

**CITY OF TRUTH OR CONSEQUENCES
IMPACT FEE ADVISORY BOARD
MONDAY, MARCH 19, 2018**

**REGULAR MEETING
Action Minutes**

Regular meeting of the Impact Fee Advisory Board of the City of Truth or Consequences, New Mexico to be held in the City Commission Chambers, 405 W. Third, Truth or Consequences, New Mexico, on Monday, March 19, 2018 at 4:34 P.M.

INTRODUCTION:

PRESENT:

George Szigeti, Chairman
Jeff Dornbusch, Vice-Chairman
Ron Pacourek, Member
Gil Avelar, Member – Arrived at 4:47 p.m.
Randy Ashbaugh, Member
Sid Bryan, Member

ALSO PRESENT:

Juan Fuentes, City Manager
Molzen Corben
Arnie Castaneda, Water/Wastewater Department Supervisor
Traci Burnette, Grant Project Coordinator
Angela A. Torres, Deputy City Clerk

APPROVAL OF AGENDA:

Member Bryan moved approval of the agenda.

Vice Chairman Dornbusch seconded the motion.

George Szigeti, Chairman – Voted aye
Jeff Dornbusch, Vice-Chairman – Voted aye
Ron Pacourek, Member – Voted aye
Randy Ashbaugh, Member – Abstained
Sid Bryan, Member – Voted aye

Motion carried.

APPROVAL OF MINUTES:

Special meeting of Tuesday, July 11, 2017:

Member Bryan moved approval of the July 11, 2017 minutes as submitted.

Vice Chairman Dornbusch seconded the motion.

George Szigeti, Chairman – Voted aye
Jeff Dornbusch, Vice-Chairman – Voted aye
Ron Pacourek, Member – Voted aye
Randy Ashbaugh, Member – Abstained
Sid Bryan, Member – Voted aye

Motion carried.

COMMENTS FROM THE PUBLIC:

There were no comments from the public.

NEW BUSINESS:

Discussion/Action: Process, existing plan, infrastructure needs, and future meeting dates/public hearings.

Molzen Corben reported on the following items:

Documents they have received from the City which includes:

- Water Preliminary Engineering Report.
- Wastewater Treatment Plant Preliminary Engineering Report.
- Water System Asset Management Plan.
- Affordable Housing Plan.
- Comprehensive Plan.
- Water Conservation Plan.
- FY 2018/2019 Water line Replacement Project.
- Infrastructure Capital Improvement Plan FY 2019-2023.

Investigating growth rate trends in the area and comparing them to the recent reports listed above:

- Resources such as the Comprehensive Plan, Bureau of Census, etc.
- Major known developments that have approached the city.

Land Use, Zoning and changes that may be trending based on requests for zoning changes.

Evaluation of current Impact Fee structure:

- \$150 per fixture unit for both water and sewer.
- Validate cost estimates.

- Investigation of developed areas without water and/or sewer.
- Build off the City's current GIS and CAD system to show water and sewer extensions.

Provide Alternate approaches to Impact Fees:

- New Development
- Infill Development
- Major Renovations

Member Pacourek had questions regarding the status of the Impact Fee audit finding, and Impact Fee accounts.

City Manager Fuentes – Member Pacourek, at the last City Commission Meeting, the auditor determined that the finding you are referring to has been resolved. All appropriate steps have been taken and we are in compliance with that. The information you are requesting is always available and made public at City Hall. I highly recommend that you sit down with the Finance Department to go over all of the information you have questions on.

No action was taken on this item.

COMMENTS FROM THE BOARD:

There were no additional comments from the board.

COMMENTS FROM STAFF:

There were no additional comments from staff.

ADJOURNMENT:

There being no further business to come before the Impact Fee Advisory Board, George Szigeti, Chairman, declared the meeting adjourned.

APPROVAL:

PASSED AND APPROVED this 16 day of April 2018, on a motion duly made by _____, seconded by _____, and carried.


George Szigeti, Chairman
Impact Fee Advisory Board