

*Steven Green  
Mayor*

*Sandra Whitehead  
Mayor Pro-Tem*

*Kathy Clark  
Commissioner*



*Rolf Hechler  
Commissioner*

*Paul Baca  
Commissioner*

*Juan A. Fuentes  
City Manager*

*505 Sims St.  
Truth or Consequences, New Mexico 87901  
P: 575-894-6673 ♦ F: 575-894-0363  
[www.torcnm.org](http://www.torcnm.org)*

## REGULAR MEETING

THE REGULAR MEETING OF THE CITY COMMISSION OF THE CITY OF TRUTH OR CONSEQUENCES, NEW MEXICO, IS TO BE HELD IN THE COMMISSION CHAMBERS, 405 W. 3<sup>RD</sup> ST., ON WEDNESDAY, APRIL 11, 2018; TO START AT 9:00 A.M.

### A. CALL TO ORDER

### B. INTRODUCTION

#### 1. ROLL CALL

Hon. Steve Green, Mayor  
Hon. Sandra Whitehead, Mayor Pro-Tem  
Hon. Rolf Hechler, Commissioner  
Hon. Kathy Clark, Commissioner  
Hon. Paul Baca, Commissioner

#### 2. SILENT MEDITATION

#### 3. PLEDGE OF ALLEGIANCE

#### 4. APPROVAL OF AGENDA

### C. COMMENTS FROM THE PUBLIC (3 Minute Rule Applies)

### D. RESPONSE TO PUBLIC COMMENTS

### E. PRESENTATIONS

1. Proclamation declaring Saturday, May 6<sup>th</sup>, 2018 (1<sup>st</sup> day of Fiesta) as Miss Fiesta 2018 Eleanor "Ella" Cano-Linson Day
2. Presentation: Truth or Consequences Animal Shelter. Lt. Erica Baker, T or C Police Department
3. Presentation: Off Road Desert Racing at the Old Motor Cross Track. Drew Garcia, Outlaw Desert Racing Club
4. Presentation: I-25 Business Loop Project. Aaron Chavarria NMDOT District 2 and Andreas Linnan NMDOT South Design Region PDE, NMDOT

F. CONSENT CALENDAR

1. City Commission Regular Minutes, March 14, 2018
2. Accounts Payable, March 2018
3. Approve changing the USDA Street Sweeper Account name to USDA Equipment Grants per USDA funding request
4. Approve the annual Law Enforcement Protection Fund Application
5. Appointment of Bridget Long to the Library Advisory Board

G. UNFINISHED BUSINESS

1. Discussion/Update: Short Term Residential Rentals Update. Renee Cantin, Clerk-Treasurer
2. Discussion/Action: FY 2016-2017 Audit Action Plan. Melissa Torres, Finance Director

H. NEW BUSINESS

1. Discussion/Action: Motor Cross Track improvements. Mark Bleth, Airport Manager
2. Discussion/Action: City of Truth or Consequences Summer Youth Employment Program. Don Armijo, Orrin Hechler, Tracy Johnson, & Melissa Torres
3. Discussion/Action: : Landscape Architectural design for I-25 Business Loop Project. Juan Fuentes, City Manager

I. REPORTS

1. City Manager
2. City Attorney
3. City Commission

J. EXECUTIVE SESSION

1. Sale, Disposal, Acquisition of Real Property (Bank of the Southwest Annex Building; and parking lot across from SJOA) *Pursuant to 10-15-1(H.8)*
2. Threatened or Pending Litigation (City vs. Ashbaugh; City vs. McGeacy) *Pursuant to 10-15-1(H.7)*

K. ACTION ON ITEMS DISCUSSED DURING EXECUTIVE SESSION, if any.

L. ADJOURNMENT

**NEXT CITY COMMISSION MEETING APRIL 25, 2018**



E.1

**CITY OF TRUTH OR CONSEQUENCES  
COMMISSION ACTION FORM**

**ITEM:**

Proclamation declaring Saturday, May 6<sup>th</sup>, 2018 (1<sup>st</sup> day of Fiesta) as Miss Fiesta 2018 Eleanor "Ella" Cano-Linson Day

**BACKGROUND:**

The Miss Fiesta Pageant was held on Saturday, March 31<sup>st</sup>, 2018. It's a long time honored tradition that has taken place in Truth or Consequences for many years. In the beginning it was run by the Women's Club and was recently taken over by the Truth or Consequences Rotary Club.

This year the pageant was honored to have 15 ladies who signed up as contestants. And in talking to one of the Judge's and one of the Emcee's, it was one of the greatest group of Young Ladies ever. They all had more intelligence, poise and grace than you could even imagine.

Today, we would like to honor our 2018 Miss Fiesta, Eleanor Cano-Linson with a proclamation that proclaims Saturday, May 5<sup>th</sup>, 2018 (the first day of Fiesta weekend) as Miss Fiesta Eleanor Cano-Linson Day.

**STAFF RECOMMENDATION:**

None. Presentation Only.

**SUPPORT INFORMATION:**

None.



E2

**CITY OF TRUTH OR CONSEQUENCES  
COMMISSION ACTION FORM**

**ITEM:**

Presentation: Truth or Consequences Animal Shelter

**BACKGROUND:**

Mr. Juan Fuentes requested a presentation be made on the current standings of the animal shelter and what all it entails. The Truth or Consequences Animal Shelter has been completed and is now being prepared for opening. We are currently still organizing and putting things into order so that we can be ready for operation at the end of April 2018.

**STAFF RECOMMENDATION:**

None. Presentation only.

**SUPPORT INFORMATION:**

The Truth or Consequences Animal Shelter

Name of Drafter: Erica Baker	Department: Police	Meeting date: April 11, 2018
Email: ebaker@torcnm.org	Phone: 894-1204 Ext. 422	



# **THE TRUTH OR CONSEQUENCES ANIMAL SHELTER**

April 11, 2018

# **The Truth or Consequences Animal Shelter**

## **The Truth or Consequences ANIMAL SHELTER**

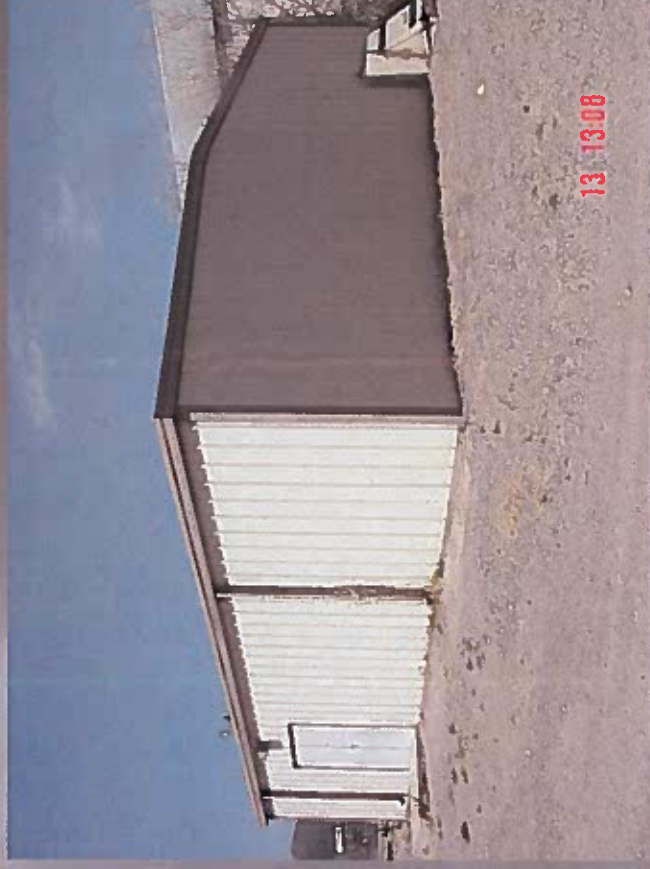
**1101 Cedar st. Bldg. # C**

**HOURS OF OPERATION : Mon - Fri 8 am - 5 pm**

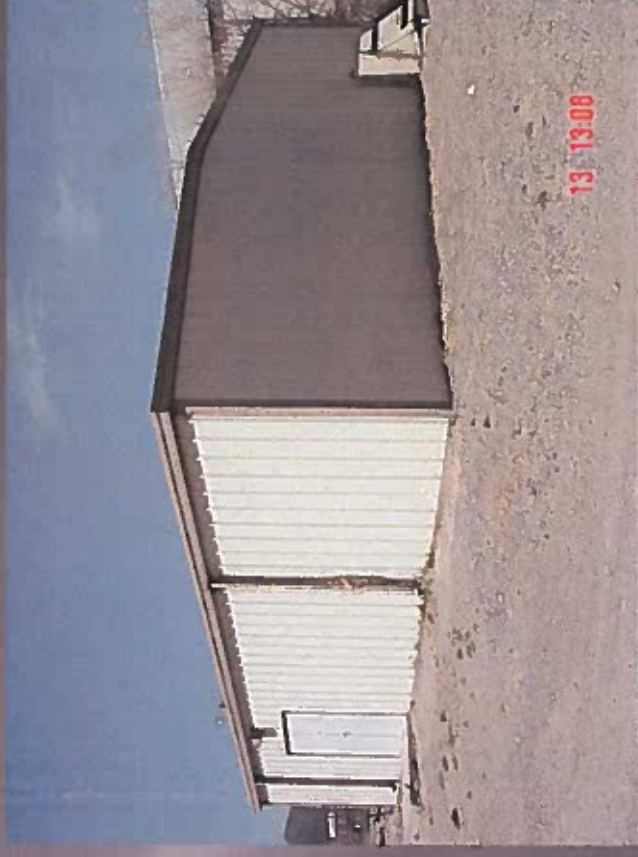
**PHONE : 575-894-4556**

**AFTER HOURS CALL : 575-894-7111**

# Beginning Stages of the Animal Shelter



- ▣ The animal shelter design was built from a metal building that was already originally standing on this property at 1101 Cedar St.





# The Animal Shelter Prior to Remodel



# Items purchased for the Animal Shelter

☐ The following items were purchased for the animal shelter:

1. 4 - 18" w x 18" h Modular Kennels
2. 22 - 24" w x 30" h Modular Kennels
3. 13 - 48" w x 30" h Single Door Kennels
4. 1 - 48" w x 30" h Modular Double Door Kennel
5. 1 - 24" x 18" Weigh Scale
6. 1 - Chest Freezer 14.8 cu Ft. (Kenmore model 253)
7. 1 - Refrigerator (Kenmore - Model 106
8. 1 - Industrial Washer
9. 1 - Industrial Steam Dryer

☐ Total Cost for these items: \$10,000.00

# The Newly Remodeled Animal Shelter

- ▣ The new animal shelter was completed in March 2018. The new animal shelter is state of the art and includes:
- ▣ Self Cleaning Drainage system
- ▣ Kennels which have outdoor runs connected to them
- ▣ Each kennel and room has their own ventilation system as well.
- ▣ An intake room made especially for the Animal Control Officers who bring in running at large animals
- ▣ Continued ->

# The Newly Remodeled Animal Shelter

- ▣ A vaccine table where the Animal Shelter Manager can give vaccinations.
- ▣ A puppy room
- ▣ A feline room
- ▣ Quarantine kennels
- ▣ A front lobby for the public.



# Kennels

- ▣ All Kennels are furnished with the following:
  1. Blankets
  2. Bowls
  3. Toys
  4. Litter boxes for feline kennels
  5. Puppy pads (for puppy kennels)

# Care of Animals

- ▣ The care of the animals is our #1 priority!
- ▣ All puppies will get outside play time and walk time
- ▣ Adult dogs will get walk time as well
- ▣ The cats will also get one on one time as much as possible
- ▣ Adoption is one of our top priorities as well

# The Truth or Consequences Animal Shelter

- ▣ We are preparing for the grand opening and getting all kennels set up for the animals.
- ▣ We will be able to microchip animals, along with being able to read microchipped animals that get brought into the animal shelter
- ▣ We have Shelterpro software that links us with other animal facilities nation wide.

# Kennels





# Kennels



# Kennels





# Office and Lobby



# The Truth or Consequences Animal Shelter







E3.

**CITY OF TRUTH OR CONSEQUENCES  
COMMISSION ACTION FORM**

**ITEM:**

Presentation: Off Road Desert Racing at the Old Motor Cross Track.

**BACKGROUND:**

Drew Garcia, Outlaw Desert Racing Club will make the presentation. And action item will be included under New Business of this agenda.

**SUPPORT INFORMATION:**

None.



E.4

**CITY OF TRUTH OR CONSEQUENCES  
COMMISSION ACTION FORM**

**ITEM: PRESENTATION:**

I-25 Business Loop Project

**BACKGROUND:**

Presentation will show location of project and discuss the opportunity for the City of Truth or Consequences to have input on landscaping design in specified areas of the project.

**SUPPORT INFORMATION:**

- I-25 Business Loop 30% Road Design Layout

Name of Presenter: NMDOT	T or C Department Oversight: Community Development	Meeting date 04-11-2018
	Phone: 575-894-6673 ext. 353	T or C Department Contact: Traci Burnette





F.1

**CITY OF TRUTH OR CONSEQUENCES**  
COMMISSION ACTION FORM

**ITEM:**

Approve the minutes of the City Commission Regular Meeting for March 14, 2018.

**BACKGROUND:**

None.

**STAFF RECOMMENDATION:**

Approve the minutes.

Submitted by: Renee Cantin, City Clerk-Treasurer

Meeting date: 04/11/2018

**CITY COMMISSION MEETING MINUTES  
CITY OF TRUTH OR CONSEQUENCES, NEW MEXICO  
CITY COMMISSION CHAMBERS, 405 W. 3<sup>RD</sup> St.  
WEDNESDAY, MARCH 14, 2018**

**A. CALL TO ORDER**

The meeting was called to order by Mayor Steve Green at 9:00 a.m., who presided and Renee Cantin, City Clerk-Treasurer, acted as Secretary of the meeting.

**OPENING CEREMONIES**

**ADMINISTRATION OF THE OATH OF OFFICE BY THE HONORABLE MUNICIPAL JUDGE BEATRICE SANDERS**

Position I     City Commissioner – Sandra Whitehead

Position III   City Commissioner - Paul Baca

Judge Sanders administered the Oath of Office for Position 1 City Commissioner, Sandra Whitehead and for Position III City Commissioner, Paul Baca

**B. INTRODUCTION**

**1. ROLL CALL**

Upon calling the roll, the following Commissioners were reported present.

Hon. Steve Green, Commissioner  
Hon. Sandra Whitehead, Commissioner  
Hon. Kathy Clark, Commissioner  
Hon. Rolf Hechler, Commissioner  
Hon. Paul Baca, Commissioner

Also Present:    Juan Fuentes, City Manager  
                      Renee Cantin, City Clerk-Treasurer

There being a quorum present, the Commission proceeded with the business at hand.

**2. SILENT MEDITATION**

Mayor Green called for seventeen seconds of Silent Meditation and asked us to keep our students and teachers who lost their lives in Parkland, Florida in our thoughts and prayers and all over our country.

**3. PLEDGE OF ALLEGIANCE**

Mayor Green called for Commissioner Baca to lead the Pledge of Allegiance.

#### **4. APPROVAL OF AGENDA**

Mayor Green asked to delete I.7 Appointment of the MainStreet Board Member from the agenda because the state does not allow an Elected Official on the MainStreet Executive Board. And to move H.1 for the transit district to be discussed after E.

**Commissioner Hechler moved to approve the agenda as amended. Mayor Pro-Tem Whitehead seconded the motion.**

Commissioner Clark asked why we were removing just the Mainstreet board appointment and not the others. Mayor Green responded that MainStreet is controlled by the Economic Development Department and they have had a problem with Elected Officials serving on that board because they felt it would be a double voice so they decided not to allow them to serve on that board. He finished out his term and the only reason he was on there as a board member was because it expired in two months. Commissioner Clark asked if that would not be the same for the tourism board? But it is not, unless the state mandates it.

**Motion carried unanimously.**

#### **5. CANVASS OF ELECTION RETURNS**

City Clerk Cantin reported the Regular Election was held on March 6<sup>th</sup>. The canvass of the election was held on Thursday, March 8<sup>th</sup> with Judge Matthew Reynolds who served on the Canvassing Board with her and Deputy Clerk Angela Torres assisted. The canvass is required to be a part of the official minutes so we put it on the agenda do include it. The results confirmed the following were elected as Commissioners: Position I (4 year term) – Sandra Whitehead; and Position III (4 year term) – Paul Baca.

There is no action required on this, it will be made an official part of the minutes. She would like to officially thank her staff and all of those who worked so hard to help us get through another successful election.

#### **6. REORGANIZATION: SELECTION OF A MAYOR & MAYOR PRO-TEM**

City Clerk Cantin announced that According to the State Statute Listed below, At the first meeting of the new commission after each election, or as soon thereafter as practical, the commissioners shall select one of their Members as Mayor to act for two years, or until a successor is selected and qualified. Related to appointing the Mayor Pro-Tem it further states; During the Mayors absence or disability, his duties shall be performed by another member of the commission, appointed by a majority of the commission and designated as Mayor Pro Tem.

Staff recommends to make nomination(s) for a member to serve as Mayor, then call for a vote in the order they were nominated. And then, make nomination(s) for a member to serve as Mayor Pro-Tem, and call for a vote in the order they were nominated.

Commissioner Clark nominated Steve Green as Mayor. Commissioner Hechler seconded the nomination.

Seeing none, Mayor Green closed the nominations and called for a vote, on the nomination of Steve Green. The vote carried with a vote of 4-1-0. Mayor Pro-Tem Whitehead voted nay.

Mayor Green asked to take this one moment to say, it's truly an honor and when he was growing up his Father taught him that he's only as good as his last cup of coffee. So he will do his best to serve every citizen and every member and staff of this community.

Commissioner Hechler nominated Sandra Whitehead to continue in the position of Mayor Pro-Tem. Mayor Green seconded the nomination. With no additional nominations, he called for a vote. Vote carried unanimously.

Mayor Pro-Tem Whitehead thanked them for that vote of confidence and she will also serve the community and hopes they will all trust in her.

### **C. COMMENTS FROM THE PUBLIC (3 Minute Rule Applies)**

Mayor Green called for Public Comment, noting those wishing to comment would get three minutes, may only approach the podium once, and any material for the Commission was to be left in the black box by the podium.

Randy Ashbaugh, Poplar St. addressed the Commission related to:

- 1) Congratulated Paul. He's known Paul almost all of his life and worked with his Dad. He's also know Sandy, he can't remember how long and congratulated her on her victory. He only has a couple of things to say, "Common Sense and no favoritism". All of around downtown needs to be looked at and especially the Golf Course. Need to get back on water, sewer, roads. We need a strong Police Department and a good Code Enforcement. He hates to see Robbie go, he was a great employee. We need to get our Winter Visitor's to come back. We aren't getting them like we used to because we are not catering to them. We need to make an all-out attack on repairing our Golf Course. The land values in Elephant Butte have gone through the floor because of their Golf Course. And there is not a single housing unit going in here in Truth or Consequences. We need to get all of the assets in the county which are many including: promoting our lake, hunting, fishing, the water. Stop bad decisions and money waste.
- 2) Thanked the Commission for the poor economic development so he had to look for work outside, and thank you for the two very lucrative jobs he got in Las Cruces.

Audon Trujillo, 503 W. Third St. addressed the Commission related to:

- 1) Thank you and congratulations to you two for being on board. Audit report for the city. We have had the same findings year after year. He doesn't think the Commission is spending enough time going over with city staff what's going to be done so the finding don't reoccur. Why don't you have a Special Meeting to discuss the findings?

2) There's a large leak on Veater st. with the sewer. He wants to know what the city is going to do to remediate that? He understands it was the contractor's fault. He hopes one of them will report on that today. Planner position, he has a Master's in Planning. He's concerned about one issue regarding that position. You don't have a legally established Department of Community Development and they have to be first deemed as needed by the City Commission. What does the ordinance say about how the department is established? Just go back over your bases and establish it. You all just have to say it's needed and think about what positions you want to have and fill those positions. He loves what Randy was saying about what needs to be done. We need to have another priority session to let citizens say what need to be done. He thanked them for allowing him to speak.

Ron Fenn, addressed the Commission related to:

- 1) He only has three minutes, so he won't be doing the niceties that he would have done if he was sitting in one of their seats. The points he was going to raise, still need to be raised.
- 2) First is the replacement of Mr. Fuentes needs to be seriously looked at. There are members of this board who have agreed with him and its time it's taken care of.
- 3) Since you have been sworn in to represent the people you have to listen to what they have to say. In that regard, meetings must be returned to the evenings where working people and others who are interested can come and give her input. It makes no sense for city employees to sit here while people who are out and working and paying taxes cannot come to attend meeting. The City is the business of the people, not of the Commission. If you don't get the consensus of the people, then you know what happens because of the Police Department debacle. Please take this under consideration very seriously.
- 4) Just got some interesting appraisals on the Lee Belle Johnson Center and the chamber building showing we are foregoing \$21,000 a year in rent on those facilities. And no one has showed \$.10 of income from getting free rents. Which he believes is in our state constitution which you all swore to uphold.

Stanley Rickert, Carrie St. addressed the Commission related to:

- 1) Zoning enforcement. State Statutes have to have more input into this city. It's not being followed. The ordinance rules whether adopting shall be filed in the office of the Municipal or County Clerk and should be offered for inspection when requested. He has a problem with his neighbor who has not been dealt with. It's a commercial business he's running and he doesn't have permits for either. He has a license, but it has not been advised by Planning & Zoning. It says you are to prevent any illegal conduct, act, or use of such premises. Why is this allowed to go on, it has not been dealt with and for four years he has done this. There's more traffic and more nuisance and he would like to know what's going on and what's going to be done. It's getting way out of hand and something needs to be done. He thanked them for their time and congratulated Paul.

Sharon Eastvold, 1301 N. Silver addressed the Commission related to:

- 1) Thanked them for passing the criminal trespass ordinance last month. It's very crucial to what they would like to do. As they continue to gain support of the Conservancy, they



are always fearful of what they might find when they tour supporters. One of the major points of access is the 15 acres of the property. Last month the Police collected needles, the power poles are covered with graffiti, they learned gangs recover stolen cars there, and they have witnessed other criminal activity from this access point. Her Husband and her have suggested to the Joint Powers Chair that we establish a working group for a solution regarding this 15 acres. They have also offered to take JPC Members on walking tours so they can see the damage themselves. When the members of the JPC are appointed, please keep them in mind for the conservancy as they move forward.

Ike Eastvold addressed the Commission related to:

- 1) He thanked them for letting them participate in this public forum and we have a very good open government and intelligent statements from the public coming to you.
- 2) They have been trying to work with the adjacent property owners and getting good boundaries that are defensible for the conservancy. One owner is even going to donate some property. He explained some of the progress that has been made. They have been noticing the No Trespassing signs. They continue to be fearful of taking people there because they cannot guarantee their safety. They have met belligerent individuals and others committing illegal acts. They have been working with the Police Department and specifically Officer Peru who is a gem. They feel we have a good Police Department to work with and can count on. But they can't be out there 24/7 and they can't either. So we need to close off the access points that allow criminal access. The easy one is Smith Avenue access road is the place to cut off the access. They would pay for the gate themselves, they just to get it done. They look forward to working with the appointed members of the JPC to get this trespassing stopped.

Linda DeMarino, MainStreet Truth or Consequences addressed the Commission related to:

- 1) Just finished the retaining wall which is the North wall on the North side of Main St. at Foch St. They worked with the Youth Council and some members to restore it.
- 2) Casino Night which was a great collaboration with MainStreet and the Chambers.
- 2) May 11<sup>th</sup> – 13<sup>th</sup> will be Hot Springs Festival and they are working on that right now.

Kim Audette addressed the Commission related to:

- 1) Item H.1 which is listed as unfinished business but it involves transit services and we finished that so it should be listed as new Business. They aren't offering what we need and their only reason for coming here appears to be that they lost a significant portion of their grant and they want us to make it up for them. The problem is we voted it down 2 to 1. The problem is if they came to us, they should have gotten some information about what we need before they start suggesting that we pay money for it.

