

CITY COMMISSION
CITY OF TRUTH OR CONSEQUENCES, NEW MEXICO
OCTOBER 28, 2014

WORKSHOP

Minutes

The Truth or Consequences City Commission of the City of Truth or Consequences in the County of Sierra, and State of New Mexico met for a Workshop, in full conformity with the law and ordinances of said Commission in the Commission Chambers of said City, October 28, 2014 at 5:00 P.M., in the Commission Chambers, 400 W. Fourth, Truth or Consequences, New Mexico.

Mayor Sandra Whitehead opened the Work Shop by explained we were here regarding Discussion/Action: Net Metering. Mayor Whitehead called George Szigeti to approach.

George Szigeti approached and explained he would be speaking about Solar Credit Program, noting that at the present, the City of Truth or Consequences does not have an Ordinance covering Solar Credit; he had taken upon himself to work on the subject. He stated that when a customer's solar generation system receives final approval for interconnection, the Electric Division will install a new meter on the building. This meter will record the amount of electricity delivered to the customer and the amount of electricity received from the customer's system in kilowatt hours. Energy received from the cogenerating customer's system is credited on kilowatt hours per kilowatt hour basis effectively at the same rate as energy purchased from the Electric Division. He explained that when the meter is read both the electricity delivered to the customer and the electricity received from the customer's system are recorded and the previous month's reading is subtracted from each to determine the monthly amount of electricity delivered to the customer and the electricity received from the customer's system values. Then the electricity received from the customer's system is subtracted from the amount of electricity delivered to the customer value. He stated that two possible situations may occur for any given billing cycle. One being if the result is positive this means the customer drew more electricity from the grid than was pushed back, and the customer is billed for that number of kilowatt hours, in addition to the monthly connection charge. If the result is negative, the customer's system pushed more electricity into the grid than was provided, and this number is recorded as a credit. However, the customer is still billed for the monthly connection charge. During the periods of low electrical consumption the credit amount may accumulate, during periods high consumption the billed amount will be deducted from the credit balance and the customer will only be billed for usage if the credit balance has been used up. In any case the customer is always billed for the monthly connection fee. Upon termination of service, if the customer has an electric credit balance, the Utility Office will reimburse the customer for the credit balance at the current rate per kilowatt hours. This amount will first be deducted from the customer's final utility bill and then from any additional fees or fines that the customer owes to the City. Any remaining balance will be provided to the customer by check. The customer would have the right to pass any or all of his credit in kilowatt hours to any other City utility customer; the customer must make arrangements with the utility office to set this up. The City does not pay customers renewable energy credits.

The City's interconnection program is designed to allow customer to offset their utility costs via cogeneration using renewable energy sources and it is not intended for systems sized beyond a customer's normal electricity usage. The City reserves the right to deny interconnection for oversized systems intended to produce energy beyond the customer's requirements. Mr. Szigeti explained this was his idea and he had worked out the wording on this, noting he was one of those who had a solar system in use. He then stood for questions.

Mayor Pro-Tem Steve Green thanked City Employee Ed Williams and Mr. Szigeti for their work. He asked Ed Williams who pays for the meter, and if the cost was more.

Ed Williams, Electric Department, answered the City pays for it. Regarding the meter he explained yes it was \$150 per meter.

Mayor Pro-Tem Green asked City Manager Fuentes if Sierra Electric Co-op would see this as new.

City Manager Juan Fuentes said that's one of my questions as well, even buying, Wal-Mart, if Not current conflict sole energy provider is Sierra Electric. He noted he would have to check w with Jimmy Capps to see if it would violate the current energy agreement. He questioned what happens with Wal-Mart.

Ed Williams answered that the extra goes to the grid, is not reimbursed, if the home sold no reimbursements were made.

Mayor Pro-Tem Steve Green asked about item 3A. And in essence the City could deny that.

George Szigeti answered he put that in incase someone wanted to donate to a church, noting the last sentence stated "oversized". Regarding denying Mr. Szigeti answered yes,

Ron Pacourek approached and explained his solar system; he asked who would be writing the Ordinance.

