Hall with Wilson & Company gave a brief job description and background on himself.

Member Dumiak asked if we currently have anything on hold waiting for them to review and Traci Alvarez gave them a breakdown.

Vice-Chair Dunnum asked if site visits were part of the process for them to make decisions and City Manager Madrid answered that city staff was responsible for that aspect and would then bring the information to the board.

Chairman Urban asked for hard copies of 3 of the Community Development Plans; The Truth or Consequences Comprehensive Plan; The Truth or Consequences Downtown Master Plan; and the Affordable Housing Plan. She also requested a City of T or C Zoning Map and the Code of Ordinances.

Traci Alvarez wanted to assure the board that when an item comes before them as part of the agenda packet, they will have everything that pertains to that particular item. Not only will she make a reference to what particular portion of the code it applies to, but she also tries to include an actual print out of that particular code for a quick reference for the board members for each item on their agenda.

Chairman Urban asked about the public being able to be a part of the future meetings. City Manager Madrid stated that the same technology that we are using now is available to the public. All that is needed is the call in information within the publication of the meeting. We include them in the notice, and anyone could call in and participate for public comment that way. We may also have to conduct some of the hearings that way as well. He also suggested that the Chairman and Vice-Chair come to the Chambers for the meetings so that they can learn the system, and be able to control the comments from the public and so forth.

City Manager Madrid brought to their attention that their meetings will need to be a little bit more formal. No one should speak until they are recognized by the Chair, and no one should be interrupted or interrupting. The public is involved for public comment. There is a general rule of 3 minutes for public comment for the City Commission and the City Advisory Boards. In the cases where there's a Batter Shell Procedure, or any other type of Public Hearing, then that's controlled by the Chief Presiding Officer with the advice of the Attorney if needed. City Manager Madrid stated that he had some booklets on The Robert's Rules of Order in his office if any of the members would like them for future reference.

SET TIME AND DATE FOR FUTURE MEETINGS:

The Planning & Zoning Commission agreed to have their next regular scheduled meeting on June 3, 2020 @ 5:30 p.m. for their standing meeting.

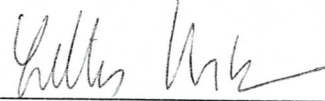
The Planning & Zoning Commission also agreed to have a Special Meeting on June 24, 2020 for the purpose of Public Hearings.

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ADJOURNMENT:

There being no further business to come before the Planning & Zoning Commission, Lillis Urban, Chairman, declared the meeting adjourned. Member Dumiak seconded the motion. Motion carried unanimously.

PASSED AND APPROVED this 10th day of June, 2020.

A handwritten signature in blue ink, appearing to read "Lillis Urban", is written over a horizontal line.

Lillis Urban Chairman
Planning & Zoning Commission