

Steven Green
Mayor

Sandra Whitehead
Mayor Pro-Tem

Kathy Clark
Commissioner



Rolf Hechler
Commissioner

Joshua Frankel
Commissioner

Juan A. Fuentes
City Manager

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THE REGULAR MEETING OF THE CITY COMMISSION OF THE CITY OF TRUTH OR CONSEQUENCES, NEW MEXICO, IS TO BE HELD IN THE COMMISSION CHAMBERS, 405 W. 3RD ST., ON TUESDAY, APRIL 26, 2016; TO START AT 9:00 A.M.

A. CALL TO ORDER

B. INTRODUCTION

1. ROLL CALL

Hon. Steve Green, Mayor
Hon. Sandra Whitehead, Mayor Pro-Tem
Hon. Rolf Hechler, Commissioner
Hon. Kathy Clark, Commissioner
Hon. Joshua Frankel, Commissioner

2. SILENT MEDITATION

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF AGENDA

C. COMMENTS FROM THE PUBLIC (3 Minute Rule Applies)

D. RESPONSE TO PUBLIC COMMENTS

E. PRESENTATIONS

1. Presentation to Jimmy Schraner for 25 years of Service.

F. CONSENT CALENDAR

1. City Commission Regular Minutes, April 12, 2016
2. Accounts Payable for March 2016
3. Subrecipient Grants Quarterly Reports

G. ORDINANCES, RESOLUTIONS, AND ZONING

1. Discussion/Action: Resolution No. 29 15/16 Declaring Surplus Property for an Auction to be held on May 14, 2016. Renee Cantin, City Clerk

H. UNFINISHED BUSINESS

1. Discussion/Update: Water Conservation Plan Update. Sarah Garduno, Engineers, Inc.

I. NEW BUSINESS

1. Discussion/Action: Approval and Authorization for City Manager to execute, sign, and submit documents related to an application for Federal Assistance Under USDA/RUS for Phase 2B and 3 of the WWTP. Traci Burnette, W/WW Admin. Asst.
2. Discussion/Action: Job Description Approval for a Part-Time Evidence/Supplies Technician. Lee Alirez, Police Chief
3. Discussion/Action: DFA Quarterly Report. Lori Montgomery, Finance Director
4. Discussion/Action: Finance Policies & Procedures. Lori Montgomery, Finance Director
5. Discussion/Action: Authorization to proceed on City Hall Roof. Lori Montgomery, Finance Director
6. Discussion/Action: Windstream Franchise Agreement from 2009. Steve Green, Mayor
7. Discussion/Action: Request to reconsider Resolution No. 22 15/16 in support of Copper Flat Mine based on updated information. Kathy Clark, Commissioner

J. REPORTS

1. City Manager
2. City Attorney
3. City Commission

K. EXECUTIVE SESSION

1. Limited Personnel Matters (Required Review of City Manager prior to budget)
Pursuant to 10-15-1(H.2)

L. RETURN TO REGULAR SESSION (if applicable)

M. ADJOURNMENT

NEXT CITY COMMISSION MEETING MAY 10, 2016



E.1

CITY OF TRUTH OR CONSEQUENCES
COMMISSION ACTION FORM

ITEM:

Presentation to Jimmy Schraner for 25 years of Service.

BACKGROUND:

Mayor Green will make the presentation to Jimmy Schraner for 25 Years of Service.

STAFF RECOMMENDATION:

Approve the minutes.

Submitted by: Renee Cantin, City Clerk

Meeting date: 4-26-2016



F.1

**CITY OF TRUTH OR CONSEQUENCES
COMMISSION ACTION FORM**

ITEM:

Approve the minutes of the April 12, 2016 Regular City Commission Meeting.

BACKGROUND:

None.

STAFF RECOMMENDATION:

Approve the minutes.

Submitted by: Renee Cantin, City Clerk

Meeting date: 4-26-2016

**CITY COMMISSION MEETING MINUTES
CITY OF TRUTH OR CONSEQUENCES, NEW MEXICO
TUESDAY, MARCH 22, 2016**

The Mayor and the City Commission of the City of Truth or Consequences in the County of Sierra, and State of New Mexico met in Regular Session in full conformity with the law and ordinances of said Commission in the Commission Chambers of said City on March 22, 2016 with the meeting starting at 9:00 A.M.

A. CALL TO ORDER

The meeting was called to order by Mayor Steve Green, who presided and Renee Cantin, City Clerk-Treasurer, acted as Secretary of the meeting.

B. INTRODUCTION

1. ROLL CALL

Upon calling the roll, the following Commissioners were reported present.

Hon. Steve Green, Mayor
Hon. Sandra Whitehead, Mayor Pro-Tem
Hon. Kathy Clark, Commissioner
Hon. Rolf Hechler, Commissioner
Hon. Joshua Frankel, Commissioner

Also Present: Juan Fuentes, City Manager
Renee Cantin, City Clerk-Treasurer

There being a quorum present, the Commission proceeded with the business at hand.

2. SILENT MEDITATION

Mayor Green called for fifteen seconds of Silent Meditation and asked us to keep our veterans in our thoughts and prayers.

3. PLEDGE OF ALLEGIANCE

Mayor Green called for the Middle School and Elementary School Students to lead the Pledge of Allegiance.

4. APPROVAL OF AGENDA

Mayor Pro-Tem Whitehead moved to approve the agenda and moving E.1 up to after the approval. Commissioner Frankel seconded the motion.

Commissioner Clark asked because this is a 9:00 meeting she has two letters sent to her and she would like to read them under Public Comment. They are under three

minutes. She asked the Commission to postpone Item G.1 for the Ordinance 669 until the next meeting. She added with respect to Electric Department Director Easley and Christina Bruch, she is looking for something from PRC and CID which might have a bearing on this ordinance.

Motion carried unanimously.

Next item discussed was E. 1 for Presentations.

1. Presentation of the T or C Students Recycle Video called Protecting This Borrowed Land. Steve Green, Mayor

Mayor Green gave an overview of the project where the Solid Waste Department combined with the Bountiful Alliance received an award was for radio advertising and the other one was a video. Mayor Green introduced Jay Hopkins who agreed to do the video. He credited Barbara Pearlman and Isabel Young Garcia who were instructors he worked with. They played the Protecting this Borrowed Land Video.

Mayor Green read the certificates and each Commissioner passed them out to the students. Brooklyn Garcia announced they have buttons for sale for their Recycle program. Mayor Green asked for a one minute pause for the students to leave.

C. COMMENTS FROM THE PUBLIC (3 Minute Rule Applies)

Mayor Green called for Public Comment, noting those wishing to comment would get three minutes, may only approach the podium once, and any material for the Commission was to be left in the black box by the podium.

Carole Wheeler, 603 Corbett St. addressed the Commission related to:

- 1) A request for an off leash dog park to be provided and established by the City of Truth or Consequences. A new group called PALS had their first meeting. They have a 501c4 already and are working on a bank account. She submitted the signed petition for those who are in favor of a Dog Park on the West End of Truth or Consequences. She read a few summarized comments. She asked the city to donate the support area to establish the Dog Park.

Ron Fenn addressed the Commission related to:

- 1) Very disappointed for moving the time of the meetings to a time when citizens who work cannot be here without taking time off from work. The substantive information will come from the people, not the city workers.
- 2) A need for a change in the administrative manual in Rule 11. The City Manager is not the Executive Officer, he and the voting public are the Executive Officers of the city. The City Manager is only an Administrator and there should not be anything showing he has more apparent power than he has.
- 3) Healing Waters Plaza. It was announced the city saved money by staff doing the work. How does the city save when you don't record what the city spends for Labor, Equipment, maintenance, or any other costs for the employees.

4) The Streets Department budget, not a dime of fuel was budgeted. Why because someone doesn't manage the city. Reading between the lines of the audit, he sees the same thing. We'll blame it on the Utilities, or this one or that one for not getting a wonderful report. We don't have a wonderful report because we live in a city that is not managed.

Ron Pecourek addressed the Commission related to:

1) Has the front page of the Sentinel the Golf Course Photo OP and all of the equipment. He appreciates the golf course got the \$120,000 and is supposed to get some of that back. He hopes the city will include the SJOA during the budget process. If SJOA goes under, the city will have to take it over.

2) This is the third time he has come to ask what the status is for the new billing system for the utility company. The bills are way out of line. He asks them to request a bi monthly report on the utility issue.

Commissioner Clark read two emails.

Michael Haug addressed the Commission related to:

1) Third Street parking lot. Wednesday is a very busy day and there is not enough parking. He proposed the seven staff parking spots in the Third Street Parking Lot be used for regular parking.

Jeff Dornbush, PUAB Board Member addressed the Commission related to:

1) The recent WWTP problems just shows what's in store for the city. Fortunately, we have a very dedicated set of workers who run the system manually during the power failure. The people who keep our water flowing in the city should be recognized for their hard work. Please give things to those who keep our system healthy and working.

D. RESPONSE TO PUBLIC COMMENTS

Commissioner Clark responded to Ron Pecourek. Her understanding is it does take more money to run SJOA. The money they get from the city and from elephant Butte in the County have a dedicated use. So you have my support on that one.

The Utility Issue, she commended City Manager Fuentes, Finance Director Montgomery, and other Utility Staff who has done a great job. This is been a real nightmare and the fact they have an awkward is amazing.

Mayor Green said of the comments from Ron Fenn. Two words he used was save money. Certainly staff is not in the business of for-profit they are in the business of service. And we can do it cheaper than farming it to outside companies to do the work. If our staff can do the job it does save us money and that's the road to take.

E. PRESENTATIONS

1. Presentation of the T or C Students Recycle Video called Protecting This Borrowed Land. Steve Green, Mayor

F. CONSENT CALENDAR

1. City Commission Regular Minutes, March 8, 2016
2. City Commission Regular Minutes, March 22, 2016
3. Public Utility Advisory Board Minutes, February 16, 2016
4. Public Arts Advisory Board Minutes for January 25, 2016 and February 8, 2016
5. One Year Lease renewal for Geronimo Trail Scenic Byway, Inc., for 301 Foch

Mayor Pro-Tem Whitehead moved to approve the consent calendar. Commissioner Hechler seconded the motion. Motion carried unanimously.

G. ORDINANCES, RESOLUTION, & ZONING

- a. Discussion/Action: For Publication, Ordinance No. 669 15/16 amending Chapter 14, Article II, Section 14-30 Access to Property; Inspection. Christina Bruch, Electric Dept. Admin. Asst

Item was postponed until the next meeting.

- b. Discussion/Action: Resolution No. 25 15/16 for Budget Adjustment. Lori Montgomery, Finance Director

Finance Director Montgomery presented the proposed budget adjustment as detailed on the Commission Action Form.

Mayor Pro-Tem Whitehead moved to Resolution No. 25 15/16 for Budget Adjustment. Commissioner Clark seconded the motion. Roll call vote was taken by the Clerk. Motion carried unanimously.

H. NEW BUSINESS

1. Discussion/Action: Use of the former Tri-State Hangar for Economic Development purposes. Steve Green, Mayor and Juan Fuentes, City Manager

Mayor Green gave an overview stating we no longer have SCEDO, the Chamber of Commerce does not have an executive director, or any Economic Development representative to market our assets and bring new businesses. We are asking if the commission itself should be involved in it was decided that Commissioner Clark and myself would be the two go to people there was information needed or a site tour was needed so they could deal with it positively quickly. We found out the tri-state company and moved out of the York and Pippin building and we took a tour of the building and have video to show you.

Commissioner Hechler narrated the video of the building. The building is insulated in does have power but there is no water connected at this point. It's not very energy-

efficient right now because the light switches on the other side of the building. Staff is turning lights on and leaving them on all day and that's not very efficient.

Mayor Green wants to see if the Commission feels we should take a proactive approach to this building. We should be advertising this building on the website, we should have it in the aerospace magazines and other publications including announcements at the Spaceport. They have a new client coming in and there will be a letter going out commission feels it's okay to the director talking about the assets of our community and about this building and let them know we would be more than willing to work with a company. We need something to come in and create jobs.

Commissioner Hechler added if we do have a prospective client we can modify the interior of this building to meet the clients needs and adjust the lease rates appropriately if we have an opportunity. He feels we should keep an open mind and work with the client to maximize the ability for the city to generate some revenue.

Mayor Green said they have tasked the PUAB to look at the local Economic Development Act to offer some things to new businesses.

Commissioner Clark moved to authorize the city to move forward in marketing this building to the aerospace or aviation industry using everything in our means to move forward with that. Commissioner Clark thanked Mayor Green for taking the steps to move forward on this. **Commissioner Frankel seconded the motion. Motion carried unanimously.**

2. Discussion/Action: City Commission's participation in Fiesta Parade & Centennial. Steve Green, Mayor

Mayor Green asked if there is any will of the Commission to participate in the upcoming parades. Commissioner Clark asked what is the matter with the Recycle thing. Mayor Green said we can disburse ourselves to work with whatever we want to or we can go together. Hans Townsend said the Chamber of Commerce offered the Whitehead Vehicle at the Airport to Drive at the parade. There was not much interest so they agreed to just choose to be a part if they wish to.

He congratulated Mayor Pro-Tem Whitehead and City Clerk Cantin for the Centennial Celebration flyers that are out. He read the schedule for the June 10th-12th celebration. As an opportunity to showcase our community and an opportunity for commissioners to be Ambassadors.

I. REPORTS

- a. City Manager – None.
- b. City Attorney – None.

c. City Commission

Mayor Pro-Tem Whitehead read the April 5th Notice of Open Burning. Chief Tooley will revisit it since it's raining.

Commissioner Clark

- 1) was thrilled to see a Jr. Miss Centennial.
- 2) Thanked Mayor Pro-Tem Whitehead for her idea for the Public Forum we started two years ago and we had our second one last week. The main subjects that came from the public included: 1) Lodger's Tax and the Special Interest Groups; 2) Illegal Dumping; 3) Electric; and 4) Establish Benchmarks.

Commissioner Hechler

- 1) The dumping and trash was brought up and he would like to put together a Community Wide Trash Initiative to clean up our city. He requested to set aside \$15,000 to hire two new Emergency Hires for four to six months to clean up our city. The second phase could be to start a voluntary group. And we need to encourage all citizens to call in the areas that need to be cleaned up. Mayor Green added Mayor Pro-Tem Whitehead organized a Free Clean Up Day and maybe that could be the kick off date for this project. He asked for it to be added to the next agenda.

Commissioner Frankel

- 1) Had the opportunity to tour of city assets. We looked at everything including the solar plant to the wastewater plant.
- 2) On 2 April he attended the Newly Elected Official training. It was very informative and put on by the New Mexico Municipal League. He learned a lot there including some of the legal issues and things to deal with being a new elected official.

Mayor Green

- 1) Thanked Ray Chavez for the New Mexico Clean & Beautiful clean up day on May 2nd. We collected 29 bags of garbage and unfortunately we didn't even scratch the surface. There was even staff out there and family and staff members.
- 2) April 5th was National Service Recognition Day. We have so many service clubs in our community and a lot of individuals who volunteer. They volunteer their time, energy, ideas, and sometimes their money. He thanked all the volunteers add value to our community would not be what it is without their efforts. He asked the clerk to remind him next year when the date is so they can more formally recognize people.

K. EXECUTIVE SESSION

1. Threatened or Pending Litigation (Hot Springs Land Development)
Pursuant to 10-15-1(H.7)
2. Acquisition or Disposal of Real Property (Wellness-Aquatic Center)
Pursuant to 10-15-1(H.8)

Mayor Pro-Tem Whitehead moved to approve going into Executive Session at 10:07 a.m. to discuss Threatened or Pending Litigation (Hot Springs Land Development) *Pursuant to 10-15-1(H.7)* and Acquisition or Disposal of Real Property (Wellness-Aquatic Center) pursuant to 10-15-1 (H)(8). Commissioner Clark seconded the motion. Roll call vote was taken by the Clerk. Motion carried unanimously.

Mayor Green stated that the Commission was now in Open Session at 11:02 a.m.

Commissioner Clark stipulated that only matters pertaining to Threatened or Pending Litigation (Hot Springs Land Development) *Pursuant to 10-15-1(H.7)* and Acquisition or Disposal of Real Property (Wellness-Aquatic Center) pursuant to 10-15-1 (H)(8) was discussed in Executive Session and no action was taken.

Commissioner Clark moved to concerning some property owned by the city authorize staff to move forward in discussing with the school for a possible site for a new Wellness-Aquatic Center. If the property needs to be deeded he can do so. Commissioner Hechler seconded the motion. Motion carried unanimously.

L. ADJOURNMENT

Commissioner Clark moved to adjourn at 11:04 a.m.

Passed and Approved this ____ day of _____, 2016.

Steven Green, Mayor

ATTEST:

Reneé L. Cantin, CMC, City Clerk



F.2

**CITY OF TRUTH OR CONSEQUENCES
COMMISSION ACTION FORM**

ITEM:

Accounts Payable – March 2016

BACKGROUND:

STAFF RECOMMENDATION:

SUPPORT INFORMATION:

- Accounts Payable List for March 2016

Name of Presenter: Pat Wood, CPO	Department: Finance	Meeting date: 04/26/2016
E-mail: pat@torcnm.org	Phone: 575-894-6673 ext. 312	



Truth or Consequences

EOM AP Report By Fund

Payment Dates 3/1/2016 - 3/31/2016

PAYABLE APPROVAL

I hereby approve the Issuance of these payments.

FINANCE DIRECTOR OR DESIGNEE

DATE:

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 101 - General					
TAXATION AND REVENUE	030116	03/11/2016	UNCLAIMED PROPERTY	101-1004-48596	348.99
TAXATION AND REVENUE	030116	03/11/2016	UNCLAIMED PROPERTY	101-1014-43403	50.00
TAXATION AND REVENUE	030116	03/11/2016	UNCLAIMED PROPERTY	101-1099-34348	100.00
NM MUNICIPAL LEAGUE	030416	03/11/2016	REGISTRATION FEE/STEVE GRE...	101-1000-42720	30.00
VERIZON WIRELESS	030416	03/11/2016	CELL PHONE BILLS	101-1003-43775	99.94
VERIZON WIRELESS	030416	03/11/2016	CELL PHONE BILLS	101-1007-43775	502.46
VERIZON WIRELESS	030416	03/11/2016	CELL PHONE BILLS	101-1008-43775	54.38
VERIZON WIRELESS	030416	03/11/2016	CELL PHONE BILLS	101-1009-43775	99.94
VERIZON WIRELESS	030416	03/11/2016	CELL PHONE BILLS	101-1010-43775	299.85
VERIZON WIRELESS	030416	03/11/2016	CELL PHONE BILLS	101-1011-43775	99.94
VERIZON WIRELESS	030416	03/11/2016	CELL PHONE BILLS	101-1014-43775	199.90
NM MUNICIPAL LEAGUE	030416-1	03/11/2016	REGISTRATON FEE/JUAN FUENT...	101-1003-42720	30.00
NM MUNICIPAL LEAGUE	030716	03/11/2016	REGISTRATION FEE/LORI MON...	101-1004-42720	30.00
EB LOCKSMITH, LLC	030716	03/11/2016	rekey doors parts and labor	101-1014-43403	157.33
NM MUNICIPAL LEAGUE	030716-1	03/11/2016	REGISTRATION FEE/RENEE CAN...	101-1001-42720	30.00
NM VETERANS HOME	030716-1	03/11/2016	COLLECTION FEE/ P/T TEEN CO...	101-1004-44615	20.00
BLR	030916	03/11/2016	1 YEAR SUBSCRIPTION/HR LAWS	101-1004-43770	1,295.00
ANDY UNDERWOOD	030916	03/11/2016	REFUND DEPOSIT/CIVIC CENTER	101-1099-34348	400.00
EDWARD BAMONTE	030916	03/11/2016	REFUND DEPOSIT/CIVIC CENTER	101-1099-34348	400.00
QUEST DIAGNOSTICS LAB, INC.	031016	03/11/2016	COLLECTION FEE/ PT PARK MAL...	101-1004-44615	44.40
FULL GOSPEL TABERNACLE	031016	03/11/2016	REFUND DEPOSIT/CIVIC CENTER	101-1099-34348	150.00
QUEST DIAGNOSTICS LAB, INC.	031016-2	03/11/2016	SCREENING FEE/ P/T TEEN COU...	101-1004-44615	44.40
XEROX CORP.	083625209	03/11/2016	BASE CHARGE/METER USAGE	101-1004-44810	207.89
XEROX CORP.	083625213	03/11/2016	BASE CHARGE/METER USAGE	101-1001-44810	235.38
XEROX CORP.	083625213	03/11/2016	BASE CHARGE/METER USAGE	101-1004-44810	235.37
XEROX CORP.	083625214	03/11/2016	BASE CHARGE/METER USAGE	101-1003-44810	207.62
XEROX CORP.	083625216	03/11/2016	BASE CHARGE/METER USAGE	101-1007-48599	242.90
XEROX CORP.	083625234	03/11/2016	METER USAGE	101-1016-43770	7.17
XEROX CORP.	083625235	03/11/2016	METER USAGE	101-1016-43770	7.14
WEX BANK	095055	03/11/2016	UNLEADED	101-1003-43316	62.85
NM COMPILATION COMMISSI...	10407	03/11/2016	CH21 S&P Ed Inst-2015 Cumul S...	101-1002-44606	12.50
NM COMPILATION COMMISSI...	10407	03/11/2016	Chap 22&22A-Pub Scho-2015 C...	101-1002-44606	32.00
NM COMPILATION COMMISSI...	10407	03/11/2016	Chap 21- State and Private Educ...	101-1002-44606	17.50
NM COMPILATION COMMISSI...	10407	03/11/2016	Chp 22/22A Public Schools-2012	101-1002-44606	45.00
SUN VALLEY, INC.	119776/6	03/11/2016	paint thinner gallon	101-1014-43403	8.55
SUN VALLEY, INC.	119776/6	03/11/2016	paint	101-1014-43403	60.74
SUN VALLEY, INC.	119776/6	03/11/2016	spray paint	101-1014-43403	5.09
BANK OF AMERICA	143001	03/11/2016	Replacement UPS (APC BE750G)	101-1004-44606	86.68
BANK OF AMERICA	143001	03/11/2016	Replacement HP Power Supply	101-1004-44606	59.99
WEX BANK	143715	03/11/2016	UNLEADED	101-1007-43316	100.79
WEX BANK	152024	03/11/2016	UNLEADED	101-1010-43316	84.29
WORKING PERSON'S STORE	2128952-01	03/11/2016	men's wrangler shirts	101-1012-42620	144.00
WORKING PERSON'S STORE	2128952-01	03/11/2016	men's wrangler jeans	101-1012-42620	144.00
NU-WAY LAUNDRY & CLEANERS	2484	03/11/2016	CLEANING OF CITY RUGS	101-1014-44607	218.68
B & H OIL CO.	39201	03/11/2016	UNLEADED	101-1007-43316	884.37
B & H OIL CO.	39203	03/11/2016	UNLEADED	101-1012-43316	54.87

EOM AP Report

Payment Dates: 3/1/2016 - 3/31/2016

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
B & H OIL CO.	39208	03/11/2016	UNLEADED	101-1014-43316	285.82
B & H OIL CO.	39209	03/11/2016	UNLEADED	101-1009-43316	276.70
B & H OIL CO.	39209	03/11/2016	DIESEL	101-1009-43317	69.90
B & H OIL CO.	39210	03/11/2016	UNLEADED	101-1008-43316	274.34
BAKER & TAYLOR, INC.	4011505055	03/11/2016	BOOKS PER ATTACH LIST	101-1016-44830	350.16
HOLT MYNATT MARTINEZ P.C.	43995	03/11/2016	LEGAL SERVICES/RIEDEMANN	101-1000-43597	3,849.43
HOLT MYNATT MARTINEZ P.C.	43996	03/11/2016	LEGAL SERVICES/GENERAL	101-1000-43597	3,213.64
CHERRILL'S WESTERN	4983-30	03/11/2016	key short sleeve shirts for c. gar...	101-1014-42620	81.00
CHERRILL'S WESTERN	4983-30	03/11/2016	wrangler jeans big for c. gardner	101-1014-42620	156.00
CHERRILL'S WESTERN	4983-30	03/11/2016	key long sleeve shirts /Charles Ga...	101-1014-42620	81.00
CHERRILL'S WESTERN	4986-29	03/11/2016	chambray short sleeve shirt for ...	101-1014-42620	60.00
CHERRILL'S WESTERN	4986-29	03/11/2016	chambray long sleeve shirts for ...	101-1014-42620	66.00
CHERRILL'S WESTERN	4986-29	03/11/2016	wrangler jeans/TOM COOL	101-1014-42620	138.00
BRADY INDUSTRIES, LLC	5029393	03/11/2016	rag mop heads	101-1014-44607	66.00
BRADY INDUSTRIES, LLC	5029393	03/11/2016	bleach	101-1014-44607	11.04
BRADY INDUSTRIES, LLC	5029393	03/11/2016	trash can liners	101-1014-44607	106.00
BRADY INDUSTRIES, LLC	5029393	03/11/2016	dial hand soap	101-1014-44607	46.00
AUTOMATED ELECTION SERVIC...	55015	03/11/2016	Election Day AutoVote Systems...	101-1001-44607	2,033.30
AUTOMATED ELECTION SERVIC...	55015	03/11/2016	Absentee Ballot Printing Systems	101-1001-44607	1,500.00
TALON SEPTIC & POTTY SERVICE	649	03/11/2016	CLEAN & SERVICE PORTABLES	101-1009-44607	819.00
BANK OF AMERICA	706103	03/11/2016	shirts	101-1014-42620	165.00
BANK OF AMERICA	706103	03/11/2016	JEANS/MIKE HOOGASIAN	101-1014-42620	239.70
OFFICE DEPOT	825041173	03/11/2016	Foray-Pens Blue	101-1007-44606	32.08
OFFICE DEPOT	825041173	03/11/2016	Foray-Gel Pens Black	101-1007-44606	7.63
OFFICE DEPOT	825041173	03/11/2016	Canned Air Duster	101-1007-44606	28.48
OFFICE DEPOT	825041173	03/11/2016	Copy Paper	101-1007-44606	339.90
OFFICE DEPOT	825041173	03/11/2016	Foray-Pens Black	101-1007-44606	32.96
OFFICE DEPOT	825041173	03/11/2016	Toner-HP05A	101-1007-44606	135.25
OFFICE DEPOT	825041173	03/11/2016	Post-It Notes	101-1007-44606	29.43
OFFICE DEPOT	825041173	03/11/2016	File Folders	101-1007-44606	151.90
COPPLER LAW FIRM PC	8300	03/11/2016	SERVICES/GENERAL	101-1000-43597	893.58
COPPLER LAW FIRM PC	8303	03/11/2016	SERVICES/NMFA BONDS-SIERRA...	101-1000-43597	1,744.70
NORTHERN SAFETY CO., INC.	901804788	03/11/2016	LIME DELUXE MESH VEST/XL	101-1009-44615	67.80
NORTHERN SAFETY CO., INC.	901804788	03/11/2016	LIME DELUXE MESH VES/LG	101-1009-44615	101.70
NORTHERN SAFETY CO., INC.	901804788	03/11/2016	RECLUS BLK/SMOKE SAFETY GL...	101-1009-44615	338.58
NORTHERN SAFETY CO., INC.	901804788	03/11/2016	LIME DELUXE MESH VES/2XL	101-1009-44615	67.80
NORTHERN SAFETY CO., INC.	901804788	03/11/2016	SPARK PLUG STATION DISPENS...	101-1009-44615	44.89
NM RETIREE HEALTH CARE	030416	03/31/2016	BENEFIT PR ENDING 03/04/16	101-1001-41226	120.67
NM RETIREE HEALTH CARE	030416	03/31/2016	BENEFIT PR ENDING 03/04/16	101-1002-41226	69.22
NM RETIREE HEALTH CARE	030416	03/31/2016	BENEFIT PR ENDING 03/04/16	101-1003-41226	125.03
NM RETIREE HEALTH CARE	030416	03/31/2016	BENEFIT PR ENDING 03/04/16	101-1004-41226	256.82
NM RETIREE HEALTH CARE	030416	03/31/2016	BENEFIT PR ENDING 03/04/16	101-1007-41226	698.69
NM RETIREE HEALTH CARE	030416	03/31/2016	BENEFIT PR ENDING 03/04/16	101-1008-41226	68.60
NM RETIREE HEALTH CARE	030416	03/31/2016	BENEFIT PR ENDING 03/04/16	101-1009-41226	88.97
NM RETIREE HEALTH CARE	030416	03/31/2016	BENEFIT PR ENDING 03/04/16	101-1010-41226	159.53
NM RETIREE HEALTH CARE	030416	03/31/2016	BENEFIT PR ENDING 03/04/16	101-1011-41226	300.77
NM RETIREE HEALTH CARE	030416	03/31/2016	BENEFIT PR ENDING 03/04/16	101-1012-41226	118.75
NM RETIREE HEALTH CARE	030416	03/31/2016	BENEFIT PR ENDING 03/04/16	101-1014-41226	218.21
NM RETIREE HEALTH CARE	030416	03/31/2016	BENEFIT PR ENDING 03/04/16	101-1016-41226	185.06
JERRY PREDMORE	030916	03/31/2016	MILEAGE DUE/RIO RANCHO	101-1007-42305	26.90
JERRY PREDMORE	030916	03/31/2016	PER DIEM DUE/RIO RANCHO	101-1007-42310	36.40
NM MUNICIPAL LEAGUE	031116	03/31/2016	REGISTRATION FEE/STEVE GRE...	101-1000-42720	30.00
NM MUNICIPAL LEAGUE	031116	03/31/2016	REGISTRATION FEE/ROLF HECH...	101-1000-42720	30.00
NM MUNICIPAL LEAGUE	031116	03/31/2016	REGISTRATION FEE/JOSHUA FR...	101-1000-42720	30.00
SIERRA COUNTY CLERK	031516	03/31/2016	RECORDING FEES/LIENS	101-1001-44606	50.00
LEE DESCHAMPS ATTORNEY AT ...	031816	03/31/2016	PUBLIC DEFENDER	101-1002-48599	542.50
SIERRA VISTA HOSPITAL	032216	03/31/2016	GRT DISTRIBUTION 01/16	101-1017-48599	23,747.81
NM MUNICIPAL LEAGUE	032816	03/31/2016	REGISTRATION FEE/RENEE CAN...	101-1001-42720	275.00
NM MUNICIPAL LEAGUE	032816	03/31/2016	REGISTRATION FEE/ANGEL TOR...	101-1001-42720	275.00
JAY RUBIN ATTORNEY AT LAW	033016	03/31/2016	LEGAL SERVICES	101-1000-43597	569.63

