

*Steven Green
Mayor*

*Sandra Whitehead
Mayor Pro-Tem*

*Kathy Clark
Commissioner*



*Rolf Hechler
Commissioner*

*Joshua Frankel
Commissioner*

*Juan A. Fuentes
City Manager*

*505 Sims St.
Truth or Consequences, New Mexico 87901
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REGULAR MEETING

THE REGULAR MEETING OF THE CITY COMMISSION OF THE CITY OF TRUTH OR CONSEQUENCES, NEW MEXICO, IS TO BE HELD IN THE COMMISSION CHAMBERS, 405 W. 3RD ST., ON TUESDAY, AUGUST 9 2016; TO START AT 9:00 A.M.

A. CALL TO ORDER

B. INTRODUCTION

1. ROLL CALL

Hon. Steve Green, Mayor
Hon. Sandra Whitehead, Mayor Pro-Tem
Hon. Rolf Hechler, Commissioner
Hon. Kathy Clark, Commissioner
Hon. Joshua Frankel, Commissioner

2. SILENT MEDITATION

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF AGENDA

C. COMMENTS FROM THE PUBLIC (3 Minute Rule Applies)

D. RESPONSE TO PUBLIC COMMENTS

E. PRESENTATIONS

1. Presentation of the Girl Scout Gold and Silver Awards " Hydrating Community Youth". Angela Madrid, Presenter
2. Presentation of the Cobble and Stones Triathlon. Susan Brandt, Out of the Box Creative Services, LLC/The Cobblestone
3. Presentation on new City Website. Melissa Torres, Finance Director & Bob Hupp Info. Systems

F. CONSENT CALENDAR

1. City Commission Workshop Minutes, July 19, 2016
2. City Commission Regular Minutes, July 26, 2016
3. Accounts Payable, July 2016

4. Approve an MOU Agreement with the Truth or Consequences School District for a School Resource Officer

G. PUBLIC HEARINGS

1. Public Hearing/Discussion/Input: Infrastructure Capital Improvement Plan (ICIP) for 2018-2022. Juan Fuentes, City Manager.

H. ORDINANCES/RESOLUTIONS/ZONING

1. Discussion/Action: Resolution No. 05 16/17 urging the State of New Mexico Department of Transportation to install a working traffic light at the intersection of New School Rd. and Date St. Rolf Hechler, Commissioner

I. NEW BUSINESS

1. Discussion/Action: Acceptance of donation of property to the city by Catherine and Marcia Burford and authorization to pay the outstanding taxes. Juan Fuentes, City Manager
2. Discussion/Action: Consideration of Matthew 25 Subrecipient Grant Application. Steve Green, Mayor
3. Discussion/Action: Authorizing staff to work on a Policy for late application submittals and quarterly reports for Subrecipient Grants & Lodger's Tax awards. Steve Green, Mayor
4. Discussion/Action: City participation with MainStreet Truth or Consequences and the NM Veterans home for producing the Car Show event in November. Steve Green, Mayor
5. Discussion/Action: Evaluation Process and Timeline for City Manager Evaluation and Contract Renewal. Steve Green, Mayor

J. REPORTS

1. City Manager
2. City Commission

K. EXECUTIVE SESSION

1. Threatened or Pending Litigation (217 N. Date St.) *Pursuant to 10-15-1(H.7)*

L. ADJOURNMENT

NEXT CITY COMMISSION MEETING AUGUST 23, 2016



E.1

CITY OF TRUTH OR CONSEQUENCES
COMMISSION ACTION FORM

ITEM:

Presentation of the Girl Scout Gold and Silver Awards " Hydrating Community Youth".
Angela Madrid, Presenter

BACKGROUND:

Angela Madrid and some of the Girl Scouts will make the presentation

STAFF RECOMMENDATION:

None. Presentation only.

Submitted by: Renee Cantin, City Clerk

Meeting date: 08/09/2016

Girl Scout Troop 68285 Gold & Silver Award Presentations

Zena & Jordan

Hi our names are Zena Griego and Jordan Gurule, we are presenting beatification by planting trees in the Louis Armijo Sports Complex to earn our silver awards. The silver award is the second highest award one can earn in Girls scouts. In order to earn our Silver award, we must complete a minimum of fifty hours each. This project must be semi self-sustainable and benefit the community.

We plan to plant over 80 trees in the complex, all of which are native to New Mexico and will thrive on minimal water supply and will provide plenty of shade for the community. We will also be planting 5 bushes which also are native to New Mexico, and they act as a natural mosquito repellant. We are planting trees in five various locations throughout the complex. In order to purchase these items, we must raise about two thousand dollars' minimum. To do this we are selling bricks, asking for sponsors, and we plan to put on other various fundraisers.

In conclusion we thank you for your time and hope you take in to consideration what we are asking of you as you listen to our next few presenters

Karina

Hello, my name is Karina Gonzalez and I am with the Girl Scouts of the Desert Southwest. I am doing my Gold Award. (Explain long lasting and sustainable) For my award I am installing a Dual faucet drinking fountain. It is going to be ADA accessible. It will be located between A and B Field next to the bleachers. (red square)

The reason I chose to put in a drinking fountain is because I want to make sure the children's health is strong and in good condition. As you know there isn't a source of drinking water unless they buy bottles of water from the concession stand, or they have to bring their own. Well, sometimes the kids don't have money or may forget to bring water with them. Especially the players and other kids could get dehydrated by not having a source of water and being in the hot summer sun. They could possibly become very ill. But by placing a water fountain, we are reducing the chance of kids getting sick.

Cost is \$1935 for the fountain itself plus an extra \$321 for S&H from Bohlmann. As for the plumbing we need 60' of pipes and connectors estimating around \$150. We have a plumber who states he will donate his time. It will be connected to the water line from the concession stand. Also the city said they would help by assisting us with the trenching and with any other large machinery we may need to use.

Angel

Hello I am Angel, and I am placing a mural. The mural will display all the different events and activities available at the complex. The painting will be placed on the east wall facing towards C field.

I am very passionate about drawing and I want to help inspire more children to enjoy art. On the power point (the paper) it explains which colors and how much I will be needing. As well as the prices of each color. Including supplies, my project is going to be around \$260. I also have volunteers who will be helping me paint. Once the mural is complete it will be sealed will clear protective paint, in class of the weather conditions or graffiti. Thank you for your time

Kalista


Hello my name is Kalista Cates. I am going to build a batting cage at the baseball park. I'm doing this to earn my Silver award. The Silver award is the highest award a Cadette can get. The Silver award is doing something in your town that will last for years.

How am I going to get the supplies? I am getting a quote from Foxworth. I am going to ask for sponsors or earn the money by selling bricks. I am going to ask my troop members, family and others to volunteer to help build it.

The batting cage is going to be 55' x 14' x 12'. We are putting it in between A and B fields. We already have a pitching machine. The batting cage will be locked. It will be locked so the pitching machine will not be stolen. Coaches and other key persons will have a key for access to the cage.

The reason why I decided to do the batting cage is because our town doesn't have one. Our athletes have told me before that they think they would play better with one. In my opinion on the batting cage it will make our town even better. Our athletes bathing skill will be better. When the T-ball players are about to go up to the major league they can work in the batting cage. They will learn how to hit the

The cost of the cage is \$1755.03. The city is installing the electric outlet for the pitching machine.



Louis Armijo Sports Complex Beautification Projects

Truth or Consequences Girl Scout Troop's

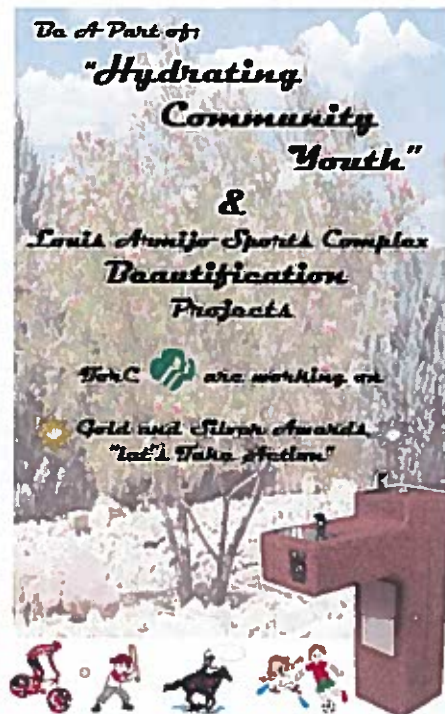
Gold and Silvers Awards

"Let's Take Action!"



Fundraiser – "Build a Brick"

<http://www.thatsmybrick.com/gstroop68285>



Please print the name or phrase EXACTLY as you wish to have on your Brick.

All text will be centered on the brick.

Text only 4"x8" Brick 3 lines of 18 Characters or 8"x8" 6 lines of 18 Characters.
With graphic 4"x8" brick 3 lines of 10 Characters or 8"x8" 3 lines of 18 Characters.

4"x8" Brick – Text only use all 3 lines

4"x8" Brick – Graphic left or right side

8"x8" Brick – text only use all 6 lines. For Graphic top /bottom plus 3 lines.

(Choose from Helvetica, Arial, Comic Sans MS, or Papyrus)

Spaces and punctuation are considered characters.

Please attach a copy of your graphic to this order form.

We reserve the right to provide all design prior to ordering.

Order Form

Name _____

Address _____

City _____ State _____ Zip _____

Phone Number _____

Checks and Money orders payable to:
GSDSW Troop 68285
(Write "Bricks" in the Memo)

Mail Checks or Money orders and this form to:
1103 Belle St.
Truth or Consequences, NM 87001

Blank 4"x8" for \$15
4"x8" 1 for \$35 / 2 for \$100
8"x8" 1 for \$115

Color Brick 4"x8" is \$45 / 8"x8" is \$125. Shipping and handling is \$25.00.

Choose your order:

____ One Blank 4"x8" Brick \$15
____ One 4"x8" Brick \$35
____ Two 4"x8" Bricks \$100
____ One 8"x8" Brick \$115
____ Font Type _____

Total Enclosed _____

Order deadline is September 2, 2016

Bricks will be placed at Luis Armijo Sports Complex

For more information Call:
Angela Madrid 575-740-0923
Corbie 575-740-9071
Karina Gonzalez 575-740-9873

Beautification

Silver Award - Zena & Jordan

Zones

- Entrance
- Basketball area
- A Field
- Front of building
- T-ball Field



Entrance

Both East & West sides

15 Italian Cypress

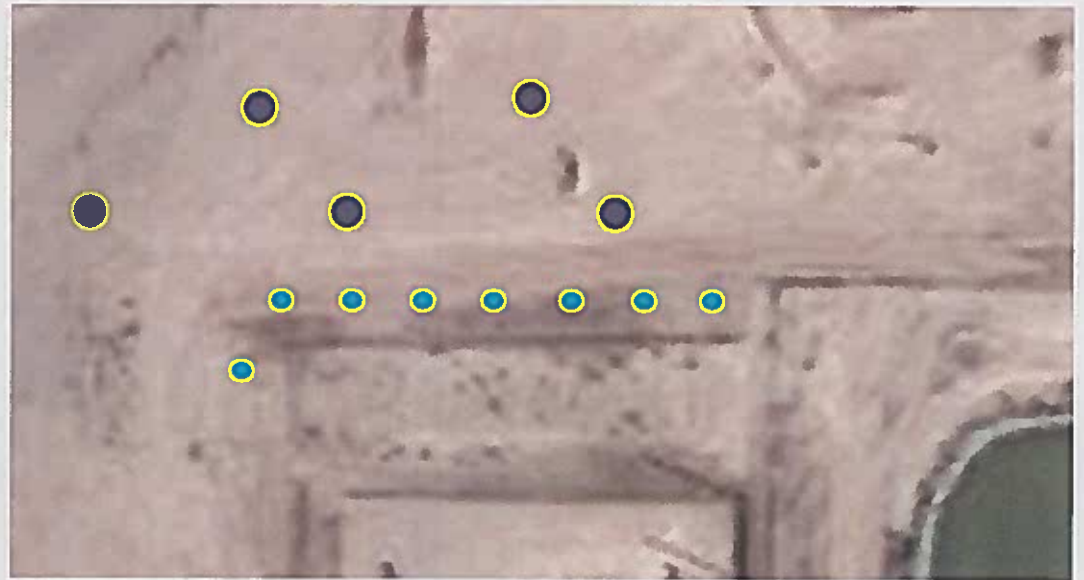


Basketball Area

- 5 Afghan Pine Trees



- 8 Boxwood bushes



A Field

4 Fruitless Mulberry Trees

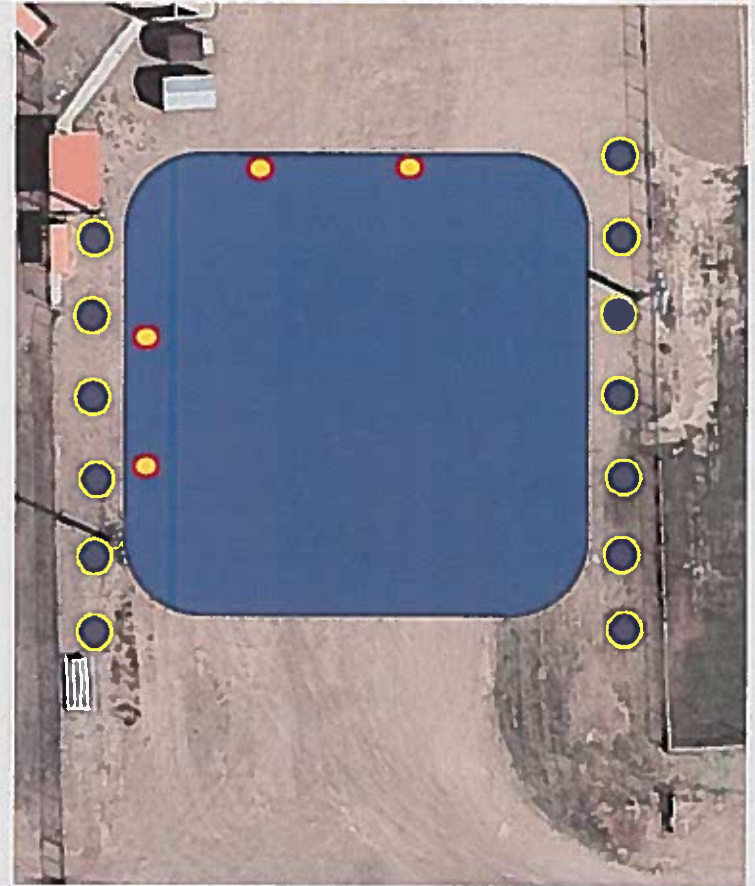


T-ball Field (October 2016)

● 13 Afghan Pine Trees



● 4 Claret Ash Trees



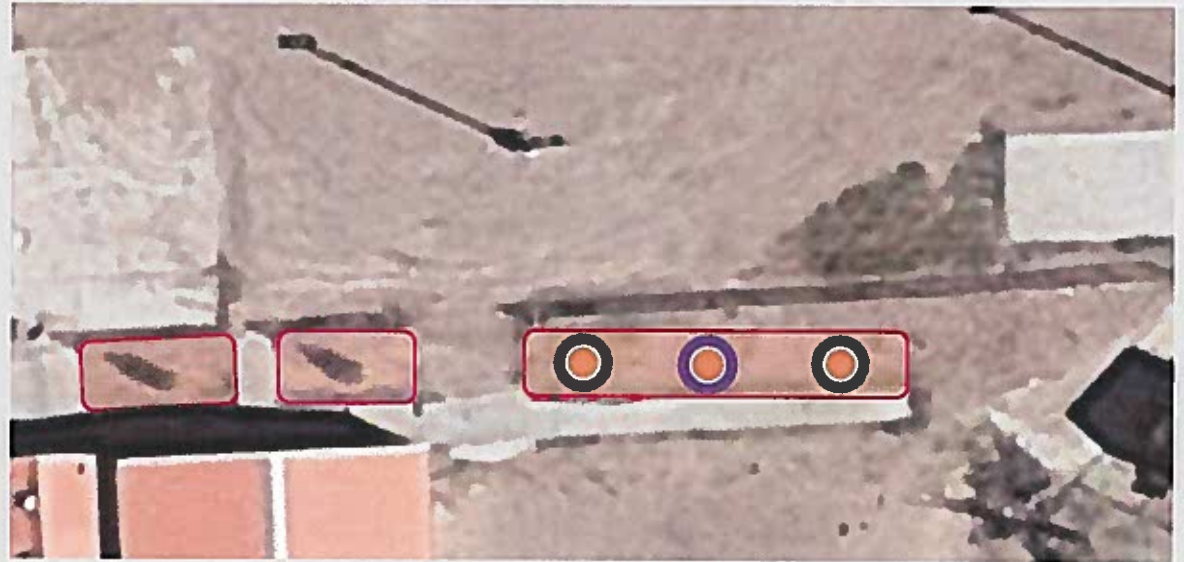
Front of Building

red box is graveled with edging (plastic)

2 Desert Willow Trees



1 Chaste Tree





Trees & Bushes, Plumbing and other Supplies

Some trees and bushes have been purchased from our local Wal-Mart.

Others will be purchased from Animas Nursery.

Total of \$650

Plumbing and irrigation supplies will be purchased. Roughly \$500

Each section was broken down and added together.

Sierra Soil and Conservation is working with us to get the job completed correctly.

Gravel will be purchased from Bartoo Sand & Gravel 15 tons @ \$42.50 total \$691.69 with tax.

City employees will be doing trenching and filling roughly costing @\$25 per hour times 16 costing a total of \$400.

Hydrating Community Youth Gold Award - Karina

Drinking Fountain

Dual faucet Freeze free drinking fountain is going to be located between A and B field. It meets ADA requirements.

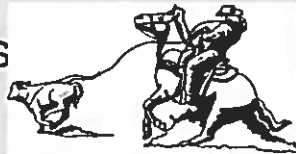
Cost is \$1935 + \$321 S&H from Bohlmann.

Other costs will be getting plumbing from concession stand to fountain - approximately 50' @\$100.

Total cost \$2356



**Louis Armijo Sports
Complex Mural
Silver Award – Angel**



Painting will be on East Wall facing C field.

Once painted it will be sealed.

Black 2 gallon @\$24 each
Green 1 quart @\$11.50
Yellow 1 quart @\$11.50
Blue 1 quart @\$11.50
Red 1 gallon @24 (mix for orange)
Brown 1 gallon @24
Sealer 5 gallon @75
Supplies \$50

Total cost is \$260.
Getting volunteers to help paint.

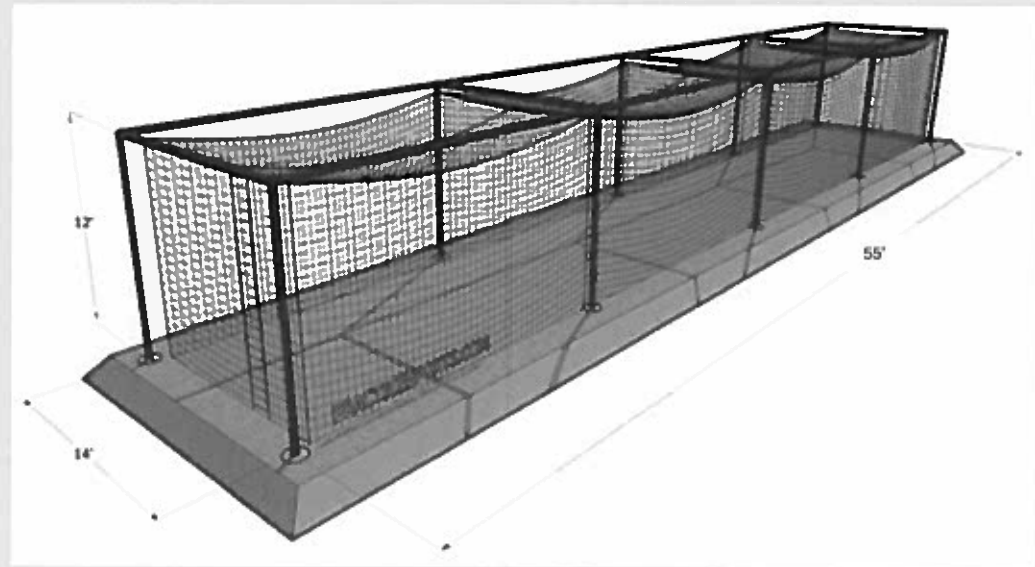


Batting Cage Location and Dimension

Batting cage will be located between A & B fields toward the back end.

Power for batting machine will be connected to light pole. Provided by City.

Cage cost is \$1755.03 with chain link.





Thank You!

Louis Armijo Sports Complex

Overview of drinking fountain,
plants and batting cage.

Gold and Silvers Awards

Karina,

Zena and Jordan,

Angel,

Black Poly Pipe is noted as



Batting Cage is noted as



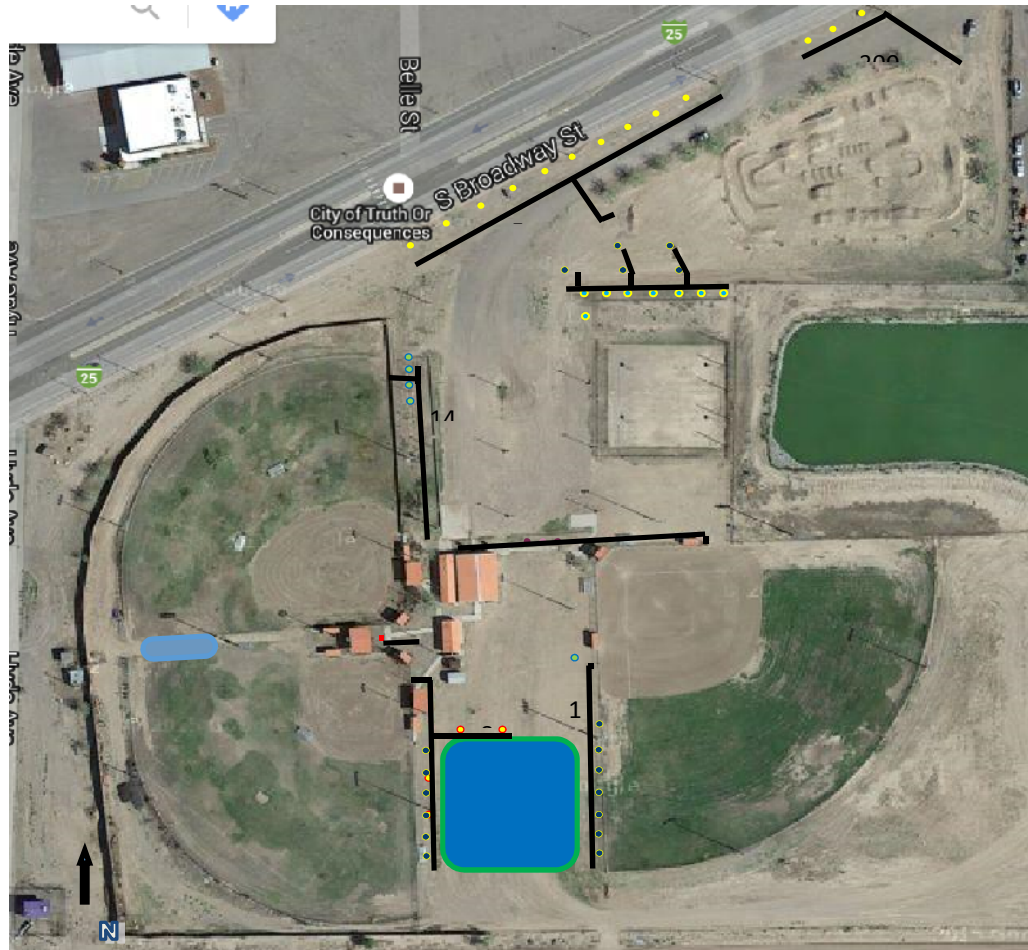
New T ball Field is noted as



New Trees and bushes



Total Pipe is approximately 2000 ft



Cost Breakdown:

Beautification: \$1625.16

Irrigation Supplies \$500.16

Trees \$650.00

Gravel \$691.69

Edging \$375.00

Drinking Fountain: \$2356

Fountain + S&H \$2256

Plumbing 60' \$100

Mural: \$260.00

Paint & Supplies \$260.00

Batting Cage: \$1755.03

Chain Link & Supplies \$1755.03



E.2

CITY OF TRUTH OR CONSEQUENCES
COMMISSION ACTION FORM

ITEM:

Presentation of the Cobble and Stones Triathlon.

BACKGROUND:

Susan Brandt, from Out of the Box Creative Services, LLC/The Cobblestone will make the presentation.

STAFF RECOMMENDATION:

None. Presentation only.

Submitted by: Renee Cantin, City Clerk

Meeting date: 08/09/2016



out of box creative services llc

1751 Caballo Road #9, Truth or Consequences, New Mexico 87901

575-740-1685 outofboxcs@gmail.com

The parent company of **THE COBBLESTONE**

Date July 12, 2016

REF: Request to appear on upcoming agenda

To Whom It May Concern:

Good day,

I request permission to appear at your upcoming meeting to discuss an upcoming event that The Cobblestone will be doing in August 2017.

This event: Cobble and Stone's Triathlon – The Triathlon for the non-athletic.

This event is planned for the Elephant Butte and Truth or Consequences area and plans to be a quality, first rate event. Prizes monies will be awarded to the top three and bottom three with awards for the top five and bottom five. The plans are currently for three categories, couples and individuals. The triathlon plans include a five fun task obstacle course and a backward marathon. The third event is hoped to be a water event but details have not been completely worked out yet.

All entrants will receive a free t-shirt. The quality t-shirt will not be available to the general public. Another t-shirt might be developed for sale that day, but it is not for sure at this point.

The purpose of my request is to get your support in the event and any ideas you might have for the event.

Thank you for your time in considering my request. I look forward to hearing from you on a date and time that I may appear.

Respectfully,

Susan Brandt.



E.3

CITY OF TRUTH OR CONSEQUENCES
COMMISSION ACTION FORM

ITEM:

Presentation on New City Website.

BACKGROUND:

Finance Director Torres and Bob Hupp will present the new city website which went live on Thursday, August 4th, 2016.

STAFF RECOMMENDATION:

None. Presentation only.

Submitted by: Renee Cantin, City Clerk

Meeting date: 08/09/2016



F.1

CITY OF TRUTH OR CONSEQUENCES
COMMISSION ACTION FORM

ITEM:

Approve the minutes of the July 19, 2016 City Commission Workshop.

BACKGROUND:

None.

STAFF RECOMMENDATION:

Approve the minutes.

Submitted by: Renee Cantin, City Clerk

Meeting date: 08/09/2016

**CITY COMMISSION WORKSHOP MINUTES
CITY OF TRUTH OR CONSEQUENCES, NEW MEXICO
CITY COMMISSION CHAMBERS, 405 W. THIRD ST.
TUESDAY, JULY 19, 2016
9:00 A.M.**

A. CALL TO ORDER

The meeting was called to order AT 9:04 a.m. by Mayor Steve Green, who presided and Renee Cantin, City Clerk-Treasurer, acted as Secretary of the meeting.

B. INTRODUCTION

1. ROLL CALL

Upon calling the roll, the following Commissioners were reported present.

Hon. Steve Green, Mayor
Hon. Sandra Whitehead, Mayor Pro-Tem
Hon. Rolf Hechler, Commissioner
Hon. Joshua Frankel, Commissioner

Absent: Hon. Kathy Clark, Commissioner

Also Present: Juan Fuentes, City Manager
Renee Cantin, City Clerk-Treasurer
Melissa Torres, Finance Director

There being a quorum present, the Commission proceeded with the business at hand.

C. PRESENTATION & DISCUSSION RELATED TO THE FY 2016/2017 FINAL BUDGET

City Manager Juan Fuentes and Finance Director Torres presented the final budget to the Commission. The presentation is a part of the agenda packet. The beginning cash balance is \$485,018; Investments are \$100,242; Estimated Revenues are \$3,376,901; Cash Transfers are \$1,265,000; Budgeted Expenses are \$4,798,077; Ending Cash Balance is \$428,391; our DFA requirement is \$399,898; and our Adjustment Cash Balance is \$28,493 which leaves us a salary adjustment. Overall there were just minor changes from the preliminary budget. Our revenue shortfall was \$1.4 million. The State Share GRT and the Municipal GRT make up the majority of the General Fund when combined it's 88% of the revenues.

Mayor Green asked about the Franchise Tax revenues which are (-16%) lower and why that is happening. City Manager Juan Fuentes said we collect that from Gas, Telephone, and for example in Telephone more and more people are going to mobile

CITY COMMISSION JULY 19, 2016 WORKSHOP MINUTES

and getting away from land lines, and with Cable more people are going to Satellite which will both affect our revenues. It could be that we didn't receive a payment for the 4th quarter and we will receive it in July. But most likely, they are the differences between those who are not using the land line phones or cable service.

Commissioner Hechler asked about the Property tax rates. City Manager Juan Fuentes responded it's been increasing since 2011, it was at \$140,000 and they went up to \$151,000. Our rate has not increased, it has been going pretty steady. He thinks towards the end of May, June, or July we didn't have those numbers yet. It has to do with the rate of collection.

Finance Director Torres went on to give the General Fund detail on the transfers.

Mayor Green asked If there are instances where Counties give cities in their geographic boundaries money to offset their expenses. This property tax is not coming from the county, it's a small portion we impose within our boundaries. City Manager Juan Fuentes responded this property tax only represents what we impose. Some Counties do provide funding for services and financial support.

Finance Director Torres went on to say the majority of our General Fund Expenditures are on Salaries which is 80% of our budget.

Mayor Green wanted to announce that staff has worked very well to operate as mean & lean as possible and he congratulated staff for understanding and for not spending money that's not there.

