

Amanda Forrister
Mayor

Rolf Hechler
Mayor Pro-Tem

Merry Jo Fahl
Commissioner



Destiny Mitchell
Commissioner

Shelly Harrelson
Commissioner

Angie Gonzales
City Manager

505 Sims St.
Truth or Consequences, New Mexico 87901
P: 575-894-6673 ♦ F: 575-894-7767
www.torcnm.org

REGULAR MEETING

THE REGULAR MEETING OF THE CITY COMMISSION OF THE CITY OF TRUTH OR CONSEQUENCES, NEW MEXICO, TO BE HELD IN THE COMMISSION CHAMBERS, 405 W. 3RD ST., ON WEDNESDAY, JUNE 28, 2023; TO START AT 9:00 A.M.

A. CALL TO ORDER

B. INTRODUCTION

1. ROLL CALL

Hon. Amanda Forrister, Mayor
Hon. Rolf Hechler, Mayor Pro-Tem
Hon. Destiny Mitchell, Commissioner
Hon. Merry Jo Fahl, Commissioner
Hon. Shelly Harrelson, Commissioner

2. SILENT MEDITATION

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF AGENDA

C. PUBLIC COMMENT (3 Minute Rule Applies)

D. REPORTS

1. City Manager
2. City Attorney
3. City Commission

E. CONSENT CALENDAR

1. City Commission Regular Minutes, June 14, 2023
2. Acknowledge Regular Public Utility Advisory Board Minutes, May 15, 2023
3. Take Home Vehicle Form

F. PUBLIC HEARINGS (5 Minute Rule Applies)

1. Discussion/Action: Final Adoption of Ordinance No. 720 amending the City of Truth or Consequences Municipal Code of Ordinances Section 7-201 (A1) and (A2) pertaining to Lodgers Tax Exemptions. City Clerk Torres

G. ORDINANCES/RESOLUTIONS/ZONING

1. Discussion/Action: Resolution No. 50 22/23 Budget Adjustment Request. Kristie Wilson, Finance Director
2. Discussion/Action: Resolution No. 51 22/23 Gravity Pad Tower Lease Resolution. City Manager Gonzales

H. NEW BUSINESS

1. Discussion/Action: Approval of Purchase Requisitions over \$20,000. Kristie Wilson, Finance Director
2. Discussion/Action: Summary Plat Amendment at 401/405 Austin Street. Assistant City Manager Alvarez
3. Discussion/Action: Sign Code Variance request at 2270 N. Date St. Assistant City Manager Alvarez
4. Discussion/Action: Request for the City to vacate a section of alley adjacent to 2911 Cook Street. Assistant City Manager Alvarez
5. Discussion/Action: Special Use Permit for Parcel #3022078314491. Applicant wishes to use the land as an art park/display park. Assistant City Manager Alvarez
6. Discussion/Action: Variance Request at 1012 Kopra St. Assistant City Manager Alvarez
7. Discussion/Action: Approval of contract for Steven Sage as the appointed Attorney for the Municipal Court. City Attorney Rubin
8. Discussion/Action: Appointment of Lisa Kent to serve as a member on the Planning & Zoning Commission. City Clerk Torres
9. Discussion/Action: Approval of proposed funding of Investigator position. Chief of Police Tavizon

I. ADJOURNMENT

The meeting will be broadcast live through KCHS on 101.9 FM.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting please contact the City Clerk's Office, at 505 Sims Street, Truth or Consequences, New Mexico 87901, phone (575) 894-6673 at least one (1) week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the City Clerk's Office if a summary or other type of accessible format is needed.

NEXT REGULAR CITY COMMISSION MEETING JULY 12, 2023



CITY OF TRUTH OR CONSEQUENCES

AGENDA REQUEST FORM

MEETING DATE: June 28, 2023

Agenda Item #: E.1

SUBJECT: City Commission Regular Minutes, June 14, 2023
DEPARTMENT: City Clerk's Office
DATE SUBMITTED: June 22, 2023
SUBMITTED BY: Angela A. Torres, Clerk-Treasurer
WHO WILL PRESENT THE ITEM: Consent Calendar

Summary/Background:

Minutes approval.

Recommendation:

Approve the minutes.

Attachments:

- CC Minutes

Fiscal Impact (Finance): N/A

\$0.00

Legal Review (City Attorney): N/A

None.

Approved For Submittal By: ☐ Department Director

Reviewed by: ☒ City Clerk ☐ Finance ☐ Legal ☐ Other: [Click here to enter text.](#)

Final Approval: ☒ City Manager

CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN

Resolution No. - Ordinance No. -

Continued To: - Referred To: -

☐ Approved ☐ Denied ☐ Other: -

File Name: CC Agendas 6-28-2023

CITY COMMISSION MEETING MINUTES
CITY OF TRUTH OR CONSEQUENCES, NEW MEXICO
CITY COMMISSION CHAMBERS, 405 W. 3RD St.
WEDNESDAY, JUNE 14, 2023

A. CALL TO ORDER:

The meeting was called to order by Mayor Amanda Forrister at 9:00 a.m., who presided and Angela A. Torres, City Clerk-Treasurer, acted as Secretary of the meeting.

B. INTRODUCTION:

1. ROLL CALL:

Upon calling the roll, the following Commissioners were reported present.

Hon. Amanda Forrister, Mayor
Hon. Rolf Hechler, Mayor Pro-Tem
Hon. Destiny Mitchell, Commissioner was absent
Hon. Merry Jo Fahl, Commissioner
Hon. Shelly Harrelson, Commissioner

Also Present: Angie Gonzales, City Manager
Traci Alvarez, Assistant City Manager
Jay Rubin, Assistant City Manager
Angela A. Torres, City Clerk-Treasurer
Kristie Wilson, Finance Director
Luis Tavizon, Chief of Police

There being a quorum present, the Commission proceeded with the business at hand.

2. SILENT MEDITATION:

Mayor Forrister called for fifteen seconds of silent meditation and asked that everyone keep the family of Benny Fuentes in their thoughts and prayers.

3. PLEDGE OF ALLEGIANCE:

Mayor Forrister called for Mayor Pro-Tem Hechler to lead the Pledge of Allegiance.

4. APPROVAL OF AGENDA:

Mayor Pro-Tem Hechler moved to approve the agenda as submitted. Commissioner Fahl seconded the motion. Roll call was taken by the Clerk-Treasurer. Motion carried unanimously.

C. PRESENTATIONS:

1. Presentation of City of Truth or Consequences Employee Service Anniversary Awards:

City Manager Gonzales presented an Employee Service Anniversary Award for Jessica Halsey for 2 years of service with the City of Truth or Consequences.

City Manager Gonzales and Chief of Police Tavizon presented an Employee Service Anniversary Award to Ted Ontiveros for 18 years of service with the City of Truth or Consequences.

City Manager Gonzales and Chief of Police Tavizon presented an Employee Service Anniversary Award to Tyler Knull for 1 year of service with the City of Truth or Consequences.

City Manager Gonzales presented an Employee Service Anniversary Award for Christopher Rees for 8 years of service with the City of Truth or Consequences.

City Manager Gonzales and Librarian Pat O'Hanlon presented an Employee Service Anniversary Award to Elizabeth Kelemen for 1 year of service with the City of Truth or Consequences.

D. PUBLIC COMMENT (3 Minute Rule Applies):

Cathy Mears Martin addressed the Commission with comments related to:

- She is here on behalf of MainStreet T or C. She updated the Commission on their "at a glance" program which goes over some of projects that MainStreet has been working on. One of the projects is the New Mexico Resiliency Alliance where they received a grant for 5 years. They are calling it "here's your sign" and that will be kicking off with the intention of helping five local businesses. They are supporting local artists as well. They will be collaborating with the Sierra Arts Council and the Chamber of Commerce. They are just waiting to hear back from the Leeds Grenville Economic e-commerce project where they put in an application for \$10,000 in order to support e-commerce education for local businesses. They should find out in the next couple of weeks, but so far it looks promising. They also had their June Art Hop which was a good turnout so they are looking forward to the one in July which they will soon start the advertising process for that one. Lastly, they have already started planning the parade of lights and the Down Town Christmas Event as well as other projects that they work on.

Kathleen Sloan addressed the Commission with comments related to:

- She has questions concerning the Electric Rate Study. What is the evidence for the projection that solar customers will reduce the revenue as opposed to

possible evidence that transmission laws is or may cause the reduction in revenue. Her second question is page 112 of the city packet, she doesn't understand the revenue figure, and if it is subtracting the cost of energy before giving revenue. On page 113 of the packet, the expenses theory year to year. She's wondering why and if they are capital projects, please explain the capital projects, and why they are being done in those years. Her fourth question is that there is a reference to other revenue that increases at 27.6% in 2024 on page 116 of the packet, what is the other revenue? Also, why is the energy cost adjustment separated? Mr. Swingle in the past was asked this same question, about the base rate, the energy cost adjustment, and then the per kilowatt charge. He said that everything's thrown into the same revenue pot, she doesn't understand. It makes the rate study much more complicated. She'd like to know the rationality behind separating them.

- Regarding the ICIP, you have \$5million for water meters. Why do they cost so much? You asked for \$20 million for water emergency funding, but she doesn't see that here on the ICIP. You also asked for \$1.5 million emergency sewer funding. Where is that on the ICIP? Where are the asset management plans to support this?

E. REPORTS:

City Manager Gonzales reported the following:

- The Mayor and I were honored to be able to give a welcome at the recycling facility operator certification course that is being held across the alley next door. There were 20-25 people over there, but the whole room was full. They are here for re-certification. They are all over the state so it is really exciting to see them. Traci and Arnie attended a webinar with me, and it was horrifyingly boring, but it was good for our community. It's a webinar for communities along the U.S./Mexico border on the environmental and climate justice program designed for infrastructure. It's a \$2 billion environmental and climate justice program, notice of funding opportunity and local governments. They don't have the definitions together. They're just putting the program together, and they are hoping that maybe they can get everything done by mid-summer, around August. They might start taking applications in October or November, so we have already put together our little spill for that.
- There was a notice of proceed on August 31, 2022 for the water street project that is going on downtown. This is for the MSD Water System Improvements that are going on downtown, and I know they have been in front of the board lots of times, but I'm going to go over it one more time. Notice of the board was on 8/31/2022. The notice to proceed was on 10/24/22, and the end of the contract will be on 10/19/2023. We have meetings about it every two weeks on Thursdays at 9:00 a.m. They finished up the tie ins on South Pershing, Mims, McAdoo, Main, Post Street, and Daniels Street, and everything is in compliance. There is a little bit of an issue with electric, but that really has to do more with the Cook Street Treatment Plant. By the next meeting, they should have already finished the tie-ins, and what that is, is it ties into the new

equipment, and new construction to the older stuff. Garst Street, Jones on the north and south, Foch, Pershing North, and Main Street at the dog park. Arnie (Water/Waste Water Dept Head), and the construction company were going to look at that because we may have just put a pause on that due to the water issues that we were having at that time. The work performed on the downtown area is on schedule. All water connection is to be completed toward the end of this month. There is a slight delay because the city had a well down. Once the connections are done, pavement, curb, and gutter will be inspected by the New Mexico Department of Transportation around July 1st. The roadway pavement will start around July 1st. The roadway pavement should be completed approximately two or three weeks after the start date, so it should be done towards late July. Cook Street is delayed because there are so many electric components to it, that it's being drawn on the supply and demand issue that is going on across the country. The Cook Street work is being delayed until April of next year. Our engineers, and staff, are all working with the contractor to see how that can be expedited by the end of this year. We will keep you on notice on whether or not that gets done, but I am trying to learn very quick. The staff is staying on top of this, as well as the engineer. I feel like we are moving very well. That is a lot of work to get done in one year so I want to thank the staff for helping me out with this.

City Attorney Rubin had no reports.

City Commission Reports:

Commissioner Fahl reported the following:

- I attended the Sierra County Recreation and Tourism Board meeting, and the Rio Grande Economic Development Association on behalf of the city. The Jornada RCND also, but I just wanted to say that the past fire that we all know that's going on its almost 50,000 acres according to the last update that I got. You can find out what's going on with that fire, and other fires in New Mexico at the New Mexico fire info website. I wanted to just remind folks that we are going to continue to experience smoke throughout fire season. The Gila has quite a few fires going on, and to deal with smoke, a lot of people that have health issues. If you have central air, you can just put HEPPA filters in your system and that will reduce the impacts. If you have a swamp cooler, and if the smoke is really heavy, you should just turn off your swamp cooler. Last week the smoke was really bad, but we will continue to experience smoke. The past fire is a wildfire that was lighting ignited. They're managing that fire and not suppressing it, and that is good for the forest. We will still have issues with smoke. I have always said, we need to embrace the smell of smoke because prescribed fires are a lot better than those catastrophic fires, so we need to support that. I think that the city as a whole has talked about this before. We as Commissioners, and the city need to have a closer working relationship with the Forest Service because whatever happens there impacts us, good or bad, and we have a lot of economy that's based on activities on the forest. We have recreation, hunting, guiding and so

maybe Angie when you have a chance you can meet with the new ranger. I intend to meet with him as soon as I can too.

Commissioner Harrelson reported the following:

- On Monday I went to the School Board Meeting. I'm always about the education of T or C, and I'm going to report only the positive things. We have some good things that happened. The School Board passed to put a bond on the next election. They did not talk about the language but it will be something to improve building structures, and this is something that we do all the time. When you have a bond that comes through, it doesn't raise taxes. It just continues the money. The language that goes into the bond when it goes on for election is to support, I think roofing and the AC in the Middle School. I think it's really important for us as constituents to understand that our buildings need maintenance, and that's how school districts get maintenance, is through the bonds.
- We have 14 teachers that are going through what is called National Boards, and that is the highest certification in the United States for licensing for teachers. We have a co-board of 14 teachers on staff that are headed through that, so that is really exciting. That means they are going to be highly certified in the United States and go to any school in the United States, and be highly certified after they finish their National Boards.
- We were awarded a grant through PED the Public Education Department to be a model school, so T or C will be a model school for New Mexico. There was only 8 chosen in New Mexico. That means that school districts and teachers will be coming to our school to observe our teachers doing their good work, and take that back to do that in their own sites. I think that is really exciting for our teachers and our staff. They have been working really hard, and all of the things they talked about were really positive.

Mayor Pro-Tem Hechler reported the following:

- I want to thank our community for being patient because I think we're all experiencing some construction critique and that's exacerbated by our water situation and I can feel it in the community I can see it on Facebook and it's just something that we need some patience with and I really thank the community for being as patient as they can and getting through it, this will pass and we are going to be a better community for it when we get there. So, thank you to the employees at the city for their patience and working so hard to get us through it and putting up with the things we have to put up with, these things are not self-generated to a large extent, they are a hand we've been dealt and we have to get through and I want to continue to ask the community to support the city and be patient with us.

Mayor Forrister reported the following:

- We attended the New Mexico Road Runner chapter of Solid Waste Association of North America welcoming party and I think they are called SWANA for short. It's a three day class. This class had about 20 people in there. There were more people in attendance, but 20 students, and after scheduling class a few years

back in T or C, they were very impressed with the welcome that they got here. They also enjoyed the cleanliness of our facility, so now they hold this training here annually in T or C. They go and tour our facility and they always have really good things to say, but it was really neat. I asked a question on how many out of those 20 students or anybody that was in attendance had ever been to T or C, and most of them, probably like 75% of them had never been here, so it's really neat that we can bring these trainings here time and time again. Where we're getting new people coming into the community and then they are returning afterwards. The recycling committee were there handing out pamphlets and stuff to the students on things that they could do in our community. They often bring their spouses and their children here as well, so they are spending time getting to know our community while their significant others are in training for three days, so it was a really good event.

- I also just want to hit on what we talked about earlier. The city suffered a big loss losing Benny, and it just seems like when it rains it pours. There are so many families out there suffering right now, so just make sure to keep his family, the Ortiz family, the Godinez family and all of the people who have experienced a loss this weekend in your thoughts and prayers.
- We have a big event happening at the Fair Grounds. It's the livestock school southern regional livestock. It kicks off today, and it will go through Sunday. If you get a chance, you should go look at it because this event used to be held in Albuquerque, and it is now moved here. Lodgers Tax has also given some money to that event, and they helped them with some pens that they could keep it here. Las Cruces has been trying to steal this away from us. They want grow it, and so growing it right here, that place will be jam packed this weekend. 4-H kids are 2.3 times more likely to be physically active, and nearly 2 times more likely plan to go to college, and are 3.4 times more likely to contribute to their communities compared to youth who do not participate in 4-H and FFA. These are some really good high quality kids that will be here all weekend long in our communities so welcome them with open arms. There were 150 participants last year, and this year it was expected to grow, and it did because when you try to go and register, the goats closed in a matter of 3 hours and were supposed to open the whole month, but it was full in 3 hours.

Commissioner Harrelson: For those of you that have children K-5th grade. Every Tuesday we have a volleyball camp going for all kids. It's a two hour event where you get to learn volleyball skills and work with all of the big girls. It's \$10 to come and join the group. We're really trying to promote exercise, activity, and learning the skills of volleyball.

Mayor Forrister: It's been a really fun event. It's been great to see those younger girls get to come in and work with the older volleyball girls, and just really get a sense of community, and being able to teach each other different things. Camp of champs also closed last weekend. They had a really awesome turn out, so those are some good events. We have two more weeks of the volleyball camp on Tuesdays.

F. CONSENT CALENDAR:

- 1. City Commission Regular Minutes, May 24, 2023**
- 2. Acknowledge Regular Lodgers Tax Advisory Board Minutes, March 27, 2023**
- 3. Take-home vehicle form**
- 4. Accounts Payable, May 2023**

Commissioner Fahl moved to approve the Consent Calendar as submitted. Mayor Pro-Tem Hechler seconded the motion. Roll call was taken by the Clerk-Treasurer. Motion carried unanimously.

G. PUBLIC HEARINGS:

- 1. Public Hearing/Discussion/Action: Final Adoption of Ordinance No. 752 Amending the City of Truth or Consequences Code of Ordinances, by Amending Section 14-96 of the Code Pertaining to Waste Water Connection Fees:**

Arnie Castaneda, Water/Wastewater Director: A couple of meetings ago we had the first screening about the connection fees for water and waste water. I mentioned that the old fees were not covering any other cost that we were incurring for the installation or buying the parts for any water or sewer connections, so that was the reason why we recommended the increase.

City Attorney Rubin: What you have before you is the proposed ordinance. It's the same that we already have in the book, so you have A,B,C and B and C are the same. The only thing we're changing is just the service tap fees, and are you aware of what the previous rates were, and what they are now. According to my notes here, the 4 inch was \$675 dollars and now going to be \$1,200 the 6 inch was \$725 and now it's going to be \$1,600.

Mayor Forrister opened the public hearing.

Proponents:

There were no proponents.

Opponents:

There were no opponents.

Mayor Forrister closed the public hearing.

Mayor Pro-Tem Hechler: Just for clarification so, a new bill would have to pay at the minimum \$1200 for sewer, and another \$1200 for water? So, a total of \$2400, and that's just for a new bill not if you are transferring or anything else?

Arnie Castaneda, Water/Wastewater Director: That is the brand new connection.

Mayor Pro-Tem Hechler: So that is quite a bit of money to somebody that's looking to add to our community, or bill in our community. I can understand this recouping our cost. The other question I guess I have is the developer we have on Wyona Street. He's building a multitude of units there. Has he already paid, or is he going to have to pay?

Arnie Castaneda, Water/Wastewater Director: I believe he already paid this won't affect him, it's already done.

Mayor Forrister: This is just on new stuff. If you move to another property, if it's already an established property, that's not a fee. This is just if you're a new build.

Commissioner Fahl: There's programs that help people with low incomes, so maybe they won't be out of pocket as much.

Mayor Pro-Tem: If you have a unit that has multiple units, it's still either a 4inch or a 6inch connection for the one time the big unit, or does each apartment going to be separate?

Arnie Castaneda, Water/Wastewater Director: This would be for the main connection, so if they have say a 6inch line that comes into the apartment complex, they would be charged for the 6inch line then they'll separate it.

Mayor Pro-Tem Hechler moved to approve adoption of Ordinance No. 752 amending the City of Truth or Consequences Code of Ordinances, by Amending Section 14-96 of the Code Pertaining to Waste Water Connection Fees. Commissioner Harrelson seconded the motion. Roll call was taken by the Clerk-Treasurer. Motion carried unanimously.

2. Public Hearing/Discussion/Action: Final Adoption of Ordinance No. 753 Amending the City of Truth or Consequences Code of Ordinances, by Amending Section 14-95 of the Code Pertaining to Water Connection Fees.

Arnie Castaneda, Water/Wastewater Director: This is similar to the wastewater. We did the charges again for covering our cost and the price of the material.

City Attorney Rubin: It's the same legal principal the rest of the ordinance stays the same and if you want, I am happy to articulate what they were before. 3/4 of an inch is going from \$675 to \$1,200, 1 inch is going from \$867 to \$1,300, 1 1/2 inch is \$1,500. That's a new figure. 2 inches is going from \$2,000 is now \$2,057. The 4 inch is \$3,000, and the 6 inch will be \$4,000. The last three are all new ones.

Mayor Forrister opened the public hearing.

Proponents:

There were no proponents.

Opponents:

There were no opponents.

Mayor Forrister closed the public hearing.

Mayor Pro-Tem Hechler: You arrived at these figures on our own cost or have you compared these figures with other communities?

Arnie Castaneda, Water/Wastewater Director: I looked at our real life cost that we incur including man power and prices of material, plus I checked with Los Lunas, I think Alamogordo, and there was a third community that I checked to see what the average was down the state, so I came to this conclusion with all of that involved.

Mayor Pro-Tem Hechler: What was the result of you checking with the other communities. Are we in the ball park, are we high, or are we low?

Arnie Castaneda, Water/Wastewater Director: We were very low. Everybody else was high, and this is what the average came out to be. So, we are now in the ballpark with the state, or just the communities I checked.

Commissioner Fahl: The ones that were new, the communities that you checked with did they have 4,6, and 8 inch lines?

Arnie Castaneda, Water/Wastewater Director: No, most of the communities topped off at about 4inches, but we have the possibility of getting 8 inch lines.

Commissioner Fahl: So then how did you come up with those costs if nobody else was doing that?

Arnie Castaneda, Water/Wastewater Director: Again, just the cost that we incur and the man power.

Commissioner Fahl moved to approve adoption of Ordinance No. 752 amending the City of Truth or Consequences Code of Ordinances, by Amending Section 14-96 of the Code Pertaining to Waste Water Connection Fees. Mayor Pro-Tem Hechler seconded the motion. Roll call was taken by the Clerk-Treasurer. Motion carried unanimously.

3. Public Hearing/Discussion/Action: Final Adoption of Ordinance No. 755 authorizing the lease of real property to Tower Point Acquisitions, LLC (Water tank site on 2nd Street) pursuant to section 3-54-1 NMSA 1978.

City Attorney Rubin: As you know, I've been a broken record on all these cell tower ordinances. We have to go through the bases of section 3-54-1. We are talking about a lease, or an easement, or a sale of real property. We had to go through the process of getting an appraisal which we articulated within the ordinance, and then I set forth throughout the reasons on why we felt this is beneficial to the city. Getting back to paragraph C it articulates that we already have a 2019 lease with Gravity Pad. They are paying us monthly rent. The last sentence reads, currently there is one sub carrier with a second sub carrier (Verizon) expected to commence a sub carrier lease with Gravity Pad within twelve months from the commencement date, so that's important. I'll get to that in just a moment. Then in paragraph D, we've negotiated a separate easement agreement with Tower Point, and that's the subject of this ordinance. We're granting them an easement for telecom purposes to a portion of real property, including the lease of the premises to the tenant. E then talks about the appraisal under 3-54-1 for requirements. Paragraph F is actually the important part. This actually gets to the monetary issue. They contemplate the purchase price to the city as a onetime upfront payment of \$80,000 to be paid to the city at the inception of the easement. Now here is where it gets interesting. Additionally, there shall be a second payment of \$80,000 if Verizon commences a sublease with Gravity Pad, and a tenant receives an increase in rent from Gravity Pad within 12 months of the commencement date. The easement shall be for a 99 year term commencement date. And talking with Mrs. Alvarez, I understand that is now in the works. We feel this is in the best interest of the city, and getting these upfront payments is good, and this is the best use of the property. As we've said before, we don't really know what the use of the property would be many years from now, so we're locking-in our advantage at this point. Maintaining the property has been a labor intensive task, so these are several advantages. That's basically the terms of the ordinance. I would also add, paragraph D talks about a couple of agreements that are going to be attached. I don't know if the city has gotten to those yet, but we would approve the ordinance subject to us getting those agreements taken care of.

City Manager Gonzales: The agreements are sitting on my desk.

Mayor Forrister: It's the easement agreement is that what it is?

City Attorney Rubin: Yes, there is a letter of intent to purchase.

City Manager Gonzales: Why that is sitting on my desk, and not here is because you guys, the board, approves the ordinance as per the governing body, and then as per my position, I will sign the documents.

Mayor Forrister opened the public hearing.

Proponents:

There were no proponents.

Opponents:

There were no opponents.

Mayor Forrister closed the public hearing.

Mayor Pro-Tem Hechler moved to approve adoption of Ordinance No. 752 amending the City of Truth or Consequences Code of Ordinances, by Amending Section 14-96 of the Code Pertaining to Waste Water Connection Fees. Commissioner Harrelson seconded the motion. Roll call was taken by the Clerk-Treasurer. Motion carried unanimously.

D. ORDINANCES/RESOLUTIONS/ZONING

1. Discussion/Action: Resolution 43 22/23 Adoption of Required Community Development Block Grant (CDBG) Certifications and Commitments.

Assistant City Manager Alvarez: We have done this approval before. This is a fund requirement for municipalities that accept Community Development Block Grant (CDBG) funds. They must adopt certain required federal regulations, certifications and required commitments. This includes the participation plan which pertains to the open meetings act and publication of notices. As well as the fair housing plan which prohibits the discrimination for sale, lease rental and financing of housing and land. The anti-displacement and relocation assistance in the event that a person is displaced as a result of our CDBG project. Section 3 encourages the use of small businesses and hiring of low income residents of the community and the procurement plan ensuring that we are all in compliance with the New Mexico Procurement Code. Each plan is explained in the packet.

Commissioner Fahl moved to approve Resolution 43 22/23 Adoption of Required Community Development Block Grant (CDBG) Certifications and Commitments.

Commissioner Harrelson seconded the motion. Roll call was taken by the Clerk-Treasurer. Motion carried unanimously.

2. Discussion/Action: Resolution No. 49 22/23 Budget Adjustment Request.

Kristie Wilson, Finance Director reviewed the budget adjustments provided in the packet.

Mayor Pro-Tem Hechler moved to approve Resolution No. 49 22/23 Budget Adjustment Request. Commissioner Harrelson seconded the motion. Roll call was taken by the Clerk-Treasurer. Motion carried unanimously.

E. NEW BUSINESS:

1. Discussion/Update: Water Update.

Arnie Castaneda, Water/Wastewater Director: I wanted to give an update of what has been happening with our water system so that everybody is aware of the situation. When I was hired in late January, one of the first things I did was go out and look at all of the equipment between water and wastewater. There were some issues with wastewater that we immediately addressed and the one thing that stuck out on the water system was well #6. It is a good producer of water for our community, but it was in a pretty bad state. It was leaking oil, and we were having to refill it pretty often, and it looked like it might give out at any moment so my discussions with City Manager Swingle were to go ahead and work on Well #6 to refurbish it and put it back online. We went out to see if someone could do that work, but everyone is busy right now. However, we did find Mullen drilling who were willing to work on our well. It took a couple of weeks for them to come in and work on it. We spent some time waiting for that and they finally came in and opened up the well, pulled it, and we ordered a pump for it. The existing well had a pump that sits outside on top of the well. The well that we were going to replace it with was a submersible pump which the newer type of pumps that are now being used so we ordered one and it took another 3 or 4 weeks to get here while the well was down. Temperatures outside were still very cool so it wasn't a problem. After the contractor put it in, something happened and it fell off and it dropped into the aquifer so they had to fish it out. They finally got the pump online, but it ended up burning out, so this was going on 3 weeks that it had been down. We ended up ordering a second pump, and fortunately they drilled it, and hand delivered it over to us because by this time the weather was getting a little hot so we were using more water, and we were losing storage capacity in our tanks. While all of this was going on, the Cook Station (*which is our main booster pump that pumps the water from Morgan up to the tanks on the other side of the interstate*) lost connection between Cook Street and Morgan tank so Cook Street was not pumping any water into Morgan for a while. This happened in the middle of the night and we don't have any audible alarms or anything

like that so in the morning when the employees went to check it out, nothing was being pushed up to Morgan. So now we are losing a little bit more water in our tanks. We finally got the 3rd pump in for well #6, and we installed it and it started pumping water. That was sometime last week, so in the matter of 2 or 3 weeks we had a perfect storm of bad things happening to our water system. We finally got somebody from Albuquerque to come and check the Cook Street and the SCADA system connection between the Morgan and Cook. We installed some new equipment in there and we finally got that going so that is now working correctly. As of yesterday, well # 6 is back online. We had to wait a couple of days because by state law we have to get it tested and make sure that it is correct and there is nothing in there that is going to affect our health. We passed the test and it is back online as of yesterday. Our tank is also now up on the upper zone. The lowest it got was about 3 ft. and that tank is 30 ft. high. The Morgan Street tank is also about 30 ft. high and we were keeping around 10 ft. in that one. The wells that we had that were working were maintaining, but we were not gaining any water so we were getting a lot of low pressure calls from around the community. As of this morning, everything is working correctly so it will take a couple of days before we reach our capacity in our storage tanks.

2. Discussion/Update: Electric Rate Study.

Craig Brown 1898 & Co. reviewed the Electric Rate Study. (Complete presentation attached hereto and made a part hereof).

3. Discussion/Action: Customer Service Agreement for the Teesnap Golf Course Point of Sale System.

Rick Artman, Golf Course Supervisor: The Teesnap program that we are looking at is a point of sale system that is computerized, which is something the golf course has never had. We are still writing down people's names, and then calculating, and in order to get reporting, I take those figures on paper and turn them into excel spreadsheets in order to pass that information on so we can make some informed decisions. This will consolidate that entire process into one proven system. It is designed specifically for golf courses. It has a tee time sheet built in so not only can we sign people up as they walk in the door, but you can actually go online and book your own tee time. I tested one and as soon as you book your tee time, it automatically send the customer an email confirming your tee time, and when you put in your name for the first time it send you a welcome so it is really interacting with the customer and you will have a lot less no shows with that type of a system in place. As of right now, people will call in to get a tee time, and we have a wonderful system called the sticky note system, so if you are from out of town and you want to come play on a Saturday, you call to reserve your time slot, and we put a sticky note down, but we have two different clerks that work weekdays and weekends and that weekend clerk may not see that sticky note when it becomes a floaty note and so that tee time did not get reserved. This system will allow that tee time to be reserved in that particular person's name. There is also an option for them to pre-

pay at the time of the reservation. One of the neat thing about this system is that it is an iPad based system so they are providing two iPads for us. We have one that is on a permanent stand and the other one is a portable one. The system is designed for not only golf, but for a restaurant so it is already combined together so when we bring this system on board, we will have the ability to do all of our golf tracking as well as refreshment, alcohol and food sales when we get to the point of a grill.

Mayor Forrister: Will you talk a little bit about the price on this because when I look at this it shows that we are not going to have to pay anything for it.

Rick Artman, Golf Course Supervisor: That is a program they call their tee pay. It is pretty cool and that is one of the main reasons why we looked at this company vs other companies. When a person goes online and makes a tee time, and they are given a 10% discount if you pre-pay. Teesnap will keep up to 8 of those per day. That is their max, and that is the only payment that we make to this company. If we were to use their pay you option, it would be an \$8,500 per year cost, but we can do the tee pay and in essence at the worst it would cost us 8 people per day. Most of our local golfers don't sign up online so I think most of our online sales are going to come from new golfers. This system will also allow for me to take the tee times out when the leagues and our core membership of the course are playing so that nobody can book that particular time online. I explained to Teesnap that they are not going to get 8 people per day, and they are okay with that. They make their money on larger courses. Belen also uses this system. Another aspect that would be good if we get it approved, is the restaurant side. When our liquor license gets completely in place, we will be able to charge the customer for the golf game when they walk in, and then if we had a golf cart with beer, the "beer girl" would have a portable iPad and could charge into the same account automatically. That would be very convenient for the guys out on the golf course as they are playing golf. We can also put disc golf into the same system.

OJ Hechler, Community Services Director: The way that Teesnap is going to make money off of this is that they are going to help market our Golf Course. Anybody who pays with Teesnap is more than likely going to be a new customer. This contract is also at will so if we don't like what we are seeing, and if we don't feel like we are getting a benefit out of this we can terminate this contract.

Commissioner Fahl moved to approve the Customer Service Agreement for the Teesnap Golf Course Point of Sale System. Commissioner Harrelson seconded the motion. Roll call was taken by the Clerk-Treasurer. Motion carried unanimously.

- 4. Discussion/Action: Appointment of Jesus Baray to serve a 3 year term as a City Representative on the Sierra Vista Hospital Governing Board.**

City Manager Gonzales: Jesus Baray submitted an application to serve as a City Representative on the Sierra Vista Hospital Governing Board. We have a 3 year term available, and staff recommends approval of his appointment to the board.

Mayor Pro-Tem Hechler moved to appoint Jesus Baray to serve a 3 year term as a City Representative on the Sierra Vista Hospital Governing Board. Commissioner Harrelson seconded the motion. Roll call was taken by the Clerk-Treasurer. Motion carried unanimously.

5. Discussion/Action: Approval of proposed Mutual Aid Agreement between the Sierra County Sheriff's Office and the Truth or Consequences Police Department.

Chief of Police Tavizon: This is a proposal for a Mutual Aid Agreement with the Sierra County Sheriff's Office, the officers of the Truth or Consequences Police Department. The police officers at the Truth or Consequences Police Department are statutorily restricted within their authority to the city limits of Truth or Consequences with very few exceptions outside of that. Under emergency circumstances, this would give the authority to those officers to conduct their jobs as police officers within the State of New Mexico. There have been numerous occasions of when there has been an incident of where our officers respond to a call to assist into taking a person into custody, but anytime that we are operating outside of the scope of our authority or jurisdiction there are concerns for liability that the city and the officer holds personally. When acting upon the request for mutual aid both the Truth or Consequences Police Department and the Sierra County Sheriff officers shall have the same jurisdiction, powers, rights, privileges, and immunities as officers from the requesting agency. When requested by the Sierra County Sheriff's Office, the Truth or Consequences Police Department officers will be cross-commissioned as Sierra County Sheriff Office Special Deputies to enforce state criminal statutes when violations occur in Sierra County, outside the Truth or Consequences Police Department jurisdiction.

Josh Baker, Sierra County Sheriff: One of my goals when I took office was to build working relationships. I have a similar Mutual Aid Agreement with Dona Ana County Sheriff's Office which came into play during our officer involved shooting. They actually sent two deputies up right away to help us. It was pretty chaotic. The State Police Department was involved so their personnel were tied up. It was quite the mess. I also have one with the Socorro County Sheriff's Office and it only makes sense for this because the city has a 13 or 14 man department and we have a 13 man department. We are dealing with the same criminal element. Chief Tavizon and I are working on several projects together. This will hopefully be the cement of a good foundation to build off of with the Operations Stonegarden grant, HIDA operations and other things hopefully in the future. My main concern in the coverage for the officers. There are times when we have one deputy out, and in the past one T or C Police Department

deputy out so we have to help each other. There was a recent case in Eddy County where an officer took some action outside of their jurisdiction and they wound up getting criminally charged so this would have prevented that whole situation and covered both sides.

Commissioner Fahl moved to approve the proposed Mutual Aid Agreement between the Sierra County Sheriff's Office and the Truth or Consequences Police Department. Commissioner Harrelson seconded the motion. Roll call was taken by the Clerk-Treasurer. Motion carried unanimously.

6. Discussion/Action: Award Recommendation for RFP #22-23-003 for IT Services.

City Manager Gonzales: This has gone for the request for proposals as per the New Mexico procurement code. It was advertised, and then it was opened. The proposals were due on May 16th at 2:00 p.m. We received one proposal from CD Technologies and the evaluation was done by the Procurement Officer, Myself, Assistant City Manager Alvarez, and City Clerk Torres. My recommendation is to award the RFP.

City Attorney Rubin: If you approve to adopt the recommendation to approve the RFP that would also include the contract.

Mayor Pro-Tem Hechler moved to award Recommendation for RFP #22-23-003 for IT Services and to also include the contract. Commissioner Fahl seconded the motion. Roll call was taken by the Clerk-Treasurer. Motion carried unanimously.

7. Discussion/Action: Award recommendations for RFP #22-23-004 for Airport Operations and Management.

Assistant City Manager Alvarez: We were finally able to get the RFP put together, and advertised for Airport Operations and Management services. At the pre-proposal meeting we had two interested parties. However, in the end only one submitted a proposal. This contract would actually turn a majority of the airport over to airport management. We would retain ownership which would allow us to continue with our grant funding and improvements, but it would streamline the operation of personnel. Right now we only have one employee. They would switch over to work underneath this company, so it would virtually do away with airport budget. I do have in FY 19/20, total operating expenses for the airport at \$241,154, FY 20/21 was \$208,818, 21/22 was \$409,623, and our final budget for the 22/23 fiscal year was \$304,511, but we don't have the actuals yet, obviously. Our insurance was proposed for \$265,575. She then reviewed Exhibit A of the contract which was included in the packet.

Commissioner Fahl moved to award recommendations for RFP #22-23-004 for Airport Operations and Management and to also include the contract. Commissioner Harrelson seconded the motion. Roll call was taken by the Clerk-Treasurer. Motion carried unanimously.

8. Discussion/Action: Approve Municipal Golf Course Residential Building Lease Agreement.

Assistant City Manager Alvarez: The city wishes to enter into a lease agreement with Water/Wastewater Director Arnie Castaneda for the purpose of residing in the residential building located at the T or C Municipal Golf Course.

Mayor Pro-Tem Hechler moved to approve the Municipal Golf Course Residential Building Lease Agreement. Commissioner Harrelson seconded the motion. Roll call was taken by the Clerk-Treasurer. Motion carried unanimously.

9. Discussion/Update: Infrastructure Capital Improvement Plan.

Assistant City Manager Alvarez: This is to get started for the ICIP process so I wanted to get the information out there to you and include it in your packet. I also included last years approved Infrastructure Capital Improvement Plan. We will need to take a look at that. It still will need to be updated with any projects we were already funded for and it will need to be updated to accommodate some new costs and addition or deletion of projects for this next 2025 through 2029 project selection process.

10. Discussion/Action: Sale of 1999 Cavco Mobile Home.

Assistant City Manager Alvarez: The 1999 Cavco Mobile Home located at the T or C Municipal Airport needs to be removed for future upgrades and expansions of airport fuel station and apron. The mobile home has been advertised in local newspaper, social media and in flyers in various city departments. Offers to purchase were accepted until May 31, 2023 and options to amend offers with best and final offers were accepted until June 6, 2023. Staff would like to accept the highest offer of \$3,500.00 and proceed with sale and removal of the mobile home.

Commissioner Fahl moved to approve the sale of 1999 Cavco Mobile Home. Mayor Pro-Tem Hechler seconded the motion. Roll call was taken by the Clerk-Treasurer. Motion carried unanimously.

11. Discussion/Action: Recommendation of Award, Truth or Consequences Morgan Booster & Austin St. Project.

Assistant City Manager Alvarez: This bid was overseen by our engineering services so it was advertised far and wide, as well as on their site. The recommendation from Wilson and Company is to award the bid to Smith Co. construction. They were the only bidders for this project. The issue that we are having right now is going out to bid on some of our projects is that there is so much work going on that the contractors are picking and choosing which ones they want to do, and normally it is by dollar amount, but sometimes it's by scheduling as well. *(Recommendation letter attached hereto and made a part hereof).*

Mayor Pro-Tem Hechler moved to approve recommendation of Award, Truth or Consequences Morgan Booster & Austin St. Project. Commissioner Harrelson seconded the motion. Roll call was taken by the Clerk-Treasurer. Motion carried unanimously.

12. Discussion/Action: Discussion/Action: Recommendation of Award, Truth or Consequences Drinking Water Systems Improvement Project.

Assistant City Manager Alvarez: This is pretty much the same thing, but a different project. Wilson & Company is overseeing this project. We received three bids for this one. *(Recommendation letter attached hereto and made a part hereof).* We would like to receive approval to award Smith Co. for the drinking water project.

Commissioner Fahl moved to approve recommendation of Award, Truth or Consequences Drinking Water Systems Improvement Project. Commissioner Harrelson seconded the motion. Roll call was taken by the Clerk-Treasurer. Motion carried unanimously.

13. Discussion/Action: Review, Approve and/or Allocate Funds for Sierra County Rock & Gem Society.

Tammy Gardner, Executive Assistant explained that they are applying for funding for the purpose of the Rock & Gem Show. The applicant requested \$1,000 and the Lodgers Tax Advisory Board recommended to fund this in the amount of \$1,000.

Commissioner Fahl moved to allocate funds to the Sierra County Rock & Gem Society in the amount of \$1,000. Commissioner Harrelson seconded the motion. Roll call was taken by the Clerk-Treasurer. Motion carried unanimously.

14. Discussion/Action: Review, Approve and/or Allocate Funds for Sierra County Arts Council.

CITY COMMISSION JUNE 14, 2023 REGULAR MEETING MINUTES

Tammy Gardner, Executive Assistant explained that they are applying for funding help pay for Brochures. The applicant requested \$1,010.50 and the Lodgers Tax Advisory Board recommended to fund this in the amount of \$1,010.50.

Commissioner Hechler moved to allocate funds to the Sierra County Arts Council in the amount of \$1,010.50. Commissioner Harrelson seconded the motion. Roll call was taken by the Clerk-Treasurer. Motion carried unanimously.

J. ADJOURNMENT:

Mayor Forrister adjourned the meeting at 12:31 a.m.

Passed and Approved this 23rd day of June, 2023.

Amanda Forrister, Mayor

ATTEST:

Angela A. Torres, CMC, City Clerk

June 7, 2023

Traci Alvarez
Assistant City Manager
City of Truth or Consequences
505 Sims Street
Truth or Consequences, NM 87901

Re: Recommendation of Award, Truth or Consequences Morgan Booster & Austin St. Project

Bids were received at the City of Truth or Consequences Finance Department located at 505 Sims Street, Truth or Consequences, NM, on Tuesday, May 23, 2023, until 10:30 am MST local time. At 11:00 am MST, May 23, 2023, the bids will be moved to the Commission Chambers at 405 W 3rd Street, Truth or Consequences, NM to be publicly opened and read. The following bids were received and are presented in the order in which they were opened:

No.	Company	Base Bid (excl. NMGRT)	Additive Alternate #1 (excl. NMGRT)	Combined Base Bid + Add. Alt. #1 (excl. NMGRT)	Additive Alternate #2 (excl. NMGRT)	Combined Base Bid + Add. Alt. #1 & #2 (excl. NMGRT)	Additive Alternate #3 (excl. NMGRT)	Combined Base Bid + Add. Alt. #1 & #2 & #3 (excl. NMGRT)
1	SMITHCO CONSTRUCTION INC.	\$189,500.00	\$184,000.00	\$373,500.00	\$129,000.00	\$502,500.00	\$326,144.00	\$828,644.00

A complete tabulation of bid is attached. The evaluation of the bid is based on the Base Bid+ Additive 1+ Additive 2 + Additive 2 and was within 10% of the engineer's estimate. One bid was received from Smithco Construction Inc, the low bidder was Smithco Construction Inc.