EOM AP Report

Payment Dates: 3/1/2016 - 3/31/2016

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
WINDSTREAM CORPORATION	033016	03/31/2016	PHONE BILLS	101-1001-43775	466.73
WINDSTREAM CORPORATION	033016	03/31/2016	PHONE BILLS	101-1002-43775	90.89
WINDSTREAM CORPORATION	033016	03/31/2016	PHONE BILLS	101-1003-43775	493.90
WINDSTREAM CORPORATION	033016	03/31/2016	PHONE BILLS	101-1004-43775	462.76
WINDSTREAM CORPORATION	033016	03/31/2016	PHONE BILLS	101-1005-43775	114.34
WINDSTREAM CORPORATION	033016	03/31/2016	PHONE BILLS	101-1007-43775	212.75
WINDSTREAM CORPORATION	033016	03/31/2016	PHONE BILLS	101-1009-43775	210.54
WINDSTREAM CORPORATION	033016	03/31/2016	PHONE BILLS	101-1010-43775	426.22
WINDSTREAM CORPORATION	033016	03/31/2016	PHONE BILLS	101-1011-43775	24.00
WINDSTREAM CORPORATION	033016	03/31/2016	PHONE BILLS	101-1012-43775	197.78
WINDSTREAM CORPORATION	033016	03/31/2016	PHONE BILLS	101-1014-43775	252.29
TURTLEBACK PEST CONTROL, I...	033016	03/31/2016	PEST CONTROL SERVICES	101-1014-44607	814.46
SIERRA ELECTRIC CO-OP, INC.	033016	03/31/2016	AIRPORT FIRE STATION	101-1018-43780	98.45
NEW MEXICO GAS COMPANY, I...	033016-4	03/31/2016	GAS BILLS	101-1018-43780	836.63
NM RETIREE HEALTH CARE	022416	03/04/2016	BENEFIT PR ENDING 02/19/16	101-1001-41226	120.67
NM RETIREE HEALTH CARE	022416	03/04/2016	BENEFIT PR ENDING 02/19/16	101-1002-41226	69.22
NM RETIREE HEALTH CARE	022416	03/04/2016	BENEFIT PR ENDING 02/19/16	101-1003-41226	125.03
NM RETIREE HEALTH CARE	022416	03/04/2016	BENEFIT PR ENDING 02/19/16	101-1004-41226	256.82
NM RETIREE HEALTH CARE	022416	03/04/2016	BENEFIT PR ENDING 02/19/16	101-1007-41226	741.58
NM RETIREE HEALTH CARE	022416	03/04/2016	BENEFIT PR ENDING 02/19/16	101-1008-41226	68.61
NM RETIREE HEALTH CARE	022416	03/04/2016	BENEFIT PR ENDING 02/19/16	101-1009-41226	83.18
NM RETIREE HEALTH CARE	022416	03/04/2016	BENEFIT PR ENDING 02/19/16	101-1010-41226	159.53
NM RETIREE HEALTH CARE	022416	03/04/2016	BENEFIT PR ENDING 02/19/16	101-1011-41226	300.77
NM RETIREE HEALTH CARE	022416	03/04/2016	BENEFIT PR ENDING 02/19/16	101-1012-41226	118.75
NM RETIREE HEALTH CARE	022416	03/04/2016	BENEFIT PR ENDING 02/19/16	101-1014-41226	225.19
NM RETIREE HEALTH CARE	022416	03/04/2016	BENEFIT PR ENDING 02/19/16	101-1016-41226	185.06
SIERRA ELECTRIC CO-OP, INC.	022616	03/04/2016	AIRPORT FIRE STATION	101-1018-43780	196.32
NEW MEXICO GAS COMPANY, I...	022616-3	03/04/2016	GAS BILLS	101-1018-43780	2,085.64
INTERNAL SERVICE FUND	030116	03/04/2016	OIL-MAINT-SAFETY 02/16	101-1007-43316	29.75
INTERNAL SERVICE FUND	030116	03/04/2016	OIL-MAINT-SAFETY 02/16	101-1007-44615	227.92
INTERNAL SERVICE FUND	030116	03/04/2016	OIL-MAINT-SAFETY 02/16	101-1007-47420	13.70
INTERNAL SERVICE FUND	030116	03/04/2016	OIL-MAINT-SAFETY 02/16	101-1008-43316	17.50
INTERNAL SERVICE FUND	030116	03/04/2016	OIL-MAINT-SAFETY 02/16	101-1008-47420	17.16
INTERNAL SERVICE FUND	030116	03/04/2016	OIL-MAINT-SAFETY 02/16	101-1009-44615	240.11
INTERNAL SERVICE FUND	030116	03/04/2016	OIL-MAINT-SAFETY 02/16	101-1010-43316	24.75
INTERNAL SERVICE FUND	030116	03/04/2016	OIL-MAINT-SAFETY 02/16	101-1010-47420	11.71
INTERNAL SERVICE FUND	030116	03/04/2016	OIL-MAINT-SAFETY 02/16	101-1012-43316	45.25
INTERNAL SERVICE FUND	030116	03/04/2016	OIL-MAINT-SAFETY 02/16	101-1012-47420	47.98
INTERNAL SERVICE FUND	030116	03/04/2016	OIL-MAINT-SAFETY 02/16	101-1014-43316	20.00
INTERNAL SERVICE FUND	030116	03/04/2016	OIL-MAINT-SAFETY 02/16	101-1014-44615	1,075.90
INTERNAL SERVICE FUND	030116	03/04/2016	OIL-MAINT-SAFETY 02/16	101-1014-47420	26.54
INTERNAL SERVICE FUND	030116	03/04/2016	OIL-MAINT-SAFETY 02/16	101-1016-44615	119.05
SIERRA VISTA HOSPITAL	030116-1	03/04/2016	COLLECTION FEE/CITY CLERK	101-1004-44615	25.00
SIERRA VISTA HOSPITAL	030116-1	03/04/2016	COLLECTION FEE/P/T COURT IN...	101-1004-44615	25.00
SIERRA VISTA HOSPITAL	030116-2	03/04/2016	COLLECTION FEE/CIVIC CENTER...	101-1004-44615	25.00
SIERRA VISTA HOSPITAL	030116-3	03/04/2016	COLLECTION FEE/CIVIC CENTER...	101-1004-44615	25.00
SIERRA VISTA HOSPITAL	030116-3	03/04/2016	COLLECTION FEE/ELECTRIC MET...	101-1004-44615	25.00
SIERRA VISTA HOSPITAL	030116-4	03/04/2016	COLLECTION FEE/POST ACCIDE...	101-1004-44615	25.00
SIERRA VISTA HOSPITAL	030116-5	03/04/2016	COLLECTION FEE/ POST ACCIDE...	101-1004-44615	25.00
SIERRA COUNTY CLERK	030216	03/04/2016	RECORDING FEE/LIEN	101-1001-44606	25.00
JERRY PREDMORE	030716	03/04/2016	ADVANCED MILEAGE/RIO RAN...	101-1007-42305	107.58
JERRY PREDMORE	030716	03/04/2016	ADVANCED PER DIEM/RIO RAN...	101-1007-42310	145.60
SUN VALLEY, INC.	119509-6	03/04/2016	CWF-UV CLEAN WOOD FINISH	101-1009-44607	84.95
SUN VALLEY, INC.	119509-6	03/04/2016	5 PC. PAN/ROLLER SET	101-1009-44607	15.56
SUN VALLEY, INC.	1195758/6	03/04/2016	early american stian 1 gallon	101-1014-43403	21.09
SUN VALLEY, INC.	1195758/6	03/04/2016	lever door knob	101-1014-43403	147.98
HERALD PUBLISHING CO., INC.	1376	03/04/2016	HELP WANTED/UTILITY BILLING...	101-1004-43740	23.87
HERALD PUBLISHING CO., INC.	1378	03/04/2016	NOTICE/PUBLIC SERVICE ANNO...	101-1001-43740	74.21
HERALD PUBLISHING CO., INC.	1379	03/04/2016	HELP WANTED - JOURNEYMAN/...	101-1004-43740	23.33
HERALD PUBLISHING CO., INC.	1380	03/04/2016	HELEP WANTED/ WATER METER...	101-1004-43740	24.14

EOM AP Report

Payment Dates: 3/1/2016 - 3/31/2016

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
ALARM CONTROL TECHNOLOGI...	173914	03/04/2016	FIRE ALARM CONTROL/CIVIC C...	101-1014-43403	26.80
ALARM CONTROL TECHNOLOGI...	173915	03/04/2016	FIRE ALARM CONTROL/RECYCLE...	101-1014-43403	26.80
ROTARY CLUB OF TORC	2533	03/04/2016	MONTHLY DUES/LEE ALIREZ	101-1007-43770	55.00
ROTARY CLUB OF TORC	2544	03/04/2016	MONTHLY DUES/JUAN FUENTES	101-1003-43770	55.00
ROTARY CLUB OF TORC	2558	03/04/2016	MONTHLY DUES/JAMES MORG...	101-1007-43770	55.00
ROTARY CLUB OF TORC	2562	03/04/2016	MONTHLY DUES/RENEE CANTIN	101-1001-43770	55.00
C & D SERVICES	562969	03/04/2016	CONTRACT/VETERANS PARK	101-1009-48599	922.25
FOXWORTH-GALBRAITH	740315	03/04/2016	latex int. paint medallion valspa...	101-1014-43403	184.95
FOXWORTH-GALBRAITH	7403682	03/04/2016	HF #2&BTR DRY 2X12X20	101-1009-44607	707.20
FOXWORTH-GALBRAITH	7403710	03/04/2016	110 V WATER HEATER 10 GALL...	101-1014-43403	345.78
FOXWORTH-GALBRAITH	7403971	03/04/2016	paint	101-1014-43403	84.60
FOXWORTH-GALBRAITH	7404255	03/04/2016	texture drywall spray	101-1014-43403	69.95
FOXWORTH-GALBRAITH	7404255	03/04/2016	latex int. medallion satin paint 5...	101-1014-43403	184.95
FOXWORTH-GALBRAITH	7404255	03/04/2016	moulding/trim	101-1014-43403	437.25
FOXWORTH-GALBRAITH	7404255	03/04/2016	acoustic texture spray	101-1014-43403	74.95
IWORQ SYSTEMS	7628	03/04/2016	COMMUNITY DEVELOPMENT P...	101-1010-48598	2,880.00
IWORQ SYSTEMS	7628	03/04/2016	SET-UP DATA CONVERSION	101-1010-48598	1,440.00
SOUTHWEST SIGN SERVICE	8988	03/04/2016	Styrofoam Letters-Tafoya Buildi...	101-1014-43403	774.08
SIERRA AUTO/CARQUEST	ID-184211	03/04/2016	battery	101-1007-47420	120.67
SIERRA AUTO/CARQUEST	ID-184574	03/04/2016	oring	101-1009-47420	4.30
SIERRA AUTO/CARQUEST	ID-184574	03/04/2016	STT Lamp	101-1009-47420	13.13
SIERRA AUTO/CARQUEST	ID-184821	03/04/2016	FLAGS	101-1009-44607	10.99
SIERRA AUTO/CARQUEST	ID-184821	03/04/2016	PAINT MIXER	101-1009-44607	9.70
SIERRA AUTO/CARQUEST	ID-184821	03/04/2016	CHISEL	101-1009-44607	41.98
SIERRA AUTO/CARQUEST	ID-184821	03/04/2016	CLAMPS	101-1009-44607	15.98
SIERRA AUTO/CARQUEST	ID-184821	03/04/2016	PAINT MITT	101-1009-44607	2.99
SIERRA AUTO/CARQUEST	ID-184821	03/04/2016	PAINT CUPS	101-1009-44607	7.00
SIERRA AUTO/CARQUEST	ID-184821	03/04/2016	PAINT ROLLERS	101-1009-44607	17.98
SIERRA AUTO/CARQUEST	ID-184821	03/04/2016	BUNGIES	101-1009-44607	7.98
SIERRA AUTO/CARQUEST	ID-185068	03/04/2016	coolant tank	101-1007-47420	57.63
SIERRA AUTO/CARQUEST	ID-185085	03/04/2016	TRAILOR JACK	101-1014-43403	29.99
SIERRA AUTO/CARQUEST	ID-185085	03/04/2016	ACETYLENE GAS	101-1014-43403	69.00
SIERRA AUTO/CARQUEST	ID-185085	03/04/2016	OXYGEN	101-1014-43403	34.50
SIERRA AUTO/CARQUEST	ID-185085	03/04/2016	ARGON GAS	101-1014-43403	90.00
SIERRA AUTO/CARQUEST	ID-185776	03/04/2016	brake yoke	101-1012-47420	8.19
SOUTH CENTRAL COUNCIL OF ...	SCCOG-004	03/04/2016	LOGO DESIGN/POLICE DEPT	101-1007-47420	484.11
Fund 101 - General Total:					75,209.59
Fund: 201 - Corrections					
SIERRA COUNTY TREASURER	030716	03/11/2016	PRISONER CARE 02/16	201-1903-48710	1,805.00
ADMINISTRATIVE OFFICE OF	030316	03/04/2016	DWI LAB FEES/PREVENTION FE...	201-1903-44805	62.00
NM JUDICIAL EDUCATION CENT...	030316	03/04/2016	JUDICIAL EDUCATION FEES	201-1903-44805	24.00
Fund 201 - Corrections Total:					1,891.00
Fund: 209 - Fire					
XEROX CORP.	083625224	03/11/2016	BASE CHARGE/METER USAGE	209-1603-80845	303.62
DELL COMPUTERS	SIJWF97D39	03/11/2016	BE750G UPS - 450 WATT	209-1603-80845	90.29
DELL COMPUTERS	SIJWF97D39	03/11/2016	OPTIPLEX 9020 SFF CTO	209-1603-80845	1,563.79
DELL COMPUTERS	SIJWF97D39	03/11/2016	KM714 WIRELESS KEY/MOUSE	209-1603-80845	59.19
DELL COMPUTERS	SIJWF97D39	03/11/2016	ULTRA SHARP 29 MONITOR	209-1603-80845	719.98
NEW MEXICO GAS COMPANY, I...	033016	03/31/2016	GAS BILL/FIRE SOUTH STATION	209-1603-43780	101.47
NEW MEXICO GAS COMPANY, I...	033016-5	03/31/2016	GAS BILL/FIRE STATION	209-1603-43780	161.34
PENGUIN MANAGEMENT INC	38588	03/31/2016	RENEWAL/E DISPATCHES	209-1603-80845	1,548.00
NEW MEXICO GAS COMPANY, I...	022216	03/04/2016	GAS BILL/FIRE SOUTH STATION	209-1603-43780	196.35
NEW MEXICO GAS COMPANY, I...	030116	03/04/2016	GAS BILL/FIRE STATION	209-1603-43780	329.16
Fund 209 - Fire Total:					5,073.19
Fund: 211 - Law Enforce Prot					
GALLS INC.	004925432	03/04/2016	Boots	211-2003-44573	88.00
FOXWORTH-GALBRAITH	7403706	03/04/2016	Strip Furring 2x2x8	211-2003-44840	96.84
FOXWORTH-GALBRAITH	7403706	03/04/2016	Spike BRT 3/8 x 10	211-2003-44840	41.34
Fund 211 - Law Enforce Prot Total:					226.18

EOM AP Report

Payment Dates: 3/1/2016 - 3/31/2016

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 214 - Lodgers Tax					
TAXATION AND REVENUE	030116	03/11/2016	UNCLAIMED PROPERTY	214-2503-43805	100.00
CHAMBER OF COMMERCE	030316	03/11/2016	REIMBURSEMENT/LODGERS TAX	214-2503-47406	800.00
GERONIMO TRAIL SCENIC BYW...	030716	03/11/2016	MONTHLY DRAW 02/16	214-2503-48815	291.67
GRIFFIN & ASSOCIATES MARKET...	11649	03/11/2016	ADVERTISING/CITY	214-2503-47597	6,383.67
GRIFFIN & ASSOCIATES MARKET...	11649	03/11/2016	ACCOUNT MANAGEMENT	214-2503-48599	573.78
RUANNA WALDRUM	595	03/11/2016	ADVERTISING/TOURISM BOARD	214-2503-47597	724.17
VETERANS MEMORIAL TRUST B...	032816	03/31/2016	REIMBURSEMENT/LODGERS TAX	214-2503-47406	735.60
JOHN DEERE CREDIT, INC.	1671323	03/31/2016	LEASE PAYMENT/FAIRWAY M...	214-2503-44810	950.73
NEWMAN OUTDOOR ADVERTIS...	84574	03/31/2016	ADVERTISING/CITY	214-2503-47597	422.42
NEWMAN OUTDOOR ADVERTIS...	84587	03/31/2016	ADVERTISING/CITY	214-2503-47597	422.42
Fund 214 - Lodgers Tax Total:					11,404.46
Fund: 216 - Muni Street					
BORDER INTERNATIONAL, LLP	100280	03/11/2016	freight	216-4503-47420	27.85
BORDER INTERNATIONAL, LLP	100280	03/11/2016	shift lever	216-4503-47420	93.51
IRON HORSE WELDING, LLLC	114853	03/11/2016	gutter broom wire	216-4503-47420	870.00
I'LL DO IT ELECTRIC	322016	03/11/2016	repair 100 AMP service	216-4503-47420	786.63
B & H OIL CO.	39204	03/11/2016	UNLEADED	216-4503-43316	179.02
B & H OIL CO.	39204	03/11/2016	DIESEL	216-4503-43317	1,852.73
CHERRILL'S WESTERN	4983-22	03/11/2016	denim shirts	216-4503-42620	138.00
CHERRILL'S WESTERN	4983-22	03/11/2016	wrangler jeans/MERCED BACA	216-4503-42620	138.00
CHERRILL'S WESTERN	4983-22	03/11/2016	jacket	216-4503-42620	69.00
CHERRILL'S WESTERN	4983-22	03/11/2016	boots	216-4503-44615	150.00
CHERRILL'S WESTERN	4983-23	03/11/2016	jacket	216-4503-42620	69.00
CHERRILL'S WESTERN	4983-23	03/11/2016	WRANGLER JEANS/BUSTER SMI...	216-4503-42620	138.00
CHERRILL'S WESTERN	4983-23	03/11/2016	shirts	216-4503-42620	138.00
CHERRILL'S WESTERN	4983-24	03/11/2016	Wrangler Denim Shirts	216-4503-42620	138.00
CHERRILL'S WESTERN	4983-24	03/11/2016	Wrangler Jeans	216-4503-42620	138.00
CHERRILL'S WESTERN	4983-24	03/11/2016	Coveralls/SHANNON WEDDLE	216-4503-42620	89.00
CHERRILL'S WESTERN	4983-26	03/11/2016	steel toe boots/SHANNON WE...	216-4503-44615	150.00
DON ARMUO	040516	03/31/2016	ADVANCED PER DIEM/RUIDOSO	216-4503-42310	68.00
BENNY FUENTES	040516	03/31/2016	ADVANCED PER DIEM/RUIDOSO	216-4503-42310	68.00
INTERNAL SERVICE FUND	030116	03/04/2016	OIL-MAINT-SAFETY 02/16	216-4503-43316	394.06
INTERNAL SERVICE FUND	030116	03/04/2016	OIL-MAINT-SAFETY 02/16	216-4503-44615	252.89
INTERNAL SERVICE FUND	030116	03/04/2016	OIL-MAINT-SAFETY 02/16	216-4503-47420	267.08
SIERRA AUTO/CARQUEST	ID-184124	03/04/2016	radiator	216-4503-47420	115.10
SIERRA AUTO/CARQUEST	ID-184414	03/04/2016	fuel transfer line	216-4503-47420	46.45
SIERRA AUTO/CARQUEST	ID-184575	03/04/2016	fitting	216-4503-47420	21.73
SIERRA AUTO/CARQUEST	ID-184575	03/04/2016	hose	216-4503-47420	45.24
SIERRA AUTO/CARQUEST	ID-184575	03/04/2016	fitting	216-4503-47420	39.36
SIERRA AUTO/CARQUEST	ID-184575	03/04/2016	clamp	216-4503-47420	2.07
SIERRA AUTO/CARQUEST	ID-185491	03/04/2016	Tail lamp assy	216-4503-47420	52.74
SIERRA AUTO/CARQUEST	ID-185491	03/04/2016	wiper blade	216-4503-47420	5.20
SIERRA AUTO/CARQUEST	ID-185491	03/04/2016	clear hose	216-4503-47420	15.30
Fund 216 - Muni Street Total:					6,557.96
Fund: 217 - Recreation					
SOUTHWEST SIGN SERVICE	8987	03/04/2016	Alum Sign-Louis Armijo Sports ...	217-1703-44607	480.03
BARTOO SAND & GRAVEL, INC.	M20228	03/04/2016	Tax	217-1703-60840	484.50
BARTOO SAND & GRAVEL, INC.	M20228	03/04/2016	Rock	217-1703-60840	5,700.00
Fund 217 - Recreation Total:					6,664.53
Fund: 294 - State Library					
BANK OF AMERICA	498966	03/11/2016	Equipment for library meeting r...	294-5003-48830	716.94
BANK OF AMERICA	951911	03/11/2016	Vizio 65-inch television	294-5003-60834	898.00
THE LIBRARY CORPORATION	2016030027	03/31/2016	ENHANCED CONTENT RENEWAL	294-5003-48830	1,246.00
Fund 294 - State Library Total:					2,860.94
Fund: 295 - Muni Pool					
POOL PRO, LLC	160220	03/11/2016	Caulking (10 oz)	295-4803-44607	332.22
NM RETIREE HEALTH CARE	030416	03/31/2016	BENEFIT PR ENDING 03/04/16	295-4803-41226	47.83
LEDEL RAMOS	032316	03/31/2016	REFUND DEPOSIT/POOL	295-4803-34355	50.00

EOM AP Report

Payment Dates: 3/1/2016 - 3/31/2016

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
NEW MEXICO GAS COMPANY, I...	033016-2	03/31/2016	GAS BILL/SWIMMING POOL	295-4803-43780	1,504.69
SAVANNA APODACA	033016	03/31/2016	REFUND DEPOSIT/POOL	295-4803-34355	75.00
NM RETIREE HEALTH CARE	022416	03/04/2016	BENEFIT PR ENDING 02/19/16	295-4803-41226	47.83
NEW MEXICO GAS COMPANY, I...	022616-1	03/04/2016	GAS BILL/SWIMMING POOL	295-4803-43780	2,935.90
INTERNAL SERVICE FUND	030116	03/04/2016	OIL-MAINT-SAFETY 02/16	295-4803-44615	114.80
Fund 295 - Muni Pool Total:					5,108.27
Fund: 296 - PD GRT					
SIERRA VETERINARY SERVICES,L...	24099	03/31/2016	ANIMAL SHELTER	296-2403-48599	10,000.00
Fund 296 - PD GRT Total:					10,000.00
Fund: 302 - Elec Construction					
NEW MEXICO FINANCE AUTHOR..022616		03/04/2016	ELECTRICAL LOAN PAYMENT/PR...	302-4603-90905	6,965.25
NEW MEXICO FINANCE AUTHOR..022616		03/04/2016	ELECTRICAL LOAN PAYMENT/IN...	302-4603-90910	2,763.60
NEW MEXICO FINANCE AUTHOR..022616		03/04/2016	ELECTRICAL LOAN PAYMENT/A...	302-4603-90915	183.28
Fund 302 - Elec Construction Total:					9,912.13
Fund: 303 - Vet Wall					
WINDSTREAM CORPORATION	033016	03/31/2016	PHONE BILLS	303-4703-43775	105.13
Fund 303 - Vet Wall Total:					105.13
Fund: 305 - CI Gen					
POOL PRO, LLC	160210	03/11/2016	LABOR/CAULKING POOL	305-6003-80825	2,284.45
M&M MECHANICAL	2074	03/11/2016	BTU INDOOR/OUTDOOR UNITS	305-6003-80825	12,405.63
Fund 305 - CI Gen Total:					14,690.08
Fund: 306 - CI Jt Util					
WILLIAM I. BUHLER	031116	03/31/2016	FISH POND WATER RIGHTS 3RD...	306-6103-80840	450.00
ENGINEERS INC.	160105	03/31/2016	SERVICES/WATER CONSERVATI...	306-6103-48599	3,888.42
NEW MEXICO FINANCE AUTHOR..022616-1		03/04/2016	WATER TANK LOAN PAYMENT/...	306-6103-90905	8,610.83
NEW MEXICO FINANCE AUTHOR..022616-1		03/04/2016	WATER TANK LOAN PAYMENT/...	306-6103-90910	1,272.06
NEW MEXICO FINANCE AUTHOR..022616-1		03/04/2016	WATER TANK LOAN PAYMENT/...	306-6103-90915	137.70
NEW MEXICO FINANCE AUTHOR..022616-2		03/04/2016	LOAN PAYMENT/TORC18/PRINC...	306-6103-90905	690.58
NEW MEXICO FINANCE AUTHOR..022616-3		03/04/2016	LOAN PAYMENT/TORC19/PRINC...	306-6103-90905	4,802.33
NEW MEXICO FINANCE AUTHOR..022616-3		03/04/2016	LOAN PAYMENT/TORC19/INTE...	306-6103-90910	2,796.42
Fund 306 - CI Jt Util Total:					22,648.34
Fund: 309 - USDA WWTP					
SMITH ENGINEERING COMPANY	44870	03/04/2016	SERVICES/WWTP IMPROVE PH...	309-6403-60805	9,646.88
Fund 309 - USDA WWTP Total:					9,646.88
Fund: 312 - R&R Airport					
DELTA AIRPORT CONSULTANTS ... 7-C		03/31/2016	SERVICES/RUNWAY 13-31	312-8403-60403	3,974.01
Fund 312 - R&R Airport Total:					3,974.01
Fund: 403 - Pledge State					
GENERAL FUND	032216	03/31/2016	MUNI DIST PLEDGE/PRINCIPAL	403-1203-90905	22,241.17
GENERAL FUND	032216	03/31/2016	MUNI DIST PLEDGE/INTEREST	403-1203-90910	12,805.26
GENERAL FUND	032216	03/31/2016	MUNI DIST PLEDGE/FEES	403-1203-90925	32.03
Fund 403 - Pledge State Total:					35,078.46
Fund: 502 - Util Office - Pool					
CREDA	030416	03/11/2016	CREDA BILLING 03/16	502-3601-45555	630.27
THE ADVANTAGE GROUP	030416	03/11/2016	COLLECTION FEES	502-3601-48598	1,144.26
NM VETERANS HOME	030716	03/11/2016	COLLECTION FEE/EH WATER OP...	502-3601-44615	20.00
QUEST DIAGNOSTICS LAB, INC.	031016-1	03/11/2016	SCREENING FEE/EH WATER OP...	502-3601-44615	44.40
QUEST DIAGNOSTICS LAB, INC.	031016-3	03/11/2016	SCREENING FEE/POST ACCIDENT	502-3601-44615	44.40
XEROX CORP.	083625207	03/11/2016	BASE CHARGE	502-3601-45555	43.07
XEROX CORP.	083625222	03/11/2016	BASE CHARGE/METER USAGE	502-3601-45555	72.67
UPS	F709XX106	03/11/2016	DELIVERY SERVICE	502-3601-43735	166.50
NM RETIREE HEALTH CARE	030416	03/31/2016	BENEFIT PR ENDING 03/04/16	502-3601-41226	93.91
WINDSTREAM CORPORATION	033016	03/31/2016	PHONE BILLS	502-3601-43775	530.18
POSTAL PROS, INC.	2351	03/31/2016	POSTAGE	502-3601-43735	1,924.52
POSTAL PROS, INC.	2351	03/31/2016	PRINT BILLING	502-3601-48598	1,340.99
PITNEY BOWES INC.	MR16	03/31/2016	LEASE MAINT/RENTAL	502-3601-47410	710.41
NM RETIREE HEALTH CARE	022416	03/04/2016	BENEFIT PR ENDING 02/19/16	502-3601-41226	93.91

EOM AP Report

Payment Dates: 3/1/2016 - 3/31/2016

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
SIERRA VISTA HOSPITAL	030116	03/04/2016	COLLECTION FEE/ELECTRIC MET...	502-3601-44615	25.00
Fund 502 - Util Office - Pool Total:					6,884.49

