

*Steven Green  
Mayor*

*Sandra Whitehead  
Mayor Pro-Tem*

*Kathy Clark  
Commissioner*



*Rolf Hechler  
Commissioner*

*Paul Baca  
Commissioner*

*Juan A. Fuentes  
City Manager*

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## REGULAR MEETING

THE REGULAR MEETING OF THE CITY COMMISSION OF THE CITY OF TRUTH OR CONSEQUENCES, NEW MEXICO, IS TO BE HELD IN THE COMMISSION CHAMBERS, 405 W. 3<sup>RD</sup> ST., ON WEDNESDAY, AUGUST 8, 2018; TO START AT 9:00 A.M.

### A. CALL TO ORDER

### B. INTRODUCTION

#### 1. ROLL CALL

Hon. Steve Green, Mayor  
Hon. Sandra Whitehead, Mayor Pro-Tem  
Hon. Rolf Hechler, Commissioner  
Hon. Kathy Clark, Commissioner  
Hon. Paul Baca, Commissioner

#### 2. SILENT MEDITATION

#### 3. PLEDGE OF ALLEGIANCE

#### 4. APPROVAL OF AGENDA

### C. COMMENTS FROM THE PUBLIC (3 Minute Rule Applies)

### D. RESPONSE TO PUBLIC COMMENTS

### E. PRESENTATIONS

1. Presentation related to an update on the Pool. Tammy Gardner, Interim Pool Manager

### F. CONSENT CALENDAR

1. City Commission Regular Minutes, July 11, 2018
2. Lodger's Tax Advisory Board Minutes, May 10 and May 14, 2018
3. Accounts Payable, July 2018
4. 4th Quarter Reports for Lodger's Tax Grant recipients
5. 4th Quarter Reports for Subrecipient Grants
6. Amendment No. 1 to the Severance Tax Bond Project Grant for the Veterans Wall

#### G. PUBLIC HEARINGS

1. Public Hearing: Infrastructure Capital Improvements Plan (ICIP) for Fiscal Year 2020-2024. Traci Burnette, Grant/Projects Coordinator
2. Public Hearing: Request for a Variance to make front set-backs 15' instead of 20' and rear set-backs 9' instead of 15' for a mobile home at 1005 Bosque, Truth or Consequences, NM. Applicant is Walter Pucci. Susanna Diller, P & Z Administrator
3. Public Hearing: Request for a Special Use Permit to do a live/work art café at 422 N. Broadway, Truth or Consequences, NM. Applicant is Ingo Hoeppner. Susanna Diller, P & Z Administrator

#### H. ORDINANCES/RESOLUTIONS/ZONING

1. Discussion/Action: Resolution No. 07 2018/2019 approving the ICIP for 2020-2024. Traci Burnette, Grant/Projects Coordinator
2. Discussion/Action: Resolution No. 08 2018/2019 authorizing and approving submission of a completed application for financial assistance and project approval to the New Mexico Finance Authority. Traci Burnette, Grant/Projects Coordinator
3. Discussion/Action: Request for a Variance to make front set-backs 15' instead of 20' and rear set-backs 9' instead of 15' for a mobile home at 1005 Bosque, Truth or Consequences, NM. Applicant is Walter Pucci. . Susanna Diller, P & Z Administrator
4. Discussion/Action: Request for a Special Use Permit to do a live/work art café at 422 N. Broadway, Truth or Consequences, NM. Applicant is Ingo Hoeppner. Susanna Diller, P & Z Administrator

#### I. NEW BUSINESS

1. Discussion/Action: Request from MainStreet Truth or Consequences for the Great Blocks Program. Linda DeMarino, Executive Director
2. Discussion/Action: MOU between Sierra County Regional Dispatch Center and the City of Truth or Consequences. Juan Fuentes, City Manager
3. Discussion/Action: NMML Annual Conference Voting Delegate & Alternate. Renee Cantin, Clerk-Treasurer

#### J. REPORTS

1. City Manager
2. City Attorney
3. City Commission

#### K. EXECUTIVE SESSION

1. Threatened or Pending Litigation (City vs. McGeachy) *Pursuant to 10-15-1(H.7)*

#### L. ACTION ON ITEMS DISCUSSED DURING EXECUTIVE SESSION, if any.

#### M. ADJOURNMENT

**NEXT CITY COMMISSION MEETING AUGUST 22, 2018**



E.1

**CITY OF TRUTH OR CONSEQUENCES  
COMMISSION ACTION FORM**

**ITEM:**

Municipal Pool Update

**BACKGROUND:**

To update the commission and community about the status of the pool. Present modified schedules based on current/potential staff.

**STAFF RECOMMENDATION:**

Staff to update the Pool's Facebook group and swimming pool page on the City website with this information to keep the community informed of the current pool status.

**SUPPORT INFORMATION:**

Presentation.

# MUNICIPAL POOL

UPDATE



# STILL HIRING!

- WE'VE BEEN ADVERTISING IN THE NEWSPAPERS, ON FACEBOOK, AND GROUPS SUCH AS FRIEND'S OF THE POOL ARE SPREADING THE WORD.
- THE POOL NEEDS NO LESS THAN 2 FULL-TIME AND 1 PART-TIME LIFEGUARD TO STAY OPEN FOR DAILY OPERATIONS THROUGHOUT THE WINTER SEASON.
- WITH MOST OF THE CURRENT STAFF RETURNING TO SCHOOL THERE MAY BE A POTENTIAL MODIFIED SCHEDULE OR POSSIBLE CLOSURE FOR THE WINTER SEASON.
- CITY STAFF HAS MET WITH FRIENDS OF THE POOL IN MAY AND OTHER OCCASIONS ASKING FOR THEIR ASSISTANCE IN SPREADING THE WORD. THEY SEEMED TO BE ON BOARD WITH THIS AT JULY 26<sup>TH</sup> MEETING.

## POSSIBLE DRAFT SCHEDULES

Winter	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Lap Swim	-----	-----	8am-9am	8am-9am	8am-9am	8am-9am	8am-9am
Therapy Swim/Aerobics	-----	-----	9am-10am	9am-10am	9am-10am	9am-10am	9am-10am
Group Swim	-----	-----	-----	-----	-----	-----	-----
Open Swim	-----	-----	-----	1pm-5pm	-----	1pm-5pm	1pm-5pm
Modified Summer	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Lap Swim	-----	-----	4pm-5pm	-----	4pm-5pm	-----	8am-9am
Therapy Swim/Aerobics	-----	-----	5pm-6pm	-----	5pm-6pm	-----	9am-10am
Group Swim	-----	-----	-----	-----	-----	-----	-----
Open Swim	-----	-----	-----	4pm-6pm	-----	4pm-6pm	12pm-4pm

# PRICE INCREASE PROPOSAL

- PRESENTED A PROPOSAL TO THE RECREATION ADVISORY BOARD ABOUT ADJUSTING/RAISING POOL PRICING AT THE POOL.
- THE LAST TIME THERE WAS AN INCREASE WAS BACK IN 2012.
- THIS WILL HELP TO IMPROVE THE REVENUE FOR THE POOL.

## OTHER POOL NEWS/INFORMATION

- UPON LAST HEATER SERVICE IT WAS DETERMINED THAT THE HEATER WOULD NEED REPLACING VERY SOON. (I.A.B. MECHANICAL SUGGESTED THE SUMMER BE THE LAST SEASON FOR USE)
- WE HAVE ONE LOW END ESTIMATE COMING IN AT A LITTLE OVER \$18,000 AND THEY'VE DISCUSSED BETTER UNITS AROUND \$34,000.



F.1

**CITY OF TRUTH OR CONSEQUENCES  
COMMISSION ACTION FORM**

**ITEM:**

Approve the minutes of the City Commission Regular Meeting for July 11, 2018.

**BACKGROUND:**

None.

**STAFF RECOMMENDATION:**

Approve the minutes.

**SUPPORT INFORMATION:**

July 11, 2018 Minutes.



**CITY COMMISSION MEETING MINUTES  
CITY OF TRUTH OR CONSEQUENCES, NEW MEXICO  
CITY COMMISSION CHAMBERS, 405 W. 3<sup>RD</sup> St.  
WEDNESDAY, JULY 11, 2018**

**A. CALL TO ORDER**

The meeting was called to order by Mayor Steve Green at 9:00 a.m., who presided and Renee Cantin, City Clerk-Treasurer, acted as Secretary of the meeting.

**B. INTRODUCTION**

**1. ROLL CALL**

Upon calling the roll, the following Commissioners were reported present.

Hon. Steve Green  
Hon. Sandra Whitehead  
Hon. Kathy Clark, Commissioner (absent)  
Hon. Rolf Hechler, Commissioner  
Hon. Paul Baca, Commissioner

Also Present: Juan Fuentes, City Manager  
Renee Cantin, City Clerk-Treasurer

Mayor Green announced Commissioner Clark has requested to be excused.

There being a quorum present, the Commission proceeded with the business at hand.

**2. SILENT MEDITATION**

Mayor Green called for fifteen seconds of Silent Meditation and asked us to keep our veterans in our thoughts and prayers.

**3. PLEDGE OF ALLEGIANCE**

Mayor Green called for Mayor Pro-Tem Whitehead to lead the Pledge of Allegiance.

**4. APPROVAL OF AGENDA**

Mayor Pro-Tem Whitehead moved to approve the agenda. Commissioner Hechler seconded the motion. Motion carried unanimously.

**C. COMMENTS FROM THE PUBLIC (3 Minute Rule Applies)**

Mayor Green called for Public Comment, noting those wishing to comment would get three minutes, may only approach the podium once, and any material for the Commission was to be left in the black box by the podium.

Randy Ashbaugh addressed the Commission related to:

## CITY COMMISSION JULY 11, 2018 REGULAR MEETING MINUTES

1) The City Water System – He submitted a picture that was advertised in the paper of all the water leaks throughout town. They say pictures speak 1000 words, this picture speaks of absolutely no planning, and incompetence. The city water system and sewer system is in shambles. The city streets are a disgrace, along with many of our many other infrastructures, our Pool, and Golf Course. You have 100 city employees and cannot even sweep the streets. There are 5-7 workers cleaning up a lot on Main Street (the old Buckhorn Building) and 3 or 4 were putting in a curb by the city. Meanwhile, there were 20 plus water leaks all over town, draining 10's of 1000's of gallons a day out of the water tanks. How did the City Manager make a \$300,000 mistake in the sewer plant bid addition? We all know where the money came from to replace it. Why did it take over a year to straighten out the utility billing system? I could understand a few days or a week or two. Why is the city not repairing all of the water leaks or installing the new pumps for the sewer system that should have been replaced years ago. Half or more of the pumps have shut down and caused serious problems like the sewer running down the streets and at Dennys. It boils down to no planning and incompetence. He has called on several state agencies to investigate the water and sewage systems because there are big problems with those. He also contacted a financial agency to investigate the expenditures of these departments and the city as whole, especially the line items and how the employment has moved around in the city to do other things.

2) He called for the City Manager and Mayor to resign. He wants the pictures he submitted and his statement to be included in the minutes of this meeting.

Ron Fenn addressed the Commission related to:

1) Mr. Green, as you are not a conqueror of nations, you do not get the opportunity to re-write history, and yet he sees in this ridiculous article in the Herald that you have changed the reason for the Planning & Zoning not to exist to a few citizens that upset the Planning & Zoning Board and caused them to leave. You Mr. Green, and the Commission at that time were responsible for the demise of the Planning & Zoning Board when you decided to vacate their decision on the signage for Bobby Middleton and the Los Arcos Restaurant, and allowed them to put in an illegal billboard to replace one that had fallen down. It was illegal for several reasons, and you ignored every reason that the city Planning & Zoning had done meticulous work trying to foster the proper respect for our laws. You... ignore the law, you don't make the law, and yet you cowed the community into the apathy that you so eloquently claim is responsible for there being no Planning & Zoning Board. But then why would any decent, honest person want to serve on a board that you ignore for political reasons. The signage in this city is one of the things that really detracts from its appearance, detracts from its attractiveness to other people, and is absolutely clear that it shows no respect by this Commission for the law that they make for others to follow. You do in Randy's words, need to resign, and before doing that, fire City Manager Fuentes because he is absolutely no manager, and has done more damage to this community than any 10 people that I know of.

Tom Smith, 609 Kruger St. addressed the Commission related to:

1) He received a letter at the beginning of the year that they were going to pave Kruger Street all the way to 8<sup>th</sup> Street, but they paved up to 6<sup>th</sup> Street and stopped. He checked with Don Armijo and was told they ran out of money. He said they will take a look at next year's budget to see if there is any money in there and in the meantime, maybe they can get some chip seal to put on it to manage the dust. He would like a response of that in

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writing, because he believes if someone puts out a letter saying what they are going to do and then they can't do it, they can at least send out another letter saying okay this is what the problem was. But of course Don is gone now, and he doesn't know if they hired anyone yet.

2) He knows that Commissioner Baca has been pushing for the off road vehicles use in the city. He would like to know if that has been approved because he heard that today was the day it was going to be approved.

Diane Lombardo addressed the Commission related to:

1) She can't report on the Animal Shelter because she hasn't been there lately. However she knows people who have and from the article in the Herald (please do not be misled) according to Carlos, we have 28 animals in a shelter that was built to house 14 dogs and cats. She understands that they don't want to kill any animals, however, stressing them out with overcrowding conditions is not good. They are going to end up with very unadaptable sick animals. Hopefully with the new Police Chief they can get together and solve this problem. There are strict rules to becoming rated as a non-kill shelter and this shelter is not doing it correctly. She would like to suggest to the Chief that he send his people to the Animal Humane conference. She suggested this last year for Sabrina Day and she was ignored. Two reasons for attending the conference is you learn new things from classes, and you also network with people who are doing the same things you do and people who are doing rescue. It's very important to do that if you are going for a non-kill shelter. She understands that Santa Fe is taking some of our animals, but they cannot take all of them. We need to reach out and have a strong network, and Shelter Managers who know what they are doing and who are willing to network with people. The Animal Humane will take animals as well as Pets Alive in Albuquerque, and there are many other places that will also take our animals, but we first need to reach out to them.

Ed Williams, Williamsburg addressed the Commission related to:

1) If the citizens believe that the problems with the water lines or sewer all of a sudden appeared, they are wrong. He started working at the city in 1982 and we had the same problems then, but the problem isn't the Commission or the City Manager, the problem are the citizens of the town. Every time we came up with a game plan to get ahead, citizens revolt and say we can't afford it, and of course the Commissioners say okay. So if the citizens want to look at anybody about our infrastructure they need to look at themselves and see if they're willing to put their money where their mouth is, because that's what it's going to take, and it doesn't get any cheaper. Anybody who has worked for the city in the past knows this, and he is going to put it on the citizens to step up.

Stanley Rickert, 1705 Carrie St. addressed the Commission related to:

1) He invited those in "radio land" to visit the problem on Carrie Street he has to live next to. Commissioner Baca you made a statement about where the property was...but you've been here enough and heard me enough to know where the problem is. The problem does not exist with Jerry Kabowski's property across the street from me, he has cleaned up a lot. He's an 80 year old Veteran, I want to see what you can do when you're 80 years old. He will be taking this issue to court. He has a person working for him and he is going to clean this place up. You got rid of one employee...Brother Robbie Travis... because all he did was wipe things up, and he doesn't think it is legal what he did, he can't prove it, but I guarantee a court of law will straighten this mess out. He appreciates your



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time and your efforts. Mr. Green this is a personal Commissions for him, he's a city person, and he belongs to this city now. He owns property here in this city. As far as the Planning & Zoning Commission, they walked out on you, and I would like to think that you could get someone else in her if you offered them a position. I'm sure someone would love to have someone come in and take care of this planning and zoning, and get this thing straightened out besides weeds, and curbs, and other bologna that people talk about. The Utilities are a problem, but they are downhill and water runs downhill, but it needs to be cleaned up.

Carole Wheeler, Corbett St. addressed the Commission related to:

1) Gave an update on the Off Leash Dog Park. They have tickets on sale for the July 24<sup>th</sup> concert and part of the proceeds will be given to the dog park. Tickets will be sold at the Brewery, as well as the Sentinel. They will also be selling raffle tickets for a beautiful painting by local artist Mike Thompson.

2) She wanted to thank O.J. and the Parks & Recreation Department who have done great job. They suffered with getting things watered, but it's all taken care of and they have done great.

3) They are in the process of purchasing some items. They found a reasonably inexpensive shade shelter which happened to be in place at the Skyline K-9 Park in Albuquerque. She reached out to Albuquerque's Parks & Recreation Department and they highly recommended them, and said they would buy more. We need three, but we are going to be cautious and order one to see if it works out. It's double work, but she thinks in the long run it will save us some money if it does work. They are ordering two more benches to be placed under the big tree, and she is also going to be sending authorities a request to do some pre planning for a new service gate between the small and large dog park so they can save the big tree that's struggling to live. There's no way any large equipment can get to it to prune it back. With these hot days we've been having she thought they would have little usage, but they are still having a lot of waste to empty out of the can so that tells her that people are using the dog park.

Hal Priser, 165 N. Silver St. Apt. #1 addressed the Commission related to:

1) The people have spoken. He has lived her his entire life and the fact is that he has watched you guys destroy this city. He knows when he was a child his grandfather put him on a machine that he drove, and he personally fixed MainStreet and Broadway his self, because he rode in that machine and he did it, but all of a sudden you people got filthy rich, and now the time has changed. He is seizing control. This deed that he has says that he owns the whole state. That means legally, he can arrest every one of you guys, but he chooses not to. You will accept me as your King and you will do what I tell you to do. That's a fact. From now on, these people want these streets fixed, we're going to fix the streets, but they have to be torn up to fix the infrastructure first. Now you people have not done anything properly. He has over 300 companies that want to come here, but only if he is King. That'll create jobs and that is going to put money in the coppers to fix everything. And also, over in Ivory Coast they grow cocoa. They bring \$798,000,000,000 in. He knows how to prepare our soil to grow cocoa. It takes 5 years from plant, but then in 5 years, that plant is going to be worth trillions which will bring trillions of dollars into this state. You people will accept me as your King and you will do what I tell you. Sandra... I put a motion on the table that you accept me as your King and you're going to second it. And everybody

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is going to say that they are going to accept it. There will be no opposing or I will arrest you, I will arrest your family, all of your blood line, and I will put you on a chain gang, and I'll force you to serve me and I mean it. I'm not playing games anymore. I've sat back and watched you destroy this place so Sandra... as I said... I put a motion on the table for you to accept me as your King and you will second it... do you second it?

Mayor Pro-Tem Whitehead replied that they do not make motions during and they do not second during Public Comment.

Mr. Priser replied that he will be back next time...and you will.

### **D. RESPONSE TO PUBLIC COMMENTS**

City Manager Fuentes does have a quick response. The city is in litigation with Mr. Ashbaugh and his company, so he will not be responding to his comments or concerns.

City Attorney Rubin advised the Commission that they should not respond to Mr. Ashbaugh's comments while we are in litigation. He also wanted to mention that there will be a hearing on the 25<sup>th</sup> regarding that case. Also, Mr. Smith... I have a rough draft of the OHV Ordinance, it is being reviewed, there may be some changes made, and it may be brought back to the Commission at the next meeting.

Mayor Green asked Carole Wheeler about the concert and the conflict with the City Commission Meeting. Since the proceeds of the concert are going toward the city dog park, he would like to re-schedule the Commission Meeting so that the public may attend both. He suggested maybe starting the Commission Meeting at 4:00 p.m. which would give people an opportunity to participate in the meeting and still go next door to the concert.

### **E. CONSENT CALENDAR**

1. City Commission Regular Minutes, June 13, 2018.
2. Recreation Advisory Board Minutes, February – June, 2018.
3. Accounts Payable, June 2018.

**Mayor Pro-Tem Whitehead moved to approve the Consent Calendar as noted. Commissioner Baca seconded the motion. Motion carried unanimously.**

### **F. ORDINANCES, RESOLUTION, & ZONING**

1. Discussion/Action: Resolution No. 01 2018/2019 Open Meetings Act. Renee Cantin, City Clerk.

Clerk-Treasurer Cantin presented Resolution 01 2018/2019. We do not have any changes but it has been our practice to have it as the 1<sup>st</sup> Resolution every year. Mayor Pro-Tem brought to our attention a question about the wording of section 3.b - Special meetings where the notice specifies, the business to be conducted to be broadcasted over the radio or in the alternative posted in the following places which are the 6 places listed in that section. She wanted to clarify that it is either or, there's not a requirement that it has to be announced every time on the radio even though they are very good about doing that for us. She wanted to clarify that this requirement is only for Special Meetings.

**Mayor Pro-Tem Whitehead moved to approve Open Meetings Act. Resolution No. 01 2018/2019 as presented by Renee Cantin, City Clerk. Commissioner Baca seconded the motion. Motion carried unanimously.**

**G. NEW BUSINESS**

1. Discussion/Action: Appointment of members to the Recreation Advisory Board.  
Renee Cantin, City Clerk

City Clerk Cantin presented the information. The terms for the following Board Members expired June 2018: Greg D'Amour, Chair and Christie Conklin, Member. The notice was published on January 26<sup>th</sup>, 2018 and has been posted on the website and outside the Clerk's Office since then. At their July 2<sup>nd</sup>, 2018 meeting, the Recreation Advisory Board accepted the resignation of Isabelle Sheele who has not been attending the meetings and they are recommending to appoint Carole Wheeler to fill her position for a full 2 year term to end June 2020. They are also recommending the re-appointment of Greg D'Amour and Christie Conklin for a two year term to end June 2020. The positions for Destiny Mitchell and Ed Ragsdale will not expire until June 2019.

**Commissioner Hechler moved to approve the reappointment of Greg D'Amour and Christie Conklin and the appointment of Carole Wheeler for a two year term to the Recreation Advisory Board. Mayor Pro-Tem Whitehead seconded the motion. Motion carried unanimously.**

2. Discussion/Action: Appointment of members to the Public Utility Advisory Board. Renee Cantin, City Clerk.

City Clerk Cantin read the information included in the agenda packet. The terms for the following Board Members expired June 2018: George Szigeti, Chair; Jeff Dornbusch, Vice Chair; Gil Avelar, Member; and Ron Pacourek, Member. The notice was published on May 25<sup>th</sup>, 2018 and has been posted outside the Clerk's Office since May 22<sup>nd</sup> and on the website. We currently have 5 applications for consideration which include: George Szigeti; Jeff Dornbusch; Gil Avelar; Ron Pacourek; and Edward Williams. Please note: These PUAB Members also serve as the Impact Fee Board.

Mayor Green said with only Ron Pacourek and Ed Williams in attendance, he would like to hear from both of them at this time. He never speaks for the Commission, but he thinks he feels comfortable with saying that they all appreciate the work, effort, and study that goes in to prepare yourself to be an active viable member of an Advisory Board for the city, so thank you for your service.

Ron Pacourek:

Commissioner Hechler asked Mr. Pacourek, if you are selected to return the board, what do you see happening with the board over the next year, and what are your most pressing needs, and what are you going to be working for to try to achieve?

Mr. Pacourek commented that it's really hard to get anything through to you all as recommendations, but the pressing thing right now would be on the Impact Fee Board. He

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was the second person in town to install solar at their home, and when he asked about city regulations for solar he was told that there were no regulations in place, and that's why he applied to serve as a member on the Public Advisory Utility Board.

He is always looking to bring things to the board to have a discussion, but it usually goes nowhere. One of his big concerns is the annual 5% rate increases for trash and sewer rates. He feels that the Public Utility Advisory Board should be looking at that on some kind of annual basis, or on a two year basis because the increase to be in place every year, for eternity, at a 5% increase, is quite excessive. He represents the Utility Board and the customers, so his job is to bring suggestions to the board to look at and discuss, and send to the City Commission for approval.

Ed Williams:

Mayor Green would like to give him the opportunity to say a few words and let the Commission know why he wants to be on the board.

Mr. Edward Williams said he spent 32 years with the city and most of it in Utilities and he's done safety for the city. In order to grow properly it has to be structurally sound. In his role as Safety Coordinator he spent quite a bit of time talking to the staff and has a good idea of what they take care of.

Mr. Williams would like to look at the Policies and Procedures to see what has changed.

Mayor Green asked how he feels about taxing himself for the infrastructure. Mr. Williams doesn't have a problem with it as long as he sees it going to infrastructure. We have to show our obligation and meet our obligation.

Mr. Pacourek said we had a member on the board who did not show up for three meetings and he was asked to resign. We currently have another member who didn't show up and it was overlooked.

**Commissioner Hechler moved to approve the appointment of George Szigeti, Jeff Dornbusch, Ron Pacourek, and Ed Williams to the Public Utility Advisory Board. Mayor Pro-Tem Whitehead seconded the motion. Motion carried unanimously.**

### **H. REPORTS:**

City Manager Fuentes reported the following:

- 1) He will be attending the City Manager's Meeting later this afternoon, and he will return on Friday.
- 2) Special Budget Workshop needs to be scheduled. It was agreed to hold it on Tuesday, July 17<sup>th</sup> at 5:30 p.m.
- 3) He wanted to take this time to commend some of our staff in the Water and Wastewater Department. They worked over the weekend to fix some of our water leaks. We are adding any new reports of water leaks on a list so they can address those. We are now fully staffed and will continue to work on these leaks until all of them are fixed. He also thanked the public and Commissioners for their patience.

**City Attorney Rubin had no items to report.**

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Commissioner Hechler reported the following:

1) Wanted to give a shout out to one of our sub-recipient grant receivers which is the Friends of the Elephant Butte State Park for the fireworks display they did last week. He attended the display and he thinks it was the best fireworks display in New Mexico. Where else can you go where you have a fireworks display reflective over the water and you can see 100's of boats in the water to boot. Whatever changes they have made this year was a great change. They did a wonderful job and he looks forward to next year's display.

Mayor Green reported the following:

1) He wished City Clerk Cantin well in her new position as the President of Rotary.

### **I. ADJOURNMENT**

**Mayor Pro-Tem Whitehead moved to adjourn at 10:06 a.m. Commissioner Baca seconded the motion. Motion carried unanimously.**

**Passed and Approved this \_\_\_\_ day of \_\_\_\_\_, 2018.**

\_\_\_\_\_  
Steven Green, Mayor

ATTEST:

\_\_\_\_\_  
Reneé L. Cantin, CMC, City Clerk



F.2

**CITY OF TRUTH OR CONSEQUENCES  
COMMISSION ACTION FORM**

**ITEM:**

Approve the minutes of the Lodger's Tax Advisory Board for May 10, 2018 which was also recessed and reconvened on May 14<sup>th</sup>, 2018.

**BACKGROUND:**

None.

**STAFF RECOMMENDATION:**

Approve the minutes.

**SUPPORT INFORMATION:**

LTAB Minutes.

**City of Truth or Consequences**  
**Lodger's Tax Advisory Board**  
**SPECIAL MEETING MINUTES**  
City Commission Chambers, 405 W. 3<sup>rd</sup> St.  
May 10, 2018 at 5:30 p.m.

**INTRODUCTION:**

Chairman Foerstner called the meeting to order at 5:30 p.m.

**ROLL CALL:**

Jake Foerstner, Chair  
Moshe Koenick, Vice Chair  
Theresa King, Member

All members were present.  
Renee Cantin, Secretary

1. Approval of Agenda

**Vice-Chair Koenick moved to approve the agenda. Member King seconded the motion. Motion carried unanimously.**

2. Comments from the Public

Maggie Allen, Veteran's Memorial Park & Museum – Reported to the Board that she is very sorry she missed the deadline in turning in her application; she have been sick and has had a few deaths in the family. She is hoping they can help because it's the City's Park and everybody's park, they are all volunteers and she's begging for help.

Cary "Jagger" Gustin, Sierra County Arts Council – He thanked them for the opportunity to apply for the Lodger's Tax funding. They represent 163 members of the art community. In April they celebrated 23 years of bringing the art programs, public art, and musical performances to the city residents. This year his program is full. They have art talks and lectures and they are also taking under their wing for sponsorship of the New Mexico Veterans Car Show and the Turtle Ascension event. This brings 4000-5000 people to the community for one day. Also the "Turn of the Century" group are worthy of some help as well.

Linda DeMarino, MainStreet Truth or Consequences – She asked if they hold some of the funding for prospective things that may or may not happen, that it be minimal. They already have established events that may suffer without the funding. She suggested starting with saving \$4,000. She gave an overview of the events they have planned including the Hot Springs Festival on the second weekend in May. They went more with electronic marketing and just the Facebook Ad where she spent a little over \$500 and it was delivered to over 161,000 people. They've found moving towards digital is better than paper.. Another thing they use funding for is the Second Saturday Art Hop. They have some new businesses in town who want to be involved. In the past, they've done the Old Fashioned Christmas and they plan it the day before the luminaria walk at Elephant Butte so they can get more people to stay overnight and have "heads in beds". This year after Casino Night with the Chamber of

Commerce they came to her to look into collaborative marketing. They are thinking about a New Years Eve party. They are not actively looking for any new events but are more interested in making the events they have bigger and bringing more people into town.

Hans Townsend, Chamber of Commerce – He started by bringing it to their attention the amounts which were added wrong. They are only asking for the amount they really need to keep it in reasonable bounds. They printed 35,000 of the Visitor's Guides, they have gone out to Phoenix and all over. They are only asking for \$12,000 for the cost of printing. The app they put in place they are looking at putting things on there that will be very usable for those visiting including asking businesses if they would like to put coupons on there because it's the digital way to go and the way they are moving. They have ¼ page going out in two phone books in Socorro and Las Cruces for additional advertising.

Charlie Warren, NM Off Road Hwy Vehicle Alliance (NMOHVA) – He is standing in for Dean Tulk who is the President. They are requesting money for the NMOHVA Rubber Chicken Ride. This last year they had about 125 riders, and he thinks T or C is such a fabulous place to come and ride. They are by the Gila and to the South to Beaverhead and Silver City. The riders come from Arizona and Texas and it blows you away all of the people who are wanting to come to this. He sees Dean put in on T-Shirts. He showed one of their old T-Shirts which has the sponsors. In all of the Off Highway Vehicles in the state have a lot of riders and it's really blossomed and going crazy. They come in here and have big nice bikes and come and spend money like crazy on that weekend. It would be nice to see how it goes.

Marilyn Pope, Geronimo Springs Museum – Next year they will be having a new arrowhead exhibit. They are opening another area and putting in pottery to display more of their collection. Last year they had a costume contest and more are interested in sending more costumes. A lot of their advertising is done in Socorro, El Paso, Las Cruces, Silver City and Deming for obvious reasons. When her daughter came they tried to do more visits in the county to get an idea on how they can do a better job. They tried to include more of the county and have been working on doing a better job advertising.

### 3. Discussion- Lodgers Tax 3<sup>rd</sup> Quarter Work/Spending Reports FY 2016/2017

Chairman Forestner let them know they just got the packet and they will be recessing the meeting later so they can review the packet and information that was provided yesterday.

Clerk-Treasurer Cantin suggested when they get to the applicants portion, she suggested they table the items they will not discuss today or want to continue with when they recess the meeting on Monday. She also added the reports have already been reviewed by the Commission because they mistakenly took it to the Commission first. So they can be used as the reference for the allocations, but have already been approved.