Finance Director Torres added to summarize, in the General Fund, the Municipal taxes increased by 1%; Franchise Tax decreased by 16%; State Share Taxes decreased by 1% of the preliminary budget; Licenses & Permits estimated decrease of 2%; Small Cities Assistance decreased significantly of \$454,885; General Fund Revenues are estimated at 14% lower than FY 16 which is due to the Small Cities Assistance decrease; the transfers increase by 10%, and the Electric Dept. transfer to the General Fund was increased by \$150,000. Under the expenditures, salary increases were due to the adjustments to the Police Department, the final budget will include possible merit adjustments. Operating Budgets increased by \$44,400 and transfers out increased by \$30,000. She went on to page 24 and the Special Revenue Funds breakdown on page 25.

Mayor Green had a question about what the PDGRT Fund was capped at, and whether it has anything to do with the ¼ of 1%. City Manager Juan Fuentes responded that is something for the purposes of this budget, we are recommending the cap of \$180,000. It is something we still need to revisit and he commended the Chief who has done an excellent job with his staff in streamlining, making it more efficient, and with some retirements and hiring new personnel, he was able to make adjustments to still be in the numbers where he needed to be. The GRT that is dedicated for them is going into the

CITY COMMISSION JULY 19, 2016 WORKSHOP MINUTES

PDGRT Fund. Unfortunately, part of that is funding sources we have to come up with. For purposes of this budget, we are using the \$180,000 but it will have to be revisited.

Mayor Green asked about the Lodgers tax which is decreased by 8% and if we are waiting for the 4th quarter reporting. He wondered if that is the final number. Juan said we will look back to see the reporting and we can report that at our next meeting. They asked for a breakdown at the next meeting.

Commissioner Frankel asked us to see if we can spot a trend of whether the occupancy rates are down for all of town, or specifically uptown versus downtown compared to the previous year to see where the occupancy is down at. To see if the dollars we are spending are getting any return on that or if downtown is struggling. They are two very different markets.

City Manager Juan Fuentes began with the Enterprise Funds, including the Utility Office, Electric Division; Water; Wastewater; Solid Waste; Mayor Pro-Tem Whitehead Collection Center; and Golf Course. Electric is requesting some capital needs including a new F150 for \$38,000; a new Boom Truck for \$146,000; Electric Building metal roof; and a Storage Building. If the new Boom Truck is approved, the old truck will be transferred to the Wastewater Department. The one WW currently has is a 1982 truck and needs to be replaced. The Electric Division does have ending cash balance for these items. One of the things they are looking at down the road is to have charging stations throughout town to charge the batteries of the vehicles.

Commissioner Frankel asked about the increase in revenue for the Golf Course and if it's operating as a profit or is it still behind now. City Manager Juan Fuentes said we still have not generated enough revenue because we do transfer in \$100,000 from Lodger's Tax and General Fund money. Commissioner Hechler asked how much the 17% increase represents. City Manager Juan Fuentes responded on page 63, you are looking at \$5,500 for the 17%. Overall it's \$42,000 in revenue. Mayor Green asked if they are still collecting the dollar for a round of golf for maintenance. City Manager Juan Fuentes confirmed they are and that dollar goes into a separate account.

Mayor Green is hoping the big decline in the Solid Waste Collection Center is an increase in recycling. That could be the diversion of shipping it North without paying for it. He would be interested in seeing the numbers of how much is recycling.

City Manager Juan Fuentes went on to the Capital Projects Funds. Some of these funds we are still working on the funds balances to make sure we are including all of the new grants from last year. This includes the USDA funding; Water Trust Board funding; CDBG funding; State Appropriation for the Animal Shelter; some of the Equipment we will be buying and some of those are reserve funds. Those will hopefully be complete by the end of this week for approval next week. The Internal Services Funds, of which some go to the Service Center to operate the vehicles. He did request one capital outlay item which is a new car lift and he does have the resources in that fund to buy it. Page 29 is a list of the projects completed and he wanted to report in regards to the City

CITY COMMISSION JULY 19, 2016 WORKSHOP MINUTES

Website, there are some updates that need to be done by Department Heads and Bob will be meeting with them on Monday to go over each of their pages so we can go live with it and terminating the existing website. He briefly reviewed some of the other projects in progress at this time and where we are with those. City Manager Juan Fuentes mentioned one of the possible reasons the fees have decreased could be the polycarts because not as many people are coming in to dump their trash. Now our own customers have their own polycarts. There is no place to dump anymore for those who are not residents. We will continue to look at those numbers because eventually they will have to be adjusted.

Mayor Green asked Andy about the polycarts which have been delivered and if all of the bins that been picked up. Sanitation Director Alvarez confirmed the bins in the residential areas have been picked up, there are still a few bins at commercial businesses.

City Manager Fuentes identified the funds needed for the City Hall Roof Replacement. He believes they have identified the funds for that project. Public Works Director Armijo has a couple of contractors getting together to see what the best way to do that is. The Dog Park can be funded both locally and private. Mr. John Henry has offered to donate some fencing which will go a long way in reducing our costs. So we have a long list of unfunded needs on page 33, which are just some of the things we need to look into. He expanded on some of the projects. The Automated meter reading for Electric & Water will be brought to a future meeting for Commission action. Once we complete the Animal Shelter project, he knows the Chief is working on a Law Enforcement Complex Project as well. The Solid Waste Department does have a list of needs like a new Backhoe, Engine repairs to some of the vehicles; Cart Chipper; Camera System and a Scale Attachment. We are also looking at a Regional Swimming Pool complex and that could be something that could be presented formally and voted on by the Commission. The Rodeo Arena improvements and the Street Department Water Truck are a couple more projects on the list.

City Manager Fuentes reported the Fiscal Needs. This year he wanted to include a slide he did not include in the preliminary which he calls the Fiscal Needs, and what are some of the issues we need to be looking at. If you look at all of the budget that is being presented, at the end of the year on June 30, 2017, you're looking at an Ending Cash Balance of \$328,000 plus the investments of \$100,000 for a total of \$428,000. If you think, what if we look at a magic ball and hope we get the same amount of revenues; hold the line with the transfers; and we have a slight increase in expenses; then at the end of June 30, 2018, you're looking at an ending cash balance of \$224,000. DFA will required us to have an ending cash balance of \$403,000. So we are going to be short about \$180,000 at the end of that fiscal year. You have to end the next fiscal year to approve a budget with an ending cash balance of \$510,000. That is what he wanted to represent here because even though we are just starting this fiscal year, the Finance staff is already thinking of next year and where we need to end up. This is important because our staff is doing a great job in keeping our costs down with what they have and it's an on-going cycle. As we get into mid-year, the finance already starts

CITY COMMISSION JULY 19, 2016 WORKSHOP MINUTES

worrying about where we are for the next year. They do a great job and nevertheless we have to monitor that. We have to find a way to increase our GRT. In the Electric Dept. you have \$390,000 in the black, but most of that is Capital Needs and one time needs and they still have the money for that. But eventually we need to address that transfer down the road.

City Manager Juan Fuentes went on to present on the Water side. You have a small number but it's still a loss in the Water Department. He is operating very lean right now. He is operating with four employees and three more are vacant. It's been hard to find certified people for those positions. It's always kind of a balancing act. When we look at a project for the Water side, we are looking at the Cook Pump; Station; a Tank; and some new water lines. We have those in a USDA Application and what we are focusing on at this time. The YESCO is being presented and would be a savings for the system. When he makes the presentation in August, he will present when we do it ourselves it is going to be a big challenge. At the end of the day, we have to pick which projects we are going to move forward on. He and Melissa will be meeting with the Department Heads to see if they have a little bit of room so we can find some funding for merit increases for this year. The increases for the PD have been included, but again they have a dedicated GRT. He has certainly saved a lot in his budget which will help with the Animal Shelter & Law Enforcement Building Projects.

Commissioner Frankel asked about page 33, the unfunded capital needs. He had a questions about the swimming pool resurfacing project that he understood was due this February and he wanted to know the estimated cost of that was going to be. Public Works Director Armijo said we didn't get an actual deadline. They would just like to see it be done. One estimate was \$85,000 for resurfacing or we can come in and repaint it for \$8,000-\$9000. Either way will require them to shut down the pool for two weeks. He explained the difference with repainting and resurfacing the pool. They also talked about the swimming pool complex. City Manager Juan Fuentes added when this pool issue has been discussed there have been concerned as to whether we want to spend \$80,000 on fixing the current pool or do we want to put the money towards a new pool. We need to decide what direction we want to go on the pool. Commissioner Frankel was concerned with working on the new pool and keeping the old pool working so it can be used and the possible lapse where we would have no pool. City Manager Fuentes added that is not the idea, the idea is do we want to go with the old pool and give staff the resources to take care of it, or do we want to focus our resources on a new pool. That is a decision that needs to be made.

Commissioner Hechler added if we wait for funding for a new pool that might be 7 or 8 years out, so we should make the decision to support the old pool until we can get to that point. Whether it's to put a Band-Aid on it from year to year and paint it, or to invest to resurface it for the next 5 or 6 years. That's the decision we need to make. City Manager Fuentes said it depends on how we approach the project, then yes it could take 5, 7, 8 years. But if we approach it from whether the Commission might want to put a G.O. Bond for this project and it could be paid right away through property taxes.

CITY COMMISSION JULY 19, 2016 WORKSHOP MINUTES

Or as you can see in the preliminary budget, we haven't increased property taxes in a long time and that can be done by Commission action. We can adopt up to 7 mills, so it can be done many ways. We have to decide if we want to do it gradually or get it done now. It's important for the schools to know that too. They want to move forward on their part which is the gym and they have the money for it. If they see the city will move on it but it might take 7 years, they might want to move it closer to the school. And if they see we want to be aggressive on it, we might be able to put it at a joint location. Commissioner Hechler would think we could wait another year, because we don't have the funds this year to address the pool. But next year may be a different picture. City Manager Juan Fuentes added we wanted to see if the Commission would want to go out for a bond and that would have to be a Special Election and getting the up and down vote. But again, nothing will be finalized until the following year. You can't have your election with their election, there has to be a gap.

Mayor Pro-Tem Whitehead added if we have a Special Election and it fails, then we are back to square one. We have to look at what it's going to cost us in the meantime to get there. A lot of time, we are in such a big hurry to get something done, we forget the important stuff. We really need to stop and put a plan together and keep our current stuff operational. City Manager Juan Fuentes responded one of the reasons we funded the preliminary report on the Swimming Pool to see how we wanted to proceed. If we are looking at a different approach, we need to have those conversations with them as well.

Mayor Green feels we should position ourselves where we control the clock and not someone else. He would feel more comfortable getting something in writing from Kristy to let her know what we are planning to do, so we can see if she has some other ideas. He would hate to see us closing the doors and depriving the citizens of the use of it. He agrees we need to come up with a plan and find out if the School Board has the will to move forward on this project. City Manager Juan Fuentes responded their big question was the location and he recommended scheduling another meeting with the Mayor, Commissioner Hechler, him and some of the board members so we can all know what direction we are going. We don't have a guarantee that they will wait for us down the road. He will schedule a meeting.

Mayor Green asked Public Works Director Armijo about the process. So we would drain the pool; wait until it dries; fix it; fill it up again; and then open up the doors again. So whether we resurface or repaint it is the same time frame that it will be closed. Except that if we repaint it we would have to do it every year and the resurface may last up to 5 years, but it's only closed once to take care of it. Public Works Director Armijo said the painting is a cost savings, but when they first come they look at how thin the surface is and what it's going to need. He explained the resurfacing is better but the liner of the pool is also wearing thin. We either maintain what is left there or completely resurface it. Commissioner Frankel said we just need to know from Kristy what our date is and how fast we should act on that. Public Works Director Armijo said he would check on that and let him know.

CITY COMMISSION JULY 19, 2016 WORKSHOP MINUTES

Mayor Green had a question on unfunded capital needs. Related to the fuel truck for the Airport, he noticed we are giving \$21,000 per year for a lease with Philips. Have we ever investigated the cost of the fuel truck to buy one instead of paying that much per year to lease it. He wondered how much a new truck would be. It seems we might want to explore that, it may be a better option. City Manager Juan Fuentes said we can explore that. Public Works Director Armijo said a new water truck is about \$120,000 to purchase. City Manager Juan Fuentes said this is a fuel truck so it's probably more than that.

Mayor Green asked about USDA taking a look at our Water Rates to see if we need an increase. City Manager Fuentes it will be the same process they did on our Wastewater application. They will do a water analysis and will make a recommendation as to whether an increase will be required. They will look at when the last time the rates were increased and if they have not been, they will require it before they give funding.

Mayor Green brought up the City Hall Roof Replacement which is in bold and is the priority. Where will we get the funding for that? City Manager Juan Fuentes responded right now he believes we can use that from the Capital Improvements Fund. Where we transferred some money for all of the grants. Once they are completed we will know what we have from other funds. We don't know until we have an actual estimate to see what we need. Mayor Green asked if we have gotten the MainStreet award back yet. City Manager Juan Fuentes said no, it's in the budget but we have not gotten it yet.

City Manager Fuentes said this week we will be finalizing the grants and capital outlay numbers. We do have a little bit of room for some staff merit increases and we will present it for adoption and the 4th quarter report will also be presented at the next meeting. Then we will go into the ICIP process which has to be adopted by September.

Mayor Green asked about the Community development department projects and personnel was discussed. City Manager Juan Fuentes said the position of Community Development Director is not funded right now as of this budget. Traci Burnette has taken over some of those duties as the Grants Coordinator and she is managing the day-to-day of the grants and will focus on some of the other areas. We did set aside some money if the city wants to be a part of the Regional Economic Development with SET. We are looking at a person and to set aside some money for Economic Development. If that is the will of the Commission. He is looking at having Robbie step in and taking additional responsibilities in that department and that will help at least to get us moving forward with what we have. With Traci and her involvement with these funding agencies, we will be able to move forward on some of these projects. That is just for this coming year until we have more resources, then maybe we can have that person again.

Mayor Green brought up some Hospitality training which didn't work out because they merged with another organization. He asked if that was included somewhere in the budget. He has a call in to NMSU to the School of Hospitality to see if we could get a program given by a professional to offer to those organizations that have staff and

CITY COMMISSION JULY 19, 2016 WORKSHOP MINUTES

generate the GRT to better train their staff. He would like it included in the budget. City Manager Juan Fuentes added if it wasn't used last year, it's already been repurposed. In this budget there is no specific item for that purpose. But we can look at where we might be able to find it. Mayor Green will get him the numbers and find out.

Mayor Green would like to know what the Commission can do to make staffs lives easier or more bearable under the stringent restraints we are working on. Please know they do not get involved with the Management of staff, just the checkbook. But certainly they want staff to know they are aware of the value staff brings to the table. And they know staff operates sometimes with broken tools and equipment.

Mayor Green attended a meeting in Las Cruces, and the limited budgets are not only affected our town, but all of them. They are all considering the problems with the Hold Harmless and the only way we can get that back is increasing our GRT's and he doesn't believe the Commission wants to do that. Hopefully cooler heads prevail in Santa Fe, oil goes up, and then the state might have more money for us to deal with.

City Manager Juan Fuentes said when we had the Department Head meeting yesterday and one of the staff members asked about the GRT. Ours is already at 8.5% and there is not a lot of room for us to pass that. The other option is the property taxes which haven't been raised in a while. Our only chance is promoting our tourism, and making sure businesses are reporting and supporting the businesses downtown and so forth. There is not a whole lot of room for cutting and our staff do a fantastic job managing what they have. Mayor Green asked if we can put a billboard for leaving town at both exits to tell them if they are shopping in Albuquerque or Las Cruces, maybe they will want to rethink it and keep it here. Shop Local.

D. ADJOURNMENT

Commissioner Hechler moved to adjourn at 10:19 a.m. Commissioner Frankel seconded the motion. Motion carried unanimously.

Passed and Approved this ____ day of _____, 2016.

Steven Green, Mayor

ATTEST:

Reneé L. Cantin, CMC, City Clerk



F.2

CITY OF TRUTH OR CONSEQUENCES
COMMISSION ACTION FORM

ITEM:

Approve the minutes of the July 26, 2016 Regular Meeting.

BACKGROUND:

None.

STAFF RECOMMENDATION:

Approve the minutes.

Submitted by: Renee Cantin, City Clerk		Meeting date: 08/09/2016
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**CITY COMMISSION MEETING MINUTES
CITY OF TRUTH OR CONSEQUENCES, NEW MEXICO
TUESDAY, JULY 26, 2016
City Commission Chambers, 405 W. Third St.**

A. CALL TO ORDER

The meeting was called to order at 9:01 a.m. by Mayor Steve Green, who presided and Renee Cantin, City Clerk-Treasurer, acted as Secretary of the meeting.

B. INTRODUCTION

1. ROLL CALL

Upon calling the roll, the following Commissioners were reported present.

Hon. Steve Green, Mayor
Hon. Sandra Whitehead, Mayor Pro-Tem
Hon. Rolf Hechler, Commissioner
Hon. Joshua Frankel, Commissioner

Absent: Hon. Kathy Clark, Commissioner

Also Present: Juan Fuentes, City Manager
Renee Cantin, City Clerk-Treasurer

There being a quorum present, the Commission proceeded with the business at hand.

2. SILENT MEDITATION

Mayor Green called for fifteen seconds of Silent Meditation and asked us to keep our veterans in our thoughts and prayers.

3. PLEDGE OF ALLEGIANCE

Mayor Green lead everyone in the Pledge of Allegiance.

4. APPROVAL OF AGENDA

Commissioner Frankel moved to approve the agenda. Mayor Pro-Tem Whitehead seconded the motion. Motion carried unanimously.

C. COMMENTS FROM THE PUBLIC (3 Minute Rule Applies)

CITY COMMISSION JULY 26, 2016 REGULAR MEETING MINUTES

Mayor Green called for Public Comment, noting those wishing to comment would get three minutes, may only approach the podium once, and any material for the Commission was to be left in the black box by the podium.

Audon Trujillo, 506 W. Third Street addressed the Commission related to:

- 1) Time is of the essence and some things he thinks need to be addressed by the Commission are: The Evaluation for the City Manager is now four months late. There are no work objectives for one quarter of the year of his evaluation. It is important because our poverty index is at 22% for the city. We rank #1 in terms of being the poorest city in the state. Let that sink in. This is from a Facebook post, he's assuming its correct.
- 2) Hiring is one of the areas the City and County Commission should get involved with. There are big construction projects going on with the VA and the Hospital. You can have provisions for local hires. You can say you will give more points on your RFP if you hire local people to do your tasks. Look at the VA and how many cars are parked there. They are all out of towners. Spaceport has one employee that lives in Sierra County per an IPRA he got last week. The Commission should get involved and should feel an urgency about stuff like that.
- 3) Review of the City's Personnel Policies. It's been three or four months now. The last hiring for a Finance Director there were no scoring sheets. Do you want to be treated like that when you go up for a job in the city? That's the way the city works and you all are responsible for the way the city works.
- 4) The Lease. Ten days after the request he got a reply from the City Manager. That's not time is of the essence. And he's hiding behind a Lawyer/Client privilege. If there wasn't anything to hide, he would show what the lawyer told him. This is getting really old.

Ron Fenn addressed the Commission related to:

- 1) Heard recently the Chief of Police had pledged to Realtors that he was going to be the new Code Enforcement Agency for the city. That the Police Department was going to take over the Code enforcement that is not being done by the man we pay for it. Good work Chief, if you keep your word. Oh, he is going to shake his head. Well ok then everybody else is lying, but its ok.
- 2) The first person who needs to be looked at and cited is the City Manager. He is complicit in every violation by the city of its own ordinances. If we hold him accountable for it, we can probably recoup all of the money we have ever paid to this man over the years. He's responsible for the look of our city and for the violation of the codes, especially the sign code.
- 3) Why you folks allow illegal signs all around our fabulous Recreation Center. There is not a single legal sign on that property. And the Healing Waters Plaza signs, if he had his name on those signs, he would have them taken down immediately because it's an embarrassment. We paid for what's on the picture, we got what's on the ground. The two are not the same. It's an embarrassment, and it will remain an embarrassment and will create more embarrassment for the city for as long as it exists. It's time to plow it under and put up a parking lot.

Klaus Wittern addressed the Commission related to:

- 1) The Budget, he's disappointed to see the 2016-2017 proposed final budget has a Transfer of more than \$1.2 million from the Electric Division from an Enterprise Fund that is increased by \$200,000 over last year to the cities General Fund. This is a significant move in the wrong direction. It is unclear to him if the General Fund Budget for 2016-2017 as proposed by the City Manager has made a sincere effort to come into compliance with GASB 34 which would reduce current findings and will also bring the City of T or C in compliance with Federal and State requirements. And would provide a more accurate representation of the budget of the City of T or C. Does the proposed budget provide money for a study for the flood mitigation engineering study in the downtown area? Such a study is absolutely necessary in order to integrate its results with previously performed and paid for Preliminary Engineering Reports (PERs) by Smith-Engineering of Albuquerque. The city should also give notice to the natural Gas Company serving T or C of the City's intent to rehabilitate the city's water and wastewater systems, as soon as funds become available.
- 2) Franchise Fees. Does the proposed final budget for T or C reflect expenditures for Franchise Fees payable to the Village of Williamsburg of approximately 5% of the revenues for each of the services rendered by the T or C electric, water, wastewater and solid waste utilities.
- 3) Public Safety. Is the 2016-2017 proposed Final Budget for the City of T or C fully compensating T or C's Public Safety Department (Police and Animal Control) for services provided to the Village of Williamsburg.
- 4) Finance Committee. He would like to reiterate to the Commissioners to consider the creation of a standing Finance Committee, that would assist staff, management, and the Commissioners in the preparation of future budgets, in particular by exploring and addressing the potential to consolidate service of certain overlapping Municipal, County, and School District services.

Sophia Peron, 316 N. Joffre addressed the Commission related to:

- 1) Public Comment and the response to Public Comment. First of all, she wasn't at the last meeting and the Mayor took it upon himself to say that people like myself who might be turning from Birch St. onto the new Third St. pavement and notice the eight in curb up Third St. had to be driving 80 mph to notice that. Well she is sorry, the curb has been fixed, the ramp has been built by the state or whoever she sent the email to asking that they fix it because the job was poorly done. Cedar St. also has a ramp that's been done on the South Side and Birch, but not on the North Side. So if you're coming from the courthouse or anywhere else you will run across all kinds of bumps and it's ridiculous. Also, the sidewalk is very good looking that the city approved in 2005 with no curbs and gutters, but it does have curb cuts. It's very interesting to see how this town works.
- 2) As far as the community policing and realtors problem properties. She went with a Realtor six month ago and she took her to a property where there was grass growing up around the toilet in the bathroom. It was a listed property. These Realtors will list anything. They don't care if it's next to a \$200,000 or a crappy house or whatever. She has turned in properties around her house a thousand times and Robbie Travis will

not get off his butt and doing anything except sit in the office and do whatever it is he does. There's no building permits in this town, there's nothing happening. There is no reason to discuss Chavez, he's hiding and she sees him all day long, Wal-mart, Bullocks, lighting up in the alley, whatever. These are the type of employees we have because this is how we run our town like a bunch of idiots.

3) The power company, the holes, everything is falling apart. She has taken upon herself to work with the Chief of Police to fix the problems in her neighborhood. And the courts. And if anybody wants to know how to do it please contact her, because the city staff will do nothing to help you.

Police Chief Alirez addressed the Commission related to:

1) On July 20th he met with the realtors, it was for a presentation of the mobile app that can be downloaded for free. One of the issues that was brought up was Code Enforcement. He explained if someone sent a message to the Police Department in regards to property that has code enforcement issues that needs to be addressed, they are not going to simply tell them it's not their department to call someone else. They would pass it on to the right department or to Code Enforcement to Ray Chavez who is in charge of that. He has a standing rule where they don't tell anyone we can't help them and send them down the road to streamline the process. They have a form they send to Ray and they follow up with the reporting party. He gets calls on street signs and assists with addressing the issue. They want to make service to the community efficient. The other items they help with are safety and so on and so forth. They are not taking over Code Enforcement but they do help them in their daily duties if it's reported to the Police Department.

Chuck McCoy, Glen St. addressed the Commission related to:

2) A while back he had the residents sign a petition about paving the Southside of Glen St. He has been there 15-18 years and it's always been a dirt road. When it rains it floods and you have to drive through a foot to a foot and a half of water. When they blade it, the blade takes all of the dirt in our properties. We had them do the Southside of Glen and that's where they stop. They never touch the two blocks remaining on the South side of Glen. That needs to be paved. The kids have to walk through the mud and water when it rains. He has been maintaining the weeds up and down that road whenever he can. They keep saying we don't have money to get it paved. We have the money, we had money to do the plaza and other streets and we need to put money into that street and pay attention to it. It's in terrible shape and when they blade it, it don't help a bit. When it rains there is a pot hole that's about 12 ft. long and 8-10 ft. wide and it fills full of water and you have to drive through it and it tears up vehicles going up and down. Every time a vehicle goes down the road, a cloud of dust comes flying in all over the place. It's a total mess and needs to be addressed. It needs to be done and he's going to keep fighting it until it gets done. He thanked the Commission for listening to him.

D. RESPONSE TO PUBLIC COMMENTS

None.

E. PRESENTATIONS

1. Presentation – Elephant Butte Dam Centennial Celebration. Will Dooley.

Mr. Dooley works for Lago Rico Incorporated who are owners of the marinas at Elephant Butte. Since April of last year they have been the contractors for the Dam's Historic District on the Southside of Elephant Butte Dam. On October 19, 2016 they will be celebrating 100 years of service at Elephant Butte Dam. When it was built it was only suppose to last 50 years because they thought there would be no more water. The Dam is 100 years strong, it produces 4.5 million kilowatts of clean, green electric power every year. It's one of the few Government Departments that actually pays for itself. Before taking over the Damsite and the former PDR site which is now called the Historic Fish Hatchery, they made several improvements. They've got the houses in Hospital Canyon which are being remodeled. They've made improvements to the sewage system; the infrastructure; and they are just starting. The Damsite Centennial starts on October 7th and runs until October 23rd. It starts with a book festival on October 7th-8th, followed by a wooden nickel makers mart. Fireworks on the Dam and Dinner on the Dam on October 14th-16th and then the following weekend there will be a Horseshoe tournament. They are just here to talk about the positive things in this community and looking forward not backward. He introduced Shane Prokoski and Kate Haley who helped with the planning.

Mr. Prokowski talked about the Dinner on the Dam. The evening will start at the Restaurant and they will give everyone a ride in a carriage to the dam where the dinner will be. Invitations will be printed on a gold metal plate. Everyone will also receive a commemorative bottle of wine and commemorative glass. It's going to be a 10 course dinner, with 5 Star Dining. They are encouraging everybody to dress in period clothes for 1916, although it's not a requirement, it's something they would like to see. There will be wine paired with every course except for two, one will be paired with sarsaparilla, the other with a local beer. We do have a local winery who is bottling our commemorative wine and will be providing the wine for the dinner. There will be a magician going from table to table doing magic tricks to keep people entertained; a small orchestra playing music; a small dance floor; and at the end of the night it will top off with a Fireworks display. It's going to be a once in a lifetime event, anyone who is interested can call him anytime.

Ms. Kate Haley talked about some of the events to focus on the positive aspects of our history and things that have made our community great. And also looking at how we can grow and succeed for another 100 years. One of the events she is really excited about is the Wooden Nickel Makers Mart which is taking place at Damsite on the weekend of October 15th. They are working at bringing artists and craft people from all over the state to have a really nice market of vendor booths. It's a great opportunity for everyone to get that great holiday shopping started. They will have demonstrations of chainsaw carving and blacksmithing. People can come and make their own hand dipped beeswax candles. They are working to get agricultural displays and animals for kids to look at. It will be a great event that will hopefully draw people from not just

locally but from all around the Southwest to come and enjoy our community. It will help everyone locally because it will bring business to our restaurants and lodging nearby. They are also excited about having their second Damsite Arts Colony. She was lucky to be part of the inaugural group of artists and moved here recently from California and came for two months in February and March and was invited back to help with the Centennial. She gave more details on the art aspect and using that to enrich the area and also be a part of the Art Walk.

Mr. Dooley said they went to Williamsburg and they will be going to Hatch; Dona Ana and Socorro, and a lot of people are asking why they aren't just concentrating on Elephant Butte. It's because this Dam represents us all, whether you are pro or anti dam people. It's a historical way of how we do things in this country. Without that, there would be no Hoover Dam and no Sierra County. We would all be fishing out there in a swamp. The Dam and the BOR actually changed the course of the Rio Grande river. It use to come down and make a horseshoe bend through Mims pond and go through the Rodeo Arena and then around. They changed the course to provide flood control. Without flood control down that river it would just be more and more. One of the main things they are trying to do is put people in beds and people in restaurants and stores. That is there main goal as a business, if they don't have people coming here they don't make money. It goes beyond that, Damsite is a cultural crossroads and really tells a true story of the American People. The men and women that worked there in the sun, the rain, and the wind. You can imagine cutting all of the rocks in 1937 by hand to make up the damsite in the blazing hot summers and the winters. We are just honored being responsible for that. One of the ways they are getting people into town are with Wooden Nickels which admit one person to any one of their events for free. He thanked everyone for the time to bring this to them. It's time to pull together to bring this place back up to where we need to be. We may have problems but if we don't work together, we are never going to solve them.

Commissioner Hechler asked him how this event is advertised and who the target audience is. Mr. Dooley responded they are advertising in two major state magazines including New Mexico Magazine and the Co-op Magazine Enchantment. They reached out to reporters all over the state and all over the country. We have people coming this week who are writing an article in a Senior Magazine in the Albuquerque paper. We will be on television in El Paso and Albuquerque. We are doing a major in-state radio push and also identifying areas like Ocean City, Maryland and a town outside of Chicago who will promote boating for people on the East Coast who can't do it in the winter. Getting them here in October maybe we can get them to come stay here for three or four months. He added anyone, anywhere that will listen to them, they will be there. He will be going to libraries to talk about the book festival. They want to bring people here and show them what a great community we have. This community welcomed him and his family with open arms when they moved here and he will never look back. All he wants to do is anything he can do to make this place a success.