Wilson and Company have reviewed the bid for the following information:

- The Bid Proposal was signed by an individual duly authorized to bind the company.
- Smithco Construction Inc acknowledged receipt of all addenda.
- Smithco Construction Inc is a licensed contractor in the State of New Mexico in good standing.
- The appropriate license classifications are contingent upon the License Determination Request submitted to CID.

Included with the signed Bid Proposal form, Smithco Construction, Inc. submitted the following:

- Required Bid Security
- List Of Proposed Subcontractors
- List of Proposed Suppliers (None)
- Evidence of authority to do business in the state of the Project
- Contractor's license number
- Required Bidder Qualification Statement with supporting data.
- Certification of Equal Employment Opportunity Compliance
- Affidavit of Non-Collusion

- Resident/ Veteran Preference Certification Form
- Bid Bond
- Power of Attorney

Based on the information provided and the available funding, the lowest responsible bidder is Smithco Construction, Inc. We, therefore, recommend the construction contract for the Truth or Consequences Morgan Booster & Austin St. Project, Base Bid + Additive 1 + Additive 2, be awarded to Smithco Construction, Inc for a total contract award amount of \$502,500.00, excluding NMGR, with a the NMGR of \$42,713.00, for a total contract amount of \$545,213.00, w/ NMGR. We recommend verifying the obligated funding amounts with the Water Trust Board (WTB) prior to awarding any portion of the project.

Sincerely,



Mark A. Nasi, PE

Sr. Water/Wastewater Project Manager
Wilson & Company, Inc., Engineers & Architects

Enclosures:

Project Bid Tabulation
Required Bid Documents Checklist
Sign-in Sheet

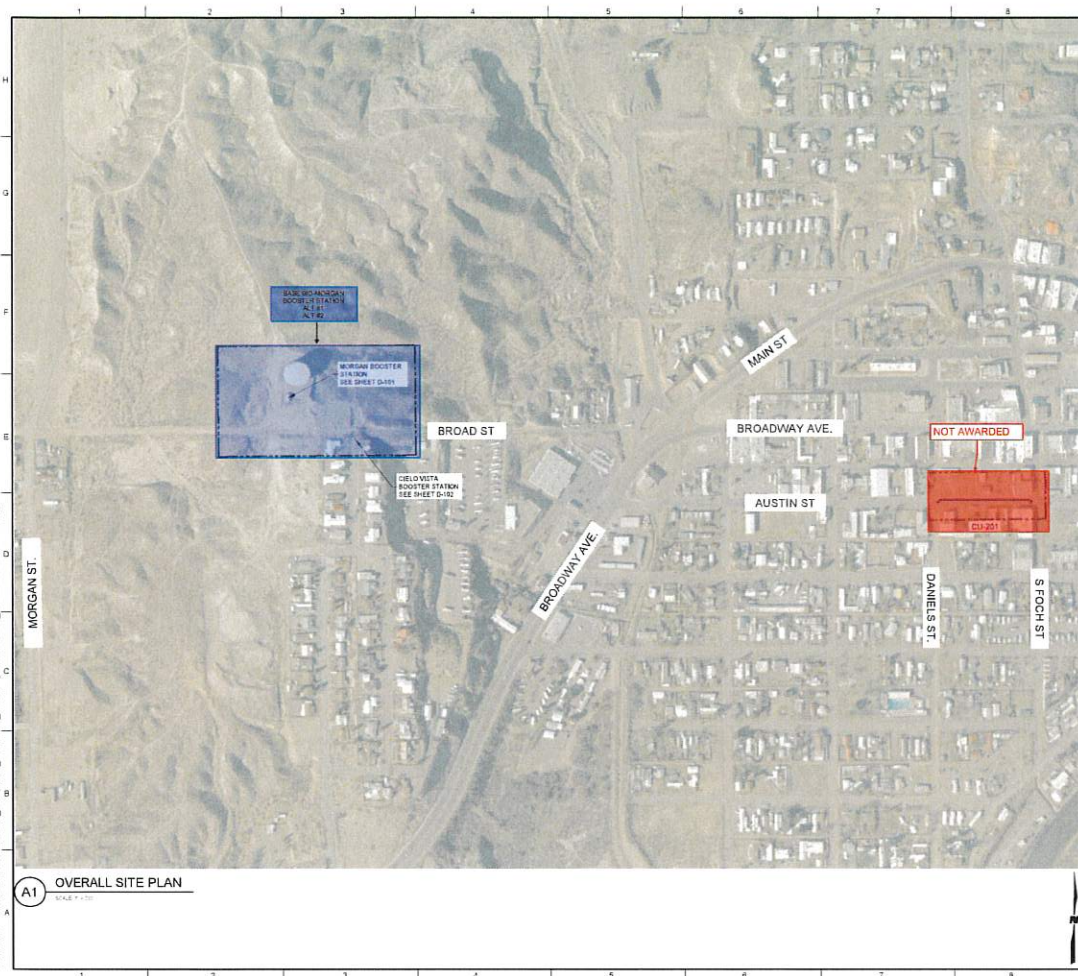


T or C Morgan Booster & Austin St.
Project Cost Estimate
Truth or Consequences, New Mexico

SmithCo

ITEM NO.	ITEM DESCRIPTION	UNIT	QTY.	UNIT PRICE	TOTAL PRICE	UNIT PRICE	CALCULATED COST	BID FORM COST
Base Bid-Allowances and Miscellaneous								
1	Mobilization	LS	1	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
2	Traffic Control	LS	1	\$ 13,282.56	\$ 13,282.56	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
3	Construction Staking, CIP.	LS	1	\$ 5,689.28	\$ 5,689.28	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
4	Pol Helling	Allow	1	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
5	Material Testing Allowance	Allow	1	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
Base Bid-Morgan Booster Station								
6	Remove and Salvage of Existing Pump and Motor from Manifold (incl. removal of booster outlet pipe, booster inlet pipe, electrical components controls, all labor, materials and appurtenances not separately listed on Bid Form), CIP	EA	1	\$ 2,500.00	\$ 2,500.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
7	Furnish and Install Booster Pump and Motor into Existing Manifold (incl. variable frequency drives, booster inlet pipe, booster outlet pipe, all labor, materials, controls, pump mounting platform, and appurtenances not separately listed on Bid Form for a fully functioning system), CIP	EA	1	\$ 87,982.00	\$ 87,982.00	\$ 105,000.00	\$ 105,000.00	\$ 105,000.00
8	Connect to Existing Control Power Panel for New Pumps & Motor (incl. all labor, materials, connections to existing electrical supply, including a provided enclosed motor circuit protector NEMA 1 enclosure set magnetic trip to 600% (6x) typ and appurtenances not separately listed on Bid Form for a fully functioning system), CIP	LS	1	\$ 18,003.00	\$ 18,003.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
9	Remove and Replace 8-in Check Valve on Existing Pump Skid Manifold (incl. all labor, materials and appurtenances not separately listed on Bid Form), CIP	LS	1	\$ 3,450.00	\$ 3,450.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
10	Remove and Replace 8-in Butterfly Valve on Existing Pump Skid Manifold (incl. all labor, materials and appurtenances not separately listed on Bid Form), CIP	EA	2	\$ 1,650.00	\$ 3,300.00	\$ 2,500.00	\$ 5,000.00	\$ 5,000.00
11	Remove 8" x 4" steel tee and replace with 8" welded steel solid pipe. Removal and disposal of control valve, valves, and piping of the booster pump control system.	LS	1	\$ 8,000.00	\$ 8,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
Total Base Bid EXCL NMGR							\$ 189,500.00	\$189,500.00
NMGR for TorC at 8.5%							\$ 16,107.50	\$16,107.50
Total Construction Cost Base Bid							\$ 205,607.50	\$205,607.50
Additive Alternate 1-Allowances and Miscellaneous								
1	Mobilization	LS	1	\$ 39,457.40	\$ 39,457.40	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
Additive Alternative 1 Cielo Vista Booster Station								
24	Remove and Salvage of Existing Duplex Pump System (incl. removal of booster outlet pipe, booster inlet pipe, electrical components specified, all labor, materials and appurtenances not separately listed on Bid Form), CIP	LS	1	\$ 10,000.00	\$ 10,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
25	Booster Skid Reinforced Concrete Slab (incl. skid anchor bolts, subgrade excavation, subgrade compaction, pipe penetrations, backfill, all materials, labor and appurtenances not separately listed), CIP	LS	1	\$ 5,000.00	\$ 5,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
26	Furnish and Install Fiberglass Enclosure (incl. mounting brackets, HVAC, all materials, labor and appurtenances not separately listed), CIP	LS	1	\$ 17,500.00	\$ 17,500.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
27	Furnish and Install Premanufactured Booster Skid Unit (incl. pressure tank, booster inlet pipe, booster outlet pipe, all labor, materials, controls, connections to existing system plumbing, electrical, connection to SCADA and appurtenances not separately listed on Bid Form for a fully functioning system), CIP	LS	1	\$70,740.00	\$ 70,740.00	\$ 115,000.00	\$ 115,000.00	\$ 115,000.00
28	Complete all Electrical Connections (incl. all labor, materials, controls, connections to existing electrical mainline and appurtenances not separately listed on Bid Form for a fully functioning system), CIP	LS	1	\$ 8,134.00	\$ 8,134.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
29	Provide Bypass pumping for the removal and installation of the booster station (incl. connection to the new cross, connection to the existing line, piping, all labor, materials, fittings and appurtenances not listed separately for a fully functioning system as described in the technical specifications).	LS	1	\$ 32,500.00	\$ 32,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
30	Furnish and Install 6-inch MJ Gate Valve on existing line (incl. all material, labor valve box, alignment device and appurtenances not separately listed on the Bid Form), CIP	EA	3	\$ 2,500.00	\$ 7,500.00	\$ 3,000.00	\$ 9,000.00	\$ 9,000.00
31	Locate and connect to existing 6-in PVC line (incl. excavation, all labor, materials, fittings and appurtenances not listed separately), CIP	EA	2	\$ 3,500.00	\$ 7,000.00	\$ 5,500.00	\$ 11,000.00	\$ 11,000.00
Total Base Bid EXCL NMGR							\$ 189,500.00	\$189,500.00
Total Additive Alternate 1 EXCL NMGR							\$ 184,000.00	\$184,000.00
NMGR for TorC at 8.5%							\$ 31,747.50	\$31,747.50
Total Construction Cost NMGR + Base Bid + Additive Alternate 1							\$ 405,247.50	#####

Additive Alternate 2-Allowances and Miscellaneous													
1	Mobilization	LS	1	\$	39,457.40	\$	39,457.40	\$	500.00	\$	500.00	\$	500.00
Additive Alternative 2 Morgan Booster Station													
32	Remove and Salvage of Existing Pump and Motor from Manifold (incl. removal of booster outlet pipe, booster inlet pipe, electrical components controls, all labor, materials and appurtenances not separately listed on Bid Form), CIP	EA	1	\$	2,500.00	\$	2,500.00	\$	9,500.00	\$	9,500.00	\$	9,500.00
33	Furnish and Install Booster Pump and Motor into Existing Manifold (incl. variable frequency drives, booster inlet pipe, booster outlet pipe, all labor, materials, controls, pump mounting platform, and appurtenances not separately listed on Bid Form for a fully functioning system), CIP	EA	1	\$	87,982.00	\$	87,982.00	\$	90,000.00	\$	90,000.00	\$	90,000.00
34	Connect to Existing Control Power Panel for New Pumps & Motor (incl. all labor, materials, connections to existing electrical supply, including a provided enclosed motor circuit protector NEMA 1 enclosure set magnetic trip to 600% (8x) typ and appurtenances not separately listed on Bid Form for a fully functioning system), CIP	LS	1	\$	18,320.00	\$	18,320.00	\$	18,000.00	\$	18,000.00	\$	18,000.00
35	Remove and Replace 8-in Check Valve on Existing Pump Skid Manifold (incl. all labor, materials and appurtenances not separately listed on Bid Form), CIP	LS	1	\$	3,450.00	\$	3,450.00	\$	3,000.00	\$	3,000.00	\$	3,000.00
36	Remove and Replace 8-in Butterfly Valve on Existing Pump Skid Manifold (incl. all labor, materials and appurtenances not separately listed on Bid Form), CIP	EA	2	\$	1,650.00	\$	3,300.00	\$	2,500.00	\$	5,000.00	\$	5,000.00
37	Remove 8" x 4" steel tee and replace with 8" welded steel solid pipe, Removal and disposal of control valve, valves, and piping of the booster pump control system.	LS	1	\$	8,000.00	\$	8,000.00	\$	3,000.00	\$	3,000.00	\$	3,000.00
Total Base Bid EXCL NMGR								\$	173,888.84			\$	189,500.00
Total Additive Alternate 1 EXCL NMGR								\$	197,831.40			\$	184,000.00
Total Additive Alternate 2 EXCL NMGR								\$	163,009.40			\$	129,000.00
NMGR for TorC at 8.5%								\$	45,433.15			\$	42,712.50
Total Construction Cost NMGR + Base Bid + Additive Alternate 1 + Additive Alternate 2								\$	679,940.79			\$	545,212.50
Additive Alternate 3-Allowances and Miscellaneous													
1	Mobilization	LS	1	\$	14,457.40	\$	14,457.40	\$	19,000.00	\$	19,000.00	\$	19,000.00
Additive Alternative 3 Austin St Waterline													
12	Furnish and Install 8-Inch C900 Waterline by Open Trenching, (including all material, labor, potholing, excavation, bedding, removal of waste excavation, import backfill, joint restraints, tracer wire, backfilling, compaction, disinfection, site restoration and all related appurtenances not separately listed on the bid form), CIP	LF	420	\$	90.00	\$	37,800.00	\$	240.00	\$	100,800.00	\$	100,800.00
13	Locals and Connect to Existing Waterline, (incl. all materials, labor, fittings used for connection, removal and disposal of pipe, potholing, excavation, backfill, site restoration and all necessary items not separately listed on the bid form), CIP	EA	2	\$	1,750.00	\$	3,500.00	\$	10,000.00	\$	20,000.00	\$	20,000.00
14	Furnish and Install 8-Inch Gate Valve in Cast Iron Valve Box, (including all labor, materials and related appurtenances not separately listed on Bid Form), CIP	EA	2	\$	2,800.00	\$	5,600.00	\$	5,000.00	\$	10,000.00	\$	10,000.00
15	Remove and Replace Meter Assemblies	EA	7	\$	2,706.00	\$	18,942.00	\$	2,500.00	\$	17,500.00	\$	17,500.00
16	Furnish and Install 3/4-In Copper Water Service Lines by Open Trenching, (including potholing, trenching, bedding, connections to new water main, connection to existing water service line include all fittings regardless of materials and types of appurtenances, all material, labor, tapping saddle, corporation stop, fittings, associated appurtenances, backfilling and site restoration), including new meter box lid and meter, CIP	EA	7	\$	1,500.00	\$	10,500.00	\$	2,200.00	\$	15,400.00	\$	15,400.00
17	Dewatering of Trench, CIP	LF	450	\$	70.00	\$	31,500.00	\$	50.00	\$	22,500.00	\$	22,500.00
18	Asphalt Roadway, Remove, Dispose and Replace with SP III, 3" Thick for Residential Streets, Include Subgrade Prep, CIP	SY	600	\$	75.00	\$	45,000.00	\$	100.00	\$	60,000.00	\$	60,000.00
19	Excavate and Dispose of Unsuitable Material, CIP	CY	1200	\$	25.00	\$	30,000.00	\$	15.00	\$	18,000.00	\$	18,000.00
20	Import of Engineered Fill	CY	1200	\$	15.00	\$	18,000.00	\$	30.00	\$	36,000.00	\$	36,000.00
21	Geogrid Base Roadway Reinforcement	SY	600	\$	6.00	\$	3,600.00	\$	7.00	\$	4,200.00	\$	4,200.00
22	Remove and replace Curb and Gutter @ Services, CIP	LF	28	\$	40.00	\$	1,120.00	\$	35.00	\$	980.00	\$	980.00
23	Remove and replace Sidewalk @ Services, CIP	SY	20	\$	125.00	\$	2,450.00	\$	90.00	\$	1,784.00	\$	1,800.00
Total Base Bid EXCL NMGR								\$	173,888.84			\$	189,500.00
Total Additive Alternate 1 EXCL NMGR								\$	197,831.40			\$	184,000.00
Total Additive Alternate 2 EXCL NMGR								\$	163,009.40			\$	129,000.00
Total Additive Alternate 3 EXCL NMGR								\$	222,469.40			\$	326,184.00
NMGR for TorC at 8.5%								\$	64,343.05			\$	70,434.74
Total Construction Cost NMGR + Base Bid + Additive Alternate 1 + Additive Alternate 2 + Additive Alternate 3								\$	821,320.09			\$	899,078.74



GENERAL NOTES

1. LOCATION OF ALL UTILITIES SHALL BE FIELD VERIFIED BY CONTRACTOR PRIOR TO EXCAVATING WORK. THE LOCATION OF EXISTING UTILITIES SHOWN ON THE DRAWINGS ARE BASED ON AVAILABLE RECORD INFORMATION. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING AND VERIFYING ALL ABOVE-GROUND AND BELOW-GROUND UTILITIES, AND FOR PROVIDING VERBAL DESCRIPTIONS BY THE CITY OF TRUTH OR CONSEQUENCES. IN THE EVENT CONDITIONS IN THE FIELD ARE NOT AS SHOWN ON THE DRAWINGS, THE CONTRACTOR SHALL NOTIFY THE PUBLIC INFRASTRUCTURE PROJECT MANAGER ON THE ENGINEER IMMEDIATELY SO THAT NECESSARY CHANGES TO THE DESIGN MAY BE MADE WITH THE MINIMUM OF INTERUPTION TO THE PROJECT.
2. ALL UTILITY CONSTRUCTION FOR SEWERAGE LINES, WATER LINES, SANITARY SEWER LINES, AND ALL APPURTENANCES SHALL BE IN ACCORDANCE WITH THE CITY OF TRUTH OR CONSEQUENCES STANDARDS.
3. CONTRACTOR SHALL VERIFY FIELD LOCATION, TYPE, AND DEPTH OF ALL UTILITIES AND RECORD THE SAME.

**WILSON
& COMPANY**

—SPECIAL TASTE—



CITY OF TRUTH OR
CONSEQUENCES
MORGAN BOOSTER &
AUSTIN ST

[illegible]

PROJECT NO	18-005-215-S
DESIGNED BY	MAN
DRAWN BY	MAT.WOOD
CHECKED BY	JAH/SJA
DATE	JANUARY 2023

OVERALL SITE PLAN

SHEET NO: **G-004**

NOTICE OF EXTENDED PAYMENT PROVISION:
THIS CONTRACT ALLOWS THE OWNER TO MAKE
PAYMENT WITHIN 45 DAYS AFTER SUBMISSION
OF AN UNDISPUTED REQUEST FOR PAYMENT.

BID OPENING CHECKLIST FORM



PROJECT NAME: Morgan Boucari & Austin St
 BID OPENING DATE & TIME: May 23, 2022 - 11:00 AM

No.	Bidders Name	Addendum Received #1 - #2	Bid Security		List of Proposed Subcontracts		List of Proposed Suppliers		Evidence of authority to do business in the state of the Project		Contractor's license number		Required Bidder Qualification Statement with supporting data		Certification of Equal Employment Opportunity Compliance		Affidavit of Non Collusion		Resident/ Veteran Preference Certification Form		Bid Bond		Power of Attorney		TOTAL BASE BID EXCL. NMST	BASE BID +AL EXCL. NMST	BASE BID+1 -2 EXCL. NMST	BASE BID+1 -2+3EXCL. NMST
			Yes	No	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No	AMOUNT	AMOUNT	AMOUNT	AMOUNT
1	SMITHCO CONSTRUCTION INC.	YES	X		X		X		X		X		X		X		X		X		X		X		\$188,500.00	\$373,500.00	\$392,500.00	\$628,644.00
2																												
3																												
4																												
5																												
6																												
7																												
8																												
9																												
10																												

PROJECT ENGINEER:
 Mark Neri: PE

CITY OF TRUTH OR CONSEQUENCES:
MORGAN BOOSTER & AUSTIN ST
May 23, 2023 @ 11:00 AM
BID OPENING
ATTENDANCE SHEET
(PLEASE PRINT CLEARLY, FOR THE RECORD)

**WILSON
& COMPANY**

NAME	REPRESENTING	EMAIL ADDRESS	PHONE
1. Mark Nass	Wilson & Company	mark.nass@wilsonco.com	5053795406
2. David Murry	Smithco Construction	gmurry@sm.thco-cc	575-894-6161
3. Angie Gonzales	TorC	agonzales@torcnm.org	
4. Traci Alvarez	TorC	talvarez2@torcnm.org	575-894-6673
5. Mindee Huggins	TorC	mprocurement@torcnm.org	575 9520400
6. ARNIE CASTANEDA	TorC Water	acastaneda@torcnm.org	952-0003
7.			
8.			
9.			
10.			

June 7, 2023

Traci Alvarez
Assistant City Manager
City of Truth or Consequences
505 Sims Street
Truth or Consequences, NM 87901

Re: Recommendation of Award, Truth or Consequences Drinking Water Systems Improvement Project

Bids were received at the City of Truth or Consequences Finance Department located at 505 Sims Street, Truth or Consequences, NM, on Tuesday, May 23, 2023, until 10:30 am MST local time. At 11:30 am MST, May 23, 2023, the bids will be moved to the Commission Chambers at 405 W 3rd Street, Truth or Consequences, NM to be publicly opened and read. The following bids were received and are presented in the order in which they were opened:

No.	Company	Base Bid (excl. NMGR)	Additive Alternate #1 (excl. NMGR)	Combined Base Bid + Add. Alt. #1 (excl. NMGR)	Additive Alternate #2 (excl. NMGR)	Combined Base Bid + Add. Alt. #1 & #2 (excl. NMGR)
1	SMITHCO CONSTRUCTION INC.	\$1,025,315.00	\$581,680.00	\$1,606,995.00	\$275,635.00	\$1,882,630.00
2	SPARTAN CONSTRUCTION OF NM, LLC	\$980,772.00	\$656,785.00	\$1,637,557.00	\$325,273.00	\$1,962,830.00
3	FILE CONSTRUCTION LLC.	\$1,000,396.00	\$672,961.10	\$1,673,357.10	\$310,224.30	\$1,983,581.40

A complete tabulation of bids is attached. The evaluation of the bid is based on the Base Bid. Three bids were received from Smithco Construction Inc, Spartan Construction of NM, LLC., and File Construction LLC. The low bidder was Smithco Construction Inc based on the Base Bid + additive Alternate 1 and the Base Bid + Additive Alternate 2.

Wilson and company performed an evaluation to meet the available funding, a reduced scope of base bid + Additive 1 including only the following road and sheets 2nd Avenue CU-210, CU-211 of Additive Alternate 1.

Wilson and Company Inc. submitted on June 6, 2023, the confirmation of bid with revised Additive Alternate 1 to Smithco Construction Inc for their review and approval. After modifications Smithco Construction Inc. was the responsible low bidder with a base bid + reduced Additive Alternate 1 of \$1,238,595.00 (excl. NMGR)

The bid amounts were modified as follows:

No.	Company	Base Bid (excl. NMGR)	Reduced Additive Alternate #1 (excl. NMGR)	Combined Base Bid + Add. Alt. #1 (excl. NMGR)
1	SMITHCO CONSTRUCTION INC.	\$1,025,315.00	\$213,280.00	\$1,238,595.00

Wilson and Company have reviewed the bid for the following information:

- The Bid Proposal was signed by an individual duly authorized to bind the company.
- Smithco Construction Inc acknowledged receipt of all addenda.
- Smithco Construction Inc is a licensed contractor in the State of New Mexico in good standing.
- The appropriate license classifications are contingent upon the License Determination Request submitted to CID.

Included with the signed Bid Proposal form, Smithco Construction, Inc. submitted the following:

- Required Bid Security
- List Of Proposed Subcontractors (None)
- List of Proposed Suppliers
- Evidence of authority to do business in the state of the Project
- Contractor's license number
- Required Bidder Qualification Statement with supporting data.
- Certification of Equal Employment Opportunity Compliance
- Affidavit of Non-Collusion
- Resident/ Veteran Preference Certification Form
- Bid Bond
- XP-211 Certifications Regarding Contract under Equal Opportunity Clause
- Power of Attorney
- XP-215 MBW/WBE/SBRA Utilization Form along with proof of solicitation
- XP-315 Davis Bacon Certification
- 5700-49 Certification Regarding Disbarment, Suspension & Other Responsibility Matters
- AIS DWSRF 314 Form that certifies all American Iron and Steel is used

Based on the information provided, the lowest responsive, responsible bidder is Smithco Construction, Inc. We, therefore, recommend the construction contract for the Truth or Consequences Drinking Water Systems Improvement Project, Base Bid + Reduced Additive Alternate 1, be awarded to Smithco Construction, Inc for a total contract award amount of \$1,238,595.00, excluding NMGR with a the NMGR of \$105,280.58, for a total contract amount of \$1,343,875.58, w/ NMGR. We recommend verifying the obligated funding amounts with the Drinking Water Systems Improvement Project (DWSRF) and Colonias prior to awarding any portion of the project.

Sincerely,



Mark A. Nasi, PE

Sr. Water/Wastewater Project Manager
Wilson & Company, Inc., Engineers & Architects

Enclosures:

Confirmation of bid letter
Project Bid Tabulation
Required Bid Documents Checklist
Sign-in Sheet

CITY OF TRUTH OR CONSEQUENCES:
DWSRF WATER SYSTEM IMPROVEMENTS
May 23, 2023 @ 11:30 AM
BID OPENING MEETING
ATTENDANCE SHEET
(PLEASE PRINT CLEARLY, FOR THE RECORD)

**WILSON
& COMPANY**

NAME	REPRESENTING	EMAIL ADDRESS	PHONE
1. Mark Nosi	Wilson & Company	mark.nosi@wilsonco.com	505.379.5406
2. Traci Alvarez	TorC	talvarez@torcnm.org	575-894-6673
3. Mindie Holguin	TorC	pmcurenaud@torcnm.org	575.952.0490
4. Angie Gozales	TorC	agozales@torcnm.org	
5. David Muncy	SmithCo	gmuncy@smithco.cc	575-894-6161
6. Phillip Lopez	File Const.	PHILLIPL@FCOVS1.COM	505-331-0751
7. Robert Garcia	SPARTAN CONST	ROBERT@SPARTAN-CONST.COM	(95) 766-6171
8.			
9.			
10.			

BID OPENING CHECKLIST FORM



PROJECT NAME: DWSP Water System Improvements
BID OPENING DATE & TIME: May 22, 2023 - 11:30 AM

No.	Bidders Name	Receipt of Addendums #1-43	Bid Security		List of Proposed Subcontractors		List of Proposed Suppliers		Evidence of authority to do Business in the state of the Project		Contractor's license number		Required Bidder Qualification Statement with supporting data		Certification of Equal Employment Opportunity Compliance		Affidavit of Non-Collusion		Resident/Veteran Preference Certification Form		Bid Bond		MF-211 Certifications Regarding Contract under Equal Opportunity Clause		Power of Attorney		MF-225 MBW/WBE/DBAA Utilization Form along with proof of solicitation		MF-223 Davis Bacon Certification		5700-49 Certification Regarding Debarment, Suspension & Other Responsibility Matters		AIG DWSP 324 Form that certifies if American iron and steel is used		TOTAL BIDS (DO NOT INCLUDE BIDDERS)		BIDS BID - L&E - W&C&T		BIDS BID - E - W&C&T	
			Yes	No	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No	AMOUNT	AMOUNT	AMOUNT	AMOUNT		
1	SMITHCO CONSTRUCTION INC.	Yes	X		X		X		X		X		X		X		X		X		X		X		X		X		X		X		X		\$1,112,488.78	\$1,141,549.58	\$2,046,403.53			
2	SPARTAN CONSTRUCTION OF NM, LLC	Yes	X		X		X		X		X		X		X		X		X		X		X		X		X		X		X		X		\$5,064,137.63	1493361.17	\$2,279,670.50			
3	FEE CONSTRUCTION LLC	Yes	X		X		X		X		X		X		X		X		X		X		X		X		X		X		X		X		\$2,040,409.46	\$1,453,592.45	\$3,532,587.47			
4																																								
5																																								
6																																								
7																																								
8																																								
9																																								
10																																								

*Time Required for calculation of BIDS BID - A&E - W&C&T. The amount entered in the column will be \$133,134.72, for a total BIDS BID - A&E - W&C&T of \$2,040,409.46.
PROJECT ENGINEER
W&C&T, INC.
DATE: 5/22/2023



T OR C DWSRF WATER SYSTEM IMPROVEMENTS
Project BID TAB
Truth or Consequences, New Mexico
03.29.23

SMITH CO

SPARTAN CONSTRUCTION OF NM, LLC

FILE CONSTRUCTION LLC.

Base Bid

Item No.	ITEM DESCRIPTION	UNIT	QTY.	UNIT PRICE	TOTAL PRICE	UNIT PRICE	CALCULATED COST	BID FORM COST	UNIT PRICE	CALCULATED COST	BID FORM COST	UNIT PRICE	CALCULATED COST	BID FORM COST
Allowances and Miscellaneous														
1	Material Testing Allowance	Allow	1	\$ 10,000.00	\$ 10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00
2	Pre and Post Construction Video Documentation	LS	1	\$ 2,000.00	\$ 2,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
3	Traffic Control	LS	1	\$ 30,000.00	\$ 30,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00
4	Marking and Demarcation	LS	1	\$ 150,000.00	\$ 150,000.00	\$45,000.00	\$45,000.00	\$45,000.00	\$45,000.00	\$45,000.00	\$45,000.00	\$45,000.00	\$45,000.00	\$45,000.00
5	Construction Survey to include staking, layout and identifying project boundaries.	LS	1	\$ 22,000.00	\$ 22,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00
Waterline and Appurtenance Installation														
6	Furnish and Install 8-inch C900 PVC DR-18 Waterline, including all material, labor, trenching, bedding, removal of waste excavation, import backfill, fittings, joint restraints, warning tape, tracer wire, backfilling, compaction, disinfection, site restoration and all related appurtenances not separately listed on the bid form. CIP	LF	3,544	\$ 86.00	\$ 304,784.00	\$90.00	\$318,960.00	\$318,960.00	\$78.43	\$277,955.92	\$277,959.00	\$ 64.30	\$227,879.20	\$227,879.20
7	Furnish and Install 16-inch steel casing for 14" Date St. casing. Sheets CU-205. (include trenchless installation, all materials, labor, cutter pipe, repairs, casing sections, end seals, bore and receiving pit excavation, backfill, compaction, removal of waste excavation and site restoration). CIP	LF	93	\$ 700.00	\$ 65,100.00	\$600.00	\$55,800.00	\$55,800.00	\$556.40	\$51,745.20	\$51,745.00	\$ 606.80	\$56,818.40	\$56,818.40
8	Furnish and Install 8-inch Gate Valve in Cast Iron Valve Box, (including all labor, materials and related appurtenances not separately listed on Bid Form). CIP	EA	13	\$ 3,388.55	\$ 44,051.15	\$4,000.00	\$52,000.00	\$52,000.00	\$3,279.55	\$42,834.15	\$42,834.00	\$ 3,087.90	\$40,142.70	\$40,142.70
9	Furnish and Install Three-Way Fire Hydrant Assembly, including tee on mainline, all pipe from tee to hydrant, fittings, risers, gate valve, hydrant, restrained joints, drain rock, trenching, labor, backfill and site restoration. CIP	EA	4	\$ 9,800.00	\$ 39,200.00	\$10,000.00	\$40,000.00	\$40,000.00	\$8,530.57	\$34,122.28	\$34,122.00	\$ 10,569.80	\$43,835.20	\$43,835.20
10	Remove Existing Three-Way Fire Hydrant Assembly, (including gate valve, hydrant, pipe from gate valve to hydrant, trenching, labor, backfill and site restoration). CIP	EA	3	\$ 1,860.00	\$ 5,580.00	\$2,000.00	\$6,000.00	\$6,000.00	\$1,134.20	\$3,402.60	\$3,403.00	\$ 1,089.20	\$3,267.60	\$3,267.60
11	Furnish and Install 8-inch Single Body Combination Air Valve w/ Traffic Rated Valve on new 8-inch waterline, (including all materials, labor, excavation, rock excavation, backfill and site restoration). CIP	EA	3	\$ 9,500.00	\$ 28,500.00	\$12,000.00	\$36,000.00	\$36,000.00	\$8,359.37	\$25,076.11	\$25,078.00	\$ 13,312.70	\$39,838.10	\$39,838.10
12	Furnish and Install 1-inch Copper Water Service Lines by Open Trenching, (including trenching, bedding, connections to new water main, connection to existing water service line include all fittings regardless of materials and types of appurtenances, all material, labor, tapping saddle, corporation stop, fittings, associated appurtenances, backfilling and site restoration). CIP	EA	15	\$ 2,150.00	\$ 32,250.00	\$2,000.00	\$30,000.00	\$30,000.00	\$1,910.75	\$19,661.25	\$19,661.00	\$ 2,753.20	\$41,298.00	\$41,298.00
13	Furnish and Install 1-inch Copper Water Service Lines by Trenchless Installation (including trenching, bedding, connections to new water main, connection to existing water service line include all fittings regardless of materials and types of appurtenances, all material, labor, tapping saddle, corporation stop, fittings, associated appurtenances, backfilling and site restoration). CIP	EA	17	\$ 2,850.00	\$ 48,450.00	\$3,000.00	\$51,000.00	\$51,000.00	\$3,039.60	\$51,673.20	\$51,673.00	\$ 2,886.80	\$49,106.20	\$49,106.20
14	Disinfecting for waterline, up to 4" diameter, (including all labor, materials, pumps, gravel trench installation, excavation, backfill, and site restoration). CIP	LF	78	\$ 250.76	\$ 19,559.28	\$50.00	\$1,900.00	\$1,900.00	\$107.62	\$23,994.38	\$23,996.00	\$ 462.80	\$36,098.40	\$36,098.40
Locals and Connect														
15	Locate and Connect to Existing 8-inch PVC Waterline per Detail C2, on sheet CU-583, (incl. all materials, labor, fittings used for connection, cutting and capping of existing pipe, removal and disposal of pipe, trenching, excavation, backfill, site restoration and all necessary items not separately listed on the bid form). CIP	EA	1	\$ 7,000.00	\$ 7,000.00	\$8,000.00	\$8,000.00	\$8,000.00	\$10,673.25	\$10,673.25	\$10,673.00	\$ 8,733.40	\$9,733.40	\$9,733.40
16	Locate and Connect to Existing 8-inch PVC Waterline per Detail G2 on sheet CU-583, (incl. all materials, labor, fittings used for connection, cutting and capping of existing pipe, removal and disposal of pipe, trenching, excavation, backfill, site restoration and all necessary items not separately listed on the bid form). CIP	EA	3	\$ 7,107.55	\$ 21,322.65	\$8,000.00	\$24,000.00	\$24,000.00	\$10,673.25	\$32,019.75	\$32,020.00	\$ 13,005.80	\$39,017.40	\$39,017.40
17	Locate and Connect to Existing 8-inch PVC Waterline per Detail G3 on sheet CU-583, (incl. all materials, labor, fittings used for connection, cutting and capping of existing pipe, removal and disposal of pipe, trenching, excavation, backfill, site restoration and all necessary items not separately listed on the bid form). CIP	EA	1	\$ 10,544.32	\$ 10,544.32	\$15,000.00	\$15,000.00	\$15,000.00	\$15,622.00	\$15,622.00	\$15,622.00	\$ 14,375.70	\$14,375.70	\$14,375.70
18	Locate and Connect to Existing 8-inch PVC Waterline per Detail A3 on sheet CU-583, (incl. all materials, labor, fittings used for connection, cutting and capping of existing pipe, removal and disposal of pipe, trenching, excavation, backfill, site restoration and all necessary items not separately listed on the bid form). CIP	EA	2	\$ 19,000.00	\$ 38,000.00	\$20,000.00	\$40,000.00	\$40,000.00	\$10,673.25	\$21,346.50	\$21,347.00	\$ 15,782.90	\$31,565.80	\$31,565.80
19	Locate and Connect to Existing 8-inch PVC Waterline per Detail C2 on sheet CU-583, (incl. all materials, labor, fittings used for connection, cutting and capping of existing pipe, removal and disposal of pipe, trenching, excavation, backfill, site restoration and all necessary items not separately listed on the bid form). CIP	EA	2	\$ 7,179.60	\$ 14,341.20	\$8,000.00	\$16,000.00	\$16,000.00	\$10,673.25	\$21,346.50	\$21,347.00	\$ 10,909.30	\$21,816.80	\$21,816.80
20	Locate, Cut and Cap Existing Water Line and abandon in place, (incl. all materials, labor, removal and disposal of pipe, trenching, excavation, backfill, site restoration and all necessary items not separately listed on the bid form). CIP	EA	1	\$ 4,200.00	\$ 4,200.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,055.75	\$5,055.75	\$5,056.00	\$ 3,231.90	\$3,231.90	\$3,231.90
Site Improvements														
21	Remove and replace existing roadway with 3-inch HMC, 8-inch base course and 12-inch subgrade prep, maximum width of 4' of pavement shall be replaced (incl. removal and disposal to an approved site of the existing asphalt and gravel, tack coat, asphalt and restoration of pavement markings to preconstruction configuration). CIP	SY	888	\$ 75.00	\$ 66,600.00	\$65.00	\$57,750.00	\$57,750.00	\$80.76	\$71,813.42	\$71,818.00	\$ 91.70	\$81,521.30	\$81,521.30
22	Remove and Replace Curb and Gutter (incl. disposal of existing concrete to an approved site, labor, equipment and all related appurtenances not separately listed on the bid form as shown in the plans). CIP	LF	9	\$ 90.00	\$ 810.00	\$80.00	\$720.00	\$720.00	\$100.54	\$905.22	\$905.00	\$ 140.10	\$1,265.90	\$1,265.90
23	Remove and Replace Sidewalk, 5' swath (incl. disposal of existing concrete to an approved site, labor, equipment and all related appurtenances not separately listed on the bid form as shown in the plans). CIP	SF	330	\$ 28.00	\$ 9,240.00	\$30.00	\$9,900.00	\$9,900.00	\$28.83	\$9,513.90	\$9,516.00	\$ 28.20	\$9,306.00	\$9,306.00
24	Remove and Replace Existing Concrete Walk, maximum width of 5' shall be replaced (incl. removal and disposal to an approved site of the existing concrete and restoration to preconstruction configuration). CIP	SF	135	\$ 42.01	\$ 5,670.81	\$30.00	\$4,050.00	\$4,050.00	\$28.83	\$3,892.05	\$3,893.00	\$ 59.80	\$8,084.50	\$8,084.50
25	Remove and replace existing gravel driveway, width of 5' shall be replaced (incl. removal and disposal to an approved site of the existing gravel, material, and restoration to preconstruction configuration). CIP	SY	60	\$ 77.56	\$ 4,653.60	\$30.00	\$1,800.00	\$1,800.00	\$29.90	\$1,794.00	\$1,794.00	\$ 97.30	\$5,838.00	\$5,838.00
SCADA														
26	1" Electromagnetic Flow Meter w/grounding Rings	EA	2	\$ 14,500.00	\$ 29,000.00	\$16,000.00	\$32,000.00	\$32,000.00	\$14,150.76	\$28,301.50	\$28,302.00	\$ 22,448.40	\$44,896.80	\$44,896.80
27	New meter vault, 48" DIA manhole CIP	EA	2	\$ 15,000.00	\$ 30,000.00	\$25,000.00	\$50,000.00	\$50,000.00	\$13,107.50	\$26,215.00	\$26,215.00	\$ 9,554.30	\$19,108.60	\$19,108.60
28	Piping to New Water Tank Level Transmitter	EA	4	\$ 1,500.00	\$ 6,000.00	\$1,500.00	\$6,000.00	\$6,000.00	\$1,616.60	\$6,466.40	\$6,468.00	\$ 1,427.40	\$5,889.60	\$5,889.60
29	1-inch Level Transmitter, Transducer and Junction Box	EA	4	\$ 7,000.00	\$ 28,000.00	\$8,000.00	\$32,000.00	\$32,000.00	\$7,886.25	\$31,545.00	\$31,549.00	\$ 7,404.90	\$29,619.00	\$29,619.00
30	Furnish and Install 8-inch C900 PVC DR-18 Waterline, (including all material, labor, trenching, bedding, removal of waste excavation, import backfill, fittings, joint restraints, warning tape, tracer wire, backfilling, compaction, disinfection, site restoration and all related appurtenances not separately listed on the bid form). CIP	LF	76	\$ 140.17	\$ 10,652.92	\$300.00	\$23,400.00	\$23,400.00	\$111.65	\$8,468.70	\$8,470.00	\$ 151.90	\$11,548.20	\$11,548.20
Construction Subtotal					\$ 1,084,566.87		\$1,022,316.00	\$1,022,316.00		\$943,760.90	\$943,772.00		\$1,000,596.30	\$1,000,596.30
NMJEP Fee (4% of 6.5%)					\$ 70,496.73		\$67,155.78	\$67,155.78		\$63,364.62	\$63,365.00		\$60,033.96	\$60,033.96
Construction Total (Full Scope)					\$ 1,155,063.60		\$1,089,471.78	\$1,089,471.78		\$1,007,125.52	\$1,007,137.00		\$1,060,630.26	\$1,060,630.26