Fund: 503 - Electric

TAXATION AND REVENUE	030116	03/11/2016	UNCLAIMED PROPERTY	503-3702-27351	1,648.82
SIERRA ELECTRIC CO-OP, INC.	030816	03/11/2016	POWER SERVICE 02/16	503-3702-50795	121,184.04
WESTERN AREA POWER ADMIN	031016	03/11/2016	POWER SERVICE 02/16	503-3702-50795	52,761.52
TRIPLE H SOLAR, LLC	15	03/11/2016	SERVICES/ELECTRIC DEPT	503-3702-48599	6,835.66
ZIA ELECTRICAL PRODUCTS	16004	03/11/2016	Form 25 Focus AL Meter 240V ...	503-3702-47415	2,976.00
ZIA ELECTRICAL PRODUCTS	16004	03/11/2016	Screw Type Meter Rings (1 Box)	503-3702-47415	679.72
ZIA ELECTRICAL PRODUCTS	16004	03/11/2016	Meter Seals	503-3702-47415	420.00
B & H OIL CO.	39207	03/11/2016	UNLEADED	503-3702-43316	299.64
B & H OIL CO.	39207	03/11/2016	DIESEL	503-3702-43317	236.60
NM RETIREE HEALTH CARE	030416	03/31/2016	BENEFIT PR ENDING 03/04/16	503-3702-41226	269.35
VILLAGE OF WILLIAMSBURG	031616	03/31/2016	FRANCHISE TAX OCT-DEC 2015	503-3702-45796	626.87
NEW MEXICO GAS COMPANY, I...	033016-4	03/31/2016	GAS BILLS	503-3702-43780	41.01
WINDSTREAM CORPORATION	033016	03/31/2016	PHONE BILLS	503-3702-43775	33.38
TRI-STATE GENERATION & TRA...	300626	03/31/2016	POWER SERVICE 02/16	503-3702-50795	29,623.46
NM RETIREE HEALTH CARE	022416	03/04/2016	BENEFIT PR ENDING 02/19/16	503-3702-41226	286.41
NEW MEXICO GAS COMPANY, I...	022616-3	03/04/2016	GAS BILLS	503-3702-43780	86.07
DEBBIE STICKNEY	022616	03/04/2016	REISSUE/DEPOSIT REFUND	503-3702-27351	168.78
LARRY ROCKHILL	022616	03/04/2016	REISSUE/REFUND DEPOSIT	503-3702-27351	40.30
INTERNAL SERVICE FUND	030116	03/04/2016	OIL-MAINT-SAFETY 02/16	503-3702-43316	32.00
INTERNAL SERVICE FUND	030116	03/04/2016	OIL-MAINT-SAFETY 02/16	503-3702-44615	300.79
INTERNAL SERVICE FUND	030116	03/04/2016	OIL-MAINT-SAFETY 02/16	503-3702-47420	53.33
SIERRA ELECTRIC CO-OP, INC.	030316	03/04/2016	MIMS CITY LIGHTS	503-3702-43780	460.58
WESCO DISTRIBUTION INC.	117199	03/04/2016	50 KVA CSP TRANSFORMERS	503-3702-47415	6,990.00
WESCO DISTRIBUTION INC.	117199	03/04/2016	15 KVA CS TRANSFORMERS	503-3702-47415	3,246.00
WESCO DISTRIBUTION INC.	117199	03/04/2016	25 kva csp transformers	503-3702-47415	13,598.41
WESCO DISTRIBUTION INC.	117199	03/04/2016	75 KVA CSP TRANSFORMERS	503-3702-47415	3,400.00
WESCO DISTRIBUTION INC.	117199	03/04/2016	100 KVA CSP TRANSFORMERS	503-3702-47415	5,100.00
WESCO DISTRIBUTION INC.	117199	03/04/2016	37.5 KVA CSP TRANSFORMERS	503-3702-47415	5,598.00
ZIA ELECTRICAL PRODUCTS	15967	03/04/2016	FAX FORM 2SE CLASS 320 SING...	503-3702-47415	340.00
ZIA ELECTRICAL PRODUCTS	15967	03/04/2016	SINGLE PHASE ANGLE ADAPTERS	503-3702-47415	210.00
ZIA ELECTRICAL PRODUCTS	15967	03/04/2016	FM 95 3-PHASE KWH/KW METE...	503-3702-47415	518.58
ZIA ELECTRICAL PRODUCTS	15999	03/04/2016	PREWIRED 13T SOCKET	503-3702-47415	307.47
ZIA ELECTRICAL PRODUCTS	15999	03/04/2016	FM 95 AXS4E KWH/KW METER	503-3702-47415	220.00
ZIA ELECTRICAL PRODUCTS	15999	03/04/2016	400/S SPADE TYPE CTS	503-3702-47415	390.00
SUNSMITH ENTERPRISES	1778	03/04/2016	ON-SITE SAFETY TRAINING	503-3702-42720	1,392.06
A/B TIRE COMPANY	4-5432	03/04/2016	215/75R15 a/s toyo extensa w...	503-3702-47420	158.75
SSA SOLAR OF NM 4, LLC	6254	03/04/2016	POWER SERVICE 02/16	503-3702-50795	24,161.28
NORTHERN SAFETY CO., INC.	90181973	03/04/2016	Shipping	503-3702-44615	20.36
NORTHERN SAFETY CO., INC.	90181973	03/04/2016	Triple Antibiotic ointment 20/8...	503-3702-44615	2.20
NORTHERN SAFETY CO., INC.	90181973	03/04/2016	Dynarex Medium alchohol wipe...	503-3702-44615	2.56
NORTHERN SAFETY CO., INC.	90181973	03/04/2016	10 Person Bulk First Aid Kit	503-3702-44615	32.98
NORTHERN SAFETY CO., INC.	90181973	03/04/2016	Honeywell 4oz Saline Solution	503-3702-44615	34.40
NORTHERN SAFETY CO., INC.	90181973	03/04/2016	Band-Aid Brand 1"X3" Flexible f...	503-3702-44615	7.59
NORTHERN SAFETY CO., INC.	90181973	03/04/2016	First Aid Burn Cream & Aloe Ve...	503-3702-44615	4.62
NORTHERN SAFETY CO., INC.	90181973	03/04/2016	Sting Relief Wipes 10/Box	503-3702-44615	2.29

Fund 503 - Electric Total: 284,801.88

Fund: 504 - Water

TAXATION AND REVENUE	030116	03/11/2016	UNCLAIMED PROPERTY	504-3803-27351	100.00
VERIZON WIRELESS	030416	03/11/2016	CELL PHONE BILLS	504-3803-43775	99.94
THE GLOVE WAGON	102748	03/11/2016	LEATHER GLOVES	504-3803-44607	614.96
IRON HORSE WELDING, LLLC	114879	03/11/2016	Hammer Pin	504-3803-47420	171.92
WEX BANK	135376	03/11/2016	UNLEADED	504-3803-43316	18.80
B & H OIL CO.	39206	03/11/2016	UNLEADED	504-3803-43316	402.17
B & H OIL CO.	39206	03/11/2016	DIESEL	504-3803-43317	291.73
NM RETIREE HEALTH CARE	030416	03/31/2016	BENEFIT PR ENDING 03/04/16	504-3803-41226	136.91
VILLAGE OF WILLIAMSBURG	031616	03/31/2016	FRANCHISE TAX OCT-DEC 2015	504-3803-45796	330.32
NM UTILITY OPERATOR CERTIFI...	032216	03/31/2016	EXAM FEE/FRANCISCO ZUNIGA	504-3803-42720	30.00

EOM AP Report

Payment Dates: 3/1/2016 - 3/31/2016

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
NM WATER & WASTEWATER A...	032216	03/31/2016	REGISTRATION FEE/FRANCISCO ...	504-3803-42720	250.00
NM WATER & WASTEWATER A...	032216	03/31/2016	MEMBERSHIP DUES	504-3803-43770	43.00
TAXATION AND REVENUE	032416	03/31/2016	WATER CONSERVATION FEE 01...	504-3803-43797	15.61
TAXATION AND REVENUE	032416	03/31/2016	WATER CONSERVATION FEE 12...	504-3803-43797	32.85
TAXATION AND REVENUE	032816	03/31/2016	WATER CONSERVATION FEE 02...	504-3803-43797	826.89
NEW MEXICO GAS COMPANY, I...	033016-4	03/31/2016	GAS BILLS	504-3803-43780	44.43
WINDSTREAM CORPORATION	033016	03/31/2016	PHONE BILLS	504-3803-43775	60.65
NM RETIREE HEALTH CARE	022416	03/04/2016	BENEFIT PR ENDING 02/19/16	504-3803-41226	174.42
NEW MEXICO GAS COMPANY, I...	022616-3	03/04/2016	GAS BILLS	504-3803-43780	154.94
INTERNAL SERVICE FUND	030116	03/04/2016	OIL-MAINT-SAFETY 02/16	504-3803-43316	18.71
INTERNAL SERVICE FUND	030116	03/04/2016	OIL-MAINT-SAFETY 02/16	504-3803-44615	145.62
INTERNAL SERVICE FUND	030116	03/04/2016	OIL-MAINT-SAFETY 02/16	504-3803-47420	61.86
TAXATION AND REVENUE	030316	03/04/2016	WATER CONSERVATION FEE 01...	504-3803-43797	755.55
TAXATION AND REVENUE	030316	03/04/2016	WATER CONSERVATION FEE 12...	504-3803-43797	760.62
FLOWPOINT ENVIRONMENTAL ...	3830	03/04/2016	ANNUAL SOFTWARE AGREEME...	504-3803-43770	795.00
SIERRA AUTO/CARQUEST	ID-184745	03/04/2016	caliper pin sleeve	504-3803-47420	3.60
SIERRA AUTO/CARQUEST	ID-184745	03/04/2016	sealant	504-3803-47420	11.91
SIERRA AUTO/CARQUEST	ID-184745	03/04/2016	caliper pin	504-3803-47420	3.36
SIERRA AUTO/CARQUEST	ID-185064	03/04/2016	glow plug control module	504-3803-47420	167.67
SIERRA AUTO/CARQUEST	ID-185490	03/04/2016	oring	504-3803-47420	6.21
SIERRA AUTO/CARQUEST	ID-185490	03/04/2016	fitting	504-3803-47420	23.90
SIERRA AUTO/CARQUEST	ID-185490	03/04/2016	fitting	504-3803-47420	29.08
SIERRA AUTO/CARQUEST	ID-185490	03/04/2016	hose	504-3803-47420	22.14
Fund 504 - Water Total:					6,604.77

Fund: 505 - Solid Waste

VERIZON WIRELESS	030416	03/11/2016	CELL PHONE BILLS	505-3904-43775	99.94
XEROX CORP.	083625223	03/11/2016	METER USAGE	505-3904-47420	17.70
XEROX CORP.	083625225	03/11/2016	METER UAGE	505-3904-47420	15.15
B & H OIL CO.	39202	03/11/2016	UNLEADED	505-3904-43316	203.15
B & H OIL CO.	39202	03/11/2016	DIESEL	505-3904-43317	1,337.89
NM RETIREE HEALTH CARE	030416	03/31/2016	BENEFIT PR ENDING 03/04/16	505-3904-41226	323.93
NEW MEXICO GAS COMPANY, I...	033016-1	03/31/2016	GAS BILL/RECYCLE CENTER	505-3904-43780	27.94
CITY UTILITIES	033016	03/31/2016	CITY LANDFILL BILLS	505-3904-34601	19,728.57
WINDSTREAM CORPORATION	033016	03/31/2016	PHONE BILLS	505-3904-43775	145.82
NM RETIREE HEALTH CARE	022416	03/04/2016	BENEFIT PR ENDING 02/19/16	505-3904-41226	326.44
NEW MEXICO GAS COMPANY, I...	022616-2	03/04/2016	GAS BILL/RECYCLE CENTER	505-3904-43780	290.18
INTERNAL SERVICE FUND	030116	03/04/2016	OIL-MAINT-SAFETY 02/16	505-3904-43316	172.00
INTERNAL SERVICE FUND	030116	03/04/2016	OIL-MAINT-SAFETY 02/16	505-3904-44615	284.10
INTERNAL SERVICE FUND	030116	03/04/2016	OIL-MAINT-SAFETY 02/16	505-3904-47420	345.19
RAPID ENVIRONMENTAL SERVI...	2087	03/04/2016	REMOVAL/OIL/CONTAMINATED..	505-3904-34600	760.40
CHERRILL'S WESTERN	4983-10	03/04/2016	WRANGLER JEANS/TODD THO...	505-3904-42620	137.94
CHERRILL'S WESTERN	4983-10	03/04/2016	WRANGLER SHIRTS	505-3904-42620	143.94
FOXWORTH-GALBRAITH	7403976	03/04/2016	Mortar Mix	505-3904-44607	14.97
FOXWORTH-GALBRAITH	7403976	03/04/2016	Block Gap Gray 8x2x16"	505-3904-44607	1.79
FOXWORTH-GALBRAITH	7403976	03/04/2016	Block Con 8x8x16"	505-3904-44607	45.63
SIERRA AUTO/CARQUEST	ID-184125	03/04/2016	8D battery	505-3904-47420	161.00
SIERRA AUTO/CARQUEST	ID-184767	03/04/2016	Argon	505-3904-44607	90.00
SIERRA AUTO/CARQUEST	ID-184771	03/04/2016	XT Lens Kit	505-3904-44607	7.25
SIERRA AUTO/CARQUEST	ID-185062	03/04/2016	valve	505-3904-47420	7.26
SIERRA AUTO/CARQUEST	ID-185595	03/04/2016	bracket	505-3904-47420	6.24
SIERRA AUTO/CARQUEST	ID-185595	03/04/2016	lens	505-3904-47420	1.66
SIERRA AUTO/CARQUEST	ID-185595	03/04/2016	grommet	505-3904-47420	2.72
SIERRA AUTO/CARQUEST	ID-185595	03/04/2016	pigtail	505-3904-47420	3.52
Fund 505 - Solid Waste Total:					24,702.32

Fund: 506 - WWTP

VERIZON WIRELESS	030416	03/11/2016	CELL PHONE BILLS	506-4005-43775	99.94
WEX BANK	030816	03/11/2016	UNLEADED	506-4005-43316	13.25
O'REILLY AUTO PARTS, INC.	297755	03/11/2016	Belt Clip Cell Phone Case	506-4005-44606	19.99
B & H OIL CO.	39205	03/11/2016	UNLEADED	506-4005-43316	250.36
B & H OIL CO.	39205	03/11/2016	DIESEL	506-4005-43317	83.79

EOM AP Report

Payment Dates: 3/1/2016 - 3/31/2016

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
MANUFACTURERS EDGE INC	SIN043049	03/11/2016	LMI 20HV Rebuild Kit	506-4005-43416	200.60
MANUFACTURERS EDGE INC	SIN043049	03/11/2016	LMI Head, 3.0 Acrylic	506-4005-43416	494.28
NM RETIREE HEALTH CARE	030416	03/31/2016	BENEFIT PR ENDING 03/04/16	506-4005-41226	232.65
NEW MEXICO GAS COMPANY, I...	033016-3	03/31/2016	GAS BILL/VACUUM STATION	506-4005-43780	24.58
WINDSTREAM CORPORATION	033016	03/31/2016	PHONE BILLS	506-4005-43775	96.21
NM UTILITY OPERATOR CERTIFI...	033116	03/31/2016	CERTIFICATION RENEWAL/JESUS...	506-4005-43770	60.00
NM RECYCLING COALITION	3056	03/31/2016	REGISTRATION FEE/RAMON SA...	506-4005-42720	199.00
NM RECYCLING COALITION	3056	03/31/2016	REGISTRATION FEE/LEO MARTI...	506-4005-42720	199.00
NM RECYCLING COALITION	3056	03/31/2016	REGISTRATION FEE/KYLE BLACK...	506-4005-42720	199.00
DPC INDUSTRIES, INC.	DE74000107-16	03/31/2016	DEMURRAGE/RENTAL INVOICE	506-4005-44607	265.00
NM RETIREE HEALTH CARE	022416	03/04/2016	BENEFIT PR ENDING 02/19/16	506-4005-41226	229.82
NEW MEXICO GAS COMPANY, I...	022616-4	03/04/2016	GAS BILL/VACUUM STATION	506-4005-43780	37.69
INTERNAL SERVICE FUND	030116	03/04/2016	OIL-MAINT-SAFETY 02/16	506-4005-43316	51.59
INTERNAL SERVICE FUND	030116	03/04/2016	OIL-MAINT-SAFETY 02/16	506-4005-44615	189.80
INTERNAL SERVICE FUND	030116	03/04/2016	OIL-MAINT-SAFETY 02/16	506-4005-47420	27.66
VILLAGE OF WILLIAMSBURG	030316	03/04/2016	SEWER RECEIPTS 11/15	506-4005-48798	1,057.19
VILLAGE OF WILLIAMSBURG	030316	03/04/2016	SEWER RECEIPTS 12/15	506-4005-48798	1,303.80
SUN VALLEY, INC.	119288/6	03/04/2016	Carr Screw 2 3/8x2 1/2 Box 50	506-4005-43416	14.99
FOXWORTH-GALBRAITH	7404256	03/04/2016	6 Gallon Electric Waterheater	506-4005-43416	289.99
DPC INDUSTRIES, INC.	747000389-16	03/04/2016	150# Chlorine Cylinders	506-4005-44607	982.80
DPC INDUSTRIES, INC.	747000404-16	03/04/2016	150 lb Cylinders Sulfur Dioxide	506-4005-44607	895.44
Fund 506 - WWTP Total:					7,518.42
Fund: 507 - Solid Waste Transfer Station					
STRIPE KAT STUDIO	0006	03/11/2016	RECYCLING VIDEO 02/16	507-4203-60835	467.06
O'REILLY AUTO PARTS, INC.	297766	03/11/2016	Cup Brush	507-4203-44607	26.99
O'REILLY AUTO PARTS, INC.	297766	03/11/2016	Needle	507-4203-44607	14.99
GORDON ENVIRONMENTAL, INC	4570	03/31/2016	SERVICES/LANDFILL CLOSURE	507-4203-80845	4,028.76
SUN VALLEY, INC.	119381/6	03/04/2016	1/4 " x 1 " Bolt	507-4203-44607	9.79
SUN VALLEY, INC.	119381/6	03/04/2016	1/4 Nylon Nut	507-4203-44607	6.49
SUN VALLEY, INC.	119381/6	03/04/2016	1/4 Flat Washer	507-4203-44607	3.39
SUN VALLEY, INC.	119381/6	03/04/2016	4-1/2x7/86 Grit Zirco F Disc	507-4203-44607	37.95
SUN VALLEY, INC.	119381/6	03/04/2016	15 PC Cobalt Bit Set	507-4203-44607	28.49
CITY OF LAS CRUCES	42134	03/04/2016	SOLID WASTE DISPOSAL TRANS...	507-4203-48598	28,880.08
DUST FREE PC, LLC	K34541	03/04/2016	Replacement Filters	507-4203-44607	71.98
Fund 507 - Solid Waste Transfer Station Total:					33,575.97
Fund: 508 - Golf Course					
TERRY TAYLOR	030716	03/11/2016	CONTRACT 01/27/16-02/29/16	508-4303-48599	15,809.79
Fund 508 - Golf Course Total:					15,809.79
Fund: 509 - Muni Airport					
VERIZON WIRELESS	030416	03/11/2016	CELL PHONE BILLS	509-4403-43775	99.95
B & H OIL CO.	39211	03/11/2016	UNLEADED/DIESEL	509-4403-43316	55.32
NM RETIREE HEALTH CARE	030416	03/31/2016	BENEFIT PR ENDING 03/04/16	509-4403-41226	54.17
SIERRA ELECTRIC CO-OP, INC.	033016-1	03/31/2016	SECURITY TRA	509-4403-43780	86.79
SIERRA ELECTRIC CO-OP, INC.	033016-2	03/31/2016	AIRPORT FUELING STATION	509-4403-43780	653.07
SIERRA ELECTRIC CO-OP, INC.	033016-3	03/31/2016	PIPPEN BUILDING	509-4403-43780	117.57
WINDSTREAM CORPORATION	033016	03/31/2016	PHONE BILLS	509-4403-43775	400.54
NM RETIREE HEALTH CARE	022416	03/04/2016	BENEFIT PR ENDING 02/19/16	509-4403-41226	54.17
SIERRA ELECTRIC CO-OP, INC.	022616-1	03/04/2016	SECURITY TRA	509-4403-43780	125.63
SIERRA ELECTRIC CO-OP, INC.	022616-2	03/04/2016	AIRPORT FUELING STATION	509-4403-43780	761.13
SIERRA ELECTRIC CO-OP, INC.	022616-3	03/04/2016	PIPPEN BUILDING	509-4403-43780	199.63
INTERNAL SERVICE FUND	030116	03/04/2016	OIL-MAINT-SAFETY 02/16	509-4403-43316	10.00
INTERNAL SERVICE FUND	030116	03/04/2016	OIL-MAINT-SAFETY 02/16	509-4403-44615	977.88
INTERNAL SERVICE FUND	030116	03/04/2016	OIL-MAINT-SAFETY 02/16	509-4403-47420	9.22
SIERRA AUTO/CARQUEST	ID-185596	03/04/2016	draglink	509-4403-47420	25.85
SIERRA AUTO/CARQUEST	ID-185596	03/04/2016	idler arm	509-4403-47420	21.35
SIERRA AUTO/CARQUEST	ID-185596	03/04/2016	brake pads	509-4403-47420	35.36
Fund 509 - Muni Airport Total:					3,687.63
Fund: 600 - Internal Serv					
SAFETY FLARE, INC.	94220	03/11/2016	ANNUAL FIRE EXTINGUISHER IN...	600-7003-44615	3,928.86

EOM AP Report

Payment Dates: 3/1/2016 - 3/31/2016

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
SIERRA AUTO/CARQUEST	ID-184343	03/04/2016	moly grease	600-7003-43316	290.00
SIERRA AUTO/CARQUEST	ID-184817	03/04/2016	Battery clip	600-7003-47420	5.90
SIERRA AUTO/CARQUEST	ID-184817	03/04/2016	battery clip	600-7003-47420	4.40
SIERRA AUTO/CARQUEST	ID-184817	03/04/2016	mud flap	600-7003-47420	38.18
SIERRA AUTO/CARQUEST	ID-184817	03/04/2016	TT valve	600-7003-47420	8.30
SIERRA AUTO/CARQUEST	ID-184817	03/04/2016	battery clip	600-7003-47420	11.30
SIERRA AUTO/CARQUEST	ID-184817	03/04/2016	battery cli[600-7003-47420	8.00
SIERRA AUTO/CARQUEST	ID-184817	03/04/2016	truck valve	600-7003-47420	19.95
SIERRA AUTO/CARQUEST	ID-184817	03/04/2016	battery clip	600-7003-47420	3.99
SIERRA AUTO/CARQUEST	ID-184817	03/04/2016	TT valve	600-7003-47420	8.30
SIERRA AUTO/CARQUEST	ID-184817	03/04/2016	battery clip	600-7003-47420	5.30
SIERRA AUTO/CARQUEST	ID-185489	03/04/2016	ignition switch	600-7003-47420	20.62
SIERRA AUTO/CARQUEST	ID-185489	03/04/2016	brake chamber	600-7003-47420	107.22
SIERRA AUTO/CARQUEST	ID-185489	03/04/2016	butt connector	600-7003-47420	16.00
SIERRA AUTO/CARQUEST	ID-185489	03/04/2016	toggle switch	600-7003-47420	50.90
SIERRA AUTO/CARQUEST	ID-185489	03/04/2016	drain valve	600-7003-47420	38.70
SIERRA AUTO/CARQUEST	ID-185489	03/04/2016	butt connector	600-7003-47420	13.00
Fund 600 - Internal Serv Total:					4,578.92
Grand Total:					609,215.34

Report Summary

Fund Summary

Fund	Payment Amount
101 - General	75,209.59
201 - Corrections	1,891.00
209 - Fire	5,073.19
211 - Law Enforce Prot	226.18
214 - Lodgers Tax	11,404.46
216 - Muni Street	6,557.96
217 - Recreation	6,664.53
294 - State Library	2,860.94
295 - Muni Pool	5,108.27
296 - PD GRT	10,000.00
302 - Elec Construction	9,912.13
303 - Vet Wall	105.13
305 - CI Gen	14,690.08
306 - CI Jt Util	22,648.34
309 - USDA WWTP	9,646.88
312 - R&R Airport	3,974.01
403 - Pledge State	35,078.46
502 - Util Office - Pool	6,884.49
503 - Electric	284,801.88
504 - Water	6,604.77
505 - Solid Waste	24,702.32
506 - WWTP	7,518.42
507 - Solid Waste Transfer Station	33,575.97
508 - Golf Course	15,809.79
509 - Muni Airport	3,687.63
600 - Internal Serv	4,578.92
Grand Total:	609,215.34

Account Summary

Account Number	Account Name	Payment Amount
101-1000-42720	EMPLOYEE TRAINING-GO...	120.00
101-1000-43597	ATTORNEY FEES-GOVERN...	10,270.98
101-1001-41226	RETIREE INSURANCE-OFF ...	241.34
101-1001-42720	EMPLOYEE TRAINING-OFF...	580.00
101-1001-43740	PRINTING/PUBLISHING	74.21
101-1001-43770	SUBSCRIPTION & DUES	55.00
101-1001-43775	TELEPHONE	466.73
101-1001-44606	OFFICE SUPPLIES	75.00
101-1001-44607	FIELD SUPPLIES (ELECTION..	3,533.30
101-1001-44810	EQUIPMENT & MACHINE...	235.38
101-1002-41226	RETIREE INSURANCE-MUN..	138.44
101-1002-43775	TELEPHONE	90.89
101-1002-44606	OFFICE SUPPLIES	107.00
101-1002-48599	PUBLIC DEFENDER COSTS...	542.50
101-1003-41226	RETIREE INSURANCE-OFF ...	250.06
101-1003-42720	EMPLOYEE TRAINING-OFF...	30.00
101-1003-43316	GAS & OIL	62.85
101-1003-43770	SUBSCRIPTION & DUES	55.00
101-1003-43775	TELEPHONE	593.84
101-1003-44810	EQUIPMENT & MACHINE...	207.62
101-1004-41226	RETIREE INSURANCE-ADM...	513.64
101-1004-42720	EMPLOYEE TRAINING-AD...	30.00
101-1004-43740	PRINTING/PUBLISHING	71.34
101-1004-43770	SUBSCRIPTION & DUES	1,295.00
101-1004-43775	TELEPHONE	462.76
101-1004-44606	OFFICE SUPPLIES	146.67
101-1004-44615	SAFETY EQUIPMENT	283.80

Account Summary

Account Number	Account Name	Payment Amount
101-1004-44810	EQUIPMENT & MACHINE...	443.26
101-1004-48596	AUDIT CONTRACT-ADMIN...	348.99
101-1005-43775	TELEPHONE	114.34
101-1007-41226	RETIREE INSURANCE-POLI...	1,440.27
101-1007-42305	MILEAGE REIMBURSEME...	134.48
101-1007-42310	PER DIEM-POLICE DEPT	182.00
101-1007-43316	GAS & OIL	1,014.91
101-1007-43770	SUBSCRIPTION & DUES	110.00
101-1007-43775	TELEPHONE	715.21
101-1007-44606	OFFICE SUPPLIES	757.63
101-1007-44615	SAFETY EQUIPMENT	227.92
101-1007-47420	MAINTENANCE VEHICLE/...	676.11
101-1007-48599	OTHER CONTRACTUAL SE...	242.90
101-1008-41226	RETIREE INSURANCE-COD...	137.21
101-1008-43316	GAS & OIL	291.84
101-1008-43775	TELEPHONE	54.38
101-1008-47420	MAINTENANCE VEH/EQUI...	17.16
101-1009-41226	RETIREE INSURANCE-MUN..	172.15
101-1009-43316	GAS & OIL	276.70
101-1009-43317	DIESEL-RECREATION	69.90
101-1009-43775	TELEPHONE	310.48
101-1009-44607	FIELD SUPPLIES-MUNI RE...	1,741.31
101-1009-44615	SAFETY EQUIPMENT	860.88
101-1009-47420	MAINTENANCE VEHICLE/...	17.43
101-1009-48599	OTHER CONTRACTUAL SE...	922.25
101-1010-41226	RETIREE INSURANCE-BUIL...	319.06
101-1010-43316	GAS & OIL	109.04
101-1010-43775	TELEPHONE	726.07
101-1010-47420	MAINTENANCE-VEHICLE/...	11.71
101-1010-48598	PROFESSIONAL SERVICES	4,320.00
101-1011-41226	RETIREE INSURANCE-STRE...	601.54
101-1011-43775	TELEPHONE	123.94
101-1012-41226	RETIREE INSURANCE-FLEE...	237.50
101-1012-42620	UNIFORM/LINEN-FLEET ...	288.00
101-1012-43316	GAS & OIL	100.12
101-1012-43775	TELEPHONE	197.78
101-1012-47420	MAINTENANCE-VEHICLE/...	56.17
101-1014-41226	RETIREE INSURANCE-FACI...	443.40
101-1014-42620	UNIFORM/LINEN-FACILITY..	986.70
101-1014-43316	GAS & OIL	305.82
101-1014-43403	REGULAR BUILDING MAI...	2,884.38
101-1014-43775	TELEPHONE	452.19
101-1014-44607	FIELD SUPPLIES-FACILITY ...	1,262.18
101-1014-44615	SAFETY EQUIPMENT	1,075.90
101-1014-47420	MAINTENANCE-VEHICLE/...	26.54
101-1016-41226	RETIREE INSURANCE-LIBR...	370.12
101-1016-43770	SUBSCRIPTION & DUES	14.31
101-1016-44615	SAFETY EQUIPMENT	119.05
101-1016-44830	CITY BOOK PURCHASING-L.	350.16
101-1017-48599	OTHER CONTRACTUAL SE...	23,747.81
101-1018-43780	UTILITIES	3,217.04
101-1099-34348	RENT OF PUBLIC FACILITIES	1,050.00
201-1903-44805	AUTO/LAB/DWI/JUD ED	86.00
201-1903-48710	CARE OF PRISONERS-COR ..	1,805.00
209-1603-43780	UTILITIES	788.32
209-1603-80845	OTHER CAPITAL PURCHAS ..	4,284.87
211-2003-44573	UNIFORM & EQUIPMENT	88.00
211-2003-44840	EQUIPMENT & MACHINE...	138.18