The board members took some time to review the reports.

**Member King moved to approve the 3<sup>rd</sup> Quarter Work/Spending Reports for FY 2017/2018. Vice-Chair Koenick seconded the motion. Motion carried unanimously.**

### 4. Discussion/Action- Lodgers Tax Applications FY 2017/2018



Discussion was held to take a short time to review the applications while the Representatives were here. Before they vote to recess this, he asked if any of the applicants would like to say anything more about their items.

Chairman Forestner asked about the amount they have available for allocations which is \$46,843 and if they decided to hold 20% back it's at \$ 37,434. They have \$66,292 requested not including the Veterans Wall request. Ms. Saavedra said you can recommend for the Veteran's if you want or even suggest an amount if you want. There is not guarantee it will be approved. Clerk-Treasurer Cantin put up the electronic guideline they can make their recommendations and she can just plug it in.

MainStreet Truth or Consequences - Chairman Foerstner asked Mrs. DeMarino which events are new and which they had last year. Mrs. DeMarino responded they partnered with the Car Show last year and this year they are doing the end of year Car Show instead. This year they are looking at doing the New Year's Eve instead of the Casino Night, she thinks that will be a bigger draw for people to attend. The Collaborative Christmas event is a new event. The Downtown Business Directory is new also and they are working on it. They requested \$600 for that because they are not sure how well it will go and the idea is to update them every six months to keep them current and fresh, so they will print according to the demand. Member King asked about the brochures. Mrs. DeMarino responded it would cover the brochures for the Hot Springs Festival. The posters are distributed to those who will take them out of town to post for them.

NMOHVA - Mr. Charlie Wright, let them know Dean is available by phone if they would like to ask him any questions. Chairman Foerstner inquired about the event and when it will happen. Mr. Wright said it's the last week in October, this is about the sixth year and people love to come to this state for the event. Vice-Chair Koenick asked about the T-shirts and if they seek any other sponsor's for them. Mr. Wright said he doesn't know if there are any other sponsors, but we can ask Dean.

Sierra County Arts Council – Chairman Foerstner asked Jagger to summarize what they are asking for. There was a copy error on their application. Mr. Gustin gave an overview of the events listed on the application. They have the Army Reserve Band scheduled at the Civic Center; August starts the summer series where they will showcase local bands. They have been focusing on the distribution of flyers. Member King asked where they are distributing the flyers. Mr. Gustin said they are sent all over the Southwest, Texas, Arizona, and New Mexico. There were 420 names on the 2017 entry list.

T or C Fiesta – Vice-Chairman Koenick let the board know they could not make it because the representative had knee surgery.

Geronimo Trails Scenic Byway – Ms. Saavedra said City Manager Fuentes said the board and review it and make a recommendation if you want to, but it's part of the Co-op Grant. LaRena Miller let them know she is asking for more because she is getting tired of paying for things out of her own pocket. Sometimes she gets reimbursed and sometimes she doesn't. The fundraiser they are doing right now, she is footing most of the bill for the refreshments and some of the tables. But about all of the proceeds will go toward Social Media Marketing.

Geronimo Springs Museum - Marilyn Pope started by saying she agreed with Jagger about El Paso. At the Museum, especially on Saturday and Sunday, they get tons of people from El Paso. They notice when other entities advertise there also, it helps them. Sometimes they are a little different than those advertising events, they are trying to play off of everyone else to see what they can keep people in town for. Chairman Forestner asked about the website. Ms. Pope responded they are enlarging their research audience all of the time on their website and trying to key into Genealogy all over the state also. They have had an increase in activity for Genealogy. She highlighted the events listed on Attachment G. Chairman Forestner asked which publication from El Paso was \$1,500. Ms. Pope said there were two, but she can't remember the name of them right now. Last year they used it for the fall activities. It might have been the Monitor or El Paso Scene. They buy and ad with the Elephant Butte State Park which has improved each year and has been successful.

Chamber of Commerce - Hans Townsend reported the correct amount should be \$14,650 instead of \$21,700. He reported they had to cut everything in half because the demands are so great. The guide is in high demand so they spend about \$20,000 and are asking for \$12,000. They are asking for \$1,200 for distribution to Denver and El Paso. They have cut back on that also. The revenue they bring from the ads is about \$10,000 and they give some in exchange. They do most of the work themselves. The distribution in town goes out to various businesses. Last year they ran out in September and had to print an additional 10,000. They are hoping 35,000 will be good for the whole year. He added that they always try to support other groups as well with donations such as the Hot Springs Festival.

Veterans Memorial Park and Museum – late applicant. Chairman Forestner asked if the \$1,386 was for a new website. Ms. Allen said no, it's just the hosting cost for the current one. Last year they only funded them for one billboard which is down in Palomas. So they ask for enough to fund one. They have been working on the new Wall and the unveiling of that. Chairman Forestner asked about the brochure they print. Ms. Allen said it's five boxes which she thinks is about 1,000. She named off the places they distribute them including Fort Bliss, Denver, Vegas and they drop some off whenever they are on the road.

Sierra County Recreation & Tourism Advisory Board – Member King asked about the \$13,000 for the website is that all advertising for the website. Ms. LaRena Miller said the representative is at a conference, but she believes it's the same as what they have had in the past.

**Member King moved to approve to table the applications to continue on Monday when they reconvene. Vice-Chair Koenick seconded the motion. Motion carried unanimously.**

**Member King moved to approve to recess at 6:36 p.m. until Monday, May 14<sup>th</sup>, 2018 at 4:00 p.m. Vice-Chair Koenick seconded the motion. Motion carried unanimously.**

#### **MONDAY, MAY 14, 2018 AT 4:00 P.M.**

**Chairman Foerstner reconvened the meeting at 4:00 p.m. All Board Members were present.**

Discussion/Action - Lodgers Tax Applications FY 2017/2018 *(Continued)*

Chairman Forestner suggested they just go in order for the funding. The total they have to award is \$46,483 and the total asked for was \$59,242.89. So obviously they need to make some cuts.

Chamber of Commerce - Member King mentioned they are asking for \$12,000 for the Visitor's Guide. The cost of the printing was \$20,000 and they get \$10,000 in sold ads. She thinks they have the potential to bring in more than the \$10,000 for advertising. She thinks that's a number that can be reduced. They are asking for \$12,000 and shouldn't ask for more than \$10,000. She doesn't see what they actually have in ad prints. Chairman Forestner said it would be nice to see more of what they use for ad sales for future discussions. He said they got \$11,000 last year and he asked if we can primarily write them down at \$10,000.

Geronimo Springs Museum – requesting \$12,000 and last year was allocated \$10,000. Member King said the whole presentation was really well thought out and put together with the presentation which was great for them. They have a lot on the website and they like seeing the digital advertising. Chairman Forestner asked if they agreed to write them down as \$10,000.

MainStreet Truth or Consequences – Moshe Koenick recused himself from this item. Chairman Foerstner is happy with their digital marketing. And he has noticed their events have been bringing in additional people. He thinks it's evenly distributed how they are spending it. The downtown business directory is useful as well. Next year during the application process he would like to see more details with the print. Member King noticed to date for the first three quarters they haven't submitted any reimbursements. She asked Linda if she expected to use the full amount allotted for the last quarter? Ms. DeMarino said mostly what they are not going to use is the money for the Car Show because some places billed them and they just paid it and can't get the invoice anymore and some of the printing was done in-house. Member King said this seems to be the one that will draw in overnight stays in the hotels. She suggested \$14,000 for the recommendation. Chairman Forestner agreed.

Off Highway Motor Vehicle Alliance - Chairman Forestner noticed that only 20% can be for promotional items and 80% has to be for advertising. The question is can we fund that. Ms. DeMarino added they could probably recommend an amount and let them know they would have to amend their budget. Vice-Chair Koenick said it is an event that will put Heads in Beds. Mr. Warren let them know the T-Shirts are their advertisements. There are 1,200 plus members right now and people are already signing up for these events. Vice-Chair Koenick asked how they hear about it. Mr. Warren said it's all on-line and well established. He is not sure who he would advertise to because the website is for the Adventure Riders. But they don't put money into that. He's also Friends of Elephant Butte and put in for money for that last year. So he knows the advertising part. But they didn't put into that because Elephant Butte has really set them up well with \$2,000 for each activity plus the Sand Castles. Clerk-Treasurer Cantin let the board know if they award the full amount of \$2,635, all that can be used for T-shirts is \$525 and the rest has to be advertising. Chairman Forestner said the limitation is just on promotional items. He thinks it's a good event and worth supporting it with all of the Off Road Ordinances

that are being put into place. They can just stipulate that they will need to submit an amended budget. He suggested \$1,500.

Sierra County Arts Council – They are asking for \$6,467.89 and last year \$3,000 was allocated. There was a note they were non-compliant in the past. Clerk-Treasurer Cantin said the cover report said they were late on their second quarter reporting, and 91.67% was not used of their allocation. Chairman Forestner said that's a large amount that was not used. Mr. Gustin responded they have until the end of May and they haven't turned anything in because they always do it one time instead of every time. Clerk-Treasurer Cantin said the only other thing is the second quarter report was late. Mr. Gustin said that was only because it was turned into the previous Tourism Director. When it was realized they submitted a letter for the file. But the whole amount will be used. It helps them to just turn it in at one time. Member King thanked him for that explanation, the way she was looking at it was everyone was scrambling to use it all at the end. There's a new Blues event they are looking at for October. Mr. Gustin added they get a grant each year to help with their funding at the first of year also. They are attempting to help the Car Show as a sponsor to do the flyers. The whole plan is to get them here the night before to get the Heads on Beds. Chairman Forestner asked for a suggestion. They agreed to start with \$3,000.

T or C Fiesta – Vice Chair Koenick will recuse himself. Chairman Forestner said they are asking to \$8,000 and got \$4,000 last year. He sees it as a good local event and doesn't see it bringing people in. They discussed the printing in The Ink and El Paso Scene. Chairman Forestner Suggested we start with \$4,000 and Member King agreed.

Clerk-Treasurer Cantin reported that puts them at \$42,500 and we have \$46,800. We wanted to look at holding back 20%, but we've already gone over that. Chairman Forestner requested to talk about the Veterans Memorial Park & Museum.

Veterans Memorial Park & Museum – Member King said she said it's a good case and she wouldn't mind making a recommendation for that. Clerk-Treasurer Cantin did let them know with the decrease they gave them last year, they lost one of the billboards. Chairman Forestner doesn't know that a billboard is very effective. He would like to see the brochures and paper ads to continue. Member King is not sure how effective the billboard is so close to town. She can say the Lodge is not going to renew theirs because they can't tell how effective it is. Digital is more trackable and you can see the Return on Investment. The suggestion was to give them \$2,500 and recommend they do more digital and cut back on brochures and the billboards.

Chairman Forestner asked Clerk-Treasurer Cantin where that put them for the total. Clerk-Treasurer Cantin responded it would be \$45,000, so that leaves \$1,863. Chairman Forestner brought up for example, if Virgin Galactic was ready to promote a launch, that would be something we should keep in mind to help them promote. He would hate to see us not have any money to spend if something like that happens. Member King said it's a "what if" effect.

The count they have now is:

Chamber of Commerce - \$10,000

Geronimo Springs - \$10,000

MainStreet - \$14,000

Off Highway Vehicle Alliance - \$1,500

Sierra Arts Council - \$3,000  
T or C Fiesta - \$4,000  
Museum - \$2,500  
For a total of \$45,000

**Member King moved to approve the numbers above with the stipulation with an amended budget in the advertising for OHMVA. Vice-Chair Koenick seconded the motion. Motion carried with the notification that Vice-Chair Koenick recused himself from the following votes: Chamber, Museum, MainStreet, Fiesta, and Veteran's Park Museum.**

**5. Comments from the Board**

Chairman Foerstner would like us to review the application for next year and maybe get some samples from other municipalities. Instead of just a list of what they spent last year, maybe some numbers on how effective they were.

Member King would rather see the numbers from what they have spent and more detail on the invoices they have submitted. Maybe we will see them on the quarterly reports. She also asked if someone has something printed whether it be income from sales, do they ever get details that show they have more advertising funding to offset the request. If the Chamber prints the Visitor's Guide and it costs \$20,000 and we gave them \$10,000 in funding but they actually got \$12,000 in advertising instead of \$10,000. Even though they wouldn't be able to use that amount according to the guidelines, how would the board know that it happens? Linda DeMarino said it's in the guidelines in case it happens but it hasn't happened.

City Clerk Cantin suggested that we look at what is provided for the reports and we could include something on a future meeting about the allocations, funding, and reporting. Ms. DeMarino said it's been in there the whole time that you have to report any money brought in. City Clerk Cantin said we can just do it as an agenda item as quarterly reports on what they have done and what they are looking at. Vice-Chair Koenick said if there was a way for them to not be in paper form, that would be great. More discussion was held about the quarterly reports and what information is included in it. Chairman Foerstner said he doesn't think this has happened before where all of the board members are new. They had previous members to help them through some of the questions.

**6. Adjourn**

***Vice-Chair Koenick moved to adjourn at 4:57 p.m. Member King seconded the motion. Motion carried unanimously.***

***SET TIME, PLACE AND DATE FOR NEXT MEETING*** (Meets quarterly on the last Thursday of the month at 5:30 PM) – July 26<sup>th</sup>, 2018) Board Members requested to move the meeting to August 2<sup>nd</sup> at 5:30 p.m.

Approved by the Lodger's Tax Advisory Board on Thursday, August 2, 2018.



F.3

**CITY OF TRUTH OR CONSEQUENCES  
COMMISSION ACTION FORM**

**ITEM:**

ACCOUNTS PAYABLE – JULY 2018

**BACKGROUND:**

None.

**STAFF RECOMMENDATION:**

None.

**SUPPORT INFORMATION:**

Accounts Payable List for July 2018



Truth or Consequences

# EOM AP Report

By Fund

Payment Dates 07/01/2018 - 07/31/2018

## PAYABLE APPROVAL

I hereby approve the issuance of these payments.

FINANCE DIRECTOR OR DESIGNEE

DATE:

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Fund: 101 - General</b>					
GARY E. GAYLORD, CPA	TORC07072018	07/09/2018	SERVICES/CPA-AUDIT	101-1004-48596	2,571.13
GARY E. GAYLORD, CPA	TORC06302018	07/09/2018	SERVICES/CPA-AUDIT	101-1004-48596	1,440.46
NEW MEXICO GAS COMPANY, I...	061818	07/13/2018	GAS BILL/NM WORKFORCE CO...	101-1018-43780	23.24
NEW MEXICO GAS COMPANY, I...	062518	07/13/2018	GAS BILLS	101-1018-43780	288.74
CITY UTILITIES	062818	07/13/2018	CITY UTILITIES CYCLE C&D	101-1018-43780	7,687.03
NM MUNICIPAL CLERKS AND FI...	070118	07/13/2018	ANNUAL DUES/RENEE CANTIN	101-1001-43770	60.00
NM MUNICIPAL CLERKS AND FI...	070118	07/13/2018	ANNUAL DUES/RUBY OTERO-V...	101-1001-43770	60.00
NM MUNICIPAL CLERKS AND FI...	070118	07/13/2018	ANNUAL DUES/ANGELA TORRES	101-1001-43770	60.00
NM GOVERNMENT FINANCE OF...	070118	07/13/2018	MEMBERSHIP DUES/RENEE CA...	101-1001-43770	50.00
NM MUNICIPAL JUDGES ASSO.	070118	07/13/2018	ANNUAL DUES/BEATRICE SAND...	101-1002-43770	150.00
NM MUNICIPAL JUDGES ASSO.	070118	07/13/2018	ANNUAL DUES/MARGARET CLA...	101-1002-43770	75.00
NM CITY MANAGEMENT ASSOC.	070118	07/13/2018	ANNUAL DUES/JUAN FUENTES	101-1003-43770	434.90
NM ASSOCIATION OF CHIEFS OF..	070118	07/13/2018	MEMBERSHIP DUES/RANDALL ...	101-1007-43770	150.00
NM LEAGUE OF ZONING OFFICI...	070118	07/13/2018	ANNUAL DUES/RAY CHAVEZ	101-1008-43770	35.00
NM GOVERNMENT FINANCE OF...	070118-1	07/13/2018	MEMBERSHIP DUES/JUAN FUE...	101-1003-43770	50.00
NM GOVERNMENT FINANCE OF...	070118-2	07/13/2018	MEMBERSHIP DUES/MEUSSA T...	101-1004-43770	50.00
NM GOVERNMENT FINANCE OF...	070118-2	07/13/2018	MEMBERSHIP DUES/KERIN SAL...	101-1004-43770	50.00
JAY RUBIN ATTORNEY AT LAW	070218	07/13/2018	LEGAL SERVICES 06/18	101-1000-43597	4,104.33
NM RETIREE HEALTH CARE	070218	07/13/2018	BENEFIT PR ENDING 06/22/18	101-1001-41226	124.57
NM RETIREE HEALTH CARE	070218	07/13/2018	BENEFIT PR ENDING 06/22/18	101-1002-41226	75.07
NM RETIREE HEALTH CARE	070218	07/13/2018	BENEFIT PR ENDING 06/22/18	101-1003-41226	129.93
INTERNAL SERVICE FUND	070218	07/13/2018	OIL-MAINT-SAFETY 06/18	101-1003-43316	15.00
INTERNAL SERVICE FUND	070218	07/13/2018	OIL-MAINT-SAFETY 06/18	101-1003-47420	28.89
NM RETIREE HEALTH CARE	070218	07/13/2018	BENEFIT PR ENDING 06/22/18	101-1004-41226	244.80
NM RETIREE HEALTH CARE	070218	07/13/2018	BENEFIT PR ENDING 06/22/18	101-1007-41226	810.95
INTERNAL SERVICE FUND	070218	07/13/2018	OIL-MAINT-SAFETY 06/18	101-1007-43316	45.00
INTERNAL SERVICE FUND	070218	07/13/2018	OIL-MAINT-SAFETY 06/18	101-1007-44615	108.56
INTERNAL SERVICE FUND	070218	07/13/2018	OIL-MAINT-SAFETY 06/18	101-1007-47420	32.73
NM RETIREE HEALTH CARE	070218	07/13/2018	BENEFIT PR ENDING 06/22/18	101-1008-41226	184.75
INTERNAL SERVICE FUND	070218	07/13/2018	OIL-MAINT-SAFETY 06/18	101-1008-47420	56.00
NM RETIREE HEALTH CARE	070218	07/13/2018	BENEFIT PR ENDING 06/22/18	101-1009-41226	90.10
NM RETIREE HEALTH CARE	070218	07/13/2018	BENEFIT PR ENDING 06/22/18	101-1010-41226	83.30
INTERNAL SERVICE FUND	070218	07/13/2018	OIL-MAINT-SAFETY 06/18	101-1010-43316	26.13
INTERNAL SERVICE FUND	070218	07/13/2018	OIL-MAINT-SAFETY 06/18	101-1010-47420	17.15
NM RETIREE HEALTH CARE	070218	07/13/2018	BENEFIT PR ENDING 06/22/18	101-1011-41226	212.10
NM RETIREE HEALTH CARE	070218	07/13/2018	BENEFIT PR ENDING 06/22/18	101-1012-41226	124.68
INTERNAL SERVICE FUND	070218	07/13/2018	OIL-MAINT-SAFETY 06/18	101-1012-44615	203.42
NM RETIREE HEALTH CARE	070218	07/13/2018	BENEFIT PR ENDING 06/22/18	101-1014-41226	245.59
INTERNAL SERVICE FUND	070218	07/13/2018	OIL-MAINT-SAFETY 06/18	101-1014-44615	557.85
INTERNAL SERVICE FUND	070218	07/13/2018	OIL-MAINT-SAFETY 06/18	101-1014-47420	10.40
NM RETIREE HEALTH CARE	070218	07/13/2018	BENEFIT PR ENDING 06/22/18	101-1016-41226	165.40
NEW MEXICO GAS COMPANY, I...	070218	07/13/2018	GAS BILL/ANIMAL SHELTER	101-1018-43780	27.96
SCRDA	07052018	07/13/2018	1ST QUARTER FUNDING	101-1007-48599	24,134.25
VERIZON WIRELESS	070918	07/13/2018	CELL PHONE BILLS	101-1003-43775	109.82
VERIZON WIRELESS	070918	07/13/2018	CELL PHONE BILLS	101-1004-43775	109.84
VERIZON WIRELESS	070918	07/13/2018	CELL PHONE BILLS	101-1007-43775	464.03

## EOM AP Report

Payment Dates: 07/01/2018 - 07/31/2018

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
VERIZON WIRELESS	070918	07/13/2018	CELL PHONE BILLS	101-1008-43775	108.17
VERIZON WIRELESS	070918	07/13/2018	CELL PHONE BILLS	101-1009-43775	54.92
VERIZON WIRELESS	070918	07/13/2018	CELL PHONE BILLS	101-1010-43775	164.73
VERIZON WIRELESS	070918	07/13/2018	CELL PHONE BILLS	101-1011-43775	54.92
VERIZON WIRELESS	070918	07/13/2018	CELL PHONE BILLS	101-1014-43775	109.84
TDS	071018	07/13/2018	INTERNET SERVICE/CIVIC CENT...	101-1014-43775	161.66
SIERRA COUNTY ARTS COUNCIL	071018	07/13/2018	REFUND DEPOSIT/CIVIC CENTER	101-1099-34348	250.00
BARBARA BENNETT	071018	07/13/2018	REFUND DEPOSIT/RALPH EDW...	101-1099-34348	50.00
NATIONAL JUDGES ASSOCIATION	071118	07/13/2018	MEMBERSHIP DUES/BEATRICE ...	101-1002-43770	60.00
SOUTH CENTRAL COUNCIL OF ...	071118	07/13/2018	MEMBERSHIP DUES 18/19	101-1003-43770	2,187.00
RANDALL ARAGON	071118	07/13/2018	TRAVEL EXPENSES	101-1007-42310	1,656.30
NM SELF INSURERS FUND	071118	07/13/2018	LIABILITY DEDUCTIBLES	101-1007-46732	2,972.68
TALON SEPTIC & POTTY SERVICE	071118	07/13/2018	CLEAN & SERVICE PORTABLES	101-1009-47410	800.00
TDS	071118	07/13/2018	INTERNET SERVICE/POOL	101-1018-43780	651.01
TDS	071118	07/13/2018	INTERNET SERVICE/SERVICE CE...	101-1018-43780	651.01
NM MUNICIPAL CLERKS AND FI...	071218	07/13/2018	ANNUAL DUES/KERIN SALCEDO	101-1004-43770	60.00
NM MUNICIPAL CLERKS AND FI...	071218	07/13/2018	ANNUAL DUES/MELISSA TORRES	101-1004-43770	60.00
TDS	071218	07/13/2018	INTERNET SERVICE/GOLF COUR...	101-1018-43780	1,302.02
TDS	071218	07/13/2018	INTERNET SERVICE/PARKS	101-1018-43780	1,302.02
TDS	071218	07/13/2018	INTERNET SERVICE/SERVICE CE...	101-1018-43780	651.01
TDS	071218	07/13/2018	INTERNET SERVICE/POOL	101-1018-43780	651.01
TDS	071218	07/13/2018	INTERNET SERVICE/CITY HALL	101-1018-43780	1,302.00
TDS	071218	07/13/2018	INTERNET SERVICE/STREETS	101-1018-43780	1,302.02
TDS	071218	07/13/2018	INTERNET SERVICE/FINANCE	101-1018-43780	2,652.66
JUAN A. FUENTES	071618	07/13/2018	ADVANCED MILEAGE/ESPANOLA	101-1003-42305	165.30
JUAN A. FUENTES	071618	07/13/2018	ADVANCED PER DIEM/ESPANO...	101-1003-42310	84.00
XEROX CORP.	093756952	07/13/2018	BASE CHARGE/METER USAGE	101-1001-44810	340.41
XEROX CORP.	093756953	07/13/2018	BASE CHARGE/METER USAGE	101-1004-44810	241.76
XEROX CORP.	093756956	07/13/2018	BASE CHARGE/METER USAGE	101-1007-44810	236.15
XEROX CORP.	093756959	07/13/2018	BASE CHARGE/METER USAGE	101-1002-60840	54.33
XEROX CORP.	093756965	07/13/2018	METER USAGE	101-1014-44810	23.07
XEROX CORP.	093756969	07/13/2018	METER USAGE	101-1012-44810	14.54
XEROX CORP.	09375698	07/13/2018	BASE CHARGE/METER USAGE	101-1002-60840	189.12
XEROX CORP.	093756984	07/13/2018	BASE CHARGE/METER USAGE	101-1003-44810	306.11
MANANA	106-18	07/13/2018	CONTRACT-VETERANS PARK	101-1009-48599	900.00
JUSTICE SYSTEMS, INC	1501812	07/13/2018	FULL COURT SOFTWARE MAINT	101-1002-60840	5,031.00
ROTARY CLUB OF TORC	3671	07/13/2018	MONTHLY DUES/JUAN FUENTES	101-1003-43770	55.00
ROTARY CLUB OF TORC	3672	07/13/2018	MONTHLY DUES/RENEE CANTIN	101-1001-43770	55.00
SIERRA VETERINARY SERVICES,L...	42666	07/13/2018	EUTHANASIA	101-1008-48599	130.20
B & H OIL CO.	45701	07/13/2018	UNLEADED	101-1007-43316	3,431.69
B & H OIL CO.	45703	07/13/2018	UNLEADED	101-1012-43316	221.25
B & H OIL CO.	45709	07/13/2018	UNLEADED	101-1014-43316	813.23
B & H OIL CO.	45710	07/13/2018	UNLEADED	101-1009-43316	489.59
B & H OIL CO.	45710	07/13/2018	DIESEL	101-1009-43317	104.53
B & H OIL CO.	45711	07/13/2018	UNLEADED	101-1008-43316	443.69
COPPLER LAW FIRM PC	9681	07/13/2018	SERVICES/GENERAL	101-1000-43597	572.55
COPPLER LAW FIRM PC	9700	07/13/2018	SERVICES/ASHBAUGH IMPACT ...	101-1000-43597	2,957.38
BOYS & GIRLS CLUB OF SIERRA ...	FY18JJAC-11	07/13/2018	REIMBURSEMENT/JIAC GRANT ...	101-1003-60784	3,460.57
BOYS & GIRLS CLUB OF SIERRA ...	FY18JJAC-12	07/13/2018	REIMBURSEMENT/JIAC GRANT ...	101-1003-60784	5,759.82
JUAN A. FUENTES	071118	07/20/2018	MILEAGE DUE/RUIDOSO	101-1003-42305	149.60
JUAN A. FUENTES	071118	07/20/2018	PER DIEM DUE/RUIDOSO	101-1003-42310	170.00
NM RETIREE HEALTH CARE	071218	07/20/2018	BENEFIT PR ENDING 07/06/18	101-1001-41226	124.57
NM RETIREE HEALTH CARE	071218	07/20/2018	BENEFIT PR ENDING 07/06/18	101-1002-41226	75.07
NM RETIREE HEALTH CARE	071218	07/20/2018	BENEFIT PR ENDING 07/06/18	101-1003-41226	129.93
NM RETIREE HEALTH CARE	071218	07/20/2018	BENEFIT PR ENDING 07/06/18	101-1004-41226	244.81
NM RETIREE HEALTH CARE	071218	07/20/2018	BENEFIT PR ENDING 07/06/18	101-1007-41226	810.95
NM RETIREE HEALTH CARE	071218	07/20/2018	BENEFIT PR ENDING 07/06/18	101-1008-41226	148.58
NM RETIREE HEALTH CARE	071218	07/20/2018	BENEFIT PR ENDING 07/06/18	101-1009-41226	90.10
NM RETIREE HEALTH CARE	071218	07/20/2018	BENEFIT PR ENDING 07/06/18	101-1010-41226	83.30
NM RETIREE HEALTH CARE	071218	07/20/2018	BENEFIT PR ENDING 07/06/18	101-1011-41226	212.11



