

*Sandra Whitehead  
Mayor*

*Kathy Clark  
Mayor Pro-Tem*

*Rolf Hechler  
Commissioner*



*Paul Baca  
Commissioner*

*George Szigeti  
Commissioner*

*Morris Madrid  
City Manager*

*505 Sims St.  
Truth or Consequences, New Mexico 87901  
P: 575-894-6673 ♦ F: 575-894-0363  
[www.torcnm.org](http://www.torcnm.org)*

## REGULAR MEETING

THE REGULAR MEETING OF THE CITY COMMISSION OF THE CITY OF TRUTH OR CONSEQUENCES, NEW MEXICO, IS TO BE HELD IN THE COMMISSION CHAMBERS, 405 W. 3<sup>RD</sup> ST., ON WEDNESDAY, MARCH 13, 2019; TO START AT 9:00 A.M.

### A. CALL TO ORDER

### B. INTRODUCTION

#### 1. ROLL CALL

Hon. Sandra Whitehead, Mayor  
Hon. Kathy Clark, Mayor Pro-Tem  
Hon. Rolf Hechler, Commissioner  
Hon. Paul Baca, Commissioner  
Hon. George Szigeti, Commissioner

#### 2. SILENT MEDITATION

#### 3. PLEDGE OF ALLEGIANCE

#### 4. APPROVAL OF AGENDA

### C. COMMENTS FROM THE PUBLIC (3 Minute Rule Applies)

### D. RESPONSE TO PUBLIC COMMENTS

### E. PRESENTATIONS

1. Presentation to former Mayor Steve Green and official placing of Mayor's Plaque on the wall.
2. Presentation of Certificates of Appreciation from Mayor Whitehead.
3. Presentation of Certificates of Appreciation for Lt. Baker, Maribel Dalrymple & Jamie Sweeney for Shop with a Cop. Randall Aragon, Police Chief and Sandy Whitehead, Mayor
4. Presentation of TCPD 2018 Annual Report. Randall Aragon, Police Chief

F. CONSENT CALENDAR

1. Accounts Payable, February 2019
2. Subrecipient 2nd Quarter reports
3. Fire Protection Fund Application
4. Approve an additional resume for Richard Gutierrez to be added as a potential Resident Project Representative (RPR) provided by Smith Engineering during the construction of WWTP improvements for Phase 2B, pending USDA RD concurrence.

G. ORDINANCES/RESOLUTIONS/ZONING

1. Discussion/Action: Resolution No. 28 2018/2019 approving the restructure of Golf Course Fees recommended by the Golf Course Advisory Board. Bart River, Golf Course Manager
2. Discussion/Action: Resolution No. 29 2018/2019 declaring surplus property for the March 23, 2019 Auction. Renee Cantin, City Clerk-Treasurer

H. UNFINISHED BUSINESS

1. Discussion/Action: Drinking Water State Revolving Fund award Commitment, DW-4794. Traci Burnette, Grant/Projects Coordinator & Zoning Official
2. Discussion/Action: Approval of the amended Guidelines as recommended by the Lodgers Tax Advisory Board. Renee Cantin, City Clerk-Treasurer
3. Discussion/Possible Action: Live/Work in Downtown Buildings. Kathy Clark, Mayor Pro-Tem

I. NEW BUSINESS

1. Discussion/Action: 2019 Walmart Community Grant Program for the purchase of four (4) dash mounted Radar Units. Randall Aragon, Police Chief
2. Discussion/Direction: Proper protocol regarding Management, Personnel, & Commission. Kathy Clark, Mayor Pro-Tem

J. REPORTS

1. City Manager
2. City Attorney
3. City Commission

K. EXECUTIVE SESSION

1. Acquisition or Disposal of Real Property (property near Sierra Vista Hospital) *Pursuant to 10-15-1(H.8)*
2. Pending Litigation (Ashbaugh vs. City) *Pursuant to 10-15-1(H.7)*
3. Threatened Litigation (Special Election) *Pursuant to 10-15-1(H.7)*
4. Limited Personnel Matters (W/WW & Electric Depts.) *Pursuant to 10-15-1(H.2)*

L. ACTION ON ITEMS DISCUSSED DURING EXECUTIVE SESSION, if any.

M. ADJOURNMENT

**NEXT CITY COMMISSION MEETING MARCH 27, 2019**



## CITY OF TRUTH OR CONSEQUENCES

### AGENDA REQUEST FORM

MEETING DATE: March 13, 2019

Agenda Item #: **E.1**

**SUBJECT:** Presentation to former Mayor Steve Green and official placing of Mayor's Plaque on the wall.

**DEPARTMENT:** City Clerk's Office

**DATE SUBMITTED:** March 6, 2019

**SUBMITTED BY:** City Clerk's Office

***Summary/Background:***

Presentation to former Mayor Steve Green for his dedication to the City of Truth or Consequences and official placing of plaque on the wall.

***Recommendation:***

None. Presentation only.

***Attachments:*** N/A.

***Fiscal Impact:*** N/A.

***Reviewed by:*** \_\_\_\_\_  
Finance

***Legal Review:*** N/A.

***Approved As To Form:*** \_\_\_\_\_  
City Attorney

***Approved For Submittal By:*** Department Director: \_\_\_\_\_ City Clerk: RC City Manager: \_\_\_\_\_

#### CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN

Resolution No. \_\_\_\_\_ Continued To: \_\_\_\_\_ Referred To: \_\_\_\_\_  
Ordinance No. \_\_\_\_\_ Approved \_\_\_\_\_ Denied \_\_\_\_\_ Other: \_\_\_\_\_  
File Name: \_\_\_\_\_



## CITY OF TRUTH OR CONSEQUENCES

### AGENDA REQUEST FORM

MEETING DATE: March 13, 2019

Agenda Item #: **E.2**

**SUBJECT:** Presentation of Certificates of Appreciation from Mayor Whitehead.

**DEPARTMENT:** City Clerk's Office

**DATE SUBMITTED:** March 6, 2019

**SUBMITTED BY:** City Clerk's Office

***Summary/Background:***

Mayor Sandra Whitehead requested the item to present "Certificates of Appreciation".

***Recommendation:***

None. Presentation only.

***Attachments:*** N/A.

***Fiscal Impact:*** N/A.

***Reviewed by:*** \_\_\_\_\_  
Finance

***Legal Review:*** N/A.

***Approved As To Form:*** \_\_\_\_\_  
City Attorney

***Approved For Submittal By:*** Department Director: \_\_\_\_\_ City Clerk: RC City Manager: \_\_\_\_\_

#### CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN

Resolution No. \_\_\_\_\_ Continued To: \_\_\_\_\_ Referred To: \_\_\_\_\_  
Ordinance No. \_\_\_\_\_ Approved \_\_\_\_\_ Denied \_\_\_\_\_ Other: \_\_\_\_\_  
File Name: \_\_\_\_\_





## CITY OF TRUTH OR CONSEQUENCES

### AGENDA REQUEST FORM

MEETING DATE: March 13, 2019

Agenda Item #: **E.3**

**SUBJECT:** Presentation of Certificates of Appreciation for Lt. Baker, Maribel Dalrymple, & Jamie Sweeney for Shop with a cop.

**DEPARTMENT:** Police Department

**DATE SUBMITTED:** March 1, 2019

**SUBMITTED BY:** Chief Randall Aragon

***Summary/Background:***

To provide recognition to the below listed Police Department employees for their leadership/coordinative effort relating to the December 2018 "Shop with a Cop" initiative that raised \$8,000 to purchase Christmas gifts for approximately 70 community youth, who were paired off with 10-Officers, from three (3) law enforcement agencies.

Employees to receive "Certificates of Commendation" include: Lieutenant Erica Baker, Administrative Assistant Maribel Dalrymple, and Administrative Aide Jamie Sweeney.

Mayor Whitehead will also be making a presentation to the recipients.

***Recommendation:***

No action required. Presentation only.

***Attachments:*** N/A.

***Fiscal Impact:*** N/A.

***Legal Review:*** N/A.

**Approved For Submittal By:** Department Director: RA City Clerk: RC City Manager: \_\_\_\_\_

#### CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN

Resolution No. \_\_\_\_\_ Continued To: \_\_\_\_\_ Referred To: \_\_\_\_\_

Ordinance No. \_\_\_\_\_ Approved \_\_\_\_\_ Denied \_\_\_\_\_ Other: \_\_\_\_\_

File Name: \_\_\_\_\_



## CITY OF TRUTH OR CONSEQUENCES

### AGENDA REQUEST FORM

MEETING DATE: March 13, 2019

Agenda Item #: **E.4**

**SUBJECT:** Presentation of TCPD 2018 Annual report.

**DEPARTMENT:** Police Department

**DATE SUBMITTED:** March 6, 2019

**SUBMITTED BY:** Police Department

***Summary/Background:***

Police Chief Aragon will be presenting information to the commission and public regarding the communicating statistics and accomplishments achieved by the Truth or Consequences Police Department during 2018.

***Recommendation:***

No action required. Presentation only.

***Attachments:***

- 2018 Annual Report

***Fiscal Impact:*** N/A.

***Reviewed by:*** \_\_\_\_\_  
Finance

***Legal Review:*** N/A.

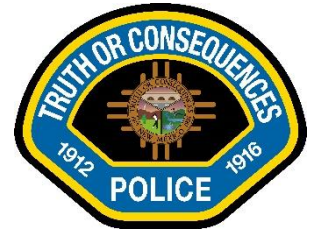
***Approved As To Form:*** \_\_\_\_\_  
City Attorney

***Approved For Submittal By:*** Department Director: RA City Clerk: RC City Manager: \_\_\_\_\_

#### CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN

Resolution No. \_\_\_\_\_ Continued To: \_\_\_\_\_ Referred To: \_\_\_\_\_  
Ordinance No. \_\_\_\_\_ Approved \_\_\_\_\_ Denied \_\_\_\_\_ Other: \_\_\_\_\_  
File Name: \_\_\_\_\_

# TRUTH OR CONSEQUENCES POLICE DEPARTMENT ANNUAL REPORT 2018



# Truth or Consequences Police Department

Randall Aragon, Chief of Police



507 McAdoo Street  
T or C, NM 87901

Phone: 575-894-1204  
Fax: 575-894-6287



## REPORT FROM THE CHIEF--CALENDAR YEAR 2018

The Truth or Consequences Police Department's *Annual Report 2018* has the key objective of communicating statistics and accomplishments achieved by the Police Department during 2018. Additionally, I will provide a synopsis of goals and objectives that we hope to achieve during 2019. Besides this cover letter, this annual report has five (5) sections: 1. the department's mission statement; 2. significant accomplishments; 3. crime statistics; 4. the department's organizational chart; and finally, 5. Animal Shelter/Animal Control operations

I am proud to state that our crime statistics for 2018 indicates that our *Violent Crime Rate* and *Property Crime Rate* for 2018 over 2017 was greatly reduced as follows: Violent Crime Rate was reduced **54%** and Property Crime Rate was reduced **26%**. Violent Crime consists of the crimes of rape, robbery, aggravated assault, and murder. Property Crime includes larceny/theft, burglary, motor vehicle theft, and arson. Our city's crime rates (violent & property crimes) are lower than the latest reported rates for the entire state of New Mexico. We certainly hope to continue with such crime control strides. Additionally, as specified within the *Animal Shelter* section our euthanization rate is far below the most recent documented national rate. Finally, during calendar year 2019 my vision is to launch the following invaluable initiatives that not only will continue to prevent & control crime and reduce citizens' fear of crime, but will also continue to enhance the professional stature of our police agency: matriculating our department into the New Mexico Law Enforcement Accreditation Program and Community Based Policing (Community-Oriented Policing).

I salute the devoted men and women of the Truth or Consequences Police Department. Their hard work and dedication is undeniably the cornerstones of our agency. I am extremely proud of the effort that has been put forth by each employee. The support received from our Mayor, City Commissioners, and City Manager Morris Madrid is greatly appreciated: their support in approving the necessary funding for staffing our agency, equipment, and crime control programs certainly are the key ingredients attributing to the successes produced by our agency. Finally, I thank our citizens: those we are employed to *serve and protect*. Their continued support of the department and respect for our Officers, other staff, and programs is what makes our employees complete a day's work feeling proud of their contributions to our city.

Very truly yours,

Randall Aragon  
Chief of Police



Truth or Consequences, NM

Partnership



Police

Community



# ***TRUTH OR CONSEQUENCES POLICE DEPARTMENT***

## ***MISSION STATEMENT***

***THE TRUTH OR CONSEQUENCES POLICE  
DEPARTMENT WILL RENDER THE HIGHEST LEVEL  
OF POLICE SERVICE IN A PROFESSIONAL AND  
ETHICAL MANNER, WORKING IN COOPERATION  
WITH THE COMMUNITY TO SOLVE PROBLEMS  
RELATED TO CRIME AND SOCIAL DISORDER,  
THEREBY ENSURING SAFETY AND IMPROVED  
QUALITY OF LIFE.***

***THIS MISSION IS SUMMARIZED AS:***

- ***REDUCE CRIME AND THE FEAR OF CRIME.***
- ***PARTNER WITH THE COMMUNITY TO IDENTIFY AND SOLVE PROBLEMS.***
- ***EFFICIENTLY MANAGE THE PUBLIC RESOURCES WE HAVE BEEN ENTRUSTED WITH.***

**Truth or Consequences Police Department**  
**Significant Projects/Programs--Calendar Year 2018**

<b>INITIATED</b>	<b>PROJECT NAME</b>	<b>SYNOPSIS OF PROJECT</b>	<b>SAVINGS/POSITIVE ATTRIBUTES</b>
02/2018	Nightstick Flashlights Introduced	Nightstick flashlights were issued to all Officers.	These state-of-the-art rechargeable flashlights will insure Officer safety due to their high-powered illumination and ability to be carried on their utility belt at all times.
08/2018	Body Worn Cameras (BWC's)	17-Coban BWC's that were introduced into departmental operations in the latter part of 2017 were now working effectively. The BWC's are worn by all Officers working patrol operations. The department initially experienced a lack of follow-through on technical support from Coban. A concerted effort on our part (with their management) finally resulted in resolving BWC technical issues.	Studies have clearly indicated that Officers wearing BWC's and those in contact with Officers both generally conduct themselves in a more professional and "level-headed" manner because they are cognizant that their conduct/performance is being recorded.
08/2018	Chief's Update Weekly Radio Show	This weekly 15-minute radio show (hosted by Chief Aragon on FM 101.9) was eagerly approved by Frances Luna (Publisher of the Sierra County Sentinel and station owner). The radio show has the goal of providing our T or C listening audience with: key crime prevention tips, updates relating to police activities, key crime incidents reported during the past week, and on a periodic basis, interviewing key local personnel working in our criminal justice arena.	This weekly communicate to our citizens has certainly been well acclaimed as a "customer friendly" means of providing public safety tips and critically important information to our community relating to criminal justice matters and issues. For those that miss the broadcasts (Tuesdays at 10 A.M., Wednesdays at noon, and Thursdays at 5 P.M.) a "hot-link" for each show is posted on the "Truth or Consequences Police Department" Facebook page.
08/2018	"Tips from the Chief" Monthly Article in the <i>Cobblestone Shopping Guide</i>	The Publisher of this monthly publication asked Chief Aragon to consider authoring a monthly article relating to crime prevention tips. Articles are brief and certainly relate to the prevailing issues in our community.	As with the aforementioned radio show this monthly media publication has also been well acclaimed as a "customer friendly" means of providing key public safety tips to our community.



**Truth or Consequences Police Department**  
**Significant Projects/Programs--Calendar Year 2018 (Continued)**

INITIATED	PROJECT NAME	SYNOPSIS OF PROJECT	SAVINGS/POSITIVE ATTRIBUTES
09/2018	T or C Animal Shelter & Animal Control Officer Standard Operating Procedure & Animal Shelter Volunteer Handbook Submitted to City Commission for approval to be adopted as official directive for applicable operations.	Both handbooks were approved by the City Commissioners and became the official operating procedures for both programs.	Included in the Animal Shelter Volunteer Handbook was appointment of a Volunteer Coordinator: Robbin Brodsky. Ms. Brodsky was a tenured/experienced animal welfare executive, having served as President of the <i>Sierra County Sierra County Animal Rescue Society</i> (SCARS). Applications to serve as “volunteers” numbered 23. This initiative included volunteers to serve as greeters, clerical workers, dog & cat socializers (e.g., walking dogs and playing with cats), shelter upkeep, & adoption marketing assistance. Besides providing on site shelter assistance the volunteers have also assisted in providing a superb communications outreach network (via Facebook, emails, etc.) that is greatly assisting with adoptions and rescue of dogs & cats.
10/2018	Radio Communications Concerns.	Due to geographic concerns (hills & valleys) transmission & reception of radio traffic was intermittent to non-existent in the following locations: Rodeo Arena area, Middle & High School, areas on N. Date Street, and the most of the areas in the vicinity of Walmart. As a “test” our communications vendor (R.T.C., Inc.) placed a “temporary” repeater antenna on the water tank located at exit 79 to determine if this would remedy the aforementioned communications issues.	The “temporary” repeater setup has proven successful relating to radio traffic. Consequently, along with other needed police equipment the City Commission authorized the Police Department to submit an application to the <i>New Mexico Finance Authority</i> for a loan (with possibility of partial subsidization) that included \$26,436.54 to finance the installation of new repeater system that would be installed at the location where the “temporary” system is located.

**Truth or Consequences Police Department**  
**Significant Projects/Programs--Calendar Year 2018 (Continued)**

INITIATED	PROJECT NAME	SYNOPSIS OF PROJECT	SAVINGS/POSITIVE ATTRIBUTES
11/2018	Sierra County Beggar/Panhandling Coalition	The Coalition was formed due the fact that studies have indicated that that many panhandlers/beggars have an alcohol or substance abuse problem. Consequently, it was deemed important to inform and educate the residents of Sierra County and T or C (and have them embrace) that providing monetary donations to the panhandlers/beggars frequently only contributes to their addictions and enables continued substance-abuse and other unhealthy life-style choices. The coalition unanimously decided that to combat this situation (and to prevent enabling beggars/panhandlers by providing cash to purchase unhealthy items), that our citizens should be encouraged to refrain from providing monetary donations directly to the beggars/panhandlers and instead donate to the United Way of Southwest New Mexico, who will share donations with resource providers in Sierra County.	Two (2) types of handouts were produced for distribution: those for beggars/panhandlers and those for citizens. T or C Police Officers (while patrolling) and Sheriff's Deputies will distribute handouts to those individuals observed panhandling/begging. The handout will essentially list the Coalition's mission statement and also a key state agency that is available to assist with their homelessness, welfare needs, etc. The handout for citizens (to be distributed by Chief Aragon & the Sheriff Hamilton at meetings) is designed to educate them as to the coalition's mission statement asking them to embrace the reality that donating money directly to those panhandling/begging is not a solution to the welfare needs of those panhandling/begging. Such monetary donations should be provided to the United Way of Southwest New Mexico. Six (6) months after this initiative is initiated the coalition will convene & conduct a <i>review &amp; analysis</i> to determine its strengths, weakness, opportunities, and threats.
12/2018	Assessment of Animal Shelter Operations.	To insure our Animal Shelter operations were moving in the right direction Frank Bryce, President, Humane Society of Southern New Mexico (a prominent animal welfare guru), was invited to conduct an overall assessment of operations. A synopsis of Mr. Bryce's findings included the following excerpts of his report:	Unquestionably having volunteers is a "force multiplier" that enhances our work in process (productivity) for internal shelter operations, engages and enhances our partnership with our community, and certainly will continue to amplify the exodus of animal companions from our



		<p>“Your small staff and limited resources seem to be being used as efficiently as anyone could ask and the shelter certainly stands above most I have visited.” “I am more pleased with your establishment of a "Friends of the Shelter" which can do a great deal for public awareness, local fund raising and grant submissions. Having an understanding, supportive and involved community will be such a resource.”</p> <p>One important finding included his commentary that our shelter size is currently adequate as long as we continue to aggressively work on adoptions and rescue efforts to move animals out of the shelter to “forever homes”.</p>	<p>shelter. Additionally, the “Friends of the Shelter Coalition” will continue to provide animal welfare and/or animal shelter advice and guidance to the Chief and Command Staff to insure we remain on the “cutting edge” of shelter and animal control operations.</p>
12/2018	Shop with a Cop Program	<p>This initiative (this is the seventh year) resulted in raising \$8,000 from civic clubs and citizens. Approximately 60-70 children (selected by the T or C Schools) shopped in Walmart for Christmas gifts and needed clothing to the tune of \$100 per child. Additionally winter jackets for the children were also purchased from the donations. A total of 10-Offices from the following departments participated by shopping with their assigned child: T or C Police Department, Sierra County Sheriff’s Office, &amp; the NM State Police.</p>	<p>This annual initiative certainly has received glowing reviews from parents of children shopping, the children themselves, our community, and the Officers shopping with the children. Besides insuring that the children received a wide array of Christmas gifts each child’s parent/guardian provided each Officer with a listing of clothing that they desired each child to select for purchase.</p>



**2014-2018**  
**Truth or Consequences Police Department Crime Stats.**



	2014		2015		2016		2017		2018	
	OFF	% -/+	OFF	% -/+	OFF	% -/+	OFF	% -/+	OFF. 2018	% -/+
Murder	0	0	2	+200	0	-200	0	0	1	+100
Rape	4	+100	4	0	0	-400	3	+300	0	-300
Robbery	2	+100	3	+33	0	-300	1	+100	0	-100
Aggravated Assault	127	-19	108	-15	61	-44	99	+62	46	-54
TorC Violent Crime Total	133	-16	117	-12	61	-48	103	+69	47	-54
NM Violent Crime Total	12,459	-3	13,681	+10	14,619	+7	16,359	+12	(2)	
Burglary	75	+108	61	-19	63	+3	30	+52	28	-7
Larceny-Theft	204	+19	155	-24	134	-14	135	+1	90	-33
Motor Vehicle Theft	11	+83	14	+27	11	-21	9	+18	11	+33
Arson	1	+67	2	+100	1	-50	4	+300	3	-25
TorC Property Crime Total	291	+34	232	-20	209	-9	178	-15	132	-26
NM Property Crime Total	73,877	-4	77,094	+4	81,931	+6	82,306	0	(2)	
	Rate	% -/+	Rate	% -/+	Rate	% -/+	Rate	% -/+		% -/+
TorC VC Rate	2,048	-1	1702	-17	887	-48	1,498	+69	684	-54
NM VC Rate	597	-4	656	+10	703	+7	784	+12	(2)	
TorC PC Rate	4,482	+59	3,375	-25	3,040	-10	2,589	-15	1,920	-26
NM PC Rate	3,542	-6	3,697	+4	3,937	+6	3,942	+1	(2)	
Calls for Service	(1)		(1)		6,863		4,053		8,976	
Population	6,493		6,875		6,875		6,875		6,875	
Officers per 1,000 Pop.	NM= 2.1 T or C= 2.5		NM= 1.9 T or C= 2.3		NM= 2.1 T or C= 2.3		NM= 2.1 T or C= 2.2		NM=(3) T or C= 2.0	
DUI	21		18		6		15		30	

**Legend:**

- (1) Not Tabulated by SCRDA until 2016.  
 (2) Will not be available until November 2019 as per FBI Crime in the U.S. Publication.  
 (3) Will not be available until NM DPS Calculates in 2020.

Truth or Consequences Police Department  
Organizational Structure  
Effective 12-1-18

**Recapitulation (Police Dept.)**

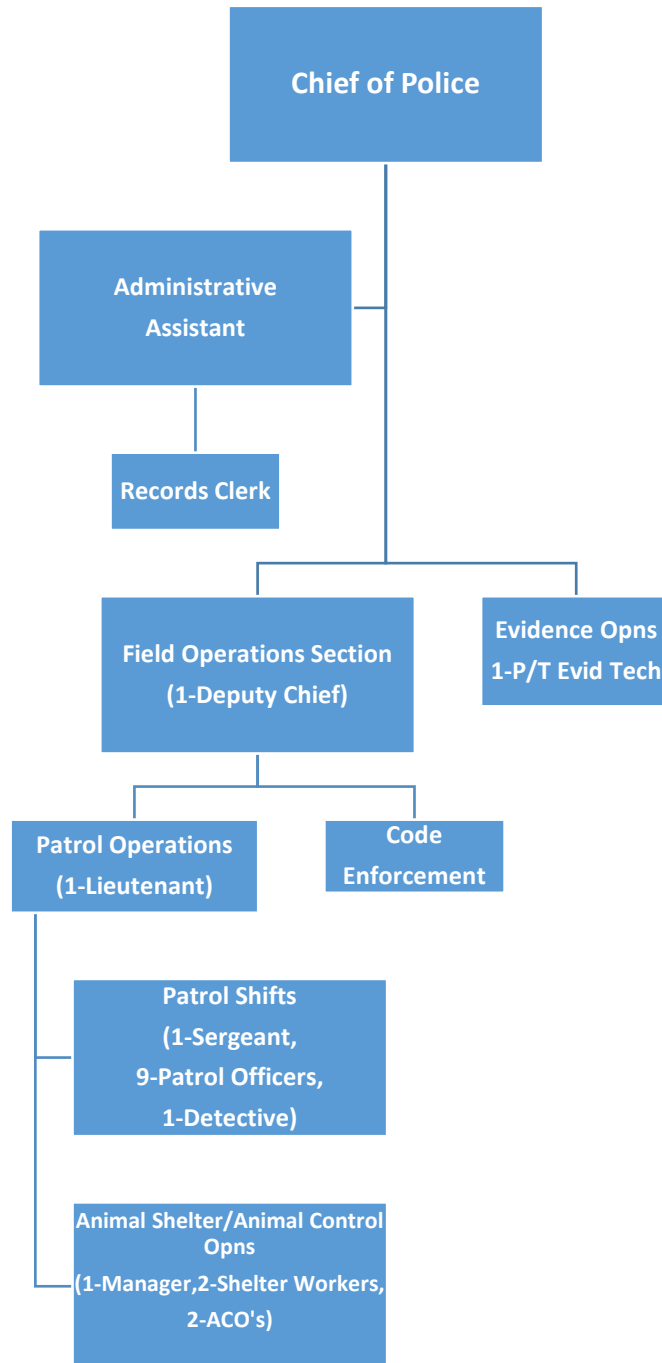
1-Chief of Police  
3-Admin Personnel (1-Admin  
Ass't, 1-Rcds Clerk, 1-P/T Evid  
Tech  
1-Captain  
1-Lieutenant  
1-Sergeant  
9-Patrol Officers  
1-Detective  
1-Code Enforcement Officer  
1-Animal Shelter Manager  
2-Animal Shelter Employees  
2-Animal Control Officers

**Summary of Authorized Staff:**

8-F/T Civilian Employees  
1-P/T Civilian Employee  
14-Sworn Officers

**Total Auth F/T Employees: 22**

**Total Auth P/T Employees: 1**



# **T or C Animal Shelter--End of Year Report CY 2018**

## **Total Animals into Shelter: 830**

• DOA –	138
• Feral –	61
• Other –	2
• Quarantine –	5
• Returned Adoption –	5
• Safe-Keep –	39
• Stray –	1
• Stray W/ Tags -	39
• Stray W/o Tags –	182
• Unwanted –	162
• Total Dogs -	635
• Total Cats-	195

## **Summary of Dispositions**

• Adopted –	87	
Dogs –	67	
Cats –	18	
Parakeet –	2	
• DOA –	138	
• Euthanized –	72	
• Dogs -	61	(See below for Dog Euthanasia Rate)
• Cats -	11	(See below for Cat Euthanasia Rate)
• Rescued –	41	
Dogs –	23	
Ducks –	16	
Rooster –	1	
Owl -	1	
• Returned to Owner –	134	
Dogs –	129	
Cats -	5	
• Total Cats to Barns –	109	

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Dog Euthanasia Rate =  $10\% (61/635) \times 100 = \underline{10\%}$

\*(National Rate = 56 %)

Cat Euthanasia Rate =  $6\% (11/195) \times 100 = \underline{6\%}$

\*(National Rate = 71 %)

\*(Cited August 25, 2016, *Animal Shelter Euthanasia - American Humane*)



## CITY OF TRUTH OR CONSEQUENCES

### AGENDA REQUEST FORM

MEETING DATE: March 13, 2019

Agenda Item #: **F.1**

**SUBJECT:** Accounts Payable – February 2019

**DEPARTMENT:** Finance

**DATE SUBMITTED:** March 1, 2019

**SUBMITTED BY:** Pat Wood, CPO

***Summary/Background:***

According to Sec. 2-28 of the Municipal Code related to Publication of expenditures: Each month there may be published a summary of expenditures made during the preceding calendar month, which shall include a list of the total expenditures during the month, the amount spent in connection with each budgetary item, and a summary of all receipts; provided, however, that the publication mentioned in this section shall be made only at the discretion of the Commission if it shall deem such publication necessary in the public interest.

***Recommendation:***

Motion to approve the Accounts Payable summary for February 2019.

***Attachments:***

- End of Month Accounts Payable Report by Fund

***Fiscal Impact:***

Reviewed by: \_\_\_\_\_  
Finance

All Funds Summary is a total of \$931,022.60

***Legal Review:*** N/A

Approved As To Form: N/A  
City Attorney

**Approved For Submittal By:** Department Director: \_\_\_\_\_ City Clerk: RC City Manager: \_\_\_\_\_

#### CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN

Resolution No. \_\_\_\_\_ Continued To: \_\_\_\_\_ Referred To: \_\_\_\_\_  
Ordinance No. \_\_\_\_\_ Approved \_\_\_\_\_ Denied \_\_\_\_\_ Other: \_\_\_\_\_  
File Name: \_\_\_\_\_



Truth or Consequences

# EOM AP Report By Fund

Payment Dates 02/01/2019 - 02/28/2019

## PAYABLE APPROVAL

I hereby approve the issuance of these payments.

