

**CITY OF TRUTH OR CONSEQUENCES
LODGERS TAX ADVISORY BOARD
MONDAY, MAY 24, 2021**

MINUTES

REGULAR MEETING

Regular meeting of the Lodgers Tax Advisory Board of the City of Truth or Consequences, New Mexico to be held on Monday, May 24, 2021 at 12:00 p.m. in the City Commission Chambers, 405 W. 3rd St, Truth or Consequences, NM 87901.

CALL TO ORDER:

This meeting was called to order by Vice-Chairman Kelley.

ROLL CALL:

Jake Foerstner, Chairman - Absent
Gina Kelley, Vice-Chairman
Theresa King, Member
Linda DeMarino, Member

ALSO PRESENT:

Bruce Swingle, City Manager
Kristin Saavedra, Chief Procurement Officer
Dawn C. Barclay, Deputy City Clerk

1. APPROVAL OF AGENDA:

Member De Marino made a motion to approve the agenda. Member King seconded the motion. Motion carried unanimously.

2. APPROVAL OF MINUTES:

- a. Regular Meeting Minutes of March 30, 2021
- b. Workshop Meeting Minutes of April 13, 2021
- c. Special Meeting Minutes of April 13, 2021

Member King made a motion to approve Regular Meeting Minutes of March 30, 2021, Workshop Meeting Minutes of April 13, 2021 and Special Meeting Minutes of April 13, 2021. Member De Marino seconded the motion. Motion carried unanimously.

3. COMMENTS FROM THE PUBLIC:

There were no comments from the public.

4. RESPONSE TO COMMENTS FROM THE PUBLIC:

There were no responses to comments from the public.

5. OLD BUSINESS:

a. Discussion/Action: Recommendations for the proposed changes to the Lodgers Tax Funding Guideline's approved by the City Commission on 3/31/2019:

Vice-Chairman Kelley took a minute to explain to Mr. Swingle how the board would like to follow/mimic the Sierra County's guidelines. They went on to discuss all proposed changes page by page. The board then agreed that Vice-Chairman Kelley will make a new word document. A copy will be submitted to Chief Procurement Officer, Kristin Saavedra to be presented to the City Commission.

Vice-Chairman Kelley made a motion to approve the Recommendation for the proposed changes to the Lodgers Tax Funding Guideline's approved by the City commission on 3/31/2019. Member De Marino agreed with the motion. Member King seconded. Motion carries unanimously.

6. NEW BUSINESS:

a. Discussion/Review: Lodgers Tax Recipients 3rd Quarter Reports:

Vice-Chairman Kelley recapped all attached documents. Making one note in regards to the Sierra County Recreation & Tourism Advisory Board. She stated they were a "contract for services" and they are paid through Lodgers Tax via the City Manager's Office. Ms. Saavedra explained she included them on the report because they received Lodgers Tax instead of Co-op funds for this year.

Some clarification was needed for missing participant's reports. This was due to no issued funding. There has been some discussion to phase out the quarterly reports all together because the reporting form does not state that the recipient must report a -0- funding award.

b. Discussion/Action: Review/adoption of Expenditure Guidelines Chart:

A sample was submitted of the expenditures report from Gallup, NM. The board reviewed it and made a suggestion to add to the Guidelines. The board feels this report will help benefit the recipients to understand what is required. That new draft will then be discussed further at the next scheduled meeting. No action was taken.

c. Discussion/Action: Chamber of Commerce FY 21/22 Request for Funding:

Cary "Jagger" Gustin was present and represented the Chamber of Commerce regarding request for funding for distribution of pamphlets. The board asked for a number count for the pamphlets that

need to be printed. They also discussed two options for distribution companies that could be used. The board decided to table this item until these questions could be answered.

Member DeMarino motioned to table this item until the question could be answered. Member King seconded. Motion carried unanimously.

7. REPORTS FROM THE BOARD:

Member De Marino commented on how well the procedure is going with revamping and updating the Lodgers Tax documents. She feels this will have a positive impact on the requestors, as well as the tax payer's having knowledge on how the tax payer's money is being used in a positive way.

8. REPORTS FROM STAFF:

Ms. Saavedra requested that they cc Executive Assistant, Tammy Gardner in any future emails sent to her.


The Board discussed the next meeting date which will be on Monday, July 26, 2021 at 12:00pm.

9. ADJOURNMENT:

There being no further business to come before the Lodger's Tax Advisory Board.

Member DeMarino made a motion to adjourn the meeting. Member King seconded the motion. Motion carried unanimously.

PASSED AND APPROVED ON THIS 26th DAY OF JULY 2021.



Jake Foerstner, Chairman
Lodger's Tax Advisory Board