Mayor Green thanked Neil Brown for putting together such a low key team. He jokingly added maybe they need a little more energy. He said when you are talking about all of

the assets that make us a phenomenal destination, he didn't see anything about the Hot Springs and he feels that would add to it. He added anything we can do to help the event, please let us know. This is the type of exposure that impacts all of the communities.

F. CONSENT CALENDAR

1. City Commission Regular Minutes, June 28, 2016
2. City Commission Regular Minutes, July 12, 2016
3. Subrecipient Grants 4th Quarter Reports

Mayor Pro-Tem Whitehead moved to approve the Consent Calendar including the City Commission Regular Minutes for June 28, 2016; City Commission Regular Minutes for July 12, 2016; and the Subrecipient Grants 4th Quarter Reports. Commissioner Hechler seconded the motion. Motion carried unanimously.

G. PUBLIC HEARINGS

1. Public Hearing for the Approval of the Sierra Grande Lodge & Spa Restaurant Beer & Wine License with On-Premise Consumption Only and Patio for Application #999718. Renee Cantin, City Clerk-Treasurer

City Clerk Cantin notified the Commission this item. We received the letter from Alcohol & Gaming who has given preliminary approval for a new license that was previously in a different name for the Sierra Grande Lodge & Spa. It will be a Restaurant Beer & Wine License with On-Premise Consumption Only and Patio.

Audon Trujillo was a Proponent. He added hopefully this will be a slam dunk. He is an advocate for having more beer establishments because in High School he use to clean one out back when we had seven bars downtown and places to go dancing. He would like to see if we could get more places who can serve at other events. We need more of those in town. He wishes we had that type of Liquor License downtown at the Lee Belle Johnson Center where we could serve Beer & Wine. To him it just seems like a no brainer. The city has done it with the Golf Course and we need to look at doing it at the Civic Center too. He wished them luck.

2. Public Hearing: Final Adoption of Ordinance No. 672 amending the Uniform Traffic Ordinance, Section 12-7-9.2. Renee Cantin, City Clerk-Treasurer

City Clerk Cantin presented the item. She said we have the final adoption of this ordinance before them. She called their attention to part of the background to make it very clear which states, "Approving this ordinance does not mean we are approving the use of off-highway motor vehicles. It only means the city has the option to pass an ordinance allowing it." She has not received any comments from the public through the publication, and the requirements have been met.

3. Public Hearing: Final Adoption Ordinance No. 673 amending Section 7-211 of the City Code related to Lodgers Tax. Steve Green, Mayor

City Clerk Cantin presented as per the previous discussions about the Lodger's Tax allocations, the Mayor presented this item to revise the wording for this section on the current ordinance to allow the governing body to appoint a designee to administer the Lodgers Tax allocation. The only change was adding "or their designee" and some typos in the ordinance were changed. We have not received any comments and the publication requirements have been met.

Commissioner Hechler asked City Manager Juan Fuentes what administration means in this designation and what we expect the other entity to do for us. City Manager Juan Fuentes responded this would allow the Commission to designate a fiscal agent for the funds we allocate to different organizations who will administer these funds at the discretion of the Commission, for the Subrecipient Grants, but not for the entire Lodger's Tax grants. It's only a small fraction of what we allocate for the Subrecipients. The intent is to designate a fiscal agent who will oversee those funds. Commissioner Hechler asked if administer includes paying. City Manager Juan Fuentes said it will include having those funds and being able to process the payments for those organizations or process the reimbursements for those organizations. It will be done however the Commission decides to structure that agreement.

With no proponents or opponents, the Mayor closed the public hearing.

H. ORDINANCES, RESOLUTION, & ZONING

1. Discussion/Action: Final Adoption of Ordinance No. 672 15/16 amending the Uniform Traffic Ordinance, Section 12-7-9.2. Renee Cantin, City Clerk-Treasurer

City Clerk Cantin had nothing further to add, staff is recommending approval for the final adoption of this ordinance.

Mayor Pro-Tem Whitehead moved to approve the Final Adoption of Ordinance No. 672 15/16 amending the Uniform Traffic Ordinance, Section 12-7-9.2. Commissioner Frankel seconded the motion. Roll call vote was taken by the Clerk. Motion carried unanimously.

2. Discussion/Action: Final Adoption, Ordinance No. 673 15/16 amending Section 7-211 of the City Code related to Lodgers Tax. Renee Cantin, City Clerk-Treasurer

City Clerk Cantin had no additional information, staff is recommending approval for the final adoption of this ordinance.

Mayor Pro-Tem Whitehead moved to approve the Final Adoption, Ordinance No. 673 15/16 amending Section 7-211 of the City Code related to Lodgers Tax.

Commissioner Hechler seconded the motion. Roll call vote was taken by the Clerk. Motion carried unanimously.

3. Discussion/Action: Resolution No. 01 16/17 Open Meetings Act. Renee Cantin, City Clerk-Treasurer

City Clerk Cantin presented this item. The detail is in the background of your Commission Action Form. On March 22nd the Commission approved the Resolution after the last election to include the changes of the meeting time to be at 9:00 a.m. and the posting requirements to be five days prior to the regular meeting. In the past, this Resolution has been approved as the first resolution of each fiscal year which is very convenient for granting purposes because we always know it's the first one. The only change we are requesting on this is in Section B where it states the posting requirements for Special Meetings. There are two places we are requesting to change. The first place is the Sierra County Courthouse bulletin board, where there is no longer a bulletin board there. In light of trying to reach as many people as we can, which is what the posting is for, we would like to change that to the City Utilities Office. And we would also like to change the Compass Bank to First Savings Bank, because we no longer bank with Compass Bank and we frequent the First Savings Bank. This would be more convenient and better use of staff time for postings. The other posting places are Bank of the Southwest, the Post Office on Main Street, the posting board outside the City Clerk's Office and the city website.

Mayor Pro-Tem Whitehead moved to approve Resolution No. 01 16/17 Open Meetings Act. Commissioner Frankel seconded the motion. Roll call vote was taken by the Clerk. Motion carried unanimously.

4. Discussion/Action: Resolution No. 02 16/17 FY 2015-2016 4th Quarter Report. Melissa Torres, Finance Director

Finance Director Torres presented the 4th Quarter Report for approval. She provided a summary as of June 30, 2016 the General Fund cash balance of \$585,393 with a decrease of \$270,126 from the July 1st balance. One of the biggest factors was the Small Cities Assistance which was mentioned at the workshop. The General Fund expenses were within the approved budget, the individual departments did a great job with the approved amounts. She reported the following ending cash balances: Solid Waste was \$276,802 with a reduction of \$486,796, due to the closure of the landfill; Fire Protection Fund was \$176,735, the Fire Chief will be using the amount for Capital Purchases; Water Fund was \$320,447 with a \$77,672 decrease due to vacancy savings; Solid Waste Fund was an increase of \$27,991; Wastewater Department had a \$2,065 increase; Airport \$23,644 decrease due to the transfers in was only at 50%; Utility Billing showed a negative balance of \$1,152, however there is \$10,000 in the checking account, we are still determining if this was a general entry error; Electric Fund was an increase of \$65,000.

CITY COMMISSION JULY 26, 2016 REGULAR MEETING MINUTES

Mayor Green asked if we owe any money to the company we contracted out to do the billing. Finance Director Torres said that is no longer an expense, we paid our final bill last month.

Commissioner Frankel inquired about the refund of some of the May bills. Finance Director Torres sent an email requesting documentation, however, she has not received a response. That is one of the biggest reasons we were having those dilemmas was the lack of response from them.

Mayor Pro-Tem Whitehead moved to approve Resolution No. 02 16/17 FY 2015-2016 4th Quarter Report. Commissioner Frankel seconded the motion. Roll call vote was taken by the Clerk. Motion carried unanimously.

5. Discussion/Action: Resolution No. 03 16/17 adopting the FY 2016-2017 Final Budget. Melissa Torres, Finance Director

Finance Director Torres presented the final budget where the beginning cash balances were updated; the investments were updated and reconciled with our bank accounts. There were no significant changes to the revenues from the workshop budget which was presented. Overall our budget is a total of \$43,000,000 and if approved we will proceed in submitting our DFA Forms.

City Manager Fuentes added one of the differences we did include is a little merit increase for the staff. It's not going to equate to what we've done in the past but it's a little bit and they will be meeting with Department Heads on how to use that increase. And he brought to their attention the ending cash balance is less \$1,000 and as we move forward we try to stay within our budgets and manage the projects by seeking out grants and doing it in-house. We need direction from the Commission as we get to the January-February we will need to look at the next year and keep an eye out to make sure we have the funds necessary to approve the budget for next year. We will looking at trying to generate \$200,000 in the General Fund in order to approve next years budget.

Mayor Green asked how he as a Commissioner have a mindset as we move forward and what can we do to help the budget.

City Manager Fuentes said there is one specific item and one of the cautions is some of these projects do not have recurring expenses. If it's not in our current budget, it may not be something we can take on. That can be something we control. If we open something that requires additional expenditures, we need to look at that. Going into the Fiscal Year we can realize going into February-March, when there are vacancies we will need to look at whether we have the budget to open the position, or will we need to wait before the position is filled but keeping the position active. We are going into the ICIP process for specific projects, but just the general awareness that there will be reviews to make sure we set ourselves up for the next fiscal year budget.

CITY COMMISSION JULY 26, 2016 REGULAR MEETING MINUTES

Mayor Green attended the RPO meeting in Socorro and they all groaned of loss of money and budget. He did hear when they have a position open or someone retires or moves, they don't post that position to save money in the budget.

Finance Director Torres explained the vacancy savings process which means more than just keeping a position vacant. It means that position still has money towards it such as, paying out the vacation or comp time when an employee leaves. We have to basically take that money of the position and factor it into our budget to post after it clears. If you don't you would be doing what is considered a double fill because you're taking that positions money owed to them and hiring on top of that. Right now, our budgets cannot handle that. One of the things she noticed coming into the City is 60% plus is based on salaries, so vacancy savings is very important to us. We have to ensure when we have these positions are not posted until we have cleared the previous position.

Commissioner Frankel said that concerns him for a couple of reasons. We started out talking about the poverty level and the lack of jobs. Then, he is hearing there are positions in the city that are unfilled and we are lagging on filling those positions, as a way to save money. He can see within a few departments they may be able to get by and save a few dollars, but there are other departments that are critical on their staff and need to be filled. By doing this we are losing potential jobs and giving ourselves a false sense of income. He would hate to see the loss of jobs in our community and our town.

Finance Director Torres added that's one of the biggest concerns in management is to ensure our staff and operations are being taken care of. It's not about savings it's ensuring we don't go into a deficit and we stay within our budget. It might not be a vacancy for six months, it may be just one month before we clear it for the position to be filled. We will identify positions that are crucial and essential to look at other avenues to help balance our budget.

Mayor Green said you don't know who is going to retire and it's important to look at the critical positions. Rich Williams from MainStreet was here and they heard the Governor only wants to fund legacy projects through MainStreet. Those are the big projects and not the smaller ones. Smaller communities are also petrified on the Hold Harmless because it could be another hit on top of the Small Cities Assistance and we will have to raise our GRT Tax because there is no other way.

Mayor Green moved to approve Resolution No. 03 16/17 adopting the FY 2016-2017 Final Budget. Commissioner Hechler seconded the motion. Roll call vote was taken by the Clerk. Motion carried unanimously.

6. Discussion/Action: Resolution No. 04 16/17 approving the participation in the Local Government Road Fund (LGRF) for improvements to Kruger St. from 3rd St. to 7th St. Don Armijo, Public Works Director

Public Works Director Armijo presented the item. At the February 23rd meeting we discussed this, the state has gone through for the distribution and we need the resolution approving the participation for the funding.

Mayor Pro-Tem Whitehead moved to approve Resolution No. 04 16/17 approving the participation in the Local Government Road Fund (LGRF) for improvements to Kruger St. from 3rd St. to 7th St. Commissioner Frankel seconded the motion. Roll call vote was taken by the Clerk. Motion carried unanimously.

Mayor Green asked if we have something left that we consider laying something down on Glen St. for Mr. McCoy.

I. NEW BUSINESS

1. Discussion/Action: Sierra Grande Lodge & Spa Restaurant Beer & Wine License with On-Premise Consumption Only and Patio for Application #999718. Renee Cantin, City Clerk-Treasurer

City Clerk Cantin stated we have nothing further to add, Myra is here is you have any questions. Staff is recommending approval.

Mayor Pro-Tem Whitehead moved to approve Sierra Grande Lodge & Spa Restaurant Beer & Wine License with On-Premise Consumption Only and Patio for Application #999718. Commissioner Frankel seconded the motion.

Mayor Green wished them well, it's an important asset for our community.

Motion carried unanimously.

2. Discussion/Action: Selection of a Voting Delegate and Alternate for the 2016 New Mexico Municipal League Annual Conference to be held in Hobbs from August 29th - Sept. 2nd. Renee Cantin, City Clerk-Treasurer

City Clerk Cantin presented each year at the New Mexico Municipal League Annual Conference needs a voting delegate and alternate to be appointed of either an Elected Official or staff. She reported that she, City Manager Juan Fuentes, and Police Chief Alirez all served on different Policy Committees in June and she and Police Chief Alirez served on the final Resolutions Committee on July 23rd. City Clerk Cantin explained what these Resolutions are for. Each year the Municipal League puts together a packet that our Executive Director and staff help push for and lobby for during the Legislative Session on behalf of all of the Municipalities. These Resolutions give them the ideas as to what all of the municipalities feel are important issues at the time of the session. We are asking the Commission to appoint a voting delegate and an alternate.

Mayor Green has made plans and the Mayor Pro-Tem will not be going. He asked if there is any interest to go to this three day conference in Hobbs. City Manager Juan Fuentes doesn't believe the League requires that it is an Elected Official, so a staff member can serve because City Manager Juan Fuentes, City Clerk Cantin, and Police Chief Alirez will be attending.

Commissioner Frankel moved to approve if Commissioner Frankel or Commissioner Hechler cannot attend they will appoint City Clerk Renee Cantin as the Voting Delegate and Police Chief Alirez as the Alternate 2016 New Mexico Municipal League Annual Conference to be held in Hobbs from August 29th - Sept. 2nd. Mayor Pro-Tem Whitehead seconded the motion. Motion carried unanimously.

J. REPORTS

1. City Manager

Gave an update on the ICIP that will need to have a public hearing we will be scheduling. The purpose of the ICIP is to develop a five year list of projects that will need to be presented by the end of next month. It will be presented at a meeting in August for approval by Resolution. This week starting tomorrow, he will be attending the City Manager's meeting in Ruidoso, and one of the issues we are dealing with would be the tax policy. For a number of years the Municipal League and the Manager's Association have been trying to work with Taxation & Revenue Department to get access to the information and also how do we begin to start diversifying our revenue stream so we don't heavily rely on GRT. Any changes in that have a significant impact. In the Albuquerque Journal today there was an article about the state of finances for the state. It's going to be a tough session coming up, and they are talking about having a special session. Hold Harmless is an issue of concern for some municipalities and that will be one of the main issues they will be discussing this week.

He reported on the issues with the water restrictions that was sent out by staff. We had some issues with the Cook pump station which supplies our upper zones with water. Staff hired Current Electric and got it going. Now the storage supply is catching up. We still need a day and a half or two to get the level up. It wasn't necessary to issue a citywide restriction, but we did reach out to our heaviest users to limit the water consumption and that has helped. We are getting back online but again it still highlights the needs on the water system. Finally, he thanked the Commissioner's for approving the Quarterly Report and DFA Report. He and Melissa will be working on getting the numbers into the required DFA forms and will get the budget submitted by the end of this week. He apologized for the amount of time it took, but with the new system it took a little bit of time to figure out where the numbers were coming from but they have identified some changes for moving forward and making it easier and smoother.

2. City Commission

Commissioner Hechler commended City Manager Fuentes and Finance Director Torres for their effort on this budget. It's difficult when the budget is normal but when you go through a change in Finance Director's and forms and all of those things, he knows it becomes more difficult. He thanked them for their hard work and for finding a little bit of money and including a merit budget. He feels you should always value

people above equipment and anything else. When and if we can do that it's an important endeavor and he thanked City Manager Juan Fuentes for that.

Commissioner Hechler reported on some Citizens inquiries, one about poor visibility as the exit 79 off ramp. They feel it's a possibility the visitor's couldn't see the off-ramp so they could come to town. He made a few phone calls and was able to ascertain some information. He contacted Jason Polanco who is the Acting Manager of the Williamsburg Patrol Yard and Richard Bouve who use to be in charge of the Williamsburg Patrol Yard and is now the Project Superintendent. Both were very responsive and professional and he appreciated their immediate response. They reported that a bid was awarded about 10 days ago to an electric company to activate the off-ramp lights and the main bridge lights. The project should be completed in two or three months. He has several inquiries from businesses on the North end of town so it was nice to hear that. It's an important project and it seems like it will be done in the next couple of months.

He is working on the status of the New Mexico Department of Transportation corridor study related to the traffic on North Date St. and several of the intersections. He asked Police Chief Alirez to give some statistics on the traffic at the intersections and some overall ideas and what he proposes. Police Chief Alirez reported he doesn't have those numbers directly in front of him but it's a significant amount of accidents that have been identified at four intersections. When you're traveling Southbound on Date St. from the Interstate, you're going to hit a peak right after Sonic before Citizen's Bank where it starts to go to a downhill decline. We have 4 intersections where we had 11 accidents, in one, 12 in the other, 7 and 5 in the other two intersections. Last year he participated in some meetings because of the traffic not only on Date St. but on Broadway in regards to getting some signage put out for direction. He made a suggestion in the interim while they were doing a traffic study to put out an electronic sign. He spoke to them at the yard and the electronic sign will be out there for school when it starts. They are looking at different plans and options at that roadway. Commissioner Hechler reported on the statistics including about 35 traffic accidents reported at these intersections in the past 3 ½ years. The intersection that appears to have the most accidents is at New School Road and Date St. Date St. is a state highway so we have to rely on the NMDOT to construct traffic control devices at this intersection. He asked Mayor Green to give a brief report on his meeting with SCRTPO.

Mayor Green first of all said you are only as good as your staff, and he's grateful City Manager Fuentes and Finance Director Torres for finding some money for staff to show the appreciation that we understand who you mean for the community. And also he wishes it could have been more but at least it's in the right direction. He also wants to appreciate the Commission who sees the opportunities and things that need to be done and from his own personal standpoint as long as we run it by Manager Fuentes so he is not blindsided or the Director of Finance or Electric to let people know what we are doing so when people ask them about something, they will know. That's the way to properly conduct business because he thinks staff feels comfortable with us doing the groundwork and it will help make the team function well.

Last week he attended the South Central Regional Planning Organization which he serves as the Vice Chair. He read Commissioner Hechler's concerns into the minutes of that meeting about Date Street and what is happening. Where you have distracted drivers and accidents happening. Then they kind of came up with a little bit of a plan to have a resolution passed by the Commission and to have Williamsburg and Elephant Butte pass the same resolution. What he heard at that meeting is even though this is a safety issue, there is no money for 2016 or 2017, and maybe they might have money for 2018 because their budget has been cut. However, we have representatives in our area including John Arthur Smith and he suggested to Commissioner Hechler that maybe if we get this resolution passed, we can go in the fall and let him know this is a safety issue. He state we should start to work the crowd and see if we can get dedicated dollars to the Date Street traffic light. He thinks we must be proactive and not be bullied by Santa Fe. We have got to fight for our citizens and our community as we move it forward. We know we don't have a lot of money but we have spent more money patchworking something than we do to save the money for a big project and do it right the first time thirty years ago. He thanked staff for making due with literally nothing and getting us there.

Commissioner Hechler said so in an effort to pressure the NMDOT to install a light on Date St. he would like the Commission to pass a resolution of support of the project. He would also like to forward the Resolution to the Cabinet Secretary, the NMDOT, District 1 Engineer Doolittle and whoever else we need to. We would also like to put some pressure on other entities to help us move this up on the priority list.

Mayor Green said this is a great community and he believes our hearts are in the right place and our direction is in the right place and we have the leadership from City Manager Fuentes and right on down, to turn the page and move us forward in the right direction.

K. ADJOURNMENT

Mayor Pro-Tem Whitehead moved to adjourn at 10:34 a.m. Commissioner Frankel seconded the motion. Motion carried unanimously.

Passed and Approved this ____ day of _____, 2016.

Steven Green, Mayor

ATTEST:

Reneé L. Cantin, CMC, City Clerk



F.3

**CITY OF TRUTH OR CONSEQUENCES
COMMISSION ACTION FORM**

ITEM:

Accounts Payable – July 2016

BACKGROUND:

STAFF RECOMMENDATION:

SUPPORT INFORMATION:

- Accounts Payable List for July 2016

Name of Presenter: Pat Wood, CPO	Department: Finance	Meeting date: 08/09/2016
E-mail: pat@torcnm.org	Phone: 575-894-6673 ext. 312	



Truth or Consequences

EOM AP Report By Fund

Payment Dates 07/01/2016 - 07/31/2016

PAYABLE APPROVAL

I hereby approve the issuance of these payments.

FINANCE DIRECTOR OR DESIGNEE

DATE:

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 101 - General					
NM RETIREE HEALTH CARE	063016	07/12/2016	BENEFIT PR ENDING 06/24/16	101-1001-41226	92.86
NM RETIREE HEALTH CARE	063016	07/12/2016	BENEFIT PR ENDING 06/24/16	101-1002-41226	71.62
NM RETIREE HEALTH CARE	063016	07/12/2016	BENEFIT PR ENDING 06/24/16	101-1003-41226	125.03
NM RETIREE HEALTH CARE	063016	07/12/2016	BENEFIT PR ENDING 06/24/16	101-1004-41226	186.65
NM RETIREE HEALTH CARE	063016	07/12/2016	BENEFIT PR ENDING 06/24/16	101-1007-41226	720.28
NM RETIREE HEALTH CARE	063016	07/12/2016	BENEFIT PR ENDING 06/24/16	101-1008-41226	68.60
NM RETIREE HEALTH CARE	063016	07/12/2016	BENEFIT PR ENDING 06/24/16	101-1009-41226	65.23
NM RETIREE HEALTH CARE	063016	07/12/2016	BENEFIT PR ENDING 06/24/16	101-1010-41226	92.47
NM RETIREE HEALTH CARE	063016	07/12/2016	BENEFIT PR ENDING 06/24/16	101-1011-41226	304.37
NM RETIREE HEALTH CARE	063016	07/12/2016	BENEFIT PR ENDING 06/24/16	101-1012-41226	118.75
NM RETIREE HEALTH CARE	063016	07/12/2016	BENEFIT PR ENDING 06/24/16	101-1014-41226	140.33
NM RETIREE HEALTH CARE	063016	07/12/2016	BENEFIT PR ENDING 06/24/16	101-1016-41226	185.06
CITY UTILITIES	070116-4	07/12/2016	CITY UTILITIES	101-1018-43780	16,168.46
NM MUNICIPAL CLERKS AND FI...	070516	07/12/2016	ANNUAL DUES/RENEE CANTIN	101-1001-43770	60.00
NM GOVERNMENT FINANCE OF...	070516	07/12/2016	MEMBERSHIP DUES/RENEE CA...	101-1001-43770	50.00
INTERNATIONAL INSTITUTE OF...	070516	07/12/2016	ANNUAL MEMBERSHIP DUES	101-1001-43770	155.00
NM MUNICIPAL CLERKS AND FI...	070516	07/12/2016	ANNUAL DUES/ANGELA TORRES	101-1001-43770	60.00
T OR C FIRE DEPARTMENT	070616	07/12/2016	FIRE DEPT ALLOTMENT FY 16/17	101-1005-48599	42,500.00
NM MUNICIPAL LEAGUE	070716	07/12/2016	ANNUAL MEMBERSHIP DUES	101-1003-43770	4,850.00
NM CITY MANAGEMENT ASSOC.	070716	07/12/2016	ANNUAL DUES/JUAN FUENTES	101-1003-43770	409.86
NM ASSOCIATION OF CHIEFS OF..	071116	07/12/2016	MEMBERSHIP DUES/LEE ALIREZ	101-1001-43770	150.00
VERIZON WIRELESS	071116	07/12/2016	CELL PHONE BILLS	101-1003-43775	70.83
NM GOVERNMENT FINANCE OF...	071116	07/12/2016	MEMBERSHIP DUES/MELISSA T...	101-1004-43770	50.00
NM GOVERNMENT FINANCE OF...	071116	07/12/2016	MEMBERSHIP DUES/KERIN SAL...	101-1004-43770	50.00
NM MUNICIPAL CLERKS AND FI...	071116	07/12/2016	ANNUAL DUES/KERIN SALCEDO	101-1004-43770	60.00
VERIZON WIRELESS	071116	07/12/2016	CELL PHONE BILLS	101-1007-43775	502.32
VERIZON WIRELESS	071116	07/12/2016	CELL PHONE BILLS	101-1008-43775	53.70
VERIZON WIRELESS	071116	07/12/2016	CELL PHONE BILLS	101-1009-43775	70.83
VERIZON WIRELESS	071116	07/12/2016	CELL PHONE BILLS	101-1010-43775	212.47
VERIZON WIRELESS	071116	07/12/2016	CELL PHONE BILLS	101-1011-43775	70.83
VERIZON WIRELESS	071116	07/12/2016	CELL PHONE BILLS	101-1014-43775	141.66
TURTLEBACK PEST CONTROL, I...	071116	07/12/2016	PEST CONTROL SERVICES	101-1014-44607	814.46
NU-WAY LAUNDRY & CLEANERS	071116	07/12/2016	CLEANING OF CITY RUGS	101-1014-44607	218.68
FULL GOSPEL TABERNACLE	071116	07/12/2016	REFUND DEPOSIT/CIVIC CENTER	101-1099-34348	250.00
CARMEN SIERRA	071116	07/12/2016	REFUND DEPOSIT/CIVIC CENTER	101-1099-34348	150.00
ROTARY CLUB OF TORC	2691	07/12/2016	MONTHLY DUES/LEE ALIREZ	101-1007-43770	55.00
ROTARY CLUB OF TORC	2700	07/12/2016	MONTHLY DUES/JUAN FUENTES	101-1003-43770	55.00
ROTARY CLUB OF TORC	2713	07/12/2016	MONTHLY DUES/JAMES MORG...	101-1007-43770	55.00
ROTARY CLUB OF TORC	2716	07/12/2016	MONTHLY DUES/RENEE CANTIN	101-1001-43770	55.00
B & H OIL CO.	40151	07/12/2016	UNLEADED	101-1007-43316	331.65
B & H OIL CO.	40157	07/12/2016	UNLEADED	101-1014-43316	98.67
B & H OIL CO.	40158	07/12/2016	UNLEADED	101-1009-43316	76.39
B & H OIL CO.	40158	07/12/2016	DIESEL	101-1009-43317	18.75
B & H OIL CO.	40159	07/12/2016	UNLEADED	101-1008-43316	104.82
HOLT MYNATT MARTINEZ P.C.	44653	07/12/2016	SERVICES/GENERAL	101-1000-43597	4,715.06
HOLT MYNATT MARTINEZ P.C.	44654	07/12/2016	SERVICES/RUBIN	101-1000-43597	97.48