FINANCE DIRECTOR OR DESIGNEE

DATE:

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Fund: 101 - General</b>					
DEBRA MEGONIGLE, DVM	011619	02/01/2019	Euthinasias plus travel	101-1008-48599	550.00
DORAINE MESSIAS	012419	02/01/2019	REFUND DEPOSIT/CIVIC CENTER	101-1099-34348	250.00
SIERRA VISTA HOSPITAL	013119	02/01/2019	GRT DISTRIBUTION 11/18	101-1017-48599	20,058.72
CITY UTILITIES	013119	02/01/2019	CITY UTILITIES CYCLE C&D/OPEN...	101-1018-43780	7,722.85
SIRCHIE FINGER PRINT LAB	0381481	02/01/2019	Nark II Liebermann Reagent/Me..	101-1007-44607	197.79
SIERRA COUNTY SENTINEL	104091	02/01/2019	PUBLICATIONS - OPEN PO FY 18...	101-1001-43740	200.22
DROUGH ADAPTATION INDUST...	1205	02/01/2019	NATURAL WAY PELLETS	101-1009-44607	850.00
ALARM CONTROL TECHNOLOGI...	184458/184459	02/01/2019	MONTHLY FIRE ALARM MONIT...	101-1014-47410	26.97
ALARM CONTROL TECHNOLOGI...	184458/184459	02/01/2019	MONTHLY FIRE ALARM MONIT...	101-1014-47410	26.97
TWIN PALMS EMBROIDERY, LLC	2041	02/01/2019	SEW PATCH ON LEFT SLEEVE	101-1009-42620	30.00
TWIN PALMS EMBROIDERY, LLC	2041	02/01/2019	EMBROIDER ABOVE LEFT POCK...	101-1009-42620	30.00
TYLER BUSINESS FORMS	28434/28562	02/01/2019	1095-C Employee Continuation	101-1004-44606	17.13
TYLER BUSINESS FORMS	28434/28562	02/01/2019	1095-C Employee Copy - ACA	101-1004-44606	34.26
TYLER BUSINESS FORMS	28434/28562	02/01/2019	1095 Envelope Self Seal	101-1004-44606	50.00
TYLER BUSINESS FORMS	28434/28562	02/01/2019	W-2 Self Seal Envelope	101-1004-44606	78.00
TYLER BUSINESS FORMS	28434/28562	02/01/2019	Blank 4-up W-2 Forms	101-1004-44606	93.60
TYLER BUSINESS FORMS	28434/28562	02/01/2019	1095-C IRS Copy Continuation	101-1004-44606	17.13
TYLER BUSINESS FORMS	28434/28562	02/01/2019	Shipping	101-1004-44606	79.32
TYLER BUSINESS FORMS	28434/28562	02/01/2019	1095-C IRS Copy	101-1004-44606	34.26
STAPLES CONTRACT & COMME...	3396891425	02/01/2019	FRANKLIN COVEY, (BrownTrout)...	101-1004-44606	85.02
STAPLES CONTRACT & COMME...	3396891425	02/01/2019	LOGITECH, keyboard/mouse, wl...	101-1004-44606	47.99
STAPLES CONTRACT & COMME...	3396891425	02/01/2019	AT-A-GLANCE, wall calendar, 36...	101-1004-44606	11.06
STAPLES CONTRACT & COMME...	3396891425	02/01/2019	AT-A-GLANCE, calendar, erasab...	101-1004-44606	10.22
STAPLES CONTRACT & COMME...	3396891425	02/01/2019	VERBATIM, 16GB flash drive, blk	101-1004-44606	9.31
STAPLES CONTRACT & COMME...	3396891425	02/01/2019	AT-A-GLANCE, 3-mo calendar, 1...	101-1004-44606	16.72
STAPLES CONTRACT & COMME...	3396891425	02/01/2019	FRANKLIN COVEY, planner page...	101-1004-44606	17.72
STAPLES CONTRACT & COMME...	3396891425	02/01/2019	VERBATIM, 8GB flash drive, 5/pk	101-1004-44606	22.14
STAPLES CONTRACT & COMME...	3396891425	02/01/2019	DURACELL, AA batteries, 36/pk	101-1004-44606	30.78
STAPLES CONTRACT & COMME...	3396891425	02/01/2019	ALERA, memory foam cushion	101-1004-44606	36.00
STAPLES CONTRACT & COMME...	3396891425	02/01/2019	STAPLES, desktop stapler, blk	101-1004-44606	16.17
STAPLES CONTRACT & COMME...	3396891425	02/01/2019	COSCO Custom Stamp-RMD 9/...	101-1004-44606	14.72
STAPLES CONTRACT & COMME...	3396891425	02/01/2019	DURACELL, AAA batteries, 36/pk	101-1004-44606	13.79
STAPLES CONTRACT & COMME...	3396891425	02/01/2019	AT-A-GLANCE, wall calendar, 48...	101-1004-44606	42.93
STAPLES CONTRACT & COMME...	3396891425	02/01/2019	COSCO Custom Stamp-Pd. 9/16"...	101-1004-44606	13.55
STAPLES CONTRACT & COMME...	3396891425	02/01/2019	STAPLES, guest chair	101-1004-44606	191.16
STAPLES CONTRACT & COMME...	3396891425	02/01/2019	AT-A-GLANCE, 2-days/pg. note...	101-1004-44606	9.95
STAPLES CONTRACT & COMME...	3396891425	02/01/2019	XSTAMPER, Pre-inked Star 5/8",...	101-1004-44606	6.13
STAPLES CONTRACT & COMME...	3396891425	02/01/2019	VERBATIM, 16B flash drive, 2/pk.	101-1004-44606	11.39
STAPLES CONTRACT & COMME...	3396891425	02/01/2019	AT-A-GLANCE, calendar, 20"x30"	101-1004-44606	11.20
STAPLES CONTRACT & COMME...	3396891425	02/01/2019	ACCU-STAMP, Pre-inked star, r...	101-1004-44606	6.07
STAPLES CONTRACT & COMME...	3401557509	02/01/2019	Dell E525W cyan VR3NV	101-1004-44606	46.19
STAPLES CONTRACT & COMME...	3401557509	02/01/2019	Post-it pop-up 3x3	101-1004-44606	48.40
STAPLES CONTRACT & COMME...	3401557509	02/01/2019	Sharp printing calculator	101-1004-44606	70.07
STAPLES CONTRACT & COMME...	3401557509	02/01/2019	Cardinal xtralife 5" binder	101-1004-44606	71.48
STAPLES CONTRACT & COMME...	3401557509	02/01/2019	Staples copy paper 8 1/2 x 11	101-1004-44606	313.00
STAPLES CONTRACT & COMME...	3401557509	02/01/2019	Pentel energel deluxe pens	101-1004-44606	14.66

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
STAPLES CONTRACT & COMME...	3401557509	02/01/2019	Uni-ball jetstream pens	101-1004-44606	17.01
STAPLES CONTRACT & COMME...	3401557509	02/01/2019	Signa letter notepads 8.5 x 11.75	101-1004-44606	18.78
STAPLES CONTRACT & COMME...	3401557509	02/01/2019	Dell E525W black H3M8P	101-1004-44606	46.19
STAPLES CONTRACT & COMME...	3401557509	02/01/2019	Dell E525W magenta WN8M9	101-1004-44606	46.19
STAPLES CONTRACT & COMME...	3401557509	02/01/2019	2019 blue line 12-month large ...	101-1004-44606	3.62
STAPLES CONTRACT & COMME...	3401557509	02/01/2019	Staples file folders, 3 tabs, letter..	101-1004-44606	4.74
QUILL CORPORATION	4338840	02/01/2019	MINI OPTICAL TRAVEL MOUSE	101-1000-44606	11.69
QUILL CORPORATION	4338840	02/01/2019	KEYBOARD WITH UNIVERSAL C...	101-1000-44606	48.99
QUILL CORPORATION	4338843	02/01/2019	GLUE STICKS	101-1001-44606	5.66
QUILL CORPORATION	4338843	02/01/2019	WHITE-OUT CORRECTION TAPE	101-1001-44606	9.98
QUILL CORPORATION	4338843	02/01/2019	POST-IT SIGN HERE FLAGS	101-1001-44606	6.11
QUILL CORPORATION	4338843	02/01/2019	ENGRAVED NAME PLATE	101-1001-44606	51.44
QUILL CORPORATION	4338843	02/01/2019	WIRELESS OPTICAL MOUSE	101-1001-44606	10.07
QUILL CORPORATION	4338843	02/01/2019	ELECTRONICS DUSTER	101-1001-44606	23.73
QUILL CORPORATION	4338843	02/01/2019	POST-IT NOTES	101-1001-44606	20.24
QUILL CORPORATION	4338843	02/01/2019	TWISTY GRAPH GREEN FOIL CE...	101-1001-44606	35.96
QUILL CORPORATION	4338843	02/01/2019	3-TAB FILE FOLDERS	101-1001-44606	17.54
QUILL CORPORATION	4338843	02/01/2019	RECYCLED CLASP CATALOG	101-1001-44606	31.98
DESTINY MITCHELL	4438	02/01/2019	First Aid & CPR for Officer Aleja...	101-1007-48598	40.00
SIERRA VETERINARY SERVICES,L...	46086/46383	02/01/2019	Vet Services at Animal Shelter -...	101-1008-48599	165.47
V & V MANUFACTURING, INC	47627/47763	02/01/2019	Regular ID case	101-1007-42620	18.95
V & V MANUFACTURING, INC	47627/47763	02/01/2019	Wallet case plus shipping	101-1007-42620	44.95
V & V MANUFACTURING, INC	47627/47763	02/01/2019	Chief flat badge	101-1007-42620	106.95
MPG SERVICES, LLC	688	02/01/2019	Pressure test and pull permit at...	101-1014-43403	200.73
MPG SERVICES, LLC	691	02/01/2019	replace circuit board on A/C pa...	101-1014-43403	318.86
AMIN'S HOME FURNISHINGS	8659	02/01/2019	Maytag drier/Animal Shelter	101-1008-44810	430.00
BSN SPORTS	904248772	02/01/2019	MAC WAFFLE STYLE IN GROUND..	101-1009-44609	66.39
BSN SPORTS	904248772	02/01/2019	MAC DOUBLE FIRST BASE	101-1009-44609	134.39
BSN SPORTS	904248772	02/01/2019	MAC MAJOR LEAGUE BASES W...	101-1009-44609	158.40
BSN SPORTS	904248772	02/01/2019	MAC ADULT 4-WAY PITCHERS ...	101-1009-44609	159.98
COPPLER LAW FIRM PC	9909/9910/9911	02/01/2019	LEAGAL SERVICES - OPEN PO FY...	101-1000-43597	1,965.68
TDS	DECEMBER-TDS	02/01/2019	TDS FIBER INTERNET OPEN PO ...	101-1018-43780	6,262.84
BARTOO SAND & GRAVEL, INC.	M28449	02/01/2019	CRUSHER FINES	101-1009-44607	162.75
TRIPLE-S JANITORIAL SUPPLIES	5044959-00	02/01/2019	PET STATION BAGS 2400/CS 2X...	101-1009-44607	313.95
LAS CRUCES PHYSICIAN SERVIC...	TC 0011	02/01/2019	CBC	101-1007-48598	12.00
LAS CRUCES PHYSICIAN SERVIC...	TC 0011	02/01/2019	EKG	101-1007-48598	30.00
LAS CRUCES PHYSICIAN SERVIC...	TC 0011	02/01/2019	Audiogram	101-1007-48598	25.00
LAS CRUCES PHYSICIAN SERVIC...	TC 0011	02/01/2019	Blood Chemistry (Chem 30)	101-1007-48598	12.00
LAS CRUCES PHYSICIAN SERVIC...	TC 0011	02/01/2019	Drug Screen-10 panel & Alcohol	101-1007-48598	32.00
LAS CRUCES PHYSICIAN SERVIC...	TC 0011	02/01/2019	Physical examination	101-1007-48598	120.00
LAS CRUCES PHYSICIAN SERVIC...	TC 0011	02/01/2019	Anabolic Steroid	101-1007-48598	175.00
LAS CRUCES PHYSICIAN SERVIC...	TC 0011	02/01/2019	BAT	101-1007-48598	30.00
LAS CRUCES PHYSICIAN SERVIC...	TC 0011	02/01/2019	RPR-Serology	101-1007-48598	30.00
LAS CRUCES PHYSICIAN SERVIC...	TC 0011	02/01/2019	Complete urinalysis	101-1007-48598	12.00
LAS CRUCES PHYSICIAN SERVIC...	TC 0011	02/01/2019	TB	101-1007-48598	12.00
NEW MEXICO GAS COMPANY, I...	012219	02/08/2019	GAS BILLS/ANIMAL SHELTER	101-1018-43780	215.83
NEW MEXICO GAS COMPANY, I...	012219	02/08/2019	GAS BILLS/NM WORKFORCE C...	101-1018-43780	140.41
NEW MEXICO GAS COMPANY, I...	012219	02/08/2019	GAS BILLS/GENERAL	101-1018-43780	2,766.18
NM RETIREE HEALTH CARE	020519	02/08/2019	BENEFIT PR ENDING 01/18/19	101-1001-41226	68.78
NM RETIREE HEALTH CARE	020519	02/08/2019	BENEFIT PR ENDING 01/18/19	101-1002-41226	77.33
NM RETIREE HEALTH CARE	020519	02/08/2019	BENEFIT PR ENDING 01/18/19	101-1003-41226	180.63
VERIZON WIRELESS	020519	02/08/2019	CELL PHONE BILLS/OPEN PO FY ...	101-1003-43775	110.78
NM RETIREE HEALTH CARE	020519	02/08/2019	BENEFIT PR ENDING 01/18/19	101-1004-41226	250.65
VERIZON WIRELESS	020519	02/08/2019	CELL PHONE BILLS/OPEN PO FY ...	101-1004-43775	110.78
NM RETIREE HEALTH CARE	020519	02/08/2019	BENEFIT PR ENDING 01/18/19	101-1007-41226	983.44
VERIZON WIRELESS	020519	02/08/2019	CELL PHONE BILLS/OPEN PO FY ...	101-1007-43775	464.24
NM RETIREE HEALTH CARE	020519	02/08/2019	BENEFIT PR ENDING 01/18/19	101-1008-41226	75.38
VERIZON WIRELESS	020519	02/08/2019	CELL PHONE BILLS/OPEN PO FY ...	101-1008-43775	108.90
NM RETIREE HEALTH CARE	020519	02/08/2019	BENEFIT PR ENDING 01/18/19	101-1009-41226	125.66
VERIZON WIRELESS	020519	02/08/2019	CELL PHONE BILLS/OPEN PO FY ...	101-1009-43775	55.40

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NM RETIREE HEALTH CARE	020519	02/08/2019	BENEFIT PR ENDING 01/18/19	101-1010-41226	35.78
VERIZON WIRELESS	020519	02/08/2019	CELL PHONE BILLS/OPEN PO FY ...	101-1010-43775	110.78
NM RETIREE HEALTH CARE	020519	02/08/2019	BENEFIT PR ENDING 01/18/19	101-1011-41226	263.50
VERIZON WIRELESS	020519	02/08/2019	CELL PHONE BILLS/OPEN PO FY ...	101-1011-43775	55.40
NM RETIREE HEALTH CARE	020519	02/08/2019	BENEFIT PR ENDING 01/18/19	101-1012-41226	44.33
NM RETIREE HEALTH CARE	020519	02/08/2019	BENEFIT PR ENDING 01/18/19	101-1014-41226	276.40
VERIZON WIRELESS	020519	02/08/2019	CELL PHONE BILLS/OPEN PO FY ...	101-1014-43775	110.78
NM RETIREE HEALTH CARE	020519	02/08/2019	BENEFIT PR ENDING 01/18/19	101-1016-41226	158.89
TRACTOR SUPPLY COMPANY	100059710	02/08/2019	4Hlth 35LB dog food	101-1008-44607	1,087.66
TRACTOR SUPPLY COMPANY	100059710	02/08/2019	Discount 10%	101-1008-44607	-125.80
MANANA	101-19	02/08/2019	Landscaping Services - Open PO...	101-1009-48599	900.00
SIERRA JOINT OFFICE ON AGING	12919	02/08/2019	SJOA-Subrecip.(Lodgers)FY18-19	101-1000-60725	11,703.50
PROFESSIONAL DOCUMENT SYS...	130487	02/08/2019	LASERFISCHE AGREEMENT REN...	101-1001-47410	2,407.77
SUN VALLEY, INC.	143389/6	02/08/2019	24 PK 1X2 - 24 GRADE STAKE	101-1009-44607	18.03
SUN VALLEY, INC.	143389/6	02/08/2019	SAKRETE GRAVEL MIX 80LB5	101-1009-44607	209.58
SUN VALLEY, INC.	143437/6	02/08/2019	Blue masking tape 1"	101-1014-43403	15.96
SUN VALLEY, INC.	143437/6	02/08/2019	Stucco Patch	101-1014-43403	72.68
SUN VALLEY, INC.	143437/6	02/08/2019	Blue Masking Tape 2"	101-1014-43403	29.96
SUN VALLEY, INC.	143437/6	02/08/2019	Power Grab adhesive	101-1014-43403	65.88
SUN VALLEY, INC.	143437/6	02/08/2019	Caulking latex brown	101-1014-43403	29.88
SUN VALLEY, INC.	143437/6	02/08/2019	caulking white	101-1014-43403	29.88
SUN VALLEY, INC.	143601/6	02/08/2019	15A125V ARMORED PLUG	101-1009-44607	3.21
SUN VALLEY, INC.	143601/6	02/08/2019	250' 16/3 SJEW WIRE	101-1009-44607	2.37
SUN VALLEY, INC.	143601/6	02/08/2019	3/4" X 1/2" SXS COUPLING	101-1009-44607	1.98
SUN VALLEY, INC.	143601/6	02/08/2019	5 PK 1/2" PVC STRAP	101-1009-44607	1.79
SUN VALLEY, INC.	143601/6	02/08/2019	1/2" 90 DEGREE PVC ELBOW	101-1009-44607	1.49
SUN VALLEY, INC.	143601/6	02/08/2019	1/2" SCH40 10' CONDUIT	101-1009-44607	54.78
SUN VALLEY, INC.	143601/6	02/08/2019	WHITE MARKING PAINT	101-1009-44607	11.58
SUN VALLEY, INC.	143601/6	02/08/2019	17OZ FLUO RED/ORG PAINT	101-1009-44607	11.58
SUN VALLEY, INC.	143601/6	02/08/2019	3/4" SCH40 10' CONDUIT	101-1009-44607	5.98
SUN VALLEY, INC.	143601/6	02/08/2019	1/2" LB ACCESS FITTING	101-1009-44607	3.29
ALBUQUERQUE PET MEMORIAL...	19400	02/08/2019	Animal cremation .50 per lb/An...	101-1008-45555	340.00
JAY RUBIN ATTORNEY AT LAW	212019	02/08/2019	LEAGAL SERVICES - OPEN PO FY...	101-1000-43597	5,407.06
BANK OF AMERICA	234558	02/08/2019	Leadership planner refill	101-1004-44606	55.95
BANK OF AMERICA	234558	02/08/2019	Franklin covey basics binder	101-1004-44606	74.95
BANK OF AMERICA	234558	02/08/2019	Her point of view planner refill	101-1004-44606	87.90
BANK OF AMERICA	234558	02/08/2019	Shipping	101-1004-44606	15.49
NM MUNICIPAL LEAGUE	262019	02/08/2019	30th Annual Municipal Day Feb ...	101-1003-42720	95.00
U.S. DISTRIBUTING, INC.	366906	02/08/2019	Battery/G-01327	101-1007-47420	55.78
ROTARY CLUB OF TORC	3866/3904	02/08/2019	Monthly Dues/Chief Aragon Rot...	101-1007-43770	110.00
ROTARY CLUB OF TORC	3949	02/08/2019	MONTHLY DUES - RENNE CANT...	101-1001-43770	55.00
SIERRA VETERINARY SERVICES,L...	48581	02/08/2019	Vet Services at Animal Shelter -...	101-1008-48599	261.08
AUTOMATED ELECTION SERVIC...	57037	02/08/2019	ELECTION SERVICES/EQUIPMEN...	101-1001-44607	8,696.95
REED'S TIRE CENTER	6086	02/08/2019	Tires 225/60r18	101-1007-47420	600.00
INTEGRATED TECHNOLOGIES G...	6505/6529	02/08/2019	IT SUPPORT FY 18-19	101-1004-48599	9,848.44
FOXWORTH-GALBRAITH	7431915	02/08/2019	block cap 6x4x16	101-1014-43403	15.92
FOXWORTH-GALBRAITH	7431915	02/08/2019	lumber 1x 4x10	101-1014-43403	16.47
FOXWORTH-GALBRAITH	7431915	02/08/2019	lumber 2x 6x10	101-1014-43403	66.50
FOXWORTH-GALBRAITH	7431915	02/08/2019	1 1/4 x 1 1/4 x 8 large corner	101-1014-43403	42.95
FOXWORTH-GALBRAITH	7431915	02/08/2019	power pro screws box 9x2 1/2	101-1014-43403	69.98
FOXWORTH-GALBRAITH	7431915	02/08/2019	lumber 1x 6x10	101-1014-43403	91.90
FOXWORTH-GALBRAITH	7431915	02/08/2019	lumber 1x8x10	101-1014-43403	142.20
FOXWORTH-GALBRAITH	7431915	02/08/2019	HB 5M 4x8x7/16	101-1014-43403	161.94
FOXWORTH-GALBRAITH	7431915	02/08/2019	gutter furrule	101-1014-43403	10.44
FOXWORTH-GALBRAITH	7431915	02/08/2019	Drain Gutter 5x10	101-1014-43403	179.88
FOXWORTH-GALBRAITH	7431915	02/08/2019	gutter down spout 3"	101-1014-43403	20.28
FOXWORTH-GALBRAITH	7431915	02/08/2019	power pro screws 9x3	101-1014-43403	69.98
FOXWORTH-GALBRAITH	7431915	02/08/2019	gutter spike	101-1014-43403	6.84
FOXWORTH-GALBRAITH	7431915	02/08/2019	gutter splicer	101-1014-43403	41.88
FOXWORTH-GALBRAITH	7431915	02/08/2019	gutter end cap	101-1014-43403	3.98



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FOXWORTH-GALBRAITH	7431915	02/08/2019	block 6x8x16	101-1014-43403	33.80
FOXWORTH-GALBRAITH	7431915	02/08/2019	gutter end cap type k	101-1014-43403	5.97
FOXWORTH-GALBRAITH	7432027	02/08/2019	Lumber 1x 8x10	101-1014-43403	94.80
FOXWORTH-GALBRAITH	7432027	02/08/2019	HB sm 4x8 x 7/16	101-1014-43403	161.94
FOXWORTH-GALBRAITH	7432390	02/08/2019	Cove molding 9/16 x 1 3/4 x 8	101-1014-43403	27.45
FOXWORTH-GALBRAITH	7432390	02/08/2019	corner molding 1 1/4 x 1 1/4 x 8	101-1014-43403	42.95
SIERRA AUTO/CARQUEST	ID-241017	02/08/2019	8 BLACK UV CBL TIE 7	101-1009-44607	188.40
SIERRA AUTO/CARQUEST	ID-241240	02/08/2019	Trailer connector, 7 & 4 prong/...	101-1014-47420	28.14
SIERRA AUTO/CARQUEST	ID-241241	02/08/2019	Thermostat - G-84204	101-1007-47420	16.57
SIERRA AUTO/CARQUEST	ID-241241	02/08/2019	Water Pump - G-84204	101-1007-47420	104.73
SIERRA AUTO/CARQUEST	ID-241838	02/08/2019	Coolant hose assy G-82672	101-1007-47420	74.99
SIERRA AUTO/CARQUEST	ID-241839	02/08/2019	O-rings	101-1007-47420	1.00
SIERRA AUTO/CARQUEST	ID-241839	02/08/2019	Serpentine belt	101-1007-47420	22.68
SIERRA AUTO/CARQUEST	ID-241839	02/08/2019	Coolant temp sensor	101-1007-47420	23.70
SIERRA AUTO/CARQUEST	ID-242067	02/08/2019	Rear brake rotors/G-81094 (601)	101-1007-47420	79.76
SIERRA AUTO/CARQUEST	ID-242067	02/08/2019	Brake pads	101-1007-47420	39.24
SIERRA AUTO/CARQUEST	ID-242179	02/08/2019	Starter for Ford F 250 2008Lic #...	101-1014-47420	119.36
TDS	JANUARY-TDS	02/08/2019	TDS FIBER INTERNET OPEN PO ...	101-1018-43780	6,268.86
BARTOO SAND & GRAVEL, INC.	M28465	02/08/2019	CRUSHER FINES	101-1009-47415	162.75
WEX BANK	01152019	02/15/2019	WEX fuel/ACO and Code compli...	101-1008-43316	21.47
DONNA FICK	01242019	02/15/2019	REFUND/NON-STERILIZED DEP...	101-1008-45555	25.00
JIM LEWIS	01252019	02/15/2019	REFUND/NON STERILIZED DEP...	101-1008-45555	25.00
QUEST DIAGNOSTICS LAB, INC.	020519-3	02/15/2019	Screening & MRO Fees- Parks	101-1009-44615	108.80
QUEST DIAGNOSTICS LAB, INC.	020519-5	02/15/2019	Screening & MRO Fee - City Ma...	101-1003-44615	54.40
TALON SEPTIC & POTTY SERVICE	021119	02/15/2019	Clean & Service Portables - Ope...	101-1009-47410	800.00
NM RETIREE HEALTH CARE	021319	02/15/2019	BENEFIT PR ENDING 01/04/19	101-1001-41226	68.78
NM RETIREE HEALTH CARE	021319	02/15/2019	BENEFIT PR ENDING 01/04/19	101-1002-41226	77.33
NM RETIREE HEALTH CARE	021319	02/15/2019	BENEFIT PR ENDING 01/04/19	101-1003-41226	71.02
NM RETIREE HEALTH CARE	021319	02/15/2019	BENEFIT PR ENDING 01/04/19	101-1004-41226	250.65
NM RETIREE HEALTH CARE	021319	02/15/2019	BENEFIT PR ENDING 01/04/19	101-1007-41226	983.44
NM RETIREE HEALTH CARE	021319	02/15/2019	BENEFIT PR ENDING 01/04/19	101-1008-41226	156.01
NM RETIREE HEALTH CARE	021319	02/15/2019	BENEFIT PR ENDING 01/04/19	101-1009-41226	125.66
NM RETIREE HEALTH CARE	021319	02/15/2019	BENEFIT PR ENDING 01/04/19	101-1010-41226	35.78
NM RETIREE HEALTH CARE	021319	02/15/2019	BENEFIT PR ENDING 01/04/19	101-1011-41226	263.50
NM RETIREE HEALTH CARE	021319	02/15/2019	BENEFIT PR ENDING 01/04/19	101-1012-41226	69.96
NM RETIREE HEALTH CARE	021319	02/15/2019	BENEFIT PR ENDING 01/04/19	101-1014-41226	292.43
NM RETIREE HEALTH CARE	021319	02/15/2019	BENEFIT PR ENDING 01/04/19	101-1016-41226	158.89
CITY UTILITIES	021319	02/15/2019	CITY LANDFILL BILLS - OPEN PO ...	101-1018-43780	229.68
CITY UTILITIES	021419	02/15/2019	CITY UTILITIES CYCLE A&B/OPEN...	101-1018-43780	2,139.27
SANDRA WHITEHEAD	021719	02/15/2019	ADVANCED PER DIEM/SANTA FE	101-1000-42310	117.60
TRACI L. BURNETTE	021719	02/15/2019	ADVANCED MILEAGE/SANTA FE	101-1010-42305	143.11
TRACI L. BURNETTE	021719	02/15/2019	ADVANCED PER DIEM/SANTA FE	101-1010-42310	117.60
RENEE L. CANTIN	021819	02/15/2019	ADVANCED PER DIEM/SANTA FE	101-1001-42310	216.00
QUEST DIAGNOSTICS LAB, INC.	030629-2	02/15/2019	Screening & MRO Fee/ ACO	101-1008-44615	163.20
XEROX CORP.	095761874	02/15/2019	METER USAGE - OPEN PO FY 18...	101-1012-44810	15.10
XEROX CORP.	095937959	02/15/2019	BASE CHARGE/METER USAGE O...	101-1001-44810	318.16
XEROX CORP.	095937960	02/15/2019	BASE CHARGE/METER USAGE FY...	101-1004-44810	244.10
XEROX CORP.	095937962	02/15/2019	Base Charge - Meter Usage Ope...	101-1007-44810	229.33
XEROX CORP.	095937964	02/15/2019	BASE CHARGE/METER USAGE O...	101-1002-60840	308.92
XEROX CORP.	095937981	02/15/2019	Base Charge/Meter Usage - Op...	101-1003-44810	272.30
BUILDOLGY INC.	34166d	02/15/2019	INFIELD MIX (SOFTBALL FIELD)	101-1009-44607	8,219.25
BUILDOLGY INC.	34166d	02/15/2019	INFIELD MIX (LITTLE LEAGUE FIE...	101-1009-44607	6,266.00
BUILDOLGY INC.	34166d	02/15/2019	DIRECT LOAD FREIGHT (22-25 T...	101-1009-44607	5,849.81
GEMALTO COGENT, INC	405361	02/15/2019	Background fingerprints/Alejan...	101-1007-48598	8.30
SIERRA VETERINARY SERVICES,L...	46619/46681	02/15/2019	Vet Services at Animal Shelter -...	101-1008-48599	180.81
B & H OIL CO.	47051	02/15/2019	Unleaded Fuel - Open PO FY 18...	101-1007-43316	2,176.94
B & H OIL CO.	47053	02/15/2019	Unleaded fuel - OPEN PO FY 18...	101-1012-43316	41.96
B & H OIL CO.	47059	02/15/2019	Unleaded Fuel - OPEN PO FY 18...	101-1014-43316	374.09
B & H OIL CO.	47060	02/15/2019	Unleaded Fuel - Open PO FY 18...	101-1009-43316	274.11
B & H OIL CO.	47060	02/15/2019	Diesel Fuel - Open PO FY 18/19	101-1009-43317	77.05

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
B & H OIL CO.	47061	02/15/2019	Unleaded Fuel - Open PO FY 18...	101-1008-43316	278.83
WARM SPRINGS RENT ALL	48877	02/15/2019	MINI EXCAVATOR	101-1009-43465	412.30
EWING IRRIGATION	6827756	02/15/2019	G4 SLND ASSY PEB/PGA	101-1009-47415	82.10
BSN SPORTS	904356756	02/15/2019	MAC ORANGE RUBBER ANCHOR..	101-1009-44609	11.16
BSN SPORTS	904356756	02/15/2019	MAC PRO BASE ANCHOR REPL 3...	101-1009-44609	27.99
BSN SPORTS	904356756	02/15/2019	DOUBLE FIRST BASE-REPL ANC...	101-1009-44609	64.00
FMH KUBOTA	C68138	02/15/2019	AIR CLEANER HOUSING	101-1009-47420	146.34
FMH KUBOTA	C68138	02/15/2019	FAN SUPPORT ASSY	101-1009-47420	142.11
FMH KUBOTA	C68138	02/15/2019	FAN ASSY	101-1009-47420	55.32
FMH KUBOTA	C68138	02/15/2019	DUST PAN ASSY	101-1009-47420	44.32
FMH KUBOTA	C68138	02/15/2019	WING BOLT	101-1009-47420	10.73
FMH KUBOTA	C68138	02/15/2019	COVER HOUSING	101-1009-47420	42.32
FMH KUBOTA	C68138	02/15/2019	FREIGHT	101-1009-47420	19.89
FMH KUBOTA	C68138	02/15/2019	DISK FAN	101-1009-47420	20.36
BOYS & GIRLS CLUB OF SIERRA ...	JULY THRU NOV	02/15/2019	JJAC OPEN PO FYE 18/19	101-1003-60784	28,811.83
GARY E. GAYLORD, CPA	TORC020919	02/15/2019	PROFESSIONAL SERVICES-CPA F...	101-1004-48596	646.80
INTERNAL SERVICE FUND	011919	02/22/2019	OIL-MAINT-SAFETY 01/19	101-1003-43316	15.00
INTERNAL SERVICE FUND	011919	02/22/2019	OIL-MAINT-SAFETY 01/19	101-1003-47420	23.89
INTERNAL SERVICE FUND	011919	02/22/2019	OIL-MAINT-SAFETY 01/19	101-1007-43316	52.00
INTERNAL SERVICE FUND	011919	02/22/2019	OIL-MAINT-SAFETY 01/19	101-1007-47420	33.05
INTERNAL SERVICE FUND	011919	02/22/2019	OIL-MAINT-SAFETY 01/19	101-1014-43316	15.00
INTERNAL SERVICE FUND	011919	02/22/2019	OIL-MAINT-SAFETY 01/19	101-1014-47420	24.01
RANDALL ARAGON	02072019	02/22/2019	80% of Chief Aragons monthly c...	101-1007-43775	83.98
BEATRICE SANDERS	021718	02/22/2019	MILEAGE DUE/SANTA FE	101-1002-42305	183.04
BEATRICE SANDERS	021718	02/22/2019	PER DIEM DUE/SANTA FE	101-1002-42310	155.00
SANDRA WHITEHEAD	021819	02/22/2019	PER DIEM DUE/SANTA FE	101-1000-42310	29.40
TRACI L. BURNETTE	021819	02/22/2019	MILEAGE DUE/SANTA FE	101-1010-42305	35.77
TRACI L. BURNETTE	021819	02/22/2019	PER DIEM DUE/SANTA FE	101-1010-42310	29.40
NM RETIREE HEALTH CARE	022019	02/22/2019	BENEFIT PR ENDING 02/01/19	101-1001-41226	68.78
WINDSTREAM CORPORATION	022019	02/22/2019	PHONE BILLS - OPEN PO FY 18/...	101-1001-43775	533.64
NM RETIREE HEALTH CARE	022019	02/22/2019	BENEFIT PR ENDING 02/01/19	101-1002-41226	77.33
WINDSTREAM CORPORATION	022019	02/22/2019	PHONE BILLS - OPEN PO FY 18/...	101-1002-43775	90.76
NM RETIREE HEALTH CARE	022019	02/22/2019	BENEFIT PR ENDING 02/01/19	101-1003-41226	220.78
WINDSTREAM CORPORATION	022019	02/22/2019	PHONE BILLS - OPEN PO FY 18/...	101-1003-43775	561.00
NM RETIREE HEALTH CARE	022019	02/22/2019	BENEFIT PR ENDING 02/01/19	101-1004-41226	250.65
WINDSTREAM CORPORATION	022019	02/22/2019	PHONE BILLS - OPEN PO FY 18/...	101-1004-43775	531.22
NM RETIREE HEALTH CARE	022019	02/22/2019	BENEFIT PR ENDING 02/01/19	101-1007-41226	983.44
WINDSTREAM CORPORATION	022019	02/22/2019	PHONE BILLS - OPEN PO FY 18/...	101-1007-43775	199.07
NM RETIREE HEALTH CARE	022019	02/22/2019	BENEFIT PR ENDING 02/01/19	101-1008-41226	75.38
WINDSTREAM CORPORATION	022019	02/22/2019	PHONE BILLS - OPEN PO FY 18/...	101-1008-43775	89.78
NM RETIREE HEALTH CARE	022019	02/22/2019	BENEFIT PR ENDING 02/01/19	101-1009-41226	125.66
WINDSTREAM CORPORATION	022019	02/22/2019	PHONE BILLS - OPEN PO FY 18/...	101-1009-43775	222.50
NM RETIREE HEALTH CARE	022019	02/22/2019	BENEFIT PR ENDING 02/01/19	101-1010-41226	35.78
WINDSTREAM CORPORATION	022019	02/22/2019	PHONE BILLS - OPEN PO FY 18/...	101-1010-43775	491.84
NM RETIREE HEALTH CARE	022019	02/22/2019	BENEFIT PR ENDING 02/01/19	101-1011-41226	263.50
WINDSTREAM CORPORATION	022019	02/22/2019	PHONE BILLS - OPEN PO FY 18/...	101-1011-43775	24.25
NM RETIREE HEALTH CARE	022019	02/22/2019	BENEFIT PR ENDING 02/01/19	101-1012-41226	37.92
WINDSTREAM CORPORATION	022019	02/22/2019	PHONE BILLS - OPEN PO FY 18/...	101-1012-43775	209.18
NM RETIREE HEALTH CARE	022019	02/22/2019	BENEFIT PR ENDING 02/01/19	101-1014-41226	257.74
WINDSTREAM CORPORATION	022019	02/22/2019	PHONE BILLS - OPEN PO FY 18/...	101-1014-43775	287.52
TURTLEBACK PEST CONTROL, L...	022019	02/22/2019	PEST CONTROL SERVICES - OPEN...	101-1014-44607	814.46
NM RETIREE HEALTH CARE	022019	02/22/2019	BENEFIT PR ENDING 02/01/19	101-1016-41226	158.89
SOUTHWEST SIGN SERVICE	10954	02/22/2019	4x6 tube frame bottom of sign	101-1007-44607	275.00
SOUTHWEST SIGN SERVICE	10954	02/22/2019	City sign permit	101-1007-44607	125.00
SOUTHWEST SIGN SERVICE	10954	02/22/2019	4x6 sign face per sketch/Police ...	101-1007-44607	382.69
SOUTHWEST SIGN SERVICE	10955	02/22/2019	City sign permit	101-1007-44607	125.00
SOUTHWEST SIGN SERVICE	10955	02/22/2019	Install set of letters	101-1007-44607	170.00
SOUTHWEST SIGN SERVICE	10955	02/22/2019	Material to install letterce and f...	101-1007-44607	15.00
SOUTHWEST SIGN SERVICE	10955	02/22/2019	8" black letters (police departm...	101-1007-44607	425.00
SOUTHWEST SIGN SERVICE	10955	02/22/2019	30"x20" printed badge decal	101-1007-44607	109.00