Account Summary

Account Number	Account Name	Payment Amount
214-2503-43805	BUILDING/STRUCTURES-L...	100.00
214-2503-44810	EQUIPMENT & MACHINE...	950.73
214-2503-47406	PROMOTIONAL/ADVERTIS...	1,535.60
214-2503-47597	9% ADVERTISING/MARKET...	7,952.68
214-2503-48599	OTHER CONTRACTUAL SE...	573.78
214-2503-48815	SERVICE CONTRACTS-LO...	291.67
216-4503-42310	PER DIEM-STREET MAINT...	136.00
216-4503-42620	UNIFORM LINEN-MUNI S...	1,055.00
216-4503-43316	GAS & OIL	573.08
216-4503-43317	DIESEL FUEL-STREET MAI...	1,852.73
216-4503-44615	SAFETY EQUIPMENT	552.89
216-4503-47420	MAINT.VEHILCE/FURN/E...	2,388.26
217-1703-44607	FIELD SUPPLIES-MUNI REC	480.03
217-1703-60840	CAPITAL OUTLAY (NMFA ...	6,184.50
294-5003-48830	LIBRARY ACQUISITION (B...	1,962.94
294-5003-60834	STATE LIBRARY GRANT-ST...	898.00
295-4803-34355	POOL DEPOSIT/RENTAL	125.00
295-4803-41226	RETIREE INSURANCE-MUN...	95.66
295-4803-43780	UTILITIES-MUNI POOL	4,440.59
295-4803-44607	FIELD SUPPLIES-MUNI PO...	332.22
295-4803-44615	SAFETY EQUIPMENT	114.80
296-2403-48599	OTHER CONTRACTUAL SE...	10,000.00
302-4603-90905	DEBT SERVICE PRINCIPAL	6,965.25
302-4603-90910	DEBT SERVICE INTEREST	2,763.60
302-4603-90915	COMMITMENT FEES & O...	183.28
303-4703-43775	TELEPHONE	105.13
305-6003-80825	CAPITAL PURCHASE/FINA...	14,690.08
306-6103-48599	PROFESSIONAL SERVICES(...	3,888.42
306-6103-80840	WATER RIGHTS-CI JOINT ...	450.00
306-6103-90905	DEBT SERVICE PRINCIPAL...	14,103.74
306-6103-90910	DEBT SERVICE INTEREST	4,068.48
306-6103-90915	COMMITMENTS & OTHER...	137.70
309-6403-60805	LOAN EXPENSES	9,646.88
312-8403-60403	TAXIWAY A PAVEMENT	3,974.01
403-1203-90905	DEBT SERVICE PRINCIPAL...	22,241.17
403-1203-90910	DEBT SERVICE INTEREST	12,805.26
403-1203-90925	COMMITMENTS & OTHER...	32.03
502-3601-41226	RETIREE INSURANCE-UTIL...	187.82
502-3601-43735	POSTAGE & MAIL SERVICE...	2,091.02
502-3601-43775	TELEPHONE	530.18
502-3601-44615	SAFETY EQUIPMENT	133.80
502-3601-45555	MISCELLANEOUS EXPENSE...	746.01
502-3601-47410	MAINTENANCE CONTRAC...	710.41
502-3601-48598	PROFESSIONAL SERVICES	2,485.25
503-3702-27351	UNAPPLIED BALANCE	1,857.90
503-3702-41226	RETIREE INSURANCE-ELEC...	555.76
503-3702-42720	EMPLOYEE TRAINING-ELE...	1,392.06
503-3702-43316	GAS & OIL	331.64
503-3702-43317	DIESEL FUEL-ELECTRIC DIV...	236.60
503-3702-43775	TELEPHONE	33.38
503-3702-43780	UTILITIES	587.66
503-3702-44615	SAFETY EQUIPMENT	407.79
503-3702-45796	FRANCHISE TAX-ELECTRIC...	626.87
503-3702-47415	MAINTENANCE/GROUNDS...	43,994.18
503-3702-47420	MAINTENANCE-VEHICLE/...	212.08
503-3702-48599	OTHER CONTRACTUAL SE...	6,835.66
503-3702-50795	WHOLESALE POWER COS...	227,730.30
504-3803-27351	UNAPPLIED BALANCE	100.00

Account Summary

Account Number	Account Name	Payment Amount
504-3803-41226	RETIREE INSURANCE-WAT...	311.33
504-3803-42720	EMPLOYEE TRAINING-WA...	280.00
504-3803-43316	GAS & OIL	439.68
504-3803-43317	DIESEL-WATER DIVISION	291.73
504-3803-43770	SUBSCRIPTION/DUES	838.00
504-3803-43775	TELEPHONE	160.59
504-3803-43780	UTILITIES	199.37
504-3803-43797	WATER CONSERVATION-...	2,391.52
504-3803-44607	FIELD SUPPLIES-WATER D...	614.96
504-3803-44615	SAFETY EQUIPMENT	145.62
504-3803-45796	FRANCHISE TAX-WATER D...	330.32
504-3803-47420	MAINTENANCE-VEHICLE/...	501.65
505-3904-34600	REGULATED MATERIAL R...	760.40
505-3904-34601	WASTE DISPOSAL	19,728.57
505-3904-41226	RETIREE INSURANCE-SOLI...	650.37
505-3904-42620	UNIFORM/LINEN-SOLID ...	281.88
505-3904-43316	GAS & OIL	375.15
505-3904-43317	DIESEL FUEL-SOLID WASTE..	1,337.89
505-3904-43775	TELEPHONE	245.76
505-3904-43780	UTILITIES	318.12
505-3904-44607	FIELD SUPPLIES-SOLID WA...	159.64
505-3904-44615	SAFETY EQUIPMENT	284.10
505-3904-47420	MAINTENANCE-VEHICLE/...	560.44
506-4005-41226	RETIREE INSURANCE-WAS...	462.47
506-4005-42720	EMPLOYEE TRAINING-WA...	597.00
506-4005-43316	GAS & OIL	315.20
506-4005-43317	DIESEL FUEL-WASTEWAT...	83.79
506-4005-43416	O & M PURCHASES-WAST...	999.86
506-4005-43770	SUBSCRIPTION & DUES	60.00
506-4005-43775	TELEPHONE	196.15
506-4005-43780	UTILITIES	62.27
506-4005-44606	OFFICE SUPPLIES	19.99
506-4005-44607	FIELD SUPPLIES-WASTEW...	2,143.24
506-4005-44615	SAFETY EQUIPMENT	189.80
506-4005-47420	MAINTENANCE-VEHICLE/...	27.66
506-4005-48798	VILLAGE OF WILLIAMSBU...	2,360.99
507-4203-44607	FIELD SUPPLIES	200.07
507-4203-48598	CONTRACT SERVICES-SC...	28,880.08
507-4203-60835	CONST. GRANT 10-NT-18	467.06
507-4203-80845	CAPITAL PURCHASES(LAN...	4,028.76
508-4303-48599	OTHER CONTRACTUAL SE...	15,809.79
509-4403-41226	RETIREE INSURANCE-AIR...	108.34
509-4403-43316	GAS & DIESEL	65.32
509-4403-43775	TELEPHONE	500.49
509-4403-43780	UTILITIES	1,943.82
509-4403-44615	SAFETY EQUIPMENT	977.88
509-4403-47420	MAINTENANCE VEH/EQUI...	91.78
600-7003-43316	GAS & OIL	290.00
600-7003-44615	SAFETY EQUIPMENT	3,928.86
600-7003-47420	MAINTENANCE-VEHICLE/...	360.06
Grand Total:		609,215.34

Project Account Summary

Project Account Key	Payment Amount
None	609,215.34
Grand Total:	609,215.34



CITY OF TRUTH OR CONSEQUENCES
CITY MANAGER'S OFFICE
505 SIMS STREET
TRUTH OR CONSEQUENCES, NEW MEXICO 87901
PHONE: (575) 894-6673 EXT 320 FAX: (575) 894-0363

F.3

COMMISSION ACTION FORM

ITEM:

Third Quarter Subrecipient Reports

PURPOSE OF ACTION:

Review

BACKGROUND:

Contract requires that recipients of Subrecipient Grants submit a quarterly report to the City by the 15th of the month following the quarter.

STAFF RECOMMENDATION:

Not Applicable

SUPPORT INFORMATION:

Third Quarter Reports

Name of Drafter: Linda Sparks	Department: City Manager's Office	Meeting: 4/26/16
E-mail: lsparks@torcnm.org	Phone: 575-894-6673 Ext. 320	

SUBRECIPIENT QUARTERLY REPORTS
FISCAL YEAR: 2015/2016

Updated: 04/18/16

NAME OF ORGANIZATION	ALLOTMENT	1ST QTR. REPORT		2ND QTR. REPORT		3RD QTR. REPORT		4TH QTR. REPORT	
		YES	NO	YES	NO	YES	NO	YES	NO
(SUBRECIPIENT GRANTS - Contract requires reports by the 15th of the month following the quarter.)									
Boys & Girls Club	\$9,500.00	X	10/01	X	01/05	X	04/11		
Companion Animal Action Team/CAAT	\$1,000.00	X	9/14	X	01/13	X	04/13		
Domestic Abuse Intervention Center/DAIC	\$2,500.00	X	10/06	X	01/06	X	04/07		
Matthew 25 Food Pantry	\$6,000.00	X	10/09	X	01/08	X	04/12		
Sierra Joint Office on Aging (SJOA)	\$24,000.00	X	10/06	X	01/12	X	04/12		
The Bountiful Alliane/Bountiful Babies	Paid Utilities	X	9/29	X	01/13	X	04/14		

(OTHER FUNDING - Contract requires reports by the 15th of the month following the quarter.)

Friends of Elephant Butte Lake State PK	\$1,000.00	X	9/28	Zero Balance		Zero Balance			
Geronimo Springs Museum	\$3,500.00	X	9/25	X	12/30	X	04/15		
Geronimo Trail Scenic Byway	\$3,500.00	X	10/13	X	01/07	X	04/05		
Hot Springs Cemetery Association	\$4,000.00	X	10/13	X	01/07	X	04/05		
MainStreet Truth or Consequences	\$30,000.00	X	10/09	X	01/06	X	04/04		
Sierra County Recreation & Tourism		Contract w/ Griffin & Associates							

1st Quarter: JUL, AUG, SEP

2nd Quarter: OCT, NOV, DEC

3rd Quarter: JAN, FEB, MAR

4th Quarter: APR, MAY, JUN

Copies to City Mgr. & Commission 10/16/15.

Copies to City Mgr. & Commission 01/26/15.

Copies to City Mgr. & Commission 04/26/16.

SUBRECIPIENT QUARTERLY REPORT

FY: 2015/2016

ORGANIZATION: Boys and Girls Club of Sierra County

(Report is due by the
15th of the month
following the QTR)

ALLOCATION: \$9500

(FY Allotment)

\$2375

(Quarterly Draw)

QUARTER: 3rd

(1st/2nd/3rd/4th)

SUBMITTED BY:

Charis Baxter

Print Name


Signature

(Please detail the progress made in providing the services each quarter.)

During this quarter we provided over 200 youth (12-18 years/ 6th-12th grades) with at least 20 hours per week of free high quality out of school time activities with qualified mentors in the agreed methods of delivery. We hosted 3 free community and family engagement events in the month of March (basketball tournament with police, financial literacy and healthy lifestyles classes). Club members were also given the opportunity to visit our senators and representatives in Santa Fe and be introduced on the House floor. We have representation on the JJAC Board, Sierra County Health Council and Chamber of Commerce. We provided transportation for youth (with the greatest need) from Manzano, TCMS and HSHS to the Club. We provided free healthy afternoon snacks. We provided access to printer and paper (software available on Club computers) and wifi. We promoted Club opportunities within the community. We held weekly staff trainings. 100% of staff have completed background checks.

RECEIVED
APR 11 2016

SUBRECIPIENT QUARTERLY REPORT

FY: 2015/2016

Received 4-13-16 / J. Sparks

ORGANIZATION: Companion Animal Action Team

(Report is due by the
15th of the month
following the QTR.)

ALLOCATION: \$1000

(FY Allotment)

\$250

(Quarterly Draw)

QUARTER: 3rd

(1st/2nd/3rd/4th)

SUBMITTED BY: Diane Lombardo

Print Name

Signature

We have a crew of 6 people who worked this clinic, all volunteers. The work consists of taking and making phone calls to set up appointments for the clinic, set up which can take several hours to gather and set up crates to keep the animals in, paperwork, the monitoring of recovering animals, clean up and follow up calls. We check with all owners to make sure their animal has recovered and is not suffering complications, especially those who have had problems. Our volunteers put in a total of 93 hours to have this one day clinic. In addition we have one volunteer who took ferals down to El Paso to Paws N Hooves Veterinary Clinic twice to be sterilized. We use them because they are considerably cheaper than the local vet.

On the January 21st clinic, we spayed 10 female cats and 5 female dogs. We also neutered 1 male cat and 10 male dogs. Included in that number were a couple of feral cats. One feral female was too ill to do surgery so we had her euthanized.

Because we were unable to hold clinics the rest of this quarter because the vet didn't have enough help, we concentrated on our trap, neuter, release program for feral cats. We have almost finished one colony of about 20 cats.

In addition we helped a low income person whose dog had extremely infected teeth. The dog needed medication and teeth extracted. We paid \$150 for that.

Diane Lombardo

INVOICE

Paws N' Hooves Mobile Veterinary Clinic

5355 N. Mesa St.
El Paso, TX 79912
915-490-4849

"A Healthy Pet is a Happy Pet"

FOR: CAAT - TorC
Marjorie Powell
PO BOX 204
Williamsburg, NM

Printed: 03-18-16 at 3:20p

Date: 03-18-16

Account: 15892

Invoice: 124851

Date	For	Qty	Description	Price	Discount	Net Price
Services by Amy Starr, DVM PS						
03-18-16	2016/03/18	1	Feral Cat Ovariohistorectomy			50.00
03-18-16		0.50	PNH 1 Ketamine-Xylazine Comb Inj			0.00
03-18-16		1	Vaccination Against Rabies - Feral			0.00
03-18-16		1	PNH1 Merial Rabies 3yr Vaccine (1			0.00
03-18-16		1	Feral Cat - Clip left Ear			0.00
03-18-16		1	1st Feline FVRCP - 8 wks			9.00
03-18-16		1	PNH1 Feline Merial FVRCP Vaccin			0.00
03-18-16		1	Rabies 3yr			9.00
03-18-16		1	PNH1 Merial Rabies 3yr Vaccine (1			0.00
03-18-16	2016/03/18 Dilu	1	Feral Cat Ovariohistorectomy			50.00
03-18-16		0.50	PNH 1 Ketamine-Xylazine Comb Inj			0.00
03-18-16		1	Vaccination Against Rabies - Feral			0.00
03-18-16		1	Feral Cat - Clip left Ear			0.00
03-18-16		1	1st Feline FVRCP - 8 wks			9.00
03-18-16		1	PNH1 Feline Merial FVRCP Vaccin			0.00
03-18-16		1	Rabies 3yr			9.00
03-18-16		1	PNH1 Merial Rabies 3yr Vaccine (1			0.00
03-18-16	2016/03/19	1	Feral Cat Ovariohistorectomy			50.00
03-18-16		0.40	PNH 1 Ketamine-Xylazine Comb Inj			0.00
03-18-16		1	Vaccination Against Rabies - Feral			0.00
03-18-16		1	1st Feline FVRCP - 8 wks			9.00
03-18-16		1	Feral Cat - Clip left Ear			0.00
03-18-16		1	Rabies 3yr,			9.00
03-18-16		1	PNH1 Merial Rabies 3yr Vaccine (1			0.00
03-18-16		1	Feral Cat - Clip left Ear			0.00
Services by						
03-18-16			Check payment			-204.00
<hr/>						
Old balance		Charges	Payments	New balance		
0.00		204.00	204.00	0.00		

Reminders for: 2016/03/18 dilute		Last done
03-18-19	Recommend Dental Cleaning!	
03-18-19	Rabies 3yr	03-18-16
03-18-17	El Paso License	03-18-16
04-08-16	Feline 4 2nd	

Reminders for: 2016/03/18		Last done
03-18-19	Recommend Dental Cleaning!	
03-18-19	Rabies 3yr	03-18-16
03-18-17	El Paso License	03-18-16
04-08-16	Feline 4 2nd	

Reminders for: 2016/03/19		Last done
03-18-19	Rabies 3yr	03-18-16
03-18-17	El Paso License	03-18-16
04-08-16	Feline 4 2nd	
03-18-16	Recommend Dental Cleaning!	

Thank you for letting us care for your four-legged family member(s)!

We do not give refunds or reimbursements for professional services rendered, deposits on surgeries/major procedures or inventory items that have left the facility. Further charges such as lab tests, radiology, hospitalization, anesthesia and pharmacy items not posted at the time of discharge may be billed later. We do require a 24 hour advanced notice on all/any cancellations. \$25 cancellation fee will be charged on all No show Surgeries and/or less than 24 hours notice.

We appreciate your understanding.

Don't forget to check out our website (www.paws-n-hoovesvetclinic.com). There you can get access to our online pharmacy, patient chart(s), Facebook, Twitter, Google+, Pinterest, and YouTube!

Do you have additional questions? Call us at Paws N Hooves Mobile Veterinary Services (915) 490-4849 or Mesa Clinic (915) 584-4491.

INVOICE

Paws N' Hooves Mobile Veterinary Clinic

5355 N. Mesa St.
El Paso, TX 79912
915-490-4849

"A Healthy Pet is a Happy Pet"

FOR: CAAT - TorC
Marjorie Powell
PO BOX 204
Williamsburg, NM

Printed: 03-11-16 at 10:59a

Date: 03-11-16

Account: 15892

Invoice: 124404

Date	For	Qty	Description	Price	Discount	Net Price
Services by Amy Starr, DVM PS						
03-11-16	2016/03/11 Fera	1	Feral Cat Ovariohistorectomy			50.00
03-11-16		1	PNH 1 Ketamine-Xylazine Comb Inj			0.00
03-11-16		1	Vaccination Against Rabies - Feral			7.00
03-11-16		1	PNH1 Merial Rabies 3yr Vaccine (1			0.00
03-11-16		1	Annual Feline FVRCP Booster			9.00
03-11-16		1	PNH1 Feline Merial FVRCP Vaccin			0.00
03-11-16		0.40	PNH 2 Ketamine-Xylazine Comb Inj			0.00
03-11-16		1	Presurgery Intake Exam and Day H	11.00	11.00	0.00 **
Services by						
03-11-16			Check payment			-50.00
03-11-16			Check payment			-16.00
Old balance	Charges	Payments	Discount			New balance
0.00	66.00	66.00	11.00 **			0.00

Your invoice total reflects our Client Class 1 discount.

Reminders for: 2016/03/11 Feral		Last done
03-11-18	Recommend Dental Cleaning!	
03-11-17	Feline 4 Annual Booster	03-11-16
03-11-17	MVC Exam W/Vaccines	03-11-16

Thank you for letting us care for your four-legged family member(s)!

We do not give refunds or reimbursements for professional services rendered, deposits on surgeries/major procedures or inventory items that have left the facility. Further charges such as lab tests, radiology, hospitalization, anesthesia and pharmacy items not posted at the time of discharge may be billed later. We do require a 24 hour advanced notice on all/any cancellations. \$25 cancellation fee will be charged on all No show Surgeries and/or less than 24 hours notice.

We appreciate your understanding.

Paws N' Hooves Mobile Veterinary Clinic

5355 N. Mesa St.
El Paso, TX 79912
915-490-4849

"A Healthy Pet is a Happy Pet"

FOR: CAAT - TorC
Marjorie Powel
PO BOX 204
Williamsburg, NM

2016-02-25 11:40

ID=JITTER

[CAT]

TP-PS = 6.7 g/dl
(6.0- 8.0)

ALP-PS = 25 U/l
(0- 90)

GLU-PS H
= 209 mg/dl
(70- 130)

ALT-PS = 37 U/l
(0- 100)

CRE-PS = 1.2 mg/dl
(0.8- 1.8)

BUN-PS = 27.6 mg/dl
(15.0- 32.0)

Date	For	Qty	Description
------	-----	-----	-------------

Services by Amy Starr, DVM PS

02-25-16	TorC 2016/02/20	4	Presurgery Intake Exam and D				**
02-25-16		4	Feline Castration				
02-25-16		1	PNH 1 Ketamine-Xylazine Comb Inj			0.00	
02-25-16		5	PNH1 Merial Rabies 3yr Vaccine (1			0.00	
02-25-16		5	Rabies 3yr			45.00	
02-25-16		1	PNH Dental Propy (Base) <20lbs			88.00	

Thank you for scheduling your pet's dental cleaning with us today. Please remember that dental care is essential to your pet's overall health. Remember to have your pet's teeth cleaned every 6 - 12 months.

02-25-16		1	PNH In House Pre-Anesthetic Pane			38.00	
02-25-16		1	IV Catheterization & 1st liter of fluid			35.00	
02-25-16		1	Anesthesia (Isoflurane, Masking)	31.00	31.00	0.00	**
02-25-16		0.30	PNH Convenia Injection 88mg/ml (28.03	0.03	26.00	**

Services by Amy Starr, DVM RX

02-25-16		0.30	PNH1 DepoMedrol Injectable 20mg	16.18	0.18	16.00	**
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Services by Amy Starr, DVM PS

02-25-16		20	PNH Add Tooth Extraction No Elev			100.00	
02-25-16		1	DECLINED: PNH 1 Generic Rabies			0.00	
02-25-16		1	Annual Feline FVRCP Booster			9.00	
02-25-16		1	PNH1 Feline Merial FVRCP Vaccin			0.00	
02-25-16		1	Feb/Sept PNH Dental (15%) Discou	0.00	13.00	-13.00	**

Services by

02-25-16	#8456		Check payment			-444.00	
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Old balance	Charges	Payments	Discount	New balance
0.00	444.00	444.00	88.21 **	0.00

Your invoice total reflects our Client Class 1 discount.

INVOICE

PNH Mobile 2

5355 N. Mesa St.
El Paso, TX 79912
915-584-4491

"A Healthy Pet is a Happy Pet"

FOR: CAAT - TorC
Marjorie Powel
PO BOX 204
Williamsburg, NM

Printed: 01-21-16 at 3:11p
Date: 01-21-16
Account: 15892

Invoice: 121464

Date	For	Qty	Description	Price	Discount	Net Price
Services by Amy Starr, DVM PS						
01-21-16	TorC 2016/01/21	224	Milleage (S/N Clinic) per mile	672.00	342.00	330.00 **
01-21-16		1	S/N Clinic Day			1375.00
01-21-16		28	Presurgery Intake Exam and Day H	308.00	308.00	0.00 **
01-21-16		20.65	PNH 2 Ketamine-Xylazine Comb Inj			0.00
01-21-16		126	PNH2 Tramadol Tablet 50mg (1000	69.70	69.70	0.00 **
01-21-16		10	Feline Ovariohistorectomy	530.00	530.00	0.00 **
01-21-16		1	Feline Castration/Crypt	27.00	27.00	0.00 **
01-21-16		5	Canine Ovariohistorectomy	320.00	320.00	0.00 **
01-21-16		10	Canine Castration	530.00	530.00	0.00 **
01-21-16		3	PNH1 Feline Triple Test (FELV/FIV/			114.00
	Items used...	3	MVC Feline FELV/FIV/HW Test Inventory			
01-21-16		17	Rabies 3yr			153.00
01-21-16		1	PNH2 BOI Rabies 3yr Vaccine (10			0.00
01-21-16		1	PNH 2 Generic Rabies Tag (with va			5.00
01-21-16		4	Annual Feline FVRCP Booster			36.00
01-21-16		4	PNH2 Feline BOI FVRCP Vaccine (0.00
01-21-16		4	Annual DHPP Booster			36.00
01-21-16		4	PNH2 K9 Noviac DAPP Inventory (0.00
Services by Amy Starr, DVM RX						
01-21-16		1	PNH1 Nexgard Canine XL 60.1-121	18.00	1.00	17.00 **
01-21-16		0.50	PNH2 Drontal Plus - Cat Tablet (50	16.18	11.18	5.00 **
01-21-16		1	PNH1 Neo/Poly/Bac Ophthalmic Oint			14.00
Services by						
01-21-16			Check payment			-2080.00
<hr/>						
Old balance	Charges	Payments	Discount	New balance		
-5.00	2085.00	2080.00	2138.88 **	0.00		

Your invoice total reflects our **Client Class 1** discount.

**SIERRA VETERINARY SERVICES, LLC**

www.sierravetservices.com
1607 N Date
Truth or Consequences, NM 87901
(575) 894-8773

Page 1 / 1

Paul Kronick
165 N Silver
Ss# 597957673
T Or C, NM 87901

Client ID: 14265
Invoice #: 23842
Date: 2/29/2016

Patient ID: 9368		Species: Canine	Weight: 18.80 pounds
Patient Name: Rebel		Breed: Terrier, Boston	Birthday: 10/01/2001
			Sex: Spayed Female
	<u>Description</u>	<u>Staff Name</u>	<u>Quantity</u>
2/18/2016	Amoxitabs 200 mg	Danielle Dawkins, DVM	14.00
Patient Subtotal:			<u>\$20.00</u>

Reminder

04/09/2012 DUPLICATE RABIES TAG
08/01/2016 RABIES VACCINE, 3 YEAR
03/02/2018 TEETH CLEANING (CANINE)

Invoice Total:	\$20.00
Sales Tax :	\$1.70
Total:	<u>\$21.70</u>
Invoice Balance Due:	<u>\$21.70</u>
Balance Due:	\$0.00

Our doctors and staff thank you for choosing our Hospital. We appreciate your business and enjoy providing care for your pets. Thank You.

**SIERRA VETERINARY SERVICES, LLC**

www.sierravetservices.com
1607 N Date
Truth or Consequences, NM 87901
(575) 894-6773

Page 1 / 1

Client ID: 14265

Invoice #: 24128

Date: 3/2/2016

Paul Kronick
165 N Silver
S# 597957673
T Or C, NM 87901

Patient ID: 9368		Species: Canine	Weight: 16.80 pounds	
Patient Name: Rebel		Breed: Terrier, Boston	Birthdate: 10/01/2001	
			Sex: Spayed Female	
	<u>Description</u>	<u>Staff Name</u>	<u>Quantity</u>	<u>Total</u>
3/2/2016	Preanesthetic Blood Panel (CBC + Chem	Danielle Dawkins, DVM	1.00	\$80.00 T
	Amoxitabs 200 mg		10.00	\$20.00 T
	Dental		1.00	\$0.00
	TEETH CLEANING (CANINE)		1.00	\$150.00 T
	CARPROFEN INJECTION FOR PAIN		1.00	\$8.28 T
	MULTIPLE EXTRACTIONS		8.00	\$30.00 T
	Dental Radiology Study		1.00	\$30.00 T
	CARPROFEN 25mg Chew		7.00	\$20.00 T
	IV CATHETERIZATION		1.00	\$25.00 T
	NAIL TRIM & ANAL SAC EXPRESSION		1.00	\$0.00
Patient Subtotal:				\$363.28

Reminder

04/09/2012 DUPLICATE RABIES TAG
08/01/2016 RABIES VACCINE, 3 YEAR
03/02/2018 TEETH CLEANING (CANINE)

Invoice Total:	\$363.28
Sales Tax :	\$30.88
Total:	\$394.16
Invoice Balance Due:	\$394.16
Cash :	(\$265.86)
Less Payment:	(\$265.86)
Invoice Balance Due:	\$128.30
Balance Due:	\$0.00

paid by PK owner
+21.70
CAAT Antibiotics on 2/18

Our doctors and staff thank you for choosing our Hospital. We appreciate your business and enjoy providing care for your pets. Thank You.

SUBRECIPIENT QUARTERLY REPORT

(Report is due by the 15th of the month
following the quarter.)

FY: 2015/2016ORGANIZATION: Domestic Abuse Intervention CenterALLOCATION: \$2,500.00QTR DRAW: \$625.00QUARTER: 3rd

(FY Allotment, Not Qtr. Draw)

(1st/2nd/3rd/4th)

(Please detail the progress made in providing the services each quarter.)

Statistical information:			Years	Victimation	Referral	
Female-20	Anglo-21	18-21-2	Emotional- 24	Police-7	Sheriff-	
Male-6	Hispanic-3	22-40-10	Physical-18	Hospital -	Self-Referral-8	
	Other-2	41-59-5	Sexual-1	Courts-5	Friends-2	
		60-74- 5		Family-2	Other-2	
			75 and older-0			
			Unknown-4			
Type of Contact:				Volunteer Hours: Total-1697		
Orders of Protection-13				Cell phone-1688		
Skills & knowledge Sessions-34				Administrative-7		
Group- 196.5				Crisis-		
Advocacy & Support- .75				Office-		
Crisis Intervention- 8.75				Direct client contact (crisis) 5		
Shelter-						
Food-						
Legal Advocacy- 37.75						
January						
Windstream- \$198.28						
February						
Windstream-\$198.28						
Misc Expenses- \$19.45						
March						
Windstream-\$198.92						
Misc Expenses- \$10.71						
Total \$625.00						

SUBMITTED BY: Blanca Chavez

TYPED NAME

Blanca Chavez

SIGNATURE

DATED: 4-6-16
Received 4-07-16/LS

Rev. 5/2014

SUBRECIPIENT QUARTERLY REPORT

(Report is due by the 15th of the month following the quarter.)

FY: 2015/2016ORGANIZATION: Matthew 25 Food PantryALLOCATION: \$6,000.00QTR DRAW: \$1,500.00QUARTER: 3rd

(FY Allotment, Not Qtr. Draw)

(1st/2nd/3rd/4th)

(Please detail the progress made in providing the services each quarter.)

Matthew 25 Food Pantry continues to feed over 1100 individuals per month even though we are only open one day a week for two hours. Clients are allowed to receive food only twice a month. We continue to receive donated day-old breads from Bullock's and out-dated groceries and produce from Walmart. This results in approximately 7000 pounds of food in addition to the food purchased from Bullock's and Roadrunner Food Pantry in Albuquerque.