EOM AP Report

Payment Dates: 07/01/2016 - 07/31/2016

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
HOLT MYNATT MARTINEZ P.C.	44655	07/12/2016	SERVICES/THOMAS	101-1000-43597	731.11
HOLT MYNATT MARTINEZ P.C.	44656	07/12/2016	SERVICES/CASTILLO ESPARZA	101-1000-43597	1,842.39
HOLT MYNATT MARTINEZ P.C.	44657	07/12/2016	SERVICES/WHITEHEAD	101-1000-43597	2,307.06
HOLT MYNATT MARTINEZ P.C.	44658	07/12/2016	SERVICES/WILSON	101-1000-43597	227.46
HOLT MYNATT MARTINEZ P.C.	44659	07/12/2016	SERVICES/FIGUEROA	101-1000-43597	292.44
HOLT MYNATT MARTINEZ P.C.	44660	07/12/2016	SERVICES/LOERA	101-1000-43597	341.18
C & D SERVICES	562978	07/12/2016	CONTRACT/VETERANS PARK	101-1009-48599	922.25
COPPLER LAW FIRM PC	8543	07/12/2016	SERVICES/GENERAL	101-1000-43597	89.36
HONEY POT	8818	07/12/2016	CLEAN & SERVICE PORTABLES/...	101-1000-48599	283.73
SOUTH CENTRAL COUNCIL OF ...	SCCOG-13	07/12/2016	MEMBERSHIP DUES 16/17	101-1003-43770	2,187.00
WEX BANK	065834	07/15/2016	UNLEADED	101-1003-43316	24.85
NM MUNICIPAL COURT CLERKS...	071216	07/15/2016	ANNUAL DUES/MARGARET CLA...	101-1002-43770	60.00
NM MUNICIPAL JUDGES ASSO.	071216	07/15/2016	ANNUAL DUES/BEATRICE SAND...	101-1002-43770	150.00
NM MUNICIPAL JUDGES ASSO.	071216	07/15/2016	ANNUAL DUES/MARGARET CLA...	101-1002-43770	75.00
NM MUNICIPAL COURT CLERKS...	071216	07/15/2016	ANNUAL DUES/REBECCA GUTIE...	101-1002-43770	60.00
NM RETIREE HEALTH CARE	071416	07/15/2016	BENEFIT PR ENDING 07/08/16	101-1001-41226	92.86
NM RETIREE HEALTH CARE	071416	07/15/2016	BENEFIT PR ENDING 07/08/16	101-1002-41226	71.62
NM RETIREE HEALTH CARE	071416	07/15/2016	BENEFIT PR ENDING 07/08/16	101-1003-41226	129.54
NM RETIREE HEALTH CARE	071416	07/15/2016	BENEFIT PR ENDING 07/08/16	101-1004-41226	256.10
NM RETIREE HEALTH CARE	071416	07/15/2016	BENEFIT PR ENDING 07/08/16	101-1007-41226	726.13
NM RETIREE HEALTH CARE	071416	07/15/2016	BENEFIT PR ENDING 07/08/16	101-1008-41226	68.58
NM RETIREE HEALTH CARE	071416	07/15/2016	BENEFIT PR ENDING 07/08/16	101-1009-41226	74.44
NM RETIREE HEALTH CARE	071416	07/15/2016	BENEFIT PR ENDING 07/08/16	101-1010-41226	126.07
NM RETIREE HEALTH CARE	071416	07/15/2016	BENEFIT PR ENDING 07/08/16	101-1011-41226	311.04
NM RETIREE HEALTH CARE	071416	07/15/2016	BENEFIT PR ENDING 07/08/16	101-1012-41226	124.20
NM RETIREE HEALTH CARE	071416	07/15/2016	BENEFIT PR ENDING 07/08/16	101-1014-41226	140.33
NM RETIREE HEALTH CARE	071416	07/15/2016	BENEFIT PR ENDING 07/08/16	101-1016-41226	185.06
REBECCA GUTIERREZ	071816	07/15/2016	ADVANCED MILEAGE/ALBUQU...	101-1002-42305	97.74
MARGARET CLANTON	071816	07/15/2016	ADVANCED MILEAGE/ALBUQU...	101-1002-42305	97.74
MARGARET CLANTON	071816	07/15/2016	ADVANCED PER DIEM/ALBUQU...	101-1002-42310	272.00
REBECCA GUTIERREZ	071816	07/15/2016	ADVANCED PER DIEM/ALBUQU...	101-1002-42310	272.00
WEX BANK	084833	07/15/2016	UNLEADED	101-1007-43316	70.52
JUSTICE SYSTEMS, INC	1500764	07/15/2016	FULL COURT SOFTWARE MAINT	101-1002-60840	4,510.00
SAMBA HOLDINGS, INC.	201606	07/15/2016	DRIVING RECORDS	101-1004-44615	11.25
TALON SEPTIC & POTTY SERVICE	667	07/15/2016	CLEAN & SERVICE PORTABLES O...	101-1009-44607	819.00
WEX BANK	7819345	07/15/2016	UNLEADED	101-1010-43316	167.93
SCRDA	07112016	07/22/2016	1ST QUARTER FUNDING	101-1007-48599	36,775.00
WINDSTREAM CORPORATION	071816	07/22/2016	PHONE BILLS	101-1001-43775	531.25
WINDSTREAM CORPORATION	071816	07/22/2016	PHONE BILLS	101-1002-43775	88.75
WINDSTREAM CORPORATION	071816	07/22/2016	PHONE BILLS	101-1003-43775	558.55
WINDSTREAM CORPORATION	071816	07/22/2016	PHONE BILLS	101-1004-43775	528.54
WINDSTREAM CORPORATION	071816	07/22/2016	PHONE BILLS	101-1005-43775	114.72
WINDSTREAM CORPORATION	071816	07/22/2016	PHONE BILLS	101-1007-43775	215.19
WINDSTREAM CORPORATION	071816	07/22/2016	PHONE BILLS	101-1009-43775	218.06
WINDSTREAM CORPORATION	071816	07/22/2016	PHONE BILLS	101-1010-43775	491.00
WINDSTREAM CORPORATION	071816	07/22/2016	PHONE BILLS	101-1011-43775	24.10
WINDSTREAM CORPORATION	071816	07/22/2016	PHONE BILLS	101-1012-43775	207.15
WINDSTREAM CORPORATION	071816	07/22/2016	PHONE BILLS	101-1014-43775	280.83
NM MUNICIPAL LEAGUE	071916	07/22/2016	REGISTRATION FEE/JUAN FUEN...	101-1003-42720	150.00
HERALD PUBLISHING CO., INC,	071916	07/22/2016	1 YEAR SUBSCRIPTION/PD	101-1007-43770	30.00
NM SELF INSURERS FUND	072116	07/22/2016	VOLUNTEER COVERAGE	101-1007-46732	175.00
NM SELF INSURERS FUND	072116	07/22/2016	VOLUNTEER COVERAGE	101-1018-46732	100.00
RENEE L. CANTIN	072216	07/22/2016	ADVANCED MILEAGE/ALBUQU...	101-1001-42305	97.74
RENEE L. CANTIN	072216	07/22/2016	ADVANCED PER DIEM/ALBUQU...	101-1001-42310	68.00
XEROX CORP.	085239717	07/22/2016	BASE CHARGE/METER USAGE	101-1004-44810	191.52
XEROX CORP.	085239719	07/22/2016	BASE CHARGE/METER USAGE	101-1001-44810	411.87
XEROX CORP.	085239722	07/22/2016	BASE CHARGE/METER USAGE	101-1007-48599	219.80
XEROX CORP.	085239724	07/22/2016	BASE CHARGE/METER USAGE	101-1002-60840	182.68
XEROX CORP.	085239725	07/22/2016	BASE CHARGE/METER USAGE	101-1002-60840	84.99
XEROX CORP.	085355373	07/22/2016	BASE CHARGE/METER USAGE	101-1003-44810	267.64

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
ALARM CONTROL TECHNOLOGI...	175752	07/22/2016	Repair of fire alarm parts/labor	101-1014-43403	638.51
NM MUNICIPAL LEAGUE	072216	07/28/2016	REGISTRATION FEE/RENEE CAN...	101-1001-42720	280.00
REBECCA GUTIERREZ	072216	07/28/2016	MILEAGE DUE/ALBUQUERQUE	101-1002-42305	24.44
MARGARET CLANTON	072216	07/28/2016	MILEAGE DUE/ALBUQUERQUE	101-1002-42305	24.44
REBECCA GUTIERREZ	072216	07/28/2016	PER DIEM DUE/ALBUQUERQUE	101-1002-42310	68.00
MARGARET CLANTON	072216	07/28/2016	PER DIEM DUE/ALBUQUERQUE	101-1002-42310	68.00
NEW MEXICO GAS COMPANY, I...	072216	07/28/2016	GAS BILLS	101-1018-43780	309.23
RENEE L. CANTIN	072316	07/28/2016	MILEAGE DUE/ALBUQUERQUE	101-1001-42305	24.44
RENEE L. CANTIN	072316	07/28/2016	PER DIEM DUE/ALBUQUERQUE	101-1001-42310	17.00
SIERRA ELECTRIC CO-OP, INC.	072516	07/28/2016	AIRPORT FIRE STATION	101-1018-43780	30.59
EB LOCKSMITH, LLC	072616	07/28/2016	Re-Key the police department p...	101-1014-43403	434.00
SIERRA VISTA HOSPITAL	072616	07/28/2016	GRT DISTRIBUTING 05/16	101-1017-48599	29,158.16
NM RETIREE HEALTH CARE	072816	07/28/2016	BENEFIT PR ENDING 07/22/16	101-1001-41226	92.86
NM RETIREE HEALTH CARE	072816	07/28/2016	BENEFIT PR ENDING 07/22/16	101-1002-41226	71.62
NM RETIREE HEALTH CARE	072816	07/28/2016	BENEFIT PR ENDING 07/22/16	101-1003-41226	120.66
NM RETIREE HEALTH CARE	072816	07/28/2016	BENEFIT PR ENDING 07/22/16	101-1004-41226	256.10
NM RETIREE HEALTH CARE	072816	07/28/2016	BENEFIT PR ENDING 07/22/16	101-1007-41226	717.94
NM RETIREE HEALTH CARE	072816	07/28/2016	BENEFIT PR ENDING 07/22/16	101-1008-41226	68.59
NM RETIREE HEALTH CARE	072816	07/28/2016	BENEFIT PR ENDING 07/22/16	101-1009-41226	86.52
NM RETIREE HEALTH CARE	072816	07/28/2016	BENEFIT PR ENDING 07/22/16	101-1010-41226	126.07
NM RETIREE HEALTH CARE	072816	07/28/2016	BENEFIT PR ENDING 07/22/16	101-1011-41226	275.59
NM RETIREE HEALTH CARE	072816	07/28/2016	BENEFIT PR ENDING 07/22/16	101-1012-41226	118.75
NM RETIREE HEALTH CARE	072816	07/28/2016	BENEFIT PR ENDING 07/22/16	101-1014-41226	140.33
NM RETIREE HEALTH CARE	072816	07/28/2016	BENEFIT PR ENDING 07/22/16	101-1016-41226	185.06
MPG SERVICES, LLC	138	07/28/2016	Repair refrigerated A/C on the li...	101-1014-43403	526.21
MPG SERVICES, LLC	139	07/28/2016	Capacitors for A/C units/parts	101-1014-43403	77.97
BAE SYSTEMS	274524	07/28/2016	E-MAIL SERVICE 07/16	101-1004-43770	319.16
AMERICAN TONER & INK CORP.	28572	07/28/2016	CE285A Printer Cartridge	101-1011-44606	79.90
ACCENT FIRE SAFETY, P.C.	35335	07/28/2016	ANNUAL FIRE ALARM INSPECTI...	101-1014-43403	1,575.00
BRADY INDUSTRIES, LLC	5156140	07/28/2016	Vacuum cleaner bags	101-1014-44607	72.00
BRADY INDUSTRIES, LLC	5156140	07/28/2016	Large black trash liners	101-1014-44607	204.00
BRADY INDUSTRIES, LLC	5156140	07/28/2016	Pumice stone	101-1014-44607	24.60
BRADY INDUSTRIES, LLC	5156140	07/28/2016	Auto air fesh dispenser	101-1014-44607	88.00
BRADY INDUSTRIES, LLC	5156140	07/28/2016	Vacuum cleaner filter socks	101-1014-44607	83.60
BRADY INDUSTRIES, LLC	5156140	07/28/2016	Cherry take down/ toilet cleaner	101-1014-44607	95.40
BRADY INDUSTRIES, LLC	5156140	07/28/2016	auto air freshner / sugar and spi...	101-1014-44607	60.00
BRADY INDUSTRIES, LLC	5156140	07/28/2016	Urinal screens	101-1014-44607	44.16
BRADY INDUSTRIES, LLC	5156140	07/28/2016	Hand sanitizer	101-1014-44607	63.64
BRADY INDUSTRIES, LLC	5156140	07/28/2016	Glass cleaner	101-1014-44607	30.00
MATTHEW BENDER & CO.	84121823	07/28/2016	NM CRIMINAL & TRAFFIC LAW...	101-1002-43740	226.22
QUEST DIAGNOSTICS LAB, INC.	9166412026	07/28/2016	Screening Fee: Payroll Clerk	101-1004-44615	44.40
Fund 101 - General Total:					172,134.69

Fund: 201 - Corrections

ADMINISTRATIVE OFFICE OF	070616	07/12/2016	DWI LAB FEES/PREVENTION FE...	201-1903-44805	35.00
NM JUDICIAL EDUCATION CENT...	070616	07/12/2016	JUDICIAL EDUCATION FEES	201-1903-44805	18.00
SIERRA COUNTY TREASURER	072116	07/28/2016	PRISONER CARE 06/16	201-1903-48710	2,565.00
Fund 201 - Corrections Total:					2,619.00

Fund: 209 - Fire

CITY UTILITIES	070116-4	07/12/2016	CITY UTILITIES	209-1603-43780	713.60
NM SELF INSURERS FUND	072116	07/22/2016	VOLUNTEER COVERAGE	209-1603-46730	7,649.00
XEROX CORP.	085239728	07/22/2016	BASE CHARGE/METER USAGE	209-1603-80845	325.87
NEW MEXICO GAS COMPANY, I...	071516	07/28/2016	GAS BILL/FIRE SOUTH STATION	209-1603-43780	22.63
NEW MEXICO GAS COMPANY, I...	072816	07/28/2016	GAS BILL/FIRE STATION	209-1603-43780	33.74
TURTLEBACK PLUMBING HEATI...	A-1154	07/28/2016	3/4 HP 208/230V CFM	209-1603-47405	459.00
TURTLEBACK PLUMBING HEATI...	A-1154	07/28/2016	LABOR	209-1603-47405	359.81
TURTLEBACK PLUMBING HEATI...	A-1154	07/28/2016	10 UF CAPACITORS	209-1603-47405	56.20
TURTLEBACK PLUMBING HEATI...	A-1154	07/28/2016	SHIPPING	209-1603-47405	65.00
TURTLEBACK PLUMBING HEATI...	A-1154	07/28/2016	TRAVEL CHARGE	209-1603-47405	15.00
Fund 209 - Fire Total:					9,699.85

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 211 - Law Enforce Prot					
NM MUNICIPAL LEAGUE	071816	07/22/2016	REGISTRATION FEE/LEE ALIREZ	211-2003-42535	280.00
NM MUNICIPAL LEAGUE	071816	07/22/2016	REGISTRATION FEE/MIKE APOD...	211-2003-42535	330.00
NM MUNICIPAL LEAGUE	071816	07/22/2016	REGISTRATION FEE/JAMES MO...	211-2003-42535	330.00
GLOCK, INC.	TRP/100080984	07/22/2016	REGISTRATION FEE/JAMES MO...	211-2003-42535	350.00
NEVE'S UNIFORMS	AB-116477	07/28/2016	Tactlight boot	211-2003-44573	144.95
NEVE'S UNIFORMS	AB-116477	07/28/2016	BDU pant propper	211-2003-44573	67.90
NEVE'S UNIFORMS	AB-116477	07/28/2016	Gildon sweatpants	211-2003-44573	25.00
NEVE'S UNIFORMS	AB-116477	07/28/2016	Patrol cap propper	211-2003-44573	9.95
NEVE'S UNIFORMS	AB-116477	07/28/2016	T-shirts	211-2003-44573	21.90
NEVE'S UNIFORMS	AB-116477	07/28/2016	BDU shirts	211-2003-44573	67.90
NEVE'S UNIFORMS	AB-116477	07/28/2016	Name strips	211-2003-44573	14.00
NEVE'S UNIFORMS	AB-116477	07/28/2016	Gildon sweatshirt	211-2003-44573	25.90
NEVE'S UNIFORMS	AB-116477	07/28/2016	Emblisilkscreen name	211-2003-44573	30.00
Fund 211 - Law Enforce Prot Total:					1,697.50
Fund: 214 - Lodgers Tax					
HERALD PUBLISHING CO., INC.	1420	07/12/2016	CENTENNIAL AD	214-2503-47406	162.00
NEWMAN OUTDOOR ADVERTIS...	84578	07/12/2016	ADVERTISING/CITY	214-2503-47597	422.42
NEWMAN OUTDOOR ADVERTIS...	84591	07/12/2016	ADVERTISING/CITY	214-2503-47597	422.42
GRIFFIN & ASSOCIATES MARKET...	11880	07/22/2016	ADVERTISING/CITY	214-2503-47597	13,630.75
GRIFFIN & ASSOCIATES MARKET...	11880	07/22/2016	ACCOUNT MANAGEMENT	214-2503-48599	1,060.10
JOHN DEERE CREDIT, INC.	1717932	07/22/2016	LEASE PAYMENT/FAIRWAY M...	214-2503-44810	950.73
FRIENDS OF ELEPHANT BUTTE L...	6	07/22/2016	FUNDING FY 16/17	214-2503-48811	1,000.00
Fund 214 - Lodgers Tax Total:					17,648.42
Fund: 216 - Muni Street					
B & H OIL CO.	40153	07/12/2016	UNLEADED	216-4503-43316	78.09
B & H OIL CO.	40153	07/12/2016	DIESEL	216-4503-43317	133.69
WAGNER EQUIPMENT CO.	P10C0620247	07/22/2016	tube	216-4503-47420	82.42
RON'S WELDING	278603	07/28/2016	Labor	216-4503-47420	292.95
RON'S WELDING	278603	07/28/2016	steel	216-4503-47420	151.90
RON'S WELDING	278603	07/28/2016	shop supplies	216-4503-47420	43.40
POWER FORD	5126850	07/28/2016	locking hubs	216-4503-47420	509.40
Fund 216 - Muni Street Total:					1,291.85
Fund: 294 - State Library					
XEROX CORP.	085239738	07/22/2016	METER USAGE	294-5003-48599	8.43
XEROX CORP.	085239740	07/22/2016	METER USAGE	294-5003-48599	28.78
Fund 294 - State Library Total:					37.21
Fund: 295 - Muni Pool					
NM RETIREE HEALTH CARE	063016	07/12/2016	BENEFIT PR ENDING 06/24/16	295-4803-41226	63.65
CITY UTILITIES	070116-4	07/12/2016	CITY UTILITIES	295-4803-43780	1,999.83
TRACIE TERRAZAS	071116	07/12/2016	REFUND DEPOSIT/POOL	295-4803-34355	50.00
UNITED HEALTH CARE	071116	07/12/2016	REFUND DEPOSIT/POOL	295-4803-34355	50.00
NM RETIREE HEALTH CARE	071416	07/15/2016	BENEFIT PR ENDING 07/08/16	295-4803-41226	54.63
KRISTINE MACKAY	072116	07/22/2016	REIMBURSEMENT/SWIMSUIT	295-4803-42620	52.00
XEROX CORP.	085239729	07/22/2016	METER USAGE	295-4803-44607	79.68
NEW MEXICO GAS COMPANY, I...	071816	07/28/2016	GAS BILL/SWIMMING POOL	295-4803-43780	159.17
NM RETIREE HEALTH CARE	072816	07/28/2016	BENEFIT PR ENDING 07/22/16	295-4803-41226	54.13
DESTINY MITCHELL	3329	07/28/2016	American Red Cross Lifeguard C...	295-4803-42720	150.00
Fund 295 - Muni Pool Total:					2,713.09
Fund: 296 - PD GRT					
SIERRA VETERINARY SERVICES,L...	27216	07/15/2016	ANIMAL SHELTER 06/16	296-2403-48599	10,000.00
Fund 296 - PD GRT Total:					10,000.00
Fund: 302 - Elec Construction					
NEW MEXICO FINANCE AUTHOR..	070616	07/12/2016	ELECTRICAL LOAN PAYMENT/PR...	302-4603-90905	7,219.92
NEW MEXICO FINANCE AUTHOR..	070616	07/12/2016	ELECTRICAL LOAN PAYMENT/IN...	302-4603-90910	2,527.03
NEW MEXICO FINANCE AUTHOR..	070616	07/12/2016	ELECTRICAL LOAN PAYMENT/A...	302-4603-90915	165.86
Fund 302 - Elec Construction Total:					9,912.81

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 303 - Vet Wall					
WINDSTREAM CORPORATION	071816	07/22/2016	PHONE BILLS	303-4703-43775	110.61
Fund 303 - Vet Wall Total:					110.61
Fund: 306 - CI Jt Uti					
NEW MEXICO FINANCE AUTHOR..070616-1		07/12/2016	WATER TANK LOAN PAYMENT/...	306-6103-90905	8,829.58
NEW MEXICO FINANCE AUTHOR..070616-1		07/12/2016	WATER TANK LOAN PAYMENT/...	306-6103-90910	1,075.44
NEW MEXICO FINANCE AUTHOR..070616-1		07/12/2016	WATER TANK LOAN PAYMENT/...	306-6103-90915	116.17
NEW MEXICO FINANCE AUTHOR..070616-2		07/12/2016	LOAN PAYMENT TORC18/PRINC...	306-6103-90905	690.58
NEW MEXICO FINANCE AUTHOR..070616-3		07/12/2016	LOAN PAYMENT TORC19/PRINC...	306-6103-90905	4,840.25
NEW MEXICO FINANCE AUTHOR..070616-3		07/12/2016	LOAN PAYMENT TORC19/INTER...	306-6103-90910	2,758.48
SMITH ENGINEERING COMPANY 45406		07/12/2016	SERVICES/WWTP IMPROVE PH...	306-6103-80845	8,441.02
ENGINEERS INC. 160362		07/22/2016	SERVICES/WATER CONSERVATL...	306-6103-48599	1,056.05
SMITH ENGINEERING COMPANY 45515		07/22/2016	SERVICES/WWTP IMPROVE PH...	306-6103-80845	2,054.68
Fund 306 - CI Jt Uti Total:					29,862.25
Fund: 309 - USDA WWTP					
RMCI, INC #2		07/22/2016	CONSTRUCTION/WWTP PHASE I	309-6403-60810	103,048.36
SMITH ENGINEERING COMPANY 45421		07/22/2016	SERVICES/WWTP IMPROVE PH...	309-6403-60810	8,513.32
Fund 309 - USDA WWTP Total:					111,561.68
Fund: 403 - Pledge State					
GENERAL FUND 072616		07/28/2016	MUNI DIST PLEDGE/PRINCIPAL	403-1203-90905	18,198.50
GENERAL FUND 072616		07/28/2016	MUNI DIST PLEDGE/INTEREST	403-1203-90910	12,126.08
GENERAL FUND 072616		07/28/2016	MUNI DIST PLEDGE/FEES	403-1203-90925	29.29
Fund 403 - Pledge State Total:					30,353.87
Fund: 501 - Cemetary					
CITY UTILITIES 070116-4		07/12/2016	CITY UTILITIES	501-1803-43780	1,103.04
Fund 501 - Cemetary Total:					1,103.04
Fund: 502 - Util Office - Pool					
NM RETIREE HEALTH CARE 063016		07/12/2016	BENEFIT PR ENDING 06/24/16	502-3601-41226	122.34
CITY UTILITIES 070116-4		07/12/2016	CITY UTILITIES	502-3601-43780	685.77
CREDA 071116		07/12/2016	CREDA BILLING 07/16	502-3601-45555	125.22
POSTAL PROS, INC. 2713		07/12/2016	POSTAGE	502-3601-43735	1,377.22
POSTAL PROS, INC. 2713		07/12/2016	PRINT BILLING	502-3601-48598	638.19
PITNEY BOWES INC. 3300685858		07/12/2016	LEASE MAINT/RENTAL	502-3601-47410	675.78
UPS F703X276		07/12/2016	DELIVERY SERVICE	502-3601-43735	26.94
NM RETIREE HEALTH CARE 071416		07/15/2016	BENEFIT PR ENDING 07/08/16	502-3601-41226	123.19
WINDSTREAM CORPORATION 071816		07/22/2016	PHONE BILLS	502-3601-43775	595.36
XEROX CORP. 085239727		07/22/2016	BASE CHARGE/METER USAGE	502-3601-45555	103.06
NM RETIREE HEALTH CARE 072816		07/28/2016	BENEFIT PR ENDING 07/22/16	502-3601-41226	123.19
Fund 502 - Util Office - Pool Total:					4,596.26
Fund: 503 - Electric					
TRIPLE H SOLAR, LLC #30		07/12/2016	SERVICES/ELECTRIC DEPT	503-3702-48599	4,120.23
NM RETIREE HEALTH CARE 063016		07/12/2016	BENEFIT PR ENDING 06/24/16	503-3702-41226	333.84
CITY UTILITIES 070116-4		07/12/2016	CITY UTILITIES	503-3702-43780	10,362.61
SIERRA ELECTRIC CO-OP, INC. 071116		07/12/2016	POWER SERVICE 06/16	503-3702-50795	226,453.94
WESTERN AREA POWER ADMIN 071116		07/12/2016	POWER SERVICE 06/16	503-3702-50795	50,422.20
SIERRA ELECTRIC CO-OP, INC. 071116-1		07/12/2016	MIMS CITY LIGHTS	503-3702-43780	443.52
B & H OIL CO. 40156		07/12/2016	UNLEADED	503-3702-43316	68.52
B & H OIL CO. 40156		07/12/2016	DIESEL	503-3702-43317	43.74
SSA SOLAR OF NM 4, LLC 6875		07/12/2016	POWER SERVICE 06/16	503-3702-50795	30,774.10
NM RETIREE HEALTH CARE 071416		07/15/2016	BENEFIT PR ENDING 07/08/16	503-3702-41226	340.32
TRI-STATE GENERATION & TRA... 300789		07/15/2016	POWER SERVICE 06/16	503-3702-50795	28,222.25
THE GRANTSMANSHIP CENTER 071416		07/22/2016	REGISTRATION FEE/CHRISTINA ...	503-3702-42720	1,040.00
WINDSTREAM CORPORATION 071816		07/22/2016	PHONE BILLS	503-3702-43775	40.12
ZIA ELECTRICAL PRODUCTS 16194		07/22/2016	Form 165E Class 320 AXS4E Thr...	503-3702-47415	539.69
GRAINGER, INC. 9167131532		07/22/2016	12V 24Ah Capacity Battery	503-3702-47415	589.60
NEW MEXICO GAS COMPANY, I... 072216		07/28/2016	GAS BILLS	503-3702-43780	20.72
NM RETIREE HEALTH CARE 072816		07/28/2016	BENEFIT PR ENDING 07/22/16	503-3702-41226	333.84
CHRISTINA BRUCH 073116		07/28/2016	ADVANCED MILEAGE/SANTA FE	503-3702-42305	136.45

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
CHRISTINA BRUCH	073116	07/28/2016	ADVANCED PER DIEM/SANTA FE	503-3702-42310	549.60
CHERRILL'S WESTERN	4979-28	07/28/2016	WRANGLER JEANS/Gregory Pate	503-3702-42620	138.00
CHERRILL'S WESTERN	4979-28	07/28/2016	WRANGLER JEANS/ Chris Rees	503-3702-42620	138.00
CHERRILL'S WESTERN	4979-28	07/28/2016	WRANGLER JEANS/Brian Bean	503-3702-42620	138.00
CHERRILL'S WESTERN	4979-30	07/28/2016	STEEL TOE BOOTS/Gregory Pate	503-3702-44615	150.00
CHERRILL'S WESTERN	4979-30	07/28/2016	STEEL TOE BOOTS/Brian Bean	503-3702-44615	150.00
CHERRILL'S WESTERN	4979-30	07/28/2016	STEEL TOE BOOTS/Chris Rees	503-3702-44615	150.00
Fund 503 - Electric Total:					355,699.29
Fund: 504 - Water					
NM RETIREE HEALTH CARE	063016	07/12/2016	BENEFIT PR ENDING 06/24/16	504-3803-41226	104.11
CITY UTILITIES	070116-4	07/12/2016	CITY UTILITIES	504-3803-43780	16,797.65
VERIZON WIRELESS	071116	07/12/2016	CELL PHONE BILLS	504-3803-43775	70.83
B & H OIL CO.	40155	07/12/2016	UNLEADED	504-3803-43316	57.08
B & H OIL CO.	40155	07/12/2016	DIESEL	504-3803-43317	32.57
TAXATION AND REVENUE	071216	07/15/2016	WATER CONSERVATION FEE 06...	504-3803-43797	1,444.68
NM RETIREE HEALTH CARE	071416	07/15/2016	BENEFIT PR ENDING 07/08/16	504-3803-41226	83.95
WINDSTREAM CORPORATION	071816	07/22/2016	PHONE BILLS	504-3803-43775	62.44
THE WELDING SHOP	6339	07/22/2016	repair vactor truck	504-3803-47415	147.00
STEVE BELL CONSTRUCTION	C16954	07/22/2016	repair water line	504-3803-47415	732.38
NEW MEXICO GAS COMPANY, I...	072216	07/28/2016	GAS BILLS	504-3803-43780	29.25
NM RETIREE HEALTH CARE	072816	07/28/2016	BENEFIT PR ENDING 07/22/16	504-3803-41226	112.73
Fund 504 - Water Total:					19,674.67
Fund: 505 - Solid Waste					
NM RETIREE HEALTH CARE	063016	07/12/2016	BENEFIT PR ENDING 06/24/16	505-3904-41226	310.11
CITY UTILITIES	070116	07/12/2016	CITY LAND FILL BILLS 02/16	505-3904-34601	19,737.86
CITY UTILITIES	070116-1	07/12/2016	CITY LANDFILL BILLS 03/16	505-3904-34601	23,256.29
CITY UTILITIES	070116-2	07/12/2016	CITY LANDFILL BILLS 04/16	505-3904-34601	22,222.42
CITY UTILITIES	070116-3	07/12/2016	CITY LANDFILL BILLS 05/16	505-3904-34601	23,095.40
CITY UTILITIES	070116-4	07/12/2016	CITY UTILITIES	505-3904-43780	1,008.14
VERIZON WIRELESS	071116	07/12/2016	CELL PHONE BILLS	505-3904-43775	70.83
B & H OIL CO.	40152	07/12/2016	UNLEADED	505-3904-43316	23.34
B & H OIL CO.	40152	07/12/2016	DIESEL	505-3904-43317	314.34
NM RETIREE HEALTH CARE	071416	07/15/2016	BENEFIT PR ENDING 07/08/16	505-3904-41226	359.24
SWANA NM ROADRUNNER CH...	11605	07/15/2016	REGISTRATION FEE/S CROWDER	505-3904-42720	250.00
SWANA NM ROADRUNNER CH...	11605	07/15/2016	REGISTRATION FEE/W JOHNSON	505-3904-42720	250.00
WINDSTREAM CORPORATION	071816	07/22/2016	PHONE BILLS	505-3904-43775	148.19
XEROX CORP.	085372704	07/22/2016	METER USAGE	505-3904-47420	14.35
XEROX CORP.	085372706	07/22/2016	METER USAGE	505-3904-47420	42.30
REED'S TIRE CENTER	3548	07/22/2016	tire repair	505-3904-47420	5.50
REED'S TIRE CENTER	3548	07/22/2016	labor	505-3904-47420	11.27
B & H OIL CO.	40251	07/22/2016	DIESEL FUEL	505-3904-43317	514.86
POWER FORD	5126151	07/22/2016	door latch	505-3904-47420	164.58
RELIABLE CHEVROLET INC.	771861	07/22/2016	air filter lid	505-3904-47420	217.45
BRUCKNER'S TRUCK SALES, INC.	88140Q	07/22/2016	DEF pump assy	505-3904-47420	617.37
NEW MEXICO GAS COMPANY, I...	071516-1	07/28/2016	GAS BILL/RECYCLE CENTER	505-3904-43780	20.92
CITY UTILITIES	072716	07/28/2016	CITY LANDFILL BILLS 06/16	505-3904-34601	21,814.94
NM RETIREE HEALTH CARE	072816	07/28/2016	BENEFIT PR ENDING 07/22/16	505-3904-41226	335.81
NORTHERN TOOL & EQUIPMEN...	35846142	07/28/2016	FREIGHT UPS GROUND BUSINE...	505-3904-44607	68.54
NORTHERN TOOL & EQUIPMEN...	35846142	07/28/2016	4.5" GRINDER, PADDL	505-3904-44607	29.99
NORTHERN TOOL & EQUIPMEN...	35846142	07/28/2016	6" STEEL CASTERS-SWI	505-3904-44607	623.84
CHERRILL'S WESTERN	4979-29	07/28/2016	STEEL TOE BOOTS/RYAN VALLE...	505-3904-44615	150.00
CHERRILL'S WESTERN	4979-29	07/28/2016	STEEL TOE BOOTS/MATT GRAN...	505-3904-44615	150.00
CHERRILL'S WESTERN	4979-29	07/28/2016	STEEL TOE BOOTS/TINO LUNA	505-3904-44615	150.00
CHERRILL'S WESTERN	4979-29	07/28/2016	STEEL TOE BOOTS /SHANNON C...	505-3904-44615	150.00
CHERRILL'S WESTERN	4979-29	07/28/2016	STEEL TOE BOOTS/MICHELE BE...	505-3904-44615	95.00
CHERRILL'S WESTERN	65985	07/28/2016	WRANGLER JEANS/ MIKE JOHN...	505-3904-42620	143.94
CHERRILL'S WESTERN	65985	07/28/2016	WRANGLER SHIRTS /MIKE JOH...	505-3904-42620	137.94
Fund 505 - Solid Waste Total:					116,504.76