Additive Alternate 1														
Item No.	ITEM DESCRIPTION	UNIT	QTY.	UNIT PRICE	TOTAL PRICE	UNIT PRICE	CALCULATED COST	BID FORM COST	UNIT PRICE	CALCULATED COST	BID FORM COST	UNIT PRICE	CALCULATED COST	BID FORM COST
Additive Alternate 1 - Allowance and Miscellaneous														
31	Material Testing Allowance	Allow	1	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00
32	Pave and Final Construction Video Documentation	LS	1	\$2,200.00	\$2,200.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,250.00	\$1,250.00	\$1,250.00	\$1,250.00	\$1,480.00	\$1,480.00
33	Final Construction Video Documentation	LS	1	\$3,000.00	\$3,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$6,125.00	\$6,125.00	\$6,125.00	\$6,125.00	\$10,897.50	\$10,897.50
34	Mobilization & Demobilization	LS	1	\$150,000.00	\$150,000.00	\$8,000.00	\$8,000.00	\$8,000.00	\$1,484.50	\$1,484.50	\$1,484.50	\$1,484.50	\$2,452.80	\$2,452.80
35	Construction Surveys to include staking, layout and identifying project boundaries.	LS	1	\$22,000.00	\$22,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$7,458.83	\$7,458.83	\$7,458.83	\$7,457.00	\$8,592.70	\$8,592.70
Additive Alternate 1 - Waterline and Appurtenance Installation														
36	Furnish and Install 8-inch C900 PVC DR-19 Waterline (including all material, labor, trenching, bedding, bedding, removal of waste excavation, import backfill, fittings, joint restrengthening, warning tape, tracer wire, backfilling, compaction, disinfection, site restoration and all related appurtenances not separately listed on the bid form, CIP)	LF	2,753	\$66.00	\$182,758.00	\$70.00	\$192,710.00	\$192,710.00	\$78.43	\$215,917.78	\$215,921.00	\$4.30	\$17,017.80	\$17,017.80
37	Furnish and Install 16-inch sch. 40 Cast Iron Valve Box (including all labor, materials and related appurtenances not separately listed on Bid Form, CIP)	EA	4	\$3,388.55	\$13,554.20	\$4,000.00	\$16,000.00	\$16,000.00	\$3,278.55	\$13,118.20	\$13,118.00	\$3,087.20	\$12,348.80	\$12,347.80
38	Furnish and Install Three-Way Fire Hydrant Assembly, including gate valve, hydrant, pipe from gate valve to hydrant, fittings, meter, gate valve, hydrant, restrained joints, drain rock, trenching, labor, backfill and site restoration, CIP)	EA	3	\$9,800.00	\$29,400.00	\$10,000.00	\$30,000.00	\$30,000.00	\$8,530.57	\$25,591.71	\$25,592.00	\$11,088.20	\$33,284.60	\$33,284.60
39	Remove Existing Three-Way Fire Hydrant Assembly, including gate valve, hydrant, pipe from gate valve to hydrant, trenching, labor, backfill and site restoration, CIP)	EA	1	\$1,900.00	\$1,900.00	\$2,200.00	\$2,200.00	\$2,200.00	\$1,134.25	\$1,134.25	\$1,134.00	\$1,096.30	\$1,096.30	\$1,096.30
40	Furnish and Install Trench Single Slop Combination Air Valve w/ Traffic Rated Valve on New 8" waterline, (including all materials, labor, excavation, rock excavation, backfill and site restoration, CIP)	EA	1	\$9,500.00	\$9,500.00	\$12,000.00	\$12,000.00	\$12,000.00	\$8,356.37	\$8,356.37	\$8,356.00	\$13,312.90	\$13,312.90	\$13,312.90
41	Furnish and Install 1-inch Copper Water Service Lines by Open Trenching (including trenching, bedding, bedding, connections to new water main, connection to existing water service line include all fittings regardless of materials and types of appurtenances, all material, labor, tapping backfill, corporation stop, fittings, associated appurtenances, backfilling and site restoration, CIP)	EA	15	\$2,750.00	\$41,250.00	\$2,000.00	\$30,000.00	\$30,000.00	\$1,310.75	\$19,661.25	\$19,661.00	\$2,752.00	\$41,289.00	\$41,289.00
42	Furnish and Install 1-inch Copper Water Service Lines by Trenchless Installation (including trenchless, installation, bedding, connections to new water main, connection to existing water service line include all fittings regardless of materials and types of appurtenances, all material, labor, tapping backfill, corporation stop, fittings, associated appurtenances, backfilling and site restoration, CIP)	EA	15	\$2,800.00	\$42,000.00	\$3,000.00	\$45,000.00	\$45,000.00	\$2,928.85	\$43,932.75	\$43,933.00	\$2,862.00	\$43,389.00	\$43,389.00
43	Downsizing for waterline up to 4" diameter, (including all labor, materials, pumps, gravel, backfill, excavation, backfill, and site restoration, CIP)	LF	40	\$250.75	\$10,030.40	\$50.00	\$2,000.00	\$2,000.00	\$220.71	\$10,828.40	\$10,828.00	\$0.00	\$12.00	\$12.00
Additive Alternate 1 - Locate and Connect														
44	Locate and Connect to Existing 4-inch PVC Waterline per Detail D2, on sheet CU-503, (incl. all materials, labor, fittings used for connection, cutting and capping of existing pipe, removal and disposal of pipe, backfilling, excavation, backfill, site restoration and all necessary items not separately listed on the bid form, CIP)	EA	1	\$7,107.88	\$7,107.88	\$8,000.00	\$8,000.00	\$8,000.00	\$10,673.25	\$10,673.25	\$10,673.00	\$9,728.30	\$9,728.30	\$9,728.30
45	Locate and Connect to Existing 4-inch PVC Waterline per Detail D5 on sheet CU-504, (incl. all materials, labor, fittings used for connection, cutting and capping of existing pipe, removal and disposal of pipe, backfilling, excavation, backfill, site restoration and all necessary items not separately listed on the bid form, CIP)	EA	1	\$10,544.32	\$10,544.32	\$15,000.00	\$15,000.00	\$15,000.00	\$10,673.25	\$10,673.25	\$10,673.00	\$12,605.20	\$12,605.20	\$12,605.20
46	Locate and Connect to Existing 4-inch PVC Waterline per Detail A7 on sheet CU-503, (incl. all materials, labor, fittings used for connection, cutting and capping of existing pipe, removal and disposal of pipe, backfilling, excavation, backfill, site restoration and all necessary items not separately listed on the bid form, CIP)	EA	1	\$9,699.45	\$9,699.45	\$12,000.00	\$12,000.00	\$12,000.00	\$13,134.25	\$13,134.25	\$13,134.00	\$9,728.30	\$9,728.30	\$9,728.30
47	Locate and Connect to Existing 4-inch PVC Waterline per Detail A9 on sheet CU-503, (incl. all materials, labor, fittings used for connection, cutting and capping of existing pipe, removal and disposal of pipe, backfilling, excavation, backfill, site restoration and all necessary items not separately listed on the bid form, CIP)	EA	3	\$16,000.00	\$48,000.00	\$20,000.00	\$60,000.00	\$60,000.00	\$13,134.25	\$39,402.75	\$39,403.00	\$12,607.10	\$38,911.30	\$38,911.30
Additive Alternate 1 - Site Improvements														
48	Remove and replace existing roadway with 3-inch HMAAC, 8-inch base course and 12-inch subgrade prep, maximum width of 4' of pavement shall be replaced (incl. removal and disposal to approved site of the existing asphalt and gravel, curb, sidewalk and restoration of pavement markings to preconstruction configuration), CIP	SY	1329	\$75.00	\$99,450.00	\$65.00	\$86,100.00	\$86,100.00	\$80.78	\$107,114.28	\$107,121.00	\$2.70	\$122,920.20	\$122,920.20
49	Remove and Replace Curb and Gutter (incl. disposal of existing concrete to an approved site, labor, equipment and all related appurtenances not separately listed on the bid form as shown in the plans), CIP	LF	16	\$10.00	\$160.00	\$40.00	\$1,200.00	\$1,200.00	\$10.50	\$1,680.00	\$1,609.00	\$14.10	\$2,241.60	\$2,241.60
50	Remove and Replace Sidewalk 5' width (incl. disposal of existing concrete to an approved site, labor, equipment and all related appurtenances not separately listed on the bid form as shown in the plans), CIP	SF	150	\$28.00	\$4,200.00	\$30.00	\$4,500.00	\$4,500.00	\$31.26	\$4,689.00	\$4,695.00	\$1.90	\$2,847.00	\$2,847.00
Total Base Bid Construction Subtotal EXCL. NMGR = 1,084,556.97														
Additive Alternate 1 - Construction Subtotal EXCL. NMGR = 788,033.92														
NMGR for Total at a 5.5% = 158,934.58														
Construction Total (NMGR) + Base Bid + Additive Alternative 1 = 2,032,411.91														
Total Base Bid Construction Subtotal EXCL. NMGR = 1,084,556.97														
Additive Alternate 1 - Construction Subtotal EXCL. NMGR = 788,033.92														
NMGR for Total at a 5.5% = 158,934.58														
Construction Total (NMGR) + Base Bid + Additive Alternative 1 = 2,032,411.91														
Additive Alternate 2														
Item No.	ITEM DESCRIPTION	UNIT	QTY.	UNIT PRICE	TOTAL PRICE	UNIT PRICE	CALCULATED COST	BID FORM COST	UNIT PRICE	CALCULATED COST	BID FORM COST	UNIT PRICE	CALCULATED COST	BID FORM COST
Additive Alternate 2 - Allowances and Miscellaneous														
52	Material Testing Allowance	Allow	1	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00
53	Pave and Final Construction Video Documentation	LS	1	\$2,200.00	\$2,200.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,250.00	\$1,250.00	\$1,250.00	\$1,250.00	\$1,480.00	\$1,480.00
54	Final Construction Video Documentation	LS	1	\$3,000.00	\$3,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$6,125.00	\$6,125.00	\$6,125.00	\$6,125.00	\$10,897.50	\$10,897.50
55	Mobilization & Demobilization	LS	1	\$150,000.00	\$150,000.00	\$8,000.00	\$8,000.00	\$8,000.00	\$1,484.50	\$1,484.50	\$1,484.50	\$1,484.50	\$2,452.80	\$2,452.80
56	Construction Surveys to include staking, layout and identifying project boundaries.	LS	1	\$22,000.00	\$22,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$7,458.83	\$7,458.83	\$7,458.83	\$7,457.00	\$8,592.70	\$8,592.70
Additive Alternate 2 - Waterline and Appurtenance Installation														
57	Furnish and Install 8-inch C900 PVC DR-19 Waterline (including all material, labor, trenching, bedding, bedding, removal of waste excavation, import backfill, fittings, joint restrengthening, warning tape, tracer wire, backfilling, compaction, disinfection, site restoration and all related appurtenances not separately listed on the bid form, CIP)	LF	1,227	\$66.00	\$80,982.00	\$65.00	\$104,295.00	\$104,295.00	\$78.43	\$96,233.61	\$96,235.00	\$4.30	\$78,896.10	\$78,896.10
58	Furnish and Install 8-inch Cast Iron Valve Box (including all labor, materials and related appurtenances not separately listed on Bid Form, CIP)	EA	2	\$3,388.55	\$6,777.10	\$4,000.00	\$8,000.00	\$8,000.00	\$3,343.75	\$6,687.50	\$6,688.00	\$3,108.30	\$6,216.60	\$6,216.60
59	Furnish and Install Three-Way Fire Hydrant Assembly, including gate valve, hydrant, pipe from gate valve to hydrant, fittings, meter, gate valve, hydrant, restrained joints, drain rock, trenching, labor, backfill and site restoration, CIP)	EA	2	\$9,800.00	\$19,600.00	\$10,000.00	\$20,000.00	\$20,000.00	\$8,727.17	\$17,444.34	\$17,446.00	\$10,660.90	\$21,381.80	\$21,381.80
60	Remove Existing Three-Way Fire Hydrant Assembly, including gate valve, hydrant, pipe from gate valve to hydrant, trenching, labor, backfill and site restoration, CIP)	EA	1	\$1,900.00	\$1,900.00	\$2,200.00	\$2,200.00	\$2,200.00	\$1,262.80	\$1,262.80	\$1,263.00	\$1,096.30	\$1,096.30	\$1,096.30
61	Furnish and Install 1-inch Copper Water Service Lines by Open Trenching (including trenching, bedding, bedding, connections to new water main, connection to existing water service line include all fittings regardless of materials and types of appurtenances, all material, labor, tapping backfill, corporation stop, fittings, associated appurtenances, backfilling and site restoration, CIP)	EA	11	\$2,150.00	\$23,650.00	\$2,000.00	\$22,000.00	\$22,000.00	\$1,436.47	\$15,601.17	\$15,601.00	\$2,812.10	\$30,933.10	\$30,933.10
62	Furnish and Install Trench Single Slop Combination Air Valve w/ Traffic Rated Valve on New 8" waterline, (including all materials, labor, excavation, rock excavation, backfill and site restoration, CIP)	EA	9	\$2,800.00	\$25,200.00	\$3,000.00	\$27,000.00	\$27,000.00	\$3,064.21	\$27,577.89	\$27,578.00	\$2,803.70	\$25,233.30	\$25,233.30
Additive Alternate 2 - Locate and Connect														
63	Locate and Connect to Existing 4-inch PVC Waterline per Detail D5, on sheet CU-504, (incl. all materials, labor, fittings used for connection, cutting and capping of existing pipe, removal and disposal of pipe, backfilling, excavation, backfill, site restoration and all necessary items not separately listed on the bid form, CIP)	EA	2	\$10,544.32	\$21,088.64	\$15,000.00	\$30,000.00	\$30,000.00	\$13,364.75	\$26,729.50	\$26,730.00	\$14,030.00	\$28,078.00	\$28,078.00
Additive Alternate 2 - Site Improvements														
64	Remove and replace existing roadway with 3-inch HMAAC, 8-inch base course and 12-inch subgrade prep, maximum width of 4' of pavement shall be replaced (incl. removal and disposal to approved site of the existing asphalt and gravel, curb, sidewalk and restoration of pavement markings to preconstruction configuration), CIP	SY	558	\$75.00	\$41,850.00	\$65.00	\$36,270.00	\$36,270.00	\$99.51	\$55,528.58	\$55,527.00	\$10.80	\$57,920.40	\$57,920.40
65	Remove and Replace Curb and Gutter (incl. disposal of existing concrete to an approved site, labor, equipment and all related appurtenances not separately listed on the bid form as shown in the plans), CIP	LF	6	\$80.00	\$480.00	\$40.00	\$1,200.00	\$1,200.00	\$12.74	\$764.32	\$754.00	\$14.10	\$840.80	\$840.80
66	Remove and Replace Sidewalk 5' width (incl. disposal of existing concrete to an approved site, labor, equipment and all related appurtenances not separately listed on the bid form as shown in the plans), CIP	SF	150	\$28.00	\$4,200.00	\$30.00	\$4,500.00	\$4,500.00	\$31.26	\$4,689.00	\$4,695.00	\$1.90	\$2,847.00	\$2,847.00
67	Remove and replace existing gravel driveway, width of 5' shall be replaced (incl. removal and disposal to approved site of the existing gravel material, labor and restoration to preconstruction configuration), CIP	SY	3	\$77.66	\$232.98	\$30.00	\$90.00	\$90.00	\$87.74	\$263.22	\$263.00	\$62.10	\$1,963.50	\$1,963.50
Total Base Bid Construction Subtotal EXCL. NMGR = 1,084,556.97														
Additive Alternate 2 - Construction Subtotal EXCL. NMGR = 788,033.92														
NMGR for Total at a 5.5% = 158,934.58														
Construction Total (NMGR) + Base Bid + Additive Alternative 2 = 2,032,411.91														

*Amanda Forrister
Mayor*

*Rolf Hechler
Mayor Pro-Tem*

*Merry Jo Fahl
Commissioner*



*505 Sims St.
Truth or Consequences, New Mexico 87901
P: 575-894-6673 ♦ F: 575-894-7767
www.torcnnm.org*

*Destiny Mitchell
Commissioner*

*Shelly Harrelson
Commissioner*

*Angela Gonzales
City Manager*

June 6, 2023

Rylan Edgmon
Estimator, Smithco Construction, Inc.
6 King Canyon Loop,
Caballo NM, 87931

Re: Confirmation of Contractor Bid, Truth or Consequences Drinking Water Systems Improvement Project

Mr. Edgmon

This letter is to confirm the contractors bid for the award of the base bid + apportion of Additive 1 which includes sheets 2nd Avenue CU-210, CU-211 for the Drinking Water Systems Improvement Project, which will need your concurrence to proceed on awarding the contract.

Summary:


Bids were publicly opened on Tuesday, May 23, 2023, until 10:30 am MST local time. Smithco Construction Inc. was the responsible low bidder with a base bid + Additive 1 of \$1,606,955.00 (excl. NMGRIT), which exceeded the available funding. The city elected to reduce the scope of alternate 1 to include only sheets CU-210, CU-211.

Final Confirmation:

The city is providing a revised scope bid tab with the Base Bid + Additive 1 sheets CU-210, CU-211 for Smithco Construction Inc's concurrence. For a total contract amount of \$1,238,595.00 (excl. NMGRIT) and with a total contract amount including NMGRIT of \$1,343,875.58 is within the available funding.

Concurrence is required by Smithco Construction Inc. on this document with its attachment. The contract agreement will include this final confirmation.

Sincerely,


Angela Gonzales
City Manager

Attachment:

Bid Confirmation for Award

CONCURRENCE:



Smithco Construction Inc.

WILSON & COMPANY		Y OR C DWSRF WATER SYSTEM IMPROVEMENTS Project BID TAB Truth of Consequences, New Mexico 03.29.23			BMMH CO	
Base Bid						
Item No.	ITEM DESCRIPTION	UNIT	QTY.	UNIT PRICE	CALCULATED COST	
Allowances and Miscellaneous						
1	Material Testing Allowance	Allow	1	\$10,000.00	\$10,000.00	
2	Pre and Post Construction Video Documentation	LS	1	\$1,000.00	\$1,000.00	
3	Traffic Control	LS	1	\$25,000.00	\$25,000.00	
4	Mobilization & Demobilization	LS	1	\$45,000.00	\$45,000.00	
5	Construction Survey to include staking, layout and identifying project boundaries.	LS	1	\$25,000.00	\$25,000.00	
Waterline and Appurtenance Installation						
6	Furnish and install 8-inch C900 PVC DR-18 Waterline, (including all material, labor, potholing, trenching, bedding, removal of waste excavation, import backfill, fittings, joint restraints, warning tape, tracer wire, backfilling, compaction, disinfection, site restoration and all related appurtenances not separately listed on the bid form), CIP	LF	3,544	\$90.00	\$318,960.00	
7	Furnish and install 16-inch steel casing for 14" dia. 8" casing, Sleeve CU-208, (include trenchless installation, all materials, labor, carrier pipe, restraints, casing spacers, end seals, bore and reaming pit excavation, backfill, compaction, removal of waste excavation and site restoration), CIP	LF	93	\$900.00	\$83,700.00	
8	Furnish and install 8-inch Gate Valve in Cast Iron Valve Box, (including all labor, materials and related appurtenances not separately listed on Bid Form), CIP	EA	13	\$4,000.00	\$52,000.00	
9	Furnish and install Three-Way Fire Hydrant Assembly, (including tee on mainline, all pipe from tee to hydrant, fittings, risers, gate valve, hydrant, restrained joints, drain rock, trenching, labor, backfill and site restoration), CIP	EA	4	\$10,000.00	\$40,000.00	
10	Remove Existing Three-Way Fire Hydrant Assembly, (including gate valve, hydrant, pipe from gate valve to hydrant, trenching, labor, backfill and site restoration), CIP	EA	3	\$2,000.00	\$6,000.00	
11	Furnish and install 1-inch Single Body Combination Air Valve w/ Traffic Rated Vent on new 8-inch waterline, (including all materials, labor, excavation, rock excavation, backfill and site restoration), CIP	EA	3	\$12,000.00	\$36,000.00	
12	Furnish and install 1-inch Copper Water Service Lines by Open Trenching, (including potholing, trenching, bedding, connections to new water main, connection to existing water service line include all fittings regardless of materials and types of appurtenances, all material, labor, tapping saddle, corporation stop, fittings, associated appurtenances, backfilling and site restoration), CIP	EA	15	\$2,000.00	\$30,000.00	
13	Furnish and install 1-inch Copper Water Service Lines by Trenchless Installation (including potholing, trenchless installation, bedding, connections to new water main, connection to existing water service line include all fittings regardless of materials and types of appurtenances, all material, labor, tapping saddle, corporation stop, fittings, associated appurtenances, backfilling and site restoration), CIP	EA	17	\$3,000.00	\$51,000.00	
14	Downsizing for waterline, up to 4" downsizing, (including all labor, materials, pumps, gravel trench stabilization, excavation, backfill, and site restoration), CIP	LF	78	\$50.00	\$3,900.00	
Locate and Connect						
15	Locate and Connect to Existing 8-inch PVC Waterline per Detail T2, on sheet CU-503, (incl. all materials, labor, fittings used for connection, cutting and capping of existing pipe, removal and disposal of pipe, potholing, excavation, backfill, site restoration and all necessary items not separately listed on the bid form), CIP	EA	1	\$8,000.00	\$8,000.00	
16	Locate and Connect to Existing 8-inch PVC Waterline per Detail G2 on sheet CU-503, (incl. all materials, labor, fittings used for connection, cutting and capping of existing pipe, removal and disposal of pipe, potholing, excavation, backfill, site restoration and all necessary items not separately listed on the bid form), CIP	EA	3	\$8,000.00	\$24,000.00	
17	Locate and Connect to Existing 8-inch PVC Waterline per Detail G5 on sheet CU-503, (incl. all materials, labor, fittings used for connection, cutting and capping of existing pipe, removal and disposal of pipe, potholing, excavation, backfill, site restoration and all necessary items not separately listed on the bid form), CIP	EA	1	\$16,000.00	\$16,000.00	
18	Locate and Connect to Existing 8-inch PVC Waterline per Detail A9 on sheet CU-503, (incl. all materials, labor, fittings used for connection, cutting and capping of existing pipe, removal and disposal of pipe, potholing, excavation, backfill, site restoration and all necessary items not separately listed on the bid form), CIP	EA	2	\$20,000.00	\$40,000.00	
19	Locate and Connect to Existing 8-inch PVC Waterline per Detail G2 on sheet CU-503, (incl. all materials, labor, fittings used for connection, cutting and capping of existing pipe, removal and disposal of pipe, potholing, excavation, backfill, site restoration and all necessary items not separately listed on the bid form), CIP	EA	2	\$8,000.00	\$16,000.00	
20	Locate, Cut and Cap Existing Water Line and abandon in place, (incl. all materials, labor, removal and disposal of pipe, potholing, excavation, backfill, site restoration and all necessary items not separately listed on the bid form), CIP	EA	1	\$5,000.00	\$5,000.00	
Site Improvements						
21	Remove and replace existing roadway with 3-inch HMAO, 8-inch base course and 12-inch subgrade prep; maximum width of 4' of pavement shall be replaced (incl. removal and disposal to an approved site of the existing asphalt and gravel, tack coat, asphalt and restoration of pavement machine to preconstruction configuration), CIP	SY	869	\$65.00	\$56,485.00	
22	Remove and Replace Curb and Gutter (incl. disposal of existing concrete to an approved site, labor, equipment and all related appurtenances not separately listed on the bid form as shown in the plans), CIP	LF	6	\$60.00	\$720.00	
23	Remove and Replace Sidewalk: 5' width (incl. disposal of existing concrete to an approved site, labor, equipment and all related appurtenances not separately listed on the bid form as shown in the plans), CIP	SF	330	\$30.00	\$9,900.00	
24	Remove and Replace Existing Concrete Sewer: maximum width of 8' shall be replaced (incl. removal and disposal to an approved site of the existing concrete and restoration to preconstruction configuration), CIP	SF	135	\$30.00	\$4,050.00	
25	Remove and replace existing gravel driveway; width of 5' shall be replaced (incl. removal and disposal to an approved site of the existing gravel, material, and restoration to preconstruction configuration), CIP	SY	60	\$30.00	\$1,800.00	
ROADS						
26	6" Electromagnetic Flow Meter w/grounding Rings	EA	2	\$18,000.00	\$32,000.00	
27	New meter vault 48" DIA manhole CIP	EA	2	\$25,000.00	\$50,000.00	
28	Wiring to New Water Tank Level Transmitter	EA	4	\$1,500.00	\$6,000.00	
29	Tank Level Transmitter, Transducer and Junction Box	EA	4	\$8,000.00	\$32,000.00	
30	Furnish and install 6-inch C900 PVC DR-18 Waterline, (including all material, labor, potholing, trenching, bedding, removal of waste excavation, import backfill, fittings, joint restraints, warning tape, tracer wire, backfilling, compaction, disinfection, site restoration and all related appurtenances not separately listed on the bid form), CIP	LF	78	\$300.00	\$23,400.00	
Construction Subtotal					\$1,025,315.00	
MMBMT for Two at 6.60%					\$67,181.78	
Construction Total (Full Scope)					\$1,112,496.78	

Additive Alternate 1					
Item No.	ITEM DESCRIPTION	UNIT	QTY.	UNIT PRICE	CALCULATED COST
Additive Alternate 1 - Allowance and Miscellaneous					
31	Material Testing Allowance	Allow	1	\$10,000.00	\$10,000.00
32	Pre and Post Construction Video Documentation	LS	1	\$1,000.00	\$1,000.00
33	Traffic Control	LS	1	\$5,000.00	\$5,000.00
34	Mobilization & Demobilization	LS	1	\$5,000.00	\$5,000.00
35	Construction Survey to include staking, layout and identifying project boundaries.	LS	1	\$5,000.00	\$5,000.00
Additive Alternate 1 - Waterline and Appurtenance Installation					
36	Furnish and Install 8-inch C900 PVC DR-15 Waterline, (including all material, labor, potholing, trenching, bedding, removal of waste excavation, import backfill, fittings, joint restrains, warning tape, tracer wire, backfilling, compaction, disinfection, site restoration and all related appurtenances not separately listed on the bid form), CIP	LF	640	\$70.00	\$60,800.00
37	Furnish and Install 16-inch steel casing for 2nd Ave., (include trenchless installation, all materials, labor, carrier pipe, restrains, casing spacers, and waste, bore and receiving pit excavation, backfill, compaction, removal of waste excavation and site restoration), CIP	LF	0	\$900.00	\$0.00
38	Furnish and Install 8-inch Gate Valve in Cast Iron Valve Box, (including all labor, materials and related appurtenances not separately listed on Bid Form), CIP	EA	0	\$4,000.00	\$0.00
39	Furnish and Install Three-Way Fire Hydrant Assembly, (including tee on mainline, all pipe from tee to hydrant, fittings, flares, gate valve, hydrant, restrained joints, drain rock, trenching, labor, backfill and site restoration), CIP	EA	1	\$10,000.00	\$10,000.00
40	Remove Existing Three-Way Fire Hydrant Assembly, (including gate valve, hydrant, pipe from gate valve to hydrant, trenching, labor, backfill and site restoration), CIP	EA	0	\$2,000.00	\$0.00
41	Furnish and Install 1-inch Single Body Combination Air Valve w/ Traffic Rated Vault on new 8-inch waterline, (including all materials, labor, excavation, rock excavation, backfill and site restoration), CIP	EA	1	\$12,000.00	\$12,000.00
42	Furnish and Install 1-inch Copper Water Service Lines by Open Trenching, (including potholing, trenching, bedding, connections to new water main, connection to existing water service line include all fittings regardless of materials and types of appurtenances, all material, labor, tapping saddle, corporation stop, fittings, associated appurtenances, backfilling and site restoration), CIP	EA	7	\$2,000.00	\$14,000.00
43	Furnish and Install 1-inch Copper Water Service Lines by Trenchless Installation (including potholing, trenchless installation, bedding, connections to new water main, connection to existing water service line include all fittings regardless of materials and types of appurtenances, all material, labor, tapping saddle, corporation stop, fittings, associated appurtenances, backfilling and site restoration), CIP	EA	0	\$3,000.00	\$27,000.00
44	Connection to waterline, up to 8' diameter, (including all labor, materials, pumps, gravel trench stabilization, excavation, backfill and site restoration), CIP	LF	0	\$50.00	\$0.00
Additive Alternate 1 - Locate and Connect					
45	Locate and Connect to Existing 4-inch PVC Waterline per Detail G2, on sheet CU-503, (incl. all materials, labor, fittings used for connection, cutting and capping of existing pipe, removal and disposal of pipe, potholing, excavation, backfill, site restoration and all necessary items not separately listed on the bid form), CIP	EA	0	\$8,000.00	\$0.00
46	Locate and Connect to Existing 4-inch PVC Waterline per Detail G5 on sheet CU-504, (incl. all materials, labor, fittings used for connection, cutting and capping of existing pipe, removal and disposal of pipe, potholing, excavation, backfill, site restoration and all necessary items not separately listed on the bid form), CIP	EA	0	\$15,000.00	\$0.00
47	Locate and Connect to Existing 4-inch PVC Waterline per Detail A7 on sheet CU-503, (incl. all materials, labor, fittings used for connection, cutting and capping of existing pipe, removal and disposal of pipe, potholing, excavation, backfill, site restoration and all necessary items not separately listed on the bid form), CIP	EA	1	\$12,000.00	\$12,000.00
48	Locate and Connect to Existing 4-inch PVC Waterline per Detail A9 on sheet CU-503, (incl. all materials, labor, fittings used for connection, cutting and capping of existing pipe, removal and disposal of pipe, potholing, excavation, backfill, site restoration and all necessary items not separately listed on the bid form), CIP	EA	1	\$20,000.00	\$20,000.00
Additive Alternate 1 - Site Improvements					
49	Remove and replace existing roadway with 3-inch HMA, 8-inch base course and 12-inch subgrade prep; maximum width of 4' of pavement shall be replaced (incl. removal and disposal to an approved site of the existing asphalt and gravel, tack coat, asphalt and restoration of pavement materials to preconstruction configuration), CIP	SY	422	\$65.00	\$27,430.00
50	Remove and Replace Curb and Gutter (incl. disposal of existing concrete to an approved site, labor, equipment and all related appurtenances not separately listed on the bid form as shown in the plans), CIP	LF	10	\$90.00	\$900.00
51	Remove and Replace Sidewalk; 5' width (incl. disposal of existing concrete to an approved site, labor, equipment and all related appurtenances not separately listed on the bid form as shown in the plans), CIP	SF	75	\$30.00	\$2,250.00
Total Base Bid Construction Subtotal EXCL NMGRY					\$1,628,315.00
Additive Alternative 1- Construction Subtotal EXCL NMGRY					\$213,280.00
NMGRY for Total at 1.50%					\$105,280.50
Construction Total (NMGRY + Base Bid + Additive Alternative 1)					\$1,946,875.50
Additive Alternate 2					
Item No.	ITEM DESCRIPTION	UNIT	QTY.	UNIT PRICE	CALCULATED COST
Additive Alternate 2 - Allowances and Miscellaneous					
52	Material Testing Allowance	Allow		\$10,000.00	\$0.00
53	Pre and Post Construction Video Demobilization	LS		\$1,000.00	\$0.00
54	Traffic Control	LS		\$2,500.00	\$0.00
55	Mobilization & Demobilization	LS		\$5,000.00	\$0.00
56	Construction Survey to include staking, layout and identifying project boundaries.	LS		\$2,500.00	\$0.00
Additive Alternate 2 - Waterline and Appurtenance Installation					
57	Furnish and Install 8-inch C900 PVC DR-15 Waterline, (including all material, labor, potholing, trenching, bedding, removal of waste excavation, import backfill, fittings, joint restrains, warning tape, tracer wire, backfilling, compaction, disinfection, site restoration and all related appurtenances not separately listed on the bid form), CIP	LF		\$85.00	\$0.00
58	Furnish and Install 8-inch Gate Valve in Cast Iron Valve Box, (including all labor, materials and related appurtenances not separately listed on Bid Form), CIP	EA		\$4,000.00	\$0.00
59	Furnish and Install Three-Way Fire Hydrant Assembly, (including tee on mainline, all pipe from tee to hydrant, fittings, flares, gate valve, hydrant, restrained joints, drain rock, trenching, labor, backfill and site restoration), CIP	EA		\$10,000.00	\$0.00
60	Remove Existing Three-Way Fire Hydrant Assembly, (including gate valve, hydrant, pipe from gate valve to hydrant, trenching, labor, backfill and site restoration), CIP	EA		\$2,000.00	\$0.00
61	Furnish and Install 1-inch Copper Water Service Lines by Open Trenching, (including potholing, trenching, bedding, connections to new water main, connection to existing water service line include all fittings regardless of materials and types of appurtenances, all material, labor, tapping saddle, corporation stop, fittings, associated appurtenances, backfilling and site restoration), CIP	EA		\$2,000.00	\$0.00
62	Furnish and Install 1-inch Copper Water Service Lines by Trenchless Installation (including potholing, trenchless installation, bedding, connections to new water main, connection to existing water service line include all fittings regardless of materials and types of appurtenances, all material, labor, tapping saddle, corporation stop, fittings, associated appurtenances, backfilling and site restoration), CIP	EA		\$3,000.00	\$0.00
Additive Alternate 2 - Locate and Connect					
63	Locate and Connect to Existing 4-inch PVC Waterline per Detail G5, on sheet CU-504, (incl. all materials, labor, fittings used for connection, cutting and capping of existing pipe, removal and disposal of pipe, potholing, excavation, backfill, site restoration and all necessary items not separately listed on the bid form), CIP	EA		\$15,000.00	\$0.00
Additive Alternate 2 - Site Improvements					
64	Remove and replace existing roadway with 3-inch HMA, 8-inch base course and 12-inch subgrade prep; maximum width of 4' of pavement shall be replaced (incl. removal and disposal to an approved site of the existing asphalt and gravel, tack coat, asphalt and restoration of pavement materials to preconstruction configuration), CIP	SY		\$65.00	\$0.00
65	Remove and Replace Curb and Gutter (incl. disposal of existing concrete to an approved site, labor, equipment and all related appurtenances not separately listed on the bid form as shown in the plans), CIP	LF		\$90.00	\$0.00
66	Remove and Replace Sidewalk; 5' width (incl. disposal of existing concrete to an approved site, labor, equipment and all related appurtenances not separately listed on the bid form as shown in the plans), CIP	SF		\$30.00	\$0.00
67	Remove and replace existing gravel driveway; width of 5' shall be replaced (incl. removal and disposal to an approved site of the existing gravel, material, and restoration to preconstruction configuration), CIP	SY		\$30.00	\$0.00
Total Base Bid Construction Subtotal EXCL NMGRY					\$1,628,315.00
Additive Alternative 2- Construction Subtotal EXCL NMGRY					\$213,280.00
Additive Alternative 2- Construction Subtotal EXCL NMGRY					\$0.00
NMGRY for Total at 1.50%					\$105,280.50
Construction Total (Full Scope)					\$1,946,875.50

1. LOCATION OF ALL UTILITIES SHOWN, IF FIELD VERIFIED BY CONTRACTOR PRIOR TO BEGINNING WORK, THE LOCATION OF EXISTING UTILITIES SHOWN OR THE DRAWINGS ARE BASED ON AVAILABLE RECORD INFORMATION. ABOVE-GROUND UTILITIES SHALL BE FIELD VERIFIED AND VERTICAL DESCRIPTIONS BY THE CITY OF TRUTH OF CONSEQUENCES. IN THE EVENT CONDITIONS IN THE FIELD ARE NOT AS SHOWN ON THE DRAWINGS, THE CONTRACTOR SHALL NOTIFY THE PUBLIC INFRASTRUCTURE PROJECT MANAGER OR THE ENGINEER IMMEDIATELY. SO THAT THE PROJECT MANAGER OR ENGINEER CAN BE MADE AWARE OF THE RISK OF INTERRUPTION TO THE PROJECT SCHEDULE.

2. ALL UTILITY CONSTRUCTION FOR IRREGULAR LINES, WATER LINES, SANITARY SEWER LINES, AND ALL APPURTENANCES SHALL BE IN ACCORDANCE WITH THE CITY OF TRUTH OR CONSEQUENCES STANDARDS.

3. CONTRACTOR SHALL VERIFY FIELD LOCATION, TYPE, AND DEPTH OF ALL UTILITIES SHOWN AND NOT SHOWN.

**WILSON
& COMPANY**

CONJUGATES

REAL

PROJECT NAME

OR CONSEQUENCE SRF WATER SYSTEM IMPROVEMENTS

[illegible]

PROJECT NO.	146302000
DESIGNED BY	JAN
DRAWN BY	CONV MAT
CHECKED BY	JAN
DATE	FEBRUARY 2012

OVERALL
SITE PLAN

SHEET NO.

CU-101



CITY OF TRUTH OR CONSEQUENCES

AGENDA REQUEST FORM

MEETING DATE: June 28, 2023

Agenda Item #: E.2

SUBJECT: Acknowledge Regular Public Utility Advisory Board Minutes, May 15, 2023.

DEPARTMENT: City Clerk's Office

DATE SUBMITTED: June 22, 2023

SUBMITTED BY: Angela A. Torres, City Clerk-Treasurer

WHO WILL PRESENT THE ITEM: Consent Calendar

Summary/Background:

Acknowledge Minutes.

Recommendation:

Acknowledge minutes.

Attachments:

Minutes

Fiscal Impact (Finance): N/A

\$0.00

Legal Review (City Attorney): N/A

None.

Approved For Submittal By: ☐ Department Director

Reviewed by: ☒ City Clerk ☐ Finance ☐ Legal ☐ Other: [Click here to enter text.](#)

Final Approval: ☐ City Manager

CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN

Resolution No. - Ordinance No. -

Continued To: - Referred To: -

☐ Approved ☐ Denied ☐ Other: -

File Name: CC Agendas 6-28-23

**CITY OF TRUTH OR CONSEQUENCES
PUBLIC UTILITY ADVISORY BOARD
MONDAY MAY 15, 2023**

REGULAR MEETING MINUTES

Regular meeting of the Public Utility Advisory Board of the City of Truth or Consequences, New Mexico to be held in the City Commission Chambers, 405 W. Third, Truth or Consequences, New Mexico, on Monday, May 15, 2023 at 3:30 pm.

CALL TO ORDER:

The meeting was called to order by Chairman Szigeti.

ROLL CALL:

George Szigeti, Chairman
Jeff Dornbusch, Vice-Chairman
Gil Avelar, Member
Don Armijo, Member
Ken Moran, Member -absent

ALSO PRESENT:

Bruce Swingle, City Manager
Traci Alvarez, Assistant City Manager
Harleigh Wilkins, Assistant Clerk

1. APPROVAL OF AGENDA

Member Armijo made a motion to approve the agenda.

Member Avelar seconded the motion.

Motion carried unanimously

2. APPROVAL OF MINUTES:

- a. Regular meeting of March 20, 2023

Vice-Chairman Dornbusch made a motion to approve the minutes.

Member Avelar seconded the motion.

Motion carried unanimously.

3. COMMENTS FROM THE PUBLIC: (3 Minute rule applies)

4. NEW BUSINESS:

- a. Discussion/Action: Recommendation for the re-appointment of Member Don Armijo.
- b. Discussion/Action: Recommendation for the re-appointment of Member Gil Avelar

Chairman Szigeti made a motion to approve the recommendation for re-appointment of members Don Armijo and Gil Avelar to the Public Utility Advisory Board for another term.

Vice-Chairman Dornbusch seconded the motion.

Motion carried unanimously.

5. OLD BUSINESS:

- a. Discussion/Action: Continued Review of City Code Related to Utilities, George Szigeti

Chairman Szigeti: The section on the solid waste is in very good shape I didn't see anything but a couple of places where there are a few grammatical tweaks could be used but the only other thing is that the new sections dealing with the transfer station and fees those have not been posted to the online version yet so that still refers to the landfill operations and I know the Clerk's Office has their hands full with other things but that has been quite a while.

City Clerk Torres: For the code portion? Our new fiscal year starts July so I'm thinking probably around August- September because I will send it to you probably the end of June and then it takes them about 90 days after that and around that time it should be added to the website and hopefully we will have our new website launched up at that time.

Chairman Szigeti: You have a third party that does that so, all you have to do is send it to them and they take care of it for you?

City Clerk Torres: Yes

Chairman Szigeti: Would my Vice-Chairman like to speak? We're not looking for specific recommendations we're looking to target areas where we need to look at it more closely and possibly make changes. I know you had made a comment about some sections you were looking at which were very difficult to understand and do you think that it would be worth the time to sit down and look at that and simplify the language some what?

Vice-Chairman Dornbusch: We would have to have the state laws involved as far as it goes for the hot water wells. That is not something we can do on our own.

Chairman Szigeti: So it is quoting from the State law is that it?

Vice-Chairman Dornbusch: It was extensive and really convoluted I didn't have a good time understanding any of it. I thought that the hot water well ordinances would be pretty straight forward but that didn't seem to be the case.

Chairman Szigeti: It is my personal opinion that the Code of Ordinances should be worded in a manner that you know most people could understand them. So you're talking mainly about the section related to the hot water wells right?

Vice-Chairman Dornbusch: Just trying to understand the whole purpose of why it is being written the way it is. It was extensive I didn't expect it to be so long and when I started going into I just couldn't figure out why. The one I was going for would be the water supply and that is basically just the City has a right to put the meter in, the City has a right to inspect the meter, and that is pretty straight forward and when I got into the water wells it was not straight

forward and it seemed to be overly technical. I think it's because the State is stepping in I really don't understand why the State will not give us a waiver or come up and deal with it in Legislation so that we can take the hot water that is generated by domestic hot water wells and put it right into the hot ditch instead of having it go to the waste water plant where it hydraulically overloads for no purpose at all because there is really nothing to clean up in the hot water. That is what I was looking at but it was a little more complicated than that and I know the state is involved and until the state comes down and talks to us on a level about our unique situation it seems like a waste of time to try to save the city money treating water that doesn't need to be treated. So I was very discouraged when I got into it in depth and just couldn't make heads or tails of what they were trying to say with the ordinance on that.

Chairman Szigeti: I will take a look at that section the next month and then we'll come back and maybe when I've had a chance to look it over and talk about if that can be addressed.

Vice-Chairman Dornbusch: With the exception of there will be a Utility Director language in every one of them, it is pretty straight forward for the water/wastewater there's really nothing I can find that I can change that wouldn't require lawyers to come in and tell me why I shouldn't have.

Chairman Szigeti: You had kind of checked over the water/wastewater.

Vice-Chairman Dornbusch: I've read it before but when you're asking me to look at what we can change, the fact that there is no director of Utilities than that kind of made it to well we've got to change everything here.

Chairman Szigeti: Gil, were there anything on the Electrical side that you had issues with?

Member Avelar: Not really, Ken and I have been talking to Bo and trying to get from him what he felt he needed and we're still looking at it.

Chairman Szigeti: We will put this on hold for a while.

Vice-Chairman Dornbusch: I'll look at it again and try and see if I can understand what the purpose was for all of that wordage. Personally I think it's, the way the state has drawn this up there is no wiggle room because once somebody pumps the water out of the ground what do they do with it? Well they of course mix all kinds of chemicals in it and then dump it in the river I can see them wanting to prevent that but I would think it would be pretty simple to just have a hot ditch collect all of that stuff out of their hot water.

Assistant City Manager Alvarez: I can tell you from experience with our current and past water/wastewater directors, they are very hesitant to want to do any new taps into the hot ditch it's scary not knowing what you're tapping into I mean they are dealing with a lot of water breaks and to tap into the hot ditch not necessarily knowing how good that infrastructure is, is a little scary to them. We actually encourage people who are doing the wells, our number one encouragement and most of them choose to do is just a French drain and that way they are putting it back into the water table. We do very few taps of emptying into the sewer system unless somebody is actually putting their own personal tub like in their house then those will flush their connecting to their existing sewer and I think only one or two others actually have an outdoor tub that somebody did a well on were they tapped into the sewer and they have long conversations with our water/wastewater director before.

Chairman Szigeti: Even those the domestic ones you're not talking about that great of volume the biggest issue is a couple of the spas like Sierra Grande and Charles where the connection to the hot ditch has collapsed and their pumping their water into the sewer and that's where the larger volume is.

Assistant City Manager Alvarez: I haven't heard anything about that. When we did Healing Waters Plaza we re did the hot ditch.

Chairman Szigeti: I stand corrected then it had been broken prior to that.

Assistant City Manager Alvarez: Well they hit when they were digging it was an old wooden pipe.

Chairman Szigeti: So that was repaired when you did the ditch?