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NM RETIREE HEALTH CARE	071218	07/20/2018	BENEFIT PR ENDING 07/06/18	101-1012-41226	124.68
NM RETIREE HEALTH CARE	071218	07/20/2018	BENEFIT PR ENDING 07/06/18	101-1014-41226	245.59
NM RETIREE HEALTH CARE	071218	07/20/2018	BENEFIT PR ENDING 07/06/18	101-1016-41226	168.42
REBECCA GUTIERREZ	071318	07/20/2018	MILEAGE DUE/ALBUQUERQUE	101-1002-42305	26.22
MARGARET CLANTON	071318	07/20/2018	MILEAGE DUE/ALBUQUERQUE	101-1002-42305	26.22
REBECCA GUTIERREZ	071318	07/20/2018	PER DIEM DUE/ALBUQUERQUE	101-1002-42310	70.40
MARGARET CLANTON	071318	07/20/2018	PER DIEM DUE/ALBUQUERQUE	101-1002-42310	70.40
CITY UTILITIES	071318	07/20/2018	CITY LANDFILL BILLS	101-1018-43780	196.00
RAVEN WILLOW	071418	07/20/2018	REFUND DEPOSIT/CIVIC CENTER	101-1099-34348	125.00
NM SELF INSURERS FUND	071618	07/20/2018	VOLUNTEER COVERAGE	101-1007-46732	175.00
TURTLEBACK PEST CONTROL, I...	071618	07/20/2018	PEST CONTROL SERVICES	101-1014-44607	814.46
NM SELF INSURERS FUND	071618	07/20/2018	VOLUNTEER COVERAGE	101-1018-46732	100.00
CITY UTILITIES	071718	07/20/2018	CITY UTILITIES CYCLE A&B	101-1018-43780	3,347.41
WEX BANK	094904	07/20/2018	UNLEADED	101-1010-43316	69.56
WEX BANK	112934	07/20/2018	UNLEADED	101-1003-43316	118.36
RIO GRANDE PUMP & SUPPLY ...	18-3669	07/20/2018	4" MJ ACC KIT	101-1009-44607	24.50
RIO GRANDE PUMP & SUPPLY ...	18-3669	07/20/2018	4" MJ GATE VALVE RW L/ACC	101-1009-44607	393.00
WEX BANK	190706	07/20/2018	UNLEADED	101-1001-43316	26.19
NU-WAY LAUNDRY & CLEANERS	30770	07/20/2018	CLEANING OF CITY RUGS	101-1014-44607	155.77
PATTILLO BROWN & HILL, LLP	392003	07/20/2018	INTERIM BILL/AUDIT	101-1004-48596	12,362.50
REED'S TIRE CENTER	5496	07/20/2018	tire for bx2230 kubota mower	101-1009-47420	112.00
MPG SERVICES, LLC	578	07/20/2018	Element for electric water heat...	101-1014-43403	45.00
MPG SERVICES, LLC	578	07/20/2018	special order shipping and handl...	101-1014-43403	10.00
WINFIELD SOLUTIONS, LLC	62569988	07/20/2018	Prentox Aqua Perm X UL 30-30 ...	101-1014-44607	2,500.00
GARY E. GAYLORD, CPA	TORC07142018	07/20/2018	SERVICES/CPA-AUDIT	101-1004-48596	2,658.12
PSI	64555	07/25/2018	GB98 LICENSE/DAVID S. JOHNS...	101-1014-43770	412.00
BEATRICE SANDERS	071018	07/27/2018	MILEAGE DUE/ALBUQUERQUE	101-1002-42305	26.22
BEATRICE SANDERS	071018	07/27/2018	PER DIEM DUE/ALBUQUERQUE	101-1002-42310	19.40
KATHY BURRIS	071818	07/27/2018	TRAVEL DUE/ALAMOGORDO	101-1003-60784	225.56
RENEE L. CANTIN	072018	07/27/2018	PER DIEM DUE/ALBUQUERQUE	101-1001-42310	85.00
NM MUNICIPAL LEAGUE	072318	07/27/2018	REGISTRATION FEE/JUAN FUEN...	101-1003-42720	280.00
NM MUNICIPAL COURT CLERKS...	072418	07/27/2018	ANNUAL DUES/MARGARET CLA...	101-1002-43770	60.00
NM MUNICIPAL COURT CLERKS...	072418	07/27/2018	ANNUAL DUES/BECKY GUTIERR...	101-1002-43770	60.00
NM TEEN COURT ASSOCIATION,...	072418	07/27/2018	MEMBERSHIP DUES/BEATRICE ...	101-1002-60576	275.00
TDS	072418	07/27/2018	INTERNET SERVICE/COMMISSI...	101-1014-43775	161.66
SIERRA VISTA HOSPITAL	072618	07/27/2018	GRT DISTRIBUTION 05/18	101-1017-48599	24,994.37
WINDSTREAM CORPORATION	0742018	07/27/2018	PHONE BILLS	101-1001-43775	535.78
WINDSTREAM CORPORATION	0742018	07/27/2018	PHONE BILLS	101-1002-43775	99.27
WINDSTREAM CORPORATION	0742018	07/27/2018	PHONE BILLS	101-1003-43775	563.07
WINDSTREAM CORPORATION	0742018	07/27/2018	PHONE BILLS	101-1004-43775	533.87
WINDSTREAM CORPORATION	0742018	07/27/2018	PHONE BILLS	101-1007-43775	185.74
WINDSTREAM CORPORATION	0742018	07/27/2018	PHONE BILLS	101-1008-43775	140.15
WINDSTREAM CORPORATION	0742018	07/27/2018	PHONE BILLS	101-1009-43775	240.79
WINDSTREAM CORPORATION	0742018	07/27/2018	PHONE BILLS	101-1010-43775	493.80
WINDSTREAM CORPORATION	0742018	07/27/2018	PHONE BILLS	101-1011-43775	24.18
WINDSTREAM CORPORATION	0742018	07/27/2018	PHONE BILLS	101-1012-43775	209.40
WINDSTREAM CORPORATION	0742018	07/27/2018	PHONE BILLS	101-1014-43775	306.13
BEATRICE SANDERS	080218	07/27/2018	ADVANCED TRAVEL/ROSWELL	101-1002-60576	244.77
SOUTHWEST SIGN SERVICE	10804	07/27/2018	Sign/TorC Utility Dept (32"x48")	101-1014-43403	179.16
LIGHTNING MECHANICAL, LLC	3231	07/27/2018	Install new A/C at Chamber of C...	101-1014-43403	3,337.46
PATTILLO BROWN & HILL, LLP	392001	07/27/2018	SERVICES/AUDIT	101-1004-48596	15,662.75
REED'S TIRE CENTER	5517	07/27/2018	225-55-R17 for G-76924	101-1007-47420	556.00
REED'S TIRE CENTER	5518	07/27/2018	235-55R17 Ironman tire for 013...	101-1007-47420	348.00
REED'S TIRE CENTER	5519	07/27/2018	245-55R18 tire for G-99289	101-1007-47420	656.00
REED'S TIRE CENTER	5520	07/27/2018	225-60R18 tire for G-84205	101-1007-47420	596.00
CRUCES TROPHY & AWARDS CE...	78203	07/27/2018	Appreciation Plaque - Jesus Sala...	101-1003-44606	54.95
CRUCES TROPHY & AWARDS CE...	78203	07/27/2018	Appreciation Plaque - Angela D...	101-1003-44606	54.95
CHERRILL'S WESTERN	907327	07/27/2018	WRANGLER SHIRT CHAM LS	101-1009-42620	110.00
CHERRILL'S WESTERN	907327	07/27/2018	WRANGLER DENIM SHIRT LS	101-1009-42620	23.00
CHERRILL'S WESTERN	907327	07/27/2018	WRANGLER DENIM SHIRT LS	101-1009-42620	23.00

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CHERRILL'S WESTERN	907327	07/27/2018	WRANGLER JEANS- CHARLIE DI...	101-1009-42620	138.00
CHERRILL'S WESTERN	907327	07/27/2018	WRANGLER JEANS- O.J. HECHLER	101-1009-42620	138.00
CHERRILL'S WESTERN	907327	07/27/2018	WRANGLER SHIRT CHAM LS	101-1009-42620	110.00
GARY E. GAYLORD, CPA	TORC07212018	07/27/2018	SERVICES/CPA-AUDIT	101-1004-48596	2,664.00
Fund 101 - General Total:					172,104.62
Fund: 201 - Corrections					
ADMINISTRATIVE OFFICE OF	071018	07/13/2018	DWI LAB FEES/PREVENTION FE...	201-1903-44805	339.00
NM JUDICIAL EDUCATION CENT...	071018	07/13/2018	JUDICIAL EDUCATION FEES	201-1903-44805	97.00
SIERRA COUNTY TREASURER	072018	07/27/2018	PRISONER CARE 06/18	201-1903-48710	3,515.00
Fund 201 - Corrections Total:					3,951.00
Fund: 209 - Fire					
NEW MEXICO GAS COMPANY, I...	061818-1	07/13/2018	GAS BILL/FIRE SOUTH STATION	209-1603-43780	23.24
CITY UTILITIES	062818	07/13/2018	CITY UTILITIES CYCLE C&D	209-1603-43780	513.43
XEROX CORP.	093756962	07/13/2018	BASE CHARGE/METER USAGE	209-1603-43770	304.82
MEGAHERTZ COMPUTER CONS...	93727	07/13/2018	INTERNET SERVICE	209-1603-43770	54.25
NM SELF INSURERS FUND	071618	07/20/2018	VOLUNTEER COVERAGE	209-1603-46730	15,022.00
CITY UTILITIES	071718	07/20/2018	CITY UTILITIES CYCLE A&B	209-1603-43780	347.87
WINDSTREAM CORPORATION	0742018	07/27/2018	PHONE BILLS	209-1603-43775	117.25
Fund 209 - Fire Total:					16,382.86
Fund: 214 - Lodgers Tax					
GRIFFIN & ASSOCIATES MARKET..	13095	07/20/2018	ADVERTISING/CITY	214-2503-47597	12,830.00
GRIFFIN & ASSOCIATES MARKET..	13095	07/20/2018	ACCOUNT MANAGEMENT	214-2503-48599	1,955.28
GRIFFIN & ASSOCIATES MARKET..	13184	07/20/2018	ACCOUNT MANAGEMENT	214-2503-48599	428.66
GRIFFIN & ASSOCIATES MARKET..	13258	07/20/2018	ACCOUNT MANAGEMENT	214-2503-48599	443.44
JOHN DEERE CREDIT, INC.	2023057	07/20/2018	LEASE PAYMENT/FAIRWAY M...	214-2503-44810	950.73
LINDMARK OUTDOOR MEDIA	8908	07/20/2018	ADVERTISING/CITY	214-2503-47597	422.42
LINDMARK OUTDOOR MEDIA	8914	07/20/2018	ADVERTISING/CITY	214-2503-47597	422.42
GERONIMO SPRINGS MUSEUM	072418	07/27/2018	REIMBURSEMENT/LODGERS TAX	214-2503-47406	649.88
Fund 214 - Lodgers Tax Total:					18,102.83
Fund: 216 - Muni Street					
INTERNAL SERVICE FUND	070218	07/13/2018	OIL-MAINT-SAFETY 06/18	216-4503-43316	180.73
INTERNAL SERVICE FUND	070218	07/13/2018	OIL-MAINT-SAFETY 06/18	216-4503-44615	160.11
INTERNAL SERVICE FUND	070218	07/13/2018	OIL-MAINT-SAFETY 06/18	216-4503-47420	118.41
B & H OIL CO.	45704/45461	07/13/2018	UNLEADED	216-4503-43316	385.68
B & H OIL CO.	45704/45461	07/13/2018	DIESEL	216-4503-43317	1,845.11
POWER FORD	5240629	07/20/2018	air cleaner box for G-48421	216-4503-47420	443.50
REED'S TIRE CENTER	5495	07/20/2018	Repair Flat Tire-12G Blade	216-4503-47420	45.00
CHERRILL'S WESTERN	6820-37	07/20/2018	Steel Toe Boots/Chris Morehead	216-4503-44615	150.00
RELIABLE CHEVROLET INC.	813791	07/20/2018	coolant resevoir for g-74095	216-4503-47420	237.98
IRON HORSE WELDING, LLC	120291	07/27/2018	Grader Edges/120G Grader	216-4503-47420	292.06
AL'S SIERRA GLASS & MIRROR	878	07/27/2018	Window Installation/Case 580	216-4503-47420	103.22
Fund 216 - Muni Street Total:					3,961.80
Fund: 294 - State Library					
TDS	071018-1	07/13/2018	INTERNET SERVICE/LIBRARY	294-5003-48599	108.45
XEROX CORP.	093756980	07/13/2018	METER USAGE	294-5003-48599	9.10
XEROX CORP.	093831119	07/13/2018	METER USAGE	294-5003-48599	6.57
WINDSTREAM CORPORATION	0742018	07/27/2018	PHONE BILLS	294-5003-43775	84.43
Fund 294 - State Library Total:					208.55
Fund: 295 - Muni Pool					
NEW MEXICO GAS COMPANY, I...	062018	07/13/2018	GAS BILL/SWIMMING POOL	295-4803-43780	779.86
ROBIN HALL	062618	07/13/2018	REFUND/LIFE GUARD FEE	295-4803-34355	50.00
ROBIN HALL	062618	07/13/2018	REFUND DEPOSIT/POOL	295-4803-34355	50.00
CITY UTILITIES	062818	07/13/2018	CITY UTILITIES CYCLE C&D	295-4803-43780	1,637.95
NM RETIREE HEALTH CARE	070218	07/13/2018	BENEFIT PR ENDING 06/22/18	295-4803-41226	28.80
NM RETIREE HEALTH CARE	071218	07/20/2018	BENEFIT PR ENDING 07/06/18	295-4803-41226	28.80
POOL PRO, LLC	180624	07/20/2018	Shipping-Pool	295-4803-44607	105.00
POOL PRO, LLC	180624	07/20/2018	Acid Magic-Pool	295-4803-44607	230.00
POOL PRO, LLC	180624	07/20/2018	50# Calcium Hypochlorite-Pool	295-4803-44607	610.00

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POOL PRO, LLC	180690	07/27/2018	Travel charge for repairs-Pool	295-4803-44810	177.75
POOL PRO, LLC	180690	07/27/2018	Labor-Pool	295-4803-44810	220.00
POOL PRO, LLC	180690	07/27/2018	Booster pump-Pool	295-4803-44810	300.00
Fund 295 - Muni Pool Total:					4,218.16
<b>Fund: 302 - Elec Construction</b>					
NEW MEXICO FINANCE AUTHOR...	071018	07/13/2018	ELECTRICAL LOAN PAYMENT	302-4603-12906	9,914.21
Fund 302 - Elec Construction Total:					9,914.21
<b>Fund: 303 - Vet Wall</b>					
WINDSTREAM CORPORATION	0742018	07/27/2018	PHONE BILLS	303-4703-43775	144.78
Fund 303 - Vet Wall Total:					144.78
<b>Fund: 305 - CI Gen</b>					
ALBUQUERQUE PET MEMORIAL...	18304	07/13/2018	VET SHELTER CREMATIONS	305-6003-60820	81.65
BAE SYSTEMS	345851	07/13/2018	E-MAIL SERVICE 07/18	305-6003-43815	494.72
REVIZE, LLC	6002	07/27/2018	Services for Website Design	305-6003-43815	5,966.50
Fund 305 - CI Gen Total:					6,542.87
<b>Fund: 306 - CI Jt Util</b>					
NEW MEXICO FINANCE AUTHOR...	071018-1	07/13/2018	WATER TANK LOAN PAYMENT	306-6103-12902	10,022.32
NEW MEXICO FINANCE AUTHOR...	071018-2	07/13/2018	LOAN PAYMENT/TORC18	306-6103-12918	690.58
NEW MEXICO FINANCE AUTHOR...	071018-3	07/13/2018	LOAN PAYMENT/TORC19	306-6103-12919	7,598.71
SMITH ENGINEERING COMPANY	48385	07/13/2018	SERVICES/WWTP PHASE 2A	306-6103-80845	6,560.34
SMITH ENGINEERING COMPANY	48514	07/13/2018	SERVICES/WWTP PHASE 2A	306-6103-80845	215.00
SMITHCO CONSTRUCTION INC.	PAY REQUEST 9	07/13/2018	CONSTRUCTION/WWTP PHASE ...	306-6103-80845	82,076.07
Fund 306 - CI Jt Util Total:					107,163.02
<b>Fund: 501 - Cemetary</b>					
CITY UTILITIES	071718	07/20/2018	CITY UTILITIES CYCLE A&B	501-1803-43780	813.33
Fund 501 - Cemetary Total:					813.33
<b>Fund: 502 - Util Office - Pool</b>					
PURCHASE POWER	061118	07/13/2018	POSTAGE BY PHONE	502-3601-43735	2,822.28
CITY UTILITIES	062818	07/13/2018	CITY UTILITIES CYCLE C&D	502-3601-43780	362.76
NM RETIREE HEALTH CARE	070218	07/13/2018	BENEFIT PR ENDING 06/22/18	502-3601-41226	227.23
INTERNAL SERVICE FUND	070218	07/13/2018	OIL-MAINT-SAFETY 06/18	502-3601-43316	15.00
CREDA	070218	07/13/2018	CREDA BILLING 07/18	502-3601-43770	133.35
INTERNAL SERVICE FUND	070218	07/13/2018	OIL-MAINT-SAFETY 06/18	502-3601-47420	11.51
VERIZON WIRELESS	070918	07/13/2018	CELL PHONE BILLS	502-3601-43775	109.84
XEROX CORP.	093561361	07/13/2018	METER USAGE	502-3601-44810	11.47
XEROX CORP.	093756948	07/13/2018	BASE CHARGE/METER USAGE	502-3601-44810	410.51
XEROX CORP.	093756949	07/13/2018	BASE CHARGE/METER USAGE	502-3601-44810	44.04
XEROX CORP.	093756950	07/13/2018	BASE CHARGE/METER USAGE	502-3601-44810	41.88
NEW MEXICO ONE CALL, INC.	153002780	07/13/2018	3RD QUARTER DUES	502-3601-48599	403.82
B & H OIL CO.	45705	07/13/2018	UNLEADED	502-3601-43316	534.28
NM RETIREE HEALTH CARE	071218	07/20/2018	BENEFIT PR ENDING 07/06/18	502-3601-41226	201.91
CHERRILL'S WESTERN	907326	07/20/2018	WRANGLER JEANS- JULIO CAND...	502-3601-42620	138.00
CHERRILL'S WESTERN	907326	07/20/2018	WRANGLER SHIRTS LS	502-3601-42620	132.00
CHERRILL'S WESTERN	907326	07/20/2018	WRANGLER JEANS- BRIAN BEAN	502-3601-42620	138.00
CHERRILL'S WESTERN	907326	07/20/2018	WRANGLER SHIRTS LS	502-3601-42620	132.00
WINDSTREAM CORPORATION	0742018	07/27/2018	PHONE BILLS	502-3601-43775	600.68
CHERRILL'S WESTERN	6820-39	07/27/2018	STEEL TOE BOOTS- BRIAN BEAN	502-3601-44615	150.00
Fund 502 - Util Office - Pool Total:					6,620.56
<b>Fund: 503 - Electric</b>					
NEW MEXICO GAS COMPANY, I...	062518	07/13/2018	GAS BILLS	503-3702-43780	21.27
CITY UTILITIES	062818	07/13/2018	CITY UTILITIES CYCLE C&D	503-3702-43780	4,909.63
NM RETIREE HEALTH CARE	070218	07/13/2018	BENEFIT PR ENDING 06/22/18	503-3702-41226	302.59
INTERNAL SERVICE FUND	070218	07/13/2018	OIL-MAINT-SAFETY 06/18	503-3702-43316	103.75
INTERNAL SERVICE FUND	070218	07/13/2018	OIL-MAINT-SAFETY 06/18	503-3702-44615	156.98
INTERNAL SERVICE FUND	070218	07/13/2018	OIL-MAINT-SAFETY 06/18	503-3702-47420	53.82
SIERRA ELECTRIC CO-OP, INC.	070318	07/13/2018	MIMS CITY LIGHTS	503-3702-43780	559.13
VERIZON WIRELESS	070918	07/13/2018	CELL PHONE BILLS	503-3702-43775	54.92
SIERRA ELECTRIC CO-OP, INC.	070918	07/13/2018	POWER SERVICE 06/18	503-3702-50795	245,899.58

## EOM AP Report

Payment Dates: 07/01/2018 - 07/31/2018

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
TDS	071118	07/13/2018	INTERNET SERVICE/ELECTRIC D...	503-3702-43780	651.01
TDS	071218	07/13/2018	INTERNET SERVICE/ELECTRIC	503-3702-43780	651.01
XEROX CORP.	093756985	07/13/2018	BASE CHARGE/METER USAGE	503-3702-44810	44.31
BOHANNAN HUSTON INC	102298	07/13/2018	SERVICES/CIELO VISTA	503-3702-48599	2,395.06
TRIPLE H SOLAR, LLC	1340134	07/13/2018	SERVICES/ELECTRIC DEPT	503-3702-48599	628.51
TRI-STATE GENERATION & TRA...	301668	07/13/2018	POWER SERVICE 06/18	503-3702-50795	30,950.59
B & H OIL CO.	45708/45235	07/13/2018	UNLEADED	503-3702-43316	660.45
B & H OIL CO.	45708/45235	07/13/2018	DIESEL	503-3702-43317	779.40
SSA SOLAR OF NM 4, LLC	9719	07/13/2018	POWER SERVICE 06/18	503-3702-50795	32,033.94
WESTERN AREA POWER ADMIN	JJPB1798A0618	07/13/2018	POWER SERVICE 06/18	503-3702-50795	50,422.20
NM RETIREE HEALTH CARE	071218	07/20/2018	BENEFIT PR ENDING 07/06/18	503-3702-41226	302.59
CITY UTILITIES	071318	07/20/2018	CITY LANDFILL BILLS	503-3702-43780	7.00
CITY UTILITIES	071718	07/20/2018	CITY UTILITIES CYCLE A&B	503-3702-43780	236.00
WEX BANK	135246	07/20/2018	DIESEL	503-3702-43317	90.00
FARWEST LINE SPECIALTIES	258439	07/20/2018	Carolina 10" EH Composite Toe ...	503-3702-44615	181.00
WINDSTREAM CORPORATION	0742018	07/27/2018	PHONE BILLS	503-3702-43775	42.82
MISCO	32330	07/27/2018	Greenlee 12 Ton Die Adapter	503-3702-44607	565.19
MISCO	32330	07/27/2018	Greenlee Lock Pin Adapter	503-3702-44607	109.19
MISCO	32330	07/27/2018	Greenlee 18V Battery	503-3702-44607	195.38
Fund 503 - Electric Total:					373,007.32

## Fund: 504 - Water

NEW MEXICO GAS COMPANY, I...	062518	07/13/2018	GAS BILLS	504-3803-43780	26.79
CITY UTILITIES	062818	07/13/2018	CITY UTILITIES CYCLE C&D	504-3803-43780	10,321.64
NM RETIREE HEALTH CARE	070218	07/13/2018	BENEFIT PR ENDING 06/22/18	504-3803-41226	167.44
INTERNAL SERVICE FUND	070218	07/13/2018	OIL-MAINT-SAFETY 06/18	504-3803-43316	135.00
INTERNAL SERVICE FUND	070218	07/13/2018	OIL-MAINT-SAFETY 06/18	504-3803-44615	83.01
INTERNAL SERVICE FUND	070218	07/13/2018	OIL-MAINT-SAFETY 06/18	504-3803-47420	62.24
VERIZON WIRELESS	070918	07/13/2018	CELL PHONE BILLS	504-3803-43775	54.92
TDS	071218	07/13/2018	INTERNET SERVICE/WATER	504-3803-43780	1,302.02
B & H OIL CO.	45707	07/13/2018	UNLEADED	504-3803-43316	607.83
B & H OIL CO.	45707	07/13/2018	DIESEL	504-3803-43317	660.85
NM RETIREE HEALTH CARE	071218	07/20/2018	BENEFIT PR ENDING 07/06/18	504-3803-41226	172.35
TAXATION AND REVENUE	071618	07/20/2018	WATER CONSERVATION FEE 06...	504-3803-43797	1,523.25
CITY UTILITIES	071718	07/20/2018	CITY UTILITIES CYCLE A&B	504-3803-43780	494.89
MAEZ WATER SOURCES & DRILL...	1830	07/20/2018	New 2"x1-1/4" Tube and Shaft	504-3803-80810	7,340.00
MAEZ WATER SOURCES & DRILL...	1830	07/20/2018	Re-install Pump	504-3803-80810	4,251.73
MAEZ WATER SOURCES & DRILL...	1830	07/20/2018	Remove Pump- 9 Hrs	504-3803-80810	1,980.00
MAEZ WATER SOURCES & DRILL...	1830	07/20/2018	New Top Tube and Shaft	504-3803-80810	485.00
MAEZ WATER SOURCES & DRILL...	1830	07/20/2018	Refit Bowls for Left Hand Lube	504-3803-80810	900.00
BAKER UTILITY SUPPLY CORP.	253772	07/20/2018	Full Circle 06"x07.5" STL 06 56 t...	504-3803-47415	407.15
BAKER UTILITY SUPPLY CORP.	253772	07/20/2018	Wrap Clamp 1.05x3" or 3/4" For...	504-3803-47415	248.00
BAKER UTILITY SUPPLY CORP.	253772	07/20/2018	Wrap Clamp 1.32x3" or 1" For S...	504-3803-47415	131.25
PETE'S EQUIPMENT, INC.	27262	07/20/2018	clamp for G-42769	504-3803-47420	13.24
PETE'S EQUIPMENT, INC.	27262	07/20/2018	hose for G-42769	504-3803-47420	468.33
PETE'S EQUIPMENT, INC.	27302	07/20/2018	Bolts	504-3803-47420	26.96
PETE'S EQUIPMENT, INC.	27302	07/20/2018	8" Rubber Gaskets	504-3803-47420	88.51
PETE'S EQUIPMENT, INC.	27302	07/20/2018	Seal Holder Frame	504-3803-47420	124.05
PETE'S EQUIPMENT, INC.	27302	07/20/2018	Inlet Weld	504-3803-47420	592.17
PETE'S EQUIPMENT, INC.	27302	07/20/2018	Rubber Seal	504-3803-47420	192.96
STEVE BELL CONSTRUCTION	C17375	07/20/2018	Basecourse	504-3803-47415	288.00
STEVE BELL CONSTRUCTION	C17375	07/20/2018	Bedding Sand	504-3803-47415	209.00
WINDSTREAM CORPORATION	0742018	07/27/2018	PHONE BILLS	504-3803-43775	66.04
AQSEPTENCE GROUP, INC	90141908	07/27/2018	Reconditioned AC Controllers-F...	504-3803-47415	3,698.99
Fund 504 - Water Total:					37,123.61

## Fund: 505 - Solid Waste

NEW MEXICO GAS COMPANY, I...	061818-2	07/13/2018	GAS BILL/RECYCLE CENTER	505-3904-43780	21.48
CITY UTILITIES	062818	07/13/2018	CITY UTILITIES CYCLE C&D	505-3904-43780	610.44
NM RETIREE HEALTH CARE	070218	07/13/2018	BENEFIT PR ENDING 06/22/18	505-3904-41226	304.87
INTERNAL SERVICE FUND	070218	07/13/2018	OIL-MAINT-SAFETY 06/18	505-3904-43316	400.04
INTERNAL SERVICE FUND	070218	07/13/2018	OIL-MAINT-SAFETY 06/18	505-3904-44615	169.03

## EOM AP Report

Payment Dates: 07/01/2018 - 07/31/2018

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
INTERNAL SERVICE FUND	070218	07/13/2018	OIL-MAINT-SAFETY 06/18	505-3904-47420	251.49
VERIZON WIRELESS	070918	07/13/2018	CELL PHONE BILLS	505-3904-43775	54.92
TDS	071118	07/13/2018	INTERNET SERVICE/SOLIDWASTE	505-3904-43780	651.01
TDS	071218	07/13/2018	INTERNET SERVICE/SOLIDWASTE	505-3904-43780	651.01
XEROX CORP.	093756961	07/13/2018	BASE CHARGE/METER USAGE	505-3904-44810	96.91
B & H OIL CO.	45702	07/13/2018	UNLEADED	505-3904-43316	496.90
B & H OIL CO.	45702	07/13/2018	DIESEL	505-3904-43317	2,835.73
NM RETIREE HEALTH CARE	071218	07/20/2018	BENEFIT PR ENDING 07/06/18	505-3904-41226	310.60
CITY UTILITIES	071318	07/20/2018	CITY LANDFILL BILLS	505-3904-34601	22,615.50
REED'S TIRE CENTER	5489	07/20/2018	tires 205/ 75 R15/Recycle trailer	505-3904-47420	158.00
WINDSTREAM CORPORATION	0742018	07/27/2018	PHONE BILLS	505-3904-43775	179.22
Fund 505 - Solid Waste Total:					29,807.15

## Fund: 506 - WWTP

CITY UTILITIES	062818	07/13/2018	CITY UTILITIES CYCLE C&D	506-4005-43780	7,796.51
INTERLAB	070118	07/13/2018	BACK TAXES DUE ON LABOR	506-4005-44605	4,929.06
NM RETIREE HEALTH CARE	070218	07/13/2018	BENEFIT PR ENDING 06/22/18	506-4005-41226	225.88
INTERNAL SERVICE FUND	070218	07/13/2018	OIL-MAINT-SAFETY 06/18	506-4005-44615	79.50
NEW MEXICO GAS COMPANY, I...	070218-1	07/13/2018	GAS BILL/VACUUM STATION	506-4005-43780	23.08
VERIZON WIRELESS	070918	07/13/2018	CELL PHONE BILLS	506-4005-43775	109.84
TDS	071218	07/13/2018	INTERNET SERVICE/WASTEWAT...	506-4005-43780	1,302.02
XEROX CORP.	093756972	07/13/2018	METER USAGE	506-4005-44810	111.12
B & H OIL CO.	45706	07/13/2018	UNLEADED	506-4005-43316	555.80
NM RETIREE HEALTH CARE	071218	07/20/2018	BENEFIT PR ENDING 07/06/18	506-4005-41226	225.88
CITY UTILITIES	071318	07/20/2018	CITY LANDFILL BILLS	506-4005-43780	6.00
VILLAGE OF WILLIAMSBURG	071618	07/20/2018	SEWER RECEIPTS 06/18	506-4005-48798	3,853.82
CITY UTILITIES	071718	07/20/2018	CITY UTILITIES CYCLE A&B	506-4005-43780	462.94
B & H OIL CO.	45598	07/20/2018	5 Gal Cambridge Vac. Pump Oil...	506-4005-47420	322.69
CHERRILL'S WESTERN	907325	07/20/2018	Steel Toe Boots-Patrick Loveall	506-4005-44615	150.00
WINDSTREAM CORPORATION	0742018	07/27/2018	PHONE BILLS	506-4005-43775	95.93
JAMES, COOKE & HOBSON, INC.	228006	07/27/2018	Rental Control Panel,460/3/60 ...	506-4005-43416	1,576.88
AQUA ENVIRONMENTAL TESTI...	4943	07/27/2018	Bac-T Sample- Special Sample f...	506-4005-44605	102.48
AQSEPTENCE GROUP, INC	90141559	07/27/2018	ELE HR Meter	506-4005-43416	227.73
Fund 506 - WWTP Total:					22,157.16

## Fund: 507 - Solid Waste Transfer Station

XEROX CORP.	093756963	07/13/2018	METER USAGE	507-4203-44810	44.58
CITY OF LAS CRUCES	57798	07/13/2018	SOLIDWASTE DISPOSAL TRANS...	507-4203-45601	28,678.95
Fund 507 - Solid Waste Transfer Station Total:					28,723.53

## Fund: 508 - Golf Course

TERRY TAYLOR	138	07/13/2018	INCENTIVE PAY	508-4303-45555	181.85
TERRY TAYLOR	138	07/13/2018	CONTRACT 06/01/18-06/30/18	508-4303-48599	10,850.00
CITY UTILITIES	071718	07/20/2018	CITY UTILITIES CYCLE A&B	508-4303-43780	984.10
Fund 508 - Golf Course Total:					12,015.95

## Fund: 509 - Muni Airport

NM RETIREE HEALTH CARE	070218	07/13/2018	BENEFIT PR ENDING 06/22/18	509-4403-41226	75.14
INTERNAL SERVICE FUND	070218	07/13/2018	OIL-MAINT-SAFETY 06/18	509-4403-44615	328.71
VERIZON WIRELESS	070918	07/13/2018	CELL PHONE BILLS	509-4403-43775	54.92
B & H OIL CO.	45712	07/13/2018	UNLEADED	509-4403-43316	65.48
NM RETIREE HEALTH CARE	071218	07/20/2018	BENEFIT PR ENDING 07/06/18	509-4403-41226	75.14
IKARD NEWSOM	3080082435	07/20/2018	TANK RENT/AIRPORT	509-4403-43780	25.50
SIERRA ELECTRIC CO-OP, INC.	072418	07/27/2018	AIRPORT FIRE STATION	509-4403-43780	45.57
SIERRA ELECTRIC CO-OP, INC.	072418-1	07/27/2018	AIRPORT FUELING STATION	509-4403-43780	899.57
WINDSTREAM CORPORATION	0742018	07/27/2018	PHONE BILLS	509-4403-43775	395.67
Fund 509 - Muni Airport Total:					1,965.70

Grand Total: 854,929.01

## Report Summary

## Fund Summary

Fund	Payment Amount
101 - General	172,104.62
201 - Corrections	3,951.00
209 - Fire	16,382.86
214 - Lodgers Tax	18,102.83
216 - Muni Street	3,961.80
294 - State Library	208.55
295 - Muni Pool	4,218.16
302 - Elec Construction	9,914.21
303 - Vet Wall	144.78
305 - CI Gen	6,542.87
306 - CI Jt Uti	107,163.02
501 - Cemetary	813.33
502 - Util Office - Pool	6,620.56
503 - Electric	373,007.32
504 - Water	37,123.61
505 - Solid Waste	29,807.15
506 - WWTP	22,157.16
507 - Solid Waste Transfer Station	28,723.53
508 - Golf Course	12,015.95
509 - Muni Airport	1,965.70
<b>Grand Total:</b>	<b>854,929.01</b>

