

AIRPORT ADVISORY BOARD
CITY OF TRUTH OR CONSEQUENCES, NEW MEXICO

REGULAR MEETING

ACTION MINUTES

WEDNESDAY, April 2, 2014

TIME & PLACE: The Airport Advisory Board of the City of Truth or Consequences, New Mexico, met in Regular Session in full conformity with the law and ordinances of said Board, at the City Commission Chambers, 405 West 4th Street of the City on Wednesday, the 2nd day of April, 2014, at 4:30 pm

PRESIDING OFFICER: The meeting was called to order by Bobby Middleton, Chairman, and Karen Rieth acted as Board Secretary.

ATTENDANCE: Upon calling the roll the following members were reported present:

Bobby Middleton, Chairman
David Senn, Member
Chairman Gerald LaFont, Member
Chuck Vangelder Member

Absent:

Dennis Anderson, Vice Chairman

Also Present:

Bill Slettom, Community Dev.Dir/Asst City Mgr.
Vaughn Huron, Airport Attendant
Steve Spaw, Airport Attendant
Dumas Slade, WH Pacific

QUORUM: There being a quorum present the Board proceeded with the business at hand.

APPROVAL OF
AGENDA:

“Board Member Gerald LaFont moved to approve the Agenda.”

Seconded by Member David Senn.
Motion carried unanimously.

APPROVAL OF
MINUTES OF
REGULAR MEETING
JANUARY 8, 2014:

“Member David Senn made a motion to approve the Minutes of the January 8, 2014 meeting”.

Board Member LaFont noted that he was not present for the January 8 meeting

Seconded by Member Chuck Vangelder.
Motion carried unanimously.

COMMENTS FROM
THE PUBLIC:

None.

AIRPORT REPORT
FUEL FARM UPDATE:

Dumas Slade, Associate Director, Aviation, WHPacific presented. The City received 3 bids for the fuel farm, all of which were substantially higher than the current budget. Since this project has gone through the bid process at least 3 times, state procurement code allows for negotiations with the contractor at this point.

Dumas Slade explained factors that are driving up costs, and ideas on how to redesign the fuel farm to save costs.

An underground fiberglass tank would lower fuel loss due to evaporation, and the tank would have a longer warranty. WHPacific has asked the low bid contractor to design a turnkey system utilizing underground tanks, single point fuel, and self-serve dispensing equipment.

AIRPORT REPORT FUEL REPORT: Presented by Steve Spaw. Information provided for record. Chairman Bobby Middleton noted that about one third of the fuel sales comes from Tristate, and that it would be a shame if they decided to move elsewhere.

AIRPORT REPORT MARKETING REPORT: Presented by Steve Spaw. Information provided for record.

NEW BUSINESS-REVIEW OF CHARGES FROM LAS CRUCES FOR RECOMMENDATION ON RATES: The Board reviewed the charges from the Las Cruces airport. Dumas Slade, WHPacific noted that in cases of land lease, or building additional hangars, the FAA will ask if the charges are at fair market value.

NEW BUSINESS-AIRPORT CAPITAL IMPROVEMENT PROGRAM REPORT: Presented by Bill Slettom, CDD/ACM. Future plans include construction of Cabin Class Hangars and finding out what it will cost to get 3 phase power to the airport. The annual maintenance grant is a \$10,000 grant with a local match, that the City applies for each year to cover the cost of bulbs and replaceable equipment. Also in the plan is reconstructing access road and parking.

Dumas Slade presented information on FAA requirements for planning the expansion of a crosswind

runway.

**NEW BUSINESS-WH
PACIFIC TAXIWAY A
PAVEMENT
MAINTENANCE:** Presented by Bill Slettom, CDD/ACM. The Taxiway A pavement project has been paid for and project has been closed out. Dumas Slade explained that the complete project consisted of crack sealing, seal coating, and reapplication of markings.