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
ALBUQUERQUE PET MEMORIAL...	19600	02/22/2019	Animal cremation .50 per lb/An...	101-1008-45555	244.60
STAPLES CONTRACT & COMME...	3403832951	02/22/2019	Lorell tripod base coat tree, silv...	101-1003-44606	27.30
STAPLES CONTRACT & COMME...	3403832951	02/22/2019	Full color 1-sided bus cards for...	101-1003-44606	16.24
STAPLES CONTRACT & COMME...	3403832951	02/22/2019	Full color 1-sided bus. cards for...	101-1003-44606	16.24
STAPLES CONTRACT & COMME...	3403832951	02/22/2019	Pentel sharp mech. pencils, 5m...	101-1003-44606	16.70
STAPLES CONTRACT & COMME...	3403832951	02/22/2019	Staples suction cups with hooks	101-1003-44606	6.02
STAPLES CONTRACT & COMME...	3403832951	02/22/2019	2019 At-A-Glance erasable wall ...	101-1003-44606	19.95
PATTILLO BROWN & HILL, LLP	396853	02/22/2019	ANNUAL AUDIT SERVICE/INTER...	101-1004-48596	22,545.88
BAKER & TAYLOR, INC.	4012457652	02/22/2019	Paperback books, open PO FY 1...	101-1016-44830	943.91
SHARE CORP.	76338	02/22/2019	CENTER PULL TOWELS WHITE	101-1009-44607	128.72
SHARE CORP.	76338	02/22/2019	MFT WHITE PAPER TOWELS	101-1009-44607	52.80
GRAINGER, INC.	9080607626	02/22/2019	Flourescent light T-8 2 bulb bal...	101-1014-43403	369.60
GARY E. GAYLORD, CPA	TORC021619	02/22/2019	PROFESSIONAL SERVICES-CPA F...	101-1004-48596	1,702.68
Fund 101 - General Total:					197,855.51

## Fund: 201 - Corrections

ADMINISTRATIVE OFFICE OF	020619	02/08/2019	DWI LAB FEES/PREVENTION FE...	201-1903-44805	264.00
NM JUDICIAL EDUCATION CENT...	020619	02/08/2019	JUDICIAL EDUCATION FEES	201-1903-44805	129.00
Fund 201 - Corrections Total:					393.00

## Fund: 209 - Fire

CITY UTILITIES	013119	02/01/2019	CITY UTILITIES CYCLE C&D/OPEN..	209-1603-43780	242.27
NEW MEXICO GAS COMPANY, I...	012219	02/08/2019	GAS BILLS/FIRE STATION	209-1603-43780	471.83
NEW MEXICO GAS COMPANY, I...	012219	02/08/2019	GAS BILLS/FIRE SOUTH STATION	209-1603-43780	306.82
KING'S LOCKSMITH	06704	02/08/2019	KEY FOR GENERATOR/SOUTH FI...	209-1603-47405	12.50
KING'S LOCKSMITH	06704	02/08/2019	H72 PT TRANSPONDER KEY	209-1603-47405	25.00
KING'S LOCKSMITH	06704	02/08/2019	KABA UNICAN LOCK COMBO C...	209-1603-47405	40.00
KING'S LOCKSMITH	06704	02/08/2019	SERVICE CALL/NORTH FIRE STA...	209-1603-47405	48.50
KING'S LOCKSMITH	06704	02/08/2019	SERVICE CALL/SOUTH FIRE STAT...	209-1603-47405	48.50
KING'S LOCKSMITH	06704	02/08/2019	SERVICE CALL/UNLOCK CHIEF'S ...	209-1603-47405	58.50
KING'S LOCKSMITH	06704	02/08/2019	Y11 KEY	209-1603-47405	6.60
KING'S LOCKSMITH	06704	02/08/2019	PROGRAM TRANSPONDER KEY	209-1603-47405	60.00
KING'S LOCKSMITH	06704	02/08/2019	KABA UNICAN LOCK COMBO C...	209-1603-47405	200.00
MEGAHERTZ COMPUTER CONS...	13982	02/08/2019	INTERNET SERVICE - OPEN PO F...	209-1603-43770	54.25
CITY UTILITIES	021419	02/15/2019	CITY UTILITIES CYCLE A&B/OPEN..	209-1603-43780	319.20
XEROX CORP.	095937969	02/15/2019	BASE CHARGE/METER USAGE FY...	209-1603-43770	316.30
TESTON'S FREEWAY CHEVRON	26695	02/15/2019	FUEL ALL TRUCKS - OPEN PO FY ...	209-1603-43316	115.69
WINDSTREAM CORPORATION	022019	02/22/2019	PHONE BILLS - OPEN PO FY 18/...	209-1603-43775	117.61
Fund 209 - Fire Total:					2,443.57

## Fund: 211 - Law Enforce Prot

JAFFEE BLOMQUIST	020319	02/01/2019	ADVANCED PER DIEM/ROSWELL	211-2003-42535	220.00
BANK OF AMERICA	142868	02/08/2019	Booster Pac Jump start	211-2003-47420	118.94
BANK OF AMERICA	142868	02/08/2019	7x7 canopy	211-2003-47420	64.99
BANK OF AMERICA	142868	02/08/2019	Folding table	211-2003-47420	71.46
BANK OF AMERICA	142868	02/08/2019	10x10 Canopy	211-2003-47420	80.75
BANK OF AMERICA	142868	02/08/2019	Coleman cooler	211-2003-47420	114.13
BANK OF AMERICA	142868	02/08/2019	Nikon coolpix camera	211-2003-47420	284.00
JAFFEE BLOMQUIST	020619	02/22/2019	PER DIEM DUE/ROSWELL	211-2003-42535	15.15
SIRCHIE FINGER PRINT LAB	0384926	02/22/2019	Evidence bag 4 x 7 1/2 100 count	211-2003-44573	48.92
SIRCHIE FINGER PRINT LAB	0384926	02/22/2019	NARK II MDMA reagent field test...	211-2003-44573	244.34
SIRCHIE FINGER PRINT LAB	0384926	02/22/2019	Evidence bags 7 1/2 x 10 1/2 10...	211-2003-44573	63.34
SIRCHIE FINGER PRINT LAB	0384926	02/22/2019	Currency/Coin Bags 100 count/...	211-2003-44573	40.69
V & V MANUFACTURING, INC	47366	02/22/2019	Badge ribbon rank change/Chief...	211-2003-44573	149.00
Fund 211 - Law Enforce Prot Total:					1,515.71

## Fund: 214 - Lodgers Tax

VETERANS MEMORIAL TRUST B...	10419	02/01/2019	TorC Veterans Memorial-Lodger..	214-2503-47406	803.40
GERONIMO TRAIL SCENIC BYW...	272019	02/15/2019	Geronimo Trail Grant/Funding -...	214-2503-48815	416.66
LAS CRUCES BULLETIN	319918	02/15/2019	Sales Tax	214-2503-47597	61.41
LAS CRUCES BULLETIN	319918	02/15/2019	Ad in the Las Cruces Leg Guide ...	214-2503-47597	750.00
Fund 214 - Lodgers Tax Total:					2,031.47

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Fund: 216 - Muni Street</b>					
MAINSTREET T OR C	1906	02/08/2019	MainStreet Great Blocks Foch St..	216-4503-48598	20,000.00
U.S. DISTRIBUTING, INC.	370669	02/08/2019	BATTERY 31-901 CT	216-4503-47420	101.20
SIERRA AUTO/CARQUEST	ID-241717	02/08/2019	Radiator Cap	216-4503-47420	3.90
SIERRA AUTO/CARQUEST	ID-241717	02/08/2019	Hella Buzzer- Oil Coolant	216-4503-47420	39.00
SIERRA AUTO/CARQUEST	ID-241899	02/08/2019	Alternator Fan Belts - G-31061	216-4503-47420	19.54
SIERRA AUTO/CARQUEST	ID-242159	02/08/2019	Starter Assy. - Bomag Roller	216-4503-47420	600.00
B & H OIL CO.	47054/46911	02/15/2019	Unleaded Fuel - Open PO FY 18...	216-4503-43316	232.29
B & H OIL CO.	47054/46911	02/15/2019	Diesel Fuel - Open PO FY 18/19	216-4503-43317	2,289.14
SOUTHWEST CONSTRUCTION P...	82798	02/15/2019	SHANK	216-4503-47420	218.40
SOUTHWEST CONSTRUCTION P...	82798	02/15/2019	SCARIFIER	216-4503-47420	111.00
INTERNAL SERVICE FUND	011919	02/22/2019	OIL-MAINT-SAFETY 01/19	216-4503-43316	2.82
INTERNAL SERVICE FUND	011919	02/22/2019	OIL-MAINT-SAFETY 01/19	216-4503-47420	80.27
<b>Fund 216 - Muni Street Total:</b>					<b>23,697.56</b>
<b>Fund: 294 - State Library</b>					
XEROX CORP.	095937978	02/15/2019	Meter Usage - Open PO FY 18/19	294-5003-48599	17.70
TDS	021919	02/22/2019	Internet Service/Library Open ...	294-5003-48830	108.45
WINDSTREAM CORPORATION	022019	02/22/2019	PHONE BILLS - OPEN PO FY 18/...	294-5003-43775	82.76
OCLC, INC.	DY31902CUMUL	02/22/2019	Renew OCLC Subscription for ILL...	294-5003-48830	2,500.00
<b>Fund 294 - State Library Total:</b>					<b>2,708.91</b>
<b>Fund: 295 - Muni Pool</b>					
CITY UTILITIES	013119	02/01/2019	CITY UTILITIES CYCLE C&D/OPEN..	295-4803-43780	2,695.10
NEW MEXICO GAS COMPANY, I...	012219	02/08/2019	GAS BILLS/SWIMMING POOL	295-4803-43780	2,536.01
NM RETIREE HEALTH CARE	020519	02/08/2019	BENEFIT PR ENDING 01/18/19	295-4803-41226	121.21
NMED ENVIRONMENTAL HEAL...	138605	02/08/2019	Pool operating permit renewal ...	295-4803-43770	150.00
NM RETIREE HEALTH CARE	021319	02/15/2019	BENEFIT PR ENDING 01/04/19	295-4803-41226	107.51
POOL PRO, LLC	190051	02/15/2019	Shipping	295-4803-44607	30.00
POOL PRO, LLC	190051	02/15/2019	.75x50' Pool rope for deep end...	295-4803-44607	75.00
NM RETIREE HEALTH CARE	022019	02/22/2019	BENEFIT PR ENDING 02/01/19	295-4803-41226	89.45
POOL PRO, LLC	190095	02/22/2019	6x6 Vinyl Stick-on depth marker	295-4803-43805	19.22
POOL PRO, LLC	190095	02/22/2019	Shipping	295-4803-44607	45.00
POOL PRO, LLC	190095	02/22/2019	12' Telescopic Pole for cleaning	295-4803-44607	53.62
POOL PRO, LLC	190095	02/22/2019	Safety Life Hook	295-4803-44615	29.39
POOL PRO, LLC	190095	02/22/2019	Sales Tax on labor @7.875%	295-4803-44810	8.66
POOL PRO, LLC	190095	02/22/2019	Labor 2hrs to troubleshoot chlor..	295-4803-44810	110.00
POOL PRO, LLC	190095	02/22/2019	Travel charge to troubleshoot p...	295-4803-44810	165.00
DESTINY MITCHELL	4439	02/22/2019	Lifeguard recertification for Alex..	295-4803-42720	175.00
DESTINY MITCHELL	4439	02/22/2019	Lifeguard Certification for Sava...	295-4803-42720	175.00
<b>Fund 295 - Muni Pool Total:</b>					<b>6,585.17</b>
<b>Fund: 302 - Elec Construction</b>					
NEW MEXICO FINANCE AUTHOR..	020619	02/08/2019	NMFA LOAN PMTS FY 18/19/T...	302-4603-12906	9,914.21
HEI, INC	JC1745	02/15/2019	Material	302-4603-80845	32,346.65
HEI, INC	JC1745	02/15/2019	Labor-Journeyman- Reg. Work ...	302-4603-80845	7,812.00
HEI, INC	JC1745	02/15/2019	Labor- Apprentice- Reg. Work H...	302-4603-80845	7,161.00
HEI, INC	JC1745	02/15/2019	Equipment	302-4603-80845	1,898.75
<b>Fund 302 - Elec Construction Total:</b>					<b>59,132.61</b>
<b>Fund: 303 - Vet Wall</b>					
COOPERATIVE EDUCATIONAL S...	24-084033	02/01/2019	Install Granite Wall of Names	303-4703-60840	7,245.29
WINDSTREAM CORPORATION	022019	02/22/2019	PHONE BILLS - OPEN PO FY 18/...	303-4703-43775	137.29
<b>Fund 303 - Vet Wall Total:</b>					<b>7,382.58</b>
<b>Fund: 305 - CI Gen</b>					
BAE SYSTEMS	364910	02/01/2019	E-MAIL SERVICE - OPEN PO FY ...	305-6003-43815	598.84
<b>Fund 305 - CI Gen Total:</b>					<b>598.84</b>
<b>Fund: 306 - CI Jt Uti</b>					
NEW MEXICO FINANCE AUTHOR..	020619	02/08/2019	NMFA LOAN PMTS FY 18/19/T...	306-6103-12902	10,022.32
NEW MEXICO FINANCE AUTHOR..	020619	02/08/2019	NMFA LOAN PMTS FY 18/19/T...	306-6103-12918	690.58
NEW MEXICO FINANCE AUTHOR..	020619	02/08/2019	NMFA LOAN PMTS FY 18/19/T...	306-6103-12919	7,598.71
<b>Fund 306 - CI Jt Uti Total:</b>					<b>18,311.61</b>

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Fund: 309 - USDA WWTP</b>					
SMITH ENGINEERING COMPANY	49221	02/08/2019	Engineering Services/WWTP Ph...	309-6403-60810	7,281.56
SMITH ENGINEERING COMPANY	49443	02/15/2019	Engineering Services/WWTP Ph...	309-6403-60810	3,236.25
<b>Fund 309 - USDA WWTP Total:</b>					<b>10,517.81</b>
<b>Fund: 312 - R&amp;R Airport</b>					
GARRETT WESTERN CONSTRUC...	APPLICATION 2	02/08/2019	Fuel Farm Schedule 3	312-8403-60599	38,830.02
GARRETT WESTERN CONSTRUC...	APPLICATION-3	02/15/2019	Fuel Farm Schedule 3	312-8403-60599	12,438.12
<b>Fund 312 - R&amp;R Airport Total:</b>					<b>51,268.14</b>
<b>Fund: 501 - Cemetary</b>					
HOT SPRINGS CEMETERY ASSOC...	020619	02/08/2019	Hot Springs Cemetery Assoc. Co...	501-1803-48599	1,000.00
CITY UTILITIES	021419	02/15/2019	CITY UTILITIES CYCLE A&B/OPEN...	501-1803-43780	265.49
<b>Fund 501 - Cemetary Total:</b>					<b>1,265.49</b>
<b>Fund: 502 - Util Office - Pool</b>					
CITY UTILITIES	013119	02/01/2019	CITY UTILITIES CYCLE C&D/OPEN...	502-3601-43780	412.71
NM RETIREE HEALTH CARE	020519	02/08/2019	BENEFIT PR ENDING 01/18/19	502-3601-41226	259.51
VERIZON WIRELESS	020519	02/08/2019	CELL PHONE BILLS/OPEN PO FY ...	502-3601-43775	110.78
NM RETIREE HEALTH CARE	021319	02/15/2019	BENEFIT PR ENDING 01/04/19	502-3601-41226	259.51
XEROX CORP.	095761871	02/15/2019	Xerox FY 18/19	502-3601-44810	523.82
B & H OIL CO.	47055	02/15/2019	UNLEADED FUEL OPEN PO FY 1...	502-3601-43316	434.35
NM RETIREE HEALTH CARE	022019	02/22/2019	BENEFIT PR ENDING 02/01/19	502-3601-41226	259.51
WINDSTREAM CORPORATION	022019	02/22/2019	PHONE BILLS - OPEN PO FY 18/...	502-3601-43775	599.06
XEROX CORP.	095461618	02/22/2019	Xerox FY 18/19	502-3601-44810	41.83
<b>Fund 502 - Util Office - Pool Total:</b>					<b>2,901.08</b>
<b>Fund: 503 - Electric</b>					
CITY UTILITIES	013119	02/01/2019	CITY UTILITIES CYCLE C&D/OPEN...	503-3702-43780	5,032.47
MARTO ELECTRIC, LLC	13022019-1	02/01/2019	Pole-East 9th Ave.	503-3702-80810	9,648.00
MARTO ELECTRIC, LLC	13022019-1	02/01/2019	Pole-East Riverside Dr.	503-3702-80810	9,648.00
MARTO ELECTRIC, LLC	13022019-1	02/01/2019	Pole-East 9th Ave./Cedar	503-3702-80810	19,296.00
TDS	DECEMBER-TDS	02/01/2019	TDS FIBER INTERNET OPEN PO ...	503-3702-43780	645.01
IRBY SUPPLY CO.	5011170162.001	02/01/2019	PULLING GRIPS	503-3702-44607	335.13
IRBY SUPPLY CO.	5011170162.001	02/01/2019	GLOVES- LARGE	503-3702-44607	466.80
NEW MEXICO GAS COMPANY, I...	012219	02/08/2019	GAS BILLS/ELECTRIC	503-3702-43780	81.31
NM RETIREE HEALTH CARE	020519	02/08/2019	BENEFIT PR ENDING 01/18/19	503-3702-41226	263.71
VERIZON WIRELESS	020519	02/08/2019	CELL PHONE BILLS/OPEN PO FY ...	503-3702-43775	55.40
SIERRA ELECTRIC CO-OP, INC.	020619	02/08/2019	MIMS CITY LIGHTS FY 18/19	503-3702-43780	582.59
SIERRA ELECTRIC CO-OP, INC.	020619	02/08/2019	POWER SERVICES FY18/19	503-3702-50795	162,270.57
BANK OF AMERICA	057996	02/08/2019	ONN TILTING TV WALL MOUNT	503-3702-44613	24.88
BANK OF AMERICA	057996	02/08/2019	VIZIO 50" TV	503-3702-44613	298.00
SSA SOLAR OF NM 4, LLC	10638	02/08/2019	POWER SERVICE/OPEN PO FY 1...	503-3702-50795	19,568.14
TRIPLE H SOLAR, LLC	166	02/08/2019	ENGINEERING SERVICE/OPEN P...	503-3702-48599	1,326.85
SIERRA AUTO/CARQUEST	ID-241386	02/08/2019	WB APWA- MARKING PAINT/W...	503-3702-47415	55.92
SIERRA AUTO/CARQUEST	ID-241386	02/08/2019	FS6 Gas- Electrical Insulator	503-3702-47415	845.99
SIERRA AUTO/CARQUEST	ID-241976	02/08/2019	FLAT WASHERS	503-3702-47415	5.56
TDS	JANUARY-TDS	02/08/2019	TDS FIBER INTERNET OPEN PO ...	503-3702-43780	657.01
NM RETIREE HEALTH CARE	021319	02/15/2019	BENEFIT PR ENDING 01/04/19	503-3702-41226	263.71
CITY UTILITIES	021319	02/15/2019	CITY LANDFILL BILLS - OPEN PO ...	503-3702-43780	63.82
CITY UTILITIES	021419	02/15/2019	CITY UTILITIES CYCLE A&B/OPEN...	503-3702-43780	315.70
XEROX CORP.	095937982	02/15/2019	BASE CHARGE/METER USAGE FY...	503-3702-44810	39.57
BOHANNAN HUSTON INC	104636	02/15/2019	Engineering Services/Cielo Vista...	503-3702-48599	812.34
TRI-STATE GENERATION & TRA...	301914	02/15/2019	POWER SERVICE FY18/19- WHE...	503-3702-50795	35,063.61
STAPLES CONTRACT & COMME...	3403266296	02/15/2019	Big & Tall Chair, Black	503-3702-44606	240.94
STAPLES CONTRACT & COMME...	3403266296	02/15/2019	Office Star Custom Oak Wood C...	503-3702-44606	318.00
B & H OIL CO.	47058	02/15/2019	UNLEADED FUEL FY 18/19	503-3702-43316	289.77
B & H OIL CO.	47058	02/15/2019	DIESEL FUEL FY 18/19	503-3702-43317	424.48
WESTERN AREA POWER ADMIN	JIPB1798A0119	02/15/2019	POWER SERVICE FY18/19	503-3702-50795	55,965.25
SAENZ CONSTRUCTION	021919	02/22/2019	Install Car Port Enclosure	503-3702-80845	3,348.31
NM RETIREE HEALTH CARE	022019	02/22/2019	BENEFIT PR ENDING 02/01/19	503-3702-41226	263.71
WINDSTREAM CORPORATION	022019	02/22/2019	PHONE BILLS - OPEN PO FY 18/...	503-3702-43775	42.05
ECONOLITE CONTROL PRODUC...	147933	02/22/2019	ALUMINUM PEDESTAL BASE- S...	503-3702-47415	330.00

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
WESTERN UNITED ELECTRIC	4129428	02/22/2019	WOOD POLE 40' CLASS 4 DF	503-3702-47415	10,956.75
WESTERN UNITED ELECTRIC	4129428	02/22/2019	WOOD POLE 35/4 DF W1.1G	503-3702-47415	12,880.50
Fund 503 - Electric Total:					352,725.85

## Fund: 504 - Water

CITY UTILITIES	013119	02/01/2019	CITY UTILITIES CYCLE C&D/OPEN..	504-3803-43780	8,211.97
BAKER UTILITY SUPPLY CORP.	259819	02/01/2019	PVC SCH 40 Pipe 4" x 20' Bell End	504-3803-44607	248.40
BAKER UTILITY SUPPLY CORP.	259819	02/01/2019	HDPE SIDR-7 PE4710 Poly Pipe ...	504-3803-44607	111.45
TDS	DECEMBER-TDS	02/01/2019	TDS FIBER INTERNET OPEN PO ...	504-3803-43780	645.01
NEW MEXICO GAS COMPANY, I...	012219	02/08/2019	GAS BILLS/WATER	504-3803-43780	200.96
TIMOTHY HANNA	020119	02/08/2019	PER DIEM DUE/LAS CRUCES	504-3803-42310	85.00
NM RETIREE HEALTH CARE	020519	02/08/2019	BENEFIT PR ENDING 01/18/19	504-3803-41226	142.99
VERIZON WIRELESS	020519	02/08/2019	CELL PHONE BILLS/OPEN PO FY ...	504-3803-43775	55.40
RED BUD SUPPLY, INC	160416	02/08/2019	28" Reflective Traffic Cones	504-3803-44615	364.10
BAKER UTILITY SUPPLY CORP.	260102	02/08/2019	KNIPLEX Adjustable Pliers Set 3pc..	504-3803-44613	160.00
BAKER UTILITY SUPPLY CORP.	260102	02/08/2019	Corp Stop No Lead 0.75" IPx QJ-...	504-3803-47415	912.40
BAKER UTILITY SUPPLY CORP.	260102	02/08/2019	Rubber MTR Gasket 3/4"x 1/8"	504-3803-47415	24.00
BAKER UTILITY SUPPLY CORP.	260102	02/08/2019	PVC SCH40 45 DEG ELL 4" SxS	504-3803-47415	73.60
BAKER UTILITY SUPPLY CORP.	260102	02/08/2019	Hymax 2 CPLG 2" 02.10-03.03	504-3803-47415	617.28
STEVE BELL CONSTRUCTION	C17502	02/08/2019	Bedding Sand	504-3803-47415	114.00
STEVE BELL CONSTRUCTION	C17502	02/08/2019	Basecourse	504-3803-47415	288.00
SIERRA AUTO/CARQUEST	ID-241239	02/08/2019	Front Brake Pads- Set/G-30761	504-3803-47420	40.98
TDS	JANUARY-TDS	02/08/2019	TDS FIBER INTERNET OPEN PO ...	504-3803-43780	657.01
QUEST DIAGNOSTICS LAB, INC.	020519-4	02/15/2019	Screening & MRO Fees - Water ...	504-3803-44615	54.40
NM RETIREE HEALTH CARE	021319	02/15/2019	BENEFIT PR ENDING 01/04/19	504-3803-41226	170.28
CITY UTILITIES	021419	02/15/2019	CITY UTILITIES CYCLE A&B/OPEN..	504-3803-43780	596.89
B & H OIL CO.	47057/46916	02/15/2019	Unleaded Fuel	504-3803-43316	372.70
B & H OIL CO.	47057/46916	02/15/2019	Diesel Fuel/ Def 2.5	504-3803-43317	202.38
CHERRILL'S WESTERN	572886	02/15/2019	Steel Toes Boots- Terry McLrath	504-3803-44615	150.00
TIMOTHY HANNA	59104	02/15/2019	REIMBURSEMENT/TESTING FEE	504-3803-47420	30.00
NM RETIREE HEALTH CARE	022019	02/22/2019	BENEFIT PR ENDING 02/01/19	504-3803-41226	142.99
WINDSTREAM CORPORATION	022019	02/22/2019	PHONE BILLS - OPEN PO FY 18/...	504-3803-43775	66.22
BAKER UTILITY SUPPLY CORP.	260215	02/22/2019	C-900 PVC Pipe 4"x20' DR18 CL...	504-3803-47415	501.60
BAKER UTILITY SUPPLY CORP.	260215	02/22/2019	HDPE SIDR-7 PE4710 Poly Pipe ...	504-3803-47415	111.45
Fund 504 - Water Total:					15,351.46

## Fund: 505 - Solid Waste

CITY UTILITIES	013119	02/01/2019	CITY UTILITIES CYCLE C&D/OPEN..	505-3904-43780	616.16
CHERRILL'S WESTERN	572882	02/01/2019	6 Work Shirts Scott Eversole	505-3904-42620	137.94
CHERRILL'S WESTERN	572882	02/01/2019	6 Work Jeans Scott Eversole	505-3904-42620	143.94
REED'S TIRE CENTER	6081	02/01/2019	2 flat repairs for SCSWA truck	505-3904-47420	75.73
TDS	DECEMBER-TDS	02/01/2019	TDS FIBER INTERNET OPEN PO ...	505-3904-43780	645.01
BORDER INTERNATIONAL, LLP	R400007448	02/01/2019	MODULE	505-3904-47420	658.77
BORDER INTERNATIONAL, LLP	R400007448	02/01/2019	TAX ON LABOR ONLY	505-3904-47420	24.58
BORDER INTERNATIONAL, LLP	R400007448	02/01/2019	SHOP FEE	505-3904-47420	31.68
BORDER INTERNATIONAL, LLP	R400007448	02/01/2019	LABOR COST	505-3904-47420	264.00
NEW MEXICO GAS COMPANY, I...	012219	02/08/2019	GAS BILLS/RECYCLE CENTER	505-3904-43780	174.95
NM RETIREE HEALTH CARE	020519	02/08/2019	BENEFIT PR ENDING 01/18/19	505-3904-41226	355.76
VERIZON WIRELESS	020519	02/08/2019	CELL PHONE BILLS/OPEN PO FY ...	505-3904-43775	55.40
SIERRA AUTO/CARQUEST	ID-241840	02/08/2019	Hyd Hose 85"	505-3904-47420	36.55
SIERRA AUTO/CARQUEST	ID-241840	02/08/2019	Hose crimps	505-3904-47420	12.00
SIERRA AUTO/CARQUEST	ID-241840	02/08/2019	Hyd Fittings	505-3904-47420	21.74
TDS	JANUARY-TDS	02/08/2019	TDS FIBER INTERNET OPEN PO ...	505-3904-43780	657.01
QUEST DIAGNOSTICS LAB, INC.	020519-1	02/15/2019	Screening Fees/ Solid Waste De...	505-3904-44615	54.40
CITY UTILITIES	021319	02/15/2019	CITY LANDFILL BILLS - OPEN PO ...	505-3904-34601	25,312.28
NM RETIREE HEALTH CARE	021319	02/15/2019	BENEFIT PR ENDING 01/04/19	505-3904-41226	347.84
XEROX CORP.	095967970/095937968	02/15/2019	LA6-283718 Meter Usage	505-3904-44810	21.82
B & H OIL CO.	47052	02/15/2019	Unleaded Fuel - Open PO FY 18...	505-3904-43316	378.47
B & H OIL CO.	47052	02/15/2019	Diesel Fuel - Open PO FY 18/19	505-3904-43317	2,310.25
CHERRILL'S WESTERN	572881	02/15/2019	Steel Toe Boots/Vanessa Alirez	505-3904-44615	150.00
CHERRILL'S WESTERN	572883	02/15/2019	Jacket/Scott Huron	505-3904-42620	65.00
INTERNAL SERVICE FUND	011919	02/22/2019	OIL-MAINT-SAFETY 01/19	505-3904-43316	194.50

