



TOWN OF WINSLOW, MAINE

OFFICE OF TOWN MANAGER
ERICA E. LACROIX
ELACROIX@WINSLOW-ME.GOV
WWW.WINSLOW-ME.GOV

114 BENTON AVENUE
WINSLOW, ME 04901
(207) 872-2776
FAX: (207) 872-1999

Monthly Report to the Town Council –September 2022 - Presented October 11, 2022

Esteemed Councilors,

Welcome to our first meeting in the new Council Chambers at the Winslow Public Library.

Members of the Facilities Committee toured the Hampden municipal facilities on September 13. This visit highlighted many features we may want to incorporate in a new combined facility. Just as important we learned about a lot of things that looked good on paper, but didn't work so well in practice. Thank you to Chief Bailey and Deputy Fire Chief Lundstrum for taking so much time out of their day to host us. The RFP for engineering and architectural services that will encompass site review, facility requirements and design went out on September 14. A site visit for prospective bidders was held on September 27. Three firms attended and toured our current administrative, Police and Fire facilities and talked to our staff about our concerns and needs. They also toured the Public Works site to get the lay of the land for the actual potential site. Final questions are due by October 4, and proposals are due by October 11. The committee will reconvene sometime in October to review proposals.

In September we welcomed our newest front office employee, Mary Fortier. Mary is a 4-year employee of Waterville in their Finance section. She already knows Munis, vehicle registration, hunting and fishing licenses, vital records and property tax payments, so she has hit the ground running! Mary will be taking over the Sewer billing as well. We have also selected our new Children's Librarian who will be introduced in October.

Project Updates:

Comprehensive Plan. The Committee met on September 28 to review and finalize the Future Land Use chapter. The Committee will reconvene on October 26.

Junior High Environmental Study. Craig Wilson conducted the study with Shelley Phillips on May 19. We are awaiting the report. I have been coordinating with Shelley Phillips on winterizing and decommissioning the building. The Town took over the electric bill, property and casualty insurance and security system bill as of August.

The coming month starts the very preliminary budget work. All preliminary work on the Annual Financial Audit has been completed, and we hope to have the CAFR available by late October or early November. We are also working on developing RFPs for Solid Waste Collection and Disposal, Paving for the 2023 season and blanket Engineering services. Life continues to be busy in Winslow!

Respectfully submitted by,
Erica LaCroix
Town Manager