

**TOWN OF WINSLOW, MAINE
TOWN COUNCIL MEETING
MINUTES
Monday, July 11, 2022, at 6:00 p.m.**

REGULAR COUNCIL MEETING

- 1. Recite the Pledge of Allegiance**
- 2. Roll Call**

Attendance was taken with the following Town Councilors present: Peter Drapeau, Dale Macklin, Jerry Quirion, Ray Caron, Joseph Gravel, Jeff West, and Lee Trahan.

Also present: Town Manager Erica Lacroix, Town Clerk Lisa Gilliam, Town Attorney Bill Lee, Tax Collector Audra Fleury, Police Chief Leonard Macdaid, Fire Chief Ronald Rodriguez, Planning Board Chairman Gary Owen, and several Winslow residents.

- 3. Approval of Minutes of Previous Meetings:**

- June 13, 2022

Motion by Mr. Quirion to approve the Town Council minutes dated June 13, 2022; motion seconded by Mr. West.

Mr. Macklin made a motion to amend the minutes to correct an error which referred to the Winslow Girls Track Team, and it should have been the Boys Track Team; motion seconded by Mr. West.

Roll Call Vote: (Amendment)

Y Peter Drapeau
Y Dale Macklin
Y Jerry Quirion
Y Ray Caron
Y Joseph Gravel
Y Jeff West
Y Lee Trahan

Motion for the amendment passed by unanimous vote 7-0.

Roll Call Vote:

Y Dale Macklin
Y Jerry Quirion
Y Ray Caron
Y Joseph Gravel
Y Jeff West
Y Lee Trahan

Motion to approve the minutes passed by unanimous vote 7-0.

- 4. Communications:**

- Joan Kiszely has decided to step down as a member of the Board of Assessment Review.

5. Reports of Committees and Commissions:

- A. Town Manager's Report
- B. Department Reports
- C. Finance Committee Report (Treasurer's Warrants)
- D. Financial Report

Manager Lacroix reviewed her monthly report with the Town Council.

Motion to approve the minutes passed by unanimous vote 7-0.

Roll Call Vote:

- Y** Dale Macklin
- Y** Jerry Quirion
- Y** Ray Caron
- Y** Joseph Gravel
- Y** Jeff West
- Y** Lee Trahan

PUBLIC COMMENT

Winslow resident Severn Towle spoke of her concerns with the safety of the drinking water that is supplied by China Lake.

TABLED BUSINESS

None

OLD BUSINESS

1. Ordinance No. 11-2022:

An Amendment to Ordinance No. 5-2021 Personnel Rules and Regulations for Town Employees by adding a Return-To-Work policy.

PUBLIC HEARING

Mr. Macklin opened the Public Hearing; with no comments made, the Public Hearing was closed.

Motion by Mr. West to approve Ordinance No. 11-2022; motion seconded by Mr. Trahan.

Roll Call Vote:

- Y** Dale Macklin
- Y** Jerry Quirion
- Y** Ray Caron
- Y** Joseph Gravel
- Y** Jeff West
- Y** Lee Trahan

Motion carried by unanimous vote 7-0.

2. Ordinance No. 12-2022:

An Amendment to Ordinance No. 5-2021 Personnel Rules and Regulations for Town Employees by replacing Appendix B: Salary Scale.

PUBLIC HEARING

Mr. Macklin opened the Public Hearing; with no comments made, the Public Hearing was closed.

Motion by Mr. Quirion to approve Ordinance No. 12-2022; motion seconded by Mr. West.

Roll Call Vote:

Y Dale Macklin
Y Jerry Quirion
Y Ray Caron
Y Joseph Gravel
Y Jeff West
Y Lee Trahan

Motion carried by unanimous vote 7-0.

3. **Ordinance No. 13-2022:**

An Amendment to Ordinance No. 5-2021 Personnel Rules and Regulations for Town Employees amending the Standard Hours of work and Holiday schedule by adding the underlined and deleting the ~~strikethrough~~ language in the attached documents.

PUBLIC HEARING

Mr. Macklin opened the Public Hearing; with no comments made, the Public Hearing was closed.

Motion by Mr. West to approve Ordinance No. 13-2022; motion seconded by Mr. Quirion.

Roll Call Vote:

Y Dale Macklin
Y Jerry Quirion
Y Ray Caron
Y Joseph Gravel
Y Jeff West
Y Lee Trahan

Motion carried by unanimous vote 7-0.

4. **Order No. 13-2022:**

Providing for the Sale of Tax Acquired Property.

Motion by Mr. West to approve Order No. 13-2022; motion seconded by Mr. Trahan.

Roll Call Vote:

Y Dale Macklin
Y Jerry Quirion
Y Ray Caron
Y Joseph Gravel
Y Jeff West
Y Lee Trahan

Motion carried by unanimous vote 7-0.

5. **Order No. 18-2022:**

Authorizing the Town Manager to appropriate up to \$107,000 from State Revenue Sharing unanticipated revenues (1100004-41421) to Industrial Building Capital (2100013-53901) for the purpose of satisfying the Town's contractual obligation with Johnny's Selected Seeds to fund one half of the cost of removal of the connector between their property and Orion Cordage.

Motion by Mr. West to approve Order No. 18-2022; motion seconded by Mr. Caron.

Roll Call Vote:

Y Dale Macklin
Y Jerry Quirion
Y Ray Caron
Y Joseph Gravel
Y Jeff West
Y Lee Trahan

Motion carried by unanimous vote 7-0.