We are providing Department of Agriculture Nutrition Flyers in both English and Spanish for our clients to pick up when they come in to get their food. We've had a good response to these flyers from our clients. (see flyers attached to this report)

Our community volunteers continue to provide us with between 3 and over 30 hours a week of work, including record-keeping, book-keeping, report-writing, statistic-gathering, food pick-up and storing, food organizing, and food distribution. We have over 20 committed volunteers who provide service to our community every week, and some of them, every day.

The local community also continues to support us monetarily, with individual donations and donations from local organizations totalling over \$2000 through the end of February. This amount helped us with food and other expenses of over \$3500 during that time as well.

Without the City of T or C's assistance in helping us with our rent of \$600 per month, and these generous community contributions, we would be unable to function and provide our clients the food they and their families so desperately need.

12-04-16P01:43 RCVD/LS

SUBMITTED BY:

Ernest E. Rodger *Board of Directors*
Susie Swope, Director

Ernest Rodger

TYPED NAME

SIGNATURE

DATED: 04.12.16

Rev. 5/2014

Matthew 25 Food Pantry

Participant Numbers for January, February, and March, 2016

<i><u>Date</u></i>	<i><u># of Households</u></i>	<i><u>Seniors</u></i>	<i><u>Adults</u></i>	<i><u>Children</u></i>
March 3rd	119	67	160	89
March 10th	125	70	158	78
March 17th	86	52	114	45
March 24 th (TEFAP)				
Walk-ins	66	40	64	27
Sr. Hous.	109	90	22	0
March 31st	73	32	97	63
TOTALS:	578	351	615	302

Total Number of People Served in March: 1268

Feb. 4	123	81	146	70
Feb. 11	128	57	179	99
Feb. 18	107	60	127	65
Feb. 25 (TEFAP)				
Walk-ins	88	44	106	33
Sr. Hous.	107	80	30	0
TOTALS:	553	322	588	267

Total Number of People Served in February: 1177

Jan. 7th	135	64	192	111
Jan. 14th	131	79	148	78
Jan. 21st	106	58	141	68
Jan. 28 th (TEFAP)				
Walk-ins	73	33	97	53
Sr. Hous.	110	83	30	0
TOTALS:	555	317	608	310

Total Number of People Served in January: 1235

10 tips

Nutrition
Education Series

make better beverage choices



10 tips to get started

What you drink is as important as what you eat. Many beverages contain added sugars and offer little or no nutrients, while others may provide nutrients but too much fat and too many calories. Here are some tips to help you make better beverage choices.

1 drink water

Drink water instead of sugary drinks. Regular soda, energy or sports drinks, and other sweet drinks usually contain a lot of added sugar, which provides more calories than needed.



2 how much water is enough?

Let your thirst be your guide. Water is an important nutrient for the body, but everyone's needs are different. Most of us get enough water from the foods we eat and the beverages we drink. A healthy body can balance water needs throughout the day. Drink plenty of water if you are very active, live or work in hot conditions, or are an older adult.

3 a thrifty option

Water is usually easy on the wallet. You can save money by drinking water from the tap at home or when eating out.

4 manage your calories

Drink water with and between your meals. Adults and children take in about 400 calories per day as beverages—drinking water can help you manage your calories.

5 kid-friendly drink zone

Make water, low-fat or fat-free milk, or 100% juice an easy option in your home. Have ready-to-go containers filled with water or healthy drinks available in the refrigerator. Place them in lunch boxes or backpacks for easy access when kids are away from home. Depending on age, children can drink ½ to 1 cup, and adults can drink up to 1 cup of 100% fruit or vegetable juice* each day.



*100% juice is part of the Fruit or Vegetable Group. Juice should make up half or less of total recommended fruit or vegetable intake.

6 don't forget your dairy**

When you choose milk or milk alternatives, select low-fat or fat-free milk or fortified soymilk. Each type of milk offers the same key nutrients such as calcium, vitamin D, and potassium, but the number of calories are very different. Older children, teens, and adults need 3 cups of milk per day, while children 4 to 8 years old need 2½ cups and children 2 to 3 years old need 2 cups.



7 enjoy your beverage

When water just won't do—enjoy the beverage of your choice, but just cut back. Remember to check the serving size and the number of servings in the can, bottle, or container to stay within calorie needs. Select smaller cans, cups, or glasses instead of large or supersized options.

8 water on the go

Water is always convenient. Fill a clean, reusable water bottle and toss it in your bag or briefcase to quench your thirst throughout the day. Reusable bottles are also easy on the environment.



9 check the facts

Use the Nutrition Facts label to choose beverages at the grocery store. The food label and ingredients list contain information about added sugars, saturated fat, sodium, and calories to help you make better choices.

10 compare what you drink

Food-A-Pedia, an online feature available at www.SuperTracker.usda.gov, can help you compare calories, added sugars, and fats in your favorite beverages.

** Milk is a part of the Dairy Group. A cup = 1 cup of milk or yogurt, 1½ ounces of natural cheese, or 2 ounces of processed cheese.

10 consejos

Serie
de educación
en nutrición

seleccione sus bebidas saludablemente

10 consejos para empezar



Lo que bebes es tan importante como lo que comes. Muchas bebidas contienen azúcar y ofrecen pocos o casi ningún nutriente, mientras que otras contienen nutrientes pero mucha grasa y también muchas calorías. Aquí presentamos algunos consejos para ayudarte a seleccionar mejor tus bebidas.

1 bebe agua

Cuando tengas sed, bebe agua en vez de bebidas azucaradas. Las gaseosas o refrescos, bebidas energéticas y otras bebidas azucaradas contienen mucha azúcar, estas bebidas contienen más calorías de las que necesitas. Para mantener un peso saludable bebe agua u otras bebidas sin o con pocas calorías.



2 cuánta agua es suficiente?

Deja que tu sed te gule. El agua es un nutriente importante para el cuerpo, pero cada uno tiene necesidades diferentes. Muchos de nosotros adquirimos agua suficiente de los alimentos y las bebidas que consumimos. Un cuerpo saludable puede balancear los requerimientos de agua. Bebe abundante agua si eres muy activo, si vives o trabajas en condiciones calurosas, o si eres de la tercera edad.

3 una opción barata

El agua es usualmente barata. Puedes ahorrar dinero tomando agua potable de la casa o cuando vas a comer fuera.

4 maneje sus calorías

Beba agua con las comidas y entre las comidas. Los adultos y los niños beben cerca de 400 calorías por día, beber agua podría ayudarte a manejar tus calorías.

5 zona de bebidas para niños

Haz que el agua, la leche sin o baja en grasa, o los jugos 100% de frutas sean una opción fácil en casa. Prepara y ten listos en el refrigerador botellas de agua o bebidas saludables para cuando salgas de casa, guárdalos en las mochilas o las loncheras de los niños. Dependiendo de la edad, los niños pueden beber de $\frac{1}{2}$ a 1 taza de jugo* 100% de frutas o vegetales al día y los adultos pueden beber hasta una taza.



*Jugo 100% es parte del grupo de las frutas y vegetales. Los jugos deben constituir la mitad o menos de la recomendación para el grupo de frutas y vegetales.

6 no olvides tu leche**

Cuando tomes leche u otras bebidas alternativas, selecciona leche sin o baja en grasa, o leche de soya fortificada. Cada tipo de leche ofrece la misma cantidad de nutrientes como calcio, vitamina D, y potasio, pero el número de calorías varía. Los niños mayores, adolescentes y adultos necesitan 3 tazas de leche por día, los niños de 4 a 8 años de edad $2\frac{1}{2}$ tazas y los niños de 2 a 3 años 2 tazas.



7 disfruta tu bebida

Cuando no desees agua, disfruta tu bebida favorita pero en pocas cantidades. Recuerda chequear el número de porciones en la etiqueta de la lata, botella o vaso para mantener las calorías que necesitas. Selecciona envases pequeños en vez de los grandes.



8 agua para el camino

El agua es siempre conveniente. Llena una botella reusable limpia con agua y ponla en tu bolsa para cuando estés sediento. Las botellas reusables también protegen el medio ambiente.

9 chequea la información de la etiqueta

La etiqueta contiene información nutricional sobre la cantidad total de azúcares, grasas y calorías, úsalas para escoger mejor tus bebidas.

10 compara los nutrientes de tus bebidas

Food-A-Pedia, es una opción disponible online en ChooseMyPlate.gov/SuperTracker, para ayudarte a comparar las calorías, azúcares y grasas de tus bebidas favoritas. (Food-a-pedia y SuperTracker están disponibles sólo en inglés.)

**La leche es parte del grupo de los lácteos. Una taza = 1 taza de leche o yogur, $1\frac{1}{2}$ onza de queso natural, o 2 onzas de queso procesado.

10 tips

Nutrition
Education Series

add more vegetables to your day



10 tips to help you eat more vegetables

It's easy to eat more vegetables! Eating vegetables is important because they provide vitamins and minerals and most are low in calories. To fit more vegetables in your meals, we're encouraging them as snacks as well, not just meals.

1 discover fast ways to cook

Cook fresh or frozen vegetables in the microwave for a quick-and-easy dish to add to any meal. Steam green beans, carrots, or broccoli in a bowl with a small amount of water in the microwave for a quick side dish.

2 be ahead of the game

Cut up a batch of bell peppers, carrots, or broccoli. Pre-package them to use when time is limited. You can enjoy them on a salad, with a hummus dip, or in a veggie wrap.



3 choose vegetables rich in color

Brighten your plate with vegetables that are red, orange, or dark green. They are full of vitamins and minerals. Try acorn squash, cherry tomatoes, sweet potatoes, or collard greens. They not only taste great but also are good for you, too.

4 check the freezer aisle

Frozen vegetables are quick and easy to use and are just as nutritious as fresh veggies. Try adding frozen vegetables, such as corn, peas, green beans, or spinach to your favorite dish. Look for frozen vegetables without added sauces, gravies, butter, or cream.

5 stock up on veggies

Canned vegetables are a great addition to any meal, so keep on hand canned tomatoes, kidney beans, garbanzo beans, mushrooms, and beets. Select those labeled as "reduced sodium," "low sodium," or "no salt added."



6 make your garden salad glow with color

Brighten your salad by using colorful vegetables such as black beans, sliced red bell peppers, shredded radishes, chopped red cabbage, carrots, or watercress. Your salad will not only look good but taste good, too.



7 sip on some vegetable soup

Heat it and eat it. Try tomato, butternut squash, or garden vegetable soup. Look for reduced- or low-sodium soups. Make your own soups with a low-sodium broth and your favorite vegetables.

8 while you're out

If dinner is away from home, no need to worry. When ordering, ask for an extra side of vegetables or side salad instead of the typical fried side dish. Ask for toppings and dressings on the side.

9 savor the flavor of seasonal vegetables

Buy vegetables that are in season for maximum flavor at a lower cost. Check your local supermarket specials for the best-in-season buys. Or visit your local farmer's market.



10 try something new

Choose a new vegetable that you've never tried before. Find recipes online at www.WhatsCooking.fns.usda.gov.

10
consejos
Serie
de educación
en nutrición

agregue más vegetales a sus comidas diarias

10 consejos para ayudarlo a comer más vegetales



¡Comer más vegetales es fácil! Comer vegetales es importante porque contienen vitaminas y minerales y no contienen muchas calorías. Para incluir más vegetales en sus comidas, siga estos sencillos consejos. Es más fácil de lo que piensa.

1 descubra maneras de cocinar rápido
Cocine vegetales frescos o congelados en el horno de microondas para añadir un plato rápido y fácil a cualquier comida. Coloque pimientos, zanahorias o brócoli en un tazón con poca agua para cocerlos al vapor en el horno de microondas y crear un acompañamiento rápido.

2 prepare ingredientes por adelantado

Pique porciones de pimientos, zanahorias o brócoli. Embóselos para usarlos cuando esté apurado. Puede disfrutarlos en ensaladas, con aderezos o en tortillas de harina enrolladas con vegetales.



3 elija vegetales de colores brillantes
Avive su plato con vegetales color rojo, anaranjado o verde oscuro. Están repletas de vitaminas y minerales. Pruebe calabacín, tomates cereza, camotes o berza. No sólo son ricos en sabor sino muy nutritivos también.

4 busque en el congelador

Los vegetales congelados son rápidos y fáciles de usar, y son tan nutritivos como los frescos. Pruebe añadir maíz, guisantes, habichuelas tiernas, espinaca o guisantes dulces congelados a algunos de sus platos favoritos, o bien prepárelos como acompañamientos.

5 pruebe vegetales enlatados
Los vegetales enlatados son un buen complemento a cualquier comida, así que tenga a la mano tomates, frijoles rojos, garbanzos, zetas y remolachas enlatadas. Elija latas marcadas "bajo en sodio," "sodio reducido," o "sin sal adicional" ("low in sodium," "reduced sodium," or "without added salt").



6 haga que sus ensaladas brillen de color
Avive sus ensaladas con vegetales de colores brillantes como frijoles negros, pimientos dulces rojos, rábano rayado, col roja picada o berro. Sus ensaladas no sólo se verán muy bien sino que también serán deliciosas.



7 pruebe sopas de vegetales
Calientelas y cómalas. Pruebe sopas de tomate, calabacín o verduras. Busque sopas con contenido de sodio reducido o bajo.

8 si sale a comer

Si sale a cenar, no se preocupe. Al pedir su plato, pida vegetales o ensalada como acompañamiento en lugar de los fritos típicos.

9 disfrute del sabor de las vegetales de temporada

Para obtener el mejor sabor al más bajo costo, compre vegetales de temporada. Busque las ventas especiales de sus supermercados locales para encontrar las mejores compras de temporada. Visite también el mercado de su comunidad (farmers markets).



10 pruebe algo nuevo
Si no lo prueba, nunca sabrá si le gusta. Elija un vegetal que no haya probado antes, agréguela a una receta o busque en internet para ver cómo prepararla.

4:05 PM

04/10/16

Accrual Basis

Matthew 25 Food Pantry

Transaction Detail By Account

January through March 2016

Type	Date	Num	Name	Memo	Amount	Balance
Contributions and Support						
Deposit	1/6/2016	DEP	Cash for Clubs (Bullocks)	Percentage Program	240.14	240.14
Deposit	2/3/2016	DEP	Cash for Clubs (Bullocks)	Percentage Program	300.12	540.26
Deposit	3/1/2016	DEP	Cash for Clubs (Bullocks)	Percentage Program	220.09	760.35
Deposit	1/6/2016	DEP	Private Donation	Bank of the Southwest	200.00	960.35
Deposit	1/20/2016	DEP	Private Donation	Bank of the Southwest	25.00	985.35
Deposit	1/20/2016	DEP	Private Donation	Bank of the Southwest	100.00	1,085.35
Deposit	1/20/2016	DEP	Private Donation	NM Copper Corporation	250.00	1,335.35
Deposit	1/20/2016	DEP	Private Donation	Women of the Moose	50.00	1,385.35
Deposit	1/20/2016	DEP	Private Donation	Bank of the Southwest	35.00	1,420.35
Deposit	2/3/2016	DEP	Private Donation	Bank of the Southwest	100.00	1,520.35
Deposit	2/3/2016	DEP	Private Donation	Bank of the Southwest	75.00	1,595.35
Deposit	2/4/2016	DEP	Private Donation	Bank of the Southwest	500.00	2,095.35
Deposit	2/5/2016	DEP	Private Donation	Bank of the Southwest	200.00	2,295.35
Deposit	2/16/2016	DEP	Private Donation	Bank of the Southwest	75.00	2,370.35
Deposit	2/16/2016	DEP	Private Donation	Bank of the Southwest	25.00	2,395.35
Deposit	3/1/2016	DEP	Private Donation	Bank of the Southwest	200.00	2,595.35
Deposit	3/1/2016	DEP	Private Donation	Bank of the Southwest	30.00	2,625.35
Deposit	3/1/2016	DEP	Private Donation	Bank of the Southwest	100.00	2,725.35
Deposit	3/3/2016	DEP	Private Donation	Bank of the Southwest	100.00	2,825.35
Deposit	3/24/2016	DEP	Private Donation	Bank of the Southwest	100.00	2,925.35
Deposit	3/17/2016	DEP	Private Donation	Bank of the Southwest	25.00	2,950.35
Deposit	3/17/2016	DEP	Private Donation	Women of the Moose	50.00	3,000.35
Total Contributions and Support					3,000.35	3,000.35
Earned Revenues						
Deposit	1/22/2016	DEP	City of T or C	2nd Grant Pmt 2015-20...	1,500.00	1,500.00
Total Earned Revenues					1,500.00	1,500.00
Bank Fees						
Check	1/26/2016	cc	Bank of the Southwest	Service Charge	-5.00	-5.00
Check	2/29/2016	cc	Bank of the Southwest	Service Charge	-5.00	-10.00
Check	3/31/2016	cc	Bank of the Southwest	bank fees	-5.00	-15.00
Total Bank Fees					-15.00	-15.00
Food						
Check	1/6/2016	294	Bullocks	Dec statement	-766.59	-766.59
Check	2/23/2016	299	Bullocks	Jan Statement	-1,236.47	-2,003.06
Check	3/10/2016	302	Bullocks	Feb Statement	-887.16	-2,890.22
Check	1/21/2016	295	RoadRunner Food Bank ...	Food December	-135.85	-3,026.07
Check	2/20/2016	298	RoadRunner Food Bank ...	Food January	-180.15	-3,206.22
Check	3/18/2016	303	RoadRunner Food Bank ...	Food February	-28.12	-3,234.34
Total Food					-3,234.34	-3,234.34
Rent						
Check	1/26/2016	296	Land, Inc	April paid ahead	-600.00	-600.00
Check	2/25/2016	301	Land, Inc	May paid ahead	-600.00	-1,200.00
Total Rent					-1,200.00	-1,200.00
Sales Tax						
Check	1/26/2016	cc	Bank of the Southwest	Sales Tax	-0.38	-0.38
Check	2/29/2016	cc	Bank of the Southwest	Sales Tax	-0.38	-0.76
Check	3/31/2016	cc	Bank of the Southwest	Sales Tax	-0.38	-1.14
Total Sales Tax					-1.14	-1.14
Utilities						
Check	2/1/2016	297	NM Gas	gas bill	-68.96	-68.96
Check	3/1/2016	300	NM Gas	gas bill	-61.38	-130.34
Check	3/31/2016	304	NM Gas	gas bill	-26.30	-156.64
Total Utilities					-156.64	-156.64
TOTAL					-106.77	-106.77

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04/10/16

Accrual Basis

Matthew 25 Food Pantry
Profit & Loss Standard
January through March 2016

	<u>Jan - Mar 16</u>
Ordinary Income/Expense	
Income	
Contributions and Support	3,000.35
Earned Revenues	<u>1,500.00</u>
Total Income	4,500.35
Expense	
Bank Fees	15.00
Food	3,234.34
Rent	<u>1,200.00</u>
Sales Tax	1.14
Utilities	<u>156.64</u>
Total Expense	4,607.12
Net Ordinary Income	<u>-106.77</u>
Net Income	<u><u>-106.77</u></u>

SUBRECIPIENT QUARTERLY REPORT

FY: 2015/2016

ORGANIZATION: Sierra Joint Office on Aging (SJOA)

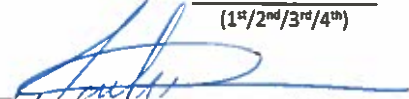
*(Report is due by the
15th of the month
following the QTR.)*

ALLOCATION: \$24,000
(FY Allotment)

\$6,000
(Quarterly Draw)

QUARTER: 3rd
(1st/2nd/3rd/4th)

SUBMITTED BY: Joe McClintock - Executive Director
Print Name


Signature

(Please detail the progress made in providing the services each quarter.)

The SJOA performed the following services for the 3rd Qtr. 2016 (January, February, & March).

• Congregate meals	=	11,904	Units / Meals
• Home Delivered Meals	=	9,016	Units / Meals
• Transportation	=	2,778	Units / Rides
• Homemaker Services	=	1,201.50	Units
• Respite (caretaker relief)	=	131.50	Units
• Title XX - Home, chore & personal care services	=	1,706.90	Units
• Foster Grandparent Hours	=	1,197 / 45	Hours / Children served
• Senior Companion Program	=	1,533 / 15	Hours / Seniors served
• Senior Employment Training	=	704	Hours Job Skills Training

- 2017 Severance Tax Bond Capital Outlay Request application completed to purchase a new roof for the Ken James Senior Center/SJOA building. Cost estimated at \$205k
- The SJOA is negotiating the contract with the NMAAA on the 2017/2018 program year. Due to losses in the State budget (oil & gas) the SJOA will be receiving lower reimbursement rates for most of the services we offer.
- Increase in services from last quarter:
 - Congregate = 23%
 - Home Delivered meals = 3%
 - Transportation = 5%
 - Title XX (Home Services) = 5%

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SUBRECIPIENT QUARTERLY REPORT

FY: 2015/2016

14-04-16P03:09 RCVD/LS

ORGANIZATION: The Bountiful Alliance/ Bountiful Babies

(Report is due by the
15th of the month
following the QTR.)

\$ 1/3 utilities
400 Broadway,
beginning

ALLOCATION:

\$

(FY Allotment)

Dec.1-2015

(Quarterly Draw)

QUARTER:

3rd

(1st/2nd/3rd/4th)

SUBMITTED BY: Wendy Sager Evanson

Print Name


Signature

(Please detail the progress made in providing the services each quarter.)

TBA/ Bountiful Babies moved into 400 Broadway, T or C in December 2015. Wildflower's "art from the start", is the name of the Community Center which addresses the needs of families with children 0-5 in Sierra County through the arts and intergenerational activities.

Currently regular hours are Mondays and 10-11 for story hour and 3-5 for Kinder-gardening, Tuesdays 3-5 for beginning sewing, and Thursdays and Fridays 11-3 for art classes, open art space and play. Wildflowers is also open during art hop – hosting fun projects for all ages.

Along with young children, several parents who are "home schooling" regularly attend art classes to enhance their children's learning and social time. Sewing classes have been ongoing for many months and parents and children 7 & up love the learning, a space that is "for them", a place in the community and making things from dolls to cushions to sit upon.

Local artists and craftspeople are extremely generous with donating time, energy, talent and materials. The community is proving supportive and welcoming, and enthusiastic that this center has opened. More families are now coming downtown, supporting business and commerce.

A strong team of part time staff and volunteers is working well together on program development, community outreach and fundraising so that in time the Center will be sustained by the Community of T or C. Grand opening took place on March 21st, with a gathering of elected officials, health and education professionals, families and business owners.

A website has been created www.bountifulbabies.org, and Bountiful Babies has an invitation to present at the World Association for Infant Mental Health in the Czech Republic in June 2016.

As funding permits, hours of operation will grow. Currently, it is volunteer time and energy making our operations possible. A large fundraising campaign was launched in March. Collaboration with local programs such as Little Things Matter Home Visiting & Main Street is growing. We offer something unique and nurturing and each week new people are becoming involved.

Thank you again for your support of Wildflowers" art from the start" and the Bountiful Babies.

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**SUBRECIPIENT QUARTERLY REPORT
2015/2016**

ORGANIZATION GERONIMO SPRINGS MUSEUM

ALLOCATION: \$3500.00 **QTR DRAW:** \$875.00 **QUARTER** 4TH

The last few months have been filled with programs and events, this being a busy time of year. Winter visitors are here for a time, with flexible money and hours to spend seeing the County and region, working on genealogy, etc. So, this is an excellent time for the museum to encourage activities in the area.

Perhaps the major project on the museum's part was the opening for the official Centennial celebration for the town. This started off with a cowboy breakfast, complete with music from the "Singing Sheriff" and crew. A delicious breakfast was provided by board member, Sandi Chatfield. After lunch, Karl Laumbach, also a board member and noted archaeologist gave a most informative program on the Keith Humphries exhibit. Mr. Humphries was a noted artist from Las Cruces, who painted a number of works, based on his tremendous research efforts for each and every one. The museum has over ninety of the paintings, and for the centennial, is featuring many of them throughout the museum for the centennial. Many are based on activities in the immediate area. A special guest for the event was Mr. Humphries' daughter and husband, Bunke and Ed Griffith from California. That evening the celebrating continued with the monthly Art Hop.

Several other programs also took place during this time period. These are popular with the winter visitors as well. We try to represent the area with our activities and displays in such a way, so as to encourage longer visits to the area for the guests.

We have over 1,000 guests monthly, provide brochures and passes to the museum to area restaurants, lodging businesses, and others who are active in the tourism industry. We have a log which registers all visitors. Our meeting room provides an opportunity for groups to have functions, meet friends, etc.

Our banquet was a big success this year, with a speaker on Archaeology in the immediate area. Plans are always in the works for more such activities, including tours and programs.

We appreciate so much the assistance received from the City of Truth or Consequences. It is in our efforts as a community that we can work together for success in this area. Enclosed please find the detail of some of our expenses. Thank you.

SUBMITTED BY: MARILYN POPE



DATED: 4/15/16

SUBRECIPIENT QUARTERLY REPORT

(Report is due by the 15th of the month
following the quarter.)

FY: 2015/2016ORGANIZATION: Geronimo Trail Scenic BywayALLOCATION: \$3,500.00QTR DRAW: \$875.00QUARTER: 3rd

(FY Allotment, Not Qtr. Draw)

(1st/2nd/3rd/4th)

(Please detail the progress made in providing the services each quarter.)

In the months of January, February, and March, 2016, we greeted 1806 guests, an increase of 31% over the previous quarter. We mailed 21 boxes and packets of information to potential visitors, relocatees, and visitor information outlets. We replied with email responses to 455 inquiries for information on the area and answered 76 telephone queries for information about T or C and Sierra County.

05-04-16P03:48 RCVD/LS

Total expenses for the period included:

Telephone \$ 320.32

Insurance \$ 202.02

Postage \$ 34.71

Supplies \$ 270.14 (Some supplies were still donated by the director)

Total expenses for the 3 months was \$ 827.19

We are open 7 days per week with all volunteer staff. We greeted an average of 20 people per day, providing them with information on the local area including places to eat, shop, and visit while here. Sierra County Tourism Board provides donations for one of our volunteers to deliver brochures to local motels and restaurants on a monthly basis for the benefit of travelers stay staying at those facilities.

Our volunteer time and services provide the City of Truth or Consequences with marketing efforts in excess of \$42,000 per year. These services are provided to visitors who come to our community and spend money, increasing both lodgers tax and gross receipts. The information we mail out and provide for conferences and conventions further encourages people to visit or to plan a longer stay.

SUBMITTED BY:

LaRena Miller

TYPED NAME

LaRena Miller

SIGNATURE

DATED: 01/06/16

Rev. 5/2014

SUBRECIPIENT QUARTERLY REPORT

(Report is due by the 15th of the month
following the quarter.)

FY: 2015/2016

ORGANIZATION: Hot Springs Cemetery Association

ALLOCATION: \$4,000.00

QTR DRAW: \$1,000.00

QUARTER: 3rd

(FY Allotment, Not Qtr. Draw)

(1st/2nd/3rd/4th)

(Please detail the progress made in providing the services each quarter.)

Weed removal has been worked on, tree trimming and trash removal, and watering has begun.

New water hoses have been obtained for the summer watering season.

05-04-16P03:48 RCVD/LS

SUBMITTED BY: _____

LaRena Miller

TYPED NAME

1 LaRena Miller

SIGNATURE

DATED: 04/04/16

Rev. 5/2014

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APR 04 2016

1/2/3/4
Guida Detran
Signature

Rev. 5/2014

G.1



City of Truth or Consequences, NM
Commission Action Form

ITEM:

Resolution No. 29 15/16 declaring Surplus Property to be nonessential for Public or Government Functions to be Sold Pursuant to §3-54-2 NMSA at the May 14, 2016 public auction.

BACKGROUND:

Pursuant to Section 3-54-2 of the New Mexico State Statutes, 1978, Annotated, the City of Truth or Consequences has property that is no longer needed and the same as in the past, the City will use Willard Hall Auctions to sell various surplus properties belonging to the City. They have an auction scheduled for May 14, 2016.

STAFF RECOMMENDATION:

Approve Resolution No. 29 15/16 declaring the listed items as surplus property and allowing the City to Auction items in Public Auction.

SUPPORT INFORMATION:

Resolution No. 29 15/16
List of Items to be auctioned.

Submitted by: Renee Cantin

Department: City Clerk

Phone: (575) 894-6673



RESOLUTION NO. 29 15/16

A RESOLUTION DECLARING SURPLUS PROPERTY TO BE NONESSENTIAL FOR PUBLIC OR GOVERNMENT FUNCTIONS TO BE SOLD PURSUANT TO §3-54-2 NMSA

WHEREAS, the City Commission of the City of Truth or Consequences finds surplus property to be nonessential for public or government functions; and

Whereas, PURSUANT TO Section 3-54-2 of the New Mexico State Statues, 1978, Annotated, the City of Truth or Consequences serves notice that the City will use **Willard Hall Auctions** to sell various surplus property belonging to the City.

NOW THEREFORE BE IT RESOLVED THAT:

- The City of Truth or Consequences may sell personal property having a value of more than two thousand five hundred (\$2,500.00) at public or private sale. If a private sale is held under this subsection, such sale shall be held only after notice is published at least twice, pursuant to the provisions of Subsection J or Section 3-1-2 NMSA 1978, not less than seven days apart, with the last publication not less than fourteen days prior to the sale.
- If a public sale is held, the bid of the highest responsible bidder shall be accepted unless the terms of the bid do not meet the published terms and conditions of the municipality, in which event the highest bid which does meet the published terms and conditions shall be accepted; provided, however, a municipality may reject all bids. Terms and conditions for a proposed sale of lease shall be published at least twice, not less than seven days apart, with the last publication no less than fourteen days prior to the bid opening, and shall be published according to the provisions of Subsection J of Section 3-1-2 NMSA 1978.
- The City of Truth or Consequences may sell, at a private or public sale, exchange or donate real or personal property to the state, to any of its political subdivisions or to the federal government if such sale, exchange or gift is in the best interests of the public and is approved by the local government division of the department of finance and administration. The provisions of Section 6-6-11 NMSA 1978 shall not apply to such sale, exchange or a donation.