City Manager Juan Fuentes stated this is a workshop if we precede forward then Staff and Legal would write.

George Szigeti gave credit to Kori in Utilities for her patience. Now the meter readers have two meters to read and that goes back to Kori.

Commissioner Kathy Clark asked go back to the meter, does one go back and forth? And questioned if Sierra Electric Co-op contractual agreement noting she would hate to give it up to people.

Ed Williams answered if they want to gen meters.

George Szigeti said it could go anywhere could be a base rate; it's up to the Commission.

Ed Williams stated remember it's not that much, only a small amount.

George Szigeti stated you are getting free electric back and it balances out, he explained net metering, we are not selling back, the only time is when they sell, if the system is right, his was 8 cents per hour it would be \$40.

Ron Pacourek spoke of items 1, 2 and 3; noting every month was flush.

Commissioner Kathy Clark questioned the people live in house two years and very frugal and will want to write a check to them, her concern, applying the credit to trash or other services could be very confusing and a problem for us.

City Manager Juan Fuentes supported Commissioner Clark's concern, noting that the other utilities complicate things and how it is done. And noted there would be more room for errors if done manually.

Ed Williams, Utilities, answered that it would be manually, and they could keep a schedule. He stated that Kori is doing a good job and taking care of the matter.

Mayor Pro-Tem Steve Green stated that we need to follow up those enterprise funds, which have to stand alone. The current rate could be in violation of anti-violation.

George Szigeti stated it is just a draft; it is up to the Commission to do.

Mayor Pro-Tem Steve Green mentioned sending a welcoming message to those to move here if legally able to be done and craft an Ordinance that would work.

Commissioner Kathy Clark agreed it is an awesome idea, and should be pursued further if possible.

Mayor Pro-Tem Steve Green asked George Szigeti if this was for residential only.

George Szigeti answered it could be residential, or primarily residential. The customer is always responsible for the amount.

James Hunt, Public Utility Advisory Board Member, told the Commission to look at the contact agreement carefully to see what credit we can give back. They may prevent us from doing so. Talk to them before considering any credit.

Al Siffring, Public Utility Advisory Board Member, stated that the Public Utility Advisory Board had not seen the proposal from George Szigeti, and had not been able to review or discuss, as the PUAB meeting had been canceled. Her approached and spoke in defense of the City, regarding the power we don't sell. Would it cause an increase of the amount we pay to Sierra Electric, which we use for the City? Allow people to do what they can do to recoup their costs but we as the City have to be careful how we structure, to protect the City, we have to be careful. He stated that this is our cash cow. We must protect everyone including the City, we must be careful how we put together bust also those who generate.

Ron Pacourek approached, he stated that the Ordinance needs to be fair; he is not sure what is going to happen, he was told it was a good to do and now he worries, he admitted it needed to be a win-win.

Commissioner Kathy Clark stated that if Mr. Siffring did not get an opportunity to read this, if we spoke of concern with Sierra Electric if we sell 13.8 and sell for eight cents. Commissioner Clark also questioned how many people will jump on this.

Al Siffring spoke of the analysis of the system, if they are sized separately.

Klaus Whittern approached and noted when you give credit you need to rethink the process, and make sure it is what you want to do.

Mayor Pro-Tem Steve Green stated he appreciated the participation and thanked everyone. He noted a legal stumbling block, and we have to get a blessing from the Sierra Electric of what is presented and see if the Public Utility Advisory Board will be comfortable with this.

City Manager stated he would discuss the matter with Jimmy Capps and the Board for more information.

Ron Pacourek noted the budget billing, how the surplus amount would be, in credit; or what; he also noted he has not paid in two months because of his credit.

With no further comments, Mayor Sandra Whitehead closed the Workshop at 5:50 P.M.

CITY COMMISSION CITY OF TRUTH OR CONSEQUENCES

OCTOBER 28, 2014

ACTION MINUTES

TIME & PLACE: The Mayor and the City Commission of the City of Truth or Consequences in the County of Sierra, and State of New Mexico met in Special Session in full conformity with the law and ordinances of said Commission in the Commission Chambers of said City, October 28, 2014, following the Work Shop, with the meeting starting at 6:00 P.M.