EOM AP Report

Payment Dates: 07/01/2016 - 07/31/2016

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 506 - WWTP					
NM RETIREE HEALTH CARE	063016	07/12/2016	BENEFIT PR ENDING 06/24/16	506-4005-41226	250.51
CITY UTILITIES	070116-4	07/12/2016	CITY UTILITIES	506-4005-43780	15,278.42
VERIZON WIRELESS	071116	07/12/2016	CELL PHONE BILLS	506-4005-43775	70.83
B & H OIL CO.	40154	07/12/2016	UNLEADED	506-4005-43316	63.87
B & H OIL CO.	40154	07/12/2016	DIESEL	506-4005-43317	32.38
NM RETIREE HEALTH CARE	071416	07/15/2016	BENEFIT PR ENDING 07/08/16	506-4005-41226	222.65
DPC INDUSTRIES, INC.	DE74000460-16	07/15/2016	DEMURRAGE/RENTAL INVOICE	506-4005-44607	235.00
WINDSTREAM CORPORATION	071816	07/22/2016	PHONE BILLS	506-4005-43775	94.72
THE WELDING SHOP	6338	07/22/2016	labor	506-4005-43416	619.50
THE WELDING SHOP	6338	07/22/2016	replace and weld metal for du...	506-4005-43416	350.00
DPC INDUSTRIES, INC.	74700159816	07/22/2016	Chlorine 150 lbs cyclinder	506-4005-44607	1,031.94
NEW MEXICO GAS COMPANY, I...	072616	07/28/2016	GAS BILL/VACUUM STATION	506-4005-43780	22.48
NM RETIREE HEALTH CARE	072816	07/28/2016	BENEFIT PR ENDING 07/22/16	506-4005-41226	222.65
Fund 506 - WWTP Total:					18,494.95
Fund: 507 - Solid Waste Transfer Station					
GORDON ENVIRONMENTAL, INC 4691		07/28/2016	SERVICES/ENVIRONMENTAL M...	507-4203-48599	11,579.88
GORDON ENVIRONMENTAL, INC 4692		07/28/2016	SERVICES/LANDFILL CLOSURE	507-4203-80845	1,832.38
Fund 507 - Solid Waste Transfer Station Total:					13,412.26
Fund: 508 - Golf Course					
CITY UTILITIES	070116-4	07/12/2016	CITY UTILITIES	508-4303-43780	1,712.86
TERRY TAYLOR	071116	07/12/2016	CONTRACT-06/01/16-06/30/16	508-4303-48599	11,262.89
Fund 508 - Golf Course Total:					12,975.75
Fund: 509 - Muni Airport					
NM RETIREE HEALTH CARE	063016	07/12/2016	BENEFIT PR ENDING 06/24/16	509-4403-41226	54.17
JAMES PARRY	071116	07/12/2016	HANGAR RENT REFUND	509-4403-34348	460.00
VERIZON WIRELESS	071116	07/12/2016	CELL PHONE BILLS	509-4403-43775	70.83
IKARD NEWSOM	85359895	07/12/2016	TANK RENT/AIRPORT	509-4403-43780	37.96
NM RETIREE HEALTH CARE	071416	07/15/2016	BENEFIT PR ENDING 07/08/16	509-4403-41226	53.48
WINDSTREAM CORPORATION	071816	07/22/2016	PHONE BILLS	509-4403-43775	415.24
SIERRA ELECTRIC CO-OP, INC.	072516-1	07/28/2016	SECURITY TRA	509-4403-43780	188.78
SIERRA ELECTRIC CO-OP, INC.	072516-2	07/28/2016	AIRPORT FUELING STATION	509-4403-43780	742.17
SIERRA ELECTRIC CO-OP, INC.	072516-3	07/28/2016	PIPPEN BUILDING	509-4403-43780	41.12
NM RETIREE HEALTH CARE	072816	07/28/2016	BENEFIT PR ENDING 07/22/16	509-4403-41226	54.17
Fund 509 - Muni Airport Total:					2,117.92
Grand Total:					944,221.73

Report Summary

Fund Summary

Fund	Payment Amount
101 - General	172,134.69
201 - Corrections	2,619.00
209 - Fire	9,699.85
211 - Law Enforce Prot	1,697.50
214 - Lodgers Tax	17,648.42
216 - Muni Street	1,291.85
294 - State Library	37.21
295 - Muni Pool	2,713.09
296 - PD GRT	10,000.00
302 - Elec Construction	9,912.81
303 - Vet Wall	110.61
306 - CI Jt Uti	29,862.25
309 - USDA WWTP	111,561.68
403 - Pledge State	30,353.87
501 - Cemetary	1,103.04
502 - Util Office - Pool	4,596.26
503 - Electric	355,699.29
504 - Water	19,674.67
505 - Solid Waste	116,504.76
506 - WWTP	18,494.95
507 - Solid Waste Transfer Station	13,412.26
508 - Golf Course	12,975.75
509 - Muni Airport	2,117.92
Grand Total:	944,221.73

Account Summary

Account Number	Account Name	Payment Amount
101-1000-43597	ATTORNEY FEES-GOVERN...	10,643.54
101-1000-48599	OTHER CONTRACTUAL SE...	283.73
101-1001-41226	RETIREE INSURANCE-OFF ...	278.58
101-1001-42305	MILEAGE REIMBURSEME...	122.18
101-1001-42310	PER DIEM-OFFICE OF CITY...	85.00
101-1001-42720	EMPLOYEE TRAINING-OFF...	280.00
101-1001-43770	SUBSCRIPTION & DUES	530.00
101-1001-43775	TELEPHONE	531.25
101-1001-44810	EQUIPMENT & MACHINE...	411.87
101-1002-41226	RETIREE INSURANCE-MUN...	214.86
101-1002-42305	MILEAGE REIMBURSEME...	244.36
101-1002-42310	PER DIEM-MUNI COURT	680.00
101-1002-43740	PRINTING/PUBLISHING	226.22
101-1002-43770	SUBSCRIPTION & DUES	345.00
101-1002-43775	TELEPHONE	88.75
101-1002-60840	OTHER CAP PUR/AOC/JID ...	4,777.67
101-1003-41226	RETIREE INSURANCE-OFF ...	375.23
101-1003-42720	EMPLOYEE TRAINING-OFF...	150.00
101-1003-43316	GAS & OIL	24.85
101-1003-43770	SUBSCRIPTION & DUES	7,501.86
101-1003-43775	TELEPHONE	629.38
101-1003-44810	EQUIPMENT & MACHINE...	267.64
101-1004-41226	RETIREE INSURANCE-ADM...	698.85
101-1004-43770	SUBSCRIPTION & DUES	479.16
101-1004-43775	TELEPHONE	528.54
101-1004-44615	SAFETY EQUIPMENT	55.65
101-1004-44810	EQUIPMENT & MACHINE...	191.52
101-1005-43775	TELEPHONE	114.72
101-1005-48599	OTHER CONTRACTUAL SE...	42,500.00
101-1007-41226	RETIREE INSURANCE-POU...	2,164.35

Account Summary

Account Number	Account Name	Payment Amount
101-1007-43316	GAS & OIL	402.17
101-1007-43770	SUBSCRIPTION & DUES	140.00
101-1007-43775	TELEPHONE	717.51
101-1007-46732	GENERAL LIABILITY INSUR...	175.00
101-1007-48599	OTHER CONTRACTUAL SE...	36,994.80
101-1008-41226	RETIREE INSURANCE-COD...	205.77
101-1008-43316	GAS & OIL	104.82
101-1008-43775	TELEPHONE	53.70
101-1009-41226	RETIREE INSURANCE-MUN...	226.19
101-1009-43316	GAS & OIL	76.39
101-1009-43317	DIESEL-RECREATION	18.75
101-1009-43775	TELEPHONE	288.89
101-1009-44607	FIELD SUPPLIES-MUNI RE...	819.00
101-1009-48599	OTHER CONTRACTUAL SE...	922.25
101-1010-41226	RETIREE INSURANCE-BUIL...	344.61
101-1010-43316	GAS & OIL	167.93
101-1010-43775	TELEPHONE	703.47
101-1011-41226	RETIREE INSURANCE-STRE...	891.00
101-1011-43775	TELEPHONE	94.93
101-1011-44606	OFFICE SUPPLIES	79.90
101-1012-41226	RETIREE INSURANCE-FLEE...	361.70
101-1012-43775	TELEPHONE	207.15
101-1014-41226	RETIREE INSURANCE-FACI...	420.99
101-1014-43316	GAS & OIL	98.67
101-1014-43403	REGULAR BUILDING MAI...	3,251.69
101-1014-43775	TELEPHONE	422.49
101-1014-44607	FIELD SUPPLIES-FACILITY ...	1,798.54
101-1016-41226	RETIREE INSURANCE-LIBR...	555.18
101-1017-48599	OTHER CONTRACTUAL SE...	29,158.16
101-1018-43780	UTILITIES	16,508.28
101-1018-46732	GENERAL LIABILITY INSUR...	100.00
101-1099-34348	RENT OF PUBLIC FACILITIES	400.00
201-1903-44805	AUTO/LAB/DWI/JUD ED	54.00
201-1903-48710	CARE OF PRISONERS-COR...	2,565.00
209-1603-43780	UTILITIES	769.97
209-1603-46730	INSURANCE (NON EMPLO...	7,649.00
209-1603-47405	MAINTENANCE-BUILDING...	955.01
209-1603-80845	OTHER CAPITAL PURCHAS...	325.87
211-2003-42535	EMPLOYEE TRAINING	1,290.00
211-2003-44573	UNIFORM & EQUIPMENT	407.50
214-2503-44810	EQUIPMENT & MACHINE...	950.73
214-2503-47406	PROMOTIONAL/ADVERTIS...	162.00
214-2503-47597	9% ADVERTISING/MARKET...	14,475.59
214-2503-48599	OTHER CONTRACTUAL SE...	1,060.10
214-2503-48811	SERV CONTRACT(FRIENDS...	1,000.00
216-4503-43316	GAS & OIL	78.09
216-4503-43317	DIESEL FUEL-STREET MAI...	133.69
216-4503-47420	MAINT.VEHILCE/FURN/E...	1,080.07
294-5003-48599	OTHER CONTRACTUAL SE...	37.21
295-4803-34355	POOL DEPOSIT/RENTAL	100.00
295-4803-41226	RETIREE INSURANCE-MUN...	172.41
295-4803-42620	UNIFORMS-LIFEGUARDS	52.00
295-4803-42720	EMPLOYEE TRAINING-M...	150.00
295-4803-43780	UTILITIES-MUNI POOL	2,159.00
295-4803-44607	FIELD SUPPLIES-MUNI PO...	79.68
296-2403-48599	OTHER CONTRACTUAL SE...	10,000.00
302-4603-90905	DEBT SERVICE PRINCIPAL	7,219.92
302-4603-90910	DEBT SERVICE INTEREST	2,527.03

Account Summary

Account Number	Account Name	Payment Amount
302-4603-90915	COMMITMENT FEES & O...	165.86
303-4703-43775	TELEPHONE	110.61
306-6103-48599	PROFESSIONAL SERVICES(...	1,056.05
306-6103-80845	CAPITAL IMPROVEMENTS	10,495.70
306-6103-90905	DEBT SERVICE PRINCIPAL-...	14,360.41
306-6103-90910	DEBT SERVICE INTEREST	3,833.92
306-6103-90915	COMMITMENTS & OTHER...	116.17
309-6403-60810	USDA GRANT	111,561.68
403-1203-90905	DEBT SERVICE PRINCIPAL-...	18,198.50
403-1203-90910	DEBT SERVICE INTEREST	12,126.08
403-1203-90925	COMMITMENTS & OTHER...	29.29
501-1803-43780	UTILITIES	1,103.04
502-3601-41226	RETIREE INSURANCE-UTIL...	368.72
502-3601-43735	POSTAGE & MAIL SERVICE...	1,404.16
502-3601-43775	TELEPHONE	595.36
502-3601-43780	UTILITIES	685.77
502-3601-45555	MISCELLANEOUS EXPENSE...	228.28
502-3601-47410	MAINTENANCE CONTRAC...	675.78
502-3601-48598	PROFESSIONAL SERVICES	638.19
503-3702-41226	RETIREE INSURANCE-ELEC...	1,008.00
503-3702-42305	MILEAGE REIMBURSEME...	136.45
503-3702-42310	PER DIEM-ELECTRIC DIVIS...	549.60
503-3702-42620	UNIFORM/LINEN-ELECTRI...	414.00
503-3702-42720	EMPLOYEE TRAINING-ELE...	1,040.00
503-3702-43316	GAS & OIL	68.52
503-3702-43317	DIESEL FUEL-ELECTRIC DIV...	43.74
503-3702-43775	TELEPHONE	40.12
503-3702-43780	UTILITIES	10,826.85
503-3702-44615	SAFETY EQUIPMENT	450.00
503-3702-47415	MAINTENANCE/GROUNDS...	1,129.29
503-3702-48599	OTHER CONTRACTUAL SE...	4,120.23
503-3702-50795	WHOLESALE POWER COS...	335,872.49
504-3803-41226	RETIREE INSURANCE-WAT...	300.79
504-3803-43316	GAS & OIL	57.08
504-3803-43317	DIESEL-WATER DIVISION	32.57
504-3803-43775	TELEPHONE	133.27
504-3803-43780	UTILITIES	16,826.90
504-3803-43797	WATER CONSERVATION-...	1,444.68
504-3803-47415	MAINTENANCE-GROUNDS...	879.38
505-3904-34601	WASTE DISPOSAL	110,126.91
505-3904-41226	RETIREE INSURANCE-SOLI...	1,005.16
505-3904-42620	UNIFORM/LINEN-SOLID ...	281.88
505-3904-42720	EMPLOYEE TRAINING-SOL...	500.00
505-3904-43316	GAS & OIL	23.34
505-3904-43317	DIESEL FUEL-SOLID WASTE...	829.20
505-3904-43775	TELEPHONE	219.02
505-3904-43780	UTILITIES	1,029.06
505-3904-44607	FIELD SUPPLIES-SOLID WA...	722.37
505-3904-44615	SAFETY EQUIPMENT	695.00
505-3904-47420	MAINTENANCE-VEHICLE/...	1,072.82
506-4005-41226	RETIREE INSURANCE-WAS...	695.81
506-4005-43316	GAS & OIL	63.87
506-4005-43317	DIESEL FUEL-WASTEWAT...	32.38
506-4005-43416	O & M PURCHASES-WAST...	969.50
506-4005-43775	TELEPHONE	165.55
506-4005-43780	UTILITIES	15,300.90
506-4005-44607	FIELD SUPPLIES-WASTEW...	1,266.94
507-4203-48599	PROF SERV-ENG (BLM LA...	11,579.88

Account Summary

Account Number	Account Name	Payment Amount
507-4203-80845	CAPITAL PURCHASES(LAN ...	1,832.38
508-4303-43780	UTILITIES	1,712.86
508-4303-48599	OTHER CONTRACTUAL SE...	11,262.89
509-4403-34348	HANGER RENTALS-AIRPO...	460.00
509-4403-41226	RETIREE INSURANCE-AIR...	161.82
509-4403-43775	TELEPHONE	486.07
509-4403-43780	UTILITIES	1,010.03
	Grand Total:	944,221.73

Project Account Summary

Project Account Key	Payment Amount
None	944,221.73
Grand Total:	944,221.73



F.4

**CITY OF TRUTH OR CONSEQUENCES
COMMISSION ACTION FORM**

ITEM:

DISCUSSION/ACTION: APPROVAL OF AN MOU AGREEMENT WITH THE TRUTH OR CONSEQUENCES SCHOOL DISTRICT.

BACKGROUND:

Annual Memorandum of Agreement between the Truth or Consequences School District and the Truth or Consequences Police Department to provide the services of a certified peace officer as a School Resource Officer for school year 2016/2017. This is an annual contractual agreement.

STAFF RECOMMENDATION:

Request approval of the MOU agreement with the Truth or Consequences School District.

SUPPORT INFORMATION:

N/A

Lee Alirez, Chief of Police
Name of Presenter:

Police Department
Department:

July 27, 2016
Meeting date:

COPY

School Resource Officer Agreement

This AGREEMENT is made this 14 day of July, 2016 by and between the TORC SCHOOL DISTRICT and the CITY OF TRUTH OR CONSEQUENCES, acting by and through the City Police Department as follows:

WITNESSETH:

WHEREAS the TORC SCHOOL DISTRICT agrees to *have provided* from the CITY OF TRUTH OR CONSEQUENCES and the CITY OF TRUTH OR CONSEQUENCES POLICE DEPARTMENT agrees to provide for the TORC SCHOOL DISTRICT and to manage a School Resource Officer (SRO) Program in the TORC SCHOOL DISTRICT consisting of not less than ONE (1) full time School Resource Officer, their vehicles, supplies and equipment and the TORC SCHOOL DISTRICT agrees to reimburse the CITY OF TRUTH OR CONSEQUENCES POLICE DEPARTMENT for its expenses as described in paragraph 17; and

WHEREAS the TORC SCHOOL DISTRICT and the CITY OF TRUTH OR CONSEQUENCES POLICE DEPARTMENT desire to set forth in this SRO Agreement the specific terms and conditions of the services to be performed and provided by the said *SRO Program* in the TORC SCHOOL DISTRICT;

NOW, THEREFORE, THE PARTIES HERETO AGREE AS FOLLOWS:

1.0 Goals and Objectives

- 1.1 It is understood and agreed that the TORC SCHOOL DISTRICT and CITY OF TRUTH OR CONSEQUENCES POLICE DEPARTMENT officials share the following goals and objectives with regard to the School Resource Officer (SRO) Program in the schools:
- 1.2 To foster educational programs and activities that will increase student's knowledge of and respect for the law and the function of law enforcement agencies;
- 1.3 To encourage SRO to attend extra-curricular activities held at schools, when possible, such as PTA meetings, athletic events and concerts;
- 1.4 To act swiftly and cooperatively when responding to major disruptions and flagrant criminal offenses at school, such as: disorderly conduct by trespassers, the possession and use of weapons on campus, the illegal sale and/or distribution of controlled substances, and riots;
- 1.5 To report serious crimes that occur on campus and to cooperate with the law enforcement officials in their investigation of crimes that occur at school;
- 1.6 To cooperate with law enforcement officials in their investigations of criminal offenses which occur off campus; and
- 1.7 To encourage SRO to provide traffic control at schools when deemed necessary for the safety and protection of students and the general public when the regular traffic control is absent.

2.0 Employment and Assignment of School Resource Officers

- 2.1 The CITY OF TRUTH OR CONSEQUENCES POLICE DEPARTMENT agrees to employ not less than 1 School Resource Officer (SRO) during the term of this agreement. The SRO shall be an employee of the CITY OF TRUTH OR CONSEQUENCES POLICE DEPARTMENT and shall be subject to the administration, supervision and control of the CITY OF TRUTH OR CONSEQUENCES POLICE DEPARTMENT, except as such administration, supervision and control is subject to the terms and conditions of this Agreement.

- 2.2 The CITY OF TRUTH OR CONSEQUENCES POLICE DEPARTMENT agrees to provide and to pay the SROs' salary and employment benefits in accordance with the applicable salary schedules and employment practices of the CITY OF TRUTH OR CONSEQUENCES POLICE DEPARTMENT, including but not necessarily limited to: sick leave, annual leave, retirement compensation, disability salary continuation, workers compensation, unemployment compensation, life insurance, dental insurance, and medical/hospitalization insurance. The SRO shall be subject to all other personnel policies and practices of the CITY OF TRUTH OR CONSEQUENCES POLICE DEPARTMENT. Except as such policies or practices may have to be modified to comply with terms and conditions of this Agreement.
- 2.3 The CITY OF TRUTH OR CONSEQUENCES POLICE DEPARTMENT, in its sole discretion, shall have the power and authority to hire, discharge and discipline SRO. The CITY OF TRUTH OR CONSEQUENCES POLICE DEPARTMENT, shall hold the TORC SCHOOL DISTRICT free, harmless and indemnified from and against any and all claims, suits or causes of action arising out of allegations of unfair or unlawful employment practices brought by SRO. Similarly, the TORC SCHOOL DISTRICT shall hold the CITY OF TRUTH OR CONSEQUENCES POLICE DEPARTMENT, free and harmless from any tortious conduct committed by the TORC SCHOOL DISTRICT.
- 2.4 The SRO shall be assigned by the CITY OF TRUTH OR CONSEQUENCES POLICE DEPARTMENT, as follows:
- One total SRO shall be assigned to cover all TORC PUBLIC SCHOOLS.*
- 2.5 In the event an SRO is absent from work, the SRO shall notify both his supervisor in the CITY OF TRUTH OR CONSEQUENCES POLICE DEPARTMENT, and the principal of the school to which the SRO is assigned.

3.0 Duty Hours

- 3.1 The maximum number of hours that a SRO officer shall be on duty in a work week shall be 43 hours and the minimum shall be 40 hours. Specific SRO duty hours at a particular school shall be set by mutual agreement between the TORC SCHOOL DISTRICT at the direction of the TCMS DIRECTOR OF HUMAN RESOURCES, and the CITY OF TRUTH OR CONSEQUENCES POLICE DEPARTMENT.
- 3.2 The SRO shall be on duty at their respective school(s) from fifteen minutes before the beginning of the student instructional day until 15 minutes after the end of the students' school day unless modified by the mutual agreement between the CITY OF TRUTH OR CONSEQUENCES POLICE DEPARTMENT, and TORC SCHOOL DISTRICT by the Principal. During that time period they shall be allowed one hour for lunch. This totals 37 hours and 30 minutes. The remainder of the officers' 43 hour work week shall be assigned to provide afternoon and/or evening security at school events and/or to pursue criminal investigations of school-related crimes.
- 3.3 It is understood and agreed that time spent by SRO attending court juvenile and/or criminal cases arising from and/or out their employment as an SRO shall be considered as hours worked under this Agreement.

- 3.4 In the event the SRO is ordered by the CITY OF TRUTH OR CONSEQUENCES POLICE DEPARTMENT, to leave the school duty station during normal duty hours as described above and to perform other services for the CITY OF TRUTH OR CONSEQUENCES POLICE DEPARTMENT, the School Administration will be informed of such by the SRO. The School District acknowledges that the SRO's first responsibility shall be that of the CITY OF TRUTH OR CONSEQUENCES POLICE DEPARTMENT. The assignment is that of a School Resource Officer, and he/she will generally not be assigned calls for service that do not pertain to school related issues.

4.0 **Basic Qualifications of School Resource Officers (SROs)**

- 4.1 To be a SRO, an officer must first meet all of the following basic qualifications:
- 4.2 Shall be commissioned officer and should have two years of law enforcement experience;
- 4.3 Shall possess a sufficient knowledge of the applicable Federal and State laws, City and County ordinances, and Board of Education policies and regulations;
- 4.4 Shall be capable of conducting in depth criminal investigations;
- 4.5 Shall possess even temperament and set a good example for students; and
- 4.6 Shall possess communication skills which would enable the officer to communicate effectively

5.0 **Duties of School Resource Officers**

- 5.1 To protect lives and property for the citizens and public school students of the City;
- 5.2 To enforce Federal, State and Local criminal laws and ordinances, and to assist school officials with the enforcement of Board of Education Policies and Administrative Regulations regarding student conduct;
- 5.3 To investigate criminal activity committed on or adjacent to school property;
- 5.4 To counsel public school students in special situations, such as students suspected of engaging in criminal misconduct, when requested by the principal or the principal's designee or by the parents of a student;
- 5.5 To answer questions that students may have about New Mexico Criminal or juvenile laws;
- 5.6 To assist other law enforcement officers with outside investigations concerning students attending the school(s) to which the SRO is assigned;
- 5.7 To provide security for special school events or functions, such as PTA meetings, at the request of the principal or designee; and
- 5.8 To provide traffic control during the arrival and departure of students when deemed necessary.

6.0 **Chain of Command**

- 6.1 As an employee of the CITY OF TRUTH OR CONSEQUENCES POLICE DEPARTMENT, the SRO shall follow the chain of command as set forth in the CITY OF TRUTH OR CONSEQUENCES POLICE DEPARTMENT Policies and Procedure Manual.

- 6.2 In the performance of their duties, the SRO shall coordinate and communicate with the principal or the principals' designee of the school to which they are assigned.

7.0 Training / Briefing

- 7.1 All SROs shall be required by the CITY OF TRUTH OR CONSEQUENCES POLICE DEPARTMENT, to attend daily and briefing sessions. These sessions will be held at the direction of the CITY OF TRUTH OR CONSEQUENCES POLICE DEPARTMENT, supervisor. Briefing Sessions will be conducted to provide for the exchange of information between the department and liaison officers.
- 7.2 Training Sessions will be conducted to provide the SRO with appropriate in-service training such as up-dates in the law, in-service firearm training, and in-service shotgun training. The TORCSCHOOL DISTRICT also may provide training in Board of Education policies, regulations and procedures.

8.0 Dress Code

- 8.1 The SRO shall be provided by the CITY OF TRUTH OR CONSEQUENCES POLICE DEPARTMENT, and required to wear a departmental issued uniform and in accordance with TRUTH OR CONSEQUENCES POLICE DEPARTMENT POLICY & PROCEDURES.

9.0 Supplies and Equipment

- 9.1 The CITY OF TRUTH OR CONSEQUENCES POLICE DEPARTMENT, will provide a standard patrol vehicle for the SRO. In addition, the CITY OF TRUTH OR CONSEQUENCES POLICE DEPARTMENT, agrees to:

Maintain the vehicles assigned to the SRO;

Pay for gasoline, oil, replacement tires and other expenses associated with the operation of the said vehicles; and

Purchase and maintain comprehensive general auto liability insurance on the said vehicles in an amount not less than the coverage recommended by the City Manager.

- 9.2 The CITY OF TRUTH OR CONSEQUENCES POLICE DEPARTMENT, agrees to provide the standard issue pistol and rounds of ammunition for each SRO.

- 9.3 The CITY OF TRUTH OR CONSEQUENCES POLICE DEPARTMENT, agrees to provide each SRO with the usual and customary office supplies and forms required in the performance of their duties.

10.0 Transporting Students

- 10.1 It is agreed that the SRO shall not transport students in their city assigned vehicles except:
- 10.2 When the students are victims of a crime, under arrest, or some other emergency circumstances exist; and
- 10.3 When students are suspended and sent home from school pursuant to school disciplinary actions if the student's parent or guardian has refused or is unable to pick-up the child within a reasonable time period and the student is disruptive/disorderly and his/her continued presence on campus is a threat to the safety and welfare of other students and school personnel.

- 10.4 When a student is determined to be a truant, and transportation is necessary to transport the student to and/or from school.
- 10.5 If circumstances require that the SRO transport a student, then the school officials must provide a school official or employee of the same gender of the student to be transported to accompany the officer in the vehicle.
- 10.6 If the student to be transported off campus is not under arrest, a victim of a crime, or violent or disruptive, the school administration shall provide transportation for the student and the SRO may accompany a school official in transporting a student.
- 10.7 Student shall not be transported to any location unless it is determined that the student's parent, guardian or custodian is at the destination to which the student is being transported. The SRO shall not transport students in their personal vehicles.
- 10.8 Under Non- Emergent circumstances, the SRO shall notify the school principal before removing a student from campus

11.0 Investigation, Interrogation, Search and Arrest Procedures

- 11.1 During the course of his/her duties the SRO may be required to investigate, interrogate, search and or arrest a student and such procedures shall be performed in accordance with existing New Mexico Statutory Authority, and the Policies and Procedures of the TRUTH OR CONSEQUENCES POLICE DEPARTMENT.