PASSED, APPROVED AND ADOPTED this 26th day of April, 2016.

ATTEST:

Steve Green, Mayor

Reneé L. Cantin, CMC, City Clerk

Auction List
Surplus Property

Qty	D	VIN or Description	PLATE	VALUE	LOCATION
	Water/Wastewater Dept.				
	Misc. Metal Valves	WWTP			WWTP
1	Onan Generator International Harvester	85KR MODEL V-549 Gasoline			WWTP
1	10 HP Riding Lawn Mower Montgomery Ward				WWTP
1	Honda Pressure Washer 300 PSI				WWTP
1	10 HP Trash Pump				WWTP
3	Four Stroke STIHL Weedeaters				WWTP
	3 Yard Dumpster full of Brass and Copper Fittings	(Dumpster not included)			WA Dept Cook St
	Police Dept.				
1	2006 Ford Crown Victoria	2FAHP71W96X144373	G-66583	\$ 200.00	Service Center
	Library				
1	65-inch Vizio Television	Screen shattered - probably not working		Unknown	Library

Value of Vehicles calculated from NADA Kelly Blue Book, all vehicles have been stripped.

Value of Dumpsters calculated as fair to good condition (serviceable as dumpsters)



H.1

**CITY OF TRUTH OR CONSEQUENCES
COMMISSION DISCUSSION/UPDATE FORM**

ITEM:

TO UPDATE THE COMMISSION ON THE STATUS OF THE WATER CONSERVATION PLAN

BACKGROUND:

Draft Copy of the Water Conservation Plan has been submitted to OSE for approval. As of March 30, 2016, the Truth or Consequences Water Conservation Plan had not been reviewed due to the work load and lack of resources with the Office of the State Engineer; however we did discuss a timeframe of July 8, 2016 at which point we will have final approval from OSE. NMFA Local Government Planning Grant closing deadline is April 23, 2016. A formal letter of extension was submitted to NMFA on April 8, 2016, explaining the reasoning for an extension and requesting a new date of submission.

SUPPORT INFORMATION:

Draft Copy of Water Conservation Plan is available in electronic form. Hard copies will be available upon OSE approval.

STAFF RECOMMENDATION:

- No Action needed, item for Discussion/Update only.

Name of Drafter: Traci Burnette	Department: Water/Wastewater Dept.	Meeting date: 04-26-16
E-mail: tburnette@torcnm.org	Phone: 575-894-7331	



I.1

CITY OF TRUTH OR CONSEQUENCES
COMMISSION ACTION FORM

ITEM:

DISCUSSION/ACTION: APPROVAL AND AUTHORIZATION FOR CITY MANAGER, JUAN FUENTES TO EXECUTE, SIGN AND SUBMIT DOCUMENTS RELATED TO AN APPLICATION FOR FEDERAL ASSISTANCE UNDER USDA/RUS.

BACKGROUND:

- Phase 1 – Funded by USDA/RUS Grant/Loan: \$4.5M
- Phase 2A – Funded by CIF 3364 and CIF 3171 Grant/Loan/Match: \$1.65M
- **Phase 2B – Digester Basin-Oxidation Oval \$2.4M– Unfunded –**
Colonias Application pending for \$2.1M (Max award \$1.8M)
- **Phase 3 – Anoxic Basin- \$1.2M—Unfunded**

STAFF RECOMMENDATION:

- Authorization to submit an application to USDA/RUS to obtain funding for Phase 2B and Phase 3

SUPPORT INFORMATION:

- Application Checklist
- WWTP Improvements Phased Description

Requested by:: Traci Burnette	Department: Water/Wastewater	Meeting date: 04/26/2016
E-mail: tburnette@torcnm.org	Phone: 575-894-7331	

WEP APPLICANT CHECKLIST:

- _____ A set of two copies of the Request for Professional Services (RFP):
 - _____ Applicant's Letter to RD requesting concurrence in the selection of the engineer including the following supporting documentation;
 - _____ Copy of Affidavit of Publication, including copy of Notice as it appeared in the newspaper;
 - _____ Copy of Rating Evaluations;
 - _____ Copy of Approved Minutes (in which a motion is made selecting and hiring the desired Engineering Firm/Consultant);
 - _____ Copy of Proof of Notice of Meeting and Agenda for Meeting.
 - _____ If another funder involved, obtain copy of their approval of the RFP, if applicable.
- _____ Applicant's letter to RD requesting review and approval of the Engineering Agreement. The EJCDC E-510, "Standard Form of Agreement between Owner and Engineer for Professional Services, Funding Agency Edition" is the Agreement utilized by our Agency. A set of four originals should be submitted for Agency review and approval.

NOTE: If another funder is paying for a portion of the professional services, must provide two copies of the approved Engineering Agreement for our records.

- _____ A set of two copies of the Preliminary Engineering Report completed in accordance with USDA, RUS Bulletin 1780-2 guidelines.
- _____ A set of two copies of the Environmental Report in accordance with USDA, RUS Regulation 1794 and RUS Bulletin 1794 A-602.
- _____ Notice – Intent to File an Application with USDA, RD. If grant only must also require Public Meeting Notice, which may be included with the Intent to File an Application Notice.
 - _____ Copy of Affidavit of Publication, including notice as it appeared in the newspaper
 - _____ Copy of Roster
 - _____ Copy of Minutes of Meeting

An original (as far as our Agency forms are concerned) and a copy of the following:

- _____ SF 424, "Application For Federal Assistance" (Construction or Non-Construction)
- _____ SF 424A, "Budget Information - Non-Construction", if applicable.
- _____ SF 424B, "Assurances - Non-Construction", if applicable
- _____ SF 424C, "Budget Information - Construction Programs", if applicable.

Revised 6/2/2014

- _____ SF 424D, "Assurances – Construction Programs", if applicable.
- _____ SAM.gov (includes Central Contractor Registration (CCR))
- _____ Data Universal Numbering System number (DUNS)
- _____ Form RD 442-7, "Operating Budget", must provide 3 historical years. First Full Year reflects the projected revenues and expenses of the proposed project after being in operation for a year. Also, include supporting documentation of the historical/current years, i.e., financial statements or audits.
- _____ Form RD 442-3, "Balance Sheet", "Current Year" must be at least 90 days current. "Prior Year" should reflect the prior year, i.e. 12/31 or 6/30. Lines 18 must equal Lines 36.
- _____ Form AD 1047 - "Certification Regarding Debarment, Suspension and other Responsibility Matters"
- _____ Form AD-1048 - "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions" (ENGINEER TO COMPLETE)
- _____ Form AD 1049 - "Certification Regarding Drug-Free Workplace Requirements"
- _____ Form AD-3030, "Representation Regarding Felony Conviction and Tax Delinquent Status for Corporate Applicants", Applies to Corporations only.
- _____ Form AD-3031, "Assurance Regarding Felony Conviction or Tax Delinquent Status for Corporate Applicants", Applies to Corporations only.
- _____ Form RD 1910-11, "Applicant Certification, Federal Collection Policies"
- _____ RD Instruction 1940-Q, Exhibit A-1, "Certification for Contracts, Grants and Loans"
- _____ Standard Form LLL, "Disclosure of Lobbying Activities"
- _____ Form RD 400-1, "Equal Opportunity Agreement"
- _____ Form RD 400-4, "Assurance Agreement"
- _____ Certification of Unavailability of Other Funding and Certification for Commercial Credit and Outstanding Judgments
- _____ Certification of Compliance
- _____ Certification Prohibiting Tying Arrangements
- _____ Evidence of Availability of Other Funds (i.e. Grant Agreement/Loan Agreement)
- _____ **NOTE: Review and be aware of limitations/purposes of use of funding and time deadline in which to expend the funds, if any.**
- _____ Supporting Documentation on Existing Debt, if applicable (i.e. Loan Agreement and Amortization Schedule)
- _____ Organizational Documents, if applicable (Articles of Incorporation, Bylaws & Rules & Regs)
- _____ RD Supplement Data (Applicant and Consultant Complete)

TABLE 18: Proposed Project Phased Costs - Engineer's Estimate of Probable Construction Costs and Engineering Fees for Phase 1, Phase 2A, Phase 2B, and Phase 3

PHASE 1: UV/BFP/SOLIDS PAD/AERATORS/SAFETY			
1	UV DISINFECTION SYSTEM	\$	280,200
2	BFP FACILITY/SOLIDS PROCESSING PAD	\$	1,149,500
3	AERATORS AND SUPPORTS (BRIDGES)	\$	396,000
4	ELECTRICAL UPGRADES (CONTROLS/PANELS/SCADA)/NEW LS PUMP	\$	500,000
5	SAFETY UPGRADES	\$	625,000
6	CONTRACTOR MOB/DEMOB	\$	236,084
7	MISC CONSTRUCTION ITEMS: NPDES COMPLIANCE, CONSTRUCTION STAKING, TESTING ALLOWANCE, AND SIGN	\$	53,000
8	LEGAL FEES/COSTS, INCLUDING SURITY BOND	\$	65,000
9	10% CONTIGENCY	\$	330,478
10	ENGINEERING/CONSTRUCTION OBSERVATION FEES	\$	528,765
TOTAL PHASE1 ENGINEERING/CONSTRUCTION COSTS			\$4,164,028
NMGR - 7.875%			\$ 327,917
TOTAL ESTIMATED PHASE1 COST			\$4,491,945
PHASE 2A: CIRCULAR CLARIFIERS			
1	TWO NEW CIRCULAR CLARIFIERS	\$	1,090,700
2	CONTRACTOR MOB/DEMOB	\$	87,569
3	MISC CONSTRUCTION ITEMS: NPDES COMPLIANCE, CONSTRUCTION STAKING, TESTING ALLOWANCE, AND SIGN	\$	21,000
4	LEGAL FEES/COSTS, INCLUDING SURITY BOND	\$	15,000
5	10% CONTIGENCY	\$	121,427
6	ENGINEERING/CONSTRUCTION OBSERVATION FEES	\$	194,283
TOTAL PHASE2A ENGINEERING/CONSTRUCTION COSTS			\$1,529,979
NMGR - 7.875%			\$ 120,486
TOTAL ESTIMATED PHASE2A COST			\$1,650,465
PHASE 2B: DIGESTER BASIN/OVAL AND EMERGENCY POND REHABILITATION			
1	RECTANGULAR DIGESTER BASIN	\$	695,575
2	OXIDATION OVAL REHABILITATION	\$	350,000
3	EMERGENCY OVERFLOW POND CONCRETE LINING	\$	116,300
4	YARD PIPING/ANCILLARY	\$	281,300
5	ELECTRICAL COMPONENTS/UPGRADES	\$	150,000
6	CONTRACTOR MOB/DEMOB	\$	127,496
7	MISC CONSTRUCTION ITEMS: NPDES COMPLIANCE, CONSTRUCTION STAKING, TESTING ALLOWANCE, AND SIGN	\$	33,000
8	LEGAL FEES/COSTS, INCLUDING SURITY BOND	\$	20,000
9	10% CONTIGENCY	\$	177,367
10	ENGINEERING/CONSTRUCTION OBSERVATION FEES	\$	283,787
TOTAL PHASE2B ENGINEERING/CONSTRUCTION COSTS			\$2,234,825
NMGR - 7.875%			\$ 175,993
TOTAL ESTIMATED PHASE2B COST			\$2,410,818

TABLE 13 Con't: Total Phased Project Cost Estimate (Engineers's Opinion of Most Probable Cost)					
	COST ITEM DESCRIPTION	QUANTITY	UNIT	UNIT COST	TOTAL COST
PHASE 3 - IMPROVEMENTS TO DISTRIBUTION SYSTEM OF MAIN STREET DISTRICT					
1	50% of Improvements to Distribution System of Main Street District Construction Items 1-4, See TABLE 11				\$ 1,874,118
PHASE 3 MISC. CONSTRUCTION ITEMS					
1	Construction Staking	1	LS	\$ 5,500	\$ 6,500
2	NPDES Compliance	1	LS	\$ 20,000	\$ 9,500
3	Sign	1	LS	\$ 12,000	\$ 5,000
4	Mobilization/Demobilization	1	LS	\$ 151,809	\$ 151,809
PHASE 3 TOTAL, CONSTRUCTION COST SUBTOTAL					\$ 2,040,727
PHASE 3 NON-CONSTRUCTION ITEMS					
1	Construction Contingency (10%)	1	LS	\$ 204,673	\$ 204,673
2	Engineering Fees (Planning Phase)	1	LS	\$ 71,000	\$ 71,000
3	Engineering Fees (Design and Construction Phase)	1	LS	\$ 187,000	\$ 187,000
4	Engineering Fees (Construction Observation and Post Construction Phase)	1	LS	\$ 119,500	\$ 119,500
5	Legal Fees/Costs, Including Surety Bond	1	LS	\$ 25,000	\$ 25,000
6	Bond Revenue Council Service	1	LS	\$ 20,000	\$ 20,000
7	Interim Loan Fees and Interest	1	LS	\$ 25,000	\$ 25,000
PHASE 3 TOTAL PROJECT COST SUBTOTAL					\$ 2,698,900
NMORT - 8.25%					\$ 222,659
PHASE 3 TOTAL ESTIMATED PROJECT CONSTRUCTION COST					\$ 2,921,559
TOTAL ESTIMATED PHASED PROJECT CONSTRUCTION COST					\$ 6,635,165



I. 2

**CITY OF TRUTH OR CONSEQUENCES
COMMISSION ACTION FORM**

ITEM:

BACKGROUND:

Creation of a new position within the Police Department for an Evidence /Supplies Technician. This position will be responsible for receiving, recording and maintaining the integrity of all police items of evidence and for ensuring supplies and materials used by the department are maintained and distributed in accordance with asset management guidelines established by department policy and the Chief of Police. Potential funding for the position can be from transitioning a current vacant full time position into a part time evidence / supply technician position.

STAFF RECOMMENDATION:

Approval of the Police Department "Evidence Technician" position and "Job Description".

SUPPORT INFORMATION:

Attached Job Description

Lee Alirez, Chief of Police Name of Presenter:	Police Department Department:	April 26, 2016 Meeting date:
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**City of Truth or Consequences
Human Resources Office**

**PH: (575) 894-6673
EXT: 314**

**505 Sims McAdoo
Truth or Consequences, NM 87901**

**MAIL: 505 Sims Street
FAX (575) 894-6690**

POSITION DESCRIPTION

Class Title: Evidence / Supplies Technician
Part Time / No Benefits
Department: Police Department
Division Operational /Administrative

Job Code: 10-07
Grade No: GS-6
Status: Classified

GENERAL STATEMENTS OF DUTIES:

Responsible for receiving, recording and maintaining the integrity of all police items of evidence and for ensuring supplies and materials used by the department are maintained and distributed in accordance with asset management guidelines established by department policy and the Chief of Police.

SUPERVISION:

This position reports to the Chief of Police or his/her designee.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

1. Preserve and maintain all items of evidence in the chain of custody for court purposes in accordance with all department operating procedures without loss or damage to evidence. Responsible for receiving, tagging, recording and securely storing all items of evidence received according to department procedures and to release evidence upon appropriate request/court order/subpoena from police officers/detectives or public owner when the case has been adjudicated; inventories receipts, and ensures all evidence received correlates with the incoming paperwork; transports to a storage area and records the storage location on evidence records to ensure security and ease of retrieval.
2. Maintains records of items of evidence, property for safekeeping and contraband including the description, identification, value or cost, data acquired, location acquired, name of custodian, date of inventory, condition and disposition.
3. Conducts unit inventories of property records and traces then reconciles all discrepancies. If a discrepancy cannot be reconciled, must immediately report such issue to the Chief of Police or his/her designee.
4. Respectfully responds to calls from the general public pertaining to the disposition of evidence in police custody and appropriately arranges for discharge of material to the public upon adjudication.
5. Responsible to inventory, order, receive, store, issue and ship materials, supplies and equipment used by the Police Department to maintain necessary supplies for daily operations; compiles stock control records, consumption data, and related factors to establish appropriate stock levels or replenishment needs.

6. Acts as a key operator for the IR-8000 Breathalyzer in support of law enforcement efforts; checks calibration of the IR-8000 weekly and performs routine maintenance; runs proficiencies received from the Scientific Laboratory; testifies in court in reference to the accuracy and calibration of the instrument; prepares and presents various special and recurring reports; appears in court related to evidence collection techniques, preservation techniques and storage techniques.
7. Performs other job-related duties as assigned.

The above listed duties are not all inclusive to this position and are intend to illustrate the various responsibilities. Any omissions of a specific responsibility, does not seclude them from the position.

MINIMUM QUALIFICATIONS:

Education and Experience:

1. A high school diploma or equivalent, plus two (2) years preferably working in a government or a law enforcement environment.
2. Three (3) years of progressively-responsible experience in record keeping, ordering, receiving, inventorying, and issuing supplies and materials. A combination of education, experience and training may be applied.
3. Must successfully complete basic crime scene processing class, photography training and IR-8000 key operator training within one (1) year of hire.

Knowledge, Skills and Abilities:

1. Basic knowledge of rules of evidence and police procedures.
2. Work effectively with all types of crime and accident scenes with detectives, officers and the Office of the Medical Investigator.
3. Knowledge of personal computers and proficient in Microsoft Word and Excel.
4. Maturity of judgment and ability to maintain strict confidentiality.
5. Ability to cope with stressful situations calmly, fairly, tactfully and with respect for co-workers and public; communicate clearly and concisely, orally and in writing.
6. Ability to adhere to established policies and procedures.
7. Ability to trace and reconcile errors between evidence inventory and evidence records.
8. Ability to demonstrate sound judgment. Supervision is available to assist in problem solving and the incumbent must be able to discern when clarification by the supervisor is required to resolve problems.
9. Department standard operating procedures must be adhered to avoid the consequences of error which include monetary loss. This position has significant contact with police officers and members of the general public involved in evidence collection and distribution.

Requirements/Certifications/License:

1. Current New Mexico Driver's License without record of DUI, suspension or revocation in any state.
2. Must successfully pass the pre-employment drug and alcohol testing and any post-offer employment medical exam.
3. Must be able to pass a background investigation and be free of any felony convictions.

TOOLS AND EQUIPMENT USED

1. Equipment typically used; telephone, computer, printer, fax machine, photocopiers, calculator, and other industry standard type office equipment.
2. Uses standard hand tools occasionally.
3. Dolly for moving items in excess of thirty five (35) pounds.

PHYSICAL DEMANDS:

The physical demands described here are representative of those an employee will encounter to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

1. While performing the duties of this job, the employee is frequently required to sit, stand, walk, use hands to, handle, or operated objects, controls, and be able to hear and speak.
2. The physical demands are substantial and involve balancing, bending, stooping, crouching, kneeling, squatting and push/pull. Reaching above shoulder height, writing, keyboarding, using a mouse and filing 1-2 hours daily
3. Ability to lift thirty five (35) pounds with the use of a back support belt. Weight in excess of thirty five (35) pounds are moved utilizing a dolly.
4. Near acuity and color perception is essential in working with small items of evidence.

WORK ENVIORMENT:

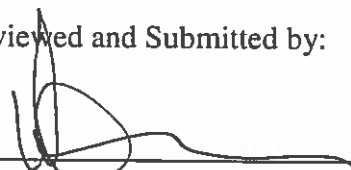
1. Most essential duties are performed indoors, in a temperature controlled environment.
2. Most duties are performed on an even dry surface, which may or may not be carpeted or tiled.
3. A nineteen hour work week, as assigned by the Chief of Police or his/her designee to best serve the needs of the organization.
4. Often works alone without direct supervision.
5. The noise level in the work environment is usually moderately quiet.
6. Possibly be exposed to unpleasant scenes of accidents, injuries and crimes.
7. Frequently exposed to biohazards, blood, rape kits, gasoline, narcotics, fumes, odors, gases and dust.
8. Appropriate safety gear will be provided

SELECTIVE GUIDELINES:

Formal application, rating of education, experience, personal reference checks, oral interview and related tests may be required.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

Reviewed and Submitted by:



Lee J. Alirez, Chief of Police

Becky Rodriguez, HR Analyst

APPROVED THIS _____
DAY OF MARCH

Juan Fuentes, City Manager

I have read the above Written job description, I understand the demands and expectations of the position described and to the best of my knowledge believe I can perform these duties. I understand that this position is part time with no benefits per the requirements of FLSA (Fair Labor Standards Act).

Name _____

Date _____

I.3



CITY OF TRUTH OR CONSEQUENCES
COMMISSION ACTION FORM

ITEM: Approval of Quarterly Budget Report Submission to DFA –
3rd Quarter, January 1, 2016 to March 31, 2016

AUTHORIZATION TO: Approval of 3rd Quarter Budget Report

BACKGROUND: Required reporting to DFA on a quarterly basis

Description	Amount	Recommendation
Quarterly Budget Report	NA	Approve 3rd quarter budget report.

SUPPORT INFORMATION:

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Name of Drafter: Lori S. Montgomery	Department: Finance Director	Mtg: 04/26/2016
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I.4

**CITY OF TRUTH OR CONSEQUENCES
COMMISSION ACTION FORM**

ITEM: **Approval of updated Finance Policies and Procedures**

AUTHORIZATION TO: Approve Finance Policies and Procedures

BACKGROUND: Recommendations were made during the 2015 audit regarding policies and procedures. Changes made to these P&Ps reflect those recommendations.

Description	Amount	Recommendation
Policies and Procedures for the Finance Department	NA	Approve updated P&Ps

SUPPORT INFORMATION:

•

Name of Drafter: Lori S. Montgomery	Department: : Finance Director	Mtg: 04/26/2016
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THE CITY OF TRUTH OR CONSEQUENCES

Financial policies and procedures are the backbone for operations of any business. These operational procedures are the directional controls for all financial transactions for the City.

1. Introduction

- 1.1 Internal Accounting Control comprises those methods and measures adopted by the Commission of the City of Truth or Consequences to safeguard its assets and secure the accuracy and reliability of its accounting data and promote operational efficiency.
- 1.2 Internal Accounting Control extends beyond internal checking (interlocking and checking accounts routines), internal audit and other matters relating directly to the accounting functions. It may also include delegated authority, budgetary procedures and control, training programs, screening procedures of prospective employees and safe work practices.
- 1.3 It is City policy:
 - 1.3.1 To have in place an adequate system of internal controls, which promote a high level of compliance with City policies and procedures.
 - 1.3.2 To implement and maintain this system of control to assist the City in carrying out its activities in an efficient and orderly manner, ensure adherence to management policies, safeguard the City's assets, and secure the accuracy and reliability of its records.
- 1.4 COSO Operations: The City utilizes the "Committee of Sponsoring Organizations (COSO) framework and tools for operations within the City. More importantly, it follows the five critical elements in achievement of objectives for the City. In particular: 1) The Control Environment; 2) Risk Assessment; 3) Control Activities; 4) Information & Communication; and 5) Monitoring Activities. Each area is discussed in more detail in this section.
 - 1.4.1: Control Environment: The City utilizes a set of standards, processes and structures as the basis for internal control of city operations. The City Commission sets the tone for staff to operate by and expects staff to operate according to ethical standards and values. The City Commission is charged with ultimate oversight activities and delegate authority to the City Manager to carry out these operations by directives to departmental staff. The City Manager is charged with obtaining highly competent staff at all levels of the organizations and tasks the department managers with maintaining this highly effective group of employees. Overall control of operations is maintained at all levels of the City no matter where the department is located within the City confines. These controls are in place for, at a minimum: purchasing, inventory control, asset management, and payroll accountability, to name a few.
 - 1.4.2: Risk Assessment: Risk is defined as the possibility that an event will occur and adversely affect the achievement of objectives for the City. Risk tolerances are developed through an interactive process between the City Manager and the

Department Managers. A cost-benefit analysis tool is utilized to advise the City Commission on all activities affecting the City. This tool shows potential benefits or potential risks of a particular project/operation. Through interactive operations, the City Commission, the City Manager and Department Managers have tools to alleviate issues or potential issues that may come from change in organizational processes.

1.4.3: Control Activities: Control activities are those particular actions that have been established by policies and procedures that assist departmental managers in achieving goals and objectives and mitigating risks associated therewith. The City has built in control activities related to purchasing, accounting, cashing, payroll processing, etc. The computer operating system has tiered approvals and input limitations for all levels of the organization that reduce the opportunity for fraud, abuse, waste and other inappropriate activities. In addition, segregation of duties allows the City to operate in a control environment wherein multiple levels of approvals is required for processing of documentation related to the operations of the City.

1.4.4: Information & Communication: The City operations can be highly complicated in regard to operations of its' utility functions, waste water requirements, airport operations, etc. The City utilizes expert opinions and documentation before proceeding with any major project undertaking for the City. Information is communicated via the City Commission (staff attend regularly to present and receive information), via the City Manager (the Manager meets on a routine basis with all managers regarding projects and operations), via informal meetings as called by the Department Managers or the City Manager. By utilizing both internal and external expert opinions, the City Manager is able to report to the City Commission on needed operational activities of the City. This information is then brought back to the Department Manager who directs staff to proceed as needed.

1.4.5: Monitoring Activities: Projects are monitored in the City by Departmental Managers and/or the City Manager. Evaluations are done on these projects at various intervals by the respective manager ensuring that control processes are in place and operational. Grants are monitored for compliance by the Finance Department through the respective department. External auditors review all materials of the City ensuring that activities completed are appropriate to ensure that internal control is occurring at all levels of the City.

See COSO Internal Control – Integrated Framework Principles chart attached hereto.

1.5: This document brings together those policies and procedures that relate to the accounting activities of the City of Truth or Consequences.

2. Finance Department

- 2.1 Responsible for the planning, organization, coordination, and control of all financial and accounting activities for the City of Truth or Consequences. The Finance Department is responsible for the following:
- 2.2 Accounting functions:
 - (1) General Ledger
 - (2) Payroll
 - (3) Accounts Payable
 - (4) Purchasing
 - (5) Cost Allocation
 - (6) Year-End Closing of Books
 - (7) Annual Audit
 - (8) Maintenance of Fixed Assets Records
- 2.3 Prepares monthly budget and financial reports for the City Manager, Mayor, Commissioners, and departments as requested.
- 2.4 Prepares and publishes the Comprehensive Annual Budget Report. Compiles "Cost Benefit Analyses" for Commissioners upon request for contemplated projects under review.
- 2.5 Compiles and provides government reports and all special financial reports for project evaluations throughout the year.
- 2.6 Bank account management for all funds.
- 2.7 Balancing of all checking accounts on a monthly basis.
- 2.8 Debt Management for the City's revenues.
- 2.9 General ledger maintenance conforming with the approved budget. Internal audit of various procedures including receipts and purchases. Journal entries are processed on a routine basis and verified by the Finance Director or their designee as being correct and proper. There is a clear segregation of duties in the Finance Department ensuring the individual making the entry cannot approve their own entries.
- 2.10 Department Managers are responsible for maintaining their grant files for their individual departments; however, the Finance Department maintains all auditable Federal and State grants project folders and prepares appropriate paperwork for reimbursements when requested. The Finance Department keeps records of all expenditures on grants and reimbursements to proper General Ledger accounts ensuring compliance with all regulations related thereto.

- 2.11 Prepares payment requests on all loans.
- 2.12 Reviews and keeps a file on all General Ledger entries.
- 2.13 Compiles all paperwork for annual audit.
- 2.14 Prepares GRT and GGRT reports for various departments, upon request, and completes electronic payment transfers to State of New Mexico.
- 2.15 Works with all Department Heads, City Manager and Commissioners during the year on budget adjustments and control.
- 2.16 Signs off either in hard copy form or electronically, and monitors purchase orders (per policy) written by the Purchasing Department before giving to the City Manager.
- 2.17 Posts all checks to the System.
- 2.18 The Accounting Officer tracks all VOIDED checks and STALE-DATED checks via an excel spreadsheet that is updated monthly after each bank reconciliation. They report annually to the New Mexico Taxation and Revenue Department submitting payments for the same to that Department

3. General Financial Transactions

3.1 Accounting/Bookkeeping

- 3.1.1 The City accounting records shall be maintained on a full cash basis using the double entry system of bookkeeping and using up to date methods of electronic data processing.
- 3.1.2 The following accounting records shall be maintained:
 - (1) Record of cash receipts and payments.
 - (2) General Journal
 - (3) General Ledger
 - (4) Subsidiary Receivable/Payable Ledgers.
- 3.1.3 Maintains all other records necessary to fully document and explain the financial transactions of the City as required to comply with Laws and Regulations in relation to other financially expressed obligations, (for example, budgeting and annual reporting).
- 3.1.4 Subsidiary ledgers shall be reconciled with the general ledger at least monthly. Cash balances are monitored monthly to ensure that budget

balances are appropriate and that needed budget transfers are done accordingly to balance.

3.1.5 There will be adequate and appropriate supervision of employees with sufficient employee backup to ensure that accounts and ledgers are adequately maintained.

3.1.6 Those employees working within the accounting function must have the capabilities and training, commensurate with their responsibilities.

3.2 Monies Received

3.2.1 All money received shall be recorded by an entry for each individual transaction.

3.2.2 The payer is issued a receipt from the appropriate department receiving payment, i.e., City Clerk's office, Utility Office, Sanitation/Recycling Center, etc.

3.2.3 The receipt and cash receipt record indicate the mode of payment, i.e., check, cash, electronic funds transfers, etc.

3.2.4 All monies received are receipted and deposited in the appropriate accounts within a timely fashion.

3.2.5 Receipts are issued in numerical sequence.

3.2.6 Details of each receipt shall be retained for the period set down by the State of New Mexico – Local Government Division.