PRESIDING OFFICER: The meeting was called to order by Mayor Sandra Whitehead, who presided and Judy M. Harris, City Clerk acted as Secretary of the meeting.

ATTENDANCE: Upon calling the roll the following Commissioners were reported present:

Hon. Sandra Whitehead, Mayor,
Hon. Steve Green, Mayor Pro-Tem
Hon. Jeff Richter, Commissioner
Hon. Ruben Olivas, Commissioner (Attendance by telephone)
Hon. Kathy Clark, Commissioner

Also present:

Juan Fuentes, City Manager
Jay Rubin, City Attorney
Judy M. Harris, City Clerk

ABSENT:

Hon. Jeff Richter

Commissioner Ruben Olivas was asked if he could hear the proceedings, to which he answered yes he could hear everything.

QUORUM: There being a quorum present the Commission proceeded with business at hand.

CEREMONY: Mayor Sandra Whitehead called for fifteen seconds of Silent Meditation.

Mayor Sandra Whitehead called for the Pledge, with Mayor Pro-Tem Steve Green leading the Pledge.

APPROVAL OF AGENDA: Mayor Sandra Whitehead called for approval of the Agenda.

Mayor Pro-Tem Steve Green moved for approval of the Agenda as presented.”

Seconded by Commission Kathy Clark.

Motion Carried Unanimously.

COMMENTS FROM THE PUBLIC: Les Dufour approached and made comments regarding an item on the Agenda about the Golf Course Management Contract, notifying the Commission that Golf Pro Howie Tucker went into the Hospital.

Destiny Mitchell approached and noted an update on the Swimming Pool; stating that the cover was put up, she thanked the ROTC and Staff for the assistance in putting the cover up. She noted they had a full staff and hoped to open seven days a week.

George Szigeti, Spruce Street, approached and made comments regarding the County Tax Bill and the amount which comes back to the City and others who receive portions.

CONSENT
CALENDAR:

“Mayor Pro-Tem Steve Green moved to approve the Consent Calendar as received.”

Seconded by Commissioner Kathy Clark.

Motion Carried Unanimously.

PRESENTATION:

Sierra County Regional Dispatch Authority-Gross Receipts Tax November Ballot Question.

Barbara Schalkofski, SCRDA Director, and seven others approached. Ms. Schalkofski expressed how important to support the Countywide Emergency Communications, Emergency Medical and Behavioral Health Services GRT, adding to the current gross receipt taxes countywide, The one-quarter of 1 percent tax would add 25 cents to every \$100 spent on taxable goods and services. That revenue will be split, between Emergency Communications Center (911 Center), the County Emergency Medical Services and the County Mental Health. She explained that currently the 911 Communications Center is funded by money from Sierra County, Village of Williamsburg, City of Truth or Consequences and the City of Elephant Butte. The funding for the communications center could replace the majority of its \$500 thousand budget, which is paid by Sierra County, Village of Williamsburg, City of Truth or Consequences and the City of Elephant Butte through a joint powers agreement. The Communications center will be able to pay their 911 Dispatchers a competitive wage, instead of \$8.00/hour. With the increased revenues from the GRT, those entities will be able to contribute less for the operational costs of the communications center, thus freeing up funding to go to local projects that the County and City governments have on their agenda. The portions going to Emergency Medical Services and to the County Mental Health, will allow the County to support the Emergency Medical Services, Volunteer EMS and the County Mental Health for this area. This funding won't come back to you in dollars and cents; but will come back to you when you need us in an emergency. Ms. Schalkofski went over various dispatch calls they had received, noting the trend towards calls becoming harsh for both the Officers and for 911 Dispatch.

County Manager Bruce Swingle approached and stated the importance of the GRT passing; noting support for the ballot question was imperative.

City Manager Juan Fuentes echoed supported County Manager Swingle; he discussed dedicated revenue streams, noting this was a win/win.

Mayor Pro-Tem Steve Green asked if this passes would the ¼ of 1% cover operations to get decent raise or would they still need the City's help.