Assistant City Manager Alvarez: Correct

Vice-Chairman Dornbusch: The only thing I can see why there would be hesitancy to route the water into hot ditch was do we even know what the capacity of that is.

Assistant City Manager Alvarez: I don't think we have good enough records let alone all knowledge of exactly everywhere it runs. I know we've got some good information that past commissioner Clark had given me but even that I mean things shift as we know with all of the construction going on where it says the line is isn't necessarily where it's at but I think in general the hot ditch line is so old that our departments they don't want to tap into it and 90% of the geo thermal wells that I have permitted for lately are doing French drains.

Vice-Chairman Dornbusch: So it's not all going to the wastewater?

Assistant City Manager Alvarez: No, like I said there was only one or two in the last two years that went to wastewater plant and that was after extensive discussions with the water/wastewater Directors and we haven't had to permit geo thermal wells for any large spa areas usually they are somebody's personal or like an Air BNB type of thing.

Vice-Chairman Dornbusch: A couple hundred gallons once a day maybe not thousands of gallons constantly. The water drain from the little Hot Springs Plaza next to the museum there that thing got collapsed and that was a problem until it silted up and now you can't get any water out of that well.

Assistant City Manager Alvarez: The well is running.

Vice-Chairman Dornbusch: If it's running it is only running for a couple of minutes before it shuts off.

Assistant City Manager Alvarez: It was a pump issue they repaired the pump right before Fiesta.

Vice-Chairman Dornbusch: Yes but my understanding is when they put in the new sewer line manhole covers running down there that, that line got collapsed. Is that right Don?

Member Armijo: That was about the time that is started to back up back there.

Assistant City Manager Alvarez: Are you talking about the one at the Museum or the Plaza?

Member Armijo: Yes

Assistant City Manager Alvarez: I thought you were talking about the Healing Waters Plaza.

Member Armijo: I think they finally got that but I understand why the guys do not want to get into that and get part of that because some of that was actually put back when the town was first founded and so there is wooden lines in there and there is places that are like a concrete metal that we cleaned it in the past a couple of times but it would be scary to tap into and the you create a problem and you know just like it is putting in the water line downtown now once that starts pumping and moving it'll cost more money.

Assistant City Manager Alvarez: We're looking at digging a whole new well for the Museum.

Vice-Chairman Dornbusch: For the Museum or the little Plaza next to it?

Assistant City Manager Alvarez: Well the Plaza next to it.

Vice-Chairman Dornbusch: Because the Museum has its own well it's also silted up the one there my understanding is that it has silted to the point where you can turn the pump on you get 15 min and it starts sucking air because there's not enough water coming into the well.

Assistant City Manager Alvarez: So we're digging a new well. I'm just waiting for some paperwork from the office of the State Engineer I've already reached out to them to start the process so that'll be a new well at that building there.

Chairman Szigeti: On this issue like I said I'll take a look at that hot water section on there and we'll keep this on the agenda for next month and then whenever you guys and Bo have got together something to present to the Board we'll bring that back also. We don't have to do it next month I know Bo has been busy with Budget and everything lately. This is the kind of thing we're looking for you know issues that are out of date or don't match current operations of things that the departments would like to see changed.

6. REPORTS FROM THE BOARD

Chairman Szigeti: I don't have anything to report but I would like to make a request that this board brought up to date on the issue of the potential sale of the Electric Utility it's been going on for several months and the board has heard absolutely nothing. We have not been able to give the commission any support or guidance on this because we have heard nothing. Now if there are things there that should not be made public at the time I would request that we go into an executive session to discuss those but I think having the board kept in the dark for so long is something that needs to be remedied before this issue goes any farther.

7. REPORTS FROM STAFF

Assistant City Manager Alvarez: The last meeting we discussed a rate study for the water/wastewater department. We have procured a company New Gen and so they are going to start requesting information it's not RCAC USDA it's a company it's the same one that's doing the solid waste rate study and so we will start sending them information and they will start taking a look at both water and the wastewater rates. At the last Commission Meeting Arnie presented for publication and increase for the tap fees for water and wastewater and so that should've gone out for publication so we can increase our tap fees.

Chairman Szigeti: Will this be your last meeting with us?

City Manager Swingle: Yes it is thank you Mr. Chair and members of the Board, I have 16 days. A couple of things first there has been no change on the sale of the Electric Company. I think I reported a couple of meetings back that we had entered into an agreement with another consultant for the final phases of the study and that is where it's at in that period now where they are conducting the last phases of the study. We should have a report back in the next few months on this because they are looking at several things as part of it, they are looking at environmental factors, staffing assessment of what this would look like for the merger the sale to the Co-op and a couple of other things I just can't recall because we haven't looked at it in a couple of months. The rate study for the Electric department is going to be on the Agenda for the June 14th the consultants will have a zoom meeting set up to give their assessment and what they suggest so we'd like to have a joint meeting with you all invited to attend that and hear the consultant. We don't want to have to pay them extra money for two presentations. We had a couple caveats that we specified we wanted out of the rate study, and that was how much cash balance a healthy electric company has, and what is a reasonable number with 120 days cash on hand. We don't have that but we've asked that we get there. Initially when they did it they came up with a huge increase to get there overnight and we don't want that we want the rate to extend over a five year period they'll build up cash reserves up to 120 days. There are company's south that have a lot more than that but this will get us into a safe place and then we can think about the future from that point but it's about building the capital up and we also wanted \$1.5 million a year in infrastructure so those are really the guiding principles, getting our cash balance up and getting infrastructure replaced on an annual basis. I would like to say this is the first year that the budget we were currently working on we are not taking one penny from any of the Utilities. We are in very good financial shape for the services that we offer. We're still not putting money into roads and streets things like that, we're just getting a bare minimum budget but it is better than what it was and we have much more cash reserve than we have historically, I can't tell you the last time the city went without taking a penny from the Utility the only money that is coming out of the Utilities is the Utility building office that is it. We're going to ask the same thing on the other study's that are being performed we have got to have money for infrastructure improvements. All we're doing really is paying for operations and prices as they occur. We've got to give these directors the funding they can count on every year. I don't know what the amount will be on water for that study or in sanitation we have not gotten that far in the studies with our consultants but we will and its principal concern is getting these directors the money they need to improve their infrastructure ongoing.

Assistant City Manager Alvarez: I know you guys are reviewing the ordinances just keep in mind now is a great time to do it because once these studies are complete there are changes that will have to be made to municipal code in regards to those so when you come across changes let's wait and do them all at one time once the studies are complete so that does give a little bit of more time for review.

Chairman Szigeti: We will keep that in mind.

8. ADJOURNMENT

A handwritten signature in black ink, appearing to read "George Szigeti", with a long horizontal flourish extending to the right.

George Szigeti, Chairman
Public Utility Advisory Board



CITY OF TRUTH OR CONSEQUENCES

AGENDA REQUEST FORM

MEETING DATE: June 28, 2023

Agenda Item #: E.3

SUBJECT: Take Home Vehicle Form
DEPARTMENT: City Clerk's Office
DATE SUBMITTED: June 22, 2023
SUBMITTED BY: Angela A. Torres
WHO WILL PRESENT THE ITEM: Consent Calendar

Summary/Background:

In accordance with Resolution No. 12 21/22, all take-home vehicle requests must be approved by the City Commission. The take-home vehicle request is for Kaycie Roush in Animal Control.

Recommendation:

Approve take home vehicle form.

Attachments:

- Take-home vehicle form

Fiscal Impact (Finance): N/A

Legal Review (City Attorney): N/A

Approved For Submittal By: ☒ Department Director

Reviewed by: ☐ City Clerk ☐ Finance ☐ Legal ☐ Other: [Click here to enter text.](#)

Final Approval: ☐ City Manager

CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN

Resolution No. - Ordinance No. -

Continued To: - Referred To: -

☐ Approved ☐ Denied ☐ Other: -

File Name: CC Agendas 6-28-2023



Take Home Vehicle Authorization Request

Employee: Kaycee Roush Department: Animal Control
Position Title: ACD Commute Miles/Day: 11 / 22
Employee Address: 434 Las Palomas Canyon Rd, Williamsburg NM 87942

Pursuant to the Take-Home Vehicle Policy, requests to authorize take-home vehicles must demonstrate an official need for a City vehicle beyond normal working hours. Identify which, if any, of the following reflect the official need for the city vehicle beyond normal working hours.

☒ **Emergency Response:** Employee has primary responsibility for responding to emergency situations which require immediate response to protect life or property.

☒ **On-call Status:** Employee is on-call and responds to public safety or health emergencies occurring after normal work hours and on weekends.

☐ **Other:** explain _____

Note: A city owned take-home vehicle is a fringe benefit that may generate a tax liability.

By signing below, I acknowledge that I have read and understand the City policy governing proper use of a take-home vehicle and prohibitions. By voluntarily participating in the take-home vehicle program, I consent to complying with the policy, and I certify that this request meets the requirements of the City's Take-Home Vehicle Policy.

Kaycee Roush
Employee's Signature

6/21/2023
Date

[Signature]
Department Director Signature

☒ Approved ☐ Denied

Commission

☐ Approved

☐ Denied

Amanda Forrister, Mayor Signature

Date



City of Truth or Consequences

AGENDA REQUEST FORM

MEETING DATE: June 28, 2023

Agenda Item #: F.1

SUBJECT: Public Hearing and Final Adoption of Ordinance No. 720 amending the City of Truth or Consequences Municipal Code of Ordinances Section 7-201 (A1) and (A2) pertaining to Lodgers Tax Exemptions.

DEPARTMENT: City Clerk

DATE SUBMITTED: June 22, 2023

SUBMITTED BY: City Clerk Torres

WHO WILL PRESENT THE ITEM: City Clerk Torres

Summary/Background:

Effective July 1, 2020, the state altered certain exemptions to the occupancy tax pertaining to Lodgers Tax Exemptions. In Subsection A, Paragraphs (1) and (2), language was added that states "*unless those premises are temporary lodging*". This is to add said language to Municipal Code of Ordinance No. 720. This item was approved for publication and published. The next step is a public hearing and final adoption.

Recommendation:

Public Hearing and Final Adoption of the amendment to Ordinance No. 720.

Attachments:

- Ordinance No. 720

Fiscal Impact (Finance): N/A

Legal Review (City Attorney): Yes

Approved For Submittal By: ☒ Department Director

Reviewed by: ☒ City Clerk ☒ Finance ☒ Legal ☐ Other: -

Final Approval: ☒ City Manager

CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN

Resolution No. . Ordinance No. 720

Continued To: . Referred To: .

☐ Approved ☐ Denied ☐ Other: .

File Name: CC Agenda 6-28-2023

CITY OF TRUTH OR CONSEQUENCES

ORDINANCE 720

AN ORDINANCE AMENDING THE CITY OF TRUTH OR CONSEQUENCES MUNICIPAL CODE OF ORDINANCES, BY AMENDING SECTION 7-201 (A1) and (A2) OF THE CODE PERTAINING TO LODGERS TAX EXEMPTIONS

BE IT ORDAINED BY THE BOARD OF COMMISSIONERS, CITY COMMISSIONERS OF THE CITY OF TRUTH OR CONSEQUENCES:

Section 1. That **SECTION 7-201** of the Code of Ordinances of the City of Truth or Consequences, be amended so that such section shall read as follows:

The occupancy tax shall not apply:

- A. if a vendee:
 - (1) has been a permanent resident of the taxable premises for a period of at least 30 consecutive days; **unless those premises are temporary lodging; or**
 - (2) enters into or has entered into a written agreement for lodgings at the taxable premises for a period of at least 30 consecutive days; **unless those premises are temporary lodging;**
- B. if the rent paid by the vendee is less than \$2.00 a day;
- C. to lodging accommodations at institutions of the federal government, the state or any political subdivision thereof;
- D. to lodging accommodations at religious, charitable, educational or philanthropic institutions, including without limitation such accommodations at summer camps operated by such institutions;
- E. to clinics, hospitals or other medical facilities;
- F. to privately-owned and operated convalescent homes, or homes for the aged, infirm, indigent or chronically ill; or

Section 2. All other provisions of 7-201 not specifically amended by this ordinance, shall remain unchanged and in full force and effect as written.

Section 3. Effective date. The provisions of this Amended Ordinance shall become effective five (5) days upon the publishing of its adoption.

**PASSED, APPROVED, and ADOPTED by the GOVERNING BODY of the CITY OF
TRUTH OR CONSEQUENCES this 28th day of June, 2023.**

Amanda Forrister – Mayor

ATTEST:

Angela A. Torres – City Clerk



CITY OF TRUTH OR CONSEQUENCES

AGENDA REQUEST FORM

MEETING DATE: June 28, 2023

Agenda Item #: G.1

SUBJECT: Resolution No. 50 22/23 Budget Adjustment Request

DEPARTMENT: Finance Department

DATE SUBMITTED: June 23, 2023

SUBMITTED BY: Kristie Wilson, Finance Director

WHO WILL PRESENT THE ITEM: Kristie Wilson, Finance Director

Summary/Background: Reconciling Budget Adjustments Requests (based on Chapter 6, Article 6 NM Statute) needed for budget adjustments, increases, and decreases per attached.

Recommendation:

Approval Resolution No. 50 22/23 Budget Adjustment Requests for Fiscal Year 2022-2023

Attachments:

Resolution No 50 22/23

- Schedule of Budget Adjustments, Supporting Documentation

Fiscal Impact (Finance): Yes

Changes in funding as presented on the Department of Finance and Administration Schedule of Budget Adjustments

Legal Review (City Attorney): N/A

Approved For Submittal By: ☒ Department Director

Reviewed by: ☒ City Clerk ☒ Finance ☐ Legal ☐ Other: [Click here to enter text.](#)

Final Approval: ☒ City Manager

CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN

Resolution No. [Click here to enter text.](#) Ordinance No. .

Continued To: . Referred To: .

☐ Approved ☐ Denied ☐ Other: .

File Name: CC Agendas 6-28-2023



RESOLUTION NO. 50 22/23

A RESOLUTION REQUESTING FINAL BUDGET ADJUSTMENTS IN THE REVENUE AND EXPENDITURE BUDGET FOR FISCAL YEAR 2022-2023.

WHEREAS, the final budget for was approved by the City Commission of the City of Truth or Consequences, New Mexico, pursuant to Chapter 6, Article 76 NMSA 1978; and

WHEREAS, the City Commission in and for the City of Truth or Consequences, State of New Mexico needs to adjust the current approved budget for Fiscal Year 2022-2023; and

WHEREAS, said budget was adjusted on the basis of need and through cooperation with all user departments, elected officials and other department supervisors; and

WHEREAS, the official meeting for the review of said documents was duly advertised in compliance with the State Open Meetings act; and

WHEREAS, it is the majority opinion of this Board that the adjusted budget meets the requirements as currently determined.

NOW THEREFORE, BE IT RESOLVED that the City Commission of the City of Truth or Consequences, State of New Mexico hereby adopts the budget adjustment hereinabove described and attached and respectfully requests approval from the Local Government Division of the Department of Finance and Administration.

PASSED, ADOPTED and APPROVED this **28th day of June, 2023**.

Amanda Forrister, Mayor

ATTEST:

Angela A. Torres, City Clerk-Treasurer

Department of Finance and Administration
Local Government Division
Financial Management Bureau
SCHEDULE OF BUDGET ADJUSTMENTS

For Local Government Division use only:

ENTITY NAME: City of Truth or Consequences
FISCAL YEAR: 2022-23 6/28/2023
DFA Resolution Number: 60 22/23
BAR NUMBER: 14

DOCUMENT NUMBER	FUND	ACCOUNT NAME	ACCOUNT NAME	REVENUE	EXPENSE	TRANSFER FROM	APPROVED BUDGET	ADJUSTMENT INCREASE	ADJUSTMENT DECREASE	ADJUSTED BUDGET	PURPOSE
1	214	214-2603-30318	Promotion Advertising 60%	Revenue			\$ 188,000	\$ 84,718		\$ 232,718	Unexpected increase in Lodgers Tax Revenue
1	214	214-2603-30319	Non-Promotion Fund 40%	Revenue			\$ 110,000	\$ 45,145.35		\$ 165,145	Unexpected increase in Lodgers Tax Revenue
1	214	214-2603-35317	Late Penalties	Revenue			\$ 850	\$ 44.61		\$ 895	Unexpected increase in Lodgers Tax Revenue
1	214	214-2603-36373	Interest Income	Revenue			\$ 600	\$ 205		\$ 795	Unexpected increase in Lodgers Tax Revenue
1	214	214-2603-37323	1% Convention Center Fee	Revenue			\$ 52,000	\$ 21,672		\$ 73,672	Unexpected increase in Lodgers Tax Revenue
2	216	216-4503-30313	GRT 20% Street Fund	Revenue			\$ 410,000	\$ 109,550		\$ 519,550	Unexpected increase in GRT
2	216	216-4503-36373	Interest Income	Revenue			\$ 400	\$ 170		\$ 570	Unexpected increase in interest income
2	216	216-4503-37380	Miscellaneous Income	Revenue			\$ -	\$ 129,746		\$ 129,746	Unexpected increase in miscellaneous income
3	280	280-2803-30314	Gross Receipts - Car	Revenue			\$ 60,000	\$ 6,952		\$ 66,952	Unexpected increase in earnable GRT
4	296	296-2403-30318	1/4% MGRT (Police)	Revenue			\$ 282,222	\$ 56,102		\$ 307,324	Unexpected increase in PD GRT
5	289	289-0089-36373	Interest Income	Revenue			\$ 4	\$ 206		\$ 210	Unexpected increase in special revenue interest income
6	301	301-3503-34374	Water Impact Fees	Revenue			\$ 42,750	\$ 600		\$ 43,350	Unexpected increase in Water Impact Fees
6	301	301-3503-34375	Waste Water Impact Fees	Revenue			\$ 40,800	\$ 600		\$ 41,400	Unexpected increase in Waste Water Impact Fees
6	301	301-3503-36373	Interest Income	Revenue			\$ 50	\$ 41		\$ 91	Unexpected increase in interest income
7	305	305-6003-36373	Interest Income	Revenue			\$ 70	\$ 8		\$ 78	Unexpected increase interest income
8	403	403-1203-32355	Loan Proceeds	Revenue			\$ -	\$ 1,320,907		\$ 1,320,907	Loan processed and received payment
8	403	403-1203-35373	Interest Income	Revenue			\$ 105	\$ 31		\$ 136	Unexpected increase in interest income
8	403	403-1203-36410	Investment Income	Revenue			\$ 12,000	\$ 16,520		\$ 28,520	Unexpected increase in investment income
9	601	601-1803-34355	Other Charges for Services	Revenue			\$ 10,000	\$ 10,320		\$ 20,320	Unexpected increase in Cemetery Revenue
9	601	601-1803-36373	Interest Income	Revenue			\$ 20	\$ 6		\$ 26	Unexpected increase in interest income
10	603	603-3702-30182	GRT EL Joint Utility	Revenue			\$ 421,660	\$ 474		\$ 422,034	Unexpected increase in Joint Utility GRT (Electric Department)
10	603	603-3702-34522	Utility Services - Electric	Revenue			\$ 6,181,346	\$ 145,317		\$ 6,326,663	Unexpected increase in Electric Revenue
10	603	603-3702-34772	M&J Construction Electric	Revenue			\$ 35,305	\$ 13,301		\$ 48,606	Unexpected increase in Construction Revenue
11	605	605-3904-30315	Solid Waste GRT	Revenue			\$ 10,500	\$ 2,534		\$ 13,034	Unexpected increase in GRT for Solid Waste
11	605	605-3904-34355	Transfer Station Revenue	Revenue			\$ 625,000	\$ 6,694		\$ 631,694	Unexpected increase in Transfer Station Revenue
11	605	605-3904-34524	Utilities Services	Revenue			\$ 1,678,658	\$ 63,758		\$ 1,742,312	Unexpected increase in Solid Waste Utility Services
11	605	605-3904-35544	Non-Payment Penalty	Revenue			\$ 4,200	\$ 1,346		\$ 5,546	Unexpected increase in Solid Waste non-Payment Penalties
11	605	605-3904-36410	NM STO Investment Income	Revenue			\$ 2,700	\$ 9,933		\$ 12,633	Unexpected increase in investment income

ATTEST:

Angela Torres, Clerk-Treasur (Date)

Amanda Forrester, Mayor

(Date)



Truth or Consequences

My Budget Report Account Summary

For Fiscal: 2022-2023 Period Ending: 06/30/2023

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Used
Fund: 214 - Lodgers Tax							
Revenue							
214-2503-30318	168,000.00	168,000.00	15,708.64	238,942.79	0.00	70,942.79	142.23 %
214-2503-30319	110,000.00	110,000.00	10,472.43	159,295.04	0.00	49,295.04	144.81 %
214-2503-35317	850.00	850.00	200.00	994.61	0.00	144.61	117.01 %
214-2503-36373	500.00	500.00	0.00	705.37	0.00	205.37	141.07 %
214-2503-37323	52,000.00	52,000.00	4,177.83	75,681.48	0.00	23,681.48	145.54 %
Revenue Total:	331,350.00	331,350.00	30,558.90	475,619.29	0.00	144,269.29	143.54%
Fund: 214 - Lodgers Tax Total:	331,350.00	331,350.00	30,558.90	475,619.29	0.00	144,269.29	143.54%
Fund: 216 - Muni Street							
Revenue							
216-4503-30313	410,000.00	410,000.00	0.00	519,550.03	0.00	109,550.03	126.72 %
216-4503-30324	75,000.00	75,000.00	0.00	74,499.57	0.00	-500.43	99.33 %
216-4503-36373	400.00	400.00	0.00	570.22	0.00	170.22	142.56 %
216-4503-37380	0.00	0.00	0.00	129,745.03	0.00	129,745.03	0.00 %
216-7018-32386	100,000.00	100,000.00	20,563.53	62,509.97	0.00	-37,490.03	62.51 %
216-7023-32386	235,227.00	235,227.00	0.00	235,227.00	0.00	0.00	100.00 %
Revenue Total:	820,627.00	820,627.00	20,563.53	1,022,101.82	0.00	201,474.82	124.55%
Fund: 216 - Muni Street Total:	820,627.00	820,627.00	20,563.53	1,022,101.82	0.00	201,474.82	124.55%
Fund: 280 - CANNABIS REGULATION ACT							
Revenue							
280-2803-30314	0.00	60,000.00	0.00	68,951.70	0.00	8,951.70	114.92 %
Revenue Total:	0.00	60,000.00	0.00	68,951.70	0.00	8,951.70	114.92%
Fund: 280 - CANNABIS REGULATION ACT Total:	0.00	60,000.00	0.00	68,951.70	0.00	8,951.70	114.92%
Fund: 296 - PD GRT							
Revenue							
296-2403-30316	252,222.00	252,222.00	0.00	307,323.88	0.00	55,101.88	121.85 %
296-2403-36373	700.00	700.00	0.00	583.64	0.00	-116.36	83.38 %
296-2403-37374	0.00	400.00	0.00	400.00	0.00	0.00	100.00 %
Revenue Total:	252,922.00	253,322.00	0.00	308,307.52	0.00	54,985.52	121.71%
Fund: 296 - PD GRT Total:	252,922.00	253,322.00	0.00	308,307.52	0.00	54,985.52	121.71%

My Budget Report

For Fiscal: 2022-2023 Period Ending: 06/30/2023

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Used
Fund: 299 - SPECIAL REVENUE FUNDS								
Revenue								
299-9999-36373 #5	INTEREST INCOME	0.00	4.00	0.00	210.10	0.00	206.10	5,252.50 %
	Revenue Total:	0.00	4.00	0.00	210.10	0.00	206.10	5,252.50 %
	Fund: 299 - SPECIAL REVENUE FUNDS Total:	0.00	4.00	0.00	210.10	0.00	206.10	5,252.50 %
Fund: 301 - Impact Fees Account								
Revenue								
301-3503-34374	WATER IMPACT FEE	800.00	42,750.00	0.00	43,350.00	0.00	600.00	101.40 %
301-3503-34375 #10	WASTE WATER IMPACT FEES	800.00	40,800.00	0.00	41,400.00	0.00	600.00	101.47 %
301-3503-36373	INTEREST INCOME	50.00	50.00	0.00	91.40	0.00	41.40	182.80 %
301-3503-36411	INVESTMENT INTEREST	270.00	270.00	0.00	255.42	0.00	-14.58	94.60 %
	Revenue Total:	1,920.00	83,870.00	0.00	85,096.82	0.00	1,226.82	101.46 %
	Fund: 301 - Impact Fees Account Total:	1,920.00	83,870.00	0.00	85,096.82	0.00	1,226.82	101.46 %
Fund: 305 - CI Gen								
Revenue								
305-6003-36373 #7	INTEREST INCOME	70.00	70.00	0.00	77.44	0.00	7.44	110.63 %
	Revenue Total:	70.00	70.00	0.00	77.44	0.00	7.44	110.63 %
	Fund: 305 - CI Gen Total:	70.00	70.00	0.00	77.44	0.00	7.44	110.63 %
Fund: 403 - Pledge State								
Revenue								
403-1203-32385	LOAN PROCEEDS	0.00	0.00	0.00	1,320,907.30	0.00	1,320,907.30	0.00 %
403-1203-32386	GRT INTERCEPTED	395,875.00	395,875.00	0.00	395,289.07	0.00	-585.93	99.85 %
403-1203-32388	INTERCEPTED FIRE MARSHAL	23,380.00	23,380.00	0.00	23,375.00	0.00	-5.00	99.98 %
403-1203-36373 #8	INTEREST INCOME	105.00	105.00	0.00	135.89	0.00	30.89	129.42 %
403-1203-36410	INVESTMENT INCOME	12,000.00	12,000.00	0.00	28,520.20	0.00	16,520.20	237.67 %
403-1203-36411	INVESTMENT INTEREST-PLEDGE STATE CD	1,600.00	1,600.00	0.00	1,120.32	0.00	-479.68	70.02 %
	Revenue Total:	432,960.00	432,960.00	0.00	1,769,347.78	0.00	1,336,387.78	408.66 %
	Fund: 403 - Pledge State Total:	432,960.00	432,960.00	0.00	1,769,347.78	0.00	1,336,387.78	408.66 %
Fund: 501 - Cemetary								
Revenue								
501-1803-34355 #9	OTHER CHARGES FOR SERVICE-CEMETERY	10,000.00	10,000.00	1,350.00	20,470.00	0.00	10,470.00	204.70 %
501-1803-36373	INTEREST INCOME	20.00	20.00	0.00	25.58	0.00	5.58	127.90 %
	Revenue Total:	10,020.00	10,020.00	1,350.00	20,495.58	0.00	10,475.58	204.55 %
	Fund: 501 - Cemetary Total:	10,020.00	10,020.00	1,350.00	20,495.58	0.00	10,475.58	204.55 %
Fund: 503 - Electric								
Revenue								
503-3702-30161 #10	GROSS RECEIPTS-YD-JOINT UTILITY	833.00	833.00	54.68	822.53	0.00	-10.47	98.74 %
503-3702-30162	GROSS RECEIPTS-EL-JOINT UTILITY	421,560.00	421,560.00	24,406.39	429,892.91	0.00	8,332.91	101.98 %

My Budget Report

For Fiscal: 2022-2023 Period Ending: 06/30/2023

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Used
503-3702-34521	18,895.00	18,895.00	1,544.70	18,887.50	0.00	-7.50	99.96 %
503-3702-34522	6,181,346.00	6,181,346.00	338,093.58	6,421,450.39	0.00	240,104.39	103.88 %
503-3702-34532	17,323.00	17,323.00	828.29	16,572.94	0.00	-750.06	95.67 %
503-3702-34772	12,277.00	35,305.00	989.35	48,606.24	0.00	13,301.24	137.68 %
503-3702-35542	9,670.00	9,670.00	441.06	5,316.69	0.00	-4,353.31	54.98 %
503-3702-37380	0.00	0.00	1,002.51	1,002.51	0.00	1,002.51	0.00 %
503-3702-37426	36,908.00	55,663.00	0.00	55,662.82	0.00	-0.18	100.00 %
Revenue Total:	6,698,812.00	6,740,595.00	367,360.56	6,998,214.53	0.00	257,619.53	103.82%
Fund: 503 - Electric Total:	6,698,812.00	6,740,595.00	367,360.56	6,998,214.53	0.00	257,619.53	103.82%
Fund: 505 - Solid Waste Revenue							
505-3904-30154	83,927.00	83,927.00	5,122.52	80,782.21	0.00	-3,144.79	96.25 %
505-3904-30312	0.00	200.00	0.00	88.64	0.00	-111.36	44.32 %
505-3904-30315	10,500.00	10,500.00	928.53	13,199.19	0.00	2,699.19	125.71 %
505-3904-34355	525,000.00	525,000.00	44,139.23	560,860.81	0.00	35,860.81	106.83 %
505-3904-34524	1,678,556.00	1,678,556.00	112,756.56	1,769,545.88	0.00	90,989.88	105.42 %
505-3904-35544	4,200.00	4,200.00	353.71	5,558.78	0.00	1,358.78	132.35 %
505-3904-36410	700.00	2,700.00	0.00	12,632.61	0.00	9,932.61	467.87 %
505-3904-37546	33,600.00	33,600.00	1,779.10	18,633.87	0.00	-14,966.13	55.46 %
Revenue Total:	2,336,483.00	2,338,683.00	165,079.65	2,461,301.99	0.00	122,618.99	105.24%
Fund: 505 - Solid Waste Total:	2,336,483.00	2,338,683.00	165,079.65	2,461,301.99	0.00	122,618.99	105.24%
Report Total:	10,885,164.00	11,071,501.00	584,912.64	13,209,724.57	0.00	2,138,223.57	119.31%

My Budget Report

For Fiscal: 2022-2023 Period Ending: 06/30/2023

Group Summary

Account Type	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Used
Fund: 214 - Lodgers Tax Revenue	331,350.00	331,350.00	30,558.90	475,619.29	0.00	144,269.29	143.54%
Fund: 214 - Lodgers Tax Total:	331,350.00	331,350.00	30,558.90	475,619.29	0.00	144,269.29	143.54%
Fund: 216 - Muni Street Revenue	820,627.00	820,627.00	20,563.53	1,022,101.82	0.00	201,474.82	124.55%
Fund: 216 - Muni Street Total:	820,627.00	820,627.00	20,563.53	1,022,101.82	0.00	201,474.82	124.55%
Fund: 280 - CANNABIS REGULATION ACT Revenue	0.00	60,000.00	0.00	68,951.70	0.00	8,951.70	114.92%
Fund: 280 - CANNABIS REGULATION ACT Total:	0.00	60,000.00	0.00	68,951.70	0.00	8,951.70	114.92%
Fund: 296 - PD GRT Revenue	252,922.00	253,322.00	0.00	308,307.52	0.00	54,985.52	121.71%
Fund: 296 - PD GRT Total:	252,922.00	253,322.00	0.00	308,307.52	0.00	54,985.52	121.71%
Fund: 299 - SPECIAL REVENUE FUNDS Revenue	0.00	4.00	0.00	210.10	0.00	206.10	5,252.50%
Fund: 299 - SPECIAL REVENUE FUNDS Total:	0.00	4.00	0.00	210.10	0.00	206.10	5,252.50%
Fund: 301 - Impact Fees Account Revenue	1,920.00	83,870.00	0.00	85,096.82	0.00	1,226.82	101.46%
Fund: 301 - Impact Fees Account Total:	1,920.00	83,870.00	0.00	85,096.82	0.00	1,226.82	101.46%
Fund: 305 - CI Gen Revenue	70.00	70.00	0.00	77.44	0.00	7.44	110.63%
Fund: 305 - CI Gen Total:	70.00	70.00	0.00	77.44	0.00	7.44	110.63%
Fund: 403 - Pledge State Revenue	432,960.00	432,960.00	0.00	1,769,347.78	0.00	1,336,387.78	408.66%
Fund: 403 - Pledge State Total:	432,960.00	432,960.00	0.00	1,769,347.78	0.00	1,336,387.78	408.66%
Fund: 501 - Cemetery Revenue	10,020.00	10,020.00	1,350.00	20,495.58	0.00	10,475.58	204.55%
Fund: 501 - Cemetery Total:	10,020.00	10,020.00	1,350.00	20,495.58	0.00	10,475.58	204.55%
Fund: 503 - Electric Revenue	6,698,812.00	6,740,595.00	367,360.56	6,998,214.53	0.00	257,619.53	103.82%
Fund: 503 - Electric Total:	6,698,812.00	6,740,595.00	367,360.56	6,998,214.53	0.00	257,619.53	103.82%
Fund: 505 - Solid Waste Revenue	2,336,483.00	2,338,683.00	165,079.65	2,461,301.99	0.00	122,618.99	105.24%
Fund: 505 - Solid Waste Total:	2,336,483.00	2,338,683.00	165,079.65	2,461,301.99	0.00	122,618.99	105.24%
Report Total:	10,885,164.00	11,071,501.00	584,912.64	13,209,724.57	0.00	2,138,223.57	119.31%

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Used
214 - Lodgers Tax	331,350.00	331,350.00	30,558.90	475,619.29	0.00	144,269.29	143.54%
216 - Muni Street	820,627.00	820,627.00	20,563.53	1,022,101.82	0.00	201,474.82	124.55%
280 - CANNABIS REGULATION AC	0.00	60,000.00	0.00	68,951.70	0.00	8,951.70	114.92%
296 - PD GRT	252,922.00	253,322.00	0.00	308,307.52	0.00	54,985.52	121.71%
299 - SPECIAL REVENUE FUNDS	0.00	4.00	0.00	210.10	0.00	206.10	5,252.50%
301 - Impact Fees Account	1,920.00	83,870.00	0.00	85,096.82	0.00	1,226.82	101.46%
305 - CI Gen	70.00	70.00	0.00	77.44	0.00	7.44	110.63%
403 - Pledge State	432,960.00	432,960.00	0.00	1,769,347.78	0.00	1,336,387.78	408.66%
501 - Cemetery	10,020.00	10,020.00	1,350.00	20,495.58	0.00	10,475.58	204.55%
503 - Electric	6,698,812.00	6,740,595.00	367,360.56	6,998,214.53	0.00	257,619.53	103.82%
505 - Solid Waste	2,336,483.00	2,338,683.00	165,079.65	2,461,301.99	0.00	122,618.99	105.24%
Report Total:	10,885,164.00	11,071,501.00	584,912.64	13,209,724.57	0.00	2,138,223.57	119.31%



City of Truth or Consequences

AGENDA REQUEST FORM

MEETING DATE: June 28, 2023

Agenda Item #: G.2

SUBJECT: Resolution No. 51 22/23 Gravity Pad Tower Lease Resolution.

DEPARTMENT: City Clerk

DATE SUBMITTED: June 22, 2023

SUBMITTED BY: City Clerk Torres

WHO WILL PRESENT THE ITEM: City Clerk Torres

Summary/Background:

This Resolution is in conjunction with the Gravity Pad Tower Lease. This Resolution is to authorize City Manager Gonzales to enter into an assignment of lease and easement agreement.

Recommendation:

Approval of Resolution No. 51 22-23.

Attachments:

- Resolution No. 51 22-23

Fiscal Impact (Finance): N/A

Legal Review (City Attorney): Yes

Approved For Submittal By: ☒ Department Director

Reviewed by: ☒ City Clerk ☒ Finance ☒ Legal ☐ Other: -

Final Approval: ☒ City Manager

CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN

Resolution No. 51 22/23 Ordinance No. [Click here to enter text](#)

Continued To: . Referred To: .

☐ Approved ☐ Denied ☐ Other: .

File Name: CC Agenda 6-28-2023

R- 51 22/23

CITY OF TRUTH OR CONSEQUENCES, NM

A RESOLUTION: AUTHORIZING AND EMPOWERING CITY MANAGER ANGELA GONZALES TO ENTER INTO AN ASSIGNMENT OF LEASE AND EASEMENT AGREEMENT WITH TPA V, LLC FOR THE PAYMENT OF EIGHTY THOUSAND (\$80,000.00) TO BE PAID TO THE CITY AT THE INCEPTION OF THE EASEMENT ("COMMENCEMENT DATE"). ADDITIONALLY, THERE SHALL BE A SECOND PAYMENT OF \$80,000 IN THE EVENT VERIZON COMMENCES A SUBLEASE WITH GRAVITY PAD, AND THE TPA V, LLC RECEIVES AN INCREASE IN RENT FROM GRAVITY PAD WITHIN TWELVE (12) MONTHS OF THE COMMENCEMENT DATE.

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF TRUTH OR CONSEQUENCES, NM AS FOLLOWS:

WHEREAS, the City of Truth or Consequences, New Mexico entered into a certain Tower Structure Lease Agreement dated April 29, 2019, by and between The City of Trust or Consequences and Gravity Pad Towers, LLC, a Delaware limited liability company (the "Lease"), for a specific portion of property located at End of West 2nd Avenue, Truth or Consequences, in the County of Sierra, State of New Mexico (herein the "Property"); and

WHEREAS, the City has been offered a significant amount to assign the Lease and provide an easement to TPA V, LLC (herein "TPA V, LLC"); and

WHEREAS, the City Manager has determined that the assignment and easement is in the best financial interest of the City of Truth or Consequences.

NOW THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF TRUTH OR CONSEQUENCES, NEW MEXICO APPROVES THE FOLLOWING FORMAL ACTION, AS FOLLOWS:

WHEREAS, City Manager, Angela Gonzales, is hereby authorized and empowered to enter into a transaction with TPA V, LLC, or its nominee (herein "TPA V, LLC"), whereby The City of Truth or Consequences shall grant TPA V, LLC assignment of the Lease and a ninety-nine (99) year term Easement Agreement (hereby the "Easement") and shall execute other such documents necessary to effect the execution thereof in exchange for the payment of Eighty Thousand Dollars (\$80,000.00) by TPA V, LLC in a lump sum

payment. Additionally, there shall be a second payment of \$80,000 in the event Verizon commences a sublease with Gravity Pad, and the TPA V, LLC receives an increase in rent from Gravity Pad within twelve (12) months of the commencement date.

This resolution shall become effective immediately upon passage.

Adopted this _____ day of _____ 2023.

CITY ~~MANAGER~~:

Angela Gonzales _____

BOARD MEMBERS:

ATTEST:



City of Truth or Consequences

AGENDA REQUEST FORM

MEETING DATE: June 28, 2023

Agenda Item #: H.1

SUBJECT: Approval of Purchase Requisitions Over \$20,000
DEPARTMENT: Finance
DATE SUBMITTED: June 23, 2023
SUBMITTED BY: Mindee Holguin, CPO
WHO WILL PRESENT THE ITEM: Kristie Wilson, Finance Director

Summary/Background:

Per Resolution No 46 20/21 Execution of Contracts; Grant Agreements; Memoranda of Understanding; Joint Powers Agreements; Settlement Agreements; Purchases (Contract and Purchases More Than \$20,000)

Recommendation:

Approval Recommended by Finance Director

Attachments:

- Listing of Purchase Requisitions \$20,000 or More
- Purchase Requisitions, Procurement Documentation

Fiscal Impact (Finance): Choose an item.

As Per Total on Listing of Purchase Requisitions

Legal Review (City Attorney): Choose an item.

[Click here to enter text.](#)

Approved For Submittal By: ☒ Department Director

Reviewed by: ☒ City Clerk ☒ Finance ☐ Legal ☐ Other: [Click here to enter text.](#)

Final Approval: ☒ City Manager

CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN

Resolution No. [Click here to enter text.](#) Ordinance No. [Click here to enter text.](#)

Continued To: [Click here to enter a date.](#) Referred To: [Click here to enter text.](#)

☐ Approved ☐ Denied ☐ Other: [Click here to enter text.](#)

File Name: CC agendas 6-28-2023

PURCHASE REQUISITION APPROVAL

2022-23 Fiscal Year

COMMISSION MEETING 04/12/2023

Number	Vendor Name	Description	Requested By	Department	Total Amount	Procurement Type
90071	Wex Bank	Open fuel PO for FY 2023-2024	Andy Alvarez	Solid Waste	\$ 85,000.00	
90072	Melloy Chevrolet	2023 Service Truck for Solid Waste (State Contract)	Andy Alvarez	Solid Waste	\$ 118,000.00	
90073	General Fund	Lodger's Tax Admin Fee FY 2023-2024	Kerin Salcedo	Finance	\$ 38,787.00	
90074	General Fund	State Fire Admin Fee due to General Fund FY 2023-2024	Kerin Salcedo	Fire Dept	\$ 21,500.00	
90076	Taxation and Revenue	Water Conservation Fee FY 2023-2024	Kerin Salcedo	Water	\$ 20,000.00	
90077	Sierra Vista Hospital/SVCHC	GRT Distribution FY 2023-2024	Kerin Salcedo	Finance	\$ 300,000.00	
90078	Village of Williamsburg	Franchise Tax FY 2023-2024	Kerin Salcedo	Finance	\$ 34,000.00	
90079	Village of Williamsburg	Sewer Receipts FY 2023-2024	Kerin Salcedo	Finance	\$ 50,000.00	
90081	Capital One Public Funding	Loan payments to principal and interest FY 2023-2024	Kerin Salcedo	Finance	\$ 117,840.00	
90084	New Mexico Finance Authority	NMFA Loan Payments FY 2023-2024	Kerin Salcedo	Finance	\$ 316,895.00	
90092	Hall Environmental Analysis Lab, Inc.	Weekly Testing for Waste Water	Arnie Castaneda	Waste Water	\$ 30,900.00	
90094	Teston's Freeway Chevron	Open fuel PO for FY 2023-2024	Arnie Castaneda	W / WW	\$ 39,700.00	
90095	Bank of the Southwest	Interest Payments on MSD Water System Imp FY 2023-24	Kerin Salcedo	Finance	\$ 55,200.00	
90097	New Mexico Gas Company	Open PO for Natural Gas FY 2023-2024	Kristie Wilson	Finance	\$ 39,600.00	
90105	Xerox Corp	Xerox Percentage FY 2023-2024	Kristie Wilson	Finance	\$ 43,570.00	
90109	B & H Oil Co	Open fuel PO for FY 2023-2024	Buster Smith	Streets	\$ 40,000.00	
90112	Smithco Construction	System-Wide Repairs for water leaks	Arnie Castaneda	Water	\$ 20,000.00	
90113	Western Area Power Admin	Base Demand and Energy Charge FY 2023-2024	Bo Easley	Electric	\$ 580,000.00	
90114	Sierra Electric Co-Op	Power Services FY 2023-2024	Bo Easley	Electric	\$ 2,666,827.78	
90115	TDS	TDS Fiber Internet FY 2023-2024	Kristie Wilson	Finance	\$ 107,800.00	
90116	Tri-State Generation and Transmission	Power Services FY 2023-2024	Bo Easley	Electric	\$ 445,000.00	

Number	Vendor Name	Description	Requested By	Department	Total Amount	Procurement Type
90117	SSA Solar of NM 4, LLC	Power Services FY 2023-2024	Bo Easley	Electric	\$ 330,000.00	
90118	Triple H Solar, LLC	Engineering Services FY 2023-2024	Bo Easley	Electric	\$ 48,000.00	
90119	Postmaster	Postage FY 2023-2024	Sonya Renfro	Utility	\$ 40,000.00	
90123	Verizon Wireless	Verizon Open PO FY 2023-2024	Kristie Wilson	Finance	\$ 63,950.00	
90124	Pitney Bowes	Open PO FY 2023-2024	Sonya Renfro	Utility	\$ 28,000.00	
90125	City Utilities	Open PO FY 2023-2024 Cycle A & B	Kristie Wilson	Finance	\$ 106,770.00	
90127	City Utilities	Open PO FY 2023-2024 City Landfill	Kristie Wilson	Finance	\$ 313,330.00	
90129	City Utilities	Open PO FY 2023-2024 Cycle C & D	Kristie Wilson	Finance	\$ 417,070.00	
90133	Sierra Joint Office of Aging	Subrecipient Grant Allocation Open PO FY 2023-2024	Angie Gonzales	City Manager	\$ 35,000.00	
90136	Mainstreet T or C	Lodger's Tax Service Contract Open PO FY 2023-2024	Angie Gonzales	City Manager	\$ 45,000.00	
90143	Tyler Technologies	Annual Subscription Fee FY 2023-2024	Kristie Wilson	Finance	\$ 76,911.14	

\$ 6,674,650.92

ATTEST:

Angela Torres, Clerk-Treasurer

Date

Amanda Forrister, Mayor

Date



REQUISITION

Requisition #: 90071

Date: 07/01/2023

Vendor #: 7389

ISSUED TO: WEX BANK
P.O. BOX 6293
CAROL STREAM, IL 60197-6293

SHIP TO: City of Truth or Consequences
505 Sims St.
Truth or Consequences, NM 87901

ITEM	UNITS DESCRIPTION	PROJECT #	PRICE GL ACCOUNT NUMBER	AMOUNT
1.	0 WEX- DIESEL & GASOLINE		0.00 505-3904-43316	85,000.00
PO Description: SUPPLY VEHICLES & EQUIPMENT WITH FUEL Detailed Description: GAS & DIESEL FOR ALL VEHICLES & EQUIPMENT ON WEX CARD OPEN PO FY 2023-2024 - SOLID WASTE				

Authorized By: _____

SUBTOTAL:	85,000.00
TOTAL TAX:	0.00
SHIPPING:	0.00
TOTAL	85,000.00



REQUISITION

Requisition #: 90072

Date: 07/01/2023

Vendor #: 3324

ISSUED TO: MELLOY CHEVROLET
357 EMILIO LOPEZ RD
LOS LUNAS, NM 87031

SHIP TO: City of Truth or Consequences
505 Sims St.
Truth or Consequences, NM 87901

ITEM	UNITS DESCRIPTION	PROJECT #	PRICE GL ACCOUNT NUMBER	AMOUNT
1	0 2023 CHEVROLET SILV. 3500 4WD CAB I		0.00 505-3904-80810	118,000.00
PO Description: 2023 SERVICE TRUCK 3500 4X4 Detailed Description: SEE ATT: NM STATE PRICE AGREEMENT 00-00000-20-00088 2023 SERVICE TRUCK 3500 4X4 SOLID WASTE				

Authorized By: _____

SUBTOTAL:	118,000.00
TOTAL TAX:	0.00
SHIPPING:	0.00
TOTAL	118,000.00



**State of New Mexico
General Services Department
Purchasing Division**

Statewide Price Agreement Amendment

Awarded Vendor:
10 Vendors

Number: 00-00000-20-00088

Amendment No.: Seven

Term: March 5, 2021 -- March 4, 2024

Ship To:
All State of New Mexico agencies, commissions,
institutions, political subdivisions and local public
bodies allowed by law.