3.2.7 All mail will be opened centrally in the presence of at least two (2) employees.

3.2.8 All checks received in the mail will be check stamped by records staff and any cash received will be recorded in the electronic diary of the Records Management Officer (City Clerk)

3.2.9 All checks and cash received through the mail will be transmitted to the cashier for banking and receipting.

3.3 Banking

3.3.1 All money received by an officer or employee of the City must be deposited into a City bank account.

- 3.3.2 Money received by or on behalf of City must be banked on or before the next regular business day after receipt.
- 3.3.3 Detailed records of the City's banking activities must be kept.
- 3.3.4 Banking shall be reconciled with receipts.
- 3.3.5 All City banking will be collected and delivered to the bank within 24 hours.
- 3.3.6 In the intervening period, all banking will be deposited in the overnight safe in the strong room.
- 3.3.7 During peak rate periods, if necessary, banking will be carried out on a daily basis to ensure that cash held on the premises is limited.
- 3.3.8 Cash held overnight should not exceed \$10,000.

3.4 Banking and Investment Accounts

- 3.4.1 Bank accounts will be operated as required. Elected members and officers authorized as signatories to operate bank accounts are to be approved by the City Commission. Two signatures are required.
- 3.4.2 Those presently approved are:
 - (1) Mayor
 - (2) Mayor Pro-tem
 - (3) City Clerk
 - (4) Deputy City Clerk
 - (5) Finance Director (as needed for Investments only)

4. Purchasing

- 4.1 The Purchasing Office shall be responsible for the control of procurement for the City and shall perform the duties required by the *Procurement Code of the State of New Mexico*. The Purchasing Office shall also cooperate and coordinate with the State Purchasing Agent, City Manager, Finance Manager, Commissioners, Mayor and all Department heads to maximize the benefits to the City from such joint and cooperative efforts.

- 4.2 All goods and services will be obtained by use of a *pre-numbered/purchase requisition/quotation* form via the electronic accounting system. Requisitions for services (i.e., dues/subs renewals, gas purchases, etc.) are done on the paper-based system, as no PO must be generated for direct pay items. Only items not needing a PO will be done on paper (see 4.5 below).

4.3 Purchasing Process:

Purchase Requisitions:

Requestor:

1. A purchase requisition is completed by the requestor.
2. After completion, it is submitted electronically to the supervisor for approval or rejection.
3. If a paper-based requisition is used, it is completed and submitted to the supervisor for approval or rejection.

Supervisor:

1. Supervisor will review the Purchase Requisition electronically and will either approve or reject the request.
2. If a paper-based requisition is generated, it will be approved or rejected.
3. If rejected, the document will be sent back electronically or on paper to the requestor with the reason for the rejection; or
4. If approved, the document will be forwarded electronically or via paper to the Chief Procurement Officer (CPO).

Chief Purchasing Officer (CPO):

1. The CPO or their designee will receive all Purchase Requisitions and review for compliance with the procurement guidelines.
2. If rejected, the Purchase Requisition is either sent electronically or on paper, back to the requestor with directions for compliance needed for approval

Purchase Orders:

1. After the CPO, or their designee, receives a valid, approved Purchase Requisition, they will either process the Purchase Order (if purchase is under \$1,500.00) or refer for additional approval needed.
 - a. (Purchases under \$1,500.00 do not require additional approval, therefore, after the CPO approves the Purchase Requisition, they can issue the Purchase Document for processing.)
2. Purchases over \$1,500.00 require additional approval from the Finance Director, or their designee, and the City Manager, or their designee. The

electronic accounting system will automatically generate this referral from the CPO, or their designee.

3. If rejected the document is sent back electronically to the requestor with the reason for the rejection.
4. If approved, it is sent back electronically to the CPO, or their designee, for processing.

- 4.4 Documents are electronically signed through the Accounting system.
- 4.5 Service rendered on contracts, or monthly services (i.e. phone bills, utility payments) only require the purchase requisition/quotation form and approval signatures as required. No purchase order is required.
- 4.6 Purchase Orders are processed, as needed, upon receipt on a daily basis Monday-Friday, except holidays.
- 4.7 Once goods and services are received, and an invoice or packing slip has been signed off on, a disbursement will be prepared.
- 4.8 Prepares and distributes Invitation for Bid (IFB) and request for Proposal (RFP) documents when needed.
- 4.9 Maintains contracts for City Hall telephones, copy and facsimile equipment including related supplies, maintenance and support; Maintains contracts for all contract labor vendors.

5. Disbursements

- 5.1 Payments made on the behalf of the City must be made on a check drawn on the City's Revolving fund Bank Account, or in some cases by Electronic Funds Transfer (EFT). The Revolving Fund is then reimbursed by the fund the payment came out of. Hand checks are then typed by the Payroll Department and posted to the system by the Finance Department to reimburse the Revolving Fund. Checks on all City bank accounts shall only be signed by the persons indicated at 3.4.2.
- 5.2 Accounts payable is done weekly.
- 5.3 All checks are on pre-printed City checks and issued in numerical sequence. The Procurement Officer puts the last check number used in the computer and the appropriate number is then printed on the check. The hand typed checks are numbered by the electronic system.
- 5.4 Checks may be processed for goods or services that are needed immediately (per diem/travel expenses/school registration, etc.), for checks that need to come out on other days, besides the designated processing day (loan payments, contract labor), and for transfers from one bank account to another.

- 5.7 A weekly and monthly report is done by the Chief Procurement Officer showing all payments from the City's Funds. These reports are kept in the Purchasing Department and Finance Department. The monthly report is approved by the Commission on the first Commission Meeting each month.

6. Procurement Methods

6.1 Tangible Personal Property and Construction

<u>Total Cost of the Procurement</u>	<u>Method of Procurement</u>
Less than(<) \$500	Direct purchase order based upon the best obtainable price
<i>Between \$500 and \$2,500</i>	<i>Oral, telephone written quote</i>
<i>Between \$2,500 and \$10,000</i>	<i>Written quotes or bids from no fewer than three businesses</i>
Less than \$10,000	Local small purchase regulations
Greater than \$10,000	Competitive sealed bids (Invitation for Bids (IFB))

Exceptions

Sole source procurement
Emergency procurement
Existing contracts
Purchasing from antipoverty programs

6.2 Services

<u>Total Cost of the Procurement</u>	<u>Method of Procurement</u>
Less than (<) \$500	Direct purchase order based upon the best obtainable price
<i>Between \$500 and \$2,500</i>	<i>Oral, telephone written quote</i>
<i>Between \$2,500 and \$10,000</i>	<i>Written quotes or bid from no fewer than three businesses</i>
Less than \$10,000	Local small purchase regulations
Greater than \$10,000	Competitive sealed proposals (Request for Proposals (RFP))

Exceptions

Professional Services
Sole source procurement
Emergency procurement
Existing procurement
Existing contracts
Purchases from antipoverty programs

6.3 Professional Services

<u>Total Cost of Procurement</u>	<u>Method of Procurement</u>
Less than (<) \$500	Direct purchase order based upon the best obtainable price
<i>Between \$500 and \$2,500</i>	<i>Oral, telephone written quote</i>
<i>Between \$2,500 and \$20,000</i>	<i>Written quotes on bids for no fewer Than three businesses</i>
Less than \$20,000	Local small purchase regulations
Greater than \$20,000	Competitive sealed proposals (Request for Proposals (RFP))

Exceptions

Architects, landscape architects, engineers, surveyors, or consultants for local public works projects
Sole source procurement
Emergency procurement
Existing contracts
Purchases from antipoverty programs

7. Travel Advances and Reimbursement Requests

- 7.1 All requests for any travel advance must be submitted at least five (5) days prior to departure time to guarantee the availability of an advance check. Requests received later than this time will NOT be guaranteed of being processed prior to departure.
- 7.2 All travel balances due upon trip return and out-of-pocket reimbursements will not be processed with hand typed checks. Such reimbursements will go on the regular accounts payable cycle. These checks are usually paid out by the second and fourth weeks of each month.
- 7.3 Travel advances will NOT be given on trips that involve no overnight lodging. These will be on a reimbursement basis only.

- 7.4 To be processed, all travel advances requested must contain back-up documentation. A meeting schedule, agenda, itinerary, etc. must be provided. Failure to provide such will result in the request not being processed.
- 7.5 All registration costs must be documented with a Requisition Form and appropriate backup and should be turned in prior to the request for travel advance.
- 7.6 For mileage reimbursement, **map miles** will be utilized. If additional mileage is being requested, justification and odometer readings will be required or reimbursement will not be made.
- 7.7 Employees are encouraged to use city vehicles for travel. Personally owned vehicles (POV) may be used and reimbursed mileage for when City vehicles are not available. When multiple days or nights are required for meetings or trainings, the City Manager may deem it appropriate for the employee to use their POV in order to have City vehicles available for regular business operations.
- 7.8 Per diem will be paid using current rates as established by the City. If actual costs are requested to be reimbursed, the traveler must submit all receipts for the same. If receipts cannot be produced, the traveler will receive reimbursement based on established set rates.

8. Salaries and Wages

8.1 Payroll

- 8.1.1 Records will be maintained in respect of each and every employee of the City showing:
 - (1) Hours worked and rate of pay
 - (2) Gross salary or wages
 - (3) Tax and details of all other payments and deductions
 - (4) Sick, annual and any other leave available and taken
- 8.1.2 Salaries and wages will be paid on the basis of hours of attendance recorded on an approved time sheet.
- 8.1.3 The time sheet will be submitted electronically on at least a bi-weekly basis by the employee to their immediate supervisor for authorization.
- 8.1.4 Each every employee will electronically sign his/her time sheet.

- 8.1.5 All claims for payment of overtime must be approved by the department supervisor and City Manager before being paid - Except during situations that result from standby duties, or other emergencies that concern the health, safety and welfare of local citizens.
- 8.1.6 Hours of work will be paid in accordance with the City of Truth or Consequences Administrative Manual.
- 8.1.7 The payroll officer shall certify that the electronic pay sheets for payments of salaries and wages for each period are correct. The Finance Director, or their designee, will audit all timesheets and the payroll register for accuracy prior to approving payment for the same via the electronic accounting system.
- 8.1.8 No payments of cash advances against salaries or wages will be paid.
- 8.1.9 The employment procedures outlined in the City of Truth or Consequences Administrative Manual will be used before new employees are entered into the City's payroll.
- 8.1.10 Payroll deductions on behalf of employees will be limited to:
- (1) Taxation liabilities
 - (2) Insurance
 - (3) P.E.R.A.
 - (4) F.I.T.
 - (5) F.I.C.A.
 - (6) Medicare
 - (7) S.I.T.
 - (8) Worker's Compensation
 - (9) Court ordered Child Support/Garnishment
 - (10) Legal Plan
 - (11) Credit Union
- 8.1.11 Employee Payroll Taxes (941) are paid electronically to the IRS by the payroll officer on the Wednesday before payroll is issued. This is verified by another person in the finance department. The bank statement showing the monies taken out is given to payroll every month for backup.
- 8.1.12 Payroll is also responsible for issuing checks to the various agencies involved with payroll (i.e. insurance companies, PERA, etc). They are also responsible for the typing of all checks to transfer the funds from the various accounts to cover the checks in the Revolving Fund. All payments must be made timely to keep in good standing with each of the

agencies receiving payment. Payments are processed at each payroll date.

- 8.1.13 Employee pay checks are issued every other Thursday through the City's Clerk's Office. They are signed for by the Division Head/Supervisor or the employee when received. No payroll check will be given to any other party unless there are instructions to do so on file. Should the employee have direct deposit, the Notice of Deposit (NOD) will be emailed to the employee at an email address of their choice.

9. Asset & Inventory Management

9.1 Fixed Assets

- 9.1.1 Accurate records will be maintained of all fixed assets including assets acquired for no monetary consideration on the Fixed Asset Depreciation listing.

All Department Managers are responsible for keeping a current, up to date listing of all assets located within their department. Department Managers are responsible for notifying the Finance Office when items are disposed of through proper channels.

All assets over \$5,000.00 will be tagged accordingly upon receipt.

All assets over \$250.00 but under \$5,000.00 will be tagged with an internal tag reflecting it as an asset that is to be tracked, but not eligible for the Fixed Asset Depreciation schedule. For example: software, computers, calculators, etc. Exceptions: Some tools are less than \$250.00 and should be tagged to account for said asset.

- 9.1.2 Detailed registers of all fixed assets should be maintained by a responsible employee who will periodically, check fixed assets on hand compared with the fixed asset registers.
- 9.1.3 City owned buildings, equipment and vehicles are to be depreciated annually at the following:

- | | | |
|-----|--------------------------|-------------|
| (1) | Buildings | 40-50 years |
| (2) | Equipment: | |
| | a. Computers and Copiers | 5 years |
| | b. Heavy Equipment | 6 years |
| | c. Small Equipment | 5 years |

- | | | |
|-----|-------------------------------|----------|
| (3) | Office Furniture and Fixtures | 10 years |
| (4) | Police Vehicles | 3 years |
| (5) | Automobiles | 5 years |

9.1.4 The Finance Department shall be responsible for maintaining all fixed assets in in the Fixed Asset Depreciation listing.

9.2 Inventory Management

9.2.1 All departments are required to track all inventory received by their department. Tracking includes signing in and signing out inventory and reconciliation of the same on a minimum of a yearly basis, prior to the end of each fiscal year.

9.2.2 Inventory tracking includes an excel spreadsheet that is used by all departments. All calculated cells will be protected to ensure no calculable errors are completed. Spreadsheets will be utilized until all departments are operational in the electronic accounting system.

9.2.3 Inventory received should be entered into the spreadsheet upon receipt; inventory used should be deducted from the spreadsheet upon issuance and use. The Department Manager is responsible for assigning this process to an employee in their department.

9.2.4 Department Managers will test the spreadsheet randomly throughout the year to ensure compliance, reporting any discrepancies to the Finance Director and City Manager.

9.2.5 The Finance Department will audit inventory levels on a yearly basis.

9.2.6 All departments will be given access in the electronic accounting system to track and review inventories.

10. Computing/Electronic Accounting

10.1 Electronic Accounting System:

10.1.1 City uses an electronic accounting, asset/inventory and payroll software system running on a Microsoft Operating System.

10.2 Security

10.2.1 Security of the accounting and payroll system is implemented at both the hardware and software levels. Initial access to the system is restricted

by individual used code and password validation. Access to data files is restricted by system access routines.

10.2.2 Access to application programs in the accounting and payroll system is restricted by individual program security codes.

10.2.3 The relevant securities for specific modules are known by employees working in the specific accounting areas of accounts payable, payroll, general ledger, receipting and finance. Employees in the above areas have full access to the respective module's programs and perform inquiry, maintenance and updating of financial records.

10.2.4 Other records outside the specific financial areas are restricted to inquiry only access.

10.3 Systems Integrity

10.3.1 Systems integrity is maintained through the extensive use electronic tracking logs, which track all changes to data in specific modules. In addition a comprehensive system of data and system backups mean recovery from either a system failure or potential disaster situation can always be performed.

10.4 System Backup

10.4.1 Backup of electronic data entries and documents occurs every night. Write Folder in Finance is backed up everyday at noon. This includes all Excel Spread Sheets from Finance Department. The backup is then stored in another city building off-site.

11. Stale Dated Checks

11.1 The Finance Department keeps a ledger of all stale-dated checks (all checks over 180 days). A letter is sent to the specific vendor requesting information on why the check has not been cashed. If necessary staff will void the old check and issue new one. If the City has made every reasonable effort to locate the vendor with no results, the check will then be voided from the system and placed in a special account. After one (1) year any monies over \$50.00 must be returned to the State Taxation and Revenue Office with the appropriate backup paperwork.

12. Loans and Borrowing

12.1 All loans obtained by the City will be separately accounted for and identifiable in the accounting records.

12.2 A register of loans obtained by the City will be maintained by the Finance Department.

- 12.3 All borrowings will be through the New Mexico Finance Authority or any Government Entity. City may not borrow from any local bank or private individuals.

13. Insurance

- 13.1 All identified insurable risks will be covered with a policy of insurance issued by a recognized insurance company. Coverage will be equivalent of full replacement value of the asset.

- 13.2 The extent of coverage, both risk and sum insured, shall be reviewed at least annually by a responsible officer.~~by a responsible officer.~~

- 13.3 Coverage will include as appropriate:

- (1) Vehicle Insurance
- (2) General Liability
- (3) Property Insurance
- (4) Worker's Compensation

I.5



**CITY OF TRUTH OR CONSEQUENCES
COMMISSION ACTION FORM**

ITEM: **Approval to seek bids for roof repair at City Hall.**

AUTHORIZATION TO: Authorize staff to obtain and approve roof repairs for City Hall.

BACKGROUND: Past roof repairs to City Hall have not sealed leaks to the point of causing much damage to offices, storage areas, computer roof, etc.

Description	Amount	Recommendation
Roof repairs to City Hall	Approximately 130,000.00	Authorize staff to obtain bids and proceed with roof repairs to City Hall. Recommending a pitched metal roof to alleviate drainage issues. Staff obtained one quote last year for repair to the flat roof in the amount of approximately \$126,000.00. Staff would like to make this the number one priority for completion in either FY16 or FY17 dependent upon ability of contractor to complete project timely.

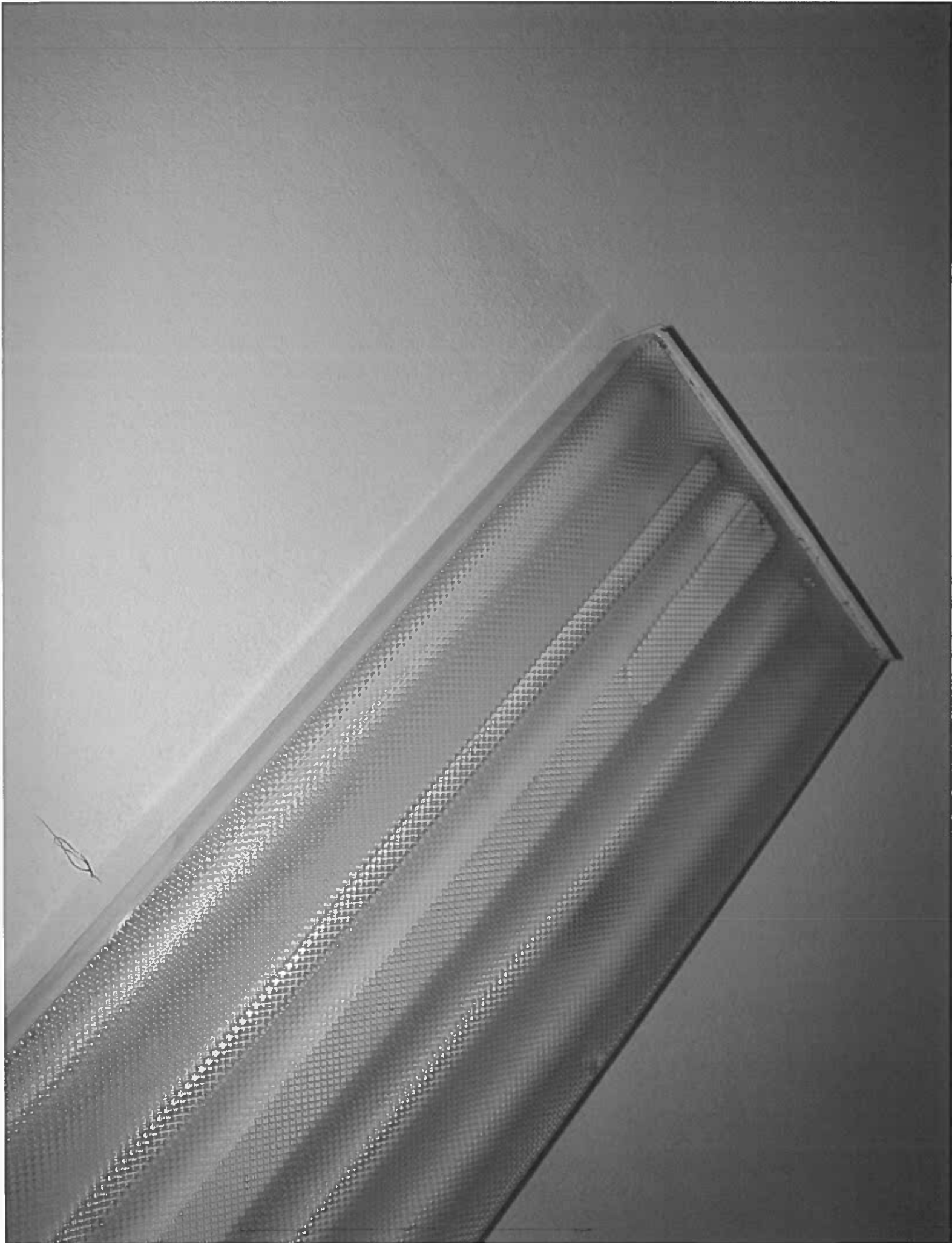
SUPPORT INFORMATION:

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Name of Drafter: Lori S. Montgomery	Department: Finance Director	Mtg: 04/26/2016
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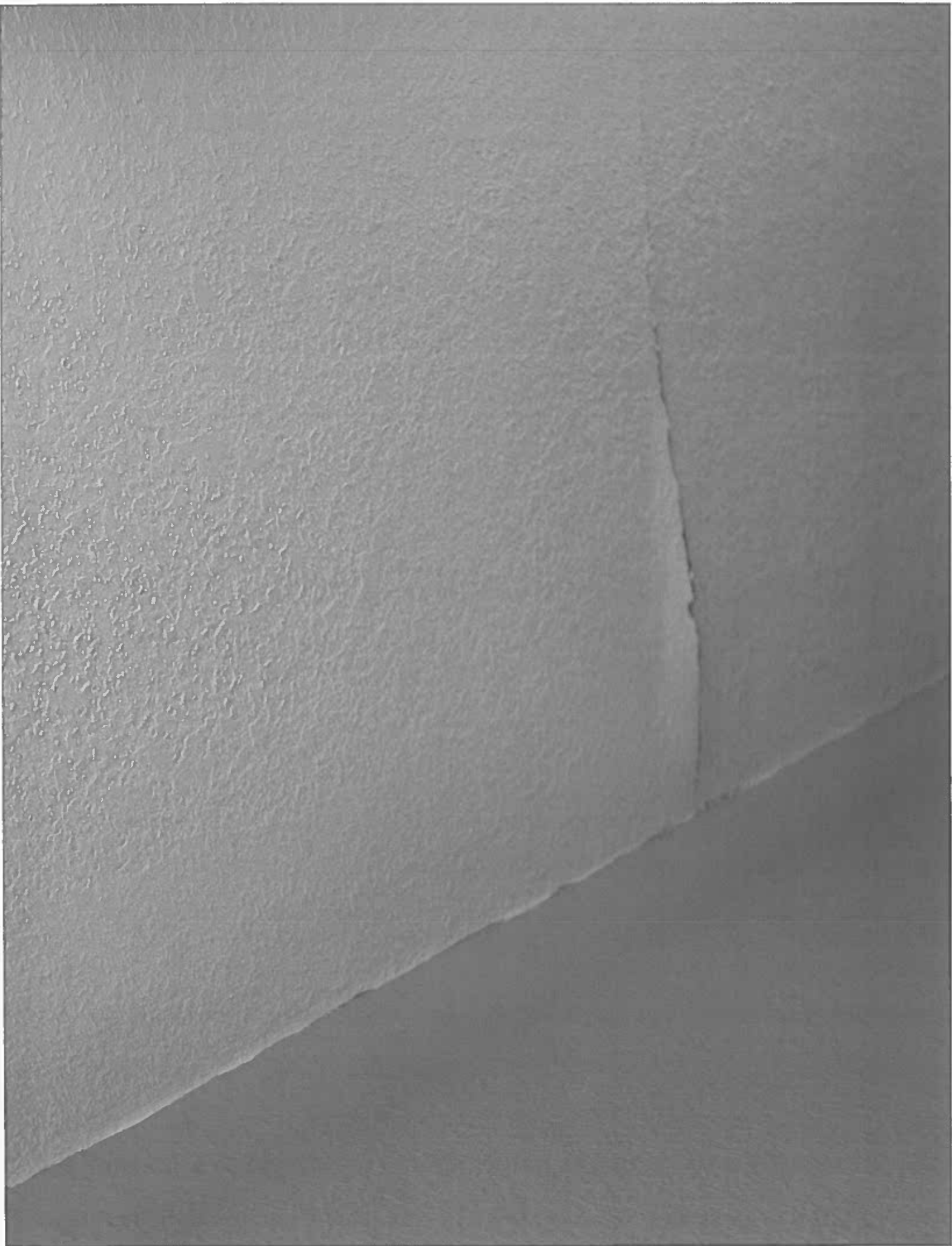














I. to

CITY OF TRUTH OR CONSEQUENCES
COMMISSION ACTION FORM

ITEM:

Windstream Franchise Agreement from 2009.

BACKGROUND:

Mayor Green would like to discuss this item and would like the Commission to consider directing staff to proceed with the negotiations of the Windstream Franchise Fee.

STAFF RECOMMENDATION:

None.

Submitted by: Renee Cantin, City Clerk

Meeting date: 4-26-2016

4001 Rodney Parham Road
Attn: Corp Tax Dept - 1170 B1F02 838
Little Rock, AR 72212-2442



September 9, 2009

City of Truth or Consequences

505 Sims Street

Truth or Consequences, NM 87901

Dear Sir or Madam,

Windstream Communications has received the attached statements from the City of Truth or Consequences indicating you have not received our 3rd and 4th quarter payments for the 2008-2009 fiscal year, nor the 1st quarter payment for the 2009-2010 fiscal year.

On August 11, 2008, Windstream Communications signed a new franchise agreement with the City of Truth or Consequences. This agreement was approved by the City of Truth or Consequences on July 22, 2008 and became effective 30 days after its enactment. Within this agreement, the payments were changed from the \$8,750 quarterly payments indicated on your statements. The new agreement specifies that the obligation to the city will be 3% of the annual recurring basic local exchange revenue. In addition, the fee is stated to be due annually within 90 days of the last day of the applicable calendar year. As such, Windstream made a payment to the City of Truth or Consequences on March 31, 2009 for the remainder of the franchise fees outstanding for calendar year 2008. Our next payment will be made on March 31, 2010 for the calendar year 2009.

Should you need additional information in order to resolve this matter, please feel free to contact me at your convenience.

Sincerely,

Jennifer Marchal

Tax Supervisor – Windstream Communications

ACCEPTANCE OF CITY OF TRUTH OR CONSEQUENCES ORDINANCE NO. 587

WHEREAS, the City of Truth or Consequences, New Mexico, did on the 22nd day of July 2008, enact Ordinance No. 587 entitled: "AN ORDINANCE WHEREBY THE CITY OF TRUTH OR CONSEQUENCES GRANTS WINDSTREAM COMMUNICATIONS, AND ITS SUCCESSORS AND ASSIGNS, THE NON-EXCLUSIVE FRANCHISE, LICENSE, RIGHT AND PRIVILEGE TO CONSTRUCT, ERECT, OPERATE AND MAINTAIN ITS TELECOMMUNICATIONS BUSINESS WITHIN THE LIMITS OF THE CITY OF TRUTH OR CONSEQUENCES.", and

WHEREAS, said Ordinance was on the 22nd day of July 2008 approved by the City of Truth or Consequences and the seal of the City was duly thereto affixed and attested by the City Clerk.

NOW THEREFORE, in compliance with the terms of said Ordinance as enacted, approved and attested, WINDSTREAM hereby accepts said Ordinance and files its written acceptance with the City Clerk of the City of Truth or Consequences, New Mexico, in her office.

William Bussen
WINDSTREAM COMMUNICATIONS
Title: Regional Vice-President

Dated this 28th day of August 2008.

STATE OF OKLAHOMA)
) ss.
COUNTY OF TULSA)



The foregoing instrument was acknowledged before me this 28th day of August 2008, by William Bussen, of WINDSTREAM COMMUNICATIONS.

Angela Rahe, Notary Public.

My Commission Expires: 12/16/11

(Seal)

ORDINANCE NO. 587

AN ORDINANCE WHEREBY THE CITY OF TRUTH OR CONSEQUENCES GRANTS VALOR TELECOMMUNICATIONS OF TEXAS, LP D/B/A WINDSTREAM COMMUNICATIONS SOUTHWEST, AND ITS SUCCESSORS AND ASSIGNS, THE NON-EXCLUSIVE FRANCHISE, LICENSE, RIGHT AND PRIVILEGE TO CONSTRUCT, ERECT, OPERATE AND MAINTAIN ITS TELECOMMUNICATIONS BUSINESS WITHIN THE LIMITS OF THE CITY OF TRUTH OR CONSEQUENCES

Preamble. It is the intent of the parties that Windstream Communications, duly authorized to do business in the State of New Mexico, continue through this franchise to construct, operate and maintain a telecommunications system in the City of Truth or Consequences. The parties intend that the franchise incorporate the City of Truth or Consequence's lawful exercise of police power and be subject to the lawful regulation by the New Mexico Public Regulation Commission and the State of New Mexico, and to the lawful applications of the Telecommunications Act of 1996, 47 USCA § 253. It is in the best interests of the City of Truth or Consequences, its citizens and of Windstream Communications that this franchise shall be granted. The parties further acknowledge that the granting of this franchise results in costs for the maintenance of the public rights-of-way in order that telecommunications and other essential public services can be provided. In order that the public right-of-way and other facilities can be maintained for the provisioning of these services, it is necessary to recover reasonable costs from the providers of these services in the form of municipal franchise fees, and that these fees represent a legitimate cost of business to the provider, which in turn can be recovered from customers through a monthly surcharge.

