



City of Truth or Consequences

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August 1, 2024

Addendum #1 RFP 23-24-009 - Planning Professional Services Comprehensive Plan Update

Questions and Answers

Question: The Notice of Request for Proposals, on page 2 of the RFP states that we can email our proposal by the deadline. However, on page 5 of the proposal, in 3. Proposal Submittal Procedures, the RFP states that we must mail in 6 copies of the proposal by the deadline.

Can you please clarify if submitting solely emailed PDF (no more than 5 mb) of our proposal would be acceptable?

Answer: An emailed PDF (no more than 5 mb) is acceptable.

Question: Is the Campaign Disclosure Form to be included as a part of the 25-page limit?

Answer: Per Section 3.1.C on Page 3F-4, the Campaign Contribution Disclosure form is to be included as part of the 25-page limit.

Question: Should the proposal response include a cost proposal?

Answer: The proposal response should not include a cost proposal.

Question: Does the City have a specific timeline for the project's completion?

Answer: The City's grant funding expires in December 2025. All grant activities must be closed out by that time.