12.0 Bomb Threats

- 12.1 It is a felony to give false information concerning the placement of a bomb in a school building. School officials, the SRO and fire safety officials shall cooperate in the implementation of procedures in the event of a bomb threat (see TORC SCHOOL DISTRICT Emergency Procedures Manual). In all cases, such incidents shall be reported by the principal to the superintendent and to the SRO.

13.0 Controlled Substances

- 13.1 School officials shall notify the SRO in all cases involving the possession, sale or distribution of controlled substances at school or school activities.
- 13.2 Any controlled substances or suspected controlled substances confiscated by school officials shall be turned over to the SRO for proper identification and eventual destruction.
- 13.3 If there is probable cause to believe that a student or any other person has sold or is selling controlled substances at or near a school, the SRO shall be notified and the SRO should file a juvenile petition or seek a criminal warrant. However, the decision to initiate a juvenile petition or criminal warrant will be the discretion of the SRO.

14.0 Riots and Civil Disorders

- 14.1 In the event a riot or civil disorder occurs on any TORC school campus, the SRO shall contact his direct report at the TRUTH OR CONSEQUENCES POLICE DEPARTMENT for the appropriate response, and a course of action will be discussed with the campus principal.

- 14.2 If, in the opinion of the TRUTH OR CONSEQUENCES POLICE DEPARTMENT Command Staff that additional law enforcement resources are needed to restore and/or maintain order, the TRUTH OR CONSEQUENCES POLICE DEPARTMENT will coordinate all first responder mutual aid request in compliance with NIMS. The principal or his designee also shall notify the appropriate superintendent.
- 14.3 To the extent as practical, all communications may be made by telephone to avoid alarming the public and news media.
- 14.4 The principal or his designee shall be prepared to respond to questions from the news media, parents and other members of the public as soon as order is restored.
- 14.5 If deemed necessary by law enforcement and school officials, the media and the public may be restricted to an area off campus away from the disturbance until order is restored.
- 14.6 The SRO or officer in charge shall advise the principal about the need or decision to arrest and/or remove students and other persons from the campus. Law enforcement officials shall have the authority to arrest and remove any person who commits a crime in their presence.
- 14.7 The TRUTH OR CONSEQUENCES POLICE DEPARTMENT will only release the names of any students arrested and removed from campus to the news media as it pertains to and in compliance with the State of New Mexico Inspection of Publics Records act.
- 14.8 Students engaged in misconduct may be suspended immediately without a pre-suspension hearing but arrangements shall be made by the principal to provide an opportunity for the students to be heard within 24 hours of their suspension. See Policy.

15.0 Access to Education Records

- 15.1 School officials shall allow the SRO to inspect and copy any public records maintained by the school including student directory information such as yearbooks. However, law enforcement officials may not inspect and/or copy confidential student education records except in emergency situation.
- 15.2 If some information in a student's cumulative record is needed in an emergency to protect the health or safety of the student or other individuals, school officials may disclose to the SRO that information which is needed to respond to the emergency situation based on the seriousness of the threat to someone's health or safety; the need of the information to meet the emergency situation and the extent to which time is of the essence.
- 15.3 If confidential student records information is needed, but no emergency situation exists, the information may be released only upon the issuance of a search warrant or subpoena to produce the records.

16.0 Term of Agreement

- 16.1 The term of this agreement is one year commencing on JULY 1st 2016 and ending on JUNE 30th, 2017. The Agreement shall be renewed and extended annually for additional and successive one year terms unless notice of nonrenewal is given by either party, in writing, prior to June 15th of the initial or any succeeding term.

COPY

17.0 Consideration

- 17.1 For and in consideration of the CITY OF TRUTH OR CONSEQUENCES POLICE DEPARTMENT, providing the SRO Program as described herein, the TORC SCHOOL SYSTEM agrees to reimburse the CITY OF TRUTH OR CONSEQUENCES POLICE DEPARTMENT, for a cost of \$30,000 plus compensation as described in paragraph 17.3 as determined between the School Superintendent and the City Manager, subject to the approval by the City Commission and the TORC SCHOOL BOARD in a sufficient amount to fund the said Program each fiscal year.
- 17.2 The said compensation shall be paid by the TORC SCHOOL DISTRICT to the CITY OF TORC on A QUARTERLY BASIS AFTER INVOICED BY CITY WITH THE LAST PAYMENT INVOICED AND PAID PRIOR TO JUNE 30TH.
- 17.3 The compensation described in paragraph 17.1 is designed to cover the duty hours described in paragraph 3.1. However, in the event the parties agree that it becomes necessary for the SRO to work additional hours, the school district shall be responsible for also reimbursing the City of TRUTH OR CONSEQUENCES POLICE DEPARTMENT overtime at the rate of \$25.00 per hour per officer. Similarly, if the School District decides in its discretion that additional officers are needed for a special event that requires additional officers to maintain a public safety presence and order, the TORC SCHOOL DISTRICT shall reimburse the City for any overtime expenditures for additional officer's at an overtime rate of \$25.00 per hour per officer.

18.0 Insurance and Indemnification

- 18.1 The TRUTH OR CONSEQUENCES POLICE DEPARTMENT agrees to hold the TORC SCHOOL DISTRICT its agent and employees free, harmless and indemnified from and against any and all claims, suits or causes of actions arising from or in any way out of the performance of the duties of the SRO officers or the SRO Program. The City agrees to maintain proper coverage through the New Mexico Self Insurers' Fund.

19.0 Evaluation

- 19.1 It is mutually agreed that the TORC SCHOOL DISTRICT shall evaluate annually the SRO Program and the performance of the SRO forms developed jointly by the parties. It is further understood that the TORC SCHOOL DISTRICT'S EVALUATION of the officer is advisory only and that the TRUTH OR CONSEQUENCES POLICE DEPARTMENT retains the final authority to evaluate the performance of the SRO.

IN WITNESS WHEREOF, the parties hereto have caused this Operations Agreement to be executed the day and year first written above.

By: [Signature] Date: 7-14-16

Truth or Consequences Schools Superintendent

By: _____ Date: _____

Truth or Consequences City Manager

G.1



CITY OF TRUTH OR CONSEQUENCES

COMMISSION ACTION FORM

ITEM:

DISCUSSION/PUBLIC INPUT: 2018-2022 INFRASTRUCTURE CAPITAL IMPROVEMENT PLAN (ICIP).

BACKGROUND:

The ICIP is a plan that establishes planning priorities for future projects for the city. The Department of Finance and Administration (DFA) encourages municipal entities to annually review, reprioritize and adopt by resolution the new plan. The deadline for submitting the ICIP is September 1st by 5:00 p.m.

Attached is a summary sheet of the current projects with last year's rankings and PowerPoint presentation regarding the ICIP process and list of projects. The purpose of the public hearing is to present to the public the 5 year list of infrastructure projects and to gather public input on new or existing projects. Staff will also seek public and Commission input and direction in regards to prioritizing each of the projects.

SUPPORT INFORMATION:

- 2017-2022 ICIP Project List
- ICIP PowerPoint Presentation

Name of Drafter: Juan A. Fuentes	Department: City Manager	Mtg: 08/12/16
E-mail: jafuentes@torcnm.org	Phone: 575-894-6673 Ext. 320	



INFRASTRUCTURE CAPITAL IMPROVEMENT PLAN 2018-2022

Introduction to ICIP

- ▶ Local government ICIP program created with House Memorial in early 1990's.
- ▶ State agency ICIP program required by state statute (§6-4-1 NMSA 1978)
- ▶ The ICIP is a plan that establishes priorities for anticipated capital projects.



Introduction to ICIP

- ▶ The need for this kind of planning has gained **importance** in NM, where entities faced with **pressing demands** for multiple capital improvements and **limited funding** to support them.
- ▶ The state **encourages** entities to **plan** for the development of capital improvements so that they do not find themselves in emergency situations, but can plan for, fund, and develop infrastructure at a pace that **sustains** their activities.



What is the ICIP?

- ▶ An individual entity plan of priorities.
- ▶ Covers a five year period.
- ▶ Developed annually.
- ▶ To include: policy direction, funding time frame, estimated costs, justifications, and details of each specific infrastructure capital improvement project proposed, by year, over the five year period.



Benefits

- ▶ Assists participants to focus on short and long term planning for infrastructure improvements projects and helps establish priorities.
 - Encourages a more efficient governmental operation.
 - Gives direction to a community future.
 - Reduces pressure to fund projects that aren't ready to proceed.
 - Promotes repair of existing facilities before they fail.
 - Avoids crisis-driven rate and tax increases.
 - Provides a plan that is flexible.



What is infrastructure?

- ▶ Infrastructure is the basic physical and organizational structures needed for the operation of a society or enterprise; or the services and facilities necessary for an economy to function.



Types of Infrastructure

- ▶ Roads
- ▶ Water
- ▶ Sewers
- ▶ Electrical grids
- ▶ Telecommunications
- ▶ Gas
- ▶ Solid Waste



Why is Infrastructure important?

- ▶ Promotes
 - New Investment
 - Personal and economic health
 - Security and safety
- ▶ Strong infrastructure
 - Economic development
- ▶ Weak Infrastructure
 - Health and safety concerns of residents



Developing the Local Infrastructure Capital Improvement Plan

1. Determine Process
 - a) Review any laws or policies
 - b) Timeline for planning process
2. Use Existing Plans / Identifying Issues
 - a) Public Hearings
 - b) Surveys
 - c) Consult with interested parties; elected officials
3. Inventory Existing Facilities
 - a) Includes major renovations/restorations of current inventory, not just new projects.



Developing the Local Infrastructure Capital Improvement Plan

4. Review Mission, Goals, Objectives and Policies
 - a. Mission: short statement of direction.
 - b. Goals: broad statement in support of mission.
 - c. Objectives: how to achieve goals.
 - d. Policies: approaches taken to achieve objectives.
 - e. Strategies: specific actions and other details for implementation.
5. Analyze Factors Affecting Future Collecting Data
 - a. Population growth – US Census Data
 - b. Traffic conditions
 - c. Economic trends
 - d. Land use conditions (housing and zoning)



Developing the Local Infrastructure Capital Improvement Plan

6. ID Projects (New & Current Inventory) Obtain Costs
 - a. Collaborate with all departments
 - b. Estimate Cost
 - c. Include operating and maintenance expenses
7. Prioritize – Critical Criteria
 - a. Public Safety
 - b. Legal liability
 - c. Timeline
 - d. Emergency
 - e. Compliance



Developing the Local Infrastructure Capital Improvement Plan

8. Analyze Capacity

- Look at internal funding capacity – how much capital investment can your entity maintain?

9. ID Funding Needs/Sources

- Establish a Preliminary Implementation Plan
- Where can funding be obtained?
- Can the project be phased?
- Realistic timelines for projects and which one is more realistic.



Available Funding Sources

- ▶ Capital Outlay – State Appropriations
- ▶ Community Development Block Grant
- ▶ USDA
- ▶ Colonias
- ▶ Water Trust Board
- ▶ Aging & Long Term Services
- ▶ New Mexico Finance Authority
- ▶ Private–Placement Financing



Developing the Local Infrastructure Capital Improvement Plan

10. Draft Plan
11. Seed Feedback on Draft
 - Departments
 - Public
 - Elected Officials
12. Revise Plan and Finalize
13. Adopt Plan by Resolution



FYE 2016 Projects Completed

Funding Source

- | | |
|-----------------------------------|------------------|
| • Airport Access Road | Local |
| • Airport Runway 13-31 | Local/State/Fed. |
| • Landfill Closure | Local |
| • Water System PER/AMP | Local/NMFA |
| • Electric System PER/AMP | Local |
| • TBM Landfill – Property Acq. | Local |
| • Steel Pole Installation | Local |
| • Elec. System Testing/Inspection | Local |



2017-2021 ICIP

ID	Year	Rank	Project Title	Category	Funded	2018	2019	2020	2021	2022	Total	Amount	Phases?
					to date						Project	Not Yet	
26604	2017	001	Regional Safety Complex/Animal Shelter	Other	250,000	850,000	100,000	0	0	0	1,200,000	950,000	Yes
16524	2017	002	Water/Wastewater Line Replacement	Water Supply	0	84,000	1,116,000	1,500,000	0	0	2,700,000	2,700,000	Yes
17930	2017	003	Electrical Main Feeders Upgrade	Utilities (publicly-owned)	0	50,000	50,000	1,000,000	1,000,000	0	2,100,000	2,100,000	Yes
26605	2017	004	Construction & Demolition Landfill	Landfills	0	500,000	725,000	0	0	0	1,225,000	1,225,000	Yes
10589	2017	005	Healing Waters Plaza	Public Parks (local)	0	50,000	320,000	0	0	0	370,000	370,000	Yes
10579	2017	006	Regional Detention Center	Public Safety Equipment/Bldgs	250,000	100,000	1,000,000	250,000	0	0	1,600,000	1,350,000	Yes
26571	2017	007	Wastewater Treatment Plant Renovation	Wastewater	5,455,000	478,070	2,766,726	1,098,547	0	0	9,798,343	4,343,343	Yes
11994	2018	001	Multi-purpose Recreation Complex	Public Parks (local)	0	0	100,000	1,400,000	500,000	0	2,000,000	2,000,000	Yes
12005	2018	003	Dog Park	Public Parks (local)	0	0	15,000	45,000	0	0	60,000	60,000	Yes
9593	2018	004	Civic Center Improv/Renovation	Convention Facilities	0	0	5,000	175,000	0	0	180,000	180,000	Yes
30094	2018	005	Citywide Broadband	Economic Development	0	0	35,000	0	0	0	35,000	35,000	No
24061	2018	006	Pole Replacement Program	Utilities (publicly-owned)	0	0	300,000	300,000	300,000	300,000	1,200,000	1,200,000	Yes
23328	2018	007	Storm Drain Improvements In Downtown	Storm/Surface Water Control	0	0	100,000	1,960,000	0	0	2,060,000	2,060,000	Yes
23327	2018	008	Citywide Sidewalks and Signage	Hiways/Roads/Streets/Bridges	0	0	40,000	50,000	50,000	50,000	190,000	190,000	Yes
10588	2018	009	New City Hall/Commission Chambers	Adm/Service Facilities (local)	0	0	250,000	2,500,000	150,000	0	2,900,000	2,900,000	Yes
22194	2019	001	Senior Citizens' Complex	Senior Facilities	0	0	0	50,000	400,000	6,000,000	6,450,000	6,450,000	Yes
17702	2019	002	Water Well North	Water Supply	0	0	0	50,000	1,900,000	0	1,950,000	1,950,000	Yes

ICIP Feedback

- ▶ Questions
- ▶ Suggested Infrastructure Projects
 - ▶ Project priority





H.1

**CITY OF TRUTH OR CONSEQUENCES
COMMISSION ACTION FORM**

ITEM:

Resolution No. 05 16/17 urging the State of New Mexico Department of Transportation to install a working traffic light at the intersection of New School Rd. and Date St.

BACKGROUND:

Commissioner Rolf Hechler will present this item.

STAFF RECOMMENDATION:

None.

Submitted by: Renee Cantin, City Clerk

Meeting date: 08/09/2016

RESOLUTION NO. 05 16/17

**RESOLUTION OF THE CITY OF TRUTH OR CONSEQUENCES, NEW MEXICO,
URGING THE STATE OF NEW MEXICO AND THE NEW MEXICO DEPARTMENT
OF TRANSPORTATION TO INSTALL A WORKING TRAFFIC LIGHT AT THE
INTERSECTION OF NEW SCHOOL ROAD AND DATE STREET IN TRUTH OR
CONSEQUENCES, NEW MEXICO**

WHEREAS, the Commission of the City of Truth or Consequences, New Mexico (the "City") is concerned about the increased number of accidents in and around the intersection of New School Road and Date Street; and

WHEREAS, the surrounding area of that intersection is populated with several businesses who, along with others, have difficulty with the substantial increase in traffic, especially during the summer and school season; and

WHEREAS, that intersection has been the subject of numerous motor vehicle accidents, including several injury accidents; and

WHEREAS, school busses, student and faculty driven cars from the nearby Truth or Consequences High School and Middle School have difficulty accessing Date Street from New School Road endangering the lives of our children; and

WHEREAS, the City is concerned as to the increased traffic generated by the summer tourist season which has adversely impacted upon this intersection, from a traffic standpoint:

NOW, THEREFORE, BE IT RESOLVED, by the City Commission of the City of Truth or Consequences, New Mexico, as follows:

1. The City urges the New Mexico Department of Transportation to install a working traffic light at the intersection of New School Road and Date Street as quickly as possible thereby, reflecting the will of the citizens and their safety concerns.
2. The City Commission authorizes and directs the City Manager to execute any and all necessary documents in order to implement the intent of this Resolution.

Passed, Approved, and Adopted this ____ day of August, 2016.

Steve Green, Mayor

Attest:

Renee L. Cantin, CMC, City Clerk-Treasurer



I.1

CITY OF TRUTH OR CONSEQUENCES

COMMISSION ACTION FORM

ITEM:

DISCUSSION/ACTION: ACCEPTANCE OF DONATION OF PROPERTY TO THE CITY BY CATHIE AND MARCIA BURFORD AND AUTHORIZATION TO PAY OUTSTANDING PROPERTY TAXES.

BACKGROUND:

Cathie and Marcia Buford desire to donate property belonging to their late husbands. Our city attorney has spoken to Cathie Buford and has been provided with a copy of the quitclaim deeds. They have disclosed that the property taxes have not been paid since 2013 and if approved and inconsideration for the donation the City would pay the outstanding taxes.

During the initial discussion with Mrs. Buford, their only request if the property was to be sold was to recognize their husbands with a memorial plaque wherever the proceeds of the funds would be used. If the property is sold, the proceeds could be used to improve the Louis Armijo Park with benches, trees and ballfield re-seeding.

SUPPORT INFORMATION:

- July 20, 2016 correspondence from Brad Springer.
- Quitclaim Deeds.

Name of Drafter: Juan A. Fuentes	Department: City Manager	Mtg: 08/09/16
E-mail: jafuentes@torcnm.org	Phone: 575-894-6673 Ext. 320	



Blaine T. Mynatt
Damian L. Martínez
Bradley A. Springer*
Casey B. Fitch
Benjamin J. Young
Sara E. Woods
Alan J. Dahl

Of Counsel
Matthew P. Holt
David McNeill, Jr.
Stephen A. Hubert
William A. Walker, Jr.
*Also licensed in Texas
**Only licensed in Texas

July 20, 2016

VIA EMAIL ONLY

Juan Fuentes
City Manager
505 Sims Street
Truth or Consequences, NM 87901
jafuentes@torcnm.org

RE: Burford Donation of Vacant Property

Dear Juan:

I write to provide you with an update concerning the above referenced matter. We have spoken with Cathie Burford and confirmed her desire to donate her deceased husband and brother-in-law's Truth or Consequences property to the City. We received clarification from Mrs. Burford on the status of the brothers' estates, and both she and her sister-in-law, Marcia Burford, have agreed to sign quitclaim deeds granting the property to the City. A copy of the quitclaim deed drafts are attached for your review and approval. Please review the legal descriptions with Mr. Travis, as we are unable to locate a street address.

Also, the property taxes have not been paid since 2013. According to a letter from the City Attorney dated October 1, 2015, the taxes owed at that time were \$1,203.34. Mrs. Burford also stated that she received a letter indicating the property would be sold at auction if the property taxes were not paid soon. Regardless, there will be taxes due on the land which the City may be responsible for paying once the donation takes place. Please confirm that this is acceptable to the City.

Additionally, there are varying property descriptions in a Warranty Deed recorded October 7, 2002 and a Quitclaim Deed recorded April 1, 2004. We believe the descriptions address the same or contiguous parcels. Copies of each are enclosed for your review. The title search performed September 30, 2015 did not disclose the Quitclaim Deed and we only know of it from Cathie Burford, who provided a copy of such. As a result, we will ask Cathie and Marcia Burford to each execute two separate quitclaim deeds, one for each parcel. With the pending tax issue and her desire to have resolution on the property, Mrs. Burford has made it clear to us that time is of the essence so we want to cover all possibilities with regard to potential parcels belonging to the Burfords. Once the deeds are executed and recorded, we recommend an updated survey to clarify any discrepancies.

Finally, we cannot guarantee the quitclaim deeds conveying the land to the City will be sufficient marketable title for a future conveyance. A "quitclaim" deed provides no warranty to title. In the event the City uses the property as a city park, for example, there may not be much concern. However, if the City plans to sell the property, private buyers and lenders will require an insurable title, and we may need to take steps to cure any title defects. One remedy is "quiet title" in the District Court, the goal of which is to provide the City with title to the property free and clear of any known and unknown liens or claimants. We addressed this option along with anticipated costs in our correspondence dated March 31, 2016.

The good news is once we receive the executed quitclaim deeds from Cathie and Marcia Burford, we will have time to address the tax issue, legal description, and review the options in quieting title. We will inform you as events progress in this matter. In the meantime, if you have any questions please give me a call.

Sincerely,

HOLT MYNATT MARTÍNEZ P.C.



BRADLEY A. SPRINGER

BAS/sew/2003-004

Encl. as noted

cc: R. Travis (via e-mail only)

QUITCLAIM DEED

Catherine Burford (Grantor) for consideration paid, quitclaims to the City of Truth or Consequence, (Grantee), whose address is 505 Sims Street, Truth or Consequences, New Mexico, all of Grantor's right, title, and interest in the following described real estate in the County of Sierra, New Mexico:

A Tract of land in the Pedro Armendaris Grant No. 33 being part of the excluded Lots and Blocks of Mims Third Subdivision, recorded October 18, 1991 Plat No. 321, Sierra County Records, In Projected Section 35, Township 13 South, Range 4 West, N.M.P.M., Truth or Consequences, Sierra County, New Mexico described as consisting of portions of the east half of Block 7, all of Block 3, and further described as joining the west right-of-way line of New Mexico State Highway 51 and more particularly described as follows to wit:

Beginning at the northwest corner of the tract herein described, Whence the closing corner between Sections 27 and 34, Township 13 South, Range 4 West, N.M.P.M., a concrete monument found in place, bears N27°20'00" E a distance of 200.00 feet, and Thence N36°57'39" W a distance of 765.33 feet;

Thence from the point and place of beginning S62°40'00" E a distance of 430.00 feet to the westerly right-of-way line of said New Mexico State Highway 51;

Thence S27°20'00" W, along said right-of-way line, a distance of 550.00 feet to the north line of a fifty-foot wide street (as platted) and the southeast corner;

Thence N62°40'00" W, along the north line of said 50-foot wide street, a distance of 430.00 feet to the east line of a tract owned now or formerly by Kenneth P. Smith and Dale Hopkins (recorded in Warranty Deed Book 65 Page 764, Sierra County Records) and the southwest corner;

Thence N27°20'00" E, along the east line of a tract owned now or formerly by Kenneth P. Smith and Dale Hopkins (recorded in Warranty Deed Book 65 Page 764, Sierra County Records), a distance of 550.00 feet to the point and place of beginning, and containing 5.429 acres, more or less.

The above described tract is subject to the following easement:

Ten-foot (10') wide utility easement recorded: 11/12/91, Plat of Easement, Book 1 #322
Thirty-foot (30') wide road easement recorded: 6/10/98, Plat of Survey Book 1 #1574
Fifteen-foot (15') wide utility easement recorded: 11/12/91, Plat of Easement, Book 1 #322
Thirty-foot (30') wide electric line right of way easement recorded: Misc. Book W page 546-547

and other easements, restrictions, and reservations of record and easements as may exist on the ground.

WITNESS my hand and seal this _____ day of July, 2016.

Catherine Burford

STATE OF _____)

) ss.

COUNTY OF _____)

This instrument was acknowledged before me this ____ day of July, 2016, by Catherine Burford.

Notary Public

My Commission Expires:

QUITCLAIM DEED

Catherine Burford (Grantor) for consideration paid, quitclaims to the City of Truth or Consequence, (Grantee), whose address is 505 Sims Street, Truth or Consequences, New Mexico, all of Grantor's right, title, and interest in the following described real estate in the County of Sierra, New Mexico:

Lots One (1), Two (2), Three (3), Four (4) and Five (5) in Block Four (4), and the East One-half (E ½) of Block Eight (8), Section 35, Township 13 South, Range 4 West.

Save and except:

A certain tract of land situate within projected Section 35, Township 13 South, Range 4 West, NMPM, Pedro Armendaris Grant No. 33, City of Truth or Consequences, Sierra County, New Mexico and being more particularly described as follows:

Parts of Lots 4 & 5, Block 4, Mims III Subdivision (unapproved), and being further described as follows:

Beginning at the northwest corner, WHENCE the closing corner between Sec. 27 & 34, T13S, R4W, a point on the West Line of Pedro Armendaris Grant No. 33 bears N.42°49'03" W, 977.67 Feet:

Thence S 62°40'00" E, 200.00 feet

Thence S 27°20'00" W, 200.00 feet

Thence N 62°40'00" W, 200.00 feet

Thence N 27°20'00" E, 200.00 feet to the point of beginning

A certain tract of land situate within projected Section 35, Township 13 South, Range 4 West, NMPM Petro Armendaris Grant No. 33, City of Truth or Consequences, New Mexico and being more particularly described as follows:

Parts of Lots 7 & 9, Block 8 Mims III Subdivision (unapproved), and being further described as follows:

Beginning at the northwest corner, WHENCE the closing corner between Sec. 27 & 34, T13S, R4W, a point on the West Line of Pedro Armendaris Grant No. 33 bears N.36°57'39" W, 765.33 Feet:

Thence S 62°40'00" E, 230.00 feet

Thence S 27°20'00" W, 200.00 feet

Thence N 62°40'00" W, 230.00 feet

Thence N 27°20'00" E, 200.00 feet to the point of beginning.

The above described property is subject to easements and restrictions of record, including a thirty (30) foot wide road easement for the use of the grantor.

More commonly known as:

Sierra County Assessor Property Description:
Property Code 3020078455056
Book 97, Page 465 Reception# 200203443
Section-35 Township-13S Range-04W
2.96 acres in NW4NW4

WITNESS my hand and seal this _____ day of July, 2016.

Catherine Burford

STATE OF _____)

) ss.

COUNTY OF _____)

This instrument was acknowledged before me this ____ day of July, 2016, by Catherine Burford.

Notary Public

My Commission Expires:

QUITCLAIM DEED

Marcia Burford (Grantor) for consideration paid, quitclaims to the City of Truth or Consequence, (Grantee), whose address is 505 Sims Street, Truth or Consequences, New Mexico, all of Grantor's right, title, and interest in the following described real estate in the County of Sierra, New Mexico:

Lots One (1), Two (2), Three (3), Four (4) and Five (5) in Block Four (4), and the East One-half (E ½) of Block Eight (8), Section 35, Township 13 South, Range 4 West.

Save and except:

A certain tract of land situate within projected Section 35, Township 13 South, Range 4 West, NMPM, Pedro Armendaris Grant No. 33, City of Truth or Consequences, Sierra County, New Mexico and being more particularly described as follows:

Parts of Lots 4 & 5, Block 4, Mims III Subdivision (unapproved), and being further described as follows:

Beginning at the northwest corner, WHENCE the closing corner between Sec. 27 & 34, T13S, R4W, a point on the West Line of Pedro Armendaris Grant No. 33 bears N.42°49'03" W, 977.67 Feet:

Thence S 62°40'00" E, 200.00 feet

Thence S 27°20'00" W, 200.00 feet

Thence N 62°40'00" W, 200.00 feet

Thence N 27°20'00" E, 200.00 feet to the point of beginning

A certain tract of land situate within projected Section 35, Township 13 South, Range 4 West, NMPM Petro Armendaris Grant No. 33, City of Truth or Consequences, New Mexico and being more particularly described as follows:

Parts of Lots 7 & 9, Block 8 Mims III Subdivision (unapproved), and being further described as follows:

Beginning at the northwest corner, WHENCE the closing corner between Sec. 27 & 34, T13S, R4W, a point on the West Line of Pedro Armendaris Grant No. 33 bears N.36°57'39" W, 765.33 Feet:

Thence S 62°40'00" E, 230.00 feet

Thence S 27°20'00" W, 200.00 feet

Thence N 62°40'00" W, 230.00 feet

Thence N 27°20'00" E, 200.00 feet to the point of beginning.

The above described property is subject to easements and restrictions of record, including a thirty (30) foot wide road easement for the use of the grantor.

More commonly known as:

Sierra County Assessor Property Description:
Property Code 3020078455056
Book 97, Page 465 Reception# 200203443
Section-35 Township-13S Range-04W
2.96 acres in NW4NW4

WITNESS my hand and seal this _____ day of July, 2016.

Marcia Burford

STATE OF _____)

) ss.

COUNTY OF _____)

This instrument was acknowledged before me this ____ day of July, 2016, by Marcia Burford.

My Commission Expires:

Notary Public

QUITCLAIM DEED

Marcia Burford (Grantor) for consideration paid, quitclaims to the City of Truth or Consequence, (Grantee), whose address is 505 Sims Street, Truth or Consequences, New Mexico, all of Grantor's right, title, and interest in the following described real estate in the County of Sierra, New Mexico:

A Tract of land in the Pedro Armendaris Grant No. 33 being part of the excluded Lots and Blocks of Mims Third Subdivision, recorded October 18, 1991 Plat No. 321, Sierra County Records, In Projected Section 35, Township 13 South, Range 4 West, N.M.P.M., Truth or Consequences, Sierra County, New Mexico described as consisting of portions of the east half of Block 7, all of Block 3, and further described as joining the west right-of-way line of New Mexico State Highway 51 and more particularly described as follows to wit:

Beginning at the northwest corner of the tract herein described, Whence the closing corner between Sections 27 and 34, Township 13 South, Range 4 West, N.M.P.M., a concrete monument found in place, bears N27°20'00" E a distance of 200.00 feet, and Thence N36°57'39" W a distance of 765.33 feet;

Thence from the point and place of beginning S62°40'00" E a distance of 430.00 feet to the westerly right-of-way line of said New Mexico State Highway 51;

Thence S27°20'00" W, along said right-of-way line, a distance of 550.00 feet to the north line of a fifty-foot wide street (as platted) and the southeast corner;

Thence N62°40'00" W, along the north line of said 50-foot wide street, a distance of 430.00 feet to the east line of a tract owned now or formerly by Kenneth P. Smith and Dale Hopkins (recorded in Warranty Deed Book 65 Page 764, Sierra County Records) and the southwest corner;

Thence N27°20'00" E, along the east line of a tract owned now or formerly by Kenneth P. Smith and Dale Hopkins (recorded in Warranty Deed Book 65 Page 764, Sierra County Records), a distance of 550.00 feet to the point and place of beginning, and containing 5.429 acres, more or less.