Ms. Schalkofski answered that it would help and hopefully decrease the amounts need from entities.

Commissioner Kathy Clark stated that in 1997 this was a quiet little town, asking what happened.

Captain Morgan, Police Department, noted that crime nationwide is aggressive and on the rise, possibly due to economics, 90% of the calls are burglary or drug related. Noting the increase of danger.

Commissioner Kathy Clark mentioned the underlined problems, drugs, economics and use of computers instead of talking to neighbors.

Commissioner Ruben Olivas (communicating via telephone) stated that dispatchers are life savers, willing to do whatever we have to do to support them.

County Manager Bruce Swingle agreed with the sentiments of Captain Morgan, times are changing.

With no further, Mayor Sandra Whitehead thanked the group for their presentation.

Recycling; Andy Daniels, New Mexico Rural Water

Andy Daniels approached introducing himself, noting he works with rural and smaller towns, speaking of landfills, he suggested not to put in another landfill, due to contaminates to ground water. He stated he worked with Andy, Traci and Jacob (Transfer Station Staff), he noted his appreciation for their hard work; explaining that through his work he acknowledged they each wore several hats. He spoke about Bountiful Alliance and their help by education of recycling. He commented about recycling containers at Holiday Inn, and working with youth of the community to further knowledge of recycling.

Mayor Pro-Tem Steve Green thanked Mr. Daniels, mentioned recycling meetings attended; he noted Mr. Daniels response for handing out bags, thanking Mr. Daniels for rejuvenating us.

Commissioner Kathy Clark thanked Mr. Daniels, Traci Burnette and those who speak to the young people in the Community; he also expressed his appreciation to Andy Daniels for coming to speak to the Commission.

Mayor Sandra Whitehead thanked Staff.

City Manager Juan Fuentes thanked Andy and Staff for the hard work.

Mayor Steve Green mentioned that Bountiful Alliance discussions to increase recycling.

Mayor Sandra Whitehead recognized City Employees.

NEW BUSINESS: Discussion/Action: Resolution #14 14/15 A Resolution Authorizing a Grant Agreement between the City of Truth or Consequences and the New Mexico Environment Department for Grant Agreement No. 14-1705.

City Manager Juan Fuentes explained he would be discussing F.1 and F.2 both at the same time, he noted the New Mexico Environmental Department (NMED) requires entities to adopt a Resolution authorizing the Grant agreement for Legislative appropriations. The Proposed Resolution will designate the Officials to request reimbursements and designates the Fiscal Agenda. He mentioned the Engineering design work for the Waste Water Treatment Plant, phase I. He explained the help of South Central Council of Governments as Fiscal Agent for the Project.

Mayor Pro-Tem Steve Green questioned wording in the agreement, the third paragraph reads "do gratis".

City Manager Juan Fuentes explained the template is from NMED, and is their regular agreement, noting there was no fee.

"Mayor Pro-Tem Steve Green moved to approve F.1.Resolution #14 14/15 A Resolution Authorizing a Grant Agreement between the City of Truth or Consequences and the New Mexico Environment Department for Grant Agreement No. 14-1705."

Seconded by Commissioner Kathy Clark.

With nothing further, Mayor Sandra Whitehead called for a Roll Call Vote.

Hon. Sandra Whitehead responded AYE to a Roll Call Vote.

Hon. Steve Green responded AYE to a Roll Call Vote.

Hon. Ruben Olivas responded AYE to a Roll Call Vote.

Hon. Kathy Clark responded AYE to a Roll Call Vote.

Motion Carried Unanimously.

Discussion/Action: Memorandum of Understanding between the City of Truth or Consequences and South Central Council of Governments for Fiscal Agent Services for Grant Agreement No. 14-1705 STB in the amount of \$135,000.

“Mayor Pro-Tem Steve Green noted the conversation regarding this with the above item F.1.; he noted that is there is no further to discuss he moved to approve the Memorandum of Understanding between the City of Truth or Consequences and South Central Council of Governments for Fiscal Agent Services for Grant Agreement No. 14-1705 STB in the amount of \$135,000.