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
INTERNAL SERVICE FUND	011919	02/22/2019	OIL-MAINT-SAFETY 01/19	505-3904-47420	143.82
NM RETIREE HEALTH CARE	022019	02/22/2019	BENEFIT PR ENDING 02/01/19	505-3904-41226	371.60
WINDSTREAM CORPORATION	022019	02/22/2019	PHONE BILLS - OPEN PO FY 18/...	505-3904-43775	163.02
Fund 505 - Solid Waste Total:					33,424.22
Fund: 506 - WWTP					
CITY UTILITIES	013119	02/01/2019	CITY UTILITIES CYCLE C&D/OPEN..	506-4005-43780	11,252.80
COVE ENVIRONMENTAL, LLC	111-1-19	02/01/2019	C.Dubia Chronic	506-4005-44605	600.00
COVE ENVIRONMENTAL, LLC	111-1-19	02/01/2019	P. Promelas Chronic * Shipping	506-4005-44605	1,200.00
PINNACLE PROPANE	17971/18082	02/01/2019	F/1 Cylinder- Propane	506-4005-43780	376.43
INTERLAB	22654	02/01/2019	TKN	506-4005-44605	280.00
INTERLAB	22654	02/01/2019	Chloride	506-4005-44605	139.30
INTERLAB	22654	02/01/2019	N03N (Nitrate)	506-4005-44605	105.00
INTERLAB	22654	02/01/2019	TDS	506-4005-44605	105.00
INTERLAB	22655	02/01/2019	TDS	506-4005-44605	15.00
INTERLAB	22655	02/01/2019	Chloride	506-4005-44605	19.90
INTERLAB	22655	02/01/2019	TKN	506-4005-44605	40.00
INTERLAB	22655	02/01/2019	N03N (Nitrate)	506-4005-44605	15.00
COOPERATIVE EDUCATIONAL S...	24-077213/24-079519	02/01/2019	UPDATE WA/WW IMPACT FEE ...	506-4005-48598	22,281.27
STAPLES CONTRACT & COMME...	3401478871	02/01/2019	Sharpie Markers, Blk/12 pk	506-4005-44606	11.02
STAPLES CONTRACT & COMME...	3401478871	02/01/2019	Staples Mouse Pad, 2pk	506-4005-44606	12.58
STAPLES CONTRACT & COMME...	3401478871	02/01/2019	Staples Shipping Tape, 6/pk	506-4005-44606	10.85
STAPLES CONTRACT & COMME...	3401478871	02/01/2019	Desk Pad Calendar	506-4005-44606	9.44
STAPLES CONTRACT & COMME...	3401478871	02/01/2019	Staples Paking Tape Dispenser	506-4005-44606	8.20
STAPLES CONTRACT & COMME...	3401478871	02/01/2019	AT-A-GLANCE Mini Monthly Wal...	506-4005-44606	21.76
STAPLES CONTRACT & COMME...	3401478871	02/01/2019	AT-A-GLANCE Erasable Wall Cal...	506-4005-44606	32.72
TDS	DECEMBER-TDS	02/01/2019	TDS FIBER INTERNET OPEN PO ...	506-4005-43780	645.01
NEW MEXICO GAS COMPANY, I...	012219	02/08/2019	GAS BILLS/VACUUM STATIONS	506-4005-43780	25.47
PATRICK LOVEALL	020119	02/08/2019	PER DIEM DUE/LAS CRUCES	506-4005-42310	85.00
NM RETIREE HEALTH CARE	020519	02/08/2019	BENEFIT PR ENDING 01/18/19	506-4005-41226	137.38
VERIZON WIRELESS	020519	02/08/2019	CELL PHONE BILLS/OPEN PO FY ...	506-4005-43775	110.78
JAMES, COOKE & HOBSON, INC.	228799	02/08/2019	Rental Control Panel,460/3/60 ...	506-4005-43416	1,576.88
U.S. DISTRIBUTING, INC.	363133	02/08/2019	31-901ct Battery - Bobcat S220	506-4005-47420	88.95
FOXWORTH-GALBRAITH	7432516	02/08/2019	Finishing Nails	506-4005-43805	2.96
FOXWORTH-GALBRAITH	7432516	02/08/2019	Square Speedlite Hi- Viz Org 8"	506-4005-43805	3.29
FOXWORTH-GALBRAITH	7432516	02/08/2019	Threshold Alum Saddle 36"	506-4005-43805	7.99
FOXWORTH-GALBRAITH	7432516	02/08/2019	Trim X Wide SS 2x36"	506-4005-43805	26.07
FOXWORTH-GALBRAITH	7432516	02/08/2019	Casing C-100 14'	506-4005-43805	46.13
USA BLUEBOOK	800467/801009	02/08/2019	Gojo Hand Cleaner w/Pump	506-4005-44607	81.75
USA BLUEBOOK	800467/801009	02/08/2019	Glass Fiber Filters, Box/100	506-4005-44607	40.45
USA BLUEBOOK	800467/801009	02/08/2019	Purell Instant Hand Cleanser, 4o...	506-4005-44607	43.08
USA BLUEBOOK	800467/801009	02/08/2019	PH Buffer Pack	506-4005-44607	40.95
TDS	JANUARY-TDS	02/08/2019	TDS FIBER INTERNET OPEN PO ...	506-4005-43780	657.01
NM RETIREE HEALTH CARE	021319	02/15/2019	BENEFIT PR ENDING 01/04/19	506-4005-41226	137.38
CITY UTILITIES	021419	02/15/2019	CITY UTILITIES CYCLE A&B/OPEN..	506-4005-43780	223.82
FORT BEND SERVICES, INC.	0219778	02/15/2019	CationicPolymer For Process Co...	506-4005-44605	2,200.00
FORT BEND SERVICES, INC.	0219778	02/15/2019	Fuel Surcharge	506-4005-44605	42.16
SUMMIT TRUCK GROUP	20196634	02/15/2019	Exhaust Brake	506-4005-80810	216.00
SUMMIT TRUCK GROUP	20196634	02/15/2019	Item W- Air Ride Seats	506-4005-80810	485.00
SUMMIT TRUCK GROUP	20196634	02/15/2019	Tarp w/Spring Rewind	506-4005-80810	1,100.00
SUMMIT TRUCK GROUP	20196634	02/15/2019	300Hp/600 Torque Cummins B6...	506-4005-80810	1,817.00
SUMMIT TRUCK GROUP	20196634	02/15/2019	5 yd Dump Body w/ Standard H...	506-4005-80810	14,167.00
SUMMIT TRUCK GROUP	20196634	02/15/2019	Item 24-2019 International MV...	506-4005-80810	67,987.00
SUMMIT TRUCK GROUP	20196634	02/15/2019	Extended Engine Warranty 36-...	506-4005-80810	960.00
SUMMIT TRUCK GROUP	20196634	02/15/2019	Item Q- Heated Mirrors	506-4005-80810	175.00
B & H OIL CO.	47056	02/15/2019	Unleaded Fuel	506-4005-43316	434.55
B & H OIL CO.	47056	02/15/2019	Diesel Fuel	506-4005-43317	86.62
PATRICK LOVEALL	59142	02/15/2019	REIMBURSEMENT/TESTING FEE	506-4005-42720	30.00
DPC INDUSTRIES, INC.	DE74000019.-19	02/15/2019	Demurrage/Rental of Chlorine ...	506-4005-44607	50.00
INTERNAL SERVICE FUND	011919	02/22/2019	OIL-MAINT-SAFETY 01/19	506-4005-47420	10.30
NM RETIREE HEALTH CARE	022019	02/22/2019	BENEFIT PR ENDING 02/01/19	506-4005-41226	137.38

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
SAFETY MEETING OUTLINES, IN...	022019	02/22/2019	1 yr Subscription- Safety Meeti...	506-4005-43770	82.00
WINDSTREAM CORPORATION	022019	02/22/2019	PHONE BILLS - OPEN PO FY 18/...	506-4005-43775	99.47
FORT BEND SERVICES, INC.	0220763	02/22/2019	Fuel Surcharge	506-4005-44605	40.46
FORT BEND SERVICES, INC.	0220763	02/22/2019	CationicPolymer For Process Co...	506-4005-44605	2,200.00
NM RECYCLING COALITION	1219	02/22/2019	Membership Annual Dues	506-4005-43770	200.00
INTERLAB	22646	02/22/2019	Bod-Effluent	506-4005-44605	140.00
INTERLAB	22646	02/22/2019	TSS-Influent	506-4005-44605	188.00
INTERLAB	22646	02/22/2019	Cadmium	506-4005-44605	300.00
INTERLAB	22646	02/22/2019	Acrylonitrile	506-4005-44605	840.00
INTERLAB	22646	02/22/2019	TSS-Effluent	506-4005-44605	60.00
INTERLAB	22646	02/22/2019	Bod-Influent	506-4005-44605	140.00
INTERLAB	22677	02/22/2019	Total Nitrogen	506-4005-44605	60.00
INTERLAB	22677	02/22/2019	Oil & Grease	506-4005-44605	45.00
INTERLAB	22677	02/22/2019	Total Phosphorous	506-4005-44605	18.00
INTERLAB	22677	02/22/2019	Hexachlorobenzene	506-4005-44605	86.04
STAPLES CONTRACT & COMME...	3404648620	02/22/2019	Staples Smooth paper Clips, 100...	506-4005-44606	11.60
STAPLES CONTRACT & COMME...	3404648620	02/22/2019	HP 63 Black/ Color Ink Cartridge...	506-4005-44606	79.88
STAPLES CONTRACT & COMME...	3404648620	02/22/2019	Staples Manila File Folders 50/...	506-4005-44606	30.09
STAPLES CONTRACT & COMME...	3404648620	02/22/2019	Victor Desktop Calculator	506-4005-44606	14.18
STAPLES CONTRACT & COMME...	3404648620	02/22/2019	Liquid Dial Soap Refill	506-4005-44606	12.96
STAPLES CONTRACT & COMME...	3404648620	02/22/2019	Brother TZE241 Label Maker Ta...	506-4005-44606	26.38
STAPLES CONTRACT & COMME...	3404648620	02/22/2019	Lysol Disinfecting Wipes 4/pk	506-4005-44606	14.81
REED'S TIRE CENTER	6173	02/22/2019	Tire Repair( split rim)	506-4005-47420	90.00
REED'S TIRE CENTER	6173	02/22/2019	New Tube	506-4005-47420	28.51
SHARE CORP.	82127	02/22/2019	Green Muncher- 1 case w/ Dis...	506-4005-43416	499.00
Fund 506 - WWTP Total:					135,721.01

## Fund: 507 - Solid Waste Transfer Station

SUN VALLEY, INC.	143504/6	02/08/2019	MP Basic 6 pk " 3/8" roller cover..	507-4203-44607	17.98
SUN VALLEY, INC.	143504/6	02/08/2019	3 pk flyt soapstone refill, dumps..	507-4203-44607	5.58
SUN VALLEY, INC.	143504/6	02/08/2019	75 ct clorox lemon wipes	507-4203-44607	32.45
SUN VALLEY, INC.	143504/6	02/08/2019	Pine sol cleaner, clean recycle r...	507-4203-44607	8.59
XEROX CORP.	095967970/095937968	02/15/2019	E18-082733 Base Charge/Meter..	507-4203-44810	96.79
PARADIGM SOFTWARE, LLC	10986	02/15/2019	TCNM-Escrow Agreement	507-4203-47410	200.00
B & H OIL CO.	46958	02/15/2019	Diesel for Bulk Tank - Open PO ...	507-4203-43317	709.99
Fund 507 - Solid Waste Transfer Station Total:					1,071.38

## Fund: 508 - Golf Course

REED'S TIRE CENTER	6085	02/01/2019	228/75015 HI RUN 10 PLY	508-4303-47420	172.00
SUN VALLEY, INC.	143388/6	02/08/2019	LTX WHITE TRAFFIC PAINT	508-4303-45555	104.97
SUN VALLEY, INC.	143388/6	02/08/2019	PSS GAL RED MARK PAINT	508-4303-45555	98.97
SUN VALLEY, INC.	143388/6	02/08/2019	PSS GAL BLU MARK PAINT	508-4303-45555	81.43
SUN VALLEY, INC.	143388/6	02/08/2019	3" WHT DBL CHIP BRUSH	508-4303-45555	47.90
SUN VALLEY, INC.	143515/6	02/08/2019	FORG BYPASS PRUNER	508-4303-45555	21.99
SUN VALLEY, INC.	143515/6	02/08/2019	9 - 1/2 " TONG/GROOVE PLIER	508-4303-45555	14.99
SUN VALLEY, INC.	143515/6	02/08/2019	SLIME, GALLON	508-4303-45555	67.98
SUN VALLEY, INC.	143515/6	02/08/2019	16" TG/GRV PLIERS	508-4303-45555	29.99
SUN VALLEY, INC.	143515/6	02/08/2019	LHSP SCOOPING SHOVEL	508-4303-45555	41.98
SUN VALLEY, INC.	143515/6	02/08/2019	LHRP DIGGING SHOVEL	508-4303-45555	41.98
SUN VALLEY, INC.	143515/6	02/08/2019	32" BYPASS LOPPER	508-4303-45555	26.90
SUN VALLEY, INC.	143515/6	02/08/2019	ELECTRIC HEATER	508-4303-45555	59.99
TRACTOR SUPPLY COMPANY	200149410	02/08/2019	4 CYL 25CC FC BRUSHCUTTER 2 ...	508-4303-45555	229.99
CITY UTILITIES	021419	02/15/2019	CITY UTILITIES CYCLE A&B/OPEN..	508-4303-43780	785.83
WINDSTREAM CORPORATION	022019	02/22/2019	PHONE BILLS - OPEN PO FY 18/...	508-4303-43775	192.15
B & H OIL CO.	46988	02/22/2019	40530W Filter	508-4303-43316	9.85
B & H OIL CO.	46988	02/22/2019	Unleaded - Bulk	508-4303-43316	485.88
B & H OIL CO.	46988	02/22/2019	DYED Diesel - Bulk	508-4303-43317	663.75
B & H OIL CO.	46988	02/22/2019	40510W Filter	508-4303-43317	9.85
Fund 508 - Golf Course Total:					3,188.37

## Fund: 509 - Muni Airport

NM RETIREE HEALTH CARE	020519	02/08/2019	BENEFIT PR ENDING 01/18/19	509-4403-41226	29.86
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## EOM AP Report

Payment Dates: 02/01/2019 - 02/28/2019

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
VERIZON WIRELESS	020519	02/08/2019	CELL PHONE BILLS/OPEN PO FY ...	509-4403-43775	55.40
U.S. DISTRIBUTING, INC.	370668	02/08/2019	BATTERY - C-30 CHEVY FUEL TR...	509-4403-47420	57.15
U.S. DISTRIBUTING, INC.	370670	02/08/2019	BATTERIES - G-26534	509-4403-47420	202.40
QUEST DIAGNOSTICS LAB, INC.	020519	02/15/2019	Screening Fees/ Airport Depart...	509-4403-44615	54.40
NM RETIREE HEALTH CARE	021319	02/15/2019	BENEFIT PR ENDING 01/04/19	509-4403-41226	29.86
B & H OIL CO.	47062	02/15/2019	Unleaded Fuel - Open PO FY 18...	509-4403-43316	75.57
NM RETIREE HEALTH CARE	022019	02/22/2019	BENEFIT PR ENDING 02/01/19	509-4403-41226	42.82
WINDSTREAM CORPORATION	022019	02/22/2019	PHONE BILLS - OPEN PO FY 18/...	509-4403-43775	383.79
Fund 509 - Muni Airport Total:					931.25
Grand Total:					931,022.60

## Report Summary

## Fund Summary

Fund	Payment Amount
101 - General	197,855.51
201 - Corrections	393.00
209 - Fire	2,443.57
211 - Law Enforce Prot	1,515.71
214 - Lodgers Tax	2,031.47
216 - Muni Street	23,697.56
294 - State Library	2,708.91
295 - Muni Pool	6,585.17
302 - Elec Construction	59,132.61
303 - Vet Wall	7,382.58
305 - CI Gen	598.84
306 - CI Jt Util	18,311.61
309 - USDA WWTP	10,517.81
312 - R&R Airport	51,268.14
501 - Cemetary	1,265.49
502 - Util Office - Pool	2,901.08
503 - Electric	352,725.85
504 - Water	15,351.46
505 - Solid Waste	33,424.22
506 - WWTP	135,721.01
507 - Solid Waste Transfer Station	1,071.38
508 - Golf Course	3,188.37
509 - Muni Airport	931.25
<b>Grand Total:</b>	<b>931,022.60</b>

## Account Summary

Account Number	Account Name	Payment Amount
101-1000-42310	PER DIEM-GOVERNING B...	147.00
101-1000-43597	ATTORNEY FEES-GOVERN...	7,372.74
101-1000-44606	OFFICE SUPPLIES-GOVERN...	60.68
101-1000-60725	GRANTS TO SUB-RECIPE...	11,703.50
101-1001-41226	RETIREE INSURANCE-OFF ...	205.34
101-1001-42310	PER DIEM-OFFICE OF CITY...	216.00
101-1001-43740	PRINTING/PUBLISHING	200.22
101-1001-43770	SUBSCRIPTION & DUES	55.00
101-1001-43775	TELEPHONE	533.64
101-1001-44606	OFFICE SUPPLIES	212.71
101-1001-44607	FIELD SUPPLIES (ELECTION...	8,696.95
101-1001-44810	EQUIPMENT & MACHINE...	318.16
101-1001-47410	MAINTENANCE CONTRAC...	2,407.77
101-1002-41226	RETIREE INSURANCE-MUN...	231.99
101-1002-42305	MILEAGE REIMBURSEME...	183.04
101-1002-42310	PER DIEM-MUNI COURT	155.00
101-1002-43775	TELEPHONE	90.76
101-1002-60840	OTHER CAP PUR/AOC/JID ...	308.92
101-1003-41226	RETIREE INSURANCE-OFF ...	472.43
101-1003-42720	EMPLOYEE TRAINING-OFF...	95.00
101-1003-43316	GAS & OIL	15.00
101-1003-43775	TELEPHONE	671.78
101-1003-44606	OFFICE SUPPLIES	102.45
101-1003-44615	SAFETY EQUIPMENT	54.40
101-1003-44810	EQUIPMENT & MACHINE...	272.30
101-1003-47420	MAINTENANCE VEHICLE/...	23.89
101-1003-60784	Grant Expenses	28,811.83
101-1004-41226	RETIREE INSURANCE-ADM...	751.95
101-1004-43775	TELEPHONE	642.00
101-1004-44606	OFFICE SUPPLIES	1,962.34

## Account Summary

Account Number	Account Name	Payment Amount
101-1004-44810	EQUIPMENT & MACHINE...	244.10
101-1004-48596	AUDIT CONTRACT-ADMIN...	24,895.36
101-1004-48599	OTHER CONTRACTUAL SE...	9,848.44
101-1007-41226	RETIREE INSURANCE-POLI...	2,950.32
101-1007-42620	UNIFORM/LINEN-POLICE ...	170.85
101-1007-43316	GAS & OIL	2,228.94
101-1007-43770	SUBSCRIPTION & DUES	110.00
101-1007-43775	TELEPHONE	747.29
101-1007-44607	FIELD SUPPLIES	1,824.48
101-1007-44810	EQUIPMENT & MACHINE...	229.33
101-1007-47420	MAINTENANCE VEHICLE/...	1,051.50
101-1007-48598	PROFESSIONAL SERVICES	538.30
101-1008-41226	RETIREE INSURANCE-COD...	306.77
101-1008-43316	GAS & OIL	300.30
101-1008-43775	TELEPHONE	198.68
101-1008-44607	FIELD SUPP-CODE ENF/AN...	961.86
101-1008-44615	SAFETY EQUIPMENT	163.20
101-1008-44810	EQUIPMENT & MACHINE...	430.00
101-1008-45555	Miscellaneous Exp	634.60
101-1008-48599	OTHER CONTRACTUAL SE...	1,157.36
101-1009-41226	RETIREE INSURANCE-MUN...	376.98
101-1009-42620	UNIFORMS/LINEN-MUNI ...	60.00
101-1009-43316	GAS & OIL	274.11
101-1009-43317	DIESEL-RECREATION	77.05
101-1009-43465	RENT OF EQUIPMENT	412.30
101-1009-43775	TELEPHONE	277.90
101-1009-44607	FIELD SUPPLIES-MUNI RE...	22,357.34
101-1009-44609	RECREATION SUPPLIES-M...	622.31
101-1009-44615	SAFETY EQUIPMENT	108.80
101-1009-47410	Maintenance Contracts	800.00
101-1009-47415	MAINTENANCE-GROUNDS	244.85
101-1009-47420	MAINTENANCE VEHICLE/...	481.39
101-1009-48599	OTHER CONTRACTUAL SE...	900.00
101-1010-41226	RETIREE INSURANCE-BUIL...	107.34
101-1010-42305	MILEAGE REIMBURSEME...	178.88
101-1010-42310	PER DIEM-BLDG INSPECT...	147.00
101-1010-43775	TELEPHONE	602.62
101-1011-41226	RETIREE INSURANCE-STRE...	790.50
101-1011-43775	TELEPHONE	79.65
101-1012-41226	RETIREE INSURANCE-FLEE...	152.21
101-1012-43316	GAS & OIL	41.96
101-1012-43775	TELEPHONE	209.18
101-1012-44810	EQUIPMENT & MACHINE...	15.10
101-1014-41226	RETIREE INSURANCE-FACI...	826.57
101-1014-43316	GAS & OIL	389.09
101-1014-43403	REGULAR BUILDING MAI...	2,441.48
101-1014-43775	TELEPHONE	398.30
101-1014-44607	FIELD SUPPLIES-FACILITY ...	814.46
101-1014-47410	MAINTENANCE CONTRAC...	53.94
101-1014-47420	MAINTENANCE-VEHICLE/...	171.51
101-1016-41226	RETIREE INSURANCE-LIBR...	476.67
101-1016-44830	CITY BOOK PURCHASING-L...	943.91
101-1017-48599	OTHER CONTRACTUAL SE...	20,058.72
101-1018-43780	UTILITIES	25,745.92
101-1099-34348	RENT OF PUBLIC FACILITIES	250.00
201-1903-44805	AUTO/LAB/DWI/JUD ED	393.00
209-1603-43316	GAS & OIL	115.69
209-1603-43770	SUBSCRIPTION & DUES	370.55

## Account Summary

Account Number	Account Name	Payment Amount
209-1603-43775	TELEPHONE	117.61
209-1603-43780	UTILITIES	1,340.12
209-1603-47405	MAINTENANCE-BUILDING...	499.60
211-2003-42535	EMPLOYEE TRAINING	235.15
211-2003-44573	UNIFORM & EQUIPMENT	546.29
211-2003-47420	MAINTENANCE-VEHICLE/...	734.27
214-2503-47406	PROMOTIONAL/ADVERTIS...	803.40
214-2503-47597	9% ADVERTISING/MARKET...	811.41
214-2503-48815	SERVICE CONTRACTS-LO...	416.66
216-4503-43316	GAS & OIL	235.11
216-4503-43317	DIESEL FUEL-STREET MAI...	2,289.14
216-4503-47420	MAINT.VEHICLE/FURN/E...	1,173.31
216-4503-48598	PROFESSIONAL SERVICES	20,000.00
294-5003-43775	TELEPHONE	82.76
294-5003-48599	OTHER CONTRACTUAL SE...	17.70
294-5003-48830	LIBRARY ACQUISITION (B...	2,608.45
295-4803-41226	RETIREE INSURANCE-MUN...	318.17
295-4803-42720	EMPLOYEE TRAINING-M...	350.00
295-4803-43770	SUBSCRIPTION & DUES	150.00
295-4803-43780	UTILITIES-MUNI POOL	5,231.11
295-4803-43805	BUILDINGS/STRUCTURES	19.22
295-4803-44607	FIELD SUPPLIES-MUNI PO...	203.62
295-4803-44615	SAFETY EQUIPMENT	29.39
295-4803-44810	EQMT/MACHINERY-MUNI...	283.66
302-4603-12906	CWPA TORC 6 OPERATING	9,914.21
302-4603-80845	CONSTRUCTION COSTS-G...	49,218.40
303-4703-43775	TELEPHONE	137.29
303-4703-60840	CONSTRUCTION COSTS	7,245.29
305-6003-43815	SOFTWARE LIC/SOFTWAR...	598.84
306-6103-12902	CWPA TORC 2 OPERATING	10,022.32
306-6103-12918	CWPA TORC 18 OPERATI...	690.58
306-6103-12919	CWPA TORC 19 OPERATI...	7,598.71
309-6403-60810	USDA GRANT	10,517.81
312-8403-60599	AIRPORT FUEL FARM GR...	51,268.14
501-1803-43780	UTILITIES	265.49
501-1803-48599	OTHER CONTRACTUAL SE...	1,000.00
502-3601-41226	RETIREE INSURANCE-UTIL...	778.53
502-3601-43316	GAS & OIL	434.35
502-3601-43775	TELEPHONE	709.84
502-3601-43780	UTILITIES	412.71
502-3601-44810	EQUIPMENT & MACHINE	565.65
503-3702-41226	RETIREE INSURANCE-ELEC...	791.13
503-3702-43316	GAS & OIL	289.77
503-3702-43317	DIESEL FUEL-ELECTRIC DIV...	424.48
503-3702-43775	TELEPHONE	97.45
503-3702-43780	UTILITIES	7,377.91
503-3702-44606	OFFICE SUPPLIES	558.94
503-3702-44607	FIELD SUPPLIES	801.93
503-3702-44613	NON-CAPITAL EQUIPMENT	322.88
503-3702-44810	EQUIPMENT/MACHINERY...	39.57
503-3702-47415	MAINTENANCE/GROUNDS...	25,074.72
503-3702-48599	OTHER CONTRACTUAL SE...	2,139.19
503-3702-50795	WHOLESALE POWER COS...	272,867.57
503-3702-80810	OTHER CAPITAL EQUIPM...	38,592.00
503-3702-80845	OTHER CAPITAL PURCHAS...	3,348.31
504-3803-41226	RETIREE INSURANCE-WAT...	456.26
504-3803-42310	PER DIEM-WATER DIVISI...	85.00
504-3803-43316	GAS & OIL	372.70

**Account Summary**

Account Number	Account Name	Payment Amount
504-3803-43317	DIESEL-WATER DIVISION	202.38
504-3803-43775	TELEPHONE	121.62
504-3803-43780	UTILITIES	10,311.84
504-3803-44607	FIELD SUPPLIES-WATER D...	359.85
504-3803-44613	NON-CAPITAL EQUIPMENT	160.00
504-3803-44615	SAFETY EQUIPMENT	568.50
504-3803-47415	MAINTENANCE-GROUNDS..	2,642.33
504-3803-47420	MAINTENANCE-VEHICLE/...	70.98
505-3904-34601	WASTE DISPOSAL	25,312.28
505-3904-41226	RETIREE INSURANCE-SOLI...	1,075.20
505-3904-42620	UNIFORM/LINEN-SOLID ...	346.88
505-3904-43316	GAS & OIL	572.97
505-3904-43317	DIESEL FUEL-SOLID WASTE..	2,310.25
505-3904-43775	TELEPHONE	218.42
505-3904-43780	UTILITIES	2,093.13
505-3904-44615	SAFETY EQUIPMENT	204.40
505-3904-44810	EQUIPMENT & MACHINE...	21.82
505-3904-47420	MAINTENANCE-VEHICLE/...	1,268.87
506-4005-41226	RETIREE INSURANCE-WAS...	412.14
506-4005-42310	PER DIEM-WASTEWATER ...	85.00
506-4005-42720	EMPLOYEE TRAINING-WA...	30.00
506-4005-43316	GAS & OIL	434.55
506-4005-43317	DIESEL FUEL-WASTEWAT...	86.62
506-4005-43416	O & M PURCHASES-WAST...	2,075.88
506-4005-43770	SUBSCRIPTION & DUES	282.00
506-4005-43775	TELEPHONE	210.25
506-4005-43780	UTILITIES	13,180.54
506-4005-43805	BUILDINGS/STRUCTURES	86.44
506-4005-44605	CHEMICALS/LABORATORY...	8,878.86
506-4005-44606	OFFICE SUPPLIES	296.47
506-4005-44607	FIELD SUPPLIES-WASTEW...	256.23
506-4005-47420	MAINTENANCE-VEHICLE/...	217.76
506-4005-48598	PROFESSIONAL SERVICES	22,281.27
506-4005-80810	OTHER CAPITAL EQUIPM...	86,907.00
507-4203-43317	DIESEL FUEL-LANDFILL	709.99
507-4203-44607	FIELD SUPPLIES	64.60
507-4203-44810	EQUIPMENT & MACHINE...	96.79
507-4203-47410	MAINTENANCE CONTRAC...	200.00
508-4303-43316	GAS & OIL	495.73
508-4303-43317	DIESEL FUEL	673.60
508-4303-43775	TELEPHONE	192.15
508-4303-43780	UTILITIES	785.83
508-4303-45555	MISC EXPENSE	869.06
508-4303-47420	MAINTENANCE VEHICLE/...	172.00
509-4403-41226	RETIREE INSURANCE-AIR...	102.54
509-4403-43316	GAS & DIESEL	75.57
509-4403-43775	TELEPHONE	439.19
509-4403-44615	SAFETY EQUIPMENT	54.40
509-4403-47420	MAINTENANCE VEH/EQUI...	259.55
<b>Grand Total:</b>		<b>931,022.60</b>

**Project Account Summary**

Project Account Key	Payment Amount	
**None**	931,022.60	
<b>Grand Total:</b>		<b>931,022.60</b>



## CITY OF TRUTH OR CONSEQUENCES

### AGENDA REQUEST FORM

MEETING DATE: 03/13/19

Agenda Item #: **F.2**

**SUBJECT:** 2<sup>nd</sup> Quarter Sub Recipient Reports  
**DEPARTMENT:** City Manager's Office  
**DATE SUBMITTED:** March 1, 2019  
**SUBMITTED BY:** Tammy Gardner, CM Exec. Assistant

***Summary/Background:***

2<sup>nd</sup> quarter reports for sub recipients.

***Recommendation:***

Review and accept 2<sup>nd</sup> QTR reports.

***Attachments:***

- Sub recipient 2<sup>nd</sup> quarter reports.

***Fiscal Impact:***

Reviewed by: \_\_\_\_\_  
Finance

***Legal Review:*** N/A

Approved As To Form: \_\_\_\_\_  
City Attorney

**Approved For Submittal By:** Department Director: MM City Clerk: RC City Manager: MM

#### CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN

Resolution No. \_\_\_\_\_ Continued To: \_\_\_\_\_ Referred To: \_\_\_\_\_  
Ordinance No. \_\_\_\_\_ Approved \_\_\_\_\_ Denied \_\_\_\_\_ Other: \_\_\_\_\_  
File Name: \_\_\_\_\_

**SUBRECIPIENT QUARTERLY REPORTS****FISCAL YEAR: 2018/2019**

Updated: 02/27/19

Reports are due by the 15th of the month following the quarter.

Exception: 4Q report due 6/07/19.

Exception: 4Q report due 6/07/19.

NAME OF ORGANIZATION	ALLOTMENT	1ST QTR. REPORT		2ND QTR. REPORT		3RD QTR. REPORT		4TH QTR. REPORT	
		YES	NO	YES	NO	YES	NO	YES	NO
(SUBRECIPIENT FUNDS)									
Companion Animal Action Team/CAAT Majie Powey 740-0421	\$1,500.00	X	10/01	X	1/9				
Domestic Abuse Intervention Center Blanca Chavez 894-3557	\$2,500.00	X	10/03	X	1/9				
Matthew 25 Food Pantry Dawn Jensen 847-785-9498	\$7,200.00	X	10/09	X	1/14				
SJOA / Sierra Joint Office on Aging Joe McClintock, Susan Penner 894-6641	\$46,814.00	X	10/15	X	01/29				
The Club of Sierra County Rebecca Dow 575-571-1056	\$10,000.00	X	10/09	X	02/15				
Wildflowers Kristina Rhodes 706-299-1069	\$1,000.00	X	10/12	X					

**(OTHER FUNDS)**

Friends of Elephant Butte Lake State PK Carla Johnson	\$1,000.00	X	09/21	X	1/7				
Geronimo Springs Museum Marilyn Pope 894-6600	\$4,600.00	X	09/11	X	1/8				
Geronimo Trail Scenic Byway LaRena Miller 894-2255	\$5,000.00	X	10/10	X	1/4				
MainStreet Truth or Consequences Linda DeMarino 740-6180	\$35,000.00	X	09/21	X	12/28				

1st Quarter: JUL, AUG, SEP

2nd Quarter: OCT, NOV, DEC

3rd Quarter: JAN, FEB, MAR

4th Quarter: APR, MAY, JUN

Copies to City Mgr. &amp; Commission 10/24/18.

Copies to City Mgr. &amp; Commission 03/13/19

Copies to City Mgr. &amp; Commission

Copies to City Mgr. &amp; Commission

## SUBRECIPIENT QUARTERLY REPORT

FY: 2018/2019

ORGANIZATION: Companion Animal Action Team

(Report is due by the  
15<sup>th</sup> of the month  
following the QTR.)

ALLOCATION: \$1,500

(FY Allotment)

\$375.

(Quarterly Draw)

QUARTER: 2<sup>nd</sup>

(1<sup>st</sup>/2<sup>nd</sup>/3<sup>rd</sup>/4<sup>th</sup>)

SUBMITTED BY: Majorie E Powey

Print Name

Majorie E Powey  
Signature

During the second quarter of 2018/2019 The Companion Animal Action Team has held three clinics. Clinics were held on October 30, November 16 and December 4, 2018. Below are the numbers for each clinic.

October 30, 2018 – 5 canine neuter or castrations  
6 canine spay or Ovariohysterectomies  
4 feline neuter of castrations  
13 feline spay or ovariohysterectomies  
Total 28 surgeries

November 16, 2018- 8 canine neuters or castrations  
4 canine spays or ovariohysterectomies  
7 feline neuters or castrations  
9 feline spays or ovariohysterectomies  
Total 28 surgeries

December 4, 2018 – 5 canine neuters or castrations  
5 canine spays or ovariohysterectomies  
8 feline neuters or castrations  
7 feline spays of ovariohysterectomies  
Total 25 surgeries

We collect about 60 - 70% of the cost of these clinics in co-pays. The rest comes from the City Grant, a Petsmart grant and the donations from the Bonner Foundation and the monies we raise locally.

Bills for the clinics are attached.



**PNH Mobile 2**

5355 N. Mesa St.  
 El Paso, TX 79912  
 915-584-4491

**INVOICE**

"A Healthy Pet is a Happy Pet"

**FOR:** T or C CAAT  
 Bob Videto  
 PO BOX 204  
 Williamsburg, NM

**Printed:** 10-30-18 at 3:08p  
**Date:** 10-30-18  
**Account:** 15892

**Invoice:** (open)

Date	For	Qty	Description	Price	Discount	Net Price
Services by Amy Starr, DVM PS						
10-30-18	2018/10/30	224	Mileage (S/N Clinic) per mile	672.00	322.00	350.00 **
10-30-18		1	S/N Clinic Day			1375.00
10-30-18		28	Presurgery Intake Exam and Day H	308.00	308.00	0.00 **
10-30-18		13	Feline Ovariohysterectomy	650.00	650.00	0.00 **
10-30-18		4	Feline Castration	100.00	100.00	0.00 **
10-30-18		5	Canine Castration	250.00	250.00	0.00 **
10-30-18		6	Canine Ovariohysterectomy	360.00	360.00	0.00 **
10-30-18		152	PNH2 Tramadol Tablet 50mg (1000	84.44	84.44	0.00 **
10-30-18		22.90	PNH2 Ketamine-Xylazine Comb Inj			0.00
10-30-18		2.92	PNH1 Metacam/Loxi Injection 5mg/	56.80	14.30	42.50 **
10-30-18		15	PNH2 Rabies 3yr Vaccine (10ml)			135.00
10-30-18		15	PNH2 Generic Rabies Tag (with va	75.00	75.00	0.00 **
10-30-18		10	PNH2 Feline FVRCP Vaccine (1ml)			90.00
10-30-18		3	PNH2 K9 DAPP Inventory (1ml)			21.00

Services by Amy Starr, DVM RX

10-30-18		1	PNH1 Neo/Poly/Bac Ophthalmic Oint			16.00
10-30-18		2	PNH1 Elizabethan Collar #30	34.00	4.00	30.00 **

Services by

10-30-18	#1397		Cash payment			-2059.50
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Old balance	Charges	Payments	Discount	New balance
0.00	2059.50	2059.50	2167.74 **	0.00

Your invoice total reflects our Client Class 1 discount.