## Account Summary

Account Number	Account Name	Payment Amount
101-1000-43597	ATTORNEY FEES-GOVERN...	7,634.26
101-1001-41226	RETIREE INSURANCE-OFF ...	249.14
101-1001-42310	PER DIEM-OFFICE OF CITY...	85.00
101-1001-43316	GAS & OIL	26.19
101-1001-43770	SUBSCRIPTION & DUES	285.00
101-1001-43775	TELEPHONE	535.78
101-1001-44810	EQUIPMENT & MACHINE...	340.41
101-1002-41226	RETIREE INSURANCE-MUN...	150.14
101-1002-42305	MILEAGE REIMBURSEME...	78.66
101-1002-42310	PER DIEM-MUNI COURT	160.20
101-1002-43770	SUBSCRIPTION & DUES	405.00
101-1002-43775	TELEPHONE	99.27
101-1002-60576	Grant Expenses/JAF GRA...	519.77
101-1002-60840	OTHER CAP PUR/AOC/IID ...	5,274.45
101-1003-41226	RETIREE INSURANCE-OFF ...	259.86
101-1003-42305	MILEAGE REIMBURSEME...	314.90
101-1003-42310	PER DIEM-OFF CITY MAN...	254.00
101-1003-42720	EMPLOYEE TRAINING-OFF...	280.00
101-1003-43316	GAS & OIL	133.36
101-1003-43770	SUBSCRIPTION & DUES	2,726.90
101-1003-43775	TELEPHONE	672.89
101-1003-44606	OFFICE SUPPLIES	109.90
101-1003-44810	EQUIPMENT & MACHINE...	306.11
101-1003-47420	MAINTENANCE VEHICLE/...	28.89
101-1003-60784	Grant Expenses	9,445.95
101-1004-41226	RETIREE INSURANCE-ADM...	489.61
101-1004-43770	SUBSCRIPTION & DUES	220.00
101-1004-43775	TELEPHONE	643.71
101-1004-44810	EQUIPMENT & MACHINE...	241.76
101-1004-48596	AUDIT CONTRACT-ADMIN...	37,358.96
101-1007-41226	RETIREE INSURANCE-POL...	1,621.90
101-1007-42310	PER DIEM-POLICE DEPT	1,656.30
101-1007-43316	GAS & OIL	3,476.69

## Account Summary

Account Number	Account Name	Payment Amount
101-1007-43770	SUBSCRIPTION & DUES	150.00
101-1007-43775	TELEPHONE	649.77
101-1007-44615	SAFETY EQUIPMENT	108.56
101-1007-44810	EQUIPMENT & MACHINE...	236.15
101-1007-46732	GENERAL LIABILITY INSUR...	3,147.68
101-1007-47420	MAINTENANCE VEHICLE/...	2,188.73
101-1007-48599	OTHER CONTRACTUAL SE...	24,134.25
101-1008-41226	RETIREE INSURANCE-COD...	333.33
101-1008-43316	GAS & OIL	443.69
101-1008-43770	SUBSCRIPTION & DUES	35.00
101-1008-43775	TELEPHONE	248.32
101-1008-47420	MAINTENANCE VEH/EQUI...	56.00
101-1008-48599	OTHER CONTRACTUAL SE...	130.20
101-1009-41226	RETIREE INSURANCE-MUN...	180.20
101-1009-42620	UNIFORMS/LINEN-MUNI ...	542.00
101-1009-43316	GAS & OIL	489.59
101-1009-43317	DIESEL-RECREATION	104.53
101-1009-43775	TELEPHONE	295.71
101-1009-44607	FIELD SUPPLIES-MUNI RE...	417.50
101-1009-47410	Maintenance Contracts	800.00
101-1009-47420	MAINTENANCE VEHICLE/...	112.00
101-1009-48599	OTHER CONTRACTUAL SE...	900.00
101-1010-41226	RETIREE INSURANCE-BUIL...	166.60
101-1010-43316	GAS & OIL	95.69
101-1010-43775	TELEPHONE	658.53
101-1010-47420	MAINTENANCE-VEHICLE/...	17.15
101-1011-41226	RETIREE INSURANCE-STRE...	424.21
101-1011-43775	TELEPHONE	79.10
101-1012-41226	RETIREE INSURANCE-FLEE...	249.36
101-1012-43316	GAS & OIL	221.25
101-1012-43775	TELEPHONE	209.40
101-1012-44615	SAFETY EQUIPMENT	203.42
101-1012-44810	EQUIPMENT & MACHINE...	14.54
101-1014-41226	RETIREE INSURANCE-FACI...	491.18
101-1014-43316	GAS & OIL	813.23
101-1014-43403	REGULAR BUILDING MAI...	3,571.62
101-1014-43770	SUBSCRIPTION & DUES	412.00
101-1014-43775	TELEPHONE	739.29
101-1014-44607	FIELD SUPPLIES-FACILITY ...	3,470.23
101-1014-44615	SAFETY EQUIPMENT	557.85
101-1014-44810	EQUIPMENT & MACHINE...	23.07
101-1014-47420	MAINTENANCE-VEHICLE/...	10.40
101-1016-41226	RETIREE INSURANCE-LIBR...	333.82
101-1017-48599	OTHER CONTRACTUAL SE...	24,994.37
101-1018-43780	UTILITIES	22,035.14
101-1018-46732	GENERAL LIABILITY INSUR...	100.00
101-1099-34348	RENT OF PUBLIC FACILITIES	425.00
201-1903-44805	AUTO/LAB/DWI/JUD ED	436.00
201-1903-48710	CARE OF PRISONERS-COR...	3,515.00
209-1603-43770	SUBSCRIPTION & DUES	359.07
209-1603-43775	TELEPHONE	117.25
209-1603-43780	UTILITIES	884.54
209-1603-46730	INSURANCE (NON EMPLO...	15,022.00
214-2503-44810	EQUIPMENT & MACHINE...	950.73
214-2503-47406	PROMOTIONAL/ADVERTIS...	649.88
214-2503-47597	9% ADVERTISING/MARKET...	13,674.84
214-2503-48599	OTHER CONTRACTUAL SE...	2,827.38
216-4503-43316	GAS & OIL	566.41

## Account Summary

Account Number	Account Name	Payment Amount
216-4503-43317	DIESEL FUEL-STREET MAI...	1,845.11
216-4503-44615	SAFETY EQUIPMENT	310.11
216-4503-47420	MAINT.VEHICLE/FURN/E...	1,240.17
294-5003-43775	TELEPHONE	84.43
294-5003-48599	OTHER CONTRACTUAL SE...	124.12
295-4803-34355	POOL DEPOSIT/RENTAL	100.00
295-4803-41226	RETIREE INSURANCE-MUN..	57.60
295-4803-43780	UTILITIES-MUNI POOL	2,417.81
295-4803-44607	FIELD SUPPLIES-MUNI PO...	945.00
295-4803-44810	EQMT/MACHINERY-MUNI...	697.75
302-4603-12906	CWPA TORC 6 OPERATING	9,914.21
303-4703-43775	TELEPHONE	144.78
305-6003-43815	SOFTWARE LIC/SOFTWAR...	6,461.22
305-6003-60820	ANIMAL SHELTER STB GR...	81.65
306-6103-12902	CWPA TORC 2 OPERATING	10,022.32
306-6103-12918	CWPA TORC 18 OPERATI...	690.58
306-6103-12919	CWPA TORC 19 OPERATI...	7,598.71
306-6103-80845	CAPITAL IMPROVEMENTS	88,851.41
501-1803-43780	UTILITIES	813.33
502-3601-41226	RETIREE INSURANCE-UTIL...	429.14
502-3601-42620	UNIFORM/LINEN	540.00
502-3601-43316	GAS & OIL	549.28
502-3601-43735	POSTAGE & MAIL SERVICE...	2,822.28
502-3601-43770	SUBSCRIPTIONS & DUES	133.35
502-3601-43775	TELEPHONE	710.52
502-3601-43780	UTILITIES	362.76
502-3601-44615	SAFETY EQUIPMENT	150.00
502-3601-44810	EQUIPMENT & MACHINE	507.90
502-3601-47420	MAINT. FURNITURE/FIX/...	11.51
502-3601-48599	PROFESSIONAL SERVICES -...	403.82
503-3702-41226	RETIREE INSURANCE-ELEC...	605.18
503-3702-43316	GAS & OIL	764.20
503-3702-43317	DIESEL FUEL-ELECTRIC DIV...	869.40
503-3702-43775	TELEPHONE	97.74
503-3702-43780	UTILITIES	7,035.05
503-3702-44607	FIELD SUPPLIES	869.76
503-3702-44615	SAFETY EQUIPMENT	337.98
503-3702-44810	EQUIPMENT/MACHINERY...	44.31
503-3702-47420	MAINTENANCE-VEHICLE/...	53.82
503-3702-48599	OTHER CONTRACTUAL SE...	3,023.57
503-3702-50795	WHOLESALE POWER COS...	359,306.31
504-3803-41226	RETIREE INSURANCE-WAT...	339.79
504-3803-43316	GAS & OIL	742.83
504-3803-43317	DIESEL-WATER DIVISION	660.85
504-3803-43775	TELEPHONE	120.96
504-3803-43780	UTILITIES	12,145.34
504-3803-43797	WATER CONSERVATION-...	1,523.25
504-3803-44615	SAFETY EQUIPMENT	83.01
504-3803-47415	MAINTENANCE-GROUNDS...	4,982.39
504-3803-47420	MAINTENANCE-VEHICLE/...	1,568.46
504-3803-80810	CAPITAL EQUIPMENT/MA...	14,956.73
505-3904-34601	WASTE DISPOSAL	22,615.50
505-3904-41226	RETIREE INSURANCE-SOLI...	615.47
505-3904-43316	GAS & OIL	896.94
505-3904-43317	DIESEL FUEL-SOLID WASTE...	2,835.73
505-3904-43775	TELEPHONE	234.14
505-3904-43780	UTILITIES	1,933.94
505-3904-44615	SAFETY EQUIPMENT	169.03



**Account Summary**

Account Number	Account Name	Payment Amount
505-3904-44810	EQUIPMENT & MACHINE...	96.91
505-3904-47420	MAINTENANCE-VEHICLE/...	409.49
506-4005-41226	RETIREE INSURANCE-WAS...	451.76
506-4005-43316	GAS & OIL	555.80
506-4005-43416	O & M PURCHASES-WAST...	1,804.61
506-4005-43775	TELEPHONE	205.77
506-4005-43780	UTILITIES	9,590.55
506-4005-44605	CHEMICALS/LABORATORY...	5,031.54
506-4005-44615	SAFETY EQUIPMENT	229.50
506-4005-44810	EQUIPMENT & MACHINE...	111.12
506-4005-47420	MAINTENANCE-VEHICLE/...	322.69
506-4005-48798	VILLAGE OF WILLIAMSBU...	3,853.82
507-4203-44810	EQUIPMENT & MACHINE...	44.58
507-4203-45601	WASTE DISPOSAL	28,678.95
508-4303-43780	UTILITIES	984.10
508-4303-45555	MISC EXPENSE	181.85
508-4303-48599	OTHER CONTRACTUAL SE...	10,850.00
509-4403-41226	RETIREE INSURANCE-AIR...	150.28
509-4403-43316	GAS & DIESEL	65.48
509-4403-43775	TELEPHONE	450.59
509-4403-43780	UTILITIES	970.64
509-4403-44615	SAFETY EQUIPMENT	328.71
	<b>Grand Total:</b>	<b>854,929.01</b>

**Project Account Summary**

Project Account Key	Payment Amount
**None**	854,929.01
<b>Grand Total:</b>	<b>854,929.01</b>



F.4

## **CITY OF TRUTH OR CONSEQUENCES COMMISSION ACTION FORM**

### **ITEM:**

Lodgers Tax Fourth Quarter Reports

### **BACKGROUND:**

Contract requires that recipients of Lodgers Tax Grants submit a quarterly report to the City by the 15<sup>th</sup> of the month following the quarter.

### **STAFF RECOMMENDATION:**

Not Applicable

### **SUPPORT INFORMATION:**

Fourth Quarter Reports and Summary Sheet

**LODGERS' TAX RECIPIENTS****FISCAL YEAR: 2017/2018***Updated: 07/16/18*

Reports due by 15th of month following quarter.

NAME OF ORGANIZATION	ALLOTMENT	1ST QTR. REPORT		2ND QTR. REPORT		3RD QTR. REPORT		4TH QTR. REPORT	
		YES	NO	YES	NO	YES	NO	YES	NO
Chamber of Commerce	\$11,000	X	10/17	X	01/08	X	04/10	X	7/13
Friends of Elephant Butte LK ST PK	\$700	X	11/07	X	01/11 *	X	03/28	X	06/05
Geronimo Springs Museum	\$10,000	X	10/10	X	01/09	X	04/05	X	06/04
MainStreet Truth or Consequences	\$12,000	X	10/10	X	01/11	X	04/12	X	05/31
NMSRDA/Sierra Twirlers of T or C	\$2,000	X	09/14	X	12/27	X	3/29	X	06/20
Sierra County Arts Council	\$3,000	X	09/28	X	01/22	X	04/12	X	06/19
T or C Fiesta, Inc.	\$4,000	X	10/13	X	01/11	X	04/20	X	07/03
Veterans Memorial Pk/Museum	\$3,300	X	12/29	X	02/06	X	04/04	X	06/28
Geronimo Trail Scenic Byway	* \$6,000	X	10/17	X	01/09	X	04/25	X	06/25
Sierra County Recreation & Tourism	* \$16,000	X	10/11	X	01/09	X	04/18	X	07/06

\* Coop Grant

1ST QTR: JUL, AUG, SEP

2ND QTR: OCT, NOV, DEC

3RD QTR: JAN, FEB, MAR

4TH QTR: APR, MAY, JUN

Copies to LTAB-No Board

Copies to LTAB-No Board

Copies to LTAB-No Board

LTAB-8/2/18

Copies to CC 10/25/17.

Copies to CC 01/24/18.

Copies to CC 05/23/18

Copies to CC 08/08/18

\* Friends' report was held for signature. Signed 1/19/18.

07-13-18P33:00 RCVD

**LODGERS' TAX**  
**QUARTERLY WORK/SPENDING REPORT**

**FY:** 2017/18

NAME OF GRANTEE: Chamber of Commerce of Truth or Consequences & Sierra Coun.

THREE MONTH PERIOD OF REPORT: 04/01/18 TO 06/30/18  
(mm/dd/yy) (mm/dd/yy)

PLEASE PROVIDE A DETAILED STATUS OF ACTIVITY FOR REPORTING PERIOD.

(If no work has been done, explain why work has not begun.)

*website work complete*

*Visitors Guide printed*

*Sierra County App primary updates completed*

*Visitors Guide Distribution distributed in Denver 01/04/18- 03/31/18*

ITEMS AND AMOUNTS FOR WHICH REIMBURSEMENT FUNDS WERE REQUESTED DURING PERIOD:

<u>ITEMS(S)</u>	<u>AMOUNT</u>
<i>Website work</i>	\$ <u>500.00</u>
<i>Visitors Guide Printing</i>	\$ <u>9,200.00</u>
<i>Visitors Guide Distribution</i>	\$ <u>800.00</u>
	\$ <u>          </u>
	\$ <u>          </u>
NM GRT	\$ <u>          </u> (if applicable)
<b>TOTAL</b>	\$ <u>10,500.00</u>

ANTICIPATED COMPLETION DATES OF TASKS NOTED ABOVE:

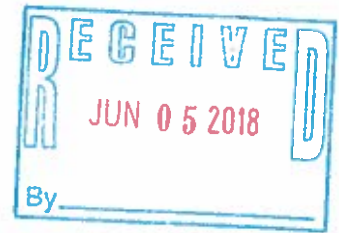
<u>TASK</u>	<u>ANTICIPATED COMPLETION DATE</u>
<i>website updating</i>	<i>done</i>
<i>Visitors Guide Printing</i>	<i>done</i>
<i>Sierra County App expansion and update</i>	<i>done</i>
<i>Visitors Guide Distribution</i>	<i>done</i>

SIGNATURE

575 894-2239  
CONTACT PHONE NUMBER

07/12/18  
DATE

**LODGERS' TAX  
QUARTERLY WORK/SPENDING REPORT**



NAME OF GRANTEE: Friends of Elephant Butte Lake State Park

THREE MONTH PERIOD OF REPORT: 04/02/18 TO 06/30/18  
(mm/dd/yy) (mm/dd/yy)

PLEASE PROVIDE A DETAILED STATUS OF ACTIVITY FOR REPORTING PERIOD.  
(If no work has been done, explain why work has not begun.)

*The Sand Castle is complete and ready for Father's Day weekend! It is located outside the State Park offices just behind the self-pay station so all will see it after passing through the State Park gates. It is a male elephant on a jet ski...It is another attraction and therefore photo opportunity for families when they come to the lake and an inspiration to create their own sculpture for the contest that runs through the week following Father's Day.*

ITEMS AND AMOUNTS FOR WHICH REIMBURSEMENT FUNDS WERE REQUESTED DURING PERIOD:

<u>ITEMS(S)</u>	<u>AMOUNT</u>
<u>See invoice from CD Media LLC for details</u>	\$
<u>Total billed is \$752.06 w/tax...Total requested is</u>	\$
<u>\$700.00</u>	\$ 700.00
<u>(see attached for Application to</u>	\$
<u>Request attention to City)</u>	\$
NM GRT	\$ (if applicable)
<b>TOTAL</b>	<b>\$ 700.00</b>

ANTICIPATED COMPLETION DATES OF TASKS NOTED ABOVE:

<u>TASK</u>	<u>ANTICIPATED COMPLETION DATE</u>
<u>Poster</u>	<u>Prior to June 10, 2018</u>

Charles L. Johnson  
SIGNATURE

(520)471-0134  
CONTACT PHONE NUMBER

06/05/18  
DATE

RECEIVED  
JUN 04 2018  
By \_\_\_\_\_

THREE MONTH PERIOD OF REPORT: 04/01/18 TO 05/31/18  
(mm/dd/yy) (mm/dd/yy)

*Activity during this time period generally falls into three categories:*

- 06/01/18  
DATE



REIMBURSEMENT FUND REQUESTS FOR 4TH QUARTER 17/18

040/6/18	SOCORRO COUNTY GUIDEBOOK	\$639.25	NL	***
04/06/18	HERALD PUBLISHING	\$100.00	L	
040/6/18	COBBLESTONE	\$65.10	NL	
05/09/18	SIERRA COUNTY GUIDEBOOK	\$1122.00	NL	***
05/09/18	XACTA	\$1750.00	NL	
05/15/18	SIERRA COUNTY SENTINEL	\$97.65	L	
05/15/18	SEPI	\$494.00	NL	***
05/15/18	SEPI	\$494.00	NL	***
05/17/18	RUANNA WALDRUM	\$232.90	NL	
05/25/18	EL DEFENSOR CHIEFTAIN	\$236.90	NL	
05/25/18	HANS TOWNSEND	\$1025.33	NL	
05/31/18	XACTA	\$250.00	NL	
05.31/18	EL DEFENSOR CHIEFTAIN	\$209.78	NL	

TOTAL \$6716.91

\*\*\* INDICATES ADS WHICH WERE PLACED SEVERAL MONTHS EARLIER, HOWEVER FILING REIMBURSEMENTS HAD TO WAIT TILL PUBLICATION FOR COPY OF ITEM

**LODGERS' TAX  
QUARTERLY WORK/SPENDING REPORT**

NAME OF GRANTEE: Geronimo Trail Scenic Byway

THREE MONTH PERIOD OF REPORT: 04/01/18 TO 06/30/18  
(mm/dd/yy) (mm/dd/yy)

PLEASE PROVIDE A DETAILED STATUS OF ACTIVITY FOR REPORTING PERIOD.

(If no work has been done, explain why work has not begun.)

Day Trips Along the Geronimo Trail printed, picked up and being distributed

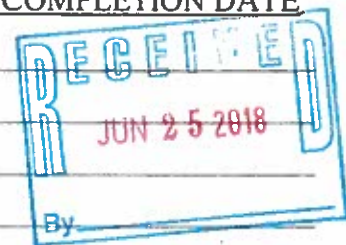
Web site upgrades completed and on-line.

ITEMS AND AMOUNTS FOR WHICH REIMBURSEMENT FUNDS WERE REQUESTED  
DURING PERIOD:

<u>ITEMS(S)</u>	<u>AMOUNT</u>
	\$
<u>Web site maintenance and hosting</u>	\$ <u>999.47</u>
	\$
	\$
	\$
	\$
NM GRT	\$ (if applicable)
<b>TOTAL</b>	<b>\$ <u>999.47</u></b>

ANTICIPATED COMPLETION DATES OF TASKS NOTED ABOVE:

<u>TASK</u>	<u>ANTICIPATED COMPLETION DATE</u>
-------------	------------------------------------



Larkana Miller  
SIGNATURE

575-894-2255  
CONTACT PHONE NUMBER

06/25/18  
DATE



**LODGERS' TAX  
QUARTERLY WORK/SPENDING REPORT**

NAME OF GRANTEE: MainStreet Truth or Consequences

THREE MONTH PERIOD OF REPORT: 03/03/18 TO 06/30/18  
(mm/dd/yy) (mm/dd/yy)

PLEASE PROVIDE A DETAILED STATUS OF ACTIVITY FOR REPORTING PERIOD.

**(If no work has been done, explain why work has not begun.)**

*Photography for banners and brochures was done. Banners and Second Saturday Art Hop directory were created. Advertising through Facebook and other media for the Hot Springs Festival and the Second Saturday Art Hop was placed. Hot Springs Festival advertising went to over 150,000 people within the drive market. While all of them did not come to the event, many calls have come to ask question about the Hot Springs. Unspent \$144.43 was from Veterans Day Car Show invoice issue (\$100) and unexpected discount for promo item (44.43)*

ITEMS AND AMOUNTS FOR WHICH REIMBURSEMENT FUNDS WERE REQUESTED DURING PERIOD:

<u>ITEMS(S)</u>	<u>AMOUNT</u>
<u>Banners</u>	<u>\$ 2,000.00</u>
<u>Photography, website</u>	<u>\$ 1,200.00</u>
<u>Hot Springs Festival Brochure, Art Hop Brochure</u>	<u>\$ 700.00</u>
<u>Art Hop Advertising</u>	<u>\$ 1,200.00</u>
<u>Hot Springs Festival ads, promo items, and other items</u>	<u>\$ 6,755.57</u>
NM GRT	\$ (if applicable)
<b>TOTAL</b>	<b>\$ 11,855.57</b>

ANTICIPATED COMPLETION DATES OF TASKS NOTED ABOVE:

<u>TASK</u>	<u>ANTICIPATED COMPLETION DATE</u>
<u>All tasks completed</u>	

  
SIGNATURE

575-740-6180  
CONTACT PHONE NUMBER

06/06/18  
DATE



**LODGERS' TAX  
QUARTERLY WORK/SPENDING REPORT**

NAME OF GRANTEE: NMSRDA/Sierra Twirlers of T or C

THREE MONTH PERIOD OF REPORT: 04/01/18 TO 06/30/18  
(mm/dd/yy) (mm/dd/yy)

PLEASE PROVIDE A DETAILED STATUS OF ACTIVITY FOR REPORTING PERIOD.  
(If no work has been done, explain why work has not begun.)

Brochures were printed and purchased. Dangles (give aways) were purchased.

Flyers were presented to Las Cruces SW district dance 160 miles on 3/31/18, Roswell SE district  
dance 440 miles on 4/7/18, Albuquerque Central district dance 300 miles on 4/14/18, Albuquerque  
Crazy 8's 300 miles on 4/24/18, and El Paso 260 miles on 4/28/18.

ITEMS AND AMOUNTS FOR WHICH REIMBURSEMENT FUNDS WERE REQUESTED  
DURING PERIOD:

<u>ITEMS(S)</u>	<u>AMOUNT</u>
<u>Brochures</u>	<u>\$ 142.10</u>
<u>Dangles (give aways)</u>	<u>\$ 156.95</u>
<u>Milage LC 160 miles, Roswell 440 miles, Albuquerque 300</u>	<u>\$</u>
<u>miles, Albuquerque 300 miles, El Paso 260 miles. A total</u>	<u>\$</u>
<u>of 1460 miles @ .43</u>	<u>\$ 627.80</u>
<u>NM GRT</u>	<u>\$ (if applicable)</u>
<b>TOTAL</b>	<b>\$ 926.85</b>

ANTICIPATED COMPLETION DATES OF TASKS NOTED ABOVE:

<u>TASK</u>	<u>ANTICIPATED COMPLETION DATE</u>
<u>NA</u>	

Joseph A. Solis  
SIGNATURE

505/804/3842  
CONTACT PHONE NUMBER

06/20/18  
DATE

**LODGERS' TAX  
QUARTERLY WORK/SPENDING REPORT**

NAME OF GRANTEE: SIERRA COUNTY ARTS COUNCIL

THREE MONTH PERIOD OF REPORT: 04/01/18 TO 06/30/18  
(mm/dd/yy) (mm/dd/yy)

PLEASE PROVIDE A DETAILED STATUS OF ACTIVITY FOR REPORTING PERIOD.

**(If no work has been done, explain why work has not begun.)**

*Herald Ads- SF Opera & Music Mix, El Paso Scene - SF Opera, Desert Exposeure - SF Opera & Music Mix, Cobblestone - Music Mix, SCAC Brochures, Webiste Maintenance, Domain Name & Registration, Artisit Directory Ads.*

ITEMS AND AMOUNTS FOR WHICH REIMBURSEMENT FUNDS WERE REQUESTED DURING PERIOD:

<u>ITEMS(S)</u>	<u>AMOUNT</u>
<u>Printing: Herald, EL Paso Scene, Desert Exp., Cobblstn</u>	<u>\$ 1,295.29</u>
<u>Publish: Artisit Directory &amp; Brochures</u>	<u>\$ 735.00</u>
<u>Website Maintenance: Martin Design</u>	<u>\$ 600.00</u>
<u>Domain and Webhost</u>	<u>\$ 246.18</u>
	<u>\$</u>
NM GRT	\$ (if applicable)
<b>TOTAL</b>	<b>\$ 2,876.47</b>

ANTICIPATED COMPLETION DATES OF TASKS NOTED ABOVE:

<u>TASK</u>	<u>ANTICIPATED COMPLETION DATE</u>
-------------	------------------------------------

Tasks already completed

  
SIGNATURE

541-515-4575  
CONTACT PHONE NUMBER

6/19/2018  
DATE

Rev. 3/2015





# **LODGERS' TAX QUARTERLY WORK/SPENDING REPORT**

NAME OF GRANTEE: T or C Fiesta

THREE MONTH PERIOD OF REPORT: 04/01/18 TO 06/30/18  
(mm/dd/yy) (mm/dd/yy)

PLEASE PROVIDE A DETAILED STATUS OF ACTIVITY FOR REPORTING PERIOD.

*We had our annual Fiesta including a parade, vendors and music in the park, kids fishing derby, car show at the Moose Lodge, Lions' Club BBQ, skateboard competitions, basketball tournament, horseshoes tournament, volleyball tournament, duck race, junk boat race, and much, much more.*

ITEMS AND AMOUNTS FOR WHICH REIMBURSEMENT FUNDS WERE REQUESTED DURING PERIOD:

<u>ITEMS(S)</u>	<u>AMOUNT</u>
<u>Design ads, flyers, posters, etc.</u>	\$ <u>500.00</u>
<u>Publish ads</u>	\$ <u>2,125.00</u>
<u>Radio ads</u>	\$ <u>649.88</u>
<u>Porta potties</u>	\$ <u>500.00</u>
<u>Golf carts</u>	\$ <u>225.12</u>
<b>NM GRT</b>	\$ (if applicable)
<b>TOTAL</b>	\$ <u>4,000.00</u>

ANTICIPATED COMPLETION DATES OF TASKS NOTED ABOVE:

<u>TASK</u>	<u>ANTICIPATED COMPLETION DATE</u>
-------------	------------------------------------

*Fiesta is complete for this year.*

  
SIGNATURE

575-894-8948  
CONTACT PHONE NUMBER

07/03/18  
DATE

**LODGERS' TAX  
QUARTERLY WORK/SPENDING REPORT**

NAME OF GRANTEE: Veteras Memorial Park and Museum

THREE MONTH PERIOD OF REPORT: 04/01/18 TO 06/30/18  
(mm/dd/yy) (mm/dd/yy)

PLEASE PROVIDE A DETAILED STATUS OF ACTIVITY FOR REPORTING PERIOD  
(If no work has been done, explain why work has not begun.)

Billboard Advertising

ITEMS AND AMOUNTS FOR WHICH REIMBURSEMENT FUNDS WERE REQUESTED  
DURING PERIOD:

<u>ITEMS(S)</u>	<u>AMOUNT</u>
<u>Billboard Advertising</u>	<u>\$ 1,339.00</u>
	<u>\$</u>
	<u>\$</u>
NM GRT	<u>\$</u> (if applicable)
<b>TOTAL</b>	<b><u>\$ 1,339.00</u></b>

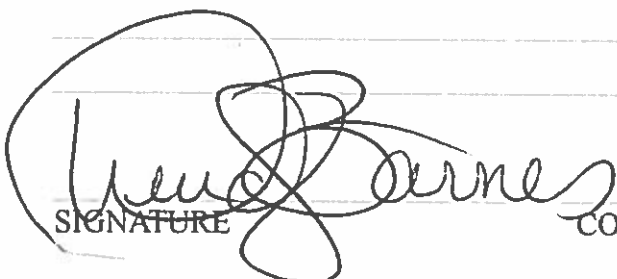
STATUS OF TASKS ACTIVE DURING REPORTING PERIOD (list all applicable):

<u>TASK</u>	<u>STATUS</u>
	% COMPLETE
	% COMPLETE
	% COMPLETE



ANTICIPATED COMPLETION DATES OF TASKS NOTED ABOVE:

<u>TASK</u>	<u>ANTICIPATED COMPLETION DATE</u>
-------------	------------------------------------

  
SIGNATURE

575-952-0484  
CONTACT PHONE NUMBER

06/30/18  
DATE



**CITY OF TRUTH OR CONSEQUENCES  
CITY MANAGER'S OFFICE**

**505 SIMS STREET**

**TRUTH OR CONSEQUENCES, NEW MEXICO 87901**

**PHONE: (575) 894-6673 EXT 320 FAX: (575) 894-0363**

F.5

## **COMMISSION ACTION FORM**

**ITEM:**

*Fourth Quarter Subrecipient Reports, FY 2017/18*

**PURPOSE OF ACTION:**

*Review*

**BACKGROUND:**

*Contract requires that recipients of Subrecipient funds submit a quarterly report to the City by the 15<sup>th</sup> of the month following the quarter except for the 4<sup>th</sup> quarter which was due by June 7, 2018 per Subrecipient contract.*

*– Please note that I gave the incorrect date to Maria Weir with Wildflowers in regards to the due date of the 4Q report. That is why her report was late. I apologize for my mistake.*

**STAFF RECOMMENDATION:**

Not Applicable

**SUPPORT INFORMATION:**

Fourth Quarter Reports and Recap Sheet

Name of Drafter: Kristin Saavedra	Department: City Manager's Office	Meeting: 8/08/18
E-mail: <a href="mailto:ksaavedra@torcnm.org">ksaavedra@torcnm.org</a>	Phone: 575-894-6673 Ext. 320	



**SUBRECIPIENT QUARTERLY REPORTS**
**FISCAL YEAR: 2017/2018**

Updated: 07/24/18

NAME OF ORGANIZATION	ALLOTMENT	1ST QTR. REPORT		2ND QTR. REPORT		3RD QTR. REPORT		4TH QTR. REPORT	
		YES	NO	YES	NO	YES	NO	YES	NO
(SUBRECIPIENT FUNDS- Contract requires reports by the 15th of the month following the quarter. Exception: 4Q report due 6/07/18)									
Companion Animal Action Team/CAAT	\$1,500.00	X	10/03	X	01/02	X	04/05	X	06/06
Domestic Abuse Intervention Center/DAIC	\$2,500.00	X	10/05	X	01/05	X	04/05	X	06/04
Matthew 25 Food Pantry	\$7,200.00	X	10/10	X	01/08	X	04/12	X	06/12
Sierra Joint Office on Aging (SJOA )	\$40,435.00	X	10/16	X	01/08	X	04/16	X	06/07
Wildflowers (Formerly TBA-B/Babies)	\$1,500.00	X	10/12	X	02/26	X	04/16	X	07/03

*(OTHER FUNDING - Contract requires reports by the 15th of the month following the quarter. Exception: 4Q report due 6/07/18.)*

Friends of Elephant Butte Lake State PK	\$1,000.00	X	11/07	X	01/11 *	X	03/28	X	06/05
Geronimo Springs Museum	\$3,500.00	X	10/10	X	12/12	X	04/05	X	06/04
Geronimo Trail Scenic Byway	\$5,000.00	X	10/11	X	01/09	X	04/06	X	06/14
MainStreet Truth or Consequences	\$35,000.00	X	10/06	X	01/11	X	04/12	X	06/06
Sierra County Recreation & Tourism		Contract w/ Griffin & Associates							

1st Quarter: JUL, AUG, SEP

2nd Quarter: OCT, NOV, DEC

3rd Quarter: JAN, FEB, MAR

4th Quarter: APR, MAY, JUN

Copies to City Mgr. &amp; Commission 10/25/17.