Seconded by Commissioner Kathy Clark

Motion Carried Unanimously.

Discussion/Action: Resolution \$15 14/15 LGRF Project 2014.

Don Armijo, Public Works Director, approached and explained the purpose of the Resolution is to request an extension to the deadline to complete the 2014 LGRF Project from December 2014 to December 2015. He noted the City is still waiting on the Environment Department clearance from Santa Fe. Explaining that Staff is concerned that if the clearance is not received soon, temperature in the upcoming months may prohibit completing this project by December. 2014.

Commissioner Kathy Clark asked if he had spoken to Mr. Doolittle.

Don Armijo answered no, but he had spoken with Debbie Hudson, the LRGF District Capital Project Coordinator.

Commissioner Ruben Olivas thanked Mr. Armijo, noting his good job with the budget he has.

“Mayor Pro-Tem Steve Green moved to approve Resolution \$15 14/15 LGRF Project 2014.”

Seconded by Commissioner Ruben Olivas.

Mayor Sandra Whitehead called for a Roll Call Vote.

Hon. Sandra Whitehead responded AYE to a Roll Call Vote.

Hon. Steve Green responded AYE to a Roll Call Vote.

Hon. Ruben Olivas responded AYE to a Roll Call Vote.

Hon. Kathy Clark responded AYE to a Roll Call Vote.

Motion Carried Unanimously.

Discussion/Action: New Mexico Department of Transportation Project Agreement for FY 2014/2015.

Captain James Morgan approached and explained every year the Police Department received Grant funding for traffic related activities; End Driving While Impaired, Operation Buckle Up, and 100 Days and Nights. He noted this Grant money pays the overtime for these functions. Captain Morgan gave the start and end dates for the programs and noted the amount of Grant per item. End Driving While Impaired in the amount of \$7,128; October 1, 2014 to September 30th, 2015. Operation Buckle Up in the amount of \$1,296; October 1, 2014 to September 2014. 100 Days and Nights June 19, 2015 to September 2015. Captain Morgan stated this funding will reimburse the T or C Police Department for pay of officers to conduct Program Operations.

Mayor Pro-Tem Steve Green thanked the Police Department.

Commissioner Kathy Clark thanked the Police Department.

Commissioner Ruben Olivas thanked the Police Department for all they do.

Mayor Sandra Whitehead thanked the Police Department.

“Mayor Pro-Tem Steve Green moved to approve the New Mexico Department of Transportation Project Agreement for FY 2014/2015.”

Seconded by Commissioner Ruben Olivas and Commissioner Kathy Clark.

Motion Carried Unanimously.

Discussion/Action: Agreement for Tower Co-Location on Water Tank Hill with Megahertz Computer Consulting, Inc., dba FastWave.

City Manager Juan Fuentes explained that the City was approached by FastWave to co-locate their equipment at the City owned tower on Water Tank Hill. He stated that Staff had negotiated an agreement to allow the co-location in exchange for internet services to seven of our City Departments. Manager Fuentes noted that the City IT Bob Hupp was in the audience to answer any questions.

Mayor Pro-Tem Steve Green asked Bob Hupp about page two, noting #1 seven separate locations; \$1,000 to install equipment and \$400 to make use of service

Bob Hupp, IT, answered that the cost is recouped within four months. After that

the City looks to save about \$4,000 per year. He explained the \$400 is to secure to the City's internal network.

Commissioner Kathy Clark asked about Windstream vs. new; as Windstream just went faster.

Bob Hupp, IT, Answered that the difference with Windstream and Mega, first thing needed is the technology and providing upload and download speeds. Mega will not do that.

Commissioner Kathy Clark asked if the City had competitive bids.

City Manager Juan Fuentes answered this was not a bid and we may have another company wished to do a similar project. He noted the benefit per year.

Bob Hupp, IT, explained that it was more like \$3,000 per year with FastWave, huge opportunities with greater access. He also explained the agreement is similar to other towns.

Commissioner Kathy Clark asked about the ICIP, when we discussed Broadband, she asked if this would help.

Bob Hupp, IT, answered No, it would not help with this.