Reminders for: 2018/10/30 Last done

10-30-19 MVC Exam W/Vaccines 10-30-18

**PNH Mobile 2**

5355 N. Mesa St.  
El Paso, TX 79912  
915-584-4491

**INVOICE**

"A Healthy Pet is a Happy Pet"

**FOR:** T or C CAAT  
Bob Videto  
PO BOX 204  
Williamsburg, NM

**Printed:** 11-16-18 at 4:01p

**Date:** 11-16-18

**Account:** 15892

**Invoice:** (open)

Date	For	Qty	Description	Price	Discount	Net Price
Services by Amy Starr, DVM PS						
11-16-18	2018/11/16	224	Milleage (S/N Clinic) per mile	672.00	322.00	350.00 **
11-16-18		28	Presurgery Intake Exam and Day H	308.00	308.00	0.00 **
11-16-18		28	Scan for Microchip			0.00
11-16-18		9	Feline Ovariohysterectomy	450.00	450.00	0.00 **
11-16-18		7	Feline Castration	175.00	175.00	0.00 **
11-16-18		4	Canine Ovariohysterectomy	240.00	240.00	0.00 **
11-16-18		8	Canine Castration	400.00	400.00	0.00 **
11-16-18		26.60	PNH2 Ketamine-Xylazine Comb Inj			0.00
11-16-18		142	PNH2 Tramadol Tablet 50mg (1000	79.74	79.74	0.00 **
11-16-18		11	PNH2 Feline FVRCP Vaccine (1ml)			99.00
11-16-18		6	PNH2 K9 DAPP Inventory (1ml)			54.00
11-16-18		20	PNH2 Rabies 3yr Vaccine (10ml)			180.00
11-16-18		20	PNH2 Generic Rabies Tag (with va	100.00	100.00	0.00 **
11-16-18		0.90	PNH1 Convenia Injection 80mg/ml	61.60	21.60	40.00 **
11-16-18		2.58	PNH1 Metacam/Loxi Injection 5mg/	51.70	11.70	40.00 **
11-16-18		1	Earmite Check/TX			9.00
Services by Amy Starr, DVM RX						
11-16-18		10	PNH1 Elizabethan Collar #30	170.00	70.00	100.00 **
11-16-18		10	PNH1 Elizabethan Collar #25	160.00	80.00	80.00 **
11-16-18		1	PNH1 Animax Ointment 15ml (Ente	16.00	2.00	14.00 **
Services by Amy Starr, DVM PS						
11-16-18		1	S/N Clinic Day			1375.00
Services by						
11-16-18	#1401		Check payment			-2341.00
<hr/>						
Old balance	Charges	Payments	Discount	New balance		
0.00	2341.00	2341.00	2260.04 **	0.00		

Your invoice total reflects our Client Class 1 discount.

# INVOICE

## PNH Mobile 2

5355 N. Mesa St.  
El Paso, TX 79912  
915-584-4491

"A Healthy Pet is a Happy Pet"

FOR: T or C CAAT  
Bob Videto  
PO BOX 204  
Williamsburg, NM

Printed: 12-04-18 at 3:22p

Date: 12-04-18

Account: 15892

Invoice: (open)

Date	For	Qty	Description	Price	Discount	Net Price
Services by Amy Starr, DVM PS						
12-04-18	2018/04/18	224	Mileage (S/N Clinic) per mile	672.00	322.00	350.00 **
12-04-18		1	S/N Clinic Day			1375.00
12-04-18		25	Presurgery Intake Exam and Day H2	275.00	275.00	0.00 **
12-04-18		25	Scan for Microchip			0.00
12-04-18		12.40	PNH2 Ketamine-Xylazine Comb Inj			0.00
12-04-18		112	PNH2 Tramadol Tablet 50mg (1000	65.64	65.64	0.00 **
12-04-18		7	Feline Ovariohysterectomy	350.00	350.00	0.00 **
12-04-18		8	Feline Castration	200.00	200.00	0.00 **
12-04-18		5	Canine Castration	250.00	250.00	0.00 **
12-04-18		5	Canine Ovariohysterectomy	300.00	300.00	0.00 **
12-04-18		13	PNH2 Rabies 3yr Vaccine (10ml)			108.00
12-04-18		13	PNH2 Generic Rabies Tag (with va	65.00	65.00	0.00 **
12-04-18		7	PNH2 Feline FVRCP Vaccine (1ml)			49.00
12-04-18		2.60	PNH1 Metacam/Loxi Injection 5mg/	52.00	14.50	37.50 **

### Services by Amy Starr, DVM RX

12-04-18		1	PNH1 FrontlinePlus Blue 23-44lb p			15.00
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### Services by Amy Starr, DVM PS

12-04-18		1	Comp for Clippers	0.00	30.00	-30.00 **
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### Services by

12-04-18	#1402		Check payment			-1904.50
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Old balance	Charges	Payments	Discount	New balance
0.00	1904.50	1904.50	1872.14 **	0.00

Your invoice total reflects our Client Class 1 discount.

### Reminders for: 2018/04/18

### Last done

12-04-19	MVC Exam W/Vaccines	12-04-18
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RECEIVED JAN 09 2019

# Quarterly Report

## SUBRECIPIENT QUARTERLY REPORT

(Report is due by the 15th of the month following the quarter.)

FY: 2018/2019

ORGANIZATION: Domestic Abuse Intervention Center

ALLOCATION: \$2500.00

(FY Allotment, Not Qtr. Draw)

QTR DRAW: \$625.00

QUARTER: 2nd

(1st/2nd/3rd/4th)

(Please detail the progress made in providing the services each quarter.)

Statistical Information:		Years	Victimization	Referral	
Female-24	Anglo- 15	18-21- 0	Emotional- 20	Police-4	Sheriff-
Male- 11	Hispanic- 14	22-40-19	Physical-12	Hospital-	Self-Referral-9
	Other- 6	41-59-9	Sexual-0	Courts- 10	Friends-1
		60-74- 1	Stalking-2	Family-	Other-11
		Unknown- 6		CYFD-	

### Type of Contact:

Volunteer Hours : Total- 1744

Orders of Protection-12

Cell Phone-1728

Skills & Knowledge Sessions- 105.5

Administrative-6

Group- 142.5

Crisis-

Community Navigation-4

Office-10

Crisis Intervention- 0

Direct client contact (crisis)-

Shelter-

Transportation -

Food-

Legal Advocacy- 35

October -

November-

December-

\$256.58

\$193.29

\$175.13

Total \$625.00

SUBMITTED BY:

Blanca Chavez

TYPED NAME

Blanca Chavez

SIGNATURE

DATED: 1-4-19

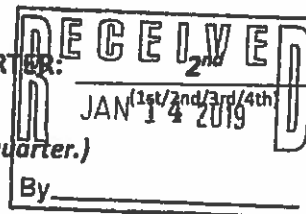
Rev. 5/20

**SUBRECIPIENT QUARTERLY REPORT**

(Report is due by the 15th of the month following the quarter.)

FY: 2018/2019ORGANIZATION: Matthew 25 Food PantryALLOCATION: \$7,200.00QTR DRAW: \$1,800.00QUARTER: 2<sup>nd</sup>

(FY Allotment, Not Qtr. Draw)



(Please detail the progress made in providing the services each quarter.)

**Primary Food Distribution Performance**

As a result of the New Hope Church's suspension of their food distribution program, Matthew 25 has experienced a 30% increase in the demand for their food distribution. Approximately half were for new household enrollments, with the balance being existing enrolled customers who increased their monthly Matthew 25 attendance.

In late October, Roadrunner increased their TEFAP (Temporary Emergency Food Assistance Program) contributions to Matthew 25 using excess emergency federal food supplies from the hurricane emergency food program. TEFAP contributions are distributed on the 4<sup>th</sup> Thursday of the month (adjusted for holidays).

493 households with 877 individuals are enrolled in the Matthew 25 Food Pantry program, 70% of the households receive food stamps. The 2<sup>nd</sup> quarter household enrollment growth was 14% over the 1<sup>st</sup> quarter and the individual enrollment growth was 19% over the 1<sup>st</sup> quarter.

In the 1<sup>st</sup> quarter, Matthew 25 distributed food 12 times, while in the 2<sup>nd</sup> quarter, Matthew 25 only distributed food 11 times. Along with the two holidays, this resulted in a lower frequency of household visits to the pantry. A household is limited to two visits a month to the Matthew 25 Food Pantry, 38% of the households averaged two visits a month, down 30% from the 1<sup>st</sup> quarter's monthly average. 28% of the households visited Matthew 25 five or six times during the quarter down 21% from the 1<sup>st</sup> quarter.

Appendices: 1 – HH Enrollment; 2 – HH Food Basket Distribution; 3 – Emergency Food Basket Distribution; 4 – Monthly HH Distribution Frequency; 5 – Quarterly HH Distribution Frequency.

**Financial Performance**

Matthew 25's six month's profit is \$24.81. Historically, the 2<sup>nd</sup> quarter is the best performing financial quarter of Matthew 25's grant year, with total revenue 92% greater than the remaining 3 quarters' average total revenue. The 2018/2019 2<sup>nd</sup> quarter's total revenue was 64% higher than budgeted, and the total revenue for the first two quarters of this grant year is 8% above budget. The 2<sup>nd</sup> quarter's food expenses were 32% above budget, the board will be monitoring the 3<sup>rd</sup> quarter food expenses, to determine if food purchases need to be reduced. As expected, the higher utility expenses due to the warmer months ended in October. November's and December's utility expenses were 43% lower than the first 4 months of the 2018/2019 budget year's average. It is projected this reduction will continue for the remaining six months of the grant year, resulting in the full grant year's utility expenses being within 5% of the budget.

The TorC Brewery donated \$652, all the proceeds from their Thanksgiving buffet dinner, to Matthew 25. Walmart approved a \$500 grant to Matthew 25 in December.

Appendix 6 provides an overview of Matthew 25's financial performance and the full year budget.

**Other Services**

Two Matthew 25 senior executives successfully completed Roadrunner's "Annual Civil Rights Training" program. Matthew 25 formalized their existing storage and distribution procedures for fresh eggs and frozen meat. Matthew 25 prepared 60 children's Christmas stockings, the majority were distributed by the police department, with the balance distributed through several family support groups.

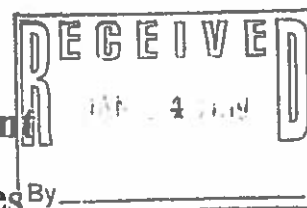
Matthew 25 Food Pantry's mission is to serve the community's impoverished and underprivileged. Food distribution is our paramount objective.

SUBMITTED BY: Dawn Jensen  
Executive Director

1 Dawn Jensen  
SIGNATURE

DATED: January 14, 2019

**Matthew 25 Food Pantry Inc**  
**2018/2019 TorC Subrecipient Grant**  
**2<sup>nd</sup> Quarter Grant Report Appendices**



**Appendix 1 – 2<sup>nd</sup> Quarter HH Enrollment**

Count of household and individuals enrolled in the Matthew 25 Food Pantry program. All households and individuals are re-enrolled once a year. The annual enrollment process starts every July 2nd.

**Appendix 2 – 2<sup>nd</sup> Quarter HH Food Basket Distribution**

Count of each time households and individuals receive a Matthew 25 food baskets in the quarter. A household may come twice a month.

**Appendix 3 - 2<sup>nd</sup> Quarter Emergency Food Basket Distribution**

Count of emergency households and individuals receiving a Matthew 25 food basket in the quarter. These households are not enrolled in the Matthew 25 program and may only receive one food basket. The food baskets are the standard size based on the household size.

**Appendix 4 – 2<sup>nd</sup> Quarter Monthly HH Distribution Frequency**

Frequency of enrolled households' participation by each month in the quarter. This statistic only includes walk-in households; public housing household and emergency food baskets are not included.

**Appendix 5 – 2<sup>nd</sup> Quarter Quarterly HH Distribution Frequency**

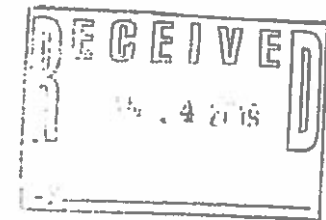
Frequency of enrolled households' participation in the full quarter, without regard to individual months. This statistic only includes walk-in households; public housing household and emergency food baskets are not included.

**Appendix 6 – 2<sup>nd</sup> Quarter Financial Performance**

Categorized financial information by month, quarter and YTD (year-to-date), including financial performance relative to Matthew 25's annual budget.

## Appendix 1: - Matthew 25 2<sup>nd</sup> Quarter HH Enrollment

Location	HH	Seniors	Adults	Children	Total Individuals	Veterans	Diabetic	Food Stamps
<b>TorC</b>	<b>275</b>	<b>108</b>	<b>315</b>	<b>148</b>	<b>571</b>	<b>32</b>	<b>7</b>	<b>176 / 367</b>
Williamsburg	22	9	24	16	49	3	1	9 / 26
Caballo	17	5	20	7	32	4	0	11 / 25
Elephant Butte	21	6	25	5	36	4	5	8 / 11
Arrey	10	2	13	10	25	0	0	5 / 16
Winston	3	0	4	2	6	0	0	1 / 2
Hillsboro	2	1	1	0	2	1	0	2 / 2
Monteciello	1	0	2	0	2	0	0	1 / 2
Cuchilla	1	0	1	2	3	0	0	1 / 1
Other	2	0	2	0	2	1	0	2 / 2
<b>Non-TorC Totals</b>	<b>79</b>	<b>23</b>	<b>92</b>	<b>42</b>	<b>157</b>	<b>13</b>	<b>6</b>	<b>40 / 87</b>
<b>Totals</b>	<b>354</b>	<b>131</b>	<b>407</b>	<b>190</b>	<b>728</b>	<b>45</b>	<b>13</b>	<b>216 / 454</b>
<b>Senior Housing</b>	<b>139</b>	<b>92</b>	<b>54</b>	<b>3</b>	<b>149</b>	<b>14</b>	<b>n/a</b>	<b>128 / 136</b>
<b>Grand Totals</b>	<b>493</b>	<b>223</b>	<b>461</b>	<b>193</b>	<b>877</b>	<b>59</b>	<b>13</b>	<b>344 / 590</b>



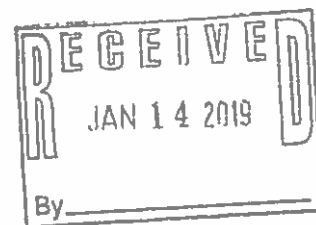
## Appendix 2: Matthew 25 - 2<sup>nd</sup> Quarter HH Food Basket Distribution

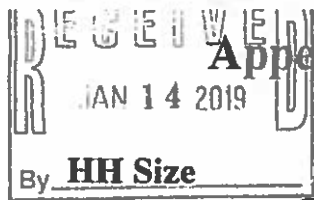
Date	Households	Seniors	Adults	Children	Ind Totals	Veterans
<b>October</b>						
10/04/18	106	71	99	60	230	18
10/11/18	93	55	88	57	200	11
10/18/18	88	59	80	36	175	11
10/25/18						
Walk-ins	93	52	86	35	173	19
Senior Housing	128	87	48	0	135	14
<b>Total</b>	<b>508</b>	<b>324</b>	<b>401</b>	<b>188</b>	<b>913</b>	<b>73</b>
<b>November</b>						
11/01/18	91	56	84	61	201	10
11/08/18	119	75	108	75	258	19
11/15/18						17
Walk-ins	116	67	110	65	242	17
Senior Housing	130	89	47	0	136	14
11/29/18	75	46	71	29	146	14
<b>Total</b>	<b>531</b>	<b>333</b>	<b>420</b>	<b>230</b>	<b>983</b>	<b>91</b>
<b>December</b>						
12/06/18	113	69	99	75	243	22
12/13/18	102	69	96	61	226	14
12/20/18					0	
Walk-ins	113	80	96	35	211	24
Senior Housing	129	88	48	0	136	15
12/27/18	Closed - Christmas				0	
<b>Total</b>	<b>457</b>	<b>306</b>	<b>339</b>	<b>171</b>	<b>816</b>	<b>75</b>
<b>2018 / 2019 Year Totals</b>						
1st Qtr Totals	<b>1,540</b>	<b>971</b>	<b>1,164</b>	<b>568</b>	<b>2,703</b>	<b>203</b>
2nd Qtr Totals	<b>1,496</b>	<b>963</b>	<b>1,160</b>	<b>589</b>	<b>2,712</b>	<b>239</b>
3rd Qtr Totals						
4th Qtr Totals						
<b>YTD Totals</b>	<b>3,036</b>	<b>1,934</b>	<b>2,324</b>	<b>1,157</b>	<b>5,415</b>	<b>442</b>



## Appendix 3: Matthew 25 - 2<sup>nd</sup> Qtr Emergency Food Basket Distribution

Date	HH	Seniors	Adults	Children	Ind Totals
<b>October</b>					
10/04/18	3	0	4	0	4
10/11/18	2	0	2	0	2
10/18/18	4	0	4	2	6
10/25/18	5	1	5	0	6
<b>Totals</b>	<b>14</b>	<b>1</b>	<b>15</b>	<b>2</b>	<b>18</b>
<b>November</b>					
11/01/18	5	1	6	9	16
11/08/18	7	1	12	0	13
11/15/18	8	1	11	11	23
11/29/18	3	0	5	4	9
<b>Totals</b>	<b>23</b>	<b>3</b>	<b>34</b>	<b>24</b>	<b>61</b>
<b>December</b>					
12/06/18	8	1	10	10	21
12/13/18	4	2	8	6	16
12/20/18	6	0	8	3	11
12/27/18	0	0	0	0	0
<b>Totals</b>	<b>18</b>	<b>3</b>	<b>26</b>	<b>19</b>	<b>48</b>
<b>2<sup>nd</sup> Qtr Totals</b>	<b>55</b>	<b>7</b>	<b>75</b>	<b>45</b>	<b>127</b>
<b>2018 / 2019 Year Totals</b>					
1st Qtr Totals	<b>97</b>	<b>19</b>	<b>109</b>	<b>37</b>	<b>165</b>
2nd Qtr Totals	<b>55</b>	<b>7</b>	<b>75</b>	<b>45</b>	<b>127</b>
3rd Qtr Totals					
4th Qtr Totals					
<b>YTD Totals</b>	<b>152</b>	<b>26</b>	<b>184</b>	<b>82</b>	<b>292</b>



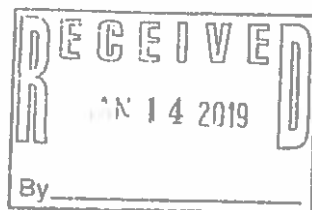


# Appendix 4: Matthew 25 - 2<sup>nd</sup> Quarter Monthly HH Distribution Frequency (Walk-ins Only, No Public Housing)

By HH Size	1 Individual		2 Individuals		3 Individuals		4 Individuals		4+ Individuals		Total	
	Count	Pct	Count	Pct	Count	Pct	Count	Pct	Count	Pct	Count	Pct
<b>October</b>												
None	40	25%	23	34%	10	29%	10	32%	4	17%	87	28%
Once	54	34%	14	21%	10	29%	4	13%	10	43%	92	29%
Twice	64	41%	31	46%	15	43%	17	55%	9	39%	136	43%
<b>Total</b>	<b>158</b>	<b>50%</b>	<b>68</b>	<b>22%</b>	<b>35</b>	<b>11%</b>	<b>31</b>	<b>10%</b>	<b>23</b>	<b>7%</b>	<b>315</b>	<b>100%</b>
<b>November</b>												
None	52	31%	20	28%	8	25%	10	33%	9	33%	99	30%
Once	47	28%	22	31%	6	19%	7	23%	7	26%	89	27%
Twice	69	41%	30	42%	18	56%	13	43%	11	41%	141	43%
<b>Total</b>	<b>168</b>	<b>51%</b>	<b>72</b>	<b>22%</b>	<b>32</b>	<b>10%</b>	<b>30</b>	<b>9%</b>	<b>27</b>	<b>8%</b>	<b>329</b>	<b>100%</b>
<b>December</b>												
None	69	40%	35	42%	14	45%	14	39%	13	48%	145	42%
Once	49	28%	24	29%	8	26%	10	28%	10	37%	101	29%
Twice	54	31%	24	29%	9	29%	12	33%	4	15%	103	30%
<b>Total</b>	<b>172</b>	<b>49%</b>	<b>83</b>	<b>24%</b>	<b>31</b>	<b>9%</b>	<b>36</b>	<b>10%</b>	<b>27</b>	<b>8%</b>	<b>349</b>	<b>100%</b>
<b>2<sup>nd</sup> Qtr Totals</b>												
None	161	32%	78	35%	32	33%	34	35%	26	34%	331	33%
Once	150	30%	60	27%	24	24%	21	22%	27	35%	282	28%
Twice	187	38%	85	38%	42	43%	42	43%	24	31%	380	38%
<b>Total</b>	<b>498</b>	<b>50%</b>	<b>223</b>	<b>22%</b>	<b>98</b>	<b>10%</b>	<b>97</b>	<b>10%</b>	<b>77</b>	<b>8%</b>	<b>993</b>	<b>100%</b>
<b>2018 / 2019 Year Totals</b>												
1st Qtr	392	54%	143	20%	73	10%	77	11%	46	6%	731	100%
2nd Qtr	498	50%	223	22%	98	10%	97	10%	77	8%	993	100%
3rd Qtr												
4th Qtr												
<b>YTD Totals</b>	<b>890</b>	<b>52%</b>	<b>366</b>	<b>21%</b>	<b>171</b>	<b>10%</b>	<b>174</b>	<b>10%</b>	<b>123</b>	<b>7%</b>	<b>1,724</b>	<b>100%</b>

# Appendix 5: Matthew 25 - 2<sup>nd</sup> Quarter Quarterly HH Distribution Frequency (Walk-ins Only, No Public Housing)

HH Size	1 Individual		2 Individuals		3 Individuals		4 Individuals		4+ Individuals		Total	
	Count	Pct	Count	Pct	Count	Pct	Count	Pct	Count	Pct	Count	Pct
<b>1<sup>st</sup> Quarter</b>												
Once	30	20%	13	19%	3	10%	4	15%	6	30%	56	19%
Twice	20	13%	15	22%	6	21%	7	26%	2	10%	50	17%
3 Times	23	15%	9	13%	4	14%	2	7%	4	20%	42	14%
4 Times	22	15%	8	12%	8	28%	6	22%	1	5%	45	15%
5 Times	25	17%	8	12%	2	7%	5	19%	2	10%	42	14%
6 Times	30	20%	14	21%	6	21%	3	11%	5	25%	58	20%
<b>Total</b>	<b>150</b>	<b>51%</b>	<b>67</b>	<b>23%</b>	<b>29</b>	<b>10%</b>	<b>27</b>	<b>9%</b>	<b>20</b>	<b>7%</b>	<b>293</b>	<b>100%</b>
<b>2<sup>nd</sup> Quarter</b>												
None	31	18%	13	16%	5	15%	6	19%	3	10%	58	16%
Once	16	9%	14	17%	6	18%	4	13%	8	27%	48	14%
Twice	28	16%	8	10%	2	6%	7	22%	6	20%	51	14%
3 Times	31	18%	14	17%	8	24%	2	6%	1	3%	56	16%
4 Times	19	11%	10	12%	3	9%	3	9%	5	17%	40	11%
5 Times	18	10%	8	10%	5	15%	3	9%	3	10%	37	10%
6 Times	32	18%	16	19%	4	12%	7	22%	4	13%	63	18%
<b>Total</b>	<b>175</b>	<b>50%</b>	<b>83</b>	<b>24%</b>	<b>33</b>	<b>9%</b>	<b>32</b>	<b>9%</b>	<b>30</b>	<b>8%</b>	<b>353</b>	<b>100%</b>
<b>3<sup>rd</sup> Quarter</b>												
None												
Once												
Twice												
3 Times												
4 Times												
5 Times												
6 Times												
<b>Total</b>												
<b>4<sup>th</sup> Quarter</b>												
None												
Once												
Twice												
3 Times												
4 Times												
5 Times												
6 Times												
<b>Total</b>												



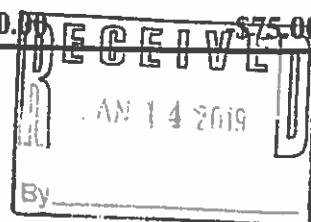
## Appendix 6: Matthew 25 - 2<sup>nd</sup> Quarter Financial Performance

	October	November	December	2 <sup>nd</sup> Qtr
<b>Revenue</b>				
Contributions	\$4,850.00	\$1,488.50	\$1,925.00	\$8,263.50
Grant Income	\$1,800.00	\$0.00	\$500.00	\$2,300.00
Bullock's Receipt	\$134.73	\$171.73	\$188.78	\$495.24
Reimbursement				
Miscellaneous	\$0.00	\$600.00	\$0.00	\$600.00
<b>Total</b>	<b>\$6,784.73</b>	<b>\$2,260.23</b>	<b>\$2,613.78</b>	<b>\$11,658.74</b>
<b>Expense</b>				
Food	\$1,883.77	\$2,691.55	\$625.21	\$5,200.53
Rent	\$600.00	\$600.00	\$600.00	\$1,800.00
Utilities	\$669.88	\$325.82	\$326.93	\$1,322.63
Insurance	\$0.00	\$0.00	\$0.00	\$0.00
Miscellaneous	\$5.39	\$5.39	\$5.39	\$16.17
<b>Total</b>	<b>\$3,159.04</b>	<b>\$3,622.76</b>	<b>\$1,557.53</b>	<b>\$8,339.33</b>
<b>Net Income</b>	<b>\$3,625.69</b>	<b>-\$1,362.53</b>	<b>\$1,056.25</b>	<b>\$3,319.41</b>

	YTD	YTD Variance (based on 6 Mths)
<b>Revenue</b>		
Contributions	\$11,516.28	24.50%
Grant Income	\$2,300.00	-36.11%
Bullock's Receipt Reimbursement	\$932.81	-25.38%
Miscellaneous	\$600.00	1100.00%
<b>Total</b>	<b>\$15,349.09</b>	<b>8.47%</b>
<b>Expense</b>		
Food	\$7,768.65	-1.66%
Rent	\$3,600.00	0.00%
Utilities	\$3,125.02	20.19%
Insurance	\$798.27	199.57%
Miscellaneous	\$32.34	-67.66%
<b>Total</b>	<b>\$15,324.28</b>	<b>4.96%</b>
<b>Net Income</b>	<b>\$24.81</b>	<b>5.51%</b>

2018/2019 Budget	
Annual	Monthly Avg
\$18,500	\$1,542
\$7,200	\$600
\$2,500	\$208
\$100	\$8
\$28,300	\$2,358
\$15,800	\$1,317
\$7,200	\$600
\$5,200	\$433
\$800	\$67
\$200	\$17
\$29,200	\$2,433
<del>-\$900.00</del>	<del>\$75.00</del>

## Matthew 25 Food Pantry Uses Cash Basis Accounting



RECEIVED JAN 29 2019

**SUBRECIPIENT QUARTERLY REPORT**

(Report is due by the 15th of the month  
following the quarter.)

**FY:** 2018/2019

**ORGANIZATION:** Sierra Joint Office on Aging

**ALLOCATION:** \$46,814.00

**QTR DRAW:** \$11,703.50

**QUARTER:** 2nd  
(1st/2nd/3rd/4th)

(FY Allotment, Not Qtr. Draw)

*(Please detail the progress made in providing the services each quarter.)*

9241 Meals served in congregate meal sites.

8691 Meals delivered to the Homebound.

3700 Transportation (Rides)/local & Las Cruces.

2432 In Home services provided.

60 hours provided for Respite.

New this year: Assisted Transportation - 8 Units

**SUBMITTED BY:**

Lisa Mattingly

TYPED NAME

**DATED:** 01/29/19


SIGNATURE

Rev. 5/2014

**SUBRECIPIENT QUARTERLY REPORT****FY: 2018/2019**

**ORGANIZATION:** The Club of Sierra County (Report is due by the 15<sup>th</sup> of the month following the QTR.)

**ALLOCATION:** \$10,000 \$2500 **QUARTER:** 2nd  
(FY Allotment) (Quarterly Draw) (1<sup>st</sup>/2<sup>nd</sup>/3<sup>rd</sup>/4<sup>th</sup>)

**SUBMITTED BY:** Rocky Lance   
Print Name Signature

*(Please detail the progress made in providing the services each quarter.)*

The Club has continued to provide services to youth ages 12yrs-18yrs. We have consistently averaged 28-32 youth attending our services a daily. Our main focus has been on recruiting new members to our program and assisting with homework help. The Club has been in collaboration with the new principals from both the High School and Middle School to use our resources to compliment the Schools' focuses. The Club would like to help build consistency between in and out of school activities. Along with collaboration with the Schools, we have also been working with other organizations to help create new learning opportunities for our members. This has helped us better the quality of our programming as students now have the opportunity to interact with other organizations such as: law enforcement, The Roots Counseling, Bullocks, and many more. Some courses offered at The Club have lessons that require interaction with these organizations and allow the students to use critical thinking in the activities that are provided. The Club continues to provide a safe and fun learning environment for the students as we strive to hire the high-quality employees and hold employees to a high standard of excellence. Our employees are trained to set our members up to succeed constantly using positive reinforcement to help our students achieve their goals. We also offer assistance in areas such as resume building, interview readiness, and providing reference letters.

Our goal moving forward is to average 35-40 youth a day. We plan to reach this goal by actively recruiting youth during their school lunches and promoting the services we have to offer. We are also actively recruiting students at school actives such as sporting events that provide us with the opportunity to interact with parents as well. The Club will also be starting a Club Basketball League which will provide more activities for kids to participate in along with providing exposure as all parents of students who patriciate will learn of the services that we have to offer.

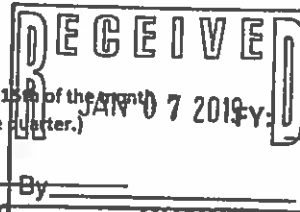
Additionally The Club's staff has continued to attend local, statewide, regional, and national level trainings. The staff have returned to the community and are continually improving The Club

opportunities that are being provide to the youth. The list below outlines all services The Club has continued to provide:

- Provide all community youth (12-18 yrs/6<sup>th</sup>-12<sup>th</sup> grades) with Club opportunities for 20 hours per week during the school year and 30 hours during summer months with qualified mentors.
- Provide high quality year round comprehensive programming for youth
- Maintain mentor to youth ratios of 1:15 (1:6 when tutoring/homework help).
- Provide Club scholarships for those who need assistance (annual membership dues are \$10). In 2012 100% of members received free membership.
- Host and provide 3 free community and family engagement event per year that align with priorities (academic success, healthy lifestyles and leadership and character development).
- Engage in community resource fairs and other service provider events to support community and family.
- Provide transportation for youth (with the greatest need) from Manzano, TCMS, and HSHS to Club during the school year.
- Provide healthy summer meals (lunch and dinner) and year round afternoon snacks.
- Direct one-on-one mentoring for at least 50 youth.
- Provide recreational and educational supplies for all Club activities.
- Provide a safe, clean, and drug free environment designed with youth in mind.
- Provide youth access to Computer Lab during business hours for GED Classes and tests.
- Provide WIA youth access to Computer lab for testing and job preparation and applications.
- Provide youth access to Computer Lab during Club hours for homework and projects including access to printer and paper (software available on Club computers).
- Provide youth recognition.
- Promote Club opportunities within community.
- Train staff in areas related to job roles and duties.
- Perform background checks on all volunteers and staff upon hire and every 24 months thereafter.
- Survey Parents, Student members and teacher to measure outcomes
- Maintain member files (including emergency contact, family, medical contact and insurance info, allergy, school enrollment, age, grade, photo/media releases, school record authorizations, transportation authorizations, income, race, technology use).
- Maintain electronic online database of Club information, activities and PED alignments, member information and staff.
- Reports to stakeholders as requested.
- Implement Nationally Standardized Continuous Quality Assessment tool.
- Provide wireless Internet access to Club PC, Macs and for personal laptop use.
- Comply with and remain current with NM Environment Department.
- Ensure 50% of staffs have current First aid and CPR certifications with one certified person present at all times.
- Supporting youth and their families to progress in grade level each year.

**SUBRECIPIENT QUARTERLY REPORT**

(Report is due by the 15th of the month following the quarter.)