Procurement Specialist: Tami Concha

Telephone No.: (505) 660-3671

Email: Tami.Concha@gsd.nm.gov

Invoice:
As Requested

Title: Automotive Vehicles – SUVs & Trucks

This amendment is to be attached to the respective Price Agreement and become a part thereof.

In accordance with Price Agreement provisions, and by mutual agreement of all parties, this Price Agreement is extended from March 5, 2023 to March 4, 2024 at the same price, terms and conditions for the following Vendors:

(AA) Albuquerque Motor Company dba Melloy Dodge
(AE) Construction Truck Equipment
(AG) MJLL, Inc. dba Melloy Chrysler-Jeep-Dodge-RAM
(AJ) Phil Long Dealership dba Phil Long Ford of Raton
(AD) Clark Truck Equipment Co.
(AF) Chalmers Ford Inc. dba MHQ of NM
(AI) Melloy Brothers Inc. dba Melloy Nissan

Vendors (AB) Bob Turners Ford Country Inc. dba Power Ford, (AH) MCLL, Inc. dba Melloy Chevrolet and (AL) BDR Preferred Holdings LLC, dba Roberts Truck Center have extended with the same terms and conditions along with the following Price Increases, see page 2 for detail.

Except as modified by this amendment, the provisions of the Price Agreement shall remain in full force and effect.

Accepted for the State of New Mexico

Valerie Paulk

Acting New Mexico State Purchasing Agent

Date: 2/24/2023

(AB) Bob Turner's Ford Country dba Power Ford

Item	Article and Description	Current Price	New Price
1	Ford Escape Utility Vehicle, Compact, 4 Door, AWD	\$22,273.00	\$26,538.00
4	Ford Expedition Utility Vehicle, Large, 4 Door, ½ Ton, 4x4	\$38,053.00	\$49,233.00
5	Ford Edge Crossover, Four (4) Door, Mid-Size, Five (5) Passenger, *AWD (Note: FWD no longer available – replaced with AWD)	\$25,403.00	\$34,448.00
10	Ford F-250 Pickup ¾ Ton, Long Wheel base, 4x4	\$25,153.00	\$42,418.00
11	Ford F-250 Pickup ¾ Ton, Long Wheel Base, Extended Cab, 4x4	\$27,230.00	\$44,695.00
12	Ford F-250 Pickup, ¾ Ton, Long Wheel Base, Crew Cab, 4x4	\$28,695.00	\$46,150.0
13	Ford F-350 Truck 1 Ton, Long Wheel Base, Regular Cab 4x4	\$28,201.00	\$44,296.00
14	Ford F-350 Truck 1 Ton, Long Wheel Base, Extended Cab, 4x4	\$29,649.00	\$46,004.00
15	Ford F-350 Truck 1 Ton, Long Wheel Base, Crew Cab, 4x4, Single Rear Wheels	\$31,145.00	\$47,685.00
16	Ford F-350 Truck 1 Ton, Cab & Chassis, Long Wheel Base, Crew Cab, 4x4, Single Rear Wheels, Capable of Being Certified	\$29,749.00	\$45,479.00
17	Ford F-350 Truck 11,000 GVWR, Cab & Chassis, 4x4, Dual Rear Wheels, Capable of Being Certified	\$27,357.00	\$43,197.00
20	Ford F-450 Truck 15,000 GVWR, Cab & Chassis, Dual Rear Wheels, Capable of Being Certified	\$37,513.00	\$50,833.00
21	Ford F-550 Truck 17,500 GVWR, Cab & Chassis Dual Rear Wheels, Capable of Being Certified	\$38,157.00	\$51,687.00

(AH) MCLL, Inc. dba Melloy Chevrolet

Item	Article and Description	Current Price	New Price
6	Chevrolet Colorado 4WD Ext Cab	\$23,932.00	\$29,532.00
	**Ext Cab no longer available, must add Option P) Crew cab	\$1,900.00	No Change

(AL) BDR Preferred Holdings dba Roberts Truck Center

Item	Article and Description	Current Price	New Price
20	Make: International, Model: CV; Truck, 15,000 GVWR, cab & chassis, dual rear wheels, capable of being certified.	\$53,158.00	\$61,610.00
21	Make: International, Model: CV; Truck, 17,500 GVWR, cab & chassis, dual rear wheels, capable of being certified.	\$58,090.00	\$66,919.00
23	Make: International, Model: MV; Truck, 19,500 GVWR, cab & chassis, class 5 medium duty, conventional cab, 4 x 2 dual rear wheels capable of being certified.	\$72,731.00	\$82,186.00
24	Make: International, Model: MV; Truck, 25,950 GVWR, cab & chassis, class 6 medium Duty, conventional cab, 4 x 2 dual rear wheels capable of being certified.	\$76,612.00	\$86,571.00

Certificate Of Completion

Envelope Id: 3EA6E187CF4F42A4A844C78D454DC3C4

Status: Completed

Subject: Please DocuSign: 00-00000-20-00088 Automotive Vehicles - SUVs & Trucks A007

Source Envelope:

Document Pages: 2

Signatures: 1

Envelope Originator:

Certificate Pages: 5

Initials: 2

Tami Concha

AutoNav: Enabled

1100 S Saint Francis Dr

Envelope Stamping: Enabled

Santa Fe, NM 87502

Time Zone: (UTC-07:00) Mountain Time (US & Canada)

Tami.Concha@gsd.nm.gov

IP Address: 174.66.109.88

Record Tracking

Status: Original

Holder: Tami Concha

Location: DocuSign

2/24/2023 1:37:47 PM

Tami.Concha@gsd.nm.gov

Security Appliance Status: Connected

Pool: StateLocal

Storage Appliance Status: Connected

Pool: GSD

Location: DocuSign

Signer Events

Natalie Martinez

natalie.martinez1@gsd.nm.gov

New Mexico General Services

Security Level: Email, Account Authentication
(None)**Signature**

MM

Signature Adoption: Pre-selected Style
Using IP Address: 164.64.62.10**Timestamp**

Sent: 2/24/2023 1:39:50 PM

Viewed: 2/24/2023 1:41:27 PM

Signed: 2/24/2023 1:41:30 PM

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Tami Concha

tami.concha@gsd.nm.gov

Procurement Specialist II

New Mexico General Services, State Purchasing
DivisionSecurity Level: Email, Account Authentication
(None)

JC

Signature Adoption: Pre-selected Style
Using IP Address: 174.66.109.88

Sent: 2/24/2023 1:41:32 PM

Viewed: 2/24/2023 1:42:30 PM

Signed: 2/24/2023 1:42:34 PM

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Valerie Paulk

Valerie.Paulk@gsd.nm.gov

Signed of Behalf of State Purchasing Agent

New Mexico General Services

Security Level: Email, Account Authentication
(None)

Valerie Paulk

Signature Adoption: Pre-selected Style
Using IP Address: 164.64.62.10

Sent: 2/24/2023 1:42:35 PM

Viewed: 2/24/2023 1:42:59 PM

Signed: 2/24/2023 1:43:22 PM

Electronic Record and Signature Disclosure:
Accepted: 5/29/2020 9:40:59 AM
ID: f12ca6d0-7cba-4de4-b58f-8180244887ff**In Person Signer Events****Signature****Timestamp****Editor Delivery Events****Status****Timestamp****Agent Delivery Events****Status****Timestamp****Intermediary Delivery Events****Status****Timestamp****Certified Delivery Events****Status****Timestamp**

Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	2/24/2023 1:39:50 PM
Certified Delivered	Security Checked	2/24/2023 1:42:59 PM
Signing Complete	Security Checked	2/24/2023 1:43:22 PM
Completed	Security Checked	2/24/2023 1:43:22 PM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		



REQUISITION

Requisition #: 90073

Date: 07/01/2023

Vendor #: 1009

ISSUED TO: GENERAL FUND

SHIP TO: City of Truth or Consequences
505 Sims St.
Truth or Consequences, NM 87901

ITEM	UNITS DESCRIPTION	PROJECT #	PRICE GL ACCOUNT NUMBER	AMOUNT
1	0 LODGER'S TAX ADMIN FEE FY 23/24		0.00 214-2503-43999	38,787.00
PO Description: LODGER'S TAX ADMIN FEE FY 23/24				
Detailed Description: LODGER'S TAX 10% ADMIN FEE COMMISSION APPROVED ???????				

Authorized By: _____

SUBTOTAL:	38,787.00
TOTAL TAX:	0.00
SHIPPING:	0.00
TOTAL	38,787.00



REQUISITION

Requisition #: 90074

Date: 07/01/2023

Vendor #: 1009

ISSUED TO: GENERAL FUND

SHIP TO: City of Truth or Consequences
505 Sims St.
Truth or Consequences, NM 87901

ITEM	UNITS	DESCRIPTION	PROJECT #	PRICE	GL ACCOUNT NUMBER	AMOUNT
1	0	ADMINISTRATIVE FEE PAID TO CITY OF		0.00	209-1603-47595	21,500.00
PO Description: STATE FIRE ADMIN FEE DUE TO GENERAL FUND						
Detailed Description:						
STATE FIRE ADMIN FEE DUE TO GENERAL FUND FY23/24						
COMMISSION APPROVED ???????						

Authorized By: _____

SUBTOTAL:	21,500.00
TOTAL TAX:	0.00
SHIPPING:	0.00
TOTAL	21,500.00



REQUISITION

Requisition #: 90076

Date: 07/01/2023

Vendor #: 1100

ISSUED TO: TAXATION AND REVENUE
PO BOX 25123
SANTA FE, NM 87504

SHIP TO: City of Truth or Consequences
505 Sims St.
Truth or Consequences, NM 87901

ITEM	UNITS DESCRIPTION	PROJECT #	PRICE GL ACCOUNT NUMBER	AMOUNT
1	0 WATER CONSERVATION FEE FY 23/24 OI		0.00 504-3803-43797	20,000.00
PO Description: WATER CONSERVATION FEE FY 23/24 OPEN PO				
Detailed Description: WATER CONSERVATION FEE FY 23/24 OPEN PO				

Authorized By: _____

SUBTOTAL:	20,000.00
TOTAL TAX:	0.00
SHIPPING:	0.00
TOTAL	20,000.00



REQUISITION

Requisition #: 90077

Date: 07/01/2023

Vendor #: 0217

ISSUED TO: SIERRA VISTA HOSPITAL / SIERRA \\
800 E. 9TH
TRUTH OR CONSEQUENCES, NM 879

SHIP TO: City of Truth or Consequences
505 Sims St.
Truth or Consequences, NM 87901

ITEM	UNITS DESCRIPTION	PROJECT #	PRICE GL ACCOUNT NUMBER	AMOUNT
1	0 GRT DISTRIBUTION FY 23/24 OPEN PO		0.00 101-1017-48599	300,000.00
PO Description: GRT DISTRIBUTION FY 23/24 OPEN PO Detailed Description: GRT DISTRIBUTION FY 23/24 OPEN PO COMMISSION APPROVED ??????				

Authorized By: _____

SUBTOTAL:	300,000.00
TOTAL TAX:	0.00
SHIPPING:	0.00
TOTAL	300,000.00



REQUISITION

Requisition #: 90078

Date: 07/01/2023

Vendor #: 0404

ISSUED TO: VILLAGE OF WILLIAMSBURG
PO BOX 150
WILLIAMSBURG, NM 87942

SHIP TO: City of Truth or Consequences
505 Sims St.
Truth or Consequences, NM 87901

ITEM	UNITS DESCRIPTION	PROJECT #	PRICE GL ACCOUNT NUMBER	AMOUNT
1	0 FRANCHISE TAX FY 23/24 OPEN PO		0.00 503-3702-45796	20,000.00
2	0 FRANCHISE TAX FY 23/24 OPEN PO		0.00 504-3803-45796	6,000.00
3	0 FRANCHISE TAX FY 23/24 OPEN PO		0.00 505-3904-45796	8,000.00

PO Description: FRANCHISE TAX FY 23/24 OPEN PO

Detailed Description:

FRANCHISE TAX FY 23/24 OPEN PO
COMMISSION APPROVED ??????

Authorized By: _____

SUBTOTAL:	34,000.00
TOTAL TAX:	0.00
SHIPPING:	0.00
TOTAL	34,000.00



REQUISITION

Requisition #: 90079

Date: 07/01/2023

Vendor #: 0404

ISSUED TO: VILLAGE OF WILLIAMSBURG
PO BOX 150
WILLIAMSBURG, NM 87942

SHIP TO: City of Truth or Consequences
505 Sims St.
Truth or Consequences, NM 87901

ITEM	UNITS	DESCRIPTION	PROJECT #	PRICE	GL ACCOUNT NUMBER	AMOUNT
1	0	SEWER RECEIPTS FY 23/24 OPEN PO		0.00	506-4005-48798	50,000.00
PO Description: SEWER RECEIPTS FY 23/24 OPEN PO						
Detailed Description:						
SEWER RECEIPTS FY 23/24 OPEN PO						
COMMISSION APPROVED ?????						

Authorized By: _____

SUBTOTAL:	50,000.00
TOTAL TAX:	0.00
SHIPPING:	0.00
TOTAL	50,000.00



REQUISITION

Requisition #: 90081

Date: 07/01/2023

Vendor #: 7789

ISSUED TO: CAPITAL ONE PUBLIC FUNDING
1307 WALT WHITMAN RD.
MELVILLE, NY 11747

SHIP TO: City of Truth or Consequences
505 Sims St.
Truth or Consequences, NM 87901

ITEM	UNITS DESCRIPTION	PROJECT #	PRICE GL ACCOUNT NUMBER	AMOUNT
1	0 CAPITAL ONE LOAN PMT PRINCIPAL		0.00 403-1203-90905	105,000.00
2	0 CAPITAL ONE LOAN PMT INTEREST		0.00 403-1203-90910	12,840.00
PO Description: CAPITAL ONE LOAN PMT FY 23/24 OPEN PO				
Detailed Description: CAPITAL ONE LOAN PMT FY 23/24 OPEN PO COMMISSION APPROVED ??????				

Authorized By: _____

SUBTOTAL:	117,840.00
TOTAL TAX:	0.00
SHIPPING:	0.00
TOTAL	117,840.00



REQUISITION

Requisition #: 90084

Date: 07/01/2023

Vendor #: 4840

ISSUED TO: NEW MEXICO FINANCE AUTHORITY
207 SHELBY ST.
SANTA FE, NM 87501

SHIP TO: City of Truth or Consequences
505 Sims St.
Truth or Consequences, NM 87901

ITEM	UNITS DESCRIPTION	PROJECT #	PRICE GL ACCOUNT NUMBER	AMOUNT
1	0 NMFA LOAN PYMT TORC 17 PRINCIPAL		0.00 403-1203-90905	12,880.00
2	0 NMFA LOAN PYMT TORC 17 INTEREST		0.00 403-1203-90910	260.00
3	0 NMFA LOAN PYMT TORC 18		0.00 403-1203-12918	8,290.00
4	0 NMFA LOAN PYMT TORC 19		0.00 403-1203-12919	91,190.00
5	0 NMFA LOAN PYMT TORC 24 PRINCIPAL		0.00 403-1203-90905	3,846.00
6	0 NMFA LOAN PYMT TORC 27 PRINCIPAL		0.00 403-1203-90905	3,867.00
7	0 NMFA LOAN PYMT PPRF-4967		0.00 403-1203-12967	71,507.00
8	0 NMFA LOAN PYMT TORC 22 PRINCIPAL		0.00 403-1203-90905	3,300.00
9	0 NMFA LOAN PYMT TORC 22 INTEREST		0.00 403-1203-90910	84.00
10	0 NMFA LOAN PYMT CIF-4927 PRINCIPAL		0.00 403-1203-90905	450.00
11	0 NMFA LOAN PYMT CIF-5192 PRINCIPAL		0.00 403-1203-90905	5,000.00
12	0 NMFA LOAN PYMT WPF-5089 PRINCIPAL		0.00 403-1203-90905	13,090.00
13	0 NMFA LOAN PYMT WPF-5089 INTEREST		0.00 403-1203-90910	120.00
14	0 NMFA LOAN PYMT PPRF-5652 PRINCIPAL		0.00 403-1203-90905	91,466.00
15	0 NMFA LOAN PYMT PPRF-5652 INTEREST		0.00 403-1203-90910	9,045.00
16	0 NMFA LOAN PYMT CIF-5550 PRINCIPAL		0.00 403-1203-90905	2,500.00

PO Description: NMFA LOAN PAYMENTS FY23/24 OPEN PO

Detailed Description:

NMFA LOAN PAYMENTS FY 23/24 OPEN PO
COMMISSION APPROVED ??????

Authorized By: _____

SUBTOTAL:	316,895.00
TOTAL TAX:	0.00
SHIPPING:	0.00
TOTAL	316,895.00



REQUISITION

Requisition #: 90092

Date: 07/01/2023

Vendor #: 7752

ISSUED TO: HALL ENVIRONMENTAL ANALYSIS LA
4901 HAWKINS NE
ALBUQUERQUE, NM 87109-4337

SHIP TO: City of Truth or Consequences
505 Sims St.
Truth or Consequences, NM 87901

ITEM	UNITS DESCRIPTION	PROJECT #	PRICE GL ACCOUNT NUMBER	AMOUNT
1	0 EPA METHOD 625 SVOCs		0.00 506-4005-48598	11,700.00
2	0 EPA METHOD 624 VOCs		0.00 506-4005-48598	5,200.00
3	0 SM5210B BOD		0.00 506-4005-48598	6,240.00
4	0 EPA 200.8 METALS/200.7 METALS		0.00 506-4005-48598	5,460.00
5	0 TAX ON LABOR 7.875%		0.00 506-4005-48598	2,300.00

PO Description: WEEKLY TESTING OPEN PO FY 23/24

Detailed Description:

WEEKLY TESTING OPEN PO FY 23/24
WASTE WATER

Authorized By: _____

SUBTOTAL:	30,900.00
TOTAL TAX:	0.00
SHIPPING:	0.00
TOTAL	30,900.00



REQUISITION

Requisition #: 90094

Date: 07/01/2023

Vendor #: 0249

ISSUED TO: TESTON'S FREEWAY CHEVRON
PO BOX 3116
T OR C, NM 87901

SHIP TO: City of Truth or Consequences
505 Sims St.
Truth or Consequences, NM 87901

ITEM	UNITS DESCRIPTION	PROJECT #	PRICE GL ACCOUNT NUMBER	AMOUNT
1	0 OPEN PO FOR DIESEL/UNLEAED FUEL		0.00 504-3803-43316	24,700.00
2	0 OPEN PO FOR DIESEL/UNLEAED FUEL		0.00 506-4005-43316	15,000.00

PO Description: OPEN PO FOR DIESEL/UNLEAED FUEL

Detailed Description:

OPEN PO FY 23/24
FOR DIESEL/UNLEADED FUEL
WATER AND WASTEWATER

Authorized By: _____

SUBTOTAL:	39,700.00
TOTAL TAX:	0.00
SHIPPING:	0.00
TOTAL	39,700.00



REQUISITION

Requisition #: 90095

Date: 07/01/2023

Vendor #: 2172

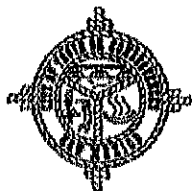
ISSUED TO: BANK OF THE SOUTHWEST
AT T. OR C.
P.O. BOX 872
T. OR C., NM 87901

SHIP TO: City of Truth or Consequences
505 Sims St.
Truth or Consequences, NM 87901

ITEM	UNITS DESCRIPTION	PROJECT #	PRICE GL ACCOUNT NUMBER	AMOUNT
1	0 INTEREST PAYMENTS MSD WATER SYS I		0.00 403-1203-90910	55,200.00
PO Description: INTEREST PAYMENTS MSD WATER SYSTEM IMP				
Detailed Description: INTERIM LOAN FOR MSD WATER SYSTEM IMPROVEMENTS COMMISSION APPROVED ????????				

Authorized By: _____

SUBTOTAL:	55,200.00
TOTAL TAX:	0.00
SHIPPING:	0.00
TOTAL	55,200.00



REQUISITION

Requisition #: 90097

Date: 07/01/2022

Vendor #: 6094

ISSUED TO: NEW MEXICO GAS COMPANY, INC.
P.O. BOX 27885
ALBUQUERQUE, NM 87125-7885

SHIP TO: City of Truth or Consequences
505 Sims St.
Truth or Consequences, NM 87901

ITEM	UNITS DESCRIPTION	PROJECT #	PRICE GL ACCOUNT NUMBER	AMOUNT
1	0 NM WORKFORCE CONNECTION OPEN PO		0.00 101-1018-43780	1,200.00
2	0 ANIMAL SHELTER OPEN PO FY23/24		0.00 101-1018-43780	2,900.00
3	0 FIRE SOUTH STATION OPEN PO FY23/24		0.00 209-1603-43780	2,700.00
4	0 FIRE STATION OPEN PO FY23/24		0.00 209-1603-43780	3,100.00
5	0 SWIMMING POOL OPEN PO FY23/24		0.00 295-4803-43780	2,800.00
6	0 GENERAL OPEN PO FY23/24		0.00 101-1018-43780	21,000.00
7	0 ELECTRIC DEPT OPEN PO FY23/24		0.00 503-3702-43780	1,000.00
8	0 WATER DEPT OPEN PO FY23/24		0.00 504-3803-43780	2,100.00
9	0 RECYCLE CENTER OPEN PO FY23/24		0.00 505-3904-43780	1,500.00
10	0 VACUUM STATION OPEN PO FY23/24		0.00 505-3904-43780	1,000.00
11	0 GOLF COURSE OPEN PO FY23/24		0.00 505-3904-43780	300.00

PO Description: NATURAL GAS OPEN PO FY23/24

Detailed Description:

OPEN PO FY23/24

Authorized By: _____

SUBTOTAL:	39,600.00
TOTAL TAX:	0.00
SHIPPING:	0.00
TOTAL	39,600.00



REQUISITION

Requisition #: 90105

Date: 07/01/2023

Vendor #: 0284

ISSUED TO: XEROX CORP.
P.O. BOX 202882
DALLAS, TX 75320-2882

SHIP TO: City of Truth or Consequences
505 Sims St.
Truth or Consequences, NM 87901

ITEM	UNETS DESCRIPTION	PROJECT #	PRICE GL ACCOUNT NUMBER	AMOUNT
1	0 WASTE WATER OPEN PO FY23/24		0.00 506-4005-43465	2,120.00
2	0 FINANCE OFFICE OPEN PO FY23/24		0.00 101-1004-43465	6,350.00
3	0 FACILITIES DEPT OPEN PO FY23/24		0.00 101-1014-43465	470.00
4	0 LIBRARY OPEN PO FY23/24		0.00 294-5003-43465	350.00
5	0 POOL OPEN PO FY23/24		0.00 295-4803-43465	400.00
6	0 GOLF COURSE OPEN PO FY23/24		0.00 508-4303-43465	1,900.00
7	0 PARKS DEPT OPEN PO FY23/24		0.00 101-1009-43465	2,480.00
8	0 CLERKS OFFICE OPEN PO FY23/24		0.00 101-1001-43465	3,680.00
9	0 SOLID WASTE OPEN PO FY23/24		0.00 505-3904-43465	2,750.00
10	0 FLEET DEPT OPEN PO FY23/24		0.00 600-7003-43465	1,670.00
11	0 AIRPORT OPEN PO FY23/24		0.00 509-4403-43465	680.00
12	0 CITY MANAGER OPEN PO FY23/24		0.00 101-1003-43465	3,500.00
13	0 FIRE DEPT OPEN PO FY23/24		0.00 209-1603-43465	4,130.00
14	0 POLICE DEPT OPEN PO FY23/24		0.00 101-1007-43465	3,850.00
15	0 MUNICIPAL COURT OPEN PO FY23/24		0.00 101-1040-43465	1,900.00
16	0 ELECTRIC DEPT OPEN PO FY23/24		0.00 503-3702-43465	1,660.00
17	0 UTILITY BILLING OPEN PO FY23/24		0.00 502-3601-43465	5,680.00

PO Description: XEROX PERCENTAGE OPEN PO FY23/24

Detailed Description:

OPEN PO FY23/24

Authorized By: _____

SUBTOTAL:	43,570.00
TOTAL TAX:	0.00
SHIPPING:	0.00
TOTAL	43,570.00



REQUISITION

Requisition #: 90109

Date: 07/01/2023

Vendor #: 0024

ISSUED TO: B & H OIL CO.
PO BOX 29
T OR C, NM 87901

SHIP TO: City of Truth or Consequences
505 Sims St.
Truth or Consequences, NM 87901

ITEM	UNITS DESCRIPTION	PROJECT #	PRICE GL ACCOUNT NUMBER	AMOUNT
1	0 RED DIESEL- OPEN PO FY 23/24		0.00 216-4503-43316	40,000.00
PO Description: RED DIESEL- OPEN PO FY 23/24 Detailed Description: RED DIESEL- OPEN PO FY 23/24 STREETS				

Authorized By: _____

SUBTOTAL:	40,000.00
TOTAL TAX:	0.00
SHIPPING:	0.00
TOTAL	40,000.00



REQUISITION

Requisition #: 90112

Date: 07/01/2023

Vendor #: 3592

ISSUED TO: SMITHCO CONSTRUCTION INC.
P.O. BOX 45
CABALLO, NM 87931

SHIP TO: City of Truth or Consequences
505 Sims St.
Truth or Consequences, NM 87901

ITEM	UNITS	DESCRIPTION	PROJECT #	PRICE	GL ACCOUNT NUMBER	AMOUNT
1		0 SYSTEM-WIDE REPAIRS FOR WATER LEA		0.00	504-3803-48598	20,000.00
PO Description: SYSTEM-WIDE REPAIRS FOR WATER LEAKS Detailed Description: SYSTEM-WIDE REPAIRS FOR WATER LEAKS WATER						

Authorized By: _____

SUBTOTAL:	20,000.00
TOTAL TAX:	0.00
SHIPPING:	0.00
TOTAL	20,000.00



REQUISITION

Requisition #: 90113

Date: 07/01/2023

Vendor #: 1753

ISSUED TO: WESTERN AREA POWER ADMIN
P.O. BOX 6200-15
PORTLAND, OR 97228-6200

SHIP TO: City of Truth or Consequences
505 Sims St.
Truth or Consequences, NM 87901

ITEM	UNITS	DESCRIPTION	PROJECT #	PRICE	GL ACCOUNT NUMBER	AMOUNT
1	0	BASE DEMAND & BASE ENERGY CHARGE		0.00	503-3702-50795	580,000.00
PO Description: BASE DEMAND & BASE ENERGY CHARGES OPEN FY 23/24						
Detailed Description: BASE DEMAND & BASE ENERGY CHARGES OPEN FY 23/24 ELECTRIC						

Authorized By: _____

SUBTOTAL:	580,000.00
TOTAL TAX:	0.00
SHIPPING:	0.00
TOTAL	580,000.00



REQUISITION

Requisition #: 90114

Date: 07/01/2023

Vendor #: 0204

ISSUED TO: SIERRA ELECTRIC CO-OP, INC.
P.O. BOX 290
ELEPHANT BUTTE, NM 87935

SHIP TO: City of Truth or Consequences
505 Sims St.
Truth or Consequences, NM 87901

ITEM	UNITS DESCRIPTION	PROJECT #	PRICE GL ACCOUNT NUMBER	AMOUNT
1	0 POWER SERVICES-OPEN PO FY 23/24		0.00 503-3702-50795	2,659,827.78
2	0 MIMS CITY LIGHTS- OPEN PO FY-23/24		0.00 503-3702-43780	7,000.00

PO Description: POWER SERVICES-OPEN PO FY-23/24

Detailed Description:

POWER SERVICES-OPEN PO FY-23/24
ELECTRIC

Authorized By: _____

SUBTOTAL:	2,666,827.78
TOTAL TAX:	0.00
SHIPPING:	0.00
TOTAL	2,666,827.78



REQUISITION

Requisition #: 90115

Date: 07/01/2023

Vendor #: 8194

ISSUED TO: TDS
DEPT 0012
PALATINE, IL 60055-0012

SHIP TO: City of Truth or Consequences
505 Sims St.
Truth or Consequences, NM 87901

ITEM	UNITS DESCRIPTION	PROJECT #	PRICE GL ACCOUNT NUMBER	AMOUNT
1	0 GENERAL OPEN PO FY 22/23		0.00 101-1018-43780	61,000.00
2	0 POOL OPEN PO FY 22/23		0.00 295-4803-43780	7,800.00
3	0 ELECTRIC DEPT OPEN PO FY 22/23		0.00 503-3702-43780	7,800.00
4	0 WATER DEPT OPEN PO FY 22/23		0.00 504-3803-43780	7,800.00
5	0 SANITATION OPEN PO FY 22/23		0.00 505-3904-43780	7,800.00
6	0 WASTE WATER OPEN PO FY 22/23		0.00 506-4005-43780	7,800.00
7	0 GOLF COURSE OPEN PO FY 22/23		0.00 508-4303-43780	7,800.00

PO Description: TDS FIBER INTERNET OPEN PO FY23/24

Detailed Description:

TDS FIBER INTERNET OPEN PO FY23/24

Authorized By: _____

SUBTOTAL:	107,800.00
TOTAL TAX:	0.00
SHIPPING:	0.00
TOTAL	107,800.00



REQUISITION

Requisition #: 90116

Date: 07/01/2023

Vendor #: 0297

ISSUED TO: TRI-STATE GENERATION & TRANSMI
P.O. BOX 33695
DENVER, CO 80233

SHIP TO: City of Truth or Consequences
505 Sims St.
Truth or Consequences, NM 87901

ITEM	UNITS DESCRIPTION	PROJECT #	PRICE GL ACCOUNT NUMBER	AMOUNT
1	0 POWER SERVICE- OPEN PO FY 23/24		0.00 503-3702-50795	445,000.00
PO Description: POWER SERVICES-OPEN PO FY 23/24 Detailed Description: POWER SERVICES-OPEN PO FY 23/24 ELECTRIC				

Authorized By: _____

SUBTOTAL:	445,000.00
TOTAL TAX:	0.00
SHIPPING:	0.00
TOTAL	445,000.00



REQUISITION

Requisition #: 90117

Date: 07/01/2023

Vendor #: 7884

ISSUED TO: SSA SOLAR OF NM 4, LLC
750 PARK COMMERCE BLVD SUITE 2
BOCA RATON, FL 33487-

SHIP TO: City of Truth or Consequences
505 Sims St.
Truth or Consequences, NM 87901

ITEM	UNITS DESCRIPTION	PROJECT #	PRICE GL ACCOUNT NUMBER	AMOUNT
1	0 POWER SERVICES- OPEN PO FY 23/24		0.00 503-3702-50795	330,000.00
PO Description: POWER SERVICES- OPEN PO FY 23/24 Detailed Description: POWER SERVICES- OPEN PO FY 23/24 ELECTRIC				

Authorized By: _____

SUBTOTAL:	330,000.00
TOTAL TAX:	0.00
SHIPPING:	0.00
TOTAL	330,000.00



REQUISITION

Requisition #: 90118

Date: 07/01/2023

Vendor #: 7735

ISSUED TO: TRIPLE H SOLAR, LLC
5604 SINGLETREE LANE
PARKER, CO 80134-

SHIP TO: City of Truth or Consequences
505 Sims St.
Truth or Consequences, NM 87901

ITEM	UNITS DESCRIPTION	PROJECT #	PRICE GL ACCOUNT NUMBER	AMOUNT
1	0 ENGINEERING SERVICES- OPEN PO FY 2		0.00 503-3702-48598	48,000.00
PO Description: ENGINEERING SERVICES- OPEN PO FY 23/24 Detailed Description: ENGINEERING SERVICES- OPEN PO FY 23/24 ELECTRIC				

Authorized By: _____

SUBTOTAL:	48,000.00
TOTAL TAX:	0.00
SHIPPING:	0.00
TOTAL	48,000.00



REQUISITION

Requisition #: 90119

Date: 07/01/2023

Vendor #: 0187

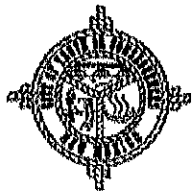
ISSUED TO: POSTMASTER
Attn: CMRS-PB
PO BOX 0566
CAROL STREAM, IL 60132-0566

SHIP TO: City of Truth or Consequences
505 Sims St.
Truth or Consequences, NM 87901

ITEM	UNITS	DESCRIPTION	PROJECT #	PRICE	GL ACCOUNT NUMBER	AMOUNT
1		0 POSTAGE UTILITY OFFICE OPEN PO FY 2		0.00	502-3601-43735	40,000.00
PO Description: OPEN PO UTILITY OFFICE POSTAGE FY 23/24 Detailed Description: OPEN PO UTILITY OFFICE POSTAGE FY 23/24						

Authorized By: _____

SUBTOTAL:	40,000.00
TOTAL TAX:	0.00
SHIPPING:	0.00
TOTAL	40,000.00



REQUISITION

Requisition #: 90123

Date: 07/01/2023

Vendor #: 3910

ISSUED TO: VERIZON WIRELESS
P.O. BOX 660108
DALLAS, TX 75266-0108

SHIP TO: City of Truth or Consequences
505 Sims St.
Truth or Consequences, NM 87901

ITEM	UNITS DESCRIPTION	PROJECT #	PRICE GL ACCOUNT NUMBER	AMOUNT
1	0 CITY CLERK OPEN PO FY23/24		0.00 101-1001-43775	3,810.00
2	0 MUNICIPAL COURT OPEN PO FY23/24		0.00 101-1002-43775	1,170.00
3	0 CITY MANAGER OPEN PO FY23/24		0.00 101-1003-43775	3,500.00
4	0 FINANCE OPEN PO FY23/24		0.00 101-1004-43775	3,710.00
5	0 ANIMAL SHELTER OPEN PO FY23/24		0.00 101-1006-43775	1,960.00
6	0 POLICE DEPT OPEN PO FY23/24		0.00 101-1007-43775	15,560.00
7	0 ANIMAL CONTROL OPEN PO FY23/24		0.00 101-1008-43775	3,760.00
8	0 PARKS DEPT OPEN PO FY23/24		0.00 101-1009-43775	1,920.00
9	0 COMMUNITY DEVELOPEMENT OPEN PO F		0.00 101-1010-43775	1,340.00
10	0 STREETS DEPT OPEN PO FY23/24		0.00 101-1011-43775	1,050.00
11	0 FLEET DEPT OPEN PO FY23/24		0.00 101-1012-43775	1,080.00
12	0 FACILITIES DEPT OPEN PO FY23/24		0.00 101-1014-43775	2,060.00
13	0 FIRE DEPT OPEN PO FY23/24		0.00 209-1603-43775	2,370.00
14	0 LIBRARY OPEN PO FY23/24		0.00 294-5003-43775	2,370.00
15	0 POOL OPEN PO FY23/24		0.00 295-4803-43775	360.00
16	0 UTILITY BILLING OPEN PO FY23/24		0.00 502-3601-43775	3,150.00
17	0 ELECTRIC DEPT OPEN PO FY23/24		0.00 503-3702-43775	3,600.00
18	0 WATER DEPT OPEN PO FY23/24		0.00 504-3803-43775	980.00
19	0 SANITATION OPEN PO FY23/24		0.00 505-3904-43775	2,270.00
20	0 WASTE WATER DEPT OPEN PO FY23/24		0.00 506-4005-43775	5,300.00
21	0 GOLF COURSE OPEN PO FY23/24		0.00 508-4303-43775	1,130.00
22	0 AIRPORT OPEN PO FY23/24		0.00 509-4403-43775	1,500.00

PO Description: VERIZON OPEN PO FY 22/23

Detailed Description:

VERIZON OPEN PO FY23/24

Authorized By: _____

SUBTOTAL:	63,950.00
TOTAL TAX:	0.00
SHIPPING:	0.00
TOTAL	63,950.00



REQUISITION

Requisition #: 90124

Date: 07/01/2023

Vendor #: 0180

ISSUED TO: PITNEY BOWES INC.
P.O. BOX 981023
BOSTON, MA 02298-1023

SHIP TO: City of Truth or Consequences
505 Sims St.
Truth or Consequences, NM 87901

ITEM	UNITS DESCRIPTION	PROJECT #	PRICE GL ACCOUNT NUMBER	AMOUNT
1	0 UTILITY OFFICE PITNEY BOWES OPEN PC		0.00 502-3601-43770	28,000.00
PO Description: UTILITY OFFICE PITNEY BOWES OPEN PO FY 23/24 Detailed Description: UTILITY OFFICE PITNEY BOWES OPEN PO FY 23/24				

Authorized By: _____

SUBTOTAL:	28,000.00
TOTAL TAX:	0.00
SHIPPING:	0.00
TOTAL	28,000.00



REQUISITION

Requisition #: 90125

Date: 07/01/2023

Vendor #: 0053

ISSUED TO: CITY UTILITIES
505 SIMS ST.
T OR C, NM 87901

SHIP TO: City of Truth or Consequences
505 Sims St.
Truth or Consequences, NM 87901

ITEM	UNITS DESCRIPTION	PROJECT #	PRICE GL ACCOUNT NUMBER	AMOUNT
1	0 GENERAL FUND CYCLE A&B OPEN PO FY2		0.00 101-1018-43780	42,000.00
2	0 FIRE DEPT CYCLE A&B OPEN PO FY23/24		0.00 209-1603-43780	4,200.00
3	0 CEMETARY CYCLE A&B OPEN PO FY23/24		0.00 501-1803-43780	8,240.00
4	0 ELECTRIC DEPT CYCLE A&B OPEN PO FY2		0.00 503-3702-43780	11,900.00
5	0 WATER DEPT CYCLE A&B OPEN PO FY23/		0.00 504-3803-43780	10,700.00
6	0 WASTE WATER DEPT CYCLE A&B OPEN P		0.00 506-4005-43780	13,130.00
7	0 GOLF COURSE CYCLE A&B OPEN PO FY23		0.00 508-4303-43780	16,600.00

PO Description: CITY UTILITIES CYCLE A&B OPEN PO FY23/24

Detailed Description:

CITY UTILITIES CYCLE A&B OPEN PO FY23/24

Authorized By: _____

SUBTOTAL:	106,770.00
TOTAL TAX:	0.00
SHIPPING:	0.00
TOTAL	106,770.00



REQUISITION

Requisition #: 90127

Date: 07/01/2023

Vendor #: 0053

ISSUED TO: CITY UTILITIES
505 SIMS ST.
T OR C, NM 87901

SHIP TO: City of Truth or Consequences
505 Sims St.
Truth or Consequences, NM 87901

ITEM	UNITS DESCRIPTION	PROJECT #	PRICE GL ACCOUNT NUMBER	AMOUNT
1	0 GENERAL FUND OPEN PO FY23/24		0.00 101-1018-43780	3,680.00
2	0 UTILITY BILLING OFFICE OPEN PO FY23/		0.00 502-3601-43780	530.00
3	0 ELECTRIC DEPT OPEN PO FY23/24		0.00 503-3702-43780	530.00
4	0 WATER DEPT OPEN PO FY23/24		0.00 504-3803-43780	530.00
5	0 SANITATION DEPT OPEN PO FY23/24		0.00 505-3904-45601	300,000.00
6	0 WASTE WATER DEPT OPEN PO FY23/24		0.00 506-4005-43780	7,000.00
7	0 GOLF COURSE OPEN PO FY23/24		0.00 508-4303-43780	530.00
8	0 AIRPORT OPEN PO FY23/24		0.00 509-4403-43780	530.00

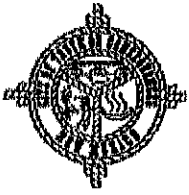
PO Description: CITY LANDFILL OPEN PO FY23/24

Detailed Description:

CITY LANDFILL OPEN PO FY23/24

Authorized By: _____

SUBTOTAL:	313,330.00
TOTAL TAX:	0.00
SHIPPING:	0.00
TOTAL	313,330.00



REQUISITION

Requisition #: 90129

Date: 07/01/2022

Vendor #: 0053

ISSUED TO: CITY UTILITIES
505 SIMS ST.
T OR C, NM 87901

SHIP TO: City of Truth or Consequences
505 Sims St.
Truth or Consequences, NM 87901

ITEM	UNITS DESCRIPTION	PROJECT #	PRICE GL ACCOUNT NUMBER	AMOUNT
1	0 GENERAL FUND CYCLE C&D OPEN PO FY:		0.00 101-1018-43780	90,000.00
2	0 FIRE DEPT CYCLE C&D OPEN PO FY23/24		0.00 209-1603-43780	3,800.00
3	0 POOL CYCLE C&D OPEN PO FY23/24		0.00 295-4803-43780	18,900.00
4	0 UTILITY BILLING OFFICE CYCLE C&D OP		0.00 502-3601-43780	4,410.00
5	0 ELECTRIC DEPT CYCLE C&D OPEN PO FY		0.00 503-3702-43780	63,000.00
6	0 WATER DEPT CYCLE C&D OPEN PO FY23		0.00 504-3803-43780	126,000.00
7	0 SANITATION DEPT CYCLE C&D OPEN PO		0.00 505-3904-43780	7,880.00
8	0 WASTE WATER DEPT CYCLE C&D OPEN I		0.00 506-4005-43780	103,080.00

PO Description: CITY UTILITIES CYCLE C&D OPEN PO FY23/24

Detailed Description:

CITY UTILITIES CYCLE C&D OPEN PO FY23/24

Authorized By: _____

SUBTOTAL:	417,070.00
TOTAL TAX:	0.00
SHIPPING:	0.00
TOTAL	417,070.00



REQUISITION

Requisition #: 90133

Date: 07/01/2023

Vendor #: 1555

ISSUED TO: SIERRA JOINT OFFICE ON AGING
P.O. BOX 829
T OR C, NM 87901

SHIP TO: City of Truth or Consequences
505 Sims St.
Truth or Consequences, NM 87901

ITEM	UNITS DESCRIPTION	PROJECT #	PRICE GL ACCOUNT NUMBER	AMOUNT
1	0 OPEN PO FOR SUBRECIPIENT GRANT ALL		0.00 101-1000-60725	35,000.00
PO Description: OPEN PO FOR SUBRECIPIENT GRANT ALLOCATION Detailed Description: FY 23/24 GRANT RECIPIENT				

Authorized By: _____

SUBTOTAL:	35,000.00
TOTAL TAX:	0.00
SHIPPING:	0.00
TOTAL	35,000.00



REQUISITION

Requisition #: 90136

Date: 07/01/2023

Vendor #: 7239

ISSUED TO: MAINSTREET T OR C
PO BOX 1602
T OR C, NM 87901

SHIP TO: City of Truth or Consequences
505 Sims St.
Truth or Consequences, NM 87901

ITEM	UNITS	DESCRIPTION	PROJECT #	PRICE	GL ACCOUNT NUMBER	AMOUNT
1	0	OPEN PO FOR LODGERS TAX SERVICE CX		0.00	214-2540-60725	45,000.00
PO Description: OPEN PO FOR LODGERS TAX SERVICE CONTRACT Detailed Description: FY 23/24 ALLOCATION FOR SUBRECIPIENT						

Authorized By: _____

SUBTOTAL:	45,000.00
TOTAL TAX:	0.00
SHIPPING:	0.00
TOTAL	45,000.00



REQUISITION

Requisition #: 90143

Date: 07/01/2023

Vendor #: 8694

ISSUED TO: TYLER TECHNOLOGIES, INC.
P O BOX 203556
DALLAS, TX 75320-3556

SHIP TO: City of Truth or Consequences
505 Sims St.
Truth or Consequences, NM 87901

ITEM	UNITS DESCRIPTION	PROJECT #	PRICE GL ACCOUNT NUMBER	AMOUNT
1	0 FINANCE ANNUAL TYLER SUBSCRIPTION		0.00 101-1004-43815	12,305.78
2	0 POLICE DEPT ANNUAL TYLER SUBSCRIPT		0.00 101-1007-43815	12,305.78
3	0 ELECTRIC DEPT ANNUAL TYLER SUBSCRI		0.00 503-3702-43815	12,305.78
4	0 WATER DEPT ANNUAL TYLER SUBSCRIPT		0.00 504-3803-43815	12,305.78
5	0 SANITATION ANNUAL TYLER SUBSCRIPT		0.00 505-3904-43815	12,305.78
6	0 WASTE WATER DEPT ANNUAL TYLER SUE		0.00 506-4005-43815	12,305.78
7	0 UTILITY BILLING ANNUAL TYLER SUBSCF		0.00 502-3601-43815	3,076.46

PO Description: ANNUAL TYLER SUBSCRIPTION FEE FY23/24

Detailed Description:

ANNUAL SUBSCRIPTION FEE
FY 23/24

Authorized By: _____

SUBTOTAL:	76,911.14
TOTAL TAX:	0.00
SHIPPING:	0.00
TOTAL	76,911.14



CITY OF TRUTH OR CONSEQUENCES

AGENDA REQUEST FORM

MEETING DATE: June 28, 2023

Agenda Item #: H.2

SUBJECT: Discussion/Action: Summary Plat Amendment 401/405 Austin Street

DEPARTMENT: Community Development

DATE SUBMITTED: June 23, 2023

SUBMITTED BY: Traci Alvarez, Assistant City Manager

WHO WILL PRESENT THE ITEM: Traci Alvarez, Assistant City Manager

Summary/Background: Public Hearing held 6-12-2023 during the Planning and Zoning Commission Meeting - no proponents or opponents. A motion to recommend the item to the City Commission for final approval carried unanimously.