Mayor Green wanted to go off script to say he thanked those who took the time to run in this past election. It's important to have those people who want to run. There are three of the Commissioners who stand for re-election in two years. He encourages them to stay involved and engaged. There are city advisory boards they can serve on. He hopes they will continued to be involved and will consider running again in two years.

#### **D. RESPONSE TO PUBLIC COMMENTS**

Commissioner Hechler responded to the recent audit report. He feels they could not be more wrong and he feels this is the best audit report we have received in a long time. There have been issues that have been cleaned up which have been out there for over ten years. Major issues that have been dealt with. And if you have listened to some of the reports that have been given to the Commission over the last few weeks, you would understand things have really been worked out at the Utility Office. He commends the staff and City Manager Fuentes for dealing with those issues and taking the major ones off of the table. He for one commends them for their actions. Also, at the last meeting some unsubstantiated accusations were made regarding City Manager Fuentes. He would hope our Commission would rise to the defense of the City Manager if any future or unsubstantiated allegations are made against him or any of our Commission or city employees. If there is evidence of malfeasance, there are methods and manners to properly handle those situations that don't involve the rumor mill or a person's integrity. Thank you.

Mayor Green wanted to respond to Member Pacourek who is not here, who questioned why we were not having a Town Hall Meeting. The answer is we were waiting for the election results to see who would be seated and that is the reason we didn't have it before the election process. You will see it's further down on the agenda.

#### **E. PRESENTATIONS**

1. Presentation of the Fiscal Year 2016-2017 Audit. Chris Garner, CPA, Pattillo, Brown & Hill, LLP

Mr. Chris Garner presented the highlights from the exit conference for the audit. He included what the Auditor's responsibility is for the audit. They are charged with expressing an opinion. They are not looking at every transaction because if they looked at every transaction it would increase the cost substantially. They make sure the finances are materially correct. They look at Internal Controls in the yellow book audit by testing controls. That requires them to talk about the results of their testing. As far as the result, they gave a modified opinion which is highest level of an opinion and is a Clean Opinion. Because the city spends more than \$750,000 in Federal Grants, they are required to do a single audit. They select grants and review the requirements those have to make sure the city is complying. They are giving an unmodified opinion which is the highest. There was one issue they will report at the end. The next is to see if we have any difficulties when it comes to the audit. This year was smooth the records were submitted in a timely manner that they could understand, so there were no difficulties. He explained the standards of reporting that is used. The receivables and long term assets and liabilities are not to be considered. What that would tell him is they didn't have any regular adjustments, only the adjustments to get it to the accounting records to their system. There were no disagreements to report or discuss. We did have some long term findings that were resolved. We have different levels of findings: Material Weaknesses, Significant Deficiencies, and other matters. Material Weaknesses are the worst that you can have. The merit the attention immediately and need to be dealt with. Significant Deficiencies

are also troublesome but not as problematic. Other Matters are just compliance issues and not as bad. If you look at last year, you had 8 findings and 6 of those findings have been resolved. The first long term one from 2001, was what they call a Material Weakness, which is the worst kind. And with the addition of Mr. Gaylord coming and taking responsibility for the numbers with all of the Governmental Accounting Standards Board (GASB) that sets all of the rules they have to follow. You have to have that expertise internally. This year with Mr. Gaylord you were able to give them all of that information.

The two findings that carried over are only a year old. The most outstanding findings are only a year old and two are being repeated. Two of the travel forms that they pulled were not paying the correct mileage rate for reimbursement. It netted out to \$2.98 overpayment. But because of the State Audit Rule, they have to report them in the financial statement. To be honest, all of the findings are lower level matters. The second finding is related to PERA. They have to look at payroll reports to make sure they are remitting the correct payroll reports to PERA. The one problem they had in all of the payrolls was in July with an overpayment of \$114. All others they looked at were cleaned up. He would expect this finding to go away next year. Next is the cash disbursements, they looked at 40 items and three of those were purchased prior to receiving the purchase order. This is one they see quite often and this is what they call another matter. Next is Payroll Disbursements, they picked 40 items and 30 did not Personnel Action Forms. We are just not documenting the correct rates into the personnel files. Next is the Chief Procurement Officer, there is required testing to become one and the city needs to make sure someone has this in place.

He went on with the next one which is cash receipts. Again, they are looking at samples, they didn't go out and look at every single cash receipt. Three cash receipts they tested had issues, they were the swimming pool, the library, and golf course. The documentation we are getting from those is not always the best. We need to make sure like for the Golf Course we get a cash register so we can show what the collections were. We just had an excel spreadsheet and they were definitely not coming in within the 24 hour timeframe. So we were working on Cash Register for them. The Swimming Pool and Library was the same, we did not receive them within 24 hours and we need to make sure to do that. The last finding relates to the single audit. Looking at whether we are meeting compliance requirements and what are the internal controls over those compliance requirements. One of those that were turned into the USDA did not have the required approval before it was submitted. With that he opened it up for any questions.

Commissioner Hechler stated as he noted this is a very good audit. He appreciates the efforts of the city. His concern is about the accountability of cash receipts. He is hearing the recommendation is that we have cash registers at every department and it has to be done on a daily basis. The other question is the area of Lodger's Tax. Do we have spreadsheets? Do we know how the hotels are submitting? Mr. Garner said they reviewed the amount that the Lodger's reported and made sure that was happening, they did not go out and look at the accuracy of what the Lodging Entities reporting. But they did come up with an agreed upon procedure which is on top of a regular audit.

## CITY COMMISSION MARCH 14, 2018 REGULAR MEETING MINUTES

Commissioner Hechler would hope that the city does go forth and provides those checks and balances on what we are getting. It is our money and we should be getting everything we can. Mr. Garner said that is something that is done regularly throughout the state.

City Manager Fuentes thanked them for identifying things that we need to resolve. He commended staff for their work and they've done an excellent job. One of those things we will be doing is an Accounts Receivable Position. And as we move forward, we need to identify what we need to do. When the state requires higher standards, we do need to provide the right personnel to be able to address these things. He's very optimistic to be moving forward and having this position filled to help us.

Mr. Garner said the audit went so much more smoothly with Mr. Gaylord here. This year we were able to get started right away. You have so many transactions, you will have some findings. He feels they should focus on the old findings and how they originated. Sometimes by the time the audit is approved, there are situations you can't resolve until the next audit. But this year six of the eight were resolved and that's the important part.

City Clerk Cantin wanted to clarify that since the cash receipts problem has been brought to their attention, because they do handle the accounts receivable right now, the Cash Register's or receipts have been purchased and standardized procedures have been completed. They ensure proper receipting within 24 hours from all departments that we receipt money in from daily. So we are very confident this has been taken care of at this point and should not be a finding for next year.

Commissioner Clark asked for us to talk about the accounts receivable and being on a cash basis. She hears there is more work than being accrual. How do we go about it knowing it's not a requirement but it's good to have throughout the year? How do we go about this for the receivables.

Mr. Garner responded just because you don't have to get them recorded in your general ledger, doesn't mean there can't be accounting for them outside the general ledger. That's how they picked the samples they can get. That's what they talked with at the Clerk's Office, for example you may have a Tower that you're receiving rent on a monthly basis and to make sure we are doing that. So they won't record those entries in the system but someone can keep track of that outside of the system and ensure we are properly getting the revenues. He believes they have procedures that are established that keeps track of that. They don't come up with the numbers, at June 30<sup>th</sup> they come up with what the taxes are and add them up. Those can be monitored throughout the year with any system.

Commissioner Clark asked so he is recommending that we keep track of those on a monthly basis. She asked City Manager Fuentes if that is what we are doing?

City Manager Fuentes responded that's correct, the new Accounts Receivable position that will be under the Utility Office, will be working on not only the daily receivables and the contracts, impact fees, and internal audits. At least we know we have someone who

can give us an explanation or research it. So all collections will be processed through the Utility Office.

Mr. Garner said during the audit we did have these discussions.

Mayor Green thanked City Manager Fuentes who heard their comments on cleaning up the books. This has been the concern of the Commission for many years. He thanked Finance Director Torres and her team members for making us look good and thanked them for their efforts.

## **H.1 UNFINISHED BUSINESS**

1. Discussion/Action: Planned expansion of transit service to Sierra County. David Armijo, Executive Director of the South Central Regional Transit District.

Mayor Green introduced Ms. Sharon Thomas, Mayor Pro-Tem for the City of Las Cruces who gave the presentation. She started by saying it is Unfinished Business because they decided to move in a little different direction. She gave a background on the project. There are four Districts in New Mexico and there was State Legislation in 2003 that allowed communities to put together Transit Districts. They have a Mission to strengthen communities and economic development and promote health and safety through safe and efficient regional transportation services. Back in 2014 they had a starter bus service based solely on what had been collected in membership fees and didn't carry on too long. They didn't have an Executive Director and the referendum they held did not pass. By 2016 they had increased funding and they were able to hire an Executive Director and he is very qualified. They started in Dona Ana County with the service, she explained the service area. They have had a number of success and they have a five year plan that was approved by the New Mexico Department of Transportation. They just updated it and it will be going to the board soon. The DOT has done an audit and they were number 10 in their ratings. She announced some of the other ratings. You can see how the system has connected all of the little communities which is very beneficial. They are funded by Membership Fees and that's \$.50 per resident. The fees pay for the District Activities, like Regional Planning and looking for grants; working with all of the entities; connecting with other systems. The services at the moment are in Dona Ana County and they pay \$350,000 a year. There is a provider in Alamogordo they work with who comes from there and they have a few stops. The Federal money currently makes up 60% of the budget and some of that includes funding to come up to Sierra County. That comes from Gas Tax and if they don't apply it, it goes to somebody else. It all goes into the local economy for the drivers, contractors, Executive Director, maintenance workers, and other items. For every \$1 you invest, you get \$3-\$4 in return. She explained other benefits due to the stops they have incorporated in their routes. They have also tried to attract the Millennials who are really big on transportation and have looked into moving to places that offer transportation. Housing also affects the use of transportation and you have a large retiree population also. They rate areas on the transit needs like age, people who don't have cars, and things like that. Both Truth or Consequences and Elephant Butte

## CITY COMMISSION MARCH 14, 2018 REGULAR MEETING MINUTES

score in the critical category. She introduced David Armijo who came with 30 years' experience to talk about the Sierra services. /

Mr. Armijo wanted to talk about where they are and where they are going. The most critical elements is to try to connect the services. If we look at services in Sierra County and Dona Ana County, Sierra County has been waiting a long time to obtain services. They also have membership with the nine members. The fees are used for resources and used to match on the grants. Before they talked about the huge amount of money that has been lost by not participating. Our funds controlled by your RPO and if it doesn't get expended by the state, the Governor determines where it will be spent. If we don't submit, the funds will be spent but just not on your community. They have been working for two years to get a route to Sierra County. It's done on an 80% / 20% match. And give a great opportunity because the cost is shared by Dona Ana county and your share would be about 25%. They are also looking at smaller buses to use. He talked about the stops and routes that they will have to discuss as to whether it would be a regular route or by request. He showed a possible route they are presenting which goes through Williamsburg, Truth or Consequences, and Elephant Butte. Funding would come from a Federal Grant, Membership Fees, and the state. The Veterans Home is asking for support and they have some interest in Hatch and elsewhere. They are also looking at a web app on a smart phone for scheduling. Bus stops will be replaced, he showed how the stop numbers are displayed. They are a little late but moving into the 21<sup>st</sup> Century. They did just shy of 27,000 trips last year alone and those will continue to grow. They are looking at expanding their services over to Organ and to Alamogordo with Z-Trans. And other areas.

Mayor Green thanked them for keeping Sierra County on their radar.

Commissioner Clark remembers this and it seems they kind of missed out on the vote. Would this be within Sierra County to or just back and forth to Las Cruces? She also asked if it would include some medical stops.

Mr. Armijo said yes, they plan to make numerous stops for medical. They hope to work more closely with groups once they get started. The number one call is when will they get service to Hatch, and number two request is Sierra County. He explained some other requests they have had and how they went out of their way to find them a route that would work for them. They hope to connect with Uber and other companies to make it even better.

Mayor Green again thanked them. One of the biggest things they heard about riders was it takes a lot of time to get them down to Las Cruces, then you have to take another to get to your ultimate location. The last bus that people have to take to get back was a 4:00 p.m. leave from Las Cruces, there was a later bus but it terminated in Hatch. That was one of the problems and why he feels they did not get the usage of the service because of the hours of the service. He truly believes there is a need for these services and they will be going into budget hearings soon and when they are able to tie down something they can bring to management with a real cost, they would like to see it.

Mr. Armijo said they can do that for them within the next couple of weeks.

**F. CONSENT CALENDAR**

1. City Commission Regular Minutes, February 14, 2018 (removed)
2. Accounts Payable, February 2018
3. Approval of the Fiscal Year 2016-2017 Audit

**Commissioner Hechler moved to approve Items No. 2 and 3. Commissioner Clark seconded the motion. Motion carried unanimously.**

**ITEMS REMOVED FROM THE CONSENT CALENDAR**

F.1 City Commission Regular Minutes, February 14, 2018

**Commissioner Hechler moved to approve the City Commission Regular Minutes, February 14, 2018. Commissioner Clark seconded the motion. Motion carried by a vote of 4-0-1. Mayor Green abstained because he wasn't present at that meeting.**

**G. ORDINANCES, RESOLUTION, & ZONING**

2. Discussion/Action: Resolution No. 29 17/18 Open Meeting Act. Renee Cantin, Clerk-Treasurer

City Clerk Cantin presented the Open Meetings Act which is known as the "Sunshine Law" generally require that the Public business be conducted in full public view, and that the deliberations of public bodies be open to the public. This Resolution is generally adopted as the first Resolution of each Fiscal Year at the first meeting in July. The resolution is also what is used to change the days and time of the Regular meetings, if the Commission wishes to. She opened it up for any discussion and approval of the Resolution.

Mayor Green asked if there are any questions or concerns. Being none, he knows Commissioner Baca works for the Public School System and asked if he would have any concerns with a day meeting. Commission Baca did not have any concerns.

**Mayor Pro-Tem Whitehead moved to approve Resolution No. 29 17/18 Open Meeting Act. Commissioner Hechler seconded the motion. Roll call vote was taken by the Clerk-Treasurer. Motion carried unanimously.**

**H. UNFINISHED BUSINESS**

2. Discussion/Action: Planned expansion of transit service to Sierra County. David Armijo, Executive Director of the South Central Regional Transit District.

Moved up after presentation.

### **I. NEW BUSINESS**

1. Discussion/Action: Appeal of Resolution No. 24 17/18 for Eugene Kent regarding property at Lot 11, Blk 76 Original Townsite. Robbie Travis, Building Inspector and Susanna Diller, Planner/GIS Tech

Commissioner Clark recused herself and City Attorney Rubin gave an update on the process of this item. He has recommended in the past that the city use the Battershell Procedure. Mayor Green asked if Mr. Kent is in the room, and he was not. Do they proceed with the original action? City Attorney Rubin asked for clarification on whether he was notified of the meeting.

Building Inspector Travis said on his appeal they notified him it would be on the agenda at that time. City Attorney Rubin feels at that point, you can make a motion to confirm the resolution. Building Inspector Travis reported they did go by the property this morning to see if he was out or around so they could remind him to be here but he was not there. City Attorney Rubin responded in that case he feels they can make a motion to confirm the resolution assuming he's been notified.

City Attorney Rubin and Commissioner Clark both have a conflict of interest and they left the room for the discussion.

Mayor Green explained to Commission Baca why they stepped out when they recused themselves so they won't participate in the discussion. He wanted the record to show that on the appeal, Mr. Kent was notified of the appeal and there are no proponent or opponents signed up. And the only two people who signed up are Susanna Diller and Robbie Travis who are staff.

**Commissioner Hechler moved to approve to reaffirm our decision two weeks ago for Mr. Kent to take care of that property and that structure and they will hold that decision. Mayor Green seconded the motion. Motion carried unanimously.**

2. Discussion/Action: City Commission Rules of Procedure. Renee Cantin, Clerk-Treasurer

City Clerk Cantin announced The Open Meetings Act Resolution was discussed and the Rules of Procedure was also included on this Organizational Meeting and was also included in the New Commissioner binder that was provided.

If there were no changes in the date and time of the Regular Meetings the only change they are proposing is Rule No. 18 under Voting. Section A to be amended to read: Unless otherwise provided for by statute, a Roll call vote shall be taken for final adoption of ordinances, resolutions, and to adjourn into Executive Session by the Clerk.



**Mayor Pro-Tem Whitehead moved to approve the revised City Commission Rules of Procedure as presented. Commissioner Clark seconded the motion. Motion carried unanimously.**

3. Discussion/Action: Appointment of Joint Powers Commission (JPC) Board Members. Renee Cantin, City Clerk

Mayor Green gave an overview of this board and the Governing Board for the Hospital. At this time Mayor Pro-Tem Whitehead, Mayor Green, and Commissioner Hechler are serving and if one of them can't make it, Commissioner Clark is an automatic Alternate. The question is does the Commission want to change the members or go with what we have now. Commissioner Hechler suggested that perhaps Commissioner Clark and he could change and he could be the alternate so they could use her financial expertise. Mayor Pro-Tem Whitehead also offered to change to be an alternate.

**Mayor Pro-Tem Whitehead moved to approve the appointment of Mayor Green, Mayor Pro-Tem Whitehead, Commissioner Clark and Commissioner Hechler as the Alternate to the JPC Board for the Sierra Vista Hospital. Commissioner Baca seconded the motion. Motion carried unanimously.**

4. Discussion/Action: Appointment of South Central Council of Governments (SCCOG) and the Regional Planning Organization (RPO) Board Member(s) and Alternate. Renee Cantin, City Clerk

Mayor Green announced we are looking for a board member to serve. He is currently the Treasurer of the SCCOG and the Co-chair of the RPO and Mayor Pro-Tem Whitehead serves as an alternate.

**Commissioner Clark moved to approve the appointment of Mayor Green to the SCCOG and RPO Boards and Mayor Pro-Tem Whitehead as the alternate. Commissioner Hechler seconded the motion. Motion carried unanimously.**

Mayor Green encouraged Commissioner Baca to contact any representative that is serving on one of these boards if he's interested in attending to learn about one or more of them.

5. Discussion/Action: Appointment of South Central Regional Transit District Member. Renee Cantin, City Clerk

Mayor Green announced the problem with this board is they meet at 1:00 on Wednesday during our meeting days and it's hard to make it to Las Cruces for the meeting. He thinks this position will become really important if they are able to deliver bus service from Las Cruces. He would certainly continue if its their wish or would be open to someone else serving.

**Mayor Pro-Tem Whitehead moved to approve the appointment of Mayor Green to the SCRTD Board. Commissioner Clark seconded the motion.**

Commissioner Clark said it wouldn't hurt to see if they would change the meeting or find someone who is not a Commissioner. Mayor Green said he's not sure it's set up to have citizens or someone who is not an elected official to be asked to make decisions.

**Motion carried unanimously.**

6. Discussion/Action: Appointment of Sierra County Tourism Advisory Board Members. Renee Cantin, City Clerk

1:59.00

Mayor Green reported Commissioner Clark serves as a Lodging Representative, and he joined the board as part of the Arts Council and there is nobody representing the city. He agreed we need to have somebody on their. Mayor Green said they meet the first Tuesday of every month at 9:00 a.m. at the MainStreet Office. Commissioner Clark mentioned her thought would be to have the new Tourism Coordinator serve on that board once we have someone in that position. Mayor Green agreed and asked what we think about holding off on that and have the Tourism Coordinator serve on that if Manager Fuentes feels it would be a good use of their time.

**No action taken.**

7. Discussion/Action: Appointment of the Mainstreet Truth or Consequences City Representative. Renee Cantin, City Clerk

Removed from the agenda.

8. Discussion/Action: Public Forum, Commission Retreat, and Fiscal Year 2018-2019 Budget process. Steve Green, Mayor and Juan Fuentes, City Manager

Mayor Green announced it's important to hear what the Citizens would like to see the Commission focus on. Then they will have a one day retreat to go away and get together to see what the vision is and what we can do with the City Manager and talk about what they have heard. Then they would come in and do the budget with each Department Head to attend the Public Forum. Commissioner Clark thinks it's a good idea and she thinks Mayor Pro-Tem Whitehead started this when she was Mayor and it was great.

City Manager Fuentes said he sat down with Melissa to figure out a budget calendar and feels we could look at the first week of April so we have two weeks notice. That would be after the March 28<sup>th</sup>. Mayor Green asked Clerk-Treasurer Cantin what days are available. Clerk-Treasurer Cantin gave some possible dates the Civic Center is available.

**Mayor Pro-Tem Whitehead moved to approve scheduling a Town Hall Meeting on Monday, April 2<sup>nd</sup> from 5:00 – 6:30 p.m. at the Civic Center. Commissioner Clark seconded the motion. Motion carried unanimously.**

th

Mayor Green asked how the Commission feels about doing another retreat the week after the public forum. One option would be to go to the same place they went last week. Commissioner Clark said it would be a good idea to keep them closer together so it's fresh in their minds. She also mentioned thinking about going to the Chloride area. Mayor Green said it would be a longer drive but he would check it out. Some dates were discussed and City Manager Fuentes said we could possibly just coordinate it. Mayor Pro-Tem Whitehead asked what time they would be starting. Mayor Green was thinking about 10:00 a.m. to 4:00 p.m.

Commissioner Hechler thinks it would be a good time to do some goal setting for the next couple of years. Mayor Green was going to say three of them have two more years and it would be nice for them to see what they want their legacy to be.

Mayor Green will email all of them to come up with an appropriate date.

**Mayor Green moved to approve the Commission to go to a one day retreat with the time and date to be determined by notification of the Mayor or Manager to the Commission. Mayor Pro-Tem Whitehead seconded the motion. Motion carried unanimously.**

## **J. REPORTS**

### **a. City Manager**

- 1) Impact fee study project update meeting on Monday to work with staff and start the kickoff meeting.
- 2) The project Mr. Trujillo mentioned was part of the manhole project and the state was notified and it was taken care of and has been addressed. They are working with the resident on the damage.
- 3) March 29<sup>th</sup> is the Clean up
- 4) We received our Small Cities Assistance and it was unfortunately \$45,296 less than before. Other communities are experiencing the same thing.
- 5) Request for a waiver for two outstanding colonias applications and we are tapping into another one for the wwtp and they do require they spend 50% of that money. He explained the delay to the project and we have a good argument so they are hoping they will approve the waiver.
- 6) The Governor has signed the \$100,000 for the downtown roads, so that survived. Unfortunately some other projects were vetoed. They will have to bring back the roads to be improved for approval.
- 7) They met with the NMDOT about the roundabouts on the north end of town. They would like the Commission to give an idea as to our level of interest to partner with them for the landscape of them. He showed them some designs and some different features. If we want to partner with them, it will require some funding. He would like to know if there is an interest so they can start the process. Now is the time to do a little bit of infrastructure to make sure they can water the plants if they need to, etc. Discussion was held about the safety of the roundabouts. City Manager Fuentes said from the studies they have done, they have determined it's a lot safer. He understands this project was selected for an award. Commissioner Baca commented on the area near Sonic.

City Manager Fuentes responded the businesses should still have access. Other comments were made about the design. City Manager Fuentes reminded the Commission, he is only asking about landscaping, but the Engineers did say they would be willing to make a presentation and he could make that request to them. Mayor Green said if we could work with them and look for money, we could get that first one and it would be a good opportunity. City Manager Fuentes gets there is an overall consensus for the interest to proceed. There is no commitment, he just wants to get the details and bring it back to the Commission.

b. City Attorney

None.

c. City Commission

**Mayor Green** told the story of City Manager Fuentes at a meeting they attended in Santa Fe. They were in a ballroom with other people who want money and with people who can give money. Juan was talking to someone and John Arthur turns and says the Governor isn't going to fund anything that's not shovel ready. And immediately Juan turns to the elected officials and said what about #3, its downtown roads and he explained the importance of it and John Arthur Smith didn't give us a dime and Representative Dow did.

**Mayor Pro-Tem Whitehead** thanked everyone who got out and voted. She hopes to do them all proud. She attended casino night and it was a really great event and a great collaboration between the different organizations.