NEW BUSINESS

6. **Order No. 20-2022:**

Authorizing the Town Manager and the Winslow Police Chief to buy out an officer from the City of Waterville Police Department for an amount not to exceed \$43,036.

Motion by Mr. Quirion to approve Order No. 20-2022; motion seconded by Mr. West.

Roll Call Vote:

Y Dale Macklin
Y Jerry Quirion
Y Ray Caron
Y Joseph Gravel
Y Jeff West
Y Lee Trahan

Motion carried by unanimous vote 7-0.

Motion by Mr. Macklin to waive the second reading; motion seconded by Mr. West.

Roll Call Vote:

Y Dale Macklin
Y Jerry Quirion
Y Ray Caron
Y Joseph Gravel
Y Jeff West
Y Lee Trahan

Motion carried by unanimous vote 7-0.

7. **Order No. 21-2022:**

An Order authorizing the Town Manager to renew the contract between the Town and the firm of O'Donnell, Lee, McCowan and Phillips.

Motion by Mr. Quirion to approve Order No. 21-2022; motion seconded by Mr. Drapeau.

Roll Call Vote:

Y Dale Macklin
Y Jerry Quirion
Y Ray Caron
Y Joseph Gravel
Y Jeff West
Y Lee Trahan

Motion carried by unanimous vote 7-0.

Motion by Mr. West to waive the second reading of Order No. 21-2022; motion seconded by Mr. Drapeau.

Roll Call Vote:

Y Dale Macklin
Y Jerry Quirion
Y Ray Caron
Y Joseph Gravel
Y Jeff West
Y Lee Trahan

Motion carried by unanimous vote 7-0.

8. **Resolution No. 16-2022:**

Providing for: Pole Location Permit – Central Maine Power Company and Consolidated Communications of Northern New England Company, LLC. Work Order Number 801000468454.

Motion by Mr. West to approve Resolution No. 16-2022; motion seconded by Mr. Trahan.

Roll Call Vote:

Y Dale Macklin
Y Jerry Quirion
Y Ray Caron
Y Joseph Gravel
Y Jeff West
Y Lee Trahan

Motion carried by unanimous vote 7-0.

9. **Resolution No. 17-2022:**

Providing for: Adoption of the Conflict-of-Interest Policy for Local Fiscal Recovery Fund Projects, 2 CFR § 200.318.

Motion by Mr. West to approve Resolution No. 17-2022; motion seconded by Mr. Trahan.

Roll Call Vote:

Y Dale Macklin
Y Jerry Quirion
Y Ray Caron
Y Joseph Gravel
Y Jeff West
Y Lee Trahan

Motion carried by unanimous vote 7-0.

DISCUSSION ITEMS

- Ordinance Creation – Nuisance Ordinance, Fireworks Ordinance
 - It was noted there were fireworks taking place in residential neighborhoods which was very disruptive to the elderly, veterans, and pets. Mr. Drapeau said he had about a dozen complaints from residents who live in-town, Mr. Gravel who resides in a more rural area stated he did not have any complaints. After a lengthy discussion it was decided that an ordinance would be presented at the next Council Meeting.

A general noise ordinance and a housing ordinance were also discussed briefly, it was noted that these issues will also be brought back for Council discussion at a later date.

- Office Reconfiguration
 - Manager Lacroix stated that she had hired an Executive Assistant which will create even less space in the office. The Council discussed moving their Council Meetings to the Library and allowing the current Council Chamber to be remodeled into more office space, a meeting room, and a break room for staff to use. The Council said they will continue to investigate the idea of accommodating their meetings and staff needs.

- Voting Location
 - Manager Lacroix discussed the current cost of using the VFW each time there is an Election; it currently costs the Town \$2,000 for each election that is held there. Manager Lacroix said they were looking into other locations for the election but unfortunately there are no venues that provide what the state requires for a voting location. She said they would continue to see if they can get a better cost to ren the VFW.

- Streetlight – Benton Avenue
 - There is a business in town that would like to have better street lighting for security purposes, but the residents that live in that area are mostly opposed to the idea. The Town Office has received several phone calls from residents who are concerned about this happening. The Police Chief said he recommends the installation of lights in that area. As of this time there have been no requests from CMP for streetlights to be installed in that area.

- State Involvement for Better Outcomes for Those Unhoused
 - Manager Lacroix said she was asked by MMA to present this to the Town Council to see if they would be interested in presenting a similar resolution at a future council meeting. The Council said that one could be presented at a future meeting for them to vote on.

EXECUTIVE SESSION

Motion to enter into Executive Session pursuant to 1 M.R.S.A. Subsection 405(6) (E); consultations with legal counsel.

At 7:50 p.m., there was a motion by Mr. West to enter into executive session; motion seconded by Mr. Drapeau.

Roll Call Vote:

- Y Dale Macklin
- Y Jerry Quirion
- Y Ray Caron
- Y Joseph Gravel
- Y Jeff West
- Y Lee Trahan

Motion carried by unanimous vote 7-0.

At 8:12 p.m. there was a motion by Mr. Caron to exit the executive session; motion seconded by Mr. Quirion.

Roll Call Vote:

- Y Dale Macklin
- Y Jerry Quirion
- Y Ray Caron
- Y Joseph Gravel
- Y Jeff West
- Y Lee Trahan

Motion carried by unanimous vote 7-0.

Motion by Mr. Macklin to adjourn the meeting; motion seconded by Mr. Trahan.

Motion carried by unanimous vote 7-0.

ADJOURN

Meeting adjourned at 8:13 p.m.

Respectfully submitted by,
Lisa J. Gilliam, Town Clerk