Copies to City Mgr. &amp; Commission 01/24/18.

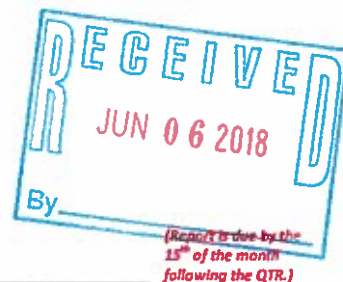
Copies to City Mgr. &amp; Commission 04/25/18.

Copies to City Mgr. &amp; Commission 08/08/18.

\* Friends' report was held for signature. Signed 1/19/18.



**SUBRECIPIENT QUARTERLY REPORT**  
**FY: 2017/2018**



**ORGANIZATION:** Companion Animal Action Team

**ALLOCATION:** \$1500. \$375.  
(FY Allotment) (Quarterly Draw)

**QUARTER:** 4TH  
(1<sup>st</sup>/2<sup>nd</sup>/3<sup>rd</sup>/4<sup>th</sup>)

**SUBMITTED BY:** Majorie E Powey \_\_\_\_\_  
Print Name Signature

*(Please detail the progress made in providing the services each quarter.)*

The Companion Animal Action Team sponsored two Spay/Neuter Clinics this quarter. April 24, 2018 and June 1, 2018. We provided spay/neuter services for 52 animals this quarter and another clinic is scheduled for June 22. For this fiscal year we have provided a total of 210 spay /neuter surgeries. Please see the two attached invoices. We deeply appreciate the assistance provided by the City Grant.

*Majorie E Powey  
Chair / Secretary  
June 6, 2018*

# INVOICE

## PNH Mobile 2

5355 N. Mesa St.  
El Paso, TX 79912  
915-584-4491

"A Healthy Pet is a Happy Pet"

FOR: T or C CAAT  
Marjorie Powell  
PO BOX 204  
Williamsburg, NM

Printed: 04-24-18 at 4:32p

Date: 04-24-18

Account: 15892

Invoice: (open)

Date	For	Qty	Description	Price	Discount	Net Price
Services by Amy Starr, DVM PS						
04-24-18	2018/04/24	224	Milleage (S/N Clinic) per mile	672.00	322.00	350.00 **
04-24-18		1	S/N Clinic Day			1375.00
04-24-18		27	Presurgery Intake Exam and Day H	297.00	297.00	0.00 **
04-24-18		1	Scan for Microchip			0.00
04-24-18		6	Feline Ovariohysterectomy	300.00	300.00	0.00 **
04-24-18		9	Feline Castration	225.00	225.00	0.00 **
04-24-18		9	Canine Ovariohysterectomy	540.00	540.00	0.00 **
04-24-18		3	Canine Castration	150.00	150.00	0.00 **
04-24-18		96	PNH2 Tramadol Tablet 50mg (1000	58.12	58.12	0.00 **
04-24-18		17.20	PNH2 Ketamine-Xylazine Comb Inj			0.00
04-24-18		17	PNH2 Rabies 3yr Vaccine (10ml)			153.00
04-24-18		17	PNH2 Generic Rabies Tag (with va	85.00	85.00	0.00 **
04-24-18		9	PNH2 Feline FVRCP Vaccine (1ml)			81.00
04-24-18		3	PNH2 K9 DAPP Inventory (1ml)			27.00
04-24-18		1	PNH1 Convenia Injection 80mg/ml	67.00	27.00	40.00 **
Services by Amy Starr, DVM RX						
04-24-18		3	PNH1 Onsior (Robenacoxib)Tablet			15.00
04-24-18		14	PNH1 Cephalexin Capsule 500mg (	26.72	6.72	20.00 **
04-24-18		1	PNH1 Neo/Poly/Bac Ophthalmic Oint	16.00	4.00	12.00 **
Services by						
04-24-18	#1362		Check payment			-2084.00
<hr/>						
Old balance		Charges	Payments	Discount	New balance	
0.00		2073.00	2084.00	2014.84 **	-11.00	

Your invoice total reflects our Client Class 1 discount.

Reminders for: 2018/04/24		Last done
04-24-19	MVC Exam W/Vaccines	04-24-18

---

Thank you for letting us care for your pet(s)! Refer a new client and get \$20 off your next visit.

We will not process any type of credit card transaction without proper form of card holder's I.D. present.

We do not give refunds or reimbursements for professional services rendered, deposits on surgeries/major procedures or inventory items that have left the facility. Further charges such as lab tests, radiology, hospitalization, anesthesia and pharmacy items not posted at the time of discharge may be billed later. We do require a 24 hour advanced notice on all/any cancellations. \$25 cancellation fee will be charged on all No show Surgeries and/or less than 24 hours notice.

We appreciate your understanding.

The FREE New Pet Preventative Care Exam is a one time use only promotion. If you have received this discount during your visit please note that you will be charged at your next visit for an exam.

Also, check out our website ([www.paws-n-hoovesvetclinic.com](http://www.paws-n-hoovesvetclinic.com)), online pharmacy, Facebook, YouTube, Pinterest, SnapChat and LinkedIn!

Do you have additional questions? Call us at Paws N' Hooves Mobile Veterinary Services (915) 490-4849 or Mesa Veterinary Clinic (915) 584-4491.

# INVOICE

## PNH Mobile 2

5355 N. Mesa St.  
El Paso, TX 79912  
915-584-4491

"A Healthy Pet is a Happy Pet"

FOR: T or C CAAT  
Marjorie Powel  
PO BOX 204  
Williamsburg, NM

Printed: 06-01-18 at 4:46p  
Date: 06-01-18  
Account: 15892

Invoice: (open)

Date	For	Qty	Description	Price	Discount	Net Price
Services by Amy Starr, DVM PS						
06-01-18	2018/06/01	224	Milleage (S/N Clinic) per mile	672.00	322.00	350.00 **
06-01-18		1	S/N Clinic Day			1375.00
06-01-18		27	Presurgery Intake Exam and Day H	297.00	297.00	0.00 **
06-01-18		27	Scan for Microchip			0.00
06-01-18		2	Feline Castration	50.00	50.00	0.00 **
06-01-18		10	Feline Ovariohysterectomy	500.00	500.00	0.00 **
06-01-18		4	Canine Ovariohysterectomy	240.00	240.00	0.00 **
06-01-18		9	Canine Castration	450.00	450.00	0.00 **
06-01-18		1	PNH1 Feline Triple Test (FELV/FIV/	42.00	7.00	35.00 **
06-01-18		1	PNH1 Feline FELV/FIV Test Invent			0.00
06-01-18		1	PNH1 Feline Heartworm antibody T			0.00
06-01-18		1	IV Catheterization & 1st liter of fluid	39.00	24.00	15.00 **
06-01-18		7	Annual Feline FVRCP Booster			63.00
06-01-18		9	PNH2 Feline FVRCP Vaccine (1ml)			0.00
06-01-18		5	DHPP Annual Booster			45.00
06-01-18		5	PNH2 K9 DAPP Inventory (1ml)			0.00
06-01-18		14	PNH Rabies 1yr			126.00
06-01-18		14	PNH1 Generic Rabies Tag (with va	70.00	70.00	0.00 **
06-01-18		14	PNH1 Rabies 3yr Vaccine (10ml)			0.00
06-01-18		120	PNH2 Tramadol Tablet 50mg (1000	69.40	69.40	0.00 **
06-01-18		23.35	PNH2 Ketamine-Xylazine Comb Inj			0.00

Services by

06-01-18	#1371	Check payment	-2009.00
----------	-------	---------------	----------

Old balance	Charges	Payments	Discount	New balance
0.00	2009.00	2009.00	2029.40 **	0.00

Your invoice total reflects our Client Class 1 discount.

Reminders for: 2018/06/01

Last done

05-31-21	Feline 4 Annual Booster	06-01-18
----------	-------------------------	----------

Reminders for: 2018/06/01		Last done
06-01-19	PNH Rabies 3yr	
06-01-19	DHPP	06-01-18
06-01-19	MVC Exam W/Vaccines	06-01-18

---

Thank you for letting us care for your pet(s)! Refer a new client and get \$20 off your next visit.

We will not process any type of credit card transaction without proper form of card holder's I.D. present.

We do not give refunds or reimbursements for professional services rendered, deposits on surgeries/major procedures or inventory items that have left the facility. Further charges such as lab tests, radiology, hospitalization, anesthesia and pharmacy items not posted at the time of discharge may be billed later. We do require a 24 hour advanced notice on all/any cancellations. \$25 cancellation fee will be charged on all No show Surgeries and/or less than 24 hours notice.

We appreciate your understanding.

The FREE New Pet Preventative Care Exam is a one time use only promotion. If you have received this discount during your visit please note that you will be charged at your next visit for an exam.

Also, check out our website ([www.paws-n-hoovesvetclinic.com](http://www.paws-n-hoovesvetclinic.com)), online pharmacy, Facebook, YouTube, Pinterest, SnapChat and LinkedIn!

Do you have additional questions? Call us at Paws N' Hooves Mobile Veterinary Services (915) 490-4849 or Mesa Veterinary Clinic (915) 584-4491.

# Quarterly Report

## SUBRECIPIENT QUARTERLY REPORT

(Report is due by the 15th of the month following the quarter.)

FY: 2017/2018

ORGANIZATION: Domestic Abuse Intervention Center

ALLOCATION: \$2500.00

QTR DRAW: \$625.00

QUARTER: 4 th

(FY Allotment, Not Qtr. Draw)

(1st/2nd/3rd/4th)

(Please detail the progress made in providing the services each quarter.)

Statistical Information:	Years	Victimization	Referral
Female-9	Anglo- 9	18-21-1	Emotional- 16
Male- 9	Hispanic- 8	22-40-7	Police-3
	Other- 1	41-59-9	Hospital- Self-Referral-8
		60-74- 1	Courts- 3
		Unknown- 1	Friends-1
			Stalking-1
			Family- 1
			Other-2
			CYFD-

Type of Contact:

Volunteer Hours : Total- 1172

Orders of Protection-7

Cell Phone-1170

Skills & Knowledge Sessions- 52.75

Administrative-

Group- 153

Crisis-

Community Navigation-14.75

Office-

Crisis Intervention- 5.75

Direct client contact (crisis)- 2

Shelter-

Transportation -

Food-

Legal Advocacy- 22.5

April-	May-	June-	Total
Windstream- \$178.00	Windstream - \$196.35	Windstream- \$250.65	
\$625.00			

SUBMITTED BY:

Blanca Chavez

TYPED NAME

Blanca Chavez

SIGNATURE

DATED: 6-4-18

Rev. 5/2014

# SUBRECIPIENT QUARTERLY REPORT

(Report is due by the 15th of the month  
following the quarter.)

FY: 2017/2018

ORGANIZATION: Friends of Elephant Butte Lake State Park

ALLOCATION: \$1,000.00

QTR DRAW: \$250.00

QUARTER: 4th

(FY Allotment, Not Qtr. Draw)

(1st/2nd/3rd/4th)

*(Please detail the progress made in providing the services each quarter.)*

*The Fireworks for the 2017-18 (July 1, 2017) was a learning year with a new company. The Fireworks committee has had a change in members since this show and are depending on the advice and experience of the previous members to make the 2018-19 show a huge success. All paperwork needed has been turned in to the office in the 2nd quarterly report. So, this is the final report for this year with the invoice attached for the 4th quarter.*

SUBMITTED BY: \_\_\_\_\_

Carla L. Johnson

TYPED NAME

SIGNATURE

DATED: 06/06/18



Rev. 5/2014



**SUBRECIPIENT QUARTERLY REPORT**  
**FY: 2017/2018**

**ORGANIZATION:** GERONIMO SPRINGS MUSEUM

**ALLOCATION:** \$3500.00 \$875.00 **QUARTER:** 4TH  
(FY Allotment) (Quarterly Draw) (1<sup>st</sup>/2<sup>nd</sup>/3<sup>rd</sup>/4<sup>th</sup>)

**SUBMITTED BY:** MARILYN POPE *Marilyn Pope*  
Print Name Signature

*(Report is due by the  
15<sup>th</sup> of the month  
following the QTR.)*

*(Please detail the progress made in providing the services each quarter.)*

The fourth quarter lists the following as items partially paid by Sub-Recipient funding:

Turtleback Pest Control	05/14/18	\$52.63	#4957
Gas Company of New Mexico	04/27/18	\$46.19	#4957
Gas Company of New Mexico	05/30/18	\$44.04	#4973
City of T or C	04/27/18	\$304.64	#4952
City of T or C	05/30/18	\$425.66	#4975
Windstream	04/27/18	\$229.59	#4947
Total		\$1102.75	

Fourth quarter activities at the museum include:

- Planning for additional security camera
- Fiesta -Special Displays, Parade, Open House, Style Show
- Hot Springs Festival-ReCycling Display, Programs (3), Open House
- Preparation for Upcoming Pottery/Arrowhead Exhibit
- Planning for Research/Genealogy Activities for summer
- Working with Youth Volunteers
- Tours (Mainly students this time of year)
- Meetings-Historical Society
- Gem and Mineral
- Genealogy Society
- Hot Springs Woman's Club
- Magnolia Ellis DAR



**SUBRECIPIENT QUARTERLY REPORT**(Report is due by the 15th of the month  
following the quarter.)FY: 2017/2018ORGANIZATION: Geronimo Trail Scenic BywayALLOCATION: \$5,000.00QTR DRAW: \$1,250.00QUARTER: 4th

(FY Allotment, Not Qtr. Draw)

(1st/2nd/3rd/4th)

*(Please detail the progress made in providing the services each quarter.)*We greeted a total of 1,707 people who signed in at the visitors center April - June 11, 2018.Thru the end of May we had 53% of the total of visitors in 2017. We made 50 packets for the square dance festival. We mailed 5 packets of information to potential visitors and relocatees.We shipped one box of assorted brochures to another visitors center. We answered 101 telephone calls for information, responded to 456 emails, and sent a box to the HeroesPackAcademy.Total expenses for the period:Telephone \$ 610.90We were ove budget the first threeInsurance \$ 165.75quarters and have cut back this time.Postage \$ 31.74We still have half a month to go so don'tSupplies \$have expenses included for that.NM tourism web ad \$ 300.00Total expenses for the quarter: \$ 1108.39Overage on expenses is covered by Bullocks receipts, unrestricted funds, and the director.

We are open 7 days a week with all volunteer staff. We greeted an average of 24 people per day, providing them with information on the local area including places to eat, shop, stay and sightsee. One of our volunteers delivers brochures monthly to local restaurants, RV parks, hotels, spas, motels, laundromats, and convenience stores, receiving donations from the Sierra County Tourism Board. We stay open on Art Hop night to assist those downtown. We cooperate with Spaceport America to open and close their visitors center so visitors may view their exhibits. Our volunteer time and services provide the City of Truth or Consequences with marketing efforts in excess of \$42,000 per year. These services are provided to visitors who come to our community and spend money, increasing both lodgers tax and gross receipts tax. Local residents come in for information to give company coming to visit so they will be able to take advantage of all our many assets. We send boxes of information to other visitors center to give to people who are thinking of coming here. We provide information for conferences and conventions encouraging attendees to stay longer or to bring their families back for a vacation.

SUBMITTED BY: LaRena Miller

TYPED NAME

SIGNATURE

DATED: 06/12/18

**SUBRECIPIENT QUARTERLY REPORT**(Report is due by the 15th of the month  
following the quarter.)FY: 2017/2018ORGANIZATION: MainStreet Truth or ConsequencesALLOCATION: \$35,000.00QTR DRAW: \$8,750.00QUARTER: 4th

(FY Allotment, Not Qtr. Draw)

(1st/2nd/3rd/4th)

*(Please detail the progress made in providing the services each quarter.)*

*The bulk of work for the first half of this quarter was toward the Hot Springs Festival. Many people came to town for this event. On what was a previously slow weekend for the Hot Springs hotels, there were only a handful of the most expensive rooms available. We received great feedback from participants about the bands and the tours of the hot springs establishments. MainStreet ran four tours with a total of 33 people. While there were a few locals, the majority of the participants of the tours came from El Paso, there were a few from Wisconsin and Michigan as well.*

*April saw one of the best Second Saturday Art Hops ever. The galleries and shops had music, art openings, and other features that drew people to town. MainStreet employed a few street musicians to play around town. We have been recruiting for a committee to work on taking the Second Saturday Art Hops to a higher level of participation with added publicity.*

*Toward an effort of creating consistent branding materials, MainStreet brought in a photographer to shoot images of various volunteer models. The banners, Second Saturday Art Hop Directory, Downtown Business directory, and the Relocation Guide will be cohesive. Images shot were in the categories of Dine, Explore, Soak, Live, and Shop. The banners and the Second Saturday brochures were both completed during this quarter.*

*MainStreet has also collaborated with the entities organizing The Shuttle. We have assisted with creation of the flyers that will be distributed to 40,000, logo design, and design of the Shuttle Stop signs. Further assistance has been in the form of identifying vendors for the flyers and metal signs.*

*We have also worked with a group who is organizing a small Blues Festival which will be held in October. Assistance for this group has been in logo and flyer design as well as general event planning.*

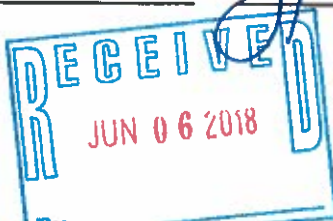
*One new business has reached out to MainStreet for help as a member of the public recommended that they call us. The MainStreet Executive Director is currently assisting them with marketing and it appears as if there will be a design project done to help them improve their signage.*

SUBMITTED BY: LINDA DEMARINO

TYPED NAME

DATED: June 4, 2018

SIGNATURE



Rev. 5/2014

**SUBRECIPIENT QUARTERLY REPORT**

(Report is due by the 15th of the month following the quarter.)

FY: 2017-2018ORGANIZATION: Matthew 25 Food PantryALLOCATION: \$7,200.00QTR DRAW: \$1,800.00QUARTER: 4th

(FY Allotment, Not Qtr. Draw)

(1st/2nd/3rd/4th)

(Please detail the progress made in providing the services each quarter.)

**4TH QUARTER NARRATIVE**

Thursday mornings for Matthew 25 continue to be hectic ones for our 30-plus volunteers as do Wednesday mornings for at least 14 additional volunteers who pick up donated bread at Bullocks, several hundreds of pounds of produce and other donated food from Walmart, and four more volunteers who wash and package dozens and dozens of donated eggs. Everything is put away, stored, bagged and boxed to get ready for Thursday.

On Fridays about five volunteers meet the RoadRunner Food truck down from the warehouse in Albuquerque, unload about 5-6 pallets of food (representing several thousand pounds. All the food is broken down, stored on shelves, in freezers and refrigerators. On Thursdays, in the space of 2 1/2 hours hundreds of pounds of food is gathered, boxed up and delivered to over 1000 people a month, representing over 500 households from all over Sierra County, the majority from T or C. On TEFAP Thursdays, when Emergency Food is distributed, other volunteers box it up and distribute it to clients who live in Senior Housing. Very often, their contact with residents is the only outside contact these people have.

The money we receive from the City helps Matthew 25 pay for their building rent, utility bills and yearly liability insurance. We are enclosing a Profit and Loss Statement through the end of March 2018 with this report.

SUBMITTED BY: Anne C Whitney, Board Secretary

TYPED NAME

SIGNATURE

*Anne C Whitney*  
June 11, 2018

**SUBRECIPIENT QUARTERLY REPORT**(Report is due by the 15th of the month  
following the quarter.)FY: 2017/2018ORGANIZATION: Sierra Joint Office on AgingALLOCATION: \$40,435.00QTR DRAW: \$10,108.75QUARTER: 4th

(FY Allotment, Not Qtr. Draw)

(1st/2nd/3rd/4th)

(Please detail the progress made in providing the services each quarter.)

5348 Meals served in congregate meal sites with another 2800 anticipated for June5805 Meals delivered to the Homebound plus 3040 anticipated for June2801 Transportation (Rides)/local & Las Cruces. Anticipate another 1500 for June867.25 In Home services provided, Anticipate another 450 for June.67 hours provided for Respite. Anticipate another 50 for June.

SUBMITTED BY:

Carol Tavis

TYPED NAME

1 Carol Tavis

SIGNATURE

DATED:

6/7/18

# SUBRECIPIENT QUARTERLY REPORT

(Report is due by the 15th of the month following the quarter.)

FY: 2017/2018

ORGANIZATION: Wildflowers

ALLOCATION: \$1,500.00

(FY Allotment, Not Qtr. Draw)

QTR DRAW: \$375.00

QUARTER: 4th

(1st/2nd/3rd/4th)

*(Please detail the progress made in providing the services each quarter.)*

Wildflowers has continued to pay their rent/utilities on time and has subsequently remained open to the public to provide valued programs to families in Sierra County, New Mexico.

Wildflowers regular hours are: Mondays, 1:00pm - 6:00pm.

Wednesdays, 3:00pm - 5:00pm. Thursdays 3:00pm - 6:00pm. Saturdays 11:00am - 2:00pm

With assistance from the City of Truth or Consequences, Wildflowers will continue paying rent/utilities on time and remain open to the public.

SUBMITTED BY: Maria Weir

TYPED NAME

SIGNATURE

DATED: 07/02/18

Rev. 5/2014



F.6



## **CITY OF TRUTH OR CONSEQUENCES COMMISSION ACTION FORM**

### **ITEM:**

Amendment No. 1 to the Severance Tax Bond Project Grant for the Veterans Wall

### **BACKGROUND:**

The attached is an 'Amendment' from DFA for Fund 89200 Capital Appropriation Project #15-0866 for the City of Truth or Consequences. The Project is for the \$100,000 to construct, purchase, and install a granite wall of names, including framing, at the Veterans Memorial Park & Museum. The revisions include some minor changes to the reporting; requests for additional information/Project Inspection; Request for payment procedures; and Project Conditions and Restrictions.

### **STAFF RECOMMENDATION:**

Approve the amendment to the Agreement.

### **SUPPORT INFORMATION:**

Amendment.

STATE OF NEW MEXICO  
DEPARTMENT OF FINANCE & ADMINISTRATION  
LOCAL GOVERNMENT DIVISION

Severance Tax Bond Projects

GRANT AGREEMENT AMENDMENT NO. 1

Article II Revision	<u>X</u>	Name of Grantee:	City of Truth or Consequences
Article VIII Revision	<u>X</u>	Grant No.	<u>15-0866</u>
Article IX Revision	<u>X</u>		
Article X Revision	<u>X</u>		

15-0866                      \$100,000.00                      Appropriation Reversion Date: 30-JUN-19  
Laws of 2015, Chapter 3, Section 28, Paragraph 220, one hundred thousand dollars (\$100,000) to construct, purchase and install a granite wall of names, including framing, at the veterans memorial park and museum in Truth or Consequences in Sierra county.

**THE SUBJECT GRANT AGREEMENT IS AMENDED AS FOLLOWS:**

**Article II. LIMITATION ON DEPARTMENT'S OBLIGATION TO MAKE GRANT DISBURSEMENT TO GRANTEE**

A (vi) The Grantee's submission of documentation of all Third Party Obligations and amendments thereto

(including terminations) to the Department and the Department's issuance and the Grantee's receiving of a Notice of Obligation for a particular amount in accordance with the terms of this Agreement shall be governed by the following:

a. The Grantee shall submit to the Department one copy of all Third Party Obligations and amendments thereto (including terminations) as soon as possible after execution by the Third Party but prior to execution by the Grantee.

b. Grantee acknowledges and agrees that if it chooses to enter into a Third Party Obligation prior to receiving a Notice of Obligation that covers the expenditure, it is solely responsible for such obligations.

c. The Department may, in its sole and absolute discretion, issue to Grantee a Notice of Obligation for the particular amount of that Third Party Obligation that only obligates the Department to reimburse Grantee's expenditures made on or before the Reversion Date or an Early Termination Date. The current Notice of Obligation form is attached to this Agreement as Exhibit 2.

d. The date the Department signs the Notice of Obligation is the date that the Department's Notice of Obligation is effective. After that date, the Grantee is authorized to budget the particular amount set forth in the Notice of Obligation, execute the Third Party Obligation and

request the Third Party to begin work. Payment for any work performed or goods received prior to the effective date of the Notice of Obligation is wholly and solely the obligation of the Grantee.

All other information in Article II. remains the same.

## **Article VIII. REPORTS**

### **A. Database Reporting**

The Grantee shall report monthly Project activity by entering such Project information as the Department and the Department of Finance and Administration may require, such information entered directly into a database maintained by the Department of Finance and Administration (<http://cpms.dfa.state.nm.us>). Additionally, the Grantee shall certify on the Request for Payment form (Exhibit 1) that updates have been maintained and are current in the database. The Grantee hereby acknowledges that failure to perform and/or certify updates into the database will delay or potentially jeopardize the reimbursement of funds. The Department shall give Grantee a minimum of thirty (30) days' advance written notice of any changes to the information the Grantee is required to report.

Monthly reports shall be due on the last day of each month, beginning with the first full month following execution of this Agreement by the Department and ending upon the submission of the final request for reimbursement for the Project.

### **B. Requests for Additional Information/Project Inspection**

During the term of this Agreement and during the period of time during which the Grantee must maintain records pursuant to Article VIII, the Department may:

- (i) request such additional information regarding the Project as it deems necessary; and
- (ii) conduct, at reasonable times and upon reasonable notice, onsite inspections of the Project. Grantee shall respond to such requests for additional information within a reasonable period of time, as established by the Department.

## **ARTICLE IX. REQUEST FOR PAYMENT PROCEDURES AND DEADLINES**

A. The Grantee shall request payment by submitting a Request for Payment, in the form attached hereto as Exhibit 1. Payment requests are subject to the following procedures:

- (i) The Grantee must submit a Request for Payment; and
- (ii) Each Request for Payment must contain proof of payment by the Grantee or liabilities incurred by the Grantee showing that the expenditures are valid or are liabilities incurred by the Grantee in the form of actual unpaid invoices received by the Grantee for services rendered by a third party or items of tangible personal property received by the Grantee for the implementation of the Project; provided, however, that the Grantee may be reimbursed for unpaid liabilities only if the Department, in its sole and absolute discretion, agrees to do so and in accordance with any special conditions imposed by the Department.
- (iii) In cases where the Grantee is submitting a Request for Payment to the Department based upon invoices received, but not yet paid, by the Grantee from a third party contractor or vendor, if the invoices comply with the provisions of this Agreement and are a valid liability of the Grantee, the Grantee shall make payment to those contractors or vendors within five (5) business days from the date



of receiving reimbursement from the Department or such shorter period of time as the Department may prescribe in writing. The Grantee is required to certify to the Department proof of payment to the third party contractor or vendor within ten (10) business days from the date of receiving reimbursement from the Department.

B. The Grantee must obligate 5% of the Adjusted Appropriation Amount within six months of acceptance of the grant agreement and must have expended no less than 85% of the Adjusted Appropriation Amount six months prior to the reversion date.

C. **Deadlines**

Requests for Payments shall be submitted by Grantee to the Department on the earlier of:

- (i) Immediately as they are received by the Grantee but at a minimum thirty (30) days from when the expenditure was incurred or liability of the Grantee was approved as evidenced by an unpaid invoice received by the Grantee from a third party contractor or vendor; or
- (ii) July 15 of each year for all unreimbursed expenditures incurred during the previous fiscal year; or
- (iii) Twenty (20) days from date of Early Termination; or
- (iv) Twenty (20) days from the Reversion Date.

D. The Grantee's failure to abide by the requirements set forth in Article II and Article IX herein will result in the denial of its Request for Payment or will delay the processing of Requests for Payment. The Department has the right to reject a payment request for the Project unless and until it is satisfied that the expenditures in the Request for Payment are for permissible purposes within the meaning of the Project Description and that the expenditures and the Grantee are otherwise in compliance with this Agreement, including but not limited to, compliance with the reporting requirements and the requirements set forth in Article II herein to provide Third Party Obligations and the Deadlines set forth in Article IX herein. The Department's ability to reject any Request for Payment is in addition to, and not in lieu of, any other legal or equitable remedy available to the Department due to Grantee's violation of this Agreement.

**ARTICLE X. PROJECT CONDITIONS AND RESTRICTIONS; REPRESENTATIONS AND WARRANTIES**

A. The following general conditions and restrictions are applicable to the Project:

- (iv) The Grantee shall not for a period of 10 years from the date of this agreement convert any property acquired, built, renovated, repaired, designed or developed with the Project's funds to uses other than those specified in the Project Description without the Department's and the Board of Finance's express, advance, written approval, which may include a requirement to reimburse the State for the cost of the project, transfer proceeds from the disposition of property to the State, or otherwise provide consideration to the State.

All other information in Article X. remains the same.

All other Articles of the original Grant Agreement remain the same.