**Commissioner Clark** commented on the progress we made on the storm drainage issues and she feels it will be a good idea for a Commissioner to stay on it and maybe one of us needs to stay on it and continue with it. Commissioner Baca would love to. Commissioner Clark suggested he get with City Manager Fuentes to be updated. Mayor Green thanked Commissioner Clark for volunteering Commissioner Baca.

**Commissioner Baca** would like to thank those who went out to vote, and to give him the opportunity to show them what he can do for the city.

**Mayor Green** read a letter from the Fellowship Alliance Church praising Don Armijo and his crew for the recent improvements of sidewalk, curbing and gutter at Kruger St. They are also thankful for the crews who spent their time in the freezing weather and making sure the project was done correctly and on time. They thanked them for choosing that street and for a job well done. Mayor Green thanked Don Armijo and his crew for their hard work.

We've been nailed plenty about cleaning up and he took someone out there to the old Malco track and it was filled with trash. He literally looked at him and said you've got to be kidding and walked off. Thankfully Andy and Don got their crews out there and got it cleaned up. These are our own citizens bringing trash and leaving it there. He has

## CITY COMMISSION MARCH 14, 2018 REGULAR MEETING MINUTES

promised he will be coming sometime in 2018. Whoever owns the Gillette Trail Blazer tire, and other tires, he can show them where they left it. It rips his heart when they try so hard to do a job for the citizens and they don't seem to care. We try to make things happen and this could have been a \$1 million investment. He would like staff to put the telephone poles back so he can invite that person to come back. We are trying to make things happen and we become our own worst enemy.

He announced International Womens Day, March 8<sup>th</sup> and March is the month of the woman. He read the story of equality and the meaning of National Women's Day.

### **K. ADJOURNMENT**

**Mayor Pro-Tem Whitehead** moved to adjourn at 11:50 a.m. **Commissioner Clark** seconded the motion. Motion carried unanimously.

**Passed and Approved** this \_\_\_\_ day of \_\_\_\_\_, 2018.

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Steven Green, Mayor

ATTEST:

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Reneé L. Cantin, CMC, City Clerk



F.2

**CITY OF TRUTH OR CONSEQUENCES  
COMMISSION ACTION FORM**

**ITEM:**

Accounts Payable – March 2018

**BACKGROUND:**

**STAFF RECOMMENDATION:**

**SUPPORT INFORMATION:**

- Accounts Payable List for March 2018

Name of Presenter: Pat Wood, CPO	Department: Finance	Meeting date: 04/11/2018
E-mail: <a href="mailto:pat@torcnm.org">pat@torcnm.org</a>	Phone: 575-894-6673 ext. 312	



Truth or Consequences

# EOM AP Report By Fund

Payment Dates 03/01/2018 - 03/31/2018

## PAYABLE APPROVAL

I hereby approve the issuance of these payments.

FINANCE DIRECTOR OR DESIGNEE

DATE:

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Fund: 101 - General</b>					
NEW MEXICO GAS COMPANY, I...	021618-2	03/02/2018	GAS BILL/NM WORFORE CONN...	101-1018-43780	158.95
CONSTRUCTION SEMINARS INC.	022118	03/02/2018	GB98 COMMERCIAL EXAM FEE...	101-1014-42720	134.53
KERIN SALCEDO	022318	03/02/2018	MILEAGE DUE/ALBUQUERQUE	101-1004-42305	27.64
KERIN SALCEDO	022318	03/02/2018	PER DIEM DUE/ALBUQUERQUE	101-1004-42310	58.40
NEW MEXICO GAS COMPANY, I...	022618-1	03/02/2018	GAS BILLS	101-1018-43780	1,943.59
NICAH V. GUTIERREZ	022718	03/02/2018	JUVENILE REFERRALS (10)	101-1002-60576	500.00
SIERRA VISTA HOSPITAL	022718	03/02/2018	GRT DISTRIBUTION 12/17	101-1017-48599	17,675.89
CITY UTILITIES	022718	03/02/2018	CITY UTILITIES CYCLE C&D	101-1018-43780	5,933.20
INTERNAL SERVICE FUND	022818	03/02/2018	OIL-MAINT-SAFETY 02/18	101-1007-43316	81.50
INTERNAL SERVICE FUND	022818	03/02/2018	OIL-MAINT-SAFETY 02/18	101-1007-47420	48.88
INTERNAL SERVICE FUND	022818	03/02/2018	OIL-MAINT-SAFETY 02/18	101-1008-43316	15.00
INTERNAL SERVICE FUND	022818	03/02/2018	OIL-MAINT-SAFETY 02/18	101-1008-47420	18.81
WILDFLOWERS	030118	03/02/2018	20 QUARTER FUNDING	101-1000-60725	187.50
MANANA	102-18	03/02/2018	SERVICES/VETERANS PARK	101-1009-48599	900.00
SIERRA COUNTY SENTINEL	10228	03/02/2018	NOTICE OF MTG REVISION FOR ...	101-1001-43740	26.64
SIERRA COUNTY SENTINEL	10252	03/02/2018	FINAL ADOPTION OF ORD. 691...	101-1001-43740	24.59
SIERRA COUNTY SENTINEL	10252	03/02/2018	FINAL ADOPTION OF ORD. 692...	101-1001-43740	24.59
SIERRA COUNTY SENTINEL	10252	03/02/2018	FEBRUARY 2018 MONTHLY ME...	101-1001-43740	72.43
SIERRA COUNTY SENTINEL	10252	03/02/2018	SOLICIT NAMES FOR RECREATI...	101-1001-43740	17.75
SIERRA COUNTY SENTINEL	10253	03/02/2018	Help Wanted: Lifeguard/Cashier	101-1004-43740	21.43
SIERRA COUNTY SENTINEL	10332	03/02/2018	NOTICE OF PRECINCT BOARD - ...	101-1001-44607	98.41
SIERRA COUNTY SENTINEL	10332	03/02/2018	NOTICE OF PRECINCT BOARD - ...	101-1001-44607	86.11
SIERRA COUNTY SENTINEL	10333	03/02/2018	FEBRUARY 22, 2018 LODGERS T...	101-1001-43740	18.43
SIERRA COUNTY SENTINEL	10338	03/02/2018	Help Wanted: Adm Asst Electric	101-1004-43740	20.62
SIERRA COUNTY SENTINEL	10338	03/02/2018	Help Wanted: Meter Reader	101-1004-43740	20.33
SIERRA COUNTY SENTINEL	10338	03/02/2018	Help Wanted: Meter Supervisor	101-1004-43740	20.62
SIERRA COUNTY SENTINEL	10340	03/02/2018	1 YEAR SUBSCRIPTION/CITY M...	101-1003-43770	39.00
SIERRA COUNTY SENTINEL	10341	03/02/2018	MARCH 2018 MONTHLY MEETI...	101-1001-43740	79.27
SIERRA COUNTY SENTINEL	10341	03/02/2018	SOLICIT NAMES FOR LODGERS ...	101-1001-43740	17.75
SOUTHWEST SIGN SERVICE	10676	03/02/2018	18" X 24" DOUBLE FACE SIGNS...	101-1001-44607	500.00
BANK OF AMERICA	288096	03/02/2018	1099 MISC LASER FORMS	101-1004-44606	97.45
ROTARY CLUB OF TORC	3521	03/02/2018	MONTHLY DUES/JUAN FUENTES	101-1003-43770	55.00
ROTARY CLUB OF TORC	3536	03/02/2018	MONTHLY DUES/RENEE CANTIN	101-1001-43770	55.00
QUILL CORPORATION	4902851	03/02/2018	Steel File Cabinet, 2-Drawer, Bl...	101-1010-44606	139.98
QUILL CORPORATION	4902851	03/02/2018	10 Pocket Wall Mount Business...	101-1010-44606	57.41
QUILL CORPORATION	4902851	03/02/2018	Wire Mesh Sorter	101-1010-44606	39.58
QUILL CORPORATION	4902851	03/02/2018	Pop-Up Notes; 3" x 3"	101-1010-44606	8.99
QUILL CORPORATION	4902851	03/02/2018	Post It Notes 1 1/2" x 2"	101-1010-44606	8.54
QUILL CORPORATION	4963306	03/02/2018	Executive Asst. Name Plate, 2x8	101-1003-44606	20.85
BANK OF AMERICA	641815	03/02/2018	Registration Fee/Dave Johnson	101-1014-42720	125.00
CRUCES TROPHY & AWARDS CE...	77111	03/02/2018	PLAQUE/LINDA SPARKS	101-1003-44606	70.00
BANK OF AMERICA	850086	03/02/2018	Susanna Diller ADA Accessibility...	101-1010-42720	125.00
OVERHEAD DOOR CO., INC	85946	03/02/2018	SERVICE OVERHEAD DOOR PAR...	101-1014-43403	415.00
SIERRA AUTO/CARQUEST	ID-224441	03/02/2018	thermostat	101-1007-47420	16.29
SIERRA AUTO/CARQUEST	ID-224441	03/02/2018	spray nozzle	101-1007-47420	29.88
SIERRA AUTO/CARQUEST	ID-224441	03/02/2018	gasket	101-1007-47420	4.78



## EOM AP Report

Payment Dates: 03/01/2018 - 03/31/2018

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
SIERRA AUTO/CARQUEST	ID-224441	03/02/2018	brake pads	101-1007-47420	38.21
SIERRA AUTO/CARQUEST	ID-225423	03/02/2018	broken plug remover	101-1012-44607	77.22
GARY E. GAYLORD, CPA	TORC02242018	03/02/2018	SERVICES/CPA-AUDIT	101-1004-48596	1,853.00
JAY RUBIN ATTORNEY AT LAW	030118	03/09/2018	LEGAL SERVICES 02/18	101-1000-43597	4,167.57
SUSANNA DILLER	030118	03/09/2018	MILEAGE DUE/ALBUQUERQUE	101-1010-42305	131.12
SUSANNA DILLER	030118	03/09/2018	PER DIEM DUE/ALBUQUERQUE	101-1010-42310	12.00
LEE DESCHAMPS ATTORNEY AT ...	030518	03/09/2018	PUBLIC DEFENDER	101-1002-48599	705.25
VERIZON WIRELESS	030518	03/09/2018	CELL PHONE BILLS	101-1003-43775	108.80
VERIZON WIRELESS	030518	03/09/2018	CELL PHONE BILLS	101-1004-43775	108.80
VERIZON WIRELESS	030518	03/09/2018	CELL PHONE BILLS	101-1007-43775	464.17
VERIZON WIRELESS	030518	03/09/2018	CELL PHONE BILLS	101-1008-43775	107.78
VERIZON WIRELESS	030518	03/09/2018	CELL PHONE BILLS	101-1009-43775	54.39
VERIZON WIRELESS	030518	03/09/2018	CELL PHONE BILLS	101-1010-43775	163.18
VERIZON WIRELESS	030518	03/09/2018	CELL PHONE BILLS	101-1011-43775	54.39
VERIZON WIRELESS	030518	03/09/2018	CELL PHONE BILLS	101-1014-43775	108.78
SIERRA COUNTY CLERK	030618	03/09/2018	RECORDING FEE/RELEASE OF LI...	101-1001-44606	25.00
TALON SEPTIC & POTTY SERVICE	030718	03/09/2018	CLEAN & SERVICE PORTABLES	101-1009-47410	800.00
NM RETIREE HEALTH CARE	030818	03/09/2018	BENEFIT PR ENDING 03/02/18	101-1001-41226	121.69
NM RETIREE HEALTH CARE	030818	03/09/2018	BENEFIT PR ENDING 03/02/18	101-1002-41226	75.07
NM RETIREE HEALTH CARE	030818	03/09/2018	BENEFIT PR ENDING 03/02/18	101-1003-41226	155.68
NM RETIREE HEALTH CARE	030818	03/09/2018	BENEFIT PR ENDING 03/02/18	101-1004-41226	244.80
NM RETIREE HEALTH CARE	030818	03/09/2018	BENEFIT PR ENDING 03/02/18	101-1007-41226	681.04
NM RETIREE HEALTH CARE	030818	03/09/2018	BENEFIT PR ENDING 03/02/18	101-1008-41226	161.40
NM RETIREE HEALTH CARE	030818	03/09/2018	BENEFIT PR ENDING 03/02/18	101-1009-41226	70.11
NM RETIREE HEALTH CARE	030818	03/09/2018	BENEFIT PR ENDING 03/02/18	101-1010-41226	134.76
NM RETIREE HEALTH CARE	030818	03/09/2018	BENEFIT PR ENDING 03/02/18	101-1011-41226	284.97
NM RETIREE HEALTH CARE	030818	03/09/2018	BENEFIT PR ENDING 03/02/18	101-1012-41226	124.68
NM RETIREE HEALTH CARE	030818	03/09/2018	BENEFIT PR ENDING 03/02/18	101-1014-41226	246.10
NM RETIREE HEALTH CARE	030818	03/09/2018	BENEFIT PR ENDING 03/02/18	101-1016-41226	165.40
XEROX CORP.	092448719	03/09/2018	BASE CHARGE/METER USAGE	101-1001-44810	333.01
XEROX CORP.	092448720	03/09/2018	BASE CHARGE/METER USAGE	101-1004-44810	255.00
XEROX CORP.	092448723	03/09/2018	BASE CHARGE/METER USAGE	101-1007-44810	231.81
XEROX CORP.	092448725	03/09/2018	BASE CHARGE/METER USAGE	101-1002-60840	195.64
XEROX CORP.	092448726	03/09/2018	BASE CHARGE/METER USAGE	101-1002-60840	57.16
XEROX CORP.	092448742	03/09/2018	BASE CHARGE/METER USAGE	101-1003-44810	339.08
TRACTOR SUPPLY COMPANY	100048151	03/09/2018	CES HIVIS CL2 MESH VEST MD/...	101-1009-44615	44.97
TRACTOR SUPPLY COMPANY	100048859	03/09/2018	CNL TRAP 24X7X7 1 DOOR	101-1009-44607	59.98
HERALD PUBLISHING CO., INC,	11213/11214/11215	03/09/2018	Hlep Wanted: Meter Supervisor	101-1004-43740	25.23
HERALD PUBLISHING CO., INC,	11213/11214/11215	03/09/2018	Hlep Wanted: Adm Asst Electric	101-1004-43740	24.95
HERALD PUBLISHING CO., INC,	11213/11214/11215	03/09/2018	Hlep Wanted: Meter Reader	101-1004-43740	24.41
SUN VALLEY, INC.	135674/6	03/09/2018	Rust Oleum 10X deck paint 3.75...	101-1014-43403	911.89
SUN VALLEY, INC.	135770/6	03/09/2018	TRIMMER LOOP HANDLE	101-1009-44607	379.52
SUN VALLEY, INC.	135770/6	03/09/2018	100PK BLUE FLAGS	101-1009-44607	0.19
SUN VALLEY, INC.	135770/6	03/09/2018	GT 10PATT MTL NOZZLE	101-1009-44607	7.49
ALARM CONTROL TECHNOLOGI...	181070	03/09/2018	FIRE ALARM CONTROL/CIVIC C...	101-1014-47410	26.88
ALARM CONTROL TECHNOLOGI...	181071	03/09/2018	FIRE ALARM CONTROL/RECYCLE...	101-1014-47410	26.88
M&M MECHANICAL	2286	03/09/2018	service heater at Lee Belle Parts...	101-1014-43403	303.80
M&M MECHANICAL	2289	03/09/2018	Gas Valve for Furnance	101-1014-43403	238.03
M&M MECHANICAL	2289	03/09/2018	Labor	101-1014-43403	217.00
M&M MECHANICAL	2292	03/09/2018	labor 3 hours	101-1014-43403	260.40
M&M MECHANICAL	2292	03/09/2018	fan mortor for a/c	101-1014-43403	200.50
NU-WAY LAUNDRY & CLEANERS	30061	03/09/2018	CLEANING OF CITY RUGS	101-1014-44607	155.77
AMIN'S HOME FURNISHINGS	3092	03/09/2018	Install new carpet at utility offic...	101-1014-43403	886.87
I'LL DO IT ELECTRIC	3218	03/09/2018	INSTALL TWO 240VOLT SERVICE...	101-1014-43403	759.50
BAKER & TAYLOR, INC.	4012137031	03/09/2018	328 books per attached list	101-1016-44830	455.25
EWING IRRIGATION	4859970	03/09/2018	PR 50LB TURFACE MVP	101-1009-44609	1,238.76
BRADY INDUSTRIES, LLC	5706531	03/09/2018	SCOURING PADS GREEN	101-1014-44607	7.20
BRADY INDUSTRIES, LLC	5706531	03/09/2018	CHERRY TAKEDOWN TOILET CL...	101-1014-44607	190.80
BRADY INDUSTRIES, LLC	5706531	03/09/2018	TOILET TIISUE	101-1014-44607	176.00
WINFIELD SOLUTIONS, LLC	62147717	03/09/2018	Dyna-Jet L-30 Fogger 65100	101-1014-80810	11,829.00

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
FOXWORTH-GALBRAITH	7423375	03/09/2018	Flar interior paint Valspar Profe...	101-1014-43403	109.95
FOXWORTH-GALBRAITH	7423377	03/09/2018	Exterior Semi-gloss Pro Valspar ...	101-1014-43403	779.70
FOXWORTH-GALBRAITH	7423389	03/09/2018	2 pack 4inch roller pads	101-1014-43403	8.76
FOXWORTH-GALBRAITH	7423389	03/09/2018	4inch roller frame	101-1014-43403	7.96
FOXWORTH-GALBRAITH	7423389	03/09/2018	roller tray liners	101-1014-43403	10.90
FOXWORTH-GALBRAITH	7423389	03/09/2018	6 pack disposalble cup liners	101-1014-43403	18.36
FOXWORTH-GALBRAITH	7423389	03/09/2018	3 piece brush set	101-1014-43403	18.84
FOXWORTH-GALBRAITH	7423389	03/09/2018	paint pail	101-1014-43403	19.98
FOXWORTH-GALBRAITH	7423389	03/09/2018	6 pack of 9inch roller pads	101-1014-43403	39.96
FOXWORTH-GALBRAITH	7423444	03/09/2018	SCRAPER	101-1014-43403	15.18
FOXWORTH-GALBRAITH	7423444	03/09/2018	DUCK TAPE	101-1014-43403	18.00
FOXWORTH-GALBRAITH	7423444	03/09/2018	BLUE MASKING TAPE 1 1/2 INCH	101-1014-43403	23.96
FOXWORTH-GALBRAITH	7423444	03/09/2018	BLUE MASKING TAPE 2 INCH	101-1014-43403	25.96
FOXWORTH-GALBRAITH	7423784	03/09/2018	WHITE PAINTERS CAULK	101-1014-43403	54.96
FOXWORTH-GALBRAITH	7423784	03/09/2018	LEXEL CLEAR CAULK ADHESIVE	101-1014-43403	215.76
COPPLER LAW FIRM PC	9504	03/09/2018	SERVIFES/HOT SPRING LAND D...	101-1000-43597	178.92
COPPLER LAW FIRM PC	9508	03/09/2018	SERVICES/SAN AGUSTIN PLAINS...	101-1000-43597	35.78
COPPLER LAW FIRM PC	9514	03/09/2018	SERVICES/ASHBAUGH-IMPACT ...	101-1000-43597	5,228.86
COPPLER LAW FIRM PC	9516	03/09/2018	SERVICES/GENERAL	101-1000-43597	414.50
MELLOY DODGE	DOW510179	03/09/2018	timing chain cover set	101-1007-47420	251.94
GARY E. GAYLORD, CPA	TORC03032018	03/09/2018	SERVICES/CPA-AUDIT	101-1004-48596	1,371.74
MUNICIPAL CODE CORP.	00305133	03/15/2018	ANNUAL WEB HOSTING	101-1001-43740	450.00
NM MUNICIPAL LEAGUE	031218	03/15/2018	REGISTRATION FEE/JUAN FUEN...	101-1003-42720	30.00
JORNADA CONSERVATION & D...	031218	03/15/2018	ANNUAL DUES	101-1003-43770	100.00
TDS	031218	03/15/2018	INTERNET SERVICE/POLICE DEPT	101-1007-43775	329.32
SIERRA COUNTY CLERK	031418	03/15/2018	RECORDING FEE/VACATION OF ...	101-1001-44606	25.00
CITY UTILITIES	031418	03/15/2018	CITY LANDFILL BILLS	101-1018-43780	23.22
WEX BANK	123047	03/15/2018	UNLEADED	101-1003-43316	74.98
WEX BANK	318285	03/15/2018	UNLEADED	101-1007-43316	101.21
STAPLES CONTRACT & COMME...	3368819640	03/15/2018	Scotch Tape, 12-pk	101-1004-44606	16.24
STAPLES CONTRACT & COMME...	3368819640	03/15/2018	Sharpie Highlighters, 8-pk	101-1004-44606	14.94
STAPLES CONTRACT & COMME...	3368819640	03/15/2018	Binder Clips, Small	101-1004-44606	1.61
STAPLES CONTRACT & COMME...	3368819640	03/15/2018	Adjustable 3-hole punch	101-1004-44606	4.88
STAPLES CONTRACT & COMME...	3368819640	03/15/2018	Hanging Poly Expanding File, Le...	101-1004-44606	4.58
STAPLES CONTRACT & COMME...	3368819640	03/15/2018	Staples Better Tab Dividers, 8-T...	101-1004-44606	4.38
STAPLES CONTRACT & COMME...	3368819640	03/15/2018	Letter Opener	101-1004-44606	2.78
STAPLES CONTRACT & COMME...	3368819640	03/15/2018	Endust Electronic Wipes	101-1004-44606	3.79
STAPLES CONTRACT & COMME...	3368819640	03/15/2018	Marks-A-Lot Dry EraseMarkers ...	101-1004-44606	3.62
STAPLES CONTRACT & COMME...	3368819640	03/15/2018	Binder Clips, Assorted Sizes, 60-...	101-1004-44606	3.04
STAPLES CONTRACT & COMME...	3368819640	03/15/2018	Binder Clips, Medium 24-pk	101-1004-44606	3.18
STAPLES CONTRACT & COMME...	3368819640	03/15/2018	Pilot G2 Premium Pen, Blue 0....	101-1004-44606	27.72
STAPLES CONTRACT & COMME...	3368819640	03/15/2018	Avery Presentation Binder, Blue...	101-1004-44606	12.20
STAPLES CONTRACT & COMME...	3368819640	03/15/2018	Poly File Folders, Letter,	101-1004-44606	7.25
STAPLES CONTRACT & COMME...	3368819640	03/15/2018	3 Tab Manila File Folders, Letter...	101-1004-44606	6.94
STAPLES CONTRACT & COMME...	3368819640	03/15/2018	3" Slant-D 3-Ring Binders	101-1004-44606	6.53
STAPLES CONTRACT & COMME...	3368819640	03/15/2018	1" D-Ring View Binder	101-1004-44606	6.06
STAPLES CONTRACT & COMME...	3368819640	03/15/2018	Plastic Clear Tabs, 2", 50-pk	101-1004-44606	5.14
STAPLES CONTRACT & COMME...	3368819640	03/15/2018	Avery Big Tab Insertable Divider...	101-1004-44606	2.04
STAPLES CONTRACT & COMME...	3368819640	03/15/2018	Extra Capacity Hanging Folders...	101-1004-44606	14.70
STAPLES CONTRACT & COMME...	3368819640	03/15/2018	Pilot G2 Premium Pen, Blk 0.7...	101-1004-44606	27.72
STAPLES CONTRACT & COMME...	3368819640	03/15/2018	Sharpie Highlighters, 3-pk	101-1004-44606	2.73
STAPLES CONTRACT & COMME...	3368819640	03/15/2018	Brother TZe Tape, 1/2" black	101-1004-44606	21.58
STAPLES CONTRACT & COMME...	3368819640	03/15/2018	HP 78A Black LaserJet Toner Car...	101-1004-44606	79.86
STAPLES CONTRACT & COMME...	3368819640	03/15/2018	Staples Better Tab Dividers, 5-t...	101-1004-44606	17.50
STAPLES CONTRACT & COMME...	3368819640	03/15/2018	Heavy-Duty Expanding Files, Let...	101-1004-44606	17.84
STAPLES CONTRACT & COMME...	3368819640	03/15/2018	Message	101-1004-44606	22.08
STAPLES CONTRACT & COMME...	3368819640	03/15/2018	HP 906XL Black Ink Cartridge	101-1004-44606	42.41
STAPLES CONTRACT & COMME...	3368819640	03/15/2018	Mesh Monitor Stand	101-1004-44606	22.19
STAPLES CONTRACT & COMME...	3368819640	03/15/2018	Metal Hanging File Desktop	101-1004-44606	13.91
STAPLES CONTRACT & COMME...	3368819640	03/15/2018	Quartet Magnetic White board	101-1004-44606	25.57