Recommendation:

Accept/Deny recommendation from Planning and Zoning Commission

Attachments:

P & Z packet included with draft minutes

- [Click here to enter text.](#)

Fiscal Impact (Finance): N/A

Legal Review (City Attorney): Yes

Approved For Submittal By: ☐ Department Director

Reviewed by: ☐ City Clerk ☐ Finance ☐ Legal ☐ Other: [Click here to enter text.](#)

Final Approval: ☒ City Manager

CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN

Resolution No. [Click here to enter text.](#) Ordinance No. .

Continued To: . Referred To: .

☐ Approved ☐ Denied ☐ Other: .

File Name: CC Agenda 6-28-2023



CITY OF TRUTH OR CONSEQUENCES
PLANNING AND ZONING COMMISSION ACTION FORM
DATE: 6-12-2023

ITEM: Discussion/Action – Summary Plat Amendment 401/405 and 413/415 Austin Street

BACKGROUND:

Applicant would like to split Lot 22 as noted on the Summary Plat Amendment. The West 1/2 of Lot 22 would move to 413/415 Austin St Deed. The East 1/2 of Lot 22 would move to 401/405 Austin St Deed along with Lots 20 and 19. No Utility or Road easements are required.

SUPPORT INFORMATION:

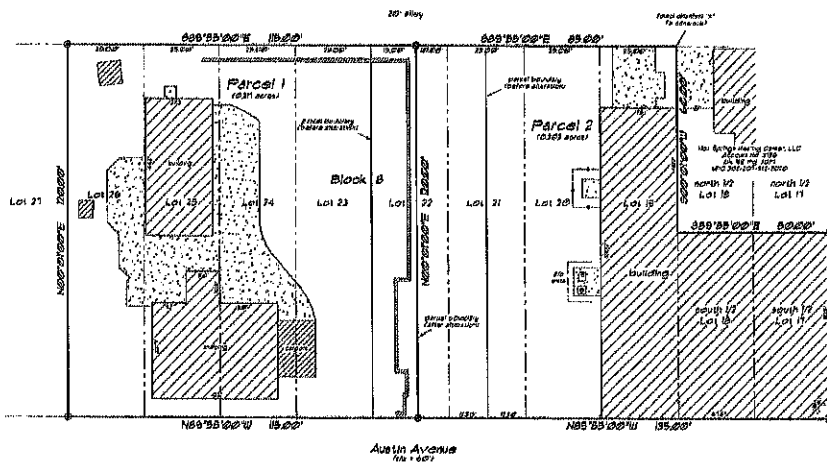
Summary Plat Amendment

Name of Drafter: Traci Alvarez	: Assistant City Manager	Meeting date 6-12-2023
E-mail: talvarez@torcnm.org	Phone: 575-894-6673	

ALTERNATE SUMMARY PROCEDURE-SUMMARY PLAT
of the alteration of parcel boundaries within the south 1/2 of Lots 17 and 18, and all of Lots 19 thru 26, Block 8,
into Parcel 1, (east 15.00' of Lot 22 and all of Lots 23 thru 26), and
Parcel 2, (south 1/2 of Lots 17 and 18, all of Lots 19 thru 21 and the west 10.00' feet of Lot 22), Block 8,
Palomares Hot Springs Townsite,
In the City of Truth or Consequences, Sierra County, New Mexico

GRAPHIC SCALE

(IN FEET)
1 inch = 60.0 ft



ACKNOWLEDGMENT

on the undersigned trustee of the herein described property, do hereby acknowledge, with our true consent, and in accordance with the terms and conditions, the alteration of parcel boundaries as shown on this plat.

Notary Public
STATE OF NEW MEXICO
COUNTY OF SIERRA

The foregoing instrument was acknowledged before me this 18th day of

April, 2024, by Ralph Stuart

Notary Public
STATE OF NEW MEXICO
COUNTY OF SIERRA

The foregoing instrument was acknowledged before me this 18th day of

April, 2024, by Ralph Stuart

Notary Public
STATE OF NEW MEXICO
COUNTY OF SIERRA

My Commission Expires: April 18, 2024

STATE OF NEW MEXICO
NOTARY PUBLIC
CORRINE M. VASELA
COMMISSION # 100110
EXPIRES APRIL 18, 2024

January 20, 2023

Chaparral Surveying, LLC
Professional Land Surveying
P.O. Box 878 El Estero, Sierra County, NM 87835

CERTIFICATE

This is to certify that I am a registered Professional Land Surveyor. This plat is prepared from notes of field surveying made by me or under my supervision. This field survey and this plat are true and correct to the best of my knowledge and belief.

I hereby certify that this survey is in accordance with the provisions of the Uniform Land Use Planning Procedure Act of the State of New Mexico.

This plat complies with the requirements of the Standards of Land Surveying in New Mexico.

By: *[Signature]*
Date: 1/20/23
Notary Public

INDEXING INFORMATION FOR COUNTY CLERK
Ralph Stuart & Rob Stuart
Palomares Hot Springs Townsite
Section 4, T4P 14 South, R9E, 4 West

References:
Account No. 3240
Book 10, Page 759B, Warranty Deed
WFO 307-257-327-328-329

Account No. 3245
Book 10, Page 759B, Warranty Deed
WFO 307-257-327-328-329

Account No. 3269
Book 10, Page 759B, Warranty Deed
WFO 307-257-327-328-329

Revised: 1 Amended Palomares Hot Springs Townsite Plat filed on May 8, 2023.

(WFO No. 30, Block 8-1)

National Flood Insurance Program Flood Insurance Rate Map for the City of Truth or Consequences, New Mexico, Community Panel No. 350075 4000 C, Map revised Aug 16, 1996.

Legend:
found 3/4" rebar where stamped "R.L.S. 2472" 15
found 1/2" rebar where stamped "R.L.S. 2472" 15
found 1/2" rebar where stamped "R.L.S. 2472" 15
found "pin" nail 15
black wall under construction

The City of Truth or Consequences does hereby acknowledge the alteration of parcel boundaries as shown on this plat.

By: _____ Date: _____

mandatory front, rear, and side setbacks, then if they want to build a 5000 square foot home on their property, then by all means, they should be allowed to do that, as long as it meets the required setbacks in the City.

4. PUBLIC HEARINGS (5 Minute Rule Applies)

- a. Public Hearing/Discussion/Action: Summary Plat Amendment at 410 Austin. Applicant wishes to divide their parcel. Assistant City Manager Alvarez

Assistant City Manager Alvarez stated: The applicant is looking to split the parcel 401, 405, 413, 415 Austin Street. They purchased the lot; they want to split the lot and get part of it to extend the boundaries of one parcel and the other part to the east to extend it. There are no utility or road easements that are required; they're basically enlarging their parcel into 2 separate parcels. The applicant is in attendance here if you'd like to speak with him or have any questions.

Chairman Sisney: I'd just like to mention, that our member Luchini mentioned 410 on the agenda.

Assistant City Manager Alvarez: When the public notice was requested via my office, someone was assisting me, they requested public notice for the applicants mailing address, but we did notify people within the proper area.

Ralph Stewart: I am the owner of the property that we're doing the lot adjustment on the 2 pieces of property. I wanted to thank Traci for her help with the application and paperwork, and thank you for looking at our change. We're taking part of a parcel and then putting it with the other property and then the property to the west of that, we've just expanded the parking lot by half a lot, I believe.

Chairman Sisney: I saw that.

Member Luchini asked for clarification of the location.

There were no proponents or opponents for this item.

Chairman Sisney made a motion to recommend the item to the City Commission for final approval.

Member Luchini seconded the motion.

Roll call vote was taken.

Motion carried unanimously.

- b. Public Hearing/Discussion/Action: Sign Code Variance request at 2270 N. Date St. Assistant City Manager Alvarez

Assistant City Manager Alvarez: Chairman and members of the board, this actually is going to replace an existing sign that was there on the corner; it's for Travelodge, right there in front of Johnny B's; they are just putting up a taller sign and an illuminating sign, which is a little different than what was there before. Being as the sign has the required setbacks, even though it was allowed before, it is a change in the sign so we have to put it back for your approval.

The applicant was not present and there were no proponents or opponents.

Chairman Sisney asked the board if they had any questions or concerns. No one had any at this time.

Chairman Sisney asked for the City's stand on the signage.



CITY OF TRUTH OR CONSEQUENCES

AGENDA REQUEST FORM

MEETING DATE: June 28, 2023

Agenda Item #: H.3

SUBJECT: Discussion/Action: Sign Code Variance request at 2270 N. Date St.

DEPARTMENT: Community Development

DATE SUBMITTED: June 23, 2023

SUBMITTED BY: Traci Alvarez, Assistant City Manager

WHO WILL PRESENT THE ITEM: Traci Alvarez, Assistant City Manager

Summary/Background: Public Hearing held 6-12-2023 during the Planning and Zoning Commission Meeting - no proponents or opponents. A motion to recommend the item to the City Commission for final approval carried unanimously.

Recommendation:

Accept/Deny recommendation from Planning and Zoning Commission

Attachments:

P & Z packet included with draft minutes

- [Click here to enter text.](#)

Fiscal Impact (Finance): N/A

Legal Review (City Attorney): Yes

Approved For Submittal By: ☐ Department Director

Reviewed by: ☐ City Clerk ☐ Finance ☐ Legal ☐ Other: [Click here to enter text.](#)

Final Approval: ☒ City Manager

CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN

Resolution No. [Click here to enter text.](#) Ordinance No. .

Continued To: . Referred To: .

☐ Approved ☐ Denied ☐ Other: .

File Name: CC agendas 6-28-2023



CITY OF TRUTH OR CONSEQUENCES
PLANNING AND ZONING COMMISSION ACTION FORM
DATE: 6-12-2023

ITEM: Discussion/Action – Sign Code Variance request at 2270 N. Date

BACKGROUND:

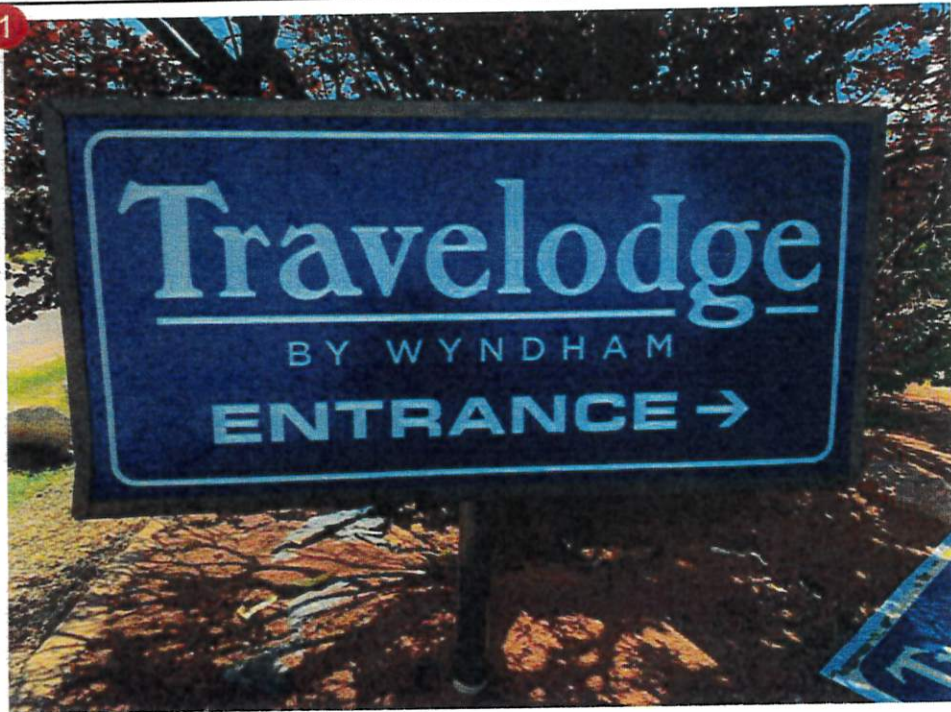
Applicant is requesting a variance from the required 10/12 ft front setback for sign location and maximum height 8ft. Applicant is also requesting P & Z approval for motion sign as required.

SUPPORT INFORMATION:

Sign Image
Code Reference
Map/Street Reference Images

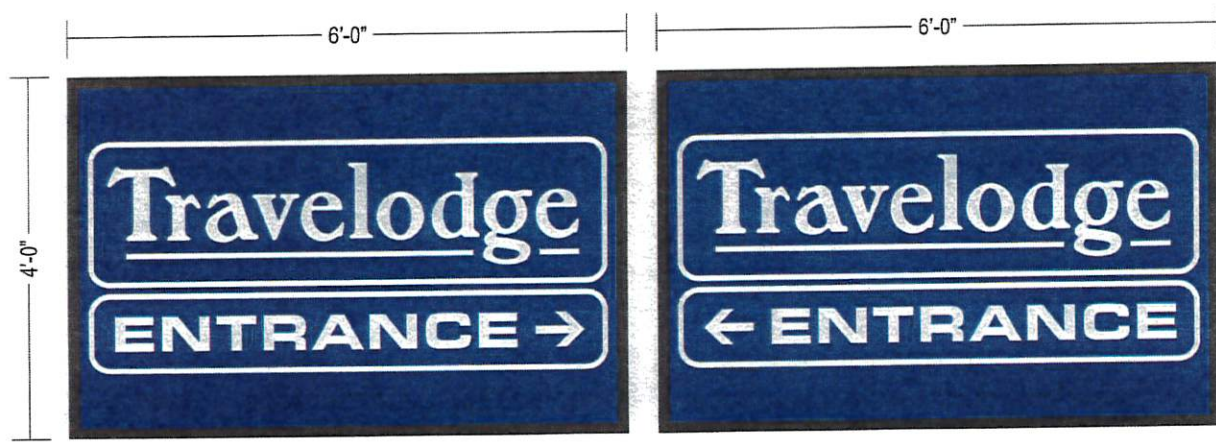
Name of Drafter: Traci Alvarez	: Assistant City Manager	Meeting date 6-12-2023
E-mail: talvarez@torcnm.org	Phone: 575-894-6673	

1



EXISTING:
4' X 6'
1 1/2" RETAINER
6" OAH

PROPOSED:
4' X 6'
1 1/2" RETAINER
12" OAH



→ EMC Sign
1' x 6'

→ Travelodge Sign
double sided.
→ EMC sign single
sided.

GRAPHIC DETAIL
SCALE: 1/2" = 1'-0"

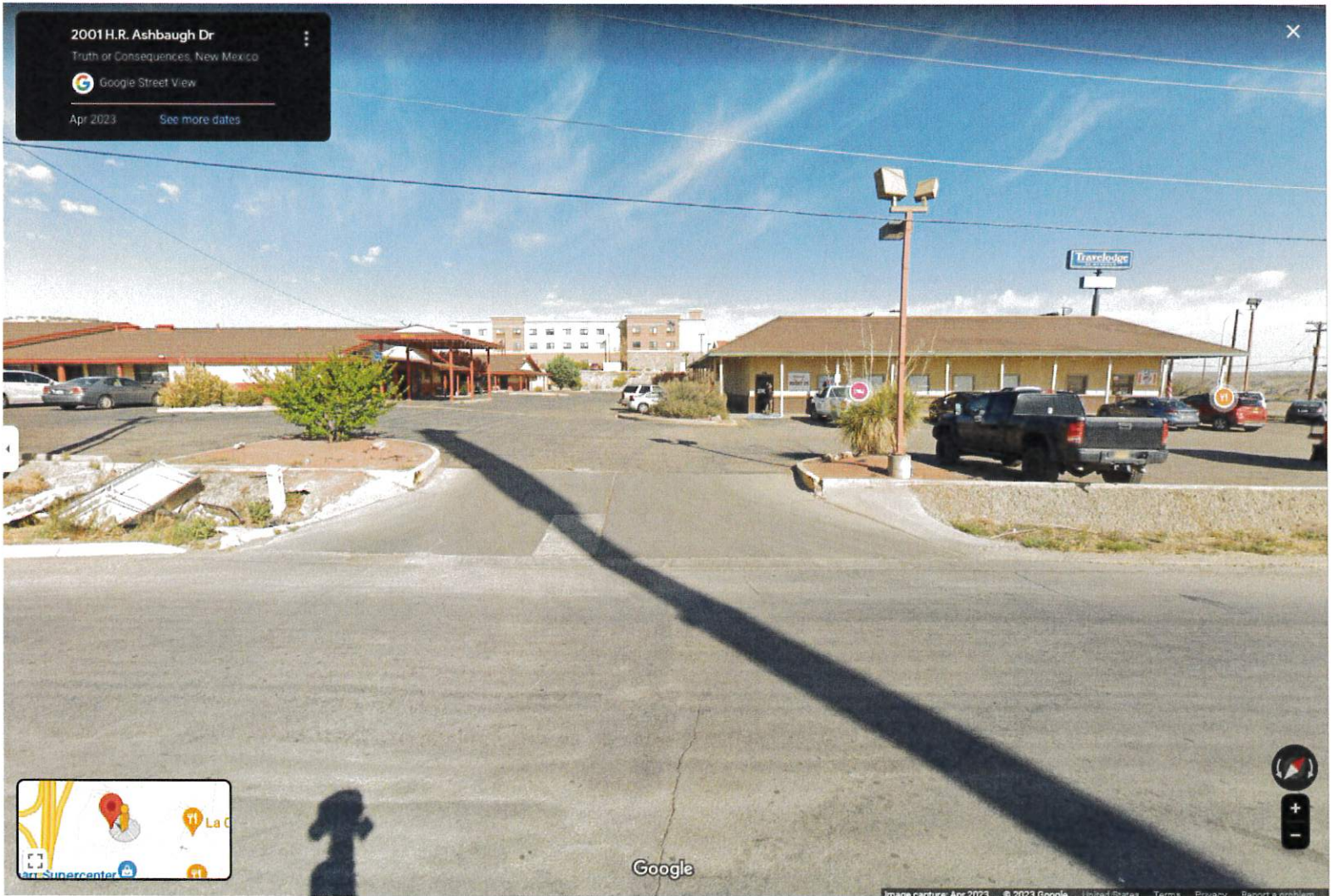
2001 H.R. Ashbaugh Dr

Truth or Consequences, New Mexico

Google Street View

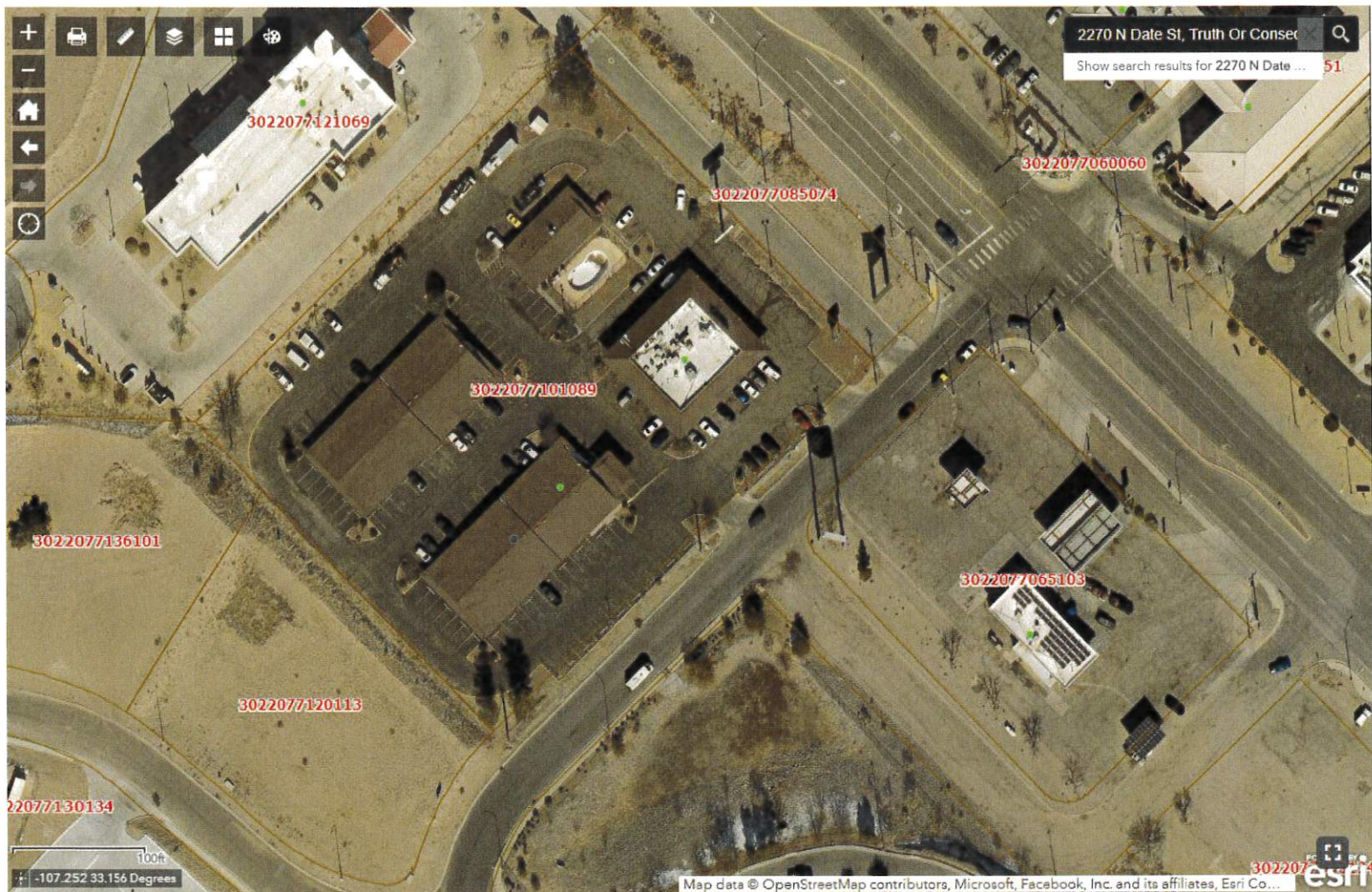
Apr 2023

See more dates



Google

Image capture: Apr 2023 © 2023 Google United States Terms Privacy Report a problem



- CODE OF ORDINANCES
Chapter 16 - COMPREHENSIVE PLANNING AND ZONING CODE
ARTICLE XIII. - SIGN, WALL, AND FENCE REQUIREMENTS
DIVISION 1. SIGNS

DIVISION 1. SIGNS

Sec. 11-13-2.1. Title.

This Division shall be entitled The Truth Or Consequences Sign Code hereinafter referred to as "this Article".

Sec. 11-13-2.2. Purpose and Scope.

- A. *Purpose:* The purpose of this Article is to permit signs that will not, by their size, location, or construction endanger the public health and safety of individuals, or confuse, mislead, or obstruct the vision necessary for traffic safety. Furthermore, it is the purpose of this Article to maintain property values and to create a more aesthetically pleasing community, through the preservation of the natural beauty, historic amenities, and natural environment of Truth or Consequences, by preventing the over-concentration, improper placement, and density of signs, but keeping in mind the importance of signage to the business and tourism community, is a vital element of the free enterprise system.
- B. *Scope:* The provisions of this Article shall apply to all "signs", as the term is defined in Section 11-13-2.3 of this Article, within the City limits.

Sec. 11-13-2.3. Definitions.

[The following words, terms and phrases, when used in this Article, shall have the meanings ascribed to them in this Section, except where the context clearly indicates a different meaning:]

ABANDONED SIGN: An on- or off-premises sign which no longer directs, promotes, or advertises a bona fide business, lessee, owner, product, or activity conducted, or product or service available on the premises where such sign(s) is displayed.

ADVERTISING: The action of calling something to the attention of the public by verbal or visual presentation.

ATTACHED SIGN: Any sign which is fastened to, connected to, or painted on, and wholly or partially supported by a building.

AWNING: A hood or cover which projects from the wall of a building and is composed of rigid or non-rigid materials.

AWNING SIGN: A sign which is fastened to or painted on an awning.

BANNER: A sign composed of lightweight, flexible material on which letters, symbols or pictures are painted or printed.

BENCH SIGN: Any sign affixed to or printed on a functional bench.

BILLBOARD: Any off-premises sign directing attention to a business, activity, commodity, service, entertainment, or communication, none of which may be conducted, sold or offered on the premises where the billboard is located.

BONUS: An allowance for additional sign area as an incentive to reduce the legal height permitted, or to remove non-conforming signs.

BUSINESS/SERVICE CENTER: A group of two (2) or more businesses planned, constructed, owned and managed independently or as a total entity, which share access, parking, or landscaping.

CANOPY (OR MARQUEE): A permanent roof-like shelter extending from part or all of a building or independent of a building. It is usually constructed of the same material as the roof on the building; however it may also be constructed of flexible canvas type material with rigid backing.

CANOPY SIGN: A sign attached to or painted on a canopy.

CITY: The City of Truth or Consequences, New Mexico.

CLEAR-SIGHT TRIANGLE: A triangular area of unobstructed vision at street intersections, alleys and at curb cut entrances and exits. A full definition is found in the City Zoning Code.

CODES: Any other applicable City, State, or Federal Codes.

COLLECTOR STREET: A street which collects traffic from local streets and connects with major and minor arterials.

CONSTRUCTION/RENOVATION SIGN: Any temporary sign erected on the premises where construction/renovation is taking place and indicating the names of the architects, engineers, landscape architects, financial institutions, contractors or similar artisans, and the owners, sponsors, and similar individuals or firms having a role or interest with respect to the structure or project.

COPY: The verbal, visual or pictorial portion of any sign.

CORPORATE: Pertaining to any organization incorporated pursuant to a law.

DECORATIONS: Any display which calls attention to a community organized event or to a State or national holiday.

DEVELOPMENT IDENTIFICATION SIGN: A permanent sign installed or constructed at the entrance/exit to a residential or commercial development to identify the development name and logo only.

DIRECTIONAL SIGN: Any sign erected for the convenience of the public, such as the directing traffic movement, parking or identifying restrooms, public telephones, walkways and/or other similar features or facilities, and bearing no advertising message (excluding those erected by the United States Department of Transportation and the New Mexico Department of Transportation).

DOWNTOWN: The area generally described as lying between Main Street, Austin Street, and the two intersections of Broadway and Main Streets.

FLAG/DECORATIVE: Any rectangular display constructed of lightweight material having no logo or advertising message printed or printed on it.

FREESTANDING SIGN: Any sign attached to, or supported from the ground, and not attached to a building.

GARAGE SALE SIGN: See definition of Private Sale or Event Sign.

GATE ENTRANCE SIGN: Any sign installed or constructed over the entrance to the premises in specific zoning districts as described herein.

GOVERNMENT SIGN: Any sign erected by any City, County, State or Federal agency or its designee, setting forth information pursuant to law.

GROUND SIGN: Any sign which is attached to either the ground or to a footing set flush with the ground.

HOUSE OR BUILDING SIGN OR NAMEPLATE: A sign limited to identifying the street name, building or property number, and/or the name of the owner or occupant of the building or property and pertinent historical information.

ILLUMINATED SIGN: Any sign which is lighted internally, externally (including neon) or by lights directed towards the sign by any light source.

INFORMATION SIGN: Any sign whose purpose is to indicate a business, hours of operation or similar identification information.

LEGAL NOTICES: Any sign required by law or pursuant to a court order.

LOCAL STREET: A street designed to provide access to abutting property and local streets, and to discourage through traffic.

LOGO: An identifying symbol used for advertising purposes.

LOT: A unit of land that is recognized by the City and the County Assessor's Office as having been legally created or having a legal status as unit of land. Said lot may be joined with other lots to create a parcel.

MAINTENANCE: The total upkeep of a sign; structurally and electrically, in terms of safety, and cosmetically, in terms of visual attractiveness.

MAJOR ARTERIAL: A street with access control, channelized intersections, restrictive parking, and which distributes and collects traffic to and from minor arterial streets.

MARQUEE (OR CANOPY): See definition of Canopy.

MARQUEE SIGN: A sign attached to, mounted on or painted on a marquee.

MINOR ARTERIAL: A street with signals at important intersections and stop signs on side streets and which collects and distributes traffic to and from collector streets.

MODEL COMPLEX SIGN: Any sign located on a complex site, limited in time until the complex ceases to be a model complex.

MURAL: A picture or graphic illustration applied directly to a wall of a building or structure which does not advertise or promote a particular business, service or product.

NATIONAL, STATE AND CORPORATE FLAGS: Any rectangular display constructed of lightweight material used to identify a nation, state or corporation.

NON-CONFORMING SIGN: Any sign legally erected and permitted in compliance with codes at the time it was erected and permitted, but which does not conform to correct codes or this Article.

OFF-PREMISES SIGN: Sign which advertises or directs attention to a business, product, service or activity which is not available on the premises where the sign is located.

ON-PREMISES SIGN: Sign which advertises or directs attention to a business, product, service or activity which is available on the premises where the sign is located.

PARCEL: A unit of land that is recognized by the City and the County Assessor's Office as having been legally created or having a legal status as unit of land. Said parcel may consist of one or more lots but is recognized as a single unit of land.

PENNANT: A display made of a lightweight material which tapers to a point, having no logo or advertising message printed on it.

PERSON: An individual, company, corporation, partnership, association or any other entity.

POINT-OF-SALE SIGN: Any sign which is located or attached directly to the product to be sold.

POLE SIGN: Also known as Pylon Sign. Any freestanding sign whose primary means of support is one or more poles set into a concrete footing, located at ground level.

POLITICAL SIGN: A sign pertaining to any national, State or local election.

PORTABLE SIGN: A freestanding sign not permanently affixed, anchored or secured to the ground or the building, which may be rolled or moved about.

PRIVATE SALE OR EVENT SIGN: A temporary sign advertising private sales of personal property at garage, yard or estate sales and the like, private fundraising events, such as nonprofit carwash, or food/clothing drive, etc.

PRODUCT IDENTIFICATION SIGN: Any sign used to identify the supplier/contractor of the construction product being used.

PROHIBITED SIGN: Any sign not expressly permitted within this Article, or any sign which is specifically prohibited in this Article (see Section 11-13-2.8 of this Article).

PROJECTION SIGN: Any attached sign that is placed perpendicular to a wall of a building.

PROMOTIONAL DISPLAY (COMMERCIAL): Special advertising for grand openings, anniversaries, special or seasonal events, and which is for a limited time, in addition to the legal signage permitted.

PROMOTIONAL DISPLAY (RESIDENTIAL): Special advertising using pennants, flags, streamers, banners, open house signs and other similar signs, for the duration of an open house or similar showing.

REAL ESTATE DIRECTIONAL SIGN: A sign which advertises or directs attention to real property or properties not available on the premises where the sign is located.

REAL ESTATE SIGN: A sign intended to advertise the financing, development, sale, transfer, lease, exchange or rent of real property or properties.

ROOF SIGN: Any sign which is attached to the roof of a building or structure.

ROOF LINE: The physical edge of a building's roof, this is to include the parapet in the case of a flat roof.

SETBACKS: The distances required from the property line or from other buildings/structures or businesses.

SHOPPING CENTER: A group of commercial establishments planned, constructed and managed as a total entity with customer and employee parking provided on-site, provision for goods delivery separated from customer access, aesthetic considerations and protection from the elements.

SIGN: Any advertisement, announcement, direction or communication produced in whole or in part by the construction, erection, attachment or placing of a structure or object on any land, or on any other structure, or produced by painting on, posting or placing any printed, lettered, pictured, figured or colored material on any building, structure or surface.

STREAMERS: A display made of light, flexible material, consisting of long, narrow, wavy strips having no logo or advertising message printed or painted on them.

STRUCTURAL REQUIREMENTS: The safety standards which apply to those signs which are governed by the requirements in the International Building Code and other companion documents.

TEMPERATURE/TIME/DATE SIGN: Any sign with the purpose of displaying the temperature, time, date and/or logo/name.

TEMPORARY SIGN: Any sign intended for a limited period of display. Said limited period shall not exceed 30 consecutive calendar days and shall not be allowed more than 4 times per calendar year.

TOTAL FRONT FOOTAGE: The total length of a building which fronts on a public street.

TRADEMARK/LABEL/NAME: Identification applied or attached to each permitted sign to designate the manufacturer and installer.

UNLAWFUL SIGN: Any sign ever erected which does not have a valid permit, or after erection, did not comply with all the applicable provisions of the permit under which it was constructed and erected, or did not comply with all provisions of codes, or which did not meet the necessary requirements to be considered non-conforming.

UNLICENSED COMMERCIAL SIGN: Any sign erected by an individual, group, organization or club for fundraising or other monetary gain.

UNSAFE SIGN: Any sign identified by the Zoning Administrator or his/her designee as being improperly constructed and installed, erected or secured, thereby subject to falling and creating a safety hazard, with supported findings.

VARIANCE: An authorization granted to a property owner to depart from the numerical requirements of the zoning regulations (as applied here, the sign regulations).

VEHICLE SIGN: A sign painted on or attached to either a vehicle, or a trailer designed to be pulled behind a motorized vehicle, which relates to a business, activity, use, service or product.

WALL SIGN: Any sign affixed to or painted upon the wall of any building.

WINDOW SIGN: Any sign that is applied or attached to the exterior or interior of a window or a window frame.

Sec. 11-13-2.4. On-Premises Signs.

A. General Conditions:

1. **Attached Sign:** An attached sign may extend five (5) feet beyond the highest point of a roof line. No attached sign may project beyond the edge of a vertical wall.
2. **Decorations:** Any display shall be removed no later than five (5) days after the event/holiday.
3. **Development Identification Sign (Permanent):**
 - a. Maximum sign area shall not exceed thirty-two (32) square feet.
 - b. Maximum height shall not exceed ten feet (10').
 - c. This sign may be used in addition to any other freestanding sign allowed pursuant to this Article.
4. **Directional Sign:** Directional signs visible from the public right-of-way (i.e., entrance/exit) shall not exceed six (6) square feet in sign area and four feet (4') in height.
5. **Flags:**
 - a. Displays incorporating the identification of a nation, state or corporation shall follow accepted flag protocol. Only one corporate flag will be allowed per parcel.
 - b. Displays used to serve as decoration (exclusive of decorations used in fiestas, community-wide festivals or national holidays) shall have no logo or advertising message printed or painted on them. These may be used in addition to the regular signage allowed per business.
6. **Freestanding Sign:** All signs classified as freestanding are limited to locations along street segments meeting specific zoning criteria further defined elsewhere in this Article.
7. **Gate Entrance Sign:**

-
- a. Said sign may identify the owner, resident or name of a certain parcel of property (i.e., John Doe Ranch, etc.).
 - b. Total sign height (including poles) shall not exceed twenty feet (20'). The sign face itself shall not exceed three feet (3') in height and thirty feet (30') in width.
 8. *Information Sign*: Signs visible from the public right-of-way shall have a maximum size of four (4) square feet in sign area.
 9. *Legal Notices*: The signs are exempt from the requirements of this Article; however, they must comply with provisions of the clear-sight triangle.
 10. *Pennant*: These displays may be used in addition to the regular signage allowed per business.
 11. *Point-Of-Sale Sign*:
 - a. This sign shall limit its advertisement to the product, its price, and/or its manufacturer.
 - b. The cumulative sign area for these signs shall not exceed twenty (20) square feet.
 - c. Each sign shall be no larger than two (2) square feet in sign area.
 12. *Portable Sign*:
 - a. Portable signs, although not incorporating a permanent footing in their design, shall be temporarily securely anchored to the ground to prevent overturning in high winds.
 - b. Portable signs shall be placed on level ground only or leveled during setup.
 - c. Portable signs shall for purposes of this Article be subject to all on-premises provisions governing freestanding signs.
 13. *Product Identification Sign*: Sign shall be placed on the structure and shall not exceed one-third ($\frac{1}{3}$) square foot in sign area.
 14. *Projection Sign*: A Projection Sign may not extend beyond the property line of the building upon which it is attached without an encroachment permit. The sign may be of any size that is allowed for that building, however it may not project more than five (5) feet from the building and it must maintain clearance to the ground greater than eight (8) feet. The method of attachment must conform to requirements of the City's Building Codes.
 15. *Streamers*: These displays may be used in addition to the regular signage allowed per business.
 16. *Wall Sign*: No wall sign may extend more than twelve inches (12") (depth) out from the wall to which it is attached.
 17. *Window Sign*:
 - a. Permanent window signs may be substituted for wall signage with a corresponding reduction of wall signage.
 - b. A window sign does not include merchandise or models of products or services incorporated in a window display.
 - B. *Residential Zones*: The following sign types are permitted: development identification sign, directional sign, garage sale sign, government sign, house or building sign or nameplate, legal notices, model complex sign, national, State and corporate flags, political sign, private sale or event sign, historic designation plaques, real estate sign, and Home Occupation Signs as follows:
 1. One single face sign that identifies trade or services conducted within a residence.
 2. The sign shall not exceed the area specified in Article 11-5-4.

3. The sign shall not be illuminated.
4. the sign shall be attached and parallel with the dwelling.
5. only one sign shall be allowed per dwelling unit.

C. Commercial and Industrial Zones:

1. **Attached Sign:** One and one-half (1½) square feet of signage for each linear foot of exterior wall. The sign(s) shall be placed on the side of the building used to calculate the square footage of the sign. The following are considered attached signs: awning/canopy/marquee (with signage on them) signs, banners, roof signs, window signs and wall signs. These attached signs are subject to the design standards of all applicable codes.
2. **Freestanding Signage:** These signs must comply with the following conditions:
 - a. Locations which permit freestanding signs are determined by zoning districts along specific segments of streets (see Development Standards).
 - b. Maximum height and minimum setbacks for freestanding signs are determined by street classification. See Appendix 1, Development Standards, Section 11-13-2.11 of this Article.
 - c. Individual freestanding signs shall be limited to those businesses which own direct, unobstructed (on-site) access to the public street.
 - d. Frontage on a controlled access public street, where under normal conditions a driveway permit would not be granted to that business, shall not be included in the calculation for freestanding signage.
 - e. Size of freestanding signs are determined as follows:

Linear Street Frontage	Size Allowed
0—100 feet	100 square feet
101—300 feet	150 square feet
301—600 feet	200 square feet
>600 feet	200 square feet

On buildings with more than one street frontage, only one street frontage shall be used to calculate the permitted sign size, height, and number of signs.