**STATE OF NEW MEXICO  
CAPITAL GRANT PROJECT  
Request for Payment Form  
Exhibit 1**

**I. Grantee Information**

(Make sure information is complete & accurate)

A. Grantee: \_\_\_\_\_  
B. Address: \_\_\_\_\_  
(Complete Mailing, including Box # apply if applicable)  
\_\_\_\_\_  
City State, Zip  
C. Phone No: \_\_\_\_\_  
D. Grant No: \_\_\_\_\_  
E. Project Title: \_\_\_\_\_  
F. Grant Expiration Date: \_\_\_\_\_

**II. Payment Computation**

A. Payment Request No. \_\_\_\_\_  
B. Grant Amount: \_\_\_\_\_  
C. AIPP Amount (If Applicable): \_\_\_\_\_  
D. Funds Requested to Date: \_\_\_\_\_  
E. Amount Requested this Payment: \_\_\_\_\_  
F. Reversion Amount (If Applicable): \_\_\_\_\_  
G. Grant Balance: \_\_\_\_\_  
H. ☐ GF ☐ GOB ☒ STB (attach wire if first draw)  
I. ☐ Final Request for Payment (if Applicable)

III. Fiscal Year: FY 2019 (July 1, 2018 through June 30, 2019)

(The State of NM Fiscal Year is July 1, 20XX through June 30, 20XX of the following year)

IV. ☒ **Reporting Certification:** I hereby certify to the best of my knowledge and belief, that database reporting is up to date, to include the accuracy of expenditures and grant balance, project status, project phase, achievements and milestones, and in compliance with Article VIII of the Capital Outlay Grant Agreement.

V. ☒ **Compliance Certification:** Under penalty of law, I hereby certify to the best of my knowledge and belief, the above information is correct, expenditures are properly documented, and are valid expenditures or actual receipts, and that the grant activity is in full compliance with Article IX, Sec. 14 of the New Mexico Constitution known as the "anti-donation" clause

\_\_\_\_\_  
Grantee Fiscal Officer  
or Fiscal Agent (if applicable)

\_\_\_\_\_  
Grantee Representative

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**(State Agency Use Only)**

Vendor Code: \_\_\_\_\_ Fund No.: \_\_\_\_\_ Loc No.: \_\_\_\_\_

I certify that the State Agency financial and vendor file information agree with the above submitted information

\_\_\_\_\_  
Division Fiscal Officer Date

\_\_\_\_\_  
Division Project Manager Date

**NOTICE OF OBLIGATION TO REIMBURSE GRANTEE**  
**EXHIBIT 2**

Notice of Obligation to Reimburse Grantee # \_\_\_\_\_

DATE: \_\_\_\_\_

TO: Department Representative: \_\_\_\_\_

FROM: Grantee Entity: \_\_\_\_\_

Grantee Official Representative: \_\_\_\_\_

SUBJECT: Notice of Obligation to Reimburse Grantee

Grant Number: \_\_\_\_\_

Grant Termination Date: \_\_\_\_\_

As the designated representative of the Department for Grant Agreement number \_\_\_\_\_ entered into between Grantee and the Department, I certify that the Grantee has submitted to the Department the following third party obligation executed, in writing, by the third party's authorized representative:

Vendor or Contractor: \_\_\_\_\_

Third Party Obligation Amount: \_\_\_\_\_

Vendor or Contractor: \_\_\_\_\_

Third Party Obligation Amount: \_\_\_\_\_

I certify that the State is issuing this Notice of Obligation to Reimburse Grantee for permissible purposes within the scope of the project description, subject to all the terms and conditions of the above referenced Grant Agreement.

Grant Amount (Minus AIPP if applicable): \_\_\_\_\_

The Amount of this Notice of Obligation: \_\_\_\_\_

The Total Amount of all Previously Issued Notices of Obligation: \_\_\_\_\_

The Total Amount of all Notices of Obligation to Date \$ 0.00

*Note: Contract amounts may exceed the total grant amount, but the invoices paid by the grant will not exceed the grant amount.*

Department Rep. Approver: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

1 Administrative and/or Indirect Cost – generally, the legislation authorizing the issuance of bonds prohibits the use of its proceeds for indirect expenses (e.g. penalty fees or damages other than pay for work performed, attorney fees, and administrative fees). Such use of bond proceeds shall not be allowed unless specifically authorized by statute

IN WITNESS WHEREOF, the parties have herein below set their hand.

THIS AGREEMENT has been approved by:

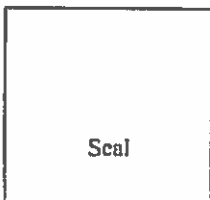
\_\_\_\_\_  
Chief Elected Official/Authorized Signatory

\_\_\_\_\_  
Date

\_\_\_\_\_  
Type or Print Name

STATE OF NEW MEXICO       )  
  )ss.  
COUNTY                       )  
OF \_\_\_\_\_

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 2018,  
by \_\_\_\_\_.



\_\_\_\_\_  
Notary Public

My Commission  
Expires: \_\_\_\_\_

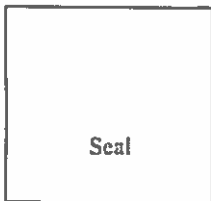
**DEPARTMENT OF FINANCE AND ADMINISTRATION  
LOCAL GOVERNMENT DIVISION**

\_\_\_\_\_  
Rick Lopez, Director

\_\_\_\_\_  
Date

STATE OF NEW MEXICO       )  
  )ss.  
COUNTY                       )  
OF \_\_\_\_\_

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 2018,  
by \_\_\_\_\_.



\_\_\_\_\_  
Notary Public

My Commission  
Expires: \_\_\_\_\_



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**CITY OF TRUTH OR CONSEQUENCES  
PUBLIC HEARING**

**ITEM:**

Public Hearing: Infrastructure Capital Improvements Plan (ICIP) for Fiscal Year 2020-2024.

**BACKGROUND:**

The City is required to annually revise and submit its Infrastructure Capital Improvement Plan (ICIP) to the Local Government Division of the New Mexico Department of Finance Administration.

**STAFF RECOMMENDATION:**

No Action needed – Public Hearing Review

**SUPPORT INFORMATION:**

- 2019-2023 ICIP Project Report
- 2019-2023 ICIP Project Summaries
  - (available electronically – 97pg. Document)

## Infrastructure Capital Improvement Plan FY 2019-2023

### Truth or Consequences Project Summary

ID	Year	Rank	Project Title	Category	Funded to date	2019	2020	2021	2022	2023	Total Project Cost	Amount Not Yet Funded	Phases?
32976	2019	001	Cook Street Water Treatment Facility Improvements	Water Supply	0	2,099,000	0	0	0	0	2,099,000	2,099,000	No
16524	2019	002	Water Distribution Line Replacement	Water Supply	0	161,750	97,425	387,400	563,500	0	1,210,075	1,210,075	Yes
34164	2019	003	Downtown MainStreet Roadway Improvements	Hiways/Roads/Streets/Bridges	0	139,185	106,605	64,389	136,469	209,246	655,894	655,894	Yes
23328	2019	004	Downtown Storm/Surface Water Control	Storm/Surface Water Control	0	210,000	1,960,000	0	0	0	2,170,000	2,170,000	Yes
34176	2019	005	Swimming Pool Improvements	Other	0	100,000	0	0	0	0	100,000	100,000	No
34180	2019	006	Morgan Street Booster Station Improvements	Water Supply	0	250,000	0	0	0	0	250,000	250,000	No
24062	2019	007	Airport Fuel Farm Storage Tank Replacement	Airports	834,738	232,852	0	0	0	0	1,067,590	232,852	No
33002	2020	001	City Wide Storm Drain Improvements	Storm/Surface Water Control	0	0	650,000	550,000	1,550,000	0	2,750,000	2,750,000	Yes
33008	2020	002	Corona & Camino Del Cielo Underground Upgrades	Utilities (publicly-owned)	0	0	1,328,381	0	0	0	1,328,381	1,328,381	Yes
33004	2020	003	New and Upgraded Circuit Switches	Utilities (publicly-owned)	0	0	280,000	0	0	0	280,000	280,000	Yes
33006	2020	004	Battery/Enclosure Replacement at Substation	Utilities (publicly-owned)	0	0	7,500	0	0	0	7,500	7,500	No
24061	2020	005	Pole Replacement Program	Utilities (publicly-owned)	0	0	600,000	300,000	300,000	300,000	1,500,000	1,500,000	Yes
33003	2020	006	Capacitor Upgrades	Utilities (publicly-owned)	0	0	106,250	0	0	0	106,250	106,250	No

## Infrastructure Capital Improvement Plan FY 2019-2023

17930	2020	007	Electrical Main Feeders Upgrade	Utilities (publicly-owned)	0	0	100,000	1,000,000	1,000,000	0	2,100,000	2,100,000	Yes
23327	2021	001	Citywide Sidewalks and Signage	Hiways/Roads/Streets/Bridges	0	0	0	190,000	190,000	190,000	570,000	570,000	Yes
26605	2021	002	Construction & Demolition Landfill	Landfills	0	0	0	1,225,000	0	0	1,225,000	1,225,000	Yes
10579	2021	003	Regional Detention Center	Adm/Service Facilities (local)	0	0	0	7,600,000	0	0	7,600,000	7,600,000	Yes
33030	2021	004	Regional Safety Law Enforcement Complex	Public Safety Equipment/Bldgs	0	2,654,100	0	100,000	0	0	2,754,100	2,754,100	No
26604	2021	005	Animal Shelter	Public Safety Equipment/Bldgs	451,000	0	0	200,000	0	0	651,000	200,000	No
22194	2022	001	Senior Citizens' Complex	Senior Facilities	0	0	0	0	450,000	6,000,000	6,450,000	6,450,000	Yes
9593	2022	002	Civic Center Improv/Renovation	Convention Facilities	0	0	0	0	75,000	0	75,000	75,000	Yes
17702	2022	003	Water Well North	Water Supply	0	0	0	0	1,950,000	0	1,950,000	1,950,000	Yes
24068	2022	004	Effluent Water to Cemetery	Water Supply	0	0	0	0	1,165,000	0	1,165,000	1,165,000	Yes
30094	2023	001	Citywide Broadband	Economic Development	0	0	0	0	0	110,000	110,000	110,000	No
10588	2023	002	New City Hall/Commission Chambers	Adm/Service Facilities (local)	0	0	0	0	0	2,900,000	2,900,000	2,900,000	Yes
26571	2023	003	Wastewater Treatment Plant Renovation	Wastewater	11,357,400	0	0	0	0	1,252,329	12,609,729	1,252,329	Yes
17704	2023	004	Library expansion	Libraries	0	0	0	0	0	600,000	600,000	600,000	Yes

Number of projects: 27

	Funded to date:	Year 1:	Year 2:	Year 3:	Year 4:	Year 5:	Total Project Cost:	Total Not Yet Funded:
<b>Grand Totals</b>	12,643,138	5,846,887	5,236,161	11,616,789	7,379,969	11,561,575	54,284,520	41,641,380



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+  
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**CITY OF TRUTH OR CONSEQUENCES  
COMMISSION ACTION FORM**

**ITEM:**

Variance for setbacks at 1005 Bosque

**BACKGROUND:**

Walter Pucci recently purchased a lot in T or C and is seeking a variance to the setbacks to allow his mobile home to fit on the lot. He is seeking front setbacks of 15' instead of 20', and rear setbacks of 9' instead of 15', for a total of 11'.

**STAFF RECOMMENDATION:**

Staff is concerned that though the applicant would take care of his lot and likely improve the overall character of the neighborhood, the commission may set an overly permissive precedent by allowing this variance. For this reason, staff recommends denial of the variance.

**SUPPORT INFORMATION:**

Variance application, proposed lot layout





COMMUNITY DEVELOPMENT DEPARTMENT  
Voice - (575) 894-8673 x 316 Fax - (575) 894-0363  
E-mail [cdiller@torcm.org](mailto:cdiller@torcm.org)  
505 Sims Street - Truth or Consequences, NM 87901

(Staff Use Only)  
Case No

Related Case(s)

## PLANNING APPLICATION FORM

The completeness of this application, which includes accompanying plans, shall be subject to the review of the Building/Planning Department. This application is used for a variety of application processes and not all items may apply to your project. If you feel a requirement is not applicable to your project, write "N/A." If you have any questions while completing this application please ask a member of the Planning Department for assistance. Incomplete applications will not be accepted (or the process may be delayed.)  
(PLEASE PRINT OR TYPE)

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Master Plan (\$100 + \$200/lot)               | <input type="checkbox"/> Annexation (\$100 or \$10/ac. Max. \$250) | <input type="checkbox"/> CUP/SUP (\$25)                             |
| <input type="checkbox"/> Master Plan Amendment (\$200)                 | <input type="checkbox"/> Appeal (\$50)                             | <input type="checkbox"/> Prelim. Plat or Replat (\$100 + \$200/lot) |
| <input type="checkbox"/> Development Agreement (\$1,000)               | <input checked="" type="checkbox"/> Variance (\$25)                | <input type="checkbox"/> Final Plat (\$50)                          |
| <input type="checkbox"/> Change of Zone (\$100 or \$10/ac. Max. \$250) | <input type="checkbox"/> Zone Ordinance Amendment (\$250)          | <input type="checkbox"/> Summary Plat (\$50)                        |
|  |  | <input type="checkbox"/> Plat Amendment (\$50)                      |

Project/Business Name (if any):

Project Description (add extra page(s) if needed):

SHORTAGE OF SW MFH LOTS  
PLAN TO HAVE PROPERTY MOST APPEALING PROPERTY IN  
SUBDIVISION AND IMPROVE AREA -  
SEE PHOTO OF ATTACHED PROPOSED WALL

Property Address/Location:

Assessor's Parcel Number(s):

Total Gross Lot Area:

Existing Master Plan/Comprehensive Plan Designation:

Proposed Master Plan Designation (if applicable):

Existing Uses and/or Structures on Site:

Surrounding Uses:

North:

East:

Total Net Lot Area: 30' x 100'

Existing Zoning Designation:

Proposed Zoning Designation:

South:

West:

REPRESENTATIVE(S):

Telephone No.:

Address:

City:

Contact Person:

Fax No.:

State:

E-mail Address:

Zip Code:

I certify under penalty of perjury that all the application information is true and correct:

Applicant's Signature:

Date:

PROPERTY OWNER/ AGENT Name:

Address:

City:

Contact Person:

Telephone No.:

Fax No.:

State:

E-mail Address:

Zip Code:

The City will provide the applicant with hearing notices and staff reports unless another party is identified.

Date/Time Received:

Received By:

Amount Received: \$

Receipt No(s):

## PLANNING APPLICATION FORM -page 2

I, WALTER Pucci am the owner of the property described in this application and hereby authorize  
Name of applicant or representative  
WALTER Pucci to act on my behalf on matters pertaining to this application.

Property Owner's Signature: Walter Pucci Date: 6-22-18

Note: If more than one owner, a separate page must be attached listing the names and addresses of all persons (if a corporation, list officers, and principals) having interest in the property ownership.

ARCHITECT Name: \_\_\_\_\_ Telephone No.: \_\_\_\_\_

Address: \_\_\_\_\_ Fax No.: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Contact Person: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

CONTRACTOR  
ENGINEER Name: Steve Bell Construction Telephone No.: 575-244-5576

Address: 807 Warm Spas Blvd Fax No.: \_\_\_\_\_

City: Elephant Butte State: NM Zip Code: 87935

Contact Person: Steve Bell E-mail Address: \_\_\_\_\_

Processing of this application will not begin unless this application is complete and all signatures are provided: I, the undersigned as project Applicant or Representative of the project Applicant, hereby authorize the City of Truth or Consequences to review the submitted plans and specifications for this Application in accordance with the City of Truth or Consequences Municipal Code.

Applicant(s) acknowledge and agree that by filing this application City staff may enter upon the subject property and make examinations and surveys, provided that the entries, examinations and surveys do not unreasonably interfere with the use of the land by those persons lawfully entitled to the possession thereof. Applicant(s) certify under penalty of perjury that I am the legal owner(s) (all individual owners must sign as they appear on the deed to the land), Corporate Officer(s) empowered to sign for the corporation, Owner's Legal Agent having power of Attorney (a notarized Power of Attorney document must accompany this application), or the owner's authorized representative (include a notarized consent form from the owner).

Applicant(s) acknowledge and agree that I have included all of the required items and understand that missing items may result in delaying the processing of my application.

Applicants agree to defend, indemnify and hold harmless the City of Truth or Consequences ("City") and its agents, officers, consultants, independent contractors and employees ("City's Agents") from any and all claims, actions or proceedings against the City or the City's Agents to attack, set aside, void, or annul an approval by the City, or the City's Agents concerning the Project (collectively "Claim"). The City shall promptly notify the Applicant of any Claim and the City shall cooperate fully in the defense. If the City fails to promptly notify the Applicant of any Claim or if the City fails to cooperate fully in the defense, the Applicant shall not thereafter be responsible to defend, indemnify, or hold harmless the City. Nothing in this paragraph shall obligate the City to defend any Claim and the City shall not be required to pay or perform any settlement arising from any such Claim not defended by the City, unless the settlement is approved in writing by the City. Nothing contained in this paragraph shall prohibit the City from independently defending any Claim, and if the City does decide to independently defend a Claim, the City shall bear its own attorney's fees, expenses of litigation and costs for that independent defense. The Applicant may agree to reimburse the City for attorney's fees, expenses of litigation and costs for that independent defense. Should the City decide to independently defend any Claim, the Applicant(s) shall not be required to pay or perform any settlement arising from any such Claim unless the settlement is approved by the Applicant.

IT IS SO AGREED:

Applicant's Signature \_\_\_\_\_

Date \_\_\_\_\_

Name of Applicant (Print ) \_\_\_\_\_

## PLANNING APPLICATION FORM -page 2

I, LINH VO am the owner of the property described in this application and hereby authorize  
LINH VO to act on my behalf on matters pertaining to this application.  
Name of applicant or representative

Property Owner's Signature: [Signature] Date: 6/27/08

Note: If more than one owner, a separate page must be attached listing the names and addresses of all persons (if a corporation, list officers, and principals) having interest in the property ownership.

ARCHITECT Name: \_\_\_\_\_ Telephone No.: \_\_\_\_\_  
Address: \_\_\_\_\_ Fax No.: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Contact Person: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

ENGINEER Name: \_\_\_\_\_ Telephone No.: \_\_\_\_\_  
Address: \_\_\_\_\_ Fax No.: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Contact Person: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

### APPLICANT'S AGREEMENT

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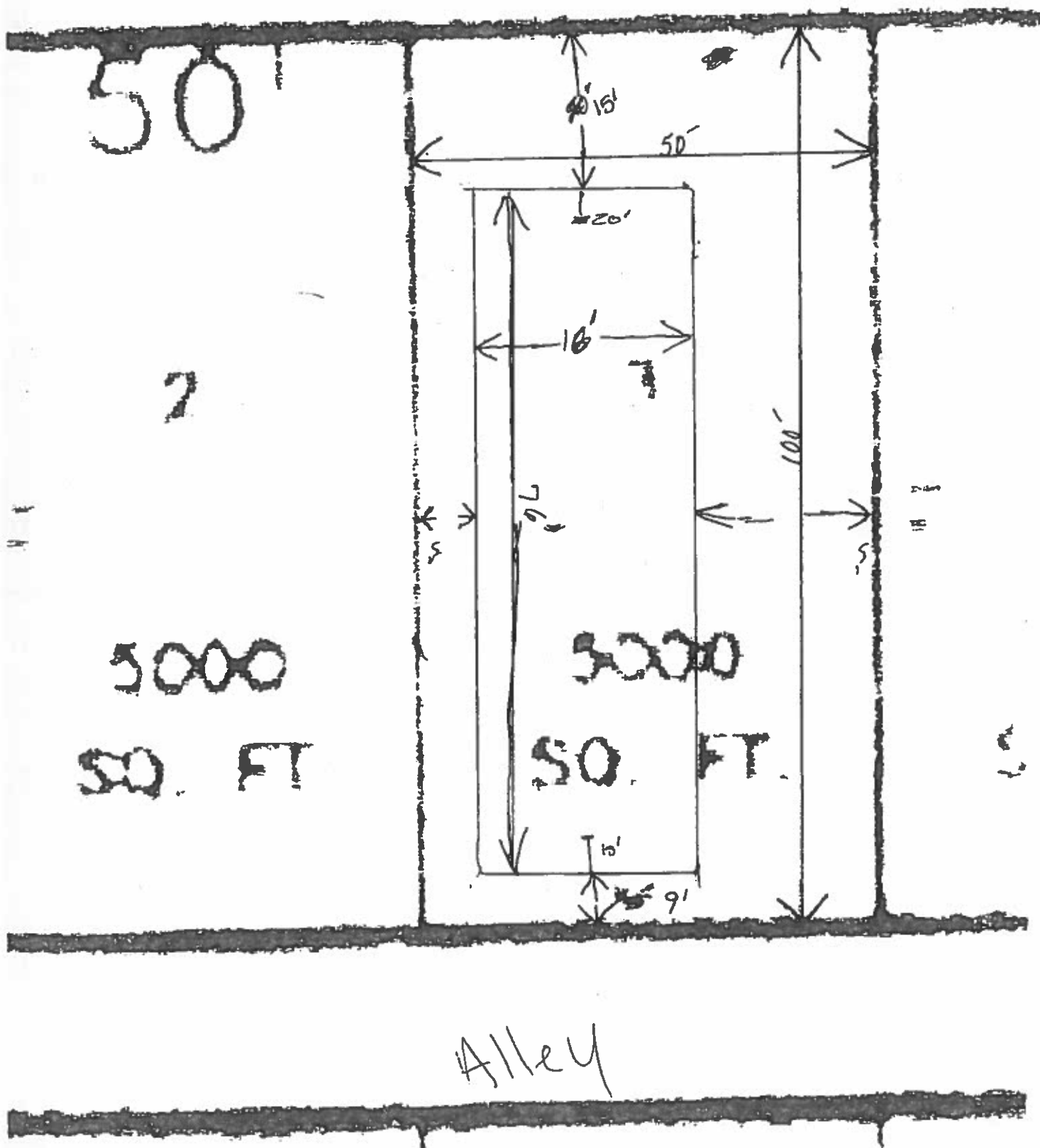
IT IS SO AGREED:

Applicant's Signature \_\_\_\_\_

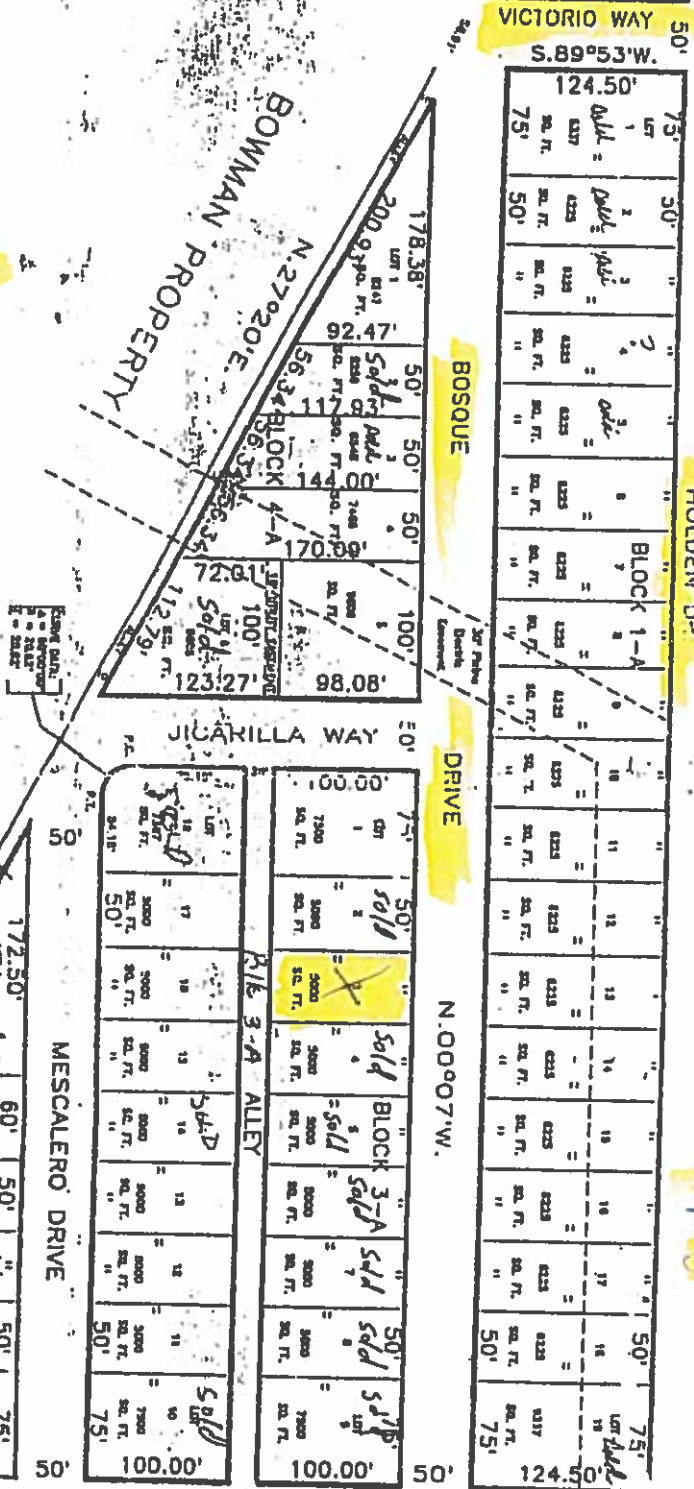
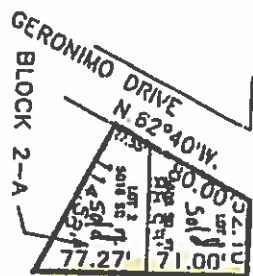
Date \_\_\_\_\_

Name of Applicant (Print ) \_\_\_\_\_

Bosque Drive 1005



Mom's 3rd  
sub black  
black 3-A  
lot 3



HOLDEN D?

1.1P  
Final

**CERTIFICATION**

1. E.S.M. CO. LOFTS, a Registered Land Surveyor in the State of New Mexico hereby certifies that this plat was prepared from this notice filed by me or under my direct supervision and is true and correct to the best of my knowledge and belief. This plat and Survey conform to the Minimum Standards as set by the New Mexico Board For Professional Engineers and Surveyors.

REPLAT OF MIL  
LOFTUS & CO. LAND S  
311 E. 3rd. 505  
TRUTH OR CONSEQUENC





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**CITY OF TRUTH OR CONSEQUENCES  
COMMISSION ACTION FORM**

**ITEM:**

Special Use Permit for live/work art café at 422 N. Broadway

**BACKGROUND:**

Ingo Hoepfner is a recent resident to T or C and is hoping to open an art gallery & café space on Broadway. Living units along Broadway, Main, and Date Streets require a special use permit for approval.

**STAFF RECOMMENDATION:**

Approve the Special Use Permit

**SUPPORT INFORMATION:**

Special Use Permit application, Planned signage and shop layout, and letter from the applicant



BUILDING/PLANNING DEPARTMENT  
Voice - (575) 894-6673 x 110 Fax - (575) 894-0363  
E-mail [Rtravis@torcnm.org](mailto:Rtravis@torcnm.org)  
505 Sims Street - Truth or Consequences, NM 87901

(Staff Use Only)  
Case No

Related Case(s)

## PLANNING APPLICATION FORM

The completeness of this application, which includes accompanying plans, shall be subject to the review of the Building/Planning Department. This application is used for a variety of application processes and not all items may apply to your project. If you feel a requirement is not applicable to your project, write "N/A." If you have any questions while completing this application please ask a member of the Planning Department for assistance. Incomplete applications will not be accepted (or the process may be delayed.) (PLEASE PRINT OR TYPE)

### CHECK APPLICATION TYPE(S) REQUESTED:

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Master Plan (\$100 + \$200/lot)               | <input type="checkbox"/> Annexation (\$100 or \$10/ac. Max. \$250) | <input checked="" type="checkbox"/> CUP/SUP (\$25)                  |
| <input type="checkbox"/> Master Plan Amendment (\$200)                 | <input type="checkbox"/> Appeal (\$50)                             | <input type="checkbox"/> Prelim. Plat or Replat (\$100 + \$200/lot) |
| <input type="checkbox"/> Development Agreement (\$1,000)               | <input type="checkbox"/> Variance (\$25)                           | <input type="checkbox"/> Final Plat (\$50)                          |
| <input type="checkbox"/> Change of Zone (\$100 or \$10/ac. Max. \$250) | <input type="checkbox"/> Zone Ordinance Amendment (\$250)          | <input type="checkbox"/> Summary Plat (\$50)                        |
|  |  | <input type="checkbox"/> Plat Amendment (\$50)                      |

### PROJECT SUMMARY:

Project/Business Name (if any):

Ingo's Art Cafe

Project Description (add extra page(s) if needed):

Ingo's Art Cafe will be a coffee shop, set in a living room environment. I want to build a 14x16 ft room in the back as my living quarters. A restroom is already in place. In addition I would like to build a small room for my shower, next to it a room for a 3 tier sink, and a hand wash sink.

Property Address/Location: \_\_\_\_\_

Assessor's Parcel Number(s): \_\_\_\_\_

Total Gross Lot Area: \_\_\_\_\_

Total Net Lot Area: \_\_\_\_\_

Existing Master Plan/Comprehensive Plan Designation: \_\_\_\_\_

Existing Zoning Designation: \_\_\_\_\_

Proposed Master Plan Designation (if applicable): \_\_\_\_\_

Proposed Zoning Designation: \_\_\_\_\_

Existing Uses and/or Structures on Site: \_\_\_\_\_

Surrounding Uses:

North: \_\_\_\_\_

South: \_\_\_\_\_

East: \_\_\_\_\_

West: \_\_\_\_\_

APPLICANT/ REPRESENTATIVE Name:		REPRESENTATIVE(S):	
Address: <u>422 N Broadway St.</u>		Telephone No.: <u>575-551-8186</u>	
City: <u>Truth or Consequences</u>		Fax No.: _____	
Contact Person: <u>Inger Hoepfner</u>		State: <u>New Mexico</u> Zip Code: <u>87901</u>	
E-mail Address: <u>Ingo8310@gmail.com</u>		I certify under penalty of perjury that all the application information is true and correct:	
Applicant's Signature: <u>[Signature]</u>		Date: <u>Jun 11 2019</u>	
PROPERTY OWNER/ AGENT Name: <u>Sidney S. Bryson</u>		Telephone No.: <u>505-690-4321 cell</u>	
Address: <u>422</u>		Fax No.: <u>575-894-0057</u>	
City: <u>Truth or Consequences</u>		State: <u>New Mexico</u> Zip Code: <u>87901</u>	
Contact Person: <u>Sid</u>		E-mail Address: <u>seaprop@ic@yahoo.com</u>	
The City will provide the applicant with hearing notices and staff reports unless another party is identified.			
Date/Time Received: _____		Receipt No(s): <u>103744</u>	
Received By: _____		Amount Received: \$ <u>25.00</u>	

## PLANNING APPLICATION FORM -page 2

I, Sidney S. Bryan am the owner of the property described in this application and hereby authorize  
Print Name

Ingo Hoepfner to act on my behalf on matters pertaining to this application.  
Name of applicant or representative

Property Owner's Signature: Sidney S. Bryan Date: 6/11/18

Note: If more than one owner, a separate page must be attached listing the names and addresses of all persons (if a corporation, list officers, and principals) having interest in the property ownership.

