

MINUTES

Turner Recreation Commission

December 12th, 2019 Regular Meeting

Turner Recreation Commission's Community Center

831 S. 55th Street Kansas City, Kansas 66106

1. Chairman, Mr. John Frayer, CALLED THE MEETING TO ORDER AT 6:00 PM.

2. MEMBERS PRESENT

commissioners:

Mr. John Frayer, Chairperson; Mr. Dwight Buxton, Vice Chairperson; Mrs. Chandra Ward, Treasurer; Mr. Bryan Fishbaugh, Secretary, Mr. Jim Jarsulic, Public Relations.

staff:

Mr. Robbie Spencer, Executive Director; Ms. Angel Del Valle, Clerk of the board/Lead CSS; Ms. Courtney Hopper, Program Director.

Liaison:

Ms. Lauren Aiello, TUSD 202 Community Liaison; Mr. Doug Powers, TUSD 202, Director of Finance

Absent:

Mr. Doug Lockwood, TUSD 202 School Board Member

3. FLAG SALUTE

**Motion
#3948**

4. AGENDA A motion was made by Commissioner Ward and seconded by Commissioner Jarsulic to approve, the agenda, minutes of the September 10, 2019, regular meeting, Outstanding Payable Detail, Treasurer's Report, Cash Summary, Monthly Revenue & Expense Report, and addendum.

MOTION CARRIED (AYES 4, NAYS 0)

5. COMMENTS FROM THE PUBLIC

N/A

6. TUSD 202 SCHOOL BOARD MEMBER'S REPORT

Mr. Doug Powers reported that we reached the end of the semester. Winter sports are going good. We are still working on bond projects, the culinary arts classroom is getting together and most of the big things are done and we are almost ready for the equipment to be delivered. All of the dirt that we are getting rid of will be used locally. All of the sewers and water lines are done and the electric is in the working. We are getting ready to cut the driveway to push the storm drain to the pond. TMS is scheduled to mobilize Tuesday we are just waiting on the UG to send the permit. We do have permission for the fence and setting up the work site so that we are good to go when we do get the permit. The board meets on Tuesday. Ms. Lauren reported that there are 7 kids that are scheduled to be in the live nutcracker.

7. ROUND TABLE

Before and After discussion- Frayer-We are going to have discussion to save the Before and after program. We Have asked the district about bussing. We did get some information for bussing from the rec. We can only do this If the kids are going to TE. Ms. Courtney Hopper reported that the sites are a little better with staffing. We had a Couple of staff members resign but ended up coming back but we are still not fully staffed but we are able to Keep our heads above water. We are in better shape but still not where we want to be.

Mr. Robbie Spencer What staff may leave in the future. Ms. Hopper said Some of our college aged students may Leave do to school schedules but we won't know that until they receive those. Conversations have already been Had with these staff members we just need to be ready. Mr. John Frayer asked, right now we have one director At each site and enough staff for each site, correct? Ms. Hopper replied that there had been a couple of mornings That she had to be on hand to cover but not as much as before. Mr. Spencer responded, Jason Dandoy has been Great with help getting into the schools and talking with other district employees and possible help so we can Keep the program at the schools like it is currently. Courtney is looking to offer a stem program and make the Program grow witch ideally would be better in the schools. We are also talking to colleges to try and get more Help with staffing. Mr. Fishbaugh asked, do we have the same people working in the am as we have in the pm? Ms. Hopper replied that some of the schools yes but there are some that are just am and just pm. Currently we Have at JE and TE 1 person most days but some days 2. At MTE and OG we have 1 director and 1 group leader Everyday. WE want to try and keep it consistent for the kids, sometimes it doesn't work that way but we try to. Mr. Jim Jarsulic asked, is there requirements to work with the kids? Ms. Hopper responded, Licensing requires Credit hours or experience with kids. Mr. Frayer asked if the requirements are the same for the Director and the Group leaders? Ms. Hopper responded that the directors have a higher number of hours or credits but they are The same other wise. It works out this way because we want the staff to have the experience for the kids. Mr.

Framer asked once more, so we are ok till at least the end of the year. Ms. Hopper responded that we were good till the end of the year and we are looking at things for the upcoming year.

8. New Business:

- A. Garden Minutes
- B. Tag Lines (See attached report)
- C. Executive Director Quarterly eval (See attached report)
- D. Arthur C. Waugh Scholarship program (See attached report)

Motion:
#3949

- A. A motion by commissioner Fishbaugh and Seconded by Commissioner Buxton to approve the Garden Minutes.

Motion Carried (Ayes 5, Nays 0)

- B. Tabled

- C. A motion by Commissioner Ward and Seconded by Commissioner Fishbaugh to approve the executive Director's Quarterly eval to add Evaluation 90 days after start of employment and then quarterly to follow.

Motion Carried (Ayes 5, Nays 0)

- D. A motion by commissioner Buxton and seconded by Commissioner Ward to approve the wording in the Arthur C. Waugh Scholarship program applications and policies.

Motion Carried (Ayes 5, Nays 0)

Executive Director's Q&A: (Robbie Spencer)

Dance and Tumbling classes are all full and the recital is coming up. We have 6 tumbling classes and 9 dance. All 4 clubhouse sites are full, the 50+ potluck is tomorrow December 13th at noon. The 50+ group went to the Jazz Museum today. Boxing currently has 48 participants their next show is March 7th. Marcell is currently fighting for a spot in the Olympics. We have 26 participants in Karate classes. For Basketball We have 8 teams on 1st/2nd, 5 teams on 3rd/4th, and 5 teams on 5th/6th. For the Turkey shootout we had 14 teams participate and received one full barrel of food. The winners were the Garcia's they are getting a basketball experience at the highschool. We are trying to get things lined up to introduce the new outdoor programs. Fishing will be coming in spring 2020. The others we are looking into are Hunter safety, boating and nature programs. For special events we have 298 people served at the Do better together dinner. We had 225 approximate attendees for Miracle on 55th street. Coming up we have Breakfast with Santa from 8am to 10am with a performance from the drill team and an ugly sweater contest. I have an upcoming meeting with the UG to go over the things we are trying to do with Riverview. They did come to a decision and to be honest they don't need permission to go through with it, it is now up to the commissioners. Bringing the facility up to code and doing what we need to do will not come up until a decision has been made. I had a meeting with the lawyer and being out of district should not be a problem because it is in the same county. We have had some vandalism at Highland park, so we want to put a fence around the concessions to try to help prevent any more? Mr. Buxton stated that he went to some training over property damage and one of the biggest things was lighting. If there are more lights then it is less likely to have problems. It does not take away the problem completely but it helps. Mr. Spencer continued, We had a licensing update happen. We were paying for the wrong license for food vending. We were paying for a category 1 and we should be a category 2, this will save us some money as well. On the subject of the employee manual we currently have 2 and we need to have just 1. We, all full time staff, are going to go through both a little by little and update it with the new policies and procedures to be included and get it down to one and present it at an upcoming board meeting to be approved. We have final pictures to be taken tomorrow December 13th at 6:30pm. Risk management meeting took place and we went over all the risk management and control ideas. This will help with future training. We are also getting the professional development underway with approval so that staff can get on track with this. The building will be closed December 24th and 25th as well as the 31st and January 1st for the holidays. I, Robbie, will not be in the office on December 23rd for family.

Board member Round table:

John Frayer: I am excited for Saturday, Breakfast with Santa, I was at Miracle and it went well. It was the first one to be right after Thanksgiving.

Dwight Buxton: Not a whole lot. I missed Courtney's presentation for before and after but I think we are working in the right direction to make it all work out.

Chandra Ward: It's a busy time with hand and hand and storing turkeys. We just need to get through the next week.

Jim Jarsulic: The community dinner was really nice and I was very impressed with the organization. Lauren is going to help at the garden with installing one the free libraries for the community to take advantage of.

Bryan Fishbaugh: I did attend Miracle I think in the beginning it was impacted being right after thanksgiving but

towards the middle/end we saw more show up and it ended up being a great turn out.

Executive Session:

Consideration of and vote to approve a proposed executive session as stated for one or more of the following purposes to discuss personnel matters of non-elected personnel to protect the privacy interests of the individual(s) to be discussed, to discuss confidential financial data or trade secrets business, to protect the interests of the business to be discussed, for consideration with our attorney-client privilege, to protect the privilege and the board's position in (litigation, potential litigation, administrative proceedings, etc.) to discuss negotiations, to protect the public interest in negotiation a fair and equitable contract, to have preliminary discussions about the acquisition of real property, to protect the public interest in obtaining property at a fair price to discuss matters affecting a student and that we enter into **CLOSED SESSION AT 7:42PM** and return **OPEN SESSION AT 7:26PM**.
Extended till 8:25P.M

**Motion:
#3951**

A motion was made by commissioner Buxton and seconded by Commissioner Ward to go into Executive session as stated.

Motion Carries (Ayes 5, Nays 0)

**Motion:
#3952**

A motion was made by Commissioner Buxton and Seconded by Commissioner Fishbaugh to extend Executive session till **6:47PM**.

Motion Carries (Ayes 4, Nays 0)

**Motion:
#3953**

Recommendations:

A motion was made by Commissioner Buxton and seconded by Commissioner Fishbaugh to approve personnel resignation's, termination's, reassignments, Salary adjustments, employment, and development.

Motion Carries (Ayes 4, Nays 0)

Announcements:

December

2 Monthly classes begin
7 Registration opens for Spring Dance/tumbling
13 50+ Potluck (Thanksgiving)
14 Breakfast with Santa
26 Registraton deadline for Monthly programs
26-30 All day outs

January

1 Monthly classes begin
2-3 All day outs
4 Blood Drive
17&20 All day outs
29 registration Deadline for monthly classes

**Motion:
#3954**

Adjournment: **Motion required*

A motion was made by Commissioner Buxton and seconded by Commissioner Fishbaugh to adjourn from the Thursday October 10th, 2019, meeting at 8:28PM.

MOTION CARRIED (AYES 4, NAYS 0)

NEXT MEETING:

The next regular meeting is scheduled for **Thursday, December 12th, 2019 at 6:00 PM** in the Turner Recreation Commission Community Center Bear's Den, 831 S. 55th Street, Kansas City, Kansas 66106.

MR. JOHN FRAYER, CHAIRPERSON

MR. DWIGHT BUXTON, VICE CHAIRPERSON