City Manager Juan Fuentes noted that Kelly Winters was in the audience, and she has been helping us with this. He asked her to come forward.

Kelly Winters, retired HP Engineer and empty nest mom, state she had looked into the problem because T or C was not in good shape with Broadband. Noting that September data download was slow, way behind the curve. Windstream has done a lot of work and its getting better, which is a big step in the right direction. She stated T or C needs service to stream DVD movies; and it was an excellent resource for both in the agreement.

Commissioner Kathy Clark asked why we are giving so much and the other company is worth more than what the contract is

Mayor Pro-Tem Steve Green was in agreement with the value, and questioned the return to the City.

Bob Hupp, IT, explained that majority of downtown is serviced by Library; it opens and City is shadowed by the tank, downtown serviced, not looked at FastWave to provide internet service, what we are doing is to redirect thru FastWave thru City Hall.

Commissioner Kathy Clark asked if we have to do this tonight.

City Manager Juan Fuentes answered no.

Mayor Pro-Tem Steve Green asked for the advantage.

Bob Hupp, IT, answered that FastWave took over from relying and has a network hub here in T or C.

“Mayor Pro-Tem Steve Green moved to approve with the amendment of paragraph 2 and page three, he moved to postpone other action, giving Staff time to research other towns and options.

Seconded by Commissioner Ruben Olivas.

Mayor Sandra Whitehead called for the vote.

Vote taken was 2 (two) to 2 (two); with Commissioners Steve Green and Commissioner Ruben Olivas voting YES; Mayor Sandra Whitehead Commissioner Kathy Clark voting NO.

Motion Failed to Carry on a tie.

Discussion/Action: Agreement to Designate Ownership of Assets between the City of Truth or Consequences and the Veterans Memorial Park and Museum Trust Board.

City Manager Juan Fuentes explained that the Veterans Memorial Board had requested the City to formalize an agreement that would designate the assets of the Museum between the non-profit and the City. He explained Mr. Craig Pierson was in the audience, requesting he come forward.

Craig Pierson, Veterans Memorial Trust Board, approached and explained that the Veterans Memorial Trust wished to formalize their non-profit organization and seek grant funding to operate and expand the Museum. Stating that to be eligible for Grant funding, the Veteran’s Memorial Board must show they have a viable Museum with assets. The Veteran’s Memorial Board would like the agreement to show potential donors that any donated items would remain property of the non-profit and not the City. Mr. Pierson explained that they had created a book to catalog items and assets to keep a record and add assets.

City Manager Juan Fuentes thanked Mr. Pierson for the work he has done.

“Mayor Pro-Tem Steve Green moved to approve the Agreement to Designate Ownership of Assets between the City of T or C and Veteran’s Memorial Park and Museum Trust.”

Seconded by Commissioner Kathy Clark.

Motion Carried Unanimously.

Discussion/Action: Golf Course Management Contract.

City Manager Juan Fuentes stated that in light that Mr. Tucker is not here today, he would ask this item be postponed until the November 17th Meeting. He spoke to the Commission about proceeding forward with plan B.

“Mayor Pro-Tem Steve Green moved to postpone this item until the November 17th meeting; and authorize City Manager Juan Fuentes authority to proceed with talking points.”

Seconded by Commissioner Ruben Olivas.

Motion Carried Unanimously.

Discussion/Action: Event Coordination related to New Mexico Spaceport.

City Manager Juan Fuentes explained that at the September 9th meeting of the Tourism Board, they discussed and highlighted the City and assets we have. They suggested that an Events Coordinator with cooperation of other entities could pursue Event Coordination in exaptation of the SpacePort flights expected to occur in 2015. The Tourism Board is concerned about the influx of visitors and coordination of activities during that week leading up to the date of the first flight. The consensus of the group was that an event planner may be needed to be hired by the City and with the other local entities. The group thought the event planner would be the point of contact to organize and coordinate all the activities planned by local, state and private groups. He explained that the purpose of this item on the Agenda is to discuss with the Commission the City's commitment toward this effort and dedication of resources.