The above described tract is subject to the following easement:

Ten-foot (10') wide utility easement recorded: 11/12/91, Plat of Easement, Book 1 #322
Thirty-foot (30') wide road easement recorded: 6/10/98, Plat of Survey Book 1 #1574
Fifteen-foot (15') wide utility easement recorded: 11/12/91, Plat of Easement, Book 1 #322
Thirty-foot (30') wide electric line right of way easement recorded: Misc. Book W page 546-547

and other easements, restrictions, and reservations of record and easements as may exist on the ground.

WITNESS my hand and seal this _____ day of July, 2016.

Marcia Burford

STATE OF _____)

) ss.

COUNTY OF _____)

This instrument was acknowledged before me this ____ day of July, 2016, by Marcia Burford.

Notary Public

My Commission Expires:



CITY OF TRUTH OR CONSEQUENCES
CITY MANAGER'S OFFICE
505 SIMS STREET
TRUTH OR CONSEQUENCES, NEW MEXICO 87901
PHONE: (575) 894-6673 EXT 320 FAX: (575) 894-0363

I.2.

COMMISSION ACTION FORM

ITEM:

Subrecipient Grant Application, FY 2016/17 – Past Deadline Application Appeal by Matthew 25 Food Pantry

PURPOSE OF ACTION:

Review and render final decision on application.

BACKGROUND:

Application was submitted July 15, 2016, two months past the deadline of May 13, 2016. City staff is not authorized to accept past due applications, therefore, application was declined. Notice of decision was sent to applicant with information on option to appeal to the City Commission. The Food Pantry, in its application cover letter, explains why they missed the deadline. Same is attached herewith.

STAFF RECOMMENDATION:

SUPPORT INFORMATION:

Application with Letters of Support

Name of Drafter: Linda Sparks	Department: City Manager's Office	Meeting: 8/09/16
E-mail: lsparks@torcnm.org	Phone: 575-894-6673 Ext. 320	

RECEIVED
7/15/16

Matthew 25 Food Pantry

PO Box 3722

Truth or Consequences, NM 87901

City Council

City of Truth or Consequences

To Whom It May Concern:

I am writing this letter as a form of explanation why our grant request was not submitted in a timely manner. As some of you may know, our Director, Susie Swope, was killed in an automobile accident the end of April. The grief we felt, coupled with the uncertainty of how to continue lasted for several weeks. During that time, we appointed an interim director and were able to keep our Pantry doors open, serving our clients on that following Thursday and the weeks afterward. However, administrative functions that our previous director did as a matter of course, like checking the mail, did not happen in a timely manner. None of us were aware of a mailed notice that the grant was due. Added to this confusion, our grant writer had been called out of town for a family emergency and the Matthew 25 email was last checked on the 15th of April. The email from the City arrived in an email on April 29th. These two factors were the reason we did not get our application in by the 13th of May.

We hope that this can be viewed as an extraordinary set of circumstances and that we be given another opportunity to apply for the Subrecipient Grant. As you can see by our record in past years, we've always been on time with our Quarterly Reports and have fulfilled the requirements of the Council for each previous grant we have received.

Thank you for your consideration of this matter.

Sincerely,

Dawn Jensen

Dawn Jensen

Director, Matthew 25 Food Pantry

City of Truth or Consequences

505 Sims Street

Truth or Consequences, New Mexico 87901

Phone: (575) 894-6673 Fax: (575) 894-0363



SUBRECIPIENT GRANT APPLICATION

FY: 2016/2017

DUE DATE: 5/13/16 by 5:00 PM

BUDGET EVALUATION

The City has funded local organizations in the past; however, funding is scarce and the City usually receives more requests for funds than are available. Therefore, please note that your answers to these questions will have a direct bearing on how much, if any, funding will be allocated to your organization.

REQUIREMENTS

Organization's previous year's audit report or internal/informal financial statement is required, if applicable. Please include with application. Quarterly reports for each quarter are due by the 15th of the month following each quarter. It is the sole responsibility of the organization to provide these reports on time.

(Attach a separate sheet to this form if you need additional space for your answers)

GENERAL INFORMATION

*Name of Organization: **Matthew 25 Food Pantry**

*Is the organization registered as a non-profit? Yes **x** No

*Non-Profit Corporation Commission authority Number: **4706200**

*Employer Identification Number (EIN#): **46-2187947**

*Contact Person: **Dawn Jensen** Phone Number: **(847)785-9498**

*Mailing Address: **PO Box 3722 Truth or Consequences, NM 87901**

*Physical Address: **405 Austin Street Truth or Consequences, NM 87901**

Email: **matthew25foodpantrytorc@gmail.com**

FUTURE FUNDING REQUEST

*Amount of funding requested for FY 2016/2017: **\$6000**

*Detailed accounting of how proposed funding is to be spent in FY 2016/2017:

Our warehouse/food distribution center at 405 Austin is rented through Land, Inc. This building provides office space, food storage and is where we distribute our food once a week. Our monthly rent is \$600 per month. Utilities, presently around \$600 a month, are not included in this amount. The money we receive from the City will help defray our monthly rental cost and utilities and allow us to free up money to purchase necessary food. It will also help us pay for our building liability insurance, the amount of which is sizeable, approximately \$800 per year.

*State how the residents or businesses of Truth or Consequences will be benefited by the funding allotted to your organization in FY 2016/2017.

Matthew 25 Food Pantry presently has 1467 participants enrolled in our program, representing 644 households. Total participants from T or C (1134 individuals) represent approximately 18% of the entire Truth or Consequences population, listed by the 2010 census as 6435 individuals. This percentage is slightly more because the number of individuals from T or C served does not include the average of 15 emergency requests per month from individuals living/staying here, some temporarily and some permanently. Adding in these one-time emergencies, the percentage of the population served is 18.8%. Although our statistics are not yet complete, it appears well over 13% of our adult participants are either Vietnam, Gulf War, Iraq or Afghanistan Veterans. Over 370 children are fed through our program, as well as over 300 Seniors. Over 310 individuals are receiving food stamp assistance; 44 individuals have indicated they have diabetes. The majority of those served are from Truth or Consequences; however, we serve 170 individuals from Williamsburg and Elephant Butte, and 163 individuals from other outlying towns in Sierra County. It is imperative that we be able to continue to supplement necessary food for all these individuals.

Matthew 25 serves our City and our County by feeding hungry men, women, children, Veterans and Seniors who are *citizens* of our area. Social research strongly indicates that cities that have a food pantry have less vagrancy and panhandling outside of businesses, and fewer citizen stops at stop signs and stop lights, where hungry vagrants request both money and/or food. Right now the hungry homeless population congregate on the corner by Walmart and Date Street and are pretty much confined to that spot. Without the Food Pantry to provide them some food, their situation becomes more critical and will force them down into town to ask for help from passers-by frequenting local restaurants, shops, the Space Port Visitors Center, motels and other businesses.

When the TorC police find an indigent person(s) in need of food, they contact Matthew 25 to provide food. In March, 2015, the TorC police honored Matthew 25 with the "Exceptional Community Service" award.

*Explain if the City's funding of your organization will be used to leverage other funding from other sources:

The fact that Matthew 25 receives financial support from the City gives us a credibility with other donors that we would not have otherwise. Those organizations who receive this financial support are among a small, select group and as such, come to the attention of other possible benefactors. Because Matthew 25 has been a recipient, we have become more well-known in the community and are seen as a responsible, professional and worth-while organization to whom individuals and businesses can feel comfortable donating. Support from the City also encourages its citizens to see us as a necessary part of the fabric of support for our less-fortunate community members. The City's support encourages other private individuals and businesses to donate, and if we are to receive other grant funds from other sources, it gives us a leg up to have the City supporting us.

*Do you have plans for conducting an **independent** financial audit of your organization in the coming year?

Yes **x** No ____ If yes, who will be the independent public accountant? **Not determined at this time.**

Mathew 25 operates on a limited annual budget of approximately \$25,500. The Board of Directors reviews Matthew 25's financials quarterly. Also, Matthew 25's financial information is publically available upon request. Matthew 25 annually files its federal 990 tax return and the IRS's Public Charity Compliance guidelines do not require an independent financial audit. However, we are searching for an accountant or CPA who might provide this service for us at little to no cost to provide this report to the City during this grant year of 2016-2017.

HISTORICAL INFORMATION

*Amount of current (2015/2016) year's funding: **\$6000**

*Detailed account of how the current year's funds have been spent:

Funds received through the Subrecipient Grant Program have been used to defray the rental and utility costs of our building at 405 Austin Street. This has allowed us to free up other donations to purchase food locally and defray freight costs for food shipped to us from Roadrunner Food Pantry in Albuquerque.

Mathew 25 is staffed solely by volunteers who receive no compensation for their time. It is important to note that many volunteers contribute a substantive amount of time outside Matthew 25's normal business hours to successfully ensure Matthew 25's on-going operations.

*Explain if the City's funding of your organization was used to leverage other funding from other sources. If so, how:

The City's willingness to include Matthew 25 in this grant program has placed us in the public spotlight and, by doing so, will hopefully increase our donations in the future. However, our financial donations have decreased slightly every year since 2014. Our donations of FOOD, on the other hand, has increased every year since 2014. We believe that local people are giving us what they can, and that monetary donations are more difficult for rank and file citizens here. Both Bullocks Grocery and Walmart, whose donations of food have increased every year, are happy to know that they are not donating in a vacuum, but that the City Fathers and Mothers are happy to provide us some financial support. Additionally, the US Postal Service makes its largest local donation from its annual food drive to Matthew 25. We believe that the City support has not only increased our potential for private individual donations, but has definitely increased the stability and regularity of those donations we do receive and our organization is already making a concerted effort to increase those donations. We are receiving regular donations now from several businesses and civic organizations that have not been past contributors, and we feel that is a direct result of the credibility given us through the receipt of the Subrecipient Grant.

*State how the residents of businesses of Truth or Consequences benefited by the funding allotted to your organization this current year (2015/2016):

We all benefit when the most marginalized and impoverished citizens among us is provided with a small degree of stability, even when that is limited to only a few bags of food per month. As was stated above, communities with food pantries and other feeding programs have a reduced number of vagrants and panhandlers outside of their local businesses. Local businesses and organizations who donate to us get both public and private recognition, and individual donors can receive a tax credit for monetary donations to us. The most important benefit to our City, though, is the demonstration that the City government recognizes the plight of our poorest citizens and wants to participate in ameliorating their situation. If we feed our fragile Seniors, they are less likely to end up in the hospital or needing local services. If we feed our children, they perform better in school. If we feed hungry adults they feel cared about by those who help make that food possible, and their functionality increases. The City should feel proud that it is willing to recognize the most vulnerable among us, to show that they are worthy of both the City's attention and a small amount

of their yearly budget.

*Has there been an **independent** financial audit of the organization this year or in prior years?

Yes ___ No x **If YES, please provide name below and a copy of the current audit with your application. If NO, please provide internal/informal audit or financial statements.**

Submitted by: Dawn Jensen Dawn Jensen, Executive Director
(Typed Name and Signature)

Date: 7-15-16

Received by: _____

Date: _____

IRS Letter

showing

**Employee ID Number: 46-2187947
and
501(c)(3) status**

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: JUN 03 2014

MATTHEW 25 FOOD PANTRY INC
C/O SUSIE E SWOPE
105 S ARROWHEAD RD
TRUTH OR CONSEQUENCE, NM 87901

Employer Identification Number:
46-2187947
DLN:
17053252315003
Contact Person:
KEVIN T WILLIAMS ID# 11672
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990 Required:
Yes
Effective Date of Exemption:
January 23, 2013
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Sincerely,



Director, Exempt Organizations

Enclosure: Publication 4221-PC

Letter 947

Required IRS Documentation



Exempt Organizations Select Check

[Exempt Organizations Select Check Home](#)

Organizations Eligible to Receive Tax-Deductible Charitable Contributions (Pub. 78 data) - Search Results

The following list includes tax-exempt organizations that are eligible to receive tax-deductible charitable contributions. Click on the "Deductibility Status" column for an explanation of limitations on the deductibility of contributions made to different types of tax-exempt organizations.

Results are sorted by EIN. To sort results by another category, click on the icon next to the column heading for that category. Clicking on that icon a second time will reverse the sort order. Click on a column heading for an explanation of information in that column.

1-1 of 1 results

Results Per Page 25

OK

« Prev | 1-1 | Next »

EIN ▲	Legal Name (Doing Business As) ▲	City ▲	State ▲	Country ▲	Deductibility Status ▲
46-2187947	Matthew 25 Food Pantry Inc.	T or C	NM	United States	PC

« Prev | 1-1 | Next »

[Return to Search](#)



Deductibility Status

In general, an individual who itemizes deductions may deduct contributions to most charitable organizations up to 50% of his or her adjusted gross income computed without regard to net operating loss carrybacks. Individuals generally may deduct charitable contributions to other organizations up to 30% of their adjusted gross income (computed without regard to net operating loss carrybacks). These limitations (and organizational status) are indicated as follows:

Code	Type of organization and use of contribution.	Deductibility Limitation
PC	A public charity.	50%

Close

NM Secretary of State

Documentation

[Troubleshooting FAQ](#) Office of the New Mexico Secretary of State 325 Don Gaspar - Suite 300 Santa Fe, New Mexico 87501 WEBSITE:
<http://www.sos.state.nm.us/> [Click here for suggested browser settings](#) [Report a Problem?](#)

	Dashboard	Corporations	UCC	
Partnerships	Notary Public	Trademarks	Service of Process	Authentications
Similar Signature	Forms	My Profile	Contact Us	Logout

Search Information

Entity Details

Entity ID#:	4706200	Status:	Active
Entity Name:	MATTHEW 25 FOOD PANTRY, INC.	Standing:	Good Standing
DBA Name:	Not Applicable		

Entity Type and State of Domicile

Entity Type:	Domestic Nonprofit Corporation	Domestic State:	New Mexico
Statute Law Code:	53-8-1 to 53-8-99		

Formation Dates



Reporting Information



Period of Existence and Purpose and Character of Affairs



Outstanding Items

Pending Reports:
No Pending Reports.

Contact Information

Mailing Address: PO BOX 3722, TRUTH OR CONSEQUENCES, NM, 87901 USA

Principal Place of Business in New Mexico:	405 AUSTIN AVE, TRUTH OR CONSEQUENCES, NM, 87901 USA
Secondary Principal Place of Business in New Mexico:	
Principal Office Outside of New Mexico:	Not Applicable
Registered Office in State of Incorporation:	
Principal Place of Business in Domestic State/ Country:	Not Applicable

Registered Agent Information

Name:	SUSIE E. SWOPE		
Geographical Location Address:			
Physical Address:	105 S. ARROWHEAD ROAD, T OR C, NM, 87901 USA	Mailing Address:	NONE
Date of Appointment:	05/06/2013	Effective Date of Resignation:	

Director Information

Title	Name	Address
Director	SUSIE E SWOPE	105 S ARROWHEAD RD, T OR C, NM, 87901 USA
Director	ERNEST E RODGERS	700 COLEMAN DR, T OR C, NM, 87901 USA
Director	PATRICIA LANE	PO BOX 527, WILLIAMSBURG, NM, 87942 USA
Director	DAWN JENSEN	628 WYONA STREET, TRUTH OR CONSEQUENCES, NM, 87901 USA
Director	DIANE RODGERS	700 COLEMAN STREET, TRUTH OR CONSEQUENCES, NM, 87901 USA
Director	DOROTHY BYNUM	635 W 8TH STREET, TRUTH OR CONSEQUENCES, NM, 87901 USA
Director	JOHN C WHEELER	PO BOX 3069, TRUTH OR CONSEQUENCE, NM, 87901 USA

Officer Information

Title	Name	Address
President	SUSIE SWOPE	105 S. ARROWHEAD RD., T OR C, NM, 87901 USA
Vice President	PATRICIA LANE	PO BOX 527, WILLIAMSBURG, NM, 87942 USA
Treasurer	JOHN WHEELER	PO BOX 3069, TRUTH OR CONSEQUENCES, NM, 87901 USA
Secretary	JOHN WHEELER	PO BOX 3069, TRUTH OR CONSEQUENCE, NM, 87901 USA

Organizer Information**Not Applicable****Incorporator Information**

Title	Name	Address
Incorporator	SUSIE SWOPE	516 N BROADWAY, T OR C, NM, 87901 USA

Trustee Information**Not Applicable****Financial Information****Not Applicable****Filing History****License History**

**Profit and Loss
Statements**

January 2015-December 2015

January 2016-June 2016

11:16 AM
06/17/16
Accrual Basis

Matthew 25 Food Pantry
Profit & Loss Standard
January through December 2015

	<u>Jan - Dec 15</u>
Ordinary Income/Expense	
Income	
Contributions and Support	21,908.41
Earned Revenues	6,000.00
Refund	200.00
	<hr/>
Total Income	28,108.41
Expense	
Bank Fees	60.62
Food	16,100.20
Insurance - nonemployee	798.27
Postage and Delivery	72.00
Professional Services fees	10.00
Rent	7,800.00
Sales Tax	2.96
Supplies and Materials	97.89
Utilities	519.62
	<hr/>
Total Expense	25,461.56
	<hr/>
Net Ordinary Income	2,646.85
	<hr/>
Net Income	2,646.85

9:32 AM
07/11/16
Accrual Basis

Matthew 25 Food Pantry
Profit & Loss Standard
January through June 2016

	<u>Jan - Jun 16</u>
Ordinary Income/Expense	
Income	
Contributions and Support	9,022.45
Earned Revenues	<u>3,000.00</u>
Total Income	12,022.45
Expense	
Bank Fees	30.00
Food	5,968.04
Professional Services fees	10.00
Rent	3,600.00
Sales Tax	2.28
Utilities	<u>156.64</u>
Total Expense	<u>9,766.96</u>
Net Ordinary Income	<u>2,255.49</u>
Net Income	<u><u>2,255.49</u></u>

9:31 AM

07/11/16

Accrual Basis

Matthew 25 Food Pantry

Transaction Detail By Account

January through June 2016

Type	Date	Num	Name	Memo	Amount	Balance
Contributions and Support						
Deposit	1/6/2016	DEP	Cash for Clubs (Bullocks)	Percentage Program	240.14	240.14
Deposit	2/3/2016	DEP	Cash for Clubs (Bullocks)	Percentage Program	300.12	540.26
Deposit	3/1/2016	DEP	Cash for Clubs (Bullocks)	Percentage Program	220.09	760.35
Deposit	6/1/2016	DEP	Cash for Clubs (Bullocks)	Percentage Program	360.54	1,120.89
Deposit	6/13/2016	DEP	Cash for Clubs (Bullocks)	Percentage Program	140.07	1,260.96
Deposit	1/6/2016	DEP	Private Donation	Bachholz	200.00	1,460.96
Deposit	1/20/2016	DEP	Private Donation	Barbara Williams	25.00	1,485.96
Deposit	1/20/2016	DEP	Private Donation	Bachholz	100.00	1,585.96
Deposit	1/20/2016	DEP	Private Donation	NM Copper Corporation	250.00	1,835.96
Deposit	1/20/2016	DEP	Private Donation	Women of the Moose	50.00	1,885.96
Deposit	1/20/2016	DEP	Private Donation	Conrad	35.00	1,920.96
Deposit	2/3/2016	DEP	Private Donation	Bynum	100.00	2,020.96
Deposit	2/3/2016	DEP	Private Donation	Suppiger	75.00	2,095.96
Deposit	2/4/2016	DEP	Private Donation	Moss	500.00	2,595.96
Deposit	2/5/2016	DEP	Private Donation	Bachholz	200.00	2,795.96
Deposit	2/16/2016	DEP	Private Donation	Jappan	75.00	2,870.96
Deposit	2/16/2016	DEP	Private Donation	Christine Miller	25.00	2,895.96
Deposit	3/1/2016	DEP	Private Donation	Bachholz	200.00	3,095.96
Deposit	3/1/2016	DEP	Private Donation	Walt	30.00	3,125.96
Deposit	3/1/2016	DEP	Private Donation	Antonia	100.00	3,225.96
Deposit	3/3/2016	DEP	Private Donation	Bynum	100.00	3,325.96
Deposit	3/24/2016	DEP	Private Donation	Bynum	100.00	3,425.96
Deposit	3/17/2016	DEP	Private Donation	Christine Miller	25.00	3,450.96
Deposit	3/17/2016	DEP	Private Donation	Women of the Moose	50.00	3,500.96
Deposit	4/5/2016	DEP	Private Donation	Bachholz	200.00	3,700.96
Deposit	4/5/2016	DEP	Private Donation	Bachholz	200.00	3,900.96
Deposit	4/5/2016	DEP	Private Donation	Bachholz	600.00	4,500.96
Deposit	4/7/2016	DEP	Private Donation	Walt	500.00	5,000.96
Deposit	4/20/2016	DEP	Private Donation	Jappan	75.00	5,075.96
Deposit	4/20/2016	DEP	Private Donation	Women of the Moose	50.00	5,125.96
Deposit	4/20/2016	DEP	Private Donation	Tamara	50.00	5,175.96
Deposit	4/20/2016	DEP	Private Donation	Tamara	100.00	5,275.96
Deposit	4/26/2016	DEP	Private Donation	Walt	415.14	5,691.10
Deposit	4/28/2016	DEP	Private Donation	Walt	30.00	5,721.10
Deposit	4/28/2016	DEP	Private Donation	Walt	100.00	5,821.10
Deposit	4/28/2016	DEP	Private Donation	Walt	111.30	5,932.40
Deposit	5/5/2016	DEP	Private Donation	cash	7.50	5,939.90
Deposit	5/5/2016	DEP	Private Donation	cash	200.00	6,139.90
Deposit	5/5/2016	DEP	Private Donation	cash	41.80	6,181.70
Deposit	5/5/2016	DEP	Private Donation	cash	200.00	6,381.70
Deposit	5/5/2016	DEP	Private Donation	cash	1,000.00	7,381.70
Deposit	5/5/2016	DEP	Private Donation	cash	30.00	7,411.70
Deposit	5/16/2016	DEP	Private Donation	Jappan	75.00	7,486.70
Deposit	5/16/2016	DEP	Private Donation	Langner	50.00	7,536.70
Deposit	6/1/2016	DEP	Private Donation	cash	20.00	7,556.70
Deposit	6/1/2016	DEP	Private Donation	Women of the Moose	50.00	7,606.70
Deposit	6/1/2016	DEP	Private Donation	Spillon	35.00	7,641.70
Deposit	6/1/2016	DEP	Private Donation	Spillon	105.00	7,746.70
Deposit	6/6/2016	DEP	Private Donation	Bynum	100.00	7,846.70
Deposit	6/6/2016	DEP	Private Donation	Idemic	500.00	8,346.70
Deposit	6/6/2016	DEP	Private Donation	Bachholz	200.00	8,546.70
Deposit	6/13/2016	DEP	Private Donation	cash	5.75	8,552.45
Deposit	6/13/2016	DEP	Private Donation	Bachholz	300.00	8,852.45
Deposit	6/13/2016	DEP	Private Donation	Walt	25.00	8,877.45
Deposit	6/27/2016	DEP	Private Donation	cash	20.00	8,897.45
Deposit	6/27/2016	DEP	Private Donation	Moss	100.00	8,997.45
Deposit	6/27/2016	DEP	Private Donation	Vaupen	20.00	9,017.45
Deposit	6/27/2016	DEP	Private Donation	Christine Miller	5.00	9,022.45
Total Contributions and Support					9,022.45	9,022.45
Earned Revenues						
Deposit	1/22/2016	DEP	City of T or C	2nd Grant Pmt 2015-2016	1,500.00	1,500.00
Deposit	4/28/2016	DEP	City of T or C	3rd Payment	1,500.00	3,000.00
Total Earned Revenues					3,000.00	3,000.00

9:31 AM
07/11/16
Accrual Basis

Matthew 25 Food Pantry

Transaction Detail By Account

January through June 2016

Type	Date	Num	Name	Memo	Amount	Balance
Bank Fees						
Check	1/26/2016	cc	Bank of the Southwest	Service Charge	-5.00	-5.00
Check	2/29/2016	cc	Bank of the Southwest	Service Charge	-5.00	-10.00
Check	3/31/2016	cc	Bank of the Southwest	bank fees	-5.00	-15.00
Check	4/29/2016	debit	Bank of the Southwest	bank fees	-5.00	-20.00
Check	5/31/2016	debit	Bank of the Southwest	bank fees	-5.00	-25.00
Check	6/30/2016	cc	Bank of the Southwest	bank fees	-5.00	-30.00
Total Bank Fees					-30.00	-30.00
Food						
Check	1/6/2016	294	Bullocks	Dec statement	-766.59	-766.59
Check	2/23/2016	299	Bullocks	Jan Statement	-1,236.47	-2,003.06
Check	3/10/2016	302	Bullocks	Feb Statement	-887.16	-2,890.22
Check	4/7/2016	307	Bullocks	March Statement	-688.28	-3,578.50
Check	6/1/2016	313	Bullocks	May Statement	-1,749.02	-5,327.52
Check	1/21/2016	295	RoadRunner Food Bank of ...	Food December	-135.85	-5,463.37
Check	2/20/2016	298	RoadRunner Food Bank of ...	Food January	-180.15	-5,643.52
Check	3/18/2016	303	RoadRunner Food Bank of ...	Food February	-28.12	-5,671.64
Check	4/5/2016	305	RoadRunner Food Bank of ...	Food March	-76.00	-5,747.64
Check	5/3/2016	310	RoadRunner Food Bank of ...	Food April	-110.20	-5,857.84
Check	5/23/2016	312	RoadRunner Food Bank of ...	Food April (double payment)	-110.20	-5,968.04
Total Food					-5,968.04	-5,968.04
Professional Services fees						
Check	4/12/2016	debit	NM Secretary of Public AC	paid to bank	-10.00	-10.00
Total Professional Services fees					-10.00	-10.00
Rent						
Check	1/26/2016	296	Land, Inc	For April (paid ahead)	-600.00	-600.00
Check	2/25/2016	301	Land, Inc	For May (paid ahead)	-600.00	-1,200.00
Check	4/7/2016	306	Land, Inc	For June (paid ahead)	-600.00	-1,800.00
Check	4/7/2016	309	Land, Inc	For July (paid ahead)	-600.00	-2,400.00
Check	5/23/2016	311	Land, Inc	For August (paid ahead)	-600.00	-3,000.00
Check	6/21/2016	314	Land, Inc	For September (paid ahead)	-600.00	-3,600.00
Total Rent					-3,600.00	-3,600.00
Sales Tax						
Check	1/26/2016	cc	Bank of the Southwest	Sales Tax	-0.38	-0.38
Check	2/29/2016	cc	Bank of the Southwest	Sales Tax	-0.38	-0.76
Check	3/31/2016	cc	Bank of the Southwest	Sales Tax	-0.38	-1.14
Check	4/29/2016	debit	Bank of the Southwest	Sales Tax	-0.38	-1.52
Check	5/31/2016	debit	Bank of the Southwest	Sales Tax	-0.38	-1.90
Check	6/30/2016	cc	Bank of the Southwest	sales tax	-0.38	-2.28
Total Sales Tax					-2.28	-2.28
Utilities						
Check	2/1/2016	297	NM Gas	gas bill	-68.96	-68.96
Check	3/1/2016	300	NM Gas	gas bill	-61.38	-130.34
Check	3/31/2016	304	NM Gas	gas bill	-26.30	-156.64
Total Utilities					-156.64	-156.64
TOTAL					2,255.49	2,255.49

Participant Statistics

July 2015-June 2016

MATTHEW 25 FOOD PANTRY

Client Numbers for June 2016

<u><i>Date</i></u>	<u><i># of Households</i></u>	<u><i># of Seniors</i></u>	<u><i># of Adults</i></u>	<u><i># of Children</i></u>
June 2	145	76	184	118
June 9	113	58	146	88
June 16	71	40	98	48
TEFAP (Federal Commodities Program)				
June 23				
Walk-ins	68	30	88	40
Sr. Hous.	110	81	32	0
June 30	69	36	92	56
TOTALS:	576	321	640	350

Total Number of People Served: 1311

MATTHEW 25 FOOD PANTRY

Client Numbers for April and May 2016

<u><i>Date</i></u>	<u><i># of Households</i></u>	<u><i># of Seniors</i></u>	<u><i># of Adults</i></u>	<u><i># of Children</i></u>
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Apr. 7	136	73	174	107
Apr. 14	108	55	135	77
Apr. 2	88	43	100	52

TEFAP (Federal Surplus Commodities)

Apr. 28				
Walk-ins	92	54	100	32
Sr. Hous.	110	84	29	0

TOTALS:	534	309	538	268
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Total Number of People Served: 1115

May 5	118	65	139	99
May 12	124	64	168	91
May 19	105	52	132	80

TEFAP (Federal Surplus Commodities)

May 26				
Walk-ins	91	51	101	36
Sr. Hous.	110	92	22	0

TOTALS:	548	324	562	306
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Total Number of People Served: 1192