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
STAPLES CONTRACT & COMME...	3368819640	03/15/2018	Avery Presentation Binder, Blue...	101-1004-44606	12.60
STAPLES CONTRACT & COMME...	3368819640	03/15/2018	Dell E525W Black Toner	101-1004-44606	54.59
STAPLES CONTRACT & COMME...	3368819640	03/15/2018	Fellowes Mousepad	101-1004-44606	14.09
STAPLES CONTRACT & COMME...	3368819640	03/15/2018	Telephone Stand	101-1004-44606	25.90
STAPLES CONTRACT & COMME...	3368819640	03/15/2018	Poly Expanding Hanging File Jac...	101-1004-44606	16.26
STAPLES CONTRACT & COMME...	3368819640	03/15/2018	Aluminum Storage for Forms Ho...	101-1004-44606	26.57
STAPLES CONTRACT & COMME...	3368819640	03/15/2018	Marker Basket	101-1004-44606	17.40
SIERRA VETERINARY SERVICES,L...	40494	03/15/2018	ANIMAL SHLETER	101-1008-48599	10,000.00
B & H OIL CO.	44801	03/15/2018	UNLEADED	101-1007-43316	1,437.90
B & H OIL CO.	44803	03/15/2018	UNLEADED	101-1012-43316	46.54
B & H OIL CO.	44809	03/15/2018	UNLEADED	101-1014-43316	283.57
B & H OIL CO.	44810	03/15/2018	UNLEADED	101-1009-43316	258.36
B & H OIL CO.	44810	03/15/2018	DIESEL	101-1009-43317	21.02
B & H OIL CO.	44811	03/15/2018	UNLEADED	101-1008-43316	412.64
WEX BANK	642926	03/15/2018	UNLEADED	101-1010-43316	108.52
GARY E. GAYLORD, CPA	TORC03102018	03/15/2018	SERVICES/CPA-AUDIT	101-1004-48596	1,350.61
NM ENVIRONMENTAL HEALTH	00812	03/23/2018	REGISTRATION FEES/JOSEPH C...	101-1014-42720	95.00
NM ENVIRONMENTAL HEALTH	00812	03/23/2018	REGISTRATION FEES/DAVID JO...	101-1014-42720	95.00
NM ENVIRONMENTAL HEALTH	00812	03/23/2018	REGISTRATION FEES/MIKE HO...	101-1014-42720	95.00
BUTTE CARPET CLEANING	03	03/23/2018	cleaning chairs materials / labor	101-1014-43403	43.40
BUTTE CARPET CLEANING	03	03/23/2018	carpet cleaning materials/labor	101-1014-43403	261.81
CITY UTILITIES	031518	03/23/2018	CITY UTILITIES CYCLE A&B	101-1018-43780	2,083.63
WINDSTREAM CORPORATION	031918	03/23/2018	PHONE BILLS	101-1001-43775	532.84
WINDSTREAM CORPORATION	031918	03/23/2018	PHONE BILLS	101-1002-43775	89.56
WINDSTREAM CORPORATION	031918	03/23/2018	PHONE BILLS	101-1003-43775	560.17
WINDSTREAM CORPORATION	031918	03/23/2018	PHONE BILLS	101-1004-43775	529.53
WINDSTREAM CORPORATION	031918	03/23/2018	PHONE BILLS	101-1007-43775	189.79
WINDSTREAM CORPORATION	031918	03/23/2018	PHONE BILLS	101-1009-43775	222.46
WINDSTREAM CORPORATION	031918	03/23/2018	PHONE BILLS	101-1010-43775	492.07
WINDSTREAM CORPORATION	031918	03/23/2018	PHONE BILLS	101-1011-43775	24.45
WINDSTREAM CORPORATION	031918	03/23/2018	PHONE BILLS	101-1012-43775	209.84
WINDSTREAM CORPORATION	031918	03/23/2018	PHONE BILLS	101-1014-43775	284.89
NM RETIREE HEALTH CARE	032018	03/23/2018	BENEFIT PR ENDING 03/16/18	101-1001-41226	121.69
NM RETIREE HEALTH CARE	032018	03/23/2018	BENEFIT PR ENDING 03/16/18	101-1002-41226	75.07
NM RETIREE HEALTH CARE	032018	03/23/2018	BENEFIT PR ENDING 03/16/18	101-1003-41226	129.93
NM RETIREE HEALTH CARE	032018	03/23/2018	BENEFIT PR ENDING 03/16/18	101-1004-41226	244.80
NM RETIREE HEALTH CARE	032018	03/23/2018	BENEFIT PR ENDING 03/16/18	101-1007-41226	681.04
NM RETIREE HEALTH CARE	032018	03/23/2018	BENEFIT PR ENDING 03/16/18	101-1008-41226	161.40
NM RETIREE HEALTH CARE	032018	03/23/2018	BENEFIT PR ENDING 03/16/18	101-1009-41226	68.25
NM RETIREE HEALTH CARE	032018	03/23/2018	BENEFIT PR ENDING 03/16/18	101-1010-41226	134.76
NM RETIREE HEALTH CARE	032018	03/23/2018	BENEFIT PR ENDING 03/16/18	101-1011-41226	284.98
NM RETIREE HEALTH CARE	032018	03/23/2018	BENEFIT PR ENDING 03/16/18	101-1012-41226	124.68
NM RETIREE HEALTH CARE	032018	03/23/2018	BENEFIT PR ENDING 03/16/18	101-1014-41226	223.39
NM RETIREE HEALTH CARE	032018	03/23/2018	BENEFIT PR ENDING 03/16/18	101-1016-41226	165.40
NM MUNICIPAL LEAGUE	032118	03/23/2018	REGISTRATION FEES/PAUL BACA	101-1000-42720	95.00
NM MUNICIPAL LEAGUE	032118	03/23/2018	REGISTRATION FEES/SANDY WH...	101-1000-42720	95.00
SIERRA VISTA HOSPITAL	032118	03/23/2018	GRT DISTRIBUTION 01/18	101-1017-48599	17,789.49
NM MUNICIPAL LEAGUE	032118-1	03/23/2018	REGISTRATION FEE/STEVE GRE...	101-1000-42720	30.00
NM MUNICIPAL LEAGUE	032118-2	03/23/2018	REGISTRATION FEE/ANGELA TO...	101-1001-42720	30.00
NM MUNICIPAL LEAGUE	032218	03/23/2018	REGISTRAITON FEE/RAY CHAVEZ	101-1008-42720	185.00
ROCKY MT. SUPPLY, INC.	14303	03/23/2018	OUTGOING	101-1009-44607	20.00
ROCKY MT. SUPPLY, INC.	14303	03/23/2018	TRIMMER LINE .095 3	101-1009-44607	30.20
ROCKY MT. SUPPLY, INC.	14303	03/23/2018	SPOOL AUTOCUT 25-2	101-1009-44607	121.32
ROCKY MT. SUPPLY, INC.	14303	03/23/2018	AUTOCUT 25-2 BULK PA	101-1009-44607	141.61
RIO GRANDE PUMP & SUPPLY ...	18-2458	03/23/2018	4 " TH BLK CL COMP FLANGE	101-1009-44607	39.89
CARROT TOP INDUSTRIES, INC.	37642200	03/23/2018	SHIPPING	101-1009-44607	10.87
CARROT TOP INDUSTRIES, INC.	37642200	03/23/2018	3X5' POLYESTER U.S. FLAG	101-1009-44607	25.50
CARROT TOP INDUSTRIES, INC.	37642200	03/23/2018	5X9.5' POLYESTER U.S. FLAG	101-1009-44607	69.00
QUILL CORPORATION	5433131	03/23/2018	SHOWFILE DISPLAY BOOKS	101-1002-44606	11.00
QUILL CORPORATION	5433131	03/23/2018	PROJECT PLANNER PREMIUM R...	101-1002-44606	11.04

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
QUILL CORPORATION	5433131	03/23/2018	QUAD RULING GRAPH PAPER	101-1002-44606	16.16
QUILL CORPORATION	5433131	03/23/2018	PENTEL ENERGEL DELUXE BLACK...	101-1002-44606	25.00
QUILL CORPORATION	5433131	03/23/2018	LAMINATING POUCHES	101-1002-44606	50.00
QUILL CORPORATION	5433131	03/23/2018	LYSOL FRESH SCENT DISINFECT...	101-1002-44606	27.96
QUILL CORPORATION	5433131	03/23/2018	HP128A TONER MULTI-PAK	101-1002-60840	175.00
QUILL CORPORATION	5433131	03/23/2018	HP128A BLACK TONER	101-1002-60840	122.00
QUILL CORPORATION	5433131	03/23/2018	RAISE METAL MESH MONITOR ...	101-1002-60840	15.29
QUILL CORPORATION	5433131	03/23/2018	MONITOR STAND	101-1002-60840	13.85
SIERRA CARPET CARE	5590	03/23/2018	LABOR TO INSTALL CAPET	101-1014-43403	400.00
SIERRA CARPET CARE	5590	03/23/2018	TAX	101-1014-43403	32.75
AUTOMATED ELECTION SERVIC...	56514	03/23/2018	Instructions to Precinct Board	101-1001-44607	4.04
AUTOMATED ELECTION SERVIC...	56514	03/23/2018	Election Return Envelope-Munic...	101-1001-44607	0.81
AUTOMATED ELECTION SERVIC...	56514	03/23/2018	Election Return Envelope - Distr...	101-1001-44607	0.81
AUTOMATED ELECTION SERVIC...	56514	03/23/2018	Handicapped Parking Signs	101-1001-44607	4.65
AUTOMATED ELECTION SERVIC...	56514	03/23/2018	Trouble Call Log	101-1001-44607	0.75
AUTOMATED ELECTION SERVIC...	56514	03/23/2018	I Voted Stickers	101-1001-44607	86.40
AUTOMATED ELECTION SERVIC...	56514	03/23/2018	ICE/ICP Package #7 Envelopes f...	101-1001-44607	8.92
AUTOMATED ELECTION SERVIC...	56514-1	03/23/2018	Sample Ballots	101-1001-44607	416.88
AUTOMATED ELECTION SERVIC...	56514-1	03/23/2018	Site 2/Chambers AutoVote Syst...	101-1001-44607	1,500.00
AUTOMATED ELECTION SERVIC...	56514-1	03/23/2018	Site 1/Absentee AutoVote Syst...	101-1001-44607	1,500.00
CHERRILL'S WESTERN	907312	03/23/2018	WRANGLER JEANS/THOMAS C...	101-1014-42620	138.00
CHERRILL'S WESTERN	907312	03/23/2018	WRANGLER CHAMBRAY L.S. SHI...	101-1014-42620	132.00
CROWN BUILDING MAINTENAN...	94286	03/23/2018	TRIP & MILAGE CHARGE	101-1014-43403	324.00
CROWN BUILDING MAINTENAN...	94286	03/23/2018	PARTS	101-1014-43403	102.47
CROWN BUILDING MAINTENAN...	94286	03/23/2018	HOURLY LABOR RATE TO REPAIR...	101-1014-43403	140.00
GRAINGER, INC.	9730103448	03/23/2018	STUCCO PATCH 1GAL	101-1014-43403	260.80
IWORQ SYSTEMS	9954	03/23/2018	IWORQ SYSTEMS INTERNET SO...	101-1008-48599	1,440.00
IWORQ SYSTEMS	9954	03/23/2018	IWORQ SYSTEMS INTERNET SO...	101-1010-43770	1,440.00
GARY E. GAYLORD, CPA	TORC03172018	03/23/2018	SERVICES/CPA-AUDIT	101-1004-48596	1,326.30
LAS CRUCES SUN NEWS	032118	03/29/2018	1 YEAR SUBSCRIPTION/LIBRARY	101-1016-43770	139.06
SOUTHWEST SIGN SERVICE	10688	03/29/2018	CITY PARKS(FISH POND SIGN) 1...	101-1009-44607	138.00
KAUFMAN'S WEST, LLC	10711	03/29/2018	Dark navy XL winter coat	101-1008-42620	129.99
KAUFMAN'S WEST, LLC	10711	03/29/2018	Shirt patch sew	101-1008-42620	15.96
KAUFMAN'S WEST, LLC	10711	03/29/2018	Jacket patch sew	101-1008-42620	23.00
KAUFMAN'S WEST, LLC	10711	03/29/2018	Small short sleeve	101-1008-42620	38.95
KAUFMAN'S WEST, LLC	10711	03/29/2018	Men's medium long sleeve navy...	101-1008-42620	44.95
KAUFMAN'S WEST, LLC	10711	03/29/2018	Large long sleeve Baby blue shirt	101-1008-42620	46.65
KAUFMAN'S WEST, LLC	10711	03/29/2018	Add zipper to womans shirt	101-1008-42620	6.99
M GRAPHIC DESIGN	139	03/29/2018	photography	101-1009-43770	162.75
M GRAPHIC DESIGN	139	03/29/2018	printing	101-1009-43770	699.77
M GRAPHIC DESIGN	139	03/29/2018	graphic design	101-1009-43770	244.13
COOPERATIVE EDUCATIONAL S...	24-072209	03/29/2018	IT SERVICES 3 MONTHS	101-1007-48598	6,353.25
HOT SPRINGS FRAME & ART SU...	950607	03/29/2018	Gold Brass Name Plate/Paul Ba...	101-1003-44606	30.38
GRAINGER, INC.	9736294712	03/29/2018	STUCCO PATCH 1GAL	101-1014-43403	208.64
GARY E. GAYLORD, CPA	TORC03242018	03/29/2018	SERVICES/CPA-AUDIT	101-1004-48596	1,349.81

Fund 101 - General Total: 132,131.09

## Fund: 201 - Corrections

NM JUDICIAL EDUCATION CENT...	022818	03/02/2018	JUDICIAL EDUCATION FEES	201-1903-44805	84.00
ADMINISTRATIVE OFFICE OF	022818	03/02/2018	DWI LAB FEES/PREVENTION FE...	201-1903-44805	158.00
SIERRA COUNTY TREASURER	031318	03/15/2018	PRISONER CARE 02/18	201-1903-48710	1,425.00

Fund 201 - Corrections Total: 1,667.00

## Fund: 209 - Fire

NEW MEXICO GAS COMPANY, I...	021618	03/02/2018	GAS BILL/FIRE SOUTH STATION	209-1603-43780	279.93
CITY UTILITIES	022718	03/02/2018	CITY UTILITIES CYCLE C&D	209-1603-43780	177.79
BANK OF AMERICA	081266	03/02/2018	RENEWAL KASPERSKY SMALL O...	209-1603-43770	244.11
RON'S WELDING	278621	03/02/2018	HOOD PARTS	209-1603-47420	45.00
RON'S WELDING	278621	03/02/2018	OIL FILTER-OIL 15-40W	209-1603-47420	111.00
RON'S WELDING	278621	03/02/2018	LABOR	209-1603-47420	121.76
XEROX CORP.	092448729	03/09/2018	BASE CHARGE/METER USAGE	209-1603-43770	307.50
TESTON'S FREEWAY CHEVRON	23042	03/09/2018	FUEL ALL TRUCKS 02/18	209-1603-43316	237.49

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
FLUENT INFORMATION MANAG...	2878	03/09/2018	30-MEMBER ANNUAL SUBSCRI...	209-1603-43770	700.00
FLUENT INFORMATION MANAG...	2878	03/09/2018	ANNUAL HARDWARE RENTAL F...	209-1603-43770	400.00
MEGAHERTZ COMPUTER CONS...	89342	03/09/2018	INTERNET SERVICE	209-1603-43770	54.25
DUFFY'S ELECTRIC	596341	03/15/2018	INSTALL/LED WALL PACK LIGHT...	209-1603-47405	190.00
DUFFY'S ELECTRIC	596341	03/15/2018	LED WALL PACK LIGHTING	209-1603-47405	617.04
DUFFY'S ELECTRIC	596341	03/15/2018	FLAG POLE SPOT LIGHT	209-1603-47405	308.52
CITY UTILITIES	031518	03/23/2018	CITY UTILITIES CYCLE A&B	209-1603-43780	274.07
WINDSTREAM CORPORATION	031918	03/23/2018	PHONE BILLS	209-1603-43775	117.50
STACY'S TURTLEBACK SERVICES	120	03/23/2018	SERVICE/CENTRAL HEATING & ...	209-1603-47405	295.50
ARTESIA FIRE EQUIPMENT	63182	03/23/2018	6" INSERT SCREEN ZINC	209-1603-80845	116.00
ARTESIA FIRE EQUIPMENT	63182	03/23/2018	5" STORZ CAP W/CHAIN	209-1603-80845	268.00
ARTESIA FIRE EQUIPMENT	63182	03/23/2018	AKRON BRASS 5" SWIVELING IN...	209-1603-80845	6,168.00
Fund 209 - Fire Total:					11,033.46

## Fund: 211 - Law Enforce Prot

ERICA BAKER	032018	03/15/2018	ADVANCED PER DIEM/ALBUQU...	211-2003-42535	92.00
BIG 5 SPORTING GOODS	54557	03/15/2018	Asics matflex 5	211-2003-44573	49.49
TED ONTIVEROS	032618	03/23/2018	ADVANCED PER DIEM/SILVER CI...	211-2003-42535	77.60
ERICA BAKER	032118	03/29/2018	PER DIEM DUE/ALBUQUERQUE	211-2003-42535	23.00
Fund 211 - Law Enforce Prot Total:					242.09

## Fund: 214 - Lodgers Tax

RUANNA WALDRUM	763	03/09/2018	ADVERTISING/TOURISM BOARD	214-2503-47597	400.00
GERONIMO TRAIL SCENIC BYW...	031218	03/15/2018	MONTHLY DRAW 02/18	214-2503-48815	416.66
GRIFFIN & ASSOCIATES MARKET...	12999	03/15/2018	ADVERTISING/CITY	214-2503-47597	190.00
GRIFFIN & ASSOCIATES MARKET...	12999	03/15/2018	ACCOUNT MANAGEMENT	214-2503-48599	534.28
JOHN DEERE CREDIT, INC.	1969858	03/23/2018	LEASE PAYMENT/FAIRWAY M...	214-2503-44810	950.73
LINDMARK OUTDOOR MEDIA	7380	03/23/2018	ADVERTISING/CITY	214-2503-47597	422.42
LINDMARK OUTDOOR MEDIA	7388	03/23/2018	ADVERTISING/CITY	214-2503-47597	422.42
THE PIN CENTER	0318091	03/29/2018	City Logo Lapel Pins	214-2503-47406	572.00
Fund 214 - Lodgers Tax Total:					3,908.51

## Fund: 216 - Muni Street

TRACY JOHNSON	022018	03/02/2018	MILEAGE DUE/ALBUQUERQUE	216-4503-42305	26.40
TRACY JOHNSON	022018	03/02/2018	PER DIEM DUE/ALBUQUERQUE	216-4503-42310	21.00
INTERNAL SERVICE FUND	022818	03/02/2018	OIL-MAINT-SAFETY 02/18	216-4503-43316	55.25
INTERNAL SERVICE FUND	022818	03/02/2018	OIL-MAINT-SAFETY 02/18	216-4503-47420	8.00
ROCK BOTTOM SERVICE, LLC	13409	03/02/2018	Right Rear Seal/Engine Block He...	216-4503-47420	355.25
PAVEMENT SEALANTS & SUPPLY	16095	03/09/2018	High Performance	216-4503-43550	3,805.41
PETE'S EQUIPMENT, INC.	26795	03/09/2018	Freight	216-4503-47420	12.27
PETE'S EQUIPMENT, INC.	26795	03/09/2018	Miscellaneous Parts/Sweeper	216-4503-47420	106.61
U.S. DISTRIBUTING, INC.	307020	03/09/2018	battery	216-4503-47420	54.25
U.S. DISTRIBUTING, INC.	307022	03/09/2018	battery	216-4503-47420	53.51
CHERRILL'S WESTERN	907303	03/09/2018	Steel Toe Boots/Merced Baca	216-4503-44615	150.00
BARTOO SAND & GRAVEL, INC.	M25992	03/09/2018	Hot Mix for Watercuts	216-4503-43550	7,369.78
WEX BANK	143047	03/15/2018	UNLEADED	216-4503-43316	140.53
B & H OIL CO.	44804	03/15/2018	UNLEADED	216-4503-43316	112.70
B & H OIL CO.	44804	03/15/2018	DIESEL	216-4503-43317	1,877.56
SHARE CORP.	47869	03/15/2018	Traffic Paint, White	216-4503-43550	369.15
CHERRILL'S WESTERN	907309	03/15/2018	Wrangler Jeans/Buster Smith	216-4503-42620	138.00
CHERRILL'S WESTERN	907309	03/15/2018	Jacket	216-4503-42620	70.00
CHERRILL'S WESTERN	907309	03/15/2018	Shirts	216-4503-42620	138.00
CHERRILL'S WESTERN	907309	03/15/2018	Steel Toe Boots	216-4503-44615	150.00
REED'S TIRE CENTER	5119	03/23/2018	mount tire	216-4503-47420	25.97
CHERRILL'S WESTERN	907308	03/23/2018	Jacket	216-4503-42620	69.00
CHERRILL'S WESTERN	907308	03/23/2018	Shirts	216-4503-42620	138.00
CHERRILL'S WESTERN	907308	03/23/2018	Wrangler Jeans/Merced Baca	216-4503-42620	138.00
IRON HORSE WELDING, LLLC	119428	03/29/2018	Scarifier Tips for Blade	216-4503-47420	160.80
SHARE CORP.	49265	03/29/2018	Hand protector/Luck Hands	216-4503-44607	168.00
SHARE CORP.	49265	03/29/2018	Glass Cleaner/Primo	216-4503-44607	186.00
SHARE CORP.	49265	03/29/2018	Hand cleaner/Citra Scrub	216-4503-44607	204.00
Fund 216 - Muni Street Total:					16,103.44