**NEW BUSINESS-FUEL
TRUCKS:** Member Chuck Vangelder expressed concerns that leasing fuel trucks is very costly, and it may be in the City's best interest for long term to do a lease purchase instead. Member LaFont would like verification of who is paying the insurance and maintenance for the trucks.

**NEW BUSINESS-
HANGAR UPDATE:** Chairman Middleton inadvertently skipped this item, and went back to it later. Member Chuck Vangelder expressed concern that some hangars do not have airplanes in them, but are being used for storage purposes of furniture or other items. City manager Juan Fuentes had said he would follow up after the January meeting, but was not present at this meeting. Chairman Middleton requested this item be addressed at the next meeting.

Dumas Slade requested permission to speak, and cautioned the Board that allowing hangars to be used for purposes other than aeronautical use is a compliance issue in violation of both federal and state grant assurances.

Member Chuck Vangelder requests a review of the rental contracts to audit for tail numbers and possibly a certificate of insurance on the planes.

Chairman Middleton inquired about PAPI lights. Airport

attendant Vaughn Huron commented that a temporary service had been done. Dumas Slade commented that they were waiting on a quote for a long term solution.

NEW BUSINESS-AUTO GAS: Member Chuck Vangelder inquired about the possibility of supplying auto gas at the airport. Member Gerald LaFont expressed concern that the City may be left open for litigation by selling auto gas for aviation use.

NEW BUSINESS-MAINTENANCE ISSUES: Member Chuck Vangelder expressed concerns that the airport does not seem to have any maintenance resources. The ladies room hand dryer has not functioned for several years. The tug needs to be repaired. The golf cart needs batteries. There are several dumpster loads of garbage that need to be hauled off. On the South side of the white hangars, there is a millings pile that scatters when the wind blows.

Chairman Middleton suggested that the hand dryer for the ladies room could be purchased with the annual maintenance costs. Airport attendant Vaughn Huron reported that he had written a work order for the hand dryer, and was told by maintenance that one would be ordered, but they never did.

Member David Senn asked Dumas Slade to speak on ownership or allowed uses for the millings.

Dumas Slade explained that the millings could be used in any capacity, as long as they remained on airport property.

Member David Senn suggested using the millings to build up the runway apron where heavy rains have caused some drop off. Board members inquired whether the Streets department could do the work.

Bill Slettom, CDD/ACM agreed to get with Don Armijo in the Streets department to see about scheduling.

Bill Slettom, CDD/ACM asked the Board and airport attendants to put together a workplan showing exact locations for millings to be used to re-grade approach to the North end of runway 13 where heavy rains have caused problem areas.

Chairman Bobby Middleton reported that he has been told that Dr. Stephens, who has a twin Piper would be willing to purchase fuel in T or C if the tug was usable, but currently keeps his plane elsewhere since it requires a tug to back into the hangar, and T or C has no working tug, nor available hangar space. The Golf Cart was also being used as a small tug until the batteries wore out.

Chairman Bobby Middleton asked Bill Slettom, CDD/ACM how to go about getting the money for batteries for the golf cart.

Member David Senn volunteered to pick up batteries from Albuquerque if that would help. Bill Slettom, CDD/ACM suggested putting it in the budget for the next fiscal year.

NEXT MEETING: Chairman Bobby Middleton asked members of the Board if they would like to meet monthly or quarterly. Member Gerald LaFont stated he would like to meet quarterly. Member David Senn agreed, stating a special meeting could be called if necessary.

Chairman Middleton announced the next meeting would be July 2, 2014 at 4:30pm.

ADJOURNMENT: There being no further business to come before the Board, Chairman Bobby Middleton asked for a motion to

adjourn the meeting.

“Member Gerald LaFont made a motion to adjourn the meeting”.

Seconded by Member Chuck Vangelder.

The meeting was adjourned.

ATTEST: PASSED AND APPROVED this 2nd day of
July, 2014, on a motion made by
Chuck Vangelder and Seconded by
Bobby Middleton, and carried.



Bobby Middleton, Chairman