



TOWN OF WINSLOW, MAINE

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Monthly Report to the Town Council –November 2022 - Presented December 12, 2022

Esteemed Councilors,

November is in the books and election season is over. I hope everyone had a very happy Thanksgiving holiday with plenty to eat and time with family.

Congratulations to Lisa Gilliam on running an efficient and smooth election. The list of election helpers was read at the November 14 meeting. It was a long one. From the election workers at the polls to the Public Works staff who make sure the facility is ready, the Police Officers who ensure an orderly process and the Fire staff who helped bring everything back to the Town Office securely the night of the election, thank you to so many who helped with this process. We cannot do it without you!

John Chevallard	Sally Harwood	Donna Heavener	Mike Heavener
Terri Lally	Bruce Lambrecht	Hilary Lambrecht	Kim Pierce
Kathy Siviski	Dot Fogg	Darcy Good	Steve Soucy
Helen Tutwiler	Tamara Willette	Joline Burgoin	Sharon Johnson
Kaity Philbrick	Audra Fleury	Amanda McCaslin	Tanya Groce
Tony Rossignol	Rick Gordon	Travis Ellis	Lee Shuckrow
Nick Shaw	Brad Bessey	Allen Roy	Adam Burgess
True Lynn Preble	Shawn Stetson		

In November the Facilities Committee reviewed the submissions for the RFP for a Municipal Facility Study which will investigate the best way forward with the Fire Department, Police Department, and current Town Office. There were three submissions, all of which were ranked independently by the nine members of the RFP evaluation team. The team consisted of the five Facilities Committee members, Gary Owen, Lynne Choate, Elery Keene, Rocky Gravel and Peter Drapeau, as well as the Town Manager, the Fire and Police Chiefs and the Public Works Director.

The lowest cost was Port City Architecture out of Portland at \$42,217. Next highest was Haley Ward out of Bangor at \$48,730. The highest submission was from Artifex A&E out of Massachusetts at \$67,960. Although price is a consideration and scoring point on the evaluations, the ability to fulfill the needs of the project is the most important consideration. Among the three submissions the firm that stood out as the best option in terms of their overall experience, municipal facility project experience, understanding of the total scope of the project, and ability to complete the project tasks as requested was Haley Ward. In addition to the aforementioned qualifications, they were also the only firm that provided all services in-house and they are one of the two firms that attended the site visit prior to submission of their proposal which gave them a complete understanding of the challenges presented in this study. Council has voted to award this contract to Haley Ward. The contract can be executed on December 21 with work commencing immediately. Port City Architecture's submission was a very close second.

The last official day of work for Fire Chief Ronald Rodriguez is December 2, 2022. However the Chief took his last three weeks as time off and Deputy Chief Bolduc has been at the helm since November 16. I am

extremely pleased with the job interim Chief Bolduc has done during his short tenure. Morale is great and operations continue at the same high level of service the public has come to expect. Great job!

Lastly, I want to congratulate the Children's Discovery Museum, the Town of Waterville and our own Town staff headed up by Parks Director Amanda McCaslin on a hugely successful Parade of Lights! This was Winslow's first year participating in the full event and it was a wonderful event. The parade was preceded by two hours of activities with Reindeer in the parking lot and activities in Parks and Rec. We also had popcorn and hot chocolate and the Grinch was here for the entire event! At the end of the parade Santa stopped to light the Town Tree and our Gazebo which is beautiful. Thanks to Amanda for heading this up on the Winslow side and coordinating all of the participants. Thank you to Elisabeth Balk who took on designing and decorating the Gazebo as her high school community service project. And thanks to all of the Police and Fire personnel who not only kept everyone safe but also decorated their vehicles and participated in the parade. The Grinch riding in the bucket of the ladder truck was a particularly great touch! If you weren't able to attend I have live video posted on my 'Erica LaCroix – Winslow Town Manager' Facebook page. Next year I hope to have a plow truck in the parade as well!

In closing I wish everyone a safe and happy holiday season. We are blessed to have such great community spirit in the Town of Winslow.

Respectfully submitted by,
Erica LaCroix
Town Manager