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Fund: 217 - Recreation</b>					
SOUTHWEST SIGN SERVICE	10666	03/09/2018	Installation	217-1703-60840	91.96
SOUTHWEST SIGN SERVICE	10666	03/09/2018	Bronze Plaque, 20" x 20"	217-1703-60840	994.00
<b>Fund 217 - Recreation Total:</b>					<b>1,085.96</b>
<b>Fund: 292 - Fed Selz Share</b>					
BANK OF AMERICA	276583	03/02/2018	Cameras, case, kit	292-9403-44810	699.93
BANK OF AMERICA	568853	03/02/2018	Kodak camera with card, case	292-9403-44810	599.94
KAUFMAN'S WEST, LLC	1072L	03/29/2018	Winter coats	292-9403-44810	259.98
KAUFMAN'S WEST, LLC	1072L	03/29/2018	Duty boots	292-9403-44810	219.98
KAUFMAN'S WEST, LLC	1072L	03/29/2018	Jacket patch sew	292-9403-44810	39.00
<b>Fund 292 - Fed Selz Share Total:</b>					<b>1,818.83</b>
<b>Fund: 293 - Vet Wall Perp</b>					
INFINITY MEMORIAL SYSTEMS ...	5029022118	03/02/2018	ALUMINUM XL URNS & END CA...	293-5103-44810	1,340.00
<b>Fund 293 - Vet Wall Perp Total:</b>					<b>1,340.00</b>
<b>Fund: 294 - State Library</b>					
THE LIBRARY CORPORATION	62456	03/02/2018	Server for library: Dell PowerEd...	294-5003-60834	7,871.00
XEROX CORP.	092448738	03/09/2018	METER USAGE	294-5003-48599	9.04
XEROX CORP.	092448739	03/09/2018	METER USAGE	294-5003-48599	9.63
WINDSTREAM CORPORATION	031918	03/23/2018	PHONE BILLS	294-5003-43775	87.26
<b>Fund 294 - State Library Total:</b>					<b>7,976.93</b>
<b>Fund: 295 - Muni Pool</b>					
NEW MEXICO GAS COMPANY, I...	022018	03/02/2018	GAS BILL/SWIMMING POOL	295-4803-43780	28.65
CITY UTILITIES	022718	03/02/2018	CITY UTILITIES CYCLE C&D	295-4803-43780	764.16
TAMMY GARDNER	021718	03/09/2018	MILEAGE DUE/ALBUQUERQUE	295-4803-42305	137.19
TAMMY GARDNER	022318	03/09/2018	MILEAGE DUE/ALBUQUERQUE	295-4803-42305	137.19
NM RETIREE HEALTH CARE	030818	03/09/2018	BENEFIT PR ENDING 03/02/18	295-4803-41226	28.80
POOL PRO, LLC	180108	03/09/2018	Anchors for Handrail	295-4803-44607	550.00
NM RETIREE HEALTH CARE	032018	03/23/2018	BENEFIT PR ENDING 03/16/18	295-4803-41226	28.80
NMED ENVIRONMENTAL HEAL...	019226	03/23/2018	ANNUAL POOL INSPECTION FEE	295-4803-44607	150.00
TAMMY GARDNER	031918	03/29/2018	MILEAGE DUE/ALBUQUERQUE	295-4803-42305	137.28
TAMMY GARDNER	031918	03/29/2018	PER DIEM DUE/ALBUQUERQUE	295-4803-42310	170.00
<b>Fund 295 - Muni Pool Total:</b>					<b>2,132.07</b>
<b>Fund: 302 - Elec Construction</b>					
NEW MEXICO FINANCE AUTHOR...	022818	03/02/2018	ELECTRICAL LOAN PAYMENT/PR...	302-4603-90905	7,490.09
NEW MEXICO FINANCE AUTHOR...	022818	03/02/2018	ELECTRICAL LOAN PAYMENT/IN...	302-4603-90910	2,275.60
NEW MEXICO FINANCE AUTHOR...	022818	03/02/2018	ELECTRICAL LOAN PAYMENT/A...	302-4603-90915	147.82
<b>Fund 302 - Elec Construction Total:</b>					<b>9,913.51</b>
<b>Fund: 303 - Vet Wall</b>					
WINDSTREAM CORPORATION	031918	03/23/2018	PHONE BILLS	303-4703-43775	126.44
<b>Fund 303 - Vet Wall Total:</b>					<b>126.44</b>
<b>Fund: 305 - Cl Gen</b>					
C SPECIALTIES, INC	128815	03/02/2018	Dog muzzle-average snout	305-6003-60820	32.50
C SPECIALTIES, INC	128815	03/02/2018	Cat muzzles	305-6003-60820	31.16
BANK OF AMERICA	776252	03/02/2018	O-Cedar fast n easy broom with...	305-6003-60820	11.96
BANK OF AMERICA	776252	03/02/2018	Union 63065 2 gallon watering ...	305-6003-60820	23.80
BANK OF AMERICA	776252	03/02/2018	Costway 31 quart mop bucket	305-6003-60820	46.60
BANK OF AMERICA	776252	03/02/2018	Nikon coolpix A10 digital camera	305-6003-60820	86.95
TRACTOR SUPPLY COMPANY	200090181	03/09/2018	Job smart hand truck, 600 lb	305-6003-60820	30.00
TRACTOR SUPPLY COMPANY	200090181	03/09/2018	JobSmart deck brush	305-6003-60820	14.99
BAE SYSTEMS	334807	03/09/2018	E-MAIL SERVICE 02/18	305-6003-43815	430.33
CAMPBELL PET COMPANY	0348506	03/15/2018	Campbell-nabber	305-6003-60820	135.00
CAMPBELL PET COMPANY	0348506	03/15/2018	Snappy Snare	305-6003-60820	32.00
CAMPBELL PET COMPANY	0348506	03/15/2018	Cat Grasper	305-6003-60820	98.00
CAMPBELL PET COMPANY	0348506	03/15/2018	Flat leach w/o ring (Black)	305-6003-60820	593.59
LAMBERT VET SUPPLY	LVS102001010	03/15/2018	Handling fee	305-6003-60820	1.00
LAMBERT VET SUPPLY	LVS102001010	03/15/2018	Poopy scoopy bucket and shovel	305-6003-60820	29.98
LAMBERT VET SUPPLY	LVS102001010	03/15/2018	Oster golden A5 2-speed clipper	305-6003-60820	100.36
VALLEY VET SUPPLY	235226	03/23/2018	Economy syringes with needles	305-6003-60820	42.00



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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
VALLEY VET SUPPLY	235226	03/23/2018	Solo-jec 5 plus dog vaccine	305-6003-60820	164.60
VALLEY VET SUPPLY	235226	03/23/2018	Microchips 25 pack	305-6003-60820	469.98
VALLEY VET SUPPLY	235226	03/23/2018	Cat vaccine	305-6003-60820	397.98
VALLEY VET SUPPLY	235226	03/23/2018	Bronchi-shield III dog vaccine	305-6003-60820	272.50
ANIMAL CARE EQUIPMENT & S...	59389/59493	03/23/2018	Compact max scanner	305-6003-60820	500.00
ANIMAL CARE EQUIPMENT & S...	59389/59493	03/23/2018	Ketch-all catch pol 4"	305-6003-60820	80.00
ANIMAL CARE EQUIPMENT & S...	59389/59493	03/23/2018	Cat sacks pack of 3	305-6003-60820	64.95
ANIMAL CARE EQUIPMENT & S...	59389/59493	03/23/2018	Ketch-all catch pole 28"	305-6003-60820	70.00
ANIMAL CARE EQUIPMENT & S...	59389/59493	03/23/2018	Floor squeegees	305-6003-60820	136.13
ANIMAL CARE EQUIPMENT & S...	59389/59493	03/23/2018	Talon animal handling gloves	305-6003-60820	62.00
BARTOO SAND & GRAVEL, INC.	M26128	03/23/2018	Base course per ton pick up	305-6003-60820	3,906.00
LAMBERT VET SUPPLY	;VS102008774	03/29/2018	Handling fee	305-6003-60820	32.99
LAMBERT VET SUPPLY	;VS102008774	03/29/2018	Cooler	305-6003-60820	4.00
LAMBERT VET SUPPLY	;VS102008774	03/29/2018	SNAP canine parvovirus antigen...	305-6003-60820	219.98
Fund 305 - CI Gen Total:					8,121.33

## Fund: 306 - CI Jt Utl

NEW MEXICO FINANCE AUTHOR..022818-1	03/02/2018	WATER TANK LOAN PAYMENT/...	306-6103-90905	9,054.75
NEW MEXICO FINANCE AUTHOR..022818-1	03/02/2018	WATER TANK LOAN PAYMENT/...	306-6103-90910	872.90
NEW MEXICO FINANCE AUTHOR..022818-1	03/02/2018	WATER TANK LOAN PAYMENT/...	306-6103-90915	94.10
NEW MEXICO FINANCE AUTHOR..022818-2	03/02/2018	TORC18 LOAN PAYMENT/PRINC...	306-6103-90905	690.58
NEW MEXICO FINANCE AUTHOR..022818-3	03/02/2018	TORC19 LOAN PAYMENT/PRINC...	306-6103-90905	4,889.17
NEW MEXICO FINANCE AUTHOR..022818-3	03/02/2018	TORC19 LOAN PAYMENT/INTER...	306-6103-90910	2,709.60
SMITH ENGINEERING COMPANY 48034	03/23/2018	SERVICES/WWTP PHASE 2A	306-6103-80845	10,714.30
Fund 306 - CI Jt Utl Total:				29,025.40

## Fund: 314 - CDBG

DuCROSS CONSTRUCTION, LLC	PAY REQUEST #1	03/15/2018	CONSTRUCTION/CDBG 15-C-NR...	314-8603-60841	4,298.92
NORTHERN ESCROW, INC.	PAY REQUEST #2	03/29/2018	CONSTRUCTION/CDBG 15-C-NR...	314-8603-60841	49,325.13
Fund 314 - CDBG Total:					53,624.05

## Fund: 501 - Cemetary

CITY UTILITIES	031518	03/23/2018	CITY UTILITIES CYCLE A&B	501-1803-43780	264.55
Fund 501 - Cemetary Total:					264.55

## Fund: 502 - Util Office - Pool

CITY UTILITIES	022718	03/02/2018	CITY UTILITIES CYCLE C&D	502-3601-43780	271.36
INTERNAL SERVICE FUND	022818	03/02/2018	OIL-MAINT-SAFETY 02/18	502-3601-43316	5.50
INTERNAL SERVICE FUND	022818	03/02/2018	OIL-MAINT-SAFETY 02/18	502-3601-47420	15.00
CREDA	030518	03/09/2018	CREDA BILLING 03/18	502-3601-43770	159.45
NM RETIREE HEALTH CARE	030818	03/09/2018	BENEFIT PR ENDING 03/02/18	502-3601-41226	184.09
XEROX CORP.	092267544	03/09/2018	BASE CHARGE/METER USAGE	502-3601-44810	53.12
XEROX CORP.	092448716	03/09/2018	BASE CHARGE/METER USAGE	502-3601-44810	343.48
XEROX CORP.	092448717	03/09/2018	BASE CHARGE/METER USAGE	502-3601-44810	56.61
XEROX CORP.	092448728	03/09/2018	BASE CHARGE/METER USAGE	502-3601-44810	26.58
PITNEY BOWES INC.	3305594478	03/15/2018	LEASE MAINT/RENTAL	502-3601-47410	675.78
B & H OIL CO.	44805	03/15/2018	UNLEADED	502-3601-43316	198.03
WINDSTREAM CORPORATION	031918	03/23/2018	PHONE BILLS	502-3601-43775	599.21
NM RETIREE HEALTH CARE	032018	03/23/2018	BENEFIT PR ENDING 03/16/18	502-3601-41226	183.83
PITNEY BOWES INC.	1006263654	03/29/2018	E-Z SEAL (6 4OZ BTLS) 4/BOX	502-3601-44606	76.49
PITNEY BOWES INC.	1006263654	03/29/2018	TAPE STRIPS (300 PER BOX)	502-3601-44606	297.45
PITNEY BOWES INC.	1006263654	03/29/2018	DM300C/400C RED INK CTDG	502-3601-44606	475.96
Fund 502 - Util Office - Pool Total:					3,621.94

## Fund: 503 - Electric

NEW MEXICO GAS COMPANY, I...	022618-1	03/02/2018	GAS BILLS	503-3702-43780	44.65
CITY UTILITIES	022718	03/02/2018	CITY UTILITIES CYCLE C&D	503-3702-43780	4,943.46
INTERNAL SERVICE FUND	022818	03/02/2018	OIL-MAINT-SAFETY 02/18	503-3702-43316	15.00
INTERNAL SERVICE FUND	022818	03/02/2018	OIL-MAINT-SAFETY 02/18	503-3702-47420	9.27
BROOKS BROTHERS TRAILERS	36807	03/02/2018	Reel Electric Trailer with Brake ...	503-3702-80845	30,399.00
WESTERN UNITED ELECTRIC	4109694	03/02/2018	Aquaseal	503-3702-47415	210.00
SIERRA AUTO/CARQUEST	ID-224546	03/02/2018	filter	503-3702-47420	35.88
SIERRA AUTO/CARQUEST	ID-224641	03/02/2018	fitting	503-3702-47420	7.04
SIERRA AUTO/CARQUEST	ID-224641	03/02/2018	fitting	503-3702-47420	7.72

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
SIERRA AUTO/CARQUEST	ID-224783	03/02/2018	Valve coupling	503-3702-47420	10.42
SIERRA AUTO/CARQUEST	ID-224783	03/02/2018	Parking/Trailer Brake Valve	503-3702-47420	69.31
SIERRA AUTO/CARQUEST	ID-224783	03/02/2018	Air coupling	503-3702-47420	4.52
SIERRA AUTO/CARQUEST	ID-224788	03/02/2018	street elbow	503-3702-47420	1.69
SIERRA AUTO/CARQUEST	ID-224788	03/02/2018	fitting	503-3702-47420	10.80
TRIPLE H SOLAR, LLC	0116	03/09/2018	SERVICES/ELECTRIC DEPT	503-3702-48599	5,098.45
VERIZON WIRELESS	030518	03/09/2018	CELL PHONE BILLS	503-3702-43775	54.39
SIERRA ELECTRIC CO-OP, INC.	030518	03/09/2018	MIMS CITY LIGHTS	503-3702-43780	574.54
SIERRA ELECTRIC CO-OP, INC.	030618	03/09/2018	POWER SERVICE 02/18	503-3702-50795	106,820.25
NM RETIREE HEALTH CARE	030818	03/09/2018	BENEFIT PR ENDING 03/02/18	503-3702-41226	301.70
XEROX CORP.	092448743	03/09/2018	BASE CHARGE/METER USAGE	503-3702-44810	39.91
SSA SOLAR OF NM 4, LLC	9261	03/09/2018	POWER SERVICE 02/18	503-3702-50795	21,428.58
CITY UTILITIES	031418	03/15/2018	CITY LANDFILL BILLS	503-3702-43780	66.50
BOHANNAN HUSTON INC	100897	03/15/2018	SERVICES/CIELO VISTA	503-3702-48599	4,205.60
TWIN PALMS EMBROIDERY, LLC	1099	03/15/2018	Embroidery With FR Thread/Chr..	503-3702-42620	30.00
TWIN PALMS EMBROIDERY, LLC	1099	03/15/2018	Embroidery With FR Thread/Car...	503-3702-42620	30.00
TRI-STATE GENERATION & TRA...	301522	03/15/2018	POWER SERVICE 02/18	503-3702-50795	33,102.09
B & H OIL CO.	44808	03/15/2018	UNLEADED	503-3702-43316	359.85
B & H OIL CO.	44808	03/15/2018	DIESEL	503-3702-43317	398.71
WESTERN AREA POWER ADMIN	JJP81798A0218	03/15/2018	POWER SERVICE 02/18	503-3702-50795	52,761.52
CITY UTILITIES	031518	03/23/2018	CITY UTILITIES CYCLE A&B	503-3702-43780	196.89
WINDSTREAM CORPORATION	031918	03/23/2018	PHONE BILLS	503-3702-43775	40.13
NM RETIREE HEALTH CARE	032018	03/23/2018	BENEFIT PR ENDING 03/16/18	503-3702-41226	301.70
WESTERN UNITED ELECTRIC	4112339	03/23/2018	70 Watt Light HPS 115-075-CA...	503-3702-47415	1,650.00
WESTERN UNITED ELECTRIC	4112340	03/23/2018	5/8x12" Eye Bolt AF9412	503-3702-47415	305.00
WESTERN UNITED ELECTRIC	4112340	03/23/2018	318 Guy Anchor 8-Way Expandi...	503-3702-47415	147.00
IRBY SUPPLY CO.	5010606628	03/23/2018	Carhartt FRS003-KHI-XXL Tall Sh...	503-3702-42620	332.70
IRBY SUPPLY CO.	5010606628	03/23/2018	Carhartt FRS003-KHI-XXL Tall Sh...	503-3702-42620	332.70
BORDER INTERNATIONAL, LLP	X400017414	03/23/2018	air valve	503-3702-47420	134.70
PETE'S EQUIPMENT, INC.	11127	03/29/2018	2017 - 2110 PLUS SINGLE STATE	503-3702-80845	200,000.00
Fund 503 - Electric Total:					464,481.67

## Fund: 504 - Water

ARNULFO CASTANEDA	022218	03/02/2018	MILEAGE DUE/ALBUQUERQUE	504-3803-42305	26.22
ARNULFO CASTANEDA	022218	03/02/2018	PER DIEM DUE/ALBUQUERQUE	504-3803-42310	53.40
NEW MEXICO GAS COMPANY, I...	022618-1	03/02/2018	GAS BILLS	504-3803-43780	155.59
CITY UTILITIES	022718	03/02/2018	CITY UTILITIES CYCLE C&D	504-3803-43780	5,290.51
INTERNAL SERVICE FUND	022818	03/02/2018	OIL-MAINT-SAFETY 02/18	504-3803-47420	7.80
OTTO VIENNA	030818	03/02/2018	ADVANCED PER DIEM/ALBUQU...	504-3803-42310	68.00
JUSTIN ARMJO	030818	03/02/2018	ADVANCED PER DIEM/ALBUQU...	504-3803-42310	68.00
ARNULFO CASTANEDA	030818	03/02/2018	ADVANCED PER DIEM/ALBUQU...	504-3803-42310	68.00
USA BLUEBOOK	492032	03/02/2018	5' Curb Box Key w/ 5/8" Slot	504-3803-47425	87.90
USA BLUEBOOK	492032	03/02/2018	Valve Box Key 5' Solid End	504-3803-47425	115.90
USA BLUEBOOK	492032	03/02/2018	6' Curb Box Key w/ 5/8" Slot	504-3803-47425	143.85
USA BLUEBOOK	492032	03/02/2018	Gate Key 6'- Solid End	504-3803-47425	337.52
SIERRA AUTO/CARQUEST	ID-224549	03/02/2018	fitting	504-3803-47420	51.88
SIERRA AUTO/CARQUEST	ID-224549	03/02/2018	coupler	504-3803-47420	13.99
VERIZON WIRELESS	030518	03/09/2018	CELL PHONE BILLS	504-3803-43775	54.39
TAXATION AND REVENUE	030518	03/09/2018	WATER CONSERVATION FEE 02...	504-3803-43797	721.26
NM RETIREE HEALTH CARE	030818	03/09/2018	BENEFIT PR ENDING 03/02/18	504-3803-41226	251.66
SUN VALLEY, INC.	135802/6	03/09/2018	6 lbs Clay Pick	504-3803-47415	127.96
SUN VALLEY, INC.	135802/6	03/09/2018	LHSP Scooping Shovel	504-3803-47415	125.94
SUN VALLEY, INC.	135802/6	03/09/2018	10 lbs Double Face Sledge	504-3803-47415	101.97
SUN VALLEY, INC.	135802/6	03/09/2018	16 Tine Bow Rake	504-3803-47415	37.29
CHERRILL'S WESTERN	907304	03/09/2018	Wrangler LS Shirt- XL-Tail/ Otto...	504-3803-42620	144.00
CHERRILL'S WESTERN	907304	03/09/2018	Wrangler Jeans	504-3803-42620	143.94
CHERRILL'S WESTERN	907305	03/09/2018	Steel Toe Boots/Otto Vienna	504-3803-44615	150.00
CHERRILL'S WESTERN	907307	03/09/2018	Wrangler Shirts LS	504-3803-42620	69.00
CHERRILL'S WESTERN	907307	03/09/2018	Wrangler Jeans/Tim Hanna	504-3803-42620	138.00
CHERRILL'S WESTERN	907307	03/09/2018	Wrangler ShirtsLS Chambray	504-3803-42620	66.00
OTTO VIENNA	030918	03/15/2018	PER DIEM DUE/ALBUQUERQUE	504-3803-42310	17.00

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
JUSTIN ARMJO	030918	03/15/2018	PER DIEM DUE/ALBUQUERQUE	504-3803-42310	17.00
OTTO VIENNA	031418	03/15/2018	REIMBURSEMENT/EXAM FEE	504-3803-42720	30.00
B & H OIL CO.	44807	03/15/2018	UNLEADED	504-3803-43316	326.88
B & H OIL CO.	44807	03/15/2018	DIESEL	504-3803-43317	474.40
CHERRILL'S WESTERN	907302	03/15/2018	Steel Toe Boots/Sal Martinez	504-3803-44615	150.00
CHERRILL'S WESTERN	907302	03/15/2018	Steel Toe Boots/Tim Hanna	504-3803-44615	150.00
CITY UTILITIES	031518	03/23/2018	CITY UTILITIES CYCLE A&B	504-3803-43780	535.89
WINDSTREAM CORPORATION	031918	03/23/2018	PHONE BILLS	504-3803-43775	66.10
NM RETIREE HEALTH CARE	032018	03/23/2018	BENEFIT PR ENDING 03/16/18	504-3803-41226	255.26
PETE'S EQUIPMENT, INC.	11127	03/29/2018	FAN VACTOR MOUNTED ON A ...	504-3803-80810	74,224.00
ADVANCED COMMUNICATIONS...	179242	03/29/2018	Kenwood TK-2170-LVVP Portab...	504-3803-80810	2,143.26
BAKER UTILITY SUPPLY CORP.	248169	03/29/2018	Full Circle 06" x 15.0" STL 06.56 ...	504-3803-47415	486.25
BAKER UTILITY SUPPLY CORP.	248169	03/29/2018	Full Circle 04"x 07.5" STL 04.45 ...	504-3803-47415	221.25
BAKER UTILITY SUPPLY CORP.	248169	03/29/2018	NS Corp Stop No Lead 0.75" CC...	504-3803-47415	1,017.00
BAKER UTILITY SUPPLY CORP.	248169	03/29/2018	Full Circle 02"x15.0" STL 02.35 t...	504-3803-47415	322.75
BAKER UTILITY SUPPLY CORP.	248169	03/29/2018	Fibre MTR GSK 3/4" x 1/8"	504-3803-47415	190.00
BAKER UTILITY SUPPLY CORP.	248169	03/29/2018	Full Circle 02" x 07.5" STL 02.35 ...	504-3803-47415	180.85
BAKER UTILITY SUPPLY CORP.	248169	03/29/2018	NS SCH40 22 -1/2 Bend 2.00" SxS	504-3803-47415	25.92
BAKER UTILITY SUPPLY CORP.	248169	03/29/2018	PVC SCH40 45 Deg Ell 2" SxS	504-3803-47415	17.40
BAKER UTILITY SUPPLY CORP.	248169	03/29/2018	PVC SCH40 90 Deg Ell 2" SxS	504-3803-47415	16.20
BAKER UTILITY SUPPLY CORP.	248169	03/29/2018	Full Circle 04" x 15.0" STL 04.45 ...	504-3803-47415	385.00
BAKER UTILITY SUPPLY CORP.	248169	03/29/2018	PVC SCH40 Male ADPT 2" MxS	504-3803-47415	12.00
BAKER UTILITY SUPPLY CORP.	248169	03/29/2018	Grip No Lead Coupl 0.75"UT-7x...	504-3803-47415	967.50
BAKER UTILITY SUPPLY CORP.	248169	03/29/2018	Full Circle 06"x 07.5" STL 06.56 ...	504-3803-47415	275.75
B & H OIL CO.	44845	03/29/2018	1/5 Regal R & O 32	504-3803-44607	84.64
STEVE BELL CONSTRUCTION	C179296	03/29/2018	Basecourse	504-3803-47415	288.00
STEVE BELL CONSTRUCTION	C179296	03/29/2018	Bedding Sand	504-3803-47415	209.00
Fund 504 - Water Total:					91,709.27