Mayor Pro-Tem Steve Green stated that when the test spaceship in California happened, they have over 40,000 showed up. He noted that we should be prepared for the worst and hope for the best.

Commissioner Kathy Clark stated this will be an interesting opportunity, and could be quite an event; we don't have much information to go on. She asked if there was no one in the City who could put on such an event. She spoke of being proactive. And suggested speaking to others, and explore avenues.

Mayor Sandra Whitehead stated it was a great opportunity for the County.

“Mayor Pro-Tem Steve Green made the motion to postpone this until further information is researched.”

Seconded by Commissioner Kathy Clark.

Motion Carried Unanimously.

Discussion/Action: Authorization to Amend the Letter of Conditions regarding the United States Department of Agriculture/Rural Development Street Sweeper Grant.

Don Armijo, Public Works Director, approached and explained that the actual quote they received included only one chassis and that it required two, the addition would be an increase in funding. He noted that Staff used the Houston Galveston Purchase Agreement to quote the cost of the sweeper for the grant; Staff then contacted the vendor for a final quote and was informed that the chassis was not included in the initial price and the addition would be \$80,000. The initial letter of condition with USDA was based on the \$154,000 quote. Since the equipment is higher than previously thought, the letter of conditions with USDA must include the actual amount which commits the City to pay the difference from the grant amount of \$92,000. This request is to amend the letter of conditions using the Street Funds and General Fund to cover the difference.

City Manager Juan Fuentes explained he spoke to the USDA and they would like us to amend the letter.

“Mayor Pro-Tem Steve Green moved to approve.”

Seconded by Commissioner Ruben Olivas.

Motion Carried Unanimously.

Discussion/Action: River Ramps.

Bill Slettom, ACM/CDD, approached and noted this idea has come to the Commission multiple times. He stated it is in the Compressive Plan. He noted that BOR interest was for construction documentation and concept of where and what the ramps would look like. Asking what the Commission wished to happen, further action to pursue, to put on the ICIP list or to include as a to do list for the Recreation Advisory Board to research. He mentioned the response sent to Sierra County. He stated we could also include in the Comp plan.

Mayor Pro-Tem Steve Green noted he was in favor of a simple letter which emulated the County's request.

Commissioner Kathy Clark asked about all the criteria that goes with it. She explained that she would love to see it, but was not sure about dealing with the process. She noted that the City has a lot on its plate right now; maybe give it to the Recreation Board to see if they wished to do more. She noted again that we have many things which are of more priority right now.

Mayor Sandra Whitehead liked the idea of turning it over to the Recreation Board, maybe they could find a way to fund and put together the idea. She agreed it is not a priority; and preferred not to be a problem.

Commissioner Kathy Clark asked for information on the loading ramp on the River by the Skate Park. Wondering if it could be accommodated to act as an off ramp.

Mayor Pro-Tem Steve Green noted the time, effort and energy needed; and suggested that just to write a letter of support.

"Commissioner Kathy Clark made a motion to emulate the letter Sierra County wrote, a simple letter and then look at the conditions of the ramp by the Skate Park.

Seconded by Mayor Pro-Tem Steve Green

Motion Carried Unanimously.

OLD BUSINESS:

Discussion/Action: Determination of Process to Appoint Citizens to City Advisory Boards.

Mayor Pro-Tem Steve Green gave a brief introduction, noting that at the previous meeting this item was discussed. He explained that at that time Commissioner Richter suggested that they interview everyone.

Commissioner Kathy Clark stated that her memory had Commissioner Richter wanted to interview, but also when the appointment set if that person did not show up then they do not appoint.

"Mayor Pro-Tem Steve Green moved to move forward when people volunteer for the Advisory Boards we interview those people."

Seconded by Commissioner Kathy Clark.

Motion Carried Unanimously.

Discussion/Action: Resolution #16 14/15 Comprehensive Plan.

Bill Slettom, ACM/CDD, approached and explained that he would be discussing both Resolutions; G.2.Resolution #16 14/15 Comprehensive Plan and G.3.Resolution #17 14/15 Affordable Housing Plan; noting that we have held workshops and numerous meetings on the items. He explained it was supported by \$50,000 Grant by MFA, he explained that we have had numerous Workshops and numerous meetings on this. He stated that to ask NMFA for reimbursement we must pass the two Resolutions. He noted that \$7,500 on partial payment will receive when this is adopted. He stood for questions.