Matthew 25 Food Pantry

Participant Numbers for January, February, and March, 2016

<u>Date</u>	<u># of Households</u>	<u>Seniors</u>	<u>Adults</u>	<u>Children</u>
March 3rd	119	67	160	89
March 10th	125	70	158	78
March 17th	86	52	114	45
March 24 th (TEFAP)				
Walk-ins	66	40	64	27
Sr. Hous.	109	90	22	0
March 31st	73	32	97	63
TOTALS:	578	351	615	302

Total Number of People Served in March: 1268

Feb. 4	123	81	146	70
Feb. 11	128	57	179	99
Feb. 18	107	60	127	65
Feb. 25 (TEFAP)				
Walk-ins	88	44	106	33
Sr. Hous.	107	80	30	0
TOTALS:	553	322	588	267

Total Number of People Served in February: 1177

Jan. 7th	135	64	192	111
Jan. 14th	131	79	148	78
Jan. 21st	106	58	141	68
Jan. 28 th (TEFAP)				
Walk-ins	73	33	97	53
Sr. Hous.	110	83	30	0
TOTALS:	555	317	608	310

Total Number of People Served in January: 1235

MATTHEW 25 Participant Numbers for December 2015

<u>Date</u>	<u># of Households</u>	<u>Seniors</u>	<u>Adults</u>	<u>Children</u>
Dec. 3rd	129	74	167	86
Dec 10th	120	69	150	104
TEFAP (Federal Surplus Commodity Program)				
Dec. 17th				
Walk-ins	78	32	131	58
Sr. Hous.	109	82	30	0
Dec. 31st	61	30	71	33
TOTALS:	497	287	549	281

Total Number of People Served: 1117

Matthew 25 Participant Numbers for October and November 2015

<u>DATE</u>	<u># OF HOUSEHOLDS</u>	<u>SENIORS</u>	<u>ADULTS</u>	<u>CHILDREN</u>
Oct. 1st	119	72	158	74
Oct. 8th	105	69	127	94
Oct. 15th	98	57	132	57
TEFAP (Federal Surplus Commodity Program)				
Oct. 22nd				
Walk-ins	56	29	69	45
Sr.Hous.	109	85	28	0
Oct. 29th	81	38	101	37
TOTALS:	568	350	615	307

Total Number of People Served: 1272

Nov. 5	124	63	174	89
Nov. 12	89	59	103	63
TEFAP (Federal Surplus Commodity Program)				
Nov. 19				
Walk-ins	126	59	189	95
Sr. Hous.	110	83	30	0

(No Pantry on Thursday, Thanksgiving Day)

TOTALS:	449	264	496	247
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Total Number of People Served: 1007

Matthew 25 Food Pantry

Client Numbers for September, 2016

<u>Date</u>	<u>#of Households</u>	<u>#of Seniors</u>	<u>#of Adults</u>	<u>#of Children</u>
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Sept 3rd	114	77	140	69
Sept 10th	110	58	122	65
Sept 17th	100	57	123	68

TEFAP (Surplus Commodities)

Sept 24th				
WALK-INS	72	45	67	24
SR. HOUS.	110	86	28	0

TOTALS:	506	323	480	226
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Total Number of People Served: 1029

MATTHEW 25 FOOD PANTRY

Monthly Participation

<u>Date</u>	<u>Households</u>	<u>Seniors</u>	<u>Adults</u>	<u>Children</u>
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June 4 th :	124	88	131	88
June 11 th :	101	54	129	40
June 18 th :	111	55	146	88

TEFAP (Federal Commodities)

June 25 th :				
<i>Walk-ins:</i>	69	39	75	24
<i>Sr. Housing :</i>	104	87	20	0

TOTALS:	509	323	501	240
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Total Number of People Served: **1064**

July 2 nd :	91	52	105	48
July 9 th :	89	48	93	56
July 16 th :	91	45	126	56

TEFAP

July 23 rd :				
<i>Walk-ins:</i>	64	28	80	25
<i>Sr.Housing:</i>	109	113	0	0
July 30 th :	71	34	103	54

TOTALS:	515	320	507	239
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Total Number of People Served: **1066**

Aug. 6 th :	113	65	117	56
Aug. 13 th :	111	59	152	87
Aug. 20 th :	88	52	115	46

TEFAP

Aug. 27 th :				
<i>Walk-ins:</i>	81	35	93	48
<i>Sr. Housing:</i>	109	113	0	0

TOTALS:	502	324	477	237
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Total Number of People Served: **1038**

Volunteer Hours

Matthew 25 Volunteers

Monthly Breakdown

<u><i>Volunteer</i></u>	<u><i># of hours</i></u>	<u><i>Volunteer</i></u>	<u><i># of Hours</i></u>
Jan	30	Wendy	15
Ernie	28	Diane	24
Kim	10	Marvin	14
David	25	Jan	4
Maureen	17	Ray	7
Dorothy	8	Dorothy	5
Mickey	5	Lucille	5
Marcia	12	Dawn	40+
Annie	16	Mike	16
Tyrone	16	Susan	16
Mary	16	Patty	7
Nancy	16	Josh	7
Dale	16	Jeff	12
Eddie	16		
Others (drop-ins, periodic, seasonal)			20

Total Volunteers: 27

Total Monthly Hours: 403

RECEIVED
7/15/14

Letters of Support



207 S. Foch
Truth or Consequences
New Mexico 87901

207 S. Foch
Truth or Consequences
New Mexico 87901

(575) 894-3536
<http://torcchamber.org>
info@torcchamber.org

(575) 894-3536
<http://torcchamber.org>
info@torcchamber.org

June 27, 2016

To Whom it May Concern:

The Chamber of Commerce of Truth or Consequences and Sierra County fully supports the efforts of the Matthew 25 Food Pantry, and endorses its application for a grant to help carry out its work.

The food pantry provides a vital service to households throughout Sierra County, including 18% of the population of our largest city, Truth or Consequences, and hundreds of people in nearby and outlying towns in the county. Its clients include 300 Seniors and 370 children in our communities. The pantry delivers food to shut-ins who can't make it to distribution days, and supports a significant number of Veterans in Sierra County.

The pantry recently lost its director in a tragic car accident. Volunteers have pulled together to keep moving forward after this terrible loss.

We are most grateful for the Matthew 25 Food Pantry's ongoing efforts to feed the hungry.

Sincerely,

Mike Kertesz
Chamber President

**City of Truth or Consequences
Police Department**

507 McAdoo St
Truth or Consequences, New Mexico 87901
Chief of Police
Lee J. Alirez

To: Grant Committee
Rea: Matthew 25 Food Pantry

From: Lee Alirez
Chief of Police, Truth or Consequences

Subject: Letter of Support, Matthew 25 Food Pantry

Date: June 29, 2016

The City of Truth or Consequences Police Department serves a community of approximately 6,475 and frequently comes in contact with those most in need. Frequently we turn to Matthew 25 Food Pantry as a resource in assisting those most in need, be it a visitor who is stranded, or a family who has no food. Matthew 25 serves an average of 18.5% of our total population on a regular basis. Matthew 25 Food Pantry has never said "We Can't Help You", the staff has gone over and beyond to assist those most in needs. The Truth or Consequences Police Department fully supports the efforts of Matthew 25 Food Pantry, and the incredible assistance they provide to our community. If not for their existence many would go without a meal, or a suitable place to rest overnight. If you have any questions, please do not hesitate to contact me.

Respectfully

L. Alirez, Chief of Police

Office: (575) 894-1204, Cellular: (575) 740-0136

lalirez@torenm.org

07.6.2016

To: **Matthew 25 Food
Pantry
Truth or
Consequences, New
Mexico**

To whom it may concern,

The Sierra Joint Office on Aging provides meals and services to the elderly in Sierra County. Unfortunately many of our seniors suffer from food insecurity needing more than the single meal we provide for them. Matthew 25 provides necessary nutritional assistance to over 300 of our seniors monthly allowing them to live independent lives while postponing the onset of illness and disease.

Matthew 25 Food Pantry was created by a group of volunteers to address a serious disparity that exists in our municipality. The seniors of our community and the SJOA fully support the work that they offer and could not imagine the loss of such an organization. Please consider continuing support of the Matthew 25 Food Pantry, the return on our investment is more than returned.

Best Regards,



Joe McClintock
Executive Director

SJOA – Sierra Joint Office on Aging

Tel 575-894-6641

360 West 4th Street
Truth or Consequences
New Mexico 87901



Sierra Joint Office on Aging

Reply-To: Peter Cacoperdo <pcacoperdo@yahoo.com>
To: Annie Whitney <anniew2009@gmail.com>

Desert Springs Lutheran Church [E.L.C.A.]
1685 Caballo Road
Truth or Consequences, NM 87901
575-740-4214

To whom it may concern:

I'm writing on behalf of the congregation and Church Council of Desert Springs Lutheran Church in Truth or Consequences to voice our whole hearted support of the organization Matthew 25.

As a Christian Church we recognize the unique qualities that Matthew 25 offers to the members of the public in Sierra County.

We have supported the organization financially and in prayer over the years. It is our sincere desire that the grant the organization is seeking be granted in order that their humanitarian and vital work continue.

We request that those making the decision act favorably in as much as their operation continues to be an unfortunate necessity within our community.

With my sincere thanks for your consideration, I remain,

Faithfully in Christ Jesus,

Rev. Peter A, Cacoperdo



Fellowship Alliance Church
1601 E 6th St.
Truth or Consequences, NM 87901
(575) 894-0507

June 27th, 2016

To Whom It May Concern:

I am writing in regards to the 2016-17 City Subrecipient Grant. I am highly recommending that this grant be awarded to the **Matthew 25 food pantry**.

As a pastor I encourage my congregation to reach out to those in need in our community and am proud to say several folks do volunteer each week at the local community food pantry.

My congregation informs me that half of all those served are senior citizens. So many young struggling families also stand in line each week for help. And the overall response of those who receive help is gratitude and thanksgiving.

It's vital that we as a community pull together and help bear the burdens that many of these folks are carrying. I urge you to see this great need and do what we can as a city to come along side these volunteers and award the help that is needed to sustain the food pantry.

Sincerely,

Pastor Bill Winkler

Rev. Bill Winkler

Fw: Matthew 25

Dawn Jensen <dawnjensen2010@yahoo.com> 1:57 PM (18 hours ago)

- On Tue, 7/12/16, Tami Smith <smithtamil@msn.com> wrote:

From: Tami Smith <smithtamil@msn.com>

Subject: Matthew 25

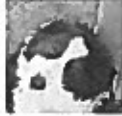
To: dawnjensen2010@yahoo.com

Date: Tuesday, July 12, 2016, 6:47 PM

To Whom It May Concern,

- My name is Tami Smith, I run Shepherd's Closet at Church at The Butte. I am writing on behalf of Matthew 25 and Dawn Jensen. Our community is extremely poor and food banks are needed everywhere so that no child, family, elderly, Veteran or anybody goes without the basics of survival such as food. We as a community bind together to make sure no one does. We have help from our local stores but that isn't enough.
- Having a building paid for is not a luxury that Matthew 25 has, they have payments due each month. Any amount of money given to them is greatly appreciated and needed. In turn the money that they would use for rent can go for food for our community. If you have any questions I would love to speak with you. I can be reached at 575-740-9615.
- Thank You
- Tami Smith
- Director of Shepherd's Closet
- *Phillippians 4:13: I can do all things thru Christ who strengthens me*

Companion Animal Action Team (CAAT)
Diane Lombardo, Chairman
P O Box 512
Williamsburg NM 87942
575-740-5282



June 27, 2016

Dear Commissioners,

We are adding our support to the Matthew:25 Food Pantry In Truth or Consequences. In a place where so many people are low income, disabled and unable to make ends meet, Matthew 25 provides a much needed and essential service to the community by helping keep people fed. Without this service many people would go hungry or be forced to eat less nutritious meals. Without proper foods, health deteriorates.

This is true of animals as well as people. Many of the people who are helped by Matthew 25 have pets. In order to get donated pet food to people who need it CAAT has given the food to Matthew 25 to distribute. This makes our job easier and provides for pets that would otherwise would have to be given up or become ill because of bad nutrition. We want to be able to continue doing this and encourage you to support this worthy cause.

Sincerely,



Diane Lombardo
President Companion Animal Action Team.

6-25-2016

Having come to TorC in 1993
with retirement to be ^{family} caregivers I have
watched needed organized plans
develop to help the needy here.

I volunteered full time 4-5 years
at Matthew 25 while it grew with
need each year. I am a voter and
wish the people of the city to represent
me in this.

Matthew 25 gives out more than
food - love, goodwill and compassion.
Along with many welcome hugs to
people who need to know someone cares.

Sincerely long term volunteer

Phyllis J. Fish

July 5, 2016

To Whom It May Concern,

I am a retired teacher who has lived, worked and voted in Truth or Consequences for 22 years. I have participated in various volunteer programs since retiring 12 years ago. I spent a year at Matthew 25 doing small jobs to support the determined effort to provide weekly food to hungry people.

I have worked in many team settings but have never witnessed anything as remarkable as Matthew 25. Most workers are volunteers. Everyone comes with a single focus to get good and basic foods out to the hundreds of people throughout Sierra County that arrive to receive it. The work flows seamlessly from initial intake to the relieved and happy individuals heading home with meals for the week. This culmination is the result of an immense amount of work done daily. They must secure food donations, pick up food, store it in an organized and safe manner, package it, deliver it, do all paperwork, secure funds to pay the bills, recruit workers, and much more. They amazingly do everything necessary to keep this operation functioning smoothly. It does and has for years.

The importance of Matthew 25 cannot be under-stated. Truth or Consequences and the surrounding area is home to a diverse population of individuals living around or below the poverty line. Many of these are seniors and/or individuals with disabilities. The cost of living continues to rise while opportunities and abilities for employment are extremely restricted. All this makes it hard for many singles and families with children to put daily food on the table. They need help to survive; Matthew 25 is literally their life line and essential to the well being of Sierra County.

Please provide the necessary funding to secure the continuation of Mathew 25.

Thank you


Susan Lynch

Valerie Two Wolves
P. O. Box 757
Williamsburg, NM 87942

June 28, 2016


To Whom It May Concern:

I want to add my voice in support of Matthew 25 Food Pantry in Truth or Consequences, New Mexico. Over several years, I've seen just how important these dedicated volunteers have been to assisting the residents of our county with respect to food insecurity. In a state with a very high incidence of poverty, our county is one of the lowest in average individual income. I was a Protective Services social worker in this county for almost 14 years, beginning in the mid 80's, and I saw the effects of poverty on families with children as well as our elderly residents. During the time they've been in existence, Matthew 25 has been invaluable to families in need of a source for supplemental food. Matthew 25 also assists many low income veterans in our county.

I've been fortunate to not need food assistance over past many years, but I know that many in our county do. A few years ago, I volunteered with a different food distribution program for almost two years, and during that time I came to realize just how much the folks in our county rely on the regular schedule and the dedication of the Matthew 24 food pantry.

Thank you in advance for any and all assistance you can provide to the Matthew 25 Food Pantry.

Yours truly,



Valerie Two Wolves

28 June 2016

To the City of Truth or Consequences

This letter is in support of our local food bank, the Matthew 2:5 program and all the volunteers who keep it running.

For years I have heard several of my friends and acquaintances, who volunteer with Matthew 2:5, talk about the growing numbers of extremely low income families, individuals & homeless people in our community and in Sierra County who need to supplement their foods through the Matthew 2:5 program. Some are in desperate circumstances.

It takes many committed volunteers untold hours to keep this program running.

During the years I was a TBA Board Member, we hosted meetings with others from churches & service oriented groups to talk about this concern -- the need for food & other items for low income and homeless people. That was years ago and even then it was recognized as a growing need with more and more people showing up for any program that could help them. The local churches and service groups have various programs to help these people. This is certainly a tribute to their kind hearted concern.

What is unique about the Matthew 2:5 program is that it provides food through a consistent & regularly scheduled program on a weekly basis and is located in a convenient downtown location with adequate parking. This makes it easy for the people in need to locate Matthew 2:5 and to feel some *security* that, at least this resource for food is available to them on a consistent basis. As well, Matthew 2:5 also delivers food to those who, for various reasons, cannot get to the program site to pick up their food products.

The somewhat hidden needs of the Matthew 2:5 program include maintaining their permanent location (building), finding the funding to pay all the rent & utilities which can be considerable for the running of the refrigerators and freezers that are needed to keep the perishable foods they receive in safe and eatable condition. As needed they have to locate & purchase equipment to replace what no longer is serviceable. Just keeping an adequate stock of plastic bags, boxes and egg cartons is a job in itself.

To pick up foods donated from various stores & to take the weekly foods out to the many home-bound, disable and otherwise needful people, volunteers use their own vehicles.

I believe the Matthew 2:5 program is a *vital* part of Truth or Consequences commitment to assist low income families, disable individuals and homeless people. I hope that the City of Truth or Consequences truly values this humanitarian program and will help to

fund it to the highest level possible with monies and in any way the City can support Matthew 2:5 – suggesting the City may be able to help by providing coordination between the Matthew 2:5 and other City resources by providing vehicles for their use for pick-up of goods & deliveries, finding storage for perishable goods, brainstorming other ways the City can co-ordinate presently available resources to assist the Matthew 2:5 food bank to grow and flourish.

Perhaps Truth or Consequences can become known as the City With A Heart of Gold. Thank you for this opportunity to comment on this vital program.
Sincerely,

Candace Browne
614A Charles St
T or C, NM 87901

*David A Webster
Anne C Whitney
523 Gray Street
Truth or Consequences, NM 87901*

June 28, 2016

TO WHOM IT MAY CONCERN:

We are writing today as concerned T or C voters and as volunteers for Matthew 25 Food Pantry. By submitting this letter, we are asking the City to consider Matthew 25's Subrecipient Grant request, even though the Application documents were submitted past the cut-off date set by the City. There were huge administrative snafus as you are by now well aware, including an untimely death and a family emergency that prevented a timely submission.

This being said, we wish to elaborate on the things we have seen in the four years of volunteering for the Pantry. Our participant numbers have risen steadily in these past four years, while our yearly community donations have stayed relatively steady, increasing over four years only by about \$600 yearly. We live in a poor community within a very poor county. People give what they can, but are limited by their own personal financial situations. At the same time, over the past four years the number of senior participants have increased; the number of Veteran participants have increased and the number of very large families have increased. We work hard to keep our fingers in the holes of the food insecurity dyke, but it is slowly getting more difficult.

Over 20 volunteers put in upwards of 400 hours of unpaid labor a month; jobs include enrolling and tracking participants; packing food bags and boxes; delivering to shut-ins; picking up food from Walmart and Bullocks and weighing, cataloging and storing same; ordering food from Roadrunner Food Pantry; meeting and unloading the food truck; preparing food receipt reports; recording and reporting participant numbers monthly; writing and tracking grants; writing checks; depositing donations; justifying bank accounts; tracking and mailing thank-you letters; writing letters to the local newspapers; initiating fund-raising activities; doing community outreach; coordinating volunteers—and the list goes on. This is a huge and really amazing undertaking, especially with no paid staff to provide continuity and oversight.

Matthew 25 receives food donations from community members, as well as an average of 6000 pounds of food from Walmart and over 250 pounds of bread

*David A Webster
Anne C Whitney
523 Gray Street
Truth or Consequences, NM 87901*

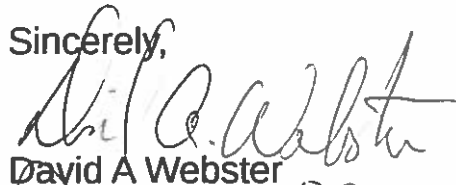
from Bullocks every month. In addition, through Bullock's Cash for Clubs program, we receive over \$200 a month from grocery receipts turned in to us by the community, representing 2% of the sales recorded on those receipts. This kind of support from local businesses is amazing and an integral part of our program. Without their support, our program would be hugely diminished.

As volunteers for this organization we find our work exhilarating, heart-warming, frustrating, exhausting, fulfilling, heart-breaking—you name it, we feel it at one time or another. But we know, at the end of the day, we could not be doing more important work within the community that we love.

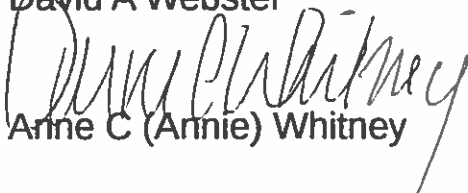
Matthew 25's name comes from the verse in the New Testament where Jesus says, "...and when you do this for the least of these my brethren, you do it for me.." When we as a community keep our eyes and hearts open to our citizen friends and neighbors who are experiencing food insecurity, surely we are doing what we have been charged to do. So we ask, as citizens and voters in T or C, that the City recognize the value—the moral, the intrinsic and the REAL value of feeding hungry people in our community, and do so by including Matthew 25 in the 2016-2017 Subrecipient Grant cycle.

Thank you for your attention.

Sincerely,



David A Webster



Anne C (Annie) Whitney

TorC City Commission
Matthew 25 Grant Support

June 24, 2016

Since coming to TorC 5 ½ years ago, I have volunteered at six public charities, averaging 20 to 35 hours a week. Three of these charities provide food to the needy: SJOA Senior Center; Matthew 25; Episcopal church.

For several years, I have been very familiar with the Senior Center's financials and units of service. This is a poor community with a great need for nutrition. Based on the Senior Center's documents, the community's nutritional needs are growing.

Often on Thursday mornings, individuals (many with families) are waiting for an hour before Matthew 25 opens in order to receive food. Even when it is raining.

Sometimes when the TorC police finds an indigent person / family, the police contact Matthew 25 in order to provide emergency food.

Matthew 25 is staffed solely by volunteers. Without additional funding, Matthew 25 may have to limit their services. However, this does not reduce the need for food, especially for the young and elderly.

Based on 2014 Median Household Income, New Mexico is the 7th poorest state in America, Sierra County is the poorest county in New Mexico. Sierra County is the 14th poorest county in the United States (based on an adjusted 2010 census).

Even a small grant can make a significant difference to the community.

Thank you

Michael Hogg

A handwritten signature in black ink, appearing to read 'Michael Hogg', with a stylized flourish at the end.

516 Austin Street, TorC NM

865-224-0333

MichaelDavid.Hogg@Gmail.com

June 21st, 2016

To Whom It May Concern:

I am writing to request that you award the 2016-17 City Subrecipient Grant to the local Matthew 25 Food Pantry.

I have been volunteering weekly for over a year and have found it one of the most rewarding services I have ever been involved in. The people who come for help are for the most part gracious and grateful! I end up carrying so much food to the cars because many of these folks are handicapped, elderly and barely getting along.

The need is great and it is legitimate. As a resident of the city I urge you to recognize the urgency of this need and to do what you can to support all of those who give countless hours each week to help the poor and needy. Love and concern for one another is what makes TorC great and I hope the city will partner with Matthew 25 in reaching out to our young families and senior citizens by awarding this grant to Matthew 25.

Sincerely,

A handwritten signature in cursive script, appearing to read "Kim Winkler".

Kim Winkler

From maxyeh@windstream.net to anniew2009@gmail.com

maxyeh Jun 29 (6 days ago)

There is simply no reason for T or C not to allocate proudly much needed and efficiently spent funds to Matthew 25. I've worked enough with the pantry and with food needs in the county to know that it fulfills one of the area's most important failings.

Max Yeh,
Arrey Food Pantry



Annie Whitney <anniew2009@gmail.com>

Mathew 25 City of T or C Grant

1 message

David Crader <craderdavid@yahoo.com>

Wed, Jun 29, 2016 at 9:53 PM

To: Annie Whitney <anniew2009@gmail.com>

To Whom It May Concern -

Too busy to write a formal letter - but feel like I have seen too much not to write.

Maybe I come at this from a unique perspective -

As the former Executive Director of the Ken James Senior Center

As a former Volunteer for Mathew 25

As the current Owner and Driver for the Taxi in town - "Need A Ride?"

Seniors need Food Pantry - Seniors Depend on the Food Pantry - Mathew 25 helps bridge the gap between their fixed incomes - food stamps and meals at/from the Center.

This Community/Residents needs Mathew 25 for the same reason. Mathew 25 feeds so many families and their children.

I offer free rides from the Pantry for those too old, too sick or too tired to carry their food home - that they desperately need.

It seems Mathew 25 is applying for a small City of T or C Grant - I think that is important to recognize they they serve T or C - but also Williams Burg and Elephant Butte and further out into Sierra County - almost 600 total households! What better way could dollars be issued - that would touch more lives or wider variety. As a Veteran myself - I was so happy - when as a volunteer - documentation began - and Veteran's made up 13% people served.

As a Volunteer - I saw this organization stretch a donation - make a dollar go further - and REALLY help so many - in a REAL way.

What's more important than feeding the poor and underprivileged? I saw that they walked out with food - I couldn't see the hope it gave - I noticed the relief - and I heard the appreciation.

I urge the City to continue their support of Mathew 25 - to help defray rental and some utility expenses.

Thank you for your time and attention.

Sincerely,

David Crader

David Crader

112 North Riverside Drive

Truth or Consequences, NM 87901



Annie Whitney <anniew2009@gmail.com>

Re: Matthew 25 Food Pantry Needs Your Help

1 message

Marcia Allen <johncecilwheeler@gmail.com>

Wed, Jun 29, 2016 at 2:31 PM

To: Annie Whitney <anniew2009@gmail.com>

To Matthew 25 Food Pantry

From: John C. Wheeler

Ladies and Gentlemen of Matthew 25:

I wholeheartedly support your efforts to feed the hungry in Sierra County. I keep my Bullocks receipts for Matthew 25, do volunteer work for Matthew 25 and I periodically make financial contributions to Matthew 25. I support Matthew 25's efforts to obtain grants from the City of Truth or Consequences and similar sources.

Johncecilwheeler@gmail.com



1 message

Wed, Jun 29, 2016 at 4:42 PM

I support this program with enthusiasm and the goodness of all involved.
Sara Frothingham

To: Annie Whitney <anniew2009@gmail.com>

Dear Annie and those concerning Matthew 25 Food Pantry,

Only recently has it been brought to my attention that the Pantry needs assistance. Our community has many Veterans, seniors, and individuals that need the Pantry. Almost 20% of our population here in T or C are served by the pantry. I request and support any assistance that can be offered. Thank you.

Sincerely,
Jane Holland
865 W 7th Ave.
T or C, NM 87901



Annie Whitney <anniew2009@gmail.com>

Food bank

1 message

Deb <debaebnm@yahoo.com>

Thu, Jun 30, 2016 at 8:35 AM

To: anniew2009@gmail.com

To whom it may concern;

The food bank on Austin Street is a great assistance to many in Sierra County New Mexico. You can go down Austin Street any Thursday and see the people lined up waiting to receive a little bit of supplement, you see people of all walks of life in need. I have belonged to a non-profit organization for years that supports Matthew 25 food bank because of the good service that it does I hope they are able to continue the good work that they do, supporting the people here in Truth or Consequences. When my health was better I did volunteered so I've seen the work firsthand

Thank you for all that you do !

Debra Fisk
Po box 763
Elephant Butte, New Mexico
87935

July 11, 2016

Subject: Matthew 25 Food Pantry
Truth or Consequences NM 87901

To Whom It May Concern:

I moved to T or C in 2007 at which time the Matthew 25 Food Pantry was operated out of the First United Methodist Church, which I attended. The volunteers associated with the Pantry were in continual motion every day gathering donations of food and money to keep this essential service going.

The Pantry has relocated twice since that time, into a larger facility in order to accommodate the growing number of people needing nutritious food. The volunteers donate their time and vehicle expenses to assure the necessary products are available.

As with all basic services, money continues to be the biggest need. Without funds to continue the ongoing costs of maintaining a building and associated expenses, the Pantry could be limited in its ability to provide this precious service.

You can rest assured that the funding will be used in an appropriate manner, as the volunteers don't want the Pantry to falter.

Respectfully,

Carole Wheeler
603 Corbett St.
T or C NM 87901

July 11, 2016
328 West Riverside Dr.
Truth or Consequences NM

To Whom It May Concern:

I'm writing to express my support for Matthew 25 Food Pantry.

Matthew 25 has done an extraordinary job in feeding less fortunate residents of Sierra County. Per month, they feed an average of 644 households, totaling over 1400 people, many of them seniors, children and veterans.

The rent on the building that houses Matthew 25 is \$600.00 per month and the utility bill averages that amount as well. Support from the City of Truth or Consequences is critical in keeping this program viable, feeding our neediest citizens.

Sincerely,

Jan and Ted Thedford



I.3

**CITY OF TRUTH OR CONSEQUENCES
COMMISSION ACTION FORM**

ITEM:

Authorizing staff to work on a Policy for late application submittals and quarterly reports for Subrecipient Grants & Lodger's Tax awards.

BACKGROUND:

Mayor Steve Green requested this item to be added to the agenda. He will present it.

STAFF RECOMMENDATION:

None.

Submitted by: Renee Cantin, City Clerk		Meeting date: 08/09/2016
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I.4

CITY OF TRUTH OR CONSEQUENCES
COMMISSION ACTION FORM

ITEM:

City participation with MainStreet Truth or Consequences and the NM Veterans home for producing the Car Show event in November.

BACKGROUND:

Mayor Steve Green requested this item to be added to the agenda. He will present it.

STAFF RECOMMENDATION:

None.

Submitted by: Renee Cantin, City Clerk

Meeting date: 08/09/2016



I.5

**CITY OF TRUTH OR CONSEQUENCES
COMMISSION ACTION FORM**

ITEM:

Evaluation Process and Timeline for City Manager Evaluation and contract renewal.

BACKGROUND:

Mayor Steve Green requested this item to be added to the agenda. He will present it.
The proposed timeline for discussion will be:

Tuesday, August 16th – Commissioner's complete and submit evaluations.

Tuesday, August 23rd Commission Meeting – Schedule evaluation for Executive Session.

Tuesday, September 13th Commission Meeting – Contract Review & Approval

STAFF RECOMMENDATION:

None.