## Fund: 505 - Solid Waste

NEW MEXICO GAS COMPANY, I...	021618-1	03/02/2018	GAS BILL/RECYCLE CENTER	505-3904-43780	94.77
CITY UTILITIES	022718	03/02/2018	CITY UTILITIES CYCLE C&D	505-3904-43780	433.28
INTERNAL SERVICE FUND	022818	03/02/2018	OIL-MAINT-SAFETY 02/18	505-3904-43316	457.32
INTERNAL SERVICE FUND	022818	03/02/2018	OIL-MAINT-SAFETY 02/18	505-3904-47420	198.99
SIERRA AUTO/CARQUEST	ID-224786	03/02/2018	12g-16fjx hyd fitting	505-3904-47420	31.34
SIERRA AUTO/CARQUEST	ID-224786	03/02/2018	Hydraulic Hose	505-3904-47420	19.80
SIERRA AUTO/CARQUEST	ID-224786	03/02/2018	16m2tx hyd hose	505-3904-47420	28.48
SIERRA AUTO/CARQUEST	ID-224786	03/02/2018	16g- 16fjx hyd fitting	505-3904-47420	59.04
SIERRA AUTO/CARQUEST	ID-224786	03/02/2018	12g-12mj hyd fitting	505-3904-47420	16.77
SIERRA AUTO/CARQUEST	ID-224909	03/02/2018	switch	505-3904-47420	75.29
SIERRA AUTO/CARQUEST	ID-225492	03/02/2018	battery	505-3904-47420	37.68
VERIZON WIRELESS	030518	03/09/2018	CELL PHONE BILLS	505-3904-43775	54.39
NM RETIREE HEALTH CARE	030818	03/09/2018	BENEFIT PR ENDING 03/02/18	505-3904-41226	360.55
SUN VALLEY, INC.	135356/6	03/09/2018	16 tine bow rake	505-3904-44607	57.98
SUN VALLEY, INC.	135356/6	03/09/2018	5/8x 4x6 percussion bit	505-3904-44607	8.84
SUN VALLEY, INC.	135356/6	03/09/2018	Pro Lg anlg Broom	505-3904-44607	25.98
SUN VALLEY, INC.	135356/6	03/09/2018	16" Repl cutting chain	505-3904-44607	23.99
SUN VALLEY, INC.	135488/6	03/09/2018	3/8 x 1-1/4 Bolts Box	505-3904-44607	28.99
SUN VALLEY, INC.	135488/6	03/09/2018	3/8 Stop Nuts Box	505-3904-44607	12.99
SUN VALLEY, INC.	135488/6	03/09/2018	3/8 Flat Washer Box	505-3904-44607	7.29
B & H OIL CO.	44680	03/09/2018	300 Gallons Clear Diesel	505-3904-43317	730.16
BORDER INTERNATIONAL, LLP	X40016808	03/09/2018	window regulator	505-3904-47420	319.48
CITY UTILITIES	031418	03/15/2018	CITY LANDFILL BILLS	505-3904-34601	19,151.04
ACCENT WIRE PRODUCTS	386304	03/15/2018	12 x 14"-0"(125/ Bdl) Quicksilve...	505-3904-44607	1,197.00
B & H OIL CO.	44802	03/15/2018	UNLEADED	505-3904-43316	278.40
B & H OIL CO.	44802	03/15/2018	DIESEL	505-3904-43317	1,973.03
WEX BANK	985944	03/15/2018	DIESEL	505-3904-43317	190.88
CLARK TRUCK EQUIP CO., INC.	0114206	03/23/2018	proximity switch	505-3904-47420	176.00
CLARK TRUCK EQUIP CO., INC.	0114206	03/23/2018	actuator switch	505-3904-47420	30.85
CLARK TRUCK EQUIP CO., INC.	0114206	03/23/2018	rubber gripper bumper	505-3904-47420	384.00
WINDSTREAM CORPORATION	031918	03/23/2018	PHONE BILLS	505-3904-43775	163.52

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
NM RETIREE HEALTH CARE	032018	03/23/2018	BENEFIT PR ENDING 03/16/18	505-3904-41226	343.86
CHERRILL'S WESTERN	907311	03/23/2018	Steel Toe Boots/Joseph Daley	505-3904-44615	150.00
BORDER INTERNATIONAL, LLP	X400017176	03/23/2018	11R225 Spread Axle	505-3904-47420	816.00
RELIABLE CHEVROLET INC.	806733	03/29/2018	panel	505-3904-47420	1,162.50
RELIABLE CHEVROLET INC.	806733	03/29/2018	latch	505-3904-47420	49.10
CHERRILL'S WESTERN	907313	03/29/2018	Steel Toe Boots/Carmen Howell	505-3904-44615	105.00
BORDER INTERNATIONAL, LLP	X400017715	03/29/2018	DEF 2.5, FLEETRITE DEF 2.5 GAL...	505-3904-43317	199.80
Fund 505 - Solid Waste Total:					29,454.38
<b>Fund: 506 - WWTP</b>					
NEW MEXICO GAS COMPANY, L...	022618	03/02/2018	GAS BILL/VACUUM STATION	506-4005-43780	58.90
CITY UTILITIES	022718	03/02/2018	CITY UTILITIES CYCLE C&D	506-4005-43780	9,794.78
INTERNAL SERVICE FUND	022818	03/02/2018	OIL-MAINT-SAFETY 02/18	506-4005-43316	60.25
INTERNAL SERVICE FUND	022818	03/02/2018	OIL-MAINT-SAFETY 02/18	506-4005-47420	51.55
INTERLAB	22143	03/02/2018	Oil & Grease	506-4005-44605	45.00
INTERLAB	22143	03/02/2018	Total Nitrogen	506-4005-44605	60.00
INTERLAB	22143	03/02/2018	Hexachlorobenzene	506-4005-44605	70.00
INTERLAB	22143	03/02/2018	Total Phosphorus	506-4005-44605	18.00
STAPLES CONTRACT & COMME...	3361762010	03/02/2018	Sauder Executive Desk- Black	506-4005-44606	199.42
STAPLES CONTRACT & COMME...	3361762010	03/02/2018	Purell Hand Sanitizer Refills-2pk	506-4005-44606	30.26
STAPLES CONTRACT & COMME...	3361762010	03/02/2018	Purell Hand Sanitizer Starter Kit	506-4005-44606	17.01
STAPLES CONTRACT & COMME...	3361762010	03/02/2018	Dial hand soap	506-4005-44606	27.98
STAPLES CONTRACT & COMME...	3368749143	03/02/2018	Staples Dry-Erase Starter Kit	506-4005-44606	3.37
STAPLES CONTRACT & COMME...	3368749143	03/02/2018	Staples 3 Tap Manila File Folder...	506-4005-44606	13.88
STAPLES CONTRACT & COMME...	3368749143	03/02/2018	Staples 1" Ring Binders	506-4005-44606	14.70
STAPLES CONTRACT & COMME...	3368749143	03/02/2018	Staples 2" Ring Binders	506-4005-44606	20.85
STAPLES CONTRACT & COMME...	3368749143	03/02/2018	HP 63 Blk/Color Ink Cartridge	506-4005-44606	40.57
STAPLES CONTRACT & COMME...	3368749143	03/02/2018	Staples Plastic Pushpins,500pk	506-4005-44606	3.97
STAPLES CONTRACT & COMME...	3368749143	03/02/2018	Liquid Dial Refill	506-4005-44606	12.96
STAPLES CONTRACT & COMME...	3368749143	03/02/2018	Staples Whiteboard 3'Wx 2'H	506-4005-44606	38.50
STAPLES CONTRACT & COMME...	3368749143	03/02/2018	Staples Insertable Dividers, 8	506-4005-44606	4.80
USA BLUEBOOK	490821	03/02/2018	Bulkhead Fitting	506-4005-44607	49.95
USA BLUEBOOK	490821	03/02/2018	DPD 1 (Free) Disp. 10ml Sample...	506-4005-44607	181.95
USA BLUEBOOK	490821	03/02/2018	Showa- N5K26 Full-Arm Nitrile G...	506-4005-44607	15.05
USA BLUEBOOK	490821	03/02/2018	Showa-N5K26 Full-Arm Nitrile ...	506-4005-44607	99.99
USA BLUEBOOK	490821	03/02/2018	Nalgene Autoclable Wash Bottl...	506-4005-44607	53.00
USA BLUEBOOK	490821	03/02/2018	Sludge Judge Complete Set	506-4005-44607	109.95
USA BLUEBOOK	499104	03/02/2018	PH Probe ,Single Junction	506-4005-44605	53.75
USA BLUEBOOK	499104	03/02/2018	YSI 5908 Cap Membrane Kit * P...	506-4005-44605	87.87
USA BLUEBOOK	499104	03/02/2018	Oakton pH6+ Meter and Probe	506-4005-44605	329.00
GRAINGER, INC.	9706543528	03/02/2018	2" General Purpose Vacuum Ga...	506-4005-43416	48.05
GRAINGER, INC.	9706543528	03/02/2018	4" General Purpose Vacuum Ga...	506-4005-43416	98.32
SIERRA AUTO/CARQUEST	ID-224440	03/02/2018	tie rod end	506-4005-47420	48.19
SIERRA AUTO/CARQUEST	ID-224440	03/02/2018	shock absorber	506-4005-47420	65.36
SIERRA AUTO/CARQUEST	ID-224773	03/02/2018	alternator	506-4005-47420	56.99
SIERRA AUTO/CARQUEST	ID-224773	03/02/2018	wiper	506-4005-47420	5.98
VERIZON WIRELESS	030518	03/09/2018	CELL PHONE BILLS	506-4005-43775	108.78
VILLAGE OF WILLIAMSBURG	030518	03/09/2018	SEWER RECEIPTS 02/18	506-4005-48798	2,784.83
NM RETIREE HEALTH CARE	030818	03/09/2018	BENEFIT PR ENDING 03/02/18	506-4005-41226	250.14
NM RECYCLING COALITION	1018	03/09/2018	ANNUAL MEMBERSHIP DUES/...	506-4005-43770	200.00
INTERLAB	22124/22151	03/09/2018	TDS	506-4005-44605	120.00
INTERLAB	22124/22151	03/09/2018	Chloride	506-4005-44605	104.00
INTERLAB	22124/22151	03/09/2018	TKN	506-4005-44605	320.00
INTERLAB	22124/22151	03/09/2018	N03N	506-4005-44605	120.00
U.S. DISTRIBUTING, INC.	307021	03/09/2018	battery	506-4005-47420	53.51
IKARD NEWSOM	3075542926	03/09/2018	AUTO FILL-UP/WASTEWATER	506-4005-43780	116.44
CHERRILL'S WESTERN	907306	03/09/2018	Steel Toe Boots/ Cathie Eisen	506-4005-44615	129.00
CITY UTILITIES	031418	03/15/2018	CITY LANDFILL BILLS	506-4005-43780	831.50
INTERLAB	22152	03/15/2018	TKN	506-4005-44605	40.00
INTERLAB	22152	03/15/2018	N03N	506-4005-44605	15.00
INTERLAB	22152	03/15/2018	Chloride	506-4005-44605	13.00

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
INTERLAB	22152	03/15/2018	TDS	506-4005-44605	15.00
IKARD NEWSOM	3076012018	03/15/2018	AUTO FILL-UP/WASTEWATER	506-4005-43780	105.58
B & H OIL CO.	44806	03/15/2018	UNLEADED	506-4005-43316	385.71
B & H OIL CO.	44806	03/15/2018	DIESEL	506-4005-43317	77.66
DPC INDUSTRIES, INC.	74700050318	03/15/2018	Hazemat Fee	506-4005-44605	18.39
DPC INDUSTRIES, INC.	74700050318	03/15/2018	Chlorine Cylinders- 150 lbs	506-4005-44605	441.00
CITY UTILITIES	031518	03/23/2018	CITY UTILITIES CYCLE A&B	506-4005-43780	311.33
WINDSTREAM CORPORATION	031918	03/23/2018	PHONE BILLS	506-4005-43775	97.02
NM RETIREE HEALTH CARE	032018	03/23/2018	BENEFIT PR ENDING 03/16/18	506-4005-41226	250.14
AQUA ENVIRONMENTAL TESTI...	4815	03/23/2018	E-Coli	506-4005-44605	102.48
USA BLUEBOOK	508562	03/23/2018	Trigger Sprayer	506-4005-44605	12.76
USA BLUEBOOK	508562	03/23/2018	5- Piec e Utility Funnel Set	506-4005-44605	33.95
USA BLUEBOOK	508562	03/23/2018	Hach Nitrate/Nitrite Test Strips,...	506-4005-44605	44.38
USA BLUEBOOK	508562	03/23/2018	Utility Carrier, autoclavable,PP	506-4005-44605	48.95
USA BLUEBOOK	508562	03/23/2018	Economy Rain Gauge	506-4005-44605	49.04
USA BLUEBOOK	508562	03/23/2018	Cover Slips for microscope slides	506-4005-44605	29.18
USA BLUEBOOK	508562	03/23/2018	24 hr Indoor Clock	506-4005-44605	19.99
USA BLUEBOOK	508562	03/23/2018	32 Ounce Plastic Bottle	506-4005-44605	8.36
USA BLUEBOOK	508562	03/23/2018	Microscope Slides, 3"x 1",72/pk	506-4005-44605	22.98
USA BLUEBOOK	508562	03/23/2018	Nalgene Wide Mouth Wash Bott...	506-4005-44605	59.90
USA BLUEBOOK	508562	03/23/2018	Kimble Graduated Griffin Beaker...	506-4005-44605	58.65
AQSEPTENCE GROUP, INC	90128652	03/23/2018	Galv. Exhaust Filter Clip *Plus Sh...	506-4005-43416	277.24
AQSEPTENCE GROUP, INC	90128652	03/23/2018	Filter Kit 0400/0630	506-4005-43416	1,647.40
STEVE BELL CONSTRUCTION	C17292	03/23/2018	2" Rock	506-4005-43416	200.00
SKILLPATH SEMINARS	032618	03/29/2018	REGISTRATION FEE/SONYA WILL...	506-4005-42720	78.06
SKILLPATH SEMINARS	032618	03/29/2018	REGISTRATION FEE/JESUS SALA...	506-4005-42720	78.06
CURRENT ELECTRIC, INC	100	03/29/2018	8 HrTroubleshooting- North Dat...	506-4005-47425	680.00
CURRENT ELECTRIC, INC	100	03/29/2018	Starter with Overloads	506-4005-47425	228.71
CURRENT ELECTRIC, INC	100	03/29/2018	Truck & Tools	506-4005-47425	360.00
CURRENT ELECTRIC, INC	100	03/29/2018	Fuse	506-4005-47425	4.03
CURRENT ELECTRIC, INC	100	03/29/2018	50 VA Transformer 120v/24v	506-4005-47425	60.00
CURRENT ELECTRIC, INC	100	03/29/2018	20% Material Mark up	506-4005-47425	90.96
CURRENT ELECTRIC, INC	100	03/29/2018	40 Amp 3Pole Circuit Breaker	506-4005-47425	162.06
PETE'S EQUIPMENT, INC.	11127	03/29/2018	INTERNATIONAL CHASSIS	506-4005-80810	74,224.00
WATER METERS OF NEW MEXI...	134	03/29/2018	Amco Elster 3" Mag Meter	506-4005-47425	2,284.00
NORTHERN SAFETY CO., INC.	902857310	03/29/2018	For Degreaser@ Vac Station	506-4005-44607	83.50
DPC INDUSTRIES, INC.	DE7400010118	03/29/2018	DEMURRAGE/RENTAL INVOICE	506-4005-44607	45.00
TELEDYNE ISCO, INC.	5020242435	03/29/2018	Pump tubing	506-4005-44607	117.00
TELEDYNE ISCO, INC.	5020242435	03/29/2018	3/8 in SS Strainer	506-4005-44607	81.00
Fund 506 - WWTP Total:					99,989.82

## Fund: 507 - Solid Waste Transfer Station

XEROX CORP.	092236581	03/09/2018	METER USAGE	507-4203-47410	41.57
SUN VALLEY, INC.	135696/6	03/09/2018	20oz blue tracer	507-4203-44607	25.98
SUN VALLEY, INC.	135696/6	03/09/2018	6pk 3/8' oc roller cover	507-4203-44607	16.98
SUN VALLEY, INC.	135696/6	03/09/2018	5/ 8x3/8x50" fuel line	507-4203-44607	29.80
SUN VALLEY, INC.	135696/6	03/09/2018	2-1/2 GL Honcho/ Glyphos/ wi...	507-4203-44607	68.44
SUN VALLEY, INC.	135696/6	03/09/2018	9" ergo roller frame	507-4203-44607	9.58
SUN VALLEY, INC.	135696/6	03/09/2018	3/8" barb coupling	507-4203-44607	1.49
SUN VALLEY, INC.	135696/6	03/09/2018	4- 1/2 " cutoff wheel	507-4203-44607	5.58
SUN VALLEY, INC.	135696/6	03/09/2018	1/4" - 5/8" clamp	507-4203-44607	3.87
O'REILLY AUTO PARTS, INC.	357545	03/09/2018	Regulator	507-4203-44607	120.80
CITY OF LAS CRUCES	55137	03/09/2018	SOLIDWASTE DISPOSAL TRANS...	507-4203-45601	27,891.92
KING'S LOCKSMITH	06345	03/23/2018	DND KW1 KEY	507-4203-43403	25.74
KING'S LOCKSMITH	06345	03/23/2018	RE- KEY KW1 LOCK CYLINDER	507-4203-43403	19.00
KING'S LOCKSMITH	06345	03/23/2018	SERVICE CALL	507-4203-43403	48.50
NORTHERN TOOL & EQUIPMEN...	39926337	03/23/2018	northstar nsq series 12v sprayer..	507-4203-44607	83.00
Fund 507 - Solid Waste Transfer Station Total:					28,392.25

## Fund: 508 - Golf Course

NEW MEXICO STATE ALCOHOL ...	030118	03/02/2018	VOLUNTARY TEMP SUSPENSION..	508-4303-45555	20.00
TERRY TAYLOR	030118	03/02/2018	REIMBURSEMENT/LIQUOR LICE...	508-4303-48599	1,400.00

## EOM AP Report

Payment Dates: 03/01/2018 - 03/31/2018

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
TERRY TAYLOR	134	03/09/2018	CONTRACT/INCENTIVE PAY	508-4303-45555	182.53
TERRY TAYLOR	134	03/09/2018	CONTRACT 02/01/18-02/28/18	508-4303-48599	10,850.00
CITY UTILITIES	031518	03/23/2018	CITY UTILITIES CYCLE A&B	508-4303-43780	411.58
NEW MEXICO STATE ALCOHOL ...	032318	03/29/2018	DESIGNATION OF RESIDENT AG...	508-4303-45555	50.00
B & H OIL CO.	44740	03/29/2018	DIESEL	508-4303-43317	750.87
Fund 508 - Golf Course Total:					13,664.98
Fund: 509 - Muni Airport					
SIERRA ELECTRIC CO-OP, INC.	022718	03/02/2018	AIRPORT FIRE STATION	509-4403-43780	179.55
SIERRA ELECTRIC CO-OP, INC.	022718-1	03/02/2018	AIRPORT FUELING STATION	509-4403-43780	1,118.72
VERIZON WIRELESS	030518	03/09/2018	CELL PHONE BILLS	509-4403-43775	54.39
NM RETIREE HEALTH CARE	030818	03/09/2018	BENEFIT PR ENDING 03/02/18	509-4403-41226	75.14
NM AIRPORT MGR'S ASSOC.	031418	03/15/2018	MEMBERSHIP DUES/MARK BLE...	509-4403-43770	75.00
B & H OIL CO.	44812	03/15/2018	UNLEADED	509-4403-43316	93.19
WINDSTREAM CORPORATION	031918	03/23/2018	PHONE BILLS	509-4403-43775	384.15
NM RETIREE HEALTH CARE	032018	03/23/2018	BENEFIT PR ENDING 03/16/18	509-4403-41226	75.14
NM MUNICIPAL LEAGUE	032618	03/29/2018	REGISTRATION FEE/MARK BLETH	509-4403-42720	150.00
SIERRA ELECTRIC CO-OP, INC.	032618	03/29/2018	AIRPORT FIRE STATION	509-4403-43780	151.69
SIERRA ELECTRIC CO-OP, INC.	032818-1	03/29/2018	AIRPORT FUELIN STATION	509-4403-43780	1,087.55
MARK BLETH	040418	03/29/2018	ADVANCED MILEAGE/SANTA FE	509-4403-42305	146.44
MARK BLETH	040418	03/29/2018	ADVANCED PER DIEM/SANTA FE	509-4403-42310	225.60
Fund 509 - Muni Airport Total:					3,816.56
Fund: 600 - Internal Serv					
WEST FLEET/SANDIA FLEET	708269	03/15/2018	filter	600-7003-47420	40.92
WEST FLEET/SANDIA FLEET	708269	03/15/2018	filter	600-7003-47420	47.16
WEST FLEET/SANDIA FLEET	708269	03/15/2018	filter	600-7003-47420	62.18
WEST FLEET/SANDIA FLEET	708269	03/15/2018	filter	600-7003-47420	9.39
WEST FLEET/SANDIA FLEET	708269	03/15/2018	filter	600-7003-47420	29.10
WEST FLEET/SANDIA FLEET	708269	03/15/2018	filter	600-7003-47420	27.48
WEST FLEET/SANDIA FLEET	708269	03/15/2018	filter	600-7003-47420	25.06
WEST FLEET/SANDIA FLEET	708269	03/15/2018	filter	600-7003-47420	9.51
WEST FLEET/SANDIA FLEET	708269	03/15/2018	filter	600-7003-47420	15.42
Fund 600 - Internal Serv Total:					266.22
Grand Total:					1,015,911.75



## Report Summary

## Fund Summary

Fund	Payment Amount
101 - General	132,131.09
201 - Corrections	1,667.00
209 - Fire	11,033.46
211 - Law Enforce Prot	242.09
214 - Lodgers Tax	3,908.51
216 - Muni Street	16,103.44
217 - Recreation	1,085.96
292 - Fed Seiz Share	1,818.83
293 - Vet Wall Perp	1,340.00
294 - State Library	7,976.93
295 - Muni Pool	2,132.07
302 - Elec Construction	9,913.51
303 - Vet Wall	126.44
305 - CI Gen	8,121.33
306 - CI Jt Uti	29,025.40
314 - CDBG	53,624.05
501 - Cemetary	264.55
502 - Util Office - Pool	3,621.94
503 - Electric	464,481.67
504 - Water	91,709.27
505 - Solid Waste	29,454.38
506 - WWTP	99,989.82
507 - Solid Waste Transfer Station	28,392.25
508 - Golf Course	13,664.98
509 - Muni Airport	3,816.56
600 - Internal Serv	266.22
<b>Grand Total:</b>	<b>1,015,911.75</b>

## Account Summary

Account Number	Account Name	Payment Amount
101-1000-42720	EMPLOYEE TRAINING-GO...	220.00
101-1000-43597	ATTORNEY FEES-GOVERN...	10,025.63
101-1000-60725	GRANTS TO SUB-RECIPIE...	187.50
101-1001-41226	RETIREE INSURANCE-OFF ...	243.38
101-1001-42720	EMPLOYEE TRAINING-OFF...	30.00
101-1001-43740	PRINTING/PUBLISHING	731.45
101-1001-43770	SUBSCRIPTION & DUES	55.00
101-1001-43775	TELEPHONE	532.84
101-1001-44606	OFFICE SUPPLIES	50.00
101-1001-44607	FIELD SUPPLIES (ELECTION...	4,207.78
101-1001-44810	EQUIPMENT & MACHINE...	333.01
101-1002-41226	RETIREE INSURANCE-MUN...	150.14
101-1002-43775	TELEPHONE	89.56
101-1002-44606	OFFICE SUPPLIES	141.16
101-1002-48599	PROFESSIONAL SERVICES	705.25
101-1002-60576	Grant Expenses/IAF GRA...	500.00
101-1002-60840	OTHER CAP PUR/AOC/JID ...	578.94
101-1003-41226	RETIREE INSURANCE-OFF ...	285.61
101-1003-42720	EMPLOYEE TRAINING-OFF...	30.00
101-1003-43316	GAS & OIL	74.98
101-1003-43770	SUBSCRIPTION & DUES	194.00
101-1003-43775	TELEPHONE	668.97
101-1003-44606	OFFICE SUPPLIES	121.23
101-1003-44810	EQUIPMENT & MACHINE...	339.08
101-1004-41226	RETIREE INSURANCE-ADM...	489.60
101-1004-42305	MILEAGE REIMBURSEME...	27.64
101-1004-42310	PER DIEM-ADMIN OFFICES	58.40