Mayor Pro-tem Steve Green asked if this was incumbent on us that this document doesn't end up in someone's drawer, we need to move forward.

Commissioner Kathy Clark noted she met with Mr. Slettom about some minor errors and also Jackie Fishman, noting that page 57 was missing Senior Volunteer.

Bill Slettom, ACM/CDD, said it was an excellent idea to include this with the ICIP and go through it on an annual basis; and tie it to the Comprehensive Plan.

"Mayor Pro-Tem Steve Green moved to approve Resolution #16 14/15 Comprehensive Plan, with the suggestion of Commissioner Clark's to add it to the ICIP (within the Document)."

Seconded by Commissioner Kathy Clark.

Mayor Sandra Whitehead called for a Roll Call Vote.

Hon. Sandra Whitehead responded AYE to a Roll Call Vote.

Hon. Steve Green responded AYE to a Roll Call Vote.

Hon. Ruben Olivas responded AYE to a Roll Call Vote.

Hon. Kathy Clark responded AYE to a Roll Call Vote.

Motion Carried Unanimously

Discussion/Action: Resolution # 17 14/15 Affordable Housing Plan

Bill Slettom, ACM/CDD spoke of this Resolution in the above discussion, he stood for questions.

Commissioner Ruben Olivas stated that we definitely need to get going on this and just use it.

With no further, Mayor Sandra Whitehead called for the Roll Call Vote.

Hon. Sandra Whitehead responded AYE to a Roll Call Vote.

Hon. Steve Green responded AYE to a Roll Call Vote.

Hon. Ruben Olivas responded AYE to a Roll Call Vote.

Hon. Kathy Clark responded AYE to a Roll Call Vote.

Motion Carried Unanimously

REPORTS:

City Manager Juan Fuentes told the Commission he would be attending an Infrastructure Conference tomorrow.

City Attorney Jay Rubin, No Report

Commissioner Ruben Olivas made the comment he was in Carlsbad and the economy there was incredible, they have so much going on.

Mayor Pro-Tem Steve Green wished to state some follow up information, he gave complements to Andy Daniels, Andy and Traci, both from the Transfer Station, noting they received "Most Inventive Project". He spoke of the Vote coming up for the Regional Transit Service, and spoke of the importance of travel for free to our Community. He stated that November 15th is America Recycle Day, and there would be a hosted event. Commissioner Green thanked the volunteers who assembled bins last Wednesday.

Commissioner Kathy Clark, No Report.

Mayor Sandra Whitehead, No Report.

EXECUTIVE SESSION:

Mayor Sandra Whitehead noted Executive Session was regarding:
Purchase, Acquisition or Disposal of Real Property 10-15-1H(8);
Related to Property in Section 4, Township 14S Range.

"Mayor Pro-Tem Steve Green moved the meeting be closed for Executive Session pertaining to Purchase, Acquisition or disposal of Real Property 10-15-1H (8) Related to Property in Section 4, Township 14S, Range 4W.

OPEN SESSION:

Mayor Sandra Whitehead stated the Commission was back in Open Session.

"Mayor Pro-Tem Steve Green certified that only matters pertaining to:
pertaining to Purchase, Acquisition or disposal of Real Property

10-15-1H (8) Related to Property in Section 4, Township 14S, Range 4W, were discussed in Executive Session, no decisions were made.”

ADJOURNMENT: With no further business to come before the Commission, Mayor Sandra Whitehead called for a motion to adjourn.

“Commissioner Kathy Clark moved to adjourn.”

Seconded by Mayor Pro-Tem Steve Green.

Motion Carried Unanimously.

CERTIFICATION: Passed and approved this _____ day of _____, 2014, on a motion made by Commissioner _____, and seconded by Commissioner _____, and carried.

ATTEST:

Sandra Whitehead, Mayor

Judy M. Harris, City Clerk