FY: 2018/2019

ORGANIZATION: Friends of Elephant Butte State Park

ALLOCATION: \$1,000.00

QTR DRAW: \$250.00

By: \_\_\_\_\_  
QUARTER: 2nd  
(1st/2nd/3rd/4th)

(FY Allotment, Not Qtr. Draw)

*(Please detail the progress made in providing the services each quarter.)*

*There is nothing to report at this time since the 1819 Fireworks show occurred during the first quarter of this fiscal year. We are, however, busily working on the show for 2019-20 with our new vendor.*

SUBMITTED BY: Carla L. Johnson  
TYPED NAME

Carla L. Johnson  
SIGNATURE

DATED: 01/07/19



**SUBRECIPIENT QUARTERLY REPORT**  
**FY: 2018/2019**

**ORGANIZATION:** GERONIMO SPRINGS MUSEUM

**ALLOCATION:** \$4600.00  
(FY Allotment)

\$1150.00  
(Quarterly Draw)

**QUARTER:** 2<sup>nd</sup>  
(1<sup>st</sup>/2<sup>nd</sup>/3<sup>rd</sup>/4<sup>th</sup>)

**SUBMITTED BY:** MARILYN POPE

Print Name

Signature

**SECOND QUARTER EXPENSES PARTIALLY PAID BY SUBRECIPIENT FUNDS INCLUDE"**

ALARM SERVICES DE LAS CRUCES 12/12/18 \$211.21 #5138

TURTLEBACK PEST CONTROL 10/29/18 \$52.63 #5103

TURTLEBACK PEST CONTROL 11/29/18 \$52.63 #5125

TURTLEBACK PEST CONTROL 12/12/18 \$52.63 #5135

GAS COMPANY OF NEW MEXICO 10/24/18 \$45.40 #5097

GAS COMPANY OF NEW MEXICO 11/29/18 \$47.35 #5120

GAS COMPANY OF NEW MEXICO 12/27/18 \$75.63 #5150

CITY OF T OR C 10/29/18 \$423.66 #5096

CITY OF T OR C 11/29/18 \$298.43 #5119

CITY OF T OR C 12/27/18 \$372.92 #5148

WINDSTREAM 10/29/18 \$219.43 #5095

WINDSTREAM 11/29/18 \$218.28 #5118

WINDSTREAM 12/27/18 \$246.17 #5149

**MSC PROJECTS AND ACTIVITIES:**

TOURS PROGRAM SCHEDULE HOLIDAY SPECIAL EVENTS ART HOPS

RESEARCH/GENEALOGY CONTINUING PROJECTS CALENDAR 2019 COMPLETION

ARTISAN SHOWCASE SIERRA COUNTY FAIR ARROWHEAD/POTTERY DISPLAY

COMPLETION-PHASE 1-HILL PROJECT

MEETING PLACE FOR NUMEROUS ORGANIZATIONS AND GROUPS

Marilyn Pope 894-6600 744-0724 1/23/19

**SUBRECIPIENT QUARTERLY REPORT**(Report is due by the 15th of the month  
following the quarter.)FY: **2018-2019**ORGANIZATION: **Geronimo Trail Scenic Byway**ALLOCATION: **\$5,000.00**QTR DRAW: **\$1,250.00**QUARTER: **2nd**

(FY Allotment, Not Qtr. Draw)

(1st/2nd/3rd/4th)

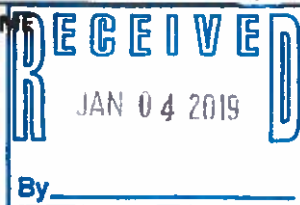
**(Please detail the progress made in providing the services each quarter.)*****We greeted a total of 2,135 people who signed in at the visitors center October-December, 2018.******We mailed 5 packets of information to potential visitors and relocatees. We shipped 2 cases of brochures to the El Paso Visitors Center for distribution in El Paso, the airport, and Ft. Bliss.******We answered 90 telephone calls for information and responded to 380 emails. 80% of our visitors are in Truth or Consequences for the first time.******Total expenses for the period:******Telephone \$ 557.09******Insurance \$ 162.51******Postage \$ 98.94******Supplies \$ 498.63******Total expenses for the quarter: \$ 1,317.17******Overage on expenses is covered by Bullocks receipts, unrestricted funds, and the director.******We are open 7 days a week with all volunteer staff. We greeted an average of 23 people per day, providing them with information on the local area including places to eat, shop, stay and sightsee. One of our volunteers delivers brochures monthly to local restaurants, RV parks, hotels, spas, motels, laundromats, and convenience stores, receiving donations from the Sierra County Tourism Board. We stay open on Art Hop night to assist those downtown. We cooperate with Spaceport America to open and close their visitors center so visitors may view their exhibits. Our volunteer time and services provide the City of Truth or Consequences with marketing efforts in excess of \$42,000 per year. These services are provided to visitors who come to our community and spend money, increasing both lodgers tax and gross receipts tax. Local residents come in for information to give company coming to visit so they will be able to take advantage of all our many assets. We send boxes of information to other visitors center to give to people who are thinking of coming here. We provide information for conferences and conventions encouraging attendees to stay longer or to bring their families back for a vacation.******We were open and assisted with Old Fashioned Christmas.***

SUBMITTED BY:

**LaRena Miller**

TYPED NAME

SIGNATURE

DATED: **10/10/18**

Rev. 5/2014



DEC 28 2018

## SUBRECIPIENT QUARTERLY REPORT

(Report is due by the 15th of the month following the quarter.)

FY: 2018/2019

ORGANIZATION: MainStreet Truth or Consequences

ALLOCATION: \$35,000.00

QTR DRAW: \$8,750.00

QUARTER: 2ND

(FY Allotment, Not Qtr. Draw)

(1st/2nd/3rd/4th)

(Please detail the progress made in providing the services each quarter.)

MainStreet Truth or Consequences is always busy in this quarter of the year, primarily with events. We started in early October with assisting the Valencia County Kennel Club with their Dog Show by providing lists of shops and restaurants that the participants could visit on Friday and Saturday nights. The next weekend was the Soakin' in the Blues event. Over two days, four different blues band played. Because of the cold weather that week, we had to move to an inside venue rather than the originally planned location of the Healing Waters Plaza. Attendees came from Las Cruces, Alamogordo, and Silver City for the event.

In November, we hosted a fundraising house party called the Cocktail Party and Fondue Fundraiser. Participants had a great time, gained a better understanding of what MainStreet does, and contributed to the revitalization efforts. Also in November, we assisted with the Small Business Saturday event. The Chamber decided to head up this event this year, so we contributed as a support. Lastly, we had another fundraising party based around a Deck of Cards. Fifty-four local artists created art pieces based on a card they chose from a standard deck. That piece was donated to MainStreet. From those pieces, images were captured and decks of cards were created. These cards are now for sale on our website and at various local businesses.

Next up was Old-Fashioned Christmas. While the turn out for this was pretty good, the weather kept both attendees and light parade participants home. This was the first year we have seen rain for this event. Those who attended had positive feedback other than the light parade being small. The last event of the year is the New Year's Eve Party at the Brewery. Local Band 24/7 will be performing. This, too, is a fundraising event.

In addition to these events, two other projects were in the works, both of them coming from grants we have received. We started development of the USDA Customer Service Training and will begin classes in the new year. We have created ways to get feedback from businesses about what they would like to see included in the training.

The other project is the Great Blocks on MainStreet. We had a rollout meeting to make the steering committee aware of the process. Following that there was a public meeting to gather input. There were about 38 attendees who contributed their thoughts.

SUBMITTED BY: Linda DeMarino

TYPED NAME

SIGNATURE

DATED: 12/27/18



## CITY OF TRUTH OR CONSEQUENCES

### AGENDA REQUEST FORM

MEETING DATE: March 13, 2019

Agenda Item #: **F.3**

**SUBJECT:** Fire Protection Fund Application

**DEPARTMENT:** Fire Department

**DATE SUBMITTED:** March 6, 2019

**SUBMITTED BY:** Fire Department

**Summary/Background:**

This is the Annual Application for FPF money. Please note: Chief Tooley is requesting to Roll over \$600,000.

**Recommendation:**

Approve the application.

**Attachments:**

- NM State Fire Marshal Division FY 2020 Municipal Fire Protection Fund Distribution Application.

**Fiscal Impact:** *TBD*

**Reviewed by:** \_\_\_\_\_  
*Finance*

**Legal Review:** *N/A.*

**Approved As To Form:** \_\_\_\_\_  
*City Attorney*

**Approved For Submittal By:** Department Director: \_\_\_\_\_ City Clerk: RC City Manager: \_\_\_\_\_

#### CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN

Resolution No. \_\_\_\_\_ Continued To: \_\_\_\_\_ Referred To: \_\_\_\_\_  
Ordinance No. \_\_\_\_\_ Approved \_\_\_\_\_ Denied \_\_\_\_\_ Other: \_\_\_\_\_  
File Name: \_\_\_\_\_



# NEW MEXICO PUBLIC REGULATION COMMISSION

## COMMISSIONERS

DISTRICT 1 CYNTHIA B. HALL  
DISTRICT 2 JEFFERSON L. BYRD  
DISTRICT 3 VALERIE ESPINOZA, VICE CHAIR  
DISTRICT 4 THERESA BECENTI-AGUILAR, CHAIR  
DISTRICT 5 STEPHEN FISCHMANN

## INTERIM CHIEF OF STAFF

Jason N. Montoya, P.E.



P.O. Box 1269  
1120 Paseo de Peralta  
Santa Fe, NM 87504-1269

## STATE FIRE MARSHAL DIVISION

*Don Shainin, State Fire Marshal*

Phone (505) 476-0160

Fax (505) 476-0100

## NEW MEXICO STATE FIRE MARSHAL DIVISION FISCAL YEAR 2020 MUNICIPAL FIRE PROTECTION FUND DISTRIBUTION

This application is required to participate in the distribution of the Fire Protection Fund for the 2020 fiscal year. The application is due in the State Fire Marshal Division on or before April 30, 2019.

FIRE DEPARTMENT Truth or Consequences

FIRE DEPARTMENT ADDRESS: 310 East 9th Street, T or C, NM 87901

ISO CLASSIFICATION: 2

Approved number of Sub Stations is 0

0 Sub-Stations

Approved number of Main Stations is 2

Sub-Station #2	Williamsburg-Veater St.	T or C	NM	87901
Mike O. Tooley Bldg.	310 E. Ninth	T or C	NM	87901

Approved number of Admin Buildings is 1

T or C Fire Administratio	401 McAdoo	T or C	NM	87901
---------------------------	------------	--------	----	-------

If you contend the above ISO Class or station information is incorrect, please attach a list of your claim of main and substations and sign here: \_\_\_\_\_

The projected minimum amount for fire fund distribution, based on the above information, is \$231,258. This does not include any additional amounts that may be calculated from growth in the fund.

Provide current balance of the fire department's total Fire Protection Fund account to date: \$ \_\_\_\_\_

### 10.25.10.9 ACCUMULATION OF FUNDS:

A. FPF funds cannot be accumulated when the money is not required to accomplish the purpose of the Fire Protection Fund Act or any associated rules promulgated by the fire marshal.

B. FPF funds may be rolled over to subsequent fiscal years for the purpose of accumulating money to procure items or services for use in the operation, maintenance and betterment of the fire department. A request for authorization to rollover and accumulate FPF funds shall accompany the application to participate in distribution. The request must include a detailed description of the intended use of the accumulated money.

C. If the item to be purchased requires rollover and accumulation of FPF funds for more than one-year, only one request and subsequent authorization to accumulate funds is needed. If the item to be purchased changes, a new request for authorization to rollover and accumulate FPF funds shall be submitted to the fire marshal.

Provide anticipated rollover amount \$ 600,000 ; include a detailed description of the intended use of the accumulated funds: (attach additional page if needed) 75' LADDER TRUCK - SEE APPROVED STATE FIRE

An official written request for authorization to rollover and accumulate Fire Protection Fund monies shall be submitted to this Office no later than August 31, 2019. The request shall identify the intended purpose and exact amount of money to be rolled over into the FY 2020 balance. ATTACHMENTS

The Fire Service Support Bureau of the State Fire Marshal Division continues to strive toward achieving 100% compliance with the monthly reporting requirements as established in Article 59A-52 the "Fire Marshal Act," Article 59A-53 "The Fire Protection Fund" and NMSA 10.25.10 "The Fire Protection Fund."

State Law, NMSA 10.25.10, requires all fire departments participating in the distribution of the Fire Protection Fund submit a detailed fire report of the departments activity on or before the 10th of each month for the previous months activity.

The Fire Service Support Bureau reviews all reporting activity on a monthly basis to determine compliance with the reporting requirement. When this Office determines that your fire department is out of compliance, the Fire Chief will be notified of the department's status, if your fire department fails to achieve compliance a letter identifying restrictions on the use of the Fire Protection Funds will be forwarded to the head of local government.

This Office will continue to offer technical support and training on the proper uses of the NFIRS program. If you have issues with the system or require training you may submit your request via e-mail at [georgia.mcGovern@state.nm.us](mailto:georgia.mcGovern@state.nm.us)

Please provide updated contact information for a minimum of two primary users of the NFIRS program for your department. (Please print legible)

<u>Name:</u>	<u>Email:</u>	<u>Phone:</u>
1. PAUL TOOLEY	chief@torrefire.com	575-740-1640
2. BRAD SPENCER	bspencer@stettaco.org	575-740-2082

*The information contained in this application is true and correct to the best of our knowledge. It may be used to verify legal requirements and is subject to audit.*

Signed and submitted on this \_\_\_\_\_ day of \_\_\_\_\_ 2019.

Mayor Printed Name

/S

Signature of Mayor

PAUL TOOLEY

Fire Chief Printed Name

/S

Signature of Fire Chief



## CITY OF TRUTH OR CONSEQUENCES

### AGENDA REQUEST FORM

MEETING DATE: 3-13-2019

Agenda Item #: **F.4**

**SUBJECT:** WWTP Improvements Phase 2B RPR (Resident Project Representative)

**DEPARTMENT:** Community Development

**DATE SUBMITTED:** 3/7/19

**SUBMITTED BY:** Traci Burnette, Grant/Projects Coordinator & Zoning Official

#### ***Summary/Background:***

City of T or C already has a signed and approved (May 2017) contract with Smith Engineering Services to provide RPR (Resident Project Representative) services during construction of the WWTP Improvements, Phase 2B. USDA RD requires the Commission to review and approve the attached resume that will be potentially used to perform RPR services pending USDA RD concurrence.

#### ***Recommendation:***

Approve the resume for Richard Gutierrez as Construction Observation Services for WWTP Improvements Phase 2B RPR (Resident Project Representative).

#### ***Attachments:***

- Richard Gutierrez Resume

#### ***Fiscal Impact:***

None.

*Reviewed by:* \_\_\_\_\_  
Finance

#### ***Legal Review: N/A***

*Approved As To Form:* \_\_\_\_\_  
City Attorney

**Approved For Submittal By:** Department Director: \_\_\_\_\_ City Clerk: RC City Manager: \_\_\_\_\_

#### **CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN**

Resolution No. \_\_\_\_\_ Continued To: \_\_\_\_\_ Referred To: \_\_\_\_\_  
Ordinance No. \_\_\_\_\_ Approved \_\_\_\_\_ Denied \_\_\_\_\_ Other: \_\_\_\_\_  
File Name: \_\_\_\_\_

## **Richard Gutierrez**

Field Technician

Mr. Gutierrez has over 40 years of combined experience in Surveying and Construction Inspection in New Mexico and Arizona. He served as the primary construction phase Inspector for Water, Sewer, Storm Drain, Photovoltaic Solar and Road Improvement projects. As a liaison for the engineer his duties include providing daily reports of the contractor's work such as observing, recording, and reporting the appropriate details relative to test procedures and system start-up. He also reviews contractor payment applications; verifies materials and installed equipment; maintains project files including change orders, field orders, addenda; attends construction meetings, and observes whether the contractor has arranged for required inspections per the contract documents. Mr. Gutierrez also has experience in the final site visit, punch list preparation for substantial completion, and final project walk-through.

### **Relevant Project Experience**

- Navajo Nation - New Wastewater Treatment Plant located in Window Rock Arizona.
- Pulte Group Development of NM, Del Webb, Mirehaven, Storm Cloud Subdivision and Concrete Drainage Channels
- Albuquerque Water Utility Authority – Small and Large Diameter Utility Replacement/Rehabilitation
- City of Albuquerque - Various PWD roadway and bridge projects.
- City of Santa Fe – Booster Station 2A
- City of Santa Fe – 2MW Photovoltaic Solar Project
- Southern Sandoval County Arroyo Flood Control Authority - Slo Dam Basin earthwork, Box Channel, Inlet and Outlet concrete structures.
- Town of Bernalillo Utility relocations for construction of new bridge over the Rio Grande River on US 550.

### **Education**

Diploma,

West Mesa High School

CNM Certificate Program in Surveying and Civil Map Drafting

### **Professional Licenses and Certifications**

American Concrete Institute, Field Tech I

### **Organizations**

American Council of Engineering Companies





## CITY OF TRUTH OR CONSEQUENCES

### AGENDA REQUEST FORM

MEETING DATE: March 13, 2019

Agenda Item #: **G.1**

**SUBJECT:** Resolution No. 28 2018/2019 approving the restructure of Golf Course Fees recommended by the Golf Course Advisory Board.

**DEPARTMENT:** Golf Course

**DATE SUBMITTED:** March 7, 2019

**SUBMITTED BY:** Golf Course

#### **Summary/Background:**

The Golf Course Advisory Board is requesting to modify and clarify the existing fee structure of Resolution 23-15/16 for the Municipal Golf Course.

#### **Recommendation:**

Motion to approve Resolution 28 2018/2019 approving the restructure of Golf Course Fees  
[Roll call vote required]

#### **Attachments:**

- Letter submitted by Golf Course Advisory Board
- Resolution 28 2018/2019.

#### **Fiscal Impact:**

Reviewed by: \_\_\_\_\_

*Finance*

TBD – Increase in Revenues

#### **Legal Review: N/A.**

Approved As To Form: \_\_\_\_\_

*City Attorney*

**Approved For Submittal By:** Department Director: \_\_\_\_\_ City Clerk: \_\_\_\_\_ City Manager: \_\_\_\_\_

#### **CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN**

Resolution No. \_\_\_\_\_ Continued To: \_\_\_\_\_ Referred To: \_\_\_\_\_

Ordinance No. \_\_\_\_\_ Approved \_\_\_\_\_ Denied \_\_\_\_\_ Other: \_\_\_\_\_

File Name: \_\_\_\_\_

## **RESOLUTION NO. 08 2018/2019**

### **A RESOLUTION OF THE CITY OF TRUTH OR CONSEQUENCES CITY COMMISSION ESTABLISHING APPROPRIATE FEES FOR THE MUNICIPAL GOLF COURSE.**

**Whereas**, the collection of fees are needed in order to recover some of the costs related to the provision of services by the City related to the management and maintenance of the Municipal Golf Course; and

**Whereas**, the City recognizes that the fees for use of the golf course are kept artificially low to make the golf course affordable to the residents; and

**Whereas**, the Golf Advisory Board recommends the adoption of the fees set forth in this resolution.

**NOW THEREFORE**, be it resolved by the City Commission of the City of Truth or Consequences that the following fees are to be collected for the use of the Municipal Golf Course:

#### **T or C Golf Course Fees**

##### **Daily Green Fees**

9 Holes Walking	\$10.45	+ Appropriate Tax	+ GIF* = \$12.00
18 Holes Walking	\$14.63	+ Appropriate Tax	+ GIF = \$17.00
9 Holes with Cart	\$15.67	+ Appropriate Tax	+ GIF = \$18.00
18 Holes with Cart	\$23.04	+ Appropriate Tax	+ GIF = \$27.00

\* Appropriate current tax is .085%

\*GIF = Golf Improvement Fund (includes Gross Receipt Tax) is  
\$1.00 per 9/18 holes per day

**Twilight (1:00 P.M. non daylight saving time and 3:00 P.M.  
during daylight savings time).**

9 or 18 holes -Walking	\$ 8.29 + Appropriate Tax	+ GIF = \$10.00
9 or 18 holes -W/cart	\$12.90 + Appropriate Tax	+ GI F= \$15.00

**Juniors 13 yrs. & under, fees include 9 or 18 holes**  
Free

### **Juniors 14-18 yrs., 9 or 18 Holes**

Walk - \$ 8.29 + Appropriate Tax + GIF = \$10.00

Ride - \$12.90 + Appropriate Tax + GIF = \$15.00

### **High School Golf Team**

Free

### **Men's and Women's Golf Leagues of Sierra County**

9 Holes Walking \$ 5.53 + Appropriate Tax + GIF = \$ 7.00

18 Holes Walking \$10.14 + Appropriate Tax + GIF = \$12.00

9 Holes Riding \$11.06 + Appropriate Tax + GIF = \$13.00

18 Holes Riding \$18.43 + Appropriate Tax + GIF = \$21.00

### **Range Balls**

Small bucket range balls \$2.76 + Appropriate Tax = \$3.00

Large bucket range balls \$5.53 + Appropriate Tax = \$6.00

### **Golf Club Rental**

9 Holes \$4.61 + Appropriate Tax = \$5.00

18 Holes \$9.22 + Appropriate Tax = \$10.00

### **Golf Cart/Seat Rentals**

9 Holes (1 seat) \$5.35 + Appropriate Tax = \$6.00

18 Holes (1 seat) \$7.85 + Appropriate Tax = \$9.00

### **Golf Cart Lease**

1 Month Single \$ 53.50 + Appropriate Tax = \$58.00

1 Month Family (2) \$104.39 + Appropriate Tax = \$113.00

3 Month Single \$139.10 + Appropriate Tax = \$151.00

3 Month Family (2) \$277.40 + Appropriate Tax = \$301.00

6 Month Single \$246.10 + Appropriate Tax = \$267.00

6 Month Family (2) \$480.23 + Appropriate Tax = \$521.00

Annual Single \$428.00 + Appropriate Tax = \$464.00

Annual Family (2) \$835.00 + Appropriate Tax = \$906.00

**Cart Trail Fee (Private Carts)**

3 Months	\$ 85.60 + Appropriate Tax = \$93.00
6 Months	\$149.80 + Appropriate Tax = \$163.00
Annual	\$256.80 + Appropriate Tax = \$279.00

**Annual Cart Storage (Private Carts)**

Electric	\$428.00 + Appropriate Tax = \$464.00
Gas	\$374.50 + Appropriate Tax = \$406.00

**Membership Fees (Must pay \$1 GIF per 9/18 holes per day of play)**

1 Month Single	\$107.00 + Appropriate Tax = \$116.00
Senior (62)	\$ 90.95 + Appropriate Tax = \$ 99.00
Family (2)	\$197.95 + Appropriate Tax = \$215.00
Senior Family (2)	\$171.20 + Appropriate Tax = \$186.00
3 Months Single	\$235.40 + Appropriate Tax = \$255.00
Senior (62)	\$203.30 + Appropriate Tax = \$221.00
Family (2)	\$353.10 + Appropriate Tax = \$388.00
Senior Family (2 )	\$299.60 + Appropriate Tax = \$325.00
6 Months Single	\$321.00 + Appropriate Tax = \$348.00
Senior (62)	\$272.85 + Appropriate Tax = \$296.00
Family (2)	\$465.45 + Appropriate Tax = \$505.00
Senior Family (2)	\$395.90 + Appropriate Tax = \$430.00
Annual Single	\$545.70 + Appropriate Tax = \$592.00
Senior (62)	\$460.10 + Appropriate Tax = \$499.00
Family (2)	\$813.20 + Appropriate Tax = \$882.00
Senior Family (2)	\$695.50 + Appropriate Tax = \$755.00

Debit and credit card transactions will be charged a \$1.00 processing fee for transactions over \$25.

The one (\$1) dollar sign-in fee (GIF) will be assessed to all players on a daily basis (except free fees). A player returning on the same day will not have to pay the one dollar fee more than once. The fee is to be used exclusively for capital improvements/expansion to the T or C Municipal Golf Course with recommendation from the Golf Advisory Board.

This resolution repeals and replaces all previous Resolutions for golf course fees.

PASSED, APPROVED AND ADOPTED this \_\_\_\_ day of \_\_\_\_\_ 2019.

CITY OF TRUTH OR CONSEQUENCES,  
NEW MEXICO

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Sandra Whitehead, Mayor

ATTEST:

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Renee L. Cantin, City Clerk

March 6, 2019

To: Honorable Mayor, Honorable Mayor Pro-Tem, Honorable Commissioners,  
and City Manager

From: Golf Course Advisory Board

Enclosed is a recommendation for your review to modify and clarify the existing fee structure (Resolution 23-15/16) for the Municipal Golf Course. This recommendation was presented to the Board by Course Manager Bart River and discussed several times and presented to the City Manager. The Board unanimously agreed in a motion to recommend the changes enclosed.

First of all, several typo and other errors were corrected that existed in the current Resolution (Resolution No. 23-15/16). These changes were corrected by Resolution No. 34-13/14 originally, but it appears to not have been used in the current resolution. Also, it is recommended that all current fees be rounded to the nearest whole number. The majority of the Board feels that this makes accounting easier for the City and to provide more consistency for the public.

The Board recommends that we remove the higher weekend and holiday rates and make the fee 7 days a week rates. While most golf courses have higher weekend and holiday rates, the Board feels that this discourages those individuals that have only the weekends off and family and friends from playing during various holidays. These are the people we hope to encourage to play and support the Municipal course throughout the future. It doesn't seem right to penalize people because they may work during the week limiting their available recreation time.

Twilight hours were simplified to make it easier to know when they were and to be consistent throughout the year.

Fees for juniors 13 and under are recommended to be waived. We feel that this incentive will help bring in juniors who will be able to pick up the game and

continue to play through retirement. This will also encourage and facilitate family's playing together. The fees for juniors 14-18 has been changed to be the same whether they play 9 or 18 holes. Again, this will encourage more play from the younger age group and families.

The Board unanimously agrees that the City should fully support the High School Boys and Girls Golf Team and waive green fees year-round for these student athletes.

The golf cart seat rentals were simplified to make it more consistent and clearer to the public.

Rounding the fees and correcting other various errors are the only recommended change to the existing resolution for Golf Cart Lease, Cart Trail Fee (Private Carts), Annual Cart Storage, and Membership Fees. These fees are taken from Resolution No. 34-13/14. These figures have been used since May of 2014 until at least January of 2019 which is when I personally last purchased a membership with cart.

Thank you in advance for considering this recommendation.

**Les Dufour**

Chairperson - Golf Advisory Board



## CITY OF TRUTH OR CONSEQUENCES

### AGENDA REQUEST FORM

MEETING DATE: March 13, 2019

Agenda Item #: **G.2**

**SUBJECT:** Resolution No. 29 18/19 declaring surplus property to be nonessential for Public or Government Functions to be Sold Pursuant to §3-54-2 NMSA at the March 23, 2019 public auction.

**DEPARTMENT:** City Clerk's

**DATE SUBMITTED:** March 8, 2019

**SUBMITTED BY:** Renee Cantin, City Clerk-Treasurer

#### **Summary/Background:**

Pursuant to Section 3-54-2 of the New Mexico State Statutes, 1978, Annotated, the City of Truth or Consequences has property that is no longer needed and the same as in the past, the City will use Willard Hall Auctions to sell various surplus properties belonging to the City. They have an auction scheduled for March 23, 2019.

#### **Recommendation:**

Approve Resolution No. 29 18/19 declaring the listed items as surplus property and allowing the City to Auction items in Public Auction.

#### **Attachments:**

- Resolution No. 29 18/19
- Auction Items List

#### **Fiscal Impact:**

Unknown. Revenue from sales.

Reviewed by: \_\_\_\_\_  
Finance

#### **Legal Review:**

N/A

Approved As To Form: \_\_\_\_\_  
City Attorney

**Approved For Submittal By:** Department Director: RC City Clerk: RC City Manager: \_\_\_\_\_

#### **CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN**

Resolution No. \_\_\_\_\_ Continued To: \_\_\_\_\_ Referred To: \_\_\_\_\_  
Ordinance No. \_\_\_\_\_ Approved \_\_\_\_\_ Denied \_\_\_\_\_ Other: \_\_\_\_\_  
File Name: \_\_\_\_\_





**RESOLUTION NO. 29 18/19**

**A RESOLUTION DECLARING SURPLUS PROPERTY TO BE NONESSENTIAL FOR PUBLIC OR GOVERNMENT FUNCTIONS TO BE SOLD PURSUANT TO §3-54-2 NMSA**

**WHEREAS**, the City Commission of the City of Truth or Consequences finds surplus property to be nonessential for public or government functions; and

**Whereas**, PURSUANT TO Section 3-54-2 of the New Mexico State Statutes, 1978, Annotated, the City of Truth or Consequences serves notice that the City will use **Willard Hall Auctions** to sell various surplus property belonging to the City.

**NOW THEREFORE BE IT RESOLVED THAT:**

- The City of Truth or Consequences may sell personal property having a value of more than two thousand five hundred (\$2,500.00) at public or private sale. If a private sale is held under this subsection, such sale shall be held only after notice is published at least twice, pursuant to the provisions of Subsection J or Section 3-1-2 NMSA 1978, not less than seven days apart, with the last publication not less than fourteen days prior to the sale.
- If a public sale is held, the bid of the highest responsible bidder shall be accepted unless the terms of the bid do not meet the published terms and conditions of the municipality, in which event the highest bid which does meet the published terms and conditions shall be accepted; provided, however, a municipality may reject all bids. Terms and conditions for a proposed sale of lease shall be published at least twice, not less than seven days apart, with the last publication no less than fourteen days prior to the bid opening, and shall be published according to the provisions of Subsection J of Section 3-1-2 NMSA 1978.
- The City of Truth or Consequences may sell, at a private or public sale, exchange or donate real or personal property to the state, to any of its political subdivisions or to the federal government if such sale, exchange or gift is in the best interests of the public and is approved by the local government division of the department of finance and administration. The provisions of Section 6-6-11 NMSA 1978 shall not apply to such sale, exchange or a donation.

**PASSED, APPROVED AND ADOPTED** this 13<sup>th</sup> day of March, 2019.

ATTEST:

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Sandra Whitehead, Mayor

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Reneé L. Cantin, CMC, City Clerk

Qty	Item	Description	Value	Location
	<b>Pool</b>			
1	Turbo Twister Slide		\$5,441.00	Swimming Pool
1	Old Water Fountain			Swimming Pool
	<b>Electric</b>			
20	American Electric Lighting	Light Heads-150W Bulb/240 Voltage	\$500.00	Shop
35	Poles	Used Poles	\$75.00	Pole Yard
	<b>Airport</b>			
1	SF-50MD	Generator		Airport
	<b>Police Dept.</b>			
1	Old Fashioned Camera	Black in color		Armory
1	Polaroid Camera	Black in color		Armory
1	Cannon Digital Camera	Silver in color		Armory
2	Tandy Cordless Phones			Armory
1	Technix Casstte Player			Armory
1	Sony Answering Machine			Armory
1	Govideo Double VHS Player			Armory
1	Kenmore Fridge	Brown in color		Armory
1	Coffee Pot	White in color		Armory
1	Card File Cabinet	Black in color		Armory
1	Bo-Flex Exercise Machine	White in color		Armory
1	Large TV	Black in color		Armory
3	Light Fixtures	Stainless Steel		Armory
1	Mail Holder	Metal		Armory
1	Bicycle	Silver in color		Armory
1	Bicylce	Red in color		Armory
1	Panasonic Laptop	Silver in color		Armory
1	Metal Center Console Mount	Black in color		Armory
1	Metal Desk Mount	For vehicle		Armory
3	Battery Mounts with Harness	Green in color		Armory
1	Wooden Shelves			Armory
1	Wooden Cabinets			Armory



## CITY OF TRUTH OR CONSEQUENCES

### AGENDA REQUEST FORM

MEETING DATE: 3-13-2019

Agenda Item #: **H.1**

**SUBJECT:** Drinking Water State Revolving Loan Fund Offer

**DEPARTMENT:** Community Development

**DATE SUBMITTED:** 3/7/19

**SUBMITTED BY:** Traci Burnette

#### ***Summary/Background:***

The City of Truth or Consequences has applied for a DWSRLF loan to fund for replacement of high-risk water lines identified in Asset Management Plan and Design Analysis Report. The City qualifies for 50% principal forgiveness, due to the project's # 6 ranking on the FY 2019 Annual DWSRLF Fundable Priority List.

#### ***Recommendation:***

Motion to approve and accept the offer from DWSRLF

#### ***Attachments:***

- Binding Commitment Letter
- Board Summary Report
- Initial Debt Service Schedule

#### ***Fiscal Impact:***

*Reviewed by:* \_\_\_\_\_

*Finance*

\$1,241,085 with a maturity of 22 years and interest rate of .263%. 50% principal forgiveness is being offered. Loan to be paid by Water Enterprise system.

#### ***Legal Review:***

*Approved As To Form:* \_\_\_\_\_

*City Attorney*

**Approved For Submittal By:** Department Director: \_\_\_\_\_ City Clerk: \_\_\_\_\_ City Manager: \_\_\_\_\_

#### **CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN**

Resolution No. \_\_\_\_\_ Continued To: \_\_\_\_\_ Referred To: \_\_\_\_\_

Ordinance No. \_\_\_\_\_ Approved \_\_\_\_\_ Denied \_\_\_\_\_ Other: \_\_\_\_\_

File Name: \_\_\_\_\_



## Public Water System Letter of Binding Commitment, DW-4794

October 1, 2018

The New Mexico Finance Authority (Finance Authority), subject to the Board of Directors' normal and customary procedures, hereby commits to make a loan in the approximate amount of \$1,241,085 with a maturity of 22 years and an interest rate of .263% to the City of Truth or Consequences (Applicant). The Applicant is a qualified public water supply system under federal law, 42 U.S.C. 300j-12, and applicable state law, Sections 6-21A-1, *et seq.*, NMSA 1978, organized and existing under the Laws of New Mexico. The Applicant will finance the water project described in the Applicant's application, subject to the following terms and conditions of this Binding Commitment Letter (Commitment).

This Commitment requires that the Applicant submit the documents listed below, to the Finance Authority within 6 months of this commitment: April 1, 2019.