ARCHITECT Name: \_\_\_\_\_ Telephone No.: \_\_\_\_\_  
Address: \_\_\_\_\_ Fax No.: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Contact Person: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

ENGINEER Name: \_\_\_\_\_ Telephone No.: \_\_\_\_\_  
Address: \_\_\_\_\_ Fax No.: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Contact Person: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

### APPLICANT'S AGREEMENT:

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Applicant(s) certify under penalty of perjury that I am the legal owner(s) (all individual owners must sign as they appear on the deed to the land), Corporate Officer(s) empowered to sign for the corporation, Owner's Legal Agent having power of Attorney (a notarized Power of Attorney document must accompany this application), or the owner's authorized representative (include a notarized consent form from the owner).

Applicant(s) acknowledge and agree that I have included all of the required items and understand that missing items may result in delaying the processing of my application.

Applicants) agree to defend, indemnify and hold harmless the City of Truth or Consequences ("City") and its agents, officers, consultants, independent contractors and employees ("City's Agents") from any and all claims, actions or proceedings against the City or the City's Agents to attack, set aside, void, or annul an approval by the City, or the City's Agents concerning the Project (collectively "Claim"). The City shall promptly notify the Applicant of any Claim and the City shall cooperate fully in the defense. If the City fails to promptly notify the Applicant of any Claim or if the City fails to cooperate fully in the defense, the Applicant shall not thereafter be responsible to defend, indemnify, or hold harmless the City. Nothing in this paragraph shall obligate the City to defend any Claim and the City shall not be required to pay or perform any settlement arising from any such Claim not defended by the City, unless the settlement is approved in writing by the City. Nothing contained in this paragraph shall prohibit the City from independently defending any Claim, and if the City does decide to independently defend a Claim, the City shall bear its own attorney's fees, expenses of litigation and costs for that independent defense. The Applicant may agree to reimburse the City for attorney's fees, expenses of litigation and costs for that independent defense. Should the City decide to independently defend any Claim, the Applicant(s) shall not be required to pay or perform any settlement arising from any such Claim unless the settlement is approved by the Applicant.

IT IS SO AGREED:

[Signature]  
Applicant's Signature

6/11/18  
Date

Ingo Hoepfner  
Name of Applicant (Print)



To Whom It May Concern:

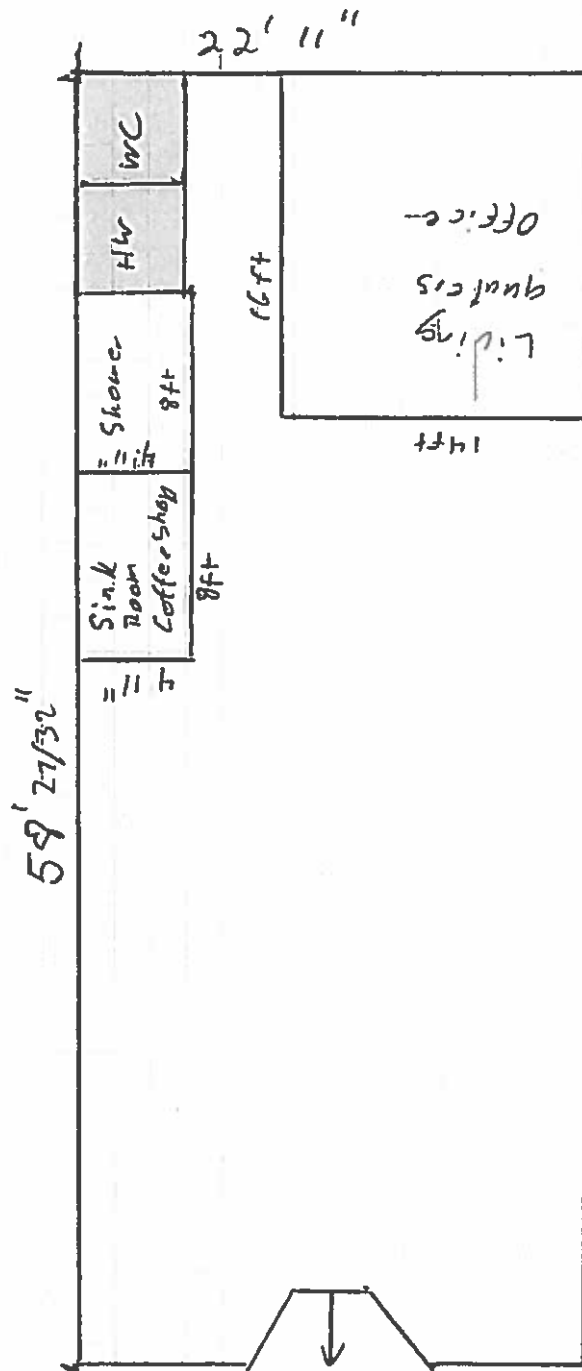
My name is Ingo Hoeppner and I am writing because I have leased the property known as 422 Broadway here in Truth or Consequences. I am seeking a Special Use Permit to use the premises not only for commercial purposes but also to use it as a dwelling.

I am leaving civilian employment with the German air force that was stationed at Alamogordo. A native of Germany I became an American citizen while here and plan to spend the next chapter of my life in Truth or Consequences. As a civilian employee and American citizen there is no type of early retirement for which I qualify. After looking at various communities in NM I have decided to relocate to Truth or Consequences. To that end I have entered a lease agreement for the property that is 422 Broadway and that was most recently January's Gift Shop. I plan to open an Art Cafe on the premises.

I am seeking a Special Use permit to also use it as my dwelling as I will be using my savings to get the business up and running and so I will not have to commute back and forth while I am preparing to open. My current plan is to move my household from Alamogordo to TorC while I prepare to open and then to live on the premises as I begin to earn a living from the business. It is for the sake of convenience and to save money as the operating costs of any new business are high plus I need to plan for the unexpected. As I am using my savings it is not feasible for me to rent a dwelling in addition to the storefront. The permit would ease the burden in all ways while allowing me to become familiar with my new hometown.

I do not envision this as a permanent solution and after my business is turning a profit I do plan upon making other living arrangements for myself.

I have been in this country and New Mexico for going on over 20 years. Recently I told a friend that moving to TorC and opening the Art Cafe seems as if it is as major a decision as my decision to move to the US or to become a citizen. It is but I am excited by my new adventure and as I have lived in NM for so long now I am acquainted with small town life and I particularly like the feel of TorC, the eclectic mix of people and the perspective of the other small business owners I have met many of whom have already welcomed me and look forward to my opening. Like myself they see TorC as a place where locals can be themselves and where downtown TorC can give tourists a taste of authentic small town New Mexican life and with it New Mexico's beautiful scenery and New Mexican made goods as well as New Mexican hospitality, the same hospitality and vitality that made me fall in love with New Mexico and want to put down roots here, in Truth or Consequences.



Ingo's Art Cafe

Ingr Hoepfner

575 551-4146





H.1

**CITY OF TRUTH OR CONSEQUENCES  
COMMISSION ACTION FORM**

**ITEM:**

Resolution No. 07 2018/2019 approving the ICIP for 2020-2024.

**BACKGROUND:**

The City is required to annually revise and submit its Infrastructure Capital Improvement Plan (ICIP) to the Local Government Division of the New Mexico Department of Finance Administration.

**STAFF RECOMMENDATION:**

To accept the Resolution adopting the 2020-2024 ICIP Plan as revised and agreed upon by the Commissioners.

**SUPPORT INFORMATION:**

- 2019-2023 ICIP Project Report
- 2019-2023 ICIP Project Summaries
  - (available electronically – 97pg. Document)
- Resolution 07 18/19

## Infrastructure Capital Improvement Plan FY 2019-2023

### Truth or Consequences Project Summary

ID	Year	Rank	Project Title	Category	Funded to date	2019	2020	2021	2022	2023	Total Project Cost	Amount Not Yet Funded	Phases?
32976	2019	001	Cook Street Water Treatment Facility Improvements	Water Supply	0	2,099,000	0	0	0	0	2,099,000	2,099,000	No
16524	2019	002	Water Distribution Line Replacement	Water Supply	0	161,750	97,425	387,400	563,500	0	1,210,075	1,210,075	Yes
34164	2019	003	Downtown MainStreet Roadway Improvements	Hiways/Roads/Streets/Bridges	0	139,185	106,605	64,389	136,469	209,246	655,894	655,894	Yes
23328	2019	004	Downtown Storm/Surface Water Control	Storm/Surface Water Control	0	210,000	1,960,000	0	0	0	2,170,000	2,170,000	Yes
34176	2019	005	Swimming Pool Improvements	Other	0	100,000	0	0	0	0	100,000	100,000	No
34180	2019	006	Morgan Street Booster Station Improvements	Water Supply	0	250,000	0	0	0	0	250,000	250,000	No
24062	2019	007	Airport Fuel Farm Storage Tank Replacement	Airports	834,738	232,852	0	0	0	0	1,067,590	232,852	No
33002	2020	001	City Wide Storm Drain Improvements	Storm/Surface Water Control	0	0	650,000	550,000	1,550,000	0	2,750,000	2,750,000	Yes
33008	2020	002	Corona & Camino Del Cielo Underground Upgrades	Utilities (publicly-owned)	0	0	1,328,381	0	0	0	1,328,381	1,328,381	Yes
33004	2020	003	New and Upgraded Circuit Switches	Utilities (publicly-owned)	0	0	280,000	0	0	0	280,000	280,000	Yes
33006	2020	004	Battery/Enclosure Replacement at Substation	Utilities (publicly-owned)	0	0	7,500	0	0	0	7,500	7,500	No
24061	2020	005	Pole Replacement Program	Utilities (publicly-owned)	0	0	600,000	300,000	300,000	300,000	1,500,000	1,500,000	Yes
33003	2020	006	Capacitor Upgrades	Utilities (publicly-owned)	0	0	106,250	0	0	0	106,250	106,250	No

## Infrastructure Capital Improvement Plan FY 2019-2023

17930	2020	007	Electrical Main Feeders Upgrade	Utilities (publicly-owned)	0	0	100,000	1,000,000	1,000,000	0	2,100,000	2,100,000	Yes
23327	2021	001	Citywide Sidewalks and Signage	Hiways/Roads/Streets/Bridges	0	0	0	190,000	190,000	190,000	570,000	570,000	Yes
26605	2021	002	Construction & Demolition Landfill	Landfills	0	0	0	1,225,000	0	0	1,225,000	1,225,000	Yes
10579	2021	003	Regional Detention Center	Adm/Service Facilities (local)	0	0	0	7,600,000	0	0	7,600,000	7,600,000	Yes
33030	2021	004	Regional Safety Law Enforcement Complex	Public Safety Equipment/Bldgs	0	2,654,100	0	100,000	0	0	2,754,100	2,754,100	No
26604	2021	005	Animal Shelter	Public Safety Equipment/Bldgs	451,000	0	0	200,000	0	0	651,000	200,000	No
22194	2022	001	Senior Citizens' Complex	Senior Facilities	0	0	0	0	450,000	6,000,000	6,450,000	6,450,000	Yes
9593	2022	002	Civic Center Improv/Renovation	Convention Facilities	0	0	0	0	75,000	0	75,000	75,000	Yes
17702	2022	003	Water Well North	Water Supply	0	0	0	0	1,950,000	0	1,950,000	1,950,000	Yes
24068	2022	004	Effluent Water to Cemetery	Water Supply	0	0	0	0	1,165,000	0	1,165,000	1,165,000	Yes
30094	2023	001	Citywide Broadband	Economic Development	0	0	0	0	0	110,000	110,000	110,000	No
10588	2023	002	New City Hall/Commission Chambers	Adm/Service Facilities (local)	0	0	0	0	0	2,900,000	2,900,000	2,900,000	Yes
26571	2023	003	Wastewater Treatment Plant Renovation	Wastewater	11,357,400	0	0	0	0	1,252,329	12,609,729	1,252,329	Yes
17704	2023	004	Library expansion	Libraries	0	0	0	0	0	600,000	600,000	600,000	Yes

Number of projects: 27

	Funded to date:	Year 1:	Year 2:	Year 3:	Year 4:	Year 5:	Total Project Cost:	Total Not Yet Funded:
<b>Grand Totals</b>	12,643,138	5,846,887	5,236,161	11,616,789	7,379,969	11,561,575	54,284,520	41,641,380

## **CITY OF TRUTH OR CONSEQUENCES**

### **RESOLUTION No. 07-18/19**

#### **A RESOLUTION ADOPTING AN INFRASTRUCTURE CAPITAL IMPROVEMENTS PLAN (ICIP), 2020-2024.**

**WHEREAS**, the City of Truth or Consequences recognizes that the financing of public capital projects has become a major concern in New Mexico and nationally; and

**WHEREAS**, in times of scarce resources it is necessary to find new financing mechanisms and maximize the use of existing resources; and

**WHEREAS**, systematic capital improvements planning is an effective tool for communities to define their development needs, establish priorities and pursue concrete actions and strategies to achieve necessary project development; and

**WHEREAS**, this process contributes to local and regional efforts in project identification and selection in short and long range capital planning efforts.

**NOW, THEREFORE BE IT RESOLVED BY THE CITY OF TRUTH OR CONSEQUENCES THAT:**

1. The City of Truth or Consequences has adopted the attached FY 2020-2024 Infrastructure Capital Improvement Plan, and
2. It is intended that the Plan be a working document and is the first of many steps towards improving rational, long range capital planning and budgeting for the New Mexico's infrastructure.
3. This Resolution supersedes Resolution No. 06-17/18

**PASSED, APPROVED, AND ADOPTED** by the governing body of the City Commission this 8<sup>th</sup> day of August 2018.

---

**Steve Green, Mayor**

**ATTEST:**

---

**Renee Cantin, City Clerk**



H.2

**CITY OF TRUTH OR CONSEQUENCES  
COMMISSION ACTION FORM**

**ITEM: DISCUSSION/ACTION**

Approve Resolution No. 08 2018/2019 Authorizing and Approving Submission of a Completed Application for Financial Assistance and Project Approval to the New Mexico Finance Authority

**BACKGROUND:**

The City of Truth or Consequences infrastructure upgrade project is on the SFY 2019 Annual Fundable List generated from the Drinking Water State Revolving Loan Fund Application. The project was reviewed and ranked by NMED DWB's priority ranking criteria.

**STAFF RECOMMENDATION:**

To Approve Resolution Authorizing and Approving Submission of a Completed Application for Financial Assistance and Project Approval to the New Mexico Finance Authority

**SUPPORT INFORMATION:**

- Resolution



RESOLUTION NO. 08 2018/2019

AUTHORIZING AND APPROVING SUBMISSION OF A COMPLETED  
APPLICATION FOR FINANCIAL ASSISTANCE AND PROJECT  
APPROVAL TO THE NEW MEXICO FINANCE AUTHORITY

WHEREAS, the City of Truth or Consequences ("Borrower") is a qualified entity under the Drinking Water State Revolving Loan Act, Sections 6-21A-1 et seq., NMSA 1978 ("Act"), and the Truth or Consequences City Commission ("Governing Body") is authorized to borrow funds and/or issue bonds for financing of public projects for benefit of the Borrower and the public; and

WHEREAS, the New Mexico Finance Authority ("Authority") has instituted a program for financing of projects from the Drinking Water State Revolving Loan Fund created under the Act, and has developed an application procedure whereby the Governing Body may submit an application ("Application") for financial assistance from the Authority for drinking water projects; and

WHEREAS, the Governing Body intends to undertake acquisition, construction and improvement of the infrastructure upgrade the ("Project") for the benefit of the Borrower and its citizens (or members as applicable); and

WHEREAS, the application prescribed by the Authority has been completed and submitted to the Governing Body and this resolution approving submission of the completed Application to the Authority for its consideration and review is required as part of the Application.

NOW THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE  
City of Truth or Consequences:

Section 1. That all action (not consistent with the provision hereof) heretofore taken by the Governing Body and the officers and employees thereof directed toward the Application and the Project, be hereby ratified, approved, and confirmed.

Section 2. That the completed Application submitted to the Governing Body be hereby approved and confirmed.

Section 3. That the officers and employees of the Governing Body are hereby directed and requested to submit the completed Application to the Authority for its review and are further authorized to take such other action as may be requested by the Authority in its consideration and review of the Application and to further proceed with arrangements for financing the Project.

Section 4. All acts and resolutions in conflict with this resolution are hereby rescinded, annulled, and repealed.

Section 5. This resolution shall take effect immediately upon its adoption.

PASSED, APPROVED, AND ADOPTED this 8th day of August, 2018.

GOVERNING BODY

By \_\_\_\_\_

Authorized Officer

(Seal)

ATTEST:

\_\_\_\_\_  
Authorized Officer



H.3

**CITY OF TRUTH OR CONSEQUENCES  
COMMISSION ACTION FORM**

**ITEM:**

Variance for setbacks at 1005 Bosque

**BACKGROUND:**

Walter Pucci recently purchased a lot in T or C and is seeking a variance to the setbacks to allow his mobile home to fit on the lot. He is seeking front setbacks of 15' instead of 20', and rear setbacks of 9' instead of 15', for a total of 11'.

**STAFF RECOMMENDATION:**

Staff is concerned that though the applicant would take care of his lot and likely improve the overall character of the neighborhood, the commission may set an overly permissive precedent by allowing this variance. For this reason, staff recommends denial of the variance.

**SUPPORT INFORMATION:**

Variance application, proposed lot layout



COMMUNITY DEVELOPMENT DEPARTMENT  
Voice - (575) 894-6673 x 316 Fax - (575) 894-0363  
E-mail [ediller@torcnm.org](mailto:ediller@torcnm.org)  
505 Sims Street - Truth or Consequences, NM 87901

(Staff Use Only)  
Case No

Related Case(s)

## PLANNING APPLICATION FORM

The completeness of this application, which includes accompanying plans, shall be subject to the review of the Building/Planning Department. This application is used for a variety of application processes and not all items may apply to your project. If you feel a requirement is not applicable to your project, write "N/A." If you have any questions while completing this application please ask a member of the Planning Department for assistance. Incomplete applications will not be accepted (or the process may be delayed.) (PLEASE PRINT OR TYPE)

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Master Plan (\$100 + \$200/lot)               | <input type="checkbox"/> Annexation (\$100 or \$10/ac. Max. \$250) | <input type="checkbox"/> CUP/SUP (\$25)                             |
| <input type="checkbox"/> Master Plan Amendment (\$200)                 | <input type="checkbox"/> Appeal (\$50)                             | <input type="checkbox"/> Prelim. Plat or Replat (\$100 + \$200/lot) |
| <input type="checkbox"/> Development Agreement (\$1,000)               | <input checked="" type="checkbox"/> Variance (\$25)                | <input type="checkbox"/> Final Plat (\$50)                          |
| <input type="checkbox"/> Change of Zone (\$100 or \$10/ac. Max. \$250) | <input type="checkbox"/> Zone Ordinance Amendment (\$250)          | <input type="checkbox"/> Summary Plat (\$50)                        |
|  |  | <input type="checkbox"/> Plat Amendment (\$50)                      |

### PROJECT SUMMARY

Project/Business Name (if any):

Project Description (add extra page(s) if needed):

SHORTAGE OF SW MFH LOTS  
PLAN TO HAVE PROPERTY MOST APPEALING PROPERTY IN  
SUBDIVISION AND IMPROVE AREA -  
SEE PAGES 25 ATTACHED PROPOSED WALL

Property Address/Location:

Assessor's Parcel Number(s): 15894 1005 BOSQUE DR.

Total Gross Lot Area: 5000 sq. ft. Total Net Lot Area: 30'x100'

Existing Master Plan/Comprehensive Plan Designation: Existing Zoning Designation:

Proposed Master Plan Designation (if applicable): Proposed Zoning Designation:

Existing Uses and/or Structures on Site:

Surrounding Uses: North: MFH South: MFH  
East: MFH West: MFH

APPLICANT REPRESENTATIVE(S):	
Address: 923 DATE	Telephone No.: 1-361-648-4009
City: TORC	Fax No.:
Contact Person: WALTER PUCCI	State: NM. Zip Code: 87901
E-mail Address: wpucci@spim.net	
I certify under penalty of perjury that all the application information is true and correct.	
Applicant's Signature: Date:	
PROPERTY OWNER/ AGENT Name: Telephone No.:	
Address: SAME	Fax No.:
City:	State: Zip Code:
Contact Person:	E-mail Address:
The City will provide the applicant with hearing notices and staff reports unless another party is identified.	
Date/Time Received:	Receipt No(s):
Received By:	Amount Received: \$ 25.00 R00105028

## PLANNING APPLICATION FORM -page 2

I, WALTER Pucci am the owner of the property described in this application and hereby authorize  
Print Name  
WALTER Pucci to act on my behalf on matters pertaining to this application.  
Name or applicant or representative

Property Owner's Signature: Walter Pucci Date: 6-22-18

Note: If more than one owner, a separate page must be attached listing the names and addresses of all persons (if a corporation, list officers, and principals) having interest in the property ownership.

ARCHITECT Name: \_\_\_\_\_ Telephone No.: \_\_\_\_\_

Address: \_\_\_\_\_ Fax No.: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Contact Person: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

CONTRACTOR  
ENGINEER Name: Steve Bell Construction Telephone No.: 575-744-5574

Address: 807 WARM SPAS BLVD Fax No.: \_\_\_\_\_

City: Elephant Butte State: NM Zip Code: 81935

Contact Person: STEVE BELL E-mail Address: \_\_\_\_\_

Processing of this application will not begin unless this application is complete and all signatures are provided: I, the undersigned as project Applicant or Representative of the project Applicant, hereby authorize the City of Truth or Consequences to review the submitted plans and specifications for this Application in accordance with the City of Truth or Consequences Municipal Code.

Applicant(s) acknowledge and agree that by filing this application City staff may enter upon the subject property and make examinations and surveys, provided that the entries, examinations and surveys do not unreasonably interfere with the use of the land by those persons lawfully entitled to the possession thereof.

Applicant(s) certify under penalty of perjury that I am the legal owner(s) (all individual owners must sign as they appear on the deed to the land), Corporate Officer(s) empowered to sign for the corporation, Owner's Legal Agent having power of Attorney (a notarized Power of Attorney document must accompany this application), or the owner's authorized representative (include a notarized consent form from the owner).

Applicant(s) acknowledge and agree that I have included all of the required items and understand that missing items may result in delaying the processing of my application.

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IT IS SO AGREED:

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name of Applicant (Print )

## PLANNING APPLICATION FORM -page 2

I, LINH VO am the owner of the property described in this application and hereby authorize  
LINH VO to act on my behalf on matters pertaining to this application.  
Name or applicant or representative

Property Owner's Signature: [Signature] Date: 6/22/18

Note: If more than one owner, a separate page must be attached listing the names and addresses of all persons (if a corporation, list officers, and principals) having interest in the property ownership.

ARCHITECT Name: \_\_\_\_\_ Telephone No.: \_\_\_\_\_  
Address: \_\_\_\_\_ Fax No.: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Contact Person: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

ENGINEER Name: \_\_\_\_\_ Telephone No.: \_\_\_\_\_  
Address: \_\_\_\_\_ Fax No.: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Contact Person: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

Processing of this application will not begin unless this application is complete and all signatures are provided: I, the undersigned as project Applicant or Representative of the project Applicant, hereby authorize the City of Truth or Consequences to review the submitted plans and specifications for this Application in accordance with the City of Truth or Consequences Municipal Code.

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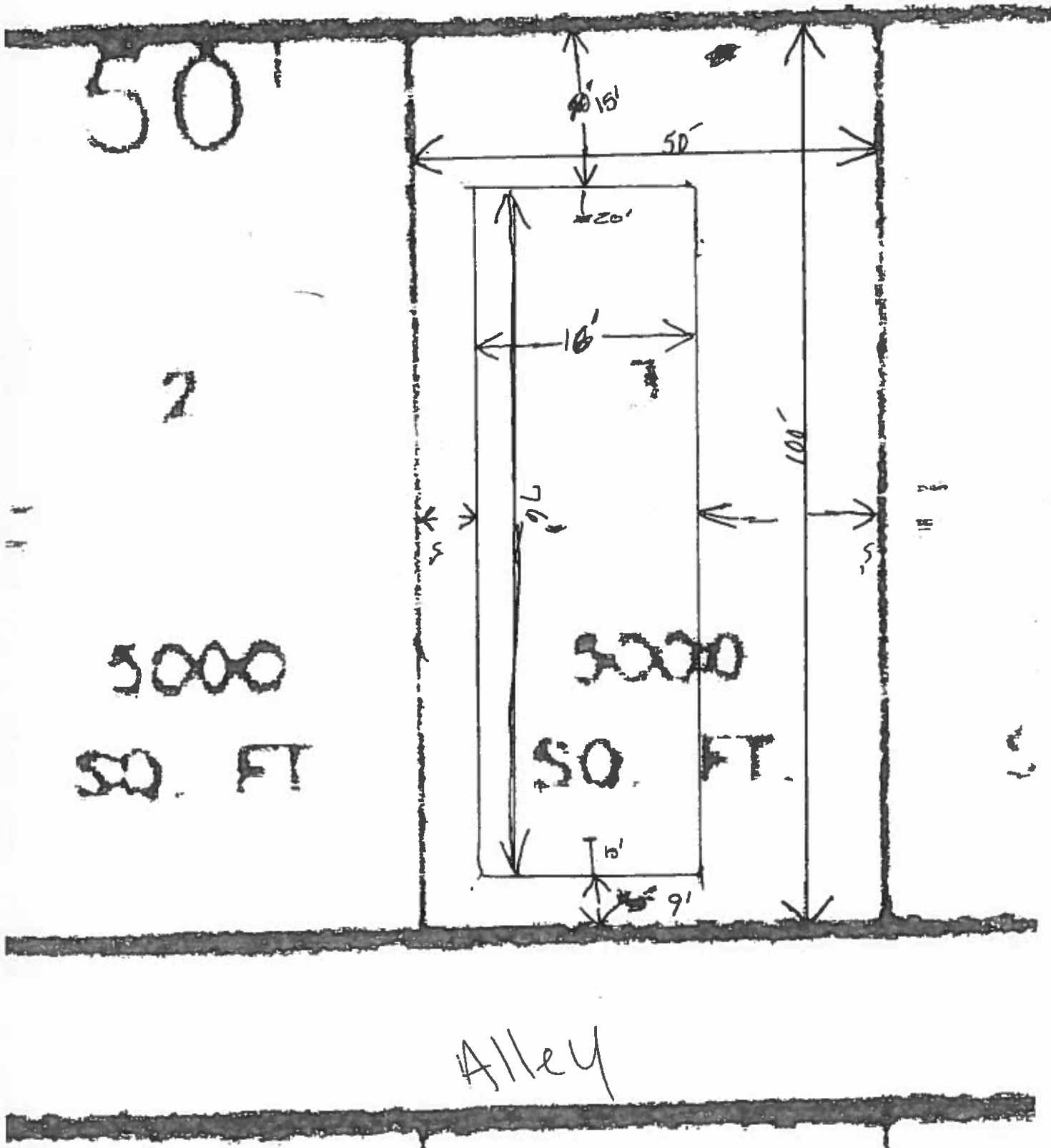
IT IS SO AGREED:

Applicant's Signature \_\_\_\_\_

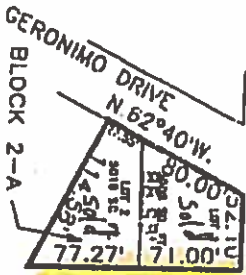
Date \_\_\_\_\_

Name of Applicant (Print ) \_\_\_\_\_

Bosque Drive 1005



Memoirs 3rd  
Sub Plot  
Block 3-A  
Lot 3



## VICTORIO WAY

**S.89°53'W.**



**HOLDEN D?**

BOSQUE

# Drive

N.00°07'W.

2034 BLOCK  
270201E  
BOWMAN PROPERTY

B/E 2-A ALLEY

**MESCALERO DRIVE**

S.89°53'W.

COCHISE WAY

## CERTIFICATION

**J. ELSON GLOFFIN**, a Registered Land Surveyor in the State of New Mexico, hereby certifies that this plot was personal from Field notes taken by me or under my direct supervision and is true and correct to the best of my knowledge and belief. This plot can survey conform to the Minimum Standards set forth by the New Mexico Board For Professional Engineers and

REPLAT OF MI

**LOFTUS & CO. LAND S**

311 E. 37d. 505  
TRUTH OR CONSEQUENCE

43 2079





H.4

**CITY OF TRUTH OR CONSEQUENCES  
COMMISSION ACTION FORM**

**ITEM:**

Special Use Permit for live/work art café at 422 N. Broadway

**BACKGROUND:**

Ingo Hoepfner is a recent resident to T or C and is hoping to open an art gallery & café space on Broadway. Living units along Broadway, Main, and Date Streets require a special use permit for approval.

**STAFF RECOMMENDATION:**

Approve the Special Use Permit

**SUPPORT INFORMATION:**

Special Use Permit application, Planned signage and shop layout, and letter from the applicant



BUILDING/PLANNING DEPARTMENT  
Voice - (575) 894-6673 x 110 Fax - (575) 894-0363  
E-mail: [Rtravis@torcnm.org](mailto:Rtravis@torcnm.org)  
505 Sims Street - Truth or Consequences, NM 87901

(Staff Use Only)  
Case No

Related Case(s)

## PLANNING APPLICATION FORM

The completeness of this application, which includes accompanying plans, shall be subject to the review of the Building/Planning Department. This application is used for a variety of application processes and not all items may apply to your project. If you feel a requirement is not applicable to your project, write "N/A." If you have any questions while completing this application please ask a member of the Planning Department for assistance. Incomplete applications will not be accepted (or the process may be delayed.) (PLEASE PRINT OR TYPE)

### CHECK APPLICATION TYPE(S) REQUESTED:

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Master Plan (\$100 + \$200/lot)               | <input type="checkbox"/> Annexation (\$100 or \$10/ac. Max. \$250) | <input checked="" type="checkbox"/> CUP/SUP (\$25)                  |
| <input type="checkbox"/> Master Plan Amendment (\$200)                 | <input type="checkbox"/> Appeal (\$50)                             | <input type="checkbox"/> Prelim. Plat or Replat (\$100 + \$200/lot) |
| <input type="checkbox"/> Development Agreement (\$1,000)               | <input type="checkbox"/> Variance (\$25)                           | <input type="checkbox"/> Final Plat (\$50)                          |
| <input type="checkbox"/> Change of Zone (\$100 or \$10/ac. Max. \$250) | <input type="checkbox"/> Zone Ordinance Amendment (\$250)          | <input type="checkbox"/> Summary Plat (\$50)                        |
|  |  | <input type="checkbox"/> Plat Amendment (\$50)                      |

### PROJECT SUMMARY:

Project/Business Name (if any):

Ingo's Art Cafe

Project Description (add extra page(s) if needed):

Ingo's Art Cafe will be a coffee shop, set in a living room environment. I want to build a 14x16 ft room in the back as my living quarters. A restroom is already in place. In addition I would like to build a small room for my shower, next to it a room for a 3 tier sink, and a hand wash sink.