THEREFORE, BE IT ORDAINED by the Governing Body of the City of Truth or Consequences, State of New Mexico:

Section 1. Grant of Authority. The City of Truth or Consequences, hereinafter called the "Municipality", hereby grants to Windstream Communications, hereinafter called the "Company", its successors and assigns, the non-exclusive franchise, license, right and privilege to construct, erect, equip, lease, purchase, maintain and operate, in, upon, along, across, above, over and under the streets, alleys, easements, public ways and public places now in use or dedicated, and all extensions thereof, and additions thereto, in said Municipality, its poles, anchors, guys, wires, cables, manholes, microwave sites, underground conduits, appurtenances, fixtures, and other telecommunications facilities necessary, proper or convenient for the maintenance and operation in said Municipality of the Company's telecommunications business; provided, however, that the Company shall locate all of its transmission and distribution structures, lines and equipment within the Municipality so as not to unnecessarily obstruct the proper use of streets, alleys, public ways and public places, and to cause minimum interference with the rights or reasonable convenience of property owners who adjoin any of said streets, alleys, public ways and public places. Any Company facilities that are required to be placed on poles owned by the Municipality shall be placed in compliance with the "Pole Use Agreement" entered into simultaneously with this franchise agreement.

Section 2. Company Liability. The Company shall, at all times during the life of this franchise, be subject to all lawful exercise of the police power by the Municipality as the Municipality now does or may hereafter implement by its regulations, or by resolution or ordinance. The Company shall save harmless and indemnify the Municipality from all loss sustained by the Municipality on account of any suit, judgment, execution, claim or demand whatsoever, resulting from negligence on the part of the Company in the construction, maintenance or operation of its telecommunications system in the Municipality. This indemnity does not apply to negligence attributable to persons other than the Company and is not intended to create liability for the benefit of third parties other than the Company and the Municipality.

The Municipality shall notify the Company's representative in writing within twenty (20) days after the

presentation of any claim or demand either by suit or otherwise made against the Municipality on account of any activity on the part of the Company. Specifically, notice shall be sent to:

WINDSTREAM Communications
1800 Old Pecos Trail, Suite J
Santa Fe, New Mexico 87505

A failure by the Municipality to promptly notify the Company as required herein that prejudices the Company's defense against the claim or demand, shall operate as a release of the Company's obligations to save harmless and indemnify the Municipality regarding the claim or demand.

Section 3. Relocation. In the event of any necessary change in the electric power distribution system, public roads, streets or highways for purposes of their proper use, or in the grades of drains thereof which require that the Company's telecommunications facilities must conform thereto, the Company shall make any and all reasonable relocations of and changes to its facilities as the Municipality may require. In order to provide the Company time within which to make recommendations intended to minimize its cost of resetting or changing its facilities, the Municipality shall provide its annual Capital Improvements Projects report containing contemplated infrastructure changes to the Company and give the Company written notice of at least 60 days when practical prior to the commencement of other infrastructure changes that would require the relocation or changes in the Company's facilities. The Company shall bear the costs of relocating, changing or removing its facilities for said changes, unless the Company can properly obtain reimbursement for the costs from an entity other than the Municipality.

The Company shall bear the cost for any and all changes made by the Company for Company reasons in the location of its poles, wires, cables, and underground conduits, manholes and other telecommunications facilities. Other than as described herein, the person or entity requesting relocations of or changes to the Company's facilities shall bear the cost thereof, specifically including relocations and changes for aesthetic reasons.

Section 4. House Moving and Other Unusual Use. Any person or entity, hereinafter called Applicant, desiring to move a building or other structure along, or to make any unusual use of, the streets, alleys and public ways of the Municipality which shall interfere with the poles, wires or facilities of the Company or the Municipality, shall first give notice to the Company and the Municipality. The applicant shall also pay to the Company, and to the Municipality if its facilities are also affected, a sum sufficient to cover the expense and damages incident to the cutting, altering and moving of the wires or other facilities of the Company or the Municipality, and the applicant shall present to the Municipality a receipt from the Company showing the payment as a prerequisite for obtaining the permit. Thereafter, upon applicant's presentation of said permit, the Company shall within a reasonable time provide for and cut, alter and move said wires and facilities as may be necessary to allow such moving or other unusual use of the streets, alleys and public ways of the Municipality.

Section 5. Tree Trimming. The Municipality hereby grants to the Company, its successors and assigns and lessees, the right, privilege and permission to trim trees in and overhanging the streets, alleys, public ways and public places of the Municipality, so as to prevent the branches of such trees from interfering with the Company's telecommunications operations, consistent with the Municipality's regulation of this activity.

Section 6. Consideration. Three Percent of Basic Local Exchange Revenue

During the term of this Franchise Agreement and any extension, Grantee shall pay to the Grantor an annual franchise fee in an amount equal to three percent (3%) of its annual recurring basic local exchange revenue derived from subscribers of telephone service who are located within the corporate limits of the Municipality. Grantee shall annually provide the Grantor with a summary report indicating the annual basic local exchange revenue derived from subscribers within the Grantor's municipal limits.

If Grantor shall elect to reduce the amount of the franchise fee, such reduction shall forthwith result in a reduction of fees to subscribers in the same amount.

(a) Annual Payments

The franchise fee shall be paid annually. Grantee shall pay the applicable fee to the Grantor within ninety (90) days of the last day of the applicable calendar year for which a fee payment is due.

(b) Reasonable Access to Records

Any access to the Grantee's records shall be limited to only those records documenting the basic local exchange revenues derived from within the Municipality. Grantee shall comply with all reasonable requests for information in the performance of any audit. The Grantor shall agree to an appropriate confidentiality and non-disclosure agreement for access to confidential or proprietary information, including terms and conditions for the payment of liquidated and consequential damages to Grantee for the unauthorized disclosure of confidential and proprietary information.

Section 7. **Use of Municipal-Owned Utility Poles.** Grantee acknowledges that it will also simultaneously enter into a Pole Use Agreement with Grantor as is a condition of this franchise agreement.

Section 8. **Payment in Lieu of Other Taxes.** In consideration of the franchise payments provided for above, it is expressly understood and agreed by the Company and the Municipality that these payments shall be in lieu of any and all other franchise, license, occupation, or other forms of excise or revenue taxes based upon or measured by the revenues, employees, payroll, property, facilities or equipment of the Company, excepting, however, the following which shall be referred to as the "excepted taxes": general ad valorem property taxes, special assessments for local improvements and sales or gross receipts taxes. The franchise payments shall continue only so long as the Company is not prohibited from making the payments by any lawful authority having jurisdiction in the premises. Furthermore, if the Municipality does levy, charge or collect or attempt to levy, charge or collect any other franchise, license, occupation or other form of excise or revenue taxes of the type above specified in this paragraph, other than excepted taxes, the Company's obligation to make franchise payments shall be abated to the extent such other such taxes are levied, charged or collected by the Municipality.

Section 9. **Annexations.** The Municipality or its planning/zoning administrative body shall notify the Company representative of all proposed additions, annexations, subdivisions or incorporation of new land areas into the Municipality. In determining the proposed telephone easements or routings thereof, the Municipality or its planning/zoning administrative body shall consider the Company recommendations regarding their engineering feasibility.

Section 10. **Non-wavier of Other Rights.** It is expressly understood and agreed by and between the Municipality and the Company that neither the grant nor acceptance of this franchise shall constitute a waiver, either upon the part of the Company or the Municipality, of any rights or claims had or made by either with respect to the occupancy of the streets, alleys, public ways and public places of the Municipality, under the laws of the State of New Mexico and under the Constitution and general statutes of the State of New Mexico, nor shall anything herein in anyway prejudice or impair any rights or claims existing independently of this franchise of the municipality or the Company, or its predecessors, successors, assigns or lessees, with respect to the construction, operation and maintenance, either before or after the life of this franchise of a telecommunications system in the Municipality.

Section 11. **Nondiscrimination.** In the event a competitor of the Company offers basic local exchange services comparable to the Company's basic local exchange services to persons and/or entities within the Municipality and the competitor's comparable services are not subject to a franchise fee or in lieu of a fee or tax comparable to the franchise fee required pursuant to Section 6 herein, shall be suspended six months from the inception of service by the competitor, and the Company will have no liability to the Municipality for the franchise fee until such time as its competitor is subject to a franchise fee or "in lieu of fee or tax as described in Section 6.

In the event the Municipality itself, or through any entity under its control, offers basic local exchange services in competition with the Company, the Municipality shall not impose any conditions upon the Company to which the Municipality itself is not subject. Upon the Municipality's offer of basic local exchange services, any terms of this franchise to which the Municipality itself is not subject will become null and void.

Section 12. Term of Franchise. The franchise and rights herein granted shall continue in force and effect for a term of five (5) years after the effective date of this franchise. Upon expiration of this franchise, the parties will continue to abide by the terms until a subsequent franchise can be negotiated, however the negotiation period for a new franchise shall not exceed ninety (90) days from the expiration date of this contract.

Section 13. Franchise Authority. This franchise is subject to the superior power of any government authority, whether state or federal, having jurisdiction of the premises or exercising regulatory jurisdiction over the Company.

Section 14. Effective Date. This ordinance shall become effective thirty (30) days after its enactment; provided the Company, within those thirty (30) days, shall have filed with the City Clerk of the Municipality an unconditional acceptance thereof. Within ten (10) days after the filing of the acceptance, the City Clerk shall acknowledge in writing the receipt of the Company's acceptance.

Section 15 Severability Clause. If any section, subsection, sentence, clause, word or phrase of this ordinance is for any reason held to be unconstitutional, illegal or otherwise invalid by any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of the ordinance. The City Commission, the Governing Body of the Municipality, hereby declares that it would have passed this ordinance and each section, subsection, sentence, clause, word or phrase thereof regardless of any one or more sections, subsections, sentences, clauses, words or phrases being declared unconstitutional or otherwise invalid. All ordinances and agreements or parts thereof in conflict with this ordinance are hereby repealed.

PASSED, ADOPTED AND APPROVED this ____ day of _____ 2008, at a regular meeting of the City Commission for the City of Truth or Consequences, State of New Mexico.

Mayor Lori Montgomery

ATTEST:

Mary Penner, City Clerk

Approved as to Form by Jay Rubin City Attorney: _____

ACCEPTANCE OF CITY OF TRUTH OR CONSEQUENCES ORDINANCE NO. _____

WHEREAS, the City Council of the City of Truth or Consequences, New Mexico, did on the ____ day of _____ 2008, enact Ordinance No. ____ entitled: "AN ORDINANCE WHEREBY THE CITY OF TRUTH OR CONSEQUENCES GRANTS WINDSTREAM COMMUNICATIONS, AND ITS SUCCESSORS AND ASSIGNS, THE NON-EXCLUSIVE FRANCHISE, LICENSE, RIGHT AND PRIVILEGE TO CONSTRUCT, ERECT, OPERATE AND MAINTAIN ITS TELECOMMUNICATIONS BUSINESS WITHIN THE LIMITS OF THE CITY OF TRUTH OR CONSEQUENCES.", and

WHEREAS, said Ordinance was on the ____ day of ____ 2008, approved by the City of Truth or Consequences and the seal of said City was duly thereto affixed and attested by the City Clerk.

NOW THEREFORE, in compliance with the terms of said Ordinance as enacted, approved and attested, WINDSTREAM hereby accepts said Ordinance and files its written acceptance with the City Clerk of the City of Truth or Consequences, New Mexico, in her office.

Dated this ____ day of _____ 2008.

WINDSTREAM COMMUNICATIONS
Title: Vice-President Governmental Affairs

STATE OF NEW MEXICO)
ss. COUNTY OF BERNALILLO)

The foregoing instrument was acknowledged before me this ____ day of _____ 2008, by _____, of WINDSTREAM COMMUNICATIONS.

Notary Public My Commission Expires: _____

(Seal)

**LICENSE AGREEMENT COVERING CABLE INSTALLATION ON POLE LINES
OF THE CITY OF TRUTH OR CONSEQUENCES**

This Agreement, made this ____ day of _____, ____, by and between the City of Truth or Consequences a New Mexico Municipality, hereinafter called "Grantor", and VALOR TELECOMMUNICATIONS OF TEXAS, LP D/B/A WINDSTREAM COMMUNICATIONS SOUTHWEST hereinafter called "Grantee":

WITNESSETH:

Grantee and Grantor mutually agree that the following terms and conditions shall govern Grantee's use of Grantor's poles located in Truth or Consequences, Sierra County, State of New Mexico.

1. Grantee's use of Grantor's poles shall be confined to supporting those necessary cables, wires, amplifiers, appliances, together with associated messenger cables, and other appurtenances, all hereinafter called "equipment" which Grantor has given Grantee specific written permission to install. Said Grantee's equipment shall be used only for the purpose of constructing, operating, and maintaining a signal distribution system.
2. Both parties recognize that as of the date of this Agreement Grantee has equipment attached to Grantor's poles through a previous agreement and that said attachments are now covered by this Agreement. Whenever Grantee shall desire to place additional equipment upon any of Grantor's poles, Grantee shall first make written application for permission to do so, in the number of copies and in the form of Exhibit "A" attached to and made a part hereof, as may be from time to time prescribed by Grantor. If said application is approved by Grantor, permission to place the equipment described in said application upon the pole or poles therein identified shall be granted by Grantor by signing of one copy of said application in the place provided thereon for that purpose, and by returning said signed copy to Grantee, within 30 days of Grantor's receipt of such application.
3. Upon receipt of said signed copy of said application, but not before, Grantee shall have the right to install, maintain, and operate its equipment described in said application upon the pole or poles identified therein; provided, however, before commencing any such installation, Grantee shall notify Grantor of the time when it proposes to do said work, sufficiently in advance thereof so that Grantor may arrange to have its representative present when such work is performed, and provided further, that Grantee shall complete such installation within such reasonable time limit as may be specified in said approved application.
4. Grantee shall not have the right to place, nor shall it place, any additional equipment upon any pole used by it hereunder without first making application for and receiving permission to do so, all as prescribed in paragraphs 2 and 3 above, nor shall Grantee change the position of any of its equipment attached to any pole hereunder without Grantor's written approval, which approval shall not be unreasonably withheld.
5. (a) Grantee shall, at its own sole risk and expense, construct, maintain and operate said equipment upon Grantor's poles in a safe condition and in thorough repair and in a manner as prescribed so as not to conflict or interfere with working use of said poles by Grantor or others using said poles, or with the working use of facilities of Grantor or others who by virtue of prior legal right may from time to time place facilities upon Grantor's poles. Furthermore, Grantee shall at its own sole risk and expense, construct its equipment in

conformity with such other reasonable requirements and specifications as Grantor shall from time to time prescribe, and in conformity with all laws, regulations, orders, decrees, of any and all lawfully constituted authorities pertaining to pole line construction, including without limiting the scope of the foregoing, the National Electric Safety Code in its then most recent edition. Local or state electric safety code requirements must be met if these requirements provide for a more stringent safety consideration than that required under the National Electric Safety Code.

(b) Grantee shall complete the installation of its equipment upon the pole or poles covered by each approved individual application within such mutually agreed upon time limit designated on said application for such installation; and in the event Grantee shall fail to complete this installation of this equipment upon said pole or poles within said prescribed time limit, the permission granted by Grantor to place said equipment on said pole or poles shall thereby automatically be revoked, and Grantee shall not have the right to place said equipment on said pole or poles, without first reapplying for and receiving permission to do so, all as prescribed in paragraph 2 and 3 above.

6. When permission has been granted by Grantor authorizing Grantee to attach its equipment to a group of poles comprising a continuous pole line, it is understood and agreed that attachments to all poles along the line of cable installation will be made by Grantee. If clearance is insufficient, corrective action will be taken before attachment according to NESC code.

7. (a) If in the reasonable judgment of Grantor the accommodation of any of Grantee's equipment necessitates the rearrangement of facilities on an existing pole or the replacement of an existing pole to provide adequate pole facilities, Grantor will indicate on said application the necessary changes and the estimated cost thereof, and return it to Grantee; and, if Grantee still desires to use said pole and returns the application marked to so indicate, Grantor will provide new facilities as required, and Grantor and any other owners of facilities on Grantor's poles shall make such transfers or rearrangement of existing facilities as may be required, all to be done at the expense of Grantee, and Grantee on demand will reimburse Grantor and each other such owner of facilities on Grantor's poles, for the entire cost thereby incurred.

(b) If in Grantor's reasonable judgment, or in the judgment of Grantee, Grantee's existing equipment on any pole interferes with or prevents the placing of any additional facilities which may be required by Grantor or the Grantee, including conversion to higher voltages, and if said additional facilities could be placed on said pole by removing Grantee's equipment therefrom or by rearranging the existing facilities thereon, Grantor may notify Grantee of this rearrangement of facilities or the necessity of pole replacement and transfer of facilities required, in order to continue the accommodations of Grantee's equipment, together with an estimate of the cost of making any such changes and if Grantee desires to continue to maintain its equipment on said pole and so notifies Grantor, Grantor shall make such pole replacement as necessary rearrangements or transfers of their facilities, all at the expense of Grantee, and Grantee shall on demand reimburse Grantor and each such prior legal owner of facilities on Grantor's poles, for the entire expense thereby incurred. If Grantee does not so notify Grantor, Grantee shall remove its equipment from such pole or poles within thirty (30) days from such notification by Grantor.

8. If, in the conduct of its business in the territory covered by this agreement, Grantee should require equipment in a location on any public thoroughfare or other public or private property, and Grantor shall not have pole facilities so located as to fulfill Grantee's requirements, Grantee shall notify Grantor of its need for such pole facilities in order that

Grantor may determine whether it wishes to place pole facilities in such location. If Grantor is willing to erect pole facilities in such locations, adequate for the service requirements of Grantee, Grantor, and those other parties having prior legal pole use agreements with Grantor, then the Grantor shall notify Grantee. Upon receipt of this notice, Grantee shall make application (Exhibit A) under this Agreement for permission to place this equipment thereon. Upon receipt of said application, Grantor shall proceed to erect necessary pole facilities. Grantor shall erect said pole facilities within a period of thirty (30) days unless Grantee shall agree to a longer period.

9. In order to keep the number of poles on public thoroughfares to a practical minimum. Grantee agrees not to erect any pole of its own in or near any location where Grantor is willing to accommodate Grantee's equipment, or to provide a pole or poles adequate to accommodate Grantee's equipment. Grantee further agrees not to erect any pole of its own within 10 feet of an existing pole until Grantor has notified Grantee that it is unwilling to accommodate Grantee's equipment. Grantee agrees not to erect any pole or poles of its own where no pole now exists until Grantor has notified Grantee that Grantor does not desire to erect pole facilities, and Grantee agrees that if it erects any poles they will meet specifications in paragraph 10. If Grantee elects to place its' own facilities, approval shall be obtained from Grantor, the City of Truth or Consequences, in advance of activity.

10. Nothing in this Agreement shall be construed to obligate Grantor to grant permission to use any particular pole or poles. If such permission is refused, Grantee is free to make any other arrangement it may wish to provide for its equipment in the location in question; and in the construction, operation, and maintenance of Grantee's pole line facilities required therefore. Grantee agrees to conform to the requirements of the National Electric Safety Code, most recent edition, and/or the safety provision of paragraph 5 above.

11. In those instances where additional guys and anchors are required to hold the strain of Grantee's equipment upon Grantor's poles, the party determining that such additional guys and anchors are required shall give notice to the other party. Grantee shall have thirty days from the giving or receipt of such notice in which to place sufficient additional guys and anchors to support Grantee's equipment. If Grantee fails to install sufficient additional guys and anchors within thirty (30) days, Grantor shall place the required guys and anchors and Grantee shall promptly reimburse Grantor for the reasonable expense of such placement.

12. Grantor reserves unto itself and to each other prior legal user of Grantor's pole facilities, the right to maintain Grantor's pole and to operate its facilities thereon in such a manner as will best enable them to fulfill its own service requirement. Grantor shall not be liable to Grantee for any interruption to Grantee's service or for any interference of the operation of Grantee's equipment arising in any manner from the reasonable use of said poles and the facilities thereon.

13. Grantee shall obtain from properly constituted public authorities and private owners of real property any and all permits, licenses, or grants, necessary for the lawful exercise of the permission granted by any application approved hereunder. When necessary, Grantee shall submit to Grantor evidence of compliance with these requirements prior to or at the time of making application for permission to place Grantee's equipment upon Grantor's pole or poles.

14. In the event installation, or operation, of Grantee's equipment, or any part thereof, interferes with radio, telephone, telegraph or television broadcast reception, or any other regularly used communication or signaling installations. Grantor and/or Grantee shall proceed to eliminate, at its own respective expense, the cause of such interference's by altering, rearranging, or changing the installation or operation of Grantor or Grantee system.

If it is determined that such interference has been caused by improper installation or operation of Grantee's equipment, and the determination was made at Grantor's expense, Grantor may, at its option, request Grantee to reimburse Grantor for any reasonable and necessary expense in connection therewith.

15. Grantee shall at any time, at its own risk and expense, upon notice from Grantor, relocate, replace, or remove said equipment or transfer it to substituted poles or perform any other work in connection with said equipment as may be required by Grantor; provided, however, that in cases of emergency Grantor may at Grantee's expense relocate, replace, or remove said equipment, transfer it to substituted poles, or perform any other work in connection with said equipment that may be required in the construction, operation, maintenance, replacement, removal or relocation of Grantor's poles or the facilities thereon, or which may be placed thereon, or for the service needs of the Grantee or other prior legally authorized users of Grantor's poles. Grantee on demand will reimburse Grantor for the expenses reasonably incurred by the Grantee, or by any other prior legally authorized user of Grantor's poles.

16. Grantee may at any time remove its equipment from any of Grantor's poles and in each such case the Grantee shall immediately give Grantor written notice of such removal, in the number of copies and in the form of Exhibit "A" attached hereto and made a part hereof, or as may from time to time be prescribed by Grantor. Removal of said equipment from any pole or poles shall constitute termination of Grantee's rights to use such pole or poles. If Grantee desires to use said poles again, it must proceed with procedures described in paragraphs 2 and 3 above.

17. Grantee shall pay to Grantor, for attachments made to Grantor's poles under this Agreement, a fee at the rate of Five Dollars (\$5.00) per pole per year for ~~ten~~ 5 years after the date of this Agreement. Said fees shall be payable annually, in advance. Annual fee payments shall be based upon the number of poles upon which attachments are being maintained.

18. No use, however extended, of any of said poles under this Agreement shall create or vest in Grantee any ownership or property rights therein. Grantee rights therein shall be, and remain, a manner of license which, as to any particular pole or poles, may be terminated at any time by Grantor upon thirty (30) days written notice to Grantee. Grantee shall remove its equipment from said pole or poles within ninety (90) days from date of receipt of termination notice. Nothing herein contained shall be construed to compel Grantor to maintain any particular pole or poles longer than demanded by its service requirements.

19. Grantee shall exercise reasonable care to avoid damage to facilities of Grantor and others. Grantee shall assume all responsibility for and all loss from damage caused by Grantee. Grantee shall promptly report the occurrence of any such damage to the owner of the damaged facilities and shall on demand reimburse said owner for the reasonable expense for repair of such damage.

20. Grantor shall have the right to inspect each new installation of Grantee's equipment upon and in the vicinity of Grantor's poles and to make periodic inspections annually or more often as conditions may warrant. Such inspections whether made or not, shall not relieve Grantee of any responsibility, obligation, or liability assumed under this Agreement.

21. Grantee shall indemnify and hold harmless Grantor, the respective successors and assigns, against and from, any or all claims, demands, cause of action, damages, costs, or

liability in law or in equity, of every kind and nature whatsoever, directly and approximately resulting from or caused by the negligence or willful misconduct of Grantee.

22. Throughout the life of this Agreement, Grantee shall maintain in full force and effect with a carrier or carriers selected by Grantee and reasonably satisfactory to Grantor:

(a) Compensation Insurance in compliance with all workman's Compensation Insurance laws of the State of New Mexico and amendments thereto or a limit in accordance with Rural Electrification Administration requirements, whichever is larger;

(b) Comprehensive General Liability Insurance with limits of not less than \$ 1,000,000 for each occurrence or a limit in accordance with Rural Electrification Administration requirements, whichever is larger;

(c) Property Damage Liability Insurance with limits of \$ 1,000,000 each accident and \$1,000,000 aggregate or a limit in accordance with Rural Electrification Administration requirements, whichever is larger.

(d) The Grantee will provide Proof of Insurance. This shall be provided upon request.

23. If Grantee should be in material breach of any of its material obligations under this Agreement, and such default shall continue for thirty (30) days after written notice thereof, or if Grantee should default in its obligations under Paragraphs 21 or 22, Grantor may by written notice to Grantee forthwith terminate any or all permits granted hereunder, and Grantee shall remove its equipment from the poles to which said termination applies within ninety (90) days from date of such notification.

24. If Grantee should default in the removal of its equipment from any pole within the time allowed for such removal, or should default in the performance of any other work which it is obligated to do under this Agreement, Grantor may elect to do such work at Grantee's expense, and Grantee on demand will reimburse Grantor for the reasonable expense thereby incurred.

25. Failure on the part of Grantor to enforce any provision of this Agreement or the waiver thereof in any instance shall not be construed as a general waiver or relinquishment of its part of any such provision, but the same shall nevertheless be and remain in full force and effect.

26. All amounts payable by Grantee to Grantor, or others, under the provisions of this Agreement shall, unless otherwise specified, be payable within thirty (30) days after presentation of bills therefore; non-payment of any such amount when due shall constitute a default of this Agreement.

27. Nothing contained herein shall be construed as affecting any rights or privileges previously conferred by Grantor by contract or otherwise to others not parties to this Agreement to use any poles covered by this Agreement; and Grantor shall have the right to continue in effect such rights or privileges. The privileges herein granted to Grantee shall at all times be subject to any such existing contracts and arrangements.

28. Unless sooner terminated, as herein provided, this Agreement shall continue in effect for a term of five years from the date hereof, and thereafter, any party hereto may terminate its participation hereunder in whole or in part, by giving the other party six (6) months written notice. All rights and privileges of Grantee as to poles affected by said notice shall forthwith

terminate, and Grantee shall remove its equipment from Grantor's poles within twelve (12) months from date of such termination notice.

29. Any termination of this Agreement, in whole or in part, shall not release Grantee from any liability or obligation hereunder, either of indemnity or otherwise, which may have accrued or which may be accruing, or which arises out of any claim that may have accrued or may be accruing at the time of termination.

30. Grantee shall not assign or transfer any privilege granted to it hereunder without prior consent in writing from Grantor, which consent shall not be unreasonably withheld. Otherwise this Agreement shall inure to the benefit of and be binding upon the successors and assigns of the parties hereto.

31. Wherever in this Agreement notice is provided or required to be given by one party hereto to another, such notice shall be in writing and transmitted by certified mail or by personal delivery to Grantor's office at 505 Sims St. Truth or Consequences, New Mexico 87901, and to Grantee at:

WINDSTREAM Communications
1800 Old Pecos Trail, Suite J
Santa Fe, New Mexico 87505

or to such other address as any party hereto may from time to time designate in writing for that purpose.

Adopted, Passed and Approved by the City of Truth or Consequences City Commission this _____ day of _____ 2008.

CITY OF TRUTH OR CONSEQUENCES

Mayor Lori Montgomery

ATTEST:

Mary Penner, City Clerk

WINDSTREAM Communications

Approved By: _____
CEO

ATTEST:

Exhibit "A"

CITY OF TRUTH OR CONSEQUENCES

POLE ATTACHMENT RECORD

This notice of attachment or request for change of status of Joint Pole Use is being submitted, by the Grantee, in accordance with the terms and conditions of the agreement for the joint use of Grantor's poles.

Name of Grantee: _____ Signature: _____

Date: _____

Type of Notice/Request:

- ☐ Request approval for new attachments.
- ☐ Notification of attachment removal.
- ☐ Request for change due to insufficient clearance.
- ☐ Request for cost estimate for proposed new attachments.
- ☐ Other: _____

General location: _____

Attach construction drawings or map if available, otherwise sketch proposed changes.

SUMMARY OF CHANGES FOR BILLING PURPOSES:

Additions: _____

Removals: _____

Net Change: _____

Approved by City By: _____ Date: _____



I.7

**CITY OF TRUTH OR CONSEQUENCES
COMMISSION ACTION FORM**

ITEM:

Request to review Resolution No. 22 15/16 in support of Copper Flat Mine based on updated information.

BACKGROUND:

This Resolution was adopted by the Commission on January 12, 2016. Commissioner Clark has requested this item to review the resolution.

STAFF RECOMMENDATION:

None.

SUPPORT INFORMATION:

Resolution No. 22 15/16

Submitted by: Renee Cantin, City Clerk

Meeting date: 4-26-2016



CITY OF TRUTH OR CONSEQUENCES

RESOLUTION # 20-15/16

A RESOLUTION SUPPORTING THE COPPER FLAT MINE:

WHEREAS, the New Mexico Copper Corporation is in the permitting process to establish the Copper Flat Mine to recover copper, molybdenum, gold and silver in Sierra County; and

WHEREAS, it is the desire of the City of Truth or Consequences to encourage economic development in the area that benefits job creation, and,

WHEREAS, the City of Truth or Consequences believes these potential competitive paying jobs will keep our younger generation in the community and will have a multiplier effect on the region's economy allowing other industries to thrive along with businesses that provide goods and services; and

WHEREAS, a healthy and sustainable economy improves the quality of life for all residents in the City of Truth or Consequences; and,

WHEREAS, the U. S. Department of the Interior Bureau of Land Management Las Cruces District Office, is undertaking a comprehensive environmental study of the impact of the planned construction, operation, and mine reclamation of the Copper Flat Mine near Hillsboro, New Mexico; and

WHEREAS, it is the desire of the City of Truth or Consequences to inform the BLM Las Cruces District Office of our support for the Copper Flat Mine and the need for the economic benefits the mine will provide and the knowledge that the operators will utilize proven technologies that provide community safeguards and balance environmental stewardship.

NOW THEREFORE, BE IT RESOLVED that the City of Truth or Consequences supports and encourages the granting of state and federal permits needed to facilitate the establishment of Copper Flat Mine in Sierra County.

PASSED, ADOPTED AND APPROVED THIS 12th day of January, 2016.


Sandra Whitehead, Mayor


Renee Cantin, City Clerk-Treasurer