- 1) Signed Binding Commitment Letter;
- 2) Executed copy of attached EPA form 4700-4;
- 3) Preliminary Engineering Report (PER) or technical memo acceptable to the Finance Authority;
- 4) Cost breakdown of the project, certified by an engineer or architect;
- 5) Detailed drawdown schedule for project payments;
- 6) Engineering Contract Award approval by New Mexico Environment Department (NMED-CPB) and Finance Authority;
- 7) Completion of the State Environmental Review Process approved by the Finance Authority; and
- 8) Any additional information requested by the Finance Authority.

Upon receipt of the documents, the Finance Authority will prepare a financing schedule and initiate the closing process. If the conditions set forth above are not satisfied, the commitment can be extended at the sole discretion of the Finance Authority for an additional 60 days, during which time the Applicant must submit the remaining documentation. Failure on the Applicant's part to submit the above documentation will result in termination of the Authority's Commitment.

The following documents will be required before funds will be disbursed for construction:

- 1) Approval of Plans and Specifications by New Mexico Environment Department (NMED-CPB) Construction Programs Bureau and Finance Authority;
- 2) Applicant needs to demonstrate compliance with EPA guidance on System Award Management found at the following website: (<https://www.sam.gov/portal/public/SAM/>)
- 3) Approval of Plans and Specifications by New Mexico Environment Department (NMED-DWB) Drinking Water Bureau prior to construction start;
- 4) Approval of Bids by NMED-CPB and Finance Authority;



NEW MEXICO  
**FINANCE AUTHORITY**

**Public Water System Letter of Binding Commitment, DW-4794**

5) Any additional information requested by Finance Authority.

Closing and funding of the loan has been approved by the Finance Authority's Board of Directors, subject to the terms and conditions set out in this Commitment. The construction of the project must be completed within two years from the date of closing of the loan.

John Gasparich, Interim Chief Executive Officer  
New Mexico Finance Authority

10/1/18

Date

The undersigned hereby accepts and acknowledges the foregoing commitment and agrees to the terms and conditions thereof.

Applicant: \_\_\_\_\_

\_\_\_\_\_  
Signature of Authority

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

SOURCES AND USES OF FUNDS

City of Truth or Consequences  
2019 Water Projects

Sources:	DW-4794A Market Loan Component	DW-4794B Disadvantaged Loan Component	Total
Bond Proceeds:			
Par Amount	20,543.00	600,000.00	620,543.00
Other Sources of Funds:			
DW-Subsidy Principal forgiveness		614,336.57	614,336.57
DW-Subsidy COI forgiveness		6,205.43	6,205.43
		620,542.00	620,542.00
	20,543.00	1,220,542.00	1,241,085.00
Uses:	DW-4794A Market Loan Component	DW-4794B Disadvantaged Loan Component	Total
Project Fund Deposits:			
Project Fund	20,339.62	594,060.00	614,399.62
Delivery Date Expenses:			
Cost of Issuance	203.38	5,940.00	6,143.38
Other Uses of Funds:			
DW-Subsidy Principal forgiveness		614,336.57	614,336.57
DW-Subsidy COI forgiveness		6,205.43	6,205.43
		620,542.00	620,542.00
	20,543.00	1,220,542.00	1,241,085.00

BOND SUMMARY STATISTICS

City of Truth or Consequences  
2019 Water Projects

Dated Date	05/31/2019
Delivery Date	05/31/2019
Last Maturity	05/01/2041
Arbitrage Yield	0.263742%
True Interest Cost (TIC)	0.263742%
Net Interest Cost (NIC)	0.263523%
All-In TIC	0.345113%
Average Coupon	0.263523%
Average Life (years)	12.508
Duration of Issue (years)	12.260
Par Amount	620,543.00
Bond Proceeds	620,543.00
Total Interest	20,454.01
Net Interest	20,454.01
Total Debt Service	640,997.01
Maximum Annual Debt Service	31,866.84
Average Annual Debt Service	29,243.31
Underwriter's Fees (per \$1000)	
Average Takedown	
Other Fee	
Total Underwriter's Discount	
Bid Price	100.000000

Bond Component	Par Value	Price	Average Coupon	Average Life
Market Bond Component	20,543.00	100.000	2.000%	2.919
Disadvantaged Loan Component	600,000.00	100.000	0.250%	12.836
	620,543.00			12.508

	TIC	All-In TIC	Arbitrage Yield
Par Value	620,543.00	620,543.00	620,543.00
+ Accrued Interest			
+ Premium (Discount)			
- Underwriter's Discount			
- Cost of Issuance Expense			
- Other Amounts		-6,143.38	
Target Value	620,543.00	614,399.62	620,543.00
Target Date	05/31/2019	05/31/2019	05/31/2019
Yield	0.263742%	0.345113%	0.263742%

BOND SUMMARY STATISTICS

City of Truth or Consequences  
DW-4794A Market Loan Component

Dated Date	05/31/2019
Delivery Date	05/31/2019
Last Maturity	05/01/2022
Arbitrage Yield	0.263742%
True Interest Cost (TIC)	2.000232%
Net Interest Cost (NIC)	1.999995%
All-In TIC	2.353159%
Average Coupon	1.999995%
Average Life (years)	2.919
Duration of Issue (years)	2.850
Par Amount	20,543.00
Bond Proceeds	20,543.00
Total Interest	1,199.48
Net Interest	1,199.48
Total Debt Service	21,742.48
Maximum Annual Debt Service	20,953.86
Average Annual Debt Service	7,447.47
Underwriter's Fees (per \$1000)	
Average Takedown	
Other Fee	
Total Underwriter's Discount	
Bid Price	100.000000

Bond Component	Par Value	Price	Average Coupon	Average Life
Market Bond Component	20,543.00	100.000	2.000%	2.919
	20,543.00			2.919

	TIC	All-In TIC	Arbitrage Yield
Par Value	20,543.00	20,543.00	20,543.00
+ Accrued Interest			
+ Premium (Discount)			
- Underwriter's Discount			
- Cost of Issuance Expense			
- Other Amounts		-203.38	
Target Value	20,543.00	20,339.62	20,543.00
Target Date	05/31/2019	05/31/2019	05/31/2019
Yield	2.000232%	2.353159%	0.263742%



BOND SUMMARY STATISTICS

City of Truth or Consequences  
DW-4794B Disadvantaged Loan Component

Dated Date	05/31/2019
Delivery Date	05/31/2019
Last Maturity	05/01/2041
Arbitrage Yield	0.263742%
True Interest Cost (TIC)	0.250002%
Net Interest Cost (NIC)	0.250001%
All-In TIC	0.329140%
Average Coupon	0.250001%
Average Life (years)	12.836
Duration of Issue (years)	12.603
Par Amount	600,000.00
Bond Proceeds	600,000.00
Total Interest	19,254.53
Net Interest	19,254.53
Total Debt Service	619,254.53
Maximum Annual Debt Service	31,866.84
Average Annual Debt Service	28,251.38
Underwriter's Fees (per \$1000)	
Average Takedown	
Other Fee	
Total Underwriter's Discount	
Bid Price	100.000000

Bond Component	Par Value	Price	Average Coupon	Average Life
Disadvantaged Loan Component	600,000.00	100.000	0.250%	12.836
	600,000.00			12.836

	TIC	All-In TIC	Arbitrage Yield
Par Value	600,000.00	600,000.00	600,000.00
+ Accrued Interest			
+ Premium (Discount)			
- Underwriter's Discount			
- Cost of Issuance Expense			
- Other Amounts		-5,940.00	
Target Value	600,000.00	594,060.00	600,000.00
Target Date	05/31/2019	05/31/2019	05/31/2019
Yield	0.250002%	0.329140%	0.263742%

BOND DEBT SERVICE

City of Truth or Consequences  
2019 Water Projects

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
11/01/2019			801.50	801.50	
05/01/2020			955.43	955.43	1,756.93
11/01/2020			955.43	955.43	
05/01/2021			955.43	955.43	1,910.86
11/01/2021			955.43	955.43	
05/01/2022	29,955	** %	955.43	30,910.43	31,865.86
11/01/2022			738.24	738.24	
05/01/2023	30,390	0.250%	738.24	31,128.24	31,866.48
11/01/2023			700.25	700.25	
05/01/2024	30,466	0.250%	700.25	31,166.25	31,866.50
11/01/2024			662.17	662.17	
05/01/2025	30,542	0.250%	662.17	31,204.17	31,866.34
11/01/2025			623.99	623.99	
05/01/2026	30,618	0.250%	623.99	31,241.99	31,865.98
11/01/2026			585.72	585.72	
05/01/2027	30,695	0.250%	585.72	31,280.72	31,866.44
11/01/2027			547.35	547.35	
05/01/2028	30,772	0.250%	547.35	31,319.35	31,866.70
11/01/2028			508.88	508.88	
05/01/2029	30,849	0.250%	508.88	31,357.88	31,866.76
11/01/2029			470.32	470.32	
05/01/2030	30,926	0.250%	470.32	31,396.32	31,866.64
11/01/2030			431.66	431.66	
05/01/2031	31,003	0.250%	431.66	31,434.66	31,866.32
11/01/2031			392.91	392.91	
05/01/2032	31,081	0.250%	392.91	31,473.91	31,866.82
11/01/2032			354.06	354.06	
05/01/2033	31,158	0.250%	354.06	31,512.06	31,866.12
11/01/2033			315.11	315.11	
05/01/2034	31,236	0.250%	315.11	31,551.11	31,866.22
11/01/2034			276.07	276.07	
05/01/2035	31,314	0.250%	276.07	31,590.07	31,866.14
11/01/2035			236.92	236.92	
05/01/2036	31,393	0.250%	236.92	31,629.92	31,866.84
11/01/2036			197.68	197.68	
05/01/2037	31,471	0.250%	197.68	31,668.68	31,866.36
11/01/2037			158.34	158.34	
05/01/2038	31,550	0.250%	158.34	31,708.34	31,866.68
11/01/2038			118.91	118.91	
05/01/2039	31,629	0.250%	118.91	31,747.91	31,866.82
11/01/2039			79.37	79.37	
05/01/2040	31,708	0.250%	79.37	31,787.37	31,866.74
11/01/2040			39.73	39.73	
05/01/2041	31,787	0.250%	39.73	31,826.73	31,866.46
	620,543		20,454.01	640,997.01	640,997.01

**BOND DEBT SERVICE**

City of Truth or Consequences  
DW-4794A Market Loan Component

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
11/01/2019			172.33	172.33	
05/01/2020			205.43	205.43	377.76
11/01/2020			205.43	205.43	
05/01/2021			205.43	205.43	410.86
11/01/2021			205.43	205.43	
05/01/2022	20,543	2.000%	205.43	20,748.43	20,953.86
	20,543		1,199.48	21,742.48	21,742.48

## BOND DEBT SERVICE

City of Truth or Consequences  
DW-4794B Disadvantaged Loan Component

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
11/01/2019			629.17	629.17	
05/01/2020			750.00	750.00	1,379.17
11/01/2020			750.00	750.00	
05/01/2021			750.00	750.00	1,500.00
11/01/2021			750.00	750.00	
05/01/2022	9,412	0.250%	750.00	10,162.00	10,912.00
11/01/2022			738.24	738.24	
05/01/2023	30,390	0.250%	738.24	31,128.24	31,866.48
11/01/2023			700.25	700.25	
05/01/2024	30,466	0.250%	700.25	31,166.25	31,866.50
11/01/2024			662.17	662.17	
05/01/2025	30,542	0.250%	662.17	31,204.17	31,866.34
11/01/2025			623.99	623.99	
05/01/2026	30,618	0.250%	623.99	31,241.99	31,865.98
11/01/2026			585.72	585.72	
05/01/2027	30,695	0.250%	585.72	31,280.72	31,866.44
11/01/2027			547.35	547.35	
05/01/2028	30,772	0.250%	547.35	31,319.35	31,866.70
11/01/2028			508.88	508.88	
05/01/2029	30,849	0.250%	508.88	31,357.88	31,866.76
11/01/2029			470.32	470.32	
05/01/2030	30,926	0.250%	470.32	31,396.32	31,866.64
11/01/2030			431.66	431.66	
05/01/2031	31,003	0.250%	431.66	31,434.66	31,866.32
11/01/2031			392.91	392.91	
05/01/2032	31,081	0.250%	392.91	31,473.91	31,866.82
11/01/2032			354.06	354.06	
05/01/2033	31,158	0.250%	354.06	31,512.06	31,866.12
11/01/2033			315.11	315.11	
05/01/2034	31,236	0.250%	315.11	31,551.11	31,866.22
11/01/2034			276.07	276.07	
05/01/2035	31,314	0.250%	276.07	31,590.07	31,866.14
11/01/2035			236.92	236.92	
05/01/2036	31,393	0.250%	236.92	31,629.92	31,866.84
11/01/2036			197.68	197.68	
05/01/2037	31,471	0.250%	197.68	31,668.68	31,866.36
11/01/2037			158.34	158.34	
05/01/2038	31,550	0.250%	158.34	31,708.34	31,866.68
11/01/2038			118.91	118.91	
05/01/2039	31,629	0.250%	118.91	31,747.91	31,866.82
11/01/2039			79.37	79.37	
05/01/2040	31,708	0.250%	79.37	31,787.37	31,866.74
11/01/2040			39.73	39.73	
05/01/2041	31,787	0.250%	39.73	31,826.73	31,866.46
	600,000		19,254.53	619,254.53	619,254.53

## UNIVERSAL BOND SOLUTION

City of Truth or Consequences  
2019 Water Projects  
Universal Bond Solution Component

Period Ending	Proposed Principal	Proposed Debt Service	Existing Debt Service	Total Adj Debt Service	Revenue Constraints	Unused Revenues	Debt Serv Coverage
05/01/2020		1,757	396,869	398,626	2,833,923	2,435,297	710.923000%
05/01/2021		1,911	396,886	398,797	2,833,923	2,435,126	710.61776%
05/01/2022	29,955	31,866	276,615	308,481	2,833,923	2,525,442	918.67150%
05/01/2023	30,390	31,866	242,716	274,583	2,833,923	2,559,340	1032.08397%
05/01/2024	30,466	31,867	242,728	274,594	2,833,923	2,559,329	1032.04082%
05/01/2025	30,542	31,866	123,706	155,572	2,833,923	2,678,351	1821.61531%
05/01/2026	30,618	31,866	123,704	155,570	2,833,923	2,678,353	1821.63451%
05/01/2027	30,695	31,866	123,705	155,571	2,833,923	2,678,352	1821.62163%
05/01/2028	30,772	31,867	123,705	155,571	2,833,923	2,678,352	1821.62374%
05/01/2029	30,849	31,867	123,705	155,572	2,833,923	2,678,351	1821.61741%
05/01/2030	30,926	31,867	123,704	155,571	2,833,923	2,678,352	1821.62584%
05/01/2031	31,003	31,866	123,703	155,569	2,833,923	2,678,354	1821.64926%
05/01/2032	31,081	31,867	123,703	155,570	2,833,923	2,678,353	1821.64341%
05/01/2033	31,158	31,866	102,279	134,145	2,833,923	2,699,778	2112.58002%
05/01/2034	31,236	31,866	7,713	39,579	2,833,923	2,794,344	7160.12847%
05/01/2035	31,314	31,866	3,867	35,733	2,833,923	2,798,190	7930.79757%
05/01/2036	31,393	31,867		31,867	2,833,923	2,802,056	8893.01544%
05/01/2037	31,471	31,866		31,866	2,833,923	2,802,057	8893.14939%
05/01/2038	31,550	31,867		31,867	2,833,923	2,802,056	8893.06009%
05/01/2039	31,629	31,867		31,867	2,833,923	2,802,056	8893.02102%
05/01/2040	31,708	31,867		31,867	2,833,923	2,802,056	8893.04334%
05/01/2041	31,787	31,866		31,866	2,833,923	2,802,057	8893.12148%
	620,543	640,997	2,659,307	3,300,304	62,346,306	59,046,002	



**City of Truth or Consequences**

**2019 Water Project  
Drinking Water State Revolving Loan Fund**

Board Date	9/27/2018	App #	DW-4794	Lending Officer	Ron Cruz
A. Executive Summary					
DWSRLF Disadvantaged Rate Loan:	\$	600,000	Term:	22 years	Net Interest Cost: 0.25%
DWSRLF Market Rate Loan:	\$	20,543	Term:	22 years	Net Interest Cost: 2.00%
DWSRLF Principal Forgiveness:	\$	620,542	Term:	N/A	Net Interest Cost: N/A
Total Amount:	\$	1,241,085	Total Term:	22 years	Net Interest Cost: 0.263%
Pledged Revenue	Net System Revenues of the Joint Utility				
Coverage	7.10x (1.20x required)				
Compliance with NMFA Policies	Yes				
Waiver Request	N/A				
Project Description					
The City of Truth or Consequences has applied for a DWSRLF loan to fund for replacement of high risk water lines identified in Asset Management Plan. Many of the components that make up the City's Water System are near or beyond their useful life due to old age. Some of these components are critical to supplying safe drinking water to the community and have been prioritized for replacement or improvement.					
The City qualifies for 50% principal forgiveness, due to the project's # 7 ranking on the FY 2019 Annual DWSRLF Fundable Priority List.					

<b>Strengths</b>	<b>Weaknesses</b>
<ul style="list-style-type: none"> <li>• Healthy debt service reserve coverage ratio</li> <li>• Solves a critical health &amp; safety concern for the City</li> </ul>	<ul style="list-style-type: none"> <li>• None to note</li> </ul>

This is the first time this project has appeared before the NMFA Board.

**Recommendation:** Staff recommends approval.

<b>B. PROJECT FINANCING</b>			
<b>1. SOURCES:</b>			<b>Amount</b>
	DWSRLF Disadvantaged Rate Loan	\$	600,000.00
	DWSRLF Market Rate Loan	\$	20,543.00
	<b>Total DW Loan</b>	\$	<b>620,543.00</b>
	DWSRLF Principal Forgiveness:	\$	620,542.00
	<b>Total Sources</b>	\$	<b>1,241,085.00</b>
<b>USES:</b>			
	Deposit to Project Fund	\$	614,399.62
	Cost of Issuance	\$	6,143.38
	DWSRLF Principal Forgiveness:	\$	620,542.00
	<b>Total Uses</b>	\$	<b>1,241,085.00</b>

**2. Security**

<b>Pledged Revenue:</b>	<b>Net System Revenues of the Joint Utility</b>	\$	2,833,923
	<b>Total Revenue</b>	\$	2,833,923
<b>Distributing Entity:</b>	City of Truth or Consequences		
<b>Distribution Timing:</b>	Interest monthly on amounts drawn during the first 24 months of the loan commencing one month after the first incurred cost and ending no later than 24 months after the date of the loan agreement; thereafter monthly principal and interest payments commencing one month after the loan amount has been finalized and ending on the final maturity date of the loan.		
<b>Lien Status</b>	<b>Parity Lien</b>		
	<b>Parity Lien Total Outstanding Debt</b>	\$	2,321,619
	<b>Subordinate Lien Total Outstanding Debt</b>	\$	337,688
<b>Additional Bonds Test</b>	120%		

**3. Contingencies**

Readiness to Proceed	
1	Executed Copy of the Binding Commitment Letter;
2	Estimated Cost Breakdown;
3	Detailed drawdown schedule for project payments;
4	Executed Copy of EPA form 4700-4;
5	Verified System Award Management (form 5700-9).
6	Compliance with the State Environmental Review Process (SERP);
7	Approval of Plans and Specifications by NMFA;
8	Approval of Plans and Specifications by NMED Drinking Water Bureau prior to construction start;
9	Approval of Bids by NMED and NMFA;
10	Approval of Contract Award by NMFA;
11	Any additional information requested by the NMFA; and
12	Loan documents shall conform to NMFA standard forms and policies.

**4. Borrower Attributes**

<b>Priority Rank</b>	#7 on FY 2019 Annual DWSRLF Fundable Priority List		
<b>Number of Connections</b>	4,000		
<b>System Designation</b>	Small System		
<b>MHI</b>	\$26,844.00	<b>% of State's MHI</b>	60%
<b>Disadvantaged Status</b>	Disadvantaged		
<b>Principal Forgiveness Source</b>	EPA Capitalization Grant		
<b>Principal Forgiveness Determination</b>	25% Base, 25% Disadvantaged		

<b>All Outstanding Loans in Compliance with Terms?</b>	N/A <input type="checkbox"/>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
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## CITY OF TRUTH OR CONSEQUENCES

### AGENDA REQUEST FORM

MEETING DATE: March 13, 2019

Agenda Item #: **H.2**

**SUBJECT:** Approval of the amended Guidelines as recommended by the Lodgers Tax Advisory Board.

**DEPARTMENT:** City Clerk's Office

**DATE SUBMITTED:** March 6, 2019

**SUBMITTED BY:** City Clerk's Office

#### **Summary/Background:**

Last year the City Commission directed the Lodger's Tax Board to review the guidelines so they would be more strict when deadlines such submitting initial application & submitting quarterly reports are not complied with. The LTAB met in January and February, 2019 and have prepared the attached revision of the guidelines for approval.

This item was brought before the Commission on February 27<sup>th</sup> and was postponed to look into whether Vendors were being paid directly for some of the Non-Profits. After discussing this with Executive Assistant Tammy Gardner, we confirmed only those with Co-op Grants show the vendor as being paid directly.

Additionally, the Lodger's Tax Advisory Board has scheduled a meeting for March 28<sup>th</sup> to meet with the current recipients on the changes that are approved and the deadlines for this year's applications to be submitted. They usually are sent in February, so we will need to get the process moving in order for the Advisory Board to make recommendations, and the Commission to approve allocations before July 1<sup>st</sup>.

**Recommendation:** Approve the revised guidelines.

**Attachments:** Proposed Guidelines.

**Fiscal Impact:** N/A.

**Legal Review:** N/A.

**Approved For Submittal By:** Department Director: \_\_\_\_\_ City Clerk: RC City Manager: \_\_\_\_\_

#### **CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN**

Resolution No. \_\_\_\_\_ Continued To: \_\_\_\_\_ Referred To: \_\_\_\_\_  
Ordinance No. \_\_\_\_\_ Approved \_\_\_\_\_ Denied \_\_\_\_\_ Other: \_\_\_\_\_  
File Name: \_\_\_\_\_



Please see pages 25-27 for list of recommended changes/updates requested by the Lodgers Tax Board

# City of Truth or Consequences

Lodgers' Tax

Funding Guidelines

Approved by City Commission 3/24/15

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# Overview of Lodgers' Tax

- **Sec. 7-196. Title of article.**

- This article shall be known as and may be cited as "The Lodgers' Tax Ordinance." (Ord. No. 442, § 1, 8-12-96)

- **Sec. 7-197. Purpose of article.**

- The purpose of this article is to impose a tax which will be borne by persons using commercial lodging accommodations which tax will provide revenues for the purpose of advertising, publicizing and promoting tourist-related attractions, facilities and events, and acquiring, establishing and operating tourist-related facilities, attractions or transportation systems, as authorized in section 17 of this article.

- **Sec. 7-199. Imposition of tax.**

- There is hereby imposed an occupancy tax of **five percent** of gross taxable rent for lodging within the municipality paid to vendors.

# Overview of Lodgers' Tax

## *Eligible Uses*

- **Sec. 7-212. Eligible uses of lodgers' tax proceeds.**
  - (a) The Municipality may use the proceeds from the tax to defray the costs of:
    - (1) collecting and otherwise administering the tax, including the performance of audits required by the Lodgers' Tax Act pursuant to guidelines issued by the Department of Finance and Administration;
    - (2) establishing, operating, purchasing, constructing, otherwise acquiring, reconstructing, extending, improving, equipping, furnishing or acquiring real property or any interest in real property for the site or grounds for tourist-related facilities, attractions or transportation systems of the Municipality, the county in which the Municipality is located or the county;
    - (3) the principal of and interest on any prior redemption premiums due in connection with and any other charges pertaining to revenue bonds authorized by section 3-38-23 or 3-38-24 NMSA 1978;

# Overview of Lodgers' Tax *Eligibility*

- (4) advertising, publicizing and promoting tourist-related attractions, facilities and events of the Municipality or county and tourist facilities or attractions within the area;
- (5) providing police and fire protection and sanitation service for tourist-related events, facilities and attractions located in the Municipality; or
- (6) any combination of the foregoing purposes or transactions stated in this section, but for no other municipal purpose.

Additionally: (#7 is not part of Sec. 7-212.)

- (7) Grant recipients are required to be nonprofits.
  - A current certificate of this status must be submitted with the grant application.
  - Subsequent changes in status must be reported to the Lodgers Tax Advisory Board.

# Grant Application

- Applications are examined carefully as there are usually more requests for funds than are available.
- The application process normally starts in March or April by publishing notices that the City is accepting applications.
  - City Website
  - Local Newspapers
- Applications must be completely filled out and signed.
- A certificate or an online screenshot of nonprofit status must be submitted with the grant application for both the Internal Revenue Service (IRS) and the Office of the Secretary of State (SOS).

- Applicant must submit previous year's audit report or internal/informal financial statement with application.
- ***Application must have all of the above to be eligible for consideration.***
- Application(s) for annual funding must be completed and submitted by the deadline. Deadline is final, no other recourse is available. Other additional applications may be considered on a case by case basis, upon request.
- The Lodger's Tax Advisory Board reviews the applications and makes recommendations to the City Commission for allocations.
  - Applicants are invited to this meeting.
- The City Commission reviews the applications and allocates the funds at a regular City Commission meeting.
  - Applicants are invited to this meeting.

# Grant Agreement

- Lodgers' Tax contracts between the City and Contractor are for Advertising & Promotion.
- Section 2 of the Contract requires contractors to:
  - “Advertise, publicize and promote the City and its facilities as a tourism attraction. Such publicizing and promoting shall include but not be limited to the advertising of the Fairgrounds, Civic Center, Museums, Convention Center and other City and area resources and attractions.”
- The purpose of the Tax is to bring **OVERNIGHT** visitors to the City.
- No less than seventy-five percent (75%) of advertising budget (print, internet, billboard, TV, & radio) must be spent OUTSIDE of Sierra County.



# Grant Agreement

- Promotion and advertising shall be adhered to per the approved application submitted by the Contractor and attached as 'Exhibit A' to the Grant Agreement.
- 'Exhibit A' shall be known as the 'Scope of Work' which represents the approved manner that the allocated funds can be spent.
- The contractor shall designate a representative and an alternate to serve as the point of contact and authorized representative to spend funds.
  - The representative may be called upon to attend Lodgers' Tax meetings or meet with city staff to answer questions regarding their activities and/or submittals.

# Payment Reimbursements

- Print media, television ads, billboards, radio ads, and online ads of the Contractor which are paid for from Lodgers' Tax monies shall include the following:
  - Paid in part by "Truth or Consequences Lodgers' Tax."
  - Include the City of Truth or Consequences logo.
    - Please contact the City Clerk's office, [torcclerk@torcnm.org](mailto:torcclerk@torcnm.org) for City logo.
    - Exceptions may be made in regards to exclusion of City Logo on small promotional items i.e. small pens or small key rings.



# Payment Reimbursements

- Radio ads shall include the following verbiage:
  - Paid in part by Truth or Consequences Lodgers' Tax.
  - The invoice shall include the radio advertisement script.
- Websites – costs related to design and maintenance are eligible costs.
- Facebook and other Social Media – advertisements are allowable expenses.

# Payment Reimbursements

- The City determines which expenditures are allowable and are in compliance with the purpose of this contract. (Sec. 4 a)
- If determined to be an eligible purchase, the City will pay the Contractor for reimbursement. (Sec. 4 b)
- Rejected payments can be submitted to the Lodgers Tax Board for consideration and recommendation for submission to the City Commission.

# Payment Reimbursement Requirements

- All invoices must be presented to the City Manager's Office for review and approval.
- All funds must be spent and invoices turned into the City Manager's Office **no later than the last business day in May.**
- Invoices submitted after that date **WILL NOT BE PAID** and will be the responsibility of the Contractor.
- For advertisements and/or publications, provide an electronic or printed tear sheet. A **tear sheet** is a page cut or torn from a publication to prove to the client that the advertisement was published.
- Invoices, checks, and form amounts **that do not match, must include an explanation.** I.e. invoice is for \$525 and the allocation is \$500. The organization then pays \$25, an explanation must be included with the invoice.

# Eligible Costs

**Media placement:** cost of insertion of ads in media including print, electronic, web/Internet and outdoor; rental of billboard, home page on the internet, information applied to Kiosks, and other automated forms of advertising.

**Printing:** cost of printing and distribution of promotional materials including media packets, promotional brochures, posters, etc. Reprints shall meet current criteria. In the case ad sales have been made on any brochures, vacation guides and similar publications, the Department requires reporting of revenue generated in ad sales and cost of printing, the difference is eligible reimbursement.

**Registration fees and booth rental:** costs for conferences where representation by the Organization is clearly a part of the marketing plan.

# Ineligible Costs

**Commissions:** Advertising agency commissions

**Fulfillment costs:** Envelopes and supplies

**Communications:** Telephone expenses

**Administration:** Salaries, over-run, overhead, entertainment, meals, beverages, supplies, taxes and other categories, not specifically allowed in eligible costs.

**Items for sale:** Promotional items produced for sale such as Videos/CD's/DVD's, brochures, t-shirts, posters, calendars, etc.

**Equipment:** Any purchase of equipment and/or furnishings.

# Eligible Costs

**Video/CD-ROM/DVD's:** Production of a community, partnership, or statewide promotional video/CD-ROM/DVD that is part of the organization's marketing effort for use in various broadcast media. **(The video/CD-ROM cannot be offered for sale.)**

**Mailing lists:** Cost for purchase of targeted marketing mailing lists.

**Sales Missions and Trade Show participation:** Costs for registration and booth space; Department sponsored; through the Department's Domestic and International tour trade programs when space is available and the Department opens participation.

**Production costs:** Costs of producing an advertisement, brochure, internet data and graphics, website development (including hosting), typesetting, photography, rendered art, purchase of trade show booth.

**Fulfillment costs:** Shipping as it applies to fulfilling requests for visitor information.

**Public Relations:** Public relation services related to tourism promotion.

**Promotional Items:** T-shirts, Key rings, pins, calendars, litter bags, posters, and similar items not to exceed 20% of the total amount funded.

# Contractor Responsibilities

- It is the responsibility of the Contractor:
  - to keep a running total of their unused and available Lodgers' Tax award.
  - to assign a signatory authority and responsible financial representative.
  - to sign all reimbursement forms or requests for payment.
    - Requests must be submitted in writing using the City's form.
  - to notify the City their "remit to" address where they want the check sent.



# Reimbursement Request Form

## LODGERS' TAX REIMBURSEMENT REQUEST

A. Grantee: \_\_\_\_\_

Remit to: City of Truth or Consequences

B. Contact: \_\_\_\_\_

Attn: \_\_\_\_\_

Address: \_\_\_\_\_

505 Sims Street

C. Reimbursement Request No. \_\_\_\_\_ FY: \_\_\_\_\_

Truth or Consequences, NM 87901

CATEGORY	Budget	Current Expenditures Requested for Reimbursement from Grant Funds	Cumulative Expenditures Total Current Request + Previous Grant Fund Expenditures	Remaining Project Balance
	Grant Funds	Grant Funds	Grant Funds	Grant Funds
Print				
Publish				
Advertise				
TV				
Radio				
Website				
Other Costs (Specify)				
<b>TOTALS</b>				

Under penalty of law, I certify that all the above expenditures are true and correct and are for appropriate purposes in accordance with the terms and conditions of the pertinent Grant and that payment has not been received.

Signature of Authorized Official	Typed or Printed Name	Date
----------------------------------	-----------------------	------

**LODGERS' TAX  
REIMBURSEMENT REQUEST**

A

Grantee: Pie in the Sky Enterprises  
 Contact: Jane Doe / 894-1234  
 Address: 56 Skyline RD, T-or-C, NM 87901

Remit to: City of Truth or Consequences

Attn: Tammy Gardner

505 Sims Street

Truth or Consequences, NM

87901

Reimbursement Request

18/1

C. No.

1

FY: 9

CATEGORY	Budget	Current Expenditures Requested for Reimbursement from Grant Funds	Cumulative Expenditures Total Current Request + Previous Grant Fund Expenditures Grant Funds	Remaining Project Balance Grant Funds
	Grant Funds	Grant Funds	Grant Funds	Grant Funds
Print	\$1,000.00			\$1,000.00
Publish	\$500.00			\$500.00
Advertise	\$1,500.00			\$1,500.00
TV	\$500.00			\$500.00
Radio	\$500.00			\$500.00
Website	\$1,000.00			\$1,000.00
Other Costs (Specify)				\$0.00
(Use these add'l 3 spaces to list special events.)				\$0.00
				\$0.00
<b>TOTALS</b>	<b>\$5,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$5,000.00</b>

Under penalty of law, I certify that all the above expenditures are true and correct and are for appropriate purposes in accordance with the terms and conditions of the pertinent Grant and that payment has not been received.