Property Address/Location:

Assessor's Parcel Number(s):

Total Gross Lot Area:

Total Net Lot Area:

Existing Master Plan/Comprehensive Plan Designation:

Existing Zoning Designation:

Proposed Master Plan Designation (if applicable):

Proposed Zoning Designation:

Existing Uses and/or Structures on Site:

Surrounding Uses:

North:

South:

East:

West:

APPLICANT/ REPRESENTATIVE Name:		REPRESENTATIVE(S):	
Telephone No.:		Telephone No.:	
Address: <u>422 N Broadway St.</u>		Fax No.:	
City: <u>Truth or Consequences</u>		State: <u>New Mexico</u>	
Contact Person: <u>Ingo Hoepfner</u>		Zip Code: <u>87901</u>	
E-mail Address: <u>Ingo89310@gmail.com</u>			
I certify under penalty of perjury that all the application information is true and correct:			
Applicant's Signature: <u>[Signature]</u>		Date: <u>June 11, 2019</u>	
PROPERTY OWNER/ AGENT Name:		Telephone No.:	
Address: <u>422</u>		Fax No.:	
City: <u>Truth or Consequences</u>		State: <u>New Mexico</u>	
Contact Person: <u>Sid</u>		Zip Code: <u>87901</u>	
E-mail Address: <u>seaprop@torcnm.org</u>			
The City will provide the applicant with hearing notices and staff reports unless another party is identified.			
Date/Time Received:		Receipt No(s):	
Received By:		Amount Received: \$ <u>25.00</u>	
		<u>103744</u>	

## PLANNING APPLICATION FORM -page 2

I, Sidney S. Bryan am the owner of the property described in this application and hereby authorize

Print Name

Ingo Hoepfner to act on my behalf on matters pertaining to this application.

Name of applicant or representative

Property Owner's Signature: Sidney S. Bryan Date: 6/11/18

Note: If more than one owner, a separate page must be attached listing the names and addresses of all persons (if a corporation, list officers, and principals) having interest in the property ownership.

ARCHITECT Name: \_\_\_\_\_ Telephone No.: \_\_\_\_\_

Address: \_\_\_\_\_ Fax No.: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Contact Person: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

ENGINEER Name: \_\_\_\_\_ Telephone No.: \_\_\_\_\_

Address: \_\_\_\_\_ Fax No.: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Contact Person: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

### APPLICANT'S AGREEMENT:

Processing of this application will not begin unless this application is complete and all signatures are provided: I, the undersigned as project Applicant or Representative of the project Applicant, hereby authorize the City of Truth or Consequences to review the submitted plans and specifications for this Application in accordance with the City of Truth or Consequences Municipal Code.

Applicant(s) acknowledge and agree that by filing this application City staff may enter upon the subject property and make examinations and surveys, provided that the entries, examinations and surveys do not unreasonably interfere with the use of the land by those persons lawfully entitled to the possession thereof. Applicant(s) certify under penalty of perjury that I am the legal owner(s) (all individual owners must sign as they appear on the deed to the land), Corporate Officer(s) empowered to sign for the corporation, Owner's Legal Agent having power of Attorney (a notarized Power of Attorney document must accompany this application), or the owner's authorized representative (include a notarized consent form from the owner).

Applicant(s) acknowledge and agree that I have included all of the required items and understand that missing items may result in delaying the processing of my application.

Applicants) agree to defend, indemnify and hold harmless the City of Truth or Consequences ("City") and its agents, officers, consultants, independent contractors and employees ("City's Agents") from any and all claims, actions or proceedings against the City or the City's Agents to attack, set aside, void, or annul an approval by the City, or the City's Agents concerning the Project (collectively "Claim"). The City shall promptly notify the Applicant of any Claim and the City shall cooperate fully in the defense. If the City fails to promptly notify the Applicant of any Claim or if the City fails to cooperate fully in the defense, the Applicant shall not thereafter be responsible to defend, indemnify, or hold harmless the City. Nothing in this paragraph shall obligate the City to defend any Claim and the City shall not be required to pay or perform any settlement arising from any such Claim not defended by the City, unless the settlement is approved in writing by the City. Nothing contained in this paragraph shall prohibit the City from independently defending any Claim, and if the City does decide to independently defend a Claim, the City shall bear its own attorney's fees, expenses of litigation and costs for that independent defense. The Applicant may agree to reimburse the City for attorney's fees, expenses of litigation and costs for that independent defense. Should the City decide to independently defend any Claim, the Applicant(s) shall not be required to pay or perform any settlement arising from any such Claim unless the settlement is approved by the Applicant.

IT IS SO AGREED:

[Signature]  
Applicant's Signature

6/11/18  
Date

Ingo Hoepfner  
Name of Applicant (Print)

To Whom It May Concern:

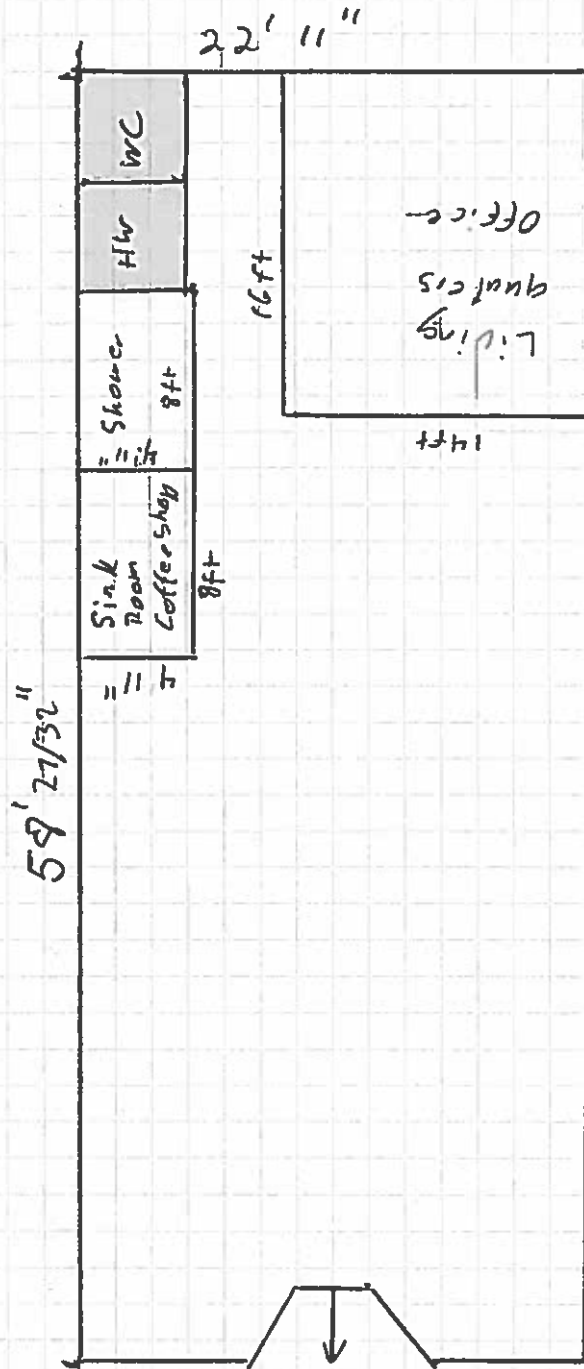
My name is Ingo Hoepfner and I am writing because I have leased the property known as 422 Broadway here in Truth or Consequences. I am seeking a Special Use Permit to use the premises not only for commercial purposes but also to use it as a dwelling.

I am leaving civilian employment with the German air force that was stationed at Alamogordo. A native of Germany I became an American citizen while here and plan to spend the next chapter of my life in Truth or Consequences. As a civilian employee and American citizen there is no type of early retirement for which I qualify. After looking at various communities in NM I have decided to relocate to Truth or Consequences. To that end I have entered a lease agreement for the property that is 422 Broadway and that was most recently January's Gift Shop. I plan to open an Art Cafe on the premises.

I am seeking a Special Use permit to also use it as my dwelling as I will be using my savings to get the business up and running and so I will not have to commute back and forth while I am preparing to open. My current plan is to move my household from Alamogordo to TorC while I prepare to open and then to live on the premises as I begin to earn a living from the business. It is for the sake of convenience and to save money as the operating costs of any new business are high plus I need to plan for the unexpected. As I am using my savings it is not feasible for me to rent a dwelling in addition to the storefront. The permit would ease the burden in all ways while allowing me to become familiar with my new hometown.

I do not envision this as a permanent solution and after my business is turning a profit I do plan upon making other living arrangements for myself.

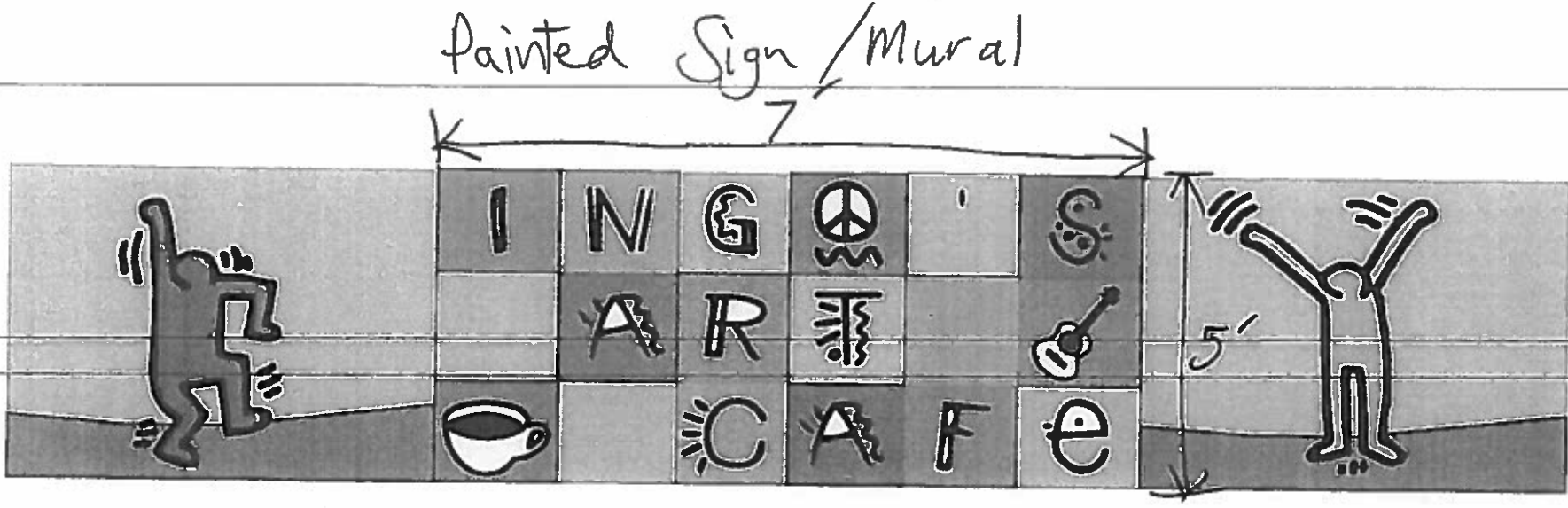
I have been in this country and New Mexico for going on over 20 years. Recently I told a friend that moving to TorC and opening the Art Cafe seems as if it is as major a decision as my decision to move to the US or to become a citizen. It is but I am excited by my new adventure and as I have lived in NM for so long now I am acquainted with small town life and I particularly like the feel of TorC, the eclectic mix of people and the perspective of the other small business owners I have met many of whom have already welcomed me and look forward to my opening. Like myself they see TorC as a place where locals can be themselves and where downtown TorC can give tourists a taste of authentic small town New Mexican life and with it New Mexico's beautiful scenery and New Mexican made goods as well as New Mexican hospitality, the same hospitality and vitality that made me fall in love with New Mexico and want to put down roots here, in Truth or Consequences.



Ingo's Art Café

Ingo Hoepfner

575 551-4146





**CITY OF TRUTH OR CONSEQUENCES  
COMMISSION ACTION FORM**

**ITEM:**

Request from MainStreet Truth or Consequences for the Great Blocks Program.

**BACKGROUND:**

Please see the attached Application for listing on City Commission Agenda.

**STAFF RECOMMENDATION:**

None.

**SUPPORT INFORMATION:**

Agenda Application



CITY OF TRUTH OR CONSEQUENCES

CITY CLERK'S OFFICE

505 SIMS STREET

TRUTH OR CONSEQUENCES, NEW MEXICO 87901

PHONE: (575) 894-6673 EXT#1301 FAX: (575) 894-7767



APPLICATION FOR LISTING ON CITY COMMISSION AGENDA

DATE 8/1/2018

DATE OF MEETING YOU ARE REQUESTING TO BE LISTED UNDER: 8/8/2018

NAME OF APPLICANT/ ORGANIZATION: Main Street TorC

ADDRESS: PO Box 1602

PHONE: 740 6180 E-MAIL: ldemarino@hotmail.com

REQUEST: (ATTACH WRITTEN REQUEST AND/ OR DOCUMENTS IF AVAILABLE)

Requesting City to contribute \$20,000 as matching funds for Great Blocks on Main Street grant if we receive it.

WHAT RESOURCES DO YOU REQUIRE: none

ESTIMATED TIME FOR PRESENTATION: 5 min. SIGNATURE: [Signature]

CITY MANAGER ACTION

APPROVED FOR COMMISSION AGENDA OF: \_\_\_\_\_

DENY - REASON FOR DENIAL: \_\_\_\_\_

IF YOUR REQUEST WAS DENIED AND YOU WISH TO APPEAL, YOU MAY:

☐ appear personally before the City Commission on the day of the meeting and during the "Comments from the Public" ask that the Commission place your item on the next available agenda (usually in 2 weeks); or,

☐ appeal directly to any one of the City Commissioner by contacting them (see reverse side for contact information). Any Commissioner may place your item on the agenda by notifying the City Clerk at least **7 days** prior to the Commission meeting.





CITY OF TRUTH OR CONSEQUENCES  
CITY MANAGER'S OFFICE  
505 SIMS STREET  
TRUTH OR CONSEQUENCES, NEW MEXICO 87901  
PHONE: (575) 894-6673 EXT 320 FAX: (575) 894-0363

I.2

## COMMISSION ACTION FORM

### ITEM:

Discussion/Action: Memorandum of Understanding between Sierra County Regional Dispatch Center.

### BACKGROUND:

During the October 11<sup>th</sup> City Commission meeting, Fire Chief Tooley presented to the City Commission a request to re-locate Sierra County Regional Dispatch Authority to the Fire Department at 301 E. 9<sup>th</sup> Street. See attached minutes. The motion on record was made by Mayor Pro Tem Whitehead and seconded by Commissioner Frankel to authorize the re-location as an option. The SCRDA Board approved the option and proposal to relocate to the Fire Department on 301 E. 9<sup>th</sup>.

On Tuesday, July 31<sup>st</sup>, Mickey Howard, SCRDA Executive Director, emailed the SCRDA Board the proposed draft and stated in her email if there were any questions to "let her know and she would direct them to the proper person." Shortly after receiving the email, I replied to everyone letting them know that the MOU should be between the City and SCRDA since the City is the owner of the property.

Upon reviewing the proposed final draft, I submitted a revised MOU with the following changes:

#### Duration

*This MOU shall become effective upon signature by the authorized officials identified below and will remain in effect until modified or terminated as provided herein. The parties agree that SCRDA may lease the property for a minimum of ten years, and after the expiration of ten years, the parties may renew the lease in ten-year increments, or may renegotiate the terms and conditions of this MOU. In the event that the City TCVFD seeks to terminate this MOU prior to the expiration of a ten-year period, the City TCVFD agrees to provide six months' notice, and agrees to reimburse SCRDA on a pro rata basis for any improvements made by SCRDA to the building at 310 East 9th Street, Truth or Consequences, NM.*

- **Justification for change:** The City Commission is waiving any right under this paragraph to terminate the MOU since the only party to do so is the TCVFD.



**CITY OF TRUTH OR CONSEQUENCES  
CITY MANAGER'S OFFICE  
505 SIMS STREET  
TRUTH OR CONSEQUENCES, NEW MEXICO 87901  
PHONE: (575) 894-6673 EXT 320    FAX: (575) 894-0363**

**Liability and Insurance**

*Neither party shall be responsible for liability incurred as a result of any other party's acts or omissions in connection with this MOU. The SCRDA and the CityTCVFD shall, at all times during the term of this MOU, each have and keep in force liability insurance in the amounts as set forth in the New Mexico Tort Claims Act, NMSA 1978, Section 41-4-1 et seq. The SCRDA and the CityTCVFD agree to assume all risk in the performance of their respective actions taken hereunder and their respective activities in connection herewith and, if found liable, shall be solely responsible and answerable in damages for any and all accidents, deaths, bodily or personal injuries to person(s), property(ies) or damages of any nature whatsoever. Nothing contained in this MOU shall be construed or interpreted as a waiver of or exception to any privilege, immunity, protection or right granted to any party hereto under the New Mexico Tort Claims Act, which shall remain in full force and effect as to all parties to this MOU notwithstanding any provision hereof.*

- **Justification for change:** Under the Liability and Insurance section of the MOU, the TCVFD is assuming all liability and insurance under this agreement. However, it is my understanding that the City through the New Mexico Self Insurance Fund insures all city property including the Fire Department. If the TCVFD has separate insurance, a copy of the policy should be provided to the City and the City should be named in the policy.

**SUPPORT INFORMATION:**

- Original and Revised MOU.

Name of Drafter: Juan A. Fuentes	Department: City Manager's Office	Meeting: 8/08/18
E-mail: <a href="mailto:jafuentes@lorcnm.org">jafuentes@lorcnm.org</a>	Phone: 575-894-6673 Ext. 320	

# TRUTH OR CONSEQUENCES **FIRE** DEPARTMENT

July 31, 2018

As we look to the future of the City of Truth or Consequences and the Fire Department. The Fire Department will be part of the MOU to maintain the integrity of the Fire Emergency Complex located at 310 East 9th Street. The Fire Department must maintain the requirements of the New Mexico State Fire Marshal's Office (**Title 10, Chapter 25, Part 10**) and ISO's (**Fire Suppression Rating Schedule**). We do not want to allow SCRDA to interfere and creep into the Fire Department operations and jeopardize our ability to respond to fires, meet the requirements of ISO, or sacrifice our funding from the State Fire Marshal's Office as a main station. With many requirements that must be maintained in order for the communities of Truth or Consequences and Village of Williamsburg to keep its ISO Class 2 rating. Below list a few important requirements that must be maintained by the Truth or Consequences Fire Department.

The status of "Main Station" from the NM State Fire Marshal's Office to continue to receive fire funds.

**10-25-10.7**

*Q. main station means a structure owned or leased by the local government that provides adequate protection for all apparatus designated to respond from the structure; as a minimum, the structure should contain an area dedicated for administration, classrooms or a training area, and restrooms; the structure shall house at least one apparatus that meets the criteria for an initial attack or pumper apparatus; the structure shall serve as the command and control station for either all or a designated portion of the department's response area; each fire department shall have at least one main station; if the fire department has more than one main station, there shall be a minimum of three fire companies under the direct control of the senior-ranking officer assigned to each main station; the companies shall be housed in the main station or in substations that are under the command of the senior-ranking officer; separate buildings that house only fire service administration and that are not co-located with other stations may also be considered main stations;*

Our ISO Class 2 rating:

- Response to reported structure fires based on the general criteria of NFPA 1001.
- Deployment analysis of companies based on the general criteria of NFPA 1710.
- Maintain our ability to train at the "Chuck Eastburn" 3 story drill tower, and parking lot area based on the general criteria of NFPA 1403, 1410, 1001, 1021, 1521, 1561, 1002, 1451, 1002, 472, and 1620.

The following MOU will be between SCRDA, The City of Truth or Consequences and the Truth or Consequences Volunteer Fire Department.

Paul Tooley,



Fire Chief  
Truth or Consequences Fire Department  
(575) 740-1640

**VOLUNTEERS**  
BACKBONE OF America

**Sierra County Public Safety Agencies**  
**Memorandum of Understanding**  
**Between**  
**Sierra County Regional Dispatch Center**  
**And the**  
**City of Truth or Consequences**  
**And the**  
**Truth or Consequences Volunteer Fire Department**

This Memorandum of Understanding (MOU) sets forth the terms and understanding between the Sierra County Regional Dispatch Authority (SCRDA) and the City of Truth or Consequences and the Truth or Consequences Volunteer Fire Department (TCVFD) to allow SCRDA to operate out of the TCVFD (North Fire Station) at 310 East 9<sup>th</sup> Street, Truth or Consequences, New Mexico as a 24 hour, 7 days a week, 365 days a year Public Service Answering Point (PSAP).

**Background**

The Sierra County Regional Dispatch Authority is currently operating out of the old Sierra County Administration Building at 100 North Date Street in Truth or Consequences, New Mexico. The original building was constructed of adobe in 1923. SCRDA has run out of room at its current location and the building is in dire need of many building and equipment upgrades.

**Purpose**

To allow SCRDA to operate its PSAP from the Truth or Consequences Volunteer Fire Department at 310 East 9<sup>th</sup> Street in Truth or Consequences, New Mexico. SCRDA will occupy the Radio Room, Dispatch Room and Pantry and will share the Kitchen, Restrooms and designated Parking Lot Area with the TCVFD.

**Remodeling**

In lieu of paying rent, the parties agree that SCRDA can remodel the building at 310 East 9<sup>th</sup> Street, Truth or Consequences, NM as is necessary to meet SCRDA's needs. SCRDA agrees to be responsible for the costs of remodeling and or addition to the TCVFD building in order to operate the PSAP at 310 East 9<sup>th</sup> Street, Truth or Consequences, New Mexico. SCRDA will provide the City of Truth or Consequences with plans for any remodeling, and the remodeling will be subject to the City's approval, which will not be unreasonably withheld.

**Disposition of Property**

Upon dissolution of this MOU, any non-fixed property acquired under this MOU shall be returned to the parties.

### **Cost**

SCRDA agrees to pay all utilities at 310 East 9<sup>th</sup> Street, Truth or Consequences, New Mexico. As noted herein, because SCRDA intends to bear considerable expense in the remodeling of the building at 310 East 9<sup>th</sup> Street, no other cost or rent will be charged to SCRDA. Except as otherwise provided herein, each party shall bear its own costs and expenses incurred in fulfilling its responsibilities under this MOU, including costs for personnel, materials, and equipment, without contribution or right of contribution from any other party.

### **Duration**

This MOU shall become effective upon signature by the authorized officials identified below and will remain in effect until modified or terminated as provided herein. The parties agree that SCRDA may lease the property for a minimum of ten years, and after the expiration of ten years, the parties may renew the lease in ten-year increments, or may renegotiate the terms and conditions of this MOU. In the event that TCVFD seeks to terminate this MOU prior to the expiration of a ten-year period, TCVFD agrees to provide six months' notice, and agrees to reimburse SCRDA on a pro rata basis for any improvements made by SCRDA to the building at 310 East 9<sup>th</sup> Street, Truth or Consequences, NM.

Notice shall be sent as follows:

### **Contact Information**

Sierra County Regional Dispatch Authority  
Mickey Atwell  
Director  
100 North Date Street, Truth or Consequences, NM 87901  
575-740-5182  
[Scrda911director@outlook.com](mailto:Scrda911director@outlook.com)

Truth or Consequences Volunteer Fire Department  
Paul Tooley  
Fire Chief  
505 Sims Street, Truth or Consequences, NM 87901  
575-740-1640  
[chief@torcfire.com](mailto:chief@torcfire.com)

### **Amendments**

This MOU shall not be altered, modified, or amended except by instrument in writing executed by both parties.

**Liability and Insurance**

Neither party shall be responsible for liability incurred as a result of any other party's acts or omissions in connection with this MOU. The SCRDA and TCVFD shall, at all times during the term of this MOU, each have and keep in force liability insurance in the amounts as set forth in the New Mexico Tort Claims Act, NMSA 1978, Section 41-4-1 *et seq.* The SCRDA and TCVFD agree to assume all risk in the performance of their respective actions taken hereunder and their respective activities in connection herewith and, if found liable, shall be solely responsible and answerable in damages for any and all accidents, deaths, bodily or personal injuries to person(s), property(ies) or damages of any nature whatsoever. Nothing contained in this MOU shall be construed or interpreted as a waiver of or exception to any privilege, immunity, protection or right granted to any party hereto under the New Mexico Tort Claims Act, which shall remain in full force and effect as to all parties to this MOU notwithstanding any provision hereof.

**Authority**

The signatories of this MOU, by their signatures below, represent that they have the authority to enter into this MOU and they have complied with applicable laws, rules, and regulations.

**IN WITNESS WHEREOF**, the parties have executed this MOU as of the date of last signature below.

\_\_\_\_\_  
Date: \_\_\_\_\_  
(Signature)  
(Chairmen, SCRDA)

\_\_\_\_\_  
Date: \_\_\_\_\_  
(Signature)  
(Chief, TCVFD)

\_\_\_\_\_  
Date: \_\_\_\_\_  
(Signature)  
(Mayor, City of Truth or Consequences)

**Sierra County Public Safety Agencies**  
**Memorandum of Understanding Between**  
**Sierra County Regional Dispatch Center**  
**And the**  
**City of Truth or Consequences**  
**And the**  
**~~Truth or Consequences Volunteer Fire Department~~**

This Memorandum of Understanding (MOU) sets forth the terms and understanding between the Sierra County Regional Dispatch Authority (SCRDA) and the City of Truth or Consequences ~~and the Truth or Consequences Volunteer Fire Department (TCVFD)~~ to allow SCRDA to operate out of the TCVFD (North Fire Station) at 310 East 9<sup>th</sup> Street, Truth or Consequences, New Mexico as a 24 hour, 7 days a week, 365 days a year Public Service Answering Point (PSAP).

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Notice shall be sent as follows:

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Sierra County Regional Dispatch Authority  
Mickey Atwell  
Director  
100 North Date Street, Truth or Consequences, NM 87901  
575-740-5182  
[Scrda911director@outlook.com](mailto:Scrda911director@outlook.com)

~~City of Truth or Consequences Volunteer Fire Department~~  
~~City Manager~~  
~~Paul Tooley~~  
~~Fire Chief~~  
505 Sims Street, Truth or Consequences, NM 87901  
~~575-894-6673~~  
~~575-740-1640~~  
~~chief@torefire.com~~

### **Amendments**

This MOU shall not be altered, modified, or amended except by instrument in writing executed by both parties.



## Liability and Insurance

Neither party shall be responsible for liability incurred as a result of any other party's acts or omissions in connection with this MOU. The SCRDA and ~~the City TCVFD~~ shall, at all times during the term of this MOU, each have and keep in force liability insurance in the amounts as set forth in the New Mexico Tort Claims Act, NMSA 1978, Section 41-4-1 *et seq.* The SCRDA and ~~the City TCVFD~~ agree to assume all risk in the performance of their respective actions taken hereunder and their respective activities in connection herewith and, if found liable, shall be solely responsible and answerable in damages for any and all accidents, deaths, bodily or personal injuries to person(s), property(ies) or damages of any nature whatsoever. Nothing contained in this MOU shall be construed or interpreted as a waiver of or exception to any privilege, immunity, protection or right granted to any party hereto under the New Mexico Tort Claims Act, which shall remain in full force and effect as to all parties to this MOU notwithstanding any provision hereof.

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**IN WITNESS WHEREOF**, the parties have executed this MOU as of the date of last signature below.

\_\_\_\_\_  
(Signature)  
(Chairman, SCRDA)

Date: \_\_\_\_\_

(Signature) \_\_\_\_\_

(Chief, TCVFD) \_\_\_\_\_

\_\_\_\_\_  
(Signature) \_\_\_\_\_ Date: \_\_\_\_\_  
(Mayor, City of Truth or Consequences)

I.3



## **CITY OF TRUTH OR CONSEQUENCES COMMISSION ACTION FORM**

### **ITEM:**

Selection of a Voting Delegate and Alternate for the 2018 New Mexico Municipal League Annual Conference to be held in Roswell from August th – 18<sup>th</sup>, 2017.

### **BACKGROUND:**

Each year at the New Mexico Municipal League each municipality is requested to select a Voting Delegate and an Alternate for the Business Meeting which is held at the Annual Conference. This person will be responsible for voting on behalf of the municipality on Resolutions that will be municipal policies and all other questions at the Annual Business Meeting.

This year City Manager Fuentes and City Clerk Cantin served on the Policy Committees and City Clerk Cantin has been appointed to the Resolutions Committee which help set the Resolutions that will be voted on.

Last year City Manager Fuentes was the Voting Delegate and City Clerk Cantin was the Alternate. And the responsibilities were reverse two years ago.

### **STAFF RECOMMENDATION:**

Unless there is a Commissioner that plans to attend and would like to be the voting delegate, we recommend appointing City Clerk Cantin to serve as the Voting Delegate and City Manager Fuentes to serve as the Alternate.



**MUNICIPAL CLERKS: PLEASE DISTRIBUTE COPIES TO YOUR  
ENTIRE GOVERNING BODY**

TO: MAYORS/GOVERNING BODY MEMBERS  
FROM: William F. Fulginiti, Executive Director  
SUBJECT: 2018 ANNUAL CONFERENCE VOTING DELEGATES  
DATE: July 13, 2018

The 61<sup>st</sup> Annual Conference of the NM Municipal League will be held August 29<sup>th</sup> through the 31<sup>st</sup> in Roswell.

At the Annual Business Meeting on Thursday, August 30<sup>th</sup>, a President Elect, Vice President, Treasurer and three Directors-at-Large for a 2-Year Term and one Director-at-Large for a 1-Year Term will be elected. Also, the *Annual Statement of Municipal Policy* and *Annual Conference Resolutions* will be adopted.

Each member municipality in good standing that is registered and attending the Annual Conference shall be entitled to one delegate vote in electing officers, deciding municipal policy and voting upon all other questions at the Annual Business Meeting. A municipality in good standing means that at least one-half of the municipality's current League annual dues must have been paid prior to or at the Conference. The vote of the municipality is cast by the Voting Delegate (or in her/his absence, the Alternate) who is selected by the governing body of the municipality.

The Annual Business Meeting will be conducted in accordance with Robert's Rules of Order Revised, and the Annual Business Meeting Rules and Procedures, which shall govern the actions and deliberations of the League membership assembled in convention. Attached for your information are the *Policy Process Outline* and the *Annual Business Meeting Rules and Procedures*.

Please place the selection of a Voting Delegate and Alternate on the agenda of your next official governing body meeting. **The Voting Delegate and Alternate must be persons planning to attend the Conference.** Once they are selected, enter the names and titles of the Voting Delegate and Alternate for your municipality and **return this form to the League Office no later than Wednesday, August 22, 2018.**

This is ***not*** an official registration form for the Annual Conference for either the Voting Delegate or the Alternate. Delegates must register for the Conference on the form provided in the Conference information you have already received.

**Voting Delegates and Alternates must check in with NMML Staff at the Credential's Desk at Conference Registration.**

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Municipality: \_\_\_\_\_

Voting Delegate: \_\_\_\_\_ Title: \_\_\_\_\_

Alternate: \_\_\_\_\_ Title: \_\_\_\_\_

Approved By: \_\_\_\_\_

**RETURN BY AUGUST 22, 2018 to:**

Jackie Portillo, Support Services Coordinator  
NM Municipal League  
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Fax: 505-984-1392