## Account Summary

Account Number	Account Name	Payment Amount
101-1004-43740	PRINTING/PUBLISHING	157.59
101-1004-43775	TELEPHONE	638.33
101-1004-44606	OFFICE SUPPLIES	709.87
101-1004-44810	EQUIPMENT & MACHINE...	255.00
101-1004-48596	AUDIT CONTRACT-ADMIN...	7,251.46
101-1007-41226	RETIREE INSURANCE-POLI...	1,362.08
101-1007-43316	GAS & OIL	1,620.61
101-1007-43775	TELEPHONE	983.28
101-1007-44810	EQUIPMENT & MACHINE...	231.81
101-1007-47420	MAINTENANCE VEHICLE/...	389.98
101-1007-48598	PROFESSIONAL SERVICES	6,353.25
101-1008-41226	RETIREE INSURANCE-COD...	322.80
101-1008-42620	UNIFORMS LINEN-CODE ...	306.49
101-1008-42720	EMPLOYEE TRAINING-CO...	185.00
101-1008-43316	GAS & OIL	427.64
101-1008-43775	TELEPHONE	107.78
101-1008-47420	MAINTENANCE VEH/EQUI...	18.81
101-1008-48599	OTHER CONTRACTUAL SE...	11,440.00
101-1009-41226	RETIREE INSURANCE-MUN..	138.36
101-1009-43316	GAS & OIL	258.36
101-1009-43317	DIESEL-RECREATION	21.02
101-1009-43770	SUBSCRIPTION & DUES	1,106.65
101-1009-43775	TELEPHONE	276.85
101-1009-44607	FIELD SUPPLIES-MUNI RE...	1,043.57
101-1009-44609	RECREATION SUPPLIES-M...	1,238.76
101-1009-44615	SAFETY EQUIPMENT	44.97
101-1009-47410	Maintenance Contracts	800.00
101-1009-48599	OTHER CONTRACTUAL SE...	900.00
101-1010-41226	RETIREE INSURANCE-BUIL...	269.52
101-1010-42305	MILEAGE REIMBURSEME...	131.12
101-1010-42310	PER DIEM-BLDG INSPECT...	12.00
101-1010-42720	EMPLOYEE TRAINING-BL...	125.00
101-1010-43316	GAS & OIL	108.52
101-1010-43770	SUBSCRIPTION & DUES	1,440.00
101-1010-43775	TELEPHONE	655.25
101-1010-44606	OFFICE SUPPLIES	254.50
101-1011-41226	RETIREE INSURANCE-STRE...	569.95
101-1011-43775	TELEPHONE	78.84
101-1012-41226	RETIREE INSURANCE-FLEE...	249.36
101-1012-43316	GAS & OIL	46.54
101-1012-43775	TELEPHONE	209.84
101-1012-44607	FIELD SUPPLIES-FLEET MA...	77.22
101-1014-41226	RETIREE INSURANCE-FACI...	469.49
101-1014-42620	UNIFORM/LINEN-FACILITY...	270.00
101-1014-42720	EMPLOYEE TRAINING-FAC...	544.53
101-1014-43316	GAS & OIL	283.57
101-1014-43403	REGULAR BUILDING MAI...	7,335.09
101-1014-43775	TELEPHONE	393.67
101-1014-44607	FIELD SUPPLIES-FACILITY ...	529.77
101-1014-47410	MAINTENANCE CONTRAC...	53.76
101-1014-80810	OTHER CAPITAL EQUIPM...	11,829.00
101-1016-41226	RETIREE INSURANCE-LIBR...	330.80
101-1016-43770	SUBSCRIPTION & DUES	139.06
101-1016-44830	CITY BOOK PURCHASING-L...	455.25
101-1017-48599	OTHER CONTRACTUAL SE...	35,465.38
101-1018-43780	UTILITIES	10,142.59
201-1903-44805	AUTO/LAB/DWI/JUD ED	242.00
201-1903-48710	CARE OF PRISONERS-COR...	1,425.00

## Account Summary

Account Number	Account Name	Payment Amount
209-1603-43316	GAS & OIL	237.49
209-1603-43770	SUBSCRIPTION & DUES	1,705.86
209-1603-43775	TELEPHONE	117.50
209-1603-43780	UTILITIES	731.79
209-1603-47405	MAINTENANCE-BUILDING...	1,411.06
209-1603-47420	MAINTENANCE VEHICLE/...	277.76
209-1603-80845	OTHER CAPITAL PURCHAS...	6,552.00
211-2003-42535	EMPLOYEE TRAINING	192.60
211-2003-44573	UNIFORM & EQUIPMENT	49.49
214-2503-44810	EQUIPMENT & MACHINE...	950.73
214-2503-47406	PROMOTIONAL/ADVERTIS...	572.00
214-2503-47597	9% ADVERTISING/MARKET..	1,434.84
214-2503-48599	OTHER CONTRACTUAL SE...	534.28
214-2503-48815	SERVICE CONTRACTS-LO...	416.66
216-4503-42305	MILEAGE REIMBURSEME...	26.40
216-4503-42310	PER DIEM-STREET MAINT...	21.00
216-4503-42620	UNIFORM LINEN-MUNI S...	691.00
216-4503-43316	GAS & OIL	308.48
216-4503-43317	DIESEL FUEL-STREET MAI...	1,877.56
216-4503-43550	ROADWAY MAINTENANCE	11,544.34
216-4503-44607	FIELD SUPPLIES-STREETS	558.00
216-4503-44615	SAFETY EQUIPMENT	300.00
216-4503-47420	MAINT.VEHILCE/FURN/E...	776.66
217-1703-60840	CAPITAL OUTLAY (NMFA ...	1,085.96
292-9403-44810	EQUIP/MACH EXP-FEDER...	1,818.83
293-5103-44810	COLUMBARIUM EXPENSES	1,340.00
294-5003-43775	TELEPHONE	87.26
294-5003-48599	OTHER CONTRACTUAL SE...	18.67
294-5003-60834	STATE LIBRARY GRANT-ST...	7,871.00
295-4803-41226	RETIREE INSURANCE-MUN...	57.60
295-4803-42305	MILEAGE REIMBURSEME...	411.66
295-4803-42310	PER DIEM-MUNI POOL	170.00
295-4803-43780	UTILITIES-MUNI POOL	792.81
295-4803-44607	FIELD SUPPLIES-MUNI PO...	700.00
302-4603-90905	DEBT SERVICE PRINCIPAL	7,490.09
302-4603-90910	DEBT SERVICE INTEREST	2,275.60
302-4603-90915	COMMITMENT FEES & O...	147.82
303-4703-43775	TELEPHONE	126.44
305-6003-43815	SOFTWARE LIC/SOFTWAR...	430.33
305-6003-60820	ANIMAL SHELTER STB GR...	7,691.00
306-6103-80845	CAPITAL IMPROVEMENTS	10,714.30
306-6103-90905	DEBT SERVICE PRINCIPAL...	14,634.50
306-6103-90910	DEBT SERVICE INTEREST	3,582.50
306-6103-90915	COMMITMENTS & OTHER...	94.10
314-8603-60841	CONSTRUCTION COSTS (C...	53,624.05
501-1803-43780	UTILITIES	264.55
502-3601-41226	RETIREE INSURANCE-UTIL...	367.92
502-3601-43316	GAS & OIL	203.53
502-3601-43770	SUBSCRIPTIONS & DUES	159.45
502-3601-43775	TELEPHONE	599.21
502-3601-43780	UTILITIES	271.36
502-3601-44606	OFFICE SUPPLIES	849.90
502-3601-44810	EQUIPMENT & MACHINE	479.79
502-3601-47410	MAINTENANCE CONTRAC...	675.78
502-3601-47420	MAINT. FURNITURE/FIX/...	15.00
503-3702-41226	RETIREE INSURANCE-ELEC...	603.40
503-3702-42620	UNIFORM/LINEN-ELECTRI...	725.40
503-3702-43316	GAS & OIL	374.85

## Account Summary

Account Number	Account Name	Payment Amount
503-3702-43317	DIESEL FUEL-ELECTRIC DIV...	398.71
503-3702-43775	TELEPHONE	94.52
503-3702-43780	UTILITIES	5,826.04
503-3702-44810	EQUIPMENT/MACHINERY...	39.91
503-3702-47415	MAINTENANCE/GROUNDS...	2,312.00
503-3702-47420	MAINTENANCE-VEHICLE/...	291.35
503-3702-48599	OTHER CONTRACTUAL SE...	9,304.05
503-3702-50795	WHOLESALE POWER COS...	214,112.44
503-3702-80845	OTHER CAPITAL PURCHAS...	230,399.00
504-3803-41226	RETIREE INSURANCE-WAT...	506.92
504-3803-42305	MILEAGE REIMBURSEME...	26.22
504-3803-42310	PER DIEM-WATER DIVISI...	291.40
504-3803-42620	UNIFORM/LINEN-WATER ...	560.94
504-3803-42720	EMPLOYEE TRAINING-WA...	30.00
504-3803-43316	GAS & OIL	326.88
504-3803-43317	DIESEL-WATER DIVISION	474.40
504-3803-43775	TELEPHONE	120.49
504-3803-43780	UTILITIES	5,981.99
504-3803-43797	WATER CONSERVATION...	721.26
504-3803-44607	FIELD SUPPLIES-WATER D...	84.64
504-3803-44615	SAFETY EQUIPMENT	450.00
504-3803-47415	MAINTENANCE-GROUNDS...	5,008.03
504-3803-47420	MAINTENANCE-VEHICLE/...	73.67
504-3803-47425	OTHER MAINT-WATER M...	685.17
504-3803-80810	CAPITAL EQUIPMENT/MA...	76,367.26
505-3904-34601	WASTE DISPOSAL	19,151.04
505-3904-41226	RETIREE INSURANCE-SOL...	704.41
505-3904-43316	GAS & OIL	735.72
505-3904-43317	DIESEL FUEL-SOLID WASTE...	3,093.87
505-3904-43775	TELEPHONE	217.91
505-3904-43780	UTILITIES	528.05
505-3904-44607	FIELD SUPPLIES-SOLID WA...	1,363.06
505-3904-44615	SAFETY EQUIPMENT	255.00
505-3904-47420	MAINTENANCE-VEHICLE/...	3,405.32
506-4005-41226	RETIREE INSURANCE-WAS...	500.28
506-4005-42720	EMPLOYEE TRAINING-WA...	156.12
506-4005-43316	GAS & OIL	445.96
506-4005-43317	DIESEL FUEL-WASTEWAT...	77.66
506-4005-43416	O & M PURCHASES-WAST...	2,271.01
506-4005-43770	SUBSCRIPTION & DUES	200.00
506-4005-43775	TELEPHONE	205.80
506-4005-43780	UTILITIES	11,218.53
506-4005-44605	CHEMICALS/LABORATORY...	2,360.63
506-4005-44606	OFFICE SUPPLIES	428.27
506-4005-44607	FIELD SUPPLIES-WASTEW...	836.39
506-4005-44615	SAFETY EQUIPMENT	129.00
506-4005-47420	MAINTENANCE-VEHICLE/...	281.58
506-4005-47425	OTHER MAINTENANCE-W...	3,869.76
506-4005-48798	VILLAGE OF WILLIAMSBU...	2,784.83
506-4005-80810	OTHER CAPITAL EQUIPM...	74,224.00
507-4203-43403	REGULAR BUILDING MAI...	93.24
507-4203-44607	FIELD SUPPLIES	365.52
507-4203-45601	WASTE DISPOSAL	27,891.92
507-4203-47410	MAINTENANCE CONTRAC...	41.57
508-4303-43317	DIESEL FUEL	750.87
508-4303-43780	UTILITIES	411.58
508-4303-45555	MISC EXPENSE	252.53
508-4303-48599	OTHER CONTRACTUAL SE...	12,250.00

**Account Summary**

Account Number	Account Name	Payment Amount
509-4403-41226	RETIREE INSURANCE-AIR...	150.28
509-4403-42305	MILEAGE REIMBURSEME...	146.44
509-4403-42310	PER DIEM-AIRPORT	225.60
509-4403-42720	TRAVEL & EDUCATION	150.00
509-4403-43316	GAS & DIESEL	93.19
509-4403-43770	SUBSCRIPTION & DUES	75.00
509-4403-43775	TELEPHONE	438.54
509-4403-43780	UTILITIES	2,537.51
600-7003-47420	MAINTENANCE-VEHICLE/...	266.22
	<b>Grand Total:</b>	<b>1,015,911.75</b>

**Project Account Summary**

Project Account Key	Payment Amount
**None**	1,015,911.75
<b>Grand Total:</b>	<b>1,015,911.75</b>

F.3



CITY OF TRUTH OR CONSEQUENCES  
COMMISSION ACTION FORM

**ITEM:**      **Bank account new description**

**AUTHORIZATION TO:** Request authorization/approval to change the City of Truth or Consequences Account #308-6303-10127 at First Savings Bank from 'USDA Street Sweeper' to 'USDA Grants'.

**BACKGROUND:**

The Street Sweeper was a one-time purchase and since then, this account has been used for various USDA grants, so it would be preferable if we could have the account name labeled as USDA Grants

**SUPPORT INFORMATION:**

Name of Drafter: Melissa Torres	Department: : Finance Director	Mtg: April 11, 2018
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F.4

## **CITY OF TRUTH OR CONSEQUENCES COMMISSION ACTION FORM**

### **ITEM:**

Consider/Approve grant application for Law Enforcement Protection Fund (LEPF)

### **BACKGROUND:**

The LEPF is an annual grant offered to all New Mexico law enforcement agencies for use for law enforcement training and equipment. The amount is \$20,000 for an agency our size and \$600 for each certified officer in our agency. The total amount available for our use is \$25,400.

### **STAFF RECOMMENDATION:**

I respectfully request that this application be approved so that we can apply for the monies provided by this fund.

### **SUPPORT INFORMATION:**

2018/2019 application for Law Enforcement Protection Funds.

Name of Drafter: Michael S. Apodaca	Department: Police	Meeting date: 04-11-18
Email: mapodaca@torcnm.org	Phone: 894-1204 Ext. 430	

APPLICATION FOR LAW ENFORCEMENT PROTECTION FUNDS  
FOR CLASS 1 MUNICIPALITIES AND COUNTIES  
PURSUANT TO CHAPTER 29, ARTICLE 13 NMSA 1978  
FOR THE JULY 1, 2018 - JUNE 30, 2019 FISCAL YEAR

I. Municipality or County: City of Truth or Consequences

II. Computation of Proposed Distribution:

A. Class 1 (Population per 2010 Census = 0 to 20,000) \$20,000

B. Total Number of Full-Time Certified Police Officers  
or Sheriff Deputies (\*) multiplied by \$600(\*\*):  
9 X \$600 = 5,400

(\*) Each officer or Deputy listed on Supplemental Schedule (page 2) must be certified by the New Mexico Police Academy pursuant to Section 29-7-8 NMSA or authorized as a New Mexico Peace Officer pursuant to Section 29-1-11 NMSA. Certification status of officers for whom the award is requested must be current on the March 31, 2018 DPS Registry or officers must be enrolled in the New Mexico Police Academy with an anticipated graduation date prior to or on July 1, 2018.

C. Total Requested Distribution\*\* (A + B) 25,400

III. Amounts distributed from the Law Enforcement Protection Fund must be expended only for the purposes allowed by Section 29-13-7 NMSA 1978. Itemize the proposed use of these funds below:

A.	Repair and purchase of law enforcement apparatus and equipment (itemized schedule, page 3, must be completed) <sup>1</sup> which meet minimum nationally recognized standards. (Please Note: regular maintenance on vehicles and police equipment; office furniture and supplies; or operating expenses are not allowable expenses) Rule 2 NMAC 110.3	\$97,040
B.	Expenses associated with advanced law enforcement planning and training.	10,000
C.	Complying with match or contribution requirements for the receipt of federal funds relating to criminal justice programs.	0
D.	No more than fifty percent (50%) of the replacement salaries of law enforcement personnel participating in basic law enforcement training.	
E.	New Mexico Finance Authority Loan Intercept Agreement.	
F.	<b>TOTAL REQUESTED EXPENDITURES**</b>	<b>\$107,040</b>

\*\*Total Requested Expenditures (Section III) must equal Total Requested Distribution (Section II).

IV. **CERTIFICATION:** Under penalty of law, we hereby certify that to the best of our knowledge and belief, the information contained in this application is correct, and that all expenditures of Law Enforcement Protection Fund monies will be made in accordance with Sections 29-13-7 and 29-13-9 NMSA 1978 as well as Rule 2 NMAC 110.3.

\_\_\_\_\_  
Mayor/Chairman

\_\_\_\_\_  
Police Chief or Sheriff

\_\_\_\_\_  
Date

<sup>1</sup>Pertains only to municipalities with a population of 1500 or less and universities.

Municipality/County: Truth or Consequences

Contact Name: Michael Apodaca Contact Title: Interim Chief

Contact Phone Number: 575-894-1204 Contact Email: mapodaca@torcnm.org

**APPLICATION FOR LAW ENFORCEMENT PROTECTION FUNDS  
FOR MUNICIPALITIES AND COUNTIES  
PURSUANT TO CHAPTER 29, ARTICLE 13 NMSA 1978  
FOR THE JULY 1, 2018 - JUNE 30, 2019 FISCAL YEAR**

**SUPPLEMENTAL SCHEDULE**

Instructions: List the name, certificate number, and date of certification of all full-time police officers and sheriff deputies certified by the Department of Public Safety (DPS), New Mexico Police Academy pursuant to Section 29-7-8 NMSA 1978 or authorized to act as a New Mexico peace officer pursuant to Section 29-1-11 NMSA 1978. Please photocopy this form if additional space is needed.

Name of Full-Time Certified Police Officers and Sheriff Deputies	Certificate Number	Cert. Date
1) Apodaca, Michael	87-0292-P	12/11/87
2) Baker, Erica	07/0257-P	12/14/07
3) Blomquist, Jaffee	Uncertified	
4) Maldonado, Sergio	0009-16-A	06/15/16
5) Marin, Raphael	17-0079-P	05/18/17
6) Ontiveros, Teodoro	06-0047-P	05/26/06
7) Peru, Alfadiva	15-0234-P	06/18/15
8) Sokolow, Matthew	16-0303-P	11/16/16
9) Venable, Donald	12-0241-P	10/12/12
10) Zagorski, Anthony	13-0377-P	10/31/13
11)		
12)		
13)		
14)		
15)		
16)		
17)		
18)		
19)		
20)		
21)		
22)		

NOTE: Please use name as reported to DPS, e.g. If an officer has changed his/her last name and change has not been reported to DPS.

Municipality\*: Truth or Consequences Police Department

**ITEMIZED SCHEDULE  
FOR SECTION III.A ON PAGE ONE OF APPLICATION**

\*[NOTE: This schedule only pertains to municipalities with a Population of 1500 or less and universities.]

CATEGORY	# OF ITEMS	ESTIMATED COST
<b>EQUIPMENT:</b>		
Police vehicles	2	40,000
Vehicle equipment	2	40,000
Subtotal		\$80,000
<b>APPARATUS:</b>		
Body armor protective vest	7	5040
Uniforms	9	2000
Subtotal		\$7,040
Repair of Equipment:	3	10000
Subtotal		\$97,040
GRAND TOTAL (Must equal total of Section III.A of Page One)		\$

For allowable expenditures, see Section 29-13-7 NMSA 1978 and LEPP Rule 2 NMAC 110.3.8A and 110.3.8B.

Samples of "Equipment" descriptions are: police vehicle, vehicle dashboard computer, police radios, surveillance equipment, finger printing kits, etc.

Samples of "Apparatus" descriptions are: guns & holsters, uniforms, badges, ammunition, protective vests for police officers, protective vests for police dogs, etc.

For unallowable expenditures, see LEPP Rule 2 NMAC 110.3.8C. [For example, operating expenses, routine vehicle maintenance, and furniture are unallowable.]



F.5

**CITY OF TRUTH OR CONSEQUENCES  
COMMISSION ACTION FORM**

**ITEM:**

Appointment of Bridget Long to the Library Advisory Board

**BACKGROUND:**

The Library Board lost a valued member since the death of Member Carol Wilson. The notice of vacancy was published and only one application was received. As you can see from the attached Memo from the Library Director, the board is recommending the appointment of Bridget Long to fill the vacancy to complete the remainder of the term which will expire on June 30, 2020.

**RECOMMENDATION:**


Approve the appointment of Bridget Long to the Library Advisory Board for a term to expire on June 30, 2020.

**SUPPORT INFORMATION:**

Recommendation Letter  
Application.

## **MEMORANDUM**

April 2, 2018

TO: Renee Cantin, City Clerk  
FROM: Pat O'Hanlon, Library Director   
SUBJECT: City Commission meeting of 4/11/2018

---

Please place the Library Advisory Board on the agenda for the City Commission meeting of April 11, 2018, for action on the following item:

At the Regular Meeting of the Library Advisory Board held on March 26, 2018, I was instructed to request approval from the City Commission for the appointment of Bridget Long to the Library Advisory Board to fill the vacancy created by the death of Board Member Carol Wilson. Ms. Wilson was appointed to the Library Board in 2017 for a three-year term, which will expire June 30, 2020. The Board requests that the City Commission approve Ms. Long's application to the position for the remainder of the term.

I am enclosing Ms. Long's application to the Library Advisory Board.

Thank you.



**City of Truth or Consequences  
City Board Application**

Name: Bridget Long  
Address: P.O. Box 3055  
TorC, NM 87901  
Phone: (706) 839-5881

I am interested in serving as a member of The TorC Library Board.

My qualifications are:

I have a BA in English Literature. I have enjoyed the  
many services available at the TorC Library. I am  
happy to volunteer in any capacity needed.

Reason why you are interested in serving on this Board:

I have enjoyed the Library Programs since enrolling my three (then)  
children in the Summer Reading Program in 1995. These programs meant  
a lot to my family. I hope to help ensure the future success of

Additional Comments:

these wonderful programs that are of great benefit to  
our community of Truth or Consequences.

Signature: Bridget Long





G.1

**CITY OF TRUTH OR CONSEQUENCES  
COMMISSION ACTION FORM**

**ITEM:**

Short Term Residential Rentals update

**BACKGROUND:**

Last year the Commission approved the Short Term Residential Rentals Ordinance and the Resolution setting the fees which will require those who list their property for rental for a short period of time to be a Licensed Business with the City and to pay the Lodger's & Convention Center Fees. These Short Term Rentals can be found on one of the Vacation Rental Sites (such as: Airbnb, VRBO, HomeAway, etc.).

On March 15<sup>th</sup>, letters of notification were sent to all of the property owners who were identified by Planner/GIS Tech Susanna Diller. To date, out of the 25 letters that were sent, we have had the following responses:

- 1 – Submitted their paperwork for compliance
- 1 – Meeting with on Monday to assist with paperwork
- 1 – Who will submit everything when they come to town after April 12<sup>th</sup>. (Not currently renting)
- 1 – New Owners responded. They are not using as a short term rental. Will remove from list.
- 1 – No longer using for STR.
- 1 – Responded that no dwelling on her property fits within the Section 3 definition. She has a studio with no separate rooms.
- 3 – Mail was returned. 2 – Were sent to the Owner Address on file with the Co. Assessor's Office.
- 16 – No response.

We plan to send the second notice to those who have not responded and post a notice on the door for compliance.

I sat through a webinar with Executive Secretary Kristin Saavedra that was shared by Mayor Green. It was a company that works with the City of El Paso and many other municipalities & would be willing to review any ordinances that we have in place; who have experience in locating Short Term Rental Facilities who help bring them into compliance; and they also offer external Lodger's Tax audit services and indicated that they will do monthly reporting and coordination between the city and the Lodging Facilities to ensure we are getting all of the required revenues.

We feel there is a need to include in Section 3 wording to allow for casitas and studios that may not have fully separate rooms but still meet egress.

**SUPPORT INFORMATION:** Sample Cover Letter; Ordinance; STR Application; Current List of Properties identified.

Submitted by: Renee Cantin	Department: Clerk-Treasurer	Meeting date: 4/11/2018
----------------------------	-----------------------------	-------------------------

*Steven L. Green*  
Mayor

*Sandra K. Whitehead*  
Mayor Pro-Tem

*Kathleen Clark*  
Commissioner



*Rolf Hechler*  
Commissioner

*Paul Baca*  
Commissioner

*Juan A. Fuentes*  
City Manager

*City Clerk's Office*  
505 Sims St.

*Truth or Consequences, New Mexico 87901*

*P: 575-894-6673 ♦ F: 575-894-7767*

*www.torcnm.org*

March 15, 2018

Property Owner  
Mailing Address  
Truth or Consequences, NM 87901

Dear Property Owner/Operator,

Your property located at (STR Property Address in Truth or Consequences, New Mexico has been identified as a Short Term Rental property and has been found to be listed on one or more vacation rental websites.