Signature of Authorized Official	Typed or Printed Name Jane Doe	Date 04/01/18
----------------------------------	-----------------------------------	------------------

# Quarterly Work/Spending Report

**LODGERS' TAX  
QUARTERLY WORK/SPENDING REPORT**

NAME OF GRANTEE: \_\_\_\_\_

THREE MONTH PERIOD OF REPORT: \_\_\_\_\_ TO \_\_\_\_\_  
(mm/kl/yy) (mm/kl/yy)

**PLEASE PROVIDE A DETAILED STATUS OF ACTIVITY FOR REPORTING PERIOD.**  
*(If no work has been done, explain why work has not begun.)*

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**ITEMS AND AMOUNTS FOR WHICH REIMBURSEMENT FUNDS WERE REQUESTED  
DURING PERIOD:**

<u>ITEMS(S)</u>	<u>AMOUNT</u>
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
NM GRT	\$ _____ (if applicable)
<b>TOTAL</b>	<b>\$ 0.00</b>

**ANTICIPATED COMPLETION DATES OF TASKS NOTED ABOVE:**

<u>TASK</u>	<u>ANTICIPATED COMPLETION DATE</u>
_____	_____
_____	_____
_____	_____

SIGNATURE \_\_\_\_\_

CONTACT PHONE NUMBER \_\_\_\_\_

DATE \_\_\_\_\_

Rev. 3/2015

# Quarterly Work/Spending Report

- Reports are due by the 15<sup>th</sup> of the month following the quarter. First quarter (July, August, September) ends September 30<sup>th</sup>. Second quarter (October, November, December) ends December 31<sup>st</sup>. Third quarter (January, February, March) ends March 31<sup>st</sup>. Fourth quarter (April, May, June) ends June 30<sup>th</sup>.
- **Must submit a report even if no work has been done with an explanation of why work has not begun.**
- Reports are used to gauge activity and ensure grant compliance with agreement.
- **Failure to report can affect future grant funding requests, including reports with no activity.**
- **The Contractor shall be subject to losing 50% of a quarterly draw if the invoice is not submitted by the due date.**

# Amendments

## **CAN**

- Budget Categories\*
  - Funds may be moved from one category to another category.
- Scope of Work\*

**\* Must have prior approval from the Lodgers' Tax Advisory Board and/or City Manager's Office.**

## **CANNOT**

- Request an extension of time.
- ~~Request increase in budget.~~
- Request transfer of funds to another organization.

# Contacts

- Tammy Gardner, [tgardner@torcnm.org](mailto:tgardner@torcnm.org), 894-6673 Ext. 320
  - Review payment requests for compliance with agreements and forward eligible requests to Finance Office.
  - Submit copies of quarterly reports to City Hall.
  - (any other duties requested by the LT board)
- Renee Cantin, [rcantin@torcnm.org](mailto:rcantin@torcnm.org), 894-6673 Ext. 301
- Lisa Gabaldon, Secretary [lgabaldon@torcnm.org](mailto:lgabaldon@torcnm.org) 894-6673 Ext. 301
  - Forward quarterly and grant balance report to Lodgers Tax Advisory Board.
  - Place on the LTAB calendar request for changes to grant agreement and/or use of funds.

# Questions?





# Lodgers Tax Board Fund Recommendations:

LTAB Approved August 2, 2018 and Approved by Commission on August 22, 2018

- Removed stipulation in the “cannot” section that states the organization cannot request an increase in funds

## Lodgers Tax Board Fund Recommendations

01/31/2019 to be sent for Commission approval on 02/27/2019:

ADDED GRANT APPLICATION INFORMATION FROM SUBRECIPIENT PAGES 4 & 5

### GRANT APPLICATION (pages 6 & 7):

- ADDED GRANT APPLICATION INFORMATION FROM SUBRECIPIENT GRANTS
- Application(s) for annual funding must be completed and submitted by the deadline. Deadline is final, no other recourse is available. Other additional applications may be considered on a case by case basis, upon request.
- The Lodger's Tax Advisory Board reviews the applications and makes recommendations to the City Commission for allocations.

- Applicants are invited to this meeting.
- THE LODGER'S TAX ADVISORY BOARD REVIEWS THE APPLICATIONS AND MAKES RECOMMENDATIONS TO THE CITY COMMISSION FOR ALLOCATIONS.
  - APPLICANTS ARE INVITED TO THIS MEETING

#### **GRANT AGREEMENT (page 8):**

- THE PURPOSE OF THE TAX IS TO BRING **OVERNIGHT** VISITORS TO THE CITY

#### **PAYMENT REIMBURSEMENT REQUIREMENTS (PAGE 13):**

- All funds must be spent and invoices turned into the City Manager's Office **no later than the last business day in May.**
- Invoices submitted after that date **WILL NOT BE PAID** and will be the responsibility of the Contractor.

#### **QUARTERLY WORK / SPENDING REPORT (page 20):**

- FAILURE TO REPORT, CAN AFFECT FUTURE GRANT FUNDING REQUESTS, **INCLUDING REPORTS WITH NO ACTIVITY.**

- THE CONTRACTOR SHALL BE SUBJECT TO LOSING 50% OF A QUARTERLY DRAW IF THE INVOICE IS NOT SUBMITTED BY THE DUE DATE.

**CONTACTS (page 22):**

- Kristin Saavedra, [ksaavedra@torcnm.org](mailto:ksaavedra@torcnm.org)
- Tammy Gardner, [tgardner@torcnm.org](mailto:tgardner@torcnm.org), 894-6673 Ext. 320
- Lisa Gabaldon, Secretary [lgabaldon@torcnm.org](mailto:lgabaldon@torcnm.org) 894-6673 Ext. 301



## CITY OF TRUTH OR CONSEQUENCES

### AGENDA REQUEST FORM

MEETING DATE: March 13, 2019

Agenda Item #: **H.3**

**SUBJECT:** Live/Work in Downtown Buildings.

**DEPARTMENT:** City Commission

**DATE SUBMITTED:** March 7, 2019

**SUBMITTED BY:** City Clerk's Office

#### **Summary/Background:**

Mayor Pro-Tem Clark requested this item be brought back to the agenda. It was last discussed at the October 24, 2018 meeting. We have attached various minutes; the Municipal Code sections related to the Special Use Permits; and the last two Public Hearings for Special Use Permits for your reference.

#### **Recommendation:**

Discussion/Possible Action. No Recommendation.

#### **Attachments:**

- Municipal Code §11-5-6 – Special Use Permits
- Municipal Code §11-9-1 – Purpose (General Districts)
- Minutes from last discussion on October 24, 2018
- Special Use Permit Public Hearing CAF & Minutes for August 8, 2018 for 422 N. Broadway
- Special Use Permit Public Hearing CAF & Minutes for Sept 26, 2018 for 520 N. Broadway

**Fiscal Impact:** *N/A.*

**Legal Review:** *N/A.*

**Approved For Submittal By:** Department Director: RC City Clerk: RC City Manager: \_\_\_\_\_

#### **CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN**

Resolution No. \_\_\_\_\_ Continued To: \_\_\_\_\_ Referred To: \_\_\_\_\_  
Ordinance No. \_\_\_\_\_ Approved \_\_\_\_\_ Denied \_\_\_\_\_ Other: \_\_\_\_\_  
File Name: \_\_\_\_\_

**Sec. 11-5-6. - Special Use Permit.**

A special use permit may be authorized by the City Commission after hearing the recommendation of the Planning and Zoning Commission. A special use permit is required for a special land use, which is not permitted by right within the District wherein it is requested.

**A. Provisions for special use permit.**

1. In making a decision on a Special Use Permit, the Planning and Zoning Commission and the City Commission shall review the following factors and accord each factor the necessary weight on a case-by-case basis.
  - a. The increase in congestion of streets and other rights-of-way;
  - b. Diminishment of safety from fire, panic and other dangers;
  - c. Diminishment to the health and general welfare of the public;
  - d. Degradation of light and air for all properties in the immediate area of the proposed Permit; increases of overcrowding of land and undue concentrations of populations;
  - e. Adverse affects on provisions for transportation, water, sewer, schools, parks and other public facilities or increases in the effects of natural hazards;
  - f. Increases or facilitation of the unlawful use of structures, buildings or land; and
  - g. Promote the use or waste of energy in the use of structures, buildings, and land.
2. Special Use Permits shall not be granted in such cases where the use will result in negative impacts, which substantially outweigh the positive impacts of the purposed use.

**B. Fee.** A non-refundable application fee to be set by City Commission Resolution must accompany each application.

**C. Submission requirements.** The application for a special use permit shall be in the format stipulated by the City. There shall be a comprehensive statement included with each application indicating in detail the reason for the request, the purpose and proposed use of the property, all improvements to be made, and a site plan including the following:

1. Location of existing and proposed structures including the dimensions of setbacks;
2. Existing and proposed vehicular circulation systems, including parking areas, storage areas, service areas, loading areas, and major points of access, including street pavement width and right-of-way;
3. Location and treatment of open spaces including landscaping plan and schedule;
4. Lighting;
5. Signage;

A drainage plan, site plan and grading plan shall be required for all developments exceeding one (1) acre and to all new and all re-development within the C-1 and M-1 Planning and Zoning Districts, to all manufactured home parks, manufactured home subdivisions, recreational vehicle parks, and to all special and conditional uses in other Districts. For lesser developments when the designated Zoning Administrator determines said plans to be necessary, the designated Zoning Administrator shall so inform the applicant prior to accepting an application.

**D. Public hearing and notice procedure.** A public hearing shall be held by the Planning and Zoning Commission for all special use permits. All property owners shall be notified in accordance with the provisions of Article 7 of this Code.

**E. Review and approval.** The City Commission may deny special use permits, or may grant final approval in accord with certain conditions, with right of appeal in accordance with Article VII of this Code. Approval may also be granted with additional conditions imposed, which are deemed

necessary to insure that the purpose and intent of this Code is met and to protect and provide safeguards for persons and property in the vicinity.

- F. *Time limitation and revocation.* If a special use is not initiated within one (1) year following approval or if a special use is discontinued for a period of one (1) year, said permit shall be automatically revoked. The City Commission may impose a different time limitation on a special use permit. All improvements shall be in accord with the development standards of the District except as otherwise authorized by the special use permit. Significant variation from the approved special use and related improvements shall result in the automatic revocation of the special use permit.
- G. *Re-submittal of application for special use permit.* Application for a special use permit shall not be resubmitted or reconsidered for a period of one (1) year after it has been acted upon by the City Commission except that an application may be made for a different special use permit on the same parcel of land six (6) months after such previous action has been taken.
- H. *Special use.* Special uses shall not be considered a District boundary change.

**Sec. 11-9-1. - Purpose.**

General Districts are the residential, commercial, light manufacturing, and transitional planning and zoning Districts in the City. This Section outlines the intended purpose of each general District and states the permitted, special and conditional uses for each District.

- A. **PERMITTED USE DEFINED.** A permitted use, which is listed as permitted by right in a District. Non-specified uses which are similar to those specified are also permitted, by right, except as otherwise restricted within this Code.
- B. **SPECIAL USE DEFINED.** A special use is a use which is of an unusual or unique character and which may be offensive or compatible in some cases within a District. A special use requires review and approval by the City Commission, after a recommendation by the Planning and Zoning Commission to determine impacts on the surrounding area. See Section 11-5-6 for procedures governing a Special Use Permit.
- C. **CONDITIONAL USE DEFINED.** A conditional use is a use that is considered compatible to a permitted use and is described as conditional in specific Districts. A conditional use permit requires review and approval by the Planning and Zoning Commission to determine if the use is desirable or essential to the public welfare, safety, health, morals or convenience of the residents in that District. See Section 11-5-3 for procedures governing a conditional use permit.

**3. Discussion/Action: Live/Work Special Use Permits on Commercial Buildings. Steve Green, Mayor:**

Mayor Green stated that he has a little bit of a concern that we only have so many commercial buildings in our city that generate GRT, to help us run the city. And already, in our historic hot springs district, we have two promotional buildings that are strictly not live/work, but live. And that doesn't do us any good. Within the last two months, we have approved two special permits for live/work. It occurred to me that if the business closes and they go out of business, now we have a commercial building as a residence, full time, not generating any money. And we have no mechanism to ask them to leave, to open up another business. I will tell you that when I served with Commissioner Montgomery, Laurie Montgomery, we did discuss this. And we got up to the point of coming up with some numbers that we felt would be fair, and not discourage people from opening up businesses for live/work downtown, but also protect the city's interest as it goes further because in my nightmares, in 20 years, we could have 90 people living downtown, which would be great, and we don't have any businesses downtown. And then where are they going to go, and how are we going to get that GRT? We never were able to come to something that was fair and reasonable at that commission level. But everyone felt it was important that we do something. I realized the value of live/working in our downtown. It's security for our police force. It shows more activity of people walking on the streets. If you want to own a business, open up a business and there is room to live in the back of that business, why should you rent a house or build a house? It doesn't make any sense. It discourages that type of growth. My concern is what happens if the business closes down, number one? Do we require them to be open a number of days? I know this is not back east, but in some of the leases that you sign, you are required to be open so many hours, so many days a week. Otherwise you did not sign that lease. You weren't given that opportunity. This is our community, and it's different. And I'm not trying to make it what it is back east. But I am trying to protect the community as we move forward with this gem. Rhonda Britton talked about this precious thing that we have, which is our historic hot springs district that separates us from any other community in the world. I'll use Commissioner Clark's word, on the planet. And I want to make sure that that stays. That culture of that downtown stays and doesn't become, in 20 years, a residential area. And then where do businesses go? No place. We have no business. Mr. Fenn talks about strictly a bedroom community, which is beds, and you do your shopping someplace else. So that's what I wanted to have a discussion with my fellow commissioners on, to see if there is something that we could come up with, and maybe we start this discussion and we continue it at the next meeting till everyone is comfortable that we think it's fair and reasonable to put in an ordinance that requires you close your business, you have to open up another business in such a period of time or vacate. So I'm open for ideas and suggestions, or comments.

Commissioner Clark stated she has a place right down in that downtown area myself, a couple of them actually, I have a couple of thoughts. One is that a couple of these buildings are actually apartment buildings. The ones that are kind of open that would be for businesses, a lot of the ones that I'm aware of are rented. So that being said, I think



## CITY COMMISSION OCTOBER 24, 2018 REGULAR MEETING MINUTES

the two special permits that we approved were on a rental property, not on a purchased property. Is that correct?

Mayor Green replied, right.

Commissioner Clark continued, I think when you have something zoned commercial that unless it's like grandfathered in a different direction, that commercial means commercial. And I think it's nice, personally, to have people living in the buildings. But I also believe that if we're going to give a special use permit and they're saying they're going to be open for business, that open for business means open for business. And you can go out of business easily in this town. I see that happen a lot. But then again, are they just still paying rent on those properties? It's a really difficult call.

Commissioner Hechler he would like to have somebody from your staff or communities that are already doing this, and maybe even ask them for a copy of their special use permit, to see what they're doing. I guess a point I want to make is if all of the businesses turn residential, all of sudden, we're not only losing GRT, but our businesses are losing the opportunity of having extra customers. So I think we have to go at this with that in mind. And so I would like to see us define it on the permit that they have to be open so many hours per week of operation for a commercial business and/or that you have to vacate within six months if the business fails or whatever else. But we need to stipulate those things out. And I'm hoping some other communities have had this discussion and have already instituted something similar. And I'd like to get a copy of their special use permits, or how they go about doing those things, so that we have more information to make our decision on.

Mayor Green stated his focus was downtown, when all of a sudden we had two special use permits hit us, live/work within two months. That's what started me thinking about this. I would like to eventually craft an ordinance that's fair and reasonable and is not an impediment to people opening up a business and living in a building. It should be for all commercially zoned areas of the city.

No action was taken on this item.

### **J. NEW BUSINESS:**

#### **1. Discussion/Action: Award ITB 18-19-003 for Well No. 8 Rehabilitation Project. Pat Wood, CPO:**

CPO Pat Wood stated they are here to award for bid ITB 18-19-003 for Well No. 8 Rehabilitation Project. They had a bid opening on Tuesday, September 25<sup>th</sup> at 2:00 P.M. and they received 3 bids for this project. A recommendation is being made by Wilson and Co. to award the bid to Hydro-geological Services Incorporated in the amount of \$100,069.55.



G.3  
+  
H.4

**CITY OF TRUTH OR CONSEQUENCES  
COMMISSION ACTION FORM**

**ITEM:**

Special Use Permit for live/work art café at 422 N. Broadway

**BACKGROUND:**

Ingo Hoepfner is a recent resident to T or C and is hoping to open an art gallery & café space on Broadway. Living units along Broadway, Main, and Date Streets require a special use permit for approval.

**STAFF RECOMMENDATION:**

Approve the Special Use Permit

**SUPPORT INFORMATION:**

Special Use Permit application, Planned signage and shop layout, and letter from the applicant

Submitted by: Susanna Diller

Department: Community Development

Meeting date: 8/8/2018

## **CITY COMMISSION AUGUST 8, 2018 REGULAR MEETING MINUTES**

neighborhood and improve the overall character of that neighborhood she is concerned that the Commission might set an overly permissive precedence by allowing this variance. People come up to them regularly with setbacks and because of that, staff is recommending a denial of the variance.

### **Commission questions for staff:**

Commissioner Clark asked about a previous request for two mobile homes. She believes in that case they approved one request and the larger request they denied. So with that, it seems that they already established a precedence of not allowing these large variances.

Mayor Green is disappointed that the realtor didn't disclose this information when they sold him the property.

### **Presentation by Applicant:**

Mr. Pucci said he would like to be a part of the community and help clean up the place.

### **Commission questions to applicant:**

Commissioner Clark asked if he had moved the mobile home before. He responded one time in Texas.

**Staff had no further questions.**

**There were no proponents so Mayor Green closed the Public Hearing.**

City Manager Fuentes wanted to bring to his attention the process.

2. Public Hearing: Request for a Special Use Permit to do a live/work art café at 422 N. Broadway, Truth or Consequences, NM. Applicant is Ingo Hoepfner. Susanna Diller, P & Z Administrator.

City Clerk Cantin did the swearing in for Susanna Diller, Ingo Hoepfner, Jasmine & Galen Brown and Sid Bryan.

### **Presentation by Staff:**

P & Z Administrator Diller presented the request for a Special Use Permit to do a live/work art café at 422 N. Broadway. Ingo Hoepfner is a recent resident of T or C and is hoping to open an art gallery and café space on Broadway. Living units along Broadway, Main and Date Streets require a Special Use Permit for approval. This a situation where we would be approving the use so the certificate of occupancy would still need to come from the state to actually open the business. What the Commission is doing here is saying yes, we're okay with this space being used in this matter and this address has actually been used as a live/work space before by January Roberts. Staff recommends approval of this Special Use Permit.

## **CITY COMMISSION AUGUST 8, 2018 REGULAR MEETING MINUTES**

### **Questions to staff by Commission:**

Commissioner Clark said having been through this herself, for someone who wants to live here and open a business, we should give that to them. She hasn't see that being a problem as long as the business is open it's a contribution to the community. And where they live is none of their business.

**Applicants questions for staff: None.**

### **Proponents:**

Jasmine Brown is here on behalf of MainStreet. They are in favor of this and believes it will increase the business in the downtown.

Gaelen Brown is in favor of the business. They think this is the kind of thing T or C could use more of.

Ingo Hoepfner, applicant gave an overview of his background where he came to Alamogordo with the German Air Force. They are leaving and his time was up in April. He saw the potential and willingness to grow as a community and thought what better place to have a business. He also has a Non-Profit for youth.

Sid Bryan wanted to give his support. When he came in and presented the project He also let them know how difficult the process is when dealing with the state now and not having our own building inspection.

**Mayor Green closed the Public Hearing.**

## **H. ORDINANCES, RESOLUTION, & ZONING**

1. Discussion/Action: Resolution No. 07 2018/2019 approving the ICIP for 2020-2024.  
Traci Burnette, Grant/Projects Coordinator.

Grant/Projects Coordinator Burnette presented the recommendation with saying at this time she would like to get a quick ranking on the projects and then stand for discussion and your approval if you accept them.

- Project #1 for 2020: Hospital Renovations.
- Project #1 for 2021: The Cook Street Water treatment Facility, however she would revise that to also include all of the downtown water lines as noted in our PER.
- Project #2 for 2021: The Water Distribution Water Line Replacement and that would be because we have a current application with drinking water.
- Project #3 for 2021: The Downtown MainStreet roadway improvements. They have a current pending appropriations on that.
- Project #4 for 2021: Would be for Morgan Street.
- Project for 2022: She would like to combine the downtown Storm and Surface Water Control and City Wide Storm Drain Improvements and maybe revise that request starting with planning since they want us to separate those down.

## **CITY COMMISSION AUGUST 8, 2018 REGULAR MEETING MINUTES**

4. Discussion/Action: Request for a Special Use Permit to do a live/work art café at 422 N. Broadway, Truth or Consequences, NM. Applicant is Ingo Hoeppner. Susanna Diller, P & Z Administrator

P & Z Administrator Diller had nothing to add.

Commissioner Hechler heard the comment that he might want to add additional applicants. P & Z Administrator Diller said her understanding was to make sure you know he would not be turning it from a business to the permanence residence.

**Commissioner Clark moved to approve the Special Use Permit to do a live/work art café at 422 N. Broadway, Truth or Consequences, NM. For Ingo Hoeppner. Commissioner Baca seconded the motion. Motion carried unanimously.**

### **I. NEW BUSINESS:**

1. Discussion/Action: Request from MainStreet Truth or Consequences for the Great Blocks Program. Linda DeMarino, Executive Director.

**Commissioner Baca left the meeting at 11:42 p.m.**

Jasmine Brown presented the item. She will try to be as quick as possible. They tried to do this a couple of years ago and their designation of a three block area was not approved and this time they know more and have better information. It's a grant for a three block area of a city. This would provide us with shovel ready plans to implement improvements on Foch St. between Main and S. Broadway. This area was chosen because it's by the Healing Waters Plaza and it would be great to continue in that area. This is a planning project to work with the engineers or designers MainStreet would provide for us to make the area more appealing and more vibrant. They will need support from the city in the grant match for the amount of \$20,000.

Commissioner Clark asked if is just for design of that section on Foch Street or is there actually going to be some work done.

Ms. Brown said phase one is for planning and design.

City Manager Fuentes said the last project they did support the project. But to realize they are also competing with other projects.

Mayor Green asked City Attorney Rubin if there is any reason because he serves as the Ex-Officio that he could recuse himself. City Attorney Rubin said he doesn't see a reason I should be.

Commissioner Clark made some comments and asked if we do have the money.

City Manager Fuentes said there is money in the ending cash balance of the streets fund if the Commission wants to do it.



**CITY OF TRUTH OR CONSEQUENCES  
COMMISSION ACTION FORM**

**ITEM:**

Special Use Permit for live/work retail at 520 N. Broadway

**BACKGROUND:**

Lillis Urban is a recent resident to T or C and is hoping to open an art gallery & retail space on Broadway. Living units along Broadway, Main, and Date Streets require a special use permit for approval.

**STAFF RECOMMENDATION:**

Approve the Special Use Permit

**SUPPORT INFORMATION:**

Special Use Permit application, shop layout, and letter from the applicant

9/26/18

Submitted by: Susanna Diller

Department: Community Development

Meeting date: 8/8/2018

## **CITY COMMISSION SEPTEMBER 26, 2018 REGULAR MEETING MINUTES**

### **1. Public Hearing: Special Use Permit for live/work retail at 520 N. Broadway, applicant is Lillis Urban. Susanna Diller, P & Z Coordinator:**

Acting City Clerk Torres swore in Lillis Urban and Susanna Diller.

Planner/GIS Tech Diller stated that Lillis Urban has recently purchased the old Turtle Back Oasis there and she's hoping to open an art gallery retail space along Broadway and have a residential area in the back. As you know, we've done this pretty recently. Living units along Broadway, Main and Date Street do require a special use permit for approval. So you should have her application packet along with sort of the proposed shop outline there, and a letter of intent from Ms. Urban. I'll stand for any questions. Staff recommendation was to approve this special use permit.

Commissioner Clark asked how many days does Ms. Urban plan on staying open to the public?

Ms. Urban stated, I think definitely initially it'll be Thursday, Friday, Saturday, Sunday. And if there seems to be more sort of economic benefit to having hours other than those then changing accordingly.

#### **Public:**

Bonnie Riley wanted to know what this public hearing is regarding. When she got this letter she went to the City and asked them what exactly are they planning on putting in there as a work situation. And she said I don't know. I said you mean they're filing for a special use permit and you don't know what they want to put in the building. She said no, I don't, you'll just have to come to the meeting. Well obviously you knew that they were going to put in an art gallery or whatever. Why couldn't she have just told me that up front and said, yeah, they want to put in an art gallery and then been done with it. Why did they tell me, well, we don't know what they want to put in there? Wasn't there anything on these user permits that said what they were going to put in it?

Mayor Green stated because of some changes that have been made at the top level, our City Manager's contract was terminated. We have had a lot of people doing a lot of different jobs that they normally do not do to help some of the shortages that we have in departments, and very possibly, I'm not making excuses, but very possibly someone answered your question who wasn't a regular person in the City Clerk's Office.

Bonnie Riley replied, okay, but my building is only about that far from her building. And I intend to sell that building some day and I don't want what she's got in there to interfere with what I want to do with my building. That's the only reason I was here to ask.

#### **Proponents:**

Lillis Urban stated, I'm the property owner at 520 North Broadway, and I recently purchased the building. I've been in New Mexico for quite some time and I love Truth or

## **CITY COMMISSION SEPTEMBER 26, 2018 REGULAR MEETING MINUTES**

Consequences, and have since I first came. So I'm really excited to have bought the building and be making these movements to being here fulltime and starting a business. Today you know we're hearing I guess this is about this special use permit for the back portion of the building where I hope to make a little studio apartment so I can live in the building downtown, and operate the business in the front portion of the property.

Commissioner Clark asked if she is intending to have a certificate of occupancy. The second question is I know pretty much that building and it's already plumbed for a kitchen, Suzanne I think you probably know that too, but are you still going to have to have a certificate of occupancy before you can open?

Lillis Urban responded, I don't intend to have any commercial kitchen in the building at the moment.

Commissioner Clark stated, that's not the question. Are you going to have to any remodeling in the back so that you're going to have to get a permit to do the remodel?

Lillis Urban responded I think that that's a really good question and something I'll need to find the answer out to. It is plumbed as you've mentioned so there's water to the back portion and we'll be putting in like a full bathroom and then a small kitchen so I don't know what the City codes or policy are with respect to the kind of permits I'd have to get but I absolutely will follow whatever permitting process is necessary.

### **Staff:**

Planner/GIS Tech Diller stated part of the reason that was stressed so much with the previous live/work unit was that he had already begun some of the renovation process and we just wanted to be clear that just because we were granting it at that time whereas Lillis hasn't made those same moves towards doing that renovation that she will need to have permits for the remodeling and get that certificate of occupancy which will come from the State.

Mayor Green closed the Public Hearing.

### **G. ORDINANCES, RESOLUTION, & ZONING:**

- 1. Discussion/Action: Resolution No. 13 2018/2019 Approving support from City of Truth or Consequences for New Mexico Department of Transportation (NMDOT) I-25 Business Loop 11 (Date Street) Preferred alternative project, CN 1101230 and selection of Landscaping Alternative. Traci Burnette, Grants Coordinator:**

Traci Burnette, Grants Coordinator you've seen the presentation from W. H. Pacific and asked and received some answers from Both W. H. Pacific, Site Southwest as well as NMDOT. So we're respectfully now requesting the Commission approve the resolution showing support of the project as well as approve a landscaping design.



## **CITY COMMISSION SEPTEMBER 26, 2018 REGULAR MEETING MINUTES**

**Commissioner Clark made a motion that we accept this UTO with the exception of removing 12-7-9.2 and 12-7-9.9. Mayor Green seconded the motion. Roll call vote was taken by the Clerk-Treasurer. Motion carried unanimously.**

**5. Discussion/Action: Special Use Permit for live/work retail at 520 N. Broadway, applicant is Lillis Urban. Susanna Diller, P & Z Coordinator:**

**Planner/GIS Tech Diller stated, you have heard the presentation, and you have heard the public hearing. Do you all have any further questions?**

**Mayor Green moved to approve for approval of the special use permit for the live/work retail space at 520 North Broadway as presented by Ms. Diller and we have heard from the applicant Ms. Urban. Mayor Pro-Tem Whitehead seconded the motion. Motion carried unanimously.**

### **H. UNFINISHED BUSINESS**

**1. Discussion/Action: Approval for the Mud Mountain Tower Replacement. Melissa Torres, Finance Director and Bo Easley, Electric Department Director:**

**Electric Department Director Easley stated that we have a tower and a building that's owned by the City that is on BLM land. In May of 2018 the New Mexico State University notified us that the tower was unsafe and condemned from anybody climbing it. We started working with Advanced Tower Services of Albuquerque to repair the tower. Advanced Tower notified us that the tower was beyond its useful service life and it should be condemned. We received a quote from Advanced Tower, East Tech Tower and HEI. Out of the three companies only one was able to give us a quote on the replacement of the tower. The company is Advance Tower Services. We also have been working with BLM on the communication site and management plan for the new tower. I also have some good news. KRWG, and New Mexico State University, applied for a grant to see if they could help us with this new tower. I received an email from Adrienne this morning. I'll go ahead and read it to you: "I just received word from PBS that KRWG has been approved to fund up to half of the cost of the new tower". We'll need to work up the details later, but Adrienne's proposing that KRWG pay 49% of the tower construction costs. The City of T or C would be the majority owner and responsible for any tower ownership costs such as insurance, any lease revenue would go directly to the City. KRWG would remain on the tower and we can go over this whenever we look at their contract, rent-free for the life of the tower. They would continue to be responsible for day to day site maintenance. They're proposing down the road any tower maintenance that needs to be performed by an outside tower crew be split 49% with the City and the City would pay 51% with everything.**

**Mayor Green asked Mr. Easley if the \$36,000 would come out of his operating budget?**



## CITY OF TRUTH OR CONSEQUENCES

### AGENDA REQUEST FORM

MEETING DATE: March 27, 2019

Agenda Item #: **I.1**

**SUBJECT:** Walmart Community Grant Program—Calendar Year 2019  
**DEPARTMENT:** Police Dept.  
**DATE SUBMITTED:** March 7, 2019  
**SUBMITTED BY:** Chief Randall Aragon

**Summary/Background:**

**Walmart Community Grant Program**

Walmart has a funding opportunity offering 100% grant funds. The Police Department would like to apply for \$5000.00 (which is the maximum allowed) for the purchase of four (4) dash mounted Radar Units.

**Recommendation:**

Motion to approve the proposed letter to be signed by Mayor Whitehead authorizing submission of the grant application to Walmart.

**Attachments:**

- Proposed letter from Mayor Sandra Whitehead authorizing submission of the grant package to Walmart.

**Fiscal Impact:**

Reviewed by: \_\_\_\_\_  
Finance

No cost to our agency for requested grant items.

**Legal Review:** N/A.

Approved As To Form: \_\_\_\_\_  
City Attorney

**Approved For Submittal By:** Department Director: R.A. City Clerk: RC City Manager: \_\_\_\_

**CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN**

Resolution No. \_\_\_\_\_ Continued To: \_\_\_\_\_ Referred To: \_\_\_\_\_  
Ordinance No. \_\_\_\_\_ Approved \_\_\_\_\_ Denied \_\_\_\_\_ Other: \_\_\_\_\_  
File Name: \_\_\_\_\_

*Sandra Whitehead  
Mayor*

*Kathy Clark  
Mayor Pro-Tem*

*Rolf Hechler  
Commissioner*



*Paul Baca  
Commissioner*

*George Szigeti  
Commissioner*

*Morris Madrid  
City Manager*

*505 Sims St.  
Truth or Consequences, New Mexico 87901  
P: 575-894-6673 ♦ F: 575-894-7767  
[www.torcnm.org](http://www.torcnm.org)*

March 27, 2019

**Subject: Walmart Community Grant Program--2019**

To Whom It May Concern:

This letter is to verify that the City or Truth or Consequences is a certified agency as recognized by the State of New Mexico. The City of Truth or Consequences was officially incorporated in 1916. Please find the attached certificate from the New Mexico Secretary of State's Office verifying this. The Truth or Consequences Police Department is authorized by the City to request funding.

I authorize the Truth or Consequences Police Department to apply for funding from Walmart and the Walmart Foundation for the betterment of the community.

Sincerely,

Sandra Whitehead, Mayor



## CITY OF TRUTH OR CONSEQUENCES

### AGENDA REQUEST FORM

MEETING DATE: March 13, 2019

Agenda Item #: **I.2**

**SUBJECT:** Proper protocol regarding Management, Personnel, & Commission.

**DEPARTMENT:** City Commission

**DATE SUBMITTED:** March 7, 2019

**SUBMITTED BY:** City Clerk's Office

***Summary/Background:***

Mayor Pro-Tem Clark requested this agenda item to discuss and announce the proper protocol regarding Management, Personnel, & the Commission.

***Recommendation:***

Discussion/Direction: No Recommendation.

***Attachments:***

- None

***Fiscal Impact:*** *N/A.*

***Legal Review:*** *N/A.*

***Approved For Submittal By:*** Department Director: RC City Clerk: RC City Manager: \_\_\_\_\_

#### CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN

Resolution No. \_\_\_\_\_ Continued To: \_\_\_\_\_ Referred To: \_\_\_\_\_

Ordinance No. \_\_\_\_\_ Approved \_\_\_\_\_ Denied \_\_\_\_\_ Other: \_\_\_\_\_

File Name: \_\_\_\_\_