- f. Number of freestanding signs is limited to one per parcel, except where the frontage of the parcel exceeds six hundred (600) linear feet. For those parcel, two (2) freestanding signs are permitted, provided there is a minimum distance of two hundred feet (200') between the signs.

Sec. 11-13-2.5. Off-Premises Signs.

A. Attached Signs: Attached sign may be permitted on a building under the following provisions:

1. **Location:** The off-premise sign may only be located on a commercially zoned building.
2. **Size:** The cumulative square feet of allowable signage for the host building may not be exceeded. The square footage of the off-premise sign shall be added to all other signs on the building in order to ascertain that the total allowable square footage is not being violated.
3. **Distance:** The content of the off-premise sign may be goods, services, or another business that is located within the corporate limits of the City of Truth or Consequences.

-
- B. *Bench Signs:* With the approval the City Commission, bench signs may be placed in the public right-of-way along bus routes or in areas frequented by pedestrians. Bench signs are exempt from the location provisions for freestanding.
- C. *Billboards:*
1. *General Location:*
 - a. All billboards shall be located only in areas zoned Commercial or Industrial and only along streets designated as major arterials or interstate highways, billboards shall not be located within any other zoning district.
 - b. Billboards must be located along street segments having a minimum of five (5) percent office, commercial and/or industrial zoning.
 - c. No billboards will be erected within the downtown area as defined in Section 11-13-2.3 of this Article.
 2. *Total Sign Area, Spacing, Height, Location, And Setbacks:* Billboards shall be subject to the following requirements:
 - a. Billboards located along interstate highways (also known as "Freeway Billboards") shall not exceed four hundred (400) square feet of total sign area, shall be spaced a minimum of one thousand feet (1,000') apart measured radially and shall not exceed forty feet (40') in height measured from ground level.
 - b. Billboards located along major arterials (also known as "Street Billboards") shall not exceed three hundred (300) square feet of total sign area, shall be spaced a minimum of one thousand feet (1,000') apart measured radially and shall not exceed thirty feet (30') in height measured from ground level. There shall be a minimum clearance of fifteen feet (15') measured from the ground level to the bottom of the billboard face.
 - i. Street billboards may only be located within one (1) mile of the end (as defined by the State Department of Transportation) of an Interstate 25 off-ramp.
 - c. A maximum of two (2) faces, parallel back-to-back is permitted, provided both faces are of the same size and attached to the same pole(s) for support.
 - d. Billboards shall be supported by a maximum of two (2) upright poles.
 - e. Vertical or horizontal stacking of billboards is prohibited.
 - f. Billboards shall be setback a minimum of Five feet (5') from the property line fronting along major arterials and thirty feet (30') from the property line fronting along interstate highways. In each case there shall be a minimum of five feet (5') setback from all other property lines measured from said property lines to any portion of the billboard structure.
 - g. Billboards shall have a minimum sign area of seventy-two (72) square feet.
- D. *Garage, Private Sale Or Event Sign:*
1. Signs may be used to advertise any event listed above provided that the signs are not over three (3) square feet in sign area, and are used only during the duration of the event.
 2. The person erecting the sign and/or the property owner at the sign location shall be responsible for the sign removal and all other requirements concerning signs.
- E. *Government Signs:*
1. Traffic-control and similar signs are exempt from all requirements of this Article.

-
2. Building identification signs and similar signs do not require permits; however they must meet the numerical requirements of this Article.

F. Political Signs:

1. No individual sign shall exceed thirty-two (32) square feet in sign area.
2. All political signs may be erected no sooner than ninety (90) days before the election to which they pertain and shall be removed within ten (10) days following same election.
3. Advertising on a duly permitted billboard shall be exempt from the size and time limits herein stated.

G. Vehicle Signs:

1. A vehicle may have a sign placed upon it if the vehicle is for sale and the purpose of the sign relates to its sale; or
2. A vehicle may have a sign placed upon it if the vehicle is contributing to the legitimate purposes of the business for which it is used; and
3. A vehicle with a vehicle sign may not be parked on or within thirty (30) feet of a public right-of-way for longer than one hour, except if the vehicle is for sale.

Sec. 11-13-2.6. Temporary Signs.

- A. Construction/Renovation Signs:** The signage shall not exceed sixty-four (64) square feet in sign area, and shall not be erected until a building permit has been secured. The sign shall be removed no later than fourteen (14) days after the issuance of a certificate of occupancy or the building permit expires.

1. Signs less than sixteen (16) square feet in sign area do not require a sign permit and shall not be assessed a permit fee.
2. Signs which exceed sixteen (16) square feet in sign area require a sign permit and shall be assessed the applicable permit fee.

B. Real Estate Signs:

1. Residentially-Zoned Lots Or Parcel:

- a. *Less than 1 (one) acre:* one sign per street frontage not to exceed four (4) square feet in per sign. Sign(s) shall not exceed seven feet (7') in height.
- b. *1.01 to 5.00 acres:* one sign per street frontage not to exceed thirty-two (32) square feet in sign area per sign. Sign(s) shall not exceed eight feet (8') in height.
- c. *5.01 to 10.00 acres:* two (2) signs not to exceed thirty-two (32) square feet in sign area per sign. Sign(s) shall not exceed eight feet (8') in height.
- d. *Greater than 10.00 acres:* three (3) signs not to exceed thirty-two (32) square feet in sign area per sign. Sign(s) shall not exceed eight feet (8') in height.

2. All Other Zoned Lots Or Parcels:

- a. *Less than 1.00 acre:* one sign per street frontage not to exceed sixteen (16) square feet in sign area per sign. Sign(s) shall not exceed eight feet (8') in height.
- b. *1.01 to 5.00 acres:* one sign per street frontage not to exceed thirty-two (32) square feet in sign area per sign. Sign(s) shall not exceed ten feet (10') in height.
- c. *5.01 to 10.00 acres:* two (2) signs not to exceed thirty-two (32) square feet in sign area per sign. Sign(s) shall not exceed fifteen feet (15') in height.

-
- d. *Greater than 10.00 acres:* three (3) signs not to exceed sixty-four (64) square feet in sign area per sign or two (2) signs not to exceed one hundred twenty-eight (128) square feet in sign area per sign. Sign(s) shall not exceed fifteen feet (15') in height.
 3. *Real Estate Directional Signs:* These signs shall not exceed six (6) square feet in sign area.
 4. *Model Complex Signs:* These signs shall be located on the project site and conform to the following requirements:
 - a. One sign per complex not to exceed thirty-two (32) square feet in sign area.
 - b. One sign per model not to exceed four (4) square feet in sign area.
 - c. Signs are to be removed when the complex ceases to be a model home complex.
 5. *Removal Of Signs:* Signs shall be removed within 14 (fourteen) days after closing of sale or lease of property.
 6. *Placement Near Public Ways:* No real estate signs shall be erected in the public rights-of-way or in clear-sight triangles.
 7. *Exception To Permit and Fee Requirements:* Signs which do not exceed sixteen (16) square feet in sign area do not require a sign permit and shall not be assessed a permit fee.
 8. *Permit and Fee Required:* Signs which exceed sixteen (16) square feet in sign area require a sign permit and shall be assessed the applicable permit fee.
- C. *Promotional Displays:*
1. *Commercial:* In addition to authorized attached and freestanding signs, occasional events requiring special advertising shall be subject to the following conditions:
 - a. Each business shall be limited to one freestanding and three (3) attached signs. Each sign shall not exceed ten (10) square feet in size.
 - b. Displays incorporating balloons, banners, streamers, flags and pennants will be permitted and are not limited to size and number.
 - c. Each business shall be allowed one permit for a grand opening display during its first six (6) months of operation. The permit for this display shall be for twenty (20) consecutive days.
 - d. Each business shall be allowed six (6) promotional displays during each calendar year. The permit for each of these displays shall be for ten (10) consecutive days.
 - e. Each business shall be allowed one bona fide going out of business display. The permit for this display shall be for sixty (60) consecutive days.
 - f. The applicant shall provide to the Sign Administrator the name and address of the business where the display is to be placed and the first day of the display. No portion of a display (i.e., structure or sign) shall be erected prior to the first day of the event as stated on the permit.
 2. *Residential:* In the event of an open house or other similar showing, the following displays and conditions shall apply:
 - a. Displays incorporating pennants, flags, streamers, banners, open house signs, welcome signs and other like signs will be allowed.
 - b. The sign display may be erected any time on the day prior to the event and must be removed within twenty-four (24) hours following the event.

Sec. 11-13-2.7. Signs Not Requiring Permits.

Accessory use signs:

Change of copy on legally established signs.

Construction/renovation signs (those not exceeding sixteen (16) square feet in sign area).

Decorations for national holidays or community-wide festivals and fiestas.

Directional signs.

Flags/decorations.

Garage sale signs.

Government signs.

House or building signs or nameplates.

Information signs.

Legal notices.

Model complex signs (those not exceeding sixteen (16) square feet in sign area).

National, State and corporate flags following accepted flag protocol.

Pennants.

Point-of-sale signs.

Political signs (except billboards).

Private sale or event signs.

Product identification signs.

Promotional displays—Residential.

Railroad signs.

Real estate broker identification signs.

Real estate directional signs.

Real estate signs (those not exceeding sixteen (16) square feet in sign area).

Streamers.

Vehicle signs.

Sec. 11-13-2.8. Prohibited Signs.

- A. Any sign not expressly permitted within this Article is prohibited.
- B. Any sign constructed to resemble any official marker or sign normally erected by City, State or Federal Government agency or a sign using words, phrases, movement, symbols or characters in such a manner as to interfere with, mislead or confuse traffic.
- C. A sign advertising activities that are illegal according to Federal or State laws, rules or regulations and County or City ordinances or resolutions.

-
- D. Any sign erected on, attached to or painted on retaining walls, fences, rocks of natural features. This prohibition shall not include development identification signs placed on walls used for landscaping purposes.

Sec. 11-13-2.9. General provisions.

A. *Calculation of Sign Area:*

1. The cumulative area of all attached signs shall be used to determine that the total cumulative sign area does not exceed the total sign area allowed for that building.
2. The area of a freestanding sign is measured by determining the sign area of all sides that are visible from any one vantage point, except only one side of a sign shall be measured if the two (2) sides are back to back or separated by an angle of forty-five degrees (45) or less. If the two (2) sides are not of equal size, the larger side shall be measured.

B. *Variances:*

1. *Administrative Variance:* There shall be no administrative variances issued for any provision addressed in this Article.
2. *Variance allowed:* Any sign variance request must be reviewed and acted upon by the Planning and Zoning Commission in the manner established by the City Comprehensive Planning and Zoning Code.
3. *Design Excellence:* Since it is the goal of the City to promote excellence in design, in addition to the established requirements for the issuance of a Variance, the Planning and Zoning Commission may allow signs that exceed the requirements of this Code if the proposed sign is considered to have a quality of architecture, design or construction that far exceeds normal sign standards. If a sign exhibits an excellence in design and construction the Commission may allow a twenty (20) percent increase in sign area and/or height.

C. *Structural Requirements:*

1. All signs shall conform to the structural design requirements set forth in the International Building Code and companion documents.
2. Sign permit applications for freestanding signs must conform to the City Building Code requirements.

D. *Sign Maintenance And Removal:*

1. *Damaged Signs:* When any sign is substantially damaged, destroyed, taken down or removed for any purpose other than copy change or normal maintenance operation, it shall not be re-erected, reconstructed or rebuilt except in full compliance with this Article.
2. *Unsafe Signs:* If, in the opinion of a Sign Administrator or designee, any sign becomes unsecured, unsafe or subject to fall, the Sign Administrator upon supported findings shall give written notice of the sign's condition to the person responsible for the sign (owner or lessee). The person so notified, shall correct the unsafe condition of the sign and within seven (7) working days. The repair or replacement of the sign shall be done in conformance with the provisions of this Article.
3. *Maintenance:*
 - a. All signs shall be kept in good repair, both structurally and in appearance. All braces, bolts, clips, fastenings and supporting frame shall be securely affixed to the support structure or wall and shall be free from insect infestation, rot or other deterioration.
 - b. If the message portion of a sign is not maintained or if it is removed, leaving only the supporting "shell" of a sign or the supporting braces, anchors or similar components, the owner of the sign or the owner of the property where the sign is located or other person having control over such

sign shall, within thirty (30) days of the removal of the message portion of the sign, either replace the entire message portion of the sign or remove the remaining components of the sign. The subsection shall not be construed to alter the prohibition on the replacement of a non-conforming sign. Nor shall this subsection be construed to prevent the changing of the message of the sign.

4. *Repair, Alteration or Removal of Signs:* Any written notice to repair, alter or to remove a sign will be sent via certified mail by the Sign Administrator to the owner, lessee, or person responsible for the sign. If such order is not acted on within seven (7) days, the Sign Administrator may initiate proceedings contained herein to revoke the permit and remove the sign at the expense of the owner, lessee, or person responsible for the sign.
5. *Unlawful Signs:* If any sign is installed, erected, constructed or maintained in violation of any of the terms of this Article, or the applicable code it was erected under, the City may issue a written warning to the sign owner, lessee, property manager or landowner. This warning shall outline the violation(s) and order the designated responsible party to bring the sign into compliance with this Article and any other applicable codes within fourteen (14) days from the date of the warning. Only one warning per violation will be issued. Said warning shall remain in effect for the duration of the business.
6. *Violations and Penalties:* Any person who shall violate any provision of this Article shall be guilty of an offense and shall, upon conviction thereof, be punished as provided in Section 1-4-1 of the City Code. Each day in which any violation shall occur shall constitute a separate offense. In addition, the City Attorney is hereby authorized to take all actions, both legal and equitable, necessary to ensure compliance with this Article.

E. *Non-conforming Signs:*

1. Subject to the remaining restrictions of this Section, non-conforming signs that were otherwise lawful (i.e. had a lawfully issued permit by the City) on the effective date of this Article may be continued.
2. No person may engage in any activity that causes an increase in the extent of nonconformity of a non-conforming sign. Without limiting the generality of the foregoing, no non-conforming sign may be enlarged or altered in such a manner as to aggravate the non-conforming condition. Nor may illumination be added to any non-conforming sign.
3. Any change in the use of any building or property on which a non-conforming sign is located, will require that all non-conforming signs on that property be brought into compliance with all applicable provisions of this Article within nine (9) months of said change.
4. A non-conforming sign may not be moved or replaced except to bring the sign into complete conformity with this Article. For the purpose of this subsection, "replaced" means the replacing of any or all parts of a sign that would extend the normal life span of a sign. An example is replacing wood pole supports with metal I-beam supports.
5. If a non-conforming sign is destroyed, damaged or in need of repair, it may not thereafter be repaired, reconstructed or replaced except in conformity with all the provisions of this Article and the remnants of the former sign structure shall be cleared from the land. For purposes of this subsection, a non-conforming sign is "destroyed" if damaged up to fifty (50) percent of the cost of repairing the sign to its former stature or if the cost of replacing it equals or exceeds the tax value (tax value if listed for tax purposes)/sign valuation (as stated on the original permit) of the sign so damaged, whichever is less.
6. The message of a non-conforming sign may be changed so long as this does not create any new non-conformities (for example, by creating an off-premises sign under circumstances where such a sign would not be allowed).

-
7. If a non-conforming sign other than a billboard advertises a business, service, commodity, accommodation, attraction or other enterprise or activity that is no longer operating or being offered or conducted, that sign shall be considered abandoned and shall be removed within ninety (90) days after such abandonment by the sign owner, owner of the property where the sign is located or other person having control over such sign.
 8. If a non-conforming billboard remains blank for a continuous period of ninety (90) days, that billboard shall be deemed abandoned and shall be altered to comply with this Article or be removed by the sign owner, owner of the property where the sign is located or other person having control over such sign. For purposes of this subsection, a sign is "blank" if:
 - a. It advertises a business, service, commodity, accommodation, attraction or other enterprise or activity that is no longer operating or being offered or conducted; or
 - b. The advertising message it displays becomes illegible in whole or substantial part; or
 - c. The advertising copy has been removed.
 9. The City shall reserve the right to remove a non-conforming sign in accordance with State law.
 10. This subsection shall not apply to any benches placed under the terms of any contract in effect on the date of passage of this Article.
- F. *Permits:* Sign permits shall be required for all signs unless otherwise stated in this Article.
- G. *Sign Placement Provisions:*
1. No sign shall be permitted to violate the "clear-sight triangle" as defined in the City Zoning Code.
 2. No sign shall obstruct any door, stairway, fire escape or opening intended to provide ingress and egress for any building or structure.
 3. Signs may not be located in a manner that obscures or interferes with the effectiveness of any official sign, signal or device. A sign shall not be placed at any location where it obscures or interferes with the clear view of any traveler on any street.
 4. No sign shall be constructed within any public right-of-way or sidewalk nor shall any portion of any sign extend onto or over a public right-of-way or sidewalk unless a specific exception is provided for elsewhere in this Article.
 5. No permit for a sign that extends beyond private property onto a public street, public sidewalk or public alley will constitute a permanent easement. Every such permit shall be revocable by the Sign Administrator. The City shall not be liable for any damages to the owner because of such revocation.
 6. No banner shall be erected across any street or sidewalk in the City unless express (written) consent has been granted by the City Commission.
 7. Any sign extending over an area intended for pedestrian use shall not be less than seven feet four inches (7'4") above the finished grade below it.
 8. No sign shall be placed on any property without written consent of the owner(s) or the owner(s)' authorized agent.
 9. No part of any sign may protrude into the setback except in the following instances:
 - a. If the right-of-way extends fifteen feet (15') beyond the back of curb, a sign may be placed on the property line. A written agreement between the City and the property owner shall be initiated to assure that the said sign will be relocated at the owner's expense in the event that the roadway is ever widened at the sign location.

-
- b. Real estate signs may be located within the setback; however, they shall not encroach in any way into the public right-of-way or clear-sight triangles.
- 10. Every sign shall be identified by a label, nameplate or trademark designating the manufacturer and installer of the sign. Signs not requiring permits shall be exempt from this provision.
 - 11. No sign (temporary or permanent) shall be placed on private property with the exception of signs lawfully permitted. Any unlawful sign found in a public right-of-way or on public property shall be summarily removed by the Zoning Administrator or his/her designee.
- H. *Lighting Provisions:*
- 1. *Shading:* Light from any (light) source intended to externally illuminate a sign shall be shaded, shielded, or directed in such a way so that the light intensity or brightness shall not adversely affect the safe vision of pedestrian or vehicle operators on public or private streets, driveways, or parking areas, and shall not adversely affect any of the surrounding premises. Illumination from any sign shall not interfere with the effectiveness of any official traffic sign, signal or device.
 - 2. *Types of Lighting:* Any type of lighting may be used to either illuminate a sign or may be the sign itself as long as said lighting meets the requirements of this Article.
 - 3. *Distance:* Signs which face residentially zoned parcels having a linear distance of seventy five feet (75') or less from the zone shall not be illuminated.
 - 4. *Residential Zones:* Signs in residential zones shall not be illuminated with the exception of a house or building sign or nameplate.
 - 5. *Dark Sky:* The State of New Mexico Dark Sky Legislation requires that all lighting be shielded in order to prevent the escape of light into the sky. This not only requires the use of shields but also does not allow the use of "up-lighting" or the use of lights in any manner that will cause light to be emitted in an upward direction.
 - 6. *Movement:* Signs that simulate movement by use of lighting may be allowed at the discretion of the Planning and Zoning Commission. The Commission must make a finding that stipulates that said movement will not cause an undue distraction to motorists and thereby be classified as a traffic hazard.

Sec. 11-13-2.10. Enforcement.

- A. *Offenses:*
- 1. Every violation of this Article constitutes an offense.
 - 2. Each day a violation of this Article exists constitutes a separate offense.
- B. *Enforcement Authority:*
- 1. The Zoning Administrator is authorized to issue citations for violations of this Article and file criminal complaints in Municipal Court alleging violations of this Article.
 - 2. The Municipal Court may impose a fine for each offense, as provided in the City of Truth or Consequences City Code for each day the violation is found to have occurred. In addition to any fines thus imposed, the Municipal Court is authorized to issue orders for removal or other judgments. Failure to pay fines previously imposed shall constitute contempt of court and may be separately punished at the discretion of the Municipal Court.

Sec. 11-13-2.11. Freestanding Sign Development Standards.

Table 1: Maximum Sign Height By Street Classification (In Feet)

Street Classification	Zone Classification	
	Residential Industrial	Commercial
Local		
12	0	8
Collector		
12	0	12
Minor arterial		
12	0	12
Major arterial		
18	0	18
Freeway*		
26	0	**

* In order for a sign to be considered to be freeway oriented it must be located within 300 feet of a freeway right-of-way and must be visible from said freeway. The maximum square footage per sign shall be the same as that of other signs.

** The maximum height shall be determined by the City Commission upon recommendation by the Planning and Zoning Commission through the Special Use Permit process established by the City Comprehensive Planning and Zoning Code. It shall be the applicant's responsibility to propose the need for the height of the sign based on visibility from the freeway. The City Commission may establish the height of the sign based on information provided by the applicant, recommendation by the Planning and Zoning Commission, public input, or on any other pertinent facts the Commission may deem appropriate.

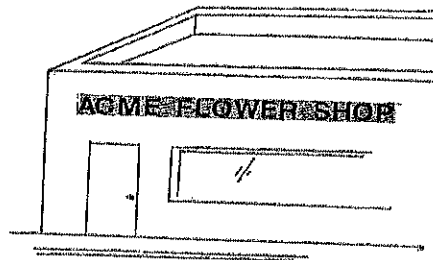
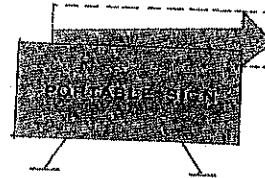
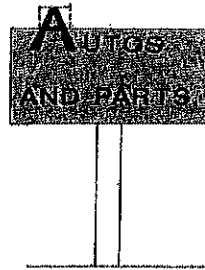
NOTE: Freestanding signs which are allowed by right and erected in the zones listed above shall follow those height requirements enumerated above, unless specific requirements are stated elsewhere in this Article.

Table 2: Minimum Setback By Street Classification

Street Classification Setback	Front Setback	Side
Local		
side yard	10 feet from property line	5 feet
Collector		
side yard	12 feet from property line	5 feet
Minor arterial		
side yard	15 feet from property line	5 feet
Major arterial		
side yard	15 feet from property line	5 feet

The following illustration are to be used only for assistance in applying the regulations contained in this Code, they are for illustrative purposes only.

DETERMINING SIGN AREA

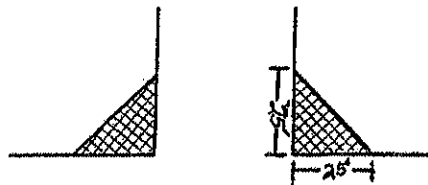


Indicates boundary to be used to calculate sign area in the event the applicant does not provide the actual square footage of the sign.



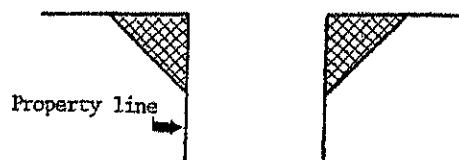
SHADED AREA INDICATES SIGN AREA

DETERMINING SIGN AREA



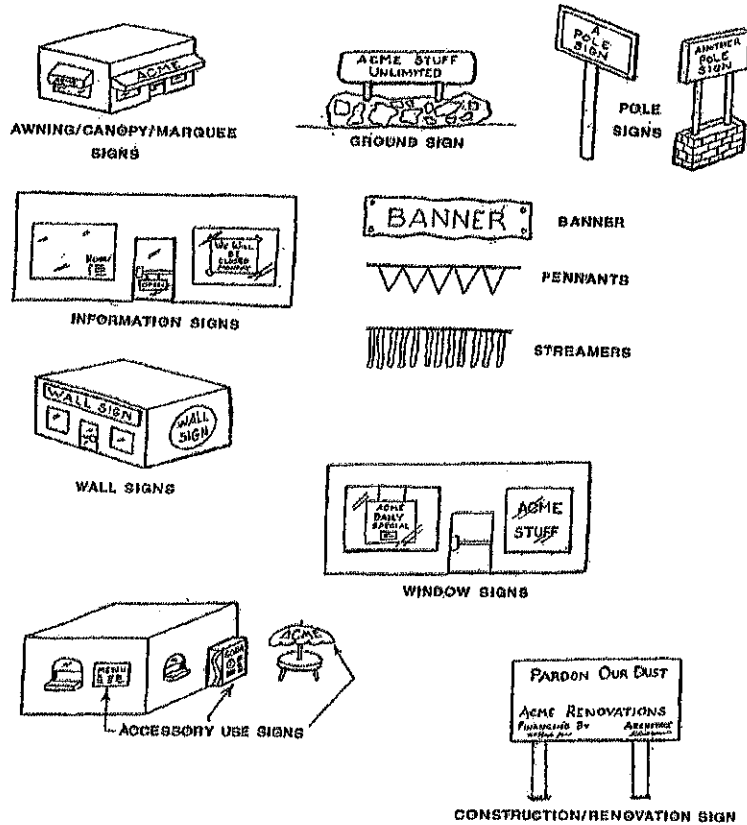
Clear Site Triangle

STREET



CLEAR SIGHT TRIANGLE

ON-PREMISE SIGNS
(FOR ILLUSTRATIVE PURPOSES ONLY)



ON-PREMISE SIGNS

Sec. 11-13-3. Residential Fence and Wall Requirements.

A. HEIGHT.

1. Six (6) foot maximum height above ground surface level shall be permitted on any part of the required front yard, provided such fence is in accord with subparagraph 3 below. A three (3) foot maximum height wall above ground surface shall be permitted on any part of the required front yard.
2. An eight (8) foot maximum height fence or wall above ground surface level shall be permitted on any part of the lot that is to the rear of the required front yard(s), provided such wall is in accord with subparagraph 3 below and is constructed to New Mexico Building Code standards.
3. There shall be no fence, wall or obstruction more than three (3) feet above street curb level within the clear sight triangle, as defined under "Clear Sight Triangle" in Article 8 of this Code, or in the clear sight triangle for entry and exit or off-street multi-parking area.
4. A wall retaining four (4) or more feet of soil must be designed and stamped (signed) by a Professional Engineer, registered in the State of New Mexico.

-
- B. **EXCLUSION FROM PUBLIC RIGHT-OF-WAY.** No wall or fence shall be permitted in a public right-of-way.
 - C. **WALL AND FENCE FOR SWIMMING POOLS.** All swimming pools or yards in which swimming pools are located shall be completely enclosed by a wall or fence at least four (4) feet in height.
 - D. **BARBED WIRE FENCE.**
 - 1. **Security Fences:** Barbed wire is not permitted except when located at least six (6) feet above the highest adjacent ground surface.
 - 2. **Other:** Barbed wire fence other than security fence, described above is permissible only in T-1 District.
 - E. **ELECTRICAL FIELD FENCE.** Electrical field fence is permissible only in T-1 District and shall be only utilized for Livestock fence.
 - F. **EXCEPTIONS.**
 - 1. Tennis courts may have walls or fences a maximum of sixteen (16) feet in height, provided they shall be located in the side or rear yard and shall be seven (7) feet from any property line.
 - 2. Walls and fences may be eight (8) feet in height in the rear yard of double-frontage lots, provided all such adjacent yards between the two intersection streets are also rear yards.
 - 3. Fences or walls eight (8) feet or less in height as measured from the highest directly adjacent ground surface may be permitted on any part of a lot that is as far back from streets and lot lines as minimum required setbacks.

Sec. 11-13-4. Commercial and Manufacturing Fence and Wall Requirements.

- A. **HEIGHT:**
 - 1. A six (6) foot maximum height above ground surface level fence or wall shall be permitted on any part of the required front yard, provided it is in accordance with subparagraph 3 below.
 - 2. An eight (8) foot maximum height above ground surface level fence or wall shall be permitted on any part of the lot that is to the rear and the required front yard(s) in commercial District, and in all yards in a manufacturing District, provided such construction is in accord with paragraph #3 below and is constructed to New Mexico Building Code standards.
 - 3. There shall be no fence or wall more than three (3) feet of total height above street-curb level within the clear-sight triangle as defined under "Clear Sight Triangle" in Article 8 of this Code, or in the clear-sight triangle for entry and exit of off-street multi-parking area.
- B. **EXCLUSION FROM PUBLIC RIGHT-OF-WAY.** No wall or fence shall be permitted in public right-of-way.
- C. **WALLS AND FENCES FOR SWIMMING POOLS.** All swimming pools or yards in which swimming pools are located shall be completely enclosed by a wall or fence at least four (4) feet in height.
- D. **BARBED WIRE FENCES.** Barbed wire is not permitted, except when located above a wall or fence that is at least six (6) feet in height.
- E. **EXCEPTIONS.**
 - 1. Tennis courts may have walls or fences a maximum of sixteen (16) feet in height, provided they shall be located in the side or rear yard and shall be seven (7) feet from the property line.
 - 2. A six (6) foot height fence shall be permitted in the front yard of any apartment complex over twenty (20) units, and for patios or courtyards in townhouses or condominiums, except as otherwise prohibited in the clear sight triangle.

-
3. Walls and fences may be eight (8) feet in height in the rear yard of a double-frontage lot, provided all such adjacent yards between the two (2) intersecting streets are also rear yards.

mandatory front, rear, and side setbacks, then if they want to build a 5000 square foot home on their property, then by all means, they should be allowed to do that, as long as it meets the required setbacks in the City.

4. PUBLIC HEARINGS (5 Minute Rule Applies)

- a. Public Hearing/Discussion/Action: Summary Plat Amendment at 410 Austin. Applicant wishes to divide their parcel. Assistant City Manager Alvarez

Assistant City Manager Alvarez stated: The applicant is looking to split the parcel 401, 405, 413, 415 Austin Street. They purchased the lot; they want to split the lot and get part of it to extend the boundaries of one parcel and the other part to the east to extend it. There are no utility or road easements that are required; they're basically enlarging their parcel into 2 separate parcels. The applicant is in attendance here if you'd like to speak with him or have any questions.

Chairman Sisney: I'd just like to mention, that our member Luchini mentioned 410 on the agenda.

Assistant City Manager Alvarez: When the public notice was requested via my office, someone was assisting me, they requested public notice for the applicants mailing address, but we did notify people within the proper area.

Ralph Stewart: I am the owner of the property that we're doing the lot adjustment on the 2 pieces of property. I wanted to thank Traci for her help with the application and paperwork, and thank you for looking at our change. We're taking part of a parcel and then putting it with the other property and then the property to the west of that, we've just expanded the parking lot by half a lot, I believe.

Chairman Sisney: I saw that.

Member Luchini asked for clarification of the location.

There were no proponents or opponents for this item.

Chairman Sisney made a motion to recommend the item to the City Commission for final approval.

Member Luchini seconded the motion.

Roll call vote was taken.

Motion carried unanimously.

b. Public Hearing/Discussion/Action: Sign Code Variance request at 2270 N. Date St. Assistant City Manager Alvarez

Assistant City Manager Alvarez: Chairman and members of the board, this actually is going to replace an existing sign that was there on the corner; it's for Travelodge, right there in front of Johnny B's; they are just putting up a taller sign and an illuminating sign, which is a little different than what was there before. Being as the sign has the required setbacks, even though it was allowed before, it is a change in the sign so we have to put it back for your approval.

The applicant was not present and there were no proponents or opponents.

Chairman Sisney asked the board if they had any questions or concerns. No one had any at this time.

Chairman Sisney asked for the City's stand on the signage.

Assistant City Manager Alvarez: We have no issues with any; it's not going to imprint on the site triangle because it's replacing something that was already there before; it's nothing new.

Chairman Sisney made reference to a drawing in the agenda packet for the motion sign.

Chairman Sisney made a motion to recommend the item to the City Commission for final approval.

Member Luchini seconded the motion.

Roll call vote was taken.

Motion carried unanimously.

- c. Public Hearing/Discussion/Action: Request for the City to vacate a section of alley adjacent to 2911 Cook Street. Assistant City Manager Alvarez

Assistant City Manager Alvarez: Chairman and members of the board, this is a very old dwelling unit from the 1940's, I'm not sure back when it was built if the survey was off, but the new survey for pending potential sale shows that the dwelling unit itself kind of infringes out there into our alley way. The applicant is requesting that we can vacate just that section of alley so that all of their house can be on their own property. There's no issues with utilities at all.

Vice-Chairman Buhler: And it doesn't set any type of precedent?

Assistant City Manager Alvarez: No, I don't believe so. We may come across a few of these here and there unfortunately; it's not an unusual request and it's not going to happen frequently. There are no concerns on the City's side and we feel that the request is reasonable.

Terri Baca: I am Greg McWorder's realtor. Mr. McWorder recently purchased the property that's subject to this easement and we feel like it's an established prescriptive easement because of the length of time that the house been on this particular portion of the alleyway, which is less than 200 square feet. We are just asking for that particular to be vacated so that his insurance will cover his whole property as opposed to what's not included in his property.

Chairman Sisney: I just want to make a comment. I drove by there and I checked it out and there's a telephone pole outside of his fence line that proves to me that there wouldn't be any problem with it being that it takes up space in the alley because there's a pole that takes up space further into the alley than that does. I didn't see any problem with it, and if the City doesn't have a problem with it and no one has any problem with it.

There were no proponents or opponents for this item.

Vice-Chairman Buhler made a motion to recommend the item to the City Commission for final approval.

Chairman Sisney seconded the motion.

Roll call vote was taken.

Motion carried unanimously.

- d. Public Hearing/Discussion/Action: Special Use Permit for Parcel #3022078314491. Applicant wishes to use the land as an art park/display park. Assistant City Manager Alvarez

Assistant City Manager Alvarez: Chairman and members of the board, all documents were submitted. They submitted a gray kind of conceptual plan of what they want to do. There are no utilities that'll be required in that area. It's that vacant triangle right by the police department and across the street from Mile Marker 7. The applicant is present if you have any questions for her.



CITY OF TRUTH OR CONSEQUENCES

AGENDA REQUEST FORM

MEETING DATE: June 28, 2023

Agenda Item #: H.4

SUBJECT: Discussion/Action: Request for the City to vacate a section of alley adjacent to 2911 Cook Street.

DEPARTMENT: Community Development

DATE SUBMITTED: June 23, 2023

SUBMITTED BY: Traci Alvarez, Assistant City Manager

WHO WILL PRESENT THE ITEM: Traci Alvarez, Assistant City Manager

Summary/Background: Public Hearing held 6-12-2023 during the Planning and Zoning Commission Meeting - no proponents or opponents. A motion to recommend the item to the City Commission for final approval carried unanimously.

Recommendation:

Accept/Deny recommendation from Planning and Zoning Commission

Attachments:

P & Z packet included with draft minutes

- [Click here to enter text.](#)

Fiscal Impact (Finance): N/A

Legal Review (City Attorney): Yes

Approved For Submittal By: ☐ Department Director

Reviewed by: ☐ City Clerk ☐ Finance ☐ Legal ☐ Other: [Click here to enter text.](#)

Final Approval: ☐ City Manager

CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN

Resolution No. [Click here to enter text.](#) Ordinance No. .

Continued To: . Referred To: .

☐ Approved ☐ Denied ☐ Other: .

File Name: CC agendas 6-28-2023



CITY OF TRUTH OR CONSEQUENCES
PLANNING AND ZONING COMMISSION ACTION FORM
DATE: 6-12-2023

ITEM: Discussion/Action – Request for the City to vacate a section of alley adjacent to 2911 Cook Street.

BACKGROUND:

Dwelling unit encroaches on City alleyway. Applicant requests City vacate section of alley to amend her lot line to include the dwelling unit.

SUPPORT INFORMATION:

Vacation Application
Plat Map
Utility Verification
Assessor View

Name of Drafter: Traci Alvarez	: Assistant City Manager	Meeting date 6-12-2023
E-mail: talvarez@torcnm.org	Phone: 575-894-6673	

**CITY OF TRUTH OR CONSEQUENCES**

505 Sims Street, Truth or Consequences, New Mexico
Phone: 575-894-6673 ext. 353 Fax: 575-894-6690

**REQUEST FOR VACATION
APPLICATION**Date of Application 5/4/2023

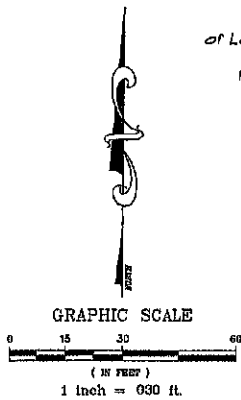
Comes now the undersigned and hereby requests the City of Truth or Consequences, New Mexico to consider vacation of the following described property:

2911 COOK ST., TRUTH OR CONSEQUENCES N.M.REASON FOR VACATION: THE 1940'S HOUSE ENCLOSES 879012 to 3' ON TO THE CITY'S PROPERTY. OLDSURVEYS SAY IT DOESN'T. NEW SURVEYS SAY IT DOES; SAME SURVEYOR. THIS HAS CAUSED AN ISSUE FOR SELLING THE PROPERTY.Applicant Name: REBECCA STONE Telephone No.: 760-660-7258Address: 1026 EL PRESIDIOCity: LAS CRUCES State: NM Zip Code: 88011E-mail Address: REBECCASTONE11@ROCKETMAIL.COMApplicants Signature: [Signature]**Reviewed By:**

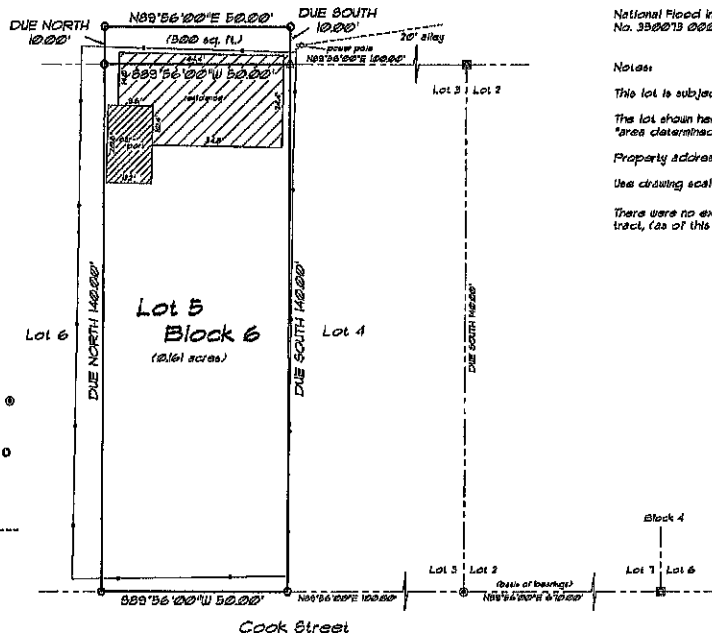
Electric Department:	<input type="checkbox"/> Approved	<input type="checkbox"/> Disapproved	Date	_____
Water/Wastewater:	<input type="checkbox"/> Approved	<input type="checkbox"/> Disapproved	Date	_____
Streets Department:	<input type="checkbox"/> Approved	<input type="checkbox"/> Disapproved	Date	_____
Planning/Zoning:	<input type="checkbox"/> Approved	<input type="checkbox"/> Disapproved	Date	_____

Utility Review Comments: _____

BOUNDARY SURVEY PLAT
of Lot 5, Block 6 and the north adjoining 500 sq. ft. tract,
Amended Homestead Subdivision,
in the City of Truth or Consequences, Sierra County,
New Mexico



Legend:
found 5/8" rebar w/survcap stamped "RLS 8473" Ⓞ
found 1/2" rebar, (no survey identification) □
set 1/2" rebar w/survcap stamped "RLS 1228" ○
chiseled "x" in concrete △
chain link fence ————
overhead power line - - - - -



Reference:

Account No. 3769

Book 13, Page 2444, (Warranty Deed)

UPC 302-401-92-4258

Amended Homestead Subdivision plat filed on December 12, 1845, (Plat No. 13, Slide No. 34)

National Flood Insurance Program, Flood Insurance Rate Map Community-Panel No. 330073 0025 C, (revised to reflect LOMR, effective April 23, 2010)

Notes:

This lot is subject to easements, restrictions and reservations of record

This lot shown hereon is located within the boundaries of Flood Zone X, "area determined to be outside 500-year flood plain"

Property address is 2911 Cook Street

Use chaining scale to determine measurements when not labeled

There were no existing underground utilities marked within the 500 sq. ft. tract, (as of this date)

November 24, 2021
revised: May 6, 2023

Chaparral Surveying, LLC
Professional Land Surveying

P.O. Box 628 Stephen, NM, New Mexico 87568

CERTIFICATE

This is to certify that I am a registered Professional Land Surveyor, that this plat is prepared from notes of field surveys made by me or under my supervision, that said surveys and this plat are true and correct to the best of my knowledge and belief.

I further certify that this survey is not a land division or subdivision as defined in the New Mexico Subdivision Act and that this is a boundary survey to add a 500 sq. ft. tract to an existing tract or tract.

This plat meets the minimum requirements of the Standards of Land Surveying in New Mexico.

David L. Serr
David L. Serr
New Mexico Professional Surveyor
License Number 1273

INDEXING INFORMATION FOR COUNTY CLERK
Rebecca Stone III & Jonathan Ramirez (3769)
Amended Homestead Subdivision
Section 8, Tship. 14 South, Rge. 4 West

Chaparral Surveying, LLC

P.O. Box 629
Elephant Butte, New Mexico 87935
(575) 740-0334

May 11, 2023

LEGAL DESCRIPTION (500 SQ. FT.)

A tract of land situate in Section 6, Township 14 South, Range 4 West, N.M.P.M., being a portion of a 20' alley bounded on the south by the north boundary of Lot 5, Block 6, Amended Homesites Subdivision, in the City of Truth or Consequences, New Mexico, and more particularly described as follows, to-wit:

Beginning at the SE corner of this tract, a chiseled "x" in concrete, said corner being the NE corner of Lot 5, Block 6, Amended Homesites Subdivision;

Thence, S89°56'00"W, a distance of 50.00 feet to the SW corner of this tract, a ½" rebar w/survcap stamped "NMPLS 12129", said corner being the NW corner of Lot 5, Block 6, Amended Homesites Subdivision;

Thence, DUE NORTH, a distance of 10.00 feet to the NW corner of this tract, a ½" rebar w/survcap stamped "NMPLS 12129";

Thence, N89°56'00"E, a distance of 50.00 feet to the NE corner of this tract, a ½" rebar w/survcap stamped "NMPLS 12129";

Thence, DUE SOUTH, a distance of 10.00 feet to the point of beginning of the tract hereon described, containing 500 sq. ft. of land, more or less.

This legal description was prepared from a field survey by David M. Senn, NMPLS 12129, (re: Chaparral Surveying, LLC, Boundary Survey Plat revised date May 6, 2023).



CITY OF TRUTH OR CONSEQUENCES

505 Sims Street, Truth or Consequences, New Mexico

Phone: 575-894-6673 ext. 353 Fax: 575-894-6690

UTILITY VERIFICATION

REASON FOR VERIFICATION: 2911 Cook Street

Applicant is requesting the City to vacate the section of alley
their dwelling unit encroaches upon.

Reviewed By:

Electric Department: ☒ Approved

☐ Denied

Date 5/31/23

Water/Wastewater: ☒ Approved

☐ Denied

Date 5/31/23

Streets Department: ☒ Approved

☐ Denied

Date 6/5/23

Planning/Zoning: ☒ Approved

☐ Denied

Date 5/31/23

Utility Review Comments: No effect on utilities



Assistant City Manager Alvarez: We have no issues with any; it's not going to imprint on the site triangle because it's replacing something that was already there before; it's nothing new.

Chairman Sisney made reference to a drawing in the agenda packet for the motion sign.

Chairman Sisney made a motion to recommend the item to the City Commission for final approval.

Member Luchini seconded the motion.

Roll call vote was taken.

Motion carried unanimously.

c. Public Hearing/Discussion/Action: Request for the City to vacate a section of alley adjacent to 2911 Cook Street. Assistant City Manager Alvarez

Assistant City Manager Alvarez: Chairman and members of the board, this is a very old dwelling unit from the 1940's, I'm not sure back when it was built if the survey was off, but the new survey for pending potential sale shows that the dwelling unit itself kind of infringes out there into our alley way. The applicant is requesting that we can vacate just that section of alley so that all of their house can be on their own property. There's no issues with utilities at all.

Vice-Chairman Buhler: And it doesn't set any type of precedent?

Assistant City Manager Alvarez: No, I don't believe so. We may come across a few of these here and there unfortunately; it's not an unusual request and it's not going to happen frequently. There are no concerns on the City's side and we feel that the request is reasonable.

Terri Baca: I am Greg McWorder's realtor. Mr. McWorder recently purchased the property that's subject to this easement and we feel like it's an established prescriptive easement because of the length of time that the house been on this particular portion of the alleyway, which is less than 200 square feet. We are just asking for that particular to be vacated so that his insurance will cover his whole property as opposed to what's not included in his property.

Chairman Sisney: I just want to make a comment. I drove by there and I checked it out and there's a telephone pole outside of his fence line that proves to me that there wouldn't be any problem with it being that it takes up space in the alley because there's a pole that takes up space further into the alley than that does. I didn't see any problem with it, and if the City doesn't have a problem with it and no one has any problem with it.

There were no proponents or opponents for this item.

Vice-Chairman Buhler made a motion to recommend the item to the City Commission for final approval.

Chairman Sisney seconded the motion.

Roll call vote was taken.

Motion carried unanimously.

d. Public Hearing/Discussion/Action: Special Use Permit for Parcel #3022078314491. Applicant wishes to use the land as an art park/display park. Assistant City Manager Alvarez

Assistant City Manager Alvarez: Chairman and members of the board, all documents were submitted. They submitted a gray kind of conceptual plan of what they want to do. There are no utilities that'll be required in that area. It's that vacant triangle right by the police department and across the street from Mile Marker 7. The applicant is present if you have any questions for her.



CITY OF TRUTH OR CONSEQUENCES

AGENDA REQUEST FORM

MEETING DATE: June 28, 2023

Agenda Item #: H.5

SUBJECT: Discussion/Action: Special Use Permit for Parcel #3022078314491. Applicant wishes to use the land as an art park/display park

DEPARTMENT: Community Development

DATE SUBMITTED: June 23, 2023

SUBMITTED BY: Traci Alvarez, Assistant City Manager

WHO WILL PRESENT THE ITEM: Traci Alvarez, Assistant City Manager

Summary/Background: Public Hearing held 6-12-2023 during the Planning and Zoning Commission Meeting - no proponents or opponents. A motion to recommend the item to the City Commission for final approval carried unanimously.

Recommendation:

Accept/Deny recommendation from Planning and Zoning Commission

Attachments:

P & Z packet included with draft minutes

- [Click here to enter text.](#)

Fiscal Impact (Finance): N/A

Legal Review (City Attorney): Yes

Approved For Submittal By: ☐ Department Director

Reviewed by: ☐ City Clerk ☐ Finance ☐ Legal ☐ Other: [Click here to enter text.](#)

Final Approval: ☐ City Manager

CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN

Resolution No. [Click here to enter text.](#) Ordinance No. .

Continued To: . Referred To: .

☐ Approved ☐ Denied ☐ Other: .

File Name: 6-28-2023



CITY OF TRUTH OR CONSEQUENCES
PLANNING AND ZONING COMMISSION ACTION FORM
DATE: 6-12-2023

ITEM: Discussion/Action – Special Use Permit for Parcel #3022078314491.

BACKGROUND:

Applicant wishes to use the land as an open air art park/display park.

SUPPORT INFORMATION:

Site Plan
Assessor View

Name of Drafter: Traci Alvarez	: Assistant City Manager	Meeting date 6-12-2023
E-mail: talvarez@torcnm.org	Phone: 575-894-6673	





Assistant City Manager Alvarez: We have no issues with any; it's not going to imprint on the site triangle because it's replacing something that was already there before; it's nothing new.

Chairman Sisney made reference to a drawing in the agenda packet for the motion sign.

Chairman Sisney made a motion to recommend the item to the City Commission for final approval.

Member Luchini seconded the motion.

Roll call vote was taken.

Motion carried unanimously.

- c. Public Hearing/Discussion/Action: Request for the City to vacate a section of alley adjacent to 2911 Cook Street. Assistant City Manager Alvarez

Assistant City Manager Alvarez: Chairman and members of the board, this is a very old dwelling unit from the 1940's, I'm not sure back when it was built if the survey was off, but the new survey for pending potential sale shows that the dwelling unit itself kind of infringes out there into our alley way. The applicant is requesting that we can vacate just that section of alley so that all of their house can be on their own property. There's no issues with utilities at all.

Vice-Chairman Buhler: And it doesn't set any type of precedent?

Assistant City Manager Alvarez: No, I don't believe so. We may come across a few of these here and there unfortunately; it's not an unusual request and it's not going to happen frequently. There are no concerns on the City's side and we feel that the request is reasonable.

Terri Baca: I am Greg McWorder's realtor. Mr. McWorder recently purchased the property that's subject to this easement and we feel like it's an established prescriptive easement because of the length of time that the house been on this particular portion of the alleyway, which is less than 200 square feet. We are just asking for that particular to be vacated so that his insurance will cover his whole property as opposed to what's not included in his property.

Chairman Sisney: I just want to make a comment. I drove by there and I checked it out and there's a telephone pole outside of his fence line that proves to me that there wouldn't be any problem with it being that it takes up space in the alley because there's a pole that takes up space further into the alley than that does. I didn't see any problem with it, and if the City doesn't have a problem with it and no one has any problem with it.

There were no proponents or opponents for this item.

Vice-Chairman Buhler made a motion to recommend the item to the City Commission for final approval.

Chairman Sisney seconded the motion.

Roll call vote was taken.

Motion carried unanimously.

- d. Public Hearing/Discussion/Action: Special Use Permit for Parcel #3022078314491. Applicant wishes to use the land as an art park/display park. Assistant City Manager Alvarez

Assistant City Manager Alvarez: Chairman and members of the board, all documents were submitted. They submitted a gray kind of conceptual plan of what they want to do. There are no utilities that'll be required in that area. It's that vacant triangle right by the police department and across the street from Mile Marker 7. The applicant is present if you have any questions for her.

Chairman Sisney held up a drawing to explain the site to the audience and board members.

Member Luchini: Who owns the property?

Brenda Nelson: It's an LLC; it's SJ, LLC. We want to turn it into a community art park instead of just weeds. One of the concerns was the water flow from us changing the area. I happened to be in town whenever we had the rain storm on Tuesday and the only thing that I saw was the structure that was already there; the curbs and gutters were keeping the water away from the property and sending it around. And yes, there was a lot of water, but there wasn't a lot of water coming off of the property itself. We're planning to finish the sidewalks around part of the property because there is sidewalk on a little bit of it, not the whole property, so we'll be putting in sidewalks and we plan to put in a section with concrete to put up a little canopy for shade and a picnic table. We'll have a walk path and do the bigger rocks farther up on the hill to hold back anything that might come onto the property. We're trying to make this a property that can be used for the community and promote businesses and we want to set it up like a selfie station and a place for people to stop when businesses in the area are not open. Down the road we'd like to add some light to it; not right now because there's no sewer, water, or electric on the property, so this is just a beginning start for us to enhance the area. My understanding was the water; the concern was we would add more flooding to the area and that will not happen with the way that we are going to go about it and the fact that the structure is already there for the curbs and gutters.

Assistant City Manager Alvarez: Chairman and members of the board, any development that they do at the property, they'll have to submit through my office for review and everything, so this is the first step, which is requesting the approval to use that area for this. And like I said, any development plans and everything must be submitted to my office to go through review and approval for zoning and then up to the state level for state permitting as required.

Vice-Chairman Buhler: Well, it would look better than the weed patch that it is now.

Brenda Nelson: It is true, and I have paid to have it cleaned up a couple of times but they just grow really, really fast.

Vice-Chairman Buhler: I have one other question. Is this going to be like an advertising park?

Brenda Nelson: That is kind of what we're doing in a way to generate; to make it worth doing this for; we are not a non-profit, so it is for a profit situation but I want to make it like a selfie station place, so I'm not looking at just putting up billboards. I want to be creative about it. I want to have cut-outs and things so that people could take pictures and promote and post them. I've been talking to a lady about putting solar so that there can be a charging station for cell phones and iPad. I talked to Mile Marker 7 across the street and they said that they really get a lot of people that walk in and they kind of wander off, so that would be a place for them to go and sit down and have their coffee and stuff like that. Part of the thing with the property is when I bought it, I didn't realize how far the easements went on the property because it's on the highway. There's a 20 foot easement from the highway. There's a 5 foot this way and 10 foot this way; it makes it a really tiny piece of property and it would be a really difficult thing to put like a retail business on it, so I came up with, what I thought was clever, idea to promote the area. I want to do things like put a newspaper box so that we could have some of the distributions from the art council and stuff like that in the box. It won't be a coin thing where they have to pay; they literally could just open it and there would be stuff to dispense. In this town, when you get people that are coming from bigger cities, they do things later at night than what we do here by any means. During Art Hop, I ran into people that were here for the wedding and they were all excited that there was something going on but they were saying how slow it was. I told them that I was glad that they were

here during Art Hop night because there is something going on. They want stuff and believe that this piece will be a connection for people that are coming in as tourists as a place to start so that they can enjoy our community but also have a connection. I believe there is a little bit of a difference, a separation for the people that are coming into our community that are not from a small town. I believe that the majority of our tourists that are coming in, so I'm hoping that this will be something that would help bridge that gap.

Member Luchini: I have a question. How will you keep it safe or protected or...the area? Will it be closed, fenced?

Brenda Nelson: No, it will be open all of the time. I do expect that potentially there will be vandalism. At first, I'm planning to do banners on the sign. I'm planning to do 4x8's and obviously we'll be talking about the height variance and whether the people can see to stop at the stop signs. There is some stuff that we need to work out. I have 4 groups of people right now that already signed on to go ahead and go forward with this. I don't want to block it off and I don't know how the easements would work. I potentially expect that there will be some damage; I will start out with banners and I can replace them if they're damaged. Ultimately, I'd like to have the pieces painted by individual people so it becomes more of an art concept, because that is what I want it to be as a community art park; you have to start somewhere and go forward and see how it works out and where we're going. It will not be fenced off; it will be open all the time. In time, I want to run lights and stuff so that it's inviting at all times.

Assistant City Manager Alvarez: I think it's a great idea. Hopefully with the location being right next to the police department will hopefully help.

Brenda Nelson: I don't plan to put up a whole lot of stuff; they can do whatever they want to do. I want to plan it to where it is open, it will be visually seen by anyone that is driving by. I don't want to create an environment where it would be unsafe; that I would feel uncomfortable being at.

Chairman Sisney: I'd just like to make a statement for the record, I use this intersection a lot. I always come down and turn left here and turn right here so that I can see the traffic coming from this way. If you go down here instead and try to get on from this intersection, it's greater than 90 degrees when you're trying to look back this way. So, I always go up here because it's really hard to look back this way at the traffic and if they start putting stuff on this corner right here, it's going to be even more difficult to look up that road.

Brenda Nelson: We are planning to look at that and one of the things that we have on that, is the lot drops quite a bit when you stand on McAdoo, there's a big difference from where you stand on McAdoo as opposed to where you're up at the highway. When we do this with Traci, those are totally things that we will take into consideration because again, we don't want to create a hazard. What we do want to do is create a pretty place. I was just talking to another gentleman that goes to soak and they drive by and they said that they wish that someone would do something with that. And this is a difficult piece of property based on all of the easements on it, so we will take that into consideration because I believe the highway department is going to tell us a lot of what we can and cannot do because of the fact that it belongs to them. I do understand your concern, but are definitely going to address it.

There were no proponents or opponents for this item.

Chairman Sisney made a motion to recommend the item to the City Commission for final approval.

Member Luchini seconded the motion.

Roll call vote was taken.

Motion carried unanimously.



CITY OF TRUTH OR CONSEQUENCES

AGENDA REQUEST FORM

MEETING DATE: June 28, 2023

Agenda Item #: H.6

SUBJECT: Discussion/Action: Variance Request at 1012 Kopra St

DEPARTMENT: Community Development

DATE SUBMITTED: June 23, 2023

SUBMITTED BY: Traci Alvarez, Assistant City Manager

WHO WILL PRESENT THE ITEM: Traci Alvarez, Assistant City Manager

Summary/Background: Public Hearing held 6-12-2023 during the Planning and Zoning Commission Meeting - no proponents or opponents. A motion to recommend the item to the City Commission for final approval carried unanimously.

Recommendation:

Accept/Deny recommendation from Planning and Zoning Commission

Attachments:

P & Z packet included with draft minutes

- [Click here to enter text.](#)

Fiscal Impact (Finance): N/A

Legal Review (City Attorney): Yes

Approved For Submittal By: ☐ Department Director

Reviewed by: ☐ City Clerk ☐ Finance ☐ Legal ☐ Other: [Click here to enter text.](#)

Final Approval: ☒ City Manager

CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN

Resolution No. [Click here to enter text.](#) Ordinance No. .

Continued To: . Referred To: .

☐ Approved ☐ Denied ☐ Other: .

File Name: CC agendas 6-28-2023



CITY OF TRUTH OR CONSEQUENCES
PLANNING AND ZONING COMMISSION ACTION FORM
DATE: 6-12-2023

ITEM: Public Hearing/Discussion/Action: Variance Request at 1012 Kopra St.

BACKGROUND:

Applicant requests a variance from the R-1 Development Standards minimum Side Setback to allow for an addition on their dwelling.

Per the City of T or C Municipal Code the Development Standards require minimum 8ft side setback. Applicants proposed addition will leave a 5ft side setback.

SUPPORT INFORMATION:

Site Plan and Site Map
Assessor Views

Name of Drafter: Traci Alvarez	: Assistant City Manager	Meeting date 6-12-2023
E-mail: talvarez@torcnm.org	Phone: 575-894-6673	

ALLEY

GARAGE

PATIO

ADDITION
(PROPOSED)

RESIDENCE

DRIVEWAY

SIDEWALK

49.4'

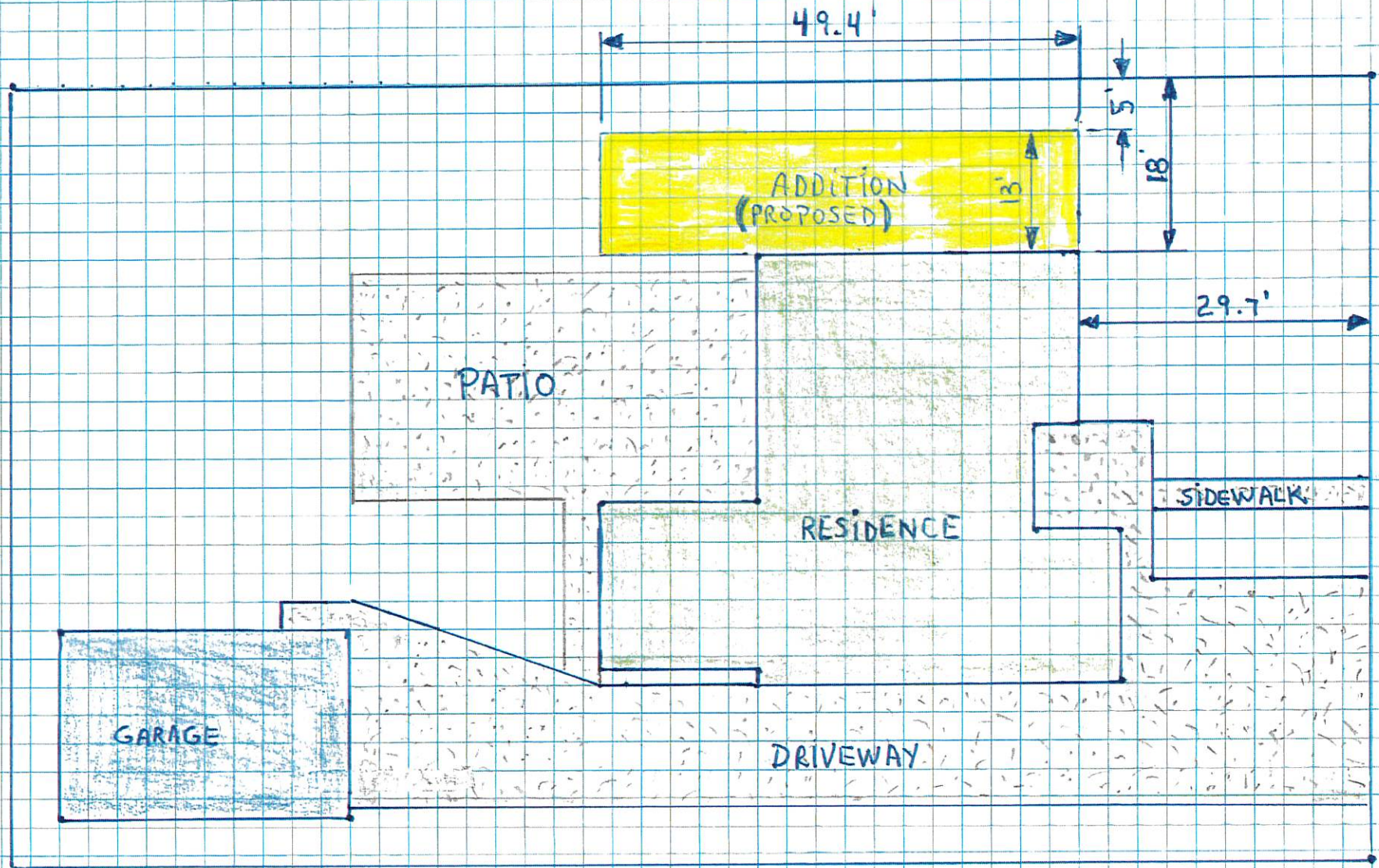
13'

5'

18'

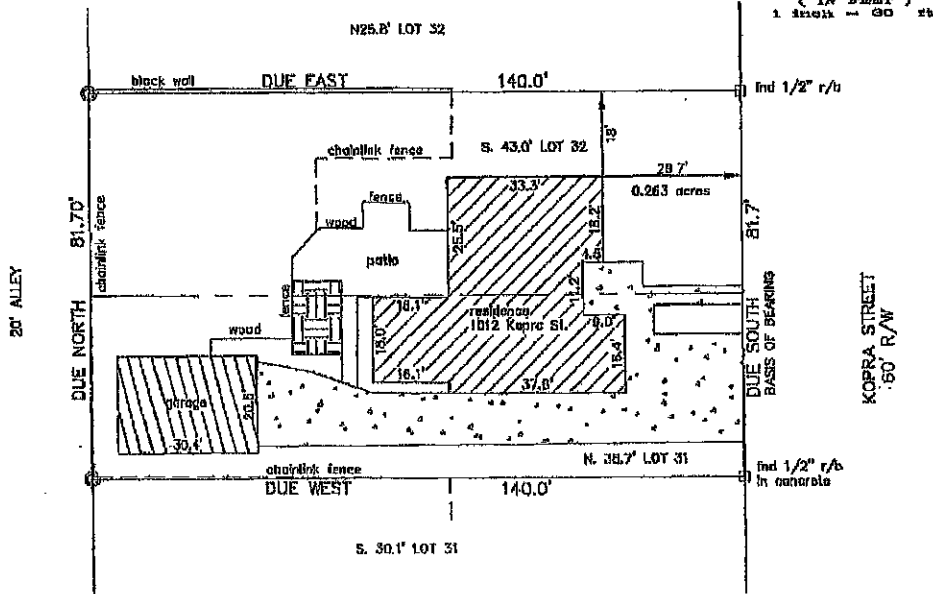
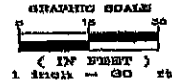
29.7'

1012 KOPRA ST.



BOUNDARY SURVEY PLAT Page 2607

THE NORTH 38.7' OF LOT 31 & THE SOUTH 43.0' OF LOT 32,
VISTA DEL VERDE ADDITION (UNIT 1)
TRUTH OR CONSEQUENCES, SIERRA COUNTY, NEW MEXICO



REFERENCE:
WD BK 64 Pg 808
Assessor Acct #8417

Basis of Bearing: Plat of Vista Del Verde Addition (Unit 1)
rec: July 25, 1974, Plat #99, Sierra County Records.

Q = east $\frac{1}{2}$ S r/b & cap J.L. RICHTER NMLS 13984

This tract is subject to easements, restrictions, and
reservations of record.

DIMENSIONS SHOWN ARE RECORD & FIELD

SURVEYORS' CERTIFICATE

I, Jeff L. Richter, New Mexico Professional Surveyor No. 13984, do
herby certify that this Boundary Survey Plat and the actual survey on
the ground upon which it is based were performed by me or under my
direct supervision; that I am a duly licensed Surveyor for the State of New Mexico; and that I
make the Minimum Surveying Requirements of the State of New Mexico; and that I
is true and correct to the best of my knowledge and belief. I further certify
that this survey is not a boundary or subdivision as defined in the New
Mexico Subdivision Act and the Uniform Boundary Survey Plat
of an existing tract of land.

Jeff L. Richter NMLS 13984 Date 26 April 2001

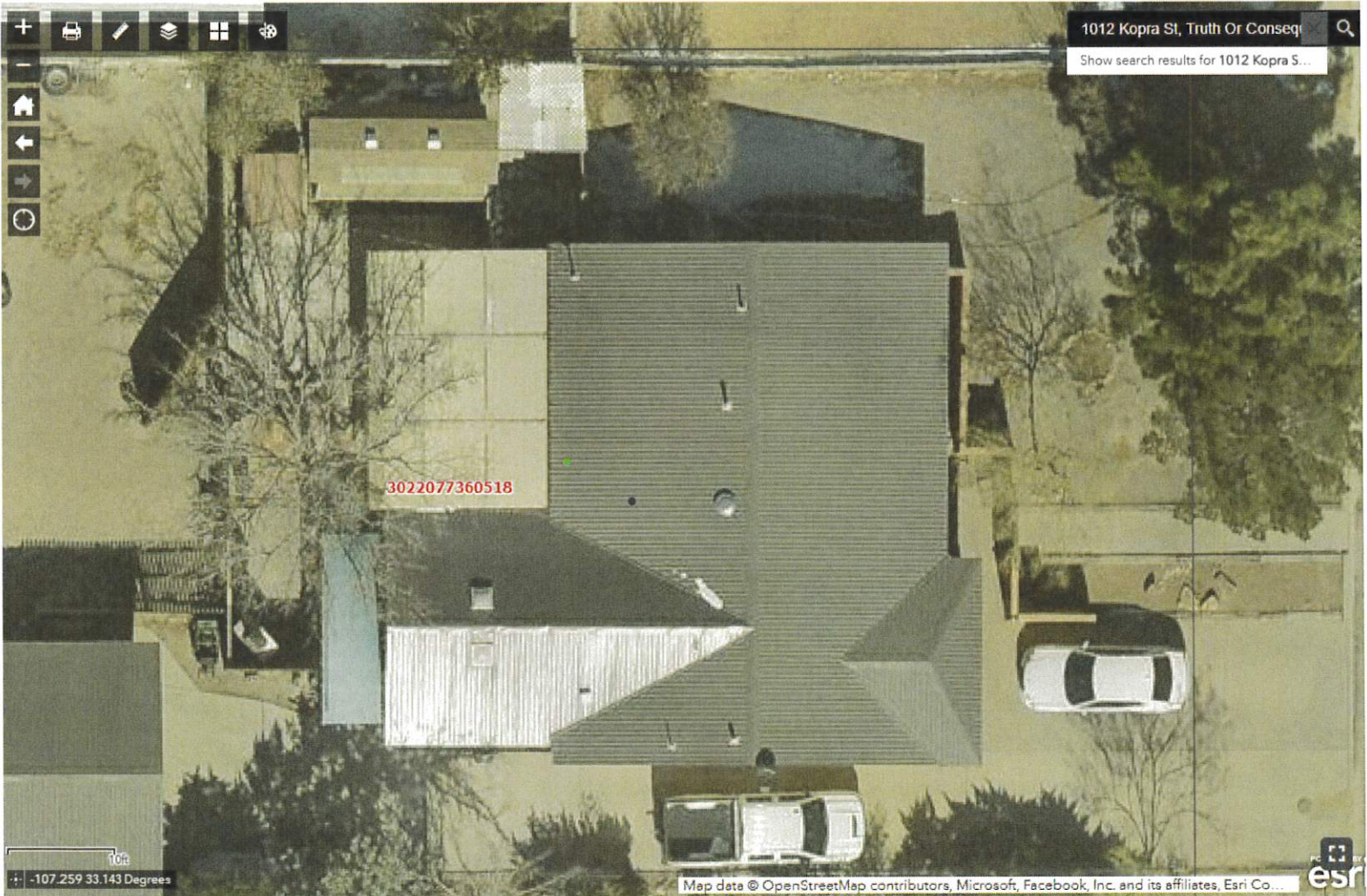
STATE OF NEW MEXICO } ss
County of Sierra

I HEREBY CERTIFY that this
instrument was filed for record on the
30th day of April A.D., 2001
at 9:45 o'clock P.M. and duly
recorded in book 1 page 2607
Fee \$ 8.00
James D. Sanchez
County Clerk, Sierra County, N.Mex
By Charles W. [Signature] Deputy

RICHTER LAND SURVEYING
614 BROADWAY, P.O. BOX 1648
TRUTH OR CONSEQUENCES, NM 87801
505 894-2348

DATE: 4-26-2001 01-034
INDEXING INFORMATION FOR COUNTY CLERK
Thomas G. & Debra J. Poulak
Box 28, T13S, R4W
Vista Del Verde Addition, (Unit 1)

81.7' x 140'





3022077376500

3022077360501

3022077332497

3022077

1012 Kopra St, Truth Or Conseq

Show search results for 1012 Kopra 5

3022077378510

3022077360509

3022077343502

3022077317508

3022077378522

3022077360518

3022077343513

3022077332513

3022077317518

3022078386004

3022077360526

3022077343524

3022077332524

3022077317528

3022078386016

3022078369005

3022078352006

3022078341006

3022078326009

3022078386028

3022078369013

3022078352017

3022078341017

3022078326019

3022078369022

3022078351028

3022078340028

3022078325029

3022078369030

Map data © OpenStreetMap contributors, Microsoft, Facebook, Inc. and its affiliates, Esri Co.



e. Public Hearing/Discussion/Action: Variance Request at 1012 Kopra St. Applicant requests a variance from the R-1 Development Standards minimum Side Setback to allow for an addition on their dwelling. Assistant City Manager Alvarez

Assistant City Manager Alvarez: Chairman and members of the board, in your application packet, I gave you guys a street view, both a close up and a far away view. I did that so that you could see what the overall standard is in that area and how close some of the dwelling units are in this area. It's an 8 foot required setback and he is requesting to have the variance so he can do a 5 foot setback. The applicant is here to answer any questions.

Chairman Sisney: I have a question for you. What are the legal reasons for the 8 foot setback.

Assistant City Manager Alvarez: I don't know what the legal reasons are. I can tell you that the R1 has the strictest setback standards. All of our other zones a 5 foot setback is allowed. I don't know if it's maybe the larger lots and the larger homes, has the strictest. I didn't write the code, so I don't know why they did that at that time.

Tom Pestak: I am the resident at 1012 Kopra and the one that is petitioning this group for a variance. I presented a drawing today. The additional will end up being 5 feet from the property line; the sideline. I'm here to answer your questions. By the way, you asked what are the legal ramifications, good question. You'd probably have to hire somebody to do some research as to how when they developed the R1 standards, how did they come up with that. Probably way back when they were first developed, there was some logic behind it; they just didn't randomly pick out a number. Your guess would be as good as mine and until we get the research...

Chairman Sisney: I do have a guess but...

Vice-Chairman Buhler: Are you going to get a permit for your building that you're going to build?

Tom Pestak: Of course.

Vice-Chairman Buhler: Very good.

Tome Pestak: Speaking of permitting, it is my understanding that before SID will issue one, I have to get the blessing from the City, is that correct?

Assistant City Manager Alvarez: Yes, zoning approval from me. I just want to make sure that all of my ducks are in a row.

Chairman Sisney: This is an opinion here, but I believe that the side setbacks are so you can bring trucks and stuff in to do work on the adjacent properties. That would be the reasoning and the fact is that your property and the property next to you has already built; they've built up to the property lines, so there's no way that you're going to be able to get a vehicle between these 2 properties. For that reason, I think it's reason enough to grant a variance. I'd like to make an exception instead of standard that you just get a variance just because you want to build up closer to your property line. There's a reason for that and the City wasn't real strict on that in the past and you see that people have built up to their property lines and will not be able to get anything in between the buildings if you ever needed to. I didn't see any problems with what I looked at.

Tom Pestak: Also, if vehicles did need to get around, they can go around the other side of the house, there just would be no room on the north side; there's plenty of room on the south side. Also, there's access from the alley, which is where all of our utilities are; the sewer, the electric, and the telephone go through the alley. The water comes in from the street and there's a gate; lots of access. You just would not be able to drive between the north side of my house and the neighbor's fence.

Vice-Chairman Buhler: No one would like that anyway.

Tom Pestak: If I make this addition, I would not be able to drive a vehicle. You know what it might have been? It had something to do with meter readers before we had remote; maybe the meter readers needed to get through there.

Chairman Sisney: I will do a little research tonight, but it would make sense not to build up to your property line; and you're not. I will have the answer to this question for the next time.

There were no proponents or opponents for this item.

Chairman Sisney made a motion to recommend a 5 foot setback instead of an 8 foot setback to the City Commission for final approval.

Member Luchini seconded the motion.

Roll call vote was taken.

Motion carried unanimously.

5. NEW BUSINESS:

- a. Discussion/Action: Discussion/Action: Recommendation to the City Commission to consider the appointment of Gordon Edelheit to serve as a member on the Planning & Zoning Commission.

Gordon Edelheit gave some background information about himself and his desire to serve on the board.

Vice-Chairman Buhler questioned Mr. Edelheit about the permits for work being done on his building on Austin Street and why the permits were not displayed on the window.

Vice-Chairman Buhler made a motion to table the recommendation until the next meeting for Mr. Edelheit until he can provide the permits requested.

Member Luchini seconded the motion.

Motion carried unanimously.

- b. Discussion/Action: Recommendation to the City Commission to consider the appointment of Lisa Kent to serve as a member on the Planning & Zoning Commission.

Lisa Kent gave some background information about herself and her desire to serve on the board.

Chairman Sisney made a motion to recommend the appointment of Lisa Kent to the board.

Vice-Chairman Buhler seconded the motion.

Motion carried unanimously.

6. REPORTS FROM THE BOARD

No reports from the board.



CITY OF TRUTH OR CONSEQUENCES

AGENDA REQUEST FORM

MEETING DATE: June 28, 2023

Agenda Item #: H.7

SUBJECT: Approval of contract for Steven Sage as the appointed Attorney for Municipal Court

DEPARTMENT: Municipal Court

DATE SUBMITTED: June 21, 2023

SUBMITTED BY: Municipal Court

WHO WILL PRESENT THE ITEM: Attorney J. Rubin City Attorney

Summary/Background:

Annual contract for services for indigent defendants.

Recommendation:

Approval of contract

Attachments:

Contract with Steven Sage

Fiscal Impact (Finance): N/A

[Click here to enter text.](#)

Legal Review (City Attorney): Yes

[Click here to enter text.](#)

Approved For Submittal By: ☐ Department Director

Reviewed by: ☐ City Clerk ☐ Finance ☐ Legal ☐ Other: [Click here to enter text.](#)

Final Approval: ☐ City Manager

CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN

Resolution No. - Ordinance No. -

Continued To: - Referred To: -

☐ Approved ☐ Denied ☐ Other: -

File Name: CC Agendas 6-28-2023

City of Truth or Consequences

505 Sims

Truth or Consequences, New Mexico 87901

Angela Gonzales, City Manager

Contractor

NAME: Steven L. Sage, Attorney

ADDRESS: 909 North Alameda Blvd

CITY: Las Cruces STATE NM ZIP 88005

FEDERAL / EMPLOYEE ID NUMBER: 81-0905390

STATE ID: 03-170245007

BUSINESS LICENSE NUMBER: 1456607

TELEPHONE: 575-26-1755 CELL: 575-650-6868

FAX: 575-526-1189 EMAIL: sagelaw@yahoo.com

CAPTIONS

Each paragraph of this Agreement has been supplied with a caption to serve only as a guide to the contents. The caption does not control the meaning of the paragraph or in any way determines its interpretation or application.

APPROVALS

City:

AMANDA FORRISTER, Mayor _____ Date _____

ATTEST: ANGELA A. TORRES, City Clerk _____ Date _____

Contractor

_____ Date _____

Steven L. Sage, Attorney

_____ Date _____

J. Rubin, City Attorney

City of Truth or Consequences

Contract for services

2023

Part I

This agreement for services by and between the City of Truth or Consequences (hereinafter called "City") and Steven L. Sage, Attorney (hereinafter called "Contractor").

Whereas the City wishes to engage the services of an Attorney to represent and serve as Counsel in cases requiring an Attorney before the Municipal Court.

Now therefore the parties do mutually agree as follows:

The City agrees to engage the Contractor and the Contractor hereby agrees to perform the Scope of Work detailed in Exhibit A to this agreement.

Time of performance

The services of the Contractor shall commence on July 1, 2023 and be completed on December 31, 2023. The Contractor represents that he/she are in good standing with the New Mexico State Bar.

Such services shall be continued in such sequence as to assure their relevance to the purposes of this agreement.

Access to Information

It is agreed that all information, data, report, records, maps, etc. as are existing available and necessary for the carrying out of work outlined in the agreement, shall be furnished to the contractor by the City at no charge.

Compensation and Method of Payment

The maximum amount of compensation and reimbursement to be paid hereunder shall not exceed Six Hundred Fifty and No/100 (\$650.00) per case. Applicable gross receipts taxes, services including travel, per diem, and other expenses of the contractor or its subcontractors shall be the Contractors' responsibility. Total compensation to be paid under the agreement shall not exceed \$26,000 in total. If compensation paid under this contract exceeds \$600.00 the City will issue IRS Form 1099 on calendar year basis.

CLAIMS

The Contractor shall save and hold the City free from claims that may arise in connection with work the Contractor will perform under the agreement. The Contractor also agrees to pay for staff time, at standard hourly billing rates, plus expenses at cost that might be required for expert testimony or any other court appearances, together with preparation time and legal costs that might arise because of Contractors' involvement in this assignment, whether subpoenaed by the City or any other group.

Bribes and Gratuities

It is illegal in New Mexico for any public employee to solicit or accept anything of value in connection with award of the Agreement and for any person to offer or pay anything of value to any such public employee (30-24-1 through 30-24-2 NMSA 1978)

EXHIBIT A

SCOPE OF WORK

Representation of the defendants who are eligible for appointment of counsel or are determined to be indigent and are facing charges filed in the Municipal Court of Truth or Consequences, New Mexico. The Municipal Court Judge determines eligibility for indigent counsel services, applicability of the right to counsel and has assigned Contractor to provide legal representation to said defendant; such representation shall continue until defendant has been sentenced by the court, acquitted of all charges or the charges have been dismissed by the prosecution or the Court on motion or Sua Sponte.

The Contractor will follow the Municipal Court of Truth or Consequences Policy and Rules of Procedure.
(Copy to be provided)



City of Truth or Consequences

AGENDA REQUEST FORM

MEETING DATE: June 28, 2023

Agenda Item #: H.8

SUBJECT: Appointment of Lisa Kent to serve as a member on the Planning & Zoning Commission.

DEPARTMENT: Clerk's Office

DATE SUBMITTED: June 22, 2023

SUBMITTED BY: City Clerk Torres

WHO WILL PRESENT THE ITEM: City Clerk Torres

Summary/Background:

The Planning & Zoning Commission has 2 vacancies on their board. On June 12, 2023 the board unanimously requested the approval of the City Commission to appoint Lisa Kent to serve on the Planning & Zoning Commission. There is a 1 year term vacancy and a 2 year term vacancy available. The Governing Body shall choose which term they would like to appoint Ms. Kent to.

Recommendation:

Appoint Lisa Kent to the Planning & Zoning Commission.

Attachments:

- Application
- -

Fiscal Impact (Finance): No

N/A

Legal Review (City Attorney): No

N/A

Approved For Submittal By: ☒ Department Director

Reviewed by: ☒ City Clerk ☐ Finance ☐ Legal ☐ Other: [Click here to enter text.](#)

Final Approval: ☐ City Manager

CITY CLERK'S USE ONLY – COMMISSION ACTION TAKEN

Resolution No. - Ordinance No. -

Continued To: [Click here to enter a date.](#) Referred To: [Click here to enter text.](#)

☐ Approved ☐ Denied ☐ Other: [Click here to enter text.](#)

File Name: CC Agendas 6-28-2023



City of Truth or Consequences

City Boards Application

Name: Lisa Kent Address: 501 S Broadway, Tock
Phone: 719.221.2762 Email: lisa.kent73@gmail.com

I am interested in serving as a member of one the following Boards:

- | | | |
|--|--|---|
| <input type="checkbox"/> Airport Advisory Board | <input type="checkbox"/> Public Arts Advisory Board | <input type="checkbox"/> Golf Course Advisory Board |
| <input type="checkbox"/> Public Utility Advisory Board | <input type="checkbox"/> Library Advisory Board | <input type="checkbox"/> Recreation Advisory Board |
| <input type="checkbox"/> Lodger's Tax Advisory Board | <input checked="" type="checkbox"/> Planning & Zoning Commission | <input type="checkbox"/> Impact Fee Board |
| <input type="checkbox"/> Other: _____ | | |

My qualifications are:

See attached letter

I hereby certify that my appointment to this board neither creates, nor should create, any conflict of interest for myself or the Board. I further confirm that any possible conflict of interest that may arise will be reported to the Board and the City Clerk.

Signature: _____

Date: _____

5/10/2023

May 10, 2023

To Whom It May Concern –

Please accept this as my application of interest to serve on the planning and zoning commission. I moved to TorC two years ago and I am very interested in being involved in the community. I am currently in the process of building a house in the hot water district. OK, I am not *actually* building it, but many great people/businesses in town are making it a reality. I chose to build a house because I love this town and see so much potential for the future.

I believe I would be an asset to this committee as I am extremely invested in the future of this town. I have a strong desire to see growth happen in a positive and constructive manner, while considering all residents (old and new) as well as improving the tourism industry. Tourism is critical to the success of any small town and needs to continue increasing for the success of small business, as well as creating the opportunity for more.

I have lived in a small town before and understand the delicate balance between preserving character while embracing growth. Growth is inevitable, especially in this day and time with increasing remote work and people seeking improved quality of life. It is a wonderful thing and should be seen as opportunity for TorC to thrive. Remote workers are an amazing asset to towns, as they can inject money into the economy without taking local jobs.

There will be a more new construction in the Hot Water district in the next few years. This seems inevitable. The planning and zoning committee will be a critical part of this. I want to help facilitate growth in TorC, while preserving it's unique and historical charm.

Sincerely,



Lisa Kent

lisakent73@gmail.com

719.221.2762



CITY OF TRUTH OR CONSEQUENCES

AGENDA REQUEST FORM

MEETING DATE: June 28, 2023

Agenda Item #: H.9

SUBJECT: Presentation/Discussion/Action – Approval of proposed funding of Investigator position.

DEPARTMENT: Police Department

DATE SUBMITTED: June 23, 2023

SUBMITTED BY: Chief Luis Tavizon

WHO WILL PRESENT THE ITEM: Luis Tavizon, Chief of Police

Summary/Background:

The Truth or Consequences Police Department is in dire need of a full-time investigator/detective position. The police department has handled over 110 felony cases over the last year, each of which required hundreds of man hours. It is extremely important that the police department is able to provide the community with a competent detective. We need to ensure that we are providing thorough investigations to help solve crimes and mitigate liability for the city.

An investigator is an officer with specialized investigation skills, which include: interviewing and interrogation, photography, crime scene processing, evidence collection and handling, crimes against children, narcotics investigations to list a few specialties.

Recommendation:

It is the recommendation that the commission approve funding of a full-time detective position within the Truth or Consequences Police Department.

Attachments:

- Job Descriptions form.

Fiscal Impact (Finance): Yes

Funding for a full-time detective position

Legal Review (City Attorney): No

Approved For Submittal By: ☒ Department Director

Reviewed by: ☐ City Clerk ☐ Finance ☐ Legal ☐ Other: [Click here to enter text.](#)

Final Approval: ☐ City Manager

CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN

Resolution No. [Click here to enter text.](#) Ordinance No. -

Continued To: - Referred To: -

☐ Approved ☐ Denied ☐ Other: -

File Name: CC agendas 6-28-2023



Truth or Consequences Police Department

Luis A. Tavizon, Chief

507 McAdoo Street
T or C, NM 87901

Phone: 575-894-1204
Fax: 575-894-6287

Professionalism, Respect, and Integrity



Job Description

Detective

The Detective will have the ultimate responsibility for the clearance of all felonies assigned to them and any other offenses specifically assigned by their supervisor. Investigators shall have equal rank, with the exception of seniority as pertinent to such things as vacations, leaves, days off, etc.

Detectives shall be responsible for the following conditions:

- a. Investigate all assigned cases to the best of one's ability. Investigators shall be responsible for making a follow-up investigation and written report on all felonies or other cases specifically assigned by their supervisor, including but not limited to interview, interrogation of suspects or witness's preparation of case reports, preparing for and testifying at a trial.
- b. When called to a scene, shall take charge of the investigation, unless relieved by his superior officers. He shall have the authority to direct the activities of field officers when such action is not in direct conflict with the officer's immediate supervisor.
- c. Shall be responsible for the collection and preservation of evidence in all cases handled by them or assigned to them.
- d. Performs all work required of a police officer.
- e. Shall be responsible for the complete, accurate and prompt preparation of reports pertaining to cases assigned to them.
- f. Shall render such assistance to Patrol whenever necessary or requested, and shall also notify Patrol of any criminal situations that may require their attention.
- g. Shall conduct themselves in a courteous and respectful manner and strive to promote and maintain a harmonious relationship with Patrol and other members of the Department.
- h. Shall handle all crimes, reports, or information pertaining to narcotic investigation, or any special investigation assigned to them by their supervisor and or the Chief.
- i. Shall know and follow those instructions and guidelines set forth in the Department Policies and Procedures Manual, and shall execute general orders, special orders, and/or memorandums without delay.