Please be advised that per Ordinance No. 683 adopted by the City Commission on June 14, 2017 (attached), you have a few new requirements to meet. We have attached a copy of the Short Term Residential Permit Application, Business Registration Application, and Tax ID No. Application, which will need to be completed and returned. If you already have a New Mexico Tax ID No., then you will not need to complete that form, or you are welcome to apply for one online at: <http://www.tax.newmexico.gov/Businesses/register-your-business.aspx>

In addition to the Business Registration and Short Term Residential Permit, you will be required to pay the Lodger's Tax Fee of 5% of the gross income and a Convention Center Tax Fee of 1% of the gross income, per month. Upon the approval of your Permit and the Registration, you will be given the documents needed to report your Lodger's Tax and Convention Center Tax which will need to be submitted to the Clerk's Office no later than the 25<sup>th</sup> day of each month.

The Permit Application fee will be \$25.00 and the Business Registration Fee will be \$35.

We sincerely thank you for taking the time to help us update our records and bring everyone into compliance with this new regulation.

Please feel free to contact the City Clerk's Office if you have any questions at the number listed above or by email to: [rcantin@torcnm.org](mailto:rcantin@torcnm.org)

Respectfully,

A handwritten signature in black ink that reads "Renee L. Cantin".

Renee L. Cantin  
City Clerk-Treasurer



**City of Truth or Consequences**  
**SHORT TERM RENTAL PERMIT APPLICATION**  
**Per Ordinance No.683**

NM Gross Receipts Tax #: [Click here to enter text.](#)

**Dwelling Unit Owner Name (Printed):** [Click here to enter text.](#)

**Rental Property Address:** [Click here to enter text.](#)

**Owner Mailing Address:** [Click here to enter text.](#)

**Contact Phone #:** [Click here to enter text.](#)

**Alternate Phone #:** [Click here to enter text.](#)

**Contact Email:** [Click here to enter text.](#)

---

**Local 24 hr. Contact Person or Operator with 24 hr. availability:** [Click here to enter text.](#)

**Local contact Mailing Address:** [Click here to enter text.](#)

**Contact Phone #:** [Click here to enter text.](#)

**Alternate Phone #:** [Click here to enter text.](#)

**Contact Email:** [Click here to enter text.](#)

---

**# of vehicle parking spaces:** [Click here to enter text.](#)

**Maximum Occupants:** [Click here to enter text.](#)

**BY MY SIGNATURE:**

1. I certify that all the contiguous Property Owners have been notified of the intent to use this dwelling unit for a Short Term Rental.
2. I certify that the information on this application is accurate and that I will notify the City of Truth or Consequences should there be any changes
3. I state my understanding that it is illegal to rent or to advertise for rent on a short term basis this or any other property inside the City of Truth or Consequences without first obtaining and posting a current Short Term Rental Permit as required by Ordinance No. 683.
4. I agree to comply with all City of Truth or Consequences ordinances and regulations governing short term rentals and acknowledge my understanding that failure to comply:
  - a. shall result in fines as laid out in Section 1-10 of the Municipal Code of Ordinance.
  - b. may result in the revocation of my short term rental permit following its issuance.

Owner signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Fire Department Inspection**

- ☐ ABC Fire Extinguisher(s)   ☐ Smoke Alarm in each sleeping room   ☐ Tenant Notice Posted
- ☐ Every sleeping room-shall have an emergency escape access by door or window (20' x 24' and no more than 44" off of the ground) directly to the outside.
- ☐ A floor diagram reflecting the actual floor arrangement, exit locations and room identification must be posted with emergency contact numbers at, or immediately adjacent to the primary entrance to the building.
- ☐ Other \_\_\_\_\_

**Comments & Recommendations:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

☐ Approved   ☐ Denied

Date: \_\_\_\_\_

\_\_\_\_\_  
Fire Chief or designee

**Planning & Zoning review**

**Notes:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

☐ Approved   ☐ Denied

Date: \_\_\_\_\_

\_\_\_\_\_  
Planning & Zoning Inspector

**For use by City Clerk's Office & Staff ONLY.**

Date Received: \_\_\_\_\_

- \_\_\_\_ Fire inspection
- \_\_\_\_ Planning & Zoning review
- \_\_\_\_ Business Registration issued – License No. \_\_\_\_\_
- \_\_\_\_ Lodger's Tax & Convention Center Fee information provided
- \_\_\_\_ \$25 Fee paid. Receipt No.: \_\_\_\_\_

\_\_\_\_\_  
City Clerk Staff Signature

\_\_\_\_\_  
Date

Short Term Rental Listing Addresses

Response	Address	Owner	Property Title
	475 Post Street #4	Ronald & Yarrow Dankert	Downstairs Daiquiri Studio
	475 Post Street #2	Ronald & Yarrow Dankert	Comfortable 1BD Downtown
	475 Post Street #1	Ronald & Yarrow Dankert	Quirky 1 BDRM Vintage Retro Apt
	475 Post Street #1	Ronald & Yarrow Dankert	Quaint Historic Apt. w/ a view
	1209 North Riverside Drive	Joyce Jones	Casa Divino Del Rio
Returned - No Co. Address	209 Turtle View St #T	Malia	Country Home on The River
Rec'd apps on 3/26	708 Corbett St	Susan	Gute, Cozy, and Spacious home
	1110 E. Riverside Dr.	Ova Luethye	Thistle Dew Cottage Studio
	200 Broadway	Evolve Vacation Rentals	NEW! Otherworldly 1BR Truth or Consequences House!
	701 W 5th Avenue	Sally	SU CASA - for extended stay
	1801 S Broadway St	Chaz	The Best Guest House
Scheduled mtg to fill out paperwork - Monday	865 W 7th Avenue	Jane Holland	Home with Love
Rec'd email w correct address. Distributed documents by email. Response expected after April 12th when the owner will be in town.	413 Marr St, Truth or Consequences	Glenn Turner	Cottage House & Private Hot Spring
	400 Charles Ave	Richard Epstein	Yellow Cottage hot jacuzzi spa
	300 W Riverside Dr, Truth or Consequences	Sally	CASITA DEL RIO Private Hot Tub on the Rio Grande - Guesthouse for Rent in Truth or Consequences, New Mexico, United States
Rec'd Letter 3-20. No dwelling on her property fits the STR definition in Section 3. She has a studio with no separate rooms.	504 S. Pershing Street	Wendy Tremayne	Off Grid Dome & Hot Mineral Spring
Returned - will send to address on file with Co. Clerk	411 McAdoo St	John Moeller/Adobe Arms LLC	Deluxe Casita, near Hot Springs
Returned - No Co. Address	700 N Gold St	Mike	Desert Charm in T or C
New owners - Not operating as a rental	574 W 4th Ave	Catherine	Hot Springs Vacation/Artist Retreat
	603 N Foch St	Genevieve	Lovely High Desert Retreat!

# Short Term Rental Listing Addresses

Response	Address	Owner	Property Title
	1048 Riverside Drive, #5	Evolve Vacation Rentals	NEW! Central 2BR Truth or Consequences Cottage!
Returned - Re-sent to 1102 Bertha Rd SE Rio Rancho, NM 87124 - Email on 4/5/18 stated they will no longer use home for STR	1609 Perch St.	Joann & Joseph Williamson	Williamson Management
	410 Grape	Karen Burgess	
	310 Birch	Roger Swanson	
		Leslie Sokavec	Relaxin at the Rio

G.2



**CITY OF TRUTH OR CONSEQUENCES  
COMMISSION ACTION FORM**

**ITEM:**

Discussion/Action: FY 2016-2017 Audit Action Plan. Melissa Torres, Finance Director

**BACKGROUND:**

The City of Truth or Consequences received their Annual Audit for FY16-17. Upon receipt of the Audit, the City has prepared their Action Plan regarding how to resolve the noted Audit Findings to ensure they are not repeated.

**RECOMMENDATION:**

Name of Drafter: Melissa Torres	Department: Finance Director	Mtg: 04/11/18
---------------------------------	------------------------------	---------------





# TRUTH OR NEW MEXICO CONSEQUENCES

## FY16/17 Audit

### Resolved Audit Findings

### Current Findings & Action Plan

Presented by Melissa Torres, Finance Director



# **Resolved Findings**

- ✓ **2011-001 Design Deficiencies in Internal Control over Financial Reporting**
- ✓ **2012-003 Capital Assets**
- ✓ **2016-003 Financial Close and Reporting**
- ✓ **2016-004 Late Audit**
- ✓ **2016-005 Procurement**
- ✓ **2016-006 Impact Fees**



# Current Year Findings & Action Plan

- **2017-001 Cash Disbursements**

- The City will ensure that the City's Financial Policies and Procedures are adhered to by all staff.
- Requirement that purchase orders must be approved prior to actual purchase will be strictly followed.
- Quarterly Internal Audits will be performed by the Finance Director or a designee.

- **2017-002 Payroll Disbursements**

- Personnel Action Request Forms (PARFs) used only for new hires, new positions for existing staff, and relocation of staff to a new department.
- Payroll Change Notices will be the sole form required for reviewing and approving COLA and/or merit increases.
- Quarterly audits on pay rates will be performed for accuracy.

# Current Year Findings & Action Plan

- **2017-004 Cash Receipts**
  - Cash Registers and Put Up Cash Receipts Signs
  - Standardize Documentation
  - Clerks Office to Ensure Receipt of Proper Documentation
  - Not Turning In Cash Within 24 Hours
    - Responsibility for all receipting and contract monitoring activities will transfer from the Clerk/Treasurer's office to the Finance Department, to ensure that accounts receivables are structured and organized.
      - The Finance Director will assign tasks and responsibilities, update/revise policies and procedures, and ensure compliance with internal controls.
    - POS systems will be implemented for cash receipting.

# Current Year Findings & Action Plan

- **2016-001 Travel and Per Diem**

- Employees will be re-trained when changes are made to federal or state reimbursement rates governing mileage and per diem.
- Monitoring for changes will be the responsibility of the Chief Procurement Officer (CPO), but will be verified independently by the Finance Director or a designated alternate.

- **2016-002 PERA**

- In 2016, a new Payroll Administrator implemented a checklist to follow when performing Payroll, including reconciling PERA.
- The Retirement Process is reviewed and approved by the Finance Director or Accounting Officer.
- Payroll has PERA contact to assist with flagged reports and adjustments, as with corrections or special pay runs.



# Current Year Findings & Action Plan

- **2017-003 Chief Procurement Officer**

- CPO will update information as needed and communicate changes to field staff.
  - Employees will be informed and re-trained, if necessary, when any changes are made.
- Monitoring for changes will be the responsibility of the Chief Procurement Officer (CPO), but will be verified independently by the Finance Director or a designated alternate.

- **2017-005 Cash Management**

- Requests for reimbursements will be reviewed and approved by the Finance Department to ensure that all claimed costs are allowable under the grant/loan provision.
- Reimbursements will no longer be sent without approval.

**Thank you!**  
**Are there any questions?**





# City of Truth or Consequences

Finance Department | 505 Sims Street  
Truth or Consequences, New Mexico 87901  
Phone (575) 894-6673 Fax (575) 894-0363

## Action Plan Audit Finding(s) FY16/17 City of Truth or Consequences

### **2017-001 CONTROLS OVER CASH DISBURSEMENTS (Other Matter)**

Violation of the City's policies will no longer be allowed. The City will ensure that the City's Financial Policies and Procedures are adhered to by all staff and the requirement that purchase orders must be approved prior to actual purchase will be strictly followed. Employees in violation of the policies in place will be required to pay for any unauthorized purchases they make. The enforcement of the written policies will be monitored by the Finance Department's CPO (Chief Procurement Officer), Accounting Consultant, and/or Finance Director to ensure we're performing our due diligence and holding staff accountable.

In instances wherein all Finance Department designated approvers are unavailable to provide the required approvals in a timely manner, verbal approval may be granted by the City Manager or the City Manager's designated approver. The employee seeking this approval must document the date, time, and name of the person who granted permission for the purchase on the face of the requisition form, or add this information to the requisition documentation which is submitted electronically through the Tyler System.

- Finance policies and procedures will reflect COSO (Committee of Sponsoring Organizations) requirements for: control environment, risk assessment, control activities, information & communication and monitoring activities.
- Quarterly Internal Audits will be performed by the Finance Director or a designee.
- Designated staff will also receive 'Train the Trainers' education so that they may in turn, train staff on proper implementation of Procedures.

### **2017-002 CONTROLS SURROUNDING PAYROLL DISBURSEMENTS (Other Matter)**

The purpose of Personnel Action Request Forms (PARFs) will revert to being used only for new hires, new positions for existing staff, and relocation of staff to a new department. Going forward, Payroll Change Notices will be the sole form required for reviewing and approving COLA and/or merit increases. This will reduce paperwork and confusion when obtaining





# City of Truth or Consequences

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approval signatures on pay increases. Further, it will make more sense to utilize the PARFs only for new positions and position changes.

Human Resources will implement procedures to share information regarding the implementation of wage changes with the Payroll Administrator and Finance Director, who will then follow up to ensure changes are entered correctly, and to ensure that each program has matching information. Additionally, Human Resources and Payroll will perform quarterly audits to verify that pay rates are correct and that current Payroll Change Forms are located in Personnel Files.

Training will be provided for HR and Payroll staff to correctly utilize our forms.

## **2017-004 CONTROLS SURROUNDING CASH RECEIPTS (Other Matter)**

It is the intention of the City to transfer responsibility for all receipting and contract monitoring activities from the Clerk/Treasurer's office to the Finance Department. This change will ensure that the City's account receivables are uniformed throughout each field department in regards to organizing, structure, planning, training of employees, etc. and the hiring of additional personnel, if necessary.

Once the changes have been implemented the Finance Director will be responsible for assigning tasks and responsibilities as appropriate, updating/revising policies and procedures as needed, and ensuring the City is complying with the City's internal controls, including required check and balances monitoring and supporting documentation. The recommendations for a "point of sale" system at the golf course, cash registers at the swimming pool, and signage regarding receiving receipts is appreciated and will be implemented during the transition period.

## **SECTION III – FINDINGS AND QUESTIONED COSTS – MAJOR FEDERAL AWARD PROGRAMS AUDIT**



# City of Truth or Consequences

Finance Department | 505 Sims Street  
Truth or Consequences, New Mexico 87901  
Phone (575) 894-6673 Fax (575) 894-0363

Effective immediately, all requests for reimbursements will be reviewed and approved by the Finance Department prior to submittal to the payer to ensure that all claimed costs are allowable under the grant/loan provisions and are in agreement with the accounting records of the City. Requests for reimbursements will no longer be sent to the grantor/lender without being approved by the assigned approver in the Finance Department.

## **2016-001 CONTROLS OVER TRAVEL AND PER DIEM DISBURSMENTS (Other Matter)**

Finance Director will ensure that City employees are informed and re-trained, if necessary, when any changes are made to either the federal or state reimbursement rates governing mileage or per diem. Monitoring for changes will be the primary responsibility of the Chief Procurement Officer (CPO), but will be verified independently by the Finance Director or a designated alternate.

## **2016-002 PERA REMITTANCES AND RECORDING (Other Matter)**

- During the pay period in question, the interim clerk working on payroll submitted the PERA payment prior to realizing the need for a Payroll Correction. This resulted in an overpayment to PERA that was never communicated to the new Payroll Administrator who was brought on board shortly after. The correction was processed and the negative amount reported to PERA in the form of an adjustment report, but it doesn't appear to have been credited correctly.
- With a new Payroll Administrator, the Payroll Department has implemented a checklist to follow when performing Payroll, including the reconciliation of PERA payments at the end of each pay period. The Retirement Process performed by Payroll each pay period is reviewed and approved by the Finance Director or Accounting Officer before completion by Payroll.
- Additionally, the Payroll Administrator has a direct contact with PERA, who assists when errors are flagged or adjustment reports are being submitted, as in the case with payroll corrections or special pay runs. The Payroll Administrator has created a method of tracking PERA payments, including corrections and/or adjustments, to reconcile payroll deductions with payments. Relevant training will continue to be provided in order to ensure that contributions are being calculated, reported, credited, and paid correctly.



# City of Truth or Consequences

Finance Department | 505 Sims Street  
Truth or Consequences, New Mexico 87901  
Phone (575) 894-6673 Fax (575) 894-0363

## **2017-003 CHIEF PROCUREMENT OFFICER (Other Matter)**

- The CPO will update information as needed and communicate changes to field staff. City employees will be informed and re-trained, if necessary, when any changes are made to either the federal or state reimbursement rates governing mileage or per diem. Monitoring for changes will be the responsibility of the Chief Procurement Officer (CPO), but will be verified independently by the Finance Director or a designated alternate.



# City of Truth or Consequences

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Phone (575) 894-6673 Fax (575) 894-0363

**Please note Section III – Action Plan is based on the Housing Authority**

## **SECTION III – COMPONENT UNIT FINDINGS**

### **A. FINANCIAL STATEMENT FINDINGS**

#### **2015-001 PAYMENT OF PAYROLL LIABILITIES (Other Noncompliance)**

- Current finance staff have worked with PERA, RHC, and State of New Mexico staff, and have corrected all payments and updated all reporting. Payroll Liabilities payment and reporting review has been implemented concurrent with payroll schedule.

#### **2015-002 PUBLIC EMPLOYEE RETIREMENT BOARD REPORTING (Other Noncompliance)**

- Current finance staff have worked with PERA staff and have corrected and updated all reporting. Payroll Liabilities payment and reporting review has been implemented concurrent with payroll schedule.

### **B. FEDERAL AWARD FINDINGS**

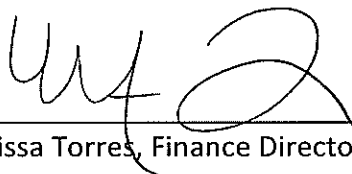
#### **DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (Other Noncompliance)**

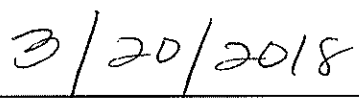
#### **2014-002 SECTION 8 HOUSING CHOICE VOUCHERS-CFDA NO. 14.871, GRANT NO. NM020, GRANT PERIOD-YEAR ENDED JUNE 30, 2016**

- As noted in audit, this is isolated cases in "old" files that have not been updated. Quality review and training had been implemented last year to address new program participant files. "Old" files are systematically being updated with scheduled re-certifications.

#### **2015-003 RURAL RENTAL HOUSING LOANS, CFDA NO. 10.415, LOAN NO. 001, PROJECT NO. 017, FOR YEAR ENDED JUNE 30, 2016**

- The one missed monthly transfer has been completed, monthly reminders have been set up on finance calendars, Finance staff is working with bank to set up automatic monthly transfers to reserve accounts.

  
Melissa Torres, Finance Director

  
Date



H.7

**CITY OF TRUTH OR CONSEQUENCES  
COMMISSION ACTION FORM**

**ITEM:**

Motor Cross Track improvements.

**BACKGROUND:**

The City in the past has operated an off road vehicle park off Kopra Road and has been shut down many years. We have opportunity to host a race for the Outlaw Desert Racing Club this Memorial Day Weekend and with a commitment for more future races. We are asking to commit resources to clean trash, make infrastructure updates and staff time at the City owned motor cross track located on Kopra Rd. to prepare for Memorial Day Weekend Race event.

**Cost estimate breakdown:**

Electric restored to the site with new poles, transformer, wire, 200 amp service, breaker box, circuit breakers labor. ~\$5,000

The remaining \$4,000 would be for labor, fuel for cleanup, grading, signage and project management by staff employee. City labor would be used during normal business hours and no overtime is planned.

**STAFF RECOMMENDATION:**

Invest approximately \$9,000 to bring this Economic Engine back to life.

**SUPPORT INFORMATION:**

None.

Name of Presenter: Mark Bleth	Department: Community Development	Meeting date: 4/11/2018
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H.2

**CITY OF TRUTH OR CONSEQUENCES  
COMMISSION ACTION FORM**

**ITEM:**

Presentation related to the City of Truth or Consequences Summer Youth Employment Program.

**BACKGROUND:**

Public Works, Parks, and Finance presentation will cover City of Truth or Consequences Summer Youth Employment Program. The youth between the ages of 16 and 19 with summer employment and educational experiences that capitalize on their individual strengths, develop their skills and competencies, and connect them to positive role models for our community.

**SYEP will be designed to:**

- Emphasize real – world labor expectations.
- Increase awareness of service offered by municipality departments.
- Provide opportunities for career instruction, financial literacy training, academic improvement, and social growth.

**Employment Department:**

**Parks & Recreation**

5 Seasonal Laborers and 1 Seasonal Lead Laborer

Seasonal Laborer Wage \$8.50

Lead Seasonal Laborer \$9.00

**Swimming Pool**

2 Seasonal Clerks

Seasonal Laborer Wage \$8.50

**STAFF RECOMMENDATION:**

None. Presentation only.

Submitted by: Melissa Torres, Finance Director

Meeting date: 04/11/2018



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## **CITY OF TRUTH OR CONSEQUENCES**

### **COMMISSION ACTION FORM**

#### **ITEM:**

**DISCUSSION/ACTION: LANDSCAPE ARCHITECTURAL DESIGN FOR I-25 BUSINESS LOOP PROJECT**

#### **BACKGROUND:**

During the City Commission meeting on March 28<sup>th</sup>, I reported that staff and I met with NM Department of Transportation officials and WH Pacific representative to discuss a possible partnership with DOT to landscape the proposed roundabouts on the I-25 Business Loop Project. As reported, this presents a great opportunity to develop a gateway to the city and beautify the area. There will be local match requirement for the landscaping design and construction of the project should the Commission authorize.

Attached is the proposal from Site Southwest to WH Pacific detailing the scope of services.

#### **ACTION REQUESTED:**

- Authorization to proceed with engagement of WH Pacific or Site Southwest to provide architectural design services for the I-25 Business Loop Project.

Name of Drafter: Juan A. Fuentes	Department: City Manager	Mtg: 04/11/18
E-mail: <a href="mailto:jafuentes@torcnm.org">jafuentes@torcnm.org</a>	Phone: 575-894-6673 Ext. 320	



September 1, 2017

Mr. Andrew Gallegos, PE  
WH Pacific, Inc.  
6501 Americas Pkwy NE, Ste 400,  
Albuquerque, NM 87710

Re: Landscape Architectural Design for I-25 Business Loop, Truth or Consequences, NM

Dear Andrew,

Sites Southwest (SSW) is happy to provide WHPacific with this proposal for additional services for the Phase I-D (Preliminary) and Phase II-A and B (Pre-Final/Final) Design phases for three roundabout intersections along I-25 Business Route in T or C, New Mexico. It is our understanding based on our recent discussions that the work will entail design of plantings, hardscape elements, and a possible gateway feature, but will not include irrigation design or construction phase services. (Note that additional assumptions are included on the accompanying spreadsheet.) We also understand that the phasing of the fee proposal is intended to enable award of part or all of the work, depending on available funding.

Our proposed detailed Scope of Services is as follows:

### Scope of Services

#### 1. Landscape Design

Design and construction documents for the project will be developed based on the preferred alternatives for the intersections developed during earlier phases of the project. The Landscape Design for the project involves development of Conceptual (30%), Preliminary (65%), Pre-Final (95%) and Final Design/PS&E (100%) Documents for the landscape and other ground treatments for the project. Landscape design for the project will be based on the needs of the NMDOT, local jurisdictions and our discussions with WH Pacific. At your direction, we have broken the work into several Phases, according to the various intersections, described below.

- **Phase I-D: Preliminary Design (30% Complete) for NM 181, New School Road, and Smith Street** – Sites Southwest will provide conceptual landscape construction plans for the three roundabouts that are the focus of the Project. These plans will include planting plans, layout plans for gravel mulch and other ground covers, up to 3 concepts for a gateway signage feature, and aesthetic treatments for concrete paving and any retaining walls or other vertical features. The planting plan will outline plant arrangement and types, quantities, sizes and other applicable information. Preliminary planting details will include passive irrigation concepts for water harvesting

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and polymer gel application for the landscape. A cost estimate of the landscape treatments will also be provided. During this phase, Sites Southwest will participate in monthly teleconference coordination meetings, and a 30% review meeting with NMDOT, also via teleconference.

**Fee: \$12,580.00 Lump Sum**

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