

Town of Winslow Public Comment Guidelines

Prepared August 22, 2019

The public does not have a right to speak at a Council meeting. However, the Town Council will allow the public to comment at the appropriate time on the meeting agenda. Anyone wishing to speak must strictly adhere to the following guidelines:

- Raise your hand and when recognized by the Chair, come to the podium and state your name and address.
- If representing an organization, state the name of the organization.
- Comments are limited to no more than 2 minutes.
- Comments must be related to a town matter of public importance and NOT involving an agenda item if the comment period is at the beginning of the meeting.
- Questions must be directed to the Town Council Chair and a written response may follow from the appropriate person.
- Attack issues, not persons, and profanity is not permitted.
- Debate among the audience is not permitted.
- The Town Council is a policy making body; therefore, they cannot take action or investigate employee issues. Employee matters are the sole responsibility of the Town Manager; therefore, if you have a complaint about Town staff, please contact the Town Manager during normal business hours.
- Citizens may express their views in writing